



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JULY 11, 2017) (WEEK 27 OF 2017)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held July 11, 2017 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

- 4:00 p.m. 1. Closed Session General Relief Appeal Hearing for S.I. {Iowa Code Section 21.5(1) (a)}
First Floor Boardroom
4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence
2. Citizen Concerns Information
3. Approval of the agenda July 11, 2017 Action

Consent Agenda

Items 4 through 9 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate roll call vote is requested by a Board Member.

- 4. Approval of the minutes of the June 27, 2017 meeting
5. Approval of claims
6. Board Administration/Public Bidder – Heather Satterwhite
Approval of Notice of Property Sale Resolution for Parcel #894727286011
(aka 2711 7th Street) setting for Tuesday, July 25th at 4:35

7. County Auditor – Patrick Gill
Receive appointments of David Colbert and Kathy Scholl to the Danbury City Council
8. Human Resources – Ed Gilliland
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorize Chairman to sign Authorization to Initiate Hiring Process
 - c. Termination of the following policies: policy regarding termination of employment, policy on reemployment, and the fire and emergency rescue service policy
9. County Treasurer – Michael Clayton
2017 Tax Sale Report

End of Consent Agenda

- 4:35 p.m.**
(Set time)
10. Board Administration/Public Bidder – Heather Satterwhite
Public hearing and sale of property Parcel #[894729101019](#) (aka 703 Ross Street) Action
 11. Board of Supervisors – Matthew Ung
Approval of employee handbook change to comport with board action 6-27-17 Action
 12. County Sheriff – Dave Drew
Request to hire outside legal representation (Doug Phillips, Klass Law Firm, LLC) Action
 13. Board of Supervisors – Jeremy Taylor
Sioux Rivers Funding of Sanford Center and Supervisor Inquiry Information
 14. Secondary Roads – Mark Nahra
 - a. Consider approval of contract and bond for Project number HMA Rout and Seal 2017 Action
 - b. Consider approval of contract and bond for Project number L-B(W107)—73-97 Action
 15. Rural Economic Development – David Gleiser
Siouxland Chamber of Commerce Annual Dinner Action
 16. Board Administration – Dennis Butler
Approval of Operating Transfer to fund the administrative costs for overseeing the county’s Flex Plan Action
 17. Chairman’s Report Information
 - a. Policy Review Committee (June 29)
 - b. Gaming and LOST funds update
 18. Reports on Committee Meetings Information
 19. Citizen Concerns Information
 20. Board Concerns Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

TUESDAY, JULY 11	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, JULY 12	10:00 a.m.	STARCOMM Executive Board Meeting, The Security Institute - Western Iowa Tech
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
	8:00 p.m.	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
TUESDAY, JULY 18	3:00 p.m.	Historical Committee Meeting, First Floor Boardroom
WEDNESDAY, JULY 19	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	10:00 a.m.	Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce, Ste. 202
THURSDAY, JULY 20	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
MONDAY, JULY 24	8:00 a.m.	Department Head Meeting, LEC Conference Room
	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
WEDNESDAY, AUGUST 2	9:00 a.m.	Loess Hills Alliance Protection Committee, Loess Hills State Forest Headquarters, Pisgah, Iowa
	10:30 a.m.	Loess Hills Alliance Stewardship Committee
	12:00 p.m.	Loess Hills Alliance Executive Committee
MONDAY, AUGUST 7	6:00 p.m.	Board of Adjustment Meeting, First Floor Boardroom
TUESDAY, AUGUST 8	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office
WEDNESDAY, AUGUST 9	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
THURSDAY, AUGUST 10	5:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Center, Stone Park

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

JUNE 27, 2017, TWENTYFIFTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, June 27, 2017 at 4:30 p.m. Board members present were De Witt, Pottebaum, Radig, Ung, and Taylor. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Assistant, Ed Gilliland, Human Resources Director, P.J. Jennings, County Attorney and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Citizen concerns.
2. Motion by Taylor second by Radig to approve the Agenda for June 27, 2017. Carried 5-0. Copy filed.
Motion by Radig second by De Witt to approve the following items by consent:
3. To approve minutes of the June 20, 2017 meeting. Copy filed.
4. To approve the claims totaling \$372,578.61. Copy filed.
5. To approve the appointment of Lincoln Ryan to the Veteran Affairs Commission. Copy filed.
6. To approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale date of parcel #894729101019, 703 Ross St., Sioux City.

**RESOLUTION #12,583
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The South 50 feet of Lots 2, 3, & 4 all in Block 3 of Sioux City, now known as South Smith's Villa Addition, in the County of Woodbury and State of Iowa
(703 Ross Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **11th Day of July, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **11th Day of July, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$2,000.00** plus recording fees.

Dated this 27th Day of June, 2017.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

7. To approve and receive for signatures a Resolution naming depositories for the County Treasurer Department.

RESOLUTION NAMING DEPOSITORIES #12,584

BE IT RESOLVED by the Woodbury County Board of Supervisors in Woodbury County, Iowa. That we do hereby designate the following named banks to be depositories of the Woodbury County funds in amounts not

to exceed the amount named opposite each of said designated depositories and MICHAEL CLAYTON, WOODBURY COUNTY TREASURER is hereby authorized to deposit the Woodbury County funds in amounts not to exceed in the Aggregate the amounts named for said banks as follows, to wit:

NAME OF DEPOSITORY	LOCATION	MAXIMUM DEPOSIT	MAXIMUM DEPOSIT
		In the effect Prior resolution	under the resolution
U.S Bank	Sioux City, Iowa	\$50,000,000	\$50,000,000
Security National Bank	Sioux City, Iowa	100,000,000	100,000,000
Wells Fargo Bank	Sioux City, Iowa	50,000,000	50,000,000
Pinnacle Bank	Sioux City, Iowa	50,000,000	50,000,000
First National Bank	Sioux City, Iowa	50,000,000	50,000,000
Primebank	Sioux City, Iowa	50,000,000	50,000,000
Great Southern Bank	Sioux City, Iowa	5,000,000	5,000,000
First National Bank	Correctionville, Iowa	\$60,000	\$60,000
Pioneer Bank	Sergeant Bluff, Iowa	10,000,000	10,000,000
Sloan State Bank	Sloan, Iowa	5,000,000	5,000,000
Valley Bank & Trust	Danbury, Iowa	1,500,000	1,500,000
Iowa/Nebraska State Bank	Hornick, Iowa	5,000,000	5,000,000
First National Bank	Correctionville, Iowa	5,000,000	5,000,000
United Bank of Iowa	Moville, Iowa	5,000,000	5,000,000
Heritage Bank	Anthon, Iowa	5,000,000	5,000,000
Liberty National Bank	Sioux City, Iowa	25,000,000	25,000,000
First American Bank	Sioux City, Iowa	10,000,000	10,000,000
Central Bank	Sioux City, Iowa	10,000,000	10,000,000
Kingsley State Bank	Sergeant Bluff, Iowa	\$40,000	\$40,000

SO RESOLVED this 27th day of June 2017
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 8. To receive statement of unadjudicated Condemnation funds now being held by the Woodbury County Sheriff's office. Copy filed.
- 9a. To approve the reclassification of Sasha Downs, Legal Secretary III, County Attorney Office, effective 7-18-17, \$20.88/hour, 6%=\$1.18/hr. Per AFSCME Courthouse Contract agreement, from Grade 5/Step 2 to Grade 5/Step 3.; and the separation of Heather Holstein-Bukovich, Deputy, County Sheriff Dept., effective 6-23-17. Resignation. Copy filed.
- 9d. To approve Leslie Franco's request for her husband to remain on County Health Insurance. Copy filed.
- 9c. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Deputy Sheriff, County Sheriff Dept., CWA Deputy Sheriff: \$22.40/hour. Copy filed.
- 10. To approve the underground utility permits for Northwest Iowa Power Cooperative. Copy filed.

Carried 5-0 with Taylor abstaining from the approval of the minutes of the last Board meeting.

- 11a. A public hearing was held at 4:35 p.m. for the sale of parcel #894721426015, 1915 Iowa St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Radig to close the public hearing. Carried 5-0.

Motion by Ung second by De Witt to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to Rogelio Sanchez, 401 W 29th St., Sioux City, for real estate parcel #894721426015, 1915 Iowa St., for \$295.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD
OF SUPERVISORS OF WOODBURY COUNTY, IOWA
RESOLUTION #12,585**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Rogelio Sanchez in the sum of **Two Hundred Ninety-Five Dollars & 00/100 (\$295.00)**-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894721426015

**Lots 9 and 10 in Block 15 Orchard Hill, an addition to Sioux City in the County of Woodbury, Iowa
(1915 Iowa Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 27th Day of June, 2017.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 11b. A public hearing was held at 4:37 p.m. for the sale of parcels #8947261.13001 & #8947261.13009, 1014 & 1014 ½ Rustin St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Radig to close the public hearing. Carried 5-0.

Motion by Taylor second by Ung to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to Jason Buckholtz, 2620 S. Newton St., Sioux City, for real estate parcels #894726113001 & #894726113009, 1014 104 ½ Rustin St., for \$349.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD
OF SUPERVISORS OF WOODBURY COUNTY, IOWA
RESOLUTION #12,586**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Jason Buckholtz in the sum of **Three Hundred Forty-Nine Dollars & 00/100 (\$349.00)**-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894726113001

Lots 10, 11 and 12, Block 25 Booges and Taylor Addition, City of Sioux City, Woodbury County, Iowa

(1014 Rustin Street)

Parcel #894726113009

**All that part of the vacated north/south alley lying between Lots 1, 2, 3, 10, 11 and 12, Block 25 Booges and Taylor Addition, City of Sioux City, Woodbury County, Iowa
(1014 ½ Rustin Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 27th Day of June, 2017.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 12. Presentation of Award Certificate to Nicholas Nieman. Copy filed.
- 13a. Motion by Taylor second by Pottebaum to approve and receive for signatures, the fiscal year 2018 Appropriations Resolution. Carried 5-0.

**WOODBURY COUNTY, IOWA
 APPROPRIATION RESOLUTION
 FOR FISCAL YEAR 2018
 RESOLUTION #12,587**

Whereas, it is desired to make appropriations for each Service Area and Program Activity of County Government for the Fiscal Year 2018, beginning July 1, 2017, and

Now, therefore, be it resolved by the Woodbury County Board of Supervisors that the amounts detailed by Service Area on the Adopted FY 2018 Woodbury County Budget Summary Form 638-R constitute the authorization to make expenditures from the County's funds beginning July 1, 2017 and continuing until June 30, 2018, and

Futhermore, this Appropriation Resolution extends the spending authority of each County Program Activity to the amount appropriated to it as follows:

<u>Fund/</u> <u>Dept</u> <u>Division</u>	<u>Amount</u>	<u>Fund/</u> <u>Dept</u> <u>Division</u>	<u>Amount</u>	<u>Fund/</u> <u>Dept</u> <u>Division</u>	<u>Amount</u>	<u>Fund/</u> <u>Dept</u> <u>Division</u>	<u>Amount</u>
001-0031	20,000	001-1001	1,209,155	001-1011	620,287	001-1012	0
001-1013	17,555	001-1014	20,480	001-1051	6,257,762	001-1052	11,800
001-1061	1,417,688	001-1063	613,787	001-1064	12,684	001-1065	87,568

