



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JULY 2, 2019) (WEEK 27 OF 2019)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Jeremy J. Taylor 333-1714 jtaylor@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held July 2, 2019 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the June 25, 2019 meeting
4. Approval of claims
5. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Presentation of Award Certificate to Dawn Norton
6. Secondary Roads – Mark Nahra
Approval of permit to work in the right of way for the Cornerstone World Outreach Church

End Consent Agenda

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 7. General Assistance – Jean Logan | |
| Approve the increase the amount paid for General Assistance burial expenses from \$835.00 to \$1,100.00 effective July 1, 2019 | Action |
| 8. County Auditor – Patrick Gill | |
| Receive and approve the FY 2019/2020 parking plan | Action |
| 9. Secondary Roads – Mark Nahra | |
| a. Receive bids for Pavement Markings – 2019 and return them to the county engineer for review and recommendation | Action |
| b. Award bid if low quote is clearly determined by bid results | Action |
| c. Approve resolution to revise the Woodbury County FY 2020 Five Year Road Construction Program | Action |
| d. Approve the resolution setting interest rates for drainage district warrants for districts under the jurisdiction of the Woodbury County Board of Supervisors | Action |
| e. Consider approval of resolutions vacating six county road segments | Action |
| 10. Reports on Committee Meetings | Information |
| 11. Citizen Concerns | Information |
| 12. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MON., JULY 1** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUES., JULY 2** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., JULY 10** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 10:00 a.m.** STARComm Board Meeting, The Security Institute, WIT Campus
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THUR., JULY 11** **12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m.** Conservation Board Meeting, Southwood Conservation Area
- WED., JULY 17** **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THUR., JULY 18** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- MON., JULY 22** **6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- THUR., JULY 25** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- THUR., AUGUST 1** **10:00 a.m.** COAD Meeting, The Security Institute
- MON., AUGUST 5** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUES., AUGUST 6** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., AUGUST 7** **9:00 a.m.** Loess Hills Alliance Protection Committee Meeting, Pisgah, Iowa
- 10:30 a.m.** Loess Hills Alliance Stewardship Committee Meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Executive Meeting, Pisgah, Iowa

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

JUNE 25, 2019, TWENTY-SIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, June 25, 2019 at 4:00 p.m. Board members present were Ung, Radig, Pottebaum, De Witt, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

1. There was no relief appeal hearing.

The regular meeting was called to order at 4:30 p.m. with the Pledge of Allegiance to the Flag and a Moment of Silence.

2. There were no citizen concerns.

3. Motion by Radig second by De Witt to approve the agenda for June 25, 2019. Carried 5-0. Copy filed.

Motion by Taylor second by Radig to approve the following items by consent:

4. To approve minutes of the June 17, 2019 special meeting. Copy filed.

To approve minutes of the June 18, 2019 meeting. Copy filed.

5. To approve the claims totaling \$307,422.53. Copy filed.

6. To approve to reappoint John Mansfield and Emily Clayton to the Veteran Affairs Commission. Copy filed.

7. To receive the appointment of Tim Skidmore, 902 Poplar St., Salix, IA, as Mayor of Salix. The appointment was made on June 12, 2019, to fill a vacancy until the next regular election. The position was previously held by Stanley Johnson. Copy filed.

To receive the appointment of Denis Burkhart, 308 Travis St., Salix, IA, as Salix City Council member. The appointment was made on June 12, 2019, to fill a vacancy until the next regular election. The position was previously held by Tim Skidmore. Copy filed.

- 8a. To approve the separation of Larry Blair, P/T Courthouse Safety & Security Officer, County Sheriff Dept., effective 6-17-19. Resignation.; the separation of Nancy Harman, Asst. Director, Juvenile Detention Dept., effective 6-17-19. Resignation.; the reclassification of Janet Trimpe, % Deputy, County Treasurer Dept., effective 7-01-19, \$73,082/year, 12.5%=\$8,212.64/yr. Per County Treasurer, from 75% to 80% Deputy.; and the appointment of Katelyn Speed, Civilian Jailer, County Sheriff Dept., effective 7-08-19, \$19.86/hour. Job Vacancy Posted 5-15-19. Entry Level Salary: \$19.86/hour. Copy filed.

- 8b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Assistant Director, Juvenile Detention Dept. Wage Plan: \$60,050/year. Copy filed.

- 8c. To approve the Health and Wellness Fair for September 25, 2019. Copy filed.

9. To receive a Certification of Cost Allocation Plan with Cost Advisory Services. Copy filed.

- 10a. To approve the permit to work in the right of way for the City of Cushing. Copy filed.

- 10b. To approve the permit to work in the right of way for the City of Cushing. Copy filed.

Carried 5-0.

11. There was a presentation of Preservation Iowa award for the Woodbury County Courthouse webpage by Jim Jung. Copy filed.

- 12a. Motion by Radig second by Ung to receive for signatures the Appropriation Resolution for FY 2020. Carried 5-0.

**WOODBURY COUNTY, IOWA
 APPROPRIATION RESOLUTION
 FOR FISCAL YEAR 2020
 RESOLUTION #12,862**

Whereas, it is desired to make appropriations for each Service Area and Program Activity of County Government for the Fiscal Year 2020, beginning July 1, 2019, and

Now, therefore, be it resolved by the Woodbury County Board of Supervisors that the amounts detailed by Service Area on the Adopted FY 2020 Woodbury County Budget Summary Form 638-R constitute the authorization to make expenditures from the County's funds beginning July 1, 2019 and continuing until June 30, 2020, and

Futhermore, this Appropriation Resolution extends the spending authority of each County Program Activity to the amount appropriated to it as follows:

