



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MAY 23) (WEEK 21 OF 2023)

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 23, 2023, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

Consent Agenda

Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of the May 16, 2023, meeting
3. Approval of claims
4. Board Administration – Karen James
Approval of resolution for a tax suspension for L.M.
5. Human Resources – Melissa Thomas
Approval of Memorandum of Personnel Transactions

6. County Auditor – Patrick Gill
 - a. Approval of contract with Cost Advisory Services, Inc for fiscal years 2023, 2024, and 2025
 - b. Approval of resolution adopting and levying special assessment in the Woodbury-Monona Lateral 2 Drainage District of Woodbury County, Iowa
 - c. Approval of resolution adopting and levying special assessment in the Woodbury-Monona Lateral “11” Drainage District of Woodbury County, Iowa
 - d. Approval of resolution adopting and levying special assessment in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa
 - e. Approval of resolution adopting and levying special assessment in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa
 - f. Approval of resolution adopting and levying special assessment in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa

7. County Treasurer – Tina Bertrand
 - a. Approval of refund request for overpayment of taxes for parcel #884706427002 in the amount of \$644.00
 - b. Approval of refund request for overpayment of taxes for parcel #884201406004 in the amount of \$108.00

End Consent Agenda

8. Building Services – Kenny Schmitz
 - a. Approval to expense ARPA 13 funding for furniture, fixtures, and equipment not to exceed \$941,000.00 Action
 - b. Approval of Office Elements purchase order in the amount of \$498,877.04 plus 5% contingency Action
 - c. Approval to expense of \$83,491.04 for the purchase of kitchen equipment and installations Action

- 4:35 p.m.** 9. Board Administration – Heather Van Sickle Action
 (Set time) Public hearing and sale of property parcel #894728127010 (aka 613-15 13th Street)

- 4:45 p.m.** 10. Planning/Zoning – Daniel Priestley Action
 (Set time)
 - a. Public hearing for an ordinance to amend portions of Woodbury County Ordinance #56: Amendments to modify Section 6.1.A: Wind turbines set back requirements to increase certain setback requirements to the ordinance regulating Commercial Wind Energy Conversion Systems in unincorporated Woodbury County Action
 - b. Conduct and approve the third and final reading of the ordinance amendment Action
 - c. Adopt the Ordinance Amendment Action

11. Human Resources – Melissa Thomas Action
 Approval of purchase of Cyber Liability Insurance for FY 23/24

12. Secondary Roads – Mark Nahra Action
 - a. Approval of resolution establishing a 35-mph speed limit on Old Lakeport Road Action
 - b. Approval of resolution setting interest rates for drainage district warrants for districts under the jurisdiction of the Woodbury County Board of Supervisors Action

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| <ul style="list-style-type: none"> c. Approval of resolutions setting levies for nine drainage districts <ul style="list-style-type: none"> 1. Orton Slough Drainage District 2. Smokey Hollow Drainage District 3. Weber Creek Drainage District 4. Wolf Creek Drainage District 5. Bennett-McDonald Drainage District 6. Smithland Drainage District 7. Wolf Creek Pumping District #2 8. Wolf Creek Pumping District #3 9. Anthon Central Drainage District 10. Maple River Drainage District 11. Poverty Hollow Drainage District d. Approval of FY 2023 Woodbury County Secondary Road Department budget amendment No. 1 e. Approval of a city-county agreement for Southbridge Interchange project f. Award the quote from Reuter Equipment for a new Hyundai 960A front end loader for \$234,650.00 g. Approval of contract for the L-B(E66)—73-97 bridge replacement project with Dixon Construction for \$777,985.70 | <p>Action</p> <p>Action</p> <p>Action</p> <p>Action</p> <p>Action</p> |
| 13. Reports on Committee Meetings | Information |
| 14. Citizen Concerns | Information |
| 15. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

