



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(DECEMBER 22 2020) (WEEK 52 OF 2020)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Live telephonic access at: 712-224-6014

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov	Justin Wright 899-9044 jwright@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held December 22, 2020 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the December 15, 2020 meeting
4. Approval of claims
5. Board Administration – Karen James
 - a. Approval of lifting tax suspension for K.B.
 - b. Approval of lifting tax suspension for M.U.
 - c. Approval of resolution for a tax suspension for W.R.
 - d. Approval of resolution thanking and commending Todd Wieck for years of service with Woodbury County

6. County Treasurer – Michael Clayton
 - a. Approval of resolution for abatement of taxes for Dreamhomes LLC
 - b. Approval of resolution for abatement of taxes for L. & M. S.
 - c. Approval of resolution for abatement of taxes for M.J.A.
 - d. Approval of resolution for abatement of taxes for L.C.
 - e. Approval of resolution for abatement of taxes for D.G.
 - f. Approval of resolution for abatement of taxes for R.H.
 - g. Approval of resolution for abatement of taxes for Affordable Housing

7. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
 - c. Presentation of Award Certificate to Alyse Morris.
 - d. Approval of retiree request to remain of the County health and dental insurance plans

End Consent Agenda

- | | | |
|---|---|--------------------|
| <p>4:35 p.m. 8. Board Administration – Heather Satterwhite
(Set time)</p> | <p>Public hearing and sale of property parcel #894726354003 (aka 3209 3rd Street)</p> | <p>Action</p> |
| 9. Community & Economic Development | | |
| <p>a. Approve the following applicants to the Planning and Zoning Commission for the following terms:</p> <ol style="list-style-type: none"> 1. Corey Meister – Effective immediately, for the partial term ending 12/31/21 2. Jeffrey O’Tool – Effective immediately, for the partial term ending 12/31/23 3. Chris Zellmer Zant – Effective 1/1/21 for the full term ending 12/31/25 | <p>b. Approve the following applicants to the Board of Adjustment for the following terms:</p> <ol style="list-style-type: none"> a. Pam Clark – Effective immediately, for the partial term ending 12/31/20 b. Daniel Hair – Effective immediately, for the partial term ending 12/31/23 c. Pam Clark – Effective 1/1/21, for the full term ending 12/31/25 | <p>Action</p> |
| <p>c. Approval of Construction Evaluation Resolution relating to construction permits for large animal confinement operations</p> | | <p>Action</p> |
| <p>10. Reports on Committee Meetings</p> | | <p>Information</p> |
| <p>11. Citizen Concerns</p> | | <p>Information</p> |
| <p>12. Board Concerns</p> | | <p>Information</p> |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MON., JAN. 4 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUE., JAN. 5 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., JAN. 6 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., JAN. 7 10:00 a.m.** COAD Meeting, The Security Institute
- 1:00 p.m.** MPO Policy Board Meeting - Zoom
- WED., JAN. 13 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 10:00 a.m.** STARComm Board Meeting, The Security Institute, WIT Campus
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THU., JAN.14 12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- FRI., JAN. 15 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G
- WED., JAN. 20 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- THU., JAN. 21 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- SAT., JAN. 23 12:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- MON., JAN. 25 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., JAN. 25 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- WED., JAN. 27 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., JAN. 28 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., FEB. 1 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUE., FEB. 2 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., FEB. 3 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., FEB. 4 10:00 a.m.** COAD Meeting, The Security Institute

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

DECEMBER 15, 2020, FIFTY-FIRST MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, December 15, 2020 at 4:30 p.m. Board members present were Radig, Ung, Wright, De Witt, and Pottebaum. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, HR Director, Joshua Widman, Board Attorney, Dennis Butler, Budget/Tax Analyst and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. There were no citizen concerns.
- 2. Motion by Ung second by De Witt to approve the agenda for December 15, 2020, Carried 5-0. Copy Filed.

Motion by De Witt second by Radig to approve the following items by consent:

- 3. To approve minutes of the December 8, 2020 meeting. Copy filed.
- 4. To approve the expenditure/claim from WITCC for the TSI repair in the amount of \$123,066.13. Copy filed.
- 5. To approve the claims totaling \$489,866.72. Copy filed.
- 6. To receive the Juvenile Detention Center November population report. Copy filed.
- 7a. To approve the transfer of Michael Lamoureux, Court Security Officer, County Sheriff Dept., effective 11-30-20, 27.41/hour, 0%. Transfer from Civilian Jailer to Court Security Officer.; the transfer of Cameron Scott, Civilian Jailer, County Sheriff Dept., effective 11-30-20, \$27.41/hour, 0%. Transfer from Court Security Officer to Civilian Jailer.; the promotion of Jennifer Beeson, Lieutenant-Office Manager, County Sheriff Dept., effective 12-14-20, \$68,200/year, 26%=\$14,266.96/yr. Promotion from Secretary III to Lieutenant-Office Manager.; the promotion of Bradley Rose, Deputy Sergeant, County Sheriff Dept., effective 12-14-20, \$37.04/hour, 8%=\$2.82/hr. Promotion from Master Deputy to Deputy Sergeant.; and the separation of Charles Hertz, % Lieutenant, County Sheriff Dept., effective 12-31-20. Retirement. Copy filed.
- 7b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Jailer, County Sheriff Dept. CWA: \$20.46/hour.; and for Lieutenant-Office Manager, County Sheriff Dept. Wage Plan: \$68,200.00/year. Copy filed.
- 7c. To approve the request of Roxanne Hamann to remain on the County dental insurance. Copy filed.
- 7d. To approve the request of Charles Hertz to remain on the County health and dental insurance. Copy filed.
- 8a. To approve and receive for signatures a Resolution Thanking and Commending Charles Hertz for his years of service to Woodbury County.

RESOLUTION #13,105
A RESOLUTION THANKING AND COMMENDING
CHARLES HERTZ
FOR HIS SERVICES TO WOODBURY COUNTY

WHEREAS, Charles Hertz has capably served Woodbury County as an employee of the County Sheriff Department for 42 years from May 6, 1978 to December 31, 2020.

WHEREAS, the service given by Charles Hertz as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Charles Hertz for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Charles Hertz.

BE IT SO RESOLVED this 15th day of December 2020.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 8b. To approve and receive for signatures a Resolution Thanking and Commending Dave Drew for his years of service to Woodbury County.

RESOLUTION #13,106
A RESOLUTION THANKING AND COMMENDING
DAVE DREW
FOR HIS SERVICES TO WOODBURY COUNTY

WHEREAS, David Drew has capably served Woodbury County as an employee of the County Sheriff Department for 36 years from January 6, 1984 to December 31, 2020

WHEREAS, the service given by David Drew as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends David Drew for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, David Drew.

BE IT SO RESOLVED this 15th day of December 2020.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 9. To approve setting date and time for 3 public hearing for proposed Zoning District Map Amendment for parcel #894235100010 for Tuesday, January 12, 2021 @ 4:45 p.m., Tuesday, January 19, 2021 @ 4:45 p.m., and Tuesday, January 26, 2021 @ 4:45 p.m. Copy filed.

Carried 5-0.