Fund/Dept Division	Amount	Fund/Dept Division	Amount	Fund/Dept Division	Amount	Fund/Dept Division	Amount
001-0031	672,581	001-1001	1,422,124	001-1011	434,686	001-1014	20,503
001-1051	6,993,586	001-1061	1,563,802	001-1063	619,506	001-1064	25,096
001-1065	138,002	001-1101	2,221,966	001-1102	92,526	001-1103	112,229
001-1104	567,109	001-1105	220,176	001-1106	72,468	001-1107	44,114
001-1111	179,396	001-3041	2,786,640	001-3101	120,800	001-3102	26,950
001-3112	120,200	001-3201	305,354	001-3203	10,000	001-3211	42,900
001-6101	483,312	001-6111	1,082,628	001-6113	346,344	001-6121	53,500
001-8101	1,065,662	001-8111	733,862	001-9001	381,957	001-9002	364,032
001-9003	362,029	001-9006	11,821	001-9011	306,035	001-9021	534,392
001-9032	4,000	001-9034	63,650	001-9101	1,296,564	001-9102	390,311
001-9103	448,551	001-9104	2,000	001-9105	17,517	001-9106	3,500
001-9108	60,089	001-9109	5,495	001-9111	1,128,791	001-1040	666,913
002-1211	576,820	002-1238	123,123	002-1240	67,364	002-1402	25,750
002-1422	863,312	002-1430	300,058	002-1501	31,000	002-1621	326,000
002-3301	1,990,171	002-3302	200,000	002-8001	399,101	002-8002	75,490
002-8011	24,485	002-8013	23,305	002-8014	29,770	002-9202	1,100,00
003-0227	287,476	007-1061	113,923	008-1051	30,000	009-1051	160,000
110-4413	4,478,207	111-0031	201,579	111-1002	991,715	111-6011	94,631
111-6021	210,501	111-6115	39,000	111-6201	7,067	111-6321	271,280
111-8021	8,000	113-8112	220,000	114-8112	18,600	220-0200	735,000
220-0300	80,000	220-7002	15,500	220-7003	3,000	220-7011	935,230
220-7012	16,500	220-7013	14,000	220-7014	76,000	220-7015	65,000
220-7101	100,000	220-7102	100,000	220-7111	25,000	220-7112	3,560,17
220-7117	1,080,000	220-7118	89,000	220-7121	1,000	220-7131	210,000
220-7201	962,500	220-7211	457,000	220-7212	764,500	220-7213	85,000
220-7221	7,000	220-7222	15,000	220-7223	120,000	220-7231	5,000
220-7232	55,000	220-7233	120,000	221-0304	1,000,000	229-1211	169,472
231-0221	582,645	259-1211	5,000	261-6401	207,220	262-1201	257,1
266-6101	100,000	274-1101	134,000	278-1066	25,000	280-1006	1,064

283-1101	45,000	360-1061	88,278	360-1211	220,000	360-6011	35,00
360-6101	475,000	360-9011	37,078	360-9101	30,000	360-9102	160,0
360-9103	100,000	360-9104	3,000	360-9105	60,000	360-9106	24,00
360-9108	4,500	360-9109	300,000	360-9110	6,000	360-9111	225,0
448-0102	100,000	448-0104	371,740	448-0106	156,923	448-0109	375,0
448-0110	272,852	448-0112	15,920	448-0114	59,181	448-0116	31,38
448-0119	28,500	448-0120	28,922	667-6101	800,000	667-6102	3,500
667-6103	116,390						

Accordingly, until such time as a Service Area is identified as progressing to a spending level challenging its appropriation, a budget amendment per 331.435 will not be implemented,

However, should a Program Activity approach a spending level challenging its appropriation level, and the Service Area continues balanced, the Board of Supervisors will be requested to increase the Program's spending authority by resolving to permit such, and,

Additionally, the Board of Supervisors may be requested to decrease a Program's appropriation by 10% or \$5,000, whichever is greater, to appropriate a like amount to a Program Activity requesting same: 331.434 sub 6 will govern actions in this regard.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 12b. Motion by Radig second by Taylor to receive for signatures the Resolution for Inter-Fund Operation Transfers for FY 2020. Carried 5-0.

**RESOLUTION FOR INTERFUND OPERATION TRANSFERS
RESOLUTION #12,863**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the General Supplemental to the General Basic Fund during the Fiscal Year 2019-20 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to fund the appropriations for the matching FICA, IPERS, Health Insurance, Life Insurance and LTD costs expended from the General Basic Fund.

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the General Supplemental Fund to the General Basic Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$ 6,666,384

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- Motion by Radig second by Ung to receive for signatures the Resolution for Inter-Fund Operation Transfers for FY 2020. Carried 5-0.

RESOLUTION FOR INTERFUND OPERATION TRANSFERS

RESOLUTION #12,864

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Rural Basic Services Fund to the County Library Fund during the Fiscal Year 2019-20 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move the taxes, levied on the township valuations, to the County Library Fund to pay the their share of the expenses of the County Library.

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Rural Basic Services Fund to the County Library Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$ 141,973.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Radig second by Ung to receive for signatures the Resolution for Inter-Fund Operation Transfers for FY 2020. Carried 5-0.

RESOLUTION FOR INTERFUND OPERATION TRANSFERS

RESOLUTION #12,865

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Rural Basic Services Fund to the Secondary Roads Fund during the Fiscal Year 2019-20 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move the taxes, levied on the township valuations, to the Secondary Roads Fund to pay their share of the expenses of the Secondary Roads Fund.

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Rural Basic Services Fund to the Secondary Roads Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$ 1,450,000.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Radig second by De Witt to receive for signatures the Resolution for Inter-Fund Operation Transfers for FY 2020. Carried 5-0.

RESOLUTION FOR INTERFUND OPERATION TRANSFERS

RESOLUTION #12,866

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Gaming Fund to the General Basic Fund during the Fiscal Year 2019-20 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Gaming revenues to the General Basic Fund for property tax reductions,

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Gaming Fund to the General Basic Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$ 209,627.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Radig second by De Witt to receive for signatures the Resolution for Inter-Fund Operation Transfers for FY 2020. Carried 5-0.

**RESOLUTION FOR INTERFUND OPERATION TRANSFERS
RESOLUTION #12,867**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Local Option Sales Tax Fund to the Rural Basic Fund during the Fiscal Year 2019-20 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Local Option Sales Tax Fund revenues to the Rural Basic Fund for the funding of the Economic/Community Development department,

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Local Option Sales Tax Fund to the Rural Basic Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$ 271,280.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by De Witt second by Radig to receive for signatures the Resolution for Inter-Fund Operation Transfers for FY 2020. Carried 5-0.

