



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
( APRIL 18) (WEEK 16 OF 2023)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held April 18, 2023 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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**AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

**Consent Agenda**

**Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the April 11, 2023, meeting  
Approval of the minutes of the April 7, 2023, Special Legislative Roundtable
3. Approval of claims
4. County Auditor – Patrick Gill
  - a. Receive Auditor’s Quarterly Report
  - b. Receive County Recorder’s Report of Fees Collected
5. Deputy Commissioner of Elections – Steve Hofmeyer  
Receive the appointment of Anthony McFarland as City councilman for City of Anthon to fill the vacancy that was left when Alan Pithan resigned.

6. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
  
7. County Treasurer – Tina Bertrand
  - a. Approval of resolution naming depositories to correct name from Kingsley State Bank to MidStates Bank and increase deposit amount from \$1,000,000 to \$5,000,000
  - b. Approval of refund payment in the amount of \$391.00 for parcel #884717377003 pending verification that the payment is not returned as NSF
  - c. Approval of refund payment in the amount of \$27,614.00 for parcel #884709300024 pending verification that the payment is not returned as NSF

### **End Consent Agenda**

8. County Auditor – Patrick Gill
 

Approval of agreement for professional services between Woodbury County Board of Supervisors acting as Trustees for the Salix Drainage District and Veenstra & Kimm, Inc. to assist the City of Salix with the creation of the Salix Drainage District Action
  
9. Secondary Roads – Ben Kusler
  - a. Receive bids for crack routing and sealing and return them to the county engineer for review and recommendation Action
  - b. Award bid if low quote is clearly determined by bid results Action
  - c. Award the bid for project number L-B(E66)—73-97 to the low bidder, Dixon Construction for \$777,985.70 and approve resolution to direct county engineer to sign contract and bond Action
  - d. Approval of contract for project number CP-2023, CMP Culvert Supply for 2023 with Metal Culverts Inc. for \$86,441.141 Action
  - e. Accept the motor grader quotes and return them to the county engineer for an award recommendation Action
  - f. Receive the tandem truck quotes and return them to the county engineer for an award recommendation Action
  - g. Accept the single axle truck quotes and return them to the county engineer for an award recommendation Action
  
10. Reports on Committee Meetings Information
  
11. Citizen Concerns Information
  
12. Board Concerns Information

## **ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>WED., APRIL 19</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
	<b>10:00 a.m.</b>	StarComm, Security Institute, WIT
<b>THU., APRIL 20</b>	<b>10:00 a.m.</b>	Siouxland Regional Transit System Special Meeting – Zoom Only
	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>FRI., APRIL 21</b>	<b>12:00 p.m.</b>	Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G
<b>MON., APRIL 24</b>	<b>6:00 p.m.</b>	Zoning Commission Meeting, First Floor Boardroom
<b>WED., APRIL 26</b>	<b>1:00 p.m.</b>	Annual Hazardous Materials Response Commission Meeting, The Security Institute
	<b>2:30 p.m.</b>	Rolling Hills Community Services Region Governance Board Meeting
	<b>5:00 p.m.</b>	Woodbury County Comprehensive Plan 2040 Open House, Basement Boardroom
<b>THU., APRIL 27</b>	<b>11:00 a.m.</b>	Siouxland Regional Transit Systems Board Meeting, SIMPCO Office, 1122 Pierce
<b>MON., MAY 1</b>	<b>6:00 p.m.</b>	Board of Adjustment meeting, First Floor Boardroom
<b>WED., MAY 3</b>	<b>10:00 a.m.</b>	Loess Hills Alliance Protection Meeting, Pisgah, Iowa
	<b>11:00 a.m.</b>	Loess Hills Alliance Stewardship Meeting
	<b>1:00 p.m.</b>	Loess Hills Alliance Executive Meeting
	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>WED., MAY 10</b>	<b>7:30 a.m.</b>	SIMPCO Executive-Finance Committee - Hybrid
	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
	<b>6:30 p.m.</b>	911 Service Board Meeting, Public Safety Center, Climbing Hill
<b>THU., MAY 11</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 1122 Pierce St.
	<b>4:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaute Nature Center, Stone Park
<b>WED., MAY 17</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
<b>THU., MAY 18</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>FRI., MAY 19</b>	<b>12:00 p.m.</b>	Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**APRIL 11, 2023, FIFTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, April 11, 2023, at 4:30 p.m. Board members present were Bittinger II, Nelson, Taylor, Ung, and Radig. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget and Finance Director, Joshua Widman, Assistant County Attorney, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Ung second by Taylor to approve the agenda for April 11, 2023. Carried 5-0. Copy filed.  
Motion by Taylor second by Bittinger to approve the following items by consent:
2. To approve minutes of the April 4, 2023 meeting. Copy filed.
3. To approve the claims totaling \$749,708.71. Copy filed.
- 4a. To receive the Commission of Veteran Affairs First Quarterly Report from July 1, 2022 through September 30, 2022. Copy filed.
- 4b. To receive the Commission of Veteran Affairs Second Quarterly report from October 1, 2022 through December 31, 2022. Copy filed.
5. To approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale of parcel #894723362005, 1440 Glendale Blvd.

**RESOLUTION #13,581  
NOTICE OF PROPERTY SALE**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot 9 Block 13 Kelly Park Addition, City of Sioux City, Woodbury County, Iowa  
(1440 Glendale Blvd.)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **25<sup>th</sup> Day of April, 2023 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **25<sup>th</sup> Day of April, 2023**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$50.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 11<sup>th</sup> Day of April, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 6. To receive the appointment of Shona Klingensmith, 3334 195<sup>th</sup> St., Anthon, as the Clerk of Wolf Creek Township previously held by Jeannie Krueger, until the next regular/general election. Copy filed.
- 7. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Yes Communities, vin #S2451P, 1975 Rosewood.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,582  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Yes Communities is the titleholder of a mobile home VIN #S2451P located in Woodbury County, Iowa and legally described as follows:

**VIN #S2451P 1975 Rosewood**

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Yes Communities.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 11th day of April, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 8a. To approve the separation of Anthony Klein, P/T Courthouse Safety & Security, County Sheriff Dept., effective 04-03-23. Resignation.; and the appointment of Thuy Vy Huynh Duong, Clerk II, County Treasurer Dept., effective 04-20-23, \$18.22/hour. Job Vacancy Posted 2-1-23. Entry Level Salary: \$18.22/hour. Copy filed.
- 8b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Jailer, County Sheriff Dept. CWA: \$23.33/hour. Copy filed.
- 8c. To approve the MOU for AFSCME Courthouse and Juvenile Detention employees. Copy filed.