- 10. The Board heard reports on committee meetings.
- 11. There were no citizen concerns.
- 12. Board concerns were heard.

The Board adjourned the regular meeting until December 22, 2020.

Meeting sign in sheet. Copy filed.

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Administrative Assistant
DATE: December 16, 2020
RE: Lifting of Tax Suspensions

Please lift the tax suspension for K.B. as he wishes to no longer have his taxes suspended.

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Administrative Assistant
DATE: December 16, 2020
RE: Lifting of Tax Suspensions

Please lift the tax suspension for M.U. as this person is deceased.

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Board Administrative Assistant
RE: Consideration of a Petition for a Tax Suspension
DATE: December 17, 2020

Please consider this request for a tax suspension for W.R. If the Board approves this request, the suspension resolution requires the chairman's signature

Thank you.

kmj

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

A RESOLUTION THANKING AND COMMENDING

Todd Wieck

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Todd Wieck has capably served Woodbury County as an employee of the County Sheriff Department for 30 years from July 5, 1990 to December 31, 2020.

WHEREAS, the service given by Todd Wieck as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Todd Wieck for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Todd Wieck.

BE IT SO RESOLVED this 22nd day of December 2020.

WOODBURY COUNTY BOARD OF SUPERVISORS

Matthew A. Ung, Chairman

Keith W. Radig, Member

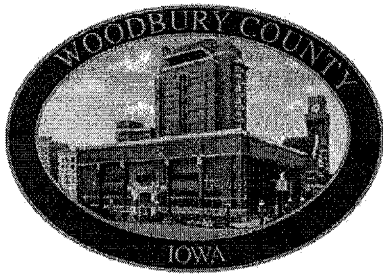
Marty Pottebaum, Member

Rocky L. De Witt, Member

Justin Wright, Member

Attest:

Patrick F. Gill, Woodbury County Auditor



Michael R. Clayton
Treasurer of Woodbury County
Property Tax
822 Douglas Street Suite 102
Sioux City, IA 51101
712-279-6495

December 15, 2020

Dear Board of Supervisors,

The following mobile homes need taxes abated:

Dreamhomes LLC	1994	Huntington	Vin 4794193N4119	\$102.00 (junking cert)
Louis & Mary Sprenger	1976	Clifton	Vin 5497	\$ 60.00 (junking cert)
Mary Jo Ahlquist	1976	Skyline	Vin 015603771	\$150.00 (demolished)
Lucas Celeya	1978	Holly Park	Vin M605142	\$300.00 (demolished)
Dan Gaiser	1971	Kenwood	Vin M528	\$382.00 (demolished)
Rosdael Hernandez	1985	Friendship	Vin N03498V	\$ 74.00 (moved to NE)
Affordable Housing	1997	Huntington	Vin 47975767712AB	\$164.00 (moved to SD)

The above mobile homes have been issued junking certificates, been demolished or have moved out of state and removed from the mobile home parks they were located. Please abate the above taxes since they are uncollectable.

Thank you,

Janet L. Trimpe
Woodbury County Tax Deputy

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Dreamhomes LLC is the titleholder of a mobile home VIN 4794193N4119 located in Woodbury County, Iowa and legally described as follows:

VIN# 4794193N4119 1994 Huntington

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Dreamhomes LLC.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 22nd day of December, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Louis & Mary Sprenger is the titleholder of mobile home VIN #5497 located in Woodbury County, Iowa and legally described as follows:

VIN #5497 1976 Clifton

WHEREAS, the above-stated property has taxes payable including special assessments and the property is owned by Louis & Mary Sprenger.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 22nd day of December, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Mary Jo Ahlquist is the titleholder of mobile home VIN #015603771 located in Woodbury County, Iowa and legally described as follows:

VIN #015603771 1976 Skyline

WHEREAS, the above-stated mobile homes has taxes payable including special assessments and the mobile homes are owned by Mary Jo Ahlquist.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 22nd day of December, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Lucas Celeya is the titleholder of a mobile home VIN #M605142 located in Woodbury County, Iowa and legally described as follows:

VIN #M605142 1978 Holly Park

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Lucas Celeya.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO, RESOLVED this 22nd day of December, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Dan Gaiser is the titleholder of a mobile home VIN M528 located in Woodbury County, Iowa and legally described as follows:

VIN #M528 1971 Kenwood

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Dan Gaiser

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 22nd day of December, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Rosdael Hernandez is the titleholder of a mobile home VIN #N0348V located in Woodbury County, Iowa and legally described as follows:

VIN #N0348V 1985 Friendship

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Rosdael Hernandez.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 22nd day of December, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Affordable Housing is the titleholder of a mobile home VIN #47975767712AB located in Woodbury County, Iowa and legally described as follows:

VIN #47975767712AB 1997 Huntington

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Affordable Housing.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 22nd day of December, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: December 22, 2020

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Hinrichsen, Pat	County Sheriff	12-28-20	% Deputy Lieutenant – 80%	\$92,170.76/year	19%= \$14,831.24/yr	P	Promotion from Deputy Sergeant to % Deputy Lieutenant.
Tadlock, Troy	County Sheriff	12-28-20	Deputy Sergeant	\$37.04/hour	8%=\$2.82/hr	P	Promotion from Master Deputy to Deputy Sergeant.
Uhl, Randy	County Sheriff	12-28-20	Civilian Lieutenant-Jail	\$74,966/year	18%= \$11,657.84/yr	P	Promotion from Jail Sergeant to Lieutenant.
Graves, Anna	Juvenile Detention	12-29-20	P/T Youth Worker	\$19.83/hour		A	Job Vacancy Posted 8-5-20. Entry Level Salary: \$19.83/hour.
Pottebaum, Martin	Board of Supervisors	12-31-20	Supervisor			S	Other.
Wieck, Todd	County Sheriff	12-31-20	% Deputy Major			S	Retirement.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

Promotion

Date: 12-9-20

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to promote Sgt. Pat Hinrichsen to the rank of Lieutenant. Lt. Hinrichsen's salary and benefits would increase to the salary for the rank of Lieutenant, or 80% of the Sheriff's annual salary. The Sheriff's Office also requests action on the authorization to promote Deputy Troy Tadlock to the rank of Sergeant. Sgt. Tadlock's benefits are determined by their contract.

We request this be placed on the agenda for the Tuesday, December 22nd, 2020, Woodbury County Board of Supervisors meeting. The promotion would become effective December 28th, 2020. Thank you.

Sincerely,
Tony Wingert
Chief Deputy

Cc: file



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

Promotion

Date: 12-17-20

All,

The Sheriff's Administration is proud to announce that Sergeant Randy Uhl has been promoted to the rank of Lieutenant. This position was recently created and allows the Sheriff's Office some more flexibility and oversight within the Jail Division.

Lt. Uhl's promotion will become official on December 28th and he will be assigned to the afternoon Shifts, along with various other duties.

Please take the time to reach out Lt. Uhl to wish him congratulations, and good luck.

A handwritten signature in black ink, appearing to read "T. Wingert".