**RESOLUTION FOR INTERFUND OPERATION TRANSFERS
RESOLUTION #12,868**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Local Option Sales Tax Fund to the Rural Basic Fund during the Fiscal Year 2019-20 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Local Option Sales Tax revenues to the Rural Basic Fund for the funding of Soil Conservation,

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Local Option Sales Tax Fund to the Rural Basic Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$ 39,000.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Radig second by De Witt to receive for signatures the Resolution for Inter-Fund Operation Transfers for FY 2020. Carried 5-0.

**RESOLUTION FOR INTERFUND OPERATION TRANSFERS
RESOLUTION #12,869**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Gaming Revenues Fund to the Sheriff's Training Center Fund during the Fiscal Year 2019-20 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Gaming Revenues to the Sheriff's Training Center Fund to pay in part the lease/purchase for the new Center,

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Gaming Revenues Fund to the Sheriff's Training Center Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$ 74,344.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Radig second by Pottebaum to receive for signatures the Resolution for Inter-Fund Operation Transfers for FY 2020. Carried 5-0.

**RESOLUTION FOR INTERFUND OPERATION TRANSFERS
RESOLUTION #12,870**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund to the Emergency Paramedic Services Fund during the Fiscal Year 2019-20 budget, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move General Basic revenues to the Emergency Paramedic Services Fund to pay half of the new paramedics salaries and benefits.

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the General Basic Fund to the Emergency Paramedic Services Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$ 128,565.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Radig second by De Witt to receive for signatures the Resolution for Inter-Fund Operation Transfers for FY 2020. Carried 5-0.

**RESOLUTION FOR INTERFUND OPERATION TRANSFERS
RESOLUTION #12,871**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Rural Basic Fund to the Emergency Paramedic Services Fund during the Fiscal Year 2019-20 budget, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Rural Basic revenues to the Emergency Paramedic Services Fund to pay half of the new paramedics salaries and benefits.

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Rural Basic Fund to the Emergency Paramedic Services Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$ 128,565.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by De Witt second by Radig to receive for signatures the Resolution for Inter-Fund Operation Transfers for FY 2020. Carried 5-0.

**RESOLUTION FOR INTERFUND OPERATION TRANSFERS
RESOLUTION #12,872**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Tax Increment Fund to the Debt Service Fund during the Fiscal Year 2019-20 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Tax Increment Fund revenues to the Debt Service Fund to pay FY 2020 principal and interest for the 2017 Tax Increment G.O..

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Tax Increment Fund to the Debt Service Fund for the fiscal year beginning July 1, 2018, shall not exceed the sum of \$ 390,138.

The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 25th, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 13a. Motion by Radig second by De Witt to approve the federal aid project amendment for project #BRS-SWAP-6012(601)—FF-97. Carried 5-0. Copy filed.
- 13b. Motion by Taylor second by Radig to approve the city/county project agreement for project #BRS-SWAP-6012(601)—FF-97. Carried 5-0. Copy filed.

The Board recessed for a meeting of the Wolf Creek Drainage District.

The Supervisors meeting was called back to order.

- 15. The Board heard reports on committee meetings.
- 16. There were no citizen concerns.
- 17. Board concerns were heard.

The Board adjourned the regular meeting until July 2, 2019.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: July 2, 2019

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Brosamle, Jacob	Secondary Roads	06-24-19	Temporary Summer Laborer			S	Separation.
Murad, Jonathan	County Sheriff	06-25-19	Sheriff Reserve Officer			S	Resignation.
Hofmeyer, Steven	County Auditor	07-01-19	% Deputy	\$77,651.42/yr	9%=\$6,696.38/yr	R	Per County Auditor, from 80% to 85% Deputy.
Fergen, Karla	Human Resources	07-11-19	Senior Clerk	\$20.06/hr	3.8%=\$.74/hr	R	Per Wage Plan comparability with AFSCME Courthouse Contract, from Grade 4/Step 2 to Grade 4/Step 3.
Brooks, William	County Sheriff	07-18-19	Sheriff Deputy	\$28.38/hr	16%=\$3.97/hr	R	Per CWA Deputy Sheriff Contract agreement, from Class 2 to Class 1.
Williams, Gabriel	Juvenile Detention	07-19-19	P/T Youth Worker	\$20.07/hr	4%=\$.77/hr	R	Per AFSMCE Juvenile Detention Contract agreement, from Grade 1/Step 1 to Grade 1/Step 2.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas HR Director*

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: July 2, 2019

For the July 2, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Secondary Roads Temporary Summer Laborer, Separation.
2. County Sheriff Reserve Officer, Resignation.
3. County Auditor Percentage Deputy, from 80% to 85%.
4. Human Resources Senior Clerk, from Grade 4/Step 2 to Grade 4/Step 3.
5. County Sheriff Deputy, from Class 2 to Class 1.
6. Juvenile Detention P/T Youth Worker, from Grade 1/Step 1 to Grade 1/Step 2.

Thank you

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/27/19 Weekly Agenda Date: 7/02/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas

WORDING FOR AGENDA ITEM:

Presentation of Award Certificate to Dawn Norton.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Presentation of Award Certificate for 4 hours of Paid Time Off to Dawn Norton.

BACKGROUND:

On 6-16-15 the Board of Supervisors approved the participation of Woodbury County employees in the City of Sioux City Blood Drives and to provide the same incentive of four hours of paid time off to employees who reach gallon milestones. Recipients of this award have been kind enough to donate to the blood bank for the benefit of others.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

CERTIFICATE OF AWARD
FOUR (4) HOURS OF PAID TIME OFF
AWARDED TO
DAWN NORTON

**FOR THE GENEROUS DONATION OF 7 GALLONS TO THE LIFESERVE BLOOD CENTER
(TIME OFF MUST BE REDEEMED WITHIN SIX MONTHS FROM THE DATE BELOW)**

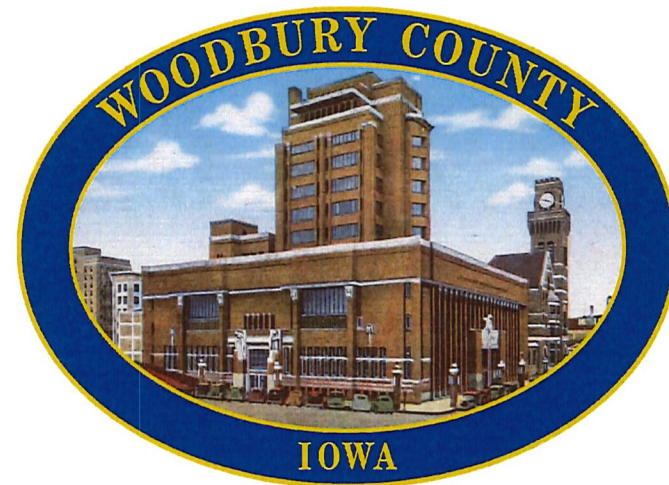
Keith Radig, Board of Supervisors, Chairman

