



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(APRIL 16, 2019) (WEEK 16 OF 2019)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held April 16, 2019 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:00 p.m. 1. Closed Session General Relief Appeal Hearing for B.E. Iowa Code Section 21.5 (1) (a)
First Floor Boardroom

4:30 p.m.	Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence	
	2. Citizen Concerns	Information
	3. Approval of the agenda	Action

Consent Agenda

Items 4 through 10 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

4. Approval of the minutes of the April 6, 2019 special meeting
Approval of the minutes of the April 9, 2019 meeting
5. Approval of claims
6. Receive County Auditor’s quarterly report

7. Board Administration – Karen James
 - a. Approval of appointment of Alicia Sanders to the Woodbury County Library Board
 - b. Approval of appointment of Ron Engle to the Community Action Agency Board of Directors
 - c. Approval of resolution thanking and commending April Moore for years of service with Woodbury County

8. Board Administration – Heather Satterwhite
Approval of Notice of Property Sale Resolution for Parcel #894734251007 (aka 697 Lewis Blvd.) for Tuesday, April 30th at 4:35 p.m.

9. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring

10. Secondary Roads – Mark Nahra
 - a. Approve the permit to work in the right of way for Enterprise Pipeline
 - b. Approve the permit for underground utilities in the right of way for NIPCO

End Consent Agenda

**Recess Board of Supervisors Meeting
Convene Woodbury County Drainage Districts Trustees Meeting**

- | | |
|--|--------|
| 11. Approval of the minutes of the April 9, 2019 meeting | Action |
|--|--------|

**Adjourn Woodbury County Drainage Districts Trustees Meeting
Continue Board of Supervisors Meeting**

- | | |
|--|-------------|
| 12. Secondary Roads – Ben Kusler | |
| a. Consider approval of plans for project number L-B(C 160)—73-97 | Action |
| b. Approve final pay voucher for project number BROS-CO97(129) –5F-97, bridge replacement on Union Avenue south of Cushing | Action |
| c. Approve the weed destruction order for 2019 | Action |
| 13. Reports on Committee Meetings | Information |
| 14. Citizen Concerns | Information |
| 15. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- TUES., APRIL 16** **4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., APRIL 17** **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THUR., APRIL 18** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- MON., APRIL 22** **6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUES., APRIL 23** **1:00 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- THUR., APRIL 25** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- WED., MAY 1** **9:00 a.m.** Loess Hills Alliance Protection Committee Meeting, Pisgah, Iowa
10:00 a.m. Loess Hills Alliance Stewardship Committee Meeting
12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
1:00 p.m. Loess Hills Alliance Executive Meeting
- THUR., MAY 2** **10:00 a.m.** COAD Meeting, The Security Institute
- MONDAY, MAY 6** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUESDAY, MAY 7** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., MAY 8** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
6:30 p.m. Woodbury County E911 Service Board meeting, Climbing Hill
8:00 p.m. County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THUR., MAY 9** **12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
4:30 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., MAY 15** **12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
10:00 a.m. Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- THUR., MAY 16** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

APRIL 6, 2019, SPECIAL MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Saturday, April 6, 2019 at 10:30 a.m. Board members present were Radig, Taylor, and Pottebaum, and De Witt; Ung was absent. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board. Legislators present were State Senators Jackie Smith and Jim Carlin (by phone) and State Representatives Tim Kacena and Jacob Bossman.

1. The meeting was called to order and introductions were made.
2. Chairperson Radig welcomed legislators and provided a purpose of the meeting.
3. Individual Legislators covered their committee assignments and listed their priorities.
4. Several issues that are still being considered during this legislative session were discussed.
5. Board members expressed their appreciation for the efforts the legislators are making on behalf of the constituents of Woodbury County and expressed a desire to continue the dialog.

Meeting sign in sheet. Copy filed.

APRIL 9, 2019, FIFTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, April 9, 2019 at 4:30 p.m. Board members present were Ung, Radig, Taylor, Pottebaum, and De Witt. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order at 4:30 p.m. with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. There were no citizen concerns.
2. Motion by Taylor second by Ung to approve the agenda for April 9, 2019. Carried 5-0. Copy filed.

Motion by Radig second by Taylor to approve the following items by consent:
 3. To approve minutes of the April 2, 2019 meeting. Copy filed.
 4. To approve the claims totaling \$612,323.98. Copy filed.
 - 5a. To approve the reclassification of Mary Feiler, Civilian Lieutenant, County Sheriff Dept., effective 4-15-19, \$73,137/year, 3.25%=\$2,302/year. Per Wage Plan Matrix, 6 month Salary Increase.; and the End of probation of Michael Andresen, Motor Grader Operator, Secondary Roads Dept., effective 04-24-19, \$23.86/hour, 3%=\$.71/hr. Per CWA Secondary Roads Contract agreement, End of Probation Salary Increase. Copy filed.
 - 5b. To approve the de-authorization P/T Aide (effective 6-30-19), Sioux Rivers. Copy filed.
 - 5c. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for P/T Aide, Building Services. Wage Plan: \$9.65/hour. Copy filed.
 - 6a. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Audrey Bitner, parcel #894716358009, 2933 Douglas St.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,823
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

WHEREAS, Audrey Bitner, is the titleholder of property located at 2933 Douglas St., Sioux City, Woodbury County, Iowa, and legally described as follows:

Parcel # 8947 16 358 009

PEIRCES ADDITION E 100 FT LOT 1 BLK 1 8

WHEREAS, Audrey Bitner, is the titleholder of the aforementioned property have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 9th day of April, 2019.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6b. To approve the lifting of tax suspension for petitioners who failed to re-certify their income or does not qualify for continues tax suspension. Copy filed.
- 7. To approve the permit to work in the right of way for USCOC of Greater Iowa. Copy filed.

Carried 5-0.

The Board recessed for a meeting of Woodbury /county Drainage District Trustees meeting.

The Board meeting was called back to order.

- 9. Motion by Taylor second by Radig to receive for signatures a Resolution for proclamation National Crime Victims' Rights Week, April 7-13, 2019. Carried 5-0.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,824
PROCLAMATION
NATIONAL CRIME VICTIMS' RIGHTS WEEK, APRIL 7-13, 2019**

WHEREAS, Americans are the victims of approximately 20 million crimes each year, affecting individuals and communities; and

WHEREAS, reaching and serving all victims of crime is essential to a thriving community, because those who receive holistic services and support are more likely to remain invested in their communities; and

WHEREAS, we must make a dedicated effort to expand the circle of those prepared to respond to victims and link them to the resources that can help them recover; and

WHEREAS, engaging a broader array of healthcare providers, community leaders, faith organizations, educators, and businesses can provide new links between victims and services that improve their safety, healing, and access to justice; and

WHEREAS, National Crime Victims' Rights Week provides an opportunity to recommit to ensuring that all victims of crime, especially those who are challenging to reach or serve, are afforded their rights and receive a trauma-informed response; and

WHEREAS, the Woodbury County Domestic Violence Workgroup is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, and working for justice for all victims and survivors.

