



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (MAY 3, 2016) (WEEK 18 OF 2016)

Agenda and Minutes also available at www.woodburycountyiowa.gov

Larry D. Clausen 389-5329 lclausen@woodburycountyiowa.gov
Mark A. Monson 204-1015 mmonson@woodburycountyiowa.gov
Jaclyn D. Smith 898-0477 jasmith@woodburycountyiowa.gov
Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov
Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 3, 2016 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

- 4:30 p.m. 1. Call Meeting to Order - Pledge of Allegiance to the Flag - Moment of Silence
2. Citizen Concerns Information
3. Approval of the agenda May 3, 2016 Action
4. Approval of the minutes of the April 26, 2016 meeting Action
5. Discussion and approval of claims Action
6. Board of Supervisors - Matthew Ung
Good News Report: County Government Day - May 24, 2016 Information
7. Board Administration/Public Bidder
4:35 p.m. (Set time) a. Public Hearing and Sale of Property Parcel #194610 (aka 322 Argonne Pl) Action
b. Approval of resolution for a tax suspension for V. M. Action
c. Approval of resolution for a tax suspension for P. K.
8. Human Resources - Ed Gilliland
a. Approval of Memorandum of Personnel Transaction Action
b. Authorize Chairman to sign Authorization to Initiate Hiring Process Action
c. Approval of request to de-authorize position Action
d. Follow up as requested by Board AED, CPR and First Aid supplies Action
e. Siouxland Dive Team Information

- |   |             |
|---|-------------|
| 9. Siouxland District Health – Kevin Greime<br>Authorize Vice Chairman to sign Change Order # 1- Alternate to Siouxland District Health remodel with Sioux Contractors  | Action      |
| 10. Emergency Services – Gary Brown<br>Opening of bids for the purchase of a rescue truck for Woodbury County Emergency Services  | Information |
| 11. Secondary Roads – Mark Nahra  |             |
| a. Receive and consideration of award of bids for Project FEMA 35, 36, 37, 39, 40   | Action      |
| b. Receive and consideration of award of quotations for a new tracked hydraulic excavator   | Action      |
| c. Consideration of approval of contract and bond for Project BROS-CO97 (120)—5F-97   | Action      |
| 12. Not to exceed \$2,015,000 General Obligation Capital Loan Notes<br>Approval of resolution fixing date for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the County thereunder | Action      |
| 13. Chairman's Report   | Information |
| a. Website Update   |             |
| b. Policy Review  |             |
| c. Department Head Meeting  |             |
| d. Little Anthon Courthouse   |             |
| 14. Reports on Committee Meetings   | Information |
| 15. Citizen Concerns  | Information |
| 16. Board Concerns and Comments   | Information |

## ADJOURNMENT

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>MONDAY, MAY 2</b>	<b>6:00 p.m.</b>	Board of Adjustment meeting, Board of Supervisors' Chambers
<b>TUESDAY, MAY 3</b>	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>WEDNESDAY, MAY 4</b>	<b>12:00 noon</b>	District Board of Health Meeting, 1014 Nebraska St.
<b>THURSDAY, MAY 5</b>	<b>5:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
<b>WEDNESDAY, MAY 11</b>	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
	<b>6:30 p.m.</b>	911 Service Board Meeting, Public Safety Center, Climbing Hill
	<b>8:00 p.m.</b>	County's Mayor Association Meeting, Public Safety, Center, Climbing Hill
<b>THURSDAY, MAY 12</b>	<b>7:00 p.m.</b>	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
<b>MONDAY, MAY 16</b>	<b>8:00 a.m.</b>	Department Head Meeting, Large Conference Room, LEC
	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech
<b>WEDNESDAY, MAY 18</b>	<b>12:00 noon</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St.,
	<b>10:00 a.m.</b>	Senior Center Board of Directors Meeting, 313 Cook Street
<b>THURSDAY, MAY 19</b>	<b>11:00 a.m.</b>	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
<b>MONDAY, MAY 23</b>	<b>6:00 p.m.</b>	Zoning Commission Meeting, Board of Supervisors' Chambers
	<b>7:30 p.m.</b>	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville
<b>TUESDAY, MAY 24</b>	<b>2:00 p.m.</b>	Decat Board Meeting, Western Hills AEA, Room F
	<b>1:00 p.m.</b>	Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
<b>WEDNESDAY, JUNE 1</b>	<b>12:00 noon</b>	District Board of Health Meeting, 1014 Nebraska St.
<b>THURSDAY, JUNE 2</b>	<b>5:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
<b>MONDAY, JUNE 6</b>	<b>6:00 p.m.</b>	Board of Adjustment meeting, Board of Supervisors' Chambers
<b>TUESDAY, JUNE 7</b>	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.

**The following Boards/Commission have vacancies:** Commission To Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

#4

The Board of Supervisors met on Tuesday, April 26, 2016 at 4:30 p.m. Board members present were Monson, Ung, Taylor, and Clausen; Smith was absent. Staff members present were Dennis Butler, Budget Tax Analyst, Karen James, Board Administrative Coordinator, Ed Gilliland, Human Resources Director and Patrick Gill, Auditor/Clerk to the Board.

1. The meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.
2. There were no citizen concerns.
3. Motion by Monson second by Clausen to approve the Agenda for April 26, 2016. Carried 4-0. Copy filed.
4. Motion by Ung second by Monson to approve the minutes of the April 19, 2016 Board meeting. Carried 4-0. Copy filed.
5. Motion by Ung second by Clausen to approve the claims totaling \$946,780.78. Carried 4-0. Copy filed.
- 6a. The Board received a good news report from the Veteran Affairs Commission. Copy filed.
- 6b. Motion by Monson second by Ung to approve core value statements and receive improvement plans. Carried 4-0. Copy filed.
- 6c. Motion by Clausen second by Ung to receive for signatures Resolutions thanking and commending Frank Morse, Wendy Beavers, and Ron McKewon for their service to Woodbury County. Carried 4-0.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #12,361**  
**A RESOLUTON THANKING AND COMMENDING**  
**FRANK MORSE**  
**FOR YOUR SERVICE TO WOODBURY COUNTY**

**WHEREAS,** Frank Morse has demonstrated himself to be an outstanding citizen of Woodbury County by volunteering with the Siouxland Center for Active Generations; and

**WHEREAS,** Frank has been a Senior Helpmate volunteer driver for nearly 9 years; and

**Whereas,** Frank and his Helpmate colleagues help older residents retain their independence by getting them to doctor's appointments, grocery stores, and other necessary trips; and

**Whereas,** he has driven over 123,000 miles which equals 4,900 trips; without his support, such support to Siouxland Center for Active Generations would not be possible; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thank and commend Frank Morse for his years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Frank Morse.

**BE IT SO RESOLVED** this 26th day of April, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #12,362**  
**A RESOLUTON THANKING AND COMMENDING**  
**WENDY BEAVERS**

**FOR YOUR SERVICE TO WOODBURY COUNTY**

**WHEREAS**, Wendy Beavers has demonstrated herself to be an outstanding citizen of Woodbury County by volunteering with the Siouxland Center for Active Generations; and

**WHEREAS**, through Mercy Home Care, Wendy has been instrumental in making Cruise Week as fun as it is, and

**Whereas**, she has always worked to improve that week's activities for numerous years now by providing photo booths, gaming tables, games, and so much more; and

**Whereas**, she has also furnished treats and prizes at the center whenever she has been asked; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thank and commend Wendy Beavers for her years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Wendy Beavers.

**BE IT SO RESOLVED** this 26th day of April, 2016.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,363  
A RESOLUTION THANKING AND COMMENDING  
RON MCKEWON  
FOR YOUR SERVICE TO WOODBURY COUNTY**

**WHEREAS**, Ron McKewon has demonstrated himself to be an outstanding citizen of Woodbury County by volunteering with the Siouxland Center for Active Generations; and

**WHEREAS**, Ron has taught painting classes, entertained at the center, played for fundraiser dances, and has created beautiful art work for the Fall Follies and other events; and

**Whereas**, he is always up for a challenge, contacts news stations when photo opportunities happen at the center, and wrote an essay for our United Way application; and

**Whereas**, he has been giving of his time & talents to Siouxland Center for Active Generations for over 14 years; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thank and commend Ron McKewon for his years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Ron McKewon.

**BE IT SO RESOLVED** this 26th day of April, 2016.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 7a. Motion by Clausen second by Monson to approve the reclassification of David Dawson, Asst. County Attorney, County Attorney Dept., effective 5-02-16, \$62,563/year. Salary Change back to 100% due to end of Legislative session.; the separation Justin Kafton, Temporary Equipment Operator, Secondary Roads Dept., effective 5-11-16.

End of Temporary Work.; and the separation of Adam Uhl, Temporary Equipment Operator, Secondary Roads Dept., effective 5-11-16. End of Temporary Work. Carried 4-0. Copy filed.

- 7b. Motion by Monson second by Clausen to authorize the Chairperson to sign the Authorization to initiate the hiring process for a Service Officer, Veteran Affairs Dept., Wage Plan comparability with AFSCME Courthouse Contract (Pay Grade 5): \$18.48/hour. Carried 4-0. Copy filed.
- 7c. Information was presented on the Nationwide deferred compensation plan. Copy filed.
- 8. Motion by Taylor second by Monson to approve and authorize the Chairperson to sign an agreement with WA Klinger for the amount of \$164,700 for the demolition and construction of a new entrance plaza for the Woodbury County Law Enforcement Center. Carried 4-0. Copy filed.
- 9a. Motion by Monson second by Ung to approve a contract with Cannon Moss Brygger Architects not to exceed \$20,000.00 for repairs for the windows in Courthouse Courtroom 203. Carried 4-0. Copy filed.
- 9b. Motion by Monson second by Ung to authorize the chairman to sign an agreement with Bogenrief Studios, Inc. for repair of stained glass windows in Courtroom 203 subject to review of the County Attorney and the presentation of a required bond. Carried 4-0. Copy filed.
- 10a. Motion by Monson second by Clausen to approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, IA. Carried 4-0.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #12,364**  
**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT**  
**IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT**

WHEREAS, the Board of Trustees of the Little Sioux Inter-County Drainage District, in session on the 10th day of March, 2016, requested that the Board of Supervisors levy a special assessment of Sixty-five (65%) Percent of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona, Woodbury and Harrison Counties, Iowa, acting as a Drainage Board for the Little Sioux Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa, a special assessment in the amount of Sixty-five (65%) Percent of the Original Assessment, and the Auditors of Monona, Woodbury and Harrison Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2016-2017.

PASSED and APPROVED this 26th day of April, 2016  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 10b. Motion by Clausen second by Ung to approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the McCandless Inter-County Drainage District Monona and Woodbury Counties, IA. Carried 4-0.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #12,365**  
**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT**  
**IN THE MCCANDLESS INTER-COUNTY DRAINAGE DISTRICT**

**WHEREAS**, the Board of Trustees of the McCandless Inter-County Drainage District, in session on the 17th day of February, 2016, requested that the Board of Supervisors levy a special assessment of Eighty Percent (80%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the McCandless Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Eighty percent (80%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2016-2017.

PASSED and APPROVED this 26th day of April, 2016  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 10c. Motion by Monson second by Ung to approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, IA. Carried 4-0.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #12,366**  
**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT**  
**IN THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE DISTRICT**

**WHEREAS**, the Board of Trustees of the Sandhill-Lakeport Inter-County Drainage District, in session on the 16<sup>th</sup> day of March, 2016, requested that the Board of Supervisors levy a special assessment of Fifty Percent (50%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the Sandhill-Lakeport Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Fifty Percent (50%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2016-2017.

PASSED and APPROVED this 26th day of April, 2016  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 10d. Motion by Monson second by Taylor to approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Woodbury-Monona Lateral 2 Drainage District of Woodbury County, IA. Carried 4-0.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #12,367**  
**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT**  
**IN THE WOODBURY-MONONA LATERAL 2 DRAINAGE DISTRICT**

**WHEREAS**, the Board of Trustees of the Little Sioux Inter-County Drainage District, Trustees of the Woodbury Monona Lateral 2 Drainage District, in session on the 10th day of March, 2016, requested that the Board of Supervisors levy a special assessment of Two Hundred Fifty Percent (250%) on all tracts of land, lots, public roads, and railroads in the Woodbury-Monona Lateral 2 Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, acting as a Drainage Board for the Woodbury-Monona Lateral 2 Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Woodbury-Monona Lateral 2 Drainage District of Woodbury County, Iowa, a special assessment in the amount of Two Hundred Fifty Percent (250%), and the Auditor of Woodbury County, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2016-2017.