Rocky De Witt, Board of Supervisors

Marty Pottebaum, Board of Supervisors

Jeremy Taylor, Board of Supervisors

Matthew Ung, Board of Supervisors



JULY 2, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/27/2019 Weekly Agenda Date: 7/2/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of permit to work in the county right of way

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Cornerstone World Outreach Church has requested a permit to work in the right of way to pave their driveway off Glen Ellen Road.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa. A portion of the driveway paving work extends into the public right of way of Glen Ellen Road, south of Highway 20. The project will be done to meet county standards. The church also plans to install an intersection light at the driveway location.

FINANCIAL IMPACT:

No impact

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

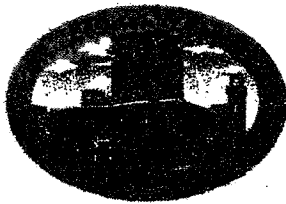
Yes No

RECOMMENDATION:

Recommend approval of the permit for the Cornerstone World Outreach Church.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the permit to work in the right of way for the Cornerstone World Outreach Church and to direct the chair to sign the permit.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@woodburycountyiowa.gov

SECRETARY
Tish Brice
tbrice@woodburycountyiowa.gov

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Cornerstone World Outreach Church Phone No.: (712) 274-7572 office
(515) 370-0145 Cell Gervon Ahsen
Mailing Address: 1603 Glen Ellen Rd Sioux City, IA 51106
Township: 88 Section: 3

Woodbury County, State of Iowa, and Cornerstone World Outreach (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

24' wide driveway w/o curb & gutter
6" thick C4 or equivalent paving mix
Possible security lamp post @ intersection of drive & Glen Ellen Rd.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

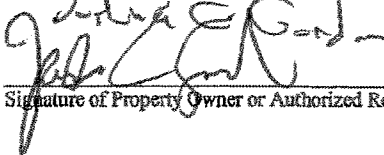
K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

NA

L. Woodbury County agrees to provide the following contribution toward completion of this project:

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the _____ day of _____, 2019.

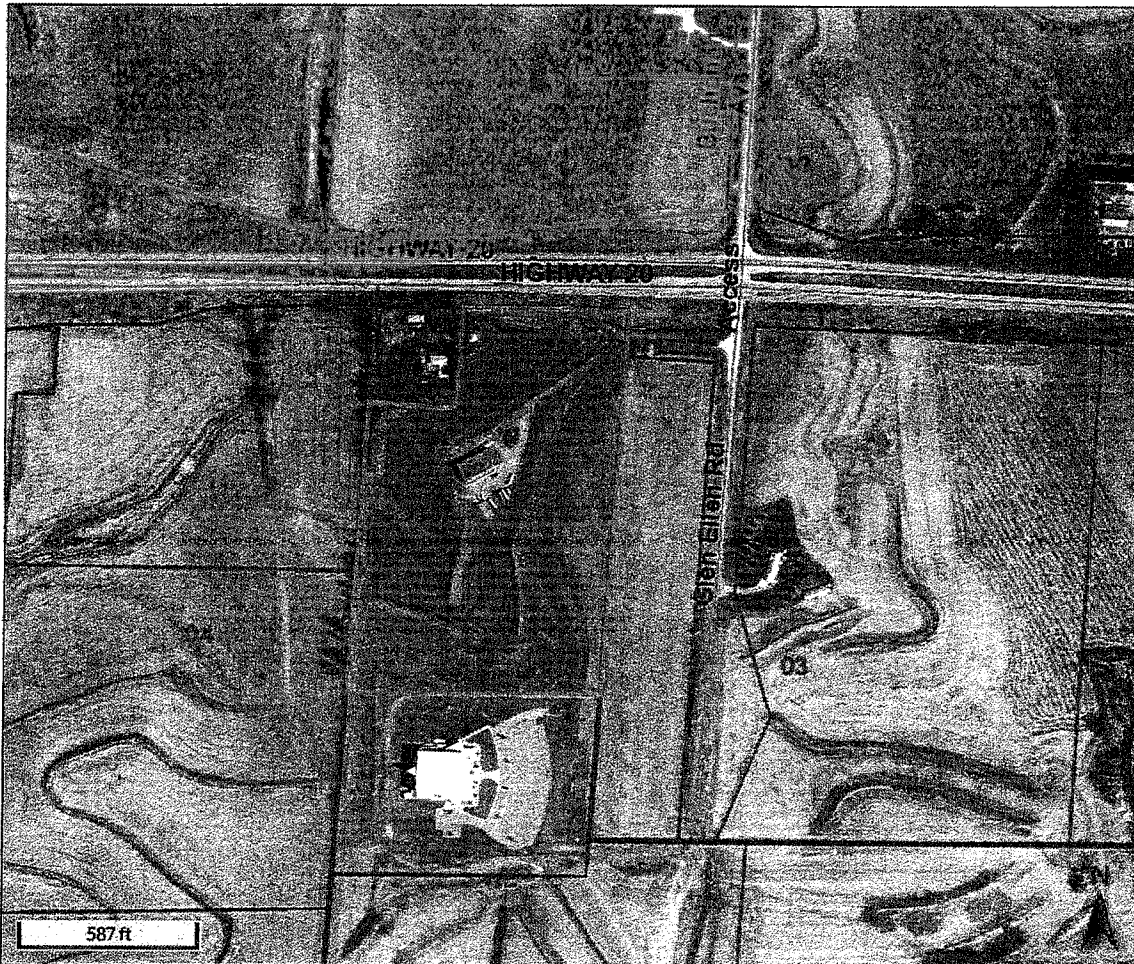
Entered into this _____ day of _____, 2019.