Chief Deputy Tony Wingert

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: December 22, 2020

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	% Deputy Lieutenant – 80%	\$92,170.76/year		
County Sheriff	Deputy Sergeant	CWA: \$37.04/hour		

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 12/17/20 Weekly Agenda Date: 12/22/20

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas

WORDING FOR AGENDA ITEM:

Presentation of Award Certificate to Alyse Morris.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Presentation of Award Certificate for 4 hours of Paid Time Off to Alyse Morris.

BACKGROUND:

On 6-16-15 the Board of Supervisors approved the participation of Woodbury County employees in the City of Sioux City Blood Drives and to provide the same incentive of four hours of paid time off to employees who reach gallon milestones. Recipients of this award have been kind enough to donate to the blood bank for the benefit of others.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

CERTIFICATE OF AWARD
FOUR (4) HOURS OF PAID TIME OFF
AWARDED TO
ALYSE MORRIS

**FOR THE GENEROUS DONATION OF 3 GALLONS TO THE LIFESERVE BLOOD CENTER
(TIME OFF MUST BE REDEEMED WITHIN SIX MONTHS FROM THE DATE BELOW)**

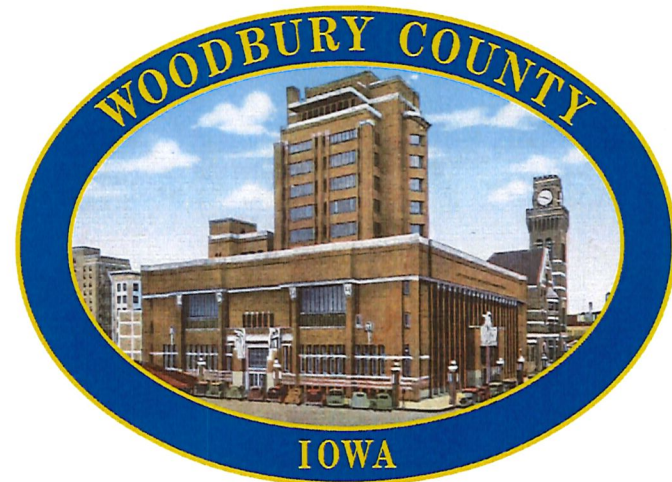
Matthew Ung, Board of Supervisors, Chairman

Rocky De Witt, Board of Supervisors

Marty Pottebaum, Board of Supervisors

Keith Radig, Board of Supervisors

Justin Wright, Board of Supervisors



December 22, 2020

Melissa Thomas

From: Todd Wieck
Sent: Monday, December 7, 2020 11:09 AM
To: Melissa Thomas
Subject: Request to Remain on County Health & Dental Insurance

Melissa,

I would like to remain on the County's health and dental insurance plans after my retirement from the Sheriff's Office on 12.31.2020. Thank you.

Todd

"You may not like cops. You may not like guns. You may not believe in God. Those are your choices. But if your life is ever threatened, you will call the cops and pray to God they bring their guns."

Author Unknown



Major Todd Wieck
Woodbury County Sheriff's Office
407 7th Street
Sioux City, IA. 51101
Main Office 712.279.6010
Comm Center 712.279.6510
TWIECK@woodburycountyiowa.gov

CONFIDENTIALITY NOTICE: This E-mail (included in the attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521, is confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply to the sender that you have received the message in error, then delete it.
Thank you.

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcels #894726354003**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

East Forty-four and two-thirds feet, (E 44 & 2/3') of Lots One (1), Two (2), and Three (3) in Block One (1) of Gaughrans 2nd Addition, City of Sioux City, Woodbury County, Iowa (3209 3rd Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **22nd Day of December, 2020 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **22nd Day of December, 2020**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$1.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 8th Day of December, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Terry Honeycutt

Date: 11/16/20

Address: 301 Logan St.

Phone: 259-9107

Address or approximate address/location of property interested in:

3209 3rd St.

GIS PIN # 894726354003

*This portion to be completed by Board Administration *

Legal Description:

East 44 2/3 feet of Lots 1, 2, and 3 in Block 1 of Gaughrans Second Addition, City of Sioux City, Woodbury County, Iowa

