



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (JULY 12, 2016) (WEEK 28 OF 2016)

Agenda and Minutes also available at www.woodburycountyiowa.gov

Larry D. Clausen 389-5329 lclausen@woodburycountyiowa.gov
Mark A. Monson 204-1015 mmonson@woodburycountyiowa.gov
Jaclyn D. Smith 898-0477 jasmith@woodburycountyiowa.gov
Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov
Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held July 12, 2016 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

- 4:30 p.m. 1. Call Meeting to Order - Pledge of Allegiance to the Flag - Moment of Silence
2. Citizen Concerns Information
3. Approval of the agenda July 12, 2016 Action
4. Approval of the minutes of the July 05, 2016 meeting Action
5. Discussion and approval of claims Action
6. Conservation - Rick Schneider
Good News Report: Opening of new cabins at Southwood Conservation Area Information
7. Human Resources - Ed Gilliland
a. Approval of Memorandum of Personnel Transaction Action
b. Authorize Chairman to sign Authorization Action
c. Request to Deauthorize Positions Action
8. Emergency Services - Gary Brown
2017 Lucas Assist Device for Cardiac Arrest Program (LADCAP) Action
a. Approval to Apply for and Administer the 2017 LADCAP Program
b. Approval to document Dawn Zahnley as the Authorized Official and Jean Jessen as Fiscal Officer

- | | |
|--|--------|
| 9. Rural Economic Development – David Gleiser | |
| a. Approval of Contract for Comprehensive Planning Services with Simmering-Cory, Inc. | Action |
| b. Approval of financial support to Merville, Salix, and Sergeant Bluff for Planning and Design Related Services | Action |
| c. IEDA Regional Marketing Group Grant | Action |
| 10. Secondary Roads – Ben Kusler | |
| a. Consider award of quotations for two retrievers for road grading work | Action |
| b. Consider award of quotations for two pickup trucks | Action |
| c. Consideration of a permit for a tile line crossing in the county right of way | Action |

**Recess Board of Supervisors Meeting
Convene Upper Wolf Creek Drainage District Trustees Meeting**

- | | |
|--|--------|
| 11. Consider acceptance of petition from Upper Wolf Creek Drainage District Landowners | Action |
|--|--------|

**Adjourn Upper Wolf Creek Drainage District Trustees Meeting
Continue Board of Supervisors Meeting**

- | | |
|---|-------------|
| 12. Chairman's Report | Information |
| a. Board Office and Board Room Modernization and Updating | |
| b. Western Iowa Tech Resolution and Event | |
| c. Honoring Resolutions | |
| d. Push Notifications and Calendars | |
| 13. Reports on Committee Meetings | Information |
| 14. Citizen Concern | Information |
| 15. Board Concerns and Comments | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

WEDNESDAY, JULY 13	8:05 a.m. Woodbury County Information Communication Commission
	6:30 p.m. Woodbury County Solid Waste Agency (Sanitary Landfill) Executive Committee Meeting, Public Safety Center, Climbing Hill
	7:30 p.m. E911 Service Board Meeting, Public Safety Center, Climbing Hill
	8:00 p.m. County's Mayor Association Meeting, Public Safety Center, Climbing Hill
THURSDAY, JULY 14	12:00 p.m. SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
	7:00 p.m. Siouxland Mental Health Center, Board Meeting, 625 Court Street
MONDAY, JULY 18	4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Av
WEDNESDAY, JULY 20	10:00 a.m. Siouxland Center for Active Generations Board of Directors Meeting 313 Cook Street
	12:00 noon Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202, Sioux City, Iowa
THURSDAY, JULY 21	11:00 a.m. Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
MONDAY, JULY 25	6:00 p.m. Zoning Commission Meeting, Board of Supervisors' Chambers
TUESDAY, JULY 26	11:00 a.m. Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
	2:00 p.m. Decat Board Meeting, Western Hills AEA, Room F
MONDAY, AUGUST 1	6:00 p.m. Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, AUGUST 2	4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, AUGUST 3	12:00 noon District Board of Health Meeting, 1014 Nebraska St.
THURSDAY, AUGUST 4	5:00 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

The following Boards/Commission have vacancies: Commission To Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

JULY 5, 2016 —TWENTYSIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, July 5, 2016 at 4:30 p.m. Board members present were Monson, Ung, Smith, Clausen, and Taylor. Staff members present were Heather Satterwhite, Executive Secretary/Public Bidder, Ed Gilliland, Human Resources Director and Patrick Gill, Auditor/Clerk to the Board.

1. The meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.
2. There were no citizen concerns.
3. Motion by Monson second by Smith to approve the Agenda for July 5, 2016. Carried 5-0. Copy filed.
4. Motion by Ung second by Monson to approve the minutes of the June 28, 2016 Board meeting. Carried 5-0. Copy filed.
5. Motion by Taylor second by Monson to approve the claims totaling \$618,224.23. Carried 5-0. Copy filed.
6. A good news report was presented on Siouxland District Health Clinic renovation completion. Copy filed.
- 7a. Motion by Monson second by Smith to approve the reclassification of Sabrina Cooley, P/T Youth Worker, Juvenile Detention Dept., effective 7-07-16, \$23.87/hour, 5.5%=\$1.27/hour. Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 4 to Grade 1/Step 5. Carried 5-0. Copy filed.
- 7b. Motion by Monson second by Clausen to authorize the Chairperson to sign the Authorization to initiate the hiring process for Senior Clerk, County Sheriff Dept., AFSCME: \$17.19/hour. Carried 5-0. Copy filed.
8. Motion by Monson second by Taylor to approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date of parcel #444495, 1509 Grandview Blvd. Carried 5-0.

RESOLUTION #~~12,398~~
NOTICE OF PROPERTY SALE

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lots Five and Six in Block Three, Rose Hill Addition, City of Sioux City, Woodbury County, Iowa
(1509 Grandview Blvd.)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on
The **19th Day of July, 2016 at 4:35 o'clock p.m.** in the basement of the
Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate on the **19th
Day of July, 2016**, immediately following the closing of the public
hearing to the **City of Sioux City only per Code of Iowa 331.361(2)**.
3. That said Board proposes to sell the said real estate to the **City of Sioux City only
for consideration of \$114.00 plus recording fees.**

Dated this 5th Day of July, 2016.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

9. Motion by Clausen second by Taylor to approve the cigarette permit for Heritage Express, 1501 330th St., Sloan, IA, effective July 1, 2016 through June 30, 2017. Carried 5-0. Copy filed.
10. Information presented by Kenny Schmitz on Courthouse Steam System Analysis. Copy filed.
11. The Chairperson reported on day to day activities.
12. The Board members reported on their committee meetings.
13. There were no citizen concerns.
14. Board members offered concerns and comments.

The Board adjourned the regular meeting until July 12, 2016.

Meeting sign in sheet. Copy filed.

#6

Good News Report

Department / Office: Rick Schneider, Conservation Director

Topic: Opening of new Cabins at Southwood Conservation Area

The County Conservation Board hosted a ribbon cutting ceremony and open house from 1-3 PM on Saturday, July 9th, to announce the opening of two new rental cabins at Southwood Conservation Area near Smithland. Cabin rentals begin Friday, July 15.

These cabins are one bedroom units, fully equipped with housekeeping supplies that sleep up to six adults. The cabins were constructed by a local contractor and feature locally crafted furniture custom made from red cedar trees.

Funding for the project was provided in part by a grant from MRHD and Conservation CIP funds. The Conservation Department now offers 10 cabins for rent at three different park locations in the county.



WOODBURY COUNTY CONSERVATION BOARD

RIBBON CUTTING AND OPEN HOUSE EVENT!

WHAT: Open House for Southwood Conservation Area Cabins

WHEN: 1:00 - 3:00 p.m.
Saturday, July 9, 2016

WHERE: Southwood Conservation Area
3402 330th Street, Smithland, Iowa
2 miles southwest of Smithland, Iowa

WHO: Public and media are invited

SCHEDULE: 1:00 p.m. Ribbon cutting at Smokey Hollow Cabin
1:00 - 3:00 p.m. Open house at both cabins





06/29/2016

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Ed Gilliland, Human Resources Director

SUBJECT: Memorandum of Personnel Transactions

DATE: July 12, 2016

For the July 12, 2016 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) County Treasurer Sr. Clerk to Percentage Deputy, Promotion.
- 2) County Attorney Legal Secretary III, Promotion.
- 3) County Sheriff (2) Civilian Jailers, Appointments.

Thank you

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

#7b

DATE: July 12, 2016

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Treasurer	Percentage Deputy (55%)	\$45,163.44/year (\$21.63/hour)		
Juvenile Detention	F/T Youth Worker	AFSCME: \$17.97/hour		
	*Please see attached memos.			

Chairman, Board of Supervisors

 COPY

To: Woodbury County Board of Supervisors
From: Michael Clayton
Date: July 5, 2016
Subject: Filling vacancy in the Tax Department

I am requesting permission to fill the vacancy created in the Tax Department by the separation of Paula Appelt. I had initially wanted to eliminate that deputy position and replace it with wage plan. That option appears to be in doubt and will be too much of a hassle.

With that said, I am requesting that Erica Tuttle be made a percentage deputy at 55%

Thank you for your time and consideration.



Michael R. Clayton
Woodbury County Treasurer

cc Human Resources

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: July 6, 2016 Weekly Agenda Date: July 12, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark Olsen - Juvenile Detention

WORDING FOR AGENDA ITEM:

Discussion and Approval for transferring one male part-time youth worker position to full-time

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Juvenile Detention Center requests we authorize a new full time male position and de-authorize the current open part-time male position and a current active part-time male position.

BACKGROUND:

One full-time means more experienced staff working. We avoid the cost and headache of hiring and training. Background checks, PREA training, Mandatory Child Abuse, and Medication Management trainings have already been completed if we move a current part-time person to full-time. The position will be offered in-house allowing for the quick hire of a well trained employee that we know.

FINANCIAL IMPACT:

If you do not count the training costs and advertising and recruiting costs and the needed overtime filling in until someone is hired then the impact is \$7,000 to \$17,000 annually, should you count those other costs your net cost is extremely low.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I am recommending the board approve de-authorizing 2 part-time male youth worker positions and that they authorize one full-time male youth worker to replace the 2 positions being de-authorizing.

ACTION REQUIRED / PROPOSED MOTION:

Approval by the board.

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

#7c

DATE: July 12, 2016

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
Juvenile Detention	(2) P/T Youth Workers		
	Deauthorize 2 P/T Positions to Authorize 1 F/T Youth Worker.		

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

#8

Date: 7/5/2016 Weekly Agenda Date: 7/12/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Gary Brown, Director

WORDING FOR AGENDA ITEM:

2017 Lucas Assist Device for Cardiac Arrest Program (LADCAP)
a. Approval to Apply for and Administer the 2017 LADCAP Program.
b. Approval to document Dawn Zahnley as the Authorized Official and Jean Jessen as Fiscal Officer

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The purpose of this project is to advance emergency cardiac care to patients who suffer from Sudden Cardiac Arrest (SCA) by providing an Lucas Device System (LDS) to select Iowa EMS services.

BACKGROUND:

This project is funded through The Leona M. and Harry B. Hemsley Charitable Trust. Eligible applicants for the LADCAP program are County Board of Health or County Board of Supervisors. This is a non-competitive application that will provide the approved transport services in Woodbury County six complete Lucas Device Systems based on population.

FINANCIAL IMPACT:

There is no financial impact to Woodbury County. The Woodbury County EMS Association will establish the best possible locations for the six devices. Included are transporting EMS Squads, Siouxland, Sioux City Fire Rescue, Station #3. An MOU with the IDPH is required after application is approved.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Woodbury County Emergency Services recommends that the Woodbury County Board of Supervisors motion to approve the application and administration of the 2017 Lucas Assist Device for Cardiac Arrest Program (LADCAP). There is no financial impact and this program will allow the Woodbury County EMS Association to place six Lucas Systems in Woodbury County to improve the overall cardiac care.

ACTION REQUIRED / PROPOSED MOTION:

Woodbury County Board of Supervisors make a motion to approve the application and administration of the 2017 Lucas Assist Device for Cardiac Arrest Program (LADCAP). There is no financial impact and this program will allow the Woodbury County EMS Association to place six Lucas Systems in Woodbury County.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

#9a

Date: 7/7/16 Weekly Agenda Date: 7/12/16

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, RED Director

WORDING FOR AGENDA ITEM:

Approval of Contract for Comprehensive Planning Services with Simmering-Cory, Inc.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Woodbury County and Simmering-Cory, Inc. (SCI) have negotiated a contract for its Rural Comprehensive Planning Project.

BACKGROUND:

Woodbury County intends to hire a planning consultant to prepare Comprehensive Plans for 11 rural cities in Woodbury County. The County put out an RFP and identified SCI as the firm to win the bid. SCI, the Woodbury RED Director and the County Attorney's Office have come to an agreement with the attached contract for services.

FINANCIAL IMPACT:

\$112,530 (Local Option Sales Tax Funds)

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the agreement for comprehensive planning services between Simmering-Cory, Inc. and Woodbury County in the amount of \$112,530 to be paid out of Local Option Sales Tax funds.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the agreement for comprehensive planning services between Simmering-Cory Inc. and Woodbury County in the amount of \$112,530 to be paid out of Local Option Sales Tax funds.

AGREEMENT FOR COMPREHENSIVE PLAN SERVICES

ARTICLE I. This AGREEMENT made and entered into this ____ day of _____, 2016, by and between Woodbury County hereinafter called the COUNTY, and Simmering-Cory, Inc., hereinafter called SCI, WITNESSETH:

WHEREAS, the COUNTY intends to hire a planning consultant to prepare Comprehensive Plans for eleven cities in Woodbury County, Iowa. These plans will create a framework for the development of future public policy, particularly in the area of land use, infrastructure, and economic development, hereinafter called the PROJECT; and

WHEREAS, the COUNTY desires to employ SCI to assist with completion of individual Comprehensive Plans for eleven cities within Woodbury County, Iowa.

NOW THEREFORE, in consideration of these premises and of the mutual covenants herein set forth, the parties hereto agree as follows:

ARTICLE II. COMPREHENSIVE PLAN DEVELOPMENT.

SCI agrees to complete a Comprehensive Plan document for each of the following cities as outlined in the proposal submitted to the COUNTY by SCI and attached to this agreement as Addendum A. The eleven cities included in the PROJECT are as follows:

- | | |
|-------------------|-------------|
| - Anthon | - Lawton |
| - Bronson | - Oto |
| - Correctionville | - Pierson |
| - Cushing | - Sloan |
| - Danbury | - Smithland |
| - Hornick | |

SCI agrees to furnish and perform various professional services for each of the eleven participating cities in the PROJECT, as follows:

- Hold a kick-off meeting with Woodbury County Rural Economic Development staff and representatives from each of the cities participating in the PROJECT by no later than July 31st, 2016 to inform the cities of the planning process; develop an agreed upon order of when each city will begin the planning process; and establish a reasonable and agreed upon timeline to conduct and finalize the planning process.
- For each participating city, hold a fact finding session with the Mayor, City Council, city staff, and other key stakeholders.
- For each participating city, attend and lead a joint work session with the City Council and, if applicable, the Planning and Zoning Commission.

- For each participating city, attend and lead a community meeting and visioning session to receive input from community stakeholders.
- Gather available documents from each participating city including but not limited to Comprehensive Plans, maps, facility reports, and photographs of the community.
- Compile information and data related to infrastructure, transportation, housing stock, and demographics for each participating city.
- Submit a draft plan to each participating city for review.
- Provide proceedings to, and assist each participating city in the adoption of their final Comprehensive Plan.
- Provide for each participating city a digital copy (in PDF format), one unbound paper copy, and ten bound copies of their final Comprehensive Plan.
- Hold a one-year follow-up meeting with each participating city post adoption of their Comprehensive Plan to review each city's progress and identify any potential updates to their Comprehensive Plan.