NOW, THEREFORE, BE IT RESOLVED THAT the Woodbury County Board of Supervisors does hereby proclaim the week of April 7-13, 2019, as Crime Victims' Rights Week and reaffirm this county's commitment to creating a victim service and criminal justice response that assists all victims of crime; and to express our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.

DATED this 9th day of April 2019.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10. Motion by Taylor second by Pottebaum to approve the upgrade to all current door security controller hardware and Millennium Enterprise Software to be expended after July 1, 2019. Carried 5-0. Copy filed.

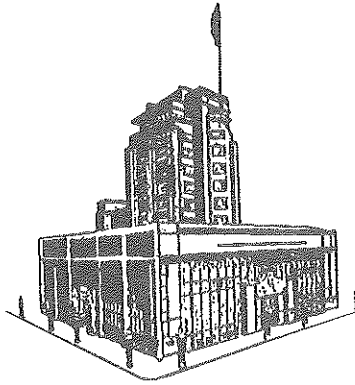
- 11a. Motion by Radig second by Ung to approve the project agreement with Iowa DOT for the Highway 141 bridge project. Carried 5-0. Copy filed.
- 11b. Motion by De Witt second by Ung to approve the contract with Metal Culverts for \$116,239.61 for CP-2019. Carried 5-0. Copy filed.
- 11c. Motion by De Witt second by Ung to approve the FY 2020 Woodbury County Secondary Road Department budget submitted to the Iowa DOT. Carried 5-0. Copy filed.
- 11d. Motion by Radig second by Taylor to approve the FY 2020 Woodbury County Secondary Road Department Five Year Construction Program. Carried 5-0. Copy filed.
- 11e. Motion by Radig second by Ung to approve the project agreement with Iowa DOT for the Highway 31 paving project. Carried 5-0. Copy filed.
12. Motion by Radig second by Taylor to provide \$2,500 in funding to support Siouxland Mental Health in disaster outreach. Carried 5-0. Copy filed.
13. The Board heard reports on committee meetings.
14. voiced a concern about the condition of graveled county roads.
15. Board concerns were heard.

The Board adjourned the regular meeting until April 16, 2019.

Meeting sign in sheet. Copy filed.

**Office Of The
AUDITOR/RECORDER
Of Woodbury County**

PATRICK F. GILL
Auditor/Recorder



Court House – Rooms 103
620 Douglas
Sioux City, Iowa 51101

Phone (712) 279-6702
Fax (712) 279-6629

#6

AUDITOR'S QUARTERLY REPORT

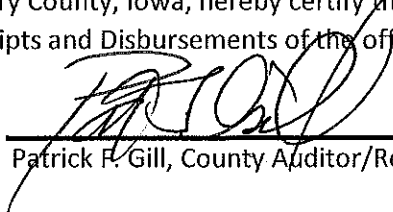
January 1, 2019 / March 31, 2019

Patrick F. Gill, Woodbury County Auditor/Recorder

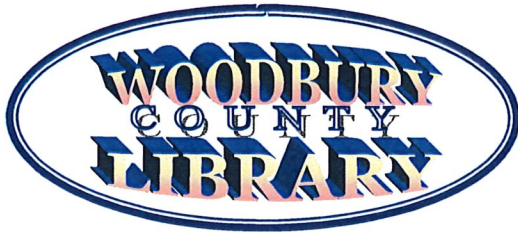
Payroll Taxes

Beginning Cash Balance	January 1, 2019		
Payroll Taxes		292,613.75	
Other		729.59	
Total Beginning Balance			293,343.34
Receipts:			
Payroll Taxes		2,791,283.26	
Interest		541.93	
Other			
Total Receipts			2,791,825.19
Total Resources			3,085,168.53
Disbursements:			
Payroll Taxes		2,350,415.00	
Interest Paid to Treasurer		-	
Other			
Total Disbursements			2,350,415.00
Ending Cash Balance	March 31, 2019		
Payroll Taxes		733,482.01	
Other		1,271.52	
Total Ending Balance			734,753.53

I, Patrick F. Gill, County Auditor/Recorder of Woodbury County, Iowa, hereby certify the above to be a true and correct statement of the Receipts and Disbursements of the office of County Auditor for the 3rd Quarter ending 03/31/19.



 Patrick F. Gill, County Auditor/Recorder



- 825 Main Street
- P.O. Box 625
- Merville, Ia. 51039

#7a

APR 8 2019 PM2:10

Karen James
Administrative Coordinator
Woodbury County Board of Supervisors
Woodbury County Court House
620 Douglas Street
Room 104
Sioux City, Iowa, 51101

April 4, 2019

Dear Karen:

The Woodbury County Library Board would like to submit the following name (Alicia Sanders) to the County Board of Supervisors for replacing Loyanne Jensen (whose term expires in June 2024). The Woodbury County's By-Laws state: The failure of a Trustee to attend a third consecutive regular meeting without notifying the Library Director that the Trustee will not be in attendance shall constitute a reason that the Library Board shall consider his or her removal. The Trustee's removal shall be considered at the said third meeting by the Library Board as a new business item. The minutes shall reflect a positive action by the Library Board to remove or retain the Trustee. Alicia would finish Loyanne's term ending June 30, 2024.

1. Alicia Sanders 423 East Main Street, Lawton, Iowa 51030

Thank You, Karen for your services to the Woodbury County Library. I do appreciate your assistance and advice.

Sincerely,
Donna Chapman
Donna Chapman
Woodbury County Library Director

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 4/5/19 Weekly Agenda Date: April 16, 2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Jean Logan, General Assistance

WORDING FOR AGENDA ITEM:

Appointment of Ron Engle to the Community Action Agency Board of Directors

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Appointment of Ron Engle to the Community Action Agency Board of Directors to serve a 3 year term. Ron was appointed to complete the term ending in March, 2019.

BACKGROUND:

The Woodbury County Board of Supervisors appoints 1/3 (7 members) of the Community Action Agency Board in the category of Public Officials and/or their Representatives. Ron Engle is the City of Sioux City's Neighborhood Services Project Coordinator. He has been an excellent choice for the agency board.