Tax Sale #/Date: #96 6/21/1990

Parcel # 180570

Tax Deeded to Woodbury County on: 2/15/93

Current Assessed Value: Land \$6400 Building 0 Total \$6,400

Approximate Delinquent Real Estate Taxes: 0

Approximate Delinquent Special Assessment Taxes: 0

*Cost of Services: 0

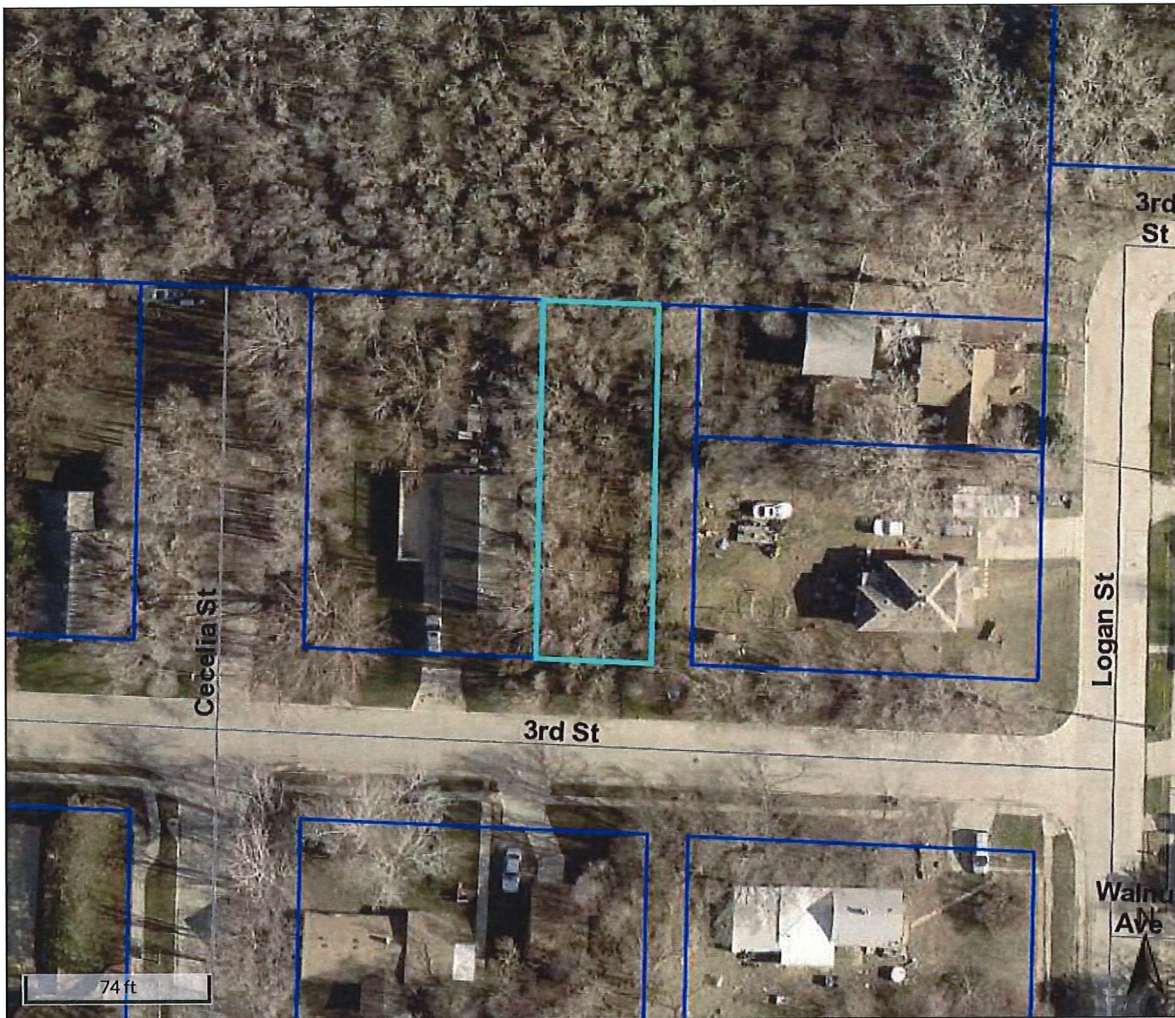
Inspection to: Matthew Ong

Date: 11/17/20

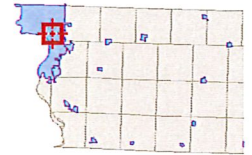
Minimum Bid Set by Supervisor: 151

Date and Time Set for Auction:

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



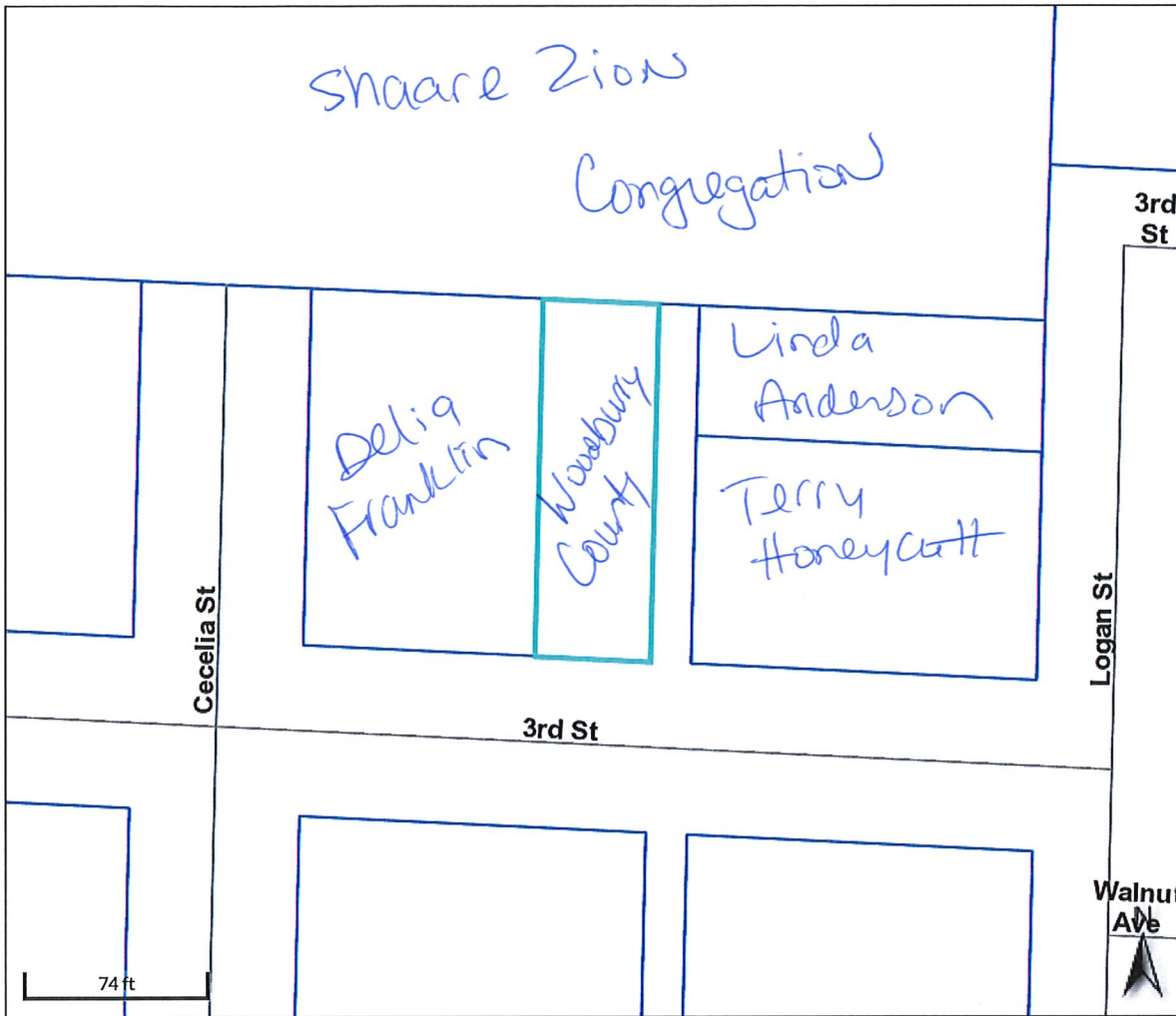
Legend

-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

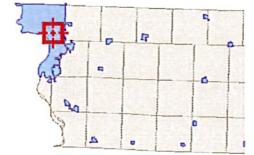
Parcel ID	894726354003	Alternate ID	180570	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	3209 3RD ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	GAUGHRANS 2ND E 44 2/3 FT LOTS 1-3 BLK 1				
	(Note: Not to be used on legal documents)				

Date created: 11/17/2020
 Last Data Uploaded: 11/16/2020 7:26:27 PM

Developed by  Schneider
 GEOSPATIAL



Overview



Legend

-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

Parcel ID	894726354003	Alternate ID	180570	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	3209 3RD ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	GAUGHRANS 2ND E 44 2/3 FT LOTS 1-3 BLK 1				
	(Note: Not to be used on legal documents)				

Date created: 11/17/2020
 Last Data Uploaded: 11/16/2020 7:26:27 PM

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9a

Date: 12/11/20

Weekly Agenda Date: 12/22/20

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Consideration of Appointments to the Planning and Zoning Commission

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

This item requests the Board to consider appointing 3 applicants from the candidate pool to the Planning & Zoning Commission (PZC) for the following terms:

Term 1: 1/1/17 to 12/31/21 (partial)

Term 2: 1/1/19 to 12/31/23 (partial)

Term 3: 1/1/21 to 12/31/25 (full)

BACKGROUND:

Corey Meister has applied to fulfill the remaining term of a previous member which ends on 12/31/21. See Meister's attached application. Meister meets the requirements to serve and his references have been verified.

Jeffrey O'Tool has applied to fulfill the remaining term of a previous member which ends on 12/31/23. See O'Tool's attached application. O'Tool meets the requirements to serve and his references have been verified.

Chris Zellmer Zant's current term ends 12/31/20. She has served on the Planning and Zoning Commission since 2006. See Zellmer Zant's attached application. Zellmer Zant meets the requirements to serve and her references have been verified. Zellmer Zant would also help bring gender balance to the Commission.

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the appointment of Corey Meister (effective immediately) to the Planning & Zoning Commission for the remaining term ending 12/31/21.