001-1101	2,155,824	001-1102	104,281	001-1103	98,272	001-1104	426,898
001-1105	141,750	001-1106	74,272	001-1111	139,000	001-3041	2,179,640
001-3101	88,575	001-3102	26,950	001-3112	118,000	001-3201	295,149
001-3203	10,000	001-3211	34,000	001-6101	353,207	001-6111	1,007,227
001-6113	313,621	001-6121	48,550	001-8101	1,149,835	001-8111	697,323
001-9001	367,659	001-9002	334,505	001-9003	243,269	001-9006	12,049
001-9011	296,392	001-9021	489,462	001-9032	5,000	001-9034	64,150
001-9101	1,199,442	001-9102	427,633	001-9103	389,098	001-9104	4,000
001-9105	7,000	001-9108	38,325	001-9111	986,734	001-9112	637,470
002-1211	627,244	002-1238	104,709	002-1240	66,120	002-1241	33,901
002-1402	26,600	002-1422	1,058,549	002-1430	239,434	002-1501	31,000
002-1621	271,000	002-3301	2,068,784	002-3302	200,000	002-3314	86,831
002-8001	383,329	002-8002	77,985	002-8011	56,255	002-8013	52,750
002-8014	38,820	002-9003	40,936	002-9202	1,100,000	003-0227	294,355
110-4022	71,393	110-4075	63,461	110-4222	82,199	110-4411	173,589
110-4413	1,416,213	111-1002	961,934	111-6011	87,898	111-6021	202,558
111-6115	36,000	111-6201	7,067	111-6301	0	111-6321	318,752
111-8021	7,000	113-8112	190,000	114-8112	18,600	220-0200	1,310,000
220-0300	1,070,000	220-7002	20,000	220-7003	4,500	220-7011	949,040
220-7012	19,000	220-7013	13,000	220-7014	78,000	220-7015	70,000
220-7101	150,000	220-7102	50,000	220-7111	25,000	220-7112	3,190,139
220-7117	1,450,000	220-7118	17,000	220-7121	1,000	220-7131	260,000
220-7201	810,000	220-7211	414,000	220-7212	774,500	220-7213	82,000
220-7221	7,000	220-7222	99,000	220-7223	120,000	220-7231	5,000
220-7232	80,000	220-7233	20,000	220-9003	26,029	221-0202	1,300,000
229-1211	184,242	231-0221	265,845	259-1211	8,652	261-6401	205,579
266-6101	50,000	274-1101	90,000	360-9101	1,496,380	360-9111	150,000
448-0101	101,000	448-0102	100,000	448-0103	540,000	448-0104	371,740
448-0105	169,000	448-0107	378,600	448-0108	346,000	448-0111	6,048
448-0112	30,000	448-0113	9,396	448-0114	111,522	448-0115	2,400
448-0117	18,021	448-0118	4,809	448-0119	30,000	667-6101	80,000
667-6102	3,000	667-6103	53,458				

Accordingly, until such time as a Service Area is identified as progressing to a spending level challenging its appropriation, a budget amendment per 331.435 will not be implemented,

However, should a Program Activity approach a spending level challenging its appropriation level, and the Service Area continues balanced, the Board of Supervisors will be requested to increase the Program's spending authority by resolving to permit such, and,

Additionally, the Board of Supervisors may be requested to decrease a Program's appropriation by 10% or \$5,000, whichever is greater, to appropriate a like amount to a Program Activity requesting same: 331.434 sub 6 will govern actions in this regard.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County on June 27th, 2017
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 13b. Motion by Taylor second by Ung to approve and receive for signatures a Resolution to transfer sums from General Supplemental Fund to General Basic Fund. Carried 5-0.

**RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
RESOLUTION #12,588**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the General Supplemental to the General Basic Fund during the Fiscal Year 2017-18 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to fund the appropriations for the matching FICA, IPERS, Health Insurance, Life Insurance and LTD costs expended from the General Basic Fund.

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the General Supplemental Fund to the General Basic Fund for the fiscal year beginning July 1, 2017, shall not exceed the sum of \$ 6,243,935

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 27th, 2017
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- Motion by Taylor second by Radig to approve and receive for signatures a Resolution to transfer sums from Rural Basic Services Fund to County Library Fund. Carried 5-0.

**RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
RESOLUTION #12,589**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Rural Basic Services Fund to the County Library Fund during the Fiscal Year 2017-18 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move the taxes, levied on the township valuations, to the County Library Fund to pay the their share of the expenses of the County Library.

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Rural Basic Services Fund to the County Library Fund for the fiscal year beginning July 1, 2017, shall not exceed the sum of \$ 140,848.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 27th, 2017
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Motion by Radig second by De Witt to approve and receive for signatures a Resolution to transfer sums from Rural Basic Services Fund to Secondary Roads Fund. Carried 5-0.

**RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
RESOLUTION #12,590**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Rural Basic Services Fund to the Secondary Roads Fund during the Fiscal Year 2017-18 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move the taxes, levied on the township valuations, to the Secondary Roads Fund to pay their share of the expenses of the Secondary Roads Fund.

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Rural Basic Services Fund to the Secondary Roads Fund for the fiscal year beginning July 1, 2017, shall not exceed the sum of \$1,028,000.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 27th, 2017
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Motion by De Witt second by Ung to approve and receive for signatures a Resolution to transfer sums from Gaming Fund to General Supplemental. Carried 5-0.

**RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
RESOLUTION #12,591**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Gaming Fund to the General Supplemental Fund during the Fiscal Year 2017-18 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Gaming revenues to the General Supplemental Fund for property tax reductions,

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Gaming Fund to the General Supplemental Fund for the fiscal year beginning July 1, 2017, shall not exceed the sum of \$ 300,000.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 27th, 2017
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Motion by Taylor second by Ung to approve and receive for signatures a Resolution to transfer sums from Local Option Sales Tax Fund to Rural Basic. Carried 5-0.

**RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
RESOLUTION #12,592**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Local Option Sales Tax Fund to the Rural Basic Fund during the Fiscal Year 2017-18 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Local Option Sales Tax Fund revenues to the Rural Basic Fund for the funding of the Economic/Community Development department,

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Local Option Sales Tax Fund to the Rural Basic Fund for the fiscal year beginning July 1, 2017, shall not exceed the sum of \$ 319,639.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 27th, 2017
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Motion by De Witt second by Ung to approve and receive for signatures a Resolution to transfer sums from Local Options Sales Tax Fund to Rural Basic. Carried 5-0.

**RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
RESOLUTION #12,593**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Local Option Sales Tax Fund to the Rural Basic Fund during the Fiscal Year 2017-18 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Local Option Sales Tax Fund revenues to the Rural Basic Fund for property tax reduction,

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Local Option Sales Tax Fund to the Rural Basic Fund for the fiscal year beginning July 1, 2017, shall not exceed the sum of \$ 512,000.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 27th, 2017
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Motion by Radig second by Ung to approve and receive for signatures a Resolution to transfer sums from Local Options Sales Tax Fund to Rural Basic. Carried 5-0.

**RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
RESOLUTION #12,594**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Local Option Sales Tax Fund to the Rural Basic Fund during the Fiscal Year 2017-18 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Local Option Sales Tax revenues to the Rural Basic Fund for the funding of Soil Conservation,

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Local Option Sales Tax Fund to the Rural Basic Fund for the fiscal year beginning July 1, 2017, shall not exceed the sum of \$ 36,000.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 27th, 2017
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Motion by Pottebaum second by Radig to approve and receive for signatures a Resolution to transfer sums from Conservation Reserve Fund to Debt Service Fund. Carried 5-0.

**RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
RESOLUTION #12,595**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Conservation Reserve Fund to the Debt Service Fund during the Fiscal Year 2017-18 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Conservation Reserve revenues to the Capital Improvement Fund for debt repayment for conservation capital improvements,

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Conservation Reserve Fund to the Debt Service Fund for the fiscal year beginning July 1, 2017, shall not exceed the sum of \$ 107,048.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 27th, 2017
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Motion by Radig second by De Witt to approve and receive for signatures a Resolution to transfer sums from Rural Basic Services Fund to Secondary Road – Special Bridge. Carried 5-0.

RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
RESOLUTION #12,596

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Rural Basic Services Fund to the Secondary Roads - Special Bridge Projects Fund during the Fiscal Year 2017-18 budget year (5th FY of 5 FYs),
and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move the taxes, levied on the township valuations, to the Secondary Roads - Special Bridge Projects Fund to pay additional construction

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Rural Basic Services Fund to the Secondary Road - Special Bridge Projects Fund for the fiscal year beginning July 1, 2017, shall not exceed the sum of \$ 1,300,000.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 27th, 2017
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 14. Motion by Radig second by Taylor to approve the 2017-2018 Detention Meals contract with CBM Managed Food Service. Carried 5-0. Copy filed.

15. Motion by Taylor second by Radig to approve the Resource Consulting Engineers quote in the amount of \$9,500.00. Carried 5-0. Copy filed.

Motion by Taylor second by Radig to approve the Star Control quote in the amount of \$32,328.00. Carried 5-0. Copy filed.
- 16a. Motion by Ung second by Taylor to approve the plans for project #L-CO7{7)—73-97. Carried 5-0. Copy filed.
- 16b. Motion by Taylor second by Ung to approve the plans for project #L-B-(Q10)—73-97. Carried 5-0. Copy filed.
- 17a. Motion by Radig second by De Witt to approve the grant application for the 2017/2018 U.S. Department of Justice COPS Hiring Program. Carried 5-0. Copy filed.
- 17b. Motion by Taylor second by Radig to approve the Law Enforcement Center meals contract with CBM Managed Food Service. Carried 5-0. Copy filed.
18. Motion by Ung second by Taylor to lift the 2014 weapons ban policy and resolution where it applies to legally carried firearms, as provided by Iowa Code and House File 517, to request the Sheriff's Office to continue to staff a single courthouse entrance with screening for lawful carry permits as exercised at the Iowa Capitol, and to direct the security committee to bring an amended policy or resolution before the Board which complies with this motion. Carried 3-1 on a roll call vote; Pottebaum opposed and De Witt declared a conflict of interest. Copy filed.
19. The Chairperson reported on the day-to-day activities.
20. Reports on committee meetings were presented.
21. Citizen concerns.
22. Board member concerns were presented.

The Board adjourned the regular meeting until July 11, 2017.

Meeting sign in sheet. Copy filed.

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcels #894727286011**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot "N" and the W ½ of Lot "O" and the E ½ of the vacated S ½ of the North/South alley abutting Lot "N" all in Block 26 Hornick and Skinner's Subdivision of lots in Cole's Addition to Sioux City, in the County of Woodbury and State of Iowa (2711 7th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **25th Day of July, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **25th Day of July, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$157.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 11th Day of July, 2017.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Brad Fletcher Date: 6/29/16
Address: 2717 7th St. Phone: 712-635-1173

Address or approximate address/location of property interested in:
2711 7th St.

GIS PIN # 894727286011

**This portion to be completed by Board Administration **

Legal Description:
Lot "N" and the west one-half (W 1/2) of Lot "O" and the East one-half (E 1/2) of the vacated South one-half (S 1/2) of the North/South alley abutting Lot "N", all in Block Twenty-six (26) Hornick and Skinner's Subdivision of Lots in Cole's Addition to Sioux City, in the County of Woodbury and State of Iowa
Tax Sale #/Date: *911 6/15/15 Parcel # 114810

Tax Deeded to Woodbury County on: 6/16/17

Current Assessed Value: Land \$4,300 Building 0 Total \$4,300

Approximate Delinquent Real Estate Taxes: \$1,257

Approximate Delinquent Special Assessment Taxes: \$11,346

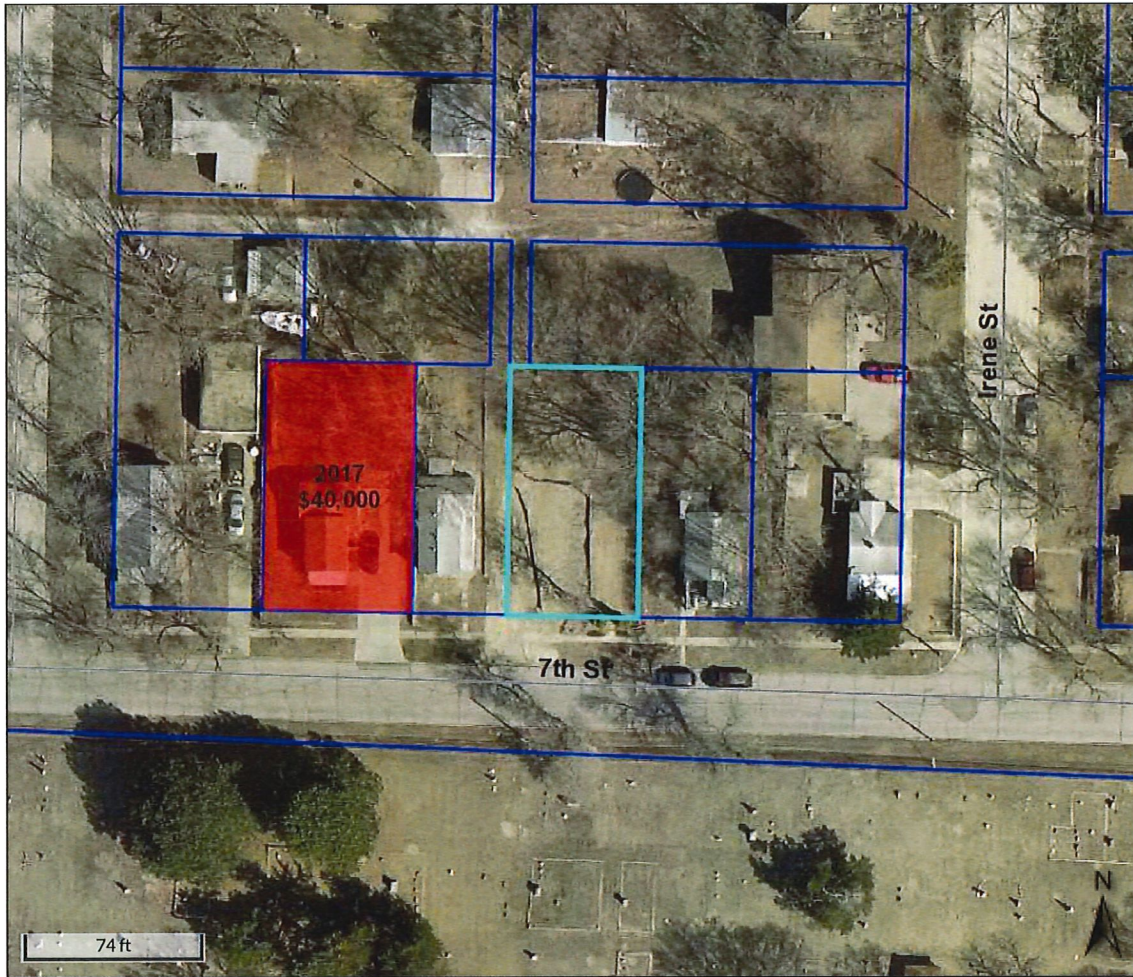
*Cost of Services: \$107

Inspection to: Jeremy Taylor Date: 6/29/16

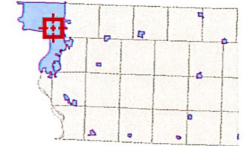
Minimum Bid Set by Supervisor: \$50 plus \$107 for cost of services; Total: \$157

Date and Time Set for Auction: Wednesday, July 25th @ 4:35 p.m.