Carried 5-0.

- 9. Motion by Radig second by Taylor to authorize an additional fulltime correctional officer position and reduce the part time hours by 2,080 to be utilized for Courthouse security. Carried 5-0. Copy filed.
- 10. Motion by Radig second by Nelson to approve the Board’s scoring and recommendation letter to the Iowa Department of Natural Resources (IDNR) for the Creasey Site Confinement Feeding Operation (Korey Krieg-Applicant). Carried 5-0. Copy filed.
- 11a. Motion by Radig second by Ung to approve and authorize the Chairperson to sign a Resolution for Weed Destruction Order for 2023. Carried 5-0.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,583  
WEED DESTRUCTION ORDER**

WHEREAS, it is the responsibility of each of Iowa County's Board of Supervisors to enforce the provisions of Chapter 317 of the Code of Iowa as amended with regard to the destruction of weeds, and

WHEREAS, under Chapter 317 of the Code of Iowa as amended each county Board of Supervisors must prescribe and order a program of weed destruction to be followed by landowners, tenants, and other persons in possession or control of land, and

WHEREAS, it has been determined by the Woodbury County Board of Supervisors that a program of weed destruction for the year 2023 is necessary,

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa that each landowner, tenant or other person in possession or control of private land shall on or before the dates stated below, destroy the below-listed noxious weeds on their land by spraying them with a suitable herbicide in a strength sufficient to kill such weeds.

1. May 1, 2023 – for Palmer amaranth annual.
2. May 8, 2023 - for musk, thistle, sow thistle, bull thistle, leafy spurge, perennial pepper grass, sour dock perennial, smooth dock perennial, and sheep sorrel perennial.
3. June 1, 2023 - for Canada thistle, Russian knapweed, buckhorn perennial, wild mustard annual, horse nettle, and teasel biennial.
4. June 5, 2023 - for field bindweed, wild carrot biennial, and quack grass.
5. June 12, 2023 - for butterprint annual, puncture vine annual, and cocklebur annual.
6. July 1, 2023 - for wild sunflower annual and poison hemlock.
7. October 2, 2023 - all thistles in the rosette stage.

BE IT FURTHER RESOLVED AND ORDERED that any person using county road Right-of-Way for haying or grazing are responsible for following the labeled restrictions listed on the following products used by Woodbury County Weed Commissioner: Grazon P&D, Streamline, Perspective, Method 240SL, and MSN 60.

BE IT FURTHER RESOLVED AND ORDERED that all weeds on county trunk and local roads and between the fence lines of such roads, whether they be noxious weeds or other weeds, shall be eradicated or otherwise destroyed, to prevent seed production, by the owner of the land adjoining the road on or before June 9, 2023.

BE IT FURTHER RESOLVED that weeds that are not destroyed in compliance with the above order may be destroyed by the Weed Commissioner, and the costs of destruction by the Weed Commissioner, including the cost of serving notice, plus a penalty of twenty-five percent of total costs shall be assessed against the property upon which the weeds were destroyed, in the case of private lands, or against the adjoining land, in the case of weeds on county roads. Landowners are to contact Weed Commissioner and notify him if there are areas that should not be sprayed with herbicides.

SO RESOLVED this 11<sup>th</sup> day of April, 2023  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 11b. Motion by Radig second by Nelson to approve the FY24 Woodbury County Secondary Road Department Budget. Carried 5-0. Copy filed.

11c. Motion by Radig second by Ung to approve the FY24 Woodbury County Secondary Road Department Five Year Construction Program. Carried 5-0. Copy filed.

11d. Bid letting was held for project #L-B(E66)—73-97. The bids are as follows:

Dixon Construction, Correctionville, IA	\$777,985.70
Graves Construction, Spencer, IA	\$831,422.75
Cunningham Rels, Van Meter, IA	\$853,019.00

Motion by Radig second by Ung to receive the bids and return them to the County Engineer for review. Carried 5-0. Copy filed.

12. Motion by Taylor second by Ung to approve 28<sup>th</sup> Street Fiber Optic Infrastructure and Law Enforcement Center Fiber Services Agreement. Carried 5-0. Copy filed.

13. Motion by Radig second by Nelson to approve the Woodbury County Board to apply for the grant regarding juvenile delinquency prevention through the state of Iowa. Carried 5-0. Copy filed.

14. Motion by Taylor second by Bittinger to approve to direct Zoning to draft and amendment to Ordinance #56 which increases wind turbine setbacks from city limits and county conservation areas. Carried 5-0. Copy filed.

15. Information was presented by Gayle Palmquist about CO2 pipelines. Copy filed.

Motion by Ung second by Nelson to receive information presented by Gayle Palmquist about CO2 pipelines. Carried 5-0. Copy filed.

16. Motion by Taylor second by Bittinger to receive a letter of interest from Carbon Sink LLC. Carried 5-0. Copy filed.

Motion by Taylor second by Radig to request the county attorney’s office make a recommendation regarding Woodbury County’s unique standing on population or an alternate economic development basis and provide potential options. Carried 5-0.

17. There were no citizen concerns

18. Board concerns were heard.

The Board adjourned the regular meeting until April 18, 2023.

Meeting sign in sheet. Copy filed.

**APRIL 7, 2023, SPECIAL LEGISLATIVE ROUNDTABLE WITH SUPERVISORS**

The Special Legislative Roundtable with Supervisors met on Friday, April 7, 2023, at 3:30 p.m. Board members present were Bittinger II, Nelson, Taylor, Ung, and Radig. Staff members present were Dennis Butler, Budget and Finance Director, Mark Nahra, County Engineer, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

The special meeting was called to order.

Introductions were made.

Attendees:

Woodbury County Board of Supervisors

Matthew Ung  
Jeremy Taylor  
Ketih Radig  
Dan Bittinger II  
Mark Nelson

Plymouth County Board of Supervisors

Craig Anderson  
Don Kass

Monona County Board of Supervisors

Vince Phillips  
Bo Fox

Iowa House

Tom Jeneary – District 3  
Jacob Bossman – District 14  
Bob Henderson – District 2  
J.D. Scholten – District 1

Iowa Senate

Kevin Alons – District 7

County Supervisors led dialogue on the following:

Property Tax Rates: sustainability, potential freezes, long term budgeting. Copy filed.  
Infrastructure Bonds: referendums for repair, thresholds, historic preservation  
Voter Options: district plans, voter choices, appointments & special elections  
Workforce Development Boards: What is the intent from state departments?  
Pipeline Projects: eminent domain, legislative assistance, local ordinances

State Legislators led dialog regarding bill updates.

