



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (MAY 12, 2015) (WEEK 20 OF 2015)

Agenda and Minutes also available at
www.woodburyiowa.com

Larry D. Clausen
389-5329
lclausen@sioux-city.org

Mark A. Monson
204-1015
mark@mudflap.com

Jaclyn D. Smith
898-0477
jasmith@sioux-city.org

Jeremy J. Taylor
259-7910
jeremytaylor@cableone.net

Matthew A. Ung
490-7852
matthewung@sioux-city.org

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 12, 2015 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, spell their name, and give their address and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item.**
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

- 4:30 p.m.**
- | | |
|---|-------------|
| 1. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence | |
| 2. Citizen Concerns | Information |
| 3. Approval of the agenda (May 12, 2015) | Action |
| 4. Approval of the minutes of May 5, 2015 meeting | Action |
| 5. Discussion and approval of claims | Action |
| 6. Presentation of resolution thanking and commending Harlan Salvatori | Information |
| 7. Human Resource – Ed Gilliland | |
| a. Approval of Memorandum of Personnel Transactions | Action |
| b. Authorize Chairman to Sign Authorization to Initiate Hiring Process | Action |
| c. Approval of request to de-authorize position | Action |
| d. Health Fair, Discussion and Action | Action |
| e. Fall safety training, Discussion and Action | Action |
| f. Performance evaluation training, discussion and action | Action |
| g. Medical claims missed by FAI, discussion and action | Action |

- | | | |
|---|---|-------------|
| 8. | Board Administration – Karen James | |
| | a. Approval of resolution for notice of property sale Parcel #790740 | Action |
| | b. Discussion and action on the agreement between Woodbury County and the City of Sergeant Bluff involving the Dogwood Trail Project – Dennis Butler | Action |
| 9. | County Auditor – Patrick Gill
Receive Auditor's quarterly report | Action |
| 10. | Approval of 28E Agreement between Woodbury County and Woodbury Soil and Water Conservation District for funding and management of a Watershed inspection and maintenance program in Woodbury County | Action |
| 11. | Approval of Engagement Agreement with Ahlers & Cooney, PC | Action |
| 12. | County Sheriff – David Drew
Approval to increase number of Woodbury County Sheriff Reserve Deputies | Action |
| 13. | Board of Supervisors – Mark Monson
Approval to refund taxes to Larry Axlund for erroneously paid taxes | Action |
| 14. | Board of Supervisors – Jeremy Taylor
Approval to increase Woodbury County Commission of Veteran Affairs from three to five members | Action |
| 15. | Rural Economic Development – David Gleiser
Resolution for IEDA Workforce Housing Tax Incentive Program – Char-Mac Assisted Living | Action |
| Recess Board of Supervisors Meeting | | |
| Convene Orton Slough Drainage District Trustee Meeting | | |
| 16. | a. Approval of May 5, 2015 minutes | Action |
| | b. Consideration of quotation approval of a quote for maintenance work on the Orton Slough Drainage District | Action |
| Adjourn Orton Slough Drainage District Trustee Meeting | | |
| Continue Board of Supervisors Meeting | | |
| 17. | Reports on committee meetings | Information |
| 18. | Citizen's Concerns | Information |
| 19. | Board Concerns and Comments | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

TUESDAY, MAY 12	10:00 a.m.	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, MAY 13	8:05 a.m.	Woodbury County Information Communication Commission, Board of Supervisors Chambers
	12:00 noon	District Board of Health Meeting, 1014 Nebraska St.
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
	8:00 p.m.	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
THURSDAY, MAY 14	7:00 p.m.	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
TUESDAY, MAY 19	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
WEDNESDAY, MAY 20	12:00 noon	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202, Sioux City, Iowa
THURSDAY, MAY 21	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
TUESDAY, MAY 26	2:00 p.m.	Decat Board Meeting, Western Hills AEA, Room F
	2:00 p.m.	Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
	6:00 p.m.	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville, IA
MONDAY, JUNE 1	6:00 p.m.	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, JUNE 2	4:00 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, JUNE 3	12:00 noon	District Board of Health Meeting, 1014 Nebraska St.
THURSDAY, JUNE 4	5:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

MAY 5, 2015 — NINETEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, April 5, 2015 at 4:30 p.m. Board members present were Clausen, Monson, Taylor, Smith, and Ung. Staff members present were Karen James, Board Administrator, Dennis Butler, Finance/Operations Controller, Joshua Widman, Assistant County Attorney, Ed Gilliland, Human Resources Director, Gloria Mollet, Assistant Human Resources Director, Jean Jessen, Deputy County auditor, and Patrick Gill, Auditor/Clerk to the Board.

1. The meeting was called to order – Pledge of Allegiance to the Flag – Moment of Silence.
2. Citizen concerns.

Terry Lutz, McClure Engineering, updated the Board on talks concerning an Interchange Justification Report.
3. Motion by Taylor second by Ung to approve the Agenda for May 5, 2015. Carried 5-0. Copy filed.
4. Motion by Taylor second by Smith to approve the minutes of the April 28, 2015 Board meeting. Carried 5-0. Copy filed.
5. Motion by Clausen second by Ung to approve the county's claims totaling \$440,858.64. Carried 5-0. Copy filed.
- 6a. Motion by Ung second by Taylor to approve the separation of Shawn McKenna, Civilian Jailer, County Sheriff Dept., effective 4-30-15. Resignation.; the promotion of John Forch, District Foreman, Secondary Roads Dept., effective 05-06-15, \$59,892/year. Job Vacancy Posted 2-11-15. Entry Level Salary: \$57,711-\$59,892/year.; the appointment of Kyle Hardisty, Temporary Summer Laborer, Secondary Roads Dept., effective 05-06-15. Not to exceed 120 days.; the appointment of Travis Ryan, Civilian Jailer, County Sheriff Dept., effective 05-15-15, \$17.14/hour. Job Vacancy Posted 3-11-15. Entry Level Salary: \$17.14/hour.; and the reclassification of Jacklyn Fox, Asst. County Attorney, County Attorney Dept., effective 5-23-15, \$61,336/year, 4.8%=\$2,814/year. Per AFSCME Asst. County Attorney Contract agreement, from Step 3 to Step 4. Carried 5-0. Copy filed.
- 6b. Motion by Ung second by Taylor to approve and authorize the Chairperson to sign and "Authorization to Initiate Hiring Process" for Building Superintendent, Building Services Dept., Wage Plan: \$62,000-\$83,000/year.; for P/T Courthouse Safety & Security Officer (additional position), County Sheriff Dept., AFSCME Grade 3: \$14.96-\$16.3/hour.; and for Civilian Jailer, County Sheriff Dept., CWA: \$17.14/hour. Carried 5-0. Copy filed.

Motion by Taylor second by Ung to approve an updated version of the Building Superintendent job description. Carried 5-0.
- 7a. A public meeting was held at 4:40 p.m. regarding Authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder.

The Chairperson called on anyone wishing to be heard.

Motion by Ung second by Taylor to close the hearing. Carried 5-0.
- 7b. Motion by Smith second by Clausen to approve and authorize the Chairperson to sign a Resolution instituting proceedings to take additional action for the issuance of not to exceed \$900,000 General Obligation Capital Loan Notes, Series 2015. Carried 5-0.

RESOLUTION #12,172
RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO
EXCEED \$900,000 GENERAL OBLIGATION LOAN
NOTES

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$900,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to

provide funds to pay the costs of public buildings, including equipment, remodeling, reconstruction and additions or extensions to the buildings, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$900,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in services. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVES this 5th day of May, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6c. Motion by Clausen second by Taylor to approve the Snow Cap agreement. Carried 5-0. Copy filed.
- 6d. Motion by Taylor second by Smith to postpone for one week the presentation of a resolution thanking and commending Harlan Salvatori for his years of service. Carried 5-0.
- 8. Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Paul Harmsen, 217 Main St., Sioux City, parcel #894729259015. Carried 5-0.

WOODBURY COUNTY, IOWA
RESOLUTION #12,173
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES

WHEREAS, Paul Harmsen, is the titleholder of property located at 217 Main Street, Sioux City, IA, Woodbury County, Iowa, and legally described as follows:

Parcel # 894729259015

South 28 ft. North 123.5 ft. Lot 10 & N 32.4 ft. S 60 ft e 15 ft lot 11 Block 8 Sioux City Addition

WHEREAS, Paul Harmsen, is the titleholder of the aforementioned properties have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2009 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 5th day of May, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

9. Motion by Clausen second by Ung to authorize the Chairperson to sign a contract with Educorr, LLC for web based staff training. Carried 5-0. Copy filed.
10. Motion by Ung second by Clausen to receive a lease for a copier for the Auditor's office from Office Elements. Carried 5-0.
11. Woodbury County, Iowa proclamation recognizing National Law Enforcement Memorial Week.

Motion by Clausen second by Taylor to proclaim the week of May 10th-16th National Law Enforcement Memorial Week. Carried 5-0. Copy filed.
12. Supervisor Taylor provided information on the need to expand the County Commission of Veterans Affairs from three to five members. Copy filed.
13. There was no action taken to approve the purchase of monitors for Board of Supervisors meeting room.
- 14a. Motion by Ung second by Taylor to receive for signatures a revised paving policy. Carried 5-0. Copy filed.
- 14b. Motion by Smith second by Taylor to approve the certification of completion for bridge replacement for project L-B(K199)—73-97. Carried 5-0. Copy filed.
- 14c. Motion by Smith second by Taylor to award the bid for repair to bridge C-160, the Haskell Ave. bridge over McElhaney Creek north of Merville, to Dixon Construction Company for \$35,800.00. Carried 5-0. Copy filed.
- 14d. Mark Nahra, County Engineer, presented an initial review of County Secondary Roads Dept. policies for signs and driveways. Copy filed.
- 14e. Motion by Clausen second by Taylor to approve the permit for use of County road/highway right-of-way for overhead and/or buried utilities accommodation for Woodbury County REC to provide service to a new home site on Lee Avenue. Carried 5-0. Copy filed.
- 14f. Motion by Clausen second by Ung to approve the permit for use of County road/highway right-of-way for overhead and/or buried utilities accommodation for Woodbury County REC to provide service to run new line south of Anthon. Carried 5-0. Copy filed.
- 14g. Motion by Taylor second by Smith to approve the permit for use of County road/highway right-of-way for overhead and/or buried utilities accommodation for Woodbury County REC to provide service to run new line to Grant Township. Carried 5-0. Copy filed.
15. The Board of Supervisors Meeting was recessed for an Orton Slough Drainage District Meeting.

The Board of Supervisor's meeting was called back to order.
16. Reports on committee meetings.
17. Citizen's concerns.
18. Board concerns and comments.

The Board adjourned the regular meeting until May 12, 2015.

Meeting sign in sheet. Copy filed.

WOODBURY COUNTY, IOWA



RESOLUTION NO. 12,168

A RESOLUTION THANKING AND COMMENDING

Harlan Salvatori

FOR YOUR SERVICE TO WOODBURY COUNTY

WHEREAS, Harlan Salvatori has demonstrated himself to be as an outstanding citizen of Woodbury County by volunteering many hours unselfishly for years; and

WHEREAS, the service given by Harlan Salvatori as a Woodbury County citizen, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thank and commend Harlan Salvatori for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Harlan Salvatori.

BE IT SO RESOLVED this 5 day of May.

WOODBURY COUNTY BOARD OF SUPERVISORS

Mark A. Monson, Chairman

Jaclyn D. Smith, Member

Larry D. Clausen, Member

Jeremy J. Taylor, Member

Matthew A. Ung, Member

Attest: Patrick F. Gill, Woodbury County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

#7a

Date: 5-7-15

Weekly Agenda Date: 5-12-15

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Memorandum of Personnel Transactions

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Approval of Memorandum of Personnel Transactions

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION:

Approved by Board of Supervisors March 3, 2015.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 12, 2015

*** PERSONNEL ACTION CODE:**

- | | |
|----------------|---------------------|
| A- Appointment | R-Reclassification |
| T - Transfer | E- End of Probation |
| P - Promotion | S - Separation |
| D - Demotion | O - Other |

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Nelson, Nathan	County Attorney	5-18-15	Attorney-HIDTA Grant	\$80,000/year		A	Job Vacancy Posted 12-1-14. Entry Level Salary: \$65,000-\$80,000.
Martindale, Isaac	Secondary Roads	5-26-15	Equipment Operator	\$21.35/hour	3%=\$.64/hour	E	Per CWA Secondary Roads Contract agreement, End of Probation Salary Increase.

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. HR DIRECTOR: *Gloria Mollet*

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Ed Gilliland, Human Resources Director
Gloria Mollet, Human Resources Assistant Director
gm allit

RE: Memorandum of Personnel Transactions

DATE: May 12, 2015

For the May 12, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) County Attorney-HIDTA Grant, Appointment.
- 2) Secondary Roads Equipment Operator, End of Probation Salary Increase.

Thank you.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) F



Date: 5-7-15

Weekly Agenda Date: 5-12-15

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Authorization to Initiate Hiring Process

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Authorize Chairman to Sign Authorization to Initiate Hiring Process

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION:

Approved by Board of Supervisors March 3, 2015.