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
- 2015
- 2016
- 2017
- Sioux City Residential Sales
- ▭ Parcels

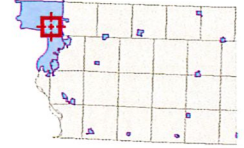
Parcel ID	894727286011	Alternate ID	114810	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	2711 7TH ST	Acreage	n/a		SIOUX CITY IA 51101
	SIOUX CITY				
District	087				
Brief Tax Description	COLES LOT N BLK 26 & E 1/2 VAC N-S ALLEY ABUTT & W 1/2 LOT 0 BLK 26				
	(Note: Not to be used on legal documents)				

Date created: 7/6/2017
 Last Data Uploaded: 7/5/2017 10:49:39 PM

Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- County Residential Sales
- 2015
- 2016
- 2017
- Sioux City Residential Sales
- Parcels

Parcel ID	894727286011	Alternate ID	114810	Owner Address	WOODBURY COUNTY
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	SIOUX CITY				
District	087				
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	(Note: Not to be used on legal documents)				

Date created: 7/6/2017
 Last Data Uploaded: 7/5/2017 10:49:39 PM

 Developed by
 The Schneider Corporation

WOODBURY COUNTY
SIOUX CITY, IOWA 51101

Office of Commissioner of Elections

620 DOUGLAS ST., ROOM 103



Patrick F. Gill
Commissioner
Phone 712-279-6465
Fax 712-279-6629
pgill@woodburycountyiowa.gov

Steve Hofmeyer
Deputy Commissioner
Phone 712-279-6465
Fax 712-279-6629
shofmeyer@woodburycountyiowa.gov

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections

Date: June 28, 2017

Re: Danbury City Council Appointments

Please receive the following appointments:

- (1) David Colbert, 411 Liston Street, Danbury, Iowa, as Mayor of Danbury.
The appointment was made on June 13, 2017, to fill the position previously held by Thomas McBride, until the next regular election.
- (2) Kathy Scholl, 126 1st Street, Danbury, Iowa, as a Danbury City Council Member. The appointment was made on June 13, 2017, to fill the position previously held by David Colbert, until the next regular election.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: City of Danbury School/City/Township/
Brooke Katten Extension/Soil & Water
Secretary/Clerk
6-14-17 Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Danbury City Council (Mayor)
Name David Colbert
Address 411 Liston Street
City/Zip Danbury 51019
Date of appointment 6-13-17

This appointment is to fill the office previously held by:

Mayor Thomas McBride
(Name of previous official)

WOODBURY COUNTY
PATRICK F. GILL
AUDITOR/RECORDER & COMMISSIONER OF ELECTIONS
JUN 27 PM 2 51

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: City of Danbury School/City/Township/
Brooke Katten Extension/Soil & Water
Secretary/Clerk
6-14-17 Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Danbury City Council
Name Kathy Scholl
Address 126 1st
City/Zip Danbury IA 51019
Date of appointment 6-13-17

This appointment is to fill the office previously held by:

David Colbert
(Name of previous official)

WOODBURY COUNTY
AUDITOR/RECORDER
PATRICK F. GILL
2017 JUN 27 PM 2 51

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: July 11, 2017

* PERSONNEL ACTION CODE:

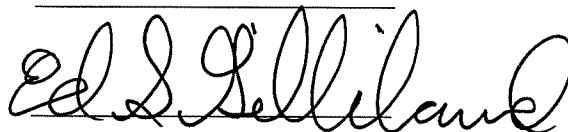
- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Tuttle, Erica	County Treasurer	7-01-17	% Deputy	\$50,506.56/year	5%= \$4,208.88/ year	R	Per County Treasurer. from 55% Deputy to 60% Deputy and change to Exempt.
Trimpe, Janet	County Treasurer	7-17-17	% Deputy	\$58,924.32/year	29%= \$13,268.32/ year	P	Promotion from Clerk III to 70% Deputy.
Thomas, Melissa	Human Resources	7-23-17	Admin. Assistant	\$50,627/year	3.7%=\$1,851/ year	R	Per Wage Plan Matrix, 3 year Salary Increase.
Widman, Joshua	County Attorney	7-26-17	Asst. County Attorney	\$83,917/year	3.7%=\$3,027/ year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 8 to Step 9.
Verzani, Matthew	County Attorney	7-27-17	Asst. County Attorney	\$77,864/year	8%=\$5,759/ year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 6 to Step 7.

APPROVED BY BOARD DATE:

ED GILLILAND, HR DIRECTOR:



WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Ed Gilliland, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: July 11, 2017

For the July 11, 2017 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) County Treasurer Percentage Deputy, from 55 % to 60 % Deputy.
- 2) County Treasurer Clerk III, Promotion to 70% Deputy.
- 3) Human Resources Admin. Assistant, 3 year Salary Increase.
- 4) Asst. County Attorney, from Step 8 to Step 9.
- 5) Asst. County Attorney, from Step 6 to Step 7.

AdG

Thank you

To: Woodbury County Board of Supervisors

From: Michael Clayton

Date: July 5, 2017

Subject: Change Deputy to Exempt

I am requesting that Erica Tuttle be changed from non-exempt to exempt. Her salary warrants this plus she will at times supervise, guide and train other employees.

Thank you for your time and consideration.

Michael R. Clayton
Woodbury County Treasurer

cc Human Resources
Auditor

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

#8b

DATE: July 11, 2017

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Treasurer	Clerk III	AFSCME Courthouse: \$19.41/hour		
County Treasurer	% Deputy-Tax	70% Deputy: \$58,924.32/year		
Secondary Roads	Equipment Operator or Motor Grader Operator - (3 Positions)	CWA: \$22.30/hour or \$22.60/hour		
	*Please see attached memos of explanation.			

Chairman, Board of Supervisors

To: Woodbury County Board of Supervisors

From: Michael Clayton

Date: July 5, 2017

Subject: Replace Clerk III

I am requesting to hire for a Clerk III to replace Janet Trimpe. Janet is being promoted to Tax Deputy.

Thank you for your time and consideration.

Michael R. Clayton
Woodbury County Treasurer

cc Human Resources

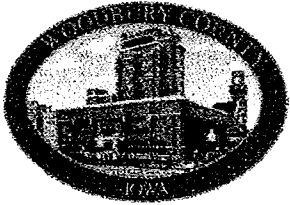
To: Woodbury County Board of Supervisors
From: Michael Clayton
Date: July 5, 2017
Subject: Filling vacancy in the Treasurer Department

I am requesting to rescind the appointment of Dianne McCall as Tax Deputy effective at the close of business on July 14, 2017. I am also requesting to appoint Janet Trimpe as Tax Deputy with a starting percentage salary of 70 percent effective July 17 2017.

Thank you for your time and consideration.

Michael R. Clayton
Woodbury County Treasurer

cc Human Resources
Auditor



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

To: Board of Supervisors
Human Resources Department

From: Mark Nahra, Woodbury County Engineer

Date: June 23, 2017

Subject: Correctionville, Oto, and Hornick District Maintenance Vacancies

The county road department requested that staffing levels at the Correctionville, Oto and Hornick districts be increased by one employee and brought back to FY 2009 staff level during budget discussions this year. This request was supported by the Woodbury County Farm Bureau and approved by the Board of Supervisors during out FY 2018 budget discussions. In order to fill these positions, we need to first post in house to allow current staff to transfer, should they desire. After this is done, we can determine whether the positions going out for applications will be for Equipment Operators or Motor Grader Operators for each of the three districts with vacancies (District 2 Merville was returned to full staff in FY 2015). I would like to advertise these positions as soon as possible to have new staff members hired before winter, so I am requesting we start the hiring process as soon as possible.

RECOMMENDATION: It is my recommendation that we start the hiring process to fill the positions in Correctionville, Oto, and Hornick Districts. I would like to advertise to fill these vacancies as soon as possible. I would like to post this job internally in early July to allow us advertise outside and fill the position before the end of August.

Thank you for your consideration.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 07/06/2017 Weekly Agenda Date: 07/11/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Ed Gilliland

WORDING FOR AGENDA ITEM:

Termination of the following policies: policy regarding termination of employment, policy on reemployment, and the fire and emergency rescue service policy. Discussion and Action.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Outdated or duplicated policies should be repealed. Outdated: termination of employment policy and reemployment policy. Fire and emergency rescue service policy is duplicated in the Employee Handbook.

BACKGROUND:

A comparison of the employee handbook to the old policy book during the County Policy Review Committee meeting brought to light the fact that these policies are partially in conflict with or duplicated in the Employee Handbook so they should be rescinded.

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Motion and approval of the motion to rescind the following policies: policy regarding termination of employment, the reemployment policy, and the fire and emergency rescue service policy.

ACTION REQUIRED / PROPOSED MOTION:

Motion to rescind the named policies.

Corrected 6-29-17

#9

	A	B	C	D	E	F
1		2017 WOODBURY COUNTY ONLINE TAX SALE				
2						
3	Investors	Bidder Name	Taxes	Cert Fee	Total	Parcels
4						
5	400	ACC/QUECK	\$ 214,805.54	\$ 5,500.00	\$ 220,305.54	275
6	170	ADAIR/BMO HARRIS	\$ 81,663.14	\$ 1,060.00	\$ 82,723.14	53
7	1	BAIRD MOUNTAIN INV LLC				
8	1	BRIAN BINNEBOESE	\$ 23.00	\$ 20.00	\$ 43.00	1
9	1	JOSHUA BORCHERS				
10	1	JOSHUA KIRK COOPER				
11	1	BRAD CUMMINGS				
12	1	RICHARD ELFERMAN				
13	50	GLOBE TAX ASSETS LLC	\$ 47,126.50	\$ 1,860.00	\$ 48,986.50	93
14	100	GRANDVIEW PROPERTIES LLC	\$ 60,772.98	\$ 1,440.00	\$ 62,212.98	72
15	50	GUARDIAN/LAND HOLDINGS	\$ 32,795.00	\$ 760.00	\$ 33,555.00	38
16	1	IMK PRODUCTS INC				
17	150	JG/NEBRASKA ALLIANCE REALTY	\$ 35,390.00	\$ 300.00	\$ 35,690.00	15
18	104	KEN KNOSP	\$ 41,925.00	\$ 860.00	\$ 42,785.00	43
19	1	M2K INVESTORS LLC				
20	30	NEWLINE HOLDINGS LLC	\$ 89,282.00	\$ 700.00	\$ 89,982.00	35
21	225	OHP 1 LC/HOME INVESTORS	\$ 41,825.00	\$ 900.00	\$ 42,725.00	45
22	1	ROKO MANAGEMENT LLC				
23	1	SAPIT INVESTMENTS LLC				
24	1	DANIEL L STRALEY	\$ 1,099.00	\$ 20.00	\$ 1,119.00	1
25	1	STMP LLC	\$ 15.00	\$ 20.00	\$ 35.00	1
26	121	TAX/TIGER/BLOOM	\$ 56,688.43	\$ 1,260.00	\$ 57,948.43	63
27	1	LUIS URICH				
28	1	VOYAGER PACIFIC OPPORTUNITY	\$ 55,193.00	\$ 500.00	\$ 55,693.00	25
29	1	YSL18	CANCELLED 3 CERTIFICATES -- DID NOT PAY			
30						
31	1415	TOTAL	<u>\$ 758,603.59</u>	<u>\$ 15,200.00</u>	<u>\$ 773,803.59</u>	<u>760</u>
32						
33						
34		PRIVATE SALES	\$ 758,603.59	\$ 15,200.00	\$ 773,803.59	763
35		RE-WOODBURY COUNTY	\$ 36,186.00	\$ 360.00	\$ 36,546.00	18
36		MH-WOODBURY COUNTY	\$ 8,515.00	\$ 440.00	\$ 8,955.00	22
37		CERTIFICATE TOTAL	<u>\$ 803,304.59</u>	<u>\$ 16,000.00</u>	<u>\$ 819,304.59</u>	<u>803</u>
38						
39			1 year RE Published		\$ 1,191,679.26	1170
40			2 year RE Published		\$ 127,232.00	46
41			1 year MH published		\$ 11,311.00	101
42			2 year MH published		\$ 9,876.00	27
43			Bldg on Leased Land published		Not for Sale	37
44						
45			Total published		\$ 1,340,098.26	<u>1381</u>
46						
47			Total listed on June 2, 2017		\$ 1,199,010.26	<u>1224</u>
48			Total listed on June 19, 2017		\$ 940,155.59	<u>944</u>