PASSED and APPROVED this 26th day of April, 2016  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 11. David Gleiser, Rural Economic Development Director, provided an update on the USDA RBDG Grant. Copy filed.
- 12a. Motion by Monson second by Taylor to set the date for the public hearing for FY 2016 Amendment #12 for May 24, 2016 at 4:45 p.m. Carried 4-0. Copy filed.
- 12b. Dennis Butler provided an update on Local Option Sales Tax balances and uses. Copy filed.
- 13. Motion by Ung second by Monson to approve the parking and enforcement plan submitted by the County Auditor. Carried 4-0. Copy filed.
- 14a. Motion by Ung second by Monson to approve the underground tile line agreement in the right of way for Richard Lansink. Carried 4-0. Copy filed.
- 14b. A bid opening was held for a motor grader. The bids are as follows:

Murphy Tractor, Sioux City	\$226,800.00
Ziegler Equipment, Sioux City	\$259,913.00
Alternative bids w/all-wheel drive	
Murphy Tractor, Sioux City	\$257,600.00
Ziegler Equipment, Sioux City	\$291,108.00

Motion by Monson second by Taylor to receive the motor grader bids and return them to the county engineer for review and recommendation. Carried 4-0. Copy filed.

- 14c. Motion by Clausen second by Ung to award project #RC-CO97(130)—9A-97 to Godberson Smith Inc. for \$1,443,548.72. Carried 4-0. Copy filed.

The Board recessed for a meeting of the Wolf Creek Drainage District.

The Supervisors meeting was called back to order.

- 16. The Chairperson reported on day to day activities.
- 17. The Board members reported on their committee meetings.
- 18. Citizen concerns.
- 19. Board concerns and comments.

The Board adjourned the regular meeting until May 3, 2016.

Meeting sign in sheet. Copy filed.



#6

# County Government Day

Come Learn More About Your County Government During Our Open House

Courthouse Tours,  
County Department Presentations,  
K9/Law Enforcement Demonstrations,  
Food and More!

**May 24th, 2016**

**11AM - 2PM**

Woodbury County Courthouse  
620 Douglas Street



#7a

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE**

Date: April 28<sup>th</sup>, 2016

Weekly Agenda Date: May 3<sup>rd</sup>, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Heather Satterwhite, Public Bidder

**WORDING FOR AGENDA ITEM:** Public hearing and sale of property parcel #194610 (aka 322 Argonne Pl.)

**ACTION REQUIRED:**

Approve Ordinance       Approve Resolution       Approve Motion

Give Direction       Other: Informational       Attachments

**EXECUTIVE SUMMARY:**

**BACKGROUND:** The board approved the notice of property sale resolution on April 19<sup>th</sup>, 2016.

**FINANCIAL IMPACT:** None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes       No

**RECOMMENDATION:** Approve the sale of property to the highest bidder, starting with a minimum bid of \$37.00

**ACTION REQUIRED / PROPOSED MOTION:** Approve the sale of property to the highest bidder.

*Approved by Board of Supervisors April 5, 2016.*

## RESOLUTION #

### NOTICE OF PROPERTY SALE

**Parcel #194610**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Nine of Block Four in Hatfields Addition to City of Sioux City, Woodbury County, Iowa  
(322 Argonne Pl.)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **3<sup>rd</sup> Day of May, 2016 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **3<sup>rd</sup> Day of May, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$37.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 19<sup>th</sup> Day of April, 2016.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

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Patrick F. Gill  
Woodbury County Auditor  
and Recorder

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Jeremy J. Taylor, Chairman

**REQUEST FOR MINIMUM BID**

Name: Jana Sullivan Date: 8-18-15

Address: 31235 W. Loop Rd, S.C. JA 51108 Phone: 712-253-4672

Address or approximate address/location of property interested in:  
322 Argonne Ave.

GIS PIN # 894716103012

*\*This portion to be completed by Board Administration \**

Legal Description:  
Lot 9 B1k 4 Hatfield Addition

Tax Sale #/Date: 136/1985 Parcel # 1941010

Tax Deeded to Woodbury County on: 8-19-87

Current Assessed Value: Land \$5,200 Building — Total \$5,200

Approximate Delinquent Real Estate Taxes: —

Approximate Delinquent Special Assessment Taxes: —

\*Cost of Services: \$36.30

Inspection to: Mark Monson Date: 8-18-15

Minimum Bid Set by Supervisor: \$1<sup>00</sup> plus \$36 for cost of services (listed above) for a total of \$37

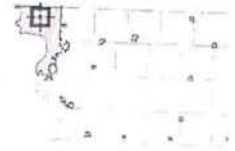
Date and Time Set for Auction: May 3<sup>rd</sup> 2016 @ 4:35 p.m.

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.





Overview




Legend

- Roads
- Corp Boundaries
- Townships
- Sections
- Residential Sales
- 2013
- 2014
- 2015
- Parcels

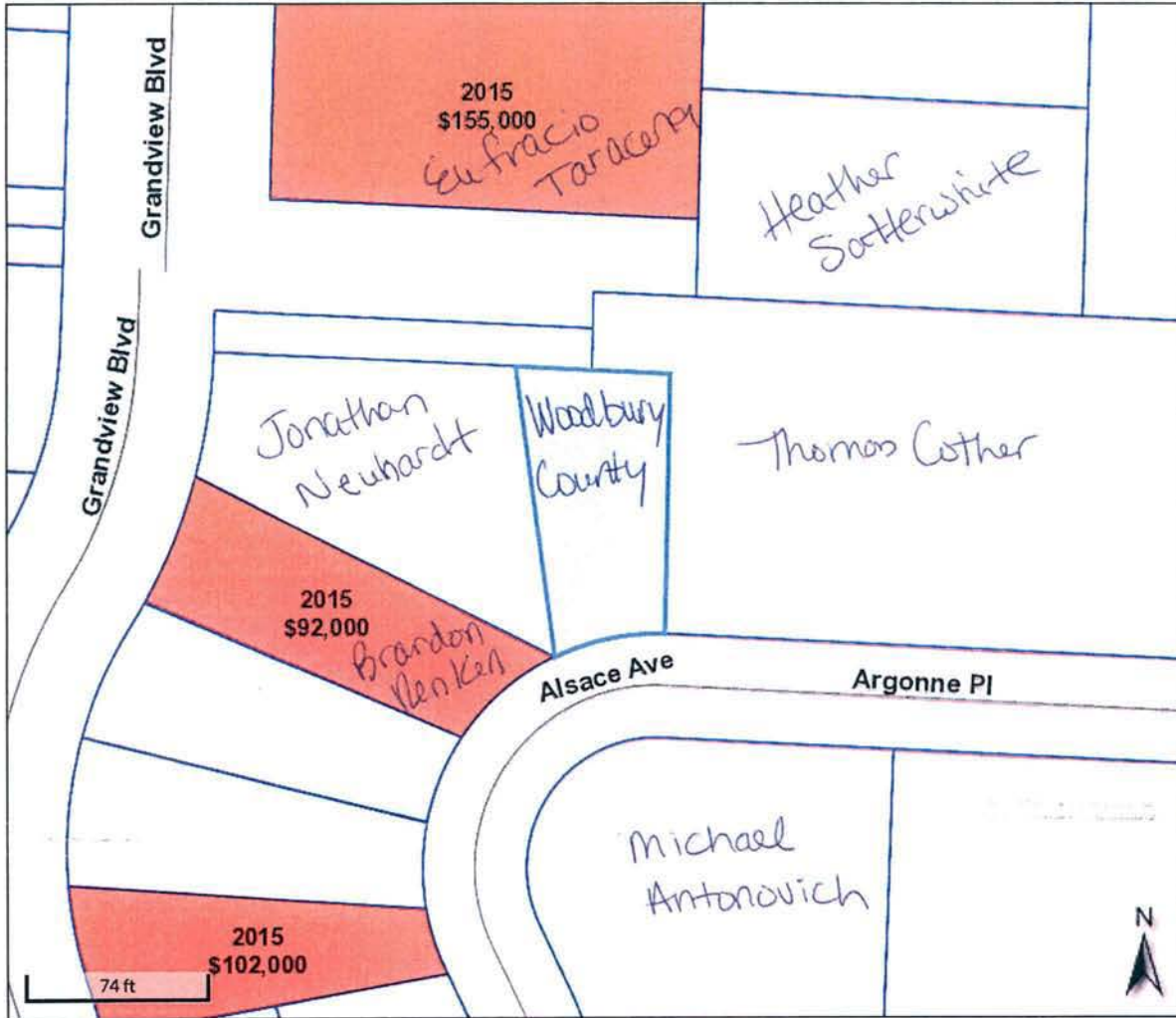
Parcel ID	894716103012	Alternate ID	194610	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	0-0-0	Class	R		620 DOUGLAS ST
Property Address	322 ARGONNE PL	Acreage	n/a		SIOUX CITY, IA 51101-0000
	SIOUX CITY				
District	0875C LL SIOUX CITY COMM				
Brief Tax Description	HATFIELDS				
	LOT 9 BLK 4				
	(Note: Not to be used on legal documents)				

Date created: 8/18/2015  
 Last Data Upload: 8/18/2015 1:18:03 AM

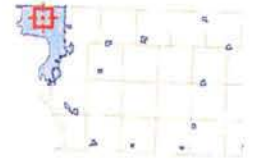
 Developed by  
 The Schneider Corporation



# Beacon™ Woodbury County, IA / Sioux City



## Overview



## Legend

- Roads
- Corp Boundaries
- Townships
- Sections
- Residential Sales
  - 2013
  - 2014
  - 2015
- Parcels

Parcel ID	894716103012	Alternate ID	194610	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	0-0-0	Class	R		Courthouse Rm 104
Property Address	322 ARGONNE PL	Acreage	n/a		620 Douglas St.
	SIOUX CITY				Sioux City, IA 51101-0000
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	HATFIELD				
	LOT 9 BLK 4				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 4/28/2016



Developed by  
The Schneider Corporation

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REVIEW**

**#76**

Date: April 28, 2016

Weekly Agenda Date: May 3, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Karen James, Administrative Coordinator

**WORDING FOR AGENDA ITEM:** Approval of resolution for a tax suspension for V. M.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** Please consider this request for a tax suspension for V. M. If the Board approves this request, the suspension resolution requires the chairman's signature.

**BACKGROUND:**

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:** Motion to approve resolution for a tax suspension for V. M.

*Approved by Board of Supervisors April 5, 2016.*

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ**

#7C

Date: April 28, 2016

Weekly Agenda Date: May 3, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Karen James, Administrative Coordinator

**WORDING FOR AGENDA ITEM:** Approval of resolution for a tax suspension for P. K.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** Please consider this request for a tax suspension for P. K. If the Board approves this request, the suspension resolution requires the chairman's signature.

**BACKGROUND:**

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:** Motion to approve resolution for a tax suspension for P. K.

*Approved by Board of Supervisors April 5, 2016.*



#8a

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTION

DATE: May 3, 2016

\* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

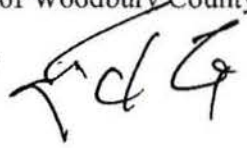
NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Schmitz, Kenneth	Building Services	3-01-16	Director	\$77,000/year	0%	O	Job Title Change from Superintendent to Director.
Holden, Steve	Building Services	5-9-16	Building Services Supervisor	\$51,876/year	17%=\$7,587/year	P	Promotion from Maintenance Tech to Supervisor. One additional week of vacation
Martin, Max	County Sheriff	5-15-16	Civilian Jailer	\$18.19/hour	4%=\$.71/hr	R	Per CWA Civilian Officers Contract agreement, from Class 3 to Class 2.
Thomas, Anthony	County Sheriff	5-15-16	Civilian Jailer	\$18.19/hour	4%=\$.71/hr	R	Per CWA Civilian Officer Contract agreement, from Class 3 to Class 2.
Brand, Derek	County Sheriff	5-16-16	Sheriff Deputy	\$26.92/hour	6%=\$1.64/hr	R	Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class.
Tadlock, Troy	County Sheriff	5-16-16	Sheriff Deputy	\$26.92/hour	6%=\$1.64/hr	R	Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class.
Tyler, Aaron	Juvenile Detention	5-21-16	P/T Youth Worker	\$23.29/hour	5.5%=\$1.24/hr	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 4 to Grade 1/Step 5.