Signature of Property Owner or Authorized Representative


CWO Administrator

Woodbury County Engineer

Chair, Woodbury County Board of Supervisors



Overview



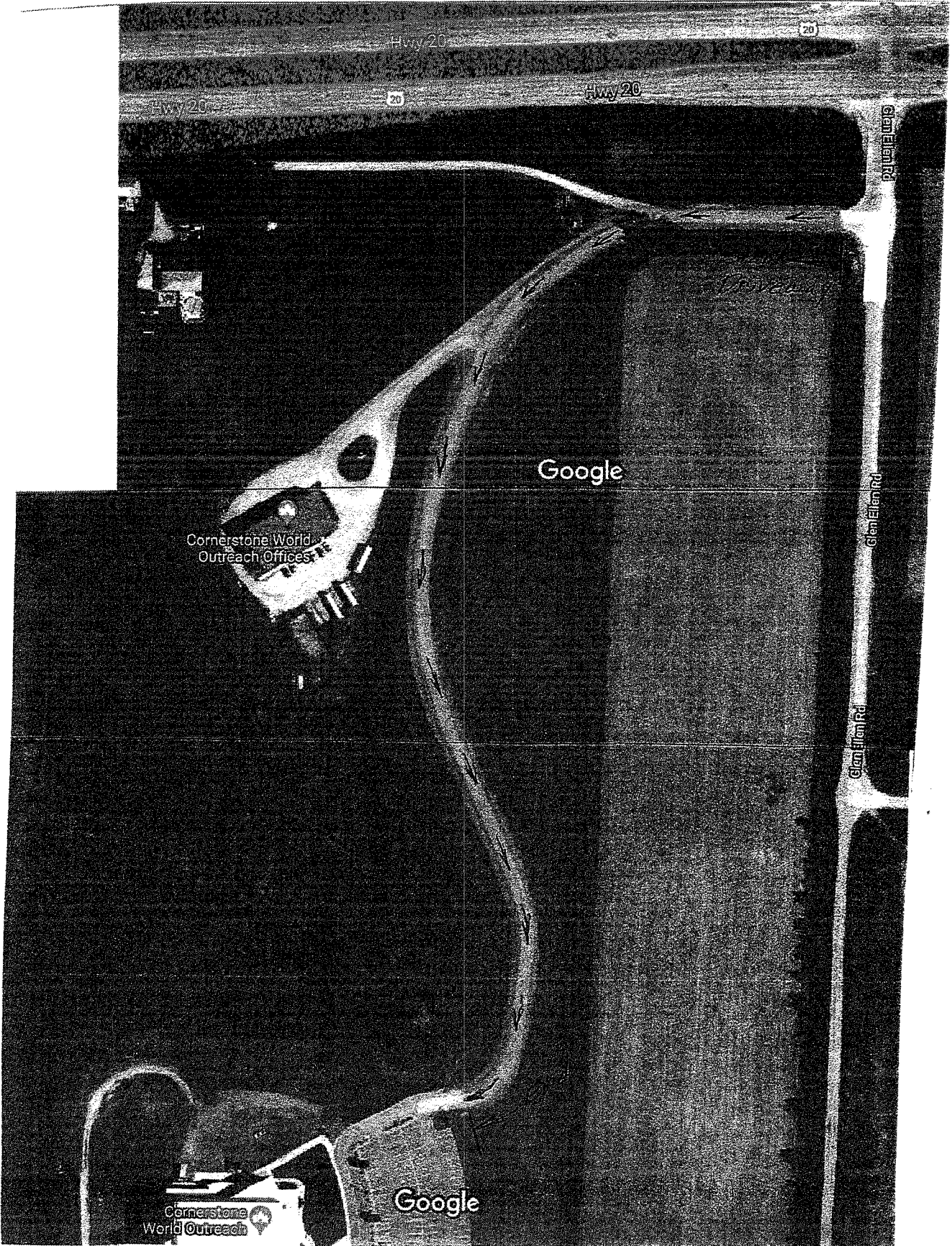
Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	884703100012	Alternate ID	821405	Owner Address	CORNERSTONE FAITH CENTER <i>World Outreach</i>
Sec/Twp/Rng	3-88-47	Class	C		6000 GORDON DR <i>1603 Glen Ellen Rd.</i>
Property Address	1603 GLEN ELLEN RD SIOUX CITY	Acreage	n/a		SIOUX CITY IA 51106- 0000
District	087				
Brief Tax Description	LL-SC COMM 88-47 19.024 ACRES IN WLY PT OF GOV LOT 3 IN N 1/2 OF 3-88-47 (EX TCT LYING 78.10 FT S OF NW COR OF GOV LOT 3 & POB; THNC E 273.68 FT, THNC S 150.44 FT, THNC SWLY 174.36 FT, THNC NWLY 242.47 FT, THNC N ALONG W LINE OF GOV LOT 3 FOR 304.71 FT TO (Note: Not to be used on legal documents)				

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WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#7

Date: 5/31/19 Weekly Agenda Date: June 11, 2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Jean Logan, General Assistance

WORDING FOR AGENDA ITEM:

General Assistance manual revision to increase the maximum payment for burial expenses to \$1,100.00

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

A motion is needed to amend the General Assistance manual to increase the reimbursement for burial expenses to \$1,100. The change was discussed at the budget hearing.

BACKGROUND:

General Assistance guidelines are contained in the Woodbury County General Assistance Manual. The price remitted to funeral homes for indigent burial has been the same for at least 10 years at \$835.00. An increase was discussed at the budget hearing, but no motion was made. Changes would be effective July 1, 2019.

FINANCIAL IMPACT:

\$5,000 was transferred from another line item in the General Assistance budget to cover the increase. There should be no overall budget impact, unless the number of burials increases this coming year.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

The language be changed to read "If burial expenses are not covered from other sources, the county may assist up to a maximum of \$1,100.00. The County will pay up to another \$250.00 for opening and closing cost and \$250.00 for a plot if needed.

ACTION REQUIRED / PROPOSED MOTION:

A motion to approve the increase the amount paid for General Assistance burial expenses from \$835.00 to \$1,100.00 effective July 1, 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9a

Date: 6/27/2019 Weekly Agenda Date: 7/2/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive bids for county pavement markings for 2019

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The county engineer has prepared plans for the application of pavement markings on various paved roads in Woodbury County.

