



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MAY 28, 2019) (WEEK 22 OF 2019)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov
Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov
Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov
Jeremy J. Taylor 333-1714 jtaylor@woodburycountyiowa.gov
Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 28, 2019 at 4:30 p.m. in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:00 p.m. 1. Closed Session {Iowa Code Section 21.5(1)(j)}
First Floor Boardroom

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- 2. Citizen Concerns Information
3. Approval of the agenda Action

Consent Agenda

Items 4 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

- 4. Approval of the minutes of the May 21, 2019 meeting
5. Approval of claims
6. Human Resources – Melissa Thomas
Approval of Memorandum of Personnel Transactions
7. County Auditor – Patrick Gill
Receive the appointment of Dustin Johnston to the Hornick City Council

End Consent Agenda

- | | | |
|--------------------------------|---|--------|
| 4:35 p.m.
(Set time) | 8. Board Administration – Heather Satterwhite
Public hearing and sale of property parcel #894730102009, #894730102010,
#894730102011, #894730102012, #894730102013 (aka 608 Colon Street,
612 Colon Street, 620 Colon Street, 628 Colon Street & 640 Colon Street) | Action |
| 4:40 p.m.
(Set time) | 9. Secondary Roads – Mark Nahra
Public hearing for request to reclassify a portion of a level C road | Action |
| 4:45 p.m.
(Set time) | 10. Board Administration – Dennis Butler
Public hearing and approval of amendment #1 to the Woodbury County FY 2019
Budget | Action |
| | 11. Secondary Roads – Mark Nahra | |
| | a. Award quotes for two new motor graders for the secondary road department | Action |
| | b. Consider approval of Iowa DOT Budget Amendment for FY 2019 | Action |

Recess Board of Supervisors Meeting Convene Wolf Creek Drainage District Trustees Meeting

12. Approval of the minutes of the May 21, 2019 meeting

Adjourn Wolf Creek Drainage District Trustees Meeting Continue Board of Supervisors Meeting

- | | |
|--|-------------|
| 13. Board of Supervisors – Jeremy Taylor
Discussion on gravel roads | Information |
| 14. Reports on Committee Meetings | Information |
| 15. Citizen Concerns | Information |
| 16. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- TUES., MAY 28** **1:00 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- TUES., JUNE 4** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., JUNE 5** **9:00 a.m.** Loess Hills Alliance Stewardship Committee meeting, Pisgah, Iowa
- 10:00 a.m.** Loess Hills Alliance Executive Committee meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Board meeting
- THUR., JUNE 6** **10:00 a.m.** COAD Meeting, The Security Institute
- WED., JUNE 12** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 4:00 p.m.** Conservation Board Meeting, Brown's Lake-Bigelow Park
- WED., JUNE 19** **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THUR., JUNE 20** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- MON., JUNE 24** **6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., JUNE 25** **1:00 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- THUR., JUNE 27** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

MAY 21, 2019, TWENTY-FIRST MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, May 21, 2019 at 4:30 p.m. Board members present were Ung, Radig, Pottebaum, De Witt, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order at 4:30 p.m. with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. Citizen concerns.
- 2. Motion by Radig second by Taylor to approve the agenda for May 21, 2019. Carried 5-0. Copy filed.

Motion by Radig second by Taylor to approve the following items by consent:

- 3. To approve minutes of the May 14, 2019 meeting. Copy filed.
- 4. To approve the claims totaling \$2,840,202.45. Copy filed.
- 5. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Faith Olander, 4223 Peters Ave., parcel #894735482031.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,847
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

WHEREAS, Faith Olander, is the titleholder of property located at 4223 Peters Ave., Sioux City, Woodbury County, Iowa, and legally described as follows:

Parcel # 8947 35 482 031

CHENEYS E 45 FT LOTS 5 & 6 BLK 12

WHEREAS, Faith Olander, is the titleholder of the aforementioned property have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 21st day of May, 2019.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6a. To cancel the county tax sale on mobile homes that have been abandoned by the owner and Regency of Iowa Inc. has taken ownership. Copy filed.
- 6b. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for delinquent taxes on mobile homes that have been abandoned by the owner and Regency of Iowa Inc. has taken ownership.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,848
RESOLUTION APPROVING ABATEMENT OF TAXES**

WHEREAS, Regency of Iowa Inc. is the titleholder of various mobile homes located in Woodbury County, Iowa and legally described as follows:

VIN 476142N8770 1986 Huntington

VIN B60108216 1961 Buddy

WHEREAS, the above-stated mobile homes have taxes payable including special assessments and the mobile home is owned by Regency of Iowa Inc.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile homes according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 21st day of May, 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 7a. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Little Sioux Inter-County Drainage District of Monona, Woodbury, and Harrison Counties, Iowa.

RESOLUTION #12,849
RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN
THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA,
WOODBURY, AND HARRISON COUNTIES, IOWA

WHEREAS, the Board of Trustees of the Little Sioux Inter-County Drainage District, in session on the 7th day of March, 2019, requested that the Board of Supervisors levy a special assessment of Sixty-five (65%) Percent of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona, Woodbury and Harrison Counties, Iowa, acting as a Drainage Board for the Little Sioux Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa, a special assessment in the amount of Sixty-five (65%) Percent of the Original Assessment, and the Auditors of Monona, Woodbury and Harrison Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under §468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to §445.36 in the year 2019-2020.

PASSED and APPROVED this 14th day of May, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 7b. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the McCandless Inter-County Drainage District of Monona, Woodbury, and Harrison Counties, Iowa.

RESOLUTION #12,850
RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN
THE MCCANDLESS INTER-COUNTY DRAINAGE DISTRICT OF MONONA,
WOODBURY, AND HARRISON COUNTIES, IOWA

WHEREAS, the Board of Trustees of the McCandless Inter-County Drainage District, in session on the 20th day of March, 2019, requested that the Board of Supervisors levy a special assessment of Ninety-Five Percent (95%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the McCandless Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Ninety-Five Percent (95%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2019-2020.

PASSED and APPROVED this 14th day of May, 2019
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 7c. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Sandhill-Lakeport Inter-County Drainage District of Monona, Woodbury, and Harrison Counties, Iowa.

RESOLUTION #12,851
RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN
THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE DISTRICT OF MONONA,
WOODBURY, AND HARRISON COUNTIES, IOWA

WHEREAS, the Board of Trustees of the Sandhill-Lakeport Inter-County Drainage District, in session on the 10th day of May, 2019, requested that the Board of Supervisors levy a special assessment of Fifty Percent (50%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the Sandhill-Lakeport Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Fifty Percent (50%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2019-2020.

PASSED and APPROVED this 14th day of May, 2019
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 8. To approve the appointment of Jacob Fry, Temporary Summer Laborer, Secondary Roads Dept., effective 5-21-19, \$11.00/hour. Not to exceed 120 days.; the appointment of Austin Bromander, Temporary Summer Laborer, Secondary Roads Dept., effective 5-22-19, \$10.00/hour. Not to exceed 120 days.; and the appointment of Benjamin Payer, Temporary Engineering Aide, Secondary Roads Dept., effective 05-22-19, \$13.00/hour. Not to exceed 120 days. Copy filed.

Carried 5-0.

- 9. Motion by Ung second by Taylor to approve and receive for signature the County Personal Property Disposition Policy. Carried 5-0. Copy filed.
- 10. Motion by Taylor second by De Witt to approve the application and authorize the Chairman to sign the Board's scoring and recommendation letter to the IDNR. Carried 5-0. Copy filed.

- 11a. Motion by Radig second by Ung to approve the Bond Counsel Engagement Agreement – Proposed issuance not to exceed \$787,559 General Obligation Capital Loan Notes. Carried 5-0. Copy filed.
- 11b. Motion by Radig second by De Witt to approve and authorize the Chairperson to sign a Resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$787,559 general obligation capital loan note of Woodbury County, Iowa (for essential county purposes), and providing for publication of notice. Carried 5-0.

RESOLUTION #12,852
RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF A LOAN AGREEMENT AND THE
ISSUANCE OF NOT TO EXCEED \$787,559 GENERAL
OBLIGATION CAPITAL LOAN NOTE OF WOODBURY
COUNTY, IOWA (FOR ESSENTIAL COUNTY PURPOSES),
AND PROVIDING FOR PUBLICATION OF NOTICE
THEREOF

WHEREAS, it is deemed necessary and advisable that Woodbury County, Iowa, should provide for the authorization of a Loan Agreement and issuance of a General Obligation Capital Loan Note, to the amount of not to exceed \$787,559, as authorized by Sections 331.402 and 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Note shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Note, issued to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan Agreement and Note and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA:

Section 1. That this Board meet in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at 4:40 P.M., on the 4th day of June, 2019, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$787,559 General Obligation Capital Loan Note, for essential county purposes, the proceeds of which Note will be used to provide funds to pay the costs of the erection, equipment, remodeling, or reconstruction of, and additions or extensions to public buildings, including the site or grounds thereof and including, but not limited to, the acquisition and installation of computer system upgrades and improvements at the Courthouse, Trospen Hoyt Building, Siouxland District Health Building, Anthon Courthouse, and Law Enforcement Center.

Section 2. The Auditor is authorized and directed to proceed on behalf of the County with the negotiation of terms of a Loan Agreement and the issuance of a General Obligation Capital Loan Note, evidencing the County's obligations to a principal amount of not to exceed \$787,559, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the County and this Board and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the County and acceptable to the Board.

Section 3. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Note.

Section 4. The notice of the proposed action to issue Note shall be in substantially the following form:

(To be published between May 22, 2019 and May 30, 2019)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$787,559 GENERAL OBLIGATION CAPITAL LOAN NOTE OF THE COUNTY (FOR ESSENTIAL COUNTY PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing on the 4th day of June, 2019, at 4:40 P.M., in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$787,559 General Obligation Capital Loan Note, for essential county purposes, to provide funds to pay the costs of the erection, equipment, remodeling, or reconstruction of, and additions or extensions to public buildings, including the site or grounds thereof and including, but not limited to, the acquisition and installation of computer system upgrades and improvements at the Courthouse, Trospen Hoyt Building, Siouxland District Health Building, Anthon Courthouse, and Law Enforcement Center. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Note to evidence the obligation of the County thereunder or will abandon the proposal to issue said Note. This notice is given by order of the Board of Supervisors of Woodbury County, Iowa, as provided by Sections 331.402 and 331.443 of the Code of Iowa.

Dated this 21st day of May, 2019.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

The Board recessed for a meeting of the Wolf Creek Drainage District.

The Supervisors meeting was called back to order.

13a. Bid letting was held for one new track mounted excavator. The bids are as follows:

TranSource Truck & Equipment, Inc., Sioux Falls, SD	\$162,350.00
Road Machinery & Supply Co., Sioux City, IA	\$196,874.00
Murphy Tractor & Equipment, Sioux City, IA	\$207,300.00
Titan Machinery, Sioux City, IA	\$216,599.00
Ziegler Caterpillar, Sioux City, IA	\$229,883.00
Rueter's, Sioux City, IA	\$179,900.00
Mid Country Machinery, Sgt. Bluff, IA	\$171,000.00

Motion by De Witt second by Taylor to receive the bids and return them to Secondary Roads for recommendation. Carried 5-0. Copy filed.

13b. Bid letting was held for two new motor graders. The bids are as follows:

Murphy Tractor, Sioux City, IA	\$257,800.00
Murphy Tractor, Sioux City, IA	\$249,800.00
Ziegler Equipment, Sioux City, IA	\$300,697.00
Ziegler Equipment, Sioux City, IA	\$283,697.00
Ziegler Equipment, Sioux City, IA	\$278,218.00
Ziegler Equipment, Sioux City, IA	\$261,218.00
Ziegler Equipment, Sioux City, IA	\$261,599.00
Ziegler Equipment, Sioux City, IA	\$244,599.00

Motion by De Witt second by Radig to receive the bids and return them to Secondary Roads for recommendation. Carried 5-0. Copy filed.

14. Supervisor Pottebaum presented a plan for repairs of gravel roads. Copy filed.

Motion by Ung second by Radig to receive a purchase plan for gravel to place on secondary roads. Carried 5-0.
Copy filed.

