



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(DECEMBER 30, 2019) (WEEK 53 OF 2019)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held December 30, 2019 at 9:00 a.m. in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

9:00 a.m. 1. Closed Session General Relief Appeal for A.G. Iowa Code Section {21.5 (1) (a)}
First Floor Boardroom

9:20 a.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- 2. Citizen Concerns Information
3. Approval of the agenda Action

Consent Agenda

Items 4 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

- 4. Approval of the minutes of the December 23, 2019 meeting
5. Approval of claims
6. Human Resources – Melissa Thomas
Approval of Memorandum of Personnel Transactions

End Consent Agenda

**Recess Board of Supervisors Meeting  
Convene Wolf Creek Drainage District Meeting**

7. Approval of minutes of the December 23, 2019 meeting

**Adjourn Wolf Creek Drainage District Meeting  
Continue Board of Supervisors Meeting**

- |   |             |
|---|-------------|
| 8. Secondary Roads – Mark Nahra<br>Approval of bid for project number FM-C097(136)—58-97 – HMA Overlay project for County Route D38 east of Bronson   | Action      |
| 9. County Auditor – Patrick Gill<br>Approval of providing Legal Counsel for the Commissioner of Elections in regards to a matter in which the County Attorney has declared a Conflict of Interest   | Action      |
| 10. Board Administration – Dennis Butler & Larry Goldberg – Goldberg Group Architects<br>Discussion on the proposed Law Enforcement Center pertaining to matters of scope, capacity, size, locations, costs, funding, appearance, staffing & operation, and other pertinent aspects of the project which may be brought to the board’s attention for review | Information |
| 11. Reports on Committee Meetings   | Information |
| 12. Citizen Concerns  | Information |
| 13. Board Concerns  | Information |
| 14. <b>Budget Review Discussion for FY 2021</b>   | <b>Page</b> |
| a. <b>General Relief</b>  |             |
| 1. Administration – General Basic   | 1           |
| 2. Assistance – General Basic   | 2           |
| b. <b>Board of Supervisors</b>  |             |
| 1. Woodbury County Solid Waste – Rural Basic  | 3 - 4       |
| 2. Miscellaneous Refunds & CF Rebates – General & Rural Basic   | 5 - 6       |
| 3. Public Bidder – General Basic  | 7           |
| 5. Mail Services – General Basic  | 8           |
| 6. District Court Operations – General Supplemental   | 9           |
| 7. Court Appointed Juvenile Attorneys – General Supplemental  | 10          |
| 8. Risk Management Services – General Supplemental  | 11          |
| 9. Sheriff Training Center – Non – Tax  | 12          |
| 10. Township Officers – Rural Basic   | 13          |
| 11. Soil Conservation – Currently Funded thru L.O.S.T.  | 14 - 16     |
| 12. Medical Examiner – General Basic  | 17          |
| 13. Starcom Program – General Supplemental  | 18 - 20     |
| 14. Infrastructure/Economic Development – Non – Tax   |             |
| - Event Center (3 of 10)  |             |
| - CAT Grant/Riverfront (2 of 3)   |             |

<b>c. County Auditor</b>	
1. Records Management	21
2. Recorders Electronic Fees	22
<b>d. Emergency Services</b>	
1. EMS Loan Fund – Non – Tax	23
2. EMS Training – Non – Tax	24

**ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>THU., JAN. 2,</b>	<b>10:00 a.m.</b>	COAD Meeting, The Security Institute
<b>TUES., JAN. 7</b>	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>WED., JAN. 8</b>	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>10:00 a.m.</b>	STARComm Board Meeting, The Security Institute, WIT Campus
	<b>12:00 p.m.</b>	Siouxland District Board of Health Meeting, 1014 Nebraska Street
	<b>6:30 p.m.</b>	911 Service Board Meeting, Public Safety Center, Climbing Hill
	<b>8:00 p.m.</b>	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
<b>THU., JAN. 9</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 1122 Pierce St.
	<b>4:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
	<b>6:00 p.m.</b>	Emergency Management Commission Meeting, Security Institute
<b>WED., JAN. 15</b>	<b>10:00 a.m.</b>	Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
<b>THU., JAN. 16</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>WED., JAN. 22</b>	<b>2:30 p.m.</b>	Rolling Hills Community Services Region Governance Board Meeting
<b>THU., JAN. 23</b>	<b>11:00 a.m.</b>	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
<b>MON., JAN. 27</b>	<b>6:00 p.m.</b>	Zoning Commission Meeting, First Floor Boardroom

**The following Boards/Commission have vacancies:** Commission to Assess Damages - Category A, Category B, Category C and Category D

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*



**DECEMBER 23, 2019, FIFTY SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Monday, December 23, 2019 at 9:00 a.m. Board members present were De Witt, Taylor, Pottebaum, Radig, and Ung by phone. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget/Tax Analyst, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Patrick Gill Auditor/Clerk to the Board.

The regular meeting was called to order at 9:00 a.m. with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Citizen Concerns
2. Motion Radig by second by Taylor to approve the agenda for December 23, 2019. Carried 5-0. Copy filed.

Motion by Radig second by Taylor to approve the following items by consent:

3. To approve minutes of the December 17, 2019 meeting. Copy filed.
4. To approve the claims totaling \$377,652.45. Copy filed.
5. To approve and authorize the Chairperson to sign a notice of property sale resolution for parcel #864306456003 (aka 2<sup>nd</sup> Avenue) for Tuesday, January 7<sup>th</sup> at 4:35pm.