The COUNTY and each participating city agrees to fulfill and take certain action required to carry out the work and services necessary for completion of the PROJECT as outlined in the resolutions approving the acceptance of comprehensive services from the COUNTY and attached to this agreement as Addendum B., including the following items:

- Each participating city agrees to provide copies of all existing planning documents currently available, including past Comprehensive Plans, Capital Improvement Plans, Urban Renewal and Urban Revitalization Plans, City Codes, and other relevant information and documents as requested.
- The COUNTY agrees to provide a copy of all existing planning documents currently available, including the Woodbury County General Development Plan, and other relevant information and documents as requested.
- Each participating city agrees to provide meeting space for community input sessions.
- Each participating city agrees to assist SCI with promoting and disseminating information regarding the date, time, and location of their community input session.
- Each participating city agrees to take City Council action to formally adopt their Comprehensive Plan.

ARTICLE III. COMPENSATION. The COUNTY shall compensate SCI for services outlined under ARTICLE II in an amount of a fixed fee of \$10,230 per city, and the entire PROJECT shall

not exceed \$112,530. In no case will billings exceed this amount without prior authorization by COUNTY.

Should the COUNTY wish to expand the scope of services during the term of the contract, such services will be billed by an agreed upon amount as listed in the proposal (Addendum A.) in an amendment to the original agreement for services.

It is further understood and agreed by both parties, that the payment of fees shall be based on the percentage of the PROJECT complete, per city, with invoices to be sent out monthly. SCI will provide a detailed progress report with each billing showing the percentage complete of each Comprehensive Plan.

ARTICLE IV. PROJECT SCHEDULE. The project shall be completed within a 36-month timeframe (with the exception of the one-year follow-up meetings which may occur outside of the 36-month timeframe) following the date of this agreement.

Any extension of the project schedule shall be done through written amendment to this agreement.

ARTICLE V. TERMINATION. The COUNTY and/or SCI shall have the right to terminate this contract upon providing a 90-day notice in writing. Upon cancellation, the COUNTY will be responsible only for those costs incurred by SCI to the date of termination.

Woodbury County, Iowa

By: _____
Jeremy Taylor, Chairperson

Date: _____

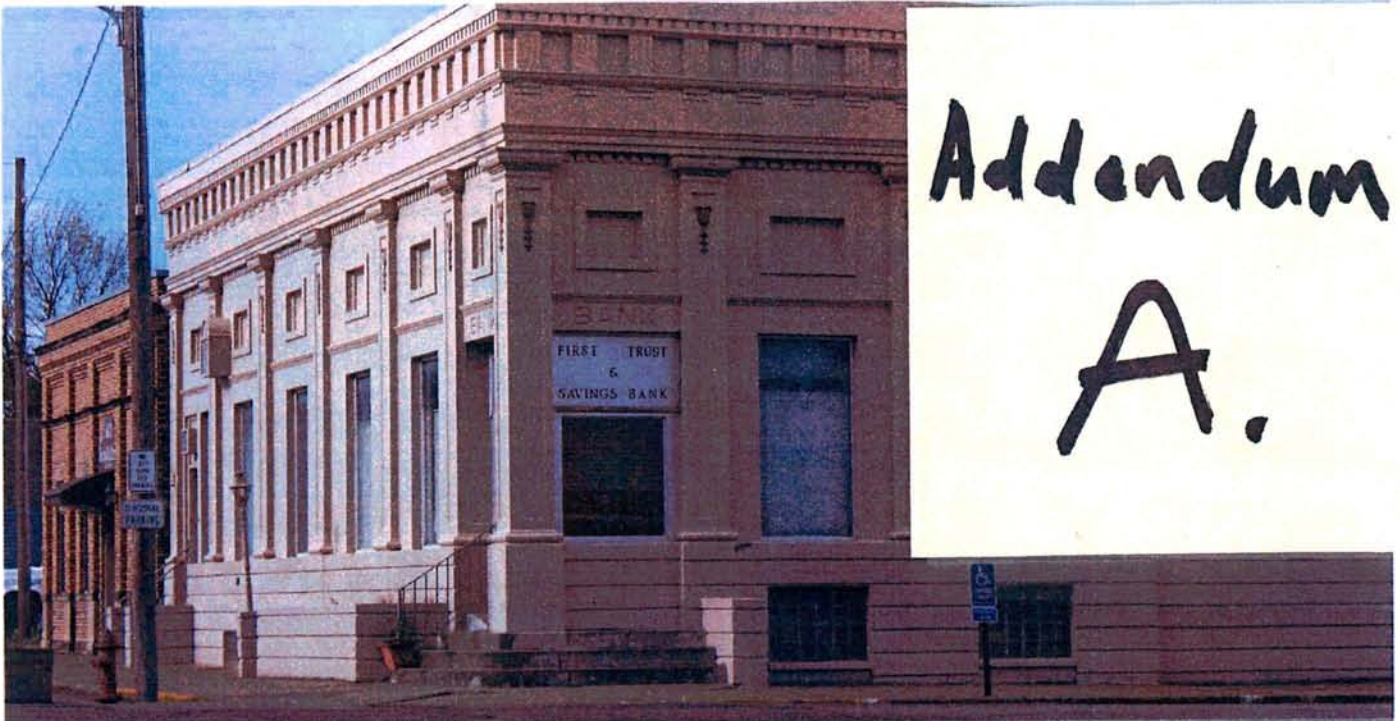
Attest:

By: _____
Patrick Gill, Woodbury County Auditor

Simmering-Cory, Inc.

By: _____

Date: _____



WOODBURY COUNTY, IOWA

Professional Services Proposal for Comprehensive Plan Development



Simmering-Cory INC.

610 Buddy Holly Place • PO Box 141
Clear Lake, Iowa 50428 • Phone 641-357-7595 • Fax 641-357-7561




PROPOSAL FOR:

David Gleiser
Economic Development Director
Woodbury County
620 Douglas Street
Sioux City, Iowa 51101
dgleiser@woodburycountyiowa.gov

FROM:

Justin Yarosevich
City Planner
Simmering-Cory Inc.
610 Buddy Holly Place
Clear Lake, IA 50428
641.355.4072
justin.yarosevich@simmeringcory.com

Bill Goldy
Associate Principal + Senior Planner
ISG
508 East Locust Street
Des Moines, IA 50309
bill.goldy@is-grp.com



PLANNING

Inventory + Analysis

Feasibility Studies

Community +
Stakeholder Engagement

Conceptual Design

Cost Estimating

Resource Planning

Budgeting

Surveying

Environmental
Assessments

Bond Referendum
Planning

Project Marketing

DESIGN

Master Planning

Engineering

Landscape Architecture

Architecture

Plan + 3D Renderings

Construction Documents

Bidding

Permitting

CONSTRUCTION

Code + Compliance

Administration

Post-Construction

Assistance



TABLE OF CONTENTS:

Simmering-Cory Profile.....	Page 1
ISG Profile.....	Page 2
Proposed Work Plan	Pages 3-6
Project Timeline.....	Pages 7-8
Qualifications + Relevant Experience	Pages 9-11
Key Personnel.....	Pages 12-14
Compensation	Page 15
Details + References.....	Page 16





June 3, 2016

David Gleiser
Economic Development Director
Woodbury County
620 Douglas Street
Sioux City, Iowa 51101
dgleiser@woodburycountyiowa.gov

RE: Professional Services Proposal for Comprehensive Plan Development
Woodbury County, Iowa

David,

We are pleased to propose our services assisting with the development of Comprehensive Plans for the rural communities in Woodbury County, Iowa. Focused on the best interest of our municipal partners, we will provide a quality product that will serve as a community-true planning document guiding future development of the County's cities and towns. Our collaborative team approach provides extensive knowledge of the region as well as a working history with the communities in Woodbury County. In addition, our project team's local government experience will help us better serve each community as we develop plans useful and beneficial for community leaders.

As an engineering and planning firm with offices in Iowa and Minnesota, ISG will partner with Simmering-Cory (SCI) to provide planning expertise throughout each community's comprehensive plan development. Based in Clear Lake, Iowa and with staff located in Storm Lake, Iowa, SCI's history serving Iowa communities is highlighted in our successful project experiences with the following communities:

- Anthon Codification Services, CDBG Grant Services
- Correctionville Urban Renewal Planning Services, Codification Services
- Cushing CDBG Grant Services
- Lawton Urban Renewal Planning Services, Codification Services
- Oto CDBG Grant Services
- Pierson CDBG Grant Services, Codification Services
- Sloan CDBG Grant Services, Codification Services

Although it is not included in the proposed scope of services for this project, our team has also worked with the City of Merville on Urban Renewal Planning Services, while ISG has recently completed a Comprehensive Plan for the City. We pride ourselves on providing responsive services for medium to smaller sized communities in the State of Iowa and are eager to offer Woodbury County the same quality results.

The proposed project, as outlined in your Request for Proposals, is a perfect opportunity to apply small city understanding while guiding the selected communities' comprehensive planning development. Driving our team's project approach is the belief that a Comprehensive Plan is a more productive planning tool if it is regularly reviewed and updated. Therefore, we have included follow-up services free of cost for each community within this proposal.

We look forward to the opportunity to provide exceptional planning services and thank you for your consideration. Please feel free to contact us if you have any questions or if there is any additional information that we can provide.

Sincerely,

Justin Yarosevich
City Planner
Simmering-Cory, Inc.

Bill Goldy
Associate Principal + Senior Planner
ISG

508 East Locust Street + Des Moines, IA 50309
515.243.9143 + www.is-grp.com

ARCHITECTURE + ENGINEERING + ENVIRONMENTAL + PLANNING



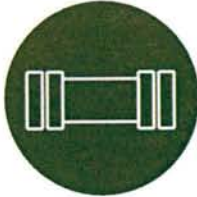
Simmering-Cory, Inc.



For nearly 30 years, Simmering-Cory, Inc. (SCI) has provided a variety of community development planning, technical assistance, and grant writing/administration services to cities and counties in Iowa. We have extensive knowledge of a variety of funding sources available to help finance a broad range of capital improvement projects for our clients. Our work has led to funding for nearly 500 projects, primarily for:



SANITARY SEWER + WATER SYSTEMS



STORMWATER DRAINAGE IMPROVEMENTS



DOWNTOWN REVITALIZATION ACTIVITIES



A VARIETY OF COMMUNITY FACILITY BUILDINGS



HOUSING RELATED ASSISTANCE PROGRAMS



ACQUISITION + DEMOLITION ACTIVITIES



STREET EXTENSIONS + IMPROVEMENTS



RECREATIONAL FACILITIES, SWIMMING POOLS, AND TRAILS

SCI HAS PARTNERED WITH NEARLY 250 CITIES + COUNTIES

Planning and implementing a variety of Urban Renewal + Urban Revitalization Projects

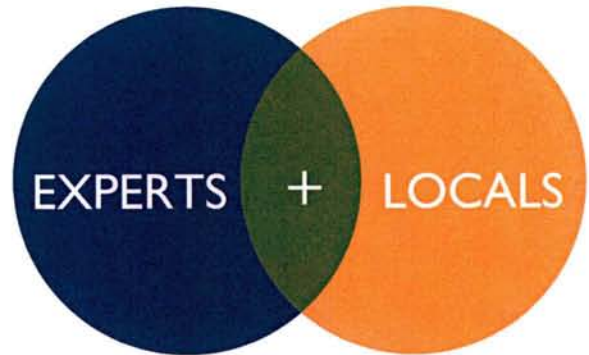
Our assistance on these projects includes preparation of the Urban Renewal or Urban Revitalization Plans or Amendments necessary to establish an Urban Renewal or Urban Revitalization District in compliance with the requirements of the Iowa Code.

Preparation of these plans is a necessary step in order for cities to have the ability to utilize tax increment financing or offer tax abatement.

These economic development tools can provide local governments with the incentives needed to encourage growth and development and to stimulate private investment in new development.



ISG - True Expertise + Working Ingenuity



RESPONSIVE



CREATIVE



INGENIOUS



EAGER



ACCOUNTABLE

ISG has a rich history, that extends over 40 years, of building trusting relationships with clients, stakeholders, and the community. As a multi-disciplinary firm that serves numerous markets, ISG fosters strong collaboration between all the firm's disciplines providing clients a diverse knowledge base, high level of creativity, and broad perspective. This true and responsive expertise ensures superior project completion allowing for valuable, enduring relationships that benefit clients along with their communities now and into the future.

EXPERTISE

ARCHITECTURE
ENGINEERING
ENVIRONMENTAL
PLANNING

WORK

AGRICULTURE
CIVIC + CULTURE
COMMERCIAL
EDUCATION

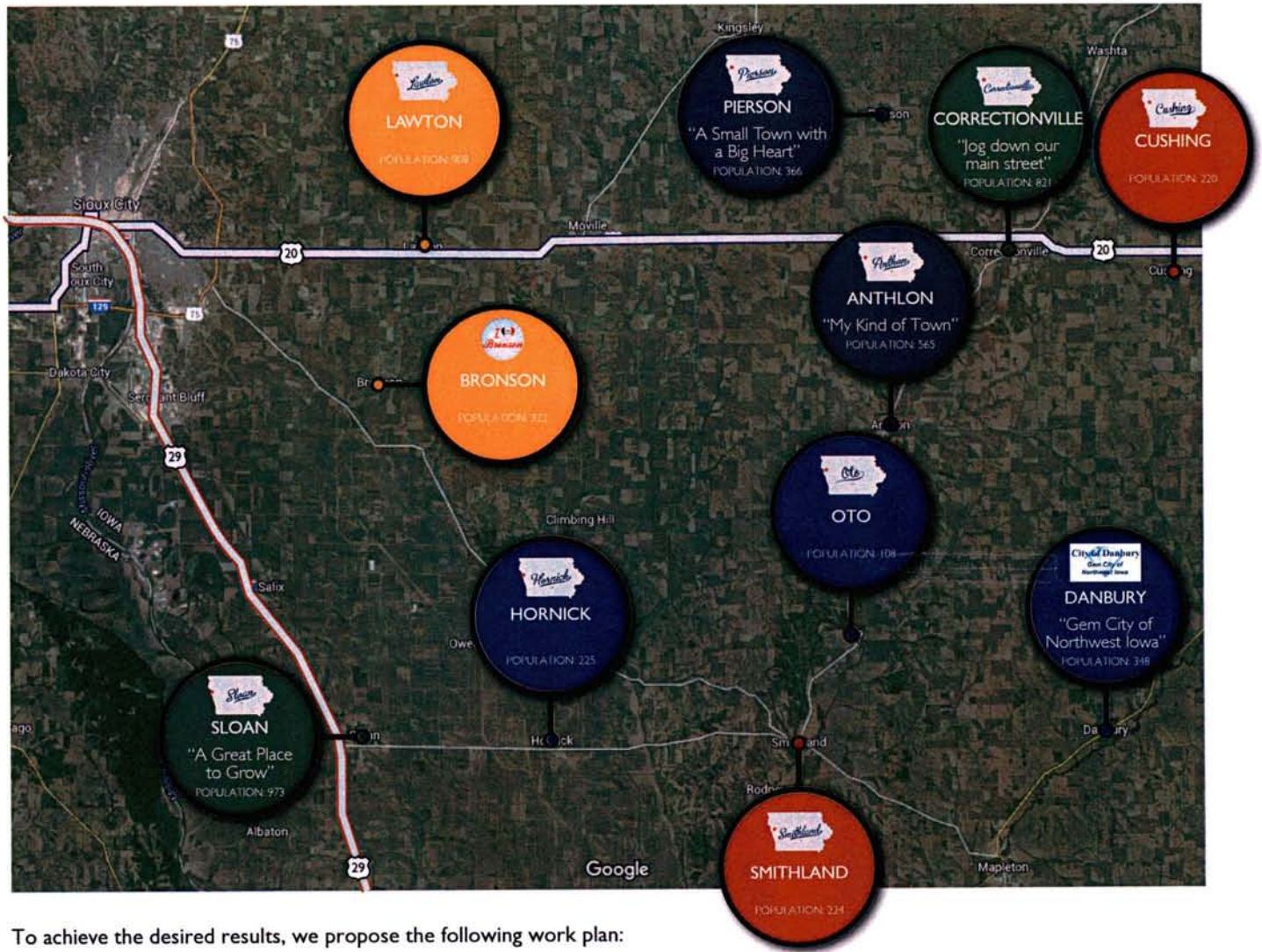
ENERGY
GOVERNMENT
HEALTHCARE
HOUSING

INDUSTRIAL
MINING
PUBLIC WORKS
SPORTS + RECREATION



Proposed Work Plan

Simmering-Cory, Inc. (SCI) and ISG propose to develop a Comprehensive Plan for each of the following communities in Woodbury County, Iowa by June 30, 2018 (assuming a start in early July 2016).