BACKGROUND:

Annually the county reapplies paint to 33-50% of its paved road system. The proposed project will be completed during the 2019 construction season.

FINANCIAL IMPACT:

The project is paid for with local Woodbury County Secondary Road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

- 1) I recommend that the Board receive bids for Pavement Markings - 2019 and return them to the county engineer for review and recommendation.
- 2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

- 1) Motion to receive bids for Pavement Markings - 2019 and return them to the county engineer for review and recommendation.
- 2) Motion to award bid if low quote is clearly determined by bid results.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9c

Date: 6/27/2019 Weekly Agenda Date: 7/2/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider resolution to revise the Woodbury County FY 2020 Five Year Road Construction Program.

ACTION REQUIRED:

- | | | |
|--------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The county needs to add the D12/City of Pierson bridge project to the FY 2020 accomplishment year in the FY 2020-2024 Construction Program.

BACKGROUND:

This project replaces a bridge on county route D12 on the Woodbury County/City of Pierson corporate line. The county is using city bridge replacement funds for the project which were requested on our mutual behalf by the City of Pierson. Construction is proposed for the 2020 construction season.

FINANCIAL IMPACT:

The project is paid for with city SWAP bridge replacement funds and farm to market funds in an 80-20 funding ratio.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

That the Board approve the resolution amending the FY 2020-2024 construction program.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution to amending the FY 2020-2024 construction program.

**Resolution to Revise Woodbury County
2020 Five Year Road Program**

Resolution No. 0.2

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Woodbury County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2020), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be ADDED to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Accomplishment Year ((\$1000's of dollars))		
					New amount	
BRS-SWAP-6012(601)-FF-97 Bridge B-255 Replacement TPMS ID: 39478	On D 12, Over CREEK, from Haines Avenue East 0.15 Miles to Minnesota Avenue, on NLINE S12 TT89N RR43W Cooperative Bridge replacement project with City of Pierson	428 0.1 MI 354765	SWAP-HBP		\$1005	
Totals					\$1005	

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$2,260	\$2,260	\$0
Farm to Market Funds	\$1,614	\$1,819	\$205
Special Funds	\$2,120	\$2,120	\$0
Federal Aid Funds	\$56	\$56	\$0
SWAP Funds	\$2,250	\$3,050	\$800
Total construction cost (All funds)	\$8,300	\$9,305	\$1,005
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$2,260	\$2,260	\$0

Recommended:

Date

County Engineer

Approved:

Date

Chair Board of Supervisors

Attested:

I, _____, Auditor in and for Woodbury County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Woodbury County, Iowa, at its meeting held on the ____ day of _____, _____

County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/27/2019 Weekly Agenda Date: 7/2/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider a resolution to set the interest rates on drainage district warrants during fiscal year 2020.

ACTION REQUIRED:

- | | | |
|--------------------------------------------|--------------------------------------------------------|-------------------------------------------------|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input checked="" type="checkbox"/> | Approve Motion <input type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The Woodbury County Board of Supervisors can set the interest rate paid on drainage district warrants for districts for which the Board serves as trustees.

BACKGROUND:

Under Sec. 74A.3 (1c). Special assessment bonds, certificates, warrants or other obligations, the principal and interest of which are payable from special assessments levied against benefited property may bear interest at a rate to be set by the issuing governmental body or agency.
74A.3(2). The interest rates authorized by this section to be set by the issuing government.

FINANCIAL IMPACT:

There is no financial impact to the county board. Interest rates are paid by drainage district properties benefited within each district under the jurisdiction of the Board.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the resolution setting interest rates for drainage district warrants for districts under the jurisdiction of the Woodbury County Board of Supervisors.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution setting interest rates for drainage district warrants for districts under the jurisdiction of the Woodbury County Board of Supervisors.

WOODBURY COUNTY, IOWA

RESOLUTION # _____

RESOLUTION ESTABLISHING THE INTEREST RATE PAID ON DRAINAGE WARRANTS

WHEREAS, the Woodbury County Board of Supervisors has the authority to establish the interest rate on drainage warrants pursuant to Iowa Code Chapter 468.

NOW, THEREFORE, BE IT RESOLVED, by the Woodbury County Board of Supervisors that the interest rate for Drainage Warrants is hereby set at 5% APR for Fiscal Year 2020.

SO RESOLVED this 2nd day of July, 2019.
WOODBURY COUNTY BOARD OF SUPERVISORS

DATED this 2nd day of July, 2019

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY:

Keith Radig, Chairman

Patrick F. Gill, County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 06/27/2019 Weekly Agenda Date: 07/02/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of resolutions vacating six county road segments

ACTION REQUIRED:

- | | | |
|--------------------------------------------|--------------------------------------------------------|-------------------------------------------------|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input checked="" type="checkbox"/> | Approve Motion <input type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The county road department recommended the closing and vacating of six county roads. A public hearing was held on June 11, 2019 and the board will now take final action on the vacations.

BACKGROUND:

Six road segments were presented for consideration of permanent closure and vacation of the county rights of way. All six vacations were approved at the public hearing, one with an alteration of the proposed point of closure due to comments received at the hearing. These resolutions take final board action to close the roads and vacate the road easements.

FINANCIAL IMPACT:

No damages were recommended or approved at the hearing. One vacation, 260th Street, does include obliterating the old road using county equipment and staff as part of a snow trap removal project.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of each resolution vacating six county road segments.

ACTION REQUIRED / PROPOSED MOTION:

Individual motions should be made for each road segment to approve each road vacation resolution.