FINANCIAL IMPACT:

none

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Ron Engle be appointed to serve a three year term on the Community Action Agency Board beginning April, 2019.

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

A RESOLUTION THANKING AND COMMENDING

April Moore

FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, April Moore has capably served Woodbury County as an employee of the Sheriff's Office for 32 years from August 3, 1987 to May 3, 2019; and

WHEREAS, the service given by April Moore as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends April Moore for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, April Moore.

BE IT SO RESOLVED this 16th day of April, 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS

Keith W. Radig, Chairman

Matthew A. Ung, Member

Marty Pottebaum, Member

Rocky L. De Witt, Member

Jeremy J. Taylor, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcels #894734251007**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The East 30 feet of West 55 feet of Block 33, C.B. Rustin & Co. Addition to City of Sioux City, Woodbury County, Iowa
(697 Lewis Blvd.)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **30th Day of April, 2019 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **30th Day of April, 2019**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$10.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 16th Day of April, 2019.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Keith W. Radig, Chairman

REQUEST FOR MINIMUM BID

Name: Vernon Henjes Date: 1/18/19
Address: P.O. Box 2407 Phone: 212-3019

Address or approximate address/location of property interested in:
697 Lewis Blvd

GIS PIN # 894734251007

**This portion to be completed by Board Administration **

Legal Description:
The East 30 foot of West SS part of
Block 33, C.B. Rustin & Co Addition
to City of Sioux City, Woodbury
County, Iowa

Tax Sale #/Date: 6/18/84 Parcel #

Tax Deeded to Woodbury County on:

Current Assessed Value: Land \$2,800 Building 0 Total \$2,800

Approximate Delinquent Real Estate Taxes:

Approximate Delinquent Special Assessment Taxes:

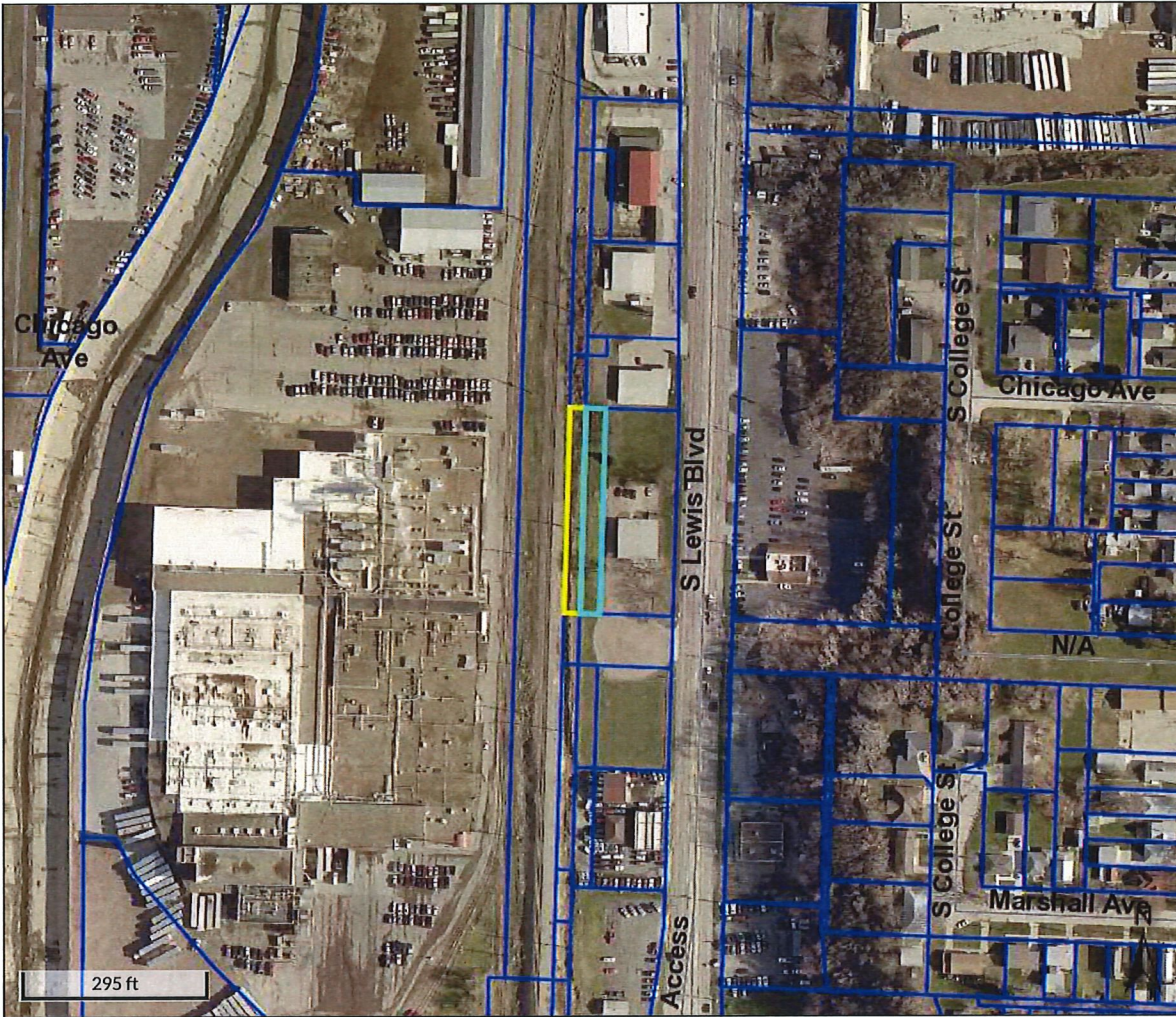
*Cost of Services: PIA 0

Inspection to: Matthew Ong Date: 10/31/17

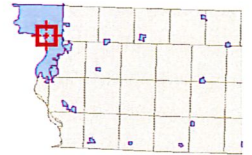
Minimum Bid Set by Supervisor: #10

Date and Time Set for Auction: Tuesday, April 30th @ 4:35 p.m.