**WOODBURY COUNTY, IOWA  
RESOLUTION # 12,936**

Parcel #864306456003

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Vacated Lots Twelve and Thirteen (12 & 13) Block Three (3) of 6-86-43, in the City of Oto and Woodbury County, Iowa (2<sup>nd</sup> Avenue)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **7<sup>th</sup> Day of January, 2020 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **7<sup>th</sup> Day of January, 2020**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$763.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

**SO RESOLVED** this 23rd day of December, 2019.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

6a. To approve and authorize the Chairperson to sign the property and casualty polices with One Beacon and Travelers Insurance for calendar year 2020. Copy filed.

6b. To approve the renewal of Woodbury County’s Life and Disability Insurance with The Standard Like Insurance Company. Copy filed.

Carried 5-0.

7. Motion by Taylor second by Radig postpone approval of the environmental site study and conduct initial test borings in an amount not to exceed \$4,000.00. Copy filed.

The Board recessed for a meeting of the Wolf Creek Drainage District.

The Supervisors meeting was called back to order.

9a. Motion by Pottebaum second by De Witt to approve granting an access easement across county property to the Haddock Farm in section 15, T-86N, R-45W. Carried 5-0. Copy filed.

9b. Motion by Radig second by De Witt to award the low bid for FM-C097(136)—55-97 from Knife River Corporation for \$1,991,352.65. Carried 5-0. Copy filed.

10a. Motion by Radig second by De Witt to approve and authorize the Chairperson to sign a resolution adopting Articles of Incorporation to form the Woodbury County Law Enforcement Center Authority and authorizing the execution of the Articles of Incorporation. Carried 5-0.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,938**

RESOLUTION ADOPTING ARTICLES OF INCORPORATION TO FORM THE WOODBURY COUNTY LAW ENFORCEMENT CENTER AUTHORITY AND AUTHORIZING THE EXECUTION OF THE ARTICLES OF INCORPORATION

WHEREAS, Woodbury County, State of Iowa (the “County”), is a political subdivision, organized and existing under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the County has approached the City of Sioux City, Iowa (the “City”) with a proposal to establish a Joint County and City Building Authority pursuant to Iowa Code Section 346.27 (the “Authority”) for the purposes of building and financing a new law enforcement center for joint use by the City and County; and

WHEREAS, Iowa Code Section 346.27 provides that a county may join with its county seat to incorporate a joint authority for the purpose of acquiring, constructing, demolishing, improving, enlarging, equipping, furnishing, repairing, maintaining, and operating a public building; and

WHEREAS, the City is the county seat of Woodbury County, Iowa; and

WHEREAS, Iowa Code Section 346.27 further provides that the incorporation of an authority shall be accomplished by the adoption of articles of incorporation by the governing body of each incorporating unit; and

WHEREAS, the following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

**That the form and content of the Articles of Incorporation, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved and confirmed, and the Chairperson and the County Auditor be and they hereby are authorized, empowered and directed to execute, attest, seal and deliver the Articles of Incorporation for and on behalf of the County in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that from and after**

**the execution and delivery of the Articles of Incorporation, the Chairperson and the County Auditor are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of Iowa Code Section 346.27 and the Articles of Incorporation as executed.**

**SO RESOLVED** this 23rd day of December, 2019.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

10b. Motion by Radig second by De Witt to approve and authorize the Chairperson to sign a resolution appointing a Commissioner to the Woodbury County Law Enforcement Center Authority’s Board of Commissioners. Carried 5-0.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,939**

**RESOLUTION APPOINTING COMMISSIONER TO WOODBURY COUNTY LAW ENFORCEMENT CENTER  
AUTHORITY’S BOARD OF COMMISSIONERS**

WHEREAS, Woodbury County, State of Iowa (the “County”), is a political subdivision, organized and existing under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the County has approached the City of Sioux City, Iowa (the “City”) with a proposal to establish a Joint County and City Building Authority pursuant to Iowa Code Section 346.27 (the “Authority”) for the purposes of building and financing a new law enforcement center for joint use by the City and County; and

WHEREAS, the County has now adopted a resolution adopting Articles of Incorporation to form the Woodbury County Law Enforcement Center Authority and has authorized the execution of the Articles of Incorporation; and

WHEREAS, Iowa Code Section 346.27 requires that the Authority be directed and governed by a Board of Commissioners of three members, one to be elected by the Board of Supervisors of the County from the area outside of the county seat, one to be elected by the City Council of the City from the area inside the City, and one to be elected by the joint action of the Board of Supervisors of the County and the City Council of the City; and

WHEREAS, the County hereby intends to appoint its first Commissioner to the Board of Commissioners of the Authority to serve a two-year term; and

WHEREAS, the following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. Appointment. Rocky De Witt, currently residing outside of the City of Sioux City, Iowa, is hereby appointed to serve as the County’s initial Commissioner on the Woodbury County Law Enforcement Center Authority’s Board of Commissioners for a term of two years beginning on January 1, 2020 and ending December 31, 2021.

Compensation. The Commissioner shall not receive compensation in connection with his or her services as a Commissioner but shall be entitled to reimbursement for any actual and necessary expenditures in connection with the performance of the Commissioner's duties.

**SO RESOLVED** this 23rd day of December, 2019.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

10c. Motion by Radig second by De Witt to approve and authorize the Chairperson to sign a resolution appointing a Commissioner to the Woodbury County Law Enforcement Center Authority’s Board of Commissioners subject to concurrence of the City of Sioux City, Iowa. Carried 5-0.