15. The Board heard reports on committee meetings.

16. Citizen concerns.

17. Board concerns were heard.

The Board adjourned the regular meeting until May 28, 2019.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 28, 2019

* PERSONNEL ACTION CODE:
 A- Appointment R-Reclassification
 T - Transfer E- End of Probation
 P - Promotion S - Separation
 D - Demotion O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Brosamle, Jacob	Secondary Roads	5-29-19	Temporary Summer Laborer	\$10.00/hour		A	Not to exceed 120 days.
Payne, Nathan	Secondary Roads	5-29-19	Temporary Summer Laborer	\$11.00/hour		A	Not to exceed 120 days.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas HR Director*

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: May 28, 2019

For the May 28, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Secondary Roads (2) Temporary Summer Laborers, Appointments.

Thank you

WOODBURY COUNTY
SIOUX CITY, IOWA 51101

Office of Commissioner of Elections

620 DOUGLAS ST., ROOM 103



Patrick F. Gill
Commissioner
Phone 712-279-6465
Fax 712-279-6629
pgill@woodburycountyowa.gov

Steve Hofmeyer
Deputy Commissioner
Phone 712-279-6465
Fax 712-279-6629
shofmeyer@woodburycountyowa.gov

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections

Date: May 17, 2019

Re: City of Hornick Council Appointment

Please receive the appointment of Dustin Johnston, 605 Steinhoff Avenue, Hornick, IA, to the Hornick City Council. The appointment was made on May 13, 2019, to fill a vacant position previously held by Jake Prichard, until the next regular election.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: City of Hornick School/City/Township/
City Clerk Candi Gress Extension/Soil & Water
05/15/2019 Secretary/Clerk
Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Hornick City Council
Name Dustin Johnston
Address 605 Steinhoff Avenue
City/Zip Hornick, IA 51026
Date of appointment 05/13/2019

PATRICK F. GILL
WOODBURY COUNTY
2019 MAY 17 AM 7 45
AUDITOR RECORDER
COMM OF ELECTIONS

This appointment is to fill the office previously held by:

Jake Prichard
(Name of previous official)

RETURN TO: Patrick F. Gill
Woodbury County Commissioner of Elections
620 Douglas St, Rm 103
Sioux City, IA 51101

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #894730102009 & #894730102010 & #894730102011 & #894730102012 & #894730102013

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**East 145 feet of Lots 8 & 9, Garden View Addition to Sioux City, Woodbury County, Iowa
(608 Colon Street)**

**Lot 10, Garden View Addition to Sioux City, Woodbury County, Iowa
(612 Colon Street)**

**Lot 11, Garden View Addition to Sioux City, Woodbury County, Iowa
(620 Colon Street)**

**Lot 12, Garden View Addition to Sioux City, Woodbury County, Iowa
(628 Colon Street)**

**Lot 13, Garden View Addition to Sioux City, Woodbury County, Iowa
(640 Colon Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **28th Day of May, 2019 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **28th Day of May, 2019**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$750.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 14th Day of May, 2019.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Keith W. Radig, Chairman

REQUEST FOR MINIMUM BID

Name: Troy Cooke Date: July 2018
Address: 3241 Wilking Dr. Phone: 251-8584

Address or approximate address/location of property interested in:

608 Colon St., 612 Colon St., 620 Colon St.,
628 Colon St., 640 Colon St.

GIS PIN # 894730102019, #894730102010, #894730102011,
#894730102012, #894730102013

**This portion to be completed by Board Administration **

Legal Description:

Lots 8-13, Garden View addition to
Sioux City, Woodbury County, Iowa

Tax Sale #/Date: #818 - 6/20/16 #918 - 6/18/12
#896 - 6/15/15 #919 - 6/18/12 #920 - 6/18/12 Parcel # _____

Tax Deeded to Woodbury County on: 5/30/18 - 7/18/18 - 7/18/18 - 7/18/18 - 7/18/18

Current Assessed Value: Land \$38,200 Building 0 Total \$38,200

Approximate Delinquent Real Estate Taxes: _____

Approximate Delinquent Special Assessment Taxes: _____

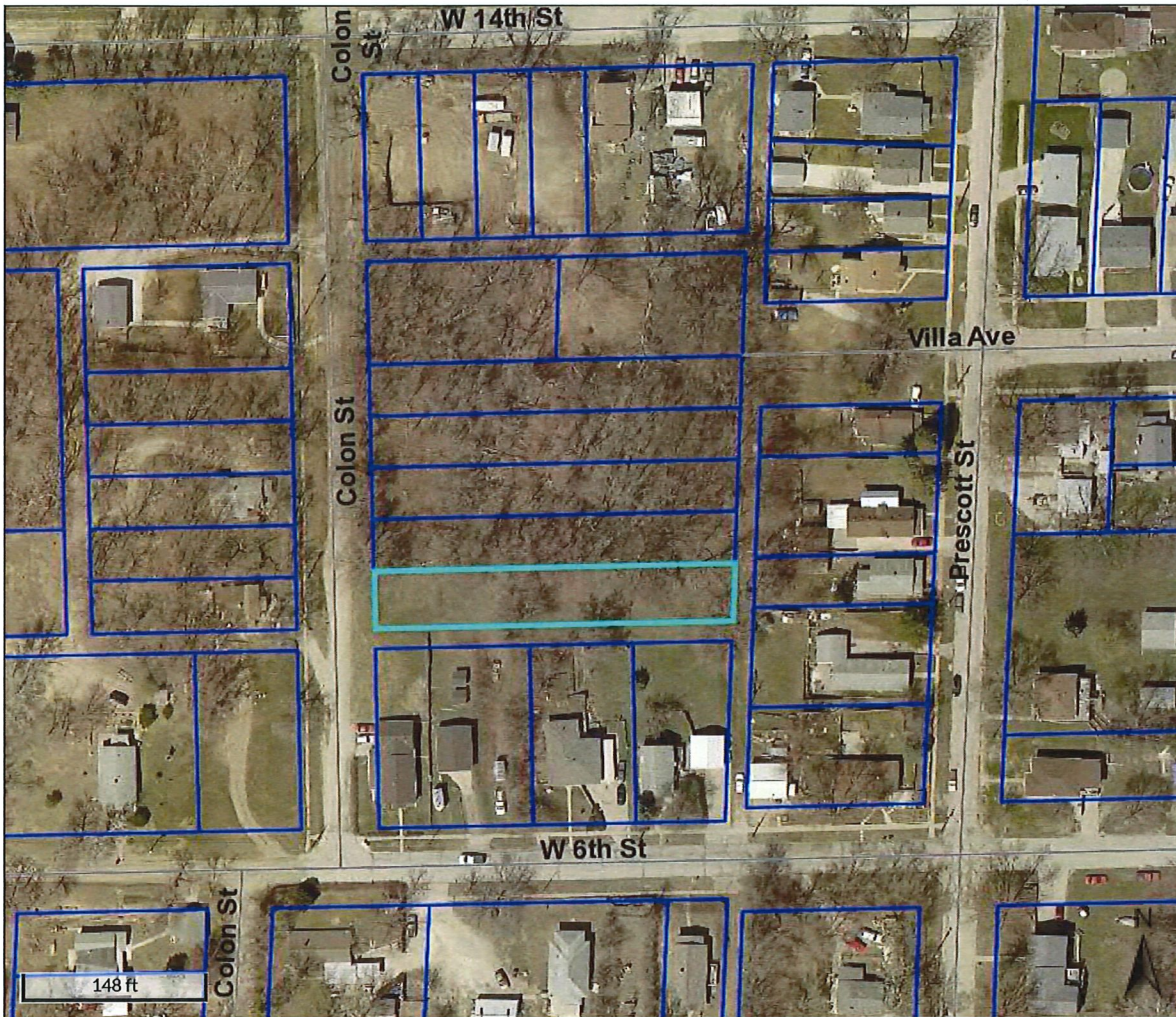
*Cost of Services: _____

Inspection to: Mathew Ong Date: 6/22/17

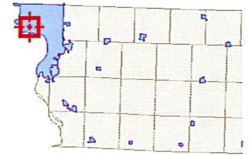
Minimum Bid Set by Supervisor: \$750

Date and Time Set for Auction: Tuesday May 28th @ 4:35

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview

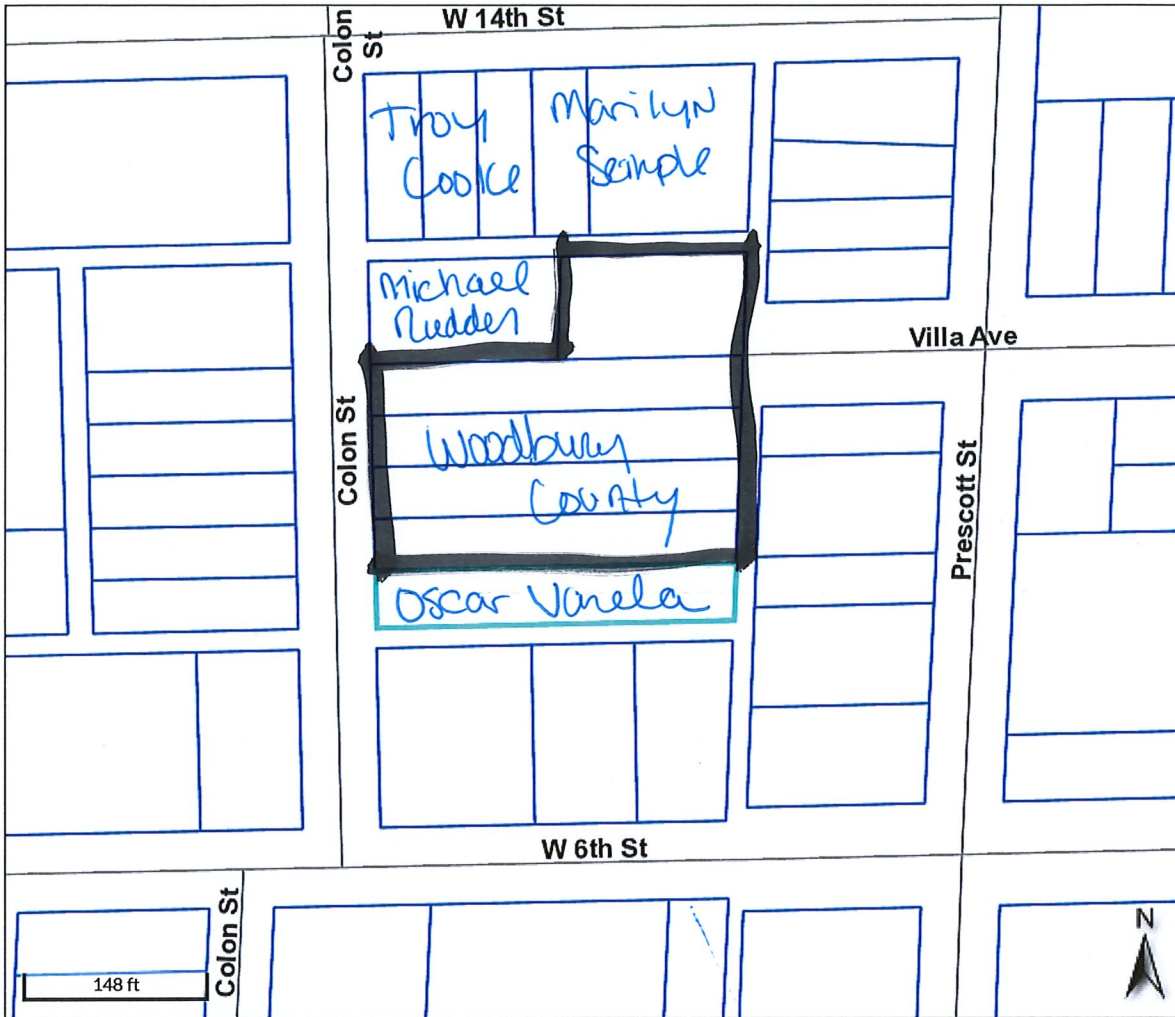


Legend

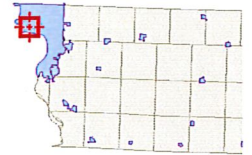
-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

Parcel ID	894730102014	Alternate ID	179055	Owner Address	VARELA OSCAR
Sec/Twp/Rng	n/a	Class	R		2815 W 6TH ST
Property Address	660 COLON ST	Acreeage	n/a		SIOUX CITY IA 51103
	SIOUX CITY				
District	087				
Brief Tax Description	GARDEN VIEW LOT 14				
	(Note: Not to be used on legal documents)				

Date created: 5/9/2019
 Last Data Uploaded: 5/8/2019 7:12:43 PM



Overview



Legend

-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

Parcel ID	894730102014	Alternate ID	179055	Owner Address	VARELA OSCAR
Sec/Twp/Rng	n/a	Class	R		2815 W 6TH ST
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Brief Tax Description	GARDEN VIEW LOT 14				
	(Note: Not to be used on legal documents)				

Date created: 5/9/2019
 Last Data Uploaded: 5/8/2019 7:12:43 PM

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/23/2019 Weekly Agenda Date: 05/28/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Set time 4:40 PM: Public hearing for request to reclassify a portion of a level C road

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

A landowner with property bordering a Level C Road has requested reclassification of a portion of the road to allow upgrade of that portion to allow him to build on adjacent property.