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

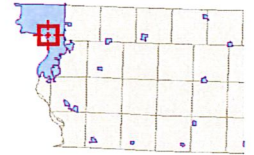
- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894734251007	Alternate ID	458910	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	C		620 DOUGLAS ST
Property Address	697 LEWIS BLVD	Acreage	n/a		RM 104
	SIOUX CITY				SIOUX CITY IA 51101-1248
District	087				
Brief Tax Description	CB RUSTIN & CO E 30 FT W 55 FT BLK 33				
	(Note: Not to be used on legal documents)				

Date created: 4/11/2019
 Last Data Uploaded: 4/10/2019 6:55:47 PM



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894734251007	Alternate ID	458910	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	C		620 DOUGLAS ST
Property Address	697 LEWIS BLVD	Acreage	n/a		RM 104
	SIOUX CITY				SIOUX CITY IA 51101-1248
District	087				
Brief Tax Description	CB RUSTIN & CO E 30 FT W 55 FT BLK 33				
	(Note: Not to be used on legal documents)				

Date created: 4/11/2019
 Last Data Uploaded: 4/10/2019 6:55:47 PM

Developed by Schneider
 GEOSPATIAL

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: April 16, 2019

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Suggitt, Randy	County Sheriff	4-17-19	P/T Courthouse Safety & Security Officer	\$18.05/hour		A	Job Vacancy Posted: 3-27-19. Entry Level Salary: \$16.43-\$18.05/hour.
Smith, Diane	County Attorney	4-30-19	Asst. County Attorney	\$98,465/year	6.7%=\$6,242/year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 11 to Step 12.
Hindman, Thomas	County Sheriff	4-30-19	Civilian Jailer	\$20.88/hour	4%=\$.82/hour	R	Per CWA Civilian Officers Contract agreement, from Class 2 to Class 1.
Moore, April	County Sheriff	5-03-19	Civilian Jailer			S	Retirement.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: April 16, 2019

For the April 16, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff P/T Courthouse Safety & Security Officer, Appointment.
2. Asst. County Attorney, from Step 11 to Step 12.
3. County Sheriff Civilian Jailer, from Class 2 to Class 1.
4. County Sheriff Civilian Jailer, Retirement.

Thank you



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

09 Apr 2019

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire Randy Suggitt for the newly created Courthouse Security position. We request this be placed on the agenda for the Tuesday, April 16, 2019, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "David Drew".

Dave Drew, Sheriff

Cc: file

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: April 16, 2019

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	Civilian Jailer	CWA: \$19.28/hour		

Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

11 April 2019

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for a Correctional Officer position, on April 17th, 2019. We request this be placed on the agenda for the Tuesday, April 16th, 2019, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "David Drew".

Dave Drew, Sheriff

Cc: file

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10a

Date: 04/11/2019 Weekly Agenda Date: 04/16/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a permit for work in the county right of way

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

Enterprise Pipeline has requested a permit to work in the right of way to widen their driveway on 160th Street.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

FINANCIAL IMPACT:

No impact. Enterprise Pipeline is paying the county for the culvert and band to extend the driveway.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

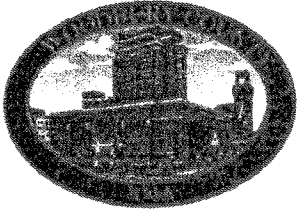
Yes No

RECOMMENDATION:

Recommend approval of the permits for Enterprise Pipeline.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the permit to work in the right of way for Enterprise Pipeline and to direct the chair to sign the permits.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@woodburycountyiowa.gov

SECRETARY
Tish Brice
tbrice@woodburycountyiowa.gov

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT

PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Enterprise Pipeline Phone No.: 712-420-2861

Mailing Address: P.O. Box 57, Whiting, IA 51063 mlevenz@eprod.com

Township: Merville Section: 2

Woodbury County, State of Iowa, and Enterprise Pipeline by Matt Lenz (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

2838 160th St - wants to widen driveway - will provide own pipe and band and construct C:1 slope as part of work. Will buy culvert and band from county. Will call John Forde 712-251-7954 when ready for delivery.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. **The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.**

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

L. Woodbury County agrees to provide the following contribution toward completion of this project:

_____ *none* _____

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 30th day of September, 2019.

Entered into this 10th day of April, 2019.

Mark J. Malina
Signature of Property Owner or Authorized Representative

Mark J. Malina
Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 04/11/2019 Weekly Agenda Date: 04/16/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a permit for work in the county right of way

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

NIPCO has requested a permit to work in the right of way to install fiber optic cable on Merville Twp.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

FINANCIAL IMPACT:

No impact.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permits for NIPCO.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the permit for underground utilities in the right of way for NIPCO and to direct the chair to sign the permits.

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY
FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name NIPCO Highway Kossuth Ave, 170th & 230th
 Address 31002 County Road C38 Township 88N
Le Mars, Iowa 51031 City of _____
 Office Phone 712-546-441 Local Phone 712-546-4141 Section: 1/4 of 1/4 Sec 10, 15, 22, 27, 34
 Type of Utility Installation Fiber cable T 88 N, R 44 W
 Plans Prepared By NIPCO Copy Enclosed Yes No
 Map Showing Location Enclosed Yes No
 Utility Location is cross right-of-way parallel to right-of-way
 overhead underground
 Proposed Method of Installation
 tunnel suspend on poles cased
 jack & bore suspend on towers trench
 open cut plow

Estimated Starting Date 4-17-19 Estimated Restoration Date 7-1-19

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Merville, IA 51039. One executed copy will be returned to the Applicant.

X By [Signature] * Title CIO
(Signature of Authorized Utility Representative) * Date 4/10/2019

PERMIT APPROVAL BY PERMITTING AUTHORITY

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By _____ Title _____
(Signature of Woodbury County Board Chairman) Date _____
By [Signature] Title County Engineer
(Signature of Woodbury County Engineer) Date 4/11/2019

Other Special Provisions: UTILITY shall bore under or plow around all County culverts
Fiber may not be placed above county culverts. Utility shall not be attached to
a County Br. dge.

Permit Provisions and Conditions of Issuance

- The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.

