



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JANUARY 21, 2020) (WEEK 4 OF 2020)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Jeremy J. Taylor 333-1714 jtaylor@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 21, 2020 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 8 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the January 14, 2020 meeting
4. Approval of claims
5. Board Administration – Karen James
 - a. Approval of resolution for a tax abatement for Lake Forest Mobile Home Park
 - b. Approval of resolution for a tax abatement for B.V.
 - c. Approval of resolution for a tax suspension for M.M.

6. Public Bidder – Heather Satterwhite
Approval of resolution for Notice of Property Sale for Parcel #894727230007 (aka 2509 10th Street) for Tuesday, February 4th at 4:35
7. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
 - c. Presentation of Award Certificate to Cynthia Wiemold
8. County Auditor – Patrick Gill
 - a. Receive County Auditor’s Quarterly Report
 - b. Consideration and approval for liquor license for Lofted View Events

End Consent Agenda

- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--|--------------------|-------------------|-----|--------------------|------|------------------------------------|-------|--|-----|--------------------------|-----|-----------------|-------|----------------------|-------|--|---|--------------------------------|-----|--|------|--------------------------------|----|-------------------------|----|-----------------|----|
| <p>4:35 p.m.
(Set time)</p> | <ol style="list-style-type: none"> 9. Public Bidder – Heather Satterwhite
Public hearing and sale of property parcel #894715152019 (aka 3431 Morgan Street) Action 10. Secondary Roads – Mark Nahra
Approve the preconstruction agreement for the Iowa DOT PCC overlay project on Iowa Highway 31 Action 11. County Auditor – Patrick Gill
Approve and receive for signature the Tyler Project Change Request to remove the Employee Self Service Time and Attendance Module from the 5-year contract Action 12. Board Administration
Public forum for questions & discussions of the Woodbury County Law Enforcement Center project, the March 3rd public referendum, and the duties of the Intergovernmental Authority Information 13. Reports on Committee Meetings Information 14. Citizen Concerns Information 15. Board Concerns Information 16. Budget Review Discussion for FY 2021 <ol style="list-style-type: none"> a. Auditor <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;"></td> <td style="text-align: right;"><u>Page</u></td> </tr> <tr> <td>1. Auditor – G.B.</td> <td style="text-align: right;">1-4</td> </tr> <tr> <td>2. Recorder – G.B.</td> <td style="text-align: right;">5-10</td> </tr> <tr> <td>3. Elections Administration – G.S.</td> <td style="text-align: right;">11-13</td> </tr> </table> b. Conservation <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;"></td> <td style="text-align: right;">1-5</td> </tr> <tr> <td>1. Administration – G.B.</td> <td style="text-align: right;">6-9</td> </tr> <tr> <td>2. Parks – G.B.</td> <td style="text-align: right;">10-12</td> </tr> <tr> <td>3. Naturalist – G.B.</td> <td style="text-align: right;">13-14</td> </tr> </table> c. Board of Supervisors <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;"></td> <td style="text-align: right;">3</td> </tr> <tr> <td>1. Communication Center – G.B.</td> <td style="text-align: right;">5-7</td> </tr> <tr> <td>2. Board of Supervisors Expense – G.B.</td> <td style="text-align: right;">8-10</td> </tr> <tr> <td>3. Board Administration – G.B.</td> <td style="text-align: right;">12</td> </tr> <tr> <td>4. Civil Service – G.B.</td> <td style="text-align: right;">17</td> </tr> <tr> <td>5. WCICC – G.B.</td> <td style="text-align: right;">17</td> </tr> </table> | | <u>Page</u> | 1. Auditor – G.B. | 1-4 | 2. Recorder – G.B. | 5-10 | 3. Elections Administration – G.S. | 11-13 | | 1-5 | 1. Administration – G.B. | 6-9 | 2. Parks – G.B. | 10-12 | 3. Naturalist – G.B. | 13-14 | | 3 | 1. Communication Center – G.B. | 5-7 | 2. Board of Supervisors Expense – G.B. | 8-10 | 3. Board Administration – G.B. | 12 | 4. Civil Service – G.B. | 17 | 5. WCICC – G.B. | 17 |
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| 5. WCICC – G.B. | 17 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- WED., JAN. 22** **2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- 6:30 p.m.** Woodbury County Solid Waste Agency (Sanitary Landfill) Executive Committee Meeting, Public Safety Center, Climbing Hill
- THU., JAN. 23** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., JAN. 27** **6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUES. JAN. 28** **2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- THU. JAN. 30** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., FEB. 3** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUE., FEB. 4** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., FEB. 5** **10:30 p.m.** Loess Hills Alliance Stewardship Committee Meeting, Pisgah, Iowa
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Executive Meeting, Pisgah, Iowa
- THU., FEB. 6** **10:00 a.m.** COAD Meeting, The Security Institute
- WED., FEB. 12** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- THU., FEB. 13** **12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- 4:30 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- FRI., FEB. 14** **8:30 a.m.** Woodbury County Building Security Committee Meeting, LEC Conference
- WED. FEB. 19** **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce Street, Ste. 202
- THU., FEB. 20** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

JANUARY 14, 2020, THIRD MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, January 14, 2020 at 3:00 p.m. Board members present were Ung, De Witt, Radig, Taylor, and Pottebaum. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

- 1. Motion by Ung second by De Witt to go into closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

Motion by Ung second by De Witt to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

- 2. Motion by Ung second by De Witt to go into closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

Motion by Pottebaum second by De Witt to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 3. There were no citizen concerns.

- 4. Motion by Ung second by Taylor to approve the agenda for January 14, 2020. Carried 5-0. Copy filed.

Motion by Ung second by De Witt to approve the following items by consent:

- 5. To approve minutes of the January 7, 2020 meeting. Copy filed.

- 6. To approve the claims totaling \$338,839.38. Copy filed.

- 7a. To approve Chairman’s 2020 liaison and committee assignments. Copy filed.

- 7b. To approve special purpose committees:

- 1. Policy Review committee
 - 2. Health and Wellness committee
 - 3. Woodbury County Courthouse Advisory committee for Historical Preservation
- Copy filed.

- 8. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Brenda Wheelen, 520 Ascot St., Sioux City, IA, parcel #894825205010.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,945
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

WHEREAS, Brenda Wheelen, is the titleholder of property located at 520 Ascot St., Sioux City, Woodbury County, Iowa, and legally described as follows:

Parcel #894825205010

WOODBURY HEIGHTS LOT 47

WHEREAS, Brenda Wheelen is the titleholder of the aforementioned property have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 14th day of January, 2020.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

9. To approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date of parcel #894719453003, 2115 W. 17th St., Sioux City, IA.

**RESOLUTION #12,946
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Eleven (11) in Block Ten (10) of the Levitt Heights Addition, City of Sioux City, Woodbury County, Iowa (2115 W. 17th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **28th Day of January, 2020 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **28th Day of January, 2020**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$346.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 14th Day of January, 2020.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10a. To approve the Appointment of Trevor Brass, P/T Asst. County Attorney, County Attorney Dept., effective 01-15-20, \$28.78/hour. Job Vacancy Posted 1-23-19. Entry Level Salary: \$28.78/hour.; and the appointment of Joshua Taylor, Civilian Jailer, County Sheriff Dept., effective 02-03-20, \$19.86/hour. Job Vacancy Posted 11-20-19. Entry Level Salary: \$19.86/hour. Copy filed.
- 10b. To Approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Safety/Risk Coordinator, Human Resources Dept. Wage Plan: \$21.21/hour. Copy filed.
- 10c. Presentation of Award Certificate to Dawn Norton. Copy filed.
- 11a. To reappoint Barbara Parker to the Zoning Commission for a 5-year term. Copy filed.