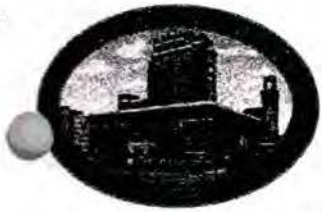
**HUMAN RESOURCES DEPARTMENT
 WOODBURY COUNTY, IOWA**

DATE: May 12, 2015

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Secondary Roads	(2) Equipment Operators 1-(existing position) & 1- (new position)	CWA: \$20.71/hour		
Secondary Roads	Project Engineer	Wage Plan: \$71,916 to \$79,441/year		
	*Please See Attached Memos of Explanation			

 Chairman, Board of Supervisors



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnhara@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

To: Board of Supervisors
Human Resources Department

From: Mark Nahra, Woodbury County Engineer

Date: April 30, 2015

Subject: Merville District Maintenance Vacancy

With the promotion of John Forch from District 2-Merville equipment operator to District 2 Foreman, a vacancy is created in the secondary road department. Additionally, the Merville district has been at a temporary staffing level of one FTE below the FY 2009 level since 2010. This lower staffing level has reduced the district by one motor grader operator. The Concord Township maintainer district has the most heavily used gravel roads within this territory and the roads have declined in the period when the Concord Township operator had to cover parts of a second maintenance territory due to the reduction of the one FTE.

RECOMMENDATION: It is my recommendation that we fill the vacant position created by the promotion of John Forch at Merville. I also recommend that we fill the vacant FTE to allow more attention for heavily traveled gravel roads in Concord, Banner and Floyd townships. I would like to advertise to fill these vacancies as soon as possible. It is my hope that by posting the jobs internally as soon as possible and advertising to the public as soon as possible so that we will be able to fill the positions at Merville quickly.

Thank you for your consideration.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

To: Ed Gilliland, Human Resources Director
Mark Monson, Chair-Board of Supervisors

From: Mark Nahra, Woodbury County Engineer *Mark J. Nahra*

Date: April 3, 2015

Subject: Assistant to the County Engineer compensation adjustments

In 2012, we made a base wage adjustment for Ben Kusler to raise him from below the probationary wage for his job classification to the 3 year, Assistant to the Engineer/Project Engineer wage. I am writing this memo to request that he be brought to the full, six year, Assistant to the County Engineer/Project wage level.

Since Roger Milligan's retirement in 2011, Ben has taken over many of the management responsibilities formerly performed by Mr. Milligan. Ben now functions as a full second in command for this department and readily takes charge of both engineering and maintenance work in my absence. Ben has been an employee of the road department since June, 1996 and based on years of service alone, should be at the six year level of pay for his position.

With the CF Industries project, last year's storm damage, and the additional bridge projects funded by the special levy, our department has seen its project work balloon and Ben has been instrumental in moving project work forward to completion. His efforts have included overtime work on Saturdays and Sundays to assure work gets done on time to get project plans ready for letting or by inspecting weekend construction activities on projects already under contract. Ben shows high motivation to getting the job done right and merits full pay for his position based on his performance and years of service.

RECOMMENDATION: I recommend that Ben Kusler's salary be raised to the six year level effective July 1, 2015 and that the 3.25% pay increase approved for wage plan staff this year be applied to the higher wage rate.

Please contact me if you wish to discuss this recommendation. Thank you for your consideration.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S)

#7c

Date: 5-7-15

Weekly Agenda Date: 5-12-15

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Deauthorize Existing Position in order to Authorize Inactive Position

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Approval of Request to Deauthorize Position

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION:

Approved by Board of Supervisors March 3, 2015.

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: May 12, 2015

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
Secondary Roads	Asst. to Engineer (Position #13012)		
	(Deauthorize to Authorize Project Engineer Position.)		

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE



Date: 5-7-15

Weekly Agenda Date: 5-12-15

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Health Fair Discussion & Action

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Health Fair, Discussion & Action

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION:

Approved by Board of Supervisors March 3, 2015.

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors

FROM: Ed Gilliland, Director of Human Resources
Gloria Mollet, Assistant Director of Human Resources
Smallit

RE: Woodbury County Health and Wellness Fair and Quarterly Health
Committee Meeting

DATE: May 7, 2015

- 1) Woodbury County Health and Wellness Fair—We would like to announce the upcoming Health and Wellness Fair October 27, 2015. We will have a nice variety of vendors from our community. We would like to thank the Board for their support and look forward to more engagement from our employees.
- 2) The next Health Committee meeting will be June 16, 2015 at 1:30 pm.

Thank you.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S)

#7e

Date: 5-7-15

Weekly Agenda Date: 5-12-15

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Fall Safety Training Discussion & Action

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Fall Safety Training, Discussion & Action

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION:

Approved by Board of Supervisors March 3, 2015.

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors

FROM: Ed Gilliland, Director of Human Resources
Gloria Mollet, Assistant Director of Human Resources
gmollet

RE: Annual Safety Training

DATE: May 7, 2015

- 1) Woodbury County Safety Training—we would like to announce the upcoming Safety Training at the Dorothy Pecaut Nature Center on November 12, 2015. Included in the training will be Secondary Roads and Conservation.

Thank you.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S)

7f

Date: 5-7-15

Weekly Agenda Date: 5-12-15

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Performance Evaluation Training Discussion & Action

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Performance Evaluation Training, Discussion & Action

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT: \$1500.00 for 11 to 20 Employees.

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION:

Approved by Board of Supervisors March 3, 2015.

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors

FROM: Ed Gilliland, Director of Human Resources
Gloria Mollet, Assistant Director of Human Resources
g mollet

RE: Employee Evaluations Training

DATE: May 7, 2015

Woodbury County Human Resources will be presenting a new Employee Evaluation program with new evaluation forms from the State of Iowa. The new Employee Evaluation program will need review, instruction, education, and training. The training would be with Jeff Panknen, Employee Relations, Iowa Department of Administrative Services.

Thank you.

Woodbury County Performance Plan and Evaluation – Part 1 – Employee, Position, and Department Information

Name: _____

Department: _____

Class Title: _____

Division/Bureau: _____

Position Number: _____

Work Unit: _____

Period Covered: _____ to _____

Work Location: _____

Purpose: Annual Review Probationary Review
 Other: _____

Time in Current Position: _____

County Vision: Woodbury County will be a leader in providing customer-friendly service through innovative technology, continuous process improvement and collaborative efforts in the Tri-State area.

Enterprise Goal(s): _____

Department Strategic Plan Goal(s): _____

Five Primary Core Function(s): _____

Department Mission Statement: _____

Job Contributes to the Mission by: _____

Work Performed/Core Responsibilities—activities, services provided and/or products produced by this position (or attach copy of Job Description):

The Performance Plan for this period has been discussed by the employee and the supervisor.

Employee Signature

Date

Supervisor Signature

Date

Next Higher Management Level Signature: _____

Date: _____

Woodbury County Performance Plan and Evaluation – Part 2 – Alignment with the Department Performance

Plan STRATEGIES FOR THIS RATING PERIOD

EXPECTATIONS AND EVALUATION

Individual Performance Strategy (Goal)	Action Plan	Performance Evaluation	Timetable
1.			

RESULTS:

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Individual Performance Strategy (Goal)	Action Plan	Performance Evaluation	Timetable
2.			

RESULTS:

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Individual Performance Strategy (Goal)	Action Plan	Performance Evaluation	Timetable
3.			

RESULTS:

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Individual Performance Strategy (Goal)	Action Steps	Performance Criteria	Timetable
4.			
RESULTS: <input type="checkbox"/> Exceeds Expectations <input type="checkbox"/> Meets Expectations <input type="checkbox"/> Does Not Meet Expectations			

Woodbury County Individual Performance Plan and Evaluation – Part 3 – Achievements, Strengths, and Overall Rating

Supervisor's Comments:	Employee's Comments:
Achievements and Strengths:	My noteworthy achievements:
Additional comments:	Additional comments:
Development Plans:	Support I need to improve my performance:
<p>Exceeds Expectations: The employee consistently performs well beyond expectations (strategies/goals, action steps, performance criteria, and timetables) and does outstanding work.</p> <p>Meets Expectations: Performance consistently fulfills the job requirements and expectations (strategies/goals, action steps, performance criteria, and timetables). The employee is doing the job expected for employees in this classification.</p> <p>Does Not Meet Expectations: Performance does not consistently meet expectations (strategies/goals, action steps, performance criteria, and timetables).</p>	
<p>Overall Rating: <input type="checkbox"/> Exceeds Expectations <input type="checkbox"/> Meets Expectations <input type="checkbox"/> Does Not Meet Expectations</p> <p>I have received a copy of this performance evaluation and it has been discussed with me. I understand that my signature does not necessarily indicate agreement.</p> <p>Employee Signature: _____ Date: _____</p> <p>Supervisor Signature: _____ Date: _____</p>	

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R



Date: 5-7-15

Weekly Agenda Date: 5-12-15

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Medical Claims Missed by First Administrators

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Medical Claims Missed by FAI, Discussion & Action

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION:

Approved by Board of Supervisors March 3, 2015.

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors

FROM: Ed Gilliland, Director of Human Resources
Gloria Mollet, Assistant Director of Human Resources
Gmollet

RE: FAI Medical Claim

DATE: May 7, 2015

Woodbury County Human Resources is asking for review of an employee medical claim that was overlooked through the change from First Administrators to Wellmark.

Thank you.

8a

RESOLUTION #

NOTICE OF PROPERTY SALE

Parcel #790740

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**East ½ acre NW NW Section 14, Township 88, Range 43, Eastwood Comm,
Kedron Township, Woodbury County, Iowa
(see legal description)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **26th Day of May, 2015 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **26th Day of May, 2015**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$109.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 12th Day of May, 2015.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Mark A. Monson, Chairman

REQUEST FOR MINIMUM BID

Name: Alan Linn Date: 3-30-15

Address: 3939 - 130th St, Correctionville, IA Phone: 712-5563

Address or approximate address/location of property interested in:
No address available - see legal.

GIS PIN # 8843 14100003

**This portion to be completed by Board Administration **

Legal Description:
East 1/2 Acre NW NW 14-88-43 Keokuk Township

Tax Sale #/Date: # 277 / 6-21-1982 Parcel # 790740

Tax Deeded to Woodbury County on: 7-6-84

Current Assessed Value: Land 0 Building 0 Total 0

Approximate Delinquent Real Estate Taxes: 0

Approximate Delinquent Special Assessment Taxes: 0

*Cost of Services: \$9-

Inspection to: Mark Monson Date: 3-30-15

Minimum Bid Set by Supervisor: \$100

Date and Time Set for Auction: May 26th @ 4:35 p.m.

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.

Date Created: 5/6/2015



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Sections
- Residential Sales**
- 2013
- 2014
- 2015
- Parcels

Parcel ID	884314100003	Alternate ID	000000000790740	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	14-88-43	Class	C		620 DOUGLAS ST
Property Address	KEDRON	Acreage	n/a		SIOUX CITY, IA 51101-0000
District	015 KEDRON RIVER VALLEY CO MM				
Brief Tax Description	KEDRON TOWNSHIP				
	E 1/2 A NW NW 14-88-				
	43				
	(Note: Not to be used on legal documents)				

Last Data Upload: 5/6/2015 3:27:28 AM



developed by
The Schneider Corporation
www.schneidercorp.com

Date Created: 5/6/2015



Parcel ID 884314100003
 Sec/Twp/Rng 14-88-43
 Property Address KEDRON

Alternate ID 000000000790740
 Class C
 Acreage n/a

Owner Address WOODBURY COUNTY
 620 DOUGLAS ST
 SIOUX CITY, IA 51101-0000

District 015 KEDRON RIVER VALLEY CO MM
 Brief Tax Description KEDRON TOWNSHIP
 E 1/2 A NW NW 14-88-43

(Note: Not to be used on legal documents)

Last Data Upload: 5/6/2015 3:27:28 AM

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RECORD

#86

Date: May 7, 2015

Weekly Agenda Date: May 12, 2015

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Dennis D. Butler

SUBJECT: Agreement Between Woodbury County and Sergeant Bluff

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Discussion and Action on the Agreement Between Woodbury County and the City of Sergeant Bluff involving the Dogwood Trail Project.

EXECUTIVE SUMMARY: This agreement will bring the County and City of Sergeant Bluff together on the financing of The Dogwood Trail Project. This agreement will be the pilot project for the future economic growth of all Woodbury County.

BACKGROUND: The Project involves two Segments. The first "Segment 1" is cost sharing of the construction of Dogwood Trail road. The agreement breaks down the cost sharing and follows the County's Tax Increment Policy. The Project also includes a County Secondary Roads funded 850 feet of PCC overlay between the west end of Dogwood Trail and the east end of the I-29 bridge approach, to be known as "Segment 2".

FINANCIAL IMPACT: The County share for "Segment 1" will be a Capitalized TIF Bond in the amount of \$801,677 to be repaid over a period of years by Sergeant Bluff plus capitalized interest which will be 100% paid by Sergeant Bluff. "Segment 2" will be paid entirely by Woodbury County in the amount of \$120,000 which will be paid by Secondary Roads.