	A	B	C	D	E	F
49						
50						
51		FEES COLLECTED				
52	1415	BIDDERS @ \$25.00	\$ 35,375.00			
53	760	CERT FEES @ \$20.00	\$ 15,200.00			
54						
55			<u>\$ 50,575.00</u>			
56	1381	PUBLISHING COSTS \$1.83	(\$2,527.23)			
57		SGT BLUFF ADVOCATE				
58			<u>\$ 48,047.77</u>			
59						
60						
61						
62						
63	PERCENT					
64	BID DOWN	PARCEL	INVESTOR			
65						
66	50%	8747 13 400 003	ACC 140 LLC & DUTRAC			
67	50%	8747 13 300 003	ACC 226 LLC & DUTRAC			
68	50%	8846 16 300 008	ACC 228 LLC & DUTRAC			
69	49%	8745 03 200 005	ACC 391 LLC & DUTRAC			
70	49%	8745 03 100 002	ACC 40 LLC & DUTRAC			
71	49%	8945 13 300 002	ACC 64 LLC & DUTRAC			
72	49%	8744 09 300 001	ACC 76 LLC & DUTRAC			
73	99%	8645 05 100 008	BRIAN BINNEBOESE			
74	49%	8946 01 100 001	G189			
75	50%	8747 13 400 004	G37			
76	50%	8745 03 200 004	PLUMWOOD FINANCIAL/BMO HARRIS			
77	50%	8747 13 300 004	TAX 124 PARTNERSHIP			
78	49%	8646 01 200 001	TAX 128 PARTNERSHIP			
79	49%	8745 03 200 001	TAX 160 PARTNERSHIP			
80	50%	8747 06 400 001	TIGER 108 PARTNERSHIP			

RESOLUTION

NOTICE OF PROPERTY SALE

Parcels #894729101019

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The South 50 feet of Lots 2, 3, & 4 all in Block 3 of Sioux City, now known as South Smith's Villa Addition, in the County of Woodbury and State of Iowa (703 Ross Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **11th Day of July, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **11th Day of July, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$2,000.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 27th Day of June, 2017.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Aloea Grant Date: 3-6-15
Address: 707 Ross St. Phone: 258-2142

Address or approximate address/location of property interested in:
703 Ross St.

#894729101019

**This portion to be completed by Board Administration **

Legal Description:
South 50 ft. Lots 2-3-4 B1K 3 So. Smith's Villa Addition
in the County of Woodbury and State of Iowa

Tax Sale #/Date: 2013/#01076 Parcel # 473730

Tax Deeded to Woodbury County on: 6/8/2017

Current Assessed Value: Land \$6,400 Building 0 Total \$6,400

Approximate Delinquent Real Estate Taxes: \$1,667.00

Approximate Delinquent Special Assessment Taxes: \$28,685.00

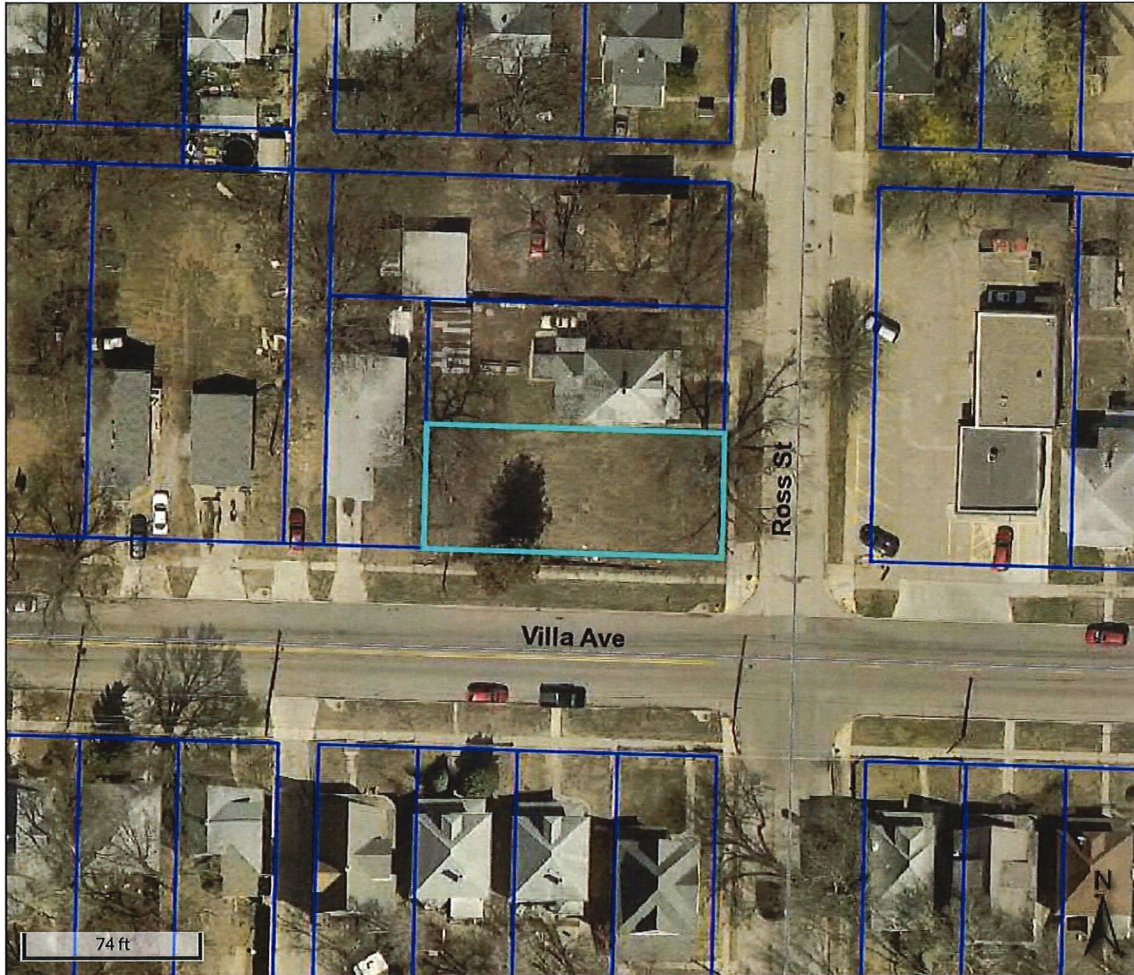
*Cost of Services: \$138

Inspection to: Mark Monson Date: 3-6-15

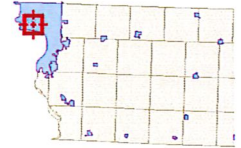
Minimum Bid Set by Supervisor: \$2000 plus \$138 for cost of services:
Total: \$2,138⁰⁰

Date and Time Set for Auction: Tuesday, July 11th @ 4:35p.m.

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview




Legend

- Roads
- Corp Boundaries
- Townships
- County Residential Sales
- 2015
- 2016
- 2017
- Sioux City Residential Sales
- Parcels

Parcel ID	894729101019	Alternate ID	473730	Owner Address	RODIE ANTHONY E RODIE KARIE J
Sec/Twp/Rng	n/a	Class	R		4040 W PEORIA AVE APT 1053
Property Address	703 ROSS ST	Acreage	n/a		PHOENIX DO NOT MAIL
	SIOUX CITY				
District	087				
Brief Tax Description	SO SMITHS VILLAS 50 FT LOTS 2-3-4 B LK 3				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 6/20/2017
 Last Data Uploaded: 6/19/2017 11:10:03 PM

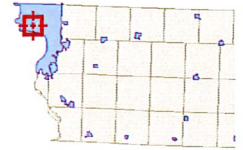
 Developed by
 The Schneider Corporation



Beacon™ Woodbury County, IA / Sioux City



Overview




Legend

- Roads
- Corp Boundaries
- Townships
- County Residential Sales
- 2015
- 2016
- 2017
- Sioux City Residential Sales
- Parcels

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	SIOUX CITY				
District	087				
Brief Tax Description	SO SMITHS VILLAS 50 FT LOTS 2-3-4 B LK 3				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 6/20/2017
 Last Data Uploaded: 6/19/2017 11:10:03 PM

 Developed by
 The Schneider Corporation

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11

Date: 7/5/2017 Weekly Agenda Date: 7/11/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Matthew Ung

WORDING FOR AGENDA ITEM:

Approval of employee handbook change to comport with board action 6-27-17

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

This formally approves a change in work rule #24 in the employee handbook regarding lawfully carried firearms according to Iowa Code.

BACKGROUND:

On June 29, Human Resources Director Gilliland emailed employees notification that work rule #24 (prohibited conduct) is updated due to board action June 27:

"24) Possession of dangerous or unauthorized materials such as explosives or weapons in the workplace.

Lawfully carried firearms are permitted in accordance with Iowa Code."

FINANCIAL IMPACT:

Having consistent language between the handbook and existing policy is important to guard against lawsuits.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

This change not only reflects board action, but assures the handbook comports with law. Formal approval of this change is requested and provided to ensure complete and transparent documentation.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve a change in the employee handbook to work rule #24, to state:

"24) Possession of dangerous or unauthorized materials such as explosives or weapons in the workplace.

Lawfully carried firearms are permitted in accordance with Iowa Code."

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 07.06.2017 Weekly Agenda Date: 07.11.2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Sheriff Dave Drew

WORDING FOR AGENDA ITEM:

Request to Hire Outside Legal Representation (Doug Phillips, Klass Law Firm, LLC.)

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

With the current disagreement between the BOS and Sheriff Drew over a weapons ban in County buildings, the Sheriff requests outside legal counsel at the suggestion of County Attorney PJ Jennings.

BACKGROUND:

Sheriff Drew and the BOS are at an impasse regarding a weapons ban in County buildings. Sheriff Drew requested legal advice from the County Attorney on the issue. County Attorney PJ Jennings declared a conflict in providing legal services to the Sheriff and/or the BOS. CA PJ Jennings encouraged the Sheriff to make a formal request to the BOS to fund outside legal representation.

FINANCIAL IMPACT:

Unable to determine at this time.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Discussion and action to approve legal representation for Sheriff Drew concerning the impasse with the BOS on the weapons ban for County buildings.

ACTION REQUIRED / PROPOSED MOTION:

Discussion and action to approve legal representation (Doug Phillips, Klass Law Firm, LLC.) for Sheriff Drew concerning the impasse with the BOS on the weapons ban for County buildings.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 7/6/2017 Weekly Agenda Date: 7/11/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

WORDING FOR AGENDA ITEM:

Sioux Rivers Funding of Sanford Center and Supervisor Inquiry

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

Please see the attached e-mail regarding an inquiry for expenses related to \$260,600 awarded to the Sanford Center from Sioux Rivers Region and an e-mail inquiry

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Receive the information

Shane and Dennis:

I wanted to send you an e-mail summation from the other day in order to follow-up. As you know, I was not able to make the meeting as it was my first day back after being gone 15 days after National Guard training; otherwise, I would have been there, and thanks for understanding.

In retrospect of the agenda, I was curious as to the Sioux Rivers Region continuation of funding for an MOU between the Sioux City Community School District, the Sanford Center, and Sioux Rivers. This is a significant amount of funding during a time that we know expenses are tight, especially as we look to exercise our fiduciary responsibility with a lower-than-normal-tax levy. From appearances, it looks like characterizing this as an ongoing expense is appropriate.