BACKGROUND:

Level C Roads are minimum maintenance roads that are also access restricted. An adjacent landowner has petitioned the Board in compliance with section 8 of Ordinance #18, Area Service C Road Maintenance Ordinance to reclassify a portion of a level C road. The applicant wants to build a home on his property and does not have access off of Buchanan Avenue.

FINANCIAL IMPACT:

The county is responsible for the cost of publication of the hearing notice. The county will also have expense in surveying the road for access and improving the road for use as a residential access. Some of this cost will be billed to the landowner under Secondary Road PPM#3 which covers road improvements.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Our department will comply with the decision of the board. I do not support this request as it creates a dead end route for snow removal and road maintenance. The 400 foot move is an estimate of how far west we will have to move to find suitable access to the property. I request some flexibility in that distance based on sight distance needs.

ACTION REQUIRED / PROPOSED MOTION:

- 1) Motion to approve the request to change the beginning of the Level C portion of 130th Street as deemed necessary by the county engineer to provide access for a new driveway.
- or:
- 2) Motion to deny the request to change the Level C road designation on 130th Street.

Attn: Keith Radig Chairman Board of Supervisors
Board of Supervisors
620 Douglas St
Sioux City, IA 51101

Dear Supervisors,

I would like to petition the board of supervisors to reclassify a portion, no more than 400 ft, of the east end of 130th St near the intersection of Buchanan Avenue and 130th. With final length of reclassification being contingent of the placement of a potential residential driveway on the south east corner of land owned by Habitat Restoration Services LLC.



Brenton Feuchtenberger
Habitat Restoration Services LLC
605.212.5539

Cc: Daniel Priestly - Work Community & Economic Development

Cc: Mark Nahra - Secondary Roads

LEGAL NOTICE

Public Hearing for a change of classification for 130th Street west of Buchanan Avenue

The Woodbury County Board of Supervisors in accordance with Section 7 of Woodbury County Ordinance Number 18, Area Service "C" Road Maintenance Ordinance, has set a date for public hearing to consider a petition to change the classification of an Area Service "C" roadway. The hearing is set for Tuesday, May 28, at 4:40 P.M CDT, at the Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa. The County Board will hear comments in regard to a request to change the classification of a portion of 130th Street west of Buchanan Avenue from Level of Service "C" to Level of Service "A" to allow improvement of the road for the proposed construction of a house on an adjacent acreage.

Further information on the road and its current classification is available at the office of the Woodbury County Engineer, 759 E. Frontage Road, Merville, Iowa, phone no. 712-873-3215 fax no. 712-873-3325 email: mnahra@woodburycountyiowa.gov.

At said Public Hearing, any person present, and so wishing will be given the opportunity to be heard, for or against, the proposed road classification change. Any person so wishing may file a document with the Woodbury County Auditor's Office prior to the time of the hearing, should the person wish the document to be read for them at the time of the hearing.

Patrick Gill
Woodbury County Auditor

Please publish as a legal notice the week of May 13, 2019. Proof-of-publishing to be provided. Thank you.

Please bill to:

Woodbury County Engineer
759 E. Frontage Road
Merville, Iowa 51039

Thank you.

AREA SERVICE "C" ROAD MAINTENANCE ORDINANCE

Woodbury County Ordinance No. 18

TITLE. An ordinance establishing the Area Service System "C" Road Classification in Woodbury County, Iowa.

Be it Enacted by the Board of Supervisors, Woodbury County, Iowa:

Section 1. **PURPOSE**

The purpose of this ordinance is to classify certain roads on the area service system in Woodbury County as Area Service System "C" Roads so as to provide for a reduced level of maintenance effort and restricted access, pursuant to Iowa Code Section 309.57.

Section 2. **DEFINITIONS**

For use in this ordinance, certain terms or words used herein shall be interpreted or defined as follows:

1. "Area Service System" includes those public roads outside of municipalities not otherwise classified.
 - a. Area Service System "A" roads shall be maintained in conformance with applicable state statutes.
 - b. Area Service System "C" roads shall not require standards maintenance equal to farm to market, or area service system "A" roads. Area Service System "C" roads shall not mean what is construed in the normal sense as a driveway or private lane to a farm building or dwelling.
2. "Board" shall mean the Board of Supervisors of Woodbury County.
3. "Engineer" shall mean the County Engineer of Woodbury County.
4. "County" shall mean Woodbury County.

Section 3. **HOW ESTABLISHED**

- A. **RESOLUTION:** Roads may only be classified as Area Service System "C" Roads by resolution of the Board. The resolution shall specify the level of maintenance effort and the persons who will have access rights to the road.
- B. **NOTICE OF ACTION:** Before the Board may take action to establish an Area Service System "C" Road, a notice of the proposed action, including the location of the Area Service System "C" Road and the time and place of the meeting at which the Board proposes to take action on the petition, shall be published as provided by law.
- C. **BOARD ACTION:** At the meeting, the Board shall receive oral or written comments from any resident or property owner of the county.

After all comments have been received and considered, the Board, at that meeting or date to which it is adjourned, may take action after consultation with the County Engineer.

Section 4. **ACCESS**

Access to any Area Service System "C" Road shall be restricted by means of a gate or other barrier, as determined by the County Engineer. The gate shall be purchased and installed by the County, and maintained by the adjoining landowners. If not so maintained, the County may remove the gate.

Section 5. **SIGNS**

Area Service System "C" Roads shall have signs conforming to the Iowa Signing Manual per 761 Iowa Administrative Code (IAC) Chapter 130. The signs shall be installed and maintained by the County at all access points to the Area Service System "C" Road from other public roads to warn the public that access is limited.

Section 6. **TRESPASS**

Entering an Area Service System "C" Road without justification after being notified or requested to abstain from entering or to remove or vacate the road by any person lawfully allowed access shall be a trespass as defined in Iowa Code Section 716.7.

Section 7. **RECLASSIFICATION**

A road with an Area Service System "C" classification shall retain the classification until such time as a petition for reclassification is submitted to the Board. The petition shall be signed by one or more adjoining landowners. The Board shall approve or deny the request for reclassification within sixty (60) days of receipt of the petition.

Section 8. **POWERS OF THE BOARD**

All jurisdiction and control over Area Service System "C" Roads shall rest with the Board, pursuant to the Iowa Code Section 309.57.

Section 9. **EXEMPTION FROM LIABILITY**

As provided in Iowa Code Section 309.57, the County and officers, agents, and employees of the County are not liable for injury to any person or for damage to any vehicle or equipment which occurs approximately as a result of the maintenance of a road which is classified as Area Service System "C", if the road has been maintained to the level of maintenance effort described in the establishing resolution.

Section 10. **REPEALER**

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 11. SEVERABILITY CLAUSE

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 12. WHEN EFFECTIVE

This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

This Ordinance passed and approved by the Woodbury County Board of Supervisors this 29th day of June, 2004.

First Hearing: May 18, 2004

Second Hearing: June 1, 2004

Third Hearing: June 29, 2004

Woodbury County Board of Supervisors

Maurice Welte

Maurice Welte, Chairman

G. R. Batcheller

G. R. Batcheller, Member

George W. Boykin

George W. Boykin, Member

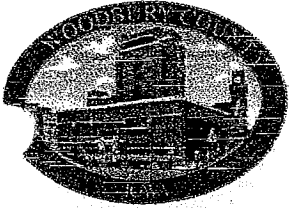
Larry D. Clausen

Larry D. Clausen, Member

Douglas Walish

Douglas Walish, Member

Attest: Patrick F. Gill
Patrick F. Gill, Woodbury County Auditor



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

PPM #3, 2013
Rev.

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT POLICY AND PROCEDURE MEMORANDUM

SUBJECT: Road Improvements for Residential and Commercial Development

Background:

Woodbury County has widely varying terrain within its borders. While constructed to the design standard at the time of their improvement, many county roads were built to a lower design speed and geometry than required by current road design standards. Due to vertical and horizontal alignments that do not meet stopping sight distance requirements for the statutory or established speed limit on many county roads, locations for driveways meeting minimum sight distance requirements may be difficult to find along some property frontages. Due to platting or property boundaries, a safe field or driveway access may not be available at a convenient location for a property owner.

Policy:

Following an unsuccessful field or driveway access application, a landowner may request that the county engineer conduct a survey to see whether the road could be regraded to allow an entrance to be sited. Upon receiving a request, the county engineer will schedule a survey at the convenience of the Secondary Road Department and will review the survey to determine whether the road can be regraded to allow the construction of a field entrance or driveway at the desired location. The county engineer will design road improvements to meet current design standards to an alignment and grade that provide stopping sight distance that meets or exceeds the statutory or established speed limit for the road. The county engineer will prepare a cost estimate for the work and provide it to the requesting landowner.

The landowner will be responsible for 100% of the cost of the road improvement as determined by the county engineer. If the landowner finds the estimate acceptable, the county engineer will prepare a construction agreement for signature by the landowner. The county engineer will also sign the agreement and bring it to the Board of Supervisors for approval. Full payment for the road improvement will be required upon completion of the work unless prior arrangements are made with the county engineer and approved by the Board of Supervisors.

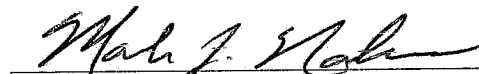
The county engineer will be the final judge of the feasibility of making road improvements in these cases and a driveway and road improvement request may not be approved if it is cost prohibitive or cannot be safely constructed and located.

This policy has been reviewed and approved by the Woodbury County Board of Supervisors on this 17th day of September 17, 2013.

APPROVED:



Chairman-Woodbury County Board of Supervisors



Mark J. Nahra, Woodbury County Engineer

COUNTY NAME:	NOTICE OF PUBLIC HEARING AMENDMENT OF CURRENT COUNTY BUDGET	CO NO:
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The County Board of Supervisors will conduct a public hearing on the proposed amendment to the current County budget as follows:

Meeting Date: May 28, 2019	Meeting Time: 4:45 p.m.	Meeting Location: Board of Supervisors Meeting Room
-------------------------------	----------------------------	--

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, the proposed amendment. An approved budget amendment is required in order to permit increases in any class of expenditures as last certified or last amended.

