



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MAY 24) (WEEK 21 OF 2022)

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Live telephonic access at: 712-224-6014

Rocky L. DeWitt Keith W. Radig Jeremy Taylor Matthew A. Ung Justin Wright
253-0421 560-6542 259-7910 490-7852 899-9044
rdewitt@woodburycountyiowa.gov kradig@woodburycountyiowa.gov jtaylor@woodburycountyiowa.gov matthewung@woodburycountyiowa.gov jwright@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 24, 2022 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
- 2. Speakers will approach the microphone one at a time and be recognized by the Chair.
- 3. Speakers will give their name, their address, and then their statement.
- 4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item.**
- 5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
- 6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
- 7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

3:00 p.m. 1. Closed Session Interview {Iowa Code Section (21.5 (1) (i)) – **First Floor Boardroom**

3:30 p.m. 2. Closed Session Interview {Iowa Code Section (21.5 (1) (i)) – **First Floor Boardroom**

4:00 p.m. 3. Closed Session Interview {Iowa Code Section (21.5 (1) (i)) – **First Floor Boardroom**

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

4. Citizen Concerns Information

5. Approval of the agenda Action

Consent Agenda

Items 6 through 11 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

6. Approval of the minutes of the May 17, 2022 meeting

7. Approval of claims

8. County Treasurer – Tina Bertrand
 - a. Approve property tax refund request for G.J. for parcel #884706114005 in the amount of \$290.00
 - b. Approve property tax refund request for FIG Capital Investments for parcel #884332452014 in the amount of \$567.00

9. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process

10. a. Approval of resolution adopting and levying special assessment in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa
 - b. Approval of resolution adopting and levying special assessment in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa
 - c. Approval of resolution adopting and levying special assessment in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa

11. Secondary Roads – Mark Nahra
Approve the permit to work in the right of way for 2167 – 340th Street, Whiting and to direct the chair to sign the permit

End Consent Agenda

- | | |
|---|---------------------------|
| 12. Citizens Diane Dreves & Chris Country
Woodbury County's financial support for the construction of a regional medical clinic in Woodbury County | Information |
| 13. Secondary Roads – Mark Nahra
a. Approve the FY 2022 Woodbury County Secondary Road Department Budget Amendment #1 | Action |
| 14. Building Services – Kenny Schmitz
a. Approve CMBA architectural fee of \$7,500.00 plus reimbursable expenses not to exceed \$375.00 for a total of \$7,875.00
b. Law Enforcement Center & 28 th Street Projects – Progress Update | Action

Information |
| 15. Board of Supervisors – Matthew Ung & Jeremy Taylor
Approve the Request for Proposals regarding the selection of a law firm for collective bargaining and union negotiations, and setting a closing submission date of 4:00 p.m. on June 27, 2022 | Action |
| 16. Reports on Committee Meetings | Information |
| 17. Citizen Concerns | Information |
| 18. Board Concerns | Information |

ADJOURNMENT

CALENDAR OF EVENTS

- MON., MAY 23** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- TUE., MAY 24** 2:00 p.m. Decat Board Meeting, Western Hills AEA, Room F
- WED., MAY 25** 2:30 p.m. Rolling Hills Community Services Region Governance Board Meeting
- 6:00 p.m. Emergency Management Commission Meeting, Climbing Hill
- 7:00 p.m. 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 7:15 p.m. Woodbury County Solid Waste Agency (Sanitary Landfill) Executive Committee Meeting, Public Safety Center, Climbing Hill
- THU., MAY 26** 11:00 a.m. Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- 11:15 a.m. Western Iowa Community Improvement Regional Housing Trust Fund Meeting, Hybrid
- WED., JUNE 1** 10:00 a.m. Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
- 11:00 a.m. Loess Hills Alliance Executive Meeting
- 1:00 p.m. Loess Hills Alliance Full Board Meeting
- 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., JUNE 2** 10:00 a.m. COAD Meeting, The Security Institute
- MON., JUNE 6** 6:00 p.m. Board of Adjustment meeting, First Floor Boardroom
- WED., JUNE 8** 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
- 10:00 a.m. Western Iowa Tourism Region Annual Meeting, Bluebird Hill Event Center, Atlantic, IA
- 12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
- THU., JUNE 9** 12:00 p.m. SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m. Conservation Board Meeting, Brown's Lake-Bigelow Park
- FRI., JUNE 10** 9:00 a.m. Hungry Canyons Alliance Meeting, Portsmouth, Iowa
- WED., JUNE 15** 12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., JUNE 16** 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., JUNE 17** 12:00 p.m. Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G
- WED., JUNE 22** 2:30 p.m. Rolling Hills Community Services Region Governance Board Meeting
- THU., JUNE 23** 10:15 a.m. Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- 1:30 p.m. SIMPCO – Community & Economic Development - Hybrid
- MON., JUNE 27** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- TUE., JUNE 28** 2:00 p.m. Decat Board Meeting, Western Hills AEA, Room F

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

MAY 17, 2022 TWENTIETH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, May 17, 2022 at 3:30 p.m. Board members present were Ung, Radig, De Witt, Taylor, and Wright. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget and Finance Director, Melissa Thomas, Human Services Director, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. The applicant requested an executive session in accordance with Iowa law.

Motion by Radig second by De Witt to go into closed session per Iowa Code Section 21.5(1)(i). Carried 5-0 on roll call vote.

Motion by Radig second by De Witt to go out of closed session per Iowa Code Section 21.5(1)(i). Carried 5-0 on roll call vote.

2. The applicant requested an executive session in accordance with Iowa law.

Motion by Radig second by De Witt to go into closed session per Iowa Code Section 21.5(1)(i). Carried 5-0 on roll call vote.

Motion by Radig second by Taylor to go out of closed session per Iowa Code Section 21.5(1)(i). Carried 5-0 on roll call vote.

3. There were no citizen concerns.

4. Motion by Radig second by Taylor to approve the agenda for May 17, 2022. Carried 5-0. Copy filed.

Motion by Taylor second by Radig to approve the following items by consent:

5. To approve minutes of the May 10, 2022 meeting. Copy filed.

6. To approve the claims totaling \$785,359.46. Copy filed.

7. To approve Siouxland Regional Transit System-Building Project: Conflict Waiver. Copy filed.

- 8a. To approve the refund of property tax for ACC 223 LLC, parcel #884301235006, in the amount of \$384.00. Copy filed.

- 8b. To approve the refund of property tax for Granite Lien Group, parcel #884301235006, in the amount of \$1,070.50. Copy filed.

- 8c. To approve the refund of property tax for Lori Morse-Nelson, parcel #894822230004, in the amount of \$201.45. Copy filed.

- 9a. To approve the separation of Ricky Carver, P/T Assistant, Emergency Management Dept., effective 05-10-22. Resignation.; the appointment of Jacob Gilreath, Temporary Engineering Aide, Secondary Roads Dept., effective 05/18/22, \$17.00/hour. Not to exceed 120 days.; the appointment of Jacob Rader, Temporary Summer Laborer, Secondary Roads Dept., effective 05-18-22, \$15.00/hour. Not to exceed 120 days.; the appointment of Brayden Sanford, Temporary Engineering Aide, Secondary Roads Dept., effective 05-18-22, \$16.00/hour. Not to exceed 120 days.; the appointment of Hannah Kritzer, Intern, County Sheriff Dept., effective 05-25-22, \$15.00/hour. Not to exceed 120 days.; and the separation of Rebecca Socknat, Coordinator, Emergency Management Dept., effective 07-22-22. Resignation. Copy filed.

- 9b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Coordinator, Emergency Management Dept. Wage Plan: \$55,000 - \$70,000/year. Copy filed.

Carried 5-0.

- 10. A public hearing was held at 4:35 p.m. for the sale of parcel #894723360012, 1433 Hildahl Ave. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Radig to close the public hearing. Carried 5-0.

Motion by De Witt second by Taylor to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #894723360012, 1433 Hildahl Ave., to KBA Investments, LLC, 3012 14th St, Sioux City, IA, for \$500.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD
OF SUPERVISORS OF WOODBURY COUNTY, IOWA
RESOLUTION #13,436**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By KBA Investments LLC _____ in the sum of **Five Hundred Dollars & 00/100 (\$500.00)**-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894723360012
Lots Thirteen and Fourteen (13 & 14) in Block Two (2) of Kelly Park Addition, City of Sioux City, in the County of Woodbury and State of Iowa
(1433 Hildahl Ave.)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

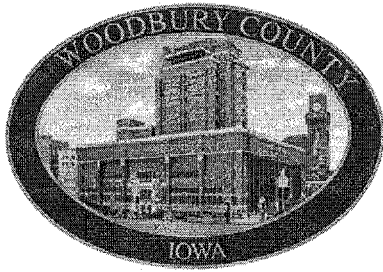
SO DATED this 17th Day of March, 2022.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 11. Motion by Taylor second by Radig to postpone action to approve the reorganization plan for the Emergency Services Department. Carried 5-0. Copy filed.
- 12a. Motion by Radig second by De Witt to award the bid for project #L-B(M299)—73-97 to Dixon Construction for \$350,180.94. Carried 5-0. Copy filed.
- 12b. Motion by De Witt second by Taylor to approve the contract for project #130th St fencing to Northwest Landscaping, Inc for \$9,200.00. Carried 5-0. Copy filed.