11b. To appoint Ashley Christensen to the Board of Adjustment for a 5-year term.

Carried 5-0.

12. Motion by Ung second by Radig to receive for signatures a Resolution of proclamation for "Slavery and Human Trafficking Prevention and Awareness Month". Carried 5-0.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,947
PROCLAMATION**

WHEREAS, the United States was founded upon the principle that all people are created with the unalienable right to freedom, and added the 13th amendment to the Constitution making slavery illegal; and

WHEREAS, slavery within the United States today is most often found in the form of forced labor and sex trafficking, which weakens our social fabric, increases violence and organized crime, and debases our humanity; and

WHEREAS, this problem is found even within our community; and

WHEREAS, every business, community organization, faith community, family and individual can make a difference by choosing products that are not made by forced labor; by working to protect our young people from sexual exploitation; by addressing the problems of internet sex trafficking and pornography; and by becoming more aware of the problem and possible solutions.

NOW, THEREFORE, Woodbury County Board of Supervisors, do hereby proclaim the month of January, 2020 as

"SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH"
in Woodbury County, Iowa and urge all citizens to become more familiar with the problem and to work towards solutions.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

13a. Motion by Taylor second by Radig to approve the contract with Bureau of Indian Affairs to use bed space for calendar year 2020. Carried 5-0. Copy filed.

13b. Motion by De Witt second by Radig to receive the Juvenile Detention Center monthly resident report. Carried 5-0. Copy filed.

14a. Motion by Ung second by Radig to receive the contract and bond with Knife River Corporation for the D38 HMA Resurfacing project for \$1,991,352.65 and authorize the Chairperson to sign a Resolution for electronic signature. Carried 5-0.

**DESIGNATION AND AUTHORIZATION FOR ELECTRONIC SIGNATURE
RESOLUTION
RESOLUTION #12,948**

WHEREAS: The Board of Supervisors has approved the contracts and bonds and is directing the County Engineer to electronically sign the contracts and bonds for the following project:

HMA Resurfacing on D38 from Bronson to Merville Blacktop

NOW, THEREFORE, BE IT RESOLVED by the Woodbury County Board of Supervisors have approved contracts and bonds and that the County Engineer is directed to electronically sign the contracts and bonds for the above captioned project.

Passed and approved this 14th day of January, 2020.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 14b. Motion by Pottebaum second by Radig to approve the contract for the removal of structure L-92-3 with Holly Brown Construction. Carried 5-0. Copy filed.
- 14c. Motion by Radig second by Ung to approve the contract for the removal of structure H-264 with Holly Brown Construction. Carried 5-0. Copy filed.
- 15. Motion by Taylor second by Radig to approve and authorize the Chairperson to sign a Resolution to pass Woodbury County Taxpayer Protection. Carried 4-1; De Witt opposed.

**RESOLUTION
OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #12,949**

WHEREAS, Woodbury County is proposing to construct a new Law Enforcement Center in Woodbury County in the interest of public safety and expansion of capacity; and

WHEREAS, to lessen the tax burden for the construction of a new LEC facility to increase capacity, efficiency and improved public safety; and

WHEREAS, unallocated gaming revenue would be utilized to supplement debt service for the G.O. Bond payments for the construction of the LEC; and

WHEREAS, to utilize gaming revenues currently allocated for the Sheriff's Training Center upon completion of the training center lease payments; and

WHEREAS, as current debt is paid off, keep the levy rate the same and apply taxes generated to be applied to the LEC G.O. Bond payments; and

WHEREAS, holding County CIP projects to an aggregate of \$400,000 per fiscal year, excluding Secondary Road projects; and

WHEREAS, income derived from jail revenues such as telephone commissions, work release, electronic monitoring and room & board, all in the General Basic Fund to be dedicated to the LEC G.O. Bond debt payments; and

WHEREAS, all federal prisoner revenues would be dedicated to the LEC G.O. Bond debt payment reduction; and

WHEREAS, understanding this resolution cannot legally bind a future board, the current board embraces this resolution as guiding policy and asks the electorate to hold public officials accountable for exercising the restraint that comes with limited government; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors sets a guideline that in FY21 and beyond, revenues be dedicated to property tax relief for the debt payments for construction of the new Law Enforcement Center, thus offsetting the related tax burden.

SO DATED this 14th day of January, 2020.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 16. Motion by Radig second by Ung to approve and authorize the Chairperson to sign a Resolution of concurrence to Woodbury County Law Enforcement Center authority's resolution calling a special county election. Carried 4-1; Taylor opposed.

**RESOLUTION OF CONCURRENCE TO WOODBURY
COUNTY LAW ENFORCEMENT CENTER AUTHORITY'S
RESOLUTION CALLING A SPECIAL COUNTY ELECTION
RESOLUTION #12,950**

WHEREAS, Woodbury County, State of Iowa (the "County"), is a political subdivision, organized and existing under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the County and the City of Sioux City, Iowa (the "City") have established a Joint County and City Building Authority pursuant to Iowa Code Section 346.27 (the "Authority") for the purposes of building and financing a new law enforcement center for joint use by the City and County; and

WHEREAS, pursuant to Iowa Code Section 346.27, the County and the City are the incorporating units of the Authority; and

WHEREAS, Iowa Code Section 346.27 provides that after the incorporation of an authority, and before the sale of any issue of revenue bonds, the authority shall submit to the voters the question of whether the authority shall issue and sell revenue bonds; and

WHEREAS, Iowa Code Section 346.27 further provides that the Authority shall call the election with the concurrence of both incorporating units; and

WHEREAS, the Authority has adopted a Resolution Calling a Special County Election which is expected to be submitted to the Commissioner of Elections asking the voters whether the authority shall issue and sell revenue bonds; and

WHEREAS, the following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

That the form and content of the Woodbury County Law Enforcement Center Authority's Resolution Calling a Special County Election, which is incorporated herein by reference, be and the same hereby is in all respects authorized, approved, confirmed, and concurred in, on behalf of the County in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by the Authority, and that hereafter the Authority is hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of Iowa Code Section 346.27 with respect to calling the election to issue and sell revenue bonds.

PASSED AND APPROVED this 14th day of January, 2020.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 17. Information was presented by Ernie Colt, Labor leader, urging commitment to working with legitimate contractors on projects where all employees will be protected. Copy filed.
- 18. The Board discussed the Woodbury County Law Enforcement Center project, potential public referendum, and the duties of the Intergovernmental Authority with Kenny Schmitz, Building Services Director.

Motion by Radig second by Taylor to receive letters of support for the jail construction project. Carried 5-0. Copies filed.

James Hopkins, 4484 Singing Hills Blvd., Sioux City, discussed the project with the Board.

19. The Board heard reports on committee meetings.

20. There were no citizen concerns.

21. Board concerns were heard.

22a. Motion by Ung second by Radig to receive the County Library budget as submitted. Carried 5-0.