County Telephone No.: 712-279-6525	For Fiscal Year Ending: 6/30/2019
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Iowa Department of Management Form 653 A-R Sheet 1 of 2 (Publish) (revised 05/01/14)	Total Budget as Certified or Last Amended	Proposed Current Amendment	Total Budget After Current Amendment
REVENUES & OTHER FINANCING SOURCES			
Taxes Levied on Property	1 30,921,113		30,921,113
Less: Uncollected Delinquent Taxes - Levy Year	2		0
Less: Credits to Taxpayers	3 940,000		940,000
Net Current Property Taxes	4 29,981,113	0	29,981,113
Delinquent Property Tax Revenue	5 18,300		18,300
Penalties, Interest & Costs on Taxes	6 380,000		380,000
Other County Taxes/TIF Tax Revenues	7 7,115,254		7,115,254
Intergovernmental	8 9,917,714	23,849	9,941,563
Licenses & Permits	9 490,000		490,000
Charges for Service	10 2,102,062		2,102,062
Use of Money & Property	11 306,902		306,902
Miscellaneous	12 534,100		534,100
Subtotal Revenues	13 50,845,445	23,849	50,869,294
Other Financing Sources:			
General Long-Term Debt Proceeds	14 1,014,000		1,014,000
Operating Transfers In	15 9,131,494	14,150	9,145,644
Proceeds of Fixed Asset Sales	16		0
Total Revenues & Other Sources	17 60,990,939	37,999	61,028,938
EXPENDITURES & OTHER FINANCING USES			
Operating:			
Public Safety & Legal Services	18 18,349,976	111,778	18,461,754
Physical Health & Social Services	19 5,315,349		5,315,349
Mental Health, ID & DD	20 2,340,330		2,340,330
County Environment & Education	21 3,077,573	6,224	3,083,797
Roads & Transportation	22 8,500,174	579,000	9,079,174
Government Services to Residents	23 2,570,165		2,570,165
Administration	24 6,496,913	22,621	6,519,534
Nonprogram Current	25 885,641		885,641
Debt Service	26 2,276,507		2,276,507
Capital Projects	27 4,819,050	1,850,000	6,669,050
Subtotal Expenditures	28 54,631,678	2,569,623	57,201,301
Other Financing Uses:			
Operating Transfers Out	29 9,131,494	14,150	9,145,644
Refunded Debt/Payments to Escrow	30		0
Total Expenditures & Other Uses	31 63,763,172	2,583,773	66,346,945
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32 (2,772,233)	(2,545,774)	(5,318,007)
Beginning Fund Balance - July 1,	33 10,845,770		10,845,770
Increase (Decrease) in Reserves (GAAP Budgeting)	34 922,521		922,521
Fund Balance - Nonspendable	35		0
Fund Balance - Restricted	36 4,092,613	2,429,000	6,521,613
Fund Balance - Committed	37		0
Fund Balance - Assigned	38		0
Fund Balance - Unassigned	39 4,903,445	102,624	5,006,069
Total Ending Fund Balance - June 30,	40 8,996,058	(2,545,774)	6,450,284

Explanation of changes: Unanticipated expenses and grants. Revenue to cover the unanticipated expenses and grants will come from increases in jail revenues, grant funding and cash reserves. The end will result will not effect current real estate taxes for FY 2019.

COUNTY NAME: Woodbury	RECORD OF HEARING AND DETERMINATION ON THE AMENDMENT TO COUNTY BUDGET	COUNTY NO: 97
--	--	--------------------------------

Date budget amendment was adopted: May 28, 2019	For Fiscal Year Ending: June 30, 2019
--	--

The County Board of Supervisors met on the date specified immediately above to adopt an amendment to the current County budget as summarized below. The amendment was adopted after compliance with the public notice, public hearing, and public meeting provisions as required by law.

Iowa Department of Management Form 653 A-R Sheet 2 of 2 (revised 05/01/14)		Total Budget as Certified or Last Amended	Adopted Current Amendment	Total Budget After Current Amendment
REVENUES & OTHER FINANCING SOURCES				
Taxes Levied on Property	1	30,921,113	0	30,921,113
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Less: Credits to Taxpayers	3	940,000	0	940,000
Net Current Property Taxes	4	29,981,113	0	29,981,113
Delinquent Property Tax Revenue	5	18,300	0	18,300
Penalties, Interest & Costs on Taxes	6	380,000	0	380,000
Other County Taxes/TIF Tax Revenues	7	7,115,254	0	7,115,254
Intergovernmental	8	9,917,714	23,849	9,941,563
Licenses & Permits	9	490,000	0	490,000
Charges for Service	10	2,102,062	0	2,102,062
Use of Money & Property	11	306,902	0	306,902
Miscellaneous	12	534,100	0	534,100
Subtotal Revenues	13	50,845,445	23,849	50,869,294
Other Financing Sources:				
General Long-Term Debt Proceeds	14	1,014,000	0	1,014,000
Operating Transfers In	15	9,131,494	14,150	9,145,644
Proceeds of Fixed Asset Sales	16	0	0	0
Total Revenues & Other Sources	17	60,990,939	37,999	61,028,938
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	18	18,349,976	111,778	18,461,754
Physical Health & Social Services	19	5,315,349	0	5,315,349
Mental Health, ID & DD	20	2,340,330	0	2,340,330
County Environment & Education	21	3,077,573	6,224	3,083,797
Roads & Transportation	22	8,500,174	579,000	9,079,174
Government Services to Residents	23	2,570,165	0	2,570,165
Administration	24	6,496,913	22,621	6,519,534
Nonprogram Current	25	885,641	0	885,641
Debt Service	26	2,276,507	0	2,276,507
Capital Projects	27	4,819,050	1,850,000	6,669,050
Subtotal Expenditures	28	54,631,678	2,569,623	57,201,301
Other Financing Uses:				
Operating Transfers Out	29	9,131,494	14,150	9,145,644
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	63,763,172	2,583,773	66,346,945
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(2,772,233)	(2,545,774)	(5,318,007)
Beginning Fund Balance - July 1,	33	10,845,770	0	10,845,770
Increase (Decrease) in Reserves (GAAP Budgeting)	34	922,521	0	922,521
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	4,092,613	2,429,000	6,521,613
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	4,903,445	(4,974,774)	(71,329)
Total Ending Fund Balance - June 30,	40	8,996,058	(2,545,774)	6,450,284

Date original budget adopted: 05/30/18	Date(s) current budget was subsequently amended:
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The below-signed certify that proof of publication of the hearing notice and proposed amendment is on file for each official County newspaper, that all public hearing notices were published not less than 10, nor more than 20 days prior to the public hearing, and that adopted expenditures do not exceed published amounts for any of the 10 individual expenditure classes, or in total.

Board Chairperson (signature)

County Auditor (signature)

Woodbury County
FY 2019 Budget Amendment #1
May 28, 2019

County Fund

<u>Item#</u>	<u>Dept./Div. Name</u>	<u>Dept./Div. Appropriation Change</u>	<u>Budget Increase</u>	<u>Funding Source</u>
		<u>Source of Revenue</u>		
General Basic Fund:				
#1	Sheriff - LEC Correctional Facility			
	001-1051-410-1019 = Overtime		5,428	
	US Marshall's			5,428
#2	Supervisors - Medial Examiner			
	001-1111-411-3520 = Ambulance Assistance		9,000	
	001-1111-411-4201 = Professional Services		3,000	
	001-1111-411-4282 = Medical Fees		18,400	
	001-1111-411-4285 = Medical Services		15,000	
	001-1111-411-4920 = Investigations		15,000	
	Cash Reserve			60,400
#3	Conservation - Administration			
	001-6101-461-4460 = Radio Expense		6,224	
	Cash Reserve			6,224
#4	Supervisors - Board Expense			
	001-9001-490-4202 = Audit Expense		19,000	
	Cash Reserve			19,000

General Supplemental:

#5	Emergency Services			
	002-1211-412-4301 = Natural & LP Gas		5,000	
	002-1211-412-4475 = Maintenance Contracts		4,500	
	002-1211-412-2910 = Medical & Lab Supplies		5,300	
	ALS Tiered Assists			14,800
#6	Sheriff - Courthouse Security			
	002-1430-414-1005 = Appointed Deputies		17,000	
	Cash Reserves			17,000

Rural Basic:

#7	Community & Economic Development		
	111-6321-463-2601 = Office Supplies	65	
	111-6321-463-4050 = Promotional Activities	938	
	111-6321-463-4132 = Travel Expenses	919	
	111-6321-463-4134 = Meal Expense	151	
	111-6321-463-4220 = School of Instruction	395	
	111-6321-463-4801 = Dues & Memberships	1,063	
	111-6321-463-4810 = Contr./other Gov. & Organ.	90	
	Grants & Reimbursements		3,621

Secondary Road Fund4/30/2019

#8	Secondary Road Fund		
	220-0202-402-9320 = Bridges	1,250,000	
	220-0203-402-9332 = Box Culverts	150,000	
	220-0205-402-9361 = Granular	350,000	
	220-0205-402-9367 = PCC Pavement	100,000	
	220-7101-471-9420 = Bridges	40,000	
	220-7102-472-9431 = Pipe Culverts	20,000	
	220-7117-471-9461 = Granular	150,000	
	220-7201-472-9610 = New Equipment	69,000	
	235-7111-471-9454 = Road Grade Rep.	200,000	
	235-7111-471-9467 = PCC Pavement	100,000	
	Cash Reserve & Carryover Reserves		2,429,000

Emergency Paramedic Services:

#9	Paramedic Services		
	262-1201-412-1004 = Wage Plan Emp. Part-Time	9,396	
	262-1201-412-1010 = Wage Plan Employees	2,611	
	262-1201-412-1116 = Matching FICA	918	
	262-1201-412-1117 = County IPERS Contribution	1,225	
	Transfer from General Supplemental		7,075
	Transfer from Rural Basic		7,075

Grand Total of Budget Increases 2,569,623 2,569,623

Appropriation Transfer Adjustments for FY 19 Amendment #1

#1a	Sheriff - Uniform Patrol		
	From: 001-1011-410-1014 = Organized Employees	153,000	
	To: 001-1001-410-1016 = Supervisory Organized		153,000
#2b	Sheriff - Investigations		
	From: 001-1011-410-1118 = Employee Hospitalization	47,000	
	To: 001-1001-410-1118 = Employee Hospitalization		47,000
#3c	Sheriff - Rural Uniform Patrol		
	From: 001-1063-410-1014 = Organized Employees	9,000	
	To: 111-1002-410-1014 = Supervised Organized		9,000
#4d	Sheriff - Rural Patrol		
	From : 001-1065-410-1014 = Organized Employees	2,900	
	To: 111-1002-410-1014 = Organized Employees		2,900

WOODBURY COUNTY SHERIFF'S OFFICE BUDGET AMENDMENT 2019

REQUESTS:

#1 Please add \$5,427.51 to 001 1051 410 1019 jail overtime
Revenue will be from US Marshall's 001 1051 327 2701

#6 Please add \$17,000 to 002 1430 414 1005 courthouse security salaries
Revenue will be from 001 1051 344 4403 telephone commissions

#1A Please move \$153,000 from 001 1011 410 1014 to 001 1001 410 1016

#2B Please move \$47,000 from 001 1011 410 1118 to 001 1001 410 1118
from invest to uniform patrol

#3C Please move \$9,000 from 001 1063 410 1014 to 111 1002 410 1014
from civil to rural patrol

#4D Please move \$2,900 from 001 1065 410 1014 to 111 1002 410 1014
from crime prevention to rural patrol

FUND 001 GENERAL BASIC		DEPT/DIV 1111 LEGAL SERVICE/MEDICAL EXAMINATIONS			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
BA	ELE OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION											
41		PUBLIC SAFETY											
411		LEGAL SERVICE											
	35	TRANSPORTATION SERVICES											
	35 20	AMBULANCE ASSISTANCE	1333	2425.00	182	13330	19453.70	146	.00	16000	3453.70-	122	
	35 **	TRANSPORTATION SERVICES	1333	2425.00	182	13330	19453.70	146	.00	16000	3453.70-	122	
	42	PROFESSIONAL & TECH. SER.											
	42 01	PROFESSIONAL SERVICES	666	1125.00	169	6660	9000.00	135	.00	8000	1000.00-	113	
	42 82	MEDICAL FEES	2500	6200.00	248	25000	35400.00	142	.00	30000	5400.00-	118	
	42 85	MEDICAL SERVICES	5000	11334.56	227	50000	58645.09	117	.00	60000	1354.91	98	
	42 **	PROFESSIONAL & TECH. SER.	8166	18659.56	229	81660	103045.09	126	.00	98000	5045.09-	105	
	49	OTHER CHARGES											
	49 20	INVESTIGATIONS	2083	6287.20	302	20830	26393.48	127	.00	25000	1393.48-	106	
	49 **	OTHER CHARGES	2083	6287.20	302	20830	26393.48	127	.00	25000	1393.48-	106	
411	** **	LEGAL SERVICE	11582	27371.76	236	115820	148892.27	129	.00	139000	9892.27-	107	
41	** **	PUBLIC SAFETY	11582	27371.76	236	115820	148892.27	129	.00	139000	9892.27-	107	
DIV	1111	TOTAL *****	11582	27371.76	236	115820	148892.27	129	.00	139000	9892.27-	107	
		MEDICAL EXAMINATIONS											
DEPT	11	TOTAL *****	11582	27371.76	236	115820	148892.27	129	.00	139000	9892.27-	107	
		LEGAL SERVICE											
FUND	001	TOTAL *****	11582	27371.76	236	115820	148892.27	129	.00	139000	9892.27-	107	
		GENERAL BASIC											
GRAND		TOTAL *****	11582	27371.76	236	115820	148892.27	129	.00	139000	9892.27-	107	

Medical Exam.