APPROVED BY BOARD DATE:

ED GILLILAND, HR DIRECTOR:

Ed. S. Gilliland

**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County  
**FROM:** Ed Gilliland, Human Resources Director   
**SUBJECT:** Memorandum of Personnel Transactions  
**DATE:** May 3, 2016

For the May 3, 2016 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Building Services Superintendent, job title change to Director.
- 2) Building Services Maintenance Tech, Promotion to Supervisor.
- 3) County Sheriff (2) Civilian Jailers, from Class 3 to Class 2.
- 4) County Sheriff (2) Deputies, from Class 1 to Senior Class.
- 5) Juvenile Detention P/T Youth Worker, from Grade 1/Step 4 to Grade 1/Step 5.

Thank you

#86

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST**

Date: 4-28-16

Weekly Agenda Date: 5-03-16

<b>ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:</b> <u>Ed Gilliland/Kenny Schmitz</u>		
<b>WORDING FOR AGENDA ITEM:</b> Authorize Chairman to Sign Authorization to Initiate Hiring Process		
<b>ACTION REQUIRED:</b>		
Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Give Direction <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input checked="" type="checkbox"/>

**EXECUTIVE SUMMARY:** Due to a promotion, a Maintenance Tech position opening has been created.

**BACKGROUND:** A Maintenance Tech position opening has been created following an internal Maintenance Tech promotion to "Building Services Supervisor".

**FINANCIAL IMPACT:** This position has already been budgeted.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:** Motion to Authorize Chairman to Sign Authorization to Initiate Hiring Process.

*Approved by Board of Supervisors April 5, 2016.*

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: May 3, 2016

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Building Services	Maintenance Technician	AFSCME Courthouse: \$16.77- \$18.17/hour		
Building Services	Director (Job Title Change)	Wage Plan: \$77,000/year		

\_\_\_\_\_  
Chairman, Board of Supervisors

#8c

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST**

Date: 4-28-16

Weekly Agenda Date: 5-03-16

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Ed Gilliland

**WORDING FOR AGENDA ITEM:** Approval of Request to Deauthorize Position

**ACTION REQUIRED:**

Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Give Direction <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input checked="" type="checkbox"/>

**EXECUTIVE SUMMARY:** Deauthorize the Building Services Superintendent position to authorize the Building Services Director position.

**BACKGROUND:** The job title change from Building Services Superintendent to Building Services Director was approved in the board meeting on 3-1-16.

**FINANCIAL IMPACT:** None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:** Motion to Approve Request to Deauthorize Position.

*Approved by Board of Supervisors April 5, 2016.*

HUMAN RESOURCES DEPARTMENT  
WOODBURY COUNTY, IOWA

DATE: May 3, 2016

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
Building Services	Superintendent		
	(Deauthorize to Authorize Building Services Director)		

---

Chairman, Board of Supervisors

#8d

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REC**

Date: 4/28/2016

Weekly Agenda Date: 5/03/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Ed Gilliland

WORDING FOR AGENDA ITEM: Follow up as requested by Board AED, CPR and First Aid Supplies

**ACTION REQUIRED:**

Approve Ordinance       Approve Resolution       Approve Motion

Give Direction       Other: Informational       Attachments

**EXECUTIVE SUMMARY:** Follow up on AED, CPR and First Aid supplies. Discussion and action

**BACKGROUND:** Our grant funding source for the AED, CPR and First Aid Supplies has ended and we would like direction on a new funding source or proper allocation to the individual departments.

**FINANCIAL IMPACT:** Over the next 2 fiscals years we will incur cost in replacing supplies for AED pads and batteries, please see the attached detail. This includes a new AED for Veteran Affairs, they do not have one. New First Aid Kits (contents attached) to replace expired kits. We will also incur expense for CPR supplies and teaching supplies to obtain American Heart Association accreditation.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes       No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:** Motion to approve new funding source.

*Approved by Board of Supervisors April 5, 2016.*



The number of AED 's in the County are as follows:

7 in the Courthouse  
4 in Trosper Hoyt  
3 in the LEC  
5 in Conservation  
4 in Secondary Roads

There are **NO** AEDs at the Tri View building.

Each AED contains defibrillator pads. Most have both child and adult pads. 4 of them have "keys" to convert the adult pads to child pads. The packs also contain batteries to deliver the shock if needed. Secondary Roads has 3 unique machines with the batteries and pads combined.

All but one of the AED pads (Conservation) in the County are expired. There is immediate need to replace these from a safety and liability perspective. Expired pads become a liability issue if they were used and the resulting action was not successful. AED pads have a shelf life of two years. All the AED batteries will expire over the next 2 years as well. Battery shelf life is 2 to 4 years.

20 sets of adults pads @ \$46.95	= \$939.00
16 sets of child pads @ \$75.71	= \$1211.36
19 AED batteries @ \$138	= \$2622.00
3 Combo Battery/Pad for Sec. Roads	= \$975.00
20 First Aid Kits @ 15.50	= \$310.00
45 CPR cards @ \$6.00	= \$270
8 CPR Rosters @ \$10.00	= \$80
Est \$150 CPR misc supplies	= \$150
Refurbished AED for VA	= <u>\$795.00</u>
	\$7352.36



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE**

Date: 4-28-16

Weekly Agenda Date: 5-03-16

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Ed Gilliland

**WORDING FOR AGENDA ITEM:** Siouxland Dive Team, Information Only

**ACTION REQUIRED:**

Approve Ordinance       Approve Resolution       Approve Motion

Give Direction       Other: Informational       Attachments

**EXECUTIVE SUMMARY:**

The Board of Supervisors took action to expand the Workers' Compensation coverage to include the Siouxland Dive Team. From our understanding and from our research we show that this is strictly a self-funded liability the County has taken on.

**BACKGROUND:** There was a request made by the Siouxland Dive Team to provide coverage for them during their training. We agreed to look into and opened quite a can of worms. It turns out that no one from any of the Insurance Carriers we deal with knows of any way that these folks who are part a nonprofit group would be covered. This would mean that we are in a position that any incident could potentially be our liability with no coverage provided by our insurance.

**FINANCIAL IMPACT:** Unlimited and unknown.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes       No

**RECOMMENDATION:** Continued Discussion. Do we need to change the relationship with Siouxland Dive Team? Do we need to disavow coverage? Are there other options available?

**ACTION REQUIRED / PROPOSED MOTION:** Further Discussion and Deliberation.

*Approved by Board of Supervisors April 5, 2016.*

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE**

#9

Date:   April 28, 2016  

Weekly Agenda Date:   May 3, 2016  

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Kevin Grieme-Siouxland District Health Department,  
Mike Neswick, RML Architects\_\_\_\_\_

**WORDING FOR AGENDA ITEM:** Authorize Vice Chair to sign: Change Order #1 – Alt. To Siouxland District Health, Siouxland District Health Remodel with Sioux Contractors

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

**BACKGROUND:** During Phase I of the remodel project two necessary adjustments to the original contract were identified. One was an alternate route for a sanitary sewer line due to existing condition (Add \$4,110) and second was a modification to structure and window configuration to accommodate existing conditions (Deduct \$3,310). This results in a net of an \$800 addition to the contract.

**FINANCIAL IMPACT:** \$800 – paid through Siouxland District Health Department funds

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:** Authorize Vice-Chair to sign Change-Order for Sioux Contractors

**ACTION REQUIRED / PROPOSED MOTION:** Authorize Vice-Chair to sign Change-Order for Sioux Contractors

*Approved by Board of Supervisors April 5, 2016.*



# AIA Document G701™ – 2001

## Change Order

<b>PROJECT:</b> (Name and address) Alt. to Siouxland District Health 1014 Nebraska Sioux City, IA	<b>CHANGE ORDER NUMBER:</b> 1 <b>DATE:</b> 4/20/2016	<b>OWNER</b> <input type="checkbox"/> <b>ARCHITECT</b> <input type="checkbox"/> <b>CONTRACTOR</b> <input type="checkbox"/> <b>FIELD</b> <input type="checkbox"/> <b>OTHER</b> <input type="checkbox"/>
<b>TO CONTRACTOR:</b> (Name and address) Sioux Contractors 412 Pavonia St. Sioux City, IA 51101	<b>ARCHITECT'S PROJECT NUMBER:</b> 1431 <b>CONTRACT DATE:</b> 3/15/16 <b>CONTRACT FOR:</b> General Construction	

The Contract is changed as follows:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

- |  |                        |
|--|------------------------|
| 1. Alternate route for sanitary sewer due to existing conditions                 | Add \$4,110            |
| 2. Modify Structural and window configuration to accommodate existing conditions | Deduct \$3,310         |
|  | <b>Total Add\$ 800</b> |

The original (Contract Sum) (Guaranteed Maximum Price) was \$ 477,900

The net change by previously authorized Change Orders \$ 0

The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was \$ 477,900

The (Contract Sum) (Guaranteed Maximum Price) will be (increased) ~~increased~~ ~~decreased~~ by this Change Order in the amount of \$ 800

The new (Contract Sum) (Guaranteed Maximum Price), including this Change Order, will be \$ 478,700

The Contract Time will be ~~increased~~ ~~decreased~~ (unchanged) by Zero ( 0 ) days.

The date of Substantial Completion as of the date of this Change Order, therefore, is June 24, 2016

*NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.*

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<b>RML Architects</b> ARCHITECT (Firm name)	<b>Sioux Contractors</b> CONTRACTOR (Firm name)	<b>Woodbury County Bd of Supervisors</b> OWNER (Firm name)
Sioux City, IA ADDRESS	Sioux City, IA ADDRESS	X Signature
 BY (Signature)	 BY (Signature)	Siouxland District Health
MIKE NESWICK (Typed name)	ROBERT J. AGUAS (Typed name)	X Signature
4/20/16 DATE	4/21/16 DATE	DATE

**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.**

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE**

#10

Date: April 26, 2016

Weekly Agenda Date: May 3, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Gary Brown, Director

WORDING FOR AGENDA ITEM: Opening of Bids for the purchase of a Rescue Truck for Woodbury County Emergency Services

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Woodbury County Emergency Services will be present at the Woodbury County Board of Supervisors meeting to open the bids to purchase a new 4x4 Medium Duty Rescue Truck with 8' box.

**BACKGROUND:**

Woodbury County Emergency Services have documented the minimum specifications for the vehicle purchase and have published the "Advertisement for Bids" in the Sioux City Journal on April 16, 2016. Directions to the bidders were available and instructed them to mail bids to the Woodbury County Court House, Board of Supervisors, 620 Douglas Street, Room 104, Sioux City, IA 51101. The deadline for bids to be submitted was 4:30p.m. on the date of April 28, 2016.

**FINANCIAL IMPACT:**

The Woodbury County Emergency Services Budget for FY17 has been approved for \$65,000.00; through the county annual budget review process.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Woodbury County Emergency Services recommends the Woodbury County Board of Supervisors document the opening of bids received.

No action is needed at this time.

**ACTION REQUIRED / PROPOSED MOTION:**

No Action required at this time. Woodbury County Emergency Services will plan on returning to the Woodbury County Board of Supervisors meeting on May 10, 2016 to present their recommendation.

*Approved by Board of Supervisors April 5, 2016.*

#11a

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST**

Date: April 27, 2016

Weekly Agenda Date: May 03, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, Woodbury County Engineer

**WORDING FOR AGENDA ITEM:** Receive and Consideration of award of bids for project FEMA 35,36,37,39,40

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** These projects were necessitated by damage to county infrastructure during the June 2014 flood. These projects involve repairs and improvements to grade control structures.