22b. Motion by Ung second by Radig to receive the County Attorney Jury & Witness Fees budget as submitted. Carried 5-0.

Motion by Taylor second by Radig to receive the County Attorney Forfeiture budget as submitted. Carried 5-0.

Motion by Radig second by Ung to receive the County Attorney Fine Collections budget as submitted. Carried 5-0.

22c. Motion by Ung second by De Witt to receive the Conservation Nature Center budget as submitted. Carried 5-0.

Motion by Ung second by Pottebaum to receive the Conservation REAP budget as submitted. Carried 5-0.

Motion by Ung second by De Witt to receive the Conservation Reserve budget as submitted. Carried 5-0.

22d. Motion by Ung second by De Witt to receive the Department of Human Services budget as submitted. Carried 5-0.

22e. Motion by Ung second by Radig to receive the Auditor Election General Primary Election, General Election, School Election, City General Election, and City Primary Election, budgets as submitted. Carried 5-0.

22f. Motion by Radig second by Ung to receive the Emergency Services – Animal Control budget as submitted. Carried 5-0.

22g. Motion by Radig second by Ung to receive the Building Services Tri-View Courthouse budget as submitted. Carried 5-0.

Motion by Ung second by Pottebaum to postpone the Building Services Prairie Hills Facility budget as submitted. Carried 5-0.

Motion by Ung second by De Witt to receive the Building Services District Health Building budget as submitted. Carried 5-0.

5-0. Motion by Ung second by Radig to receive the Building Services Prairie Hills Facility budget as submitted. Carried 5-0.

Motion by Ung second by Radig to postpone the Building Services Trospen Hoyt Facility budget as submitted. Carried 5-0.

Motion by Ung second by Radig to receive the Building Services Anthon Courthouse budget as submitted. Carried 5-0.

22h. Motion by Ung second by De Witt to receive the Sheriff Commissary budget as submitted. Carried 5-0.

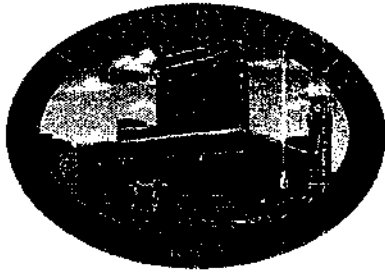
Motion by Ung second by Radig to receive the Sheriff Prisoner Room & Board budget as submitted. Carried 5-0.

Motion by Ung second by Radig to receive the Sheriff Forfeiture budget as submitted. Carried 5-0.

- 22i. Motion by Ung second by Radig to receive the Juvenile Detention Youth Guidance Services budget ass submitted.
Carried 5-0.

The Board adjourned the regular meeting until January 21, 2020.

Meeting sign in sheet. Copy filed.



Michael R. Clayton
Treasurer of Woodbury County
Property Tax
822 Douglas Street Suite 102
Sioux City, IA 51101
712-279-6495

January 15, 2020

Board of Supervisors,

The following mobile homes located at Lake Forest Mobile Home Park need to have taxes abated:

- 1991 Springbrook Lot 336 VIN-35510540D \$97.00 (junking certificate issued 11-21-19)
Owned by Lake Forest MHC LLC
- 1981 Champion Homes Lot 55 VIN-0510787306 \$78.00 (junking certificate issued 11-21-19)
Owned by Lake Forest MHC LLC
- 1973 Adrian II Lot 108 VIN-12602FLAII4095 \$110.00 (junking certificate issued 11-21-19)
Owned by Lake Forest MHC LLC
- 1969 Frontier Home Lot 165 VIN-24522752 \$94.00 (junking certificate issued 9-9-19)
Owned by Charles Vaughan located in Lake Forest MHC LLC

The following mobile home needs taxes abated for 2019/2020 due to a problem with the conversion from Solutions to the Tyler program. This mobile home was junked 3-15-19 and should not have taxes billed and payable for 2019/2020.

- 1974 KKWD Lot 200 VIN-GD10232595 \$150.00 (junking certificate issued 3-15-19)
Owned by Barbara Van Roekel

Thank you,

Woodbury County Treasurer

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Lake Forest Mobile Home Park is the titleholder of a mobile homes VIN # 35510540D, #0510787306, #12602FLAII4095, #24522752 located in Woodbury County, Iowa and legally described as follows:

VIN # 35510540D 1991 Springbrook
VIN #0510787306 1981 Champion Homes
VIN #12602FLAII4095 1973 Adrian II
VIN #24522752 1969 Frontier Home

WHEREAS, the above-stated mobile homes has taxes payable including special assessments and the mobile home is owned by Lake Forest Mobile Home Park

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 21st day of January, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Barbara Van Roekel is the titleholder of a mobile home VIN #GD10232595 located in Woodbury County, Iowa and legally described as follows:

VIN #GD10232595 1974 KKWWD

WHEREAS, the above-stated properties have taxes owing for the 2019/2020 tax year and the parcel is owned by Barbara Van Roekel and

WHEREAS, Barbara Van Roekel is failing to immediately pay the taxes dues; and

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcels according to Code of Iowa, 427.3 for the taxes owed for the 2019/2020 tax year and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 21st day of January, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Board Administrative Assistant
RE: Consideration of a Petition for a Tax Suspension
DATE: January 16, 2020

Please consider this request for a tax suspension for M.M. If the Board approves this request, the suspension resolution requires the chairman's signature

Thank you.

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #894727230007

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

East Thirty-nine feet (E 39 ft) West Eighty-nine feet (W 89 ft) of Lot Six (6) Block Nineteen (19) Coles Addition, City of Sioux City, Woodbury County, Iowa (2509 10th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **4th Day of February, 2020 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **4th Day of February, 2020**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$586.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 21st Day of January, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Cody Boulware Date: 6/20/19
Address: 2513 10th St. Phone: 251-0801

Address or approximate address/location of property interested in:
2509 10th St.

GIS PIN # 894727230007

**This portion to be completed by Board Administration **

Legal Description:
The East 39 feet West 89 feet of Lot 6
Block 19 Coles Addition to Sioux City,
Woodbury County, Iowa

Tax Sale #/Date: 1060 6/17/2013 Parcel #

Tax Deeded to Woodbury County on: 12/31/19

Current Assessed Value: Land \$100 Building \$2,200 Total \$2,300
garage on property