During my short tenure on the Region—and previous 2 years on the Board of Supervisors I have often heard concerns related to whether or not the mental health levy was being used for its intended purpose, a good litmus test. Toward that end, I have the following questions:

- 1) What is the historic precedence for funding 5 FTEs for the Sanford Center from the mental health levy of county taxes (either Woodbury singularly, or Sioux Rivers as a region)?
- 2) What role do the outreach specialist have in addressing mental health issues, and how does this comport with the intended levy's usage? What is their educational background/role in being able to address this?
- 3) We heard in arguments concerning funding mental health placement coordinator from juvenile detention, that juveniles were not necessarily to be serviced by the MH levy but that this was a qualified exception. On what basis, and if so, do outreach specialists again assist in this area?
- 4) What mechanisms are in place to ensure services are being rendered as a Region in the way that the Legislature originally intended for this levy to be used?

I am including my fellow Region members in on this e-mail, and I plan to use this as an opportunity to inform the rest of my Board of Supervisors just that I have raised these concerns via an informal agenda item. Shane, you assured me that you would follow-up on some of these questions and because of our good working relationship, I have no doubt that will be the case.

As always to my colleagues, please do not "Reply All" to this e-mail to keep us out of dicey Chapter 21 waters: I merely wanted to inform you as Region members of the concern and hope that we might address it on the next agenda with information that you, Shane and Dennis, can provide.

Thank you.

Jeremy Taylor

Board of Supervisors, Woodbury County



Educational Service Center
627 4th Street • Sioux City, Iowa 51101
Phone: (712) 279-6083 • Fax: (712) 279-6081
www.siouxcityschools.org

June 15, 2017

Mr. Shane Walter, CEO
210 Central Ave SW
PO BOX 18
Orange City, IA 51041

Greetings,

Enclosed you will find the Memorandum of Understanding Between Sioux Rivers Regional Mental Health and Disabilities Services and the Sioux City Community School District. Once the agreement has been signed, please return the MOU to me at 627 4th Street, Sioux City, IA 51101.

Thank you for your attention regarding this matter. If you have questions regarding the agreement, please contact Dr. Kim Buryanek at 712-279-6083.

Sincerely,

Brenda Horst
Office of the Associate Superintendent
Sioux City Community Schools
712-279-6083

**Sioux City Community School District
Executive Summary
Memorandum of Understanding Between the Sioux Rivers Regional Mental Health
and Disabilities Services and the Sioux City Community School District
June 12, 2017**

Purpose:

To renew the agreement between the Sioux City Community School District and Sioux Rivers Regional Mental Health and Disabilities Services for the continuation of mental health services.

Explanation:

Contact: Dr. Kim Buryanek (712) 279-6083

In 2001, Sioux City Community School District was awarded federal grant funds for "Safe Schools/Healthy Students Initiative". The grant funds expired and the Sioux Rivers Regional Mental Health and Disabilities Services has annually provided funds for the continuation of the programming related to the mental health components that were contained within the grant.

The services provided through the Memorandum of Understanding (MOU) are 5 Outreach Specialists provided to Sioux City Community School District from the Sanford Center and a maximum of 85 hours per week of therapy services provided to the Sioux City Community School District by Siouxland Mental Health.

The total cost of the services provided through the MOU is \$480,600. Of the total cost, the Sioux City Community School District agrees to pay \$30,000 and the Sioux Rivers Regional Mental Health and Disabilities Services agrees to pay \$450,600.

Strategic Plan Priority Area:

Provide Safe, Healthy and Supportive Learning Environments

Impact on Student Achievement:

Addressing mental health issues and supporting students with mental health issues allows students to be more successful in school.

Funding Source:

At-Risk

Recommendation:

It is recommended the Board of Education approve the agreement between the Sioux Rivers Regional Mental Health and Disabilities Services and the Sioux City Community School District for the 2017-18 school year.

**MEMORANDUM OF UNDERSTANDING
MENTAL HEALTH COMPONENTS OF
SAFE SCHOOLS/HEALTHY STUDENTS INITIATIVE**

**SIoux RIVERS REGIONAL MENTAL HEALTH AND DISABILITIES SERVICES
and
SIoux CITY COMMUNITY SCHOOL DISTRICT**

This **Memorandum of Understanding** between the Sioux Rivers Regional Mental Health and Disabilities Services (Region) and the Sioux City Community School District shall serve to provide identification and clarification of specific responsibilities between the parties involved for performance and funding of programming related to activities identified as a continuation of the mental health components of the **Safe Schools/Healthy Students Initiative** undertaken by the Sioux City Community School District originating in 2001 with federal grant funds.

Under the terms and scope of this **Memorandum of Understanding**, the Sioux City Community School District agrees to serve as program administrator and fiscal agent for Region funds dedicated to and awarded under this effort.

The period of performance for programming contained within this agreement shall be effective from July 1, 2017 through June 30, 2018. Funding continuation and levels of funding after expiration of the agreement shall be reviewed by the Sioux City Community School District and the Region. Availability of funding and satisfactory performance by the School District and any/all subcontractors will be reviewed throughout the term of the agreement and taken into consideration for program continuation.

In accordance with the provisions of this funding agreement, the Sioux City Community School District agrees to the following:

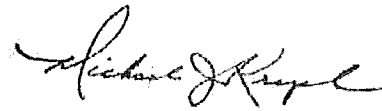
- To dedicate \$30,000 from Sioux City Community School District funds to support efforts;
- To continue mental health service components of the Safe Schools/Healthy Students Initiative as specified in the original grant application;
- To assure receipt of documentation filed on a monthly basis, necessary to support expenditures. No costs will be reimbursed outside the scope or timeframe of the grant, nor without the proper documentation.
- To provide the Region with appropriate and timely documentation, statistics and other related program progress and evaluation reports as designated in the original grant conditions and contract. At a minimum, throughout the term of the grant, these requirements will be reported on a quarterly basis and will include program and financial quarterly information.

Funds awarded under this agreement through the Region are at the discretion/review of said office. Any questions regarding allowable expenditures shall be clarified and/or determined as eligible through the Region.

In the application and administration of the contract involved, ALL PARTIES FURTHER AGREE to mediation if matters of unresolved dispute arise. All parties agree to resolve their differences through a process of mediation with a mutually agreed upon mediator and process.

*For Sioux Rivers Regional Mental Health
And Disabilities Services*

For the Sioux City community School District



Shane Walter, CEO

Date

6/12/17
Date

Attachments to Memorandum of Understanding

1. Assurances
2. Policy and Procedures for reimbursement

ASSURANCES

A. PROCUREMENT OF EQUIPMENT

Any equipment purchase with Region funds shall be the property of the Region regardless of location or possession. If programs are continued beyond the grant period, the Region shall review remaining equipment for determination of distribution and use.

The Region expects that Subgrantees will follow competitive bid processes and procure such special equipment being purchased in whole or in part with funds by methods, which results in the lowest price of goods of the kinds or type required by that method, in accordance with County practices. Equipment is defined as costs that equal or exceeds \$1,000 and has a durable, useful life greater than one year.

B. REPORTS

All Subgrantees shall submit quarterly financial reports and quarterly progress reports indicating activities undertaken, expenditures, and general progress of the project for which the Subgrant was awarded. In addition to the above reports, final annual reports will be required. This data will verify the impact, success or failure of the project and a statement as to the effectiveness of the project. These reports will be used to file federal and community reports.

C. AMENDMENTS TO THE AGREEMENT

The Region reserves the right to modify this agreement at any time. All modifications or amendments of the agreement shall be in writing and approved by the Region and the Sioux City Community School District prior to implementation.

D. COST OF PROPOSAL

The Region is not responsible for any costs incurred by the Sioux City Community School District related to other activities carried out by a sub grantee or Sioux City Community School District personnel outside the scope and definition of the budgetary parameters specified within as Attachments.

E. PUBLIC RECORDS

All report information submitted by an applicant will be treated as a public record by the Sioux City Community School District and the Region unless the information may be treated as confidential pursuant to applicable laws. Public records will be copied as necessary to comply with Iowa's public record law. This does not apply to specific program evaluation requirements and rights of privacy.

F. CONFIDENTIALITY AND PARTICIPANT PROTECTION

Applicants and Subgrantees are expected to develop and implement appropriate procedures to address confidentiality and other ethical issues pertinent to the protection of participants in proposed projects. Treatment for mental illness must maintain confidentiality in accordance with professional standards of practice and applicable law.

If applicable, project staff must meet State and local licensure, and professional accreditation standards in addition to normal professional standards of care and practice. The Project Directors and Evaluators will have direct and continuing responsibility to ensure that participant protection is adequate.

Notwithstanding any of the above, the all Sub grantees agree to not disclose or otherwise release any personally identifying information, such as, but not limited to: names, social security number, or addresses of any individuals associated with services received pursuant to the grant and/or obtained while performing duties pursuant to the grant, to any third party without first obtaining the appropriate consent of the individual(s) concerned.

CERTIFICATION AND ASSURANCE

I CERTIFY that, to the best of my knowledge, the information contained in the above agreement is correct and complete and agree to comply with and uphold the above assurances.

*Sioux Rivers Regional Mental Health
And Disabilities Services*

For the Sioux City Community School District

Shane Walter, CEO



Date

6-12-17

Date

**SANFORD CENTER OUTREACH PROGRAM
PROJECT BUDGET**

1. Outreach Specialists – 5 FTEs	
• Location/placement of personnel to be determined by Sioux City Community School District and Sanford Center	\$ 200,000
2. Employee Benefits –	
• Health Insurance	36,000
3. Payroll Taxes	15,500
4. Occupancy, Equipment, Utilities	5,600
5. Insurance	4,000
6. Travel/Auto Expenses	5,000
7. Telephones	1,500
8. Program Supervisor	18,000
9. Conferences/Training/Activities	<u>5,000</u>
Program Total	\$ 290,600
Sioux City Community School District participation	<u>30,000</u>
Sioux Rivers Region Mental Health and Disabilities Services	\$260,600

(All budgetary revisions and determination of questions regarding eligibility of expenditures for funds awarded through the Region shall be determined by said Office.)

**SIOUXLAND MENTAL HEALTH
THERAPIST SERVICES BUDGET**

Therapy Services

**A maximum of 85 hours per week of therapy services will
be provided to the Sioux City Community School District.
(hours, location and individuals to be determined through
program referral sources)**

\$215,000

Total Services Budget

\$215,000

**(All budgetary revisions and determination of questions regarding eligibility of expenditures for funds awarded
through the Region shall be determined by said Office.)**

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 7/06/2017 Weekly Agenda Date: 7/11/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of contract and bond for Project number HMA Rout and Seal 2017

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

The county received bids for this project through a local bid process. The project was awarded at the 6/13/2017 board meeting. Contracts have been signed and returned for board approval.

BACKGROUND:

The county engineer completed plans for the routing and sealing of transverse cracks on 150th street west of Merville, K42 north of Bronson, Correctionville Road west of Buchanan, K45 south of Old Lakeport, L21 sw of Anthon, L27 se of Anthon and L37 north of Danbury.

FINANCIAL IMPACT:

The project is paid for with Woodbury County local secondary road funds..

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board approve the contract and bond for project HMA Rout and Seal 2017 with Sioux Commercial Sweeping Company of Sioux Center, Iowa for \$59,230.00.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board approve the contract and bond for project HMA Rout and Seal 2017 with Sioux Commercial Sweeping Company of Sioux Center, Iowa for \$59,230.00.



WOODBURY COUNTY, IOWA
CONTRACT

Kind of Work HMA Pavement Rout and Seal
Project No. HMA Rout and Seal 2017 County Woodbury

THIS AGREEMENT made and entered by and between Woodbury County, Iowa, by its Board of Supervisors consisting of the following members: Matthew Ung, Jeremy Taylor, Marty Pottebaum, Keith Radig and Rocky De Witt, Contracting Authority, and Sioux Commercial Sweeping Sioux Center, IA, Contractor.

WITNESSETH: That the Contractor, for and in consideration of Fifty Nine Thousand Two Hundred Thirty and 00/100 (\$59,230.00) payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Table with 5 columns: Item No., Item, Quantity, Unit Price, Amount. Includes items like HMA Rout and Seal 2017 Group I, Mobilization, and Traffic Control. Total Bid is \$59,230.00.

Said specifications and plans are hereby made part of and the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer under the date of May 19, 2017

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. HMA Rout and Seal 2017 in Woodbury County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties hereto.