**BACKGROUND:** Receive and Consider award of bids for project number FEMA Sites 35,36,37,39,40.

**FINANCIAL IMPACT:** This project is paid for by FEMA and local secondary road funds.

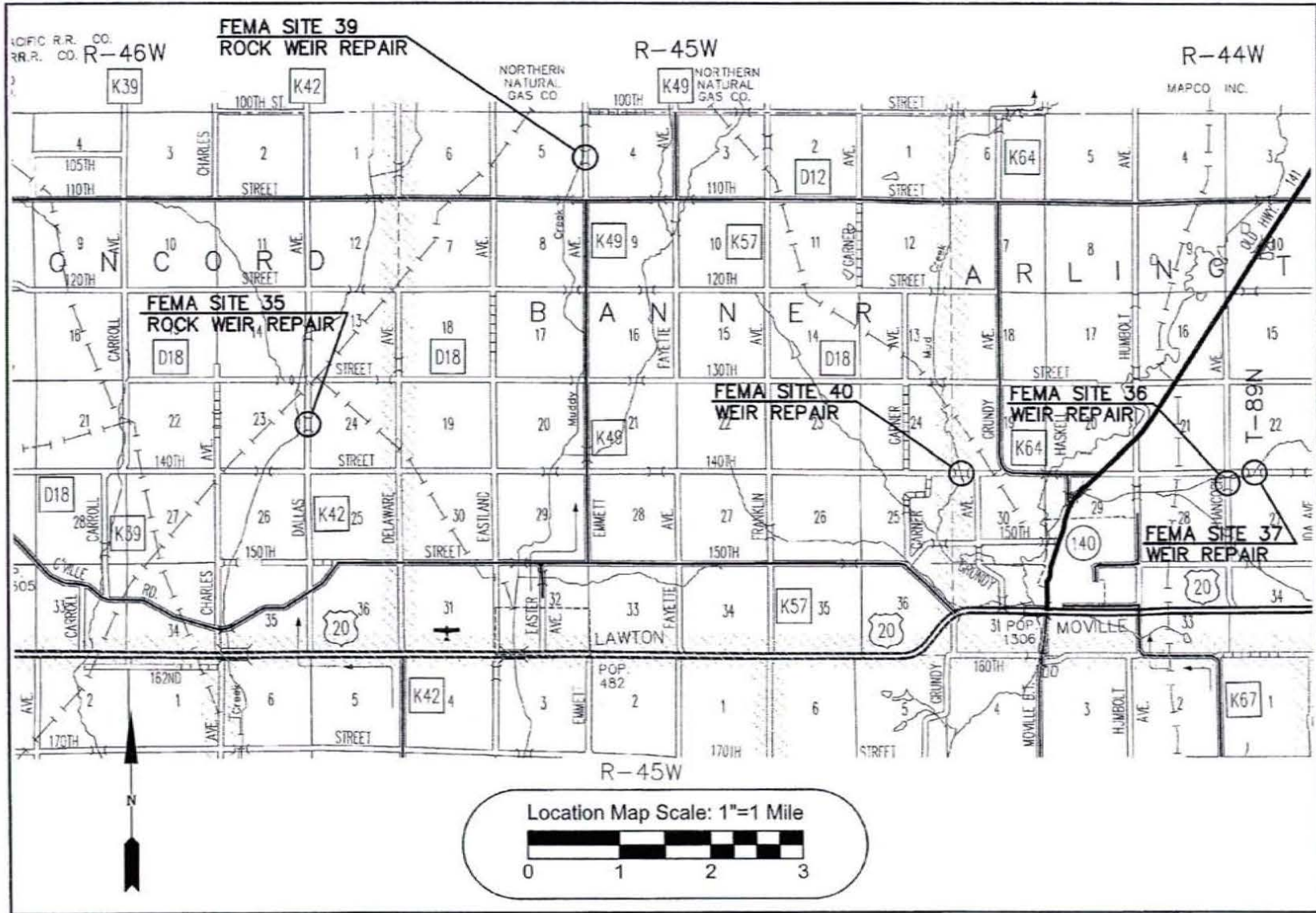
**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:** Recommend acceptance of the bids and return them to the county engineer for review and recommendation for award.

**ACTION REQUIRED / PROPOSED MOTION:** Motion to accept the bids for project FEMA 35,36,37,39,40 and return them to the county engineer for review and recommendation for award.

*Approved by Board of Supervisors April 5, 2016.*



PACIFIC R.R. CO.  
R.R. CO. R-46W

**FEMA SITE 39  
ROCK WEIR REPAIR**

R-45W

R-44W

WOODBURY COUNTY  
ENGINEERS OFFICE

DATE: \_\_\_\_\_  
REVISION: \_\_\_\_\_  
DESIGNED BY: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

PROJECT DESCRIPTION: FEMA REPAIR SITES 35, 36, 37, 39 & 40  
SECTIONS 23-89-46, 5-89-45 & 30, 28 & 27-89-44  
SHEET DESCRIPTION: LOCATION MAP

PROJECT NO.  
FEMA 35, 36, 37, 39, 40  
SHEET  
A2

Location Map Scale: 1"=1 Mile



#116

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST**

Date: April 27, 2016

Weekly Agenda Date: May 03, 2016

<b>ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:</b> <u>Mark J. Nahra, Woodbury County Engineer</u>		
<b>WORDING FOR AGENDA ITEM:</b> <u>Receive and Consideration of award of quotations for a new Tracked Hydraulic Excavator.</u>		
<b>ACTION REQUIRED:</b>		
Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Give Direction <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input type="checkbox"/>

**EXECUTIVE SUMMARY:** The county annually purchases new equipment to replace or add to existing equipment, to maintain the reliability of its operating fleet.

**BACKGROUND:** The purchase is budgeted in FY 2017.

**FINANCIAL IMPACT:** Tracked Hydraulic Excavator is budgeted as a FY 2017 purchase.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:** Recommend acceptance of the quotations and return them to the county engineer for review and recommendation for purchase.

**ACTION REQUIRED / PROPOSED MOTION:** Motion to accept the tracked hydraulic excavator quotations and return them to the county engineer for review and recommendation for purchase.

*Approved by Board of Supervisors April 5, 2016.*







**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST**

Date: April 27, 2016

Weekly Agenda Date: May 03, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, Woodbury County Engineer

**WORDING FOR AGENDA ITEM:** Consideration of approval of contract and bond for project BROS-CO97(120)—5F-97.

**ACTION REQUIRED:**

Approve Ordinance       Approve Resolution       Approve Motion

Give Direction       Other: Informational       Attachments

**EXECUTIVE SUMMARY:** Bids were received by the Iowa Department of Transportation on March 15, 2016 for construction of concrete slab bridge on 280<sup>th</sup> street section 6-86-45. The low bid was awarded by the Board to Graves Construction of Spencer Iowa on April 19, 2016. The contract and bond has been returned for Board of Supervisors approval.

**BACKGROUND:** Bridge U-17-3 is on 280<sup>th</sup> street north of Hornick, about 0.50 miles west of highway old 141. This bridge is scheduled for replacement in FY 2016 and has a 10 ton load posting, which restricted farm travel in the area.

**FINANCIAL IMPACT:** This project is paid for by 80% federal aid bridge funds and 20% farm to market road funds

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes       No

**RECOMMENDATION:** Recommend approval of the contract and bond for construction of project BROS-CO97(120)—5F-97 .

**ACTION REQUIRED / PROPOSED MOTION:** Motion to approve the contract and bond for construction of project BROS-CO97(120)—5F-97 with Graves construction for \$904,806.92.

# CONTRACT

FA96 (Form 650019)  
05-13

Letting Date: March 15, 2016 Contract ID: 97-C097-120 Bid Order No.: 023  
County: WOODBURY Project Engineer: WOODBURY COUNTY ENGINEER  
Cost Center: 801000 Object Code: 860 DBE Commitment: \$29,199.28  
Contract Work Type: BRIDGE REPLACEMENT - CCS

This agreement made and entered by and between the BOARD OF SUPERVISORS OF WOODBURY COUNTY,  
IOWA, CONTRACTING AUTHORITY, AND  
GRAVES CONSTRUCTION CO., INC. OF SPENCER, IA, (GR100), CONTRACTOR

It is agreed that the notice and instructions to bidders, the proposal filed by the Contractor, the specifications, the plan, if any, for project(s) listed below, together with Contractor's performance bond, are made a part hereof and together with this instrument constitute the contract. This contract contains all of the terms and conditions agreed upon by the parties hereto. A true copy of said plan is now on file in the office of the Contracting Authority under date of 03/10/2016.

-----  
PROJECT: BROS-C097(120)--5F-97 COUNTY: WOODBURY  
WORK TYPE: BRIDGE REPLACEMENT - CCS ACCOUNTING ID: 33318  
ROUTE: D53 LENGTH (MILES): 0  
LOCATION: FROM SEC 6-86-45 TO GARRETSON CREEK  
FEDERAL AID - PREDETERMINED WAGES ARE NOT IN EFFECT  
-----

The specifications consist of the Standard Specifications for Highway and Bridge Construction, Series 2015 of the Iowa Department of Transportation plus the following Supplemental Specifications, Special Provisions, and addendums: FHWA-1273.06, GS-15001

Contractor, for and in considerations of \$904,806.92 payable as set forth in the specifications constituting a part of this contract, agrees to construct various items of work and/or provide various materials or supplies in accordance with the plans and specifications therefore, and in the locations designated in the Notice to Bidders.

Contractor certifies by signature on this contract, under pain of penalties for false certification, that the Contractor has complied with Iowa Code Section 452A.17(8) as amended, if applicable, and Iowa Code Section 91C.5 (Public Registration Number), if applicable.

In consideration of the foregoing, Contracting authority hereby agrees to pay the Contractor promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

It is further understood and agreed that the above work shall also be commenced or completed in accordance with Page 1B of this Contract and assigned Proposal Notes.

To accomplish the purpose herein expressed, the Contracting authority and Contractor have signed this and one other identical instrument.

For Federal-Aid contracts the Contractor certifies that each subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the contract.

By [Signature] Contractor, \_\_\_\_\_ Contractor (if joint venture)

By \_\_\_\_\_ Contracting Authority \_\_\_\_\_ Contract Award Date

Iowa DOT Concurrence \_\_\_\_\_ Concurrence Date  
For Local Agency Contracts

Letting Date: March 15, 2016 Contract ID: 97-C097-120 Bid Order No. : 023

It is further understood and agreed that the above work shall be commenced or completed in accordance with the following schedule:

SITE NUMBER	CONTRACT PERIOD /SITE DESCRIPTION	LIQUIDATED DAMAGES
	CONTRACT LATE START DATE 06/06/2016 100 WORKING DAYS	\$1,000.00

CONTRACT NOTES

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CONTRACT SCHEDULE OF PRICES

\*\*\*\*\*

Vendor No.: GR100 Bid Order No.: 023  
 Contract ID No.: 97-C097-120 Letting Date: March 15, 2016  
 Primary Work Type: BRIDGE REPLACEMENT - CCS 10:00 A.M.  
 Primary County: WOODBURY

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
SECTION 0001 ROADWAY ITEMS; INCLUDES ITEMS FOR A 120'-0 X 30'-6 CCS BRG.						
0010	2101-0850001 CLEARING AND GRUBBING	3.320 ACRE	2,000.00000		6,640.00	
0020	2102-2710070 EXCAVATION, CLASS 10, ROADWAY AND BORROW	26,491.000 CY	3.60000		95,367.60	
0030	2104-2710020 EXCAVATION, CLASS 10, CHANNEL	1,858.000 CY	5.00000		9,290.00	
0040	2401-6745625 REMOVAL OF EXISTING BRIDGE	LUMP	LUMP		40,000.00	
0050	2402-2720000 EXCAVATION, CLASS 20	1,280.000 CY	40.00000		51,200.00	
0060	2403-0100010 STRUCTURAL CONCRETE (BRIDGE)	293.400 CY	510.00000		149,634.00	
0070	2404-7775000 REINFORCING STEEL	124.000 LB	2.00000		248.00	
0080	2404-7775005 REINFORCING STEEL, EPOXY COATED	72,396.000 LB	1.00000		72,396.00	
0090	2414-6424124 CONCRETE OPEN RAILING, TL-4	262.000 LF	70.00000		18,340.00	
0100	2417-1040024 CULVERT, CORRUGATED METAL ENTRANCE PIPE, 24 IN. DIA.	308.000 LF	47.00000		14,476.00	

CONTRACT SCHEDULE OF PRICES

\*\*\*\*\*

Vendor No.: GR100 Bid Order No.: 023  
 Contract ID No.: 97-C097-120 Letting Date: March 15, 2016  
 Primary Work Type: BRIDGE REPLACEMENT - CCS 10:00 A.M.  
 Primary County: WOODBURY