Approve the appointment of Jeffrey O'Tool (effective immediately) to the Planning & Zoning Commission for the remaining term ending 12/31/23.

Approve the appointment of Chris Zellmer Zant to the Planning & Zoning Commission for the full term (effective 1/1/21 to 12/31/25).

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the following applicants to the Planning and Zoning Commission for the following terms:

Corey Meister - Effective immediately, for the partial term ending 12/31/21

Jeffrey O'Tool - Effective immediately, for the partial term ending 12/31/23

Chris Zellmer Zant - Effective 1/1/21, for the full term ending 12/31/25

OCT 13 2020 PM3:36

2783 110th Street
Merville, IA 51039
October 5, 2020

Woodbury County Board of Supervisors
Room 104
Woodbury County Courthouse
620 Douglas St.
Sioux City, IA 51101

Board of Supervisors:

Enclosed you will find my application for the Woodbury County Zoning Commission. I have previously served two terms on the Woodbury County Board of Adjustments, many of those years as the Vice-Chairman. During my time I was able to experience the update and change of many county regulations. I have a solid understanding of the current and past rules and would like to use my knowledge and experience to serve again.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Corey Meister". The signature is written in a cursive, flowing style with a long horizontal stroke extending from the end.

Corey Meister

APPLICATION FORM FOR WOODBURY COUNTY
BOARD/COMMISSION

Please Return To:

Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse,
620 Douglas St., Sioux City, Iowa 51101
Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: <http://woodburyiowa.com>

Application For: WOODBURY COUNTY ZONING (Board/Commission)
Date 10/6/2020 E-mail Address coneydouglasmeister@gmail.com
Name COREY MEISTER
Address 2783 110th STREET MOVILLE, IA 51039
Phone Number (712) 870-1019 (C) Fax Number N/A
Business Phone N/A Cell Phone (712) 870-1019

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

Female Male

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):

WOODBURY CENTRAL COMMUNITY SCHOOLS; MOVILLE, IA
HIGH SCHOOL BUSINESS EDUCATION INSTRUCTOR; SCHOOL TO WORK
COORDINATOR

The following questions will assist the Board of Supervisors in its selection.

■ How much time will you be willing to devote in this position?

ANY AMOUNT OF TIME NEEDED AFTER 3:45 WHEN MY TEACHING DAY ENDS.

■ Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.

I HAVE PREVIOUSLY SERVED TWO TERMS ON THE WOODBURY COUNTY BOARD OF ADJUSTMENTS, MANY OF THOSE YEARS AS THE VICE-CHAIRMAN. I THOROUGHLY ENJOYED SERVING AND LEARNING WHILE ON THE BOARD. IN ADDITION, AS A BUSINESS LAW INSTRUCTOR, I ENJOY THE READING AND APPLICATION OF CODES AND REGULATIONS.

■ Contributions you feel you can make to the Board/Commission:

I BELIEVE MY ATTENTION TO DETAIL, ALONG WITH MY PAST ZONING EXPERIENCE, WOULD BE AN ASSET TO THE COMMISSION.

■ **Direction/role you perceive of this Board/Commission:**

MY ROLE WILL BE TO FAITHFULLY AND FAIRLY INTERPRET ZONING REGULATIONS WHILE GUIDING THOSE THAT APPLY TO: OR APPEAR BEFORE THE COMMISSION.

■ **In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?**

IF SELECTED, I WILL SERVE CONSISTENTLY AND DILIGENTLY.

■ **Please provide two references who may be contacted on your qualifications for this position.**

Name	Address	Phone number	Email address	Relationship
CHRISTINE ZELMER ZANT		(712) 253-4694		SERVED TOGETHER ON BOARD OF ADJUSTMEN
BRIAN CRICHTON		(712) 898-9458		SERVED TOGETHER ON BOARD OF ADJUSTMEN

↳ BOTH SERVED AS CHAIRMAN DURING MY TERMS ON THE BOARD OF ADJUSTMENTS

I certify that there is nothing that would prohibit me from serving on this board or commission.

Signature Cory Munter Date 10/6/2020

**YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR
THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND
DISTRIBUTED FOR THE PUBLIC.**

Corey D. Meister

2783 110th Street
Menville, IA 51039
(712) 873-5090
cmeister@wcwildcats.org

EDUCATION

1996-1999

Iowa State University, Ames, IA
Master of Education
G.P.A.: 3.64/4.00

1992-1993

University of Northern Iowa, Cedar Falls, IA
Secondary Business Education Teaching Certificate
5 Business Program Endorsements
Coaching Endorsement
G.P.A.: 3.62/4.00

1987-1991

Briar Cliff College, Sioux City, IA
Bachelor of Arts degree (Cum Laude)
Major: Business Administration
Minor: Management Information Systems
G.P.A.: 3.37/4.00

TEACHING EXPERIENCE

1998-present

Woodbury-Central High School, Menville, IA
Business Education Instructor / National Honor Society Sponsor
Responsibilities: instruction of Accounting, Business Education,
Computer Applications and School to Work Coordinator
Principal: Dan Bormann

W-C School District Involvement

- High School STAT Team
- Student of the Month Committee

1993-1998

South Tama County High School, Tama, IA
Business Education Instructor / Athletic Coach
Responsibilities: instruction of Accounting, General Business,
Business Law, Keyboarding, and Computer Applications in
traditional and block schedules.
Principal: Steve Burr
Assistant Principal: Bruce Johnson

STC School District Involvement

- Research Assistance Team (Phase III)
- Contract Negotiations Team
- Attendance Committee
- Block Research Committee
- Building Leadership Team
- Association President
- Superintendent's Committee

STUDENT TEACHING

1993

Mason City High School, Mason City, IA
Responsibilities: instruction of secondary business education
and computer application classrooms in a seven period schedule.
Mason City High Instructors: Nancy Moen and Darrel Lind
U.N.I. Supervisor: Dr. Bob McCormack

REFERENCES/CREDENTIALS

Available upon request.

APPLICATION FORM FOR WOODBURY COUNTY
BOARD/COMMISSION

Please Return To:

Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse,
620 Douglas St., Sioux City, Iowa 51101

Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: www.woodburycountyiowa.gov

Application For:

(Board/Commission)

Date 9/18/20

E-mail Address jotool@siouxlan.net

Name Jeffrey O'Tool

Address 1466 140th St Sioux City, Iowa 51106

Phone Number 712-255-2476

Fax Number

Business Phone

Cell Phone 712-898-9017

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

Female Male

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):

Unity Point Health, Emergency Department physician

The following questions will assist the Board of Supervisors in its selection.

■ How much time will you be willing to devote in this position?

3-5 hours per month

■ Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.

I had a recent opportunity to review the zoning rules after purchasing a property and become interested in the process.

It is an opportunity to give back to the community and continue to make this a great place.

■ Contributions you feel you can make to the Board/Commission:

- Professionalism,
- Iowa Background
- Landowner

■ Direction/role you perceive of this Board/Commission:


to follow the master plan for zoning while protecting the citizens rights.

■ In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?

■ Please provide two references who may be contacted on your qualifications for this position.