Table with 4 columns: Approximate Starting Date, Specified Starting Date, Late Start Date, Number of Working Days. Values include August 14, 2017 and 20.

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto. It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine, and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as the day of, 20

Approved: [Signature]
By: [Signature] President - Sioux Commercial Sweeping
Contractor: Sioux Commercial Sweeping

Date: 6/26/17

By: _____
Contracting Authority: Woodbury County Board Chairperson

Date: _____



INSURANCE

CONTRACT BOND

Bond No. SY78920

KNOW ALL MEN BY THESE PRESENTS:

That we Sioux Commercial Sweeping, Inc. (hereinafter called the Principal), as Principal and IMT Insurance Company a corporation of the State of Iowa, with its Home Office in the City of West Des Moines, Iowa (hereinafter called Surety), are held and firmly bound unto Woodbury County Board of Supervisors (hereinafter called Owner), in the full and just sum of Fifty-nine Thousand Two Hundred Thirty and no/100 (\$59,230.00) DOLLARS, to the payment of which, well and truly to be made, the Principal and Surety bind themselves, their and each of their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this _____ day of _____, 2017.

WHEREAS, the Principal has entered into a written contract, dated the _____ day of _____, 2017, with the Owner for HMA Pavement Rout and Seal 2017

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, THAT, if the above bounden Principal shall indemnify the Owner from and against any and all loss or damage directly arising by reason of the failure of the Principal to perform faithfully said contract, as well as against any and all direct loss which the Owner may sustain by reason of any mechanic's lien or liens that may be finally established against said improvements and the ground upon which constructed, for work done and/or materials furnished in and about the performance of said contract, then this obligation shall be void, otherwise of full force and effect.

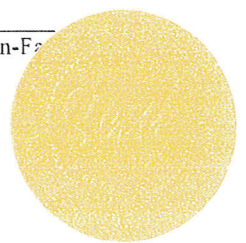
This bond is executed and accepted upon the following express conditions precedent:

1. That the Owner shall faithfully and punctually perform all the terms and conditions of said contract to be performed by the Owner.
2. That if the Principal shall abandon said contract or be lawfully compelled by reason of default to cease operations thereunder, the Surety shall have the right at its option to complete said contract or to sublet the completion thereof.
3. That the Owner shall notify the surety by registered letter, addressed and mailed to it at its home office, of any breach of said contract within a reasonable time after such breach shall have come to the knowledge of the Owner, or the Architect, or Engineer.

Sioux Commercial Sweeping, Inc.
Principal
By [Signature]

Countersigned:
By [Signature]
Resident Agent

IMT Insurance Company
By [Signature] POA
Doug Van Bruggen, Attorney-in-Fa



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 7/06/2017 Weekly Agenda Date: 7/11/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of contract and bond for Project Number L-B(W107)--73-97

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

The county received bids for this project through a local bid process. The project was awarded at the 5/30/2017 board meeting. Contracts have been signed and returned for board approval.

BACKGROUND:

The county engineer completed plans for the replacement of a bridge on 330th Street west of Danbury, bridge number W-107. The bridge is load restricted due to deterioration of the deck and superstructure. The new bridge is an 80' x 30' pretensioned prestressed concrete beam bridge.

FINANCIAL IMPACT:

The project is paid for with Woodbury County local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board approve the contract and bond for project L-B(W107)--73-97 with Graves Construction of Spencer, Iowa for \$437,110.28

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board approve the contract and bond for project L-B(W107)--73-97 with Graves Construction of Spencer, Iowa for \$437,110.28



WOODBURY COUNTY, IOWA CONTRACT

Kind of Work Bridge Replacement
 Project No. L-B(W107)--73-97 County Woodbury

THIS AGREEMENT made and entered by and between Woodbury County, Iowa, by its Board of Supervisors consisting of the following members: Matthew Ung, Jeremy Taylor, Marty Pottebaum, Keith Radig and Rocky De Witt, Contracting Authority, and Graves Construction Spencer, IA . Contractor.

WITNESSETH: That the Contractor, for and in consideration of _____
Four Hundred Thirty Seven Thousand One Hundred Ten and 28/100 (\$437,110.28)
 payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Unit Price	Amount
Project: L-B(W107)—73-97 Group 1				
1.	Clearing and Grubbing	0.28 Acres	\$15,000.00	\$ 4,200.00
2.	Excavation Class 10 Roadway	794.00 C.Y.	12.00	9,528.00
3.	Excavation Class 10 Channel	1,381.00 C.Y.	5.00	6,905.00
4.	Granular Surface on Road Crushed Concrete	120.00 Ton	30.00	3,600.00
5.	Removal of Existing Bridge	1 L.S.	26,000.00	26,000.00
6.	Excavation Class 20	355.00 C.Y.	30.00	10,650.00
7.	Structural Concrete Bridge	158.70 C.Y.	496.00	78,715.20
8.	Reinforcing Steel Epoxy Coated	38,523 Lbs	0.96	36,982.08
9.	Beams Pretensioned Prestressed Concrete C80	5 Each	14,800.00	74,000.00
10.	Structural Steel	1,180 Lbs	5.00	5,900.00
11.	Concrete Open Railing, TL-4	214.0 L.F.	74.00	15,836.00
12.	Pile, Steel HP 10x57	1,260 L.F.	46.00	57,960.00
13.	Steel Beam Guardrail Transition Section BA-221	4 Each	1,200.00	4,800.00
14.	Steel Beam Guardrail End Anchor, Bolted	4 Each	300.00	1,200.00
15.	Steel Beam Guardrail End Anchor Terminal BA-225	4 Each	1,931.00	7,724.00
16.	Engineering Fabric	800 S.Y.	3.00	2,400.00
17.	Revetment Class E	651 Ton	54.00	35,154.00
18.	Safety Closure	2 Each	250.00	500.00
19.	Traffic Control	1 L.S.	4,000.00	4,000.00
20.	Mobilization	1 L.S.	49,000.00	49,000.00
21.	Mulching	0.28 Acre	700.00	196.00
23.	Seeding and Fertilizing (Rural)	0.28 Acre	2,500.00	700.00
24.	Silt Fence	200 L.F.	4.00	800.00
25.	Silt Fence for Ditch Check	72 L.F.	5.00	360.00

TOTAL BID **\$437,110.28**

Said specifications and plans are hereby made part of and the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer under the date of May 1, 2017

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. L-B(W107)—73-97 in Woodbury County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties hereto.

That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

Approximate Starting Date	Specified Starting Date	Late Start Date	Number of Working Days
		September 25, 2017	65

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto.
 It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine, and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as the _____ day of _____, 20_____

Approved: _____
 By JD Graves Contractor: Graves Construction
 By _____ Contracting Authority: Woodbury County Board Chairperson

Date 6/19/17 Date _____

IOWADOT

CONTRACTOR'S PERFORMANCE BOND

Bond Number: IAC586981

Contract I.D.: L-B(W107)--73-97

County: Woodbury

KNOW ALL PERSONS BY THESE PRESENTS: That we,

Graves Construction Co., Inc.

of P.O. Box 1417, Spencer, IA 51301

(hereinafter called the Principal) and

Merchants Bonding Company (Mutual)

of P.O. Box 14498 , Des Moines, IA 50306 - 3498

(hereinafter called the Surety) are held and firmly bound unto the

Woodbury County

(Iowa DOT, County, or City name, etc.)

(hereinafter called the Contracting Authority) Iowa, in the sum of

Four Hundred Thirty Seven Thousand One Hundred Ten Dollars and 28/100 dollars

(\$ 437,110.28),

lawful money of the United States, to the payment of which sum, well and truly to be made, we bind ourselves, our executors, administrators, successors, and assigns jointly and severally by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT whereas the above bounden Principal did enter into a written contract with the Contracting Authority to perform Bridge Replacement

Copy of which contract, together with all of its terms, covenants, conditions, and stipulations, is incorporated herein and made a part hereof as fully and completely as if said contract were recited at length; and whereas, the principal and sureties on this bond hereby agree to pay all persons, firms, or corporations having contracts directly with the principal or with subcontractors, all just claims due them for labor performed or materials furnished, in the performance of the contract on account of which this bond is given, when the same are not satisfied out of the portion of the contract price which the public corporation is required to retain until completion of the public improvements, but the principal and sureties shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law.

Now, if the principal shall in all respects fulfill his said contract according to the terms and tenor thereof, and shall satisfy all claims and demands incurred for the same, and shall fully indemnify and save harmless the Contracting Authority from all costs and damages which it may suffer by reason of failure to do so and shall fully reimburse and repay the Contracting Authority all outlays and expense which it may incur in making good any such default, then the obligation is to be void and of no effect: otherwise to remain in full force and effect. Every surety on this bond shall be deemed and held, any contract to the contrary notwithstanding, to consent without notice:

1. To any extension of time to the contractor in which to perform the contract.
2. That the bond shall remain in full force and effect until the contract is completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage is being charged against the contractor.
3. To any change in the plans, specifications, or contract, when such change does not involve an increase of more than 20 percent of the total contract price, and shall then be released only as to such excess increase.
4. That no provision of this bond or of any other contract shall be valid which limits to less than five years from the completion of the contract the right to sue on this bond for defects in work quality or material not discovered or known to the Contracting Authority at the time such work is accepted.

This bond is to be considered a performance bond and secures the Contracting Authority the right to recover from the contractor on account of material or labor entered into the work or work performed not in accordance with the contract, specifications, or plans. The contractor does not by this obligation guarantee to maintain the work for five years.

IOWADOT

CONTRACTOR'S PERFORMANCE BOND

Bond Number: IAC586981

Contract I.D.: L-B(W107)--73-97

County: Woodbury

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 19th day of June, 2017,

Graves Construction Co., Inc.

By: [Signature] Principal
PREES
Title

Merchants Bonding Company (Mutual)

By: [Signature] Surety
Abigail R. Mohr, Attorney-in-Fact
Title

Address: P.O. Box 14498, Des Moines, IA 50306 - 3498

By: _____ Principal

Title

By: _____

Address: _____

By: _____ Principal

Title

By: _____ Surety

Title

Address: _____



For contracts where a County Board of Supervisors is the Contracting Authority:

This bond approved by the Board of Supervisors of _____ County,
this _____ day of _____,

Signature Title

For contracts where neither the DOT nor a County Board of Supervisors is the Contracting Authority:

This bond approved by the _____,
this _____ day of _____ (Contracting Authority),

Signature Title

DISCLOSURE STATEMENT FOR CONTRACTOR'S PERFORMANCE BONDS

The information requested will be used by the Iowa Department of Transportation to determine if a contractor/vendor is bonded in accord with the requirements established by the contracting authority. This secures the IDOT and/or the State of Iowa the right to recover from the contractor/vendor if material or labor entered into the work performed is not in accord with the contract, specifications, or plans. Persons outside the Department may occasionally request this information. Failure to provide all required information will result in denial of the award of the contract.

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Abigail R. Mohr

their true and lawful Attorney-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

Surety Bond #: IAC586981
Principal: Graves Construction Co., Inc.
Obligee: Woodbury County

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

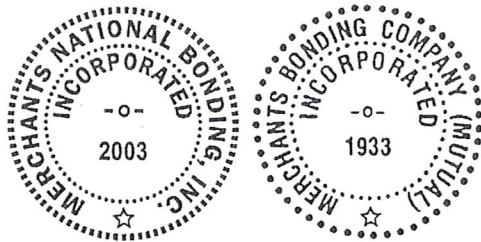
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 19th day of June, 2017.

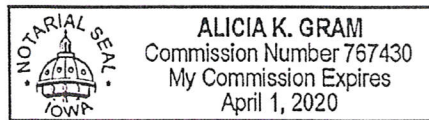


MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this this 19th day of June, 2017, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

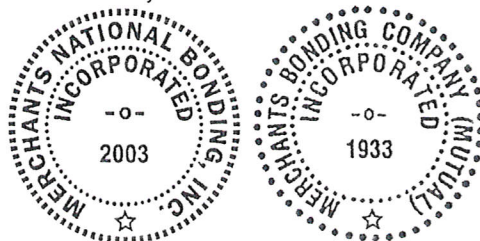


Alicia K. Gram
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 19th day of June, 2017.