MON., MAY 22	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
WED., MAY 24	2:30 p.m.	Rolling Hills Community Services Region Governance Board Meeting
THU., MAY 25	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
	11:15 a.m.	Western Iowa Community Improvement Regional Housing Trust Fund - Hybrid
MON., JUNE 5	6:00 p.m.	Board of Adjustment meeting, First Floor Boardroom
WED., JUNE 7	10:00 a.m.	Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
	11:00 a.m.	Loess Hills Alliance Executive Meeting
	1:00 p.m.	Loess Hills Alliance Full Board Meeting
	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
THU., JUNE 8	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St.
	4:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
FRI., JUNE 9	9:00 a.m.	Hungry Canyons Alliance Meeting, Bronson Community Building
WED., JUNE 14	7:30 a.m.	SIMPCO Executive-Finance Committee - Hybrid
	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	10:00 a.m.	Western Iowa Tourism Region Annual Meeting, Audubon County
THU., JUNE 15	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
	5:00 p.m.	SIMPCO Annual Board of Directors Meeting & Award Ceremony, Mapleton, IA
FRI., JUNE 16	12:00 p.m.	Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
WED. JUNE 21	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
THU., JUNE 22	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
MON., JUNE 26	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
WED., JUNE 28	2:30 p.m.	Rolling Hills Community Services Region Governance Board Meeting

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

MAY 16, 2023, TWENTIETH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, May 16, 2023, at 3:30 p.m. Board members present were Bittinger II, Nelson, Taylor, Radig, and Ung. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget and Finance Director, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

Motion by Taylor second by Bittinger to go into closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

Motion by Radig second by Ung to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Ung second by Radig to approve the agenda for May 16, 2023. Carried 5-0. Copy filed.

Motion by Ung second by Nelson to approve the following items by consent:

2. To approve minutes of the May 9, 2023 meeting. Copy filed.

3. To approve the claims totaling \$668,583.86. Copy filed.

4. To receive the appointment of Micah Lang, 234 5th Ave SW, Le Mars, to fill the vacancy of the office of WIT Director District I, previously held by Neal Adler, until the next regular/general election. Copy filed.

5a. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Lake Forest MHC, VIN #19A19896, 1991 Chief Mobile Home.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,591
RESOLUTION APPROVING ABATEMENT OF TAXES**

WHEREAS, Lake Forest MHC is the titleholder of a mobile home VIN #19A19896 located in Woodbury County, Iowa and legally described as follows:

VIN #19A19896 1991 Chief Mobile Home

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Lake Forest MHC.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 16th day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

5b. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Yes Homesales, VIN #114575D2143, 1974 Titan Mobile Home.

RESOLUTION #13,592
RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Yes Homesales is the titleholder of a mobile home VIN #114575D2143 located in Woodbury County, Iowa and legally described as follows:

VIN #114575D2143 1974 Titan Mobile Home

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Yes Homesales.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 16th day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 5c. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Dream Homes, VIN #05971481054, 1997 Forest Park Mobile Home.

WOODBURY COUNTY, IOWA
RESOLUTION #13,593
RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Dream Homes is the titleholder of a mobile home VIN #05971481054 located in Woodbury County, Iowa and legally described as follows:

VIN #05971481054 1997 Forest Park Mobile Home

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Dream Homes.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 16th day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 5d. To approve property tax refund for Hy-Vee for parcel #894735156022, 3301 Gordon Dr., in the amount of \$5,358.00. Copy filed.