RECOMMENDATION: It is recommended to approve this agreement.

ACTION REQUIRED / PROPOSED MOTION: Motion by _____, second by _____ to approve the agreement between Woodbury County and the City of Sergeant Bluff, Iowa for the Dogwood Trail Project (Segment1) and the Woodbury County Project (Segment 2).

Approved by Board of Supervisors March 3, 2015.

AGREEMENT BETWEEN WOODBURY COUNTY AND THE CITY OF
SERGEANT BLUFF, IOWA

This Agreement is entered into on this _____ day of _____, 2015 by and between Woodbury County, Iowa, hereafter referred to as "County", and the City of Sergeant Bluff, Iowa, hereafter referred to as "City", pursuant to Section 331.429(2) of the Code of Iowa.

The parties to this Agreement hereby agree as follows:

1. The City has received bids and awarded a contract to DA Davis Co., Inc. for a project designated as Dogwood Trail, hereafter referred to as the "Project". The Project involves the construction of a new 24 feet wide PCC pavement section, approximately 3,600 feet long, known as "Segment 1". Segment 1 will connect the intersection of South Lewis Boulevard/K45 and 220 Street west to Port Neal Road at a point 850 feet easterly of I-29. Segment 1 is being partially funded with an Iowa DOT RISE grant. The Project also includes a County Secondary Roads funded 850 feet of PCC overlay between the west end of Dogwood Trail and the east end of the I-29 bridge approach, known as "Segment 2". The Project has been assigned the new Farm to Market connection through Sergeant Bluff and will replace the former route along Port Neal Road.
2. The City will be the administrating and contracting authority for this Project. All rights of the County under the construction contract within the corporate limits of the City shall inure to the benefit of the County as if it was also the contracting authority, except for any penalty that may be assessed the Contractor due to late performance of the contract work.
3. The City's Consultant Engineer, VEENSTRA & KIMM, INC., shall be responsible for all office and field engineering services in connection with Project. The Project shall be constructed in accordance with the standards of the Iowa Department of Transportation and Iowa SUDAS. The City's Consultant Engineer shall inspect for compliance of said standards and requirements. The County shall enter into a separate agreement with the City's Consultant Engineer for design services of Segment 2.
4. Each party is responsible for liability occurring as a result of its own acts or omissions in performing its obligations under this agreement. The City shall protect, indemnify, defend, and hold harmless the County for acts or omissions of the City, its officers, employees, and agents with respect to the obligations of the City under this agreement. The County shall protect, indemnify, defend, and hold harmless the City for acts or omissions of the County, its officers, employees, and agents with respect to the obligations of the County under this agreement.
5. The City shall be responsible for procuring all permits and approvals that are necessary to construct this project.
6. The City shall be responsible for signing within the limits of this Project and shall properly place all necessary advance warning signs.

7. At the time that construction of the Project is completed and upon written notice of completion by the City, the County shall conduct its own inspection and report any perceived problems to the Sergeant Bluff City Administrator within ten (10) days of receiving notice.
8. Upon final acceptance of the Project, continuing maintenance on the road within the corporate limits will be in compliance with the Chapter 28E agreement, dated July 6, 2004 and signed by the City and County.
9. The County agrees to make financial contribution to Segment 1, based on the proposed cost share percentages listed in the table below, up to a maximum cost of \$801,677.

Item	Project	County Share %	County Share	City Share
Planning	\$18,800	0	\$0	\$18,800
Street Work	\$2,128,168	25	\$532,042	\$1,596,126
Water & Sewer	\$625,000	25	\$156,250	\$468,750
Land Purchase	\$226,770	50	\$113,385	\$113,385
PROJECT TOTAL	\$2,998,738		\$801,677	\$2,197,061

10. The County agrees to reimburse the City for 100% of the costs for Segment 2. Payment shall be issued concurrently with pay estimates received by the City.
11. The County agrees to undertake the procedures that are required by the urban renewal law of the State of Iowa (Chapter 403 of the Code of Iowa) to add the land on which the Project will be located, as well as property that abuts that land (all of which to be known as the "Project Property"), to the legal description of the property that is included within the County's Liberty Park Urban Renewal Area. The City agrees to provide a legal description of the Project Property.
12. The City agrees to undertake the procedures that are required by the annexation laws of the State of Iowa (Chapter 368 of the Code of Iowa) to annex all of the Project Property and to undertake the procedures that are required by the urban renewal law of the State of Iowa to add the Project Property to the legal description of the property that is included within the City's Sergeant Bluff Consolidated Urban Renewal Area.
13. The County and the City agree that, in addition to amending the County and City urban renewal areas to add the Project Property, the Project Property shall be added to the tax increment ordinance that exists for the Liberty Park Urban Renewal Area and to the tax increment ordinance that exists for the Sergeant Bluff Consolidated Urban Renewal Area.

14. In order to finance the payments that are required to be made by the County under this Agreement, the County intends to issue a tax increment revenue bond (the "TIF Bond") that will be payable from incremental property tax revenues generated within the Liberty Park Urban Renewal Area, as well as from incremental property tax revenues generated from the Project Property. The TIF Bond will be issued on such terms as may be determined by the County, but the County and City acknowledge that, if there are not sufficient incremental property tax revenues available from the Project Property, payments on the TIF Bond will be made from incremental property tax revenues produced from other properties located in the Liberty Park Urban Renewal Area.
15. The County and the City agree that incremental property tax revenues that are generated from the Project Property should be shared equally between the County and the City, until such time as the County has received reimbursement for the total amount of principal and interest payments made by the County on the TIF Bond. However, the County and the City also agree that 100% of such incremental property tax revenues from the Project Property should be made available solely to the County until the County has been fully reimbursed for that portion of the TIF Bond that is attributable to capitalized interest that will be paid on the TIF Bond. The City agrees that it will not certify to the Woodbury County Auditor any amount of debt that may be eligible to be paid from incremental property tax revenues generated from the Project Property until the City has received notification from the County that the County has received full reimbursement for such capitalized interest amount. Thereafter, the County may certify the remaining amount of principal and interest due on the TIF Bond as debt that is eligible to be paid from incremental property tax revenues from the Project Property equal to 50% of the total amount of such TIF revenues that are projected to become available in a given fiscal year, until such time as the County has received reimbursement for the total amount of principal and interest payments made by the County on the TIF Bond, and the City may certify debt incurred within the City's Consolidated Urban Renewal Area that is eligible to be paid from incremental property tax revenues from the Project Property equal to 50% of the total amount of such TIF revenues that are projected to become available in a given year.
16. The terms of this agreement shall be in perpetuity or until such time as the obligations contained in this Agreement are fully complied with.
17. The City does not waive any right or remedy which may be available to recover money due under this agreement. Upon material breach of the terms of this Agreement by the County and after giving the County reasonable notice and opportunity to cure the breach, the City may initiate any action or procedure to protect its interests.
18. The Agreement may be amended from time to time by written agreement of both parties.

WOODBURY COUNTY

(Name), Chairperson, Board of Supervisors

Date

I hereby certify that the above and foregoing agreement was duly and legally approved by the Board of Supervisors of Woodbury County, Iowa, and the Chairperson was authorized to execute the agreement on the _____ day of _____, 2015

Patrick Gill, County Auditor

Date

CITY OF SERGEANT BLUFF

Jon Winkel, Mayor, City of Sergeant Bluff

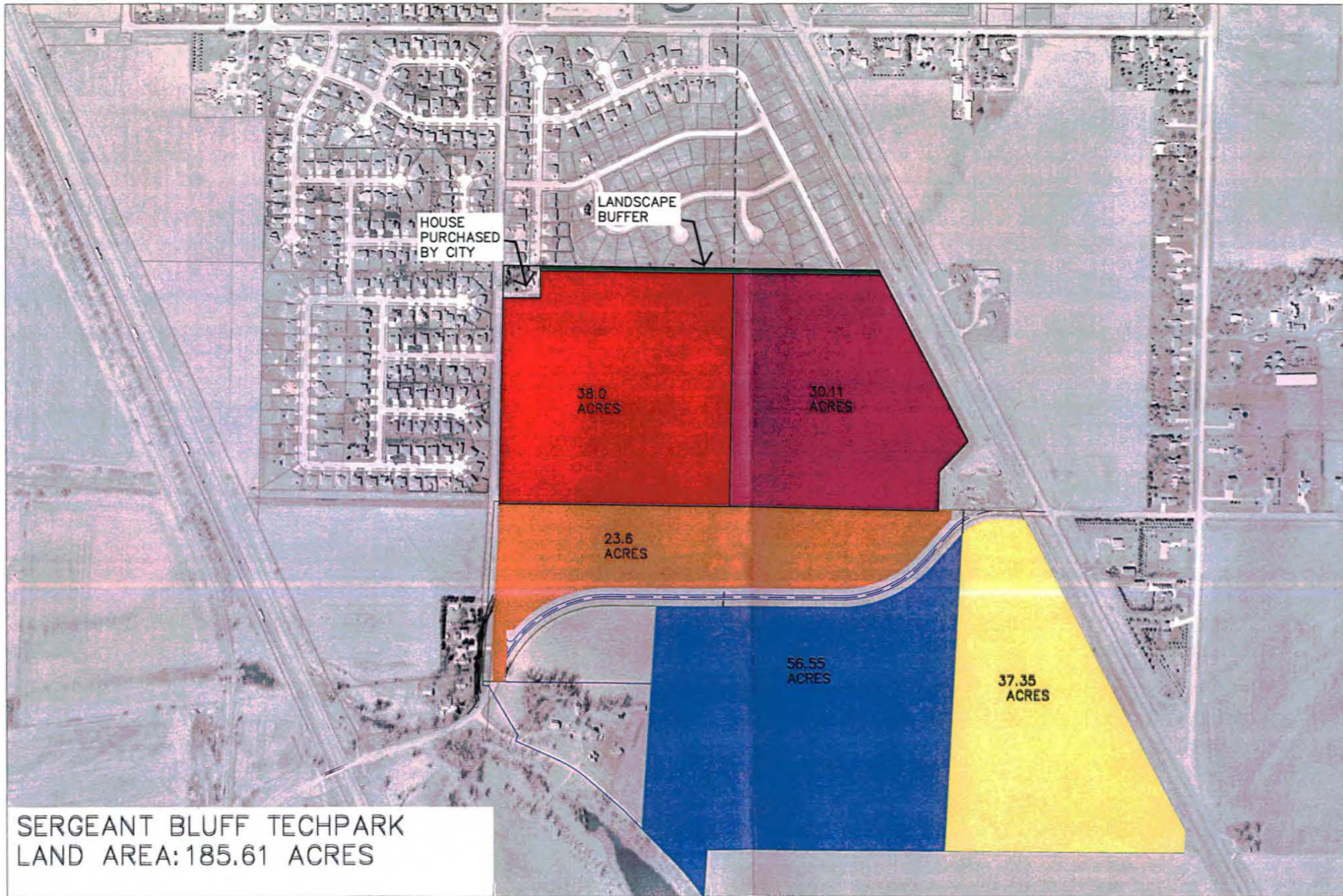
Date

I, _____, certify that I am the Clerk of the CITY, and that _____

Who signed said Agreement for and on behalf of the CITY was authorized to execute the same by virtue of a formal Resolution passed and adopted by the CITY, on the _____ day of _____, 2015.

City Clerk of Sergeant Bluff

Date



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE



Date: 5/4/15

Weekly Agenda Date: 5/12/15

DEPARTMENT HEAD / CITIZEN: County Auditor – Pat Gill

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Receive Auditor's Quarterly Report

EXECUTIVE SUMMARY:

BACKGROUND: Quarterly report for January 1, 2015 through March 31, 2015

FINANCIAL IMPACT: Unknown at this time.

RECOMMENDATION: To approve Auditor's Quarterly Report.

ACTION REQUIRED: Motion to approve

Approved by Board of Supervisors March 3, 2015.

**Office Of The
AUDITOR/RECORDER
Of Woodbury County**

PATRICK F. GILL
Auditor/Recorder



Court House – Rooms 103
620 Douglas
Sioux City, Iowa 51101

Phone (712) 279-6702
Fax (712) 279-6629

AUDITOR'S QUARTERLY REPORT

January 1, 2015 / March 31, 2015

Patrick F. Gill, Woodbury County Auditor/Recorder

Payroll Taxes

Beginning Cash Balance	January 1, 2015		
Payroll Taxes		5.42	
Other		16.28	
Total Beginning Balance			21.70
Receipts:			
Payroll Taxes		2,233,048.09	
Interest		37.08	
Other			
Total Receipts			2,233,085.17
Total Resources			2,233,106.87
Disbursements:			
Payroll Taxes		2,233,058.73	
Interest Paid to Treasurer		33.21	
Other			
Total Disbursements			2,233,091.94
Ending Cash Balance	March 31, 2015		
Payroll Taxes		(5.22)	
Other		20.15	
Total Ending Balance			14.93

I, Patrick F. Gill, County Auditor/Recorder of Woodbury County, Iowa, hereby certify the above to be a true and correct statement of the Receipts and Disbursements of the office of County Auditor for the 3rd Quarter ending 03/31/15.