To achieve the desired results, we propose the following work plan:

KICK-OFF MEETING

Participants

Economic development staff from Woodbury County in addition to mayors and city clerks from project communities.

Goals

- Introductions between project team and communities
- Review goals of project and timelines
- Begin to schedule meetings
- Gather existing data (comprehensive plans, maps, other documents)



Proposed Work Plan

Individual City Comprehensive Plan Development

We are proposing that plan development for each community will follow the general program schedule detailed below.

STEP 1

Community Level - Kick-off Meeting

SCI and ISG will meet with community leaders, including the Mayor, City Council, City staff, and other key stakeholders to begin developing clear goals and expectations for the project. The project team will gather existing comp plans, maps, and other documents as well as take initial community pictures that would be utilized in the comp plans. Dates for the work session and community meeting will also be set at this meeting.

STEP 2

City Council + Planning and Zoning Commission Work Session

SCI will attend a joint work session with the City Council and Planning and Zoning Commission on a night to be identified during the initial meeting, preferably on a regularly scheduled City Council meeting night.

STEP 3

Community Meeting + Vision Session

SCI will attend a community meeting to receive feedback from all community stakeholders and take initial community pictures that will be utilized in the comprehensive plans. ISG is not required to participate in this task, but will implement goals and objectives learned by SCI into the utility infrastructure and transportation sections in the final comp plan.

STEP 4

Draft Plan Development

SCI and ISG staff will work on the development of a draft plan based on the information received and data gathered. Goals and objectives will be developed, shared, and reviewed with the Mayor and City staff, who will have the opportunity to review and provide feedback on segments of the draft, as the plan is developed.

STEP 5

Preliminary Review of Draft Plan with Mayor + City Clerk

SCI and ISG will attend a meeting with the Mayor and City Clerk to review a draft of the plan.

STEP 6

Plan Approval

SCI and ISG will present the final Comprehensive Plan to the City Council and Planning and Zoning Commission. If acceptable, the team will then seek the City Council's official approval.

STEP 7

One-Year Follow-Up Meeting

As a no cost service, SCI and ISG staff will return to a City Council meeting approximately one year after the adoption of the Comprehensive Plan to review community progress and determine potential changes that would benefit the City.



Proposed Work Plan

Always looking to add value to our partner's projects, each City's comprehensive plan prepared by SCI and ISG will include the following major sections.

- 1 Executive Summary
- 2 Introduction + Planning Framework
- 3 Community Profile + Analysis
- 4 Community Vision
- 5 Housing
- 6 Public Infrastructure + Utilities
- 7 Land Use + Zoning Ordinances
- 8 Community Facilities + Services
- 9 Economic Development
- 10 Transportation
- 11 Community Image + Community Marketing*
- 12 Implementation + Administration
- 13 Updates*

*Not included as a requirement in the RFP but highly recommended by the project team.



1 Executive Summary

Provides a concise summary of the overall plan including the Community Vision, goals, and objectives.



2 Introduction + Planning Framework

Provides an overview of the purpose and scope of the Comprehensive Plan, the process and methodology used to develop the plan, and the history of the community.



3 Community Profile + Analysis

Outlines community demographics and trending for the following areas: population, housing, income, and educational levels. The project team will also look at the City organization in terms of financial history and trends to identify any opportunities and challenges that exist.



4 Community Vision

Outlines the City's vision for the future including a Community Vision Statement. Each community will also have a series of goals and objectives that can lead to achievement of the Community Vision Statement. The goals and objectives will also tie to the main components of the plan including Housing, Public Infrastructure, Land Use, Community Facilities, Community Image, and Transportation.



5 Housing Section

Focuses on housing opportunities and challenges in each community. The plan will look at the current housing stock including age, condition, and characteristics. The project team will also examine the current housing market to include sales, foreclosures, and new construction. Based on the findings, a set of goals and objectives will be developed that tie back to the Community Vision Statement.



6 Public Infrastructure + Utilities

Focuses on the community's public infrastructure and utilities. The plan will include an inventory of the existing public infrastructure and information about capacity and any limitations that currently exist. Utilities to be reviewed include water, sanitary sewer, electricity, natural gas, telecommunications, and storm water. Based on the findings, a set of goals and objectives will be developed that tie back to the Community Vision Statement.



7 Land Use + Zoning Ordinances

Focuses on the City's land use and zoning ordinances. The project team will review existing ordinances and annexation policies to identify potential goals and objectives. Outcomes in this section will include a current land use map (if one is not available) and a future land use plan based on input from city staff and the community. A preliminary opinion of probable cost will be established to address current deficiencies and future needs, and preliminary recommendations of potential funding sources will be provided. ISG will also provide applicable section exhibits. Based on the findings, a set of goals and objectives will be developed that tie back to the Community Vision Statement.



8 Community Facilities + Services

Reviews existing community facilities and services including education, protective services, social services, parks and recreation, arts and culture, and historic preservation. Based on the findings, a set of goals and objectives will be developed that tie back to the Community Vision Statement.



Proposed Work Plan



9 Economic Development

Assesses past and current labor force conditions and trends in employment. The project team will look at commuting patterns and opportunities for new business development and growth. Based on the findings, a set of goals and objectives will be developed that tie back to the Community Vision Statement.



10 Transportation

This section of the plan will assess transportation features within the community, including roads, streets, sidewalks, trails, railroads, airports, and community gateways. The project team will develop a transportation connectivity plan for each community that ties with the City's future land use plan. In addition to the preliminary opinion of probable costs for the existing network, ISG will address preliminary costs for new infrastructure identified during the planning process. Based on the findings, a set of goals and objectives will be developed that tie back to the Community Vision Statement.



11 Community Imaging + Marketing

Focuses on the community's image and how it can market itself to current and prospective residents and businesses. The plan will include identification of the community's strengths and weaknesses as well as current and future efforts to enhance the City's image. Based on the findings, a set of goals and objectives will be developed that tie back to the Community Vision Statement.



12 Implementation + Administration

Identifies best practices for implementation of the goals and objectives developed throughout the comprehensive plan process to support a successful realization of the Community Vision Statement.



13 Updates

Initially held in reserve but will be utilized for future updates including the proposed annual review that will be performed approximately one year after the completion of the initial plan.



SCI and ISG believe that a Comprehensive Plan is only an effective document when it is used and updated.

Many times we see plans developed and then shelved away, unused. Based on our city government experience, we understand it can be difficult to keep the Comprehensive Plan up-to-date and relevant. Therefore, we are proposing the addition of Step 7, One-Year Follow-Up meeting. This step will be a one-year follow up with each community at no cost to the City or Woodbury County.

During this follow up session, SCI and ISG staff will walk through any changes and updates to the goals and implementation strategies developed in the Comprehensive Plan. Additionally, we will work with the City to discuss potential resources that can assist them in accomplishing the goals and implementation strategies identified in the plan, including any updates. Cities will also be given an opportunity to add new goals and implementation strategies to their Comprehensive Plan.

A two to three-page update will be developed as a result of this discussion. Additional engineering or consulting services would be discussed prior to implementation and will incur additional costs should the City elect to proceed.

Bringing a unique perspective and background to your project with individuals who have been in the trenches working with citizens and elected officials, we recognize City challenges and have the expertise to provide custom solutions that will support each community in developing their own individual comprehensive plan.



COMMUNITY ENGAGEMENT

Our experience as local government officials helps us understand the challenges that communities face. Developing and maintaining community support can be difficult with limited resources. We feel that community image, pride, and marketing are key elements to the success of implementing the goals and objectives of the Comprehensive Plan. Our team will work hard to engage members of each community and facilitate the completion of each unique comprehensive plan.

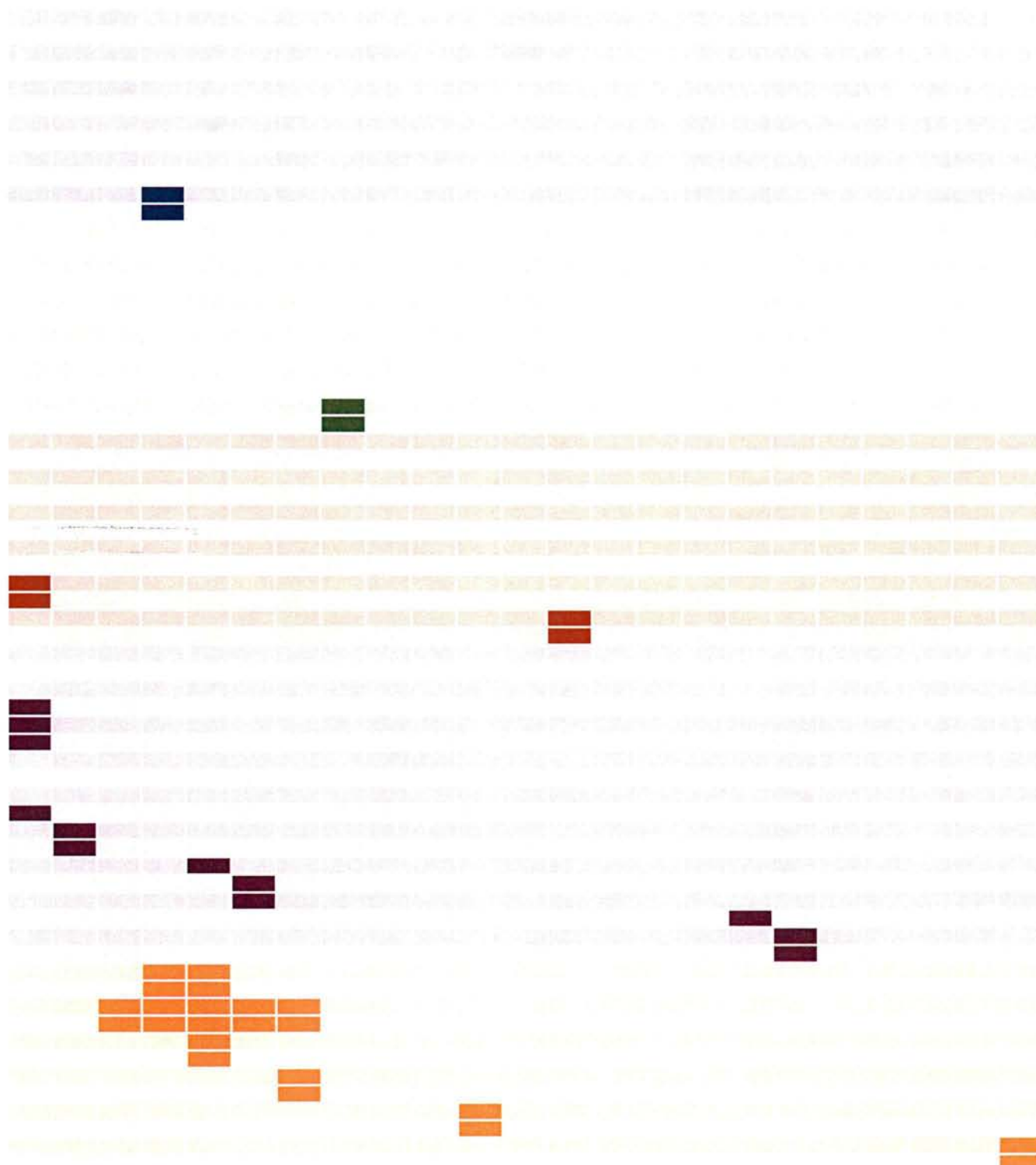


Project Timeline



Simmering-Cory, Inc. and ISG anticipate the following timeline for achieving the individual Community Comprehensive Plans. The proposed timeline is flexible and can be adapted to meet the needs of the cities.

DEC 2017 JAN 2018 FEB 2018 MAR 2018 APR 2018 MAY 2018 JUN 2018 JUL 2018 AUG 2018 SEP 2018 OCT 2018 NOV 2018 DEC 2018 JAN 2019 FEB 2019 MAR 2019 APR 2019 MAY 2019 JUN 2019 JUL 2019 AUG 2019 SEP 2019 OCT 2019





Qualifications + Relevant Experience

Simmering-Cory, Inc. (SCI), along with our project partner ISG, believe in Iowa's small communities and their contributions to a vibrant Iowa economy. While we work with communities of all sizes, a large majority of our work is in rural Iowa communities, including many in Northwest Iowa.

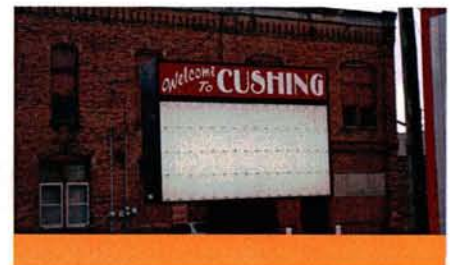
With a main office in Clear Lake, Iowa and additional staff based out of Storm Lake, SCI is familiar with the communities in Woodbury County and have a working relationship with a number of the cities involved in this project. These relationships allow us to utilize our existing knowledge to help develop an effective Comprehensive Plan. Some of our recent work experience with the participating communities includes:



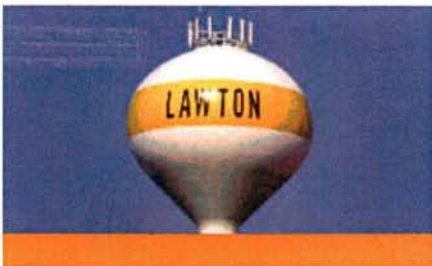
**CODIFICATION SERVICE,
CDBG GRANT SERVICES**
City of Anthon



**URBAN RENEWAL
PLANNING SERVICES,
CODIFICATION SERVICES**
City of Correctionville



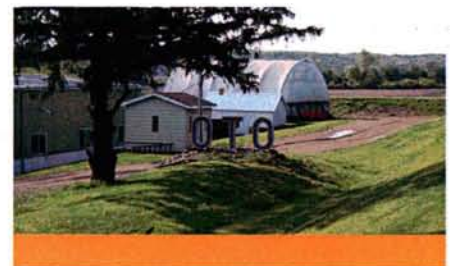
CDBG GRANT SERVICES
City of Cushing



**URBAN RENEWAL
PLANNING SERVICES,
CODIFICATION SERVICES**
City of Lawton



**CDBG GRANT SERVICES,
CODIFICATION SERVICES**
City of Sloan



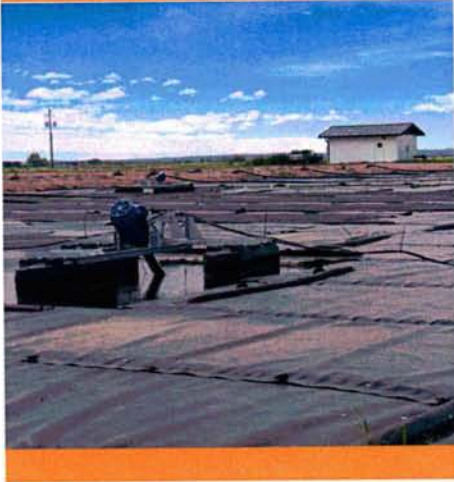
CDBG GRANT SERVICES
City of Oto



**CDBG GRANT SERVICES,
CODIFICATION SERVICES**
City of Pierson



Qualifications + Relevant Experience



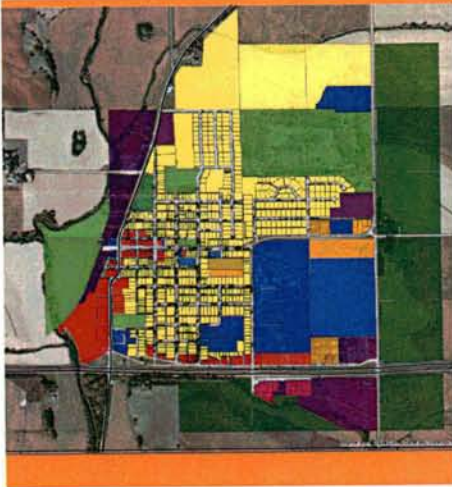
WASTEWATER TREATMENT PLANT

City of Sloan, IA

Sloan, IA

Due to the City's aging plant which had been struggling to meet IDNR requirements, ISG recommended a new system consisting of a covered two-cell aerated lagoon with a polishing reactor and UV disinfection. In addition, a sewage grinder was included in the inlet structure for the lagoon. ISG designed the covered aerated lagoon to handle the increased loading from Infiltration and Inflow (I/I), and retain heat during winter months, which decreases the footprint needed for the nitrification process in the polishing reactor. This proved especially valuable for the City since there was a limited footprint available for the facility.