The meeting adjourned.

Meeting sign in sheet. Copy filed.



Office Of The  
AUDITOR/RECORDER  
Of Woodbury County

PATRICK F. GILL  
Auditor/Recorder



Court House – Rooms 103  
620 Douglas  
Sioux City, Iowa 51101

Phone (712) 279-6702  
Fax (712) 279-6629

**AUDITOR'S QUARTERLY REPORT**

January 1, 2023 / March 31, 2023

Patrick F. Gill, Woodbury County Auditor/Recorder

Payroll Taxes

Beginning Cash Balance	January 1, 2023		
Payroll Taxes		814,890.43	
Other		(5,072.62)	
Total Beginning Balance			809,817.81
Receipts:			
Payroll Taxes		2,545,046.90	
Interest		1,222.04	
Other			
Total Receipts			2,546,268.94
Total Resources			3,356,086.75
Disbursements:			
Payroll Taxes		3,042,660.18	
Interest Paid to Treasurer		1,224.80	
Other			
Total Disbursements			3,043,884.98
Ending Cash Balance	March 31, 2023		
Payroll Taxes		317,277.15	
Other		(5,075.38)	
Total Ending Balance			312,201.77

I, Patrick F. Gill, County Auditor/Recorder of Woodbury County, Iowa, hereby certify the above to be a true and correct statement of the Receipts and Disbursements of the Office of County Auditor for the 3rd Quarter ending 03/31/23.

  
Patrick F. Gill, County Auditor/Recorder

**COUNTY RECORDER'S REPORT OF FEES COLLECTED**  
(See Chapter 342, Code)

State of IOWA ) SS:  
County of WOODBURY )

To the Board of Supervisors of WOODBURY County:


I, DIANE SWOBODA PETERSON, Real Estate/Recorder Deputy of the above-named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the period of 1/01/2023 through 3/31/2023 and the same has been paid to the County Treasurer.

	Fees Collected
R.E. Transfer Tax State-Monthly	45,351.63
County Share R.E. Transfer Tax—Quarterly	21,450.17
Recording of Instruments—Quarterly	59,170.00
Auditor's Transfer Fee—Quarterly	4,220.00
Records Management Fees—Quarterly	2,722.00
Elec Tran Fee State Untransferred (Quarterly)	2,722.00
Copy Money-Quarterly	658.00
Vitals Stats State-Monthly	10,214.00
Vitals Stats County-Quarterly	9,156.00
Accts. Receivable Payment-Quarterly	2,505.00
Transfer to Checking Account	500.00
Previous Qtr. Acct. Receivable Balance	(3,066.00)
Bad Check Adjustment—Quarterly	0
Recorder Over/Short—Quarterly	35.00
Vitals Over/Short—Quarterly	0
Refunds--Quarterly	27.00
Adjustment—Quarterly	8.00
<b>Total</b>	<b>155,672.80</b>

All of which is respectfully submitted.

  
\_\_\_\_\_  
DIANE SWOBODA PETERSON Real Estate/Recorder Deputy

Subscribed and sworn to before me by DIANE SWOBODA PETERSON, Woodbury County Real Estate/Recorder Deputy this 27<sup>th</sup> day of April, 2023.

  
\_\_\_\_\_  
PATRICK F. GILL County Auditor

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: Anita Brandt School/City/Township/  
City Clerk, Anthon, IA Extension/Soil & Water  
4-7-2023 Secretary/Clerk  
Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Council member  
Name Anthony McFarland  
Address 501 S 2nd Avenue  
City/Zip Anthon IA 51004  
Date of appointment Jan 9 2023

This appointment is to fill the office previously held by:

Alan Pithan  
(Name of previous official)

RETURN TO: Patrick F. Gill  
Woodbury County Commissioner of Elections  
620 Douglas St, Rm 103  
Sioux City, IA 51101

PATRICK F. GILL  
WOODBURY COUNTY  
AUDITOR RECORDER  
COMM OF ELECTIONS  
2023 APR 10 AM 11:36

**HUMAN RESOURCES DEPARTMENT**

**MEMORANDUM OF PERSONNEL TRANSACTIONS**

**DATE:** April 18, 2023

**\* PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Carver, Ricky	County Sheriff	4-03-23	Civilian Jailer			S	Declined position prior to start date.
Punke, Justin	Emergency Services	4-21-23	P/T Operations Officer-EMT	\$22.25/hour		A	Job Vacancy Posted 8-31-22. Entry Level Salary: \$22.25/hour.
Wise, Cathia	Building Services	5-01-23	Custodian	\$18.05/hour	5%=\$.87/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.

**APPROVED BY BOARD DATE:** \_\_\_\_\_

**MELISSA THOMAS, HR DIRECTOR:** Melissa Thomas HR Director

**HUMAN RESOURCES DEPARTMENT**

**WOODBURY COUNTY, IOWA**

**DATE: April 18, 2023**

**AUTHORIZATION TO INITIATE HIRING PROCESS**

<b>DEPARTMENT</b>	<b>POSITION</b>	<b>ENTRY LEVEL</b>	<b>APPROVED</b>	<b>DISAPPROVED</b>
County Sheriff	Civilian Jailer	CWA: \$23.33/hour		

\_\_\_\_\_  
Chairman, Board of Supervisors



## Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER  
P. O. BOX 3715 SIOUX CITY, IOWA 51102

Chad Sheehan, SHERIFF

PHONE: 712.279.6010  
E-MAIL: [csheehan@woodburycountyiowa.gov](mailto:csheehan@woodburycountyiowa.gov)  
FAX: 712.279.6522

April 12, 2023

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for one (1) Correctional Officer position, effective April 19th, 2023. We request this be placed on the agenda for Tuesday April 18th, 2023, Woodbury County Board of Supervisors meeting. Thank you.

This is a new position created for a civilian correctional officer/court security.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sheehan", with a long horizontal flourish extending to the right.