Approximate Delinquent Real Estate Taxes: \$915

Approximate Delinquent Special Assessment Taxes: \$685

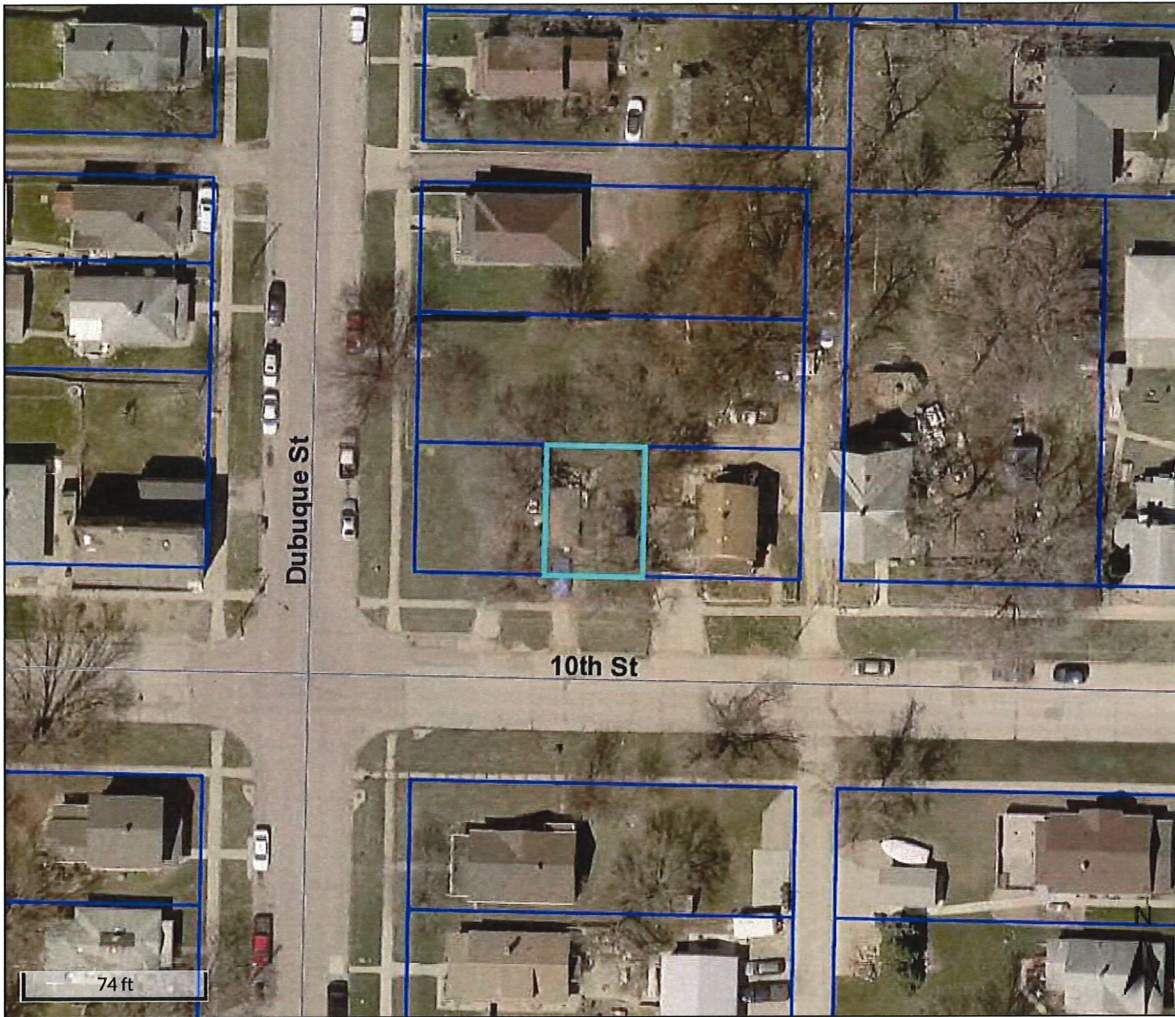
*Cost of Services: \$128

Inspection to: Keith Radig Date: 6/21/19

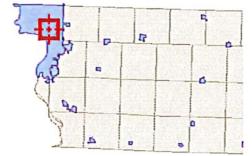
Minimum Bid Set by Supervisor: \$458.00 plus \$128 for cost of services

Date and Time Set for Auction: Tuesday, Feb. 4th @ 4:35 Total: \$586

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

Parcel ID	894727230007	Alternate ID	113670	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	2509 10TH ST	Acreage	n/a		SIOUX CITY 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	COLES E 39 FT W 89 FT LOT 6 BLK 19				
	(Note: Not to be used on legal documents)				

Date created: 1/16/2020
 Last Data Uploaded: 1/15/2020 6:55:43 PM

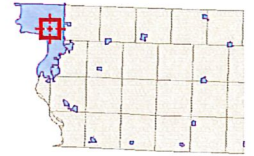
Developed by  **Schneider**
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Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894727230007	Alternate ID	113670	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	2509 10TH ST	Acreage	n/a		SIOUX CITY 51101
	SIOUX CITY				

District 0087
 Brief Tax Description COLES E 39 FT W 89 FT LOT 6 BLK 19
 (Note: Not to be used on legal documents)

Date created: 1/16/2020
 Last Data Uploaded: 1/15/2020 6:55:43 PM

Developed by Schneider
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HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: January 21, 2020

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O – Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Greiner, Mark	Secondary Roads	1-22-20	Temporary Equipment Operator	\$23.43/hour		A	Not to exceed 120 days.
Larson, Bradley	Secondary Roads	1-22-20	Temporary Equipment Operator	\$23.43/hour		A	Not to exceed 120 days.
Stoos, McKenzie	County Treasurer	2-01-20	Clerk II	\$19.51/hour	5%=\$1.01/hr	R	Per AFSCME Courthouse Contract agreement, from Grade 3/Step 3 to Grade 3/Step 4.
Britton, Andrew	Juvenile Detention	2-05-20	Asst. Director	\$61,851.50/year	3%=\$1,801.50/yr	R	Per Wage Plan Matrix, 6 month Salary Increase.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: January 21, 2020

For the January 21, 2020 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Secondary Roads (2) Temporary Equipment Operators, Appointment.
2. County Treasurer Clerk II, from Grade 3/Step 3 to Grade 3/Step 4.
3. Juvenile Detention Asst. Director, 6 month Salary Increase.

Thank you

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: January 21, 2020

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Veteran Affairs	Director	Wage Plan: \$54,000- \$60,000/year		

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 01/16/20 Weekly Agenda Date: 01/21/20

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas

WORDING FOR AGENDA ITEM:

Presentation of Award Certificate to Cynthia Wiemold.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Presentation of Award Certificate for 4 hours of Paid Time Off to Cynthia Wiemold.

BACKGROUND:

On 6-16-15 the Board of Supervisors approved the participation of Woodbury County employees in the City of Sioux City Blood Drives and to provide the same incentive of four hours of paid time off to employees who reach gallon milestones. Recipients of this award have been kind enough to donate to the blood bank for the benefit of others.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

CERTIFICATE OF AWARD
FOUR (4) HOURS OF PAID TIME OFF
AWARDED TO
CYNTHIA WIEMOLD

**FOR THE GENEROUS DONATION OF 15 GALLONS TO THE LIFESERVE BLOOD CENTER
(TIME OFF MUST BE REDEEMED WITHIN SIX MONTHS FROM THE DATE BELOW)**