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
0110	2417-1040072 CULVERT,  CORRUGATED METAL  ENTRANCE PIPE, 72 IN.  DIA.	 130.000  LF	 128.63000 	 	 16,721.90 	 
0120	2501-0201042 PILES,  STEEL, HP 10 X 42	 1,080.000  LF	 36.00000 	 	 38,880.00 	 
0130	2501-0201253 PILES,  STEEL, HP 12 X 53	 2,310.000  LF	 40.00000 	 	 92,400.00 	 
0140	2501-5478053 CONCRETE  ENCASEMENT OF STEEL H  PILES, HP 12 X 53 (P10L  TYPE 3)	 539.000  LF	 190.00000 	 	 102,410.00 	 
0150	2501-6335010 PREBORED  HOLES	 120.000  LF	 40.00000 	 	 4,800.00 	 
0160	2503-3775024 GATE,  OUTLET CONTROL, FLAP, 24  IN.	 3.000  EACH	 563.00000 	 	 1,689.00 	 
0170	2503-3775072 GATE,  OUTLET CONTROL, FLAP, 72  IN.	 1.000  EACH	 2,230.00000 	 	 2,230.00 	 
0180	2518-6910000 SAFETY  CLOSURE	 2.000  EACH	 300.00000 	 	 600.00 	 
0190	2528-8445110 TRAFFIC  CONTROL	  LUMP	  LUMP	 	 4,500.00 	 
0200	2533-4980005  MOBILIZATION	  LUMP	  LUMP	 	 75,000.00 	 
0210	2551-0000230 PERMANENT  CRASH CUSHION, SEVERE  USE (SU)	 4.000  EACH	 21,000.00000 	 	 84,000.00 	 

CONTRACT SCHEDULE OF PRICES

\*\*\*\*\*

Vendor No.: GR100 Bid Order No.: 023  
 Contract ID No.: 97-C097-120 Letting Date: March 15, 2016  
 Primary Work Type: BRIDGE REPLACEMENT - CCS 10:00 A.M.  
 Primary County: WOODBURY

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount		
			Dollars	Cts	Dollars	Cts	
0220	2551-0000300 PERMANENT  CRASH CUSHION SPARE  PARTS KIT	 4.000   EACH	 250.00000		 1,000.00		
0230	2599-9999020 ('TONS'  ITEM) Modified Class C  Gravel	 534.000   TON	 21.63000		 11,550.42		
0240	2601-2634100 MULCHING	 3.320   ACRE	 800.00000		 2,656.00		
0250	2601-2636043 SEEDING AND  FERTILIZING (RURAL)	 3.320   ACRE	 1,500.00000		 4,980.00		
0260	2602-0000020 SILT FENCE	 844.000   LF	 4.50000		 3,798.00		
TOTAL BID						 904,806.92	

**REQUIRED CONTRACT PROVISIONS  
FEDERAL-AID CONSTRUCTION CONTRACTS**

- I. General
- II. Nondiscrimination
- III. Nonsegregated Facilities
- IV. Davis-Bacon and Related Act Provisions
- V. Contract Work Hours and Safety Standards Act Provisions
- VI. Subletting or Assigning the Contract
- VII. Safety: Accident Prevention
- VIII. False Statements Concerning Highway Projects
- IX. Implementation of Clean Air Act and Federal Water Pollution Control Act
- X. Compliance with Governmentwide Suspension and Debarment Requirements
- XI. Certification Regarding Use of Contract Funds for Lobbying

3. A breach of any of the stipulations contained in these Required Contract Provisions may be sufficient grounds for withholding of progress payments, withholding of final payment, termination of the contract, suspension / debarment or any other action determined to be appropriate by the contracting agency and FHWA.

4. Selection of Labor: During the performance of this contract, the contractor shall not use convict labor for any purpose within the limits of a construction project on a Federal-aid highway unless it is labor performed by convicts who are on parole, supervised release, or probation. The term Federal-aid highway does not include roadways functionally classified as local roads or rural minor collectors.

**ATTACHMENTS**

A. Employment and Materials Preference for Appalachian Development Highway System or Appalachian Local Access Road Contracts (included in Appalachian contracts only)

**II. NONDISCRIMINATION**

The provisions of this section related to 23 CFR Part 230 are applicable to all Federal-aid construction contracts and to all related construction subcontracts of \$10,000 or more. The provisions of 23 CFR Part 230 are not applicable to material supply, engineering, or architectural service contracts.

**I. GENERAL**

1. Form FHWA-1273 must be physically incorporated in each construction contract funded under Title 23 (excluding emergency contracts solely intended for debris removal). The contractor (or subcontractor) must insert this form in each subcontract and further require its inclusion in all lower tier subcontracts (excluding purchase orders, rental agreements and other agreements for supplies or services).

In addition, the contractor and all subcontractors must comply with the following policies: Executive Order 11246, 41 CFR 60, 29 CFR 1625-1627, Title 23 USC Section 140, the Rehabilitation Act of 1973, as amended (29 USC 794), Title VI of the Civil Rights Act of 1964, as amended, and related regulations including 49 CFR Parts 21, 26 and 27; and 23 CFR Parts 200, 230, and 633.

The applicable requirements of Form FHWA-1273 are incorporated by reference for work done under any purchase order, rental agreement or agreement for other services. The prime contractor shall be responsible for compliance by any subcontractor, lower-tier subcontractor or service provider.

The contractor and all subcontractors must comply with: the requirements of the Equal Opportunity Clause in 41 CFR 60-1.4(b) and, for all construction contracts exceeding \$10,000, the Standard Federal Equal Employment Opportunity Construction Contract Specifications in 41 CFR 60-4.3.

Form FHWA-1273 must be included in all Federal-aid design-build contracts, in all subcontracts and in lower tier subcontracts (excluding subcontracts for design services, purchase orders, rental agreements and other agreements for supplies or services). The design-builder shall be responsible for compliance by any subcontractor, lower-tier subcontractor or service provider.

Note: The U.S. Department of Labor has exclusive authority to determine compliance with Executive Order 11246 and the policies of the Secretary of Labor including 41 CFR 60, and 29 CFR 1625-1627. The contracting agency and the FHWA have the authority and the responsibility to ensure compliance with Title 23 USC Section 140, the Rehabilitation Act of 1973, as amended (29 USC 794), and Title VI of the Civil Rights Act of 1964, as amended, and related regulations including 49 CFR Parts 21, 26 and 27; and 23 CFR Parts 200, 230, and 633.

Contracting agencies may reference Form FHWA-1273 in bid proposal or request for proposal documents, however, the Form FHWA-1273 must be physically incorporated (not referenced) in all contracts, subcontracts and lower-tier subcontracts (excluding purchase orders, rental agreements and other agreements for supplies or services related to a construction contract).

The following provision is adopted from 23 CFR 230, Appendix A, with appropriate revisions to conform to the U.S. Department of Labor (US DOL) and FHWA requirements.

2. Subject to the applicability criteria noted in the following sections, these contract provisions shall apply to all work performed on the contract by the contractor's own organization and with the assistance of workers under the contractor's immediate superintendence and to all work performed on the contract by piecework, station work, or by subcontract.

**1. Equal Employment Opportunity:** Equal employment opportunity (EEO) requirements not to discriminate and to take affirmative action to assure equal opportunity as set forth under laws, executive orders, rules, regulations (28 CFR 35, 29 CFR 1630, 29 CFR 1625-1627, 41 CFR 60 and 49 CFR 27) and orders of the Secretary of Labor as modified by the provisions prescribed herein, and imposed pursuant to 23 U.S.C. 140 shall constitute the EEO and specific affirmative action standards for the contractor's project activities under





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rcory@ahlerslaw.com



April 28, 2016

Via Email and UPS Next Day Delivery

Mr. Michael R. Clayton  
County Treasurer  
Woodbury County Courthouse  
620 Douglas Street  
Sioux City, IA 51101-1248

Re: Woodbury County, State of Iowa  
Not to Exceed \$2,015,000 General Obligation Capital Loan Notes

Dear Mike:

We have now prepared and are enclosing suggested proceedings to be acted upon by the Board in fixing the date of a meeting on the proposition to enter into a loan agreement and issue the above mentioned notes and ordering publication of a notice of hearing consistent with the provisions of Code Sections 331.402 and 331.443 (See publication requirement.)

Publication Requirement - Notice of Hearing.

Notice of this meeting must be published at least once in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The date of publication is to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the notes. In computing time, the date of publication should be excluded. If the last day falls on Sunday, the whole of the following Monday should be excluded. [See Section ICS 4.1(34).]

At the time of hearing the Board shall receive oral or written objections from any resident or property owner to the proposed action to enter into a loan agreement and issue the notes. After all objections have been received and considered, the Board is required, at that meeting or at any adjournment thereof, to take additional action for the authorization of a loan agreement and the issuance of the notes or to abandon the proposal.

The Board is required by statute to adopt the resolution instituting proceedings to enter into a loan agreement and issue the notes at the hearing or an adjournment thereof.

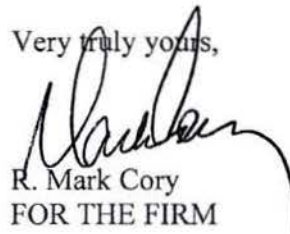
Also enclosed is an extra copy of the proceedings to be filled in as the original and certified back to this office, together with publisher's affidavit of publication of notice of hearing.

April 28, 2016  
Page 2

**We are also enclosing an extra copy of the notice of hearing to be delivered to the newspaper for publication purposes.** A certificate to attest the proceedings is also enclosed.

We will prepare and forward to you in the near future, suggested procedure to be acted upon on the date of hearing. If you have any questions pertaining to the proceedings enclosed or the above instructions, please do not hesitate to either write or call.

Very truly yours,



R. Mark Cory  
FOR THE FIRM

RMC:ks  
Enclosures  
cc: Dennis Butler  
Karen James  
01235693-1\18799-023

**ITEMS TO INCLUDE ON AGENDA FOR MAY 3, 2016**

**WOODBURY COUNTY, IOWA**

Not to Exceed \$2,015,000 General Obligation Capital Loan Notes.

- Resolution fixing date for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the County thereunder.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE COUNTY.

May 3, 2016

The Board of Supervisors of Woodbury County, State of Iowa, met in \_\_\_\_\_ session, in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at \_\_\_\_\_ .M., on the above date. There were present Chairperson \_\_\_\_\_, in the chair, and the following named Board Members:

\_\_\_\_\_

Absent: \_\_\_\_\_

Vacant: \_\_\_\_\_

\* \* \* \* \*

Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$2,015,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF WOODBURY COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Chairperson declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$2,015,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF WOODBURY COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that Woodbury County, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$2,015,000, as authorized by Sections 331.402 and 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose projects as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Board meet in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at \_\_\_\_\_ .M., on the 17th day of May, 2016, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$2,015,000 General Obligation Capital Loan Notes, for essential county purposes, the proceeds of which notes will be used to provide funds to pay the costs of:

- a) improvements, equipping, remodeling and reconstruction of the Law Enforcement Center and the Courthouse, in an amount not to exceed \$925,000;
- b) LED lighting for county buildings, in an amount not to exceed \$550,000;
- c) acquisition of optical scan voting machines; and
- d) emergency services communication equipment and systems, including Woodbury County's share of 911 Tower and System improvements.

Section 2. The Auditor is authorized and directed to proceed on behalf of the County with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the County's obligations to a principal amount of not to exceed \$2,015,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the County and this Board and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the County and acceptable to the Board.

Section 3. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 4. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published on or before: May 12, 2016)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF  
WOODBURY COUNTY, STATE OF IOWA, ON THE MATTER OF  
THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT  
AND THE ISSUANCE OF NOT TO EXCEED \$2,015,000 GENERAL  
OBLIGATION CAPITAL LOAN NOTES OF THE COUNTY (FOR  
ESSENTIAL COUNTY PURPOSES), AND THE HEARING ON THE  
ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing on the 17th day of May, 2016, at \_\_\_\_\_ .M., in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$2,015,000 General Obligation Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of:

- a) improvements, equipping, remodeling and reconstruction of the Law Enforcement Center and the Courthouse, in an amount not to exceed \$925,000;
- b) LED lighting for county buildings, in an amount not to exceed \$550,000;
- c) acquisition of optical scan voting machines; and
- d) emergency services communication equipment and systems, including Woodbury County's share of 911 Tower and System improvements.

Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the County thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Sections 331.402 and 331.443 of the Code of Iowa.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
County Auditor, Woodbury County,  
State of Iowa

(End of Notice)

PASSED AND APPROVED this 3rd day of May, 2016.