Patrick F. Gill, County Auditor/Recorder

Woodbury County Soil and Water Conservation District

Pioneer Mall Professional Center
204 First St, Ste C1
Sergeant Bluff, IA 51054

Phone: (712) 943-6727 Ext. 3

Fax: (855) 246-1549

APR 27 2015 PM 3:19



April 21, 2015

Karen James
Administrative Coordinator
Board of Supervisors
620 Douglas St
Sioux City, IA 51101

Re: 28E Agreement

Dear Ms. James:

After discussing the funding with Dennis Butler, we put together a 28E Agreement for Fiscal Year 2015-2016. We would appreciate it if you would have Mark Munson sign the enclosed 28E Agreements at the next Board of Supervisors meeting and then return one copy to us.

If you have any questions or concerns please contact us.

Sincerely,

A handwritten signature in black ink that reads "Jennifer A. Davis". The signature is written in a cursive style.

Jennifer A. Davis
Secretary

Preparer: David L. Dorff, Assistant Attorney General, Phone: 515-281-5351, Fax: 515-242-6072
IOWA DEPARTMENT of JUSTICE, Lucas Bldg., Room 018, 321 E. 12th St., Des Moines, IA 50319
Return to: Woodbury County SWCD, Pioneer Mall Professional Center, 204 First St., Ste C1, Sergeant
Bluff, IA 51054

28E AGREEMENT
BETWEEN WOODBURY COUNTY, IOWA, and the WOODBURY SOIL AND
WATER CONSERVATION DISTRICT for FUNDING AND MANAGEMENT of a
WATERSHED INSPECTION and MAINTENANCE PROGRAM in WOODBURY
COUNTY, STATE OF IOWA

This Agreement is entered into this ____ day of _____, 2015, by and between: Woodbury County, Iowa (hereinafter "County"), located at 620 Douglas Street, Rm. 104, Sioux City, Iowa 51101 and the Woodbury Soil and Water Conservation District (hereinafter "SWCD"), located at 204 First Street, Ste C1, Sergeant Bluff, Iowa 51054. This Agreement is entered into pursuant to Chapter 28E of the Code of Iowa.

1) **PURPOSE**

This Agreement is entered into between the County and the SWCD for the purpose of providing the terms under which the Parties agree to fund and manage a watershed inspection and maintenance program in Woodbury County as sponsors of the Little Sioux River Flood Protection Project. This project involves approximately 460 grade stabilization control structures which have been constructed with federal funds and local contributions since 1949. The Parties do not intend to create a separate legal entity under this Agreement.

2) **TERM**

This Agreement shall begin on July 1, 2015, and terminate on June 30, 2016. The Agreement may be extended by the written agreement of all parties on terms stated therein.

3) **ADMINISTRATION**

This Agreement shall be administered by the SWCD. All administrative decisions concerning this Agreement shall be undertaken pursuant to the terms outlined below.

4) **HOLDING OF PROPERTY UNDER THIS AGREEMENT**

All real and personal property used or acquired under the terms of this Agreement shall be held in the name of the SWCD.

5) **COUNTY RESPONSIBILITIES**

The County shall provide the SWCD with funds in the amount of Thirty-one Thousand Dollars (\$31,000.00), payable in installments of Ten Thousand Three Hundred Thirty-four Dollars (\$10,334.00), due July 1, 2015; Ten Thousand Three Hundred Thirty-three Dollars (\$10,333.00), due January 1, 2016, and Ten Thousand Three Hundred Thirty-three Dollars (\$10,333.00) due June 1, 2016. Payments shall be sent to the SWCD office at 204 First Street, Ste C1, Sergeant Bluff, IA 51054. The funds provided to the SWCD by the County shall be used by the SWCD to employ an individual to inspect and maintain the watershed structures described in paragraph I of this Agreement. The individual employed by the SWCD will record the condition of, and maintenance work performed on, each structure. Other related duties will be performed by the individual employed by the SWCD, as outlined in a position description prepared for the position by the SWCD.

6) **SWCD RESPONSIBILITIES**

The SWCD shall employ an individual to inspect and maintain the watershed structures described in paragraph I of this Agreement. The individual employed by the SWCD will record the condition of, and maintenance work performed on, each structure. The SWCD shall supervise the individual employed as an employee of the SWCD, and shall indemnify and hold harmless the County for any negligence on the part of the individual employed by the SWCD. The individual employed by the SWCD will represent the SWCD in performing all types of watershed work.

7) **FINANCING**

The SWCD shall pay all costs associated with the administration of this Agreement, except as provided in paragraph V of this Agreement.

8) **AMENDMENT**

This Agreement may be amended from time to time by written agreement of the Parties. All amendments shall be in writing, signed by both Parties, and electronically filed with the Secretary of State as required by Iowa Code section 28E.8 (2013).

9) **TERMINATION**

The County may terminate this Agreement at any time with 120 days written notice to the SWCD. Upon termination of this Agreement, the Parties agree to use their best efforts to wrap up all operations undertaken pursuant to this Agreement. In the event of a conflict as to the distribution of any real or personal property, such conflict shall be resolved between the parties by arbitration paid for equally between the disputing parties.

X. **NOTICES**

Whenever notices and correspondence are to be given under this Agreement, the notices shall be given by personal delivery to the other party, or sent by mail, postage prepaid, to the other party as follows:

To the County

Woodbury County
Room 104
Woodbury County Courthouse
Sioux City, IA 51101

To the SWCD

Woodbury SWCD
204 First Street, Ste C1
Sergeant Bluff, IA 51054

10) **APPLICABLE LAW**

This Agreement is to be governed by the laws of the State of Iowa.

11) **FILING**

It is agreed that the County will electronically file this Agreement with the Secretary of State as required by Iowa Code section 28E.8 (2013).

IN WITNESS WHEREOF, and in consideration of the mutual covenants set forth herein and for other good and valuable consideration, the receipt, adequacy, and legal sufficiency of which are hereby acknowledged, the parties have entered into this 28E Agreement and have caused their duly authorized representatives to execute this 28E Agreement.

WOODBURY COUNTY

BY: _____
Mark Munson, Chairperson
Woodbury County Board of Supervisors

DATE: _____

STATE OF IOWA, WOODBURY COUNTY: This instrument was acknowledged before me on the ____ day of _____, 2015, by Mark Munson, as Chairperson of the Woodbury County Board of Supervisors.

NOTARY PUBLIC FOR THE STATE OF IOWA

WOODBURY SOIL AND WATER CONSERVATION DISTRICT

BY: Kenneth Gard
Kenneth Gard, Chair
Woodbury Soil and Water Conservation District

DATE: 4-21-2015

STATE OF IOWA, WOODBURY COUNTY: This instrument was acknowledged before me on the 21st day of April, 2015, by Kenneth Gard, as Chairman of the Woodbury Soil and Water Conservation District.



Jennifer A. Davis
NOTARY PUBLIC FOR THE STATE OF IOWA

AHLERS & COONEY, P.C.

100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
FAX: 515-243-2149
WWW.AHLERSLAW.COM

10

R. Mark Cory
RCory@ahlerslaw.com

April 14, 2015

Via UPS Next Day Delivery

Michael R. Clayton
County Treasurer
Woodbury County Courthouse
620 Douglas Street
Sioux City, IA 51101-1248

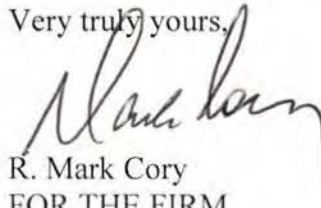
RE: Engagement Agreement

Dear Mike:

Enclosed you will find an Engagement Agreement. Please present this to the Board for approval and return to our office at the earliest convenient time.

Should you have any questions, please don't hesitate to call me.

Very truly yours,



R. Mark Cory
FOR THE FIRM

RMC:klh
Enclosure
cc: Jean Jessen
Dennis Butler

01102214-1\18799-022

ENGAGEMENT AGREEMENT

The purpose of this Engagement Agreement ("Agreement") is to disclose and memorialize the terms and conditions under which services will be rendered by Ahlers and Cooney, P.C., in its capacity as Bond Counsel, to Woodbury County, Iowa (the "Issuer") in connection with the issuance of General Obligation Capital Loan Notes, Series 2015 ("Bonds").

SCOPE OF ENGAGEMENT

In the role of Bond Counsel, we will provide the following services:

1. Prepare and review documents related to the authorization, issuance and delivery of the Bonds (the "Proceedings").
2. After proper approval and execution of the Proceedings, render our legal opinion (the "Bond Opinion") regarding the validity and enforceability of the Bonds, the source of payment with regard to the legality of the security pledged, and the excludability of interest on the Bonds from gross income for federal tax purposes, as applicable.
3. Review those sections of any offering or disclosure documents (the "Offering Documents") to be disseminated in connection with the sale of the Bonds related solely to the description of the Bonds, the legal basis for the security pledged, the tax-exempt status of the Bonds, and excerpts, summaries or copies of the Bond Opinion; and in the event Issuer retains separate Disclosure Counsel we will coordinate with said Disclosure Counsel in regards to the above-identified information we are reviewing in the Offering Documents.
4. Upon request, assist the Issuer in presenting information to bond rating organizations and providers of credit enhancement relating to the issuance of Bonds.
5. Prepare procedure to advertise and direct the sale of Bonds when we are advised that a particular issue of Bonds will be sold at public sale, and prepare procedure accepting a proposal to purchase the Bonds when we are advised that the sale of a particular issue of Bond will accomplished by negotiated sale.
6. Draft the Continuing Disclosure Certificate of the Issuer, if applicable.
7. Prepare an IRS Form 8038-G or 8038-GC, when applicable.

As Bond Counsel, our examination will extend to the actions and approvals necessary to authorize the issuance and initial delivery of the Bonds to the purchaser thereof. Our Bond Opinion does not extend to any re-offering of the Bonds by the original purchaser thereof or other persons, and will be delivered by us on the date the Bonds are exchanged for their purchase price (the "Closing").

The Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws relating to the Bonds. During the course of this engagement, we will rely on the Issuer, and authorized officials, to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security.

Our duties in this engagement are limited to those expressly set forth above. This Engagement Agreement does not include the following services, or any other matter not required to render our Bond Opinion:

- a. Except as described in paragraph (3) above, assisting in the preparation or review of the Offering Documents with respect to the Bonds, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that the Offering Documents do not contain any untrue statement of material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading. This engagement does not include the services of Disclosure Counsel.
- b. Preparing requests for tax rulings from the Internal Revenue Service, or “no action” letters from the Securities and Exchange Commission.
- c. Drafting state constitutional or legislative amendments.
- d. Pursuing test cases or other litigation, such as contested validation proceedings.
- e. Except as described in paragraph (6) above, assisting in the preparation of, or opinion on, a continuing disclosure undertaking pertaining to the Bonds, or after Closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking, including monitoring Issuer’s continued compliance with the undertaking.
- f. Representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.
- g. After Closing a particular issue of Bonds, providing continuing advice to the Issuer or any other party concerning actions necessary to assure that interest paid on that issue of Bonds will continue to be excludable from gross income for federal income tax purposes (e.g. this Bond Counsel engagement for the Bonds does not include rebate calculations, nor continuing post-issuance compliance activities).

We will provide one or more of the services listed in (a)–(g) upon your request, however, a separate, written Engagement Agreement will be required before we assume one or more of the above duties.

Services listed in subparts (h)–(k), below, are not included in this Engagement Agreement, nor will they be provided at any time.

- h. Acting as an underwriter, or otherwise marketing the Bonds.
- i. Acting in a financial advisory role.
- j. Preparing blue sky or investment surveys with respect to the Bonds.
- k. Making an investigation or expressing any view as to the creditworthiness of the Issuer or of the Bonds.

ATTORNEY-CLIENT RELATIONSHIP

Upon our receipt of notification that Bond Counsel services are requested under this Engagement Agreement, the Issuer will be our client and an attorney-client relationship will exist between us as outlined above. We assume that all other parties to each such transaction will retain such counsel as they deem necessary and appropriate to represent their interests. We further assume that all parties understand that in each such transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Bond Counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement agreement will constitute an acknowledgement of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

Each representation of the Issuer and the attorney-client relationship for the Bonds created by this Engagement Agreement will be concluded upon issuance of that respective issue of Bonds. Nevertheless, subsequent to Closing, we will mail the appropriate Internal Revenue Service Form 8038, and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

FEES

We will charge a flat fee of \$5,000 for services rendered under this Agreement. It is not anticipated that it will be necessary for us to personally attend meetings in order to provide the Bond Counsel services outlined above, but we will do so in the event that circumstances require. If, at any time, we believe that an adjustment of our flat fee is necessary during an engagement as Bond Counsel for a particular issuance of Bonds, we will advise you. Such adjustment might be necessary in the event: (a) the principal amount of Bonds to be issued differs significantly from the amount stated at the time we advise you of our fee; (b) there are material changes in the structure, security or opinion from the description of the Bonds after we advise you of our fee; or (c) unusual or unforeseen circumstances arise which require a significant increase in the services rendered, such as personal attendance at meetings, significant travel, or unexpected revision of the issuance documents at the request of the Issuer, any agent acting on your behalf (such as a financial advisor), the purchaser, a bond insurer, other counsel providing services with respect to issuance of a particular issuance of Bonds.