Addressing the plant's specific needs, the covered aerated lagoon system now allows the City to attain the level of treatment required by IDNR stream standards and accommodate the excess I/I.



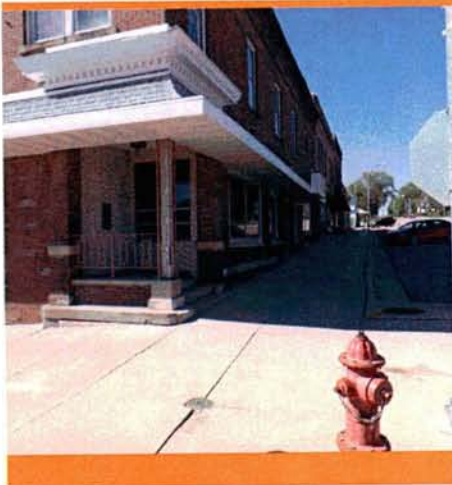
COMPREHENSIVE PLAN

City of Menville

Menville, IA

While the City had grown, the Comprehensive Plan for Menville had not been updated for nearly 20 years. Providing assistance with a complete update to the Comprehensive Plan while concurrently preparing a Capital Improvement Plan allowed the City to prepare for anticipated future growth with a common vision.

An open house was held to solicit public input and a survey was conducted to assist in prioritizing needs from residents and community stakeholders. The Comprehensive Plan included an analysis of current conditions and demographics including parks, recreation and natural resources, existing and future housing needs, land use, infrastructure, economic development opportunities, plus ordinance and policy review. The Capital Improvements Plan outlines anticipated capital expenditures for the next five years, including water, wastewater, storm sewer, and street infrastructure, public buildings, and other major capital expenditures.



CAPITAL IMPROVEMENT PLAN

City of Pierson

Pierson, IA

The City of Pierson was in need of a medium-range (5-year) Capital Improvement Plan (CIP) to prepare for future capital expenditures. ISG worked alongside City staff and stakeholders to gather appropriate information on proposed projects which included water/wastewater, street reconstruction, public buildings, parks and recreation, and other infrastructure. A weighted scoring criteria was developed to determine priorities and various financing alternatives were researched and presented, along with estimates of funds necessary to complete projects. The CIP also addressed improvements that would require utility rate adjustments and included recommended actions for proceeding with various options. This process allowed adequate time for the City to budget and also submit applications for potential loan and grant opportunities. ISG also provided creative and effective project alternatives to reduce project expenditures creating an effective CIP and City reference report.



Qualifications + Relevant Experience



SANITARY SEWER

City of Correctionville

Correctionville, IA

As the City of Correctionville's appointed City Engineer, ISG was called on to assist with an expedited project. A developer had contacted the City to request a sanitary sewer extension so a new commercial business could be opened on-time.

An 8-inch sanitary sewer was extended across US Highway 20 through a steel jack and bore installation. The store was able to open on time and the sanitary sewer main was extended through the property in order to accommodate future development for the City.



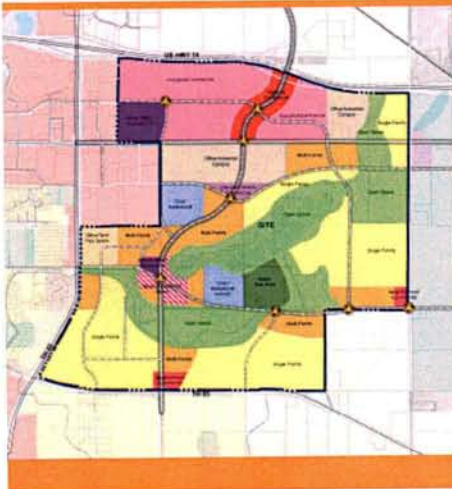
COMPREHENSIVE PLAN

City of Winthrop

Winthrop, MN

ISG prepared the City of Winthrop's first Comprehensive Plan, beginning the project process by first examining a wide variety of elements to proactively lay planning groundwork for the future of the community. The plan addresses community sustainability, outlines land use planning utilizing local trends, smart growth, and other initiatives, details how the community can encourage the participation and good will of its citizens, and offers strategies to develop and maintain community leadership.

The City's primary goal was to outline the true cost of development and redevelopment, with the additional vision to detail infrastructure preservation and improvement solutions within the downtown area. The plan provides a foundation for practices, actions, and initiatives that will help Winthrop function efficiently and effectively for years to come.



GEMISD ALTERNATIVE URBAN AREAWIDE REVIEW

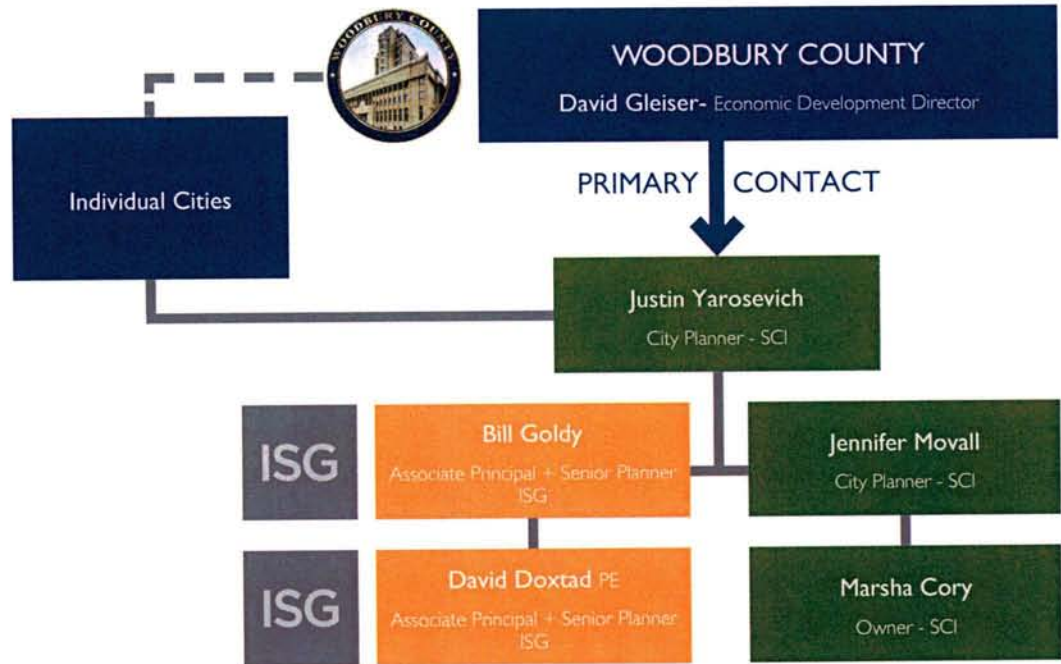
City of Mankato

Mankato, MN

In response to growing interest in the area, ISG was consulted by the City of Mankato to complete a land use planning and environmental review on approximately 2,800 acres between TH-22 and the City of Eagle Lake as part of two Alternative Urban Area-wide Reviews (AUAR). Major public improvements including an interchange on Hwy 14 and other road extensions, addition of community and neighborhood parks, trail connections, and the preservation of significant natural resources and open space were all encompassed in the review. ISG met with local, county, and state agencies to develop land use concepts and assumptions for the area, also holding interviews with local citizens, landowners, and stakeholders to collect insight and information on the area and discuss potential environmental impacts. Through the AUAR process, ISG has provided land use planning, infrastructure review, environmental review, wetland inventory, land cover classification, and sanitary, water and stormwater planning. Currently, ISG is providing updates to the initial AUAR as part of our extended services.



Key Personnel



PROPOSED PROJECT TEAM

Our project team will be led by Justin Yarosevich from Simmering-Cory, Inc. Justin will be responsible for communication between the consultant and Woodbury County, Iowa as well as ensuring that the project remains on schedule. ISG's Bill Goldy will work closely with Justin to coordinate engineering and GIS needs, as well as other technical resources needed throughout the project.

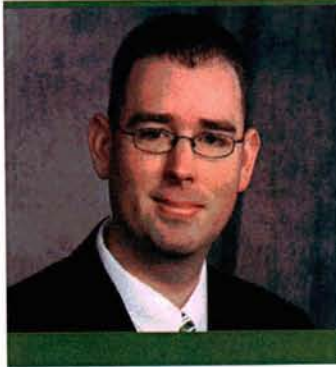
Jennifer Movall and Justin Yarosevich will work directly with the individual communities to facilitate the community meetings and visioning sessions as well as Council and Planning and Zoning work sessions. Each community will have one main liaison who will work directly with them to achieve their desired results.

SOLUTION DRIVEN COMMUNICATION PROCESS





Key Personnel



JUSTIN YAROSEVICH

City Planner

Building stronger Iowa cities and brighter community futures.

Justin has over 17 years of experience in local government management where he served as a City Clerk/Assistant City Manager. In that position, he handled project management duties as well as worked with various City departments, citizens, and community groups to achieve desired results within budget. As a City Planner, Justin utilizes his past municipal experience, communication, marketing skills, and high energy approach to provide clients with superior results specific to their needs.

His experience as the City's Public Information Officer and his facilitation skills will be critical to helping achieve the community input necessary for a relevant comprehensive plan. Justin was also instrumental in the development of the City of Storm Lake's Comprehensive Plan in 2013.



EDUCATION

Bachelor of Arts in Accounting, Buena Vista University - Storm Lake, IA



JENNIFER MOVALL

City Planner

Crafting dependable financial solutions with a working knowledge of local governments.

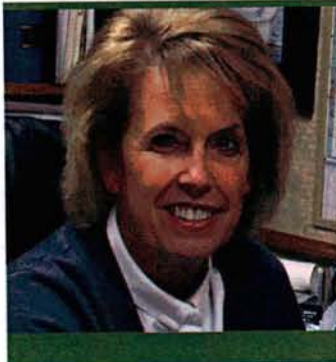
Jennifer has over eight years of local government experience as a Finance Director for the City of Storm Lake where she oversaw the day to day finances of the City as well as handled grant administration and project finances. She has experience developing both short-term and long-term funding solutions and is familiar with the administration of a number of state and federal funding sources for community projects.

Jennifer works on a wide variety of projects including, grant writing and administration, new code development, Urban Renewal Plan Development, blight determinations, and other consulting services. Her knowledge of local government finance will be a critical asset in the development of the community profile section of each plan.



EDUCATION

Bachelor of Arts in Business Administration, Wayne State College - Wayne, NE



MARSHA CORY

Owner

Leading with experience, local understanding, and a commitment to excellence.

After working as Deputy Director for the North Iowa Area Council of Governments, Marsha and her business partner started Simmering-Cory in 1985. Over the last 30 years, Marsha has gained a wide variety of experience working for local governments and assisting them in the implementation of infrastructure improvement projects, city code updates, urban renewal plans and amendments, and general city planning strategies.

With experience helping Iowa cities with planning needs including the development of Urban Renewal, Urban Revitalization, and general planning strategies, Marsha will assist the project team, providing quality control throughout the project.



EDUCATION

Bachelor of Science in Industrial Administration, Iowa State University - Ames, IA



Key Personnel



BILL GOLDY

Associate Principal + Senior Planner

Protecting community investments while helping them plan for a stronger future.

As a former city administrator, Bill focuses on the real world issues faced by ISG's municipal clients while seeking to identify funding options, including helping partners secure grants and loans for major infrastructure projects. From State Revolving Loan (SRF), to Community Development Block Grants, and a variety of additional programs that provide funding encouraging economic development, Bill targets the best solutions to meet each community's specific needs.

Bill's strengths include working closely with city staff, councils, and boards to help gain vital project consensus, which in turn supports communities in their efforts to better serve constituents. In addition to his funding expertise and municipal experience, Bill also proudly served in the United States Navy as an Aviation electronics Technician stationed with a P-3 squadron, an experience that taught him leadership and accountability.



EDUCATION

Bachelor of Science in Urban and Regional Studies; Minor in Geography, Mankato State University - Mankato, MN



DAVID DOXTAD PE

Associate Principal + Civil Engineer

Leading public works projects with technical expertise and broad industry knowledge.

David's exceptional leadership skills and ability to build strong community relationships make him an invaluable partner for ISG's municipal clients. As the City Engineer of record for Correctionville, Cushing, Pierson, and Merville, Iowa, David brings a broad perspective that integrates budgets, planning, and prioritization to help communities overcome challenges they face each day.

As a municipal project manager, David is driven to deliver high-quality projects. David works on a variety of projects including street, infrastructure, and utility extension projects for various industrial, municipal, commercial and residential projects. David has developed an extensive portfolio of work including studies, as well as planning and design for infrastructure improvement projects for transportation and utilities. He provides communities with development of preliminary engineering reports for acquisition of grants and loans, construction of final plans and specifications, and construction administration.



EDUCATION

Bachelor of Science, Civil Engineering, Iowa State University - Ames, IA



LICENSED CIVIL ENGINEER

IA Registration #22543



Compensation

Based on discussions with the County, we have prepared the following fixed fees for compensation of our services. The fixed fee includes all reimbursable expenses such as mileage, travel time, copies, etc. The following hourly rates have been used to determine compensation for the project:

- Simmering | Cory: \$50 per hour
- ISG: \$65 per hour

If requested, our project team is willing to provide additional services beyond the scope identified in the proposal. Additional services will be provided at an hourly rate and mileage reimbursed at the IRS rate of \$0.54 per mile for additional meeting attendance outside the scope of services.

FEE BREAK DOWN - PER CITY					
TASK	SCI HOURS	SCI FEE	ISG HOURS	ISG FEE	TOTAL FEE
Initial Kick-off	2	NO CHARGE	2	NO CHARGE	\$0
City Council/P+Z Meeting	4	\$200	0	\$0	\$200
Community Meeting	8	\$400	0	\$0	\$400
Executive Summary	2	\$100	0	\$0	\$100
Introduction	4	\$200	0	\$0	\$400
Community Profile	12	\$600	0	\$0	\$600
Community Vision	8	\$400	0	\$0	\$400
Housing	16	\$800	4	\$260	\$1,060
Public Utilities	4	\$200	20	\$1,300	\$1,500
Zoning	24	\$1,200	8	\$520	\$1,720
Community Facilities	16	\$800	8	\$520	\$1,320
Economic Development	16	\$800	4	\$260	\$1,060
Transportation	4	\$200	16	\$1,040	\$1,240
Implementation	4	\$200	0	\$0	\$200
Plan Approval	2	\$100	2	\$130	\$230
One-Year Follow-up	2	NO CHARGE	2	NO CHARGE	\$0
Total Per City	124	\$6,200	62	\$4,030	\$10,230

GRAND TOTAL FOR ALL 11 CITIES \$112,530

HOURLY BILLING RATES

Should the County or an individual City wish to expand the scope of services during the term of the contract period for related tasks, these services will be billed by an agreed upon amount identified in a new written agreement, amendment to the original agreement for services, or by hourly rates as follows:

Simmering-Cory, Inc. Marsha Cory <i>Owner</i>	\$60.00/Hour	ISG Bill Goldy <i>Associate Principal + Senior Planner</i>	\$65.00/Hour
Justin Yarosevich <i>City Planner</i>	\$50.00/Hour	David Doxtad <i>Associate Principal + Civil Engineer</i>	\$65.00/Hour
Jennifer Movall <i>City Planner</i>	\$50.00/Hour		
Administrative Staff	\$25.00/Hour		



Details + References

REFERENCES

JIM FISCHER City Mayor
City of Merville
21 Main Street, Box 402
Merville, IA 51039
712.873.3545
jandfisher@wiatel.net

PROJECTS: City of Merville Comprehensive Plan

SUSAN FITCH City Clerk
City of Correctionville
312 Driftwood Street, PO Box 46
Correctionville, IA 51016
712.372.4791
cville@ruralwaves.us

PROJECTS: City of Correctionville Sanitary Sewer

SAM KOOIKER City Manager
City of Cherokee
416 West Main Street
Cherokee, Iowa 51012
712.225.5749
samk@cherokeeiowa.net

PROJECTS: City of Winthrop Comprehensive Plan

JEANETTE BEEKMAN City Clerk
City of Pierson
514 2nd Street
Pierson, IA 51048
712.375.5015
cityclerk@frontiernet.net

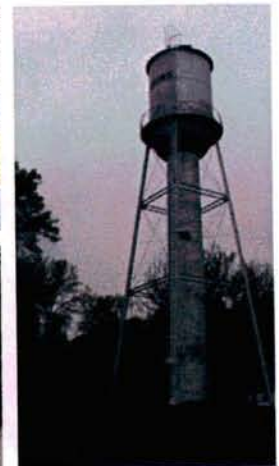
PROJECTS: City of Pierson Capital Improvement Plan

AUTHORIZED INDIVIDUAL

The authorized individual who is able to negotiate and contractually bind the company during the period of evaluation is Justin Yarosevich, City Planner, Simmering-Cory, Inc. He can be contacted at 641.355.4072 or justin.yarosevich@simmeringcory.com.