- 12c. Motion by Radig second by De Witt to approve the construction agreement with the City of Hornick. Carried 5-0. Copy filed.
13. Motion by Taylor second by Radig to approve a transfer from General Basic Fund to Law Enforcement Center Taxable Bond Fund in the amount of \$717,863.12 to reimburse site preparation costs for the new Law Enforcement Center project. Carried 5-0. Copy filed.
14. Motion by Ung second by Taylor to approve \$800,000 in ARPA Funds to Woodbury County Conservation for water and sewer upgrades in Little Sioux Park and Southwood Conservation Area. Carried 5-0. Copy filed.
15. Motion by Taylor second by Radig to approve \$10,000 from Local Option Sales Tax as local match contribution in support of regional Destination Iowa Grant Funds from State of Iowa Regional Recreational Trail with a recommended use to advertise and boost tourism in our area. Carried 5-0. Copy filed.
16. Reports on committee meetings.
17. There were no citizen concerns.
18. Board concerns were heard.

The Board adjourned the regular meeting until May 24, 2022.

Meeting sign in sheet. Copy filed.



Tina M Bertrand
Treasurer of Woodbury County
Property Tax
822 Douglas Street Suite 102
Sioux City, IA 51101
712-279-6495

May 18, 2022

Dear Board of Supervisors,

Please approve the following refunds. The first one is for parcel 8847 06 114 005 (3218 Transit Ave) for overpayment of scheduled payments. Owner refinanced, taxes included in monthly payment.

Gary Jernberg **\$290.00**

The second refund is for FIG Capital Investments for parcel 8843 32 452 014 (109 Hwy 31 S-Anthon). Investor paid subsequent payment for tax certificate on-line that owner redeemed tax sale.

FIG Capital Investments **\$567.00**

Thank you for your time,

A handwritten signature in cursive script that reads "Janet L. Trimpe".

Janet L Trimpe
Woodbury County Tax Deputy

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 24, 2022

*** PERSONNEL ACTION CODE:**

A- Appointment	R-Reclassification
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Youngberg, Adam	County Sheriff	5-12-22	Sheriff Reserve Officer			S	Separation.
Shook, Krystle	County Treasurer	5-27-22	Clerk II			S	Resignation.
Luna, Daniel	County Sheriff	5-29-22	Civilian Jailer			S	Resignation.
Strawn, Willis	County Sheriff	5-29-22	Civilian Jailer			S	Resignation.
Speed, Katelyn	County Sheriff	8-12-22	Civilian Jailer			S	Resignation.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: May 24, 2022

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	(3) Civilian Jailers	CWA: \$21.02/hour		

Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

Chad Sheehan, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

May 16th ,2022

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for one (1) Correctional Officer position, effective May 25th, 2022. We request this be placed on the agenda for Tuesday May 24th, 2022, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sheehan", with a long horizontal line extending to the right.

Chad Sheehan, Sheriff

cc: file



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

Chad Sheehan, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

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Chad Sheehan, Sheriff

cc: file



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

Chad Sheehan, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

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To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for one (1) Correctional Officer position, effective May 25th, 2022. We request this be placed on the agenda for Tuesday May 24th, 2022, Woodbury County Board of Supervisors meeting. Thank you.

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Chad Sheehan, Sheriff

cc: file

**MONONA COUNTY DRAINAGE OFFICE
%COURTHOUSE – 610 IOWA AVENUE
ONAWA, IOWA 51040
(712) 433-2630**

May 9, 2022

Patrick Gill, Woodbury County Auditor
Woodbury County Auditor's Office
620 Douglas Street, Rm 103
Sioux City, IA 51101-1248

Dear Mr. Gill:

Enclosed are levy resolutions on all inter-county drainage districts with Monona County approved by the Monona County Board of Supervisors on April 12, 2022. Please have your Board of Supervisors approve said resolutions, make copies for your records, and send back the originals to the Monona County Drainage Office, %Courthouse, 610 Iowa Avenue, Onawa, Iowa 51040.

The levy rates for the Woodbury County Inter-County Drainage Districts with Monona County for the year 2022-2023 are as follows:

DRAINAGE DISTRICT	LEVY RATIO		WOODBURY PRODUCT UNITS	ASSESSMENT TOTAL
Little Sioux (65%)	.078803	X	615,134.80	\$ 48,474.
McCandless Inter-Co (110%)	.107335	X	72,248.50	\$ 7,755.
Sandhill-Lakeport (60%)	.087558	X	221,381.88	\$ 19,384.

If the product units on the above do not agree with your records please have Diane send me the corrections.

Thank you!

Sincerely,



Lisa Jones,
Monona County Drainage Clerk

Encl.

***PLEASE give a copy of the signed paperwork to Diane Swoboda Peterson**

The Board of Supervisors of Monona County, Iowa met Tuesday, April 12, 2022 at 10:00 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

The meeting was called to order by Chairman Fox and, upon roll being called, the following Board members were

Present: Brouillette, Fox and Phillips.

Absent: None.

Supervisor Brouillette introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor Phillips seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette, Fox and Phillips

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted as follows:

The Board of Supervisors of Harrison County, Iowa, met _____, 2022 at _:00, .m. in the Board Room of the Courthouse at Logan, Harrison County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were

Present: _____

Absent: None

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: None

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**WOODBURY COUNTY, IOWA
RESOLUTION # _____**

The Board of Supervisors of Woodbury County, Iowa, met _____, 2022 at _:00 _m. in the Board Room of the Courthouse at Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were

Present: _____

Absent: _____

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT
IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT**

WHEREAS, the Board of Trustees of the Little Sioux Inter-County Drainage District, in session on the 4th day of March, 2022, requested that the Board of Supervisors levy a special assessment of Sixty-five (65%) Percent of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona, Woodbury and Harrison Counties, Iowa, acting as a Drainage Board for the Little Sioux Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa, a special assessment in the amount of Sixty-five (65%) Percent of the Original Assessment, and the Auditors of Monona, Woodbury and Harrison Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner

as general property taxes are collected pursuant to \$445.36 in the year 2022-2023.

PASSED and APPROVED this 12th day of April, 2022, Board of Supervisors, Monona County, Iowa.

Bo Fox
Bo Fox, CHAIRMAN

ATTEST: Gina Jones
MONONA COUNTY DRAINAGE CLERK

PASSED and APPROVED this ____ day of _____, 2022, Board of Supervisors, Harrison County, Iowa.

CHAIRMAN

ATTEST: _____
HARRISON COUNTY DRAINAGE CLERK

PASSED and APPROVED this ____ day of _____, 2022, Board of Supervisors, Woodbury County, Iowa.

CHAIRMAN

ATTEST: _____
WOODBURY COUNTY AUDITOR

O R D E R

We, the Board of Trustees of the Little Sioux Inter-County Drainage District of Monona, Harrison and Woodbury Counties, Iowa in session this 4th day of March, 2022, hereby request that a special assessment of Sixty-Five (65%) Percent be levied on all tracts of land, lots, public roads and railroads within the Little Sioux Inter-County Drainage District of Monona, Harrison and Woodbury Counties, Iowa, for fiscal year 2022-2023, to procure funds from which to pay the costs and expenses for the general upkeep and maintenance of the District.

Rolt Pelt

Tim Hodges

Wayne MacOne
BOARD OF TRUSTEES

The Board of Supervisors of Monona County, Iowa met Tuesday, April 12, 2022 at 10:00 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

The meeting was called to order by Chairman Fox, and, upon roll being called, the following Board members were

Present: Fox, Brouillette and Phillips.

Absent: None.

Supervisor Fox introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE MCCANDLESS INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor Phillips seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette, Fox and Phillips.

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted.

**WOODBURY COUNTY, IOWA
RESOLUTION # _____**

The Board of Supervisors of Woodbury County, Iowa, met _____, _____, 2022 at __:__ a.m. in the Board Room of the Courthouse in Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were present

Present: _____

Absent: _____

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE MCCANDLESS INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT
IN THE MCCANDLESS INTERCOUNTY DRAINAGE DISTRICT**

WHEREAS, the Board of Trustees of the McCandless Inter-County Drainage District, in session on the 16th day of March, 2022, requested that the Board of Supervisors levy a special assessment of One Hundred Ten Percent (110%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the McCandless Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of One Hundred Ten Percent (110%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2022-2023.

PASSED and APPROVED this 18th day of April, 2022, Board of Supervisors, Monona County, Iowa.

Bo Fox
CHAIRMAN

ATTEST: Kira Jones
DRAINAGE CLERK

PASSED and APPROVED this _____ day of _____, 2022, Board of Supervisors, Woodbury County, Iowa.