In addition to the flat fee, we will bill you for all expenses incurred on your behalf, such as travel cost reimbursement, photocopying, deliveries, long distance telephone charges, telecopier charges, filing fees, computer-assisted research, bond printing, and other related expenses. Generally these expenses will not exceed \$400. We will contact you prior to incurring expenses that exceed that amount.

Our statement for services and expenses will be sent after each particular issue of Bonds have been closed and is due and payable within thirty (30) days of receipt.

If, for any reason, you terminate the engagement on a particular issue of Bonds covered by this Agreement before closing a particular issue of Bonds are not issued for any reason, or the Bonds are issued without the delivery of our Bond Opinion, we will bill you for the services rendered on your behalf up to that point. These services will be billed at the normal hourly rates for those attorneys and legal assistants who have performed such services. We will also then bill you for all expenses we have incurred as outlined above. My current hourly rate is \$300. Work performed by associates will be billed at \$200 per hour. Services performed on your behalf by legal assistants will be billed at \$100 per hour.

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this engagement.

[THIS SPACE INTENTIONALLY LEFT BLANK]

APPROVAL

Please carefully review the terms and conditions of this Agreement. **If the above correctly reflects the terms of this engagement, please obtain approval by your governing body, and execute, date and return to me the enclosed copy of this Agreement. Please retain the original for your file.**

If you have questions regarding any aspect of the above or our representation as Bond Counsel, please do not hesitate to write or call.

It has been a pleasure to serve you in the past, and we look forward to our continued relationship.

Very truly yours,

R. Mark Cory
FOR THE FIRM

Accepted:

Woodbury County, State of Iowa*

By: _____ Date: _____

*Approved by Resolution No. _____ of the governing body on _____, 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: May 7, 2015

Weekly Agenda Date: May 12th, 2015



Elected Official / CITIZEN: SHERIFF DAVE DREW

SUBJECT: Woodbury County Sheriff's Reserve Staffing level change

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Approval to increase number of Woodbury County Sheriff Reserve Deputies

EXECUTIVE SUMMARY: Woodbury County Sheriff's Reserve cannot keep up with the request for services Reserves provide because of the cap. We have approximately 9 candidates that qualify to begin Reserve Training.

BACKGROUND: Woodbury County Sheriff's Reserves is capped at 25 total Reserve Deputies. Since the program was started, Reserve Deputies put in 2400 hours in 2014 and 623 hours so far in 2015. Reserves Deputies perform various support functions for the Sheriff's Office. They have worked in support of the Sheriff's Office during Tornados, a Homicide, Stand by in serious weather conditions, traffic control at major accidents, Halloween, Fourth of July and our Weekender Program. Reserves have also worked community events, SITP, Proms, Leed's Days, Siouxland Heart walk, County Fair, Easter Egg Hunts to name just a very few of the many.

FINANCIAL IMPACT: The financial impact has been a plus for the Sheriff's Office and the citizen of Woodbury County. 2400 hours equates to approximately \$93,600.00 in cost savings. The Sheriff's Office without the Reserves would either have to pay overtime or forgo being able to support these events or roles.

RECOMMENDATION: Woodbury County Sheriff Dave Drew recommends that the number of Reserves be based on qualifications, meeting training standards and ability to serve rather than a limited number. If a number has to be used, for a county our size and the support roles that Reserves have filled, Sheriff Dave Drew asks that the cap be

closer to 50 Reserve Deputies. Reserve Deputies are made up of citizen, who have their normal career field and serve when they can. Because of this, at times it is difficult to fill the requests. The more qualified Reserves the Sheriff's Office has the more support that can be given.

The Woodbury County Sheriff's Office will be starting a new Reserve Training Class very soon. Trainers cost money and the more people we can attempt to qualify as a Reserve Deputy the less cost we will have in the future.

ACTION REQUIRED: Approval of Qualified Reserves without a cap or raise the Reserve Cap to 50 Reserve Deputies.

Approved by Board of Supervisors March 12, 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST

#13

Date: 5-1-15

Weekly Agenda Date: 5-12-15

DEPARTMENT HEAD / CITIZEN: MARK MONSON, SUPERVISOR

SUBJECT: TAX REFUND FOR LARRY AXLUND

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: APPROVAL TO REFUND TAXES TO LARRY AXLUND FOR ERRONEOUSLY PAID TAXES.

EXECUTIVE SUMMARY: APPROVE A REFUND FOR ERRONEOUSLY COLLECTED TAXES FOR 2012.

BACKGROUND: THE CITY ASSESSOR MADE A MISTAKE IN THE CALCULATION OF MR. AXLUND'S TAXES. THE CITY ASSESSOR IS ABLE TO REFUND CERTAIN YEARS, BUT THE BOARD MUST DEAL WITH THE LAST TWO YEARS COLLECTED. THE COUNT ATTORNEY SAYS WE CAN REFUND ERRONEOUS TAXES OVER THE PAST TWO YEARS IF THE ERROR IS IDENTIFIED WITHIN TWO YEARS. ACCORDINGLY, THE BOARD COULD REFUND TAXES COLLECTED FOR 2012, BUT NOT FOR 2011 AS IT WAS NOT IDENTIFIED IN LESS THAN TWO YEARS.

FINANCIAL IMPACT: THE IMPACT MUST BE DETERMINED BY THE CITY ASSESSOR.

RECOMMENDATION:

ACTION REQUIRED: APPROVE REFUND FOR 2012 TAXES

Approved by Board of Supervisors March 3, 2015.

1

2011 REAL ESTATE ASSESSMENT ROLL
FOR SIOUX CITY ASSESSOR
 620 DOUGLAS ST
 RM B02
 SIOUX CITY, IA 51101
 AL JORDAN, SIOUX CITY ASSESSOR
 (712) 279-6535

THIS IS NOT A TAX BILL - IT IS A NOTICE OF VALUE

APRIL 11, 2011



AXLUND LARRY D
 2516 41ST ST
 SIOUX CITY IA 51108-2003

DEED HOLDER: AXLUND LARRY D
 CONTRACT PURCHASER:
 PROPERTY ADDRESS: 2516 41ST ST
 LEGAL DESCRIPTION: LENGTHY LEGAL: SEE FILE

ACRES: 21.366
 TOWN/TOWNSHIP: INCORPORATED SIOUX CITY
 TAX DISTRICT: SC LL INDIAN HILLS
 SCHOOL DISTRICT: SIOUX CITY COMMUNITY
 NEIGHBORHOOD: LEEDS
 PARCEL: 8947-10-402-005

PROPERTY CLASS: RESIDENTIAL
 SPECIAL NOTICE: CITY-WIDE REVALUATION

2011 ASSESSEMENT

LAND:	105,400
BUILDINGS:	
DWELLINGS:	155,700
ASSESSED VALUE:	261,100
LESS ADJUSTMENTS:	

TOTAL ADJUSTMENTS:	-
ASSESSED VALUE AFTER ADJUSTMENTS:	261,100

PREVIOUS CLASS: RESIDENTIAL

PREVIOUS ASSESSMENT: 197,800

Assessments are required to be the **100% fair market value** of the property (unless otherwise provided by the Code of Iowa) in its condition as of January 1st. This is the amount established by the assessor's office before application of the state rollback factor. The 2011 assessed value will be the basis of your tax bill in 2012-2013.

NOTICE: If you are not satisfied that the foregoing assessment is correct, you may file a protest against such assessment with the **BOARD OF REVIEW** on or after April 16th to and including May 5th of the year of the assessment. Such protest must be confined to the grounds specified in Section 441.37 Code of Iowa.

In each odd numbered year the assessments are subject to equalization pursuant to an order issued by the Director of Revenue. The County Auditor shall give notice on or before October 15th by publication in an official newspaper of general circulation of any class of property affected by the equalization order. You may file a protest from October 16th to October 25th if your property valuations have been adjusted by the equalization order.

2015 REAL ESTATE ASSESSMENT ROLL
FOR SIOUX CITY ASSESSOR
 620 DOUGLAS ST
 SIOUX CITY, IA 51101
 AL JORDAN, SIOUX CITY ASSESSOR
 (712) 279-6535
THIS IS NOT A TAX BILL - IT IS A NOTICE OF VALUE

April 1, 2015

AXLUND, LARRY
 2516 41ST ST
 SIOUX CITY IA 51108-2003

DEED HOLDER: Axlund, Larry
 CONTRACT PURCHASER:
 PROPERTY ADDRESS: 2516 41st St.
 LEGAL DESCRIPTION: Lengthy Legal - See file

ACRES: 4.204
 TOWN/TOWNSHIP: INCORPORATED SIOUX CITY
 TAX DISTRICT: 135 SC LL Indian Hills
 SCHOOL DISTRICT: Sioux City
 NEIGHBORHOOD: Leeds
 PARCEL: 8947-10-402-005

SPECIAL NOTICE: City-Wide Revaluation

-----2014-----
 Classification: RESIDENTIAL

LAND:	105,400
BUILDING:	-
DWELLING:	155,700
TOTAL ASSESSED VALUE:	261,100

-----2015-----
 Classification: RESIDENTIAL

RESIDENTIAL LAND:	29,800
COMMERCIAL LAND:	-
BUILDING:	-
DWELLING:	173,600
TOTAL ASSESSED VALUE:	203,400

LESS ADJUSTMENTS:

TOTAL ADJUSTMENTS:

ASSESSED VALUE AFTER ADJUSTMENTS: 203,400

Assessments are required to be the **100% fair market value** of the property (unless otherwise provided by the Code of Iowa) in its condition as of January 1st. This is the amount established by the assessor's office **before** application of the state rollback factor. The 2015 assessed value will be the basis of your tax bill in 2016-2017.

NOTICE: If you are not satisfied that the foregoing assessment is correct, you may contact the assessor on or after April 1, to and including May 4, of the year of the assessment to request an informal review of the assessment pursuant to section 441.30. If you are not satisfied that the foregoing assessment is correct, you may file a protest against such assessment with the **BOARD OF REVIEW** on or after April 7th to and including May 5th of the year of the assessment. Such protest must be confined to the grounds specified in Section 441.37 Code of Iowa.

In each odd numbered year the assessments are subject to equalization pursuant to an order issued by the Director of Revenue. The County Auditor shall give notice on or before October 15th by publication in an official newspaper of general circulation of any class of property affected by the equalization order. You may file a protest from October 16th to October 25th if your property valuations have been adjusted by the equalization order.

WOODBURY COUNTY TREASURER

MICHAEL R CLAYTON

620 DOUGLAS ST ROOM 102
SIOUX CITY IA 51101 PHONE (712) 279-6495 8947-10-402-005

Receipt#
55031

WOODBURY COUNTY TREASURER

MICHAEL R CLAYTON

620 DOUGLAS ST ROOM 102
SIOUX CITY IA 51101 PHONE (712) 279-6495 8947-10-402-005

Receipt#
55031

TOTAL TAX DUE: or **SEPT 1, 2012**

\$5,398.00

\$2,699.00

DED 002025534

Delinquent OCT 1, 2012

TAX DUE: **MARCH 1, 2013**

\$2,699.00

DED 002025534

Delinquent APRIL 1, 2013

AXLUND LARRY D
2516 41ST ST
SIOUX CITY IA 51108-0000

*8-31-12
PD out of
Escrow!
By Wells,
Fargo.*

AXLUND LARRY D
2516 41ST ST
SIOUX CITY IA 51108-0000

PAY YOUR TAXES ONLINE AND CHECK YOUR TAX INFORMATION AT www.woodburyiowa.com

135 00 135 SC LL -

INDIAN HILLS LL

135 00 135 SC LL -

INDIAN HILLS LL

WOODBURY COUNTY REAL ESTATE TAXES, SEND THE CORRECT STUBS ALONG WITH YOUR CHECK FOR PAYMENT

SEE REVERSE SIDE FOR MORE INFORMATION

Based on JANUARY 1, 2011 Valuations. Taxes FOR JULY 1, 2011 - JUNE 30, 2012, payable SEPTEMBER 2012 and MARCH 2013

Parcel 8947-10-402-005 Location: 2516 41ST ST SIOUX CITY

135 00 135 SC LL - INDIAN HILLS LL

Gross Acres .00
Sect 010 Twn 089 Rng 047 Exempt Acres .00
Net Acres .00

Legal Description LL-SC COMM 89-47 IRREG TCT IN NE CORN ER BEING 228 FT ON N X 949.3 FT ON E EX S 7 FT N 27 FT E 2 28 FT NW SE 10-89-4

VALUATIONS AND TAXES THIS YEAR LAST YEAR TAXES DUE Delinquent Tax, Specials, Drainage, Tax Sale

RES	Assessed	Taxable	Assessed	Taxable
Land:	105,400	53,492	32,900	15,966
Buildings:	155,700	79,021	164,900	80,026
Dwelling:				
TOTAL VALUE:	261,100	132,513	197,800	95,992