- 5e. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Woodbury County, Iowa, parcels #884301100009 and #884301100010.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,594
RESOLUTION APPROVING ABATEMENT OF TAXES**

WHEREAS, Woodbury County, Iowa is the titleholder of real estate Parcels #884301100009 and #884301100010 located Woodbury County, Iowa and legally described as follows:

Parcel # 884301100009
KEDRON TOWNSHIP BRIESE FIRST ADDITION LOT 3

Parcel #884301100010
KEDRON TOWNSHIP BRIESE FIRST ADDITION LOT 4

WHEREAS, the above-stated property has an unpaid balance of taxes owing, and the parcel is owned by a political subdivision of the state; and

WHEREAS, the political subdivision, namely the Woodbury County, Iowa is failing to immediately pay the taxes due; and

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 427.3 and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 16th day of May 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 5f. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Woodbury County, Iowa, parcels #884714300001, #884723100001, #884723100002, and #884723100004.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,595
RESOLUTION APPROVING ABATEMENT OF TAXES**

WHEREAS, the Woodbury County, Iowa are the titleholders of real estate Parcels #884714300001, #884723100001, #884723100002 and #884723100004 located in Woodbury County, Iowa and legally described as follows:

Parcel #884714300001

Woodbury Township NW SW & SW SW 14-88-47

Parcel #884723100001

Woodbury Township NW NW 23-88-47

Parcel #884723100002

Woodbury Township SW NW 23-88-47

Parcel #884723100004

Woodbury Township SW of RD E ½ NW 23-88-47

WHEREAS, the above-stated property has an unpaid balance of taxes owing, and the parcel is owned by a political subdivision of the state; and

WHEREAS, the political subdivision, namely the Woodbury County, Iowa, is failing to immediately pay the taxes due; and

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and any future taxes that may be levied against this parcel; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcels according to Code of Iowa, 427.3, and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 16th day of May, 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6a. To approve the lifting of tax suspension for petitioners who failed to re-certify their income or income does not qualify for continues tax suspension. Copy filed.
- 6b. To receive for signatures a Resolution Thanking and Commending Jennifer Johnson for her years of service with Woodbury County.

WOODBURY COUNTY, IOWA
RESOLUTION #13,596
A RESOLUTION THANKING AND COMMENDING
JENNIFER JOHNSON
FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Jennifer Johnson has capably served Woodbury County as an employee of the Siouxland District Health Department for 34 years from December 11, 1989 to July 14, 2023

WHEREAS, the service given by Jennifer Johnson as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Jennifer Johnson for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Jennifer Johnson.

BE IT SO RESOLVED this 16th day of May 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6c. To receive for signatures a Resolution Thanking and Commending Stephanie Powell for her years of service with Woodbury County.

WOODBURY COUNTY, IOWA
RESOLUTION #13,597
A RESOLUTION THANKING AND COMMENDING
STEPHANIE POWELL

FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Stephanie Powell has capably served Woodbury County as an employee of the Siouxland District Health Department for 19 years from August 9, 2004 to October 2, 2023

WHEREAS, the service given by Stephanie Powell as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Stephanie Powell for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Stephanie Powell.

BE IT SO RESOLVED this 16th day of May 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 7a. To approve an application for a 12-month, Class C Retail Liquor License (LC) (Commercial), with Outdoor Services Sales privileges for Correctionville Golf Club, Correctionville, effective 06/02/2023 through 06/01/2024. Copy filed.
- 7b. To approve an application for a 5-day, Special Class C Liquor License, with Outdoor Service and Sunday Sales privileges for Backpocket Brewing LLC, Merville, effective 07/21/2023 through 07/25/2023. Copy filed.
- 8. To approve the reclassification of Alyse Morris, Clerk II, County Treasurer Dept., effective 05-29-23, \$23.37/hour, 10.6%=\$2.25/hr. Per AFSCME Courthouse Contract agreement, from Grade 3/Step 4 to Grade 3/Step 5.; the appointment of Andrew Britton, P/T Youth Worker, Juvenile Detention Dept., effective 05-29-23, \$20.89/hour. Job Vacancy Posted 12-21-22. Entry Level Salary: \$20.89/hour.; the appointment of Jared Clausen, Deputy Sheriff, County Sheriff Dept., effective 06-05-23, \$36.13/hour. Appointment by County Sheriff.; the appointment of Joseph Greco, Civilian Jailer, County Sheriff Dept., effective 06-12-23, \$23.33/hour. Job Vacancy Posted 2-6-23. Entry Level Salary: \$23.33/hour.; the appointment of Nicholas Schmidt, Civilian Jailer, County Sheriff Dept., effective 06-12-23, \$23.33/hour. Job Vacancy Posted 2-6-23. Entry Level Salary: \$23.33/hour.; the appointment of Isaiah Walker, Civilian Jailer, County Sheriff Dept., effective 06-12-23, \$23.33/hour. Job Vacancy Posted 2-6-23. Entry Level Salary: \$23.33/hour.; and the appointment of Joel Yarte, Civilian Jailer, County Sheriff Dept., effective 06-12-23, \$23.33/hour. Job Vacancy Posted 2-6-23. Entry Level Salary: \$23.33/hour. Copy filed.
- 9. To approve the permit to work in the right of way for Jeff Stewart. Copy filed.