**WOODBURY COUNTY, IOWA**

**RESOLUTION #12,940**

**RESOLUTION APPOINTING COMMISSIONER TO WOODBURY COUNTY LAW ENFORCEMENT CENTER AUTHORITY’S BOARD OF COMMISSIONERS SUBJECT TO THE CONCURRENCE OF THE CITY OF SIOUX CITY, IOWA**

WHEREAS, Woodbury County, State of Iowa (the “County”), is a political subdivision, organized and existing under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the County has approached the City of Sioux City, Iowa (the “City”) with a proposal to establish a Joint County and City Building Authority pursuant to Iowa Code Section 346.27 (the “Authority”) for the purposes of building and financing a new law enforcement center for joint use by the City and County; and

WHEREAS, the County has now adopted a resolution adopting Articles of Incorporation to form the Woodbury County Law Enforcement Center Authority and has authorized the execution of the Articles of Incorporation; and

WHEREAS, Iowa Code Section 346.27 requires that the Authority be directed and governed by a Board of Commissioners of three members, one to be elected by the Board of Supervisors of the County from the area outside of the county seat, one to be elected by the City Council of the City from the area inside the City, and one to be elected by the joint action of the Board of Supervisors of the County and the City Council of the City; and

WHEREAS, the County hereby intends to appoint the third Commissioner to the Board of Commissioners of the Authority to serve a six-year term subject to the concurrence of the City Council of the City; and

WHEREAS, the following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. Appointment. Subject to concurrence by the City Council of the City, Ron Wieck, is hereby appointed to serve as the initial Commissioner elected by the joint action of the Board of Supervisors of the County and the City Council of the City on the Woodbury County Law Enforcement Center Authority’s Board of Commissioners for a term of six years beginning on January 1, 2020 and ending December 31, 2025.

Section 2. Compensation. The Commissioner shall not receive compensation in connection with his or her services as a Commissioner but shall be entitled to reimbursement for any actual and necessary expenditures in connection with the performance of the Commissioner's duties.

**SO RESOLVED** this 23rd day of December, 2019.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 11. Motion by Radig second by Pottebaum to approve and authorize the chairperson to sign a letter to Governor Reynolds to consent to initial refugee resettlement in Woodbury County. Carried 5-0. Copy filed.
- 12. Information was presented on the bonding procedures involving the gravel project and the proposed justice center. Copy filed.
- 13. The Board heard reports on committee meetings.
- 14. There were no citizen concerns.
- 15. Board concerns were heard.

December 23, 2019 Cont'd.

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The Board adjourned the regular meeting until December 30, 2019.

Meeting sign in sheet. Copy filed.

# WOODBURY COUNTY HUMAN RESOURCE DEPARTMENT

TO: Woodbury County Board of Supervisors and Taxpayers of Woodbury County  
FROM: Melissa Thomas, Human Resource Director  
SUBJECT: Memorandum of Personnel Transactions  
DATE: December 30, 2019

For the December 30, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Juvenile Detention, P/T Youth Worker, Separation

Thank You.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: December 30, 2019

\* PERSONNEL ACTION CODE:

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Nash, Jana	Juvenile Detention	12/22/2019	Youth Worker Part-time			S	Separated

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR

*Melissa Thomas* HR Director

**DECEMBER 23, 2019 — MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS AS TRUSTEES FOR THE WOLF CREEK DRAINAGE DISTRICT IN WOODBURY COUNTY**

The Board of Supervisors met on Tuesday, December 23, 2019 as Trustees for Wolf Creek Drainage District in Woodbury County. Board members present were De Witt, Radig, Pottebaum, Taylor, and Ung by phone. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Mark Nahra, County Engineer’s Office, Dennis Butler, Finance/Operations Controller and Patrick Gill, Auditor/Clerk to the Board.

The Chair called to order a Wolf Creek Drainage District Trustee meeting.

Motion by Taylor second by De Witt to approve abating drainage taxes levied against the Woodbury Monona Drainage District. Carried 5-0.

**WOODBURY COUNTY, IOWA  
RESOLUTION # 12,937  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Woodbury-Monona Drainage District is the titleholder of real estate Parcel #864515300003 located in Woodbury County, Iowa and legally described as follows:

**Parcel # 864515300003**

In section 15-T86N-R45W, described as the West 40 feet of the SW1/4 of the SW ¼ of said section and as shown in Deed Book and Page 41-1979 (9/16/1979)

**WHEREAS**, the above-stated property has an unpaid balance of drainage taxes owing, and the parcel is owned by a drainage district of the state; and

**WHEREAS**, said land has been taken for drainage purposes and was misclassified under the terms of Iowa Code Section 468.49.1 and assessed taxes for FY 2020; and

**WHEREAS**, the political subdivision, namely the Woodbury-Monona Drainage District, is failing to immediately pay the taxes due; and

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.63, and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 23rd day of December, 2019.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

The Wolf Creek Drainage District meeting was adjourned.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#8

Date: 12/23/2019 Weekly Agenda Date: 12/30/2019

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consider bid for project number FM-C097(136)--58-97 - HMA Overlay project for County Route D38 east of Bronson.

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Bids were received on December 17, 2019 for Cold in Place recycling and HMA Overlay of D38 from Bronson to the Moville Blacktop. The county engineer is recommending award.

**BACKGROUND:**

Bids have been received from Iowa DOT and an award recommendation is being made.

**FINANCIAL IMPACT:**

The project is funded with county farm to market funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

I recommend accepting the low bids for FM-C097(136)--55-97 from Knife River Corporation for \$1,991,352.65.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to award the low bid for FM-C097(136)--55-97 from Knife River Corporation for \$1,991,352.65.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#9**

Date: 12/24/19 Weekly Agenda Date: 12/30/19

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Patrick Gill, Auditor & Recorder

**WORDING FOR AGENDA ITEM:**

Consideration of Providing Legal Counsel for the Commissioner of Elections in regards to a matter in which the County Attorney has Declared a Conflict of Interest.

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/>               |

**EXECUTIVE SUMMARY:**

It appears that a challenge to the voter registration of a county supervisor is imminent and the County Attorney has declared a conflict of interest.

**BACKGROUND:**

The County Commissioner of Elections serves as the hearing officer when the registration of a voter is challenged. A voter has expressed the intent to file a challenge to the voter registration of a county supervisor who's residency is in question. I am requesting Legal Counsel.