Less Military Exemption:

NET TAXABLE VALUE: \$132,513 \$95,992

Value Times Levy per 1000 of: 41.9292700 42.8462200 002025534 00000000 00000000

EQUALS GROSS TAX OF: 5,556.17 4,112.89 AXLUND LARRY D

Less Credits of:

Homestead Credit	158.62-	130.91-	2516 41ST ST
Ag Land Credit			SIOUX CITY IA 51108-0000
Family Farm Credit			
Low Income/Elderly Credit			
Prepaid Tax			

NET ANNUAL TAXES: \$5,398.00 \$3,982.00

House Tax: State Tax Relief already deducted from your tax. \$103.31

Taxing Authority:	Distribution of your current & prior year taxes			Total property taxes levied by taxing authority		
	%Total	Current	Prior	Current	Prior	Percent +/-
SIOUX CITY INC	89.221	4,816.08	2,377.45	36,125,676.00	35,766,412.00	1.004
SIOUX CITY COMM	7.045	380.31	1,048.46	35,405,660.00	33,340,857.00	6.193
COUNTY	3.252	175.55	475.11	24,077,780.00	23,542,893.00	2.271
WEST IA TECH	.289	15.60	47.22	5,179,262.00	4,850,938.00	6.768
CITY ASSESSOR	.145	7.85	25.99	862,033.00	893,534.00	3.525-
CO EXTENSION	.047	2.54	7.58	408,830.00	379,437.00	7.746
STATE	.001	.07	.19	9,667.00	10,754.00	10.107-

Online Payment Available at: www.iowatreasurers.org

TOTALS: \$5,398.00 \$3,982.00

WOODBURY COUNTY TREASURER

MICHAEL R CLAYTON

620 DOUGLAS ST ROOM 102
SIOUX CITY IA 51101 PHONE (712) 279-6495

Receipt#

12/13 10-55031

DUE SEPT 1, 2012

Date Paid: _____

CHECK# _____

\$2,699.00

DUE MARCH 1, 2013

Date Paid: _____

CHECK# _____

\$2,699.00

WOODBURY COUNTY TREASURER

MICHAEL R CLAYTON

620 DOUGLAS ST ROOM 102
SIOUX CITY IA 51101 PHONE (712) 279-6495 8947-10-402-005

Receipt#
54683

WOODBURY COUNTY TREASURER

MICHAEL R CLAYTON

620 DOUGLAS ST ROOM 102
SIOUX CITY IA 51101 PHONE (712) 279-6495 8947-10-402-005

Receipt#
54683

TOTAL TAX DUE:

or **SEPT 1, 2013** *PD*

\$5,540.00

\$2,770.00

DED 002025534

Delinquent OCT 1, 2013

TAX DUE:

MARCH 1, 2014

\$2,770.00

DED 002025534

Delinquent APRIL 1, 2014

AXLUND LARRY D
2516 41ST ST
SIOUX CITY IA 51108-0000

AXLUND LARRY D
2516 41ST ST
SIOUX CITY IA 51108-0000

*Per online info
2,770.00
PD 9/23/13
Account*

*Per Wells Fargo
3/7/14
Taxes pd
2,770.00*

see also wells w/d same amt 9/24/13

PAY YOUR TAXES ONLINE AND CHECK YOUR TAX INFORMATION AT www.woodburyiowa.com

WOODBURY COUNTY REAL ESTATE TAXES, SEND THE CORRECT STUBS ALONG WITH YOUR CHECK FOR PAYMENT
SEE REVERSE SIDE FOR MORE INFORMATION

Based on JANUARY 1, 2012 Valuations. Taxes FOR JULY 1, 2012 - JUNE 30, 2013, payable SEPTEMBER 2013 and MARCH 2014

Parcel 8947-10-402-005 Location: 2516 41ST ST SIOUX CITY

135 00 135 SC LL - INDIAN HILLS LL

Sect 010 Twn 089 Rng 047 Exempt Acres .00
Gross Acres .00
Net Acres .00

Legal Description LL-SC COMM 89-47 IRREG TCT IN NE CORN ER BEING 228 FT ON N X 949.3 FT ON E EX S 7 FT N 27 FT E 2 28 FT NW SE 10-89-4

VALUATIONS AND TAXES THIS YEAR		LAST YEAR		TAXES DUE	Delinquent Tax, Specials, Drainage, Tax Sale
RES	Assessed	Taxable	Assessed	Taxable	
Land:	105,400	55,669	105,400	53,492	
Buildings:	155,700	82,235	155,700	79,021	
Dwelling:					
TOTAL VALUE:	261,100	137,904	261,100	132,513	
Less Military Exemption:					

NET TAXABLE VALUE:	\$137,904	\$132,513	
Value Times Levy per 1000 of:	41.6296600	41.9292700	002025534 000000000 000000000
EQUALS GROSS TAX OF:	5,740.90	5,556.17	AXLUND LARRY D
Less Credits of:			2516 41ST ST
Homestead Credit	201.90-	158.62-	SIOUX CITY IA 51108-0000
Ag Land Credit			
Family Farm Credit			
Low Income/Elderly Credit			
Prepaid Tax			

NET ANNUAL TAXES: \$5,540.00 \$5,398.00

House Tax: \$496,463.00

Taxing Authority:	Distribution of your current & prior year taxes			Total property taxes levied by taxing authority		
	%Total	Current	Prior	Current	Prior	Percent +/-
SIOUX CITY INC	92.849	5,143.84	4,816.08	36,479,442.00	36,125,676.00	.979
SIOUX CITY COMM COUNTY	4.630	256.52	380.31	35,508,790.00	35,405,660.00	.291
WEST IA TECH	2.215	122.69	175.55	23,984,130.00	24,077,780.00	.388-
CITY ASSESSOR	.179	9.92	15.60	5,233,379.00	5,179,262.00	1.044
CO EXTENSION	.095	5.29	7.85	878,846.00	862,033.00	1.950
STATE	.031	1.70	2.54	422,558.00	408,830.00	3.357
	.001	.04	.07	11,735.00	9,667.00	21.392

Online Payment Available at: www.iowatreasurers.org

TOTALS:	\$5,540.00	\$5,398.00	DUE SEPT 1, 2013	\$2,770.00	DUE MARCH 1, 2014	\$2,770.00
WOODBURY COUNTY TREASURER	Receipt#		Date Paid: _____		Date Paid: _____	
MICHAEL R CLAYTON	13/14 10-54683		CHECK# _____		CHECK# _____	
620 DOUGLAS ST ROOM 102						
SIOUX CITY IA 51101 PHONE (712) 279-6495						

WOODBURY COUNTY TREASURER

MICHAEL R CLAYTON

620 DOUGLAS ST ROOM 102
SIOUX CITY IA 51101 PHONE (712) 279-6495 8947-10-402-005
taxdept@sioux-city.org

Receipt#
54291

WOODBURY COUNTY TREASURER

MICHAEL R CLAYTON

620 DOUGLAS ST ROOM 102
SIOUX CITY IA 51101 PHONE (712) 279-6495 8947-10-402-005
taxdept@sioux-city.org

Receipt#
54291

TOTAL TAX DUE: or **SEPT 1, 2014**

\$5,766.00

\$2,883.00

DED 002025534

Delinquent OCT 1, 2014

TAX DUE: **MARCH 1, 2015**

\$2,883.00

DED 002025534

Delinquent APRIL 1, 2015

AXLUND LARRY D
2516 41ST ST
SIOUX CITY IA 51108-0000

AXLUND LARRY D
2516 41ST ST
SIOUX CITY IA 51108-0000

*Wells Fargo
on line
Snow
tax pd from Escrow
9/5/14
288300*

PAY YOUR TAXES ONLINE AND CHECK YOUR TAX INFORMATION AT www.woodburyiowa.com

135 00 135 SC LL -

INDIAN HILLS LL

135 00 135 SC LL -

INDIAN HILLS LL

WOODBURY COUNTY REAL ESTATE TAXES, SEND THE CORRECT STUBS ALONG WITH YOUR CHECK FOR PAYMENT

SEE REVERSE SIDE FOR MORE INFORMATION

Based on JANUARY 1, 2013 Valuations. Taxes FOR JULY 1, 2013 - JUNE 30, 2014, payable SEPTEMBER 2014 and MARCH 2015

Parcel 8947-10-402-005 Location: 2516 41ST ST SIOUX CITY

135 00 135 SC LL - INDIAN HILLS LL

Sect 010 Twn 089 Rng 047 Exempt Acres .00

Gross Acres .00

Net Acres .00

Legal Description LL-SC COMM 89-47 IRREG TCT IN NE CORN ER BEING 228 FT ON N X 949.3 FT ON E EX S 7 FT N 27 FT E 2 28 FT NW SE 10-89-4

VALUATIONS AND TAXES THIS YEAR

LAST YEAR

TAXES DUE

Delinquent Tax, Specials, Drainage, Tax Sale

RES	Assessed	Taxable	Assessed	Taxable
Land:	105,400	57,338	105,400	55,669
Buildings:	155,700	84,701	155,700	82,235
Dwelling:				
TOTAL VALUE:	261,100	142,039	261,100	137,904

Less Military Exemption:

NET TAXABLE VALUE: \$142,039 \$137,904

Value Times Levy per 1000 of: 42.0260900 41.6296600 002025534 000000000 000000000

EQUALS GROSS TAX OF: 5,969.34 5,740.90 AXLUND LARRY D

Less Credits of:

Homestead Credit 203.83- 201.90- 2516 41ST ST

Ag Land Credit

Family Farm Credit

Business Prop Tax Credit Fund

Low Income/Elderly Credit

Prepaid Tax

SIOUX CITY IA 51108-0000

NET ANNUAL TAXES: \$5,766.00 \$5,540.00

House Tax: County EMS \$ 486,749.00

Taxing Authority:	Distribution of your current & prior year taxes			Total property taxes levied by taxing authority		
	%Total	Current	Prior	Current	Prior	Percent +/-
SIOUX CITY INC	98.360	5,671.43	5,143.84	36,642,928.00	36,479,442.00	.448
SIOUX CITY COMM	1.095	63.15	256.52	34,607,851.00	35,508,790.00	2.537-
COUNTY	.545	31.42	122.69	25,390,640.00	23,984,130.00	5.864
CITY ASSESSOR			5.29	987,936.00	878,846.00	12.412
WEST IA TECH			9.92	5,538,559.00	5,233,379.00	5.831
STATE			.04	10,754.00	11,735.00	8.359-
CO EXTENSION			1.70	436,719.00	422,558.00	3.351

Online Payment Available at: www.iowatreasurers.org

TOTALS: \$5,766.00 \$5,540.00

WOODBURY COUNTY TREASURER

MICHAEL R CLAYTON

620 DOUGLAS ST ROOM 102
SIOUX CITY IA 51101 PHONE (712) 279-6495
taxdept@sioux-city.org

Receipt#

14/15 10-54291

DUE SEPT 1, 2014

\$2,883.00

DUE MARCH 1, 2015

\$2,883.00

Date Paid: _____

Date Paid: _____

CHECK# _____

CHECK# _____

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

#14

Date: May 8, 2015

Weekly Agenda Date: May 12, 2015

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

SUBJECT: Commission of Veterans Affairs

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Information on County Commission of Veterans Affairs

EXECUTIVE SUMMARY: The Woodbury County Commission of Veterans Affairs can be increased from 3 to 5, a proposal that is supported by the current Commission and the Executive Director.

BACKGROUND: One Commission member is retiring and a vacancy is needed in order to fill in that position. Increasing the Commission from 3 to 5 would help support the ease of having a quorum, provide increased diversity on the Board, and bring in broader representation.

FINANCIAL IMPACT: Up to \$800 annually.

RECOMMENDATION: The Board consider the improvement to the Commission and the veterans of Woodbury County.

ACTION REQUIRED / PROPOSED MOTION: Motion to increase Woodbury County Commission of Veteran Affairs from three to five members

Approved by Board of Supervisors March 3, 2015. Revised May 5, 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST

#15

Date: 5/8/15

Weekly Agenda Date: 5/12/15

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Department Head – David Gleiser

SUBJECT: Workforce Housing Tax Incentive Program

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Resolution for IEDA Workforce Housing Tax Incentive Program – Char-Mac Assisted Living

EXECUTIVE SUMMARY: Formal resolution is requested to support the Char-Mac Assisted Living expansion and its application for the Iowa Economic Development Authority (IEDA) Workforce Housing Tax Incentive Program.

BACKGROUND: Char-Mac Assisted Living in Lawton is proposing a 4-phase expansion of their operations to include a \$3.7M memory care unit during phase-1. The company is applying to IEDA for their Workforce Housing Tax Incentive Program, which requires the support of the local jurisdiction in the form of a formal resolution.

FINANCIAL IMPACT: 0

RECOMMENDATION: Approve a motion for a resolution to support the Char-Mac expansion project and their application to IEDA.

ACTION REQUIRED / PROPOSED MOTION: Approve a motion for a resolution to support the Char-Mac expansion project and their application to IEDA.

Approved by Board of Supervisors March 3, 2015.