Name	Address	Phone number	Email address	Relationship
John Atwood	1506 155 th st Sioux City, Iowa 51106	712-490-6926	john.atwood@tyson.com	friend, neighbor
John Goebel	998 Quail Hollow Dakota Dunes, SD	712-898-6166	jng66@aol.com	coworker

I certify that there is nothing that would prohibit me from serving on this board or commission.

Signature  Date 9/18/20

YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR
THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND
DISTRIBUTED FOR THE PUBLIC.

APPLICATION FORM FOR WOODBURY COUNTY
BOARD/COMMISSION

Please Return To:

Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse,
620 Douglas St., Sioux City, Iowa 51101

Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: www.woodburycountyia.gov

Application For:

(Board/Commission)

Date 11/10/2020

E-mail Address czellmzant@hotmail.com

Name Christine A. Zellmer-Zant

Address 2156 220th St. Bronson IA 51207

Phone Number 712-253-4694

Fax Number

Business Phone

Cell Phone

see phone #

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

Female Male

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):

Independent Contractor - United Real Estate Solutions (Realtor)
Substitute Teacher - Woodbury Central Community Schols.
Woodbury County Zoning, Board of Adjustment, Conservation
Board, Conservation Foundation, SIMPCO, REAP committee,
Nature Calls Volunteer, Board Member.

The following questions will assist the Board of Supervisors in its selection.

■ How much time will you be willing to devote in this position?

meet at least once a month, time to review agenda items & research.

■ Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.

Ongoing interest in being an active board member of multiple county boards to participate in the county's preservation of it's assets; represent the taxpayers/landowners to the best of my ability, and help guide the future of our county. Life long farm girl, real estate agent for 9 years, board member & collective boards for over 40 years.

■ Contributions you feel you can make to the Board/Commission:

I feel I am aware of policies, issues & Iowa Codes that affect the implementation of the county's zoning ordinances. I have extensive historical knowledge of the zoning Commission sections & codes. Competent decision maker; thoroughly evaluating all information provided; think outside the box; familiar with Roberts Rules of Order.

■ **Direction/role you perceive of this Board/Commission:**

Zoning Commission's purpose is to follow Iowa Code as it applies to land use. I impartially evaluate requests to the department and apply to request to our zoning ordinances + land use maps.

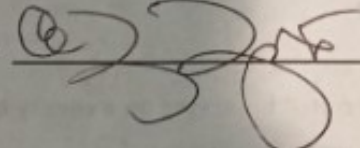
■ **In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?**

My dedication to the county + it's continued growth success is apparent in the years I've served on multiple county boards + supporting agencies.
Zoning Commission from 2006 - current
Board of Adjustment from 1994 - 2005
Conservation Board - 21 years
Conservation Foundation - 21 years

■ **Please provide two references who may be contacted on your qualifications for this position.**

Name	Address	Phone number	Email address	Relationship
Tom Bride	J.C.	712-490-4714		Friend
Barb Parker	Salix	712-574-3269		Friend

I certify that there is nothing that would prohibit me from serving on this board or commission.

Signature  Date 11/10/2020

**YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR
THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND
DISTRIBUTED FOR THE PUBLIC.**

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9b

Date: 12/11/20

Weekly Agenda Date: 12/22/20

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Consideration of Appointments to the Board of Adjustment

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

This item requests the Board to consider appointing 2 applicants from the candidate pool to the Board of Adjustment (BOA) for the following terms:

Term 1: 1/1/16 to 12/31/20 (partial)

Term 2: 1/1/19 to 12/31/23 (partial)

Term 3: 1/1/21 to 12/31/25 (full)

BACKGROUND:

Pam Clark has applied to fulfill the remaining term of a previous member which ends on 12/31/20, and she is willing to serve the additional full term ending 12/31/25. See Clark's attached application. Clark meets the requirements to serve and her references have been verified. Clark would also help bring gender balance to the BOA.

Daniel Hair has applied to fulfill the remaining term of a previous member which ends on 12/31/23. See Hair's attached application. Hair meets the requirements to serve and his references have been verified.

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the appointment of Pam Clark (effective immediately) to the Board of Adjustment for the remaining term ending 12/31/20.

Approve the appointment of Daniel Hair (effective immediately) to the Board of Adjustment for the remaining term ending 12/31/23.

Approve the appointment of Pam Clark to the Board of Adjustment for the full term (effective 1/1/21 to 12/31/25).

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the following applicants to the Board of Adjustment for the following terms:

Pam Clark - Effective immediately, for the partial term ending 12/31/20.

Daniel Hair - Effective immediately, for the partial term ending 12/31/23.

Pam Clark - Effective 1/1/21, for the full term ending 12/31/25

APPLICATION FORM FOR WOODBURY COUNTY BOARD OF ADJUSTMENTS

Application For: Board of Adjustments

Date: October 13, 2020

E-mail Address: pclark@wiatel.net

Address: 1261 Humbolt Avenue, Merville, Iowa 51039

Phone Number: (712)873-3914

Fax Number: NA

Business Phone: (712) 873-3095 or (712)378-2770 **Cell Phone:** (712)870-1208

Female

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position) (See attached resume for a complete listing.)

I currently manage Merville's Senior meal site, plus manage The Record's (local newspaper) Kingsley office and write a weekly column. At the Senior Center I have successfully written for several grants to make improvements to our facility (new LED overhead lighting throughout building, new roof this summer, stripped and waxed all floors, purchased new chairs and tables).

While serving as secretary of MCDAI as Secretary, I have been a responsible board member, attending all meetings (unless something urgent arose), have recorded minutes each meeting and sent those out to the other Board members. We have completed several successful community development projects—new grocery store after ours burned, created a new middle income housing development and currently have a new duplex up for sale in Merville, supported several new businesses in making a start in Merville, as well as numerous other community projects. We're currently working with the Medical Board and Mercy One to fundraise to build a new medical clinic that will become a medical hub for this area. I'm currently serving as a Board member and secretary of our newly organized Merville Historical Society to bring a museum to our town to showcase Merville and area historical artifacts. (See my attached resume for a listing of all the other organizations I am a member of).

I've served as a trustee for Arlington Township for the past 5 years, and we have made some great improvements at the cemetery, while maintaining our budget.

How much time will you be willing to devote to this position?

As much time as it takes to do what is required.

Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.

I have always felt that as a citizen of our community and county, one should be of service wherever one can. I grew up on a farm north of Lawton and have inherited the Century Farm established in 1887 by my great, great, great grandfather Oscar Harrison. My Dad farmed this land until his 87th birthday, and was a good steward, always using the best land conservation practices that he could. He taught me how

precious and what a privilege it is to own and manage farmland, so I feel strongly about developing our resources responsibly. I understand the importance of rules and guidelines set in place to manage the land and resources in Woodbury County. I don't quite understand everything that you do on the Board of Adjustments but I am very open to learning about this volunteer position and I am willing to do whatever I can to help the Board of Adjustments going forward. I feel that Woodbury County is a very prosperous county and I would like to support the continued success of the Board going forward.