PROPOSAL DURATION

This proposal, as presented here, is effective and binding for a period of 90 days from the June 3, 2016 proposal due date. Simmering-Cory, Inc. will honor the details of the proposal as outlined here until September 2, 2016.



COPYRIGHT RELEASE

Simmering-Cory, Inc. and ISG hereby provide a limited copyright release to Woodbury County, Iowa for the sole purpose of making copies of this proposal and any supplemental materials provided within the proposal for the use of the County or the Cities involved in the project for the purpose of reviewing and evaluating the proposals in preparation for making a selection.

Proud Recipient of:



EXPERTISE

Architecture
Engineering
Environmental
Planning

WORK

Agriculture
Civic + Culture
Commercial
Education
Energy
Government
Healthcare
Housing
Industrial
Mining
Public Works
Sports + Recreation

The ISG logo consists of the letters 'ISG' in a white, sans-serif font, centered within a dark grey square.

Des Moines, IA
Storm Lake, IA
Algona, IA
Mankato, MN
Minneapolis/St. Paul, MN
Faribault, MN
La Crosse, WI

www.is-grp.com

The Simmering-Cory Inc. logo features the company name in a large, bold, green font. The word 'INC.' is in a smaller, black font to the right. The background of the logo is a horizontal gradient from light blue to green, suggesting a landscape or sky.

Simmering-Cory INC.

610 Buddy Holly Place • PO Box 141
Clear Lake, Iowa 50428 • Phone 641-357-7595 • Fax 641-357-7561

Addendum B.

ANTHON, IOWA
RESOLUTION NO. 2016-03-390

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of Anthon is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Anthon, Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of Anthon; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of Anthon with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and

WHEREAS, the City of Anthon desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of Anthon, Iowa, as follows:

A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:


- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of Anthon (City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.

- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the City.

SO RESOLVED this 7th day of March 2016.


Allan Pithan, Mayor

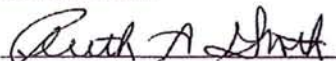
Attest:


Ruth A. Groth, MMC, City Clerk

SEAL

CLERK'S CERTIFICATE

I hereby certify that the above is a true and correct copy of the resolution duly adopted by the City Council of Anthon, Iowa, on the 7th day of March 2016. I further certify that Boggs moved for adoption of said resolution and Clausen seconded said motion.


Ruth A. Groth, MMC, City Clerk

Bronson, IOWA
RESOLUTION NO. #6 - 2016

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of Bronson is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Bronson, Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of Bronson; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of Bronson with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and


WHEREAS, the City of Bronson desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of Bronson, Iowa, as follows:

A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:

- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of **Bronson** (City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.
- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the City.

SO RESOLVED this 8th day of March 2016.



Mayor

Attest:


City Clerk

CORRECTIONVILLE, IOWA
RESOLUTION NO-2016-15

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of Correctionville is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Correctionville, Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of Correctionville; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of Correctionville with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and

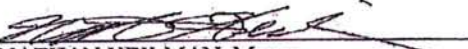
WHEREAS, the City of Correctionville desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of Correctionville, Iowa, as follows:


A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:

- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of Correctionville (City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.
- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the City.

SO RESOLVED this 17 day of March 2016.


NATHAN HEILMAN, Mayor

Attest:


SUSAN FITCH, City Clerk

CUSHING, IOWA
RESOLUTION NO. 2016:05

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of Cushing is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Cushing, Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of Cushing; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of Cushing with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and

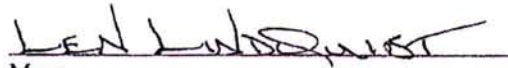
WHEREAS, the City of Cushing desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of Cushing, Iowa, as follows:

A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:

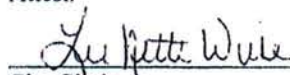
- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of Cushing (City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.
- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the City.

SO RESOLVED this 1st day of March, 2016.



Mayor

Attest:



City Clerk

Danbury, IOWA
RESOLUTION NO. 2016-002

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of Danbury is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Danbury, Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of Danbury; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of Danbury with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and

WHEREAS, the City of Danbury desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of Danbury, Iowa, as follows:

A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:

- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of Dunbury (City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.
- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the City.

SO RESOLVED this 22 day of March 2016.

Thomas P. McBride
Mayor

Attest:

Brooke Kahan
City Clerk

Hornick, IOWA
RESOLUTION NO. 2016-03

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of Hornick is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Hornick, Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of Hornick; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of Hornick with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and

WHEREAS, the City of Hornick desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of Hornick, Iowa, as follows:

A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:

- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of Hornell (City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.
- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the City.

SO RESOLVED this 30 day of March 2016.



Mayor

Attest:



City Clerk

LAWTON, IOWA
RESOLUTION NO. 2016-11

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of Lawton is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Lawton, Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of Lawton; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of Lawton with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and

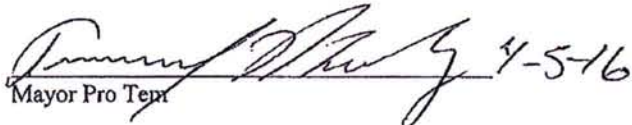
WHEREAS, the City of Lawton desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of Lawton, Iowa, as follows:

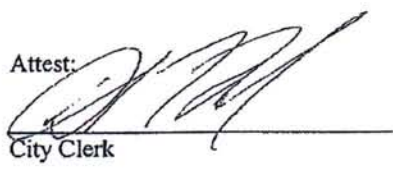
A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:

- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of Lawton (City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.
- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the city.
- j. The city of Lawton may withdraw from the Comprehensive Plan development project for 60 days after being provided a copy of the winning proposal and further may take no action in furtherance of the project until a copy of the winning proposal has been provided.

SO RESOLVED this 5th day of April 2016.


Mayor Pro Tem 4-5-16

Attest:



A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, is written over a solid horizontal line.

City Clerk

[Faint, illegible text]

Oto, IOWA
RESOLUTION NO. 2011-307

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of Oto is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Oto, Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of Oto; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of Oto with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and

WHEREAS, the City of Oto desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of Oto, Iowa, as follows:

A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:

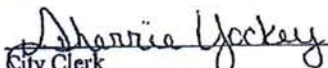
- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of _____ (City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.
- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the City.

SO RESOLVED this 7th day of March 2016.



Mayor

Attest:



City Clerk

Pierson, IOWA
RESOLUTION NO. 2018-4

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of Pierson is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Pierson, Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of Pierson; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of Pierson with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and

WHEREAS, the City of Pierson desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of Pierson, Iowa, as follows:

A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:

- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of W2C23 (City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.
- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the City.

SO RESOLVED this 21 day of March 2016.


Mayor

Attest:


City Clerk

SLOAN, IOWA
RESOLUTION NO. 2016-08

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of SLOAN is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of SLOAN, Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of SLOAN; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of SLOAN with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and

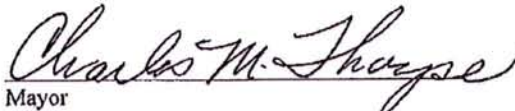
WHEREAS, the City of SLOAN desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of SLOAN, Iowa, as follows:

A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:

- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of SLOAN(City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.
- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the City.

SO RESOLVED this 31 day of March 2016.


Mayor

Attest:

City Clerk

Smithland, IOWA
RESOLUTION NO. 2016-02

**A RESOLUTION APPROVING THE ACCEPTANCE OF
COMPREHENSIVE PLANNING SERVICES FROM WOODBURY COUNTY, IOWA.**

WHEREAS, the City of Smithland is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Smithland Iowa; and

WHEREAS, it is an essential governmental function of the City Council to create a framework for the development of public policy, particularly in the area of land use, infrastructure, housing, and economic development; and

WHEREAS, it is within the purview of the City Council to develop a Comprehensive Plan to establish consensus amongst its residents, city staff, and elected officials on issues related to growth; and

WHEREAS, a Comprehensive Plan shall provide recommendations that are designed to promote quality development that is congruent with the vision of the community; and

WHEREAS, a Comprehensive Plan shall be the basis for establishing policies and priorities for coordinated development and redevelopment, as well as future infrastructure expansion; and

WHEREAS, a Comprehensive Plan shall include policy statements, goals, objectives, guidelines, maps and graphics that will serve as a foundation for future land use decisions; and

WHEREAS, a Comprehensive Plan shall provide strategies to encourage economic development, quality residential growth, and general improvements for the protection of the quality of life for the residents and businesses in the City of Smithland and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department are devoted to promoting and facilitating economic and community development in rural Woodbury County; and

WHEREAS, the Rural Economic Development Department's overarching objective is to provide support for growth and prosperity, and to enhance the overall quality of life in Woodbury County; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department seek to assist the City of Smithland with obtaining a Comprehensive Plan; and

WHEREAS, the Woodbury County Board of Supervisors and its Rural Economic Development Department plan to solicit Requests for Proposals for the purpose of assisting interested rural cities in Woodbury County in developing a Comprehensive Plan; and

WHEREAS, the City of Smithland desires to create a Comprehensive Plan, the City Council agrees to the terms as set out below.

IT IS HEREBY RESOLVED by the City Council of Smithland, Iowa, as follows:

A formal Comprehensive Plan shall be drafted, which shall be presented, at a later date, to the City Council for public hearing and vote thereon for adoption. The process for the development of the Comprehensive Plan and the City's responsibilities are as listed below:

- a. Subject to appropriation and a Request for Proposals process, Woodbury County (County) will enter into an Agreement with a qualified and competent Consultant to develop a Comprehensive Plan (Plan) for the City of Smithland (City). The Consultant's fee for services will be paid for by the County.
- b. The Rural Economic Development Director, City Mayor, City Clerk and relevant City Staff, and the Consultant will meet to review the project schedule, schedule meetings and begin the process of data acquisition for the City. Key-sections of the Plan shall include: Executive Summary, Introduction, Community Profile & Analysis, Community Vision, Housing, Public Infrastructure & Utilities, Land Use & Zoning Ordinances, Community Facilities & Services, Economic Development, Transportation, and Implementation & Administration.
- c. The City shall provide all available existing documentation to the Consultant and will make City Staff available on an as needed basis. City Staff, primarily the City Clerk, will schedule, coordinate and make all necessary arrangements for meetings conducted by the Consultant during the course of this project.
- d. The Consultant will conduct meetings with appropriate elected and appointed officials. These meetings shall include the City Council, Planning & Zoning Commission (if applicable), and various City Staff members. The purpose of these meetings will be to obtain input and guidance as it relates to the planning process.
- e. The Consultant and City Staff will schedule and conduct public meetings and topic-specific focus groups as necessary. Citizen participation is paramount to the development of the Comprehensive Plan. The planning process shall incorporate citizen participation program to encourage and facilitate input from City residents. Additionally, the City's business community shall be engaged in the planning process and be solicited for input on the Plan.
- f. The Consultant will identify issues/needs, and develop goals, objectives and implementation strategies.
- g. The Consultant will prepare draft topical document sections for City Staff review.
- h. The Consultant will make periodic reports to the City Councils and Rural Economic Development Director.
- i. The Consultant will deliver presentations at public hearings to secure adoption of the Plan by the City.

SO RESOLVED this 3rd day of March 2016.

Elizabeth Peterson
Mayor

Attest:

Holly Zuber
City Clerk



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REG

#9b

Date: 7/7/16 Weekly Agenda Date: 7/12/16

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, RED Director

WORDING FOR AGENDA ITEM:

Approval of Financial Support to Merville, Salix, and Sgt. Bluff for Planning and Design Related Services

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Give Direction Other: Informational Attachments

EXECUTIVE SUMMARY:

This item provides Merville, Salix, and Sgt. Bluff each with \$10,230 for planning and design related services, including costs for construction of projects previously identified in existing city plans.

BACKGROUND:

Based on the recommendation from the Rural Woodbury County Development Committee, the Board of Supervisors have been presented with the request to provide Merville, Salix, and Sgt. Bluff with a like dollar amount that is being provided to the 11 other rural cities who are in the Rural Comprehensive Planning Project. The cost of that project is \$112,530 = (\$10,230 X 11 cities).

FINANCIAL IMPACT:

\$30,690 = (\$10,230 per city X 3 cities)
Funding Source = Local Option Sales Tax

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Provide up to \$10,230 in Local Option Sales Tax funds for each city (Merville, Salix, and Sgt. Bluff) during the period of July 13, 2016 to October 31, 2019.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve up to \$10,230 in Local Option Sales Tax funds for each city (Merville, Salix, and Sgt. Bluff) during the period of July 13, 2016 to October 31, 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RECORD

#9c

Date: 7/6/16 Weekly Agenda Date: 7/12/16

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, RED Director

WORDING FOR AGENDA ITEM:

IEDA Regional Marketing Group Grant

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The Rural Economic Development Dept. seeks approval from the Board to participate in the grant project and provide a \$2,000 local match from the department's budget.

BACKGROUND:

In 2014, Woodbury RED, Sioux City Economic Development Dept., The Siouxland Initiative, LeMars Area Chamber of Commerce, and Monona County Economic Development submitted an application for funding to IEDA for the Regional Marketing grant. The local match of \$7,850 was awarded an additional \$15,700 for regional marketing activities within the 3 county region.

FINANCIAL IMPACT:

\$2,000 from the RED budget.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Allow the RED dept. to participate in the IEDA Regional Marketing Group grant project and provide \$2,000 from its budget towards the local match.

ACTION REQUIRED / PROPOSED MOTION:

Motion to allow the RED dept. to participate in the IEDA Regional Marketing Group grant project and provide \$2,000 from its budget towards the local match.