William Warner Jr.
Secretary

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#15

Date: 6/29/17

Weekly Agenda Date: 7/11/17

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, RED Director

WORDING FOR AGENDA ITEM:

Siouxland Chamber of Commerce Annual Dinner

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The Siouxland Chamber of Commerce is the leading area business advocate. The Chamber represents its membership by promoting the economic welfare and quality of life for the tri-state region. As a Chamber investor, we are encouraged to get involved in Chamber events such as: monthly Business After Hours, and annual events like the Key Executive Welcome, Chamber Golf Classic and the Chamber Annual Dinner. In addition to providing valuable networking opportunities, the Chamber's annual events also serve as a critical tool to raise the financial support needed to effectively achieve its organizational goals. This year, the Chamber's Annual Dinner will be held on Thursday, 9/14/17 and will feature Robert O'Neill, one of the most highly-decorated combat veterans of our time and author of the memoir, "The Operator: Firing the Shots That Killed Osama bin Laden and My Years as a SEAL Team Warrior".

BACKGROUND:

Woodbury County elected officials/employees have previously participated in various Chamber events including the Annual Dinner.

In 2014, Woodbury County purchased a Tier III (Bronze) Sponsorship which included (1) table for (10) at a cost of \$1,900. It was paid for out of the Rural Economic Development Department budget.

In 2015, Woodbury County purchased (1) Chamber Member table for (10) at a cost of \$800. It was paid for out of the Rural Economic Development Department budget.

In 2016, Woodbury County purchased (2) Chamber Member tables for (10) at the Chamber's Annual dinner at a cost of \$800 per table (\$1,600 total). It was paid for out of the Rural Economic Development Department budget.

The RED Director seeks guidance from the Board of Supervisors on whether or not the County should acquire a sponsorship (Gold, Silver, or Bronze), or general Chamber Member table(s), or a certain number of general Chamber Member seats to this event for County elected officials/employees, and if spouses should be allowed to attend. The past practice for any County elected official/employee who has brought their spouse is that they must reimburse the County for the full cost of their spouse's seat.

FINANCIAL IMPACT:

Tier I (Gold) \$2,500
Tier II (Silver) \$2,200
Tier III (Bronze) \$1,900

Sponsors receive premium seating (1) table for (10) for each level, recognition at the dinner, and inclusion in the event program, as well as on the Chamber website. Sponsors are also invited to a private, pre-event reception with Robert O'Neill with hors d'oeuvres and an open bar from 5:15 p.m. to 6:15 p.m.

Chamber Members - Per Seat: \$90
Chamber Members - Table of (10): \$900

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Direct the RED Director to secure (1) Chamber Member table for (10) at the \$900 per table rate and pay for it out of the Economic & Community Development dept. budget. Allow County elected officials/employees to bring their spouses but require they reimburse the County for the full cost of their spouse's seat (\$90 per seat). Direct the Director to assemble the County's table delegation.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve Director Gleiser to secure (1) Chamber Member table for \$900 and pay for it out of the Economic & Community Development dept. budget.

The Siouxland Chamber of Commerce
Board of Directors & Ambassadors

invite you to sponsor the

Siouxland Chamber of Commerce
Annual Dinner

Thursday, September 14, 2017

Sioux City Convention Center
801 4th Street ~ Sioux City, Iowa

5:15 p.m. - 6:15 p.m. Private Reception for Sponsors*

6:45 p.m. Color Guard Presentation/Invocation 7:00 p.m. Dinner 8:00 p.m. Program

Tier I (Gold) - \$2,500
Tier II (Silver) - \$2,200
Tier III (Bronze) - \$1,900

Sponsors are invited to a private, pre-event
reception with Robert O'Neill

*Sponsor reception with hors d'oeuvres
and open bar from 5:15 p.m. to 6:15 p.m.

Additionally, sponsors will receive premium seating,
recognition at the dinner, and inclusion in the event pro-
gram, as well as on the Chamber website.

Robert J. O'Neill

One of the most highly-decorated
combat veterans of our time and
author of the memoir,
*The Operator: Firing the Shots That
Killed Osama bin Laden and My
Years as a SEAL Team Warrior*



Rob O'Neill is a former SEAL Team Six leader with the Naval Special Warfare Development Group. He deployed more than a dozen times and held combat leadership roles in more than 400 combat missions in four different theaters of war. A highly-trained Navy SEAL, he led the military's most elite and was involved in our nation's most important campaigns. With most of his career shrouded in a classified cloak, O'Neill was the man on the ground we have never heard of but know exists. He was one of the quiet professionals performing the most difficult tasks under the most difficult circumstances, serving his remarkable career in the shadows and keeping America safe in the process. In addition to addressing the bin Laden raid in Pakistan, O'Neill's best-selling memoir covers his roles in the rescue of former Navy SEAL Marcus Luttrell (recounted in the best-seller *Lone Survivor*), as well as the liberation of Captain Richard Phillips and the ship *Maersk Alabama* after Somali pirates seized the vessel in the Indian Ocean. O'Neill is currently a contributor to Fox News.

In the world of high-pressure Navy SEAL missions, instant, critical decision-making is a necessity for success. O'Neill brings this unique expertise to his audience and translates his elite SEAL team training into high-impact, actionable insights on leadership, decision-making, operating in uncertain environments, and how to become the "best of the best." His mantra is "never quit," and he believes this is the single most important factor in determining success.

Siouxland Chamber of Commerce
Annual Dinner

Thursday, September 14, 2017

Sioux City Convention Center
801 4th Street ~ Sioux City, Iowa

5:30 p.m. Social Hour

6:45 p.m. Color Guard Presentation/Invocation

7:00 p.m. Dinner

8:00 p.m. Program

Chamber Members - \$90

Table of Ten (10) Members - \$900

General Public - \$110

Table of Ten (10) General Public - \$1,100

featuring keynote speaker

Robert J. O'Neill

One of the most highly-decorated
combat veterans of our time and
author of the memoir,

*The Operator: Firing the Shots That
Killed Osama bin Laden and My
Years as a SEAL Team Warrior*



Reservation Form

Please make reservation by August 28, 2017

Name _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone _____

E-Mail _____

I would like to purchase the following:

Members: Tickets @ \$90 Tables @ \$900

General Public: Tickets @ \$110 Tables @ \$1,100

Check Enclosed
(Payable to the Siouxland Chamber of Commerce)

Please Apply to:

Visa MasterCard Discover American Express

Name (as printed on card) _____

Card # _____

Expiration Date _____

Billing Address _____

City _____ State _____ Zip Code _____

Cardholder's Phone _____ CVC Code _____

Total Payment \$ _____



101 Pierce Street
Sioux City, IA 51101
712.255.7903
Fax 712.258.7578

Refunds will not be made after August 28, 2017
Questions? 712.255.7903 or kkarrer@siouxlandchamber.com

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/27/17 Weekly Agenda Date: 7/11/17

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Dennis Butler, Finance/Budget Director

WORDING FOR AGENDA ITEM:

Approval of Operating Transfer to Fund the Administrative Costs for Overseeing the County's Flex Plan

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

This transfer is necessary to fund the administration cost for the Flex Plan that the Board of Supervisors implemented. The transfer will cover the time period January 1, 2014 to June 30, 2017.

BACKGROUND:

The transfer should be done at the end of the current fiscal year. This has been missed since the last six months of FY 2014 . The transfer will bring the administrative costs up to date. The transfer will be done on an annual basis in the future. Employees contribute to the Flex Plan Fund to cover the expenses charged to their accounts. Administrative costs should be covered by the County.

FINANCIAL IMPACT:

On an annual basis the administrative costs average approximately \$6,900. The transfer covers three and one half fiscal years for a total of \$24,492.85. The transfer will come from the General Basic Fund cash reserves. The transfer will be applied to the Flex Plan Fund.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

To approve the transfer from the General Basic Fund to the Flex Plan Fund.

ACTION REQUIRED / PROPOSED MOTION:

Motion by _____, second by _____ to approve the transfer of funds from the General Basic Fund in the amount of \$24,482.85 to cover the administrative costs relating to the Flex Plan Fund covering the last six months of FY 2014 and FY's 15, 16 and 17.

FUND 792 - FLEX

Administrative Fees for Administering The Flex Program

Fiscal Year

<u>Fiscal Year</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
2013 - 2014				
July		549.75	587.50	583.50
August		550.50	580.00	578.00
September		557.50	581.75	578.00
October		554.00	580.00	240.24
November		550.00	568.00	569.50
December		547.25	550.50	588.36
January	591.25	591.00	659.75	589.50
February	548.50	572.75	610.25	603.00
March	552.00	576.75	641.25	620.25
April	545.50	574.50	875.25	609.00
May	545.50	569.50	612.25	595.00
June	718.00	588.00	605.00	604.75
Totals	3,500.75	6,781.50	7,451.50	6,759.10

This transfer is to cover the administrative fees to administer the Flex Benefit Plan for county employees choosing to participate in the Flex Benefit Program. The costs are covered by the General Basic Fund. This transfer will cover the last six months of FY 2014 and FY's 15,16 and 17.

Total transfer is \$ 24,492.85 from General Basic Fund to Flex Benefit Fund.

Meeting Minutes, June 29th, 2017 @ 10:00AM

ELEVENTH MEETING OF THE WOODBURY COUNTY POLICY REVIEW COMMITTEE

Location: Board Chambers, first floor of the Courthouse
620 Douglas Street, Sioux City, Iowa

Members present: Mathew Ung, County Supervisor; Pat Gill, County Auditor; Ed Gilliland, Director of Human Resources; P.J. Jennings, County Attorney; Tonia Abell, Human Resources

Audience Attendees: Michelle Skaff, Deputy Auditor

Agenda

- I. Call to order --- Ung
- II. Public Comments
No public comments
- III. Approval of Agenda
Approved by consensus.
- IV. New Business

Ung welcomed everyone to the policy review committee meeting

A. **Standard Format for County Policies**

Gill, utilizing Blackhawk County as an example, recommended a template to use as a standard format for future County policies. Gill justified the need for a simple, precise and searchable format allowing easy accessibility for public request for contact copies. Jennings commented his personal preference would be to change the order of revise and approval date under the signature line. Skaff noted the Department of Justice requirement is signature and date adopted. Ung questioned whether headings should be in roman numerals, alphabetical, or numerical. Gill advised numerical. **Motion by Ung, second by Gilliland, to approve policy template with the revision to change the order of revise and approval date under signature line. Passed 5-0.**

B. **Original Contracts (2nd review of new policy)**

Jennings inquired whether there was already a policy regarding contract storage. Gill recalled only a 2015 memo, but no policy in place.

The committee discussed to what extent other departments bear responsibility to upload onto their website. Ung affirmed if a contract is not approved by the Board, the approving department shall abide by posting to some sort of website. Gill/Jennings will start conversation via email with other departments to discover what other types of contracts are posted and come to an agreement. Gill recommended posting of contracts to avoid lost pages that may be missed later. **Motion by Ung, second by Jennings, to recommend the Board approve the policy on original contracts. Passed 5-0.**

Gill/Jennings plan to present to the Board within three weeks.

C. **1st Review and Comparison to 2016 Handbook of Existing Policies Dated 1981-1989**

Ung opened discussion to compare employee handbook to old policy book, a subject Gill has brought to the committee. Ung had directed Karen James, Board Administrative Assistant, to maintain County policy book. James worked with the old policy book and to remove resolutions that shouldn't be in there, as well as creating separate binders—one for policies, and one for procedures and memos. Ung noted three of the four policies on the agenda appear repeated in the employee handbook. Ung questioned whether these outdated policies should be removed from the policy book by the board due to redundancy, or if there is any sense to keep or revise some. The committee noted that some of the policies below were undated or unsigned, and were known to be passed by the full board at any time.

i. Policy on access to information shared on central computer (date unknown)

Gilliland noted that at the time this policy was written, technology and internet was not to the extent as it is today. Jennings advised policy be in conjunction with County policy of storage of information. Committee discussed timeline of stored information, noting a policy on document retention should come before this policy is brought back or revised. Jennings expressed his belief that more storage is needed; the current capacity retains information for 7 years. Committee would like to continue discussion at a later date and to invite others for input,

including Mark Nahra and John Malloy, regarding topics like additional storage needs. **No formal action is recommended to the Board. This policy is undated, unsigned, and without record of ever being approved by the board, so it is declared outdated and removed from county policies.**

ii. Policy regarding termination of employment with Woodbury County

Gilliland pointed out the current employee Handbook (pg. 74) covers termination of employment.

iii. Reemployment Policy

Gilliland noted Iowa is an at-will state--employees and employers can terminate employment without consequences. Jennings agreed employment termination should remain covered in handbook, rather than in this policy, because if they can be construed to conflict, the potential for lawsuits increases.

iv. Fire and emergency rescue service

Gilliland referred to current policy 7.7 in employee handbook.