Contributions you feel you can make to the Board: I feel that I can bring to the board an open mind and a willingness to learn the ropes. You may get tired of me asking questions, but if I don't understand something, I'm not afraid to ask for clarification to help me understand something before I can make a decision. I can be fair and impartial—skills I've gained through serving on all the boards, committees, and organizations that I have. I have a good understanding of the farming community and its values and needs since my husband and I have prospered on our own acreage north of Merville since 1979. We've raised corn and cattle, and a family there. I am responsible and trustworthy, and when there's a job to do, I've always gotten busy and finished the job. I've always worked for what I felt was best for our community. Now I would like to expand my scope of service to include our county, as well.

Direction/role you perceive of this Board/Commission:

After reading through Woodbury County's Development Plan, it appears that this Board has a plan for the County that provides direction in determining the settlement of appeals and the proper interpretation of the zoning ordinance. With every issue there are going to arise special circumstances that require exceptions, and I think this Board is very sensitive to those realities. Based on the Vision Statement for General Development of Woodbury County created in 2005, I feel that this statement, if truly adhered, would allow continued growth in the county with fairness and impartiality to all citizens. I feel that I am very blessed to live in Woodbury County, where I enjoy rural living, and I know that the Board of Adjustments has played a huge part in maintaining this quality of life through its fair and impartial decisions. I feel if Woodbury County continues to adhere to its plan, that our citizens will be able to maintain their quality of life, but if situations arise where a hardship might be posed by the ordinance that causes undue hardship on their tract of land, that we have the Board of Adjustments in place to make special exceptions as specifically provided for in the Zoning Ordinance.

In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?

I would consider it an honor to serve on this Board as a service to the citizens of Woodbury County. I have always felt that we make a living by what we get. We make a life by what we give. I feel that every time I have served others, I have received more in self-satisfaction than what I have given. Trying something new can be scary, but I feel compelled to give it a try anyway. What's important is not just saying I want to do something, but actually stepping up and doing something. Rather than ever being part of the problem, I would like to be part of the solution to the problem.

Please provide 2 references who may be contacted on your qualifications for this position:

Name	Address	Phone number	E-mail address	Relationship
Jim Fisher	510 N. 4 th St., Merville, IA 51039	712-490-7100	jandifisher@wiatel.net	friend
Dr. Stee Maxwell	PO Box 805, 248 S. Pearl St., Merville	712-870-1206	mxlauder@wiatel.net	friend

I certify that there is nothing that would prohibit me from serving on this board or commission

Signature: Pam Clark 10-13-2020

Pam Clark

1261 Humbolt Avenue, Merville, Iowa 51039
pclark@wiatel.net h 712 873 3914 c 712 870 1208

Qualifications

Office Skills, Knowledge of Local Customer Base, Events Planning Experience, Marketing/Sales, Community Development

Work History

Currently Serving as Arlington Township Trustee, Managing the Merville Senior Meals Program, Managing the Kingsley Record office, Writing a weekly "What's Cooking" column for The Record, plus writing other articles and photographing community events for The Record. Taught exercise classes for senior citizens at several senior centers and nursing homes.

1986-2013 Western Iowa Telephone—Marketing/Sales Manager

Managed all aspects of marketing including PR, events planning, website updates, advertising, social media promotions. Worked to secure customer loyalty through brand recognition for customer base of 3,000. Handled new product launches. Encouraged promotion of services through customer service support.. Started as Cashier/Receptionist and Customer Service Rep. Invoiced long distance carriers for use of phone system. Invoiced cable tv channel providers. Managed 12 million dollars in cooperative's customer capital credit accounts.

2004-2008 First Trust & Savings—Courier

Acted as courier between the Lawton and Merville branches providing secure delivery of cash and confidential documents between the two branches five days a week.

1994-2005 Casey's General Store—Cashier

Worked weekends as Cashier, stocked shelves and kept store clean.

Other Job Experience : Taught Home Ec 7-12 at Galva Community School for 6 years and substituted in area schools for another 6 years, owned and operated a Grocery Store in Galva, Worked at ISU Extension Office as Expanded Food & Nutrition Youth Aide for 2 years, worked at Meadows Golf Course as evening manager for two seasons.

Education

B.S. Degree in Human Sciences from Iowa State University

References

Dr. Stee Maxwell, Veterinarian, 712-870-1208

Jim Fisher, Mayor of Merville, 712-490-7100

Volunteer & Community Leadership Experience

Served on Merville Community Development Association (MCDAL) as secretary for the past 14 years to bring a grocery store back to Merville and to support business development in Merville.

Currently a member of the board of Merville's Historical Society, serving as Secretary to bring a museum to Merville.

Served as VP of Merville Chamber of Commerce to promote Merville businesses. Currently a member of both Kingsley and Merville's Chambers of Commerce.

Have served as President of Merville American Legion Auxiliary and Merville Women's Club supporting numerous community activities. Have also served as County and District ALA President and Dept. of Iowa Vice President. Served as Co-Chair of the Merville @ 125 Celebration, which brought 4 days of activities and profits of over \$22,000, which was donated to Merville projects. Served as President of Siouxland Samplers Quilt Guild with a membership of over 100 members supporting numerous Charities, such as Red Cross, CSADV, Gospel Mission, Boys & Girls Home. Served as Quilt Guild Quilt Show Chairman showcasing over 200 member-made quilts, with ten vendors, and drawing over 500 people to the event. Served as a judge at several area fairs judging both open class exhibits and 4-H exhibits for the past 53 years.

Computer Skills

Social media promotional pages, point of sale posting of customer payments, cut checks for capital credit mailings, created Long Distance Carrier Access Billing Invoices, email, and have taught computer classes. Microsoft Word for documents and labels, Publisher for newsletters, and Excel for reports, as well as Adobe Photoshop and Light Room for photo editing for newsletters, Dreamweaver for website development.

**APPLICATION FORM FOR WOODBURY COUNTY
BOARD/COMMISSION**

Please Return To:

Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse,
620 Douglas St., Sioux City, Iowa 51101

Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: <http://woodburyiowa.com>

Application For: Board of Adjustment (Board/Commission)

Date 12/6/2020 E-mail Address dhair@wiatel.net

Name Mr. Daniel Hair

Address 2889 Humbolt Avenue, Hornick, IA 51026

Phone Number 712 870-1660 Fax Number _____

Business Phone _____ Cell Phone _____

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

Female Male

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):

Vice President of Hair Family Farms ; Director on
Woodbury County Farm Bureau Board ; I'm interested in
Woodbury County Rural Economic Development opportunities.

The following questions will assist the Board of Supervisors in its selection.

■ How much time will you be willing to devote in this position?

A Reasonable amount: whatever it takes to resolve issues

■ Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.

I recently purchased a commercial property in
rural woodbury county. I am interested in bringing
a business to this community. I would like to serve on
this board to gain knowledge on the inner-workings of
woodbury county government, and to better my community.

■ Contributions you feel you can make to the Board/Commission:

I can bring a rural/self employed perspective
to the board. I believe it is important to have
a small town voice in government.

■ Direction/role you perceive of this Board/Commission:

I would like to help solve problems that present themselves before this board.

■ In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?

I would be new to this position, but I am a fast learner and am eager to better Woodbury county in any way that I can.

■ Please provide two references who may be contacted on your qualifications for this position.