CHAIRMAN

ATTEST: _____
WOODBURY COUNTY AUDITOR

COPY

O R D E R

We, the Board of Trustees of the McCandless Inter-County Drainage District of Woodbury and Monona Counties, Iowa in session this 16th day of March, 2022, hereby request that a special assessment of One Hundred Ten Percent (110%) be levied on all tracts of land, lots, public roads and railroads within the McCandless Inter-County Drainage District of Woodbury and Monona Counties, Iowa, for fiscal year 2022-2023 to procure funds from which to pay the costs and expenses for the general upkeep and maintenance of the District.

James Alexander

Ryle L. Ernst

Ann Westergaard

BOARD OF TRUSTEES

The Board of Supervisors of Monona County, Iowa met Tuesday, April 12, 2022 at 10:00 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

The meeting was called to order by Chairman Fox, and, upon roll being called, the following Board members were

Present: Brouillette, Fox and Phillips.

Absent: None.

Supervisor Fox introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor Phillips seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette, Fox and Phillips.

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted.

**WOODBURY COUNTY, IOWA
RESOLUTION # _____**

The Board of Supervisors of Woodbury County, Iowa, met _____, __, 2022 at _:_ .m. in the Board Room of the Courthouse in Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were

Present: _____

Absent: _____

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT
IN THE SANDHILL-LAKEPORT DRAINAGE DISTRICT**

WHEREAS, the Board of Trustees of the Sandhill-Lakeport Inter-County Drainage District, in session on the 15th day of March, 2022, requested that the Board of Supervisors levy a special assessment of Sixty Percent (60%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the Sandhill-Lakeport Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Sixty Percent (60%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2022-2023.

PASSED and APPROVED this 12th day of April, 2022, Board of Supervisors, Monona County, Iowa.

Bo Jy
CHAIRMAN

ATTEST: Lisa Jones
DRAINAGE CLERK

PASSED and APPROVED this _____ day of _____, 2022, Board of Supervisors, Woodbury County, Iowa.

CHAIRMAN

ATTEST: _____
WOODBURY COUNTY AUDITOR

COPY

O R D E R

We, The Board of Trustees of the Sandhill Lakeport Drainage District of Woodbury and Monona Counties, Iowa in session this 15th day of March, 2022, hereby request that a special assessment of Sixty Percent (60%) be levied on all tracts of land, lots, public roads and railroads within the Sandhill Lakeport Drainage District of Woodbury and Monona Counties, Iowa, for fiscal year 2022-2023, to procure funds from which to pay the costs and expenses for the general upkeep and maintenance of the District.

John Stensland

Myron Nelson

BOARD OF TRUSTEES

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/19/2022 Weekly Agenda Date: 05/24/2022

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a permit to work in the county right of way

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Siouxland District health has requested a permit to work in the right of way to install a septic system outlet into county ditches on behalf of a county homeowner.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa. SDHD is assisting landowners in updating septic system compliance with a grant program that will install upgraded septic systems for the affected homes. These systems can legally and cleanly outlet to county road ditches. Attached is a permit for a new outlet.

FINANCIAL IMPACT:

No impact

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permit for 2167 340th Street, Whiting.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the permit to work in the right of way for 2167 340th Street, Whiting and to direct the chair to sign the permit.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@woodburycountyiowa.gov

SECRETARY
Tish Brice
tbrice@woodburycountyiowa.gov

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Ryan Dice Phone No.: 712-202-8492

Mailing Address: 2167 340th St, Whiting, IA 51063

Township: 86 Section: 34

Woodbury County, State of Iowa, and Ryan Dice (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Install outlet for legal septic system in back slope of county ditch. Outlet pipe will be marked. Septic system will be inspected prior to backfilling by Siouxland District Health Department to verify Ch. 69 code requirements are met.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

L. Woodbury County agrees to provide the following contribution toward completion of this project:

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the _____ day of _____, 2022.

Entered into this _____ day of _____, 2022.

Ryan C Dice

dotloop verified
05/18/22 1:01 PM CDT
QVII-DRWK-AFJS-TXNU

Signature of Property Owner or Authorized Representative

Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/12/2022

Weekly Agenda Date: 5/24/2022

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Diane Dreves, Chris Country, citize

WORDING FOR AGENDA ITEM:

Support for Movable Area Medical Clinic Construction

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Movable Area Medical Clinic Committee, Inc is constructing a new bi-level medical facility. Family practice and specialists will be located on the lower level with entry and parking off Frontage Road in Movable. The upper level will be a physical therapy/rehabilitation unit and a wellness center with entry and access on a widened and modernized East Drive. The area along the east side will become a connection to East Drive and into Woodbury Central school parking lot which has been expanded and paved. There will be ambulance entrances to both levels. The view of the building by passersby would create a very positive impression of our community.

BACKGROUND:

MAMCC, Inc is a non-profit organization formed in 1994. This committee was formed to make an impactful contribution toward alleviating or eliminating access to health care problems in underserved rural areas. It was specifically formed to address these problems in Movable but has now expanded to serve others in Lawton, Bronson, Anthon, Oto, Correctionville, Kingsley, Pierson, and Climbing Hill with healthcare coverage; thereby, serving a large portion of Woodbury County and other counties. The mission is to provide high quality medical and preventive services to the communities in the area at the lowest practical cost. We need to provide needed support services to healthcare providers and patients to improve the health of the communities we serve. The present facility was constructed in 1994. A group of concerned citizens united to form MAMCC which received its 501(c)3 designation and began raising funds for a new physician ' s office. This group poured its heart and soul into the project. They not only held numerous fundraising events and received outright donations but they actually built the facility themselves. They dug the foundation with local farm equipment, placed the sewer with local volunteers, painted the walls, refinished the woodwork and obtained equipment from nearby offices that were remodeling. Many of these same individuals continue their dedication to the construction of a new facility. With new regulations, codes, the cost of materials and the age of the members, the committee members are unable to do the work themselves this time. Assistance is being sought from contributions, fund raisers, grants and loans. A physical therapy/rehabilitation center was needed and the basement portion of the building was remodeled to include this service. This area has been operated by CNOS for several years. The clinic operations were purchased by Dr. Wentz of Family Healthcare of Siouxland in 2006. In 2019, he made the decision to sell the clinic back to MAMC. MAMC then established an agreement with MercyOne Clinic to operate the clinic. The agreement with CNOS remained in place and continues today. Rural medicine has difficulty attracting and keeping physicians. Without modern equipment and facilities, the task is even more challenging. According to the US Department of Health and Human Services ' State Variability in Supply of Office-based Primary Care Providers, " The patient to primary care physician ration in rural areas is only 39.2 physicians per 100,000 people, compared to 53.3 physicians per 100,000 people in urban areas. This uneven distribution of physicians has an impact on the health of the rural population. " In many areas, patients have to drive or be transported many miles to be treated. In extreme emergencies, those miles could be difference between life and death. Travel distance is known to be a challenge when seeking primary care as well as mental health care in rural area.

FINANCIAL IMPACT:

The financial impact is large. During construction, the builders would benefit from a multi-million dollar project. Following construction, an addition of employees would be felt. It is estimated that 12 new employees would be hired. This in turn would hopefully affect the housing industry in this area. Utility companies would profit and property taxes for the clinic would serve as an income to the county. The benefit to Woodbury County should be huge. Because of the location and the fact that an Urgent Care would be included in the clinic, travelers along highway 20 would be able to receive needed care in route. The location also lends itself to this clinic becoming a hub to the other rural towns in Woodbury County. The specialty physician area and lab and radiology departments would allow patients to obtain service here and not force them to drive to Dakota Dunes for some of those services.

The present facility would not be simply sold. Our further dream is to convert the building into a preschool/day care center. There is an empty lot to the east and a modernized park across the street making this area ideal for children. We are not seeking funds for the preschool/day care at this time but rather want you to know our vision does go beyond the clinic needs and will be establishing a plan for further development in the future. Going even further, we have already suggested to the school that we would like to develop a "school-to-work" program with the students to assist them in finding a career.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

It is our request that the Woodbury Co. Supervisors would financially support the construction of this regional medical clinic to help benefit the rural citizens of the county.

ACTION REQUIRED / PROPOSED MOTION:

We are looking for a motion to applying funding for construction of this regional medical clinic in Woodbury County.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/19/2022 Weekly Agenda Date: 5/24/2022

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of Iowa DOT Budget Amendment for FY 2022

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Due to unanticipated revenues, rapidly increasing operational costs, and favorable gravel prices, an amendment to the county secondary road budget is necessary.

BACKGROUND:

The Board of Supervisors approved the FY 2022 county secondary road budget for Iowa DOT in April 2021. Following approval of that budget, increasing costs require changes to maintenance line items require amending the FY 2022 budget. The department also adjusted revenue to reflect receipts carrying over from FY 2021.