RESOLUTION NO. _____

WOODBURY COUNTY, IOWA

A RESOLUTION CLOSING AND VACATING A ROAD RIGHT OF WAY

145th STREET (Road No. 481)

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 306.11, (Code of Iowa), on June 11, 2019 held a public hearing on the proposed vacation of a Woodbury County Secondary Road Right-Of-Way described as follows:

That portion of 145th Street (Road No. 481) lying easterly of the NE Corner of the NW¹/₄ of the SW¹/₄ to a point 33' west of the East ¹/₄ Corner, in Section 26 T89N, R42W, Union Township of the 5th P.M. Woodbury County, Iowa

WHEREAS, no objections were received in either writing or by persons present.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

SO RESOLVED this 2nd day of July 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS

Keith Radig, Board Chair

ATTEST:

Jeremy Taylor, Member

Patrick F. Gill, Woodbury
County Auditor

Rocky DeWitt, Member

Marty Pottebaum, Member

Matthew Ung, Member

RESOLUTION NO. _____

WOODBURY COUNTY, IOWA

A RESOLUTION CLOSING AND VACATING A ROAD RIGHT OF WAY

SIDNEY AVENUE (Road no. 94)

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 306.11, (Code of Iowa), on June 11, 2019 held a public hearing on the proposed vacation of a Woodbury County Secondary Road Right-Of-Way described as follows:

That portion of Sidney Avenue (Road No. 94) lying north of the SE Corner of the NE¼ of the NW¼ thence north to the south ROW line of 190th Street in Section 21 T88N, R42W, Rock Township of the 5th P.M. Woodbury County, Iowa

WHEREAS, no objections to the closure and vacation were received in either writing or by persons present, a request was made to change the northern point of road closure to allow field access.

WHEREAS, the Board does not object to the revised point of closure,

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

That portion of Sidney Avenue (Road No. 94) lying north of the SE Corner of the NE¼ of the NW¼ thence north to a point 100 feet north of the Sidney Avenue Bridge in Section 21 T88N, R42W, Rock Township of the 5th P.M. Woodbury County, Iowa.

SO RESOLVED this 2nd day of July 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS

Keith Radig, Board Chair

ATTEST:

Jeremy Taylor, Member

Patrick F. Gill, Woodbury
County Auditor

Rocky DeWitt, Member

Marty Pottebaum, Member

Matthew Ung, Member

RESOLUTION NO. _____

WOODBURY COUNTY, IOWA

A RESOLUTION CLOSING AND VACATING A ROAD RIGHT OF WAY

260th STREET (Road No. 744)

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 306.11, (Code of Iowa), on June 11, 2019 held a public hearing on the proposed vacation of a Woodbury County Secondary Road Right-Of-Way described as follows:

That portion of 260th Street (Road No. 744) lying easterly of the east ROW line of Jasper Avenue to a point 33' west of the SE Corner of the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ in Section 29 T87N, R44W, Grant Township of the 5th P.M. Woodbury County, Iowa

WHEREAS, no objections were received in either writing or by persons present.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

SO RESOLVED this 2nd day of July 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS

Keith Radig, Board Chair

ATTEST:

Jeremy Taylor, Member

Patrick F. Gill, Woodbury
County Auditor

Rocky DeWitt, Member

Marty Pottebaum, Member

Matthew Ung, Member

RESOLUTION NO. _____

WOODBURY COUNTY, IOWA

A RESOLUTION CLOSING AND VACATING A ROAD RIGHT OF WAY

280th STREET

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 306.11, (Code of Iowa), on June 11, 2019 held a public hearing on the proposed vacation of a Woodbury County Secondary Road Right-Of-Way described as follows:

A portion of 280th Street ROW in the SE¼ SE¼ Section 31, T87N, R45W, West Fork Township of the 5th P.M. Woodbury County, Iowa. more particularly described as follows:
Commencing at the SE Corner Section 31-87-45 thence N87°20'58"W (an assumed bearing) along the south line of the SE¼ 816.71 feet to the centerline of county road D25; thence N46°40'41"W 571.41 feet along the centerline of said D25; thence N60°12'18"E 62.70 feet to the ROW line and point of beginning; thence N60°12'18"E 360.37 feet; thence along a curve concave southerly with an arc length of 146.28 feet, a radius of 782.80 feet, with a chord of N65°33'30"E 146.07 feet; thence N19°05'18"W 66.00 feet to the northerly ROW line of 280th Street; thence along a curve concave southerly with an arc length of 158.62 feet, a radius of 848.80 feet, with a chord of S65°33'30"W 158.38 feet; thence S60°12'18"W 380.40 feet; thence S46°40'41"E 68.97 feet to the point of beginning.
Said description contains 0.792 acres more or less.

WHEREAS, no objections were received in either writing or by persons present.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

SO RESOLVED this 2nd day of July 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS

Keith Radig, Board Chair

ATTEST:

Jeremy Taylor, Member

Patrick F. Gill, Woodbury
County Auditor

Rocky DeWitt, Member

Marty Pottebaum, Member

Matthew Ung, Member

RESOLUTION NO. _____

WOODBURY COUNTY, IOWA

A RESOLUTION CLOSING AND VACATING A ROAD RIGHT OF WAY

150th STREET (Road No. 436)

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 306.11, (Code of Iowa), on June 11, 2019 held a public hearing on the proposed vacation of a Woodbury County Secondary Road Right-Of-Way described as follows:

That portion of 150th Street (Road No. 436) lying east of the east ROW line of Dallas Avenue and west of the northwest ROW line of Correctionville Road in Sections 25,36 T89N, R46W, Concord Township of the 5th P.M. Woodbury County, Iowa

WHEREAS, no objections were received in either writing or by persons present.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

SO RESOLVED this 2nd day of July 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS

Keith Radig, Board Chair

ATTEST:

Jeremy Taylor, Member

Patrick F. Gill, Woodbury
County Auditor

Rocky DeWitt, Member

Marty Pottebaum, Member

Matthew Ung, Member

RESOLUTION NO. _____

WOODBURY COUNTY, IOWA

A RESOLUTION CLOSING AND VACATING A ROAD RIGHT OF WAY

GARNER AVENUE (Road No. 798)

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 306.11, (Code of Iowa), on June 11, 2019 held a public hearing on the proposed vacation of a Woodbury County Secondary Road Right-Of-Way described as follows:

That portion of Garner Avenue (Road No. 798) lying south of the south ROW line of Deer Run Trail and north of the north ROW line of 260th Street in Sections 17,18,19,20 T87N, R45W, West Fork Township of the 5th P.M. Woodbury County, Iowa

WHEREAS, no objections were received in either writing or by persons present.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

SO RESOLVED this 2nd day of July 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS

Keith Radig, Board Chair

ATTEST:

Jeremy Taylor, Member

Patrick F. Gill, Woodbury
County Auditor

Rocky DeWitt, Member

Marty Pottebaum, Member

Matthew Ung, Member



Woodbury County Secondary Roads Department

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COUNTY ENGINEER

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SECRETARY

Tish Brice
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To: Board Members

From: Mark Nahra, County Engineer

Date: June 27, 2019

RE: Weekly Work Report

Construction Project Report

To be let:

FM-CO97(136)—55-97, D38 HMA resurfacing project between Bronson and the Merville Blacktop. Letting date: July 16, 2019. Late start date: June 1, 2020. The project involves cold in place recycling of existing pavement followed by an overlay of the pavement with new hot mix asphalt pavement.