Chad Sheehan, Sheriff

cc: file

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 4/10/23 Weekly Agenda Date: 4/18/23

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Tina Bertrand, County Treasurer

**WORDING FOR AGENDA ITEM:**

Approval of resolution naming depositories

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Approval of resolution naming depositories to correct depository amount and increase deposit limits

**BACKGROUND:**

Midstates Bank acquired Kingsley State Bank back in August 2022. This was updated as part of the August 30,2022 Board Meeting. The 3/7/22 resolution had the incorrect name as Kingsley State Bank. This item is to list the correct depository name along with increasing the deposit limit from \$1,000,000 to \$5,000,000.

**FINANCIAL IMPACT:**

None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve resolution naming depositories to correct name from Kingsley State Bank to MidStates Bank and increase deposit amount

**ACTION REQUIRED / PROPOSED MOTION:**

Approve resolution naming depositories to correct name from Kingsley State Bank to MidStates Bank and increase deposit amount from \$1,000,000 to \$5,000,000

# RESOLUTION NAMING DEPOSITORIES # \_\_\_\_\_

**BE IT RESOLVED** by the Woodbury County Board of Supervisors in Woodbury County, Iowa: That we do hereby designate the following named banks to be depositories of the Woodbury County funds in amounts not to exceed the amount named opposite each of said designated depositories and **Tina Bertrand, Woodbury County Treasurer** is hereby authorized to deposit the Woodbury County funds in amounts not to exceed in the aggregate the amounts named for said banks as follows, to wit:

NAME OF DEPOSITORY	LOCATION	MAXIMUM DEPOSIT	MAXIMUM DEPOSIT
		In the effect Prior resolution	under the resolution
U.S. Bank	Sioux City, Iowa	\$50,000,000	\$50,000,000
Security National Bank	Sioux City, Iowa	100,000,000	100,000,000
Wells Fargo Bank	Sioux City, Iowa	50,000,000	50,000,000
PeoplesBank	Sioux City, Iowa	5,000,000	5,000,000
First National Bank	Sioux City, Iowa	50,000,000	50,000,000
Primebank	Sioux City, Iowa	50,000,000	50,000,000
Great Southern Bank	Sioux City, Iowa	5,000,000	5,000,000
First National Bank	Correctionville, Iowa	1,000,000	1,000,000
Pioneer Bank	Sergeant Bluff, Iowa	10,000,000	10,000,000
Sloan State Bank	Sloan, Iowa	5,000,000	5,000,000
Valley Bank & Trust	Danbury, Iowa	1,500,000	1,500,000
BankFirst	Hornick, Iowa	5,000,000	5,000,000
First National Bank	Correctionville, Iowa	5,000,000	5,000,000
United Bank of Iowa	Moville, Iowa	5,000,000	5,000,000
United Bank of Iowa	Anthon, Iowa	5,000,000	5,000,000
Liberty National Bank	Sioux City, Iowa	25,000,000	25,000,000
Availa Bank	Sioux City, Iowa	10,000,000	10,000,000
Central Bank	Sioux City, Iowa	10,000,000	10,000,000
MidStates Bank	Sergeant Bluff, Iowa	5,000,000	5,000,000
Shelby County State Bank	Danbury, Iowa	5,000,000	\$5,000,000

**SO RESOLVED** this \_\_\_\_ day of \_\_\_\_\_ 2023

**WOODBURY COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
Matthew A. Ung, Chairman

\_\_\_\_\_  
Keith Radig, Member

\_\_\_\_\_  
Jeremy Taylor, Member

\_\_\_\_\_  
Daniel Bittinger II, Member

\_\_\_\_\_  
Mark Nelson, Member

\_\_\_\_\_  
Patrick F. Gill  
County Auditor/Recorder



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: \_\_\_\_\_ Weekly Agenda Date: \_\_\_\_\_

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** \_\_\_\_\_

**WORDING FOR AGENDA ITEM:**

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

**BACKGROUND:**

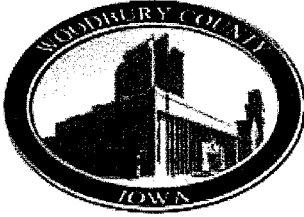
**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:**



**TINA M. BERTRAND**  
Treasurer of Woodbury County  
Property Tax  
822 Douglas St Ste 102  
Sioux City IA 51101  
712-279-6495

November 3, 2022

Re: Property Tax Refund Requests

Dear Board of Supervisors,

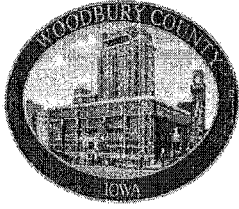
Please accept this correspondence as a request to approve the following refunds for an advanced of property taxes. The customer sold the property on March 31, 2023, and did not have enough time to stop a scheduled advanced payment. The refund will be processed upon confirmation that funds were not returned as non-sufficient.

Name	Parcel #	Amount to Refund
David Page	884717377003	\$391.00

Sincerely,

A handwritten signature in black ink, appearing to read "Tina M. Bertrand", is written over a horizontal line.

Tina M. Bertrand  
Woodbury County Treasurer



# WOODBURY COUNTY TREASURER

www.woodburycountyia.gov  
822 Douglas St. Room 102  
Sioux City, IA 51101

Mail to:  
Woodbury County Treasurer  
822 Douglas St., Room 102  
Sioux City, Iowa 51101

## Request for Property Tax Refund

We hereby request a refund of property tax paid for the following parcels:

PARCEL #	884717377003	Amount	\$ 391.00
PARCEL #	_____	Amount	_____
PARCEL #	_____	Amount	_____
PARCEL #	_____	Amount	_____

**REASON FOR REFUND:**

- Over Payment made on \_\_\_\_\_
- Sold Property on 03/31/2023
- Duplicate Payment made on \_\_\_\_\_
- Other: \_\_\_\_\_

**REFUND REQUESTED BY:**

Name(s): David J Page  
(Refund to be issued to name above, Please Print Clearly)

Mailing Address: 9179 Wynstone Dr

City: Jefferson State: SD Zip: 57038

Phone Number: (712) 204-0154 Email: DAVEJP05@gmail.com (zero-five)

Printed Name: David J Page Date: 04/11/2023

Signature: David Page

Digitally signed by David Page  
Date: 2023.04.11 11:26:10 -05'00'

Office use Only:  
Notes: Advanced payment of \$391 was processed 4.4.2023  
Per Bireli @ Closing Siouxland this pymt was not factored into closing