Name	Address	Phone number	Email address	Relationship
Kurt Paulsen		(712) 870 8182		Neighbor
Tom Bride		(712) 490-4714		Farm Bureau President

I certify that there is nothing that would prohibit me from serving on this board or commission.

Signature Daniel Han Date 12/6/2020

**YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR
THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND
DISTRIBUTED FOR THE PUBLIC.**

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 12/4/20 Weekly Agenda Date: 12/22/20

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Construction Evaluation Resolution Relating to Construction Permits for Large Animal Confinement Operations

ACTION REQUIRED:

- | | | |
|--|--|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input checked="" type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

This item requests the Board of Supervisors to adopt a Construction Evaluation Resolution (CER) for construction permits for large animal confinement operations.

BACKGROUND:

If a county chooses to use the master matrix to evaluate applications for construction permits for large animal confinement operations (1000+ animal units), the Board of Supervisors must adopt a CER annually. If the Board does not, the county cannot: 1.) Submit formal recommendations to DNR concerning a particular construction permit application; 2.) Send county employees along a DNR site inspection; or 3.) Appeal the DNR's decision regarding a construction permit application to the Environmental Protection Commission. As of 2/1/20, 89 counties have passed CERs.

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the construction evaluation resolution as proposed.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the construction evaluation resolution as proposed.

2021 Master Matrix Adoption of Construction Evaluation Resolution

Construction Evaluation Resolution

To: Boards of Supervisors
From: Kristi Harshbarger, ISAC General Counsel
Re: Master Matrix
Date: November 18, 2020

If a county chooses to use the master matrix to evaluate applications for construction permits for large animal confinement operations, the board of supervisors must adopt a “construction evaluation resolution” annually.

According to the DNR’s administrative rules, if the board of supervisors wants to use the master matrix between February 1, 2021 and January 31, 2022, the board of supervisors must submit an adopted “construction evaluation resolution” to the DNR between January 1 and January 31, 2021.

[Click here for a sample construction evaluation resolution.](#)

The construction evaluation resolution should be submitted to Kelli Book through mail, email, or hand delivered:

Kelli Book
Iowa Department of Natural Resources
502 East 9th Street
Des Moines, IA 50319-0034
kelli.book@dnr.iowa.gov

Counties will receive a confirmation email for all CERs received.

The board of supervisors can adopt the resolution at any time, as long as it is actually mailed or faxed to the DNR during January of 2021.

If a county board of supervisors does not adopt a construction evaluation resolution for 2021, then the county cannot:

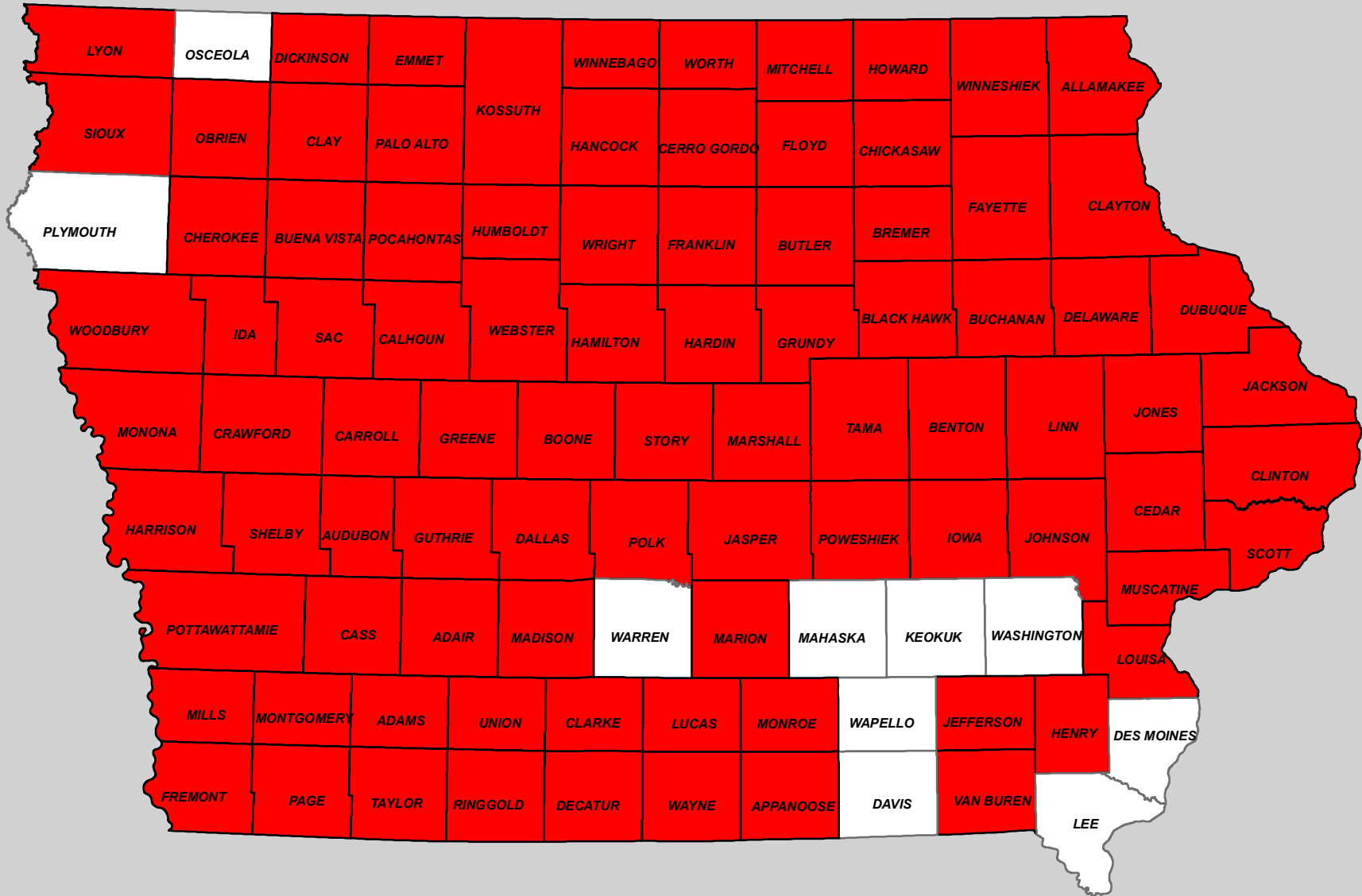
- 1) submit a formal recommendation to the DNR concerning a particular construction permit application; the county can submit comments, but they are not given nearly as much weight by DNR as a formal recommendation would be;
- 2) send county employee along on a DNR site inspection; or
- 3) appeal the DNR’s decision regarding a construction permit application to the Environmental Protection Commission.

In addition, if the county chooses to use the master matrix, then applicants must meet stricter environmental standards than they would have to meet otherwise.

If you have any questions about this memo, you can call Kristi Harshbarger at ISAC 515.244.7181 or Kelli Book at the DNR at 515.210.3408.

Status of Construction Evaluation Resolutions by County

February 1, 2020



Counties that have passed a
Construction Evaluation Resolution

no
 yes

0 15 30 60 90 120 Miles



RESOLUTION # _____

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Chair, Board of Supervisors

Date: _____

ATTEST:

County Auditor

Date: _____