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Chairperson

ATTEST:

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County Auditor



CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF WOODBURY )

I, the undersigned County Auditor of Woodbury County, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
County Auditor, Woodbury County,  
State of Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF WOODBURY )

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Auditor of Woodbury County, in the County of Woodbury, State of Iowa, and that as such Auditor and by full authority from the Board of the County, I have caused a

NOTICE OF PUBLIC HEARING  
(Not to Exceed \$2,015,000 General Obligation Capital Loan Notes)

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the " \_\_\_\_\_ ", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

\_\_\_\_\_, 2016.

WITNESS my official signature this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
County Auditor, Woodbury County,  
State of Iowa

(SEAL)

# 13

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE**

Date: April 28, 2016

Weekly Agenda Date: May 3, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Supervisor Jeremy Taylor

**WORDING FOR AGENDA ITEM:** Chairman's Report

**ACTION REQUIRED:**

Approve Ordinance                       Approve Resolution                       Approve Motion

Give Direction                       Other: Informational                       Attachments

**EXECUTIVE SUMMARY:** In order to keep the Board as fully informed as possible on the weekly happenings, this will act as a summation of day-to-day operational decisions in a public forum.

**BACKGROUND:** The Board will be kept apprised of the following:

- A. Website Updates
- B. Policy Review Committee
- C. Department Head Meeting
- D. Little Anthon Courthouse

**FINANCIAL IMPACT:** None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes                       No

**RECOMMENDATION:** Receive the information.

**ACTION REQUIRED / PROPOSED MOTION:** Receive the information.

*Approved by Board of Supervisors April 5, 2016.*

**A. Website Updates**

See the attached e-mail from Supervisor Ung regarding website updates sent to County All / City All. (See attached e-mail memo).

**B. Policy Review Committee**

The Policy Review Committee met and held discussion on pertinent topics.

**C. Department Head Meeting Minutes**

Minutes from the Department Head Meeting were distributed electronically. If there are any questions, please let us know. (See attached e-mail memo)

**D. Little Anthon Courthouse**

Under day-to-day operations, this issue arose on April 28. Please see Supervisor Taylor's response and request for a working group to address the issue.

## Karen James - Modernization of County Committees

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**From:** Matthew Ung  
**To:** County All; City All  
**Date:** 4/27/2016 1:47 PM  
**Subject:** Modernization of County Committees

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Dear County/City staff,

Going forward, the committees listed below are asked to regularly send their meeting minutes and agendas to the Woodbury County Board Office (Karen and Heather) so they may be posted online in accordance with a major transparency initiative made possible by the joint city-county Information Technology department. Your minutes, agendas, and any other committee backup materials you wish to send will be posted here for easy access by your staff and our constituents:

<http://woodburycountyiowa.gov/board-of-supervisors/committee-information>

Working closely over the last few months with the Auditor's Office, the Board office, and the IT department, and in accordance with the Board of Supervisors' wish to modernize the county website, each committee now has its own page, defining its purpose and cataloging its meeting minutes for future reference. We also collectively decided an email like this was vital to spread the word.

Gone are the days of confusion as to whether a particular county committee meets or if they even exist. But it won't be possible without your collaboration in this effort:

- **Please email your meeting minutes, agendas, and any extra agenda materials you wish to share with the public to BOTH:**

[kjames@woodburycountyiowa.gov](mailto:kjames@woodburycountyiowa.gov)

[hsatterwhite@woodburycountyiowa.gov](mailto:hsatterwhite@woodburycountyiowa.gov)

- **Please email attachments in the PDF format whenever possible.** This will later ensure a "search" function being constructed by IT.
- **Please title ALL attachments beginning with "YYYY-MM-DD".** This consistent titling will automatically rank your most recent meetings at the top of your page.

Again, if you are involved in one of the following committees, please ensure your secretary is aware of this, and remember that our Board office will upload whatever extra agenda materials you as a committee decide to share with the public, but that our Board office will not change your contents in any way. Audio and video files can also be uploaded.

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Area Solid Waste Board (Landfill)  
 Board of Adjustment  
 Commission to Assess Damages  
 Conservation Board  
 DECAT Board  
 E911 Board  
 Emergency Management Commission  
 Grow Siouxland Taskforce Committee  
 Hazardous Materials Committee  
 Health and Wellness Committee  
 Highway 20 Association  
 Hungry Canyons  
 Law Enforcement Expansion/Prairie Hills  
 Loess Hills Alliance  
 Loess Hills Development and Conservation Authority

Loess Hills Economic Development  
Loess Hills Scenic Byway  
National Resources Conservation Service  
Policy Review Committee  
Regional Workforce Investment Board  
Rural Economic Development Committee  
Safety and Security Committee  
Security Institute Commission  
SIMPCO  
Siouxland District Board of Health  
Siouxland Economic Development Corporation  
Siouxland Human Investment Partnership  
Soil and Water Conservation District  
STARCOM  
Third Judicial Department of Corrections  
Veteran Affairs Commission  
WCICC  
Western Iowa Tourism  
Zoning Commission

---

I am excited and grateful for the cooperation I've seen while leading this process, and you will notice more improvements to county record-keeping as our working group continues to endorse further online user improvements to benefit both staff and constituents. **It is worth noting in the political relations between Sioux City and Woodbury County that our shared IT department is an exceptional example of working together that is probably too often overlooked.**

But just as the best special effects in movies aren't noticed to be special effects, the best IT department is marked by the list of things that could have been noticed, but weren't. From the laptops in the squad cars of our law enforcement to this email you just finished reading, they keep us going.

Join me in telling John Malloy and his staff:

THANK YOU!

**Matthew Ung**

*County Supervisor*

620 Douglas St.

Sioux City, IA 51101

Cell: [\(712\) 490-7852](tel:7124907852)

[matthewung@woodburycountyiowa.gov](mailto:matthewung@woodburycountyiowa.gov)

## Karen James - Re: March 21st Department Head Meeting Minutes

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**From:** Jeremy Taylor  
**To:** Alan Jordan; Dennis Butler; Diana Christensen; Danielle Dempster; Dave D...  
**Date:** 4/27/2016 7:07 PM  
**Subject:** Re: March 21st Department Head Meeting Minutes  
**Attachments:** Information on County Government Day May 24.docx; County Government Day.pdf; April 18 Dept Head Meeting Minutes.docx

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Department Heads and Elected Officials:

1. As you may know at this point, I will be away on active duty orders starting Sunday, and will have an "Auto Reply" set up on e-mail. Day to day operations questions should be routed to Supervisor Matthew Ung who will be Acting Chair from May 1-15. Therefore, when an agenda item is submitted after Thursday, April 29 for anything related to the meetings on May 3 or May 10, please ensure that Supervisor Ung is e-mailed along with Karen James and Heather Satterwhite.

2. Guidance will be forthcoming from Human Resources especially as it relates to the True Speak initiative under outside legal counsel. Please know that for now, site files need to be treated with confidentiality, should be locked, and proper retention is key. Our ability to clearly document for growth and correction is key to your leadership role. I anticipate that on a variety of issues from FMLA to True Speak, HR will have a good deal of guidance during one of our summer department head meetings.

3. True Speaks are due on Monday, May 2. Include Chats, Correction, Specific Appreciation, etc.

4. The department head meeting on Monday, May 16 will be led by Supervisor Ung with Supervisor Monson present. Please see attached the minutes of the last department head meeting. Any wish to submit a department head agenda items should be submitted to Supervisor Ung along with Karen and Heather. If John Malloy and the folks at WCICC can disseminate any notes regarding ShoreTel in "Reply All," that will be very helpful. I for one was so appreciative of their guidance at the department head meeting as they help lead us into the future and beyond.

5. We will be having a very important County Day on May 24, 2016 just under a month from now. I am including notes that I shared with supervisors last night. Please plan be there or at minimum to have a representative from your department present from 11 am - 2 pm during that time. Supervisor Mark Monson is running point on this from the Board of Supervisors and Economic Development Director David Gleiser will be running point from the staff level. Armed with literature/flyers, an "elevator speech" and mission statement, along with any visuals (PPT, video), please plan to explain to folks coming in/out what it is that you do. This is also a great opportunity to hear from the public on the way we can best serve and advertise the services so as to give greater access.

Know just how appreciated you are with all that is going on as we continue to improve and fulfill our core mission!

Sincerely,

Jeremy Taylor  
 Chairman, Woodbury County Board

*"Woodbury County dedicates itself to providing high quality services to meet the ever-changing demands and needs of its citizens."*

Encl. Department Head Meeting Minutes, County Day Ad, Information on Working Group Describing 5/24/16 County Govt. Day

April 28, 2016 E-mail to Supervisor Monson from Chairman Taylor

Mark:

I would like to ask for you as the liaison for Building Services as relates to long-term planning to convene a working group meeting and examine the following situation:

Today, April 28, I learned that there was water infiltration in the Little Anthon Courthouse. I sent the following e-mails to Treasurer Mike Clayton and Building Services Director Kenny Schmitz. According to a subsequent conversation with both, I learned that since taking operations into the facility in 1995, that modifications had been made under previous Treasurer Bob Knowler but it is unknown as to funding sources in this non-county-owned building.

I shared that we have an obligation to ensure that our personnel are safe and to protect from further damage, so Kenny was to go out or have one of his personnel do so: my instructions were to keep to the minimal modifications so as to protect our personnel. You and I visited today about convening a work group to study this issue in the next 5-10 days for the medium-to-long-term solution. My suggestion is to have Pat Gill, Kenny Schmitz, Joshua Widman, Dennis Butler, Mike Clayton, and perhaps (initially or subsequently) someone from Anthon.

The goal would be to determine how the County should proceed if there are long-term building needs there. If it is not a county-owned building, we probably want to be indemnified of liability should even modest alterations be made. Knowing what contract, agreement, or the like is in place will help.

As this holds county services, is this something that the county should look at perhaps on a 50/50 cost-sharing agreement basis? We all know that substantial building modifications can not only be costly but are probably prohibited from being entered into on behalf of a building that we do not own. These are some of the issues at play.

Thanks.

Jeremy



**Karen James - Re: Emailing - GSS Inc. Project #W16653-IA-1.pdf**

---

**From:** John Pylelo  
**To:** James, Karen  
**Date:** 4/28/2016 10:29 AM  
**Subject:** Re: Emailing - GSS Inc. Project #W16653-IA-1.pdf  
**CC:** Nahra, Mark; Smith, Jackie; Taylor, Jeremy

---

Karen:

Our Dept received the same letter directly. The location of the proposed Union Pacific Railway's 65' private communication tower lies within the jurisdiction of the City of Sioux City; between Floyd Blvd. and Hawkeye Dr. south of 25th St. Accordingly this department offered no official comment. This department is not aware of any historical significance of the location and will defer to the City of Sioux City's Planning Division who also received the request for comment.

Consider including copies of the GSS, Inc. letter and this e-mail within an upcoming BoS meeting materials packet.

John

PLEASE NOTE MY NEW E-MAIL ADDRESS WHICH IS:

[JPYLELO@woodburycountyiowa.gov](mailto:JPYLELO@woodburycountyiowa.gov)

John Pylelo, Director  
Office of Planning and Zoning  
6th Floor  
Woodbury County Courthouse  
620 Douglas St.  
Sioux City, IA 51101

Office: 712/279-6557

Fax: 712/279-6530

Email: [jpylelo@woodburycountyiowa.gov](mailto:jpylelo@woodburycountyiowa.gov)

Website:

<http://www.woodburycountyiowa.gov/departments/planning-zoning>

\*\*\*\*\*IMPORTANT NOTICE\*\*\*\*\*

This e-mail, and any attachments thereto, is intended only for use by the addressee(s) named therein and may contain legally privileged and/or confidential information. If you are not the intended recipient of this e-mail, you are hereby notified that any dissemination, distribution or copying of this e-mail, and any attachments thereto, is strictly prohibited. If you have received this e-mail in error, please immediately notify me at 712/279-6557 and permanently delete the original and any copy of any



3311 109th Street • Urbandale, Iowa 50322  
Tel: 515.331.2103 • Fax: 515.331.1728  
gss@gssmidwest.com • www.gssmidwest.com

APR 25 2016 PM3:01

April 20, 2016

GSS Project # W16653-IA-1

Woodbury County  
Mr. George Boykin CLG Contact  
Woodbury County Historic Commission  
Woodbury CO. Courthouse  
701 Douglas ST.  
Sioux City, IA 51101

Notice of Initiation of the Section 106 Process-Public Participation in accordance with the FCC's Program Comment for Positive Train Control and Infrastructure. Union Pacific proposes to construct an approximately 65' monopole communications pole with associated equipment at the following approximate location in Woodbury County, Iowa within the existing railroad right-of-way:

- Coordinates: 42.51400593, -96.3866643; Mile Post #76.4, Sioux City

Union Pacific Railroad must comply with all Federal and State regulations governing the proposed facility. Section 106 of the National Historic Preservation Act of 1966, as amended, requires Union Pacific Railroad to evaluate this project for any effect it may have on Historic Properties. As part of this evaluation, Union Pacific Railroad is required to publish Public Notice in an effort to gather comments on the potential effects of the proposed facility on Historic Properties.