Clerk: PK Date: 4.11.2023

Refund issued on: \_\_\_\_\_ Check #: \_\_\_\_\_



Woodbury County Treasurer  
 822 Douglas St. Suite 102  
 Sioux City, IA 51101

Receipt Number: R00366835

Cashier Name: Patricia Raymond

Terminal Number: 13

Receipt Date: 4/4/2023 8:52:52 AM

DAVID PAGE  
 4732 BIRCH WAY  
 SIOUX CITY, IA 51106

**Trans Code: 100 - Tax Collections**

Parcel: 884717377003 Partial Payment

Owner: PAGE DAVID J PAGE STACI L

Prepayment: 391.00

**Account: 884717377003 DAVID PAGE**

**\$391.00**

**Total Balance Due: \$391.00**

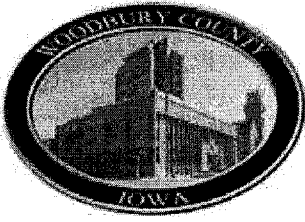
Amount: \$391.00

**Total Payment Received: \$391.00**

**Change: \$0.00**

Payment Method: 2-Check Payor: DAVID PAGE

Reference: 996022



**Tina M. Bertrand**  
Woodbury County Treasurer  
822 Douglas St Ste 102  
Sioux City IA 51101  
712-279-6495

April 7, 2023

RE: Refund on parcel 8847 09 300 024

Dear Board of Supervisors,

I am requesting your authorization of a refund to Corelogic for a payment of \$27,614.00 made on 3-31-23. There was a duplicate payment made by them for parcel 8847 09 300 024 (owned by Sun Investors II LLC) with an address of 5701 Christy Rd in Sioux City. Corelogic has requested that the extra payment be refunded to them.

The refund will be processed upon confirmation that funds were not returned as non-sufficient.

If you have any questions, please feel free to contact me.

Thank you for your time,

A handwritten signature in cursive script that reads "Janet L. Trimpe".

Janet L. Trimpe  
Woodbury County Tax Deputy

**AGREEMENT FOR PROFESSIONAL SERVICES**

**WOODBURY COUNTY, IOWA**

**SALIX DRAINAGE DISTRICT**

**THIS AGREEMENT**, made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2023, by and between Woodbury County Board of Supervisors acting as Trustees for the Salix Drainage District, hereinafter referred to as the Trustees, party of the first part and VEENSTRA & KIMM, INC. a corporation organized under the laws of the State of Iowa, hereinafter referred to as the Engineers,

**WITNESSETH, THAT WHEREAS**, the Trustees desire to assist the City of Salix with the creation of the Salix Drainage District.

**WHEREAS** the Trustees desire to retain the Engineers to perform the services required for the creation of a drainage district to be completed on the Project.

**NOW, THEREFORE**, it is hereby agreed by and between the parties hereto that the Trustees retain the Engineers to act for and represent it in engineering matters on the Project. Such contract shall be subject to the following terms, conditions and stipulations to wit:

- 1. SCOPE OF SERVICES.** It is understood and agreed upon that the Project will include survey services, written report creation, and public hearing attendance.
  - a. Survey – shall examine the lands described in the petition and any other lands which could be benefited by said improvement. Shall also locate and survey such ditches, drains, levees, and other improvements as will be necessary to carry out the purposes of the petition and will be of public benefit.
  - b. Report – shall make full written report to the county auditor, setting forth:
    - i. The starting point, route and terminus of each ditch, drain, and levee and the character and location of all other improvements.
    - ii. A plat and profile, showing all ditches, drains, levees, settling basins, and other improvements, the course, length, and depth of each ditch, the length, size, and depth of each drain and the length, width, and height of each levee, through each tract of land, and the particular descriptions and acreage of the land required from each forty-acre tract or fraction thereof as right-of-way, or for settling basin or basins, together with the congressional or other description of each tract and the names of the owners thereof as shown by the transfer books in the office of the auditor. Said plat shall describe the width of the right-of-way to be taken from each forty-acre tract or fraction thereof.
    - iii. The boundary of the proposed district, including therein by color or other designation other lands that will be benefited or otherwise affected by the proposed improvements, together with the location, size and elevation of all lakes, ponds, and deep depressions therein.
    - iv. The probable cost of the proposed improvements, together with such other facts and recommendations as the Engineer shall deem material.
  - c. Public Hearing – the Engineer, after filing the report, shall attend the public hearing set by the Trustees. If concerns regarding the report arise during the public hearing, the Engineer may amend the report.

2. **COMPENSATION.** The Trustees shall compensate the Engineers for services under this agreement as follows:
  - a. The fee shall be based on Veenstra & Kimm, Inc.'s hourly rates in an amount not to exceed the sum of Thirty-Three Thousand and 00/100 Dollars (\$33,000.00).
3. **METHOD OF PAYMENT.** The Engineer shall submit monthly invoices for the actual cost for services provided and based on Veenstra & Kimm, Inc.'s current hourly rate schedule, a copy of which is included with this agreement. Invoices shall be due and payable upon receipt and shall be paid by the Trustees within 30 days of the receipt of an approvable invoice.
4. **TERMINATION.** The Trustees may terminate services under this agreement by providing the Engineers a written notice at least 2 working days before the termination date. In the event the Trustees terminate the services under this Agreement the Trustees shall compensate the Engineers for services completed through the effective date of the termination.
5. **ASSIGNABILITY.** The Engineers shall not assign any interest in this Agreement and shall not transfer any interest in the same without the prior written consent of the Trustees.
6. **OWNERSHIP OF DOCUMENTS.** All notes developed under this Agreement shall become the property of the Trustees upon completion or termination of the services by the Engineers. Upon request, the Engineer shall provide the Trustees the original copy of all notes and documents. Nothing in this provision shall prohibit the Engineers from retaining a copy of all documents generated during the course of performance of services under this Agreement.
7. **INDEMNIFICATION.** The Engineers shall and hereby agree to hold and save the Trustees harmless from any and all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, suit and court costs for personal injury, property damage, and/or deaths or damages arising out of the Engineers' or any of its agents' and servants' and employees' negligent acts, errors or omissions for services under this Agreement.
8. **INSURANCE.** The Engineers shall furnish the Owner with certificates of insurance by insurance companies licensed to do business in the State of Iowa, upon which the Owner is endorsed as an additional named insured, in the following limits. It must be disclosed on the face of the certificates the coverage is on an occurrence basis, unless otherwise noted.