FINANCIAL IMPACT:

This budget reports to the Iowa DOT planned expenditures and income for the secondary road department, as adjusted following the closure of FY 2021.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend approval of the FY 2022 Woodbury County Secondary Road Department Budget Amendment to be submitted to the Iowa DOT.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the FY 2022 Woodbury County Secondary Road Department Budget Amendment no. 1.

Iowa Department of Transportation
SECONDARY ROADS BUDGET

County: **Woodbury County**
Fiscal Year: **2022**
Version: **1**

COUNTY CERTIFICATION

This Secondary Road Budget was adopted by the Board of Supervisors on _____

_____ Date

ATTESTED

County Auditor

Date

County Engineer

Date

Chairperson, Board of Supervisors

Date

IOWA DOT BUDGET APPROVALS

Recommended Approval: _____

OLS Reviewer

Date

Approval: _____

Director of Local Systems

Date

SECONDARY ROADS BUDGET

		Actual Receipts Prior Years		Estimated Receipts	
		2 nd Prior	1 st Prior	Current	Next
		FY 2019	FY 2020	FY 2021	FY 2022
1. County Auditor's Beginning Balance		\$5,393,811.81	\$4,428,922.04	\$2,799,887.90	\$1,665,475.84
Receipts from Property Tax Levies	1.26103 Dollars on all taxable property in county except on property within cities and towns. (Max. \$3.00375) 0.00000 Dollars on all taxable property in the county. (Max. \$0.16875)	\$1,176,584.20	\$1,450,000.00	\$1,650,000.00	\$1,610,000.00
2A. Local Option Sales Tax		\$2,216,318.82	\$2,052,597.88	\$2,451,082.83	\$2,400,000.00
3. Regular Road Use Tax Received	(Doesn't include transfer of local R.U.T. to FM account for const. on FM routes)	\$5,293,223.88	\$5,493,629.00	\$6,093,852.27	\$5,322,088.00
3b. Amount for 306.4(a3)	(Senate File 451 - FM Ext. in City <=500)	\$55,857.00	\$65,401.22	\$70,415.53	\$60,223.55
3c. Time 21		\$778,622.39	\$709,616.21	\$878,892.26	\$694,159.00
4. RISE Funds		\$0.00	\$0.00	\$0.00	\$0.00
5. FA Bridge Replacement Funds		\$131,828.98	\$0.00	\$0.00	\$0.00
5a. SWAP Bridge Replacement Funds		\$0.00	\$0.00	\$515,531.05	\$290,000.00
6. Proposed transfer of FM funds to Local Secondary Fund.(Section 309.10)		\$0.00	\$0.00	\$0.00	\$0.00
7. Tax Refunds (-) and/or Credits (+).(Section 309.10 - Code of Iowa)		\$6,355.32	\$0.00	\$7,283.52	\$0.00
8. Miscellaneous Receipts <i>Donations, sale of used materials, Special Assessments, etc</i> <i>Itemized for 2022</i>	fema		\$107,699.36	\$1,074.35	\$373,000.00
	gravelPits	\$5,740.00	\$13,530.00	\$13,940.00	\$14,725.00
	licensesAndPermits	\$30,940.00	\$23,110.00	\$24,364.48	\$33,000.00
	Reimbursements			\$40,882.79	\$133,000.00
	Street Improvement (City of Salix)	\$5,031.03	\$5,031.03		\$5,031.00
	All Other	\$26,726.92	\$14,737.53	\$523,677.82	\$17,307.00
9. Total Miscellaneous Receipts		\$68,437.95	\$164,107.92	\$603,939.44	\$576,063.00
10. TOTAL RECEIPTS		\$15,121,040.35	\$14,364,274.27	\$15,070,884.80	\$12,618,009.39
11. Road Use Tax Funds or other local funds not transferred to Secondary Roads to be transferred to FM fund for construction.		0	0	\$0.00	\$0.00

SECONDARY ROADS BUDGET

	Actual Expenditures Prior Years		Estimated Expenditures	
	Prior 2	Prior 1	Current	Next
	FY 2019	FY 2020	FY 2021	FY 2022
70X * Administration and Engineering				
700 Administration Expenditures	\$248,330.08	\$258,221.97	\$264,007.59	\$322,056.00
701 Engineering Expenditures	\$797,447.84	\$916,237.08	\$845,216.23	\$896,501.00
TOTAL ADMINISTRATION AND ENGINEERING	\$1,045,777.92	\$1,174,459.05	\$1,109,223.82	\$1,218,557.00
020* Construction				
Adjusted Construction Program Expenditures (300) on FM and Local Sec. Roads <i>(With other than FM funds ---See Accomplishment Year projects)</i>	\$1,537,020.08	\$2,425,462.59	\$4,392,671.57	\$1,800,000.00
71X* Roadway Maintenance				
710 Bridges and Culverts (420, 430)	\$355,797.69	\$277,326.34	\$602,859.09	\$415,000.00
711 Roads (4250, 460, 480)	\$3,576,427.96	\$3,570,575.17	\$3,035,781.67	\$3,800,000.00
712 Snow and Ice Control (520)	\$570,391.57	\$507,983.00	\$588,914.53	\$490,000.00
713 Traffic Controls (590)	\$263,055.21	\$306,474.96	\$353,037.30	\$300,000.00
714 Road Clearing (490)	\$318,337.24	\$403,879.74	\$303,788.11	\$330,000.00
TOTAL ROADWAY MAINTENANCE	\$5,084,009.67	\$5,066,239.21	\$4,884,380.70	\$5,335,000.00
72X * General Roadway				
720 New Equipment (610)	\$869,048.00	\$860,786.00	\$1,123,348.00	\$1,242,000.00
721 Equipment Operations (620, 630, 650)	\$1,901,160.51	\$1,784,759.38	\$1,671,791.75	\$1,899,460.00
722 Tools, Materials and Supplies (655, 660, 670, 680, 690)	\$102,800.85	\$102,242.60	\$90,034.28	\$150,000.00
723 Real Estate and Buildings (800)	\$152,301.28	\$150,437.54	\$133,958.84	\$155,000.00
TOTAL GENERAL ROADWAY	\$3,025,310.64	\$2,898,225.52	\$3,019,132.87	\$3,446,460.00
TOTAL EXPENDITURES (70X + 020 + 71X + 72X)	\$10,692,118.31	\$11,564,386.37	\$13,405,408.96	\$11,800,017.00
County Auditor's balance at end of fiscal year	\$4,428,922.04	\$2,799,887.90	\$1,665,475.84	\$817,992.39
TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]	\$15,121,040.35	\$14,364,274.27	\$15,070,884.80	\$12,618,009.39

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/18/2022 Weekly Agenda Date: 5/24/2022

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Trosper Hoyt - CMBA Architectural Services for Exterior South Wall Repair Project

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Trosper Hoyt's exterior south wall requires structural repair. CMBA Architects by request have provided a fee schedule for project architectural services

BACKGROUND:

Raker Rhodes Engineering has completed an evaluation of the Trosper Hoyt exterior wall & provided plan recommendations and engineering drawings for structural repairs.

FINANCIAL IMPACT:

2023 CIP- Total Project cost TBD in competitive bid process
Architectural Design Fees- \$7,500.00
Reimbursable Expenses- \$375.00 (5% estimated)
Total= \$7,875.00

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Motion to approve CMBA architectural fees

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve CMBA architectural fee of \$7,500.00 plus reimbursable expenses not to exceed \$375.00 for a total of \$7,875.00



302 JONES STREET, SUITE 200
SIOUX CITY, IA 51101
(P) 712.274.2933

May 3, 2022

Kenny Schmitz, Building Services Director
Woodbury County
401 8th St.
Sioux City, IA 51101

RE: Trosper Hoyt Wall Repairs

Dear Kenny,

Thank you for contacting CMBA to provide a proposal for the repair of the south wall of your Trosper Hoyt building. We would be pleased to assist you with these important repairs. Please consider this our fee proposal for this project.

PROJECT OVERVIEW

Coordinate the documents, bidding and construction administration of the repairs needed to stabilize the south wall of the Trosper Hoyt County Services Building. Services to include architectural services related to addressing water infiltration, fireproofing repair, painting and other miscellaneous features. Structural engineering to be provided by others but coordinated with the architectural. Basic construction bidding and administration services are included.

DESIGN FEES

Our proposed fees would be as follows:

1. **Fixed Fee to be \$7,500 plus reimbursable expenses**
2. Engineering, Owner supplier coordination or extensive construction related services may require additional fee

Reimbursable Expenses are listed on the attached sheet.

If this proposal is acceptable to you, please sign one copy of this letter and return it to our office. Retain a second signed copy for your records. We look forward to working with you on this project. Please contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink that reads 'Terry Glade'.

Terry Glade, AIA
Principal/Architect

Approved: _____

Date: _____

2022 REIMBURSABLE EXPENSES

PRINTING

Small run and periodic printing as part of the project are included in the fee as well as three full-size sets of the construction documents. Any additional large-run construction document printing is done at lower cost by professional reprographic companies. Where CMBA's management of the printing, distribution and return on the documents is required, there will be a 15% mark-up on reprographic costs.