The purpose of this letter is to:

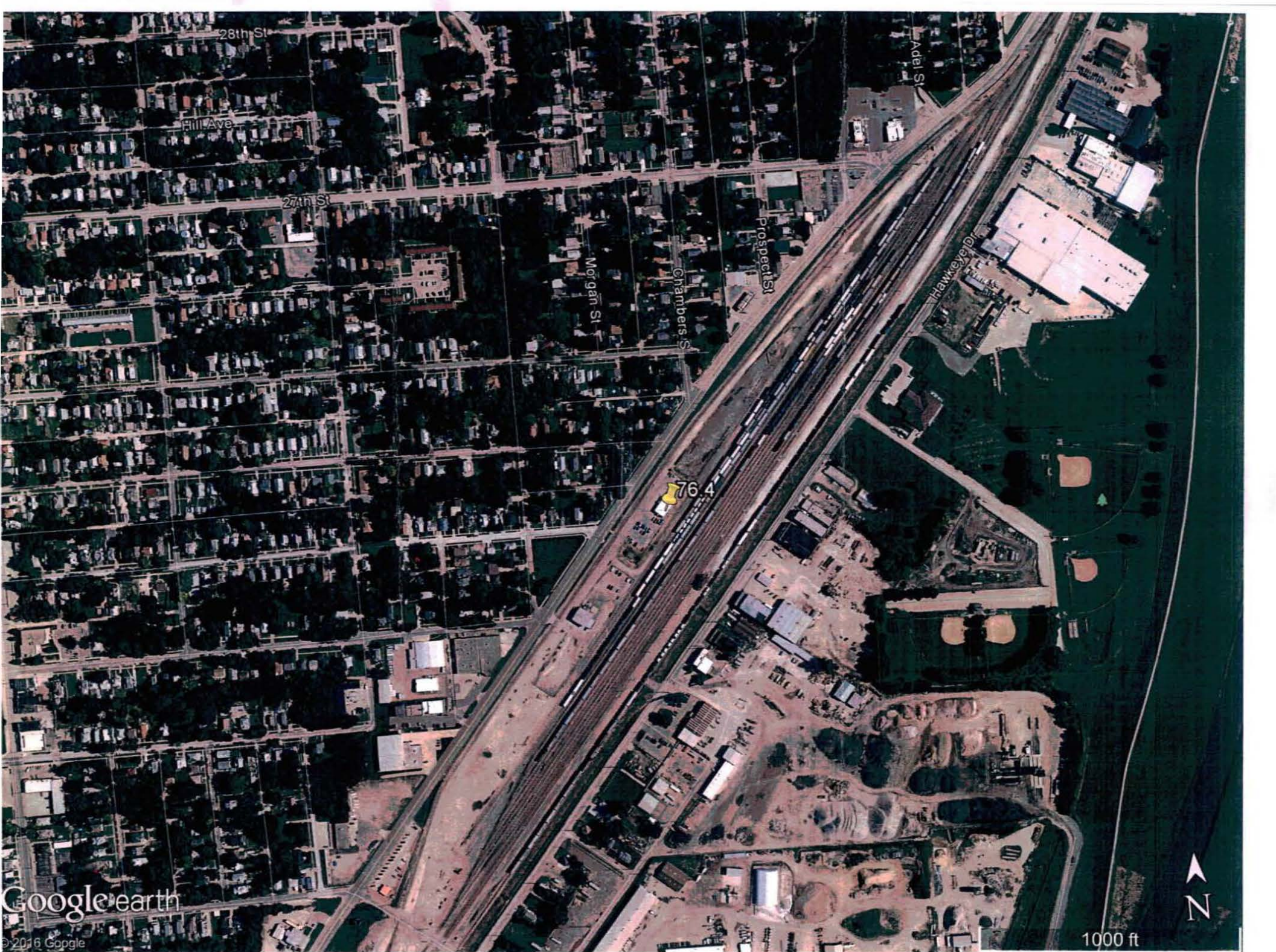
- Notify your office that Public Notice seeking comments on the potential effects of the proposed construction on Historic Properties is scheduled to be published in the Sioux City Journal on April 25, 2016.
- Invite comments on the potential effects of the proposed facility on Historic Properties from other relevant individuals or groups that you may be aware of.

Attached to this letter are the following: aerial maps, street maps, typical drawings, a copy of the Public Notice and a copy of a letter submitted to the City of Sioux City and the County of Woodbury.

Parties interested in submitting comments regarding any potential effects of the proposed facility on Historic Properties may do so by sending them to GSS, Inc., 3311 109<sup>th</sup> Street, Urbandale, IA 50322.

**Please Note: All applicable zoning and permitting is handled directly by the railroad/applicant. This correspondence is in regard to the Section 106 Review Process only to aid in identifying any potential historic properties that may be affected by the proposed undertaking.**

Questions about this matter may be submitted to GSS, Inc., 3311 109<sup>th</sup> Street, Urbandale, IA 50322 or by calling (515) 331-2103.



28th St

Hill Ave

27th St

Morgan St

Chambers St

Prospect St

Adel St

Hawkeye Dr

76.4

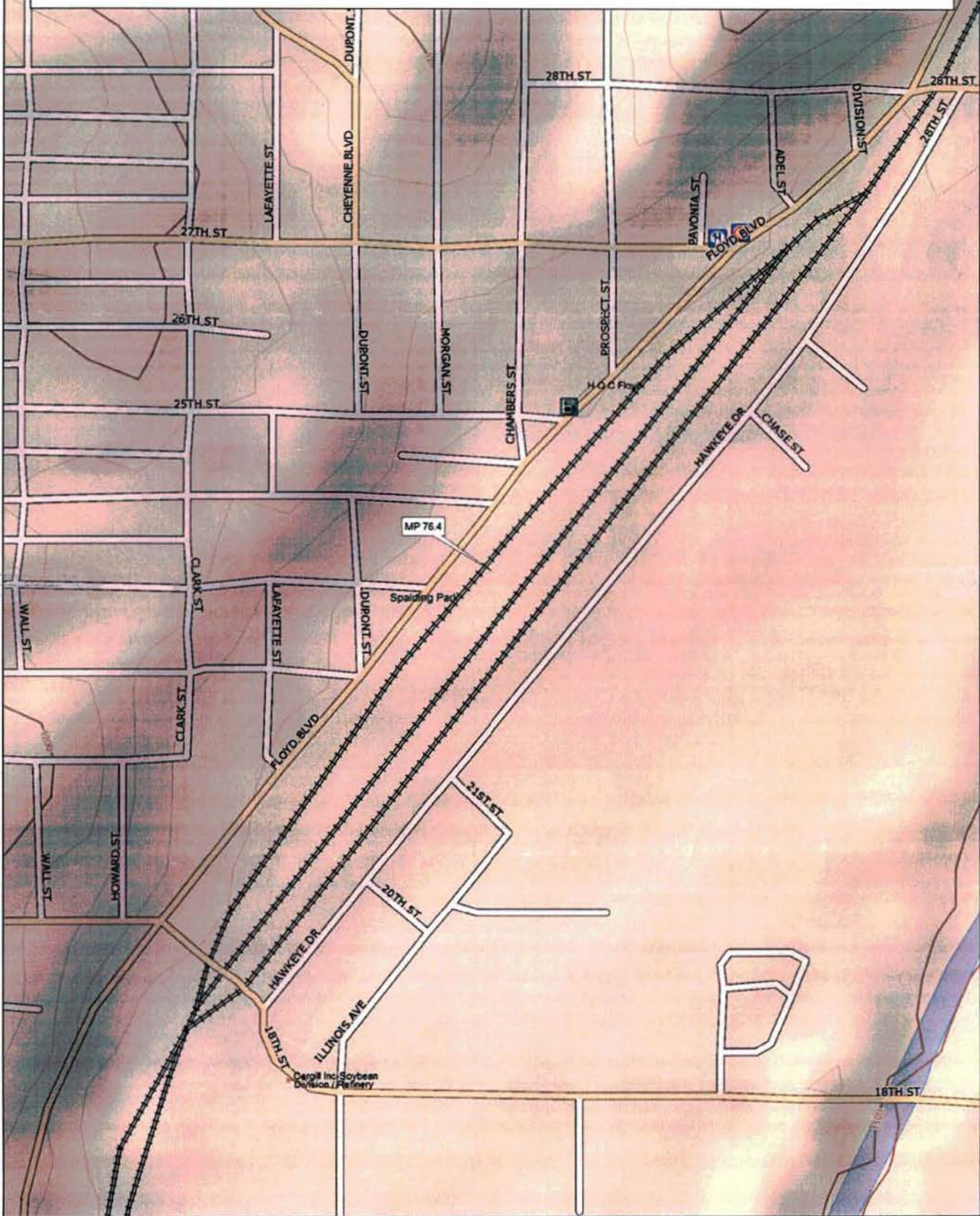
Google earth

© 2016 Google

1000 ft



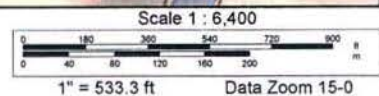
# W16653-IA-1 UP MP 76.4 SIOUX CITY, IOWA

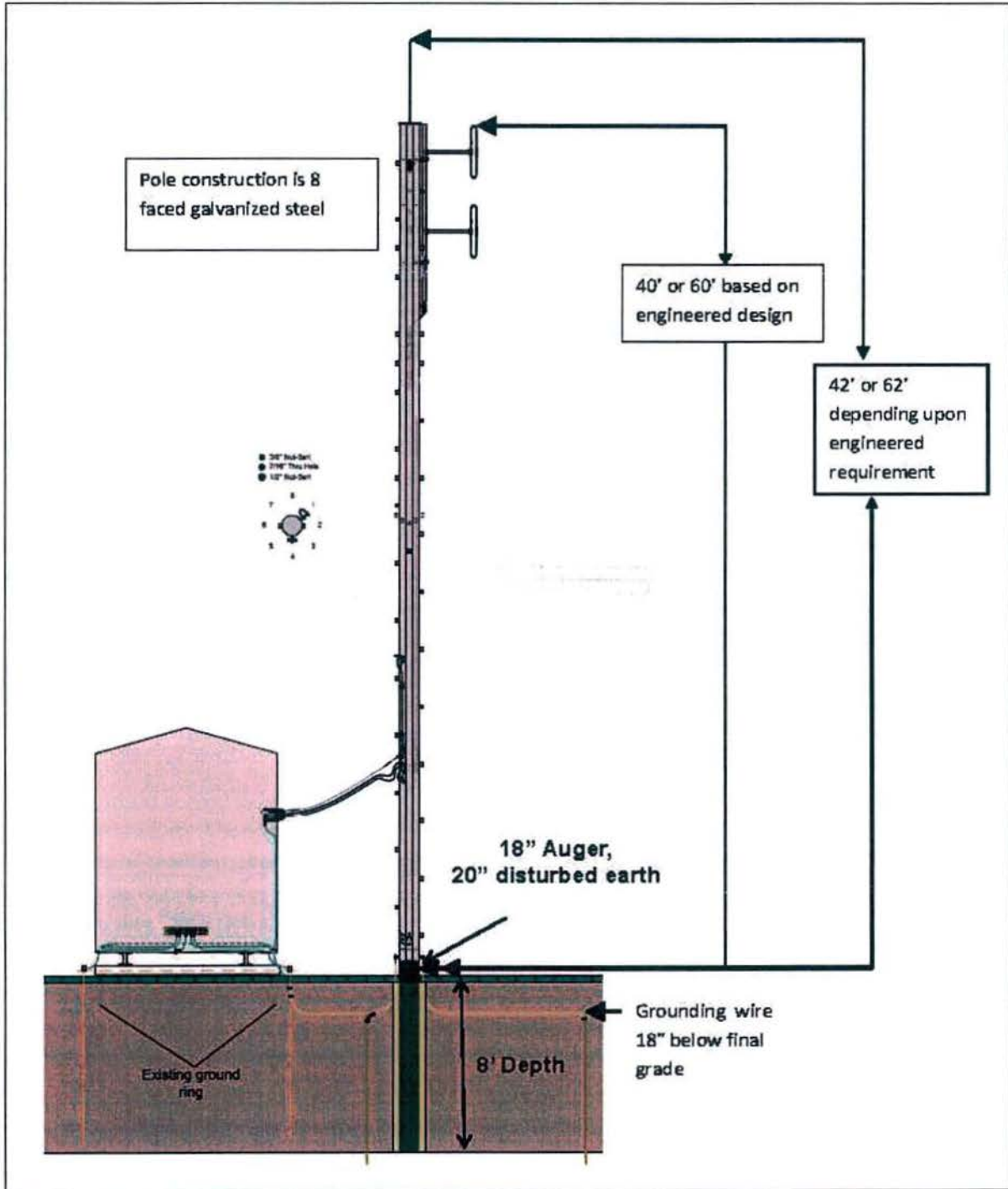


Data use subject to license.