L-FM(D50)—7X-97, D50 Grading for Paving Project on 250th Street from Hwy 31 to County Route L27. Letting date: July 30, 2019. Late start date: to be determined. The project involves grading 250th Street for approximately 2.25 miles in preparation for paving. The project is funded by the \$1.3 million special projects levy.

Under Contract:

L-B(C160)—73-97, County Bridge C160 is on Haskell Avenue between 140th Street and Iowa Hwy 141. Letting date: May 7, 2019. Late start date: September 3, 2019. Contractor: Graves Construction of Spencer, IA. Contract price: \$620,679.27.

This bridge was programmed for replacement in FY 2019. The existing bridge was destroyed in flooding during a June 2016 storm event. Contracts for the project have been approved by the Board of Supervisors. Bridge construction is scheduled for the 2019 construction season. The contractor has not yet announced a start date for the project.

FM-CO97(137)—55-97, K49 HMA resurfacing project between Plymouth County line and county route D12. Letting date: February 19, 2019. Late start date: to be determined. Contractor: Knife River. Woodbury County share of contract price: \$286,297.37.

This project is being done in coordination with a Plymouth County project on county route K49 in both counties. The project involves cold in place recycling of the existing pavement followed by an overlay of high performance asphalt surfacing. The high-performance surface provides a thinner overlay on top of the recycled pavement than standard hot mix asphalt. This is Woodbury County's first project using this material. Project work has started on the Plymouth County portion of the project. Work is expected in the Woodbury County portion of the project in late August to early

September. Work in Woodbury County will be done under traffic control with a pilot car and flaggers maintaining traffic through the work zone.

L-B(U51)—73-97, 320th Street Bridge replacement. Letting date: October 30, 2018. Late start date: April 15, 2019. Contractor: Graves Construction, Spencer, IA. Contract price: \$475,343.66. Working days: 65. This bridge has been closed since 2014 due to failed substructure piling.

The project allowed winter work at the contractor's option and some work was completed. The contractor moved on site in January and removed the old bridge. Work on the project was delayed by spring flooding. The east abutment, east pier and west pier piling have been driven and all concrete work is done on those substructure elements. The west abutment piling are driven and the abutment will be poured Friday, June 28. Falsework piling are in place and falsework construction is underway. We anticipate a bridge deck pour in 2-3 weeks. We expect the bridge to be done late summer/early fall 2019.

BROS-CO97(133)—55-97, Hancock Avenue Bridge replacement. Letting date: October 16, 2018 (IDOT Letting) Late start date: June 17, 2019. Working days: 85. Contractor: Dixon Construction. Bid Price: \$567,393.30. This project replaces an aging truss bridge on Hancock Avenue near the 200th Street intersection. The project is funded with federal aid and farm to market funds. The current bridge is posted 3 tons.

Dixon Construction has completed all channel work under the bridge and substructure is completed. Bridge beams have been set and falsework construction is underway. We are anticipating a late summer/early fall 2019 project completion.

BROS-CO97(132)—55-97, 150th Street Bridge replacement near Lawton. Letting date: June 19, 2018 (IDOT Letting). Late start date: May 1, 2019. Working days: 105. Contractor: Dixon Construction, Correctionville, IA. Contract price: \$1,019,550.42. This project replaced an aging bridge on 150th Street (Old Highway 20) north of Lawton.

Substantial work was completed during the winter and the deck was poured on Friday, April 5th. All concrete work is done on the bridge. Grading work is complete except for foreslope finishing, including seeding, mulching and fertilizing. Paving at both ends of the bridge is complete. Shoulder construction is underway. Guardrail is to be installed early next week. We expect the bridge to be open in about two weeks.

L-B(J9)—73-97, County Bridge J9 is on 170th Street between Jasper and Jewell Avenues. Letting date: August 21, 2018. Late start date: April 15, 2019. Contractor: Dixon Construction, Correctionville, IA. Contract price: \$544,821.40. This bridge was one of the flood damaged structures from the June 18, 2016 storm event. The bridge has been closed to traffic since it was damaged in the flood.

Bridge construction is complete. Approach roadway grading and guardrail berms need to be completed. Guardrail installation and roadside seeding, fertilizing, and mulching remain. We expect the bridge to reopen in about three weeks.

L-C(D156)—73-97, County Bridge D156 is on Franklin Avenue between 140th Street and 150th Street. Letting date: February 26, 2019. Late start date: July 8 2019. Contractor: Midwest Contracting, Marshall, MN. Contract price: \$146,739.00. This bridge was programmed for replacement in FY 2019. The existing bridge was deteriorating and nearing the end of its service life.

The contract has been signed by the board. The contractor plans to move in around the middle of August. The project should be complete by the end of September.

Work Under Design:

Design work is underway on the following projects for letting in 2019.

1) The Mason Avenue bridge was severely damaged by flooding on the Little Sioux River in July 2018. The bridge has been closed to traffic due to damage caused by the bridge being struck by a large tree. The county engineer's office was notified that FEMA has determined that the damage is eligible for repair/replacement assistance. The county road department has filed required documentation requesting assistance from FEMA with eligible costs and has started work on design of a new bridge at this location. Preliminary design work is underway for a 209' x 24' continuous concrete slab bridge that meets the hydraulic requirements of this crossing. There will still be road grade overflow on both sides of the bridge for extreme flooding, similar to the way the current truss has worked. We will be submitting the design to FEMA shortly to obtain approval for an improved project. We expect that work to be completed in 2020.

2) The county engineer is reviewing the cost to improve Benton Avenue south of 120th Street. The engineer will report estimated upgrade/improvement costs to the board ahead of their June 11, 2019 meeting. Benton Avenue is a dead-end gravel road with several residences on either side of the road. For the second time in 10 years, the road suffered from severe instability during spring thaw. Options for improving the road to assure access are being explored by the Board and county engineer.