Add 60,000

<i>001-1111-411-3520</i>	<i>9,000</i>
<i>4201</i>	<i>3,000</i>
<i>4282</i>	<i>18,400</i>
<i>4920</i>	<i>15,000</i>
<i>4285</i>	<i>14,600</i>
	<hr/>
	<i>60,000</i>

#2

Woodbury County Conservation Boards

Budget Amendment FY 19

Revenues

67000-3-09000-2890-99	REAP Grant Reimbursement - Misc State payment	\$219,200.00
67000-3-09000-2890-99	Fish Habitat Stamp Grant Reimbursement -Misc State payment	\$78,013.00
67000-3-09000-8470-99	Archery Grant - Southwood	\$3,300.00
67000-3-09000-2890-99	DOT - Urban Youth Corp Grant	<u>\$11,910.28</u>
Total		\$312,423.28

General Basic Budget

Disbursements

Expenditure Codes	Explanation	Amount
001-6101-4460	Radio Expense - Radio for Director Vehicle	\$6,224.00
Total Disbursements		\$6,224.00 ✓

#3

Dennis Butler

From: Daniel Heissel
Sent: Thursday, April 25, 2019 11:43 AM
To: Dennis Butler
Subject: Budget Amendment

Dennis,

Just a couple things, in regards to my budget amendment, I have received three grants I did not expect when budget was put together. These funds were deposited into our 667 Funds under Misc State payments. **Do you want me to show the amendment as these going into the 667 Fund under the revenue side.** Example was my REAP Grant for 219,200.00 and it was deposited into line # 67000-3-09000-2890-99. Just want to see what you want. Thanks Dan

Dan Heissel

Executive Director
Woodbury County Conservation Board
Dorothy Pecaut Nature Center
4500 Sioux River Road
Sioux City, Iowa 51109-1657
Office (712) 258-0838

FUND 001 GENERAL BASIC		DEPT/DIV 9001 POLICY & ADMINISTRATION/BOARD OF SUPERVISORS						ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT		
BA ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
49		INTERPROGRAM SERVICES										
490		POLICY & ADMINISTRATION										
	10	SALARIES AND WAGES										
	10 01	ELECTED OFFICIALS	14721	13600.36	92	147210	149603.96	102	.00	176654	27050.04	85
	10 **	SALARIES AND WAGES	14721	13600.36	92	147210	149603.96	102	.00	176654	27050.04	85
	11	EMPLOYEE BENEFITS										
	11 16	FICA - CNTY CONTRIBUTION	1056	970.26	92	10560	10772.02	102	.00	12674	1901.98	85
	11 17	IPERS - CNTY CONTRIBUTION	1389	1283.84	92	13890	14122.24	102	.00	16676	2553.76	85
	11 18	EMPLOYEE HOSPITALIZATION	5860	5860.20	100	58600	57966.60	99	.00	70323	12356.40	82
	11 21	LIFE INSURANCE	22	22.00	100	220	220.00	100	.00	264	44.00	83
	11 23	DENTAL INSURANCE	117	117.48	100	1170	1174.80	100	.00	1409	234.20	83
	11 26	LTD INSURANCE	125	115.64	93	1250	1272.04	102	.00	1502	229.96	85
	11 **	EMPLOYEE BENEFITS	8569	8369.42	98	85690	85527.70	100	.00	102848	17320.30	83
	23	HOUSEHOLD & SERV. FOOD										
	23 01	FOOD	50	.00	0	500	.00	0	.00	600	600.00	0
	23 **	HOUSEHOLD & SERV. FOOD	50	.00	0	500	.00	0	.00	600	600.00	0
	26	OFFICE SUPPLIES										
	26 01	OFFICE SUPPLIES	41	.00	0	410	.00	0	.00	500	500.00	0
	26 **	OFFICE SUPPLIES	41	.00	0	410	.00	0	.00	500	500.00	0
	40	ADVERTISING & PRINTING										
	40 20	TYPING, PRINTING & BINDIN	116	.00	0	1160	36.00	3	.00	1400	1364.00	3
	40 **	ADVERTISING & PRINTING	116	.00	0	1160	36.00	3	.00	1400	1364.00	3
	41	COMMUNICATION & TRAN. SER										
	41 30	EMPLOYEE MILEAGE	350	58.00	17	3500	3122.99	89	.00	4200	1077.01	74
	41 32	TRAVEL EXPENSES	500	.00	0	5000	878.18	18	.00	6000	5121.82	15
	41 34	MEAL EXPENSES	83	.00	0	830	163.67	20	.00	1000	836.33	16
	41 41	CELL PHONE EXPENSE	291	.00	0	2910	1394.15	48	.00	3500	2105.85	40
	41 **	COMMUNICATION & TRAN. SER	1224	58.00	5	12240	5558.99	45	.00	14700	9141.01	38
	42	PROFESSIONAL & TECH. SER.										
	42 01	PROFESSIONAL SERVICES	725	.00	0	7250	1464.00	20	.00	8704	7240.00	17
	42 02	FISCAL AUDIT	3554	20090.00	565-	35540	61145.00	172	.00	42650	18495.00	143
	42 20	SCHOOL OF INSTRUCTION	250	.00	0	2500	350.00	14	.00	3000	2650.00	12
	42 **	PROFESSIONAL & TECH. SER.	4529	20090.00	444-	45290	62959.00	139	.00	54354	8605.00	116
	48	OTHER SERVICES										
	48 01	DUES/MEMBERSHIPS	1665	.00	0	16650	12293.00	74	.00	19983	7690.00	62
	48 **	OTHER SERVICES	1665	.00	0	16650	12293.00	74	.00	19983	7690.00	62
490	** **	POLICY & ADMINISTRATION	30915	1937.78	6	309150	315978.65	102	.00	371039	55060.35	85
49	** **	INTERPROGRAM SERVICES	30915	1937.78	6	309150	315978.65	102	.00	371039	55060.35	85
DIV	9001	TOTAL ***** BOARD OF SUPERVISORS	30915	1937.78	6	309150	315978.65	102	.00	371039	55060.35	85

Board Expense

001-9001-490-4202

19,000.00

DETAIL BUDGET REPORT
 83% OF YEAR LAPSED

FUND 001 GENERAL BASIC			DEPT/DIV 9001 POLICY & ADMINISTRATION/BOARD OF SUPERVISORS							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
49		INTERPROGRAM SERVICES										
490		POLICY & ADMINISTRATION										
DEPT	90	TOTAL *****	30915	1937.78	6	309150	315978.65	102	.00	371039	55060.35 85	
		POLICY & ADMINISTRATION										
FUND	001	TOTAL *****	30915	1937.78	6	309150	315978.65	102	.00	371039	55060.35 85	
		GENERAL BASIC										
GRAND		TOTAL *****	30915	1937.78	6	309150	315978.65	102	.00	371039	55060.35 85	

Dennis Butler

From: Dawn Zahnley
Sent: Wednesday, April 24, 2019 3:12 PM
To: Dennis Butler
Cc: Gary Brown
Subject: FY19 Budget Adjustments & Wages Follow Up
Attachments: FY19 Budget Adjustment 4-24-2019.xlsx; Copy of FY19 Part-Time Horsley 4-5-2019.xls

Importance: High

Hello Dennis,

Part One-Budget Adjustments

I was asked to provide you with the FY19 Budget Adjustments for Emergency Services, attached are the excel spreadsheets providing the current balances, estimates and revenues data.

- FY19 Budget Adjustments
- FY19 Revenue from ALS Tiered Assists
- FY19 Wages Info
- FY19 Paramedic Part-time vs Full-time Info

We would like to make the following budget adjustments.
 The funding source for these adjustments would from the revenue from our ALS Tiered Assists.
 Revenue

Regular Budget-Propane

002-1211-412-43-01

Increase \$5,000.00

Regular Budget-Maintenance Contracts

002-1211-412-44-75

Increase \$4,500.00

Regular Budget-Medical Supplies

002-1211-412-29-10

Increase \$5,300.00

Total FY19 Budget Adjustments \$14,800.00

Training

General

Part Two-Adjustment/Correction

Emergency Services Purchased a UV MRSA Sanitizing Light through the Region 3 Grant.
 It was purchased from our **Regular Budget-Medical Supplies-002-1211-412-29-10 for \$635.57.**

We received the reimbursement from Region 3 for \$635.57 and the transmittal slip had WB-Miscellaneous noted. The deposit slip we received shown WB-GR EMS Training.

The \$635.57 should have gone to WB Miscellaneous and the funds need to go back into our Regular Budget-Medical Supplies.

Amend.
WB

Part Three-Wages

Gary had called you a couple of weeks ago and left a message concerning questions About wages and the amounts showing on the Account Activity Listing.

I have provided the detailed information on the attached worksheet **FY19 Wages Info**.

Seems the funding for the wages are not all showing correctly for the starting budget amounts. On the worksheet I have broken down who is Paramedic vs EMT and noted the change of My wages from Wage Plan Employee to Organized Employee.

**Wages for Part-Time Paramedic Budget
262-1201-412-10-04**

The PT ¼ Paramedic Budget looks as if it was over budget, however FT Paramedic Horsley had 792.25 hours of NO Pay which equals \$14,537.78. Details are provided on the attached.

Let me know if you have any questions.

Thanks!
Dawn Zahnley
Woodbury County Emergency Services
121 Deer Run Trail
Climbing Hill, IA 51015
712-876-2212

FINANCIAL IMPACT:

The cost to hire a Full-time Paramedic

Annual Salary	\$ 50,652.02
Ben-Dental EMP Only	\$352.44
Ben-Family Medical	\$ 17,580.60
Ben-IPERS EMS-Protected	\$ 4,576.19
Ben-Life Insurance	\$ 52.80
Ben-Long Term Disability	\$ 382.50
Ben-Medicare	\$ 674.34
Ben-Social Security	\$ 2,883.37
Total Wages & Benefits	\$ 77,127.26

The cost to hire a 1/4 Part-time Paramedic

Annual Salary	\$ 9,543.14
BEN-IPERS EMS-Protected	\$ 862.18
BEN-Medicare	\$ 127.05
BEN-Social Security	\$ 543.24
Total Wages & Benefits	\$11,075.61

Two Full-time Paramedics (\$77,127.26 each)	\$154,254.52
One 1/4 Part-time Paramedic (\$11,075.61)	\$ 11,075.61

Total Financial Impact for FY19 New Positions \$165,330.13

^{6%} The salary range for each of the two Full-time Paramedics is from \$47,784.92 (\$17.31/hour) to \$50,652.02 (\$18.35/hour).

^{6%} The salary range for the one 1/4 Part-time Paramedic is from \$9,002.96 (\$17.31/hour) to \$9,543.14 (\$18.35/hour).

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Woodbury County Emergency Services recommends the Woodbury County Board of Supervisors to approve the hiring of two Full-Time and one 1/4 Part-time Operations Officer-Paramedic.

ACTION REQUIRED / PROPOSED MOTION:

Woodbury County Board of Supervisors motions to approve the hiring of two Full-Time and one 1/4 Part-time Operations Officer-Paramedic.

Motion by Pottebaum second by Radig to approve the salary increases of 3% for the certification level of Advanced Emergency Technicians and 6% for the certification of Paramedic in the Operations Officer positions. Carried 5-0. Copy filed.

Motion by Radig second by Taylor to approve the revised job description for the position of Operations Officers to reflect the minimum educational requirements as an Iowa Paramedic. Carried 5-0. Copy filed.

Motion by Radig second by Pottebaum to authorize the creation of two (2) Full-time and one (1) ¼ Part-time Operations Officer-Paramedic positions. Carried 5-0. Copy filed.