General Liability*	\$1,000,000/2,000,000
Automobile Liability	\$1,000,000
Excess Liability (Umbrella)*	\$8,000,000/8,000,000
Workers' Compensation, Statutory Benefits Coverage B	\$1,000,000
Professional Liability**,***	\$3,000,000/3,000,000

\* Occurrence/Aggregate

\*\* The Owner is not to be named as an additional insured

\*\*\* Claims Made Basis

**9. MODIFICATIONS TO AGREEMENT.** This Agreement may be modified upon written agreement by the Trustees and the Engineers. In the event that any additional services are required of the Engineers that are over and above those described in this Agreement, the services shall not be done without prior express written agreement between the Trustees and the Engineers. The scope of additional services, and fees to be charged, shall be specified in any such written authorization.

**10. STATUTES, REGULATIONS AND CODES.** The Engineers agree all services provided under this Agreement shall be subject to all applicable Federal, State and County laws, regulations and code requirements, including the provisions of Section 479.29 of the Code of Iowa.

**11. OBLIGATIONS OF COUNTY.**

- a. Provide all available information that would be mutually beneficial or prudent to the project.
- b. The County Engineer will serve as liaison for the Trustees as the primary point of contact with the Engineers and shall be responsible to coordinate the Engineers services and receive documents generated by the Engineer during the course of performance of services under this agreement.

**12. COMPLETENESS OF CONTRACT.** This document contains all terms and conditions of this Agreement. Any alterations shall be invalid unless made in writing, signed by both parties and incorporated as an amendment to this Agreement.

The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, nor have any of the above been implied by or for any party to this Agreement.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names on the date first written above.

**TRUSTEES**

By \_\_\_\_\_


TITLE: \_\_\_\_\_

**ATTEST:**


By \_\_\_\_\_

TITLE: \_\_\_\_\_

**VEENSTRA & KIMM, INC.**

By  \_\_\_\_\_  
Project Manager

**ATTEST:**

By  \_\_\_\_\_



VEENSTRA & KIMM, INC.  
 HOURLY RATES BY EMPLOYEE CLASSIFICATION  
 2022-2023

Management I	\$199
Management II	\$193
Process Engineer I	\$215
Client Services I	\$193
Client Services II	\$125
Client Services III	\$100
Client Services IV	\$85
Client Services V	\$75
IT I	\$165
IT II	\$110
IT III	\$75
Funding Specialist I	\$118
Funding Specialist II	\$99
Engineer I-A	\$199
Engineer I-B	\$189
Engineer I-C	\$179
Engineer I-D	\$171
Engineer II-A	\$163
Engineer II-B	\$153
Engineer III-A	\$144
Engineer III-B	\$137
Engineer III-C	\$134
Engineer IV	\$129
Engineer V	\$121
Engineer VI	\$113
Engineer VII	\$108
Engineer VIII	\$105
Engineer IX	\$97
Engineer X	\$90
Engineer XI	\$82
Engineer XII	\$73
Design Technician I	\$115
Design Technician II	\$103
Design Technician III	\$90
Architect I	\$165
Architect II	\$145
Architect III	\$122

Planner I	\$126
Planner II	\$83
Planner III	\$77
Drafter IA	\$114
Drafter IB	\$107
Drafter II	\$100
Drafter III	\$95
Drafter IV	\$85
Drafter V	\$75
Drafter VI	\$68
Drafter VII	\$61
Clerical I	\$85
Clerical II	\$76
Clerical III	\$65
Clerical IV	\$57
Clerical V	\$49
Construction Engineer I	\$199
Construction Engineer II	\$121
Construction Engineer III	\$108
Construction Engineer IV	\$92
Surveyor I	\$138
Surveyor II	\$120
Technician I	\$101
Technician II	\$92
Technician III	\$84
Technician IV	\$81
Technician V	\$76
Technician VI	\$70
Technician VII	\$58
Technician VIII	\$51
Technician IX	\$43
Building Inspector I	\$190
Building Inspector I-A	\$129
Building Inspector II	\$101
Building Inspector III	\$80
Accounting I	\$165
Accounting II	\$125
Accounting III	\$110
Accounting IV	\$85
Accounting V	\$75

REIMBURSABLES AND EQUIPMENT RATES

Robotics	\$35
GPS	\$35
Leica Total Station	\$30
Total Station Robotics	\$25
Tablet	\$45
Fluoroscope	\$50
4-Wheeler	\$50
Drone	\$75
Mileage	IRS Rate

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 04/12/2023 Weekly Agenda Date: 04/18/2023

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Receive quotes for 2023 Routing and Crack Seal Project on HMA roads

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county takes bids for pavement maintenance work as needed. The county is requesting quotations for crack routing and sealing on several county roads.

**BACKGROUND:**

The county has approximately 251 miles of hot mix asphalt surfaced roads. Crack sealing, completed in a timely manner, can extend the service life of HMA roads by preventing the intrusion of water into the subgrade beneath the pavement.

**FINANCIAL IMPACT:**

The project is paid for with Woodbury County local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

- 1) I recommend that the Board receive bids for crack routing and sealing and return them to the county engineer for review and recommendation.
- 2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

**ACTION REQUIRED / PROPOSED MOTION:**

- 1) Motion to receive bids for crack routing and sealing and return them to the county engineer for review and recommendation.
- 2) Motion to award bid if low quote is clearly determined by bid results.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 4/12/2023 Weekly Agenda Date: 4/18/2023

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consider award of bid for project number L-B(E66)--73-97 and approve resolution to direct county engineer to sign contract and bond

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county received bids for a Bridge Replacement Project on 120th Street east of Sioux City.

**BACKGROUND:**

Woodbury County prepared plans for replacement of the bridge on 120th Street with a continuous concrete slab bridge. Bids were received and a recommendation is made for award.

**FINANCIAL IMPACT:**

The bridge replacement project is paid for with local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board award the bid for project L-B(E66)--73-97 to the low bidder .

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board award the bid for project L-B(E66)--73-97 to the low bidder, Dixon Construction \$777,985.70.