Fiber Route

- Legend
- Center Sub
 - J1 temp UG



K302

Legend

- Center Sub
- J1 temp UG

Place fiber in new handhold
Leave 200' coil

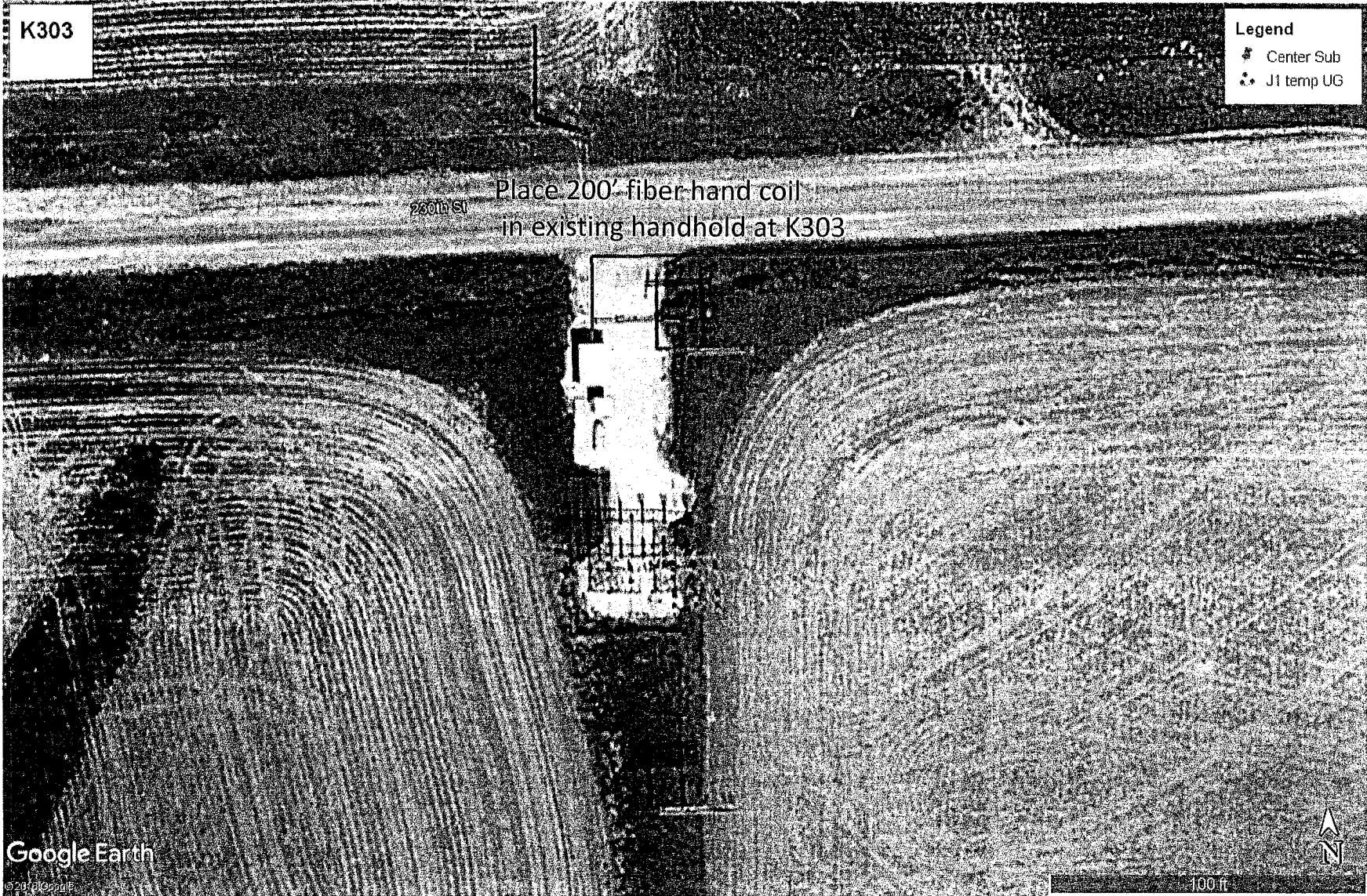
170th St

Google Earth

© 2018 Google

90 ft





K303

Legend
■ Center Sub
● J1 temp UG

Place 200' fiber-hand coil
in existing handhold at K303

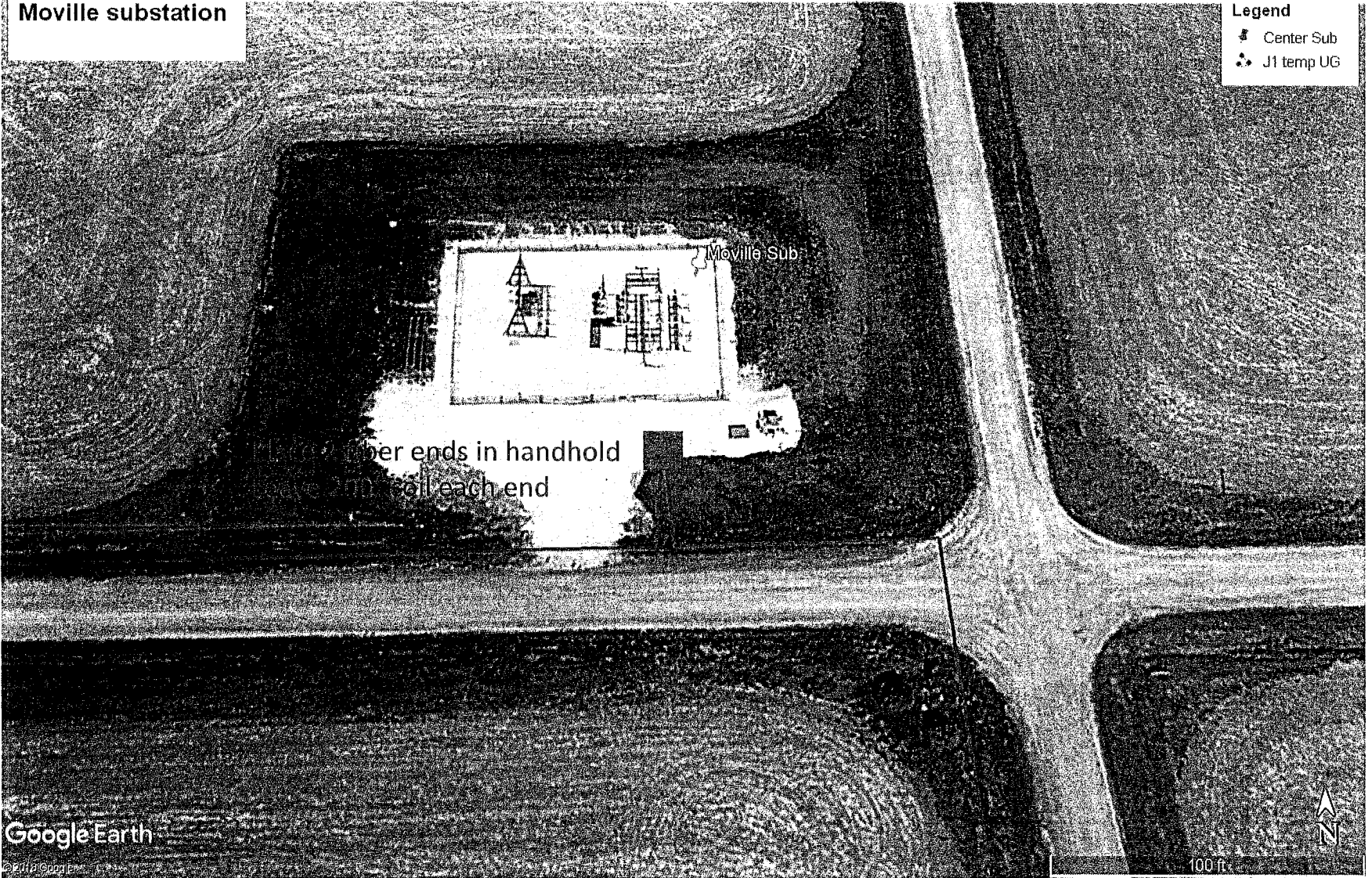
Google Earth

100 ft

Moville substation

Legend

- Center Sub
- J1 temp UG



fiber ends in handhold
soil each end

Google Earth

© 2010 Google

100 ft



Reel 1- Reel 2 end fiber HH location

Write a description for your map.