Ung questioned the hierarchy of Handbook versus Policies. Jennings responded the last impacted is acknowledged as current, however if a conflict occurs between either, it creates a legal risk. Ung directed Human Resources for future endeavors to review these old policies for omission, conflict and contradiction with handbook and bring back to the committee only if found. **Motion by Ung, second by Gill, to recommend the Board rescind the following outdated policies: Policy regarding termination of employment with Woodbury County; Reemployment Policy; Fire and emergency rescue service. Passed 5-0.** Gilliland will present action item July 11th, 2017.

V. Policy item requests for future

Ung reiterated the need to review other polices that could be updated and combined with handbook.

Jennings requested a review of the travel expense policy that requires employees to include an itemized receipt for travel reimbursement, noting that sometimes it is impossible to gather an itemized receipt, or an initialed statement is accepted in the case of a lost receipt. Skaff called attention to the fact that all claims are posted on agenda for Board or Elected official to approve. Ung recalled that the Board was presented claims with notation from the Auditor's Office on which claims the Auditor's Office flagged for policy violations. Gill admitted that notation has not been provided to the board since the claims are no longer physically brought to the board meetings, although board members are able to see them in the Auditor's Office. Ung requested the Auditor's Office immediately resume the practice of noting which claims are "flagged/those without proper receipts" by coordinating with the board secretary, as the claims are currently emailed to the board members. Gill agreed. Committee acknowledged this practice was to give the board proper notice so they can decide whether or not to make exceptions for claims in violation of policy.

Gilliland identified a need to push training on computer usage, citing recent cyber attacks. Ung agreed and will invite John Malloy to next committee meeting.

Radig inquired on who is given reimbursement for cell phone usage, other than elected officials. Gill responded only elected officials. Gill noted the IRS changed a rule, meaning that cell phone reimbursement is no longer taxed. Ung summed up conversation, noting that reimbursement is still a claim to be approved by Board.

VI. Meeting adjourned at 11:05 AM

Gaming Revenue Funds

July 1, 2017

Current Projections for FY 17

Allocations for FY 18

Fund Cash Balance on Hand July 1, 2017	234,416
Estimated Revenue for FY 18	360,000
Gaming Revenue - MRHD	75,000
Less Obligated Funds:	

FY 17 (Carryover)

Janet Carl Program (5,000) FY 16	692
True Speak (17,037) - FY 16	9,655
Siouxland Regional Transit System (33,320) FY 17	16,660

FY 18

Transfer:	
General Supplemental - Tax Relief FY 18 (300,000)	300,000
Ag Center 1 of 10 (750,000)	75,000
Art Center (25,000)	25,000
Meals on Wheels (12,760) FY 18 Approved	12,760
Human Resources - Neogov Software (15,000) FY 18 Approved	15,000
Siouxland Regional Transit System (33,320) FY 18 Approved	33,320
	<hr/>
	461,080

Funds Unallocated for FY 2018	<hr/> <hr/>
	208,336

Local Option Sales Tax (Infrastructure/Economic Funds)

July 1, 2017

		<u>FY 2018 Allocated Funds</u>	
Fund Cash Balance on Hand July 1, 2017			871,196
Estimated Revenue for FY 2018			500,000
Invest in Woodbury County Loan Repayments			36,494
IJR Reimbursements:			
Sioux City (180,900)			127,610
Sergeant Bluff (8,500)	Paid in Full		0
Siouxland Initiative (40,000)			12,074
Salix (495)	Paid in Full		0
DOT (200,000)			51,672
Obligated Funds:			
<u>FY 17 (Carryover)</u>			
McClure Engineering on Call Consulting (10,000) - FY16		8,339	
Interstate Justification Report County Share (610,795) - FY16		293,187	
Joint City/County SIMPCO Memberships (7,292) - FY16		3,003	
Rural Comprehensive Planning (112,530) - FY 16		95,530	
SIMPCO Improvement Regional Housing Trust Fund (15,000) FY 17		3,000	
Strategic Planning - Salix, Merville and Sergeant Bluff (30,600) FY 17		20,370	
<u>FY 18</u>			
Transfers:			
Rural Basic - Economic Development Department - FY 18 Approved		184,677	
Rural Basic - Planning & Zoning - FY 18 Approved		134,962	
Rural Basic - Bridge Replacement - FY 18 Approved		512,000	
Rural Basic - W.C. Soil Conservation FY 18 - 36,000 Approved		36,000	
Ag Center 1 of 10 (750,000) Approved		75,000	
The Siouxland Initiative (25,000) - FY 18 Approved		25,000	
TSI/Transportation/Infrastructure Support (15,000) FY 18 Approved		15,000	
Western Iowa Tourism (FY 18) Approved		500	
County Fair (25,000) - FY 18 Approved		25,000	
Senior Community Service Employment Program (10,474) - FY 18 Approved		10,474	
SIMPCO Improvement Regional Housing (15,000) FY 18 Approved		15,000	
		<hr/>	
			1,457,042
Funds Unallocated for FY 2018			<hr/> <hr/>



Federal Emergency Management Agency

Washington, D.C. 20472

June 16, 2017

THE HONORABLE MATTHEW UNG
CHAIR, WOODBURY COUNTY
SUPERVISORS
620 DOUGLAS STREET, ROOM 104
SIOUX CITY, IA 51101

CASE NO.: 17-07-1323A
COMMUNITY: WOODBURY COUNTY, IOWA
(UNINCORPORATED AREAS)
COMMUNITY NO.: 190536

DEAR MR. UNG:

This is in reference to a request that the Federal Emergency Management Agency (FEMA) determine if the property described in the enclosed document is located within an identified Special Flood Hazard Area, the area that would be inundated by the flood having a 1-percent chance of being equaled or exceeded in any given year (base flood), on the effective National Flood Insurance Program (NFIP) map. Using the information submitted and the effective NFIP map, our determination is shown on the attached Letter of Map Revision based on Fill (LOMR-F) Determination Document. This determination document provides additional information regarding the effective NFIP map, the legal description of the property and our determination.

Additional documents are enclosed which provide information regarding the subject property and LOMR-Fs. Please see the List of Enclosures below to determine which documents are enclosed. Other attachments specific to this request may be included as referenced in the Determination/Comment document. If you have any questions about this letter or any of the enclosures, please contact the FEMA Map Information eXchange (FMIX) toll free at (877) 336-2627 (877-FEMA MAP) or by letter addressed to the Federal Emergency Management Agency, Engineering Library, 3601 Eisenhower Ave Ste 500, Alexandria, VA 22304-6426.

Sincerely,

Luis V. Rodriguez, P.E., Director
Engineering and Modeling Division
Federal Insurance and Mitigation Administration

LIST OF ENCLOSURES:

LOMR-F DETERMINATION DOCUMENT (REMOVAL)

cc: State/Commonwealth NFIP Coordinator
Community Map Repository
Region
Mr. David Widman



Federal Emergency Management Agency

Washington, D.C. 20472

LETTER OF MAP REVISION BASED ON FILL DETERMINATION DOCUMENT (REMOVAL)

COMMUNITY AND MAP PANEL INFORMATION		LEGAL PROPERTY DESCRIPTION
COMMUNITY	WOODBURY COUNTY, IOWA (Unincorporated Areas)	A portion of Section 6, Township 87 North, Range 46 West, 5th P.M., as described in the Warranty Deed Joint Tenancy recorded as Document No. 8730, in Roll 714, Images 786 through 791, in the Office of the Recorder, Woodbury County, Iowa. The portion of property is more particularly described by the following metes and bounds:
	COMMUNITY NO.: 190536	
AFFECTED MAP PANEL	NUMBER: 19193C0240D DATE: 9/29/2011	
FLOODING SOURCE: FARMER'S DITCH		APPROXIMATE LATITUDE & LONGITUDE OF PROPERTY: 42.387214, -96.244502 SOURCE OF LAT & LONG: LOMA LOGIC DATUM: NAD 83

DETERMINATION

LOT	BLOCK/ SECTION	SUBDIVISION	STREET	OUTCOME WHAT IS REMOVED FROM THE SFHA	FLOOD ZONE	1% ANNUAL CHANCE FLOOD ELEVATION (NAVD 88)	LOWEST ADJACENT GRADE ELEVATION (NAVD 88)	LOWEST LOT ELEVATION (NAVD 88)
--	--	--	1862 220th Street	Portion of Property	X (unshaded)	--	--	1083.9 feet

Special Flood Hazard Area (SFHA) - The SFHA is an area that would be inundated by the flood having a 1-percent chance of being equaled or exceeded in any given year (base flood).

ADDITIONAL CONSIDERATIONS (Please refer to the appropriate section on Attachment 1 for the additional considerations listed below.)

LEGAL PROPERTY DESCRIPTION
PORTIONS REMAIN IN THE SFHA
ZONE A

This document provides the Federal Emergency Management Agency's determination regarding a request for a Letter of Map Revision based on Fill for the property described above. Using the information submitted and the effective National Flood Insurance Program (NFIP) map, we have determined that the described portion(s) of the property(ies) is/are not located in the SFHA, an area inundated by the flood having a 1-percent chance of being equaled or exceeded in any given year (base flood). This document revises the effective NFIP map to remove the subject property from the SFHA located on the effective NFIP map; therefore, the Federal mandatory flood insurance requirement does not apply. However, the lender has the option to continue the flood insurance requirement to protect its financial risk on the loan. A Preferred Risk Policy (PRP) is available for buildings located outside the SFHA. Information about the PRP and how one can apply is enclosed.

This determination is based on the flood data presently available. The enclosed documents provide additional information regarding this determination. If you have any questions about this document, please contact the FEMA Map Information eXchange (FMIX) toll free at (877) 336-2627 (877-FEMA MAP) or by letter addressed to the Federal Emergency Management Agency, Engineering Library, 3601 Eisenhower Ave Ste 500, Alexandria, VA 22304-6426.

Luis V. Rodriguez, P.E., Director
Engineering and Modeling Division
Federal Insurance and Mitigation Administration



Federal Emergency Management Agency

Washington, D.C. 20472

LETTER OF MAP REVISION BASED ON FILL DETERMINATION DOCUMENT (REMOVAL)

ATTACHMENT 1 (ADDITIONAL CONSIDERATIONS)

LEGAL PROPERTY DESCRIPTION (CONTINUED)

COMMENCING at the Northeast corner of the Northwest quarter of Section 6; thence N88°36'17"W, 202.31 feet; thence S00°00'00"E, 137.11 feet to the POINT OF BEGINNING; thence S08°11'44"W, 40.82 feet; thence N78°23'09"W, 59.69 feet; thence N05°14'18"E, 46.93 feet; thence S72°59'52"E, 62.74 feet to the POINT OF BEGINNING.

PORTIONS OF THE PROPERTY REMAIN IN THE SFHA (This Additional Consideration applies to the preceding 1 Property.)

Portions of this property, but not the subject of the Determination/Comment document, may remain in the Special Flood Hazard Area. Therefore, any future construction or substantial improvement on the property remains subject to Federal, State/Commonwealth, and local regulations for floodplain management.

ZONE A (This Additional Consideration applies to the preceding 1 Property.)

The National Flood Insurance Program map affecting this property depicts a Special Flood Hazard Area that was determined using the best flood hazard data available to FEMA, but without performing a detailed engineering analysis. The flood elevation used to make this determination is based on approximate methods and has not been formalized through the standard process for establishing base flood elevations published in the Flood Insurance Study. This flood elevation is subject to change.

This attachment provides additional information regarding this request. If you have any questions about this attachment, please contact the FEMA Map Information eXchange (FMIX) toll free at (877) 336-2627 (877-FEMA MAP) or by letter addressed to the Federal Emergency Management Agency, Engineering Library, 3601 Eisenhower Ave Ste 500, Alexandria, VA 22304-6426.

A handwritten signature in black ink, appearing to read "Luis V. Rodriguez".

Luis V. Rodriguez, P.E., Director
Engineering and Modeling Division
Federal Insurance and Mitigation Administration

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

6:00 a.m.

6:00 p.m.

June, 2017

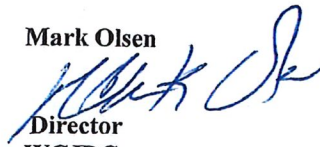
June 19, 2017		7
June 20, 2017	7	7
June 21, 2017	7	7
June 22, 2017	7	7
June 23, 2017	7	7
June 24, 2017	7	10
June 25, 2017	10	10
June 26, 2017	10	

The Center averaged 7.9 residents per day during the 6 am head count and 7.9 during the 6 pm check for a weekly average of 7.9 residents per day during the above week.

Of the ten residents detained on June 26, 2017, five or fifty percent were identified as gang members. Of the five, one or twenty percent were identified as a hard-core member.

We are currently detaining four juveniles from the BIA and one from Thurston County.

Mark Olsen



Director
WCJDC

June 26, 2017