**WOODBURY COUNTY, IOWA
RESOLUTION NO. _____**

**A RESOLUTION IN SUPPORT OF AND AUTHORIZING THE FILING OF AN
APPLICATION FOR WORKFORCE HOUSING TAX INCENTIVES WITH THE IOWA
ECONOMIC DEVELOPMENT AUTHORITY.**

WHEREAS, Char-Mac Assisted Living, wholly owned by Char-Mac, Inc. (both hereinafter referred to as “Company”), desires to expand its existing operations in Woodbury County, State of Iowa, at 200 East Char-Mac Drive, Lawton, Iowa. Said Company will make a capital investment of \$3.7 million for this housing development expansion and will directly hire 20 employees to perform specialized work associated with its assisted living facility;

WHEREAS, Woodbury County has been contacted regarding a planned substantial expansion of said Company, and desires to assist the project by sponsoring its application to the Iowa Economic Development Authority’s Workforce Housing Tax Incentives Program (hereinafter referred to as “WHTIP”); and

WHEREAS, the Company has requested assistance from the City of Lawton and Woodbury County through the establishment of an Urban Renewal Area and Tax Increment Financing District, and, state law authorizes the City and County to grant an exemption from property taxation for the amount of new taxable valuation that is added by reason of the development, which will be used as the source of local matching funds required for the WHTIP application; and

WHEREAS, the Company plans on making a \$3.7 million investment in an incorporated portion of Woodbury County, while adding new assessable tax valuation to Woodbury County; and

WHEREAS, the Company plans to develop housing in Woodbury County as a result of the project and in accordance with its application to the WHTIP; and

WHEREAS, without the commitment of WHTIP funds, the project cannot be completed in a timely manner, thus jeopardizing the Company’s commitment to housing development, creating jobs, and opportunities for future housing growth in the Woodbury County; and

WHEREAS, Woodbury County is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the Board of Supervisors is the duly elected governing body of Woodbury County, Iowa; and

IT IS HEREBY RESOLVED by the Board of Supervisors of Woodbury County, Iowa, as follows:

1. The Woodbury County Board of Supervisors is in full support of the opportunity to promote housing development and permanent job creation in Woodbury County and the related WHTIP application.

2. County staff is authorized to assist in the preparation of the WHTIP application and any related materials deemed necessary.

SO RESOLVED this 12th day of May 2015.

WOODBURY COUNTY BOARD OF
SUPERVISORS

Mark Monson, Chairman

Larry Clausen

Jaclyn Smith

Jeremy Taylor

Matthew Ung

Attest:

Patrick Gill, County Auditor


[Help](#)
[Back](#)

Opportunities

Funding Opportunity Details

For Additional Information and to Apply - [Login](#) | [Register to iowagrants.gov](#)

-95226-Workforce Housing Tax Incentive Program

Workforce Housing Tax Credits

Application Deadline: 10/21/2099 12:00 AM

Award Amount Range: \$0.00 - \$1,000,000.00
 Project Start Date: 02/02/2015
 Project End Date: 06/03/2099
 Award Announcement Date:
 Eligible Applicant: Housing Business

Program Officer: Steven Benne
 Phone: 515-725-3066 x
 Email: Steven.Benne@iowa.gov
 Categorical Area: Community Development, Economic Development, Housing

Description

Purpose

The Workforce Housing Tax Incentive Program (WHTIP) is designed to provide financial incentives for the development of housing across Iowa. Housing businesses utilizing WHTIP will produce a net increase in affordable housing units in their community of operation. In return, the Iowa Economic Development Authority (IEDA) can provide a sales and use tax refund and an investment tax credit based on qualifying new investment.

WHTIP is further designed to encourage housing development where existing public infrastructure already exists – vacant lots, dilapidated properties, and mixed use buildings to suggest a few. Communities with a severe housing need can work with IEDA to seek designation as a Distressed Workforce Housing Community. This designation allows WHTIP assistance to be provided towards new housing development on previously undeveloped land.

Eligibility

WHTIP is a statewide program that focuses development in existing communities. The housing business is the entity responsible for submitting all application documents and maintaining contractual responsibilities with IEDA.

Project Initiation

Projects that have been initiated before receiving formal application approval by the Iowa Economic Development Authority for WHTIP shall not be eligible for tax incentives and assistance under this program.

"Project initiation" means any one of the following: the start of construction of new or expanded buildings; the start of rehabilitation of existing buildings, or; the purchase or leasing of existing buildings when included as qualifying investment in a WHTIP project. The purchase of land or signing an option to purchase land or earth moving or other site development activities not involving actual building construction, expansion or rehabilitation shall not constitute project initiation.

Public Records Policies

The Iowa Economic Development Authority (IEDA) is subject to the Open Records law (Iowa Code Chapter 22). Treatment of information submitted the IEDA in a WHTIP application is governed by the provisions of the Open Records law. All public records are available for public inspection.

Primary WHTIP Requirements

An eligible housing project consists of one or more of the following:

- Rehabilitation, repair or redevelopment in a Brownfield or Grayfield site. This will generate the production of new units on infill lots.
- Rehabilitation, repair or redevelopment of dilapidated units. Only dilapidated or unlivable housing units are eligible for this category. Livable units are not eligible for WHTIP assistance.
- The rehabilitation, repair or redevelopment of dwelling units located in the upper story of an existing multi-use building.

Minimum Project Size

- Four or more single family dwelling units, or;
- Three or more multifamily dwelling units under a single roof, or;
- Two or more dwelling units located in the upper story of an existing multi-use building.

Average Dwelling Unit Cost Cap

The average dwelling unit cost cannot exceed \$200,000 per dwelling unit. The average dwelling unit cost may not exceed \$250,000 per dwelling unit if the project meets the definitions outlined in Iowa Code 414A.1, subsection 2.

Completing Your Application

- **Review Iowa Code 15.351 through 15.356, Iowa Administrative Code 261 – Chapter 48, and the WHTIP sample contract prior to submitting this application. Links are provided within IowaGrants.gov.**
- All application activities for the WHTIP will be carried out through IowaGrants.gov.
- Applicants may request technical assistance from IEDA housing staff during the application development process.
- When submitting supporting documentation, include ONLY what is directly relevant to the proposed activity (e.g., include highlighted excerpts, rather than the entire document). Within the narrative of the application, reference supporting documentation and explain its relevance.
- **Costs incurred in the preparation of this application are NOT eligible or reimbursable.**
- A supporting resolution from the local government entity must be submitted with the application. At minimum, the resolution must clearly identify the project and identify the source of local matching funds required for the project.
- All required documentation must be submitted with the application to initiate review and approval.

Agreement and Fees

A WHTIP award requires the housing business to enter into an agreement with IEDA for the successful completion of all program requirements. The compliance cost fees imposed in Iowa Code 15.330, subsection 12, apply to all agreements entered into under the WHTIP. These fees include:

- A one-time fee of \$500 to be collected by IEDA prior to the issuance of a tax incentive certificate.
- A compliance cost fee equal to one-half of one percent (0.05%) of the value of tax incentives claimed pursuant to an agreement that has an aggregate tax incentive value of \$100,000 or greater. This fee is collected from the housing business after the tax incentive is claimed from the Iowa Department of Revenue.

Important Note on Claiming the Sales and Use Tax Refund

Iowa Code 15.331A requires the eligible housing business to notify the Department of Revenue in writing of intent to claim the sales tax refund for a WHTIP project. The housing business must also make application to claim the sales and use tax refund within one year of project completion. Failure to meet both requirements will result in forfeiture of the project's sales and use tax refund. IEDA will verify documentation at the end of the project, establish a project completion date, and notify the housing business through IowaGrants.gov.

Attachments

Click on the File Name to open attachment

Description	File Name	File Size
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Website Links

Click on the URL to go to website

Website Link	Grant Program Information
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MAY 5, 2015 — MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS AS TRUSTEES FOR THE ORTON SLOUGH DRAINAGE DISTRICT

The Board of Supervisors met on Tuesday, May 5, 2015 as Trustees for the Orton Slough Drainage Districts. Board members present were Clausen, Taylor, Monson, Ung,; and Smith. Staff members present were Karen James, Board Administrative Coordinator, Joshua Widman, Assistant County Attorney, Mark Nahra, County Engineer's Office, Dennis Butler, Finance/Operations Controller and Patrick Gill, Auditor/Clerk to the Board.

The Board called to order an Orton Slough Drainage District Trustee meeting.

Motion by Monson second by Taylor to approve to go out for a quote for maintenance work on the Orton Slough Drainage District. Carried 5-0. Copy filed.

The Orton Slough Drainage District meeting was adjourned.



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST



Date: May 7, 2015

Weekly Agenda Date: May May 12, 2015

DEPARTMENT HEAD / CITIZEN: <u>Mark J. Nahra P.E. Secondary Roads Dept Head</u>		
SUBJECT: Consideration of requesting quote for maintenance work on the Orton Slough.		
ACTION REQUIRED:		
Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Give Direction <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input type="checkbox"/>
Consideration X		

WORDING FOR AGENDA ITEM: Consideration of quotation approval of a quote for maintenance work on the Orton Slough drainage district.

EXECUTIVE SUMMARY: The Board of Supervisors, serving as drainage district trustees, directed ISG to prepare plans to repair the existing tile line that serves the Orton Slough Drainage District. Those plans are complete. A contractor capable of completing the project in compliance with the plans and specifications is submitting a quote for the work. The Board now may review and approve the quotation to complete the project on behalf of the district.

BACKGROUND: Bidding requirement under Chapter 468 of the Code of Iowa provides for the "Board at any time on its own motion, without notice, may order done whatever is necessary to restore or maintain a drainage or levee improvement in its original efficiency or capacity, and for that purpose may remove silt and debris, repair any damaged structures, remove weeds and other vegetable growth, and whatever else may be needed to restore or maintain such efficiency or capacity or to prolong its useful life." When the estimated cost is below \$50,000, the district may contact one contractor and obtain only one quote (see attached).

The quotation will be presented at the Board meeting on Monday. No back-up document available at this time.

FINANCIAL IMPACT: Project work will be paid by drainage district assessment.

RECOMMENDATION: Recommend acceptance of quotation for repairs on behalf of the drainage district.

ACTION REQUIRED/PROPOSED MOTION: Motion to accept the quotations from L. A. Carlson Company for Orton Slough Drainage District Repairs.

Approved by Board of Supervisors March 3, 2015.

Become a Champion for those who need us most!

The mission of the Boys Club of Sioux City is to inspire and enable all boys, especially those who need us most, to reach their full potential as responsible, caring and productive citizens.



GREAT FUTURES START HERE



DATE: April 2015

Woodbury County
Karen James
620 Douglas Street
Sioux City, IA 51101

Dear Karen,

As you may have heard, the Boys Club of Sioux City is bringing back the Color Me Rad 5K on Sunday, June 7th. The Color Me Rad race is an untimed three mile run/walk which will be held in downtown Sioux City. Waves of 500 people will take off every fifteen minutes beginning at 8:00 a.m. from the corner of 4th and Iowa St. The focus of this event is purely fun, fitness and supporting Siouxland's youth.

The Boys Club of Sioux City is an after school and summer program that offers homework help, character and leadership development, fine arts, sports training and healthy lifestyle programs to over 700 Siouxland area boys. It costs only \$10 per year to attend the Club which allows all boys, especially those who need us the most, access to a great future. Because membership fees for the club are so low, fundraising events such as the Color Me Rad are an integral part of keeping the Boys Club open.

The race will again be on a Sunday this year in order to lessen the impact on downtown businesses. A map of this year's route is attached. This route is the same as the previous year so you may already be familiar with it.