Legend

- Moville K303 UG proposed

Add handhold with reel 1 and reel 2
Fiber ends, 200ft each end

Google Earth

©2016 Google

D30

195th St

L21

210th St

LEEVAVE

4000 ft



APRIL 9, 2019 — MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS DRAINAGE TRUSTEES MEETING

The Board of Supervisors met on Tuesday, April 9, 2019 as Trustees for Drainage District Trustees in Woodbury County. Board members present were DeWitt, Radig, Pottebaum, Ung, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Mark Nahra, County Engineer's Office, Dennis Butler, Finance/Operations Controller and Patrick Gill, Auditor/Clerk to the Board.

The Chair called to order a Drainage District Trustee meeting.

Motion by Radig second by De Witt to receive a report of the drainage engineer. Carried 5-0. Copy filed.

Motion by Radig second by Ung to authorize the county engineer to file an application for assistance with the State of Iowa for repairs. Carried 5-0. Copy filed.

Motion by Radig second by De Witt to approve to designate the county engineer the authorized agent and Brian Blomme of ISG as the authorized representative of the trustees for repair work. Carried 5-0. Copy filed.

The Drainage District trustee meeting was adjourned.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#12a

Date: 4/11/2019 Weekly Agenda Date: 4/16/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of plans for project number L-B(C160)--73-97

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Plans have been completed for replacement of bridge C160 with a single span concrete beam bridge. We request approval of the plans for letting.

BACKGROUND:

The county has programmed the replacement of bridge C160 on Haskell Avenue north of Merville for FY 2019. The existing bridge will be replaced with a single span, pretensioned, prestressed concrete beam bridge. The Haskell bridge was destroyed by flooding in June 2016.

FINANCIAL IMPACT:

The projects are paid for with local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the plans for project number L-C(D156)--73-97.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the plans for project number L-C(D156)--73-97.

Project Number: L-B(C160)--73-97

INDEX OF SHEETS	
No.	Description
1	TITLE SHEET
2	LOCATION PLAN
3	ESTIMATE OF QUANTITIES
4	ESTIMATE REFERENCE INFORMATION
5	GENERAL NOTES
6	TABULATIONS
7	TYPICAL SECTION AND DETAILS
8	PLAN VIEW
9	PROFILE VIEW
10	SITUATION PLAN
11	BRIDGE DETAILS
12	TOP OF SLAB ELEVATIONS
13	SOIL BORING LOGS
14--22	ROADWAY CROSS SECTIONS

IOWA
DEPARTMENT OF TRANSPORTATION
 Highway Division
 PLANS OF PROPOSED IMPROVEMENT ON THE
SECONDARY ROAD SYSTEM
WOODBURY COUNTY
BRIDGE REPLACEMENT P.P.C.B.
PROJECT NO: L-B(C160)--73-97

On Haskell Ave, Over McElhaney Creek, from IA Hwy 140
 North 0.1 Miles to County Rte K64/140th St, in NW S29 T89 R44

The Iowa Department of Transportation Standard Specifications for Highway and Bridge Construction, series of 2015, plus current Supplemental Specifications and Special Provisions shall apply to construction work on this project.

THIS PROJECT SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE REQUIREMENTS OF U.S. ARMY CORPS OF ENGINEERS NATIONWIDE PERMIT CEMVR-0D-P-2018-1186. A COPY OF THIS PERMIT IS AVAILABLE FROM THE IOWA DOT OFFICE OF CONTRACTS UPON REQUEST. THE U.S. ARMY CORPS OF ENGINEERS RESERVES THE RIGHT TO VISIT THE SITE WITHOUT PRIOR NOTICE. IOWA D.O.T. NOT REQUIRED

ROAD STANDARD PLANS					
The following Bridge Standards shall be considered applicable to construction work on this project.					
Identification	Date	Identification	Date	Identification	Date
BA-200	10-18-16	BR-105	04-21-15	SI-173	04-19-16
BA-202	10-20-15	DR-304	04-21-15	SI-211	10-19-10
BA-221	04-18-17	EW-301	10-20-15	TC-252	04-19-16
BA-225	10-17-17	PM-110	10-18-18		
BA-260	10-18-16	PV-101	10-18-18		
BR-101	04-21-15	SI-172	04-19-16		

BRIDGE STANDARDS					
The following Standard Plans shall be considered applicable to construction work on this project.					
Identification	Date	Identification	Date	Identification	Date
H30SI-01-12	05-13	H30SI-14-12	11-15	H30SI-39-12	04-12
H30SI-01A-12	05-13	H30SI-27-12	04-12	H30SI-40-12	04-12
H30SI-02-12	06-12	H30SI-28-12	04-12	H30SI-42-12	09-14
H30SI-10-12	05-13	H30SI-30-12	04-12	H30SI-46-12	09-14
H30SI-12-12	04-12	H30SI-34-12	04-12		
H30SI-13-12	05-13	H30SI-35-12	04-12		

UTILITY CONTACTS

TRAFFIC CONTROL PLAN

THIS ROAD WILL BE CLOSED TO THROUGH TRAFFIC DURING CONSTRUCTION. LOCAL TRAFFIC TO ADJACENT PROPERTIES WILL BE MAINTAINED AS PROVIDED FOR IN ARTICLE 1107.08 OF THE CURRENT STANDARD SPECIFICATIONS. TRAFFIC CONTROL DEVICES, PROCEDURES, LAYOUTS, AND SIGNING INSTALLED WITHIN THE LIMITS OF THIS PROJECT SHALL CONFORM TO THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS" AS ADOPTED BY THE DEPARTMENT PER 761 OF THE IOWA ADMINISTRATIVE CODE (IAC) CHAPTER 130.

ALL SAFETY CLOSURES SHALL BE FURNISHED, ERECTED, MAINTAINED AND REMOVED BY THE CONTRACTOR.