MISCELLANEOUS REIMBURSABLES

Mailing/shipping (postage/UPS/Federal Express, etc.)	Actual cost
Out-of-town Travel (Automobile)	IRS rate
Out-of-town Travel (air fare, auto rental/transportation, hotel, food)..	Actual cost
Renderings & Models	Per Quote
Computer Models or Animations	Per Quote

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/18/2022 Weekly Agenda Date: 5/24/2022

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Law Enforcement Center & 28th Street Projects- Progress Update

ACTION REQUIRED:

- | | | |
|--|--|---|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input checked="" type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Building Services, Baker Group, Goldberg Group Architects, LEC Authority, & Sioux City Engineering will provide an update/overview of the LEC & the 28th Street Projects.

BACKGROUND:

Work continues to progress on the new Law Enforcement Center construction & the 28th Street development. While each project is singularly unique a fine balance of timing, coordination, & abundant planning is required to control each projects impact on the other.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Information Only

ACTION REQUIRED / PROPOSED MOTION:

Information Only

LAW ENFORCEMENT CENTER PROJECT				EXPENSES	FUNDS	ACTUALS
Bonds						
		\$ 54,385,184.07				
	Taxable			\$ 25,300,000.00		
	Taxable Exempt			\$ 25,000,000.00		
	Bond Premiums			\$ 4,057,464.35		
	Bond Credit			\$ 2,950.00		
	Taxable Bonds (Interest)			\$ 20,144.44		
	Tax Exempt Bonds (Interest)			\$ 4,625.28		
	Bond Issuance Cost		\$ 596,867.10			\$ 596,867.10
	Land Acquisition		\$ 900,092.37			\$ 900,092.37
Reserves						
	Site Preparation Testing		\$ 17,038.00	\$ 17,038.00		\$ 17,038.00
	Site Preparation Contract Lieber Construction		\$ 681,418.21	\$ 681,418.21		\$ 561,523.46
	Site Preparation Misc/ Administration/ Attorney		\$ 635.15	\$ 635.15		\$ 635.15
	Gas Supply Line MidAmerican		\$ 18,771.76	\$ 18,771.76		\$ 18,771.76
	Testing/ Survey/ Soil Borings		\$ 200,000.00			\$ 53,261.50
	Construction Contract Hausmann	\$ 59,873,004.81	\$ 58,390,000.00			\$ 19,414,596.96
	Maintenance Building Allowance Included (\$250,000)					
	Prime Contract Bid- Alternates	\$ 1,483,004.81				
	PCCO #001 (PCO #001) = Alt #2 Shelled Space Lower Level & Alt #4 Pavement Asphalt to Concrete		\$ 541,100.00			
	PCCO #002 (PCO #002) = Alt #1 County Atty. Space Lower Level & Alt #3 Parking Secure Perimeter Fencing		\$ 941,904.81			
	Project Change Orders- Contingency		\$ 1,613,630.00			\$ 14,250.00
	PCCO #003 (PCO #012) = Detention Alternates Pauly Jail	\$ (35,633.00)				
	PCCO #004 = Multiple Change Orders (PCO's 003R1, 005R2,006R1, 009, 010R1, 011R1, 013, 015, 16R1,17, 18)					
	PCO #003R1 Value Engineering Items, HVAC Controls, Roof Ladders, Dirt Work Credit	\$ 11,309.00				
	PCO #005R2 North Driveway & Utilities Revisions	\$ (150,864.00)				
	PCO #006R1 North Drive Lighting for Emergency & Trucking	\$ (23,307.00)				
	PCO #009 Inmate Communication Devices & Electrical Revisions	\$ (92,934.88)				
	PCO #10R1 Winkler Roofing Materials Cost Increase	\$ (56,610.00)				
	PCO #011R1 Security Door Changes	\$ 7,106.00				
	PCO #13 Underground Piping Storm Drain Line Revision & Removal of Subsoil Drainage	\$ 56,619.00				
	PCO #015 Domestic Water Pipe PEX, Sanitary Waste & Vent Piping	\$ 159,263.00				
	PCO #016R1 Foundation RFI	\$ (2,834.00)				
	PCO #17 Elevator Video Screens	\$ 4,080.00				
	Total PCO #4 Changes/Approved (as of 5/18/2022)	\$ (88,172.88)				
	GRAND TOTAL ---- PCCO #3 & PCCO #4 (as of 5/18/2022)		\$123,805.88			
	Architects Contract Goldberg Group					
	Reimbursables		\$ 45,000.00			\$ 15,626.86
	Original 7.35% of Total Construction (amended)					
	Contract Amendment - Fixed Fee		\$ 3,405,000.00			\$ 2,766,868.76
	Project Manager Contract Baker Group					
	Original 3%+ 28E (amended)					
	Contract Amendment - Fixed Fee		\$ 1,325,000.00			\$ 866,000.00
	Misc Administration		\$ 35,000.00			\$ 22,021.19
	Travel		\$ 2,212.70			
	City of Sioux City			\$ 375,000.00		
	Woodbury County 2021 ARPA Fiscal Recovery			\$ 10,000,000.00		
	Woodbury County 2022 ARPA Fiscal Recovery (requires line items meeting Federal regulations & County approval)			\$ 4,200,000.00		
PROJECTED (VARIABLE) TOTALS DATE - 5/18/2022				\$ 68,713,670.10	\$ 69,678,047.19	
ACTUALS PAID AS OF 5/18/2022						\$ 25,247,553.11

Okay
SMA

05/12/2022 9:03:50 AM

Approved KLS

INVOICE# 21-068-011

Application and Certificate for Payment

TO OWNER:	Woodbury County LEC 620 Douglas Street Sioux City, IA 51101	PROJECT:	21-068 Woodbury County LEC	APPLICATION NO:	011	Distribution to:	
FROM CONTRACTOR:	Hausmann Construction, Inc. 8885 Executive Woods Drive Lincoln, NE 68512	VIA ARCHITECT:	Goldberg Group Architects, PC 520 Francis Street St. Joseph, MO 64501	PERIOD TO:	April 30, 2022	OWNER:	<input type="checkbox"/>
				CONTRACT FOR:	General Construction	ARCHITECT:	<input type="checkbox"/>
				CONTRACT DATE:		CONTRACTOR:	<input type="checkbox"/>
				PROJECT NOS:	21-068 / /	FIELD:	<input type="checkbox"/>
						OTHER:	<input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

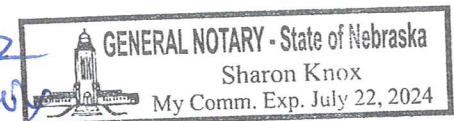
Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$58,390,000.00
2. NET CHANGE BY CHANGE ORDERS	\$1,606,810.69
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$59,996,810.69
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$22,027,191.85
5. RETAINAGE:	
a. 5.00 % of Completed Work (Column D + E on G703)	\$1,079,093.49
b. 5.00 % of Stored Material (Column F on G703)	\$22,266.10
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$1,101,359.59
6. TOTAL EARNED LESS RETAINAGE	\$20,925,832.26
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$19,428,846.96
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$1,496,985.30
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$39,070,978.43

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$1,608,056.69	\$0.00
Total approved this Month	\$0.00	\$1,246.00
TOTALS	\$1,608,056.69	\$1,246.00
NET CHANGES by Change Order		\$1,606,810.69

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: SO Date: 5/12/2022
State of: Nebraska
County of: Lancaster
Subscribed and sworn to before me this 3 day of May 2022
Sharon Knox
Notary Public: Sharon Knox
My Commission expires: 7/22/2024



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$1,496,985.30
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: Kevin Fox Date: 05.09.22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA® Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:	011
APPLICATION DATE:	April 30, 2022
PERIOD TO:	April 30, 2022
ARCHITECT'S PROJECT NO:	21-068