Funding Opportunity Details	For Additional Information and to Apply - Login Register to iowagrants.gov
-77005-Iowa Economic Development Authority Regional Marketing Group	
IEDA Communications	
Application Deadline: 07/15/2016 11:11 PM	
Award Amount Range: \$0.00 - \$50,000.00	Program Officer: Chris Cataldo
Project Start Date: 01/01/2017	Phone: 515-725-3157 x
Project End Date: 12/31/2018	Email: chris.cataldo@iowa.gov
Award Announcement Date: 11/03/2016	Categorical Area: Economic Development
Eligible Applicant: IEDA's 18 established Regional Marketing Groups	
Description	
<p>Eligibility: The Authority is making financial assistance available to qualified recipients for their regional economic development marketing plans, consistent with the restrictions and requirements of 261 Iowa Administrative Code Chapter 31. For purposes of this application, the only eligible applicants are regions recognized through the Iowa Economic Development Authority regional marketing program. "Economic development region" shall consist of three or more contiguous counties or two or more contiguous counties and one or more public or private non-profit entities that have entered into an agreement to provide mutual economic development goals with a regional focus.</p> <p>Funds will be provided as a proportion of match. Bidders may include up to 15% of in-kind donation as match. In-kind donations are those non-cash outlays dedicated to the project and may include, without limitation, materials and supplies.</p> <p>Each project is eligible for up to a maximum of \$50,000 in financial assistance under this RFP.</p> <p>The following projects may be eligible for financial assistance under this Program:</p> <p>Physical Infrastructure. The installation of physical infrastructure needs including, but not limited to, horizontal infrastructure, water and sewer infrastructure, and telecommunications infrastructure, related to the development of fully served business and industrial sites by one or more of the region's economic development partners or for the installation of infrastructure related to a new business location or expansion. Match required for physical infrastructure projects is one dollar of local funds for every two dollars received from the Authority. The economic development region must demonstrate all of the following:</p> <ol style="list-style-type: none"> 1. The ability to provide matching moneys on a basis of dollars received from the fund. 2. The commitment of the specific business partner including, but not limited to, a letter of intent defining a capital commitment or a percentage of equity. 3. That all other funding alternatives have been exhausted. <p>Entrepreneurial Initiative. Funds are available for the establishment of an approved entrepreneurial initiative. Match required for these types of projects is one dollar of local funds for every two dollars received from the Authority.</p> <p>Business closure due to consolidation. An existing business threatened with closure due to a potential consolidation to an out-of-state location. The economic development region may apply for financial assistance for the purchase, rehabilitation, or marketing of a building or site that has become available due to the closing of an existing business as a result of a consolidation to an out-of-state location. Match required for these types of projects is one dollar of local funds for every three dollars received from the Authority.</p> <p>Business succession assistance program. Such a program may include assistance with ESOP formation as a business succession plan. Match required for these types of projects is one dollar of local funds for every two dollars received from the Authority.</p> <p>Unique or regional projects. Match required for these types of projects is one dollar of local funds for every dollar received from the Authority.</p> <p>Marketing of the region. Region may market the regional assets for the purpose of economic development, business attraction and recruitment, workforce attraction and recruitment and development of STEM initiatives. This may include marketing strategies and tactics such as website and electronic marketing; social media; and targeted trade show marketing opportunities. The region may also apply for financial assistance for Synchronist sublicenses for the region would also be allowable under this category. Match required for these types of projects is one dollar of local funds for every two dollars received from the Authority.</p> <p>2.3 Reporting. Any bidders who are awarded under this RFP shall be required to provide an close-out report to the Authority outlining how funds were invested using the reporting format provided by the Authority.</p> <p>2.4 Compliance with laws. All bidders awarded under this RFP shall be required to comply with all federal, state and local laws, rules and ordinances as a condition of receiving funds.</p> <p>Evaluation: The Authority will use an evaluation committee to review and evaluate the applications. The evaluation committee will make a recommendation to the Iowa Economic Development Authority Director, who may approve the recommendation. The Director is not bound by the evaluation committee's recommendation, and either the Board or the Authority may opt not to award a contract to any applicant.</p> <p>The following criteria shall be used to evaluate the Proposals:</p> <p>Quality of the Regional Plan (40 points). Applicant demonstrates thorough understanding of current economic and social situation of the geographic area represented by the proposal including marketable assets, regional character, and appropriateness of the application to the regional marketing plan. The project must document past successes. The Authority may award higher points to those applications involving the marketing of industrial sites, existing industry or workforce strategies.</p> <p>Use of Funds (40 points). Summary provided of project costs and proposed financing. Confirmed and committed funding sources are documented including letters of financial commitment and proof of secured funds. The Authority will award additional points to those groups having more private funding in place.</p> <p>Impact (20 points). Impact the project will have on the region.</p>	



2015-2016 Accomplishments

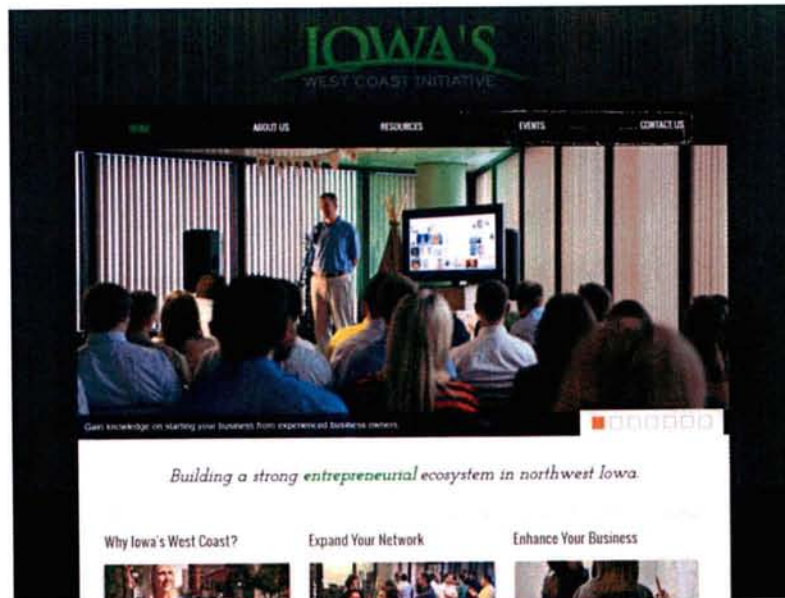
Plymouth, Woodbury and Monona Counties, along with the City of Sioux City Economic Development, LeMars Area Chamber of Commerce, and the Siouxland Chamber of Commerce/The Siouxland Initiative launched an exciting collaboration in the fall of 2014 in partnership with the University of Northern Iowa's Regional Entrepreneurship Project. From this collaboration, a regional entrepreneurship strategic plan was developed and the regional partners formed a group called Iowa's West Coast Initiative. This Initiative is designed to assist and support entrepreneurs, startups, and small business owners in our region.

Following the formation of Iowa's West Coast Initiative, our partners committed financially to the efforts in order to leverage state funds that were offered through the Iowa Economic Development Authority's (IEDA) Regional Marketing Program. Contributions from our partners totaled \$7,850 and in return our group received an additional \$15,700 from IEDA.

Over the past two years, our partners have worked together to identify goals and objectives to utilize these funds. The goal of Iowa's West Coast Initiative is to encourage startup businesses to stay and grow in our region and to ensure more of those businesses create quality jobs and succeed by bringing awareness to the services and resources that are available to them.

Our partners acknowledged that the first step in forming this Initiative should be to develop and design a brand. We were able to use the funds

to create a logo, website, handout and video to help identify and promote our region and market the services and resources that are available to entrepreneurs. The result of these efforts can be viewed by visiting www.iawestcoast.com.



Screenshot of new website

In addition, our partners recognize that networks are a critical factor in building a strong entrepreneurial region. Iowa's West Coast Initiative sponsored many local events (i.e. Base 3, Biz Brew, etc.) that allow entrepreneurs the opportunity to make connections with key influencers and build relationships, as well as allow small businesses to share information and increase visibility. Furthermore, creating a successful entrepreneurial ecosystem is a long-term project. It requires a mix of good programs, a good quality of life, and a culture that encourages people to take risks and start new ventures.



Biz Brew Networking Event

Our group partnered with other organizations from across the state (i.e. Iowa Farm Bureau, CIRAS, etc.) to sponsor specialized educational opportunities and technical assistance and training.



Journey to Your Vision Seminar

Over the past two years, Iowa's West Coast Initiative has also been dedicated to developing new resources, programs and networks to expand our entrepreneurial community and benefit our local entrepreneurs. One example is the statewide Dream Big Grow Here business idea competition which our group brought to eight counties in northwest Iowa for the first time in 2015.



Dream Big Grow Here Regional Competition

The contest allows entrepreneurs the opportunity to submit their dreams to start or expand a business and then compete against other entrepreneurs from across the region and the state for a chance to win thousands in cash prizes. Over the past two years our regional contest has awarded \$10,000 to assist with the start and growth of three different businesses in northwest Iowa, as well as sent nine entrepreneurs to compete in the statewide competition.

Our regional partners continue to remain committed to entrepreneurial development and recognize the benefit of combining efforts to leverage the energy of the region to increase entrepreneurial activity. Our partners realize that increasing awareness and support of entrepreneurship in our region of the state is critical to our long term economic health and we look forward to continuing to collaborate to build the culture entrepreneurs need to succeed.

2017-2018 Proposed Activities

ACTIVITY	EST. COST
Brand Identity/Promotion	\$ 7,500
Contract with a firm to write content on area entrepreneurs, youth entrepreneurship activities, regional events, etc. to continue to promote our region	
Sponsor ads via social media to promote available resources, events, content written by marketing firm, etc.	
Create promotional materials to market available services and resources	
County Fair booths to display promotional material and talk with rural entrepreneurs regarding available resources	
Networking Opportunities	\$ 12,100
Continue to sponsor networking events (i.e. Base 3, Biz Brew, Startup Weekend, etc.)	
Coordinate a feature event during Launch Week	
Continue to host and provide prize money for Dream Big Grow Here regional competition	
Educational Opportunities	\$ 6,500
Attend conferences focused on growing entrepreneurial communities (i.e. EntreFEST, South by Southwest, etc.)	
Partner with regional and statewide organizations to offer workshops	
Offer entrepreneurial instructor certification assistance to teachers in the region (up to \$350 per teacher)	
Coordinate Services & Expand Resources	\$ 6,000
Develop an online referral system for each stage of an entrepreneur	
Assist with the creation of a regional Makerspace	
Regional Entrepreneur of the Year award	
TOTAL	\$ 32,100

To cover the costs of our proposed activities for 2017-2018, our partners will need to commit a combined total of \$10,700 and apply for the IEDA's Regional Marketing Grant which has a 1:2 match. For every \$1 our region contributes, the state will match it with \$2.



OFFICE OF
WOODBURY COUNTY RURAL ECONOMIC DEVELOPMENT

620 DOUGLAS STREET – SIOUX CITY, IA 51101

David Gleiser · Director · dgleiser@swoodburycountyiowa.gov

Telephone (712) 279-6609

Fax (712) 279-6530

Mr. Chris Cataldo
Iowa Economic Development Authority
200 East Grand Avenue
Des Moines, Iowa 50309

July 12th, 2016

Dear Mr. Cataldo,

Woodbury County and its Rural Economic Development Department are fully committed to supporting and participating in the extension of the regional marketing group project as proposed by Plymouth, Woodbury and Monona Counties, along with the City of Sioux City Economic Development Department, LeMars Area Chamber of Commerce, the Siouxland Chamber of Commerce/The Siouxland Initiative, Siouxland Economic Development Corporation, and Siouxland Interstate Metropolitan Planning Council. The Woodbury County Rural Economic Development Department will contribute resources in cash for the equivalent of \$2,000 to support this endeavor. This contribution will finance regional entrepreneurship planning, marketing and implementation activities.

Developing and marketing a regional strategic plan for assisting entrepreneurs is a priority for Plymouth, Woodbury and Monona Counties, along with the City of Sioux City Economic Development Department, LeMars Area Chamber of Commerce, and the Siouxland Chamber of Commerce/The Siouxland Initiative, Siouxland Economic Development Corporation, and Siouxland Interstate Metropolitan Planning Council for the following reasons:

- Putting economic development work in a regional context can increase its impact, and
- Our regional partners recognize the benefit of combining efforts to leverage the energy of the region to encourage more people to become entrepreneurs, ensure more of those entrepreneurs succeed, and assist more companies in expanding and creating quality jobs.

In light of the above, Woodbury County pledges to continue promoting and supporting these regional economic development efforts.

Sincerely,

David Gleiser
Director of Rural Economic Development

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST

#10a

Date: 7/7/2016 Weekly Agenda Date: 7/12/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consider award of quotations for two retrievers for road grading work

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The Secondary Road received quotations for two roadside retrievers to assist with road preparation and grading. Quotations have been reviewed and award is recommended.

BACKGROUND:

Quotations were received by the county engineer for two retriever disks for use by county motor grader operators. One quotation was received as this is a patented product and only one source exists. This purchase puts one disk retriever in each of our four maintenance districts.

FINANCIAL IMPACT:

The purchases were budgeted in the secondary road annual budget New Equipment line item.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend purchase of two front mounted retrievers from LyCox Enterprises.

ACTION REQUIRED / PROPOSED MOTION:

Motion to purchase two disk retrievers from LyCox Enterprises for \$33,350.

Approved by Board of Supervisors April 5, 2016.

DATE: 06/14/16

QUOTATION:



LyCox Enterprises, Inc
6508 South Frontage Rd.
Billings, MT 59101

QUOTE #: 061416-FMR

Phone: 406-294-1936
Fax: 406-294-1935
www.walknrollpackers.com

TO: Woodbury County
Attn. Mark Nahra
759 E. Frontage Rd
Merville, IA 51039
712-873-3215
mnahra@woodburycountyiowa.gov

Estimated Shipping Date	Shipped Via	F.O.B.	Terms
2 - 3 Wks After Order Placed	Truck	Platte, SD	Net 30 Days

Quantity	Description	Price	Total
2	Retriever with grader front mount (quick hitch)	\$ 16,950.00	\$ 33,900.00
	(for Balderson, Cat, Falls front lift group)		\$ -
1	Freight from Platte, SD to Merville, IA	\$ 450.00	\$ 450.00
			\$ -
1	Customer Discount	\$ (1,000.00)	\$ (1,000.00)
			\$ -
			\$ -
			\$ -
	OPTIONAL:		\$ -
	Hydraulic line kit - \$250.00		\$ -
		TOTAL:	\$ 33,350.00

We are pleased to submit the above quotation for your consideration.
Should you place an order please be assured that it will receive our
prompt attention and follow thru. The quotation is valid until 8/15/2016

COMPANY: _____ DATE: _____

BY: _____ TITLE: _____

Sign and return the acceptance form when ordering

The WALK 'N' ROLL packer/roller is "BUILT WITH PRIDE IN THE USA"

LyCox Enterprises, Inc.

6508 South Frontage Road
Billings, Montana 59101

Introducing the **Retriever Compactor** for that final conditioning of your road shoulders!

(Available as Grader wing mount or Tractor pull-type)



- **Safety** — The operator remains in a stable vehicle on the road surface
- **Compatibility** — The retriever compactor can be used in conjunction with the Front Mount Retriever
- **Transportability** — The Retriever compactor folds up neatly alongside of the wing post for transport position

The Retriever is distributed by



LyCox Enterprises, Inc.

6508 South Frontage Road
Billings, Montana 59101

406-294-1936

Call Toll FREE: 866-865-1936

www.walknrollpackers.com

**CCR
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**THE "NEW WAY"
TO CONDITION
ROAD SHOULDERS**

US Patent No's 5,108,221 & Re. 34,860
Can. Patent No. 2,029,685

1-866-865-1936

www.walknrollpackers.com



THE RETRIEVER

An investment that actually
Saves you Time and Money

- Retrieve lost gravel back to road surface
- Fill pavement edge ruts and recycle support material
- Mulch roadside berm for lump-free spreading
- Reduces mowing - mulches growth below the surface
- Increase road safety - maintain a safe driving surface on shoulder
- Extend road life - removes berm to allow water run off
- Operates at 5 - 10 MPH
- Operator remains safely on road surface

Whether the road shoulder is 1 ft. or 12 ft. wide, "The Retriever" is the answer to road shoulder maintenance.

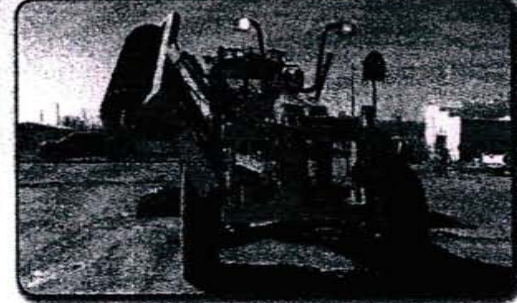
You have tons of gravel that you paid for, and was on your gravel roads, at one time, and now it's, in your ditches. With gravel and trucking costs skyrocketing, it's time to RECYCLE!