Matthew Ung, Board of Supervisors, Chairman

Rocky De Witt, Board of Supervisors

Marty Pottebaum, Board of Supervisors

Keith Radig, Board of Supervisors

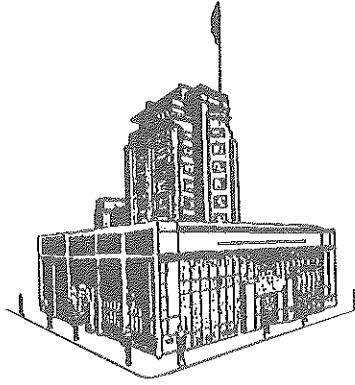
Jeremy Taylor, Board of Supervisors



January 21, 2020

**Office Of The
AUDITOR/RECORDER
Of Woodbury County**

PATRICK F. GILL
Auditor/Recorder



#8a

Court House – Rooms 103
620 Douglas
Sioux City, Iowa 51101

Phone (712) 279-6702
Fax (712) 279-6629

AUDITOR'S QUARTERLY REPORT

October 1, 2019 / December 31, 2019

Patrick F. Gill, Woodbury County Auditor/Recorder

Payroll Taxes

Beginning Cash Balance	October 1, 2019		
Payroll Taxes		290,853.46	
Other		735.34	
Total Beginning Balance			291,588.80
Receipts:			
Payroll Taxes		2,395,717.82	
Interest		692.20	
Other			
Total Receipts			2,396,410.02
Total Resources			2,687,998.82
Disbursements:			
Payroll Taxes		2,393,753.28	
Interest Paid to Treasurer		165.25	
Other			
Total Disbursements			2,393,918.53
Ending Cash Balance	December 31, 2019		
Payroll Taxes		292,818.00	
Other		1,262.29	
Total Ending Balance			294,080.29

I, Patrick F. Gill, County Auditor/Recorder of Woodbury County, Iowa, hereby certify the above to be a true and correct statement of the Receipts and Disbursements of the office of County Auditor for the 2nd Quarter ending 12/31/19.

Michelle Staff

 Patrick F. Gill, County Auditor/Recorder
Michelle Staff Deputy

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1/10/20 Weekly Agenda Date: 1/21/20

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: County Auditor - Pat Gill

WORDING FOR AGENDA ITEM:

Consideration and approval for liquor license for Lofted View Events

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

N/A

BACKGROUND:

N/A

FINANCIAL IMPACT:

Unknown at this time

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

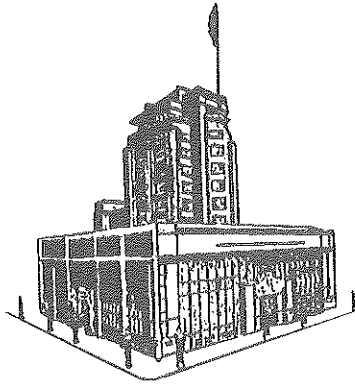
Approve motion

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve an application for a 12-month, Class C Liquor License (LC) (Commercial), with Outdoor Service and Sunday sales for the Lofted View Events, effective 12/5/2019.

**Office Of The
AUDITOR/RECORDER
Of Woodbury County**

PATRICK F. GILL
Auditor/Recorder



Court House – Rooms 103
620 Douglas
Sioux City, Iowa 51101

Phone (712) 279-6702
Fax (712) 279-6629

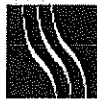
To: Board of Supervisors

From: Patrick F. Gill, Auditor & Recorder

Date: January 9, 2020

Subject: Liquor License Application for the Lofted View Events, Bronson, Iowa.

Please approve and receive for signature, an applicaton for a 12-month, Class C Liquor License (LC) (Commercial), with Outdoor Service and Sunday sales privileges, for the Lofted View Events, Bronson, Iowa. The license would be effective 12/05/19 through 12/04/20.



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Applicant License LC0044968, Lofted View Events, Bronson

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
 The navigation links on the top may also be used to move around the application.

LENGTH OF LICENSE REQUESTED:

(Choose one of the following):

- 12 month
- 8 month
- 6 month
- 14 day
- 5 day

License Status: Submitted to Local Authority

Original issue date of license: MM/DD/YYYY

Issue date of current license: MM/DD/YYYY

License effective date: MM/DD/YYYY

License expiration date: MM/DD/YYYY

Number of days notice:

70 day notice:

Cancel date: MM/DD/YYYY

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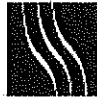


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Privileges **LC0044968, Lofted View Events, Bronson**

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Select one or more of the privileges you wish to have for your Class C Liquor License (LC) (Commercial). If no privileges are applicable please leave all boxes unchecked and hit the next button.

PRIVILEGES:	
<input type="checkbox"/>	Brew Pub
<input type="checkbox"/>	Catering Privilege
<input type="checkbox"/>	Class B Native Wine Permit
<input type="checkbox"/>	Class B Wine Permit (Carryout Wine - Includes Native Wine)
<input type="checkbox"/>	Living Quarters
<input checked="" type="checkbox"/>	Outdoor Service
<input checked="" type="checkbox"/>	Sunday Sales

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Applicant LC0044968, Lofted View Events, Bronson

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor Name/Partnership Name(s): (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A):

Address of Premise:

Address Line 2:

City:

County:

Zip:

Business Phone: Cell / Home Phone:

Same Address

Mailing Address:

Mailing Address Line 2:

City: State:

Zip:

Contact Name:

Phone: Email Address:

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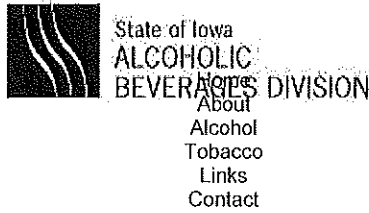


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Status of Business LC0044968, Lofted View Events, Bronson



After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
The navigation links on the top may also be used to move around the application.

Indicate how the business will be operated (Choose one of the following):

<input type="radio"/> Sole Proprietorship	<input type="radio"/> Publicly Traded Corporation
<input type="radio"/> General Partnership	<input checked="" type="radio"/> Limited Liability Company
<input type="radio"/> Limited Partnership	<input type="radio"/> Municipality
<input type="radio"/> Privately-Held Corporation	<input type="radio"/> Non-Profit Association

Corporate ID Number: Federal Employer ID#:

Federal Employer ID Applied For:

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Ownership LC0044968, Lofted View Events, Bronson

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Corporate applicant's, list all shareholders having 10% or more interest in the corporation and all officers and directors of the corporation regardless of ownership interest. Sole Proprietors shall also include their spouse even if the spouse owns 0% interest. Non-profit corporations or associations need to list officers. Partnerships and Committees not registered with the Secretary of State office will need a trade name filing from their county recorder's office.

If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

Owners:

Name	Address	Percentage	
Heather Hennings	510 N. Pine St, Lawton, IA, 51030	50.00 %	View
Eric Hennings	510 N. Pine St., Lawton, IA, 51030	50.00 %	View

1

First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Address:	<input type="text"/>		
Address Line 2:	<input type="text"/>		
City:	<input type="text"/>	State:	<input type="text" value="Please Select"/>
Zip:	<input type="text"/>		
Position:	<input type="text"/>	SS#:	<input type="text"/>
Date of Birth:	<input type="text" value="MM/DD/YYYY"/>	% of Ownership:	<input type="text"/>
		U.S. Citizen:	<input type="text" value="Please Select"/>
<input type="button" value="Add"/>			

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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Criminal History LC0044968, Lofted View Events, Bronson

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<input type="text" value="No"/>	Since this license was last issued, has anyone listed in the ownership screen been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.
<input type="text" value="No"/>	Since the license was last issued, have any of the owners listed in the ownership screen been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.
<input type="text" value="None"/>	If no arrests, indictments, summons or convictions are applicable since the license was last issued, select 'NONE'.

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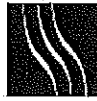


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Premises Information LC0044968, Lofted View Events, Bronson

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Has the premises configuration changed since last year?