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
1	Earthwork & Erosion Control	1,683,598.00	458,102.00	40,000.00	0.00	498,102.00	29.59%	1,185,496.00	0.00
2	Utilities	851,214.00	403,480.46	20,000.00	0.00	423,480.46	49.75%	427,733.54	0.00
3	Concrete Paving & Asphalt	1,057,348.00	131,581.04	0.00	0.00	131,581.04	12.44%	925,766.96	0.00
4	Landscaping & Site Ammenities	249,473.00	38,455.00	0.00	0.00	38,455.00	15.41%	211,018.00	0.00
5	Final Cleaning	37,893.00	0.00	0.00	0.00	0.00	0.00%	37,893.00	0.00
6	Concrete Foundations & Interior Slabs	3,283,381.00	1,311,861.92	460,000.00	0.00	1,771,861.92	53.96%	1,511,519.08	0.00
7	Precast Concrete	2,545,784.00	2,400,000.00	0.00	0.00	2,400,000.00	94.27%	145,784.00	0.00
8	Masonry	1,324,451.00	32,529.84	0.00	0.00	32,529.84	2.46%	1,291,921.16	0.00
9	Structural Steel & Erection	4,426,399.00	2,057,220.00	192,344.00	0.00	2,249,564.00	50.82%	2,176,835.00	0.00
10	Carpentry	655,577.00	0.00	0.00	0.00	0.00	0.00%	655,577.00	0.00
11	Roofing	641,202.00	343,485.00	0.00	0.00	343,485.00	53.57%	297,717.00	0.00
12	Metal Panels	1,358,848.00	44,728.00	0.00	0.00	44,728.00	3.29%	1,314,120.00	0.00
13	Waterproofing	185,129.00	15,000.00	5,000.00	0.00	20,000.00	10.80%	165,129.00	0.00
14	Repellents Air Barrier Fireproofing	324,301.00	0.00	0.00	0.00	0.00	0.00%	324,301.00	0.00
15	Joint Sealants & Expansion Control	448,930.00	0.00	0.00	0.00	0.00	0.00%	448,930.00	0.00
16	Openings	510,566.00	50,454.00	0.00	0.00	50,454.00	9.88%	460,112.00	0.00
17	Framing Drywall & Acoustics	1,334,876.00	108,424.00	0.00	0.00	108,424.00	8.12%	1,226,452.00	0.00
18	Flooring & Tile	387,305.00	0.00	0.00	0.00	0.00	0.00%	387,305.00	0.00
19	Paintings & Coatings	378,415.00	0.00	0.00	0.00	0.00	0.00%	378,415.00	0.00

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User Notes:

(3B9ADAA8)

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
20	Specialties	181,612.00	0.00	0.00	0.00	0.00	0.00%	181,612.00	0.00
21	Detention Equipment	14,789,000.00	9,486,520.57	65,357.00	377,672.00	9,929,549.57	67.14%	4,859,450.43	0.00
22	Laundry Equipment	124,416.00	0.00	0.00	0.00	0.00	0.00%	124,416.00	0.00
23	Furnishings	121,226.00	96,483.42	0.00	0.00	96,483.42	79.59%	24,742.58	0.00
24	Elevators	689,606.00	109,547.00	109,546.00	0.00	219,093.00	31.77%	470,513.00	0.00
25	Fire Protection	576,767.00	29,962.00	36,805.00	0.00	66,767.00	11.58%	510,000.00	0.00
26	Mechanical	12,213,112.00	2,019,211.60	89,100.00	22,000.00	2,130,311.60	17.44%	10,082,800.40	0.00
27	Controls	1,124,332.00	20,910.00	46,000.00	0.00	66,910.00	5.95%	1,057,422.00	0.00
28	Electrical	5,355,617.00	496,364.00	5,300.00	30,650.00	532,314.00	9.94%	4,823,303.00	0.00
29	Payment & Performance Bond	257,502.00	257,502.00	0.00	0.00	257,502.00	100.00%	0.00	0.00
30	Maintenance Building Allowance	250,000.00	0.00	0.00	0.00	0.00	0.00%	250,000.00	0.00
31	Project Mobilization & Set Up	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00%	0.00	0.00
32	General Conditions	922,120.00	354,596.00	51,000.00	0.00	405,596.00	43.99%	516,524.00	0.00
33	CO 001 (Alt #2 & #4)	541,100.00	0.00	0.00	15,000.00	15,000.00	2.77%	526,100.00	0.00
34	CO 002 (Alt #1 & #3)	941,904.81	70,000.00	10,000.00	0.00	80,000.00	8.49%	861,904.81	0.00
35	CO 003 (Pauly Jail Alternates)	35,633.00	0.00	0.00	0.00	0.00	0.00%	35,633.00	0.00
36	Change Order 004 (PR's 1 3R2, 4, 6R1, 7, 10R SE Co. & Winkler Roofing)	88,172.88	15,000.00	0.00	0.00	15,000.00	17.01%	73,172.88	0.00
	GRAND TOTAL	\$59,996,810.69	\$20,451,417.85	\$1,130,452.00	\$445,322.00	\$22,027,191.85	36.71%	\$37,969,618.84	\$0.00

Schedule of Values		Value	Previous Applications	This Period	Presently Stored	Total completed and stored
1	Earthwork & Erosion Control	\$1,683,598.00	\$458,102.00	\$40,000.00	\$0.00	\$498,102.00
1.A	Backfill	\$500,000.00	\$50,000.00	\$40,000.00	\$0.00	\$90,000.00
1.B	Overexcavation	\$625,500.00	\$261,000.00	\$0.00	\$0.00	\$261,000.00
1.C	Erosion control	\$108,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
1.D	Concrete subgrades	\$450,098.00	\$97,102.00	\$0.00	\$0.00	\$97,102.00
2	Utilities	\$851,214.00	\$403,480.46	\$20,000.00	\$0.00	\$423,480.46
2.A	Water	\$321,000.00	\$269,995.84	\$20,000.00	\$0.00	\$289,995.84
2.B	Sanitary Sewer	\$75,214.00	\$52,284.50	\$0.00	\$0.00	\$52,284.50
2.C	Storm Sewer	\$455,000.00	\$81,200.12	\$0.00	\$0.00	\$81,200.12
3	Concrete Paving & Asphalt	\$1,057,348.00	\$131,581.04	\$0.00	\$0.00	\$131,581.04
3.A	Asphalt	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00
3.B	Concrete Paving	\$557,348.00	\$131,581.04	\$0.00	\$0.00	\$131,581.04
4	Landscaping & Site Amenities	\$249,473.00	38,455.00	0.00	\$0.00	\$38,455.00
5	Final Cleaning	\$37,893.00	0.00	0.00	\$0.00	\$0.00
6	Concrete Foundations & Interior Slabs	\$3,283,381.00	1,311,861.92	460,000.00	\$0.00	\$1,771,861.92
6.A	Footings	\$950,000.00	\$66,880.22	\$160,000.00	\$0.00	\$726,880.22
6.B	Reinforcing	\$550,000.00	\$32,560.70	\$50,000.00	\$0.00	\$382,560.70
6.C	CIP Walls	\$1,100,000.00	\$412,421.00	\$250,000.00	\$0.00	\$662,421.00
6.D	Interior Slabs	\$683,381.00	\$0.00	\$0.00	\$0.00	\$0.00
7	Precast Concrete	\$2,545,784.00	2,400,000.00	0.00	\$0.00	\$2,400,000.00
7.A	Solid Panels	\$990,000.00	\$990,000.00	\$0.00	\$0.00	\$990,000.00
7.B	Insulated Panels	\$1,300,000.00	\$1,300,000.00	\$0.00	\$0.00	\$1,300,000.00
7.C	Freight	\$145,784.00	\$0.00	\$0.00	\$0.00	\$0.00
7.D	Mobilization & Engineering	\$110,000.00	\$110,000.00	\$0.00	\$0.00	\$110,000.00
8	Masonry	\$1,324,451.00	32,529.84	0.00	\$0.00	\$32,529.84
8.A	Insurance , Bond & Submittals	\$20,000.00	\$16,000.00	\$0.00	\$0.00	\$16,000.00
8.B	Burnished Block	\$161,000.00	\$0.00	\$0.00	\$0.00	\$0.00
8.C	Area A CMU	\$618,451.00	\$4,979.84	\$0.00	\$0.00	\$4,979.84
8.D	Area C CMU	\$325,000.00	\$8,400.00	\$0.00	\$0.00	\$8,400.00
8.E	Area B CMU	\$200,000.00	\$3,150.00	\$0.00	\$0.00	\$3,150.00
9	Structural Steel & Erection	\$4,426,399.00	2,057,220.00	192,344.00	\$0.00	\$2,249,564.00
9.A	Structural Steel Supply	\$1,600,399.00	\$1,004,694.00	\$16,500.00	\$0.00	\$1,021,194.00
9.B	Joist & Deck Supply	\$945,000.00	\$919,956.00	\$25,044.00	\$0.00	\$945,000.00
9.C	Misc. Steel Supply	\$150,000.00	\$42,570.00	\$78,800.00	\$0.00	\$121,370.00
9.D	Detailing	\$131,000.00	\$90,000.00	\$22,000.00	\$0.00	\$112,000.00
9.E	Steel Erection	\$1,600,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00
9.F	Temporary Braces	breakout forthcoming	\$0.00	\$0.00	\$0.00	\$0.00
9.G	Precast Erection	breakout forthcoming	\$0.00	\$0.00	\$0.00	\$0.00
10	Carpentry	\$655,577.00	0.00	0.00	\$0.00	\$0.00
11	Roofing	\$641,202.00	343,485.00	0.00	\$0.00	\$343,485.00
12	Metal Panels	\$1,358,848.00	44,728.00	0.00	\$0.00	\$44,728.00
12.A	Primary Panels	\$705,000.00	\$44,728.00	\$0.00	\$0.00	\$44,728.00
12.B	Column Covers	\$83,000.00	\$0.00	\$0.00	\$0.00	\$0.00
12.C	Labor	\$465,848.00	\$0.00	\$0.00	\$0.00	\$0.00
12.D	Girts & Framing	\$105,000.00	\$0.00	\$0.00	\$0.00	\$0.00
13	Waterproofing	\$185,129.00	\$15,000.00	\$5,000.00	\$0.00	\$20,000.00
14	Repellents, Air Barrier, Fireproofing	\$324,301.00	\$0.00	\$0.00	\$0.00	\$0.00
15	Joint Sealants & Expansion Control	\$448,930.00	\$0.00	\$0.00	\$0.00	\$0.00
16	Openings	\$510,566.00	\$50,454.00	\$0.00	\$0.00	\$50,454.00
17	Framing Drywall & Acoustics	\$1,334,876.00	\$108,424.00	\$0.00	\$0.00	\$108,424.00
17.A	Acoustical Ceilings	\$330,000.00	\$0.00	\$0.00	\$0.00	\$0.00
17.B	Framing	\$525,000.00	\$108,424.00	\$0.00	\$0.00	\$108,424.00
17.C	Insulation	\$29,876.00	\$0.00	\$0.00	\$0.00	\$0.00
17.D	Caulking	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00
17.E	Drywall & Sheathing	\$375,000.00	\$0.00	\$0.00	\$0.00	\$0.00
18	Flooring & Tile	\$387,305.00	\$0.00	\$0.00	\$0.00	\$0.00
19	Paintings & Coatings	\$378,415.00	\$0.00	\$0.00	\$0.00	\$0.00
20	Specialties	\$181,612.00	\$0.00	\$0.00	\$0.00	\$0.00
21	Detention Equipment	\$14,789,000.00	\$9,486,520.57	\$65,357.00	\$377,672.00	\$9,929,549.57
24.A	Security doors, frames, and hardware	\$1,366,550.00	\$59,828.34	\$0.00	\$166,259.00	\$226,087.34
24.B	Detention Accessories	\$304,552.00	\$0.00	\$0.00	\$41,420.00	\$41,420.00
24.C	Detention Glazing	\$289,243.00	\$0.00	\$0.00	\$0.00	\$0.00
24.D	Modular Steel Cells	\$8,761,676.00	\$8,199,199.13	\$0.00	\$36,335.00	\$8,235,534.13
24.E	Modbacks	\$1,013,442.00	\$93,387.00	\$0.00	\$65,371.00	\$158,758.00
24.F	Security Panels and Ceilings	\$270,037.00	\$0.00	\$0.00	\$0.00	\$0.00
24.G	SEC	\$1,661,896.00	\$492,287.38	\$48,097.00	\$68,287.00	\$608,671.38
24.A	Equipment Storage Platform	\$232,820.00	\$0.00	\$0.00	\$0.00	\$0.00
24.B	General Conditions & Project Management	\$888,784.00	\$641,818.72	\$17,260.00	\$0.00	\$659,078.72
22	Laundry Equipment	\$124,416.00	\$0.00	\$0.00	\$0.00	\$0.00
23	Furnishings	\$121,226.00	\$96,483.42	\$0.00	\$0.00	\$96,483.42
24	Elevators	\$689,606.00	\$109,547.00	\$109,546.00	\$0.00	\$219,093.00
24.A	Elevator 1	\$53,000.00	\$14,670.00	\$14,670.00	\$0.00	\$29,340.00
24.B	Elevator 2	\$53,000.00	\$15,006.00	\$15,006.00	\$0.00	\$30,012.00