MAINTENANCE OF SIGNS, BARRICADES AND SAFETY CLOSURES AS STATED IN ARTICLE 1107.09 SHALL APPLY ON THIS PROJECT.

ROAD CLOSURES ON THIS PROJECT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL BE IN ACCORDANCE WITH ROAD STANDARD TC-252. GUARDRAIL INSTALLATION MUST BE COMPLETE BEFORE THE ROAD IS OPENED TO TRAFFIC.

	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.
	Date
	Iowa Registration Number 11452 Expiration Date 12/31/2020
	Pages or sheets covered by this seal: Pages 1, thru 22



BRIDGE REPLACEMENT P.P.C.B.

PROJECT NO: L-B(C160)--73-97

WOODBURY COUNTY

Letting Date MAY 7, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#12b

Date: 4/11/2019 Weekly Agenda Date: 4/16/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Approve final pay voucher for project number BROS-CO97(129)--5F-97, bridge replacement on Union Avenue south of Cushing

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Project work has been completed for the replacement of a bridge on county route L43 south of Cushing. The project was awarded to Godberson Smith Construction Company.

BACKGROUND:

The county programmed the replacement of the aging bridge in FY 2018. Project work has been completed in compliance with the plans and specifications for the job. All required forms and paperwork have been submitted, the office audit is completed and the final pay voucher has been prepared by the engineer and signed by the contractor.

FINANCIAL IMPACT:

This project is paid for with county farm to market and federal aid surface transportation/bridge replacement program funds. The project was awarded 80% funding from federal aid. The contract price of the project was \$399,363.90.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

- Yes No

RECOMMENDATION:

I recommend that the Board approve the final pay voucher for project BROS-C097(129)--5F-97.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the final pay voucher for project BROS-C097(129)--5F-97.

Contract 034291

Voucher No. 12



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

BROS-C097(129)--5F-97
 Bridge - New / Replacement
 WOODBURY COUNTY ENGINEER

COPY
 PAGE 1

DATE LAST VOUCHER 01-23-19
 MO. DAY YR.

THIS VOUCHER
 MO. DAY YR.

Final Voucher

DAYS WORKED			RET. %	Contractor No. 15700 GODBERSEN SMITH CONSTRUCTION COMPANY IDA GROVE, IA									
TO DATE	LAST VOUCH.	AUTH.		QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	RURAL PARTICIPATING		RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING	
	55.0	60.0	3.000	ITEM DESCRIPTION									
0010	0.300	0.300	Acre	410	Compl. Last Voucher	300	000	000	000	000	000		
	CLEAR+GRUBB				TOTAL TO DATE								
0020	1327.000	1327.000	Cubic Yd	410	Compl. Last Voucher	1327000	000	000	000	000	000		
	EMBANKMENT-IN-PLACE				TOTAL TO DATE								
0030	49.000	49.000	Cubic Yd	410	Compl. Last Voucher	49000	000	000	000	000	000		
	EXCAVATION, CL 10, RDWY+BORROW				TOTAL TO DATE								
0040	261.000	261.000	Cubic Yd	410	Compl. Last Voucher	261000	000	000	000	000	000		
	EXCAVATION, CL 10, CHANNEL				TOTAL TO DATE								
0050	240.000	240.000	Ton	444	Compl. Last Voucher	213390	000	000	000	000	000		
	GRANULAR SURF ON RD, CR CONC				TOTAL TO DATE								
0060	15000.000	15000.000	Lump Sum	430	Compl. Last Voucher	15000000	000	000	000	000	000		
	RMVL OF EXISTING BRIDGE				TOTAL TO DATE								
0070	96.000	96.000	Cubic Yd	430	Compl. Last Voucher	96000	000	000	000	000	000		
	EXCAVATION, CL 20				TOTAL TO DATE								
0080	129.600	129.600	Cubic Yd	430	Compl. Last Voucher	129600	000	000	000	000	000		
	STRUCT CONC (BRIDGE)				TOTAL TO DATE								
0090	78.000	78.000	Pound	430	Compl. Last Voucher	78000	000	000	000	000	000		
	REINFORC STEEL				TOTAL TO DATE								

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. _____
 DATE PROJECT ENGINEER CERTIFICATION

2. _____
 DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.

3. _____
 DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.

_____ the _____
 for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

_____ DATE SIGNED CLAIMANT (CONTRACTOR)



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

BROS-C097(129)--5F-97
 Bridge - New / Replacement
 WOODBURY COUNTY ENGINEER

Contract 034291

Voucher No. 12

DATE LAST VOUCHER 01-23-19
 MO. DAY YR.

THIS VOUCHER
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 15700 GODBERSEN SMITH CONSTRUCTION COMPANY IDA GROVE, IA									
TO DATE	LAST VOUCH.	AUTH.		QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FACT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
	55.0	60.0	3.000										
0100	31344.000	31344.000	Pound	430			31344000		000		000	000	
REINFORC STEEL, EPOXY COATED													
0110	5.000	5.000	Each	430			5000		000		000	000	
BEAM, PPC, B67													
0120	1180.000	1180.000	Pound	430			1180000		000		000	000	
STRUCTURAL STEEL													
0130	169.000	169.000	Linn Ft	430			169000		000		000	000	
CONC OPEN RAIL, TL-4													
0140	3.000	4.000	Each	420			4000		000		000	000	
APRON, METAL, 24"													
0150	340.000	340.000	Linn Ft	420			440000		000		000	000	
CULV, CMP ENT, 24"													
0160	840.000	840.000	Linn Ft	430			840000		000		000	000	
PILE, STEEL, HP 10X57													
0170	4.000	4.000	Each	419			4000		000		000	000	
STEEL BEAM G'RAIL END ANCHOR, BOLTED													
0180	4.000	4.000	Each	419			4000		000		000	000	
STEEL BEAM G'RAIL FLRD END TERM, BA-22 5													

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE _____ PROJECT ENGINEER CERTIFICATION
- DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.
- DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.
 Project approved for payment.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
 for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE _____ SIGNED CLAIMANT (CONTRACTOR)

Contract 034291



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

BROS-C097(129)--5F-97
 Bridge - New / Replacement
 WOODBURY COUNTY ENGINEER

Voucher No. 12

DATE LAST VOUCHER 01-23-19
 MO. DAY YR.