FINANCIAL IMPACT:

The financial impact will be \$10,575.03 after the FY19 increase of the 2.5%. There will be a total of three Full-time Paramedics whom will receive a 6% increase (\$2,867.10 each) and one 1/4 Part-time Paramedic also receiving 6% (\$540.18). There is currently one AEMT who will receive a 3% increase (\$1,433.55).

3 Full-time Paramedics	\$ 8,601.30
1 Part-time 1/4 Paramedic	\$ 540.18
1 Full-time AEMT	\$ 1,433.55
Total Financial Impact:	\$10,575.03

There will be no financial impact for the approval of the job description.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

A) Woodbury County Emergency Services recommends the Woodbury County Board of Supervisors motion to approve the salary increases of 3% for the certification level of Advanced Emergency Technicians & 6% for the certification of Paramedic in the Operations Officer positions.

B) Woodbury County Emergency Services recommends the Woodbury County Board of Supervisors motion to approve the revised job description for the position of Operations Officers to reflect the minimum educational requirements as an Iowa Paramedic.

ACTION REQUIRED / PROPOSED MOTION:

A) The Woodbury County Board of Supervisors motions to approve the salary increases of 3% for the certification level of Advanced Emergency Technicians & 6% for the certification of Paramedic in the Operations Officer positions.

B) The Woodbury County Board of Supervisors motions to approve the revised job description for the position of Operations Officers to reflect the minimum educational requirements as an Iowa Paramedic.

FY19 Regular Budget Thru 4/5/2019		
Salary & Wages/Wage Plan Emp. Part 002-1211-412-10-04		
Starting Budget	Expenses	Balance
\$36,005.00	\$27,194.05	\$8,810.95

FY19 Paramedic Budget Thru 4/5/2019		
Salary & Wages/Wage Plan Emp. Part 262-1201-412-10-04		
Starting Budget	Expenses	Balance
\$0.00	\$20,967.53	-\$20,967.53

<i>FY19 Reg. & P's Combined Wage Plan PT</i>		
Starting Budget	Expenses	Balance
\$36,005.00	\$48,161.58	-\$12,156.58

Timeline from 7/1/2018 through Pay Day of 2/15/2019				
Officer	Hours	Hourly Pay	Total	Average Hrs/Cycle
Wally Handke	1419.5 (Regular)	\$17.31	\$24,571.54	
3/4 PT EMT	62 (Holidays)	\$17.31	\$1,073.22	
	16 OT Hol. Pay	\$17.31	\$276.96	
	16 PH Hol. Pay	\$8.65	\$138.40	
			\$26,060.12	
Ron Freemont	1093.25 (Regular)	\$18.35	\$20,061.13	48.3
1/4 PT Paramedic	22 (Holiday)	\$18.35	\$403.70	
	<i>0 Holidays Worked</i>		\$20,464.83	

FY19 Reg. & Paramedic's Budget Part Time EXPENSES Combined	\$36,005.00
Total Combo of Handke & Freemont thru 4/5/2019	\$46,524.95
	-\$10,519.95

Officer	Hours of NO Pay (Sick or Vac)	Hourly Pay	Total	Average Hrs/Cycle
Randy Horsley	792.25	\$18.35	\$14,537.78	
			-\$10,519.95	
			\$4,017.83	

FY19 Hours Remaining of EMT Wage of \$17.31	509.01 Hrs.	\$8,810.95
---	-------------	------------

FUND 002 GENERAL SUPPLEMENTAL			DEPT/DIV 1430 PUBLIC SAFETY & LEGAL SER/COURTHOUSE SECURITY			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT		
SUB	SUB	DESCRIPTION												
41		PUBLIC SAFETY												
414		ASS'T TO DISTRICT COURT												
	10	SALARIES AND WAGES												
	10 04	WAGE PLAN EMP. PART TIME	0	9535.10	0	0	97663.48	0	.00	0	97663.48-	0		
	10 05	APPOINTED DEPUTIES	0	6483.94	0	0	55113.49	0	.00	0	55113.49-	0		
	10 08	ORGANIZED EMPLOYEES P/T	9839	.00	0	98390	.00	0	.00	118077	118077.00	0		
	10 16	SUPERVISORY - ORGANIZED	5993	.00	0	59930	11065.60	19	.00	71926	60860.40	15		
	10 19	OVERTIME	166	.00	0	1660	293.93	18	.00	2000	1706.07	15		
	10 20	LONGEVITY COMPENSATION	0	3300.00	0	0	3300.00	0	.00	0	3300.00-	0		
	10 22	SHIFT DIFFERENTIAL	0	.00	0	0	40.50	0	.00	0	40.50-	0		
	10 **	SALARIES AND WAGES	15998	19319.04	121	159980	167477.00	105	.00	192003	24526.00	87		
	11	EMPLOYEE BENEFITS												
	11 16	FICA - CNTY CONTRIBUTION	1205	1455.82	121	12050	12636.26	105	.00	14471	1834.74	87		
	11 17	IPERS - CNTY CONTRIBUTION	1529	1855.03	121	15290	15912.95	104	.00	18356	2443.05	87		
	11 18	EMPLOYEE HOSPITALIZATION	1474	1465.05	99	14740	14669.26	100	.00	17693	3023.74	83		
	11 21	LIFE INSURANCE	4	4.40	110	40	44.00	110	.00	53	9.00	83		
	11 23	DENTAL INSURANCE	29	29.37	101	290	293.70	101	.00	352	58.30	83		
	11 26	LTD INSURANCE	31	55.12	178	310	306.09	99	.00	383	76.91	80		
	11 30	ALLOWANCES - TAXABLE	0	.00	0	0	425.00	0	.00	0	425.00-	0		
	11 **	EMPLOYEE BENEFITS	4272	4864.79	114	42720	44287.26	104	.00	51308	7020.74	86		
	26	OFFICE SUPPLIES												
	26 01	OFFICE SUPPLIES	33	.00	0	330	148.70	45	.00	400	251.30	37		
	26 **	OFFICE SUPPLIES	33	.00	0	330	148.70	45	.00	400	251.30	37		
	29	OTHER COMMODITIES												
	29 40	WEARING/SAFETY APPAREL	166	.00	0	1660	1744.80	105	.00	2000	255.20	87		
	29 **	OTHER COMMODITIES	166	.00	0	1660	1744.80	105	.00	2000	255.20	87		
	44	REPAIR & MAINTENANCE SER.												
	44 75	MAINTENANCE CONTRACTS	358	.00	0	3580	.00	0	.00	4300	4300.00	0		
	44 **	REPAIR & MAINTENANCE SER.	358	.00	0	3580	.00	0	.00	4300	4300.00	0		
414	** **	ASS'T TO DISTRICT COURT	20827	24183.83	116	208270	213657.76	103	.00	250011	36353.24	86		
41	** **	PUBLIC SAFETY	20827	24183.83	116	208270	213657.76	103	.00	250011	36353.24	86		
DIV	1430	TOTAL ***** COURTHOUSE SECURITY	20827	24183.83	116	208270	213657.76	103	.00	250011	36353.24	86		
DEPT	14	TOTAL ***** PUBLIC SAFETY & LEGAL SER	20827	24183.83	116	208270	213657.76	103	.00	250011	36353.24	86		
FUND 002		TOTAL ***** GENERAL SUPPLEMENTAL	20827	24183.83	116	208270	213657.76	103	.00	250011	36353.24	86		
GRAND		TOTAL *****	20827	24183.83	116	208270	213657.76	103	.00	250011	36353.24	86		

Add #17,000 to 002-1430-414-1005

0 * *

0 * *

1,464.61 +

90.00 +

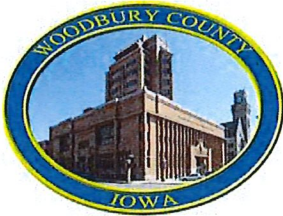
64.63 +

2,000.00 +

004.....

3,619.24 *

#7



Invoice

Date: 04/24/2019

Woodbury County
Community & Economic Development
David Gleiser, Director
620 Douglas St, Sixth Floor
Sioux City IA 51101
(712) 279-6609

TO Dean LaFrentz
Sergeant Bluff
Community Development
Corporation
401 4th St, PO Box 703
Sergeant Bluff, IA 51054

Community Venture Network \$1,875.00
*Sergeant Bluff share - 1/2 total \$ 937.50

Rock Solid \$2,125.00
*Sergeant Bluff share - 1/2 total \$1,062.50

Total: \$2,000.00

• \$937.50 - 111-6321-463-40-50
• \$ 1062.50 - 111-6321-463-48-01

Please make check payable to:

Woodbury County Treasurer
620 Douglas Street
Sioux City IA 51101

\$ 2554.61

2018-19

~~2018~~

Budget Amendments

WOODBURY COUNTY TRANSMITTAL FORM

~~\$ 3054.61~~

PAYMENT TYPE/CODE	PAYMENT RECEIVED FROM	DESCRIPTION	AMOUNT	CHECK #
BL	Siouxland Initiative	John Murad reimbursement	1464.61	6309

total
3619.24

FISCAL YEAR 1819 PERIOD 13 TOTAL 1464.61

SIGNATURE Dawn Norton DATE ~~12-19-18~~
Comm. Econ. Development - 6th Fl. 12-28-18

• 111-6321-463-42-20 \$ 395.00
School of Ins.

• 111-6321-463-41-32 \$ 475.40
Airfare
lodging \$ 428.50
Cab fare \$ 14.85

919.00

• 111-6321-463-41-34 \$ 150.86
meals

\$ 1464.61

REPRINT
*** CUSTOMER RECEIPT ***
Date: 9/29/18 00 Receipt no: 2259

Description	Quantity	Amount
AG	AU-MISCELLANEOUS	01
	1.00	\$90.00

ROCKE DEMITT

CHAMBER DINNER - SPOUSE
GENERAL BASIC FUND
MC COMM / ECON DEV
FY 2018/2019 AR

Tender detail		\$90.00
CK-CHECK PAYMEN	CASH	\$90.00
Total tendered		\$90.00
Total payment		\$90.00

Trans date: 9/29/18 Time: 12:12:31

** THANK YOU FOR YOUR PAYMENT **

111-6321-463-48-10

\$ 90.00

WOODBURY COUNTY TRANSMITTAL FORM

PAYMENT TYPE/CODE	PAYMENT RECEIVED FROM	DESCRIPTION	AMOUNT	CHECK#
ZA	Patrick Louing	BP #16346 - Pole barn	250	(Cash)
LG	Security National	Refund - Pyleto credit card	64.63	62449

FISCAL YEAR 18-19 PERIOD IS _____

TOTAL

SIGNATURE Dawn Adams
 Comm/Econ. Dev. 6th floor

DATE 7-10-18

111-6321-463-26-01

\$ 64.63

8
✓

Dennis Butler

From: Mark Nahra
Sent: Friday, April 26, 2019 2:03 PM
To: Dennis Butler
Subject: Budget amendment

Dennis:

Here are my amended figures for this year:

220-0202-402-9320	Bridges	increase \$1,250,000 ✓	new total line item	\$1,500,000
220-0203-402-9332	Box Culverts	increase \$ 150,000 ✓	new line item total	\$ 170,000
220-0205-402-9361	Granular	increase \$ 350,000 ✓	new line item total	\$ 350,000
220-0205-402-9367	PCC Pavement	increase \$ 100,000 ✓	new line item total	\$ 100,000
220-7101-471-9420	Bridges	increase \$ 40,000 ✓	new line item total	\$ 40,000
220-7102-472-9431	Pipe culverts	increase \$ 20,000 ✓	new line item total	\$ 20,000
220-7117-471-9461	Granular	increase \$ 150,000 ✓	new line item	
total		\$ 150,000		
220-7201-472-9610	New Equipment	increase \$ 69,000 ✓	new line item total	\$ 69,000
235-7111-471-9454	Road Grade Rep.	increase \$ 200,000 ✓	new line item total	\$ 200,000
235-7111-471-9467	PCC Pavement	increase \$ 100,000 ✓	new line item	
total		\$ 100,000		

Bridge construction line items are due to carryover projects from FY 2018 to 2019. Box Culvert item adjustment due to carryover projects from FY 2018 to 2019. PCC Pavement project adjustment to cover billing from Iowa DOT for approach fillets in FY 2019, carried over from FY 2018. Granular surfacing carryover from FY 2018 to FY 2019. All increases are covered by carryover balance from FY 2018 to FY 2019 being greater than anticipated.