24.C		Elevator 3	\$53,000.00	\$16,206.00	\$16,206.00	\$0.00	\$32,412.00
24.D		Elevator 4	\$74,000.00	\$17,706.00	\$17,706.00	\$0.00	\$35,412.00
24.E		Elevator 5	\$74,000.00	\$23,003.00	\$23,002.00	\$0.00	\$46,005.00
24.F		Elevator 6	\$101,000.00	\$22,956.00	\$22,956.00	\$0.00	\$45,912.00
24.G		Labor	\$281,606.00	\$0.00	\$0.00	\$0.00	\$0.00
25	Fire Protection		\$576,767.00	\$29,962.00	\$36,805.00	\$0.00	\$66,767.00
25.A		Design & Permitting	\$46,767.00	\$29,962.00	\$16,805.00	\$0.00	\$46,767.00
25.B		Material	\$310,000.00	\$0.00	\$0.00	\$0.00	\$0.00
25.C		Labor	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00
25.D		Excavation & Underground	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00
26	Mechanical		\$12,213,112.00	\$2,019,211.60	\$89,100.00	\$22,000.00	\$2,130,311.60
26.A		HVAC equipment	\$1,600,000.00	\$0.00	\$0.00	\$0.00	\$0.00
26.B		HVAC labor	\$375,000.00	\$286,219.20	\$74,100.00	\$0.00	\$360,319.20
26.C		HVAC Ductwork	\$350,000.00	\$198,877.00	\$0.00	\$0.00	\$198,877.00
26.D		HVAC Ductwork Labor	\$850,000.00	\$0.00	\$0.00	\$0.00	\$0.00
26.E		Duct Insulation	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00
26.F		Test and Balance	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00
26.G		Plumbing Underground	\$975,000.00	\$575,704.40	\$0.00	\$0.00	\$575,704.40
26.H		Plumbing Above Grade Material	\$650,000.00	\$0.00	\$0.00	\$0.00	\$0.00
26.I		Plumbing Above Grade Labor	\$600,000.00	\$21,300.00	\$0.00	\$0.00	\$21,300.00
26.J		Plumbing Water- Material	\$850,000.00	\$0.00	\$0.00	\$0.00	\$0.00
26.K		Plumbing Water- Labor	\$535,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00
26.L		Plumbing Natural Gas	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00
26.M		Plumbing Hydronics- Material	\$1,250,000.00	\$311,111.00	\$0.00	\$0.00	\$311,111.00
26.N		Plumbing Hydronics- Labor	\$525,000.00	\$0.00	\$0.00	\$0.00	\$0.00
26.O		Plumbing Equipment	\$550,000.00	\$313,000.00	\$0.00	\$22,000.00	\$335,000.00
26.P		Hydronic Equipment	\$400,000.00	\$313,000.00	\$0.00	\$0.00	\$313,000.00
26.Q		Plumbing Fixtures	\$350,112.00	\$0.00	\$0.00	\$0.00	\$0.00
26.R		Plumbing Insulation	\$553,000.00	\$0.00	\$0.00	\$0.00	\$0.00
26.S		Seismic	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00
27	Controls		\$1,124,332.00	\$20,910.00	\$46,000.00	\$0.00	\$66,910.00
27.A		Material	\$575,000.00	\$0.00	\$0.00	\$0.00	\$0.00
27.B		Labor	\$549,332.00	\$20,910.00	\$46,000.00	\$0.00	\$66,910.00
28	Electrical		\$5,355,617.00	\$496,364.00	\$5,300.00	\$30,650.00	\$532,314.00
28.A		Conduit/ Boxes	\$1,770,000.00	\$292,324.00	\$0.00	\$0.00	\$292,324.00
28.B		Wire & Cable	\$1,200,000.00	\$27,195.00	\$0.00	\$0.00	\$27,195.00
28.C		Panels/ Gear	\$400,000.00	\$12,075.00	\$5,300.00	\$0.00	\$17,375.00
28.D		Devices Plates	\$220,000.00	\$0.00	\$0.00	\$0.00	\$0.00
28.E		Fixtures/ Lamps	\$600,000.00	\$51,112.00	\$0.00	\$15,250.00	\$66,362.00
28.F		Temp Power	\$100,000.00	\$72,600.00	\$0.00	\$0.00	\$72,600.00
28.G		Prefabrication	\$160,000.00	\$33,825.00	\$0.00	\$0.00	\$33,825.00
28.H		Fire Alarm	\$140,000.00	\$0.00	\$0.00	\$11,100.00	\$11,100.00
28.I		Intercom/ Nurse Call	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00
28.J		Data/ Fiber/ Cabling	\$325,017.00	\$7,233.00	\$0.00	\$4,300.00	\$11,533.00
28.K		Generator	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00
28.L		Lightning Protection	\$75,600.00	\$0.00	\$0.00	\$0.00	\$0.00
28.L		28th Street Fiber	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	Payment & Performance Bond		\$257,502.00	\$257,502.00	\$0.00	\$0.00	\$257,502.00
30	Maintenance Building Allowance		\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00
31	Project Mobilization & Set Up		\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
32	General Conditions		\$922,120.00	\$354,596.00	\$51,000.00	\$0.00	\$405,596.00
	Subtotal		\$58,390,000.00	\$20,366,417.85	\$1,120,452.00	\$430,322.00	\$21,917,191.85

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/18/2022

Weekly Agenda Date: 5/24/2022

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisors Ung & Taylor

WORDING FOR AGENDA ITEM:

Approval of Request for Proposals (RFP) for legal services for collective bargaining, and setting a closing submission date of 4:00pm on June 27, 2022

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The RFP process is a good one to engage in from time to time in order to ensure that the county is getting the best possible service on behalf of property taxpayers. This RFP for legal services applies specifically to union negotiation services with Woodbury County's six collective bargaining units.