THIS VOUCHER
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 15700 GODBERSEN SMITH CONSTRUCTION COMPANY IDA GROVE, IA									
TO DATE	LAST VOUCH.	AUTH.		QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
	55.0	60.0	3.000										
0190	424.200	424.200	Sq Yard	410	424.200	424.200	410	424.200	000	000	000	000	
ENGINEER FABRIC													
0200	400.000	400.000	Ton	410	400.000	400.000	410	400.000	000	000	000	000	
REVTMENT, CLASS E													
0210	2.000	2.000	Each	410	2.000	2.000	410	2.000	000	000	000	000	
SAFETY CLOSURE													
0220	3500.000	3500.000	Lump Sum	401	3500.000	3500.000	401	3500.000	000	000	000	000	
TRAFFIC CONTROL													
0230	55000.000	55000.000	Lump Sum	401	55000.000	55000.000	401	55000.000	000	000	000	000	
MOBILIZATION													
0240	0.300	0.300	Acre	448	0.300	0.300	448	0.300	000	000	000	000	
MULCH													
0250	0.300	0.300	Acre	448	0.300	0.300	448	0.300	000	000	000	000	
SEED+FERTILIZE (RURAL)													
0260	255.000	255.000	Linn Ft	448	255.000	255.000	448	255.000	000	000	000	000	
SILT FENCE													
7001	1.000	1.000	Each	420	1.000	1.000	420	1.000	000	000	000	000	
APPLIES TO ITEM 0140 APRON, METAL, 24"													

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- DATE _____ PROJECT ENGINEER CERTIFICATION
- DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
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- DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
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 Project approved for payment.

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DATE _____ SIGNED CLAIMANT (CONTRACTOR)

Contract 034291



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

BROS-C097(129)--5F-97
 Bridge - New / Replacement
 WOODBURY COUNTY ENGINEER

Voucher No. 12

DATE LAST VOUCHER 01-23-19
 MO. DAY YR.

THIS VOUCHER - - -
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 15700 GODBERSEN SMITH CONSTRUCTION COMPANY IDA GROVE, IA									
TO DATE	LAST VOUCH.	AUTH.		QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
	55.0	60.0	3.000	ITEM DESCRIPTION									
8001	80.000	80.000		448		Compl. Last Voucher	80000	000	000	000	000		
	EXCAVATION CLASS 12 BOULDERS OR ROCK FRAG.												
8002	0.700	0.700		448		Compl. Last Voucher	700	000	000	000	000		
	STABILIZING CROP.												
8003	336.000	336.000		448		Compl. Last Voucher	361000	000	000	000	000		
	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE 9"												
8004	0.700	0.700		448		Compl. Last Voucher	700	000	000	000	000		
	MULCHING, MECHANICALLY-BONDED FIBER ATRIX												
8005	4.000	4.000		448		Compl. Last Voucher	4000	000	000	000	000		
	STEEL BEAM GUARDRAIL BARRIER TRANSITION SECTION												
8999	1.000	1.000	Lump Sum	401		Compl. Last Voucher	000	000	000	000	000		
	STOCKPILED MATERIALS												
						Compl. Last Voucher							
						Compl. Last Voucher							
						Compl. Last Voucher							
						Compl. Last Voucher							

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. DATE 4/10/2019 PROJECT ENGINEER CERTIFICATION Mark J. Nalun

2. DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.

3. DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

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DATE _____ SIGNED CLAIMANT (CONTRACTOR)

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 4/11/2019 Weekly Agenda Date: 4/16/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Jared Jepsen, County Weed Commissioner and Mark Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of annual weed destruction order

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Annually the Board of Supervisors passes a weed destruction order at the recommendation of the county weed commissioner.

BACKGROUND:

According to Chapter 317 of the Code of Iowa, annually the Board of Supervisors must prescribe and order a program of weed destruction. This order will be published in official county newspapers to make landowners aware of their responsibility.

FINANCIAL IMPACT:

The Board provides an annual budget for weed eradication and appoints a weed commissioner to oversee the program. The resolution publication fees run approximately \$200 per year.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

The weed commissioner and county engineer recommend approval of the weed destruction order.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the weed destruction order for 2019.

WOODBURY COUNTY, IOWA
RESOLUTION NO. _____
WEED DESTRUCTION ORDER

WHEREAS, it is the responsibility of each of Iowa County's Board of Supervisors to enforce the provisions of Chapter 317 of the Code of Iowa as amended with regard to the destruction of weeds, and

WHEREAS, under Chapter 317 of the Code of Iowa as amended each county Board of Supervisors must prescribe and order a program of weed destruction to be followed by landowners, tenants, and other persons in possession or control of land, and

WHEREAS, it has been determined by the Woodbury County Board of Supervisors that a program of weed destruction for the year 2019 is necessary,

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa that each landowner, tenant or other person in possession or control of private land shall on or before the dates stated below, destroy the below-listed noxious weeds on their land by spraying them with a suitable herbicide in a strength sufficient to kill such weeds.

1. May 1, 2019 – for Palmer amaranth annual.
2. May 13, 2019 - for musk, thistle, sow thistle, bull thistle, leafy spurge, perennial pepper grass, sour dock perennial, smooth dock perennial, and sheep sorrel perennial.
3. June 3, 2019 - for Canada thistle, Russian knapweed, buckhorn perennial, wild mustard annual, horse nettle, and teasel biennial.
4. June 10, 2019 - for field bindweed, wild carrot biennial, and quack grass.
5. June 17, 2019 - for butterprint annual, puncture vine annual, and cocklebur annual.
6. July 1, 2019 - for wild sunflower annual and poison hemlock.
7. October 1, 2019 - all thistles in the rosette stage.

BE IT FURTHER RESOLVED AND ORDERED that any person using county road Right-of-Way for haying or grazing are responsible for following the labeled restrictions listed on the following products used by Woodbury County Weed Commissioner: Grazon P&D, Streamline, Perspective, Method 240SL, and MSN 60.

BE IT FURTHER RESOLVED AND ORDERED that all weeds on county trunk and local roads and between the fence lines of such roads, whether they be noxious weeds or other weeds, shall be eradicated or otherwise destroyed, to prevent seed production, by the owner of the land adjoining the road on or before June 14, 2019.

BE IT FURTHER RESOLVED that weeds that are not destroyed in compliance with the above order may be destroyed by the Weed Commissioner, and the costs of destruction by the Weed Commissioner, including the cost of serving notice, plus a penalty of twenty-five percent of total costs shall be assessed against the property upon which the weeds were destroyed, in the case of private lands, or against the adjoining land, in the case of weeds on county roads. Landowners are to contact Weed Commissioner and notify him if there are areas that should not be sprayed with herbicides.

SO RESOLVED this _____ day of April, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Keith Radig, Chairperson

ATTEST:

Patrick F. Gill,
Woodbury County Auditor