Maintenance items increased to cover additional expenses due to flood damage and higher than anticipated gravel production bids in FY 2019. New equipment increased due to lower than anticipated trade in values on existing equipment when new equipment purchased. Extra expenses covered with Secondary Road Fund carryover balance.

Fund 235 items are increased to cover flood damage. We anticipate reimbursement for these expenses from FEMA. Reimbursement not expected prior to the end of FY 2019, so expenses are covered with secondary road fund balance.

Please contact me if you have questions.

Mark J. Nahra, P.E.
Woodbury County Engineer
759 E. Frontage Road
Merville, IA 51039
Phone: 712-873-3215 or 712-279-6484
Fax: 712-873-3235
Email: mnahra@woodburycountyia.gov

		6 months	6 months	Total
Reg. 2,544				
H	18.35	23,341	18.35 23,341	46,682
K	17.99	22,629	18.35 23,341	45,970
Mc	17.99	22,629	18.35 23,341	45,970
				<u>138,622</u>

P-T 520				
Fremont	17.99	4,625	4,771	9,396

	2,760			
Reg.				
H		25,323	25,323	50,646
K		24,550	25,323	49,873
Mc		24,550	25,323	49,873
				<u>150,392</u>

P.-T. 520				
Fr.		4,625	4,771	9,396

FUND 262 EMERGENCY PARAMEDIC SERV.			DEPT/DIV 1201 EMERGENCY SERVICES/EMERGENCY PARAMEDIC SERV.						ANNUAL UNENCUMB. %		
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
<i>New Budget</i>											
41		PUBLIC SAFETY									
412		EMERGENCY SERVICES									
10		SALARIES AND WAGES									
10	04	WAGE PLAN EMP. PART TIME	0	3702.12	0	0	24669.65	0	9,386 .00	0	+9,386
10	10	WAGE PLAN EMPLOYEES	12315	10193.44	83	123150	106160.84	86	150,392 .00	147781	+2612
10	19	OVERTIME	0	55.05	0	0	5943.51	0	0 .00	0	41620.16
10	**	SALARIES AND WAGES	12315	13950.61	113	123150	136774.00	111	159,778 .00	147781	5943.51-
											11007.00
											93
11		EMPLOYEE BENEFITS									
11	16	FICA - CNTY CONTRIBUTION	918	1033.72	113	9180	10173.10	111	+ 918 .00	11018	844.90
11	17	IPERS - CNTY CONTRIBUTION	1296	1424.37	110	12960	13964.58	108	+1,225 .00	15553	1588.42
11	18	EMPLOYEE HOSPITALIZATION	4591	2703.87	59	45910	28563.03	62	0 .00	55095	26531.97
11	21	LIFE INSURANCE	13	13.20	102	130	118.80	91	0 .00	158	39.20
11	23	DENTAL INSURANCE	88	88.11	100	880	792.99	90	0 .00	1057	264.01
11	26	LTD INSURANCE	95	86.66	91	950	834.63	88	0 .00	1148	313.37
11	**	EMPLOYEE BENEFITS	7001	5349.93	76	70010	54447.13	78	+ 2,143 .00	84029	29581.87
											65
29		OTHER COMMODITIES									
29	10	MEDICAL & LAB SUPPLIES	1000	.00	0	10000	11992.72	120	.00	12000	7.28
29	**	OTHER COMMODITIES	1000	.00	0	10000	11992.72	120	.00	12000	7.28
											100
412	**	EMERGENCY SERVICES	20316	19300.54	95	203160	203213.85	100	.00	243810	40596.15
											83
41	**	PUBLIC SAFETY	20316	19300.54	95	203160	203213.85	100	.00	243810	40596.15
											83
DIV	1201	TOTAL ***** EMERGENCY PARAMEDIC SERV.	20316	19300.54	95	203160	203213.85	100	.00	243810	40596.15
											83
DEPT	12	TOTAL ***** EMERGENCY SERVICES	20316	19300.54	95	203160	203213.85	100	.00	243810	40596.15
											83
FUND	262	TOTAL ***** EMERGENCY PARAMEDIC SERV.	20316	19300.54	95	203160	203213.85	100	.00	243810	40596.15
											83
GRAND		TOTAL *****	20316	19300.54	95	203160	203213.85	100	.00	243810	40596.15
											83

Total + 14,150

#9

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11a

Date: 5/23/2019 Weekly Agenda Date: 5/28/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Award quotes for two new motor graders for the secondary road department

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The Board received quotations for two new all wheel drive motor graders for purchase on May 21st.

BACKGROUND:

The county owns 21 motor graders. Twenty have territory assignments and one serves as a spare motor grader. Typically we update one or two motor graders per year. This year the motor graders replace aging machines in the Oto and Hornick districts.

FINANCIAL IMPACT:

The purchases are paid for with Woodbury County local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the board award the quote for the replacement of Unit #513 to Ziegler Equipment for \$244,599 including the trade of the current unit. I recommend that the board award the quote for the replacement of Unit #413 to Murphy Tractor for \$257,800 including the trade of the current unit. I recommend that the board award the quote for two push blades to Murphy Tractor for \$5875 each.

ACTION REQUIRED / PROPOSED MOTION:

- 1) Motion that the board award the quote for the replacement of Unit #513 to Ziegler Equipment for \$244,599 including the trade of the current unit.
- 2) Motion that the board award the quote for the replacement of Unit #413 to Murphy Tractor for \$257,800 including the trade of the current unit.
- 3) Motion that the board award the quote for two push blades to Murphy Tractor for \$5875 each.

2019 or 2020 Motor Grader bid tabulations

May 21, 2019

	Murphy Tractor 4900 Harbor Drive Sioux City, IA 51102	Murphy Tractor 4900 Harbor Drive Sioux City, IA 51102	Ziegler Equipment 5300 Harbor Drive Sioux City, IA 51111	Ziegler Equipment 5300 Harbor Drive Sioux City, IA 51111
	#413	#513	#413	#513
Trade In Machine	2007 John Deere 770D	2007 Caterpillar 140H	2007 John Deere 770D	2007 Caterpillar 140H
Brand Name & Model	John Deere 772G w/6WD	John Deere 772G w/6WD	Cat 140M3AWD	Cat 140M3AWD
Purchase Price of Machine	\$ 314,800.00	\$ 314,800.00	\$ 356,697.00	\$ 356,697.00
Less Trade	\$ 57,000.00	\$ 65,000.00	\$ 56,000.00	\$ 73,000.00
Options:				
Push Blade (2)	\$5,875.00 each	\$5,875.00 each	\$7,681.02 each	\$7,681.02 each
Net Price of Machine	\$ 257,800.00	\$ 249,800.00	\$ 300,697.00	\$ 283,697.00
	Ziegler Equipment 5300 Harbor Drive Sioux City, IA 51111	Ziegler Equipment 5300 Harbor Drive Sioux City, IA 51111	Ziegler Equipment 5300 Harbor Drive Sioux City, IA 51111	Ziegler Equipment 5300 Harbor Drive Sioux City, IA 51111
	#413	#513	#413	#513
Trade In Machine	2007 John Deere 770D	2007 Caterpillar 140H	2007 John Deere 770D	2007 Caterpillar 140H
Brand Name & Model	Cat 12M3AWD	Cat 12M3AWD	Cat 140AWD	Cat 140AWD
Purchase Price of Machine	\$ 334,218.00	\$ 334,218.00	\$ 317,599.00	\$ 317,599.00
Less Trade	\$ 56,000.00	\$ 73,000.00	\$ 56,000.00	\$ 73,000.00
Options:				
Push Blade (2)	\$7,681.02 each	\$7,681.02 each	\$7,681.02 each	\$7,681.02 each
Net Price of Machine	\$ 278,218.00	\$ 261,218.00	\$ 261,599.00	\$ 244,599.00

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11b

Date: 5/23/2019 Weekly Agenda Date: 5/28/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of Iowa DOT Budget Amendment for FY 2019

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Due to unanticipated revenues and projects in the construction program that carried from FY 2018 into FY 2019, an amendment to the county secondary road budget is necessary.

BACKGROUND:

The Board of Supervisors approved the FY 2019 county secondary road budget for Iowa DOT in April 2018. Following approval of that budget, project carryover from FY 2018 to FY 2019 required changes to the construction and maintenance line items require amending the FY 2019 budget. The department also adjusted maintenance items to address flooding in March 2019.

FINANCIAL IMPACT:

This budget reports to the Iowa DOT planned expenditures and income for the secondary road department, as adjusted following the closure of FY 2018. Projects added to the county construction program and carried over from the prior fiscal year require adjustment to budget line items.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend approval of the FY 2019 Woodbury County Secondary Road Department Budget Amendment to be submitted to the Iowa DOT.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the FY 2019 Woodbury County Secondary Road Department Budget Amendment no. 1.

Iowa Department of Transportation

	SECONDARY ROAD BUDGET	County:	Woodbury County
		Fiscal Year:	2019
		Version:	Amended #1

COUNTY CERTIFICATION			
This Secondary Road Budget was adopted by the Board of Supervisors on _____ <div style="text-align: center;">Date</div>			
ATTESTED			
_____		_____	
County Auditor		Date	
_____		_____	
County Engineer		Date	
_____		_____	
Chairperson, Board of Supervisors		Date	
IOWA DOT BUDGET APPROVALS			
Recommended Approval:	_____	_____	
	OLS Reviewer	Date	
Approved:	_____	_____	
	Director, Office of Local Systems	Date	

F. Y. **2019** SECONDARY ROAD BUDGET for **Woodbury County**
Amended #1

		Actual Receipts Prior Years		Estimated Receipts	
		2 nd Prior	1 st Prior	Actual	Next
		From: 01-Jul-2015	From: 01-Jul-2016	From: 01-Jul-2017	From: 01-Jul-2018
		To: 30-Jun-2016	To: 30-Jun-2017	To: 30-Jun-2018	To: 30-Jun-2019
1. County Auditor's Secondary Road Fund Beginning Balance		\$3,219,128	\$3,507,981	\$4,383,372	\$5,393,777
2. Receipts from Property Tax Levies	0.96267 Dollars on all taxable property in county except on that within cities and towns. (Rural Basic levy rate)	\$1,915,357	\$2,475,381	\$2,328,000	\$1,100,000
	0.00000 Dollars on all taxable property in (General Basic levy rate)				
2A. Local Option Sales Tax		\$2,336,477	\$2,364,743	\$2,063,694	\$2,065,000
3. Regular Road Use Tax Received (Don't include transfer of local R.U.T. to FM account for const. on FM routes)		\$5,281,043	\$5,482,082	\$5,241,381	\$5,159,439
3b. Amount for 306.4(a3) (Senate File 451 - FM Ext. in City <=500)		\$58,144	\$58,409	\$60,031	\$57,165
3c. Time 21		\$576,937	\$531,855	\$799,872	\$647,005
4. RISE Funds		\$985,363	\$493,770	\$711,503	\$0
5. Bridge Replacement Funds		\$31,037	\$36,732	\$94,522	\$0
6. Proposed transfer of FM funds to Local Secondary Fund. (Section 309.10 - Code of Iowa)		\$0	\$0	\$0	\$0
7. Tax Refunds (-) and/or Credits (+). (Section 309.10 - Code of Iowa)		\$6,378	\$6,315	\$0	\$0
8. Miscellaneous Receipts	Permits	\$126,725	\$1,770,849	\$33,270	\$30,000
	Used Materials	\$0	\$0	\$10,688	\$30,000
Donations, sale of used materials, Special Assessments, etc.	Reimbursements	\$0	\$0	\$50,106	\$100,000
	Misc. Grants and County Assistance	\$0	\$0	\$7,069	\$150,000
	Misc Receipts	\$0	\$0	\$105,038	\$90,000
Itemize for Next Year	UST	\$0	\$0	\$5,740	\$30,000
9. Total of Miscellaneous Receipts (Sum of 7a through 7f)		\$126,725	\$1,770,849	\$211,911	\$430,000
10. TOTAL RECEIPTS (Add Lines 1, 2, 3, 4, 5, 6, & 8)		\$14,536,589	\$16,728,117	\$15,894,286	\$14,852,386
11. Road Use Tax Funds transferred or to be transferred by State Treasurer, at county request, to FM fund for construction.		\$0	\$0	\$0	\$0