The last time Woodbury County went through an RFP process for this purpose is unknown to us, but it has been many years, and is overdue. Deciding this now is timely, as one bargaining unit is scheduled for reopening next year, and several in the following years.

BACKGROUND:

On March 8, the Board of Supervisors approved the creation of the RFP which is now attached for board approval.

Woodbury County successfully went through a similar competitive process while choosing an architectural firm, which was a healthy process that served the county well.

The deadline proposed of five weeks is simply a starting point for discussion, and may be changed if desired. The intent is to receive the bids at the board meeting the following day, which in this case would be the June 28th meeting.

We ask that when the board receives these proposals, that they refer them to a workgroup comprised of Supervisor Matthew Ung, Supervisor Jeremy Taylor, County Treasurer Tina Bertrand, HR Director Melissa Thomas, and Asst. County Attorney Joshua Widman. This group will consider candidates, interview finalists, and make a recommendation to the board for final consideration and approval.

FINANCIAL IMPACT:

The RFP process is a competitive process, which results in the best financial impact for the county as it relates to acquiring the most qualified firm to represent the county's interests.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

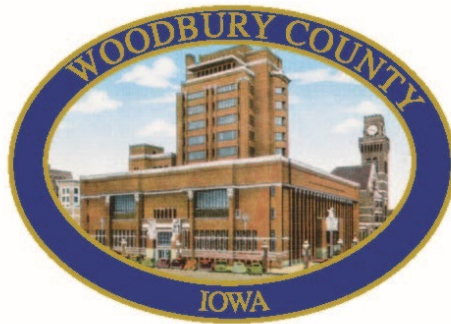
(see below)

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the Request for Proposals regarding the selection of a law firm for collective bargaining and union negotiations, and setting a closing submission date of 4:00pm on June 27, 2022.

REQUEST FOR PROPOSAL FOR LEGAL SERVICES

Woodbury County, Iowa



INQUIRIES AND PROPOSALS SHOULD BE DIRECTED TO:

**Melissa Thomas
Human Resources Director**

**Woodbury County, Iowa
620 Douglas Street, Room 701
Sioux City, IA 51101**

(712) 279-6480

I. GENERAL INFORMATION.

- A. **Purpose.** This request for proposal (RFP) is to obtain outside legal services to be provided to Woodbury County, Iowa for public employment relations (collective bargaining).
- B. **Who May Respond.** Only attorneys who are currently licensed to practice law in **Iowa** and maintain an office in Woodbury County or law firms including such attorneys, may respond to this RFP.
- C. **Instructions on Proposal Submission.**

- 1. **Closing Submission Date.** Proposals must be received no later than **[TIME]** on **[DATE]**
- 2. **Inquiries.** Inquiries concerning this RFP should be mailed to:

Melissa Thomas
Woodbury County Human Resources Director
620 Douglas Street, Room 701
Sioux City, IA 51101

Or e-mailed to: melissathomas@woodburycountyiowa.gov

- 3. **Conditions of Proposal.** All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Offeror and will not be reimbursed by **Woodbury County** (hereinafter referred to as (County)).
- 4. **Submissions.** Your proposal should be addressed as follows:

Melissa Thomas
Woodbury County Human Resources Director
620 Douglas Street, Room 701
Sioux City, IA 51101

It is important that the Offeror's proposal be submitted in a sealed envelope clearly marked in the lower left-hand corner with the following information:

Request for Proposal
[TIME] [DATE]
SEALED PROPOSAL For Legal Services

Failure to do so may result in premature disclosure of your proposal. It is the responsibility of the Offeror to ensure that the proposal is received by Woodbury County, by the date and time specified above. Late proposals will not be considered.

5. **Right to Reject.** Woodbury County reserves the right to reject any and all proposals received in response to this RFP. A contract for the accepted proposal will be drafted based upon the factors described in this RFP.

6. **Notification of Award.** It is expected that a decision selecting the successful firm or attorney will be made within four (4) weeks of the closing date for the receipt of proposals. Upon conclusion of final negotiations with the successful Firm, all Offerors submitting proposals in response to this Request for Proposal will be informed, in writing, of the name of the successful consultant.

D. **Description of Entity.** Woodbury County is a political subdivision of the State of Iowa with a workforce that includes six collective bargaining units. The following is a brief description of each:

- CWA Deputy Sheriff's CWA #7177, including 36 members and a contract in effect from July 1, 2019 - June 30, 2023.
- CWA Civilian Officers' #7177, including 62 members and a contract in effect from July 1, 2021 - June 30, 2025 with a wage reopener for the 2024-2025 year.
- CWA Secondary Roads, including 41 members and a contract in effect from July 1, 2020 - June 30, 2024.
- AFSCME Local #3462, Woodbury County Courthouse Employees including 59 members and a contract in effect from July 1, 2020 - June 30, 2024.
- AFSCME Local #3462, Woodbury County Assistant County Attorneys and Victim Witness Coordinator including 15 members and a contract in effect from July 1, 2020 - June 30, 2024.
- AFSCME Local #3462, Juvenile Detention Center including 22 members and a contract in effect from of July 1, 2020 - June 30, 2024.

II. **SCOPE OF SERVICES.** The Offeror shall be readily available to perform the following legal services, as requested by the Woodbury County Board of Supervisors:

1. Review, draft, and assist in negotiation of union contracts
2. Advise on individual labor and employment matters involving union employees
3. Review personnel and other policies impacting union employees
4. Attend Board of Supervisors meetings and negotiating strategy sessions as necessary
5. Advise on responses to subpoenas, court orders, and requests for information from third parties
6. Defend lawsuits, administrative claims, or other legal claims

7. Conduct litigation as necessary
8. Other legal services related to collective bargaining (Iowa Code Chapter 20) as needed

Approximately 30 hours of outside legal services are typically utilized in years involving contract negotiations and another 10 hours each year, more or less, may be requested for additional services outlined above.

Offeror shall be prepared to submit detailed billing statements for all services billed at an hourly rate, broken down into time increments of no more than a quarter hour.

III. PROPOSAL CONTENTS. The Offeror, in its proposal, shall, as a minimum, include the following;

- A. **Cover Letter.** A cover letter expressing interest in providing the legal services to Woodbury County and the contact information of the attorney or firm submitting the proposal.
- B. **Legal Experience.** The Offeror should describe its legal experience, including the names, addresses, contact persons, and telephone numbers of at least three clients, preferably including clients similar to Woodbury County. Experience should include the following categories:
 1. Experience advising governmental entities, and/or
 2. Experience with collective bargaining (Iowa Code Chapter 20), and/or
 3. Experience advising clients regarding labor relations
- C. **Organization, Size, Structure, and Areas of Practice.** If the Offeror is a firm, it should describe its organization, size, structure, areas of practice, and office location(s).
- D. **Attorney Qualifications.** The Offeror should have experience in the areas listed under Scope of Services. The Offeror should describe the qualifications of attorneys to be assigned to the representation. Descriptions should include:
 1. Professional and education background of each attorney.
 2. Overall supervision to be exercised.
 3. Prior experience of the individual attorneys with respect to the required experience listed above. Only include resumes of attorneys likely to be assigned to the representation. Education, position in firm, years and types of experience, and continuing professional education will be considered.
- E. **Price.** The Offeror's proposed price should include information on the hourly billing rates of each attorney or other legal staff who is expected to work on this representation and charges

for expenses, if any, such as legal research, copies, and faxes. Woodbury County reserves the right to negotiate with the Offeror on the structure of the billing fee.

- F. **Conflicts of Interest.** Disclose any relationships and all compensation arrangements that the attorney, the firm, or any individual in the firm has or has had within the last five (5) years that could create or appear to create a conflict of interest if the attorney/firm is selected. Include sufficient information about the potential conflict or the representation of a client in matters adverse to the County so that the County may determine if such conflicts are so significant as to warrant representation not to be considered. The attorney/firm shall also certify that if selected it will not take any engagement which could result in a conflict of interest without first receiving the informed consent, confirmed in writing, of the Woodbury County Board of Supervisors.

IV. PROPOSAL EVALUATION

- A. **Submission of Proposals.** All proposals shall include an original and 5 copies.
- B. **Evaluation Procedure and Criteria.** A committee of Woodbury County elected officials and staff will review proposals and make recommendations to the Board of Supervisors for final approval. The Board of Supervisors may request a meeting with some qualified Offerors prior to final selection. Proposals will be reviewed in accordance with, but not limited to, the following criteria:
 - 1. **Proposed approach to scope of work.**
 - 2. **Level of experience of the individual(s) identified to work on this matter.**
 - 3. **The Offeror's experience with similar clients and legal matters.**
 - 4. **Response from references.**
 - 5. **Cost.**
 - 6. **Interviews, if conducted.**