Carried 5-0.

- 10. Motion by Radig second by Bittinger to appoint Lloyd Trout, Jr. to the Civil Service Commission. Carried 5-0. Copy filed.
- 11a. A public hearing was held at 4:40 p.m. for the FY24 County Maximum Property Tax Dollars. The Chairperson called on anyone wishing to be heard.

Motion by Ung second by Taylor to close the public hearing. Carried 5-0.
- 11b. Motion by Ung second by Taylor to approve and authorize the Chairperson to sign a Resolution Approval of FY24 Maximum Property Tax Dollars. Carried 5-0.

**APPROVAL OF FY24 MAXIMUM PROPERTY TAX DOLLARS
RESOLUTION #13,598**

WHEREAS, the Woodbury County Board of Supervisors have considered the proposed FY24 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site and/or social media accounts if applicable, and

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on May 16, 2023,

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Woodbury County that the maximum property tax dollars for General County Services and Rural County Services for FY24 shall not exceed the following:

General County Services - \$34,269,177

Rural County Services - \$3,806,583

The Maximum Property Tax dollars requested in either General County Services or Rural County Services for FY24 represents an increase over 102% from the Maximum Property Tax dollars requested for FY23

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 14. Motion by Radig second by Bittinger to approve the Sidwell Parcel Fabric Migration Agreement. Carried 5-0. Copy filed.
- 12a. Motion by Radig second by Taylor to receive the updated county staff report concerning proposed amendments to Ordinance #56. Carried 5-0. Copy filed.
- 12b. A public hearing was held at 4:45 p.m. for an ordinance to amend portions of Woodbury County Ordinance #56: Amendments to modify Section 6.1.A: Wind Turbines Set Back Requirements to increase certain setback requirements to the Ordinance regulating Commercial Wind Energy Conversion Systems in Unincorporated Woodbury County. The Chairperson called on anyone wishing to be heard.

Matthew Ung presented public concerns on behalf of Dan Hair, Hornick. Larry Fillipi, Kossuth Ave, Anthon, Chuck Hoelker, Kingsley, Bob Fritzmeier, Sioux City, Doyle Turner, Merville, Dan Heissel, Conservation Director, Scott Mitchell, Hornick Mayor, and William Dougherty (by phone), MidAmerican, addressed the board regarding the wind turbine ordinance.

Motion by Taylor second by Nelson to receive a document from Mr. Fillipi. Carried 5-0. Copy filed.

Motion by Ung second by Taylor to close the public hearing. Carried 5-0.

- 12c. Motion by Radig second by Taylor to approve the second reading of the Ordinance Amendment. Carried 5-0. Copy filed.
- 13. Riley Gibson, Summit Carbon Solution, gave an update on Summit Carbon Solution Project. Copy filed.

Motion by Taylor second by Nelson to receive handout from Mr. Gibson. Carried 5-0. Copy filed.

Doyle Turner, Merville, addressed the board regarding the pipeline presentation.