Control of premises:

Own

Lease

Other explain:

Premises type:

Local Authority:

License City:

City Population: 322

License County:

County Population: 102172

Dram Shop:

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General Premises Information LC0044968, Lofted View Events, Bronson

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

of Bathrooms: 8

of Floors: 1

Equipped with tables and seats to accommodate a minimum of 25? Yes

No Are other liquor, wine or beer businesses accessible from the interior of your premises?

Yes Does your premises conform to all local and state health, fire and building laws and regulation?

Yes Is the capacity of your establishment over 200?

Yes Do you charge a cover charge?

If yes, how often? a few times/year

Infusing click here for more information

I will be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage.
I will mix, store, and dispense mixed drinks, cocktails or infusions which are not for immediate consumption in compliance with the requirements and restrictions provided in Iowa Code § 123.49(2)"d"(2) and 185 Iowa Administrative Code § 4.5.
I understand that a failure to comply with applicable laws and rules will result in a fine, license suspension, and/or license revocation.

Agree Disagree

I will NOT be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage.

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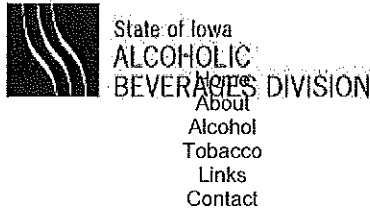


Contact Us

Iowa Alcoholic Beverages Division
1918 SE Hulsizer Road, Ankeny, IA 50021
Toll Free 866.IowaABD (866.469.2223)
Local 515.281.7400

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- > License
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Applicant Signature **LC0044968, Lofted View Events, Bronson**

Complete the information below and click Finish to complete the application
 Note that the license fees will only be withdrawn from accounts after the ABD approves the license.

This application must be completed by a person listed in the Ownership Section.

I hereby declare that all information contained in the Application is true and correct. I understand that misrepresentation of material facts in the Application is a crime and grounds for denial of the license or permit under Iowa law. I further understand that, as a condition of receiving a license, the licensed premises is subject to inspection during business hours by appropriate local, state and federal officials.

NOTE: The Applicant's Name must match one of the owner's names from the Ownership screen.

Owner's Signature: Date:
MM/DD/YYYY

Tentative effective date: MM/DD/YYYY

Licensees are required to submit a bi-annual report of shipment to Iowa consumers due January 10th and July 10th for the previous six months of shipment. This report can be found on the "Action List" under "Complete a Tax Report".

Amount to be transferred from your \$ 936.00 account:

Please notify your Financial Institution to allow ACH debits by our agency's ACH ID number, 142-6004553.

Funds will be pulled from your account 2 days after ABD approves the license. You are ready to submit the application for your license to sell alcoholic beverages in the State of Iowa. By providing the bank information requested and clicking on "finish" you are indicating that you are an owner or authorized user of the bank account listed and that you hereby authorize ABD to debit the account in the amount indicated above.

NAME	0123	
ADDRESS	01-23456789	
CITY, STATE, ZIP		
	DATE	
PAY TO THE ORDER OF <input style="width: 80%;" type="text"/>		
\$ <input style="width: 100px;" type="text"/>		
DOLLARS		
BANK NAME		
ADDRESS		
CITY, STATE, ZIP		
FOR		
0123456789	012345678901234	0123

Bank Routing Number
Bank Account Number
Check Number

Applicant's Bank Name:

Applicant's Bank Routing Number:

Repeat Bank Routing Number:

The routing number will ALWAYS be 9 digits long. If you are unsure of your routing or account number, call your bank.

Applicant's Account Number:

Repeat Account Number:

Credit cards are not accepted. Your bank information is transferred over a secure connection and is completely confidential.

BY CLICKING ON THE "FINISH" BUTTON, I AGREE TO THE TERMS AND CONDITIONS OF USING MY BANK ACCOUNT AS A PAYMENT METHOD, WHICH ARE LISTED BELOW, AND AUTHORIZE THE STATE OF IOWA TO DEBIT MY BANK ACCOUNT FOR THE LICENSING FEE LISTED ABOVE.
1 Bank Account Payments By choosing to use a bank account as your payment

Please print a copy of this page for your records before clicking the "FINISH" button.

Finish

If you are not taken to a confirmation screen after clicking on "Finish", please see the notes at the top of the applicant signature screen to find out why the application was not submitted.

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Dram Shop Liability Certificate of Insurance LC0044968, Lofted View Events, Bronson

Complete the information below and click **SUBMIT** to endorse this Renewal application.

POLICY INFORMATION	
Reason for re-submittal:	
This is to certify: <i>Specialty Risk of America</i>	
Policy Number:	10-2018-7874
Assured:	Lofted View Events, L.L.C
DBA:	Lofted View Events
Address:	2086 210th St.
Address Line 2:	
City:	Bronson ▼
State:	Iowa ▼
Zip:	51007
Policy Effective Date:	12/05/2019 MM/DD/YYYY
To: <input checked="" type="radio"/>	Expiration Date: 12/05/2020 MM/DD/YYYY
Thru: <input type="radio"/>	

CHECK LIST	
<input checked="" type="checkbox"/>	Outdoor Service Endorsement
<input checked="" type="checkbox"/>	Policy Information Verified (if incorrect please contact the licensee)
Does this policy contain an annual aggregate limit provision?	Yes ▼
If Yes, Annual aggregate limit is:	\$500,000 + ▼

The above-mentioned policy of insurance (hereinafter policy) contains coverage to comply with the provisions of Iowa Code section 123.92 and all regulations of the Iowa Department of Commerce, Alcoholic Beverages Division.

The policy may be canceled by the Company of the Assured giving 30 days notice in writing to the Alcoholic Beverages Division at its office, Ankeny, Iowa. The 30 days notice will commence from the date notice is actually received by the division.

Whenever requested by the division, the company agrees to furnish to the division a duplicate original of the policy and all pertinent endorsements.

Signature: Date: 11/21/2019 MM/DD/YYYY

Submit

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Local Authority Endorsement LC0044968, Lofted View Events, Bronson

Complete the information below and click SUBMIT to endorse the Renewal.

LICENSE INFORMATION

Local Authority: *County of Woodbury*

Daytime Phone for Local Authority:

License Approved
 License Denied
 License Timely Filed
 Outdoor Service Area Approved
 Outdoor Service Area Denied

Reason For Denial:

Reason For Timely Filing:

Effective Date: Expiration Date:

CHECK LIST

Fire inspection completed: Yes No
 Health inspection completed: Yes No
 Was a DCI background check run: Yes No

Fee Amount: \$936.00
 Local Authority Share: \$390.00

E-MAIL

Please provide the local authority email address below. Once the application has been reviewed and approved, a copy of the license will be emailed to this address.