**F. Y. 2019 SECONDARY ROAD BUDGET for Woodbury County COUNTY
Amended #1**

Summary of Actual and Proposed Expenditures	Actual Expenditures Prior Years		Estimated Expenditures	
	2 nd Prior	1 st Prior	Actual	Next
	From: 01-Jul-2015 To: 30-Jun-2016	From: 01-Jul-2016 To: 30-Jun-2017	From: 01-Jul-2017 To: 30-Jun-2018	From: 01-Jul-2018 To: 30-Jun-2019
70X * Administration and Engineering				
700 Administration Expenditures (100)	\$258,628	\$274,910	\$272,661	\$298,909
701 Engineering Expenditures (100)	\$762,062	\$746,501	\$751,515	\$869,660
TOTAL - ADMINISTRATION & ENGINEERING :	\$1,020,690	\$1,021,411	\$1,024,176	\$1,168,569
020 * Construction				
Adjusted Construction Program Expenditures (300) on FM and Local Sec. Roads <i>(With other than FM funds ---See Accomplishment Year projects)</i>	\$2,881,468	\$3,793,237	\$1,726,766	\$4,350,000
71X * Roadway Maintenance				
710 Bridges and Culverts (420, 430)	\$402,703	\$672,119	\$376,307	\$325,215
711 Roads (4250, 460, 480)	\$3,427,340	\$3,255,402	\$3,542,508	\$3,500,000
712 Snow and Ice Control (520)	\$492,380	\$340,266	\$533,302	\$441,324
713 Traffic Controls (590)	\$243,479	\$323,653	\$256,782	\$332,564
714 Road Clearing (490)	\$124,694	\$289,776	\$244,865	\$274,259
TOTAL - ROADWAY MAINTENANCE :	\$4,690,596	\$4,881,216	\$4,953,764	\$4,873,362
72X * General Roadway				
720 New Equipment (610)	\$677,042	\$826,134	\$812,369	\$870,000
721 Equipment Operations (620, 630, 650)	\$1,628,684	\$1,605,345	\$1,665,767	\$1,779,513
722 Tools, Materials and Supplies (655, 660, 670, 680, 690)	\$97,248	\$129,859	\$97,024	\$192,000
723 Real Estate and Buildings (800)	\$32,880	\$87,543	\$220,643	\$180,000
TOTAL - GENERAL ROADWAY :	\$2,435,854	\$2,648,881	\$2,795,803	\$3,021,513
TOTAL EXPENDITURES (70X + 020 + 71X + 72X)	\$11,028,608	\$12,344,745	\$10,500,509	\$13,413,444
County Auditor's Bal. of Sec. Road Fund at end of Fiscal Year	\$3,507,981	\$4,383,372	\$5,393,777	\$1,438,942
TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]	\$14,536,589	\$16,728,117	\$15,894,286	\$14,852,386

* Control items

May 21, 2019 — MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS AS TRUSTEES FOR THE WOLF CREEK DRAINAGE DISTRICT IN WOODBURY COUNTY

The Board of Supervisors met on Tuesday, May 21, 2019 as Trustees for Wolf Creek Drainage District in Woodbury County. Board members present were De Witt, Radig, Pottebaum, Ung, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Mark Nahra, County Engineer's Office, Dennis Butler, Finance/Operations Controller and Patrick Gill, Auditor/Clerk to the Board.

The Chair called to order a Wolf Creek Drainage District Trustee meeting.

Motion by Radig second by De Witt to approve the low quote for the required work for removal of trees. Carried 5-0. Copy filed.

The Wolf Creek Drainage District meeting was adjourned.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#13

Date: 5/24/2019

Weekly Agenda Date: 5/28/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Jeremy Taylor

WORDING FOR AGENDA ITEM:

Discussion on gravel roads

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The gravel roads concern in Woodbury County is not new. Over the last two years in particular, we have heard more from rural residents and have seen firsthand evidence of the impact of our 1250 miles of secondary roads, the majority of which are gravel, and the impact that they have on farming operations, quality-of-life, school transportation, and emergency services. This problem was not created overnight.

While it is not the most ideal means, the following plan using tax increment financing would allow us to accomplish a four-fold goal: first, solve the problem in front of us in a way that is responsive and takes action; second, avoid increasing the tax levy at all, which we have yet to do the last five years; third, avoid paying interest while servicing debt through tax revenues that have not yet hit taxing bodies; finally, adhering to the taxpayers first resolution which dedicates \$1 out of every \$2 dollars to property tax relief while leaving available amounts for economic development should we proceed with necessary land acquisition. In a perfect world, we wouldn't be catching up on 30 years of spot graveling but this is the world in which we live. It is left to us to make some hard choices and believe this is the best solution at this point in accomplishing a structure that is taxpayer friendly, invests in our infrastructure, and seeks a smart solution.

BACKGROUND:

The board initially put forward a plan which was supported to utilize the 75% minimum effort over the next 10 years which resulted in approximately \$6.7 million. This was a pay-as-you-go approach due to the increasing valuation of that CF industries would have on our tax base. The problem may be that the early effort is minimal due to the way that CF revenue increasingly stairsteps due to the abatement schedule. In short, more help is needed now, not later.

Last week, we had a good discussion on the purchase of a sizable quantity of aggregate at one time, the benefits of purchasing in bulk and at a concentrated contracted application on roads, and the mitigation of rising costs. I raised concerns about the potential \$.11 tax increase on every resident. Raising taxes is not something I would support.

FINANCIAL IMPACT:

Please see the attached schedules in order to discern the financial aspects.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Receive the information.

ACTION REQUIRED / PROPOSED MOTION:

Receive the information.

	6-8-26	75,000	1,000,000	1,150,000	300,000	850,000	-	-	-	-
FY 27	12-7-26	60,000								
	6-7-27	60,000	1,000,000	1,120,000	300,000	820,000	-	-	-	-
FY 28	12-5-27	45,000								
	6-5-28	45,000	1,000,000	1,090,000	300,000	790,000	-	-	-	-
FY 29	12-3-28	30,000								
	6-3-29	30,000	1,000,000	1,060,000	300,000	760,000	-	-	-	-
FY 30	12-1-29	15,000								
	6-1-30	15,000	1,000,000	1,030,000	300,000	730,000	-	-	-	-
Total		1,950,000	10,000,000	11,950,000	3,300,000	7,065,328	529,797	406,720	648,155	-

To generate \$500,000 in TIF revenues would take \$25,000,000 in taxable TIF revenue per year.

Karen James

From: Jason Comisky <jcomisky@Ahlerslaw.com>
Sent: Friday, May 24, 2019 12:00 PM
To: Karen James; Dennis Butler
Subject: Woodbury County - Question

Dennis,

Thank you for the call this morning. We understand the question to be whether the County can use bond proceeds (payable from a debt service levy but abated by tax increment financing) to reconstruct, improve and/or repair certain secondary roads.

The county could issue a GO obligation (payable from a debt service levy) by either holding an election on the financing as a general county purpose, or by following a reverse-referendum process after adopting an urban renewal plan that establishes an urban renewal area. All of the applicable roads would need to be within the urban renewal area. The urban renewal plan would need to include a finding that the roads to be reconstructed, improved and/or repaired are valid "economic development" projects (e.g., farm to market roads, roads leading to commercial/industrial facilities, etc.). Just including the roads as valid urban renewal projects would mean that the bonds are subject to the reverse-referendum process (i.e., election is only necessary if a petition is received) instead of being immediately subject to an election as a general county purpose. Of course, if the goal is to actually abate the debt service payments with tax increment financing, then it is imperative that the urban renewal area include properties that are generating tax increment.

The county could also issue a GO obligation for capital projects for the construction, reconstruction, improvement, or repair of roads if such capital projects assist in economic development which creates jobs and wealth. If the county can show that the road projects create jobs and wealth, then the project(s) may be an essential county purpose which is not subject to an election or reverse referendum.

There are restrictions regarding the use bond proceeds and the useful life of the project for which the bond proceeds are used. For example, bond proceeds which would be repayable over 5 or 10 years should not be used to purchase finish-grade gravel (assuming the finish-grade gravel has a useful life that is much shorter than 5 or 10 years). Give us a call for a more detailed discussion on this topic.

Please feel free to pass this email along to others as I don't have email addresses for some of the folks we discussed this morning.

Sincerely,

Jason L. Comisky



Ahlers & Cooney, P.C.
100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231
Phone: (515) 246-0337 | Fax: (515) 243-2149

Meeting Minutes, May 15, 2019 @ 10:00 AM
 Sixteenth MEETING OF THE WOODBURY COUNTY POLICY REVIEW COMMITTEE
 Location: LEC Conference Room, Law Enforcement Center
 407 7th St, Sioux City, Iowa 51101

Members present: Matthew Ung, County Supervisor; Michelle Skaff, Deputy Auditor; Melissa Thomas, Director of Human Resources; PJ Jennings, County Attorney; Jeanne Zyzda, Human Resources

Members Absent: Keith Radig, County Supervisor; Pat Gill, County Auditor

Audience Attendees: Kenny Schmitz, Director of Building Services; John Malloy, Director of WCCIC; Dave Drew, County Sheriff; Andy Pietz, Systems Analyst; Kevin Greime, Director of Siouxland District Health

Agenda

- I. Call to order ---Ung
- II. Public Comments
No public comments
- III. Approval of Agenda
Approved by consensus
- IV. New Business
 - a. Introduction, Sections of Chair and Secretary
Ung welcomed everyone to the policy review committee meeting. **There was unanimous consent to appoint Ung as Committee Chair and Zyzda as Secretary.**
 - b. Email retention (1st review of new policy/procedure)
Malloy provided background on email retention. Currently we are in the fifth year of a contract with our existing vendor which recommended maintaining history for 7 years. Another vendor will retain indefinitely if the County chooses. Jennings stated 7 years is more than enough for FOIA/Open Records. After discussion, Jennings volunteered to organize a department head meeting on email retention. **There was consensus to move towards a 7-year retention policy.**
 - c. Disposition of County Personal Property (3rd review of existing policy)
Discussion was held regarding posting items for sale to the County website. Malloy stated WCICC will work on a mechanism for Building Services to post sale items on the website. Further review of disposal and discretionary decisions were finalized. Ung asked Skaff to prepare policy for Board approval. **Motion by Ung, second by Jennings, to recommend and present to the Board of Supervisors. Passed unanimously.**
 - d. Freedom of Information (2nd review of new policy)
Jennings clarified that although records are maintained by the Auditor's Office, they will not fulfill the execution of public record requests. Each office or department is responsible to fill these requests. Discussion at length on how rates were calculated. Ung inquired if the Sheriff's Office has a policy in writing. Jennings confirmed they do and Joshua Widman is working with the Sheriff's Office to update the policy. Jennings will email this policy to department heads asking for feedback. **There was consensus to bring back to the next meeting.**
 - e. Personal vehicles for company use (1st review of procedure)
Thomas requested to update this policy to include County liability limits, and noted Human Resources will update the next version of the employee handbook with those details. She also asked for the review to determine the county's risk. Committee agreed that while the current policy addresses insurance, it does not address liability. Ung asked if employees are reporting suspended licenses. Thomas stated no one has reported a suspended license. Thomas will work with other counties to obtain copies of their policies and bring more information back to the Committee. **There was consensus to bring back to the next meeting.**
 - f. Misc. updates: Employee Handbook, Policy Handbook

Thomas questioned if it was clear enough that the revised dates of the Employee Handbook supersede older handbook dates. Jennings stated it was. **No action taken.**

V. Policy item requests for future

a. Parking Policy

Skaff presented Parking Policy information on behalf of Gill. Drew presented information regarding prisoner transport. There was discussion and consensus to support removing one Board member parking spot (with signage) in the alley on the east side of the courthouse to make prisoner transports easier. Ung asked if the committee was aware of any further changes to the parking policy being recommended by any parties. The committee noted no further recommendations at this time.

Meeting adjourned 11:30 AM