- 15. Motion by Radig second by Taylor to approve the contract for HMA Rout and Seal 2023 project with Sioux Commercial Sweeping for \$25,136.00. Carried 5-0. Copy filed.
- 16a. Motion by Radig second by Nelson to approve increasing EMS holidays worked pay to double 24 hours and holiday benefit pay to 12 hours. Carried 5-0. Copy filed.
- 16b. Action was deferred for the purchase of Cyber Liability Insurance for FY 23/24.
- 16c. Motion by Ung second by Bittinger to approve and authorize the Chairperson to sign a Resolution to authorize and implement security awareness training for Woodbury County employees using the WCICC-IT network. Carried 5-0.

RESOLUTION #13,599

A RESOLUTION TO AUTHORIZE AND IMPLEMENT SECURITY AWARENESS TRAINING FOR WOODBURY COUNTY EMPLOYEES USING THE WCICC-IT NETWORK

WHEREAS, cyber-attacks and ransom-ware threats can lead to a compromised workstation or spread malware through the County's internal network which could potentially cripple or shutdown our entire network and

WHEREAS, WCICCAT is responsible for the network which serves the County _and desires to educate its users on tools and methods used in Cyberthreats and test them for social engineering vulnerabilities related to cyber-attacks and

WHEREAS, WCICC-IT desires to employ additional training and restrictions for repeatedly failing simulated cyber-attacks,

BE IT THEREFORE RESOLVED by the Board of Supervisors, Woodbury County, Iowa, hereby ' declare that users will only be granted to appropriate network resources based on need and successful training and

BE IT FURTHER RESOLVED that the Woodbury County Supervisors declare that all new county employees needing access to the County's network must complete basic computer security awareness training administered by WCICC-IT before they are granted network access and

BE IT FURTHER RESOLVED that the Woodbury County Supervisors declare that all currently employed county employees are to complete basic computer security awareness training administered by WCICC-IT within fourteen days of notification by WCICC-IT and the Woodbury County Human Resources Department and

BE IT **FURTHER RESOLVED** that the Woodbury County Supervisors declare that WCICC-IT is authorized to measure employee's security awareness through the use such tools as phishing campaigns and

BE IT **FURTHER RESOLVED** that the Woodbury County Supervisors declare that WCICC-IT is authorized to require additional training and restrict access to network resources for county employees that repeatedly expose the county network to cyber-attacks that are identified as real or simulated phishing emails.

SO RESOLVED this 16th day of May, 2023 and supersedes resolution #12,323 of May 10th, 2016.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 17a. Information was presented on H.F. 718 relating to Iowa Property Tax Reform Bill.

- 17b. Motion by Radig second by Taylor to approve the letter of support for Kosovich & Murphy Developments application for the Iowa Workforce Housing Tax Credits. Carried 5-0. Copy filed.
- 18a. Motion by Taylor second by Radig to approve the joint representation letter of Woodbury County in Iowa Utilities Board Pipeline Permit proceedings, Navigator Heartland Greenway. Carried 5-0. Copy filed.
- 18b. Motion by Ung second by Radig to approve the joint representation letter of Woodbury County Iowa Utilities Board Pipeline Permit proceedings, Summit Carbon Solutions. Carried 5-0. Copy filed.
- 18c. Motion by Ung second by Radig to approve the engagement letter with Ahlers & Cooney for representation in the matter of hazardous liquid pipeline permits and regulations. Carried 5-0. Copy filed.
19. Information was presented by Jeremy Taylor and Mark Nelson regarding future direction and recommendations for Climbing Hills Emergency Services building. Copy filed.

Doyle Turner addressed the Board regarding the EMS facility.
20. Reports on committee meetings were heard.
21. Loren Petersen, 1836 Taylor Ave, addressed the board regarding road conditions on Taylor Ave.

Deborah Main, 1026 Charles Ave, Gayle Palmquist, Lawton, and Doyle Turner, Merville, addressed the board regarding the concerns regarding the pipelines.
22. Board concerns were heard.

The Board adjourned the regular meeting until May 23, 2023.