**FINANCIAL IMPACT:**

The fees are undetermined at this time.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

The Board of Supervisors approve the funds to provide legal counsel for the Commissioner of Elections while performing duties in which the County Attorney has declared a conflict of interest.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the funds necessary to provide legal counsel for the Commissioner of Elections while performing duties in which the County Attorney has declared a conflict of interest.

Budget Comparison Report

#14

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)		
<b>Function: 3101 - PHYSICAL HEALTH &amp; SOCIAL/GENERAL RELIEF ADMINISTRATION</b>								
<u>0001-51-3101-000-48101</u>	ADMINISTRATIVE COSTS	26,950.00	26,950.00	13,475.00	26,950.00	26,950.00	0.00	0.00%
<b>Total Function: 3101 - PHYSICAL HEALTH &amp; SOCIAL/GENERAL</b>		<b>26,950.00</b>	<b>26,950.00</b>	<b>13,475.00</b>	<b>26,950.00</b>	<b>26,950.00</b>	<b>0.00</b>	<b>0.00%</b>

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)		
<b>Function: 3110 - PHYSICAL HEALTH &amp; SOCIAL/GENERAL WELFARE SERVICES</b>								
<a href="#">0001-51-3110-000-29150</a>	HEALTH SERVICES ASSISTANCE	1,392.47	315.07	23.60	1,500.00	1,500.00	0.00	0.00%
<a href="#">0001-51-3110-000-33200</a>	FOOD & PROVISIONS ASSISTAI	189.84	632.55	311.00	200.00	200.00	0.00	0.00%
<a href="#">0001-51-3110-000-34000</a>	RENT PAYMENTS ASSISTANCE	77,422.98	62,559.14	28,052.76	68,000.00	68,000.00	0.00	0.00%
<a href="#">0001-51-3110-000-34100</a>	UTILITIES ASSISTANCE	15,229.86	1,084.42	785.98	25,000.00	25,000.00	0.00	0.00%
<a href="#">0001-51-3110-000-35400</a>	GENERAL TRANSPORTATION A	4,722.77	6,507.34	1,419.78	6,000.00	6,000.00	0.00	0.00%
<a href="#">0001-51-3110-000-39000</a>	FUNERAL SERVICES	18,325.00	23,380.00	7,700.00	19,500.00	19,500.00	0.00	0.00%
<b>Total Function: 3110 - PHYSICAL HEALTH &amp; SOCIAL/GENERAL</b>		<b>117,282.92</b>	<b>94,478.52</b>	<b>38,293.12</b>	<b>120,200.00</b>	<b>120,200.00</b>	<b>0.00</b>	<b>0.00%</b>

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)	
Function: 6020 - ENVIRONMENTAL QUALITY/WDBRY CO AREA SOLID WASTE AGENCY							
<a href="#">0011-01-6020-000-49604</a> CONTRIBUTIONS/GOVERNMEI	202,461.00	206,374.56	131,246.70	210,501.00	214,711.00	4,210.00	2.00%
<b>Total Function: 6020 - ENVIRONMENTAL QUALITY/WDBRY CO</b>	<b>202,461.00</b>	<b>206,374.56</b>	<b>131,246.70</b>	<b>210,501.00</b>	<b>214,711.00</b>	<b>4,210.00</b>	<b>2.00%</b>

December 5, 2019

Woodbury County Board of Supervisors  
Attn: Dennis Butler  
620 Douglas Rm 103  
Sioux City, IA 51101

DEC 10 2019 PM 3:52

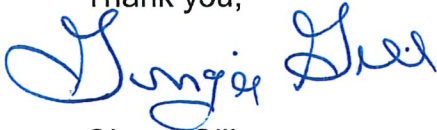
Re: 2% Increase

Dear Dennis:

As you start planning your budget for the upcoming fiscal year, please remember the annual 2% increase that takes place July 1, 2020.

At that time, the current price of \$19.42 will go up to the new price of \$19.80. If you have any questions, please call me at 712-490-9875.

Thank you,



Ginger Gill  
Administration

$$\begin{array}{r} \text{Current} \# 210,501 \\ \times 1.0270 \\ \hline 214,711 \end{array}$$

Input



Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)		
<b>Fund: 0001 - GENERAL BASIC</b>								
<b>Function: 0030 - REFUNDS &amp; MISCELLANEOUS</b>								
<a href="#">0001-01-0030-000-48900</a>	MISCELLANEOUS	28,432.69	8,029.00	6,449.00	20,000.00	20,000.00	0.00	0.00%
<a href="#">0001-01-0030-000-49602</a>	TAX REBATES PER AGREEMENT	0.00	646,648.00	325,154.00	652,481.00	681,034.00	28,553.00	4.38%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	CF Rebate	This is the amount of pipeline excise tax that represents the County Wide taxes that the County agreed to with CF.						
<a href="#">0001-01-0030-000-49603</a>	REFUNDS	19,998.00	16,755.76	-7.00	0.00	0.00	0.00	0.00%
<b>Total Function: 0030 - REFUNDS &amp; MISCELLANEOUS:</b>		<b>48,430.69</b>	<b>671,432.76</b>	<b>331,596.00</b>	<b>672,481.00</b>	<b>701,034.00</b>	<b>28,553.00</b>	<b>4.25%</b>



Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)	
<b>Fund: 0011 - RURAL BASIC</b>							
<b>Function: 0030 - REFUNDS &amp; MISCELLANEOUS</b>							
<u>0011-01-0030-000-49602</u> TAX REBATES PER AGREEMEN	0.00	198,732.00	112,302.00	201,579.00	235,531.00	33,952.00	16.84%
<b>Budget Notes</b>							
<b>Budget Code</b>							
DEPT							
<b>Total Function: 0030 - REFUNDS &amp; MISCELLANEOUS:</b>	<b>0.00</b>	<b>198,732.00</b>	<b>112,302.00</b>	<b>201,579.00</b>	<b>235,531.00</b>	<b>33,952.00</b>	<b>16.84%</b>



Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)	
<b>Function: 9032 - POLICY &amp; ADMINISTRATION/PUBLIC BIDDER</b>							
<a href="#">0001-01-9032-000-40000</a>	893.66	271.56	146.33	1,000.00	1,000.00	0.00	0.00%
<b>Budget Notes</b>							
<b>Budget Code</b>	<b>Subject</b>		<b>Description</b>				
DEPT	Official Publication		Legal Publications				
<a href="#">0001-01-9032-000-42601</a>	2,805.00	900.00	800.00	3,000.00	3,000.00	0.00	0.00%
<b>Budget Notes</b>							
<b>Budget Code</b>	<b>Subject</b>		<b>Description</b>				
DEPT	Professional Services		Lien Searches				
<a href="#">0001-4-01-9032-84601</a>	14,878.00	23,599.00	2,115.00	15,000.00	0.00	-15,000.00	-100.00%
<b>Total Function: 9032 - POLICY &amp; ADMINISTRATION/PUBLIC BI</b>	<b>11,179.34</b>	<b>22,427.44</b>	<b>1,168.67</b>	<b>11,000.00</b>	<b>-4,000.00</b>	<b>-15,000.00</b>	<b>-136.36%</b>

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)	
<b>Function: 9033 - POLICY &amp; ADMINISTRATION/MAIL SERVICES</b>								
<a href="#">0001-01-9033-000-41200</a>	POSTAGE & MAILING	55,443.93	53,067.78	33,653.19	60,000.00	60,000.00	0.00	0.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Postage & Mailing	Postage for all County Department						
<a href="#">0001-01-9033-000-41303</a>	PARKING	650.00	650.00	650.00	650.00	650.00	0.00	0.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Parking	Rent for Parking for Board Admin. for Running Mail to the Post Office.						
<a href="#">0001-01-9033-000-44901</a>	CONTRACTUAL SERVICES	1,511.45	1,692.22	870.48	3,000.00	3,000.00	0.00	0.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Contractual Services	Metering Contract with Mailhouse						
<b>Total Function: 9033 - POLICY &amp; ADMINISTRATION/MAIL SER</b>		<b>57,605.38</b>	<b>55,410.00</b>	<b>35,173.67</b>	<b>63,650.00</b>	<b>63,650.00</b>	<b>0.00</b>	<b>0.00%</b>

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)		
<b>Function: 1400 - PUBLIC SAFETY &amp; LEGAL SER/DISTRICT COURT OPERATION</b>								
<a href="#">0002-2-31-1400-25931</a>	TELEPHONE REIMB- OTHER EN	22,189.75	20,218.58	7,036.43	22,000.00	0.00	-22,000.00	-100.00%
<a href="#">0002-31-1400-000-41303</a>	PARKING	3,835.10	4,550.00	1,950.00	3,250.00	3,250.00	0.00	0.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Parking for Judges	Annual parking cost for 5 Judges. \$650 per space						
<a href="#">0002-31-1400-000-41400</a>	TELEPHONE EXPENSE	24,028.90	20,035.88	10,888.99	22,500.00	23,000.00	500.00	2.22%
<b>Total Function: 1400 - PUBLIC SAFETY &amp; LEGAL SER/DISTRICT</b>		<b>-5,674.25</b>	<b>-4,367.30</b>	<b>-5,802.56</b>	<b>-3,750.00</b>	<b>-26,250.00</b>	<b>-22,500.00</b>	<b>600.00%</b>

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)		
<b>Function: 1620 - PUBLIC SAFETY &amp; LEGAL SER/COURT APPOINTED JUV. ATT</b>								
<a href="#">0002-30-1620-000-42503</a>	ATTORNEY FEES	234,265.43	249,588.23	238,026.00	245,000.00	250,000.00	5,000.00	2.04%
<a href="#">0002-30-1620-000-42507</a>	INTERPRETING FEES	157.50	0.00	0.00	500.00	500.00	0.00	0.00%
<a href="#">0002-30-1620-000-42508</a>	MHI ATTORNEY FEES	77,400.35	65,682.50	29,561.50	80,000.00	50,000.00	-30,000.00	-37.50%
<a href="#">0002-30-1620-000-42509</a>	MHI INTERPRETING FEES	3,472.00	440.00	301.50	500.00	500.00	0.00	0.00%
<b>Total Function: 1620 - PUBLIC SAFETY &amp; LEGAL SER/COURT A</b>		<b>315,295.28</b>	<b>315,710.73</b>	<b>267,889.00</b>	<b>326,000.00</b>	<b>301,000.00</b>	<b>-25,000.00</b>	<b>-7.67%</b>

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)	
<b>Function: 9200 - RISK MANAGEMENT SERVICES/RESOURCE/PROT/REC - ADMIN</b>							
<a href="#">0002-01-9200-000-46000</a>	SELF LIABILITY ALLOCATION	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	0.00	0.00%
<b>Budget Notes</b>							
Budget Code	Subject	Description					
DEPT	Notes	annual appropriation					
<hr/>							
<b>Total Function: 9200 - RISK MANAGEMENT SERVICES/RESOU</b>	<b>1,100,000.00</b>	<b>1,100,000.00</b>	<b>1,100,000.00</b>	<b>1,100,000.00</b>	<b>1,100,000.00</b>	<b>0.00</b>	<b>0.00%</b>



Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)		
<b>Fund: 0007 - SHERIFF'S TRAINING CENTER - LEASE PURCHASE</b>								
<b>Function: 1060 - LAW ENFORCMENT/SHERIFF ADMINISTRATION</b>								
<a href="#">0007-05-1060-000-63601</a>	LEASE/PURCHASE AGREEMEN'	56,961.42	113,922.84	56,961.42	113,923.00	113,923.00	0.00	0.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Training Center Project	\$113,923 represents payments 11 thru 14 of 20 total payments for the Training Center Project.						
<a href="#">0007-3-05-1060-81000</a>	DONATIONS	40,778.28	1,490.45	0.00	0.00	0.00	0.00	0.00%
<a href="#">0007-4-05-1060-61100</a>	BUILDING RENT	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Function: 1060 - LAW ENFORCMENT/SHERIFF ADMINIST</b>		<b>-16,183.14</b>	<b>-111,432.39</b>	<b>-56,961.42</b>	<b>-113,923.00</b>	<b>-113,923.00</b>	<b>0.00</b>	<b>0.00%</b>

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)		
<b>Function: 8020 - REPRESENTATION SERVICES/TOWNSHIP TRUSTEES</b>								
<a href="#">0011-02-8020-000-12500</a>	TOWNSHIP OFFICERS	7,663.36	5,566.27	2,854.44	8,000.00	7,000.00	-1,000.00	-12.50%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DEPT	Township Officer Meetings and Bookkeepin	0.00	0.00	7,000.00				
<a href="#">0011-02-8020-000-41302</a>	MEAL EXPENSES	700.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Function: 8020 - REPRESENTATION SERVICES/TOWNSHI</b>		<b>8,363.36</b>	<b>5,566.27</b>	<b>2,854.44</b>	<b>8,000.00</b>	<b>7,000.00</b>	<b>-1,000.00</b>	<b>-12.50%</b>



## Woodbury County Soil and Water Conservation District

Pioneer Mall Professional Center  
204 First St., Ste. C1  
Sergeant Bluff, IA 51054

Phone: (712) 943-6727 Ext. 3

Fax: (855) 246-1549

---

December 16, 2019

Woodbury County Board of Supervisors  
Woodbury County Courthouse  
620 Douglas St Room 104  
Sioux City, IA 51101

Dear Board of Supervisors,

We appreciate your past assistance and support for Woodbury's Little Sioux maintenance program. These funds are even more crucial since the traditional Little Sioux federal funding was eliminated several years ago. Maintenance is now the sole responsibility of the Supervisors and the Soil and Water Conservation District as sponsors.

As of December 12, 2019, we have spent \$34,620.39 on payroll for watershed inspections. Please note that our watershed inspector, Ben Hoelker, resigned from his position in November. We have hired a replacement who will start on January 6<sup>th</sup>, 2020. So far this year, we have spent \$4,566.93 on repairs and \$620.85 on miscellaneous, for a grand total of \$39,808.17 spent on Little Sioux expenses. We are currently repairing two watershed structures and anticipate spending an additional \$2,400.00 by the end of 2019. Common issues include unplugging beaver dams, tree removal and overgrazing. As the structure's age, siltation is also becoming more of an issue every year.

**We are requesting \$39,000.00 for the 2020-2021 fiscal year and again,** we appreciate the assistance and support of the County in maintaining the watershed program providing invaluable protection to our infrastructure. With proper maintenance, these structures will continue to provide flood control and grade stabilization benefits to Woodbury County for many years to come.

Best Regards,



Kelly Ingenthron  
Chairperson



Little Sioux Expenses January 1, 2019 - December 31, 2019 Description	Payroll Expenses	Watershed Repair/ Maintenance	Dues/Misc.
IPERS, December contribution	\$ 418.56		
Ben Hoelker, payroll (12/21/18-1/3/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
IRS, 941 Monthly Withholding	\$ 662.60		
Treasurer, State of Iowa, Quarterly Withholding	\$ 371.00		
Iowa Workforce, Quarterly Withholding	\$ 14.51		
Avenue Bookkeeping, quarterly payroll prep	\$ 200.00		
Ben Hoelker, payroll (1/4/19-1/17/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
Ben Hoelker, payroll (1/18/19-1/31/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
Ben Hoelker, payroll (2/01/19-2/14/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
IRS, 941 Monthly Withholding	\$ 661.42		
IPERS, January contribution	\$ 421.56		
Ben Hoelker, payroll (2/15/19-2/28/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
IPERS, February, contribution	\$ 421.56		
Ben Hoelker, payroll (3/01/19-3/15/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
Ben Hoelker, payroll (3/15/19-3/28/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
IRS, 941 Monthly Withholding	\$ 661.42		
IPERS, March contribution	\$ 421.56		
Ben Hoelker, payroll (3/29/19- 4/11/19)	\$ 988.51		
Ben Hoelker, payroll error by account \$10 over pay	\$ 10.00		
Direct Deposit Fee- accountant error split payroll 2 deposit	\$ 1.10		
Direct Deposit Fee	\$ 1.10		
Avenue Bookkeeping, quarterly payroll prep	\$ 225.00		
Ben Hoelker, payroll ( 4/12/19- 4/25/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
Ben Hoelker, payroll (4/26/19- 5/09/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
Petit Contracting		\$ 2,716.00	
Joe Kopal		\$ 445.00	
Bomgaars- Tordon		\$ 17.99	
Ben Hoelker, payroll (5/10/19-5/23/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
Iowa Workforce, Quarterly Withholding	\$ 32.16		
Iowa Dept of Rev	\$ 294.00		
IPERS, April contribution	\$ 421.56		
IPERS, May contribution	\$ 432.59		
Ben Hoelker, payroll (5/24/19- 6/6/19)	\$ 978.51		
Direct Deposit Fee	\$ 1.10		
Flewelling Farms		\$ 1,350.00	
Ben Hoelker, payroll (6/21/19- 7/03/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
IRS, 941 Monthly Withholding	\$ 1,653.57		
IPERS, June contribution	\$ 421.56		
Ben Holker, payroll (7/05/19- 7/19/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		