Compare your costs with the chart and see how much money you can save for every mile you recycle:

Cost per YD	Yds per mile	Miles	\$ Saved
\$6.00	50	1	\$300.00
\$6.00	75	1	\$450.00
\$6.00	100	1	\$600.00
\$7.00	50	1	\$350.00
\$7.00	75	1	\$525.00
\$7.00	100	1	\$700.00
\$8.00	50	1	\$400.00
\$8.00	75	1	\$600.00
\$8.00	100	1	\$800.00
\$9.00	50	1	\$450.00
\$9.00	75	1	\$675.00
\$9.00	100	1	\$900.00
\$10.00	50	1	\$500.00
\$10.00	75	1	\$750.00
\$10.00	100	1	\$1,000.00

For more information
visit our website
www.walkrollpackers.com

Or call LyCox Enterprises
Toll Free 866-865-1936



Front-Mount System

- Connects with a quick hitch to an existing front lift group
- Operator is working in driving direction
- Depth control

Wing-Mount Retriever

- Mounts to existing side Grader snow wing
- Greater stability on Grader & reaches further out
- Depth control

Tractor-Mount Retriever

- Mounts to any 3pt hitch (lower 2 arms only)
- Rear wheel on carrying frame, no stress on 3pt
- Depth control on carrying frame
- Gang floats independent of tractor, which enables gang to follow contour of surface



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST

#10b

Date: 7/7/2016 Weekly Agenda Date: 7/12/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consider award of quotations for two pickup trucks

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Give Direction Other: Informational Attachments

EXECUTIVE SUMMARY:

The Board of Supervisors received quotations for two pickup trucks to replace existing vehicles used by county road foremen. Quotations have been reviewed and award is recommended.

BACKGROUND:

Quotations were received by the Board of Supervisors on June 27th for two 3/4 ton pickup trucks for use by county foremen. Four quotations from three dealers were received. The quotes for the two Ford F250 XL trucks were eliminated as they did not meet important specification requirements. The Ford F250 XLT and Chevy 2500 HD were compared and considered for purchase.

FINANCIAL IMPACT:

The truck purchases were budgeted in the secondary road annual budget New Equipment line item.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend purchase of two Chevrolet 2500HD pickups from Knoefler Chevrolet. The Chevrolet is preferred due to the car style doors on the extended pickup cab, compared to the Ford reverse opening rear door for access to back seats. The Chevy also fully met county specs, where the Ford had a couple of exceptions. The cost difference is \$539, but we feel the extra cost is warranted.

ACTION REQUIRED / PROPOSED MOTION:

Motion to purchase two Chevrolet 2500 HD pickups from Knoefler Chevrolet for \$27,399 each.

2016 or 2017 Full size 4WD 3/4 Ton Extended cab pickup bid tabulations

28-Jun-16

	Jensen Dealerships 3900 Stadium Drive Sioux City, IA 51106	Jensen Dealerships 3900 Stadium Drive Sioux City, IA 51106	Barry Motor Co. Hiway 175 Danbury, IA 51019	Knoepfler Chevrolet Co. 100 Jackson St. Sioux City, IA 51101
Trade In	2009 Ford F150-Oto VIN#1FTPX14V09KA70721	2009 Ford F150-Oto VIN#1FTPX14V09KA70721	2009 Ford F150-Oto VIN#1FTPX14V09KA70721	2009 Ford F150-Oto VIN#1FTPX14V09KA70721
Brand Name & Model	2017 Ford F250 XLT	2017 Ford F250 XL	2017 Ford F250 XLT	2016 Chevy Silverado 2500 HD
Purchase Price	\$ 33,460.00	\$ 30,084.00	\$ 36,874.00	\$ 33,699.00
Less Trade	\$ 6,600.00	\$ 6,600.00	\$ 6,300.00	\$ 6,300.00
Net Price	\$ 26,860.00	\$ 23,484.00	\$ 30,574.00	\$ 27,399.00
	Jensen Dealerships 3900 Stadium Drive Sioux City, IA 51106	Jensen Dealerships 3900 Stadium Drive Sioux City, IA 51106	Barry Motor Co. Hiway 175 Danbury, IA 51019	Knoepfler Chevrolet Co. 100 Jackson St. Sioux City, IA 51101
Trade In	2009 Ford F150-Moville VIN #1FTPX14V29KA70722	2009 Ford F150-Moville VIN #1FTPX14V29KA70722	2009 Ford F150-Moville VIN #1FTPX14V29KA70722	2009 Ford F150-Moville VIN #1FTPX14V29KA70722
Brand Name & Model	2017 Ford F250 XLT	2017 Ford F250 XL	2017 Ford F250 XLT	2016 Chevy Silverado 2500 HD
Purchase Price	\$ 33,460.00	\$ 30,084.00	\$ 36,874.00	\$ 33,699.00
Less Trade	\$ 6,600.00	\$ 6,600.00	\$ 7,500.00	\$ 6,300.00
Net Price	\$ 26,860.00	\$ 23,484.00	\$ 29,374.00	\$ 27,399.00

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST

#10c

Date: 7/7/2016

Weekly Agenda Date: 7/12/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a permit for a tile line crossing in the county right of way

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Don Albers requested a permit to install a 6" tile line in the right of way across Liston Blvd. 0.4 miles west of O'Brien Avenue.

BACKGROUND:

Work in ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa. The code also states in Chapter 468.622 Drainage connection with highway. - When the course of natural drainage of any land runs to a public highway, the owner of such land shall have the right to enter upon such highway for the purpose of connecting the owner's drain or ditch with any drain or ditch constructed along or across the said highway, but in making such connections, the owner shall do so in accordance with specifications furnished by the highway authorities having jurisdiction thereof, which specifications shall be furnished to the owner on application. The owner shall leave the highway in as good condition in every way as it was before the said work was done.

If a tile line or drainage ditch must be projected across the right-of-way to a suitable outlet, the expense of both material and labor used in installing the tile line or drainage ditch across the highway and any subsequent repair thereof shall be paid from funds available for the highways affected.

FINANCIAL IMPACT:

Tile line repair and crossings is a budgeted item within the secondary road fund..

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the tile crossing permit.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the tile crossing permit for Don Albers for installation of a tile line on Liston Blvd.

RECEIVED

WOODBURY COUNTY IOWA

JUL - 1 2016

Application for use of Highway Right-of-Way for Underground Tile Line Facility

COUNTY ENGINEER
WOODBURY COUNTY IOWA

Permit No. _____

Woodbury County Board of Supervisors

Court House

Sioux City, Iowa

Re: Permit request for use of County Highway right-of-way for underground tile line facility

Applicant: Don Albers / Kjar Farm Drainage
(Name of Individual or Company)

Address: P.O. Box 242, Ida Grove, Ia. 51445

Applicant hereby requests use of county highway right-of-way to install, operate, and maintain a buried tile line facility. The facility consists of 120 ft. 6" PVC pipe bored under
Liston Blvd. 4 tenths mile west of O'Brien Ave.
Woodbury Co. Oto 2. NE 1/4

The above named applicant is hereby granted permission and authority to lay, construct, operate, and maintain the above described facility in County road right-of-way at said location and as set forth in Exhibit "A" attached hereto and made a part of this permit as fully as if set out in length herein.

AGREEMENT: The applicant agrees that the following stipulations shall govern under this permit.

1. The applicant will at any time subsequent to placing said facility agree to relay, replace, reconstruct, or relocate said facility and appurtenances thereto as may become necessary to conform to new grades, alignment or widening of right-of-way resulting from maintenance or construction operations by the Board of Supervisors Irrespective of whether or not additional right-of-way is acquired in connection with such highway improvement. The applicant agrees to do this promptly on order by the Board of Supervisors. If the applicant is unable to comply promptly, the Board of Supervisors may cause the work to be done.
2. The Board of Supervisors will endeavor to give the applicant sufficient notice of any proposed construction or maintenance work on either existing or newly acquired right-of-way that is likely to expose, cover-up, or disturb any part of the facility belonging to the applicant in order that the applicant may arrange to protect the facility. The Board of Supervisors will inform contractors and others working on the right-of-way of the location of the facility so that reasonable care may be taken to avoid damaging the facility. The County and the Board of Supervisors assume no responsibility, however, for failure to give such notice.
3. The County and the Board of Supervisors assume no responsibility for damages to the applicant's property occasioned by any construction or maintenance operations on said highways, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the applicant's facility.
4. The applicant shall take all reasonable precaution during the construction of said facility to protect and safeguard the lives and property of the traveling public and adjacent property owners and shall indemnify and hold the County and the Board of Supervisors harmless of any damage or losses that may be sustained by the traveling public or adjacent property owners on account of such construction operations.

Application for use of highway right-of-way for underground tile line facility continued

5. Operations in the construction and maintenance of said facility shall be carried on in such a way as not to interfere with, or interrupt traffic on said highway.
6. The applicant shall hold the County and the Board of Supervisors harmless from any damage that may result to said highway because of the construction, maintenance, or operation of said facility and shall reimburse the County of the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said highway on account of the applicant's facility having been constructed thereon, including bridge and culvert repairs.
7. If approved by the County Engineer, an open trench may be dug and the facility placed therein, and the trench backfilled over the facility. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Backfilling of trenches within the right-of-way but not under the traveled roadway shall be tamped sufficiently to avoid settlement. The Applicant agrees to give the County forty-eight hours notice of its intention to start work on the highway right-of-way. Said notice shall be made in writing to the County Engineer.
- All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer and all areas where sod has been destroyed or damaged shall be reseeded.

Applicant agrees to assume responsibility for all damages that may arise, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, loss and expense including judgments, costs and including attorneys' fees for personal injuries (including death) or property damages arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.

Engagement in the operations as herein applied for by the applicant shall be considered and constituted an acceptance of all the terms and conditions herein set forth.

APPROVAL OF
WOODBURY COUNTY BOARD OF SUPERVISORS

BY: _____
(Chairman)

DATE: _____

APPLICANT Don Albers /
Kjar Farm Drainage
(Name of Individual or Company)

BY: Mac S. Kjar
(Signature) (Title)
P.O. Box 242, Jolo Group, Inc. 51445
(Address)

DATE: 6-29-2016

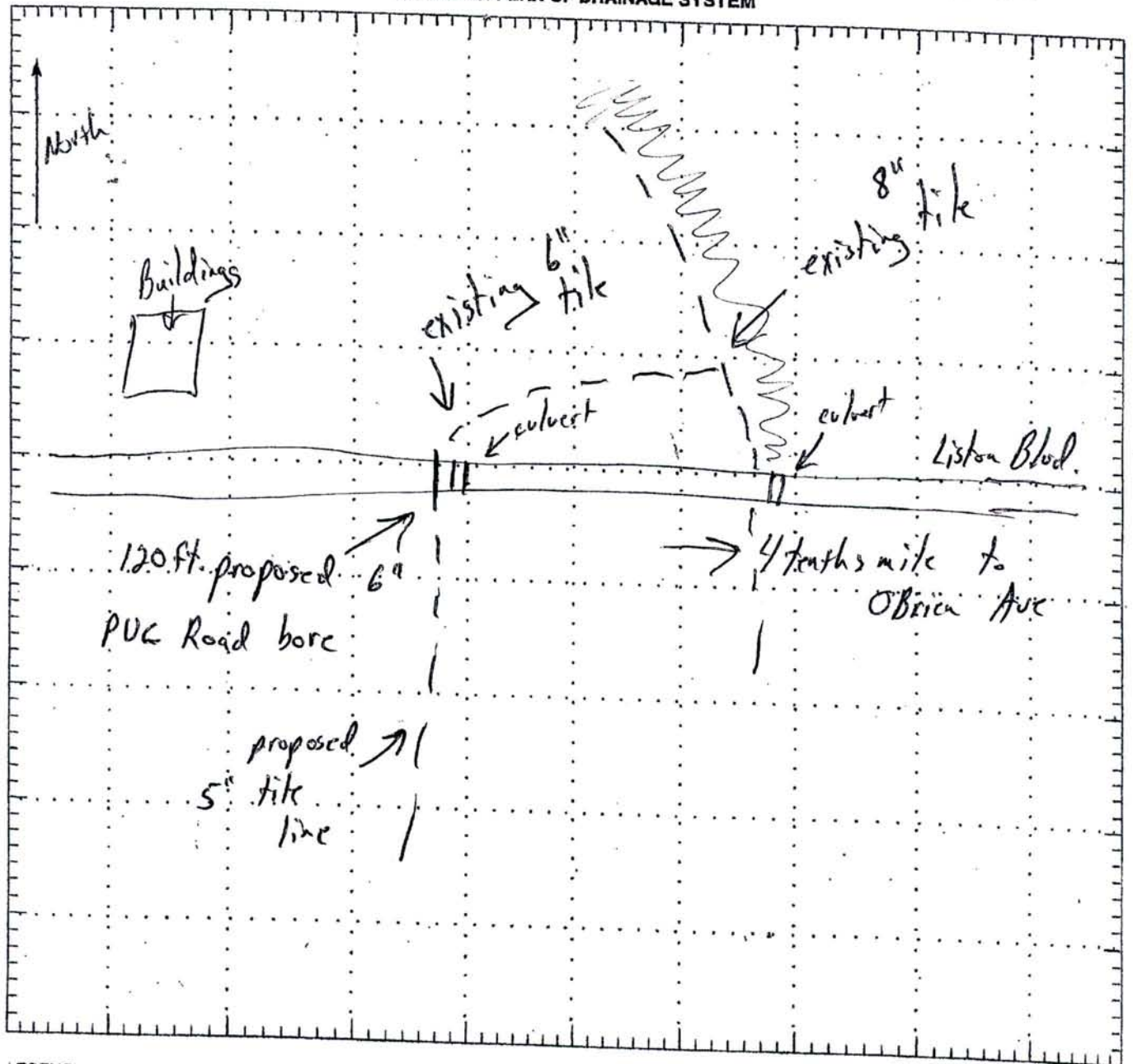
Note: Applicant is to complete the original and two copies and mail to the County Engineer for his distribution as follows:

- 1 - Applicant
- 1 - County Engineer
- 1 - County Auditor

NAME Don ~~Albers~~ Albers
 ADDRESS Oto 2 NE 1/4 Woodbury Co.
 PHONE _____

712-261-4620
KJAR FARM DRAINAGE
 PO Box 242
 Ida Grove, Iowa 51445

LOCATION PLAN OF DRAINAGE SYSTEM



LEGEND

- Permanent Fence XXXXXXXXXXXXXXXX
- Existing Drain Line ⊖⊖⊖⊖⊖⊖⊖⊖
- Proposed Drain Line ⊖⊖⊖⊖⊖⊖⊖
- Owner _____
- County _____ Date _____
- Township _____ Town _____
- Section _____ State _____

Spacing _____ Scale _____

MATERIAL NEEDS

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

#11

Date: 7/7/2016 Weekly Agenda Date: 7/12/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consider acceptance of petition from Upper Wolf Creek Drainage District Landowners

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Give Direction Other: Informational Attachments

EXECUTIVE SUMMARY:

On June 21, 2016, during the public concern board agenda item, the Board was presented with a petition signed by Upper Wolf Creek Drainage District Landowners.

BACKGROUND:

Since the petition was presented during the public comment section, no action could be taken by the Board of Supervisors. To begin the process for transferring trusteeship of the drainage district to local landowners, the board must first take action to receive the petition.

FINANCIAL IMPACT:

There is no financial impact to the board for taking action to receive the petition or to transfer management of the drainage district to a board of trustees. All drainage district expenses are paid directly by the district landowners through their drainage taxes.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend the board accept the petition and direct the county engineer to canvas the petition to assure that the required threshold for landowner representation and land area are present within the petition.

ACTION REQUIRED / PROPOSED MOTION:

Motion to accept the petition from Upper Wolf Creek Drainage District landowners and direct the county engineer to review the petition to assure that the undersigned meet required state code thresholds for further action.