Meeting sign in sheet. Copy filed.

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Board Administrative Assistant
RE: Consideration of a Petition for a Tax Suspension
DATE: May 18, 2023

Please consider this request for a tax suspension for L.M. If the Board approves this request, the suspension resolution requires the chairman's signature

Thank you.

kmj

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

*** PERSONNEL ACTION CODE:**

DATE: May 23, 2023

A- Appointment R-Reclassification
 T - Transfer E- End of Probation
 P - Promotion S - Separation
 D - Demotion O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Gilreath, Jacob	Secondary Roads	5-18-23	Civil/ Construction Engineer Intern	\$2,730.77/ bi-weekly		T	Transfer from Part-time to Full-time.
Kelley, Gerald	Emergency Services	5-24-23	P/T Operations Officer-Paramedic	\$25.00/hour		A	Job Vacancy Posted 5-3-23. Entry Level Salary: \$25.00/hour.
Beltran, Wendy	Juvenile Detention	5-24-23	P/T Youth Worker	\$20.89/hour		A	Job Vacancy Posted 3-22-23. Entry Level Salary: \$20.89/hour.
Palsma, Kurtus	Secondary Roads	6-01-23	Temporary Engineering Aide	\$16.00/hour		A	Not to exceed 120 days.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas, HR Director

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/16/23 Weekly Agenda Date: 5/23/23

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Auditor Patrick Gill

WORDING FOR AGENDA ITEM:

Approval of contract with Cost Advisory Services, Inc to provide professional consulting services to Woodbury County, Iowa

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

To provide professional consulting services to Woodbury County, Iowa for fiscal years 2023, 2024, and 2025

BACKGROUND:

Cost Advisory Services, Inc provides cost allocation services to Woodbury County

FINANCIAL IMPACT:

\$7,700

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the attached contract with Cost Advisory Services, Inc.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve and receive for signatures the contract with Cost Advisory Services, Inc. to provide professional consulting services to Woodbury County, Iowa.

**CONTRACT TO PROVIDE
PROFESSIONAL CONSULTING SERVICES TO
WOODBURY COUNTY, IOWA**

This Contract entered into this _____ day of _____, 2023, and effective immediately by and between **Cost Advisory Services, Inc.** (hereinafter called the "**Consultant**") and **Woodbury County, Iowa** (hereinafter called the "**County**") witnesseth that:

Whereas the County performs programs that it operates with outside funding, and

Whereas the County supports these programs with central services that are paid from the County's general funds, and

Whereas federal and other outside users of county central services will typically pay a fair share of these costs if supported by an appropriate cost allocation plan, and

Whereas the Consultant is staffed with personnel knowledgeable and experienced in the requirements of developing, negotiating, and implementing such governmental cost allocation plans, and

Whereas the County desires to engage the Consultant to assist in developing cost allocation plans that conform to federal and state requirements and will be approved by their representatives.

Now Therefore, the County agrees to engage the Consultant and the Consultant hereby agrees to perform the following services.

1. Scope of Services. The Consultant shall do, perform, and carry out in a good and professional manner the following services:
 - A. Develop annual central service cost allocation plans based on actual costs incurred for fiscal years 2023, 2024, and 2025 that appropriately document the various costs expended by the County to support and administer general fund and non-general fund programs. Each year's plan will contain a determination of the allowable costs of providing each supporting service in accordance with the provisions of 2 CFR Part 200. The types of services to be included in each plan shall include items such as accounting, payroll, purchasing, IT, human resources, and legal services; building occupancy costs; and other central service and centrally budgeted items such as insurance costs, dues and memberships, annual audit fees, etc. The consultant will analyze all required data, perform all cost allocation calculations, and complete each cost allocation plan in the required form to be submitted for federal and/or state approval. County staff involvement will be limited to locating and providing access to accounting, payroll, and other

financial records; answering brief questions to enable the Consultant to appropriately interpret County records; and participating in brief interviews of selected personnel to enable the Consultant to determine the appropriate methods of allocating costs across all benefited County programs.