Little Sioux Expenses January 1, 2019 - December 31, 2019 Description	Payroll Expenses	Watershed Repair/ Maintenance	Dues/Misc.
Avenue Bookkeeping, quarterly payroll prep	\$ 200.00		
Iowa Workforce, Quarterly Withholding	\$ 37.52		
Iowa Dept of Rev	\$ 343.00		
IRS, 941 Monthly Withholding	\$ 661.42		
IPERS, July contribution	\$ 421.56		
Bomgaars- Replacement Chain		\$ 19.95	
Ben Hoelker, payroll (7/20/19- 8/01/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
Ben, Holker, payroll (8/02/19- 8/15/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
IPERS, August contribution	\$ 421.56		
Ben Hoelker, payroll (8/16/19- 8/29/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
Ben Hoelker, payroll (8/30/19- 9/12/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
IPERS, September contribution	\$ 421.56		
Ben Hoelker, payroll (9/13/19- 9/26/19)	\$ 988.51		
Direct Deposit Fee	\$ 1.10		
Bomgaars- Tordon		\$ 17.99	
Ben Hoelker, payroll (9/27/19- 10/10/19) + 10/11/19	\$ 1,082.53		
Ben Hoelker, payroll (10/14/19- 10/25/19)	\$ 989.20		
Ben Hoelker, payroll (10/28/19- 11/08/19)	\$ 989.20		
Ben Hoelker, PTO payout (11/10/19- 11/23/19)	\$ 976.79		
Avenue Bookkeeping, quarterly + cancel service fee	\$ 300.00		
Sturek Media -Watershed Tech Ad			\$ 20.25
Ryan Publishing- Watershed Tech Ad			\$ 25.50
Sergeant Bluff Advocate- Watershed Tech Ad			\$ 14.10
Sedgwick Talley Abstract- Complete Abstract			\$ 500.00
Moville Record- Watershed Tech Ad			\$ 54.00
IPERS, October contribution	\$ 442.64		
IPERS, November contribution	\$ 418.93		
Heying Endeavor Quarterly Sales Fee	\$ 50.00		
Woodbury County Recorder's Office			\$ 7.00
Iowa Workforce, Quarterly Withholding	\$ 32.16		
Iowa Dept of Rev	\$ 294.00		
Totals	\$ 34,620.39	\$ 4,566.93	\$ 620.85

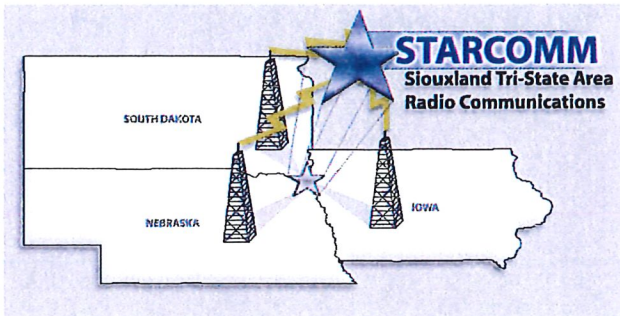
TOTAL \$ 39,808.17

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)	
<b>Function: 1110 - LEGAL SERVICE/MEDICAL EXAMINATIONS</b>								
<a href="#">0001-28-1110-000-35200</a>	AMBULANCE ASSISTANCE	13,216.50	29,403.70	9,500.00	16,000.00	25,000.00	9,000.00	56.25%
<a href="#">0001-28-1110-000-42502</a>	INVESTIGATIONS	34,245.52	30,496.87	12,702.40	30,000.00	35,000.00	5,000.00	16.67%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Investigations	Blood Studies						
<a href="#">0001-28-1110-000-42601</a>	PROFESSIONAL SERVICES	13,350.00	11,025.00	5,325.00	11,000.00	11,000.00	0.00	0.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Professional Services	Morgue Use						
<a href="#">0001-28-1110-000-42801</a>	MEDICAL FEES	41,800.00	47,700.00	16,800.00	36,000.00	45,000.00	9,000.00	25.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Medical Fees	Medical Examiner Fees						
<a href="#">0001-28-1110-000-42802</a>	MEDICAL SERVICES	85,191.83	70,445.09	39,589.38	70,000.00	75,000.00	5,000.00	7.14%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Medical Services	Autopies						
<a href="#">0001-3-28-1110-25180</a>	AUTOPSY REIMBURSEMENT	1,226.89	8,763.94	0.00	4,000.00	0.00	-4,000.00	-100.00%
<b>Total Function: 1110 - LEGAL SERVICE/MEDICAL EXAMINATIO</b>		<b>-186,576.96</b>	<b>-180,306.72</b>	<b>-83,916.78</b>	<b>-159,000.00</b>	<b>-191,000.00</b>	<b>-32,000.00</b>	<b>20.13%</b>

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)	
Function: 1231 - EMERGENCY SERVICES/STARCOM PROGRAM							
<a href="#">0002-01-1231-000-48100</a> TAX ALLOCATIONS	66,120.36	61,360.80	50,523.21	67,364.00	70,379.00	3,015.00	4.48%
Budget Notes							
Budget Code							
DEPT							
Subject							
DEPT							
Description							
Total Function: 1231 - EMERGENCY SERVICES/STARCOM PRO	66,120.36	61,360.80	50,523.21	67,364.00	70,379.00	3,015.00	4.48%



October 11, 2019

Members of the Public Service Radio System:

The STARComm Executive Board met Wednesday, October 9, 2019. During this meeting the Board unanimously approved the STARComm FY 2021 (July 1, 2020– June 30, 2021) Proposed Operating Budget as printed. Pursuant to the guidelines of the Public Service Radio System Governance Agreement approved in May 2006, the budget is now being submitted for your approval. If there is an objection to any expenditure, return the budget to the Executive Board with a written statement. The Executive Board will consider the objection(s), re-certify the amended budget, and return for approval. If a majority of the parties approves the budget after recertification, that budget shall be in effect for the next fiscal year. If you have no objections, please sign in the appropriate space below and return in the enclosed envelope.