Local Authority E-mail Address:

COMMENTS

Signature: Date: MM/DD/YYYY

Submit

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License History **LC0044968, Lofted View Events, Bronson**

[View All History](#)

License Number	DBA	Comment	Comment Date	Last Updated By
LC0044968	Lofted View Events	12/5/19 Pulled funds, changing back to Sub to LA. LC	12/5/2019	Lconnelly
LC0044968	Lofted View Events	ABD approved Renewal Application.	12/4/2019	Lconnelly
LC0044968	Lofted View Events	12/4/19 Changing status to App by LA so funds can be pulled. Change back to Sub to LA after funds are pulled. LC	12/4/2019	Lconnelly
LC0044968	Lofted View Events	Status changed to Submitted to Local Authority. Dram Shop approved Renewal	11/21/2019	James.Mauro@iowaID
LC0044968	Lofted View Events	Renewal Application signed.	11/9/2019	LoftedView

1

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RESOLUTION #**NOTICE OF PROPERTY SALE****Parcel #894715152019**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The S ½ of the East 134 feet of Lot 11; the N ½ of the East 134 feet of Lot 12; and the S ½ of the East 124 feet of Lot 12 in Krummann's Garden Addition to Sioux City, in the County of Woodbury County and State of Iowa
(3431 Morgan Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **21st Day of January, 2020 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **21st Day of January, 2020**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$511.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 7th Day of January, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Heather Barker

Date: 4/19/19

Address: 212 31st St.

Phone: 333-3241

Address or approximate address/location of property interested in:

3431 Morgan St.

GIS PIN # 894715152019

**This portion to be completed by Board Administration **

Legal Description:

The S 1/2 of the East 134 feet of Lot 11; the N 1/2 of the East 134 feet of Lot 12; and the S 1/2 of the East 124 feet of Lot 12 in Krummann's Garden Addition to Sioux City, in the County of Woodbury County and State of Iowa

Tax Sale #/Date: 6/22/2011 # 10607

Parcel # 289036

Tax Deeded to Woodbury County on: 11/22/19

Current Assessed Value: Land \$18,000 Building Ø Total \$18,000

Approximate Delinquent Real Estate Taxes: \$10,380

Approximate Delinquent Special Assessment Taxes: \$18,000

*Cost of Services. \$131

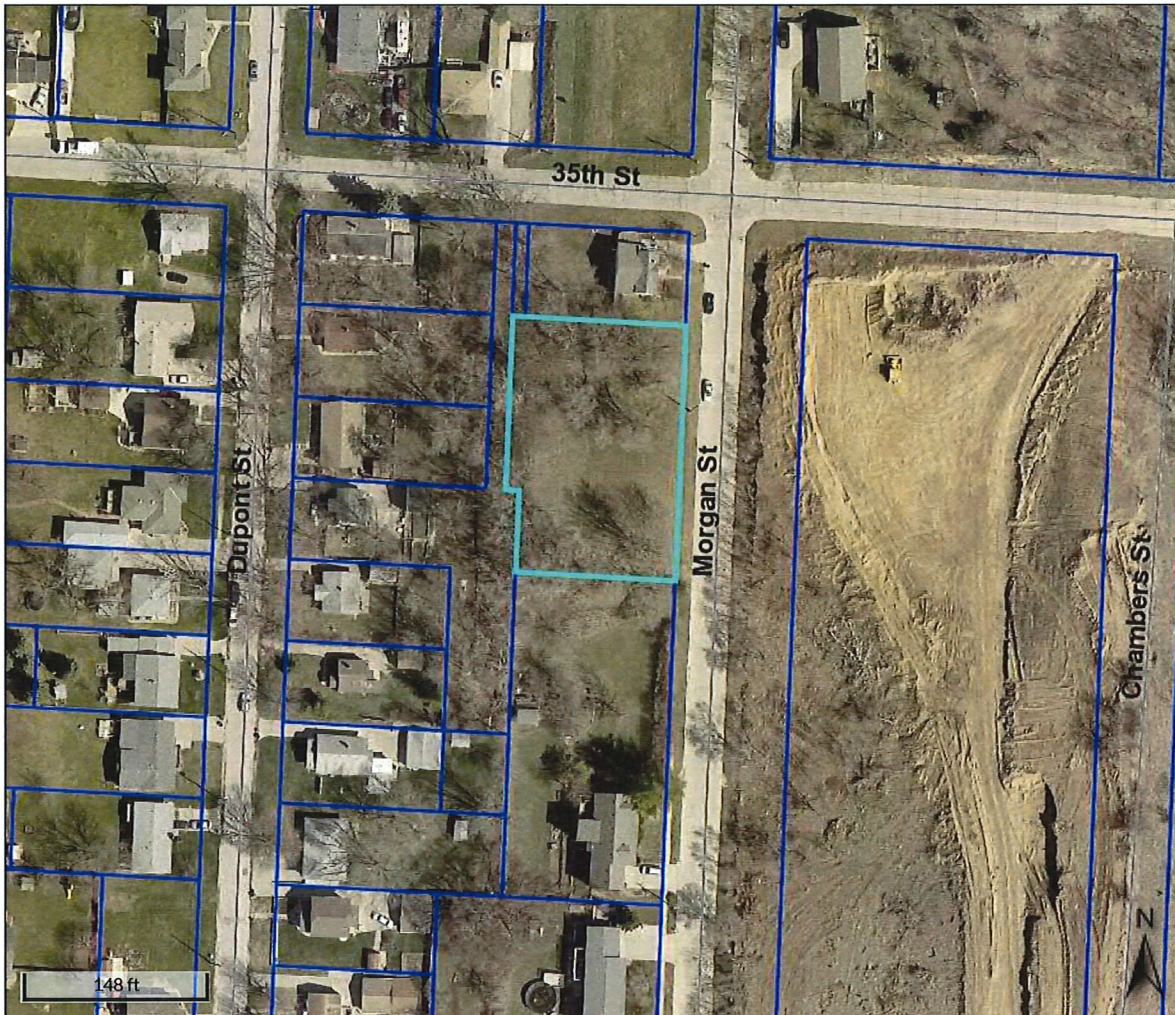
Inspection to: Keith Radig

Date: 4/19/19

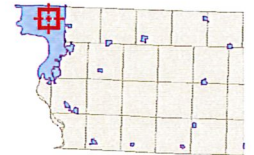
Minimum Bid Set by Supervisor: \$380.00 plus \$131 for cost of service

Date and Time Set for Auction: Tuesday, January 21st @ 4:35 Total: \$511

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

Parcel ID	894715152019	Alternate ID	289036	Owner Address	WOODBURY COUNTY IA
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	3431 MORGAN ST	Acreeage	n/a		SIOUX CITY 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	KRUMMANN'S GARDEN S 1/2 E 124 FT LOT 12, N 1/2 E 134 FT LOT 12, AND S 1/2 E 134 FT LOT 11				
	(Note: Not to be used on legal documents)				

Date created: 12/19/2019
 Last Data Uploaded: 12/18/2019 6:53:21 PM

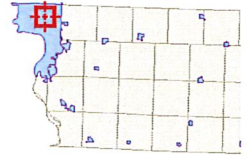
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Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894715152019	Alternate ID	289036	Owner Address	SECUTOR LLC
Sec/Twp/Rng	n/a	Class	R		5732 COACHLIGHT CT
Property Address	3431 MORGAN ST	Acreage	n/a		WEST DES MOINES IA 50266
	SIOUX CITY				
District	087				
Brief Tax Description	KRUMMANN'S GARDEN S 1/2 E 124 FT LOT 12, N 1/2 E 134 FT LOT 12, AND S 1/2 E 134 FT LOT 11				
	(Note: Not to be used on legal documents)				

Date created: 4/12/2019
 Last Data Uploaded: 4/11/2019 6:45:45 PM

Developed by Schneider
 GEOSPATIAL

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 01/16/2020 Weekly Agenda Date: 01/21/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of a preconstruction agreement for an Iowa DOT primary road project

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Iowa DOT is making improvements to Iowa Hwy 31 that will result in a side road closures. The DOT requests permission to close county roads and detour as needed during construction.