TABULATION OF BIDS

PROJECT NO. L-B(E66)--73-97  
 LETTING: TUESDAY, April 11, 2023  
 Bridge Replacement  
 IN SECTIONS 12-13 T89N, R46W

NOTE: IN CASE OF MATHEMATICAL ERROR, UNIT PRICE SHALL GOVERN

ITEM NO	ITEM	QUANTITIES	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Clearing and Grubbing	0.2 Acre	\$ 15,000.00	\$ 3,000.00	\$ 10,000.00	\$ 2,000.00	\$ 15,000.00	\$ 3,000.00	\$ 49,000.00	\$ 9,800.00
2	Embankment In Place	143 CY	\$ 11.00	\$ 1,573.00	\$ 25.00	\$ 3,575.00	\$ 16.00	\$ 2,288.00	\$ 35.00	\$ 5,005.00
3	Excavation Class 10 Channel	26 CY	\$ 100.00	\$ 2,600.00	\$ 17.00	\$ 442.00	\$ 16.00	\$ 416.00	\$ 60.00	\$ 1,560.00
4	Excavation Class 13 Waste	80 CY	\$ 45.00	\$ 3,600.00	\$ 15.00	\$ 1,200.00	\$ 16.00	\$ 1,280.00	\$ 65.00	\$ 5,200.00
5	Excavation Class 10 Channel	1183 CY	\$ 9.00	\$ 10,647.00	\$ 10.00	\$ 11,830.00	\$ 16.00	\$ 18,928.00	\$ 10.00	\$ 11,830.00
6	Granular Surface on Road	287 Ton	\$ 50.00	\$ 14,350.00	\$ 40.00	\$ 11,480.00	\$ 45.00	\$ 12,915.00	\$ 35.00	\$ 10,045.00
7	Removal of Existing bridge	1 LS	\$ 27,500.00	\$ 27,500.00	\$ 25,000.00	\$ 25,000.00	\$ 40,000.00	\$ 40,000.00	\$ 15,000.00	\$ 15,000.00
8	Excavation Class 20	291 CY	\$ 9.00	\$ 2,619.00	\$ 30.00	\$ 8,730.00	\$ 50.00	\$ 14,550.00	\$ 50.00	\$ 14,550.00
9	Structural Concrete (Bridge)	200.1 lbs	\$ 580.00	\$ 116,058.00	\$ 597.00	\$ 119,459.70	\$ 750.00	\$ 150,075.00	\$ 1,050.00	\$ 210,105.00
10	Reinforcing Steel	102 Lbs	\$ 3.00	\$ 306.00	\$ 10.00	\$ 1,020.00	\$ 6.00	\$ 612.00	\$ 15.00	\$ 1,530.00
11	Reinforcing Steel Epoxy Coated	58841 Lbs	\$ 1.60	\$ 94,145.60	\$ 2.00	\$ 117,682.00	\$ 1.75	\$ 102,971.75	\$ 2.00	\$ 117,682.00
12	Concrete Open Railing, TL-4	202.2 LF	\$ 95.00	\$ 19,209.00	\$ 125.00	\$ 25,275.00	\$ 165.00	\$ 33,363.00	\$ 150.00	\$ 30,330.00
13	Culvert CMP 24" Dia.	86 LF	\$ 70.00	\$ 6,020.00	\$ 125.00	\$ 10,750.00	\$ 64.00	\$ 5,504.00	\$ 120.00	\$ 10,320.00
14	Piles, Stee, HP 10X42	2255 LF	\$ 65.00	\$ 146,575.00	\$ 70.00	\$ 157,850.00	\$ 68.00	\$ 153,340.00	\$ 60.00	\$ 135,300.00
15	Concrete Encasement of Pile	384 LF	\$ 197.00	\$ 75,648.00	\$ 100.00	\$ 38,400.00	\$ 260.00	\$ 99,840.00	\$ 175.00	\$ 67,200.00
16	Steel Beam Guardrail Trans Sect.BA 221	4 Each	\$ 3,500.00	\$ 14,000.00	\$ 2,000.00	\$ 8,000.00	\$ 1,870.00	\$ 7,480.00	\$ 1,593.00	\$ 6,372.00
17	Steel Beam Guardrail End Anchor, Bolted	4 Each	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 2,000.00	\$ 190.00	\$ 760.00	\$ 300.00	\$ 1,200.00
18	Steel Beam Guardrail Tan End Terminal BA225	4 LS	\$ 3,500.00	\$ 14,000.00	\$ 4,000.00	\$ 16,000.00	\$ 3,780.00	\$ 15,120.00	\$ 3,200.00	\$ 12,800.00
19	Engineering Fabric	1208 SY	\$ 3.50	\$ 4,228.00	\$ 4.00	\$ 4,832.00	\$ 5.00	\$ 6,040.00	\$ 5.00	\$ 6,040.00
20	Revetment Class E	1060 Ton	\$ 68.00	\$ 72,080.00	\$ 70.00	\$ 74,200.00	\$ 68.00	\$ 72,080.00	\$ 65.00	\$ 68,900.00
21	Safety Closure	2 Each	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 150.00	\$ 300.00	\$ 125.00	\$ 250.00
22	Traffic Control	1 LS	\$ 7,000.00	\$ 5,000.00	\$ 5,700.00	\$ 5,700.00	\$ 5,000.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00
23	Mobilization	1 LS	\$ 50,000.00	\$ 50,000.00	\$ 125,000.00	\$ 125,000.00	\$ 80,000.00	\$ 80,000.00	\$ 100,000.00	\$ 100,000.00
24	Corrugated Metal Pipe Drop Inlet 20" on 24"	1 Each	1500	\$ 1,500.00	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00
25	Mulching	0.5 Acre	\$ 1,500.00	\$ 750.00	\$ 1,920.00	\$ 960.00	\$ 1,920.00	\$ 960.00	\$ 5,000.00	\$ 2,500.00
26	Seeding and Fertilizing (Rural)	0.5 Acre	\$ 3,500.00	\$ 1,750.00	\$ 3,200.00	\$ 1,600.00	\$ 3,200.00	\$ 1,600.00	\$ 5,000.00	\$ 2,500.00
				<b>TOTAL</b>	<b>\$ 690,158.60</b>	<b>\$ 777,985.70</b>	<b>\$ 831,422.75</b>	<b>\$ 831,422.75</b>	<b>\$ 853,019.00</b>	<b>\$ 853,019.00</b>

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 4/12/2023 Weekly Agenda Date: 4/18/2023

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consider approval of contract for annual corrugated metal pipe purchase for 2023, project CP-2023

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county road department annually takes bids for corrugated metal pipe culverts for use in road projects and driveways. The contract has been returned from low bidder for board consideration.

**BACKGROUND:**

The county road department stocks pipe for driveway construction and repairs as well as for use as cross road culverts. Several county project culverts are included in the annual bid as well to get better pricing as part of a large order.