PETITION

The undersigned hereby requests that the Woodbury County Supervisors be removed as trustees of the Upper Wolf Creek Drainage District and that the Members will replace the Woodbury County Supervisors as trustees. The request is for immediate removal.

NAME	ADDRESS	DATE
Walter L Paulsen	2943 DEER RUN Trail	6-15-16
Paul F Paulsen	2724 Jeyes Ave OTO, Ia	6-15-16
Ben L C	3019 255 th Street Anthon, Ia	6-15-16
Tom N. Carver	309 255 th St Anthon IA	6-15-16
Mary, Resident Caryll Investments, Inc	3171-280 th St. Anthon IA	6/15/16
Ferne Cassens, Doe	10 HMDR. Mapleton, Ia	6/15/16
Norman J Heck	7518 HANCOCK AVENUE	6-15-16
Barbara L Benson	109 Westgate Rd Anthon, Ia	6/15/16
Richard C. Benson	109 Westgate Rd Anthon, Ia	6/15/16
Patricia B. McGuire	3322 245 th St Anthon	6-16-16
John G. Heck	800 Logan Dr Merville	6-16-16
Maureen G Heck	800 Logan Dr. Merville	6-16-16
Julie R. Heck	800 Logan Dr. Merville	6-16-16
Kim M. Heck	1021 Anthon Dr. Forcellino	6-17-16
Oliver M. Kolbraum	2391 Jewell Ave Anthon, Ia	6-17-16
Henry W Paulsen	2431 Deer Run Trail Storm Lake, Iowa	6-17-16
Carolyn Richerson	408 Barton St. Anthon, Iowa 51004	6-18-16
Raymond Hair Hair Properties LLC	3030 Deer Run Trail	6-18-16
Ray J. M. L.	2534 Hancock Ave Anthon IA 51004	6-18-16
Elizabeth S. Nalin	2534 Hancock Ave Anthon, Ia. 51004	6-18-16

#12

Chairman's Report

1. *Board Office and Board Room Modernization and Updating*

At this point, we should have updates as to the Board Office modernization. I met with John Malloy, WCICC Director, and Kenny Schmitz, Building Services Director, a couple weeks back in order to address updating the downstairs Board Room for the public. Our focus initially will be on the audio-visual upgrades that were discussed including improved audio with boundary microphone, permanently affixing the speakers, better packaging visually of sound equipment (lowering to neaten appearance), and in connection with KES looking at live-streaming. This would potentially give our constituents the ability to see/hear our business live as well as media who could cover our meetings, something open transparency encourages and invites. While this had been looked at previously, it sounds that this is well within the realm of what can potentially be done without much of a prohibitive extra cost, especially concurrently with already-scheduled upgrades.

2. *Western Iowa Tech Resolution and Event*

In the next couple weeks, we will consider a resolution I have reviewed in which we will honor the outstanding contribution over the last 50 years of Western Iowa Tech. Please "Save the Date" of August 19 as we are being invited to Western Iowa Tech as a Board along with other elected officials for a celebration in which I will plan to make a few remarks and we have a good opportunity to be there as a full Board.

3. *Honoring Resolutions*

If you have anyone who has demonstrated outstanding community involvement, please let me know. I plan to look to the Red Cross and an individual who has helped with notifications for military personnel; if you have someone else in mind, let me know.

4. *Push Notifications and Calendars*

Please let us know if you are / are not getting notifications. One of the measures that we have taken is that you should be getting properly notified of meetings that the Board Office is tracking. With as much scheduling and committee work as there is, you should be receiving a Meeting Invite with Response for any scheduled meetings. If it is not happening, we should know about it. For meetings outside our organization only involving a supervisor, the meeting notice will only go to that particular supervisor, e.g. Siouxland District Health, Siouxland Economic Development Corporation. Otherwise, meetings set up by us will go from the Board Office to several individuals, e.g. Rural Economic Development Committee or Law Enforcement Expansion Committee.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER

Mark J. Nahra, P.E.

mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER

Benjamin T. Kusler, E.I.T.

bkusler@woodburycountyiowa.gov

SECRETARY

Tish Brice

tbrice@woodburycountyiowa.gov

To: Board Members

From: Mark Nahra, County Engineer

Date: July 7, 2016

RE: Weekly Work Report

Construction Project Report

To be let:

FM-CO97(126)—55-97, HMA resurfacing of County Route D22, Old Highway 20. Letting date: September 20, 2016. The project will overlay the existing pavement on county road D22 from the intersection of K49 northeast of Lawton to approximately one half mile east of Buchanan Avenue. Some cross road culverts will also be replaced as part of the project work. The project will be paid for with county farm to market funds. Project work is likely to be done in early 2017, but could start in late 2016 if the contractor chooses to do so.

L-B(L212)—73-97, Bridge replacement on Story Avenue between 190th and 200th Streets. Letting date: July 26, 2016. Late Start Date: September 26, 2016. The existing bridge is posted to a maximum 20 gross load and is in deteriorating condition. This is a locally funded project paid from the secondary road fund. A box culvert has been designed to replace the existing bridge and has been submitted for Corps of Engineer approval and permitting. The project is scheduled to be completed in the 2016 construction season. A letting date will be scheduled after the permit is received.

Under Contract:

Maintenance Pavement Marking 2016, Centerline and edgeline pavement markings on various county roads. Letting date: June 21, 2016. Contractor: Vogel Traffic Services. Annual, countywide pavement marking contract work was let to bid on June 21, 2016. The bid was awarded to Vogel Traffic Services. The county is waiting for contracts to be returned for board consideration.

ER-CO97(125)—58-97, Road slide repairs on D38 and D50. Letting date: April 19, 2016. Late Start Date: July 25, 2016. Contractor: K and L Construction. Bid price: \$199,613.00. This is the final Emergency Relief/FHWA funded repair to our paved roads from flood damage experienced in June 2014. This final project repairs 7 sites on D38 and 2 sites on D50. This is a federal aid funded project with 80% federal - 20% farm to market fund dollars paying the cost of repair. The project has been let by the Iowa DOT and awarded by the Board of Supervisors at their May 10, 2016 meeting. The board signed the contracts on June 7, 2016 and the contracts have been approved by the Iowa DOT and returned to the county. The contractor is expected to start work on July 25th.

STP-S-CO97(127)—5E-97, PCC Pavement Replacement on County Route K25 (275th St./Poplar Street) through Salix. Letting date: April 19, 2016. Late Start Date: June 6, 2016. Contractor: Sioux City Engineering. Bid Price: \$979,679.88. This project replaces the oldest pavement in the county with a new 10" PCC pavement. Curb and gutter replacement, required ADA accommodations, and a RR crossing will also be updated as part of the project. The work is scheduled to be completed while the I-29 Salix interchange at exit 134 is also under construction. This is a federal aid funded project with up to 80% federal - 20% farm to market fund dollars paying the cost of construction. The city of Salix is also paying a part of the local share of project cost for items including sidewalks, ADA updates, and curb and gutter under a project agreement approved by the board of supervisors. The project was awarded by the Board of Supervisors at their May 10, 2016 meeting. The board signed the contracts for this project at their June 7th meeting. Approved contracts have not yet been returned by the Iowa DOT.

BRS-CO97(128)—60-97, Bridge on County Route K49 (Emmett Avenue) north of Lawton. Letting date: April 19, 2016. Late Start Date: June 6, 2016. Work days: 85 days. Contractor: Godberson Smith Construction. Bid Price: \$693,386.45. The existing bridge is load and lane restricted for truck operation. This is a federal aid funded project with 80% federal - 20% farm to market fund dollars paying the cost of construction.

The north abutment pile driving and concrete work is complete. The contractor has started work on the south abutment. The project is expected to be completed early this fall.

FEMA Weir Repair Projects, FEMA 35,36,37,39, and 40: Repairs to six stream grade control structures. Letting date: May 3, 2016. Late Start date: August 8, 2016. Contractor: L. A. Carlson Construction. Contract bid price: \$89,685.00. Six stream grade control structures were damaged by flooding in the June 2014 flood. These structures protected bridges lying immediately upstream of the grade structures, preventing over \$2.0 million in damages to the bridges had they been undermined and failed. Bids were received on May 3rd, awarded to the contractor on May 10th, and are being presented to the Board for contract approval consideration at their May 31, 2016 meeting.

The contractor expects to start work around the late start date.

RC-CO97(130)—9A-97, PCC Pavement Replacement on Port Neal Circle. Letting date: April 12, 2016. Late Start Date: May 15, 2016. Contractor: Godberson-Smith Construction Bid Price: \$1,443,548.84. This project is a RISE funded project to replace the Port Neal Circle pavement from the north intersection of Port Neal Road and Port Neal Circle west and south to the AGP/MidAmerican Energy plant entrances. The county will be constructing a new 10" PCC pavement, 13' wide.

The road was closed to traffic on June 2nd. Pavement crushing and subgrade work has been completed in the north project segment. The contractor has placed base and trimming of the subgrade has started. We anticipate paving early next week. The north portion of the work is behind schedule at this time. The project is expected to be complete by the end of July.

Hungry Canyon Weir Projects, HC 11-9 and HC 11-10: Construction of two stream grade control structures. Letting date: March 29, 2016. Bid price: \$59,732.00. Contractor: Niewohner Construction Inc. Two stream grade control structures for construction in 2016. The board awarded the project to Niewohner at their April 5, 2016 meeting. Contracts have been approved by the Board of Supervisors.

The contractor is awaiting favorable weather conditions to begin work on the project.

FEMA Weir Repair Projects, FEMA 11: Repairs to one stream grade control structure. Letting date: April 12, 2016. Contractor: Niewohner Construction. Bid price: \$161,796.40. The stream grade control structure is on Hancock Avenue on Wolf Creek and was damaged by flooding in the June 2014 flood. It is funded by FEMA and Hungry Canyons funds with local secondary road match. Contracts have been approved by the Board.

We are awaiting favorable weather conditions to begin work on the project.

L-B(X14)—73-97, Bridge on 280th Street north of Danbury. Letting date: April 5, 2016. Late Start Date: August 1, 2016. Contractor: Graves Construction. Bid price: \$490,806.48. The existing bridge was load posted and in deteriorating condition. Last summer, one of the timber wings for the bridge failed resulting in the bridge being closed to traffic. This is a locally funded project from the \$1.3 million special projects levy paying the cost of construction. The bridge is scheduled to be completed in the 2016 construction season. Contracts have been approved by the Board. The contractor has not requested a preconstruction meeting or proposed a start date at this time.

BROS-CO97(120)—5F-97, D53 Bridge over the Garretson Drainage Ditch on 280th Street north of Hornick. Letting date: March 15, 2016. Bid price: \$904,806.92. Late Start Date: June 6, 2016 with 100 working days. Contractor: Graves Construction. The existing bridge is load restricted with a 10 ton posting for truck operation. The bridge replacement project is a federal aid funded project with 80% federal - 20% farm to market fund dollars paying the cost of construction. The bridge is scheduled to be completed in the 2016 construction season. Contracts are in place and a preconstruction meeting for the project was held on May 11, 2016.

The contractor started work on May 23, 2016. Bridge removal is complete and the contractor has shaped berms for abutment construction. Pile driving is on the east pier and east abutment is complete. The east pier encasements and the east abutment concrete have been poured. Work has started on the west pier.

L-B(W153)—73-97, Morgan Trail Bridge Replacement Letting date: January 26, 2016. Contractor: Dixon Construction, Inc. Bid price: \$483,766.00. Late start date: April 1, 2016. This bridge project is funded with FEMA funds matched by Capital Projects Levy funds. The new bridge will be a 90' x 30' Single span, Pretensioned, Prestressed Concrete Beam Bridge.

The bridge is complete and road is now open to traffic with temporary crash barrels at all corners. Guardrail is scheduled to be installed on Monday, July 11th.

STORM EVENT – JUNE 17, 2016

On June 17, 2016, parts of the county experienced severe weather with rains reported between 9 and 12 inches in the Wolf Creek watershed. Five bridges were damaged by flash flooding, along with roads washed severely or overtopped by flood waters. Many trees were knocked down by high winds and county crews spent most of the weekend clearing roadways of fallen trees.

Two bridges were damaged beyond repair by flash flooding. Bridge number J-9 on 170th Street between Jasper and Knox Avenues was severely damaged by flash flooding with pier piling broken by flood water and debris or undermined by flood flows. The bridge cannot be repaired. Bridge number C160, the Haskell Avenue bridge was lifted off of the south abutment and moved 3 feet downstream by flood flows and debris pressed against the substructure. It is also not repairable.

Three other bridges are repairable and will only be closed temporarily until repairs can be completed. Bridge B-82 on 140th Street will require a new east abutment as the flood damage revealed severely deteriorated piling on the east abutment. Plans for this repair are being prepared.

The county engineer will be reviewing the construction program and available funding and will return a recommendation to the board on the feasibility of replacing the bridges destroyed by flooding in the next 30-60 days.

AGENDA

WOODBURY COUNTY INFORMATION AND COMMUNICATION COMMISSION

Wednesday, July 13th, 2016

***** **8:05 A.M.** *****

WOODBURY COUNTY COURTHOUSE - BOARD OFFICE

Room 104
7th and Douglas
Sioux City, Iowa 51101

I. Meeting Called to Order

Approve Minutes for June 8th, 2016

II. Communications Center

- A. Monthly Budget Report
- B. Open Items

III. Information Systems

- A. Department Update
- B. Open Items
- C. Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered to prevent needless and irreparable injury to the individual's reputation and at the individual's request. Iowa Code Section 21.5(1)(i)

IV. Adjournment

Next Meeting August 10th, 2016

ADA NOTICE

The City of Sioux City does not discriminate on the basis of disability in admission to, access to, or operations of its programs, service, or activities. Individuals who need auxiliary aids for effective communication in programs and services of the City of Sioux City are invited to make their needs and preferences known to the ADA Compliance Officer, City Hall, 405 6th Street, Room 204 (712) 279-6259.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990.

WOODBURY COUNTY E911 SERVICE BOARD

Chairman Gary Merkel
Vice-Chairman Max Dunnington
Executive Member Jeff Redmond
Executive Member David Amick
Treasurer Wendi Hess
Secretary Glenn Sedivy

MEETING NOTICE

DATE: July 13th, 2016

TIME: 7:30 p.m.

PLACE: Climbing Hill Substation

- I. Meeting called to order
- II. Approve minutes of the May 11th, 2016 Regular Meeting
- III. New Business
 - a. Approve any outstanding claims
 - b. Treasurer's Report's
 - c. Authorization to submit for Iowa Wireless Grant Application in the amount of \$200,000.00
- V. Open Items
- IV. Adjourn
(Next meeting)

**NEXT REGULAR MEETING WEDNESDAY
September 14, 2016 @ 6:30 pm**

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
6/25/16	Saturday	241	224	17	0	15
6/26/16	Sunday	237	220	17	0	15
6/27/16	Monday	237	220	17	0	15
6/28/16	Tuesday	234	218	16	0	16
6/29/16	Wednesday	239	223	16	0	16
6/30/16	Thursday	235	219	16	0	19
7/1/16	Friday	224	210	14	0	19
		1647	1534	113	0	115

24 HOUR DAILY COUNT

<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
6/25/16	266	214	52
6/26/16	261	211	50
6/27/16	256	209	47
6/28/16	260	213	47
6/29/16	265	221	44
6/30/16	275	235	40
7/1/16	256	213	43
	1839	1516	323

*Highest population count each day

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
7/2/16	Saturday	232	220	12	0	19
7/3/16	Sunday	232	220	12	0	19
7/4/16	Monday	229	217	12	0	19
7/5/16	Tuesday	231	219	12	0	19
7/6/16	Wednesday	235	219	16	0	20
7/7/16	Thursday	249	232	17	0	19
7/8/16	Friday	239	226	13	0	18
		1647	1553	94	0	133

24 HOUR DAILY COUNT

<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
7/2/16	253	205	48
7/3/16	256	204	52
7/4/16	250	201	49
7/5/16	242	197	45
7/6/16	252	206	46
7/7/16	264	216	48
7/8/16	269	223	46
	1786	1452	334

*Highest population count each day