BACKGROUND:

The DOT is doing a Portland Cement Concrete (PCC) overlay on Iowa Hwy 31 from US 20 to just South of C66 in Washta. Temporary closure of local roads near the project site during construction will be needed.

FINANCIAL IMPACT:

Iowa DOT will provide necessary signing for the closure and detour.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board approve the preconstruction agreement with the Iowa DOT and direct the chair to sign the agreement.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the preconstruction agreement for the Iowa DOT PCC overlay project on Iowa Hwy 31 and direct the chair to sign said agreement.

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**IOWA DEPARTMENT OF TRANSPORTATION
Preconstruction Agreement
For Primary Road Project**

County	<u>Woodbury</u>
Project No.	<u>STP-31-1(43)--2C-97</u>
Iowa DOT Agreement No.	<u>2020-C-073</u>
Staff Action No.	<u>N/A</u>

This Agreement, is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT", and Woodbury County, Iowa, a Local Public Agency, hereafter designated the "LPA" in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4 as applicable;

The DOT proposes to establish or make improvements to Iowa 31 within Woodbury County, Iowa; and

The DOT and the LPA are willing to jointly participate in said project, in the manner hereinafter provided; and

This Agreement reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Therefore, it is agreed as follows:

1. Project Information

- a. The DOT will design, let, and inspect construction of the following described project in accordance with the project plans and DOT standard specifications:

Portland Cement Concrete (PCC) overlay of Iowa 31 from U.S. 20 to just south of C66 in Washta. Iowa 31 will be detoured to L36 from the junction of U.S. 20 to C66, then C66 from the junction of L36 to Iowa 31.

2. Project Costs

- a. The DOT will bear all costs except those allocated to the LPA under other terms of this Agreement.

3. Traffic Control

- a. The DOT will temporarily close the highway project area by formal action in accord with Iowa Code section 306.41. Iowa 31 through-traffic will be detoured off of the project. The LPA will authorize the DOT to erect and maintain signs within its jurisdiction, consistent with Part 6 of the "Manual on Uniform Traffic Control Devices", as necessary to direct traffic to and along said detour route during the construction period. The DOT will also remove said signs when the detour is discontinued. Details will be shown on the traffic control sheet(s) within the project plans. A separate detour agreement will be negotiated and the LPA will be eligible for compensation for the detour in accordance with the DOT Detour Policy.
- b. Hackberry Street, 145th Street, 130th Street, and D15 will be closed at their respective intersections with Iowa 31 during construction. The DOT will furnish and install the required barricades and signing for the closure at project cost and shall remove same upon completion of the project also at no expense or obligation to the LPA. The DOT will work in close cooperation with the LPA and the contractor to accommodate emergency services and local access across the project during

July 2014

construction. Any detours which may be necessary for project related LPA road closures will be the responsibility of the LPA all at no expense or obligation to the DOT.

- c. If this project causes the temporary closure of a road during construction, the DOT shall meet with the LPA to determine whether said closure(s) will cause increased traffic on other LPA roads. The DOT and the LPA shall determine a plan, and the costs thereof, for the LPA to perform dust control on said LPA roads with increased traffic, should dust control become necessary. In that event, the LPA shall inform the DOT prior to performing said dust control. The DOT shall reimburse the LPA for the cost of said dust control measures following the receipt of a bill for the agreed upon costs (see Iowa Code section 313.4 subsection 1.b.).

4. Right of Way and Permits

- a. The DOT will be responsible for the coordination of utility facility adjustments for the primary road project.

5. Construction & Maintenance

- a. Upon completion of the project, no changes in the physical features thereof will be undertaken or permitted without the prior written approval of the DOT.
- b. Future maintenance of the primary highway within the project area will be carried out in accordance with the terms and conditions contained in Instructional Memorandum 2.110.

6. General Provisions

- a. If the LPA has completed a Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the FIS is modified, amended or revised in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the modification, amendment or revision to the DOT. If the LPA does not have a detailed Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the LPA does adopt an FIS in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the FIS to the DOT.
- b. The LPA will comply with all provisions of the equal employment opportunity requirements prohibiting discrimination and requiring affirmative action to assure equal employment opportunity as required by Iowa Code Chapter 216. No person will, on the grounds of age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which State funds are used.
- c. It is the intent of both parties that no third party beneficiaries be created by this Agreement.
- d. If any section, provision, or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Agreement cannot be fulfilled.
- e. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements will remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement will be in the form of a duly

July 2014

executed amendment to this document.

July 2014

IN WITNESS WHEREOF, each of the parties hereto has executed Agreement No. 2020-C-073 as of the date shown opposite its signature below.

BOARD OF SUPERVISORS OF WOODBURY COUNTY:

By: _____ Date _____, 20____.
Chairperson

ATTEST:

By: _____
County Auditor

IOWA DEPARTMENT OF TRANSPORTATION:

By: _____ Date _____, 20____.
Tony Lazarowicz, P.E.
District Engineer
District 3

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11

Date: 01/16/2020

Weekly Agenda Date: 01/21/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Pat Gill - Auditor

WORDING FOR AGENDA ITEM:

Approval of Tyler Project Change Request

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

During the Tyler implementation process, we determined that we do not need to use the Employee Self Service Time and Attendance (ESS T & A) module and would like to delete it from our contract.

BACKGROUND:

Original contract was approved on 06/26/18 with a 5-year perpetual license that included ESS T & A.

FINANCIAL IMPACT:

A refund of \$500.00 that was paid for FY20 and eliminating the \$735.00 annual cost for the 5-year license.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approval of the project change request.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve and receive for signature the Tyler Project Change Request to remove the Employee Self Service Time ad Attendance Module from the 5-year contract.

Project Change Request

Client Name: Woodbury County, IA **Contract Number:** PO 028467
Client Project Manager: Michelle Skaff **Requested By (Name):** Gina Erickson
Tyler Project Manager: Gina Erickson **Change Req. Number:** TYL-2020-0002935
Request Date: 01/15/2020 **Expiration Date:** N/A

Description of Proposed Change
Request for removal of ESS Time and Attendance and credit of 1st year annual maintenance costs.

Impact on Project Scope - NONE

Impact on Project Schedule - NONE

Task	Original Start Date	Original Finish Date	Proposed Start Date	Proposed Finish Date


Impact on Resources - NONE

Impact on Project Budget - NONE
Budget Comments

Hours Impact					
Training/Impl	Conversion	Forms	Development	Testing	Other
None	None	None	None	None	None
Dollars Impact					
Training/Impl	Conversion	Forms	Development	Testing	Other
None	None	None	None	None	None

Client Project Manager: _____ Date: _____
Signature Required

Client Project Manager Comments

Tyler Project Manager:  Date: 01/15/2020
Signature Required

Tyler Project Manager Comments

Sponsorship Acceptance

NOTE: No changes may be made to this project without the agreement of the Client Project Sponsor and/or Steering Committee. Submit endorsed Change Request to the Tyler Technologies Project Manager.

Date	Title	Approved By	Signature