**FINANCIAL IMPACT:**

The culverts are paid for with local funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

I recommend that the Board approve the contract for project number CP-2023.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the contract for project number CP-2023, CMP Culvert Supply for 2023 with Metal Culverts, Inc. for \$86,441.14.

Project No. CP-2023  
County Woodbury

## MATERIAL CONTRACT

THIS AGREEMENT made and entered into by and between Woodbury County, by its Board of Supervisors, consisting of the following members: Matthew A. Ung, Keith W. Radig, Mark Nelson, Daniel A. Bittinger II and Jeremy Taylor

party of the first part, and Metal Culverts Inc.

of Jefferson City, MO, party of the second part.

WITNESSETH: That the party of the second part, for and in consideration of -----  
Eighty Six Thousand Four Hundred Forty One Dollars and 14/100 Dollars

(\$86,441.14) payable as set forth in the specifications constituting a part of this contract, hereby agrees to furnish f.o.b. the locations as designated in the Instruction to Bidders, and within the time specified therein the various items of material listed below as follows: Complete delivery of all materials on or before the 1st day of June 2023 (Corrugated metal culvert pipe per letting date March 28, 2023).

Item No.	Description	Quantities Total Lin. Ft.	Unit Price Dollars	Dollar Amount
1.	18' Culvert Pipe	186 L.F.	\$23.60 Per Lin. Ft.	\$ 4,389.60
2.	24" Culvert Pipe	1,682 L.F.	\$31.74 Per Lin Ft.	\$ 53,386.68
3.	30" Culvert Pipe	40 L. F.	\$38.64 Per Lin Ft.	\$ 1,545.60
4.	36" Culvert Pipe	332 L. F.	\$46.08 Per Lin Ft.	\$ 15,298.56
5.	18" Connecting Band	10 Each	\$47.20 per each	\$ 472.00
6.	24" Connecting Band	90 Each	\$62.94 per each	\$ 5,664.60
7.	30" Connecting Band	2 Each	\$77.28 per each	\$ 154.56
8.	36" Connecting Band	19 Each	\$92.16 per each	\$ 1,751.04
9.	Special Order CP-2023-1	L. S.	\$3,778.50 L. S.	\$ 3,778.50
			<b>TOTAL</b>	<b>\$ 86,441.14</b>

NOTE: Fabricated lengths and delivery sites will be per LETTING NOTICE Sheets 3 through 6

That at the option of the Party of the First Part, the amounts of materials may be increased or decrease within thirty (30) days from date thereof, not to exceed ten (10) per cent, without invalidating this contract. Department of Transportation

That the Proposal, Instructions to Bidders, specific Contract and the Specifications of the Iowa Department of Transportation date of Series, 2015 covering the various kinds or classes of material herein specified, are and constitute the contract between the parties hereto, and that all material furnished shall comply with requirements thereof.

That the dates of delivery specified in the Proposal are of the essence of this contract and a failure to make delivery by the specified date of delivery shall constitute a breach of this contract, and the Party of the First Part may thereafter purchase such material at its option, and the difference in cost, if any, between the amounts so paid for the material and the contract price for the same shall constitute the measure of damage to be paid by the Party of the Second Part to the Party of the First Part for such breach.

That in consideration of the foregoing, the Party of the First Part agrees to inspect all material promptly upon delivery and to pay to the Party of the Second Part the sums as set forth in the contract promptly after the inspection and acceptance of the material.

In WITNESS WHEREOF, the parties hereto have set their hands for the purpose herein expressed, to this and three other instruments of like tenor, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Woodbury County, Iowa  
Party of the First Part

By \_\_\_\_\_  
Matthew A. Ung, Chairman

Metal Culverts Inc.  
By Michael L. Radig  
Manager of Sales



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 4/12/2023 Weekly Agenda Date: 4/19/2022

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Receive quotes for two new motor graders for the secondary road department

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The county is requesting quotations for two new all wheel drive motor graders for purchase.

**BACKGROUND:**

The county owns 21 motor graders. Twenty have territory assignments and one serves as a spare motor grader. Typically we update one or two motor graders per year. This year the motor graders replace aging machines in the Oto and Hornick districts.

**FINANCIAL IMPACT:**

The purchases are paid for with Woodbury County local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board receive the quotes and allow the county engineer to examine the responsive quotes and recommend award at a later board meeting.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board accept the motor grader quotes and return them to the county engineer for an award recommendation.

**FY 2024 ARTICULATED AWD MOTORGRADER BID TABULATIONS**

April 19, 2022

	Murphy Tractor	Murphy Tractor	Ziegler Equipment	Ziegler Equipment
	4900 Harbor Drive	4900 Harbor Drive	5300 Harbor Drive	5300 Harbor Drive
	Sioux City, IA 51102	Sioux City, IA 51102	Sioux City, IA 51111	Sioux City, IA 51111
	#414	#512	#414	#512
Trade In Machine	John Deere 770GP	John Deere 770G	John Deere 770GP	John Deere 770G
Brand Name & Model				
Purchase Price of Machine				
Less Trade				
Net Price of Machine				

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 4/12/2023 Weekly Agenda Date: 4/18/2023

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Receive quotes for a wheel loader for the secondary road department

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The county is requesting a quotation for one, new wheel loader for purchase.

**BACKGROUND:**

The county owns 9 wheel loaders that are used for material loading, minor grading and snow removal. This year the new loader replaces an aging Caterpillar loader for the Hornick district.

**FINANCIAL IMPACT:**

The project is paid for with Woodbury County local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board receive the quotes and allow the county engineer to examine the responsive quotes and recommend award at a later board meeting.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board receive the tandem truck quotes and return them to the county engineer for an award recommendation.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 04/12/2023 Weekly Agenda Date: 4/18/2023

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Receive quotes for two single axle dump truck for the secondary road department

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The county is requesting a quotation for two new single axle dump trucks for purchase.

**BACKGROUND:**

The county owns 17 dump trucks, 5 flatbed trucks, and three truck plows that are used for material hauling and snow removal. This year the truck replaces two aging single axle dump trucks in the Moville and Correctionville districts with new single axle trucks.

**FINANCIAL IMPACT:**

The project is paid for with Woodbury County local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board receive the quotes and allow the county engineer to examine the responsive quotes and recommend award at a later board meeting.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board accept the single axle truck quotes and return them to the county engineer for an award recommendation.