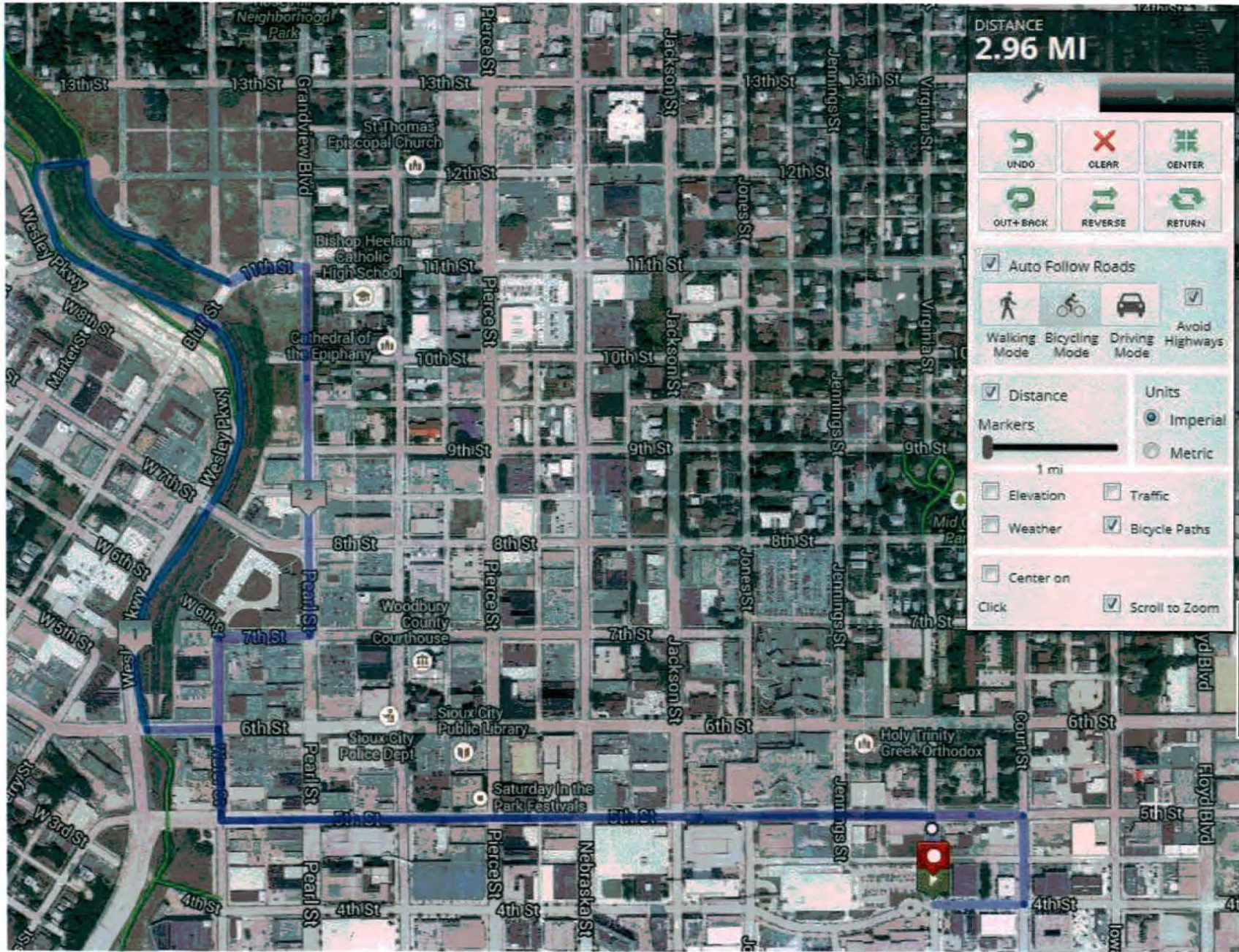
Members of the Boys Club board and staff will be following up with you after this letter is sent out; but if you should have any questions or concerns in the meantime, please do not hesitate to give either of us a call (Jim: 712-258-0537 or John: 712-255-0114) or send an email (jim@bigsoo.com and john.olson@noveltymachine.com). It is our goal to make this year's race another great success and an event that makes Sioux City proud.

Thank you for your support of this event and we encourage you to take part and enjoy a fun filled day in our fair city. If you would like to be involved in sponsoring the event or helping volunteer, please give us a ring down at the Boys Club at 258-5545 or swing by for a tour so we can show you the great things we are doing for the youth of Sioux City. If you want to take part in the run/walk itself, check out www.colormerad.com/locations and click on Sioux City for registration information.

Kind Regards,

John Olson and Jim Palmer

Boys Club of Sioux City Board Members



DISTANCE
2.96 MI

Map navigation and settings panel:

-
-
- Auto Follow Roads
- Walking Mode Bicycling Mode Driving Mode Avoid Highways
- Distance Units: Imperial Metric
- Markers: Elevation Traffic Weather Bicycle Paths
- Center on Scroll to Zoom

**WOODBURY COUNTY, IOWA, CONSERVATION BOARD
MINUTES OF THE Thursday, April 9, 2015 BOARD MEETING**

The following is a true copy of the minutes of the meeting of the Woodbury County, Iowa, Conservation Board held on Thursday, April 9, 2015 at the Dorothy Pecaut Nature Center, 4500 Sioux River Road, Sioux City, IA beginning at 5:00 p.m.

BOARD MEMBERS PRESENT

Chris Zellmer-Zant, Cindy Bennett, Mark Taylor, and Suzan Boden

BOARD MEMBERS ABSENT

STAFF PRESENT

Schneider, Peterson, Snyder, and Schultz

OTHERS PRESENT

Board of Supervisor Member, Larry Clausen

CALL TO ORDER

Vice-President, Bennett called the meeting to order at 5:05 p.m.

PUBLIC PARTICIPATION

Schneider discussed with the board the newly passed Tort Liability bill.

ITEM R1. APPROVE CONSENT AGENDA

MOTION by Zellmer-Zant, second by Taylor

To approve the consent agenda.

<u>VOTE:</u>	aye;	Cindy Bennett, Mark Taylor, Chris Zellmer-Zant and Suzan Boden
	nay;	none
	absent;	Don Dixon

Consent agenda was approved and involved the following items:

ITEM C1. Approve minutes of the March 12, 2015 monthly meeting.

ITEM C2. Approve March 2015 claims and expenditures.

ITEM C3. Receive and place on file the March 2015 financial / budget report and the 3rd Quarter FY 15 Reserve Fund Report.

ITEM C4. Acceptance of Gifts/Donations:

1. Joy Larson – Monetary donation (\$250) for Barred Owl adoption
2. Jan Marshall-Thoreen – Bird seed

ITEM C5. Acceptance of Grants

1. Iowa Ornithologists' Union – \$200 grant for raptor equipment

3. Solar power project RFP – review process and approve issuance of the RFP

Schneider informed the board he met with the Board of Supervisors on March 31 to ask their approval for proceeding with issuing Request For Proposals to supply the Conservation Board with turnkey installation of a photovoltaic solar facility within two county parks. They approved the board to move forward with the RFP process. Schneider is having the County Attorney's office review the RFP. Schneider felt the RFP should be reworded to reflect what the Board is actually seeking so it is more focused and concise. Schneider had visited with Bill Haman from the Iowa Energy Center who provided additional information. From this discussion, Schneider felt the Board should put the RFP process on hold and seek another consultant review of the project and RFP.

After some discussion, the board agreed to defer the process and authorized Schneider to gather more information through another consultant, possibly Interstates Electric in Sioux Center.

ITEM R4. Board member / staff reports – Board members and staff may report on meetings or activities that they have been involved with. (Board and staff)

1. Nature Center activities (Snyder)

Snyder reported that early Summer Day Camp registration began April 8th for Foundation members. Regular Summer Day Camp registration begins on April 15. She noted camps are filling up fast. Staff interviewed for the last summer intern position. Staff are filling their calendars with Spring Field Trip requests. Senior worker Mary Crichton has found another job, so staff will be looking for a replacement. Snyder discussed with the board the transition to a new website program that can be easily maintained.

Snyder reported the conservation department will again be partnering with NRCS/Woodbury County Soil & Water Conservation District to provide a free tree to 254 fifth graders. They will be distributed in April.

Snyder discussed with the board the latest activity with the Nature Calls sponsor solicitation.

2. Park activities (Peterson)

Peterson reported staff continues to work on equipment and facility maintenance and small projects in preparation for the May 1 opening of the parks. Staff has been able to conduct a few small burns at Little Sioux Park, Southwood Conservation Area, Snyder Bend Park and Brown's Lake/Bigelow Park. Very dry windy weather conditions have made large burns difficult to attempt. Park maintenance supplies have been received and distributed out to the parks. Trees and shrubs are scheduled to be received the week of April 13th. Work on the range will begin soon.

Staff conducted interviews for Summer Ranger and Park Maintenance positions. Employment offers have been extended to fill those positions.

BOARD MEETING MINUTES
4/9/15

Newly hired Resource Technician, Dylan Bales, has completed the course work for S100 and S130/190. The courses provide training such as fundamentals of firefighting, fire behavior, communications, decision making skills, and fire line safety. He is in the process of working on some field course training which will complete the S100 and S130/190 training.

Peterson noted staff will be hosting a Visitor's Protection Workshop on May 20th at Dorothy Pecaut Nature Center and a Hunter Safety Course in Anthon the week of April 6th.

3. Administrative items (Schneider)

a. Camping kick-off weekend

Schneider informed the board of the annual Camping Kick-off Weekend May 1-3, 2015. In appreciation to our campers, those camping that weekend will receive a coupon for one night free camping later in the year and some other token of appreciation such as a koozies.

b. Land acquisition updates

Schneider updated the board on the Briese property. It has been surveyed but the legal description was so complicated that it was necessary to ask for a one month extension for the closing. The plat and legal description work should be done the first week in April and then the final acreage will go to the appraiser for their final work. New closing date is May 1.

Schneider has been in contact with a representative of the Iowa Natural Heritage Foundation who will be visiting with the landowner adjacent to our Curtin Timber area to assist them with the potential sale of their property.

Schneider reported that Dawn Snyder was approached by an individual who has interest in bequeathing a small parcel inside the City limits. Maps were distributed for the board's review and it was the board's consensus to discuss this subject at the Long Range Planning Session.

c. Long Range planning meeting – Set date

Schneider requested a new meeting date for the Long Range planning session. Due to Mark Taylor's schedule the regular meeting date of May 7th will not work for him. After some discussion, a May 6th date was selected starting at 4:15 pm.

ITEM R5. Summer meeting schedule

Schneider reported the Board typically begins meeting at the various county parks in May with the location rotating each year. Since the Long Range Planning Session is in May, the proposed schedule is, June 4 – Southwood; July 2 – Little Sioux Park; August – No meeting; September 3 – Snyder Bend Park; October 1 – Brown's Lake/Bigelow Park (Annual Picnic). He noted the Board typically does not meet during the month of August unless necessary. The Board may also choose to begin meeting again in August.

BOARD MEETING MINUTES

4/9/15

Schneider discussed with the board the need for signs noting new hours and parking issues at the nature center. Visitors need to know when the gate will close so they can move their cars to the lower parking lot. Temporary signs have listed gate closing time at 4:30 p.m. Staff requested Board approval to change closing hours for the nature center facility to 4:30 p.m. year round. It was the Board's consensus to approve the change in closing hours.

ITEM R8. Adjournment

The meeting was adjourned at 6:25 p.m.

The above minutes were typed by Barbara Schultz.

Recording Secretary, Barbara Schultz

Board Secretary, Suzan Boden

Board President, Don Dixon



Siouxland Human Investment Partnership

Together we can

FAX TRANSMITTAL

DATE: 5/1/15

TO: Karen James – Woodbury County Board of Supervisors

FAX #: 712-279-6577

FROM: Kim Jenkins, S.H.I.P.

NUMBER OF PAGES: 2

(including cover sheet)

Please note the following changes to public meetings for May:

5/15/15 – SHIP Executive Board Meeting – NWAEA/Room F – 11a.m.

5/15/15 – SHIP Board Meeting – NWAEA/Room G – 12p.m.

Thank you,
Kim



**Siouxland Human Investment Partnership (SHIP)
Board Tentative Agenda**

Meeting Date/Time:
Meeting Place:

May 15, 2015 - 12:00 pm
Northwest AEA – Rm G

1. **Call to Order** Cindi Prather

2. **Action Items**
 - A. Consensus Agenda Cindi Prather
 - B. Dcat Recommendations Erin Binneboese
 - C. ECI Recommendations Matt Ohman
 - D. Monthly Board Actions Matt Ohman

3. **Discussion Item**
 - a) Director's Report Matt Ohman
 - b) SHIP Admin Budget Cheryl Engle
 - c) Monthly Reporting Matt Ohman

4. **Future Agenda Items**

5. **Communications and Other Audiencs**

6. **Adjournment**

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
5/2/15	Saturday	205	176	16	13	21
5/3/15	Sunday	210	181	16	13	21
5/4/15	Monday	202	175	16	11	21
5/5/15	Tuesday	200	173	15	12	20
5/6/15	Wednesday	201	174	16	11	21
5/7/15	Thursday	199	171	17	11	20
5/8/15	Friday	205	176	19	10	20
		1422	1226	115	81	144
24 HOUR DAILY COUNT						
<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>			
5/2/15	230	186	44			
5/3/15	231	188	43			
5/4/15	224	185	39			
5/5/15	230	191	39			
5/6/15	216	178	38			
5/7/15	213	180	33			
5/8/15	221	186	35			
	1565	1294	271			
*Highest population count each day						

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg,
822 Douglas St - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

6:00 a.m.

6:00 p.m.

April, 2015

April 27, 2015		19
April 28, 2015	19	19
April 29, 2015	19	18
April 30, 2015	20	20

May, 2015

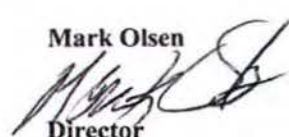
May 1, 2015	21	19
May 2, 2015	19	19
May 3, 2015	19	19
May 4, 2015	19	

The Center averaged 19.4 residents per day during the 6:00 a.m. head count and 19 per day during the 6:00 p.m. check for a total average of 19.2 residents per day during the above week.

Of the nineteen residents detained as of 6:00 a.m. on May 4, 2015, eight or forty two percent are identified gang members. Of the eight, three or thirty three percent are identified as hard-core members.

We are currently detaining five juveniles from the BIA, two from Dakota County and one from Monona County.

Mark Olsen



Director
WCJDC
May 4, 2015