A copy of the proposed STARComm FY'21 Operating Budget has been included with this letter.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Tom Everett", is written over a horizontal line.

Tom Everett, Chairperson  
STARComm Executive Board

enc.

Attest:

**Woodbury County, Iowa**

By: \_\_\_\_\_  
Patrick Gill  
Woodbury County Auditor

By: \_\_\_\_\_  
Rocky De Witt, Chairperson  
Woodbury County Board of  
Supervisors

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STARCOMM EXECUTIVE BOARD – 601 Douglas Street –Sioux City IA 51101

*Chairperson – Tom Everett*  
*PH (712) 279-6314*

*Secretary – Carie Anfinson-Haden*  
*PH (712) 279-6314*







Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)		
<b>Fund: 0024 - RECORDER RECORD MANAGE.</b>								
<b>Function: 8111 - STATE ADMINISTRATIVE SERV/RECORDS MANAGEMENT</b>								
<a href="#">0024-07-8111-000-26000</a>	STATIONARY/FORMS/GENERA	5,275.00	0.00	0.00	0.00	0.00	0.00%	
<a href="#">0024-07-8111-000-42601</a>	PROFESSIONAL SERVICES	0.00	808.38	18,555.00	220,000.00	220,000.00	0.00	0.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Recording fees	This fund is to be used exclusively by the Auditor/Recorder for the purpose of preserving and maintaining public records per 331.604 sub section 2a of the Code of Iowa.						
<a href="#">0024-07-8111-000-64600</a>	MACHINERY & EQUIPMENT: C	0.00	0.00	4,155.39	0.00	0.00	0.00	0.00%
<a href="#">0024-1-07-8111-41400</a>	DOCUMENT MANAGEMENT FI	14,536.00	14,897.00	15,443.00	14,800.00	14,800.00	0.00	0.00%
<b>Total Function: 8111 - STATE ADMINISTRATIVE SERV/RECORD</b>		<b>9,261.00</b>	<b>14,088.62</b>	<b>-7,267.39</b>	<b>-205,200.00</b>	<b>-205,200.00</b>	<b>0.00</b>	<b>0.00%</b>



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<b>Fund: 0028 - RECORDERS ELECTRONIC FEES</b>								
<b>Function: 8111 - STATE ADMINISTRATIVE SERV/RECORDS MANAGEMENT</b>								
<a href="#">0028-07-8111-000-64600</a>	MACHINERY & EQUIPMENT: C	0.00	15,702.00	245.70	18,600.00	2,700.00	-15,900.00	-85.48%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	Document Management Fee	The budgeted amount is the cash carry over cash. The fee ( Chapter 331.605A) was eliminated in 2009 by the 2009 Acts.The remaining funds are to be spent at the Auditor/Reocorder"s discretion.						
<b>Total Function: 8111 - STATE ADMINISTRATIVE SERV/RECORD</b>		<b>0.00</b>	<b>15,702.00</b>	<b>245.70</b>	<b>18,600.00</b>	<b>2,700.00</b>	<b>-15,900.00</b>	<b>-85.48%</b>





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<b>Account Number</b>								
<b>Fund: 0030 - EMS LOAN</b>								
<b>Function: 1200 - EMERGENCY SERVICES/EMERGENCY SERVICES</b>								
<a href="#">0030-1-41-1200-25122</a>	EMS LOAN REPAYMENT	0.00	16,000.00	10,000.00	10,000.00	0.00	0.00%	
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	EMS Loan Repayment	EMS Loan Repayment revenue will be \$10,000.00 from Movable Ambulance on their loan for purchase of a ambulance with a current balanced owed of \$30,000.00.						
<a href="#">0030-41-1200-000-35200</a>	EMS LOAN ASSISTANCE	50,000.00	0.00	0.00	169,472.00	169,472.00	0.00	0.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	EMS Loan Assistance	EMS Loan Assistance						
<b>Total Function: 1200 - EMERGENCY SERVICES/EMERGENCY SE</b>		<b>-50,000.00</b>	<b>16,000.00</b>	<b>10,000.00</b>	<b>-159,472.00</b>	<b>-159,472.00</b>	<b>0.00</b>	<b>0.00%</b>



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				2019-2020 2019-2020	2020-2021 DEPT	Increase / (Decrease)		
<b>Fund: 0059 - EMS TRAINING</b>								
<b>Function: 1200 - EMERGENCY SERVICES/EMERGENCY SERVICES</b>								
<u>0059-2-41-1200-25111</u>	EMS TRAINING FUNDS	4,523.39	2,395.91	4,086.15	5,000.00	5,000.00	0.00	0.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	EMS Training Funds	EMS Training Funds						
<u>0059-41-1200-000-42200</u>	SCHOOL OF INSTRUCTION	13,677.99	2,245.00	0.00	5,000.00	5,000.00	0.00	0.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DEPT	EMS Training Funds	EMS Training Funds: School of Instruction						
<b>Total Function: 1200 - EMERGENCY SERVICES/EMERGENCY SE</b>		<b>-9,154.60</b>	<b>150.91</b>	<b>4,086.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Fund: 0059 - EMS TRAINING:</b>		<b>-9,154.60</b>	<b>150.91</b>	<b>4,086.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Report Total:</b>		<b>-9,154.60</b>	<b>150.91</b>	<b>4,086.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>