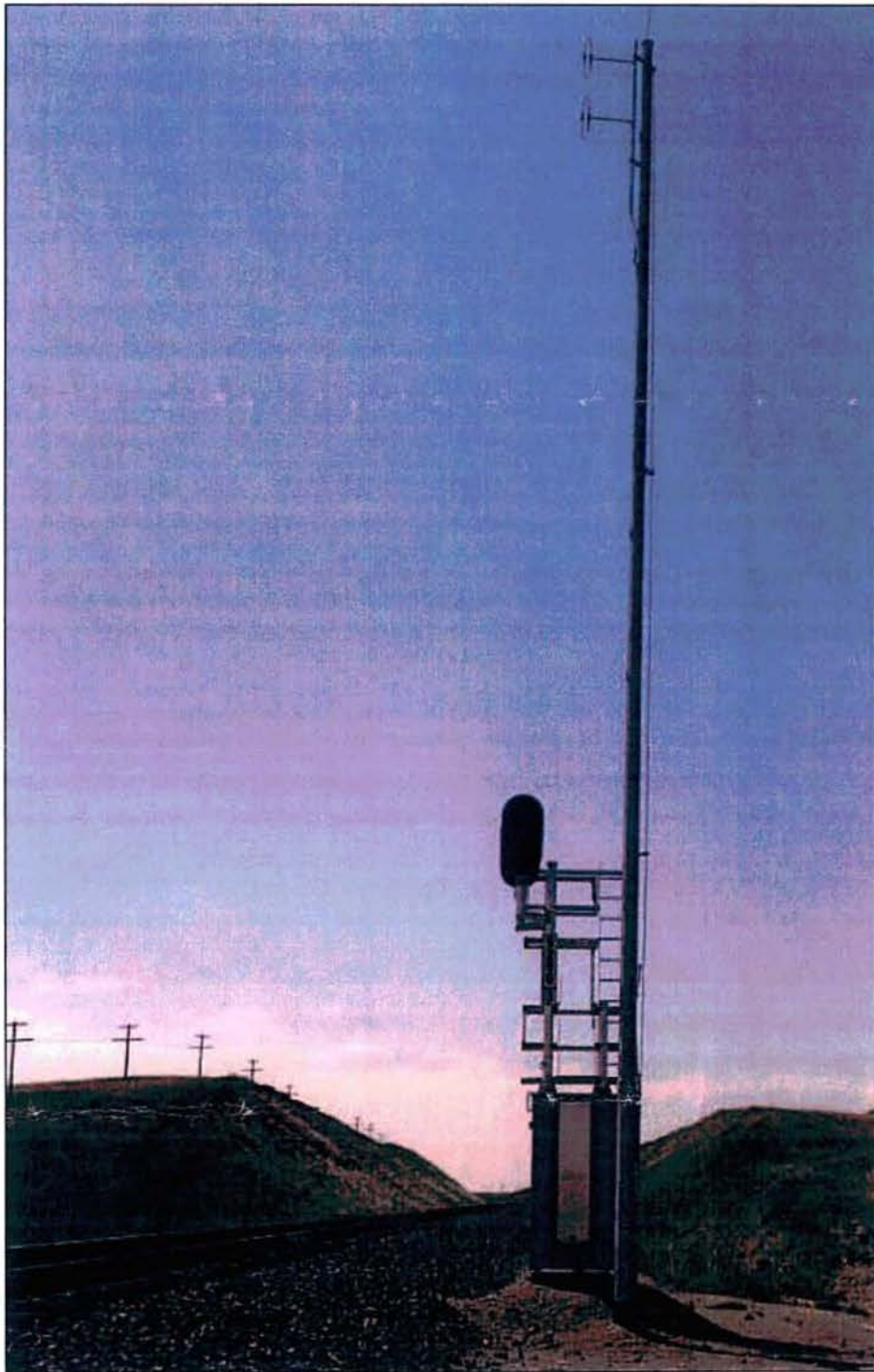
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Project plans for PTC pole installation, provided by Union Pacific.



Standard PTC pole and associated equipment for UP.

#### PUBLIC NOTICE

Notice of Initiation of the Section 106 Process-Public Participation in accordance with the FCC's Program Comment for Positive Train Control and Infrastructure. Union Pacific proposes to construct an approximately 65' monopole communications pole with associated equipment at the following approximate location in Woodbury County, Iowa within the existing railroad right-of-way:

- Coordinates: 42.51400593, -96.3866643; Mile Post #76.4, Sioux City

Parties interested in providing comment on the proposed undertaking relative to cultural resources should contact GSS, Inc., 3311 109th Street, Urbandale, IA 50322; Ph# (515) 331-2103 (GSS # W16653-IA-1).



3311 109th Street · Urbandale, Iowa 50322  
Tel: 515.331.2103 · Fax: 515.331.1728  
gss@gssmidwest.com · www.gssmidwest.com

April 20, 2016

GSS Project # W16653-IA-1

City of Sioux City  
Planning Division  
405 6<sup>th</sup> St. Room 308  
P.O. Box 447  
Sioux City, IA 51102

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gss@gssmidwest.com • www.gssmidwest.com

April 20, 2016

GSS Project # W16653-IA-1

Woodbury County  
Planning and Zoning  
John Pylelo, Director  
620 Douglas St. 6<sup>th</sup> Floor  
Sioux City, IA 51101

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*Disc Golf Course, Copeland Park, Carrettonville*

*C. Warren*

4/21/16

Dear Members of the  
Woodbury County Board of  
Supervisors,

Thank you for sharing with  
Correctionville citizens the current status  
of Board actions and plans for the future.

I especially appreciated hearing  
from department heads, and the opportunity  
of seeing those we often just talk to  
on the phone.

Your reaching out to rural  
Woodbury County's rural communities  
shows us you truly have concern  
for the welfare of our rural  
population.

Sincerely,

Charles Warren



# MEC/60

McCLURE ENGINEERING CO.

## 60<sup>YEAR</sup> ANNIVERSARY

YOU AND A GUEST ARE CORDIALLY INVITED TO JOIN

MCCLURE ENGINEERING CO.

TO CELEBRATE OUR 60 YEAR ANNIVERSARY

THURSDAY, JUNE 30TH | 4 - 7 PM

COCKTAILS AND HORS D'OEUVRES

MCCLURE ENGINEERING CO.  
1360 NW 121ST STREET  
CLIVE, IOWA

RSVP BY JUNE 16TH  
515.964.1229 TO JENNA  
OR JNELSON@MECRESULTS.COM

1956-2016



We're celebrating  
National Salvation Army Week

**COME  
ON OVER**

**The Salvation Army**

of Siouxland's

**OPEN HOUSE**

Thursday > 11:00 - 1:30

---

**05.12.16**

---

1415 Villa Ave  
Sioux City, IA

**Lunch Provided**

---

Stop by and learn about our programs and how we help make a difference in the Siouxland community.



Greetings,

**The Siouxland Coalition Against Human Trafficking arose out a 2014 Human Trafficking Conference held locally. Our mission is "To work toward abolishing all forms of human trafficking through education, collaboration and advocacy."**

We have recently received our 501 (c) 3 status and we would like to invite you to partner with us for our First Annual Benefit Dinner on June 6, 2016 from 6 to 8 p. m. at Sunnybrook Community Church, 5601 Sunnybrook Dr., Sioux City, IA 51106. To further our cause, we are bringing in a speaker, Ruth Buckels, a LMSW Social Worker is the adoptive mother of one as well as a foster parent to multiple survivors of human trafficking. The cost of the event is \$15 per person.

Your support will help us continue our efforts to raise awareness of human trafficking within the Siouxland community, print and distribute educational materials, training and help to hire a part-time administrator. This past year, we have shared information on human trafficking with over 500 people: educators, faith communities, civic and business groups, students and local social service agencies, etc.

If you are unable to attend, would you kindly consider a donation to help us further our mission?

\_\_\_\_\_ \$25 \_\_\_\_\_ \$50 \_\_\_\_\_ \$100 \_\_\_\_\_ \$150 \_\_\_\_\_ \$250 \_\_\_\_\_ Other

You may secure your reservation by calling Linda Holub at 712-251-8822 by May 23, 2016 or you may send your donation with the names of your guests to: Siouxland Coalition Against Human Trafficking, P. O. Box 5455, Sioux City, IA 51102.

Sincerely,

*Linda Holub*

Linda Holub, Co-Chairman of Siouxland Coalition Against Human Trafficking

**WOODBURY COUNTY JUVENILE DETENTION CENTER**

Trosper-Hoyt Bldg.  
822 Douglas St. - 4th Floor  
Sioux City, Iowa 51101

Phone 712-279-6622  
Email: molten@sioux-city.org  
Fax 712-234-2900

**6:00 a.m.**

**6:00 p.m.**

April, 2016

April 18, 2016		20
April 19, 2016	20	21
April 20, 2016	21	21
April 21, 2016	21	20
April 22, 2016	20	19
April 23, 2016	19	19
April 24, 2016	19	19
April 25, 2016	19	

The Center averaged 19.9 residents per day during the 6:00 a.m. head count and 19.9 during the 6:00 p.m. count for a weekly average of 19.9 residents per day during the above week.

Of the nineteen residents detained on April 25, 2016, eight or forty two percent were identified gang members. Of the eight, three or thirty eight percent were identified as hard-core members

We are currently detaining seven juveniles from the BIA and three from Dakota County.

Mark Olsen

Director  
WCJDC

April 25, 2016

**WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.**

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
4/16/16	Saturday	243	230	13	0	24
4/17/16	Sunday	256	230	13	13	24
4/18/16	Monday	230	217	13	0	24
4/19/16	Tuesday	226	213	13	0	24
4/20/16	Wednesday	220	208	12	0	20
4/21/16	Thursday	214	201	13	0	20
4/22/16	Friday	217	204	13	0	20
		<b>1606</b>	<b>1503</b>	<b>90</b>	<b>13</b>	<b>156</b>
<b>24 HOUR DAILY COUNT</b>						
<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>			
4/16/16	263	219	44			
4/17/16	277	236	41			
4/18/16	264	224	40			
4/19/16	253	210	43			
4/20/16	253	209	44			
4/21/16	238	195	43			
4/22/16	235	192	43			
	<b>1783</b>	<b>1485</b>	<b>298</b>			
*Highest population count each day						



**WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.**

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
4/23/16	Saturday	211	198	13	0	19
4/24/16	Sunday	228	215	13	0	19
4/25/16	Monday	225	212	13	0	19
4/26/16	Tuesday	230	216	14	0	21
4/27/16	Wednesday	235	220	15	0	24
4/28/16	Thursday	235	220	15	0	24
4/29/16	Friday	231	216	15	0	24
		<b>1595</b>	<b>1497</b>	<b>98</b>	<b>0</b>	<b>150</b>
<b>24 HOUR DAILY COUNT</b>						
<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>			
4/23/16	236	191	45			
4/24/16	247	201	46			
4/25/16	249	204	45			
4/26/16	252	204	48			
4/27/16	249	205	44			
4/28/16	253	209	44			
4/29/16	253	214	39			
	<b>1739</b>	<b>1428</b>	<b>311</b>			
*Highest population count each day						