- B. Provide copies of each year's completed cost allocation plan to the County Board of Supervisors and the County Auditor.
 - C. File each completed cost allocation plan with the central office of the Iowa Department of Health and Human Services (DHHS) and negotiate the completed cost allocation plans, as necessary, with the appropriate federal and state representatives.
 - D. Provide guidance to local representatives of DHHS in making quarterly Local Administrative Expense (LAE) claims for eligible indirect costs incurred by the County.
 - E. Monitor the status of LAE claims to ensure that the County receives all recoveries due it.
 - F. If necessary, and as requested by an in-house program at the County, compute an indirect cost rate that will provide the basis for the County to recover eligible indirect costs that are expended in support of this program.
2. Time of Performance. The services to be performed hereunder by the Consultant shall be undertaken and completed in such sequence as to assure their expeditious completion and best carry out the purposes of the Contract, as determined by the County.
3. Term of Contract. It is expressly understood and agreed that the effective date of this Contract shall be the date first written above and shall continue in full force and effect for a period of three years. It is further understood and agreed that the results of the completed cost allocation plan for any given fiscal year shall be implemented for DHHS indirect cost recovery purposes in the second succeeding fiscal year. For example, the results of the FY 2023 cost allocation plan shall be used to determine the amounts of eligible indirect cost recoveries for FY 2025.
4. Compensation. The County agrees to pay the Consultant an amount not to exceed Seven Thousand Seven Hundred Dollars (\$7,700.00) for each annual cost allocation plan. This amount shall include reimbursement for all expenses to be incurred by the Consultant.
5. Method of Payment. The County shall pay the amount stated in paragraph 4 above upon delivery to the Board of Supervisors of each year's completed cost allocation plan, and other schedules if so required.

6. Warranty of Benefit to County. The Consultant warrants to the County that its annual fee for preparation of each cost allocation plan shall not exceed 50 percent of the actual reimbursements that are to be obtained for the County as a direct result of preparing the cost allocation plan. In the event annual payment to the Consultant exceeds 50 percent of the related indirect cost reimbursements to the County, then the difference will be promptly refunded to the County. It is also expressly understood and agreed that should the County recover more than double the Consultant's fees in any year, then the excess recoveries will belong solely to the County and no additional fee is due to the Consultant.
7. Changes. The County may, from time to time, require changes in the scope of services to be performed by the Consultant under this Contract. Such changes that are mutually agreed upon by the County and Consultant shall be incorporated in a written amendment to this Contract.
8. Services and Materials to be Furnished by County. The Consultant shall provide guidance to the County in determining the data that is required to complete each cost allocation plan. The County agrees to respond to all reasonable requests for data in a timely manner and shall provide adequate liaison between the Consultant and other agencies of the County government.
9. Termination of Contract for Cause. If, through any cause, the Consultant shall fail to fulfill in timely and proper manner its material obligation under this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice via U.S. Post Office Certified Mail – Return Receipt Requested – to the Consultant of such termination and specifying the effective date thereof postmarked at least fifteen (15) days before the effective date of such termination. Provided however, prior to termination for default, the County will provide adequate written notice to the Consultant affording it the opportunity to cure the deficiencies or to submit a specific plan to resolve the deficiencies within ten (10) days (or the period specified in the notice) after receipt of the notice. Failure to adequately cure the deficiency shall result in termination action. The Consultant shall be compensated for services satisfactorily rendered and expenses incurred through the effective date of termination hereunder.

10. Special Termination. Either party may, at its option, cancel any year of the plan preparation by giving the other party notice by June 30 of the year on which the plan will be based. For example, the County may cancel the work to be done for FY 2024 by giving the Consultant notice on or before June 30, 2024. The County may terminate this Contract at any time without cause by giving the Consultant written notice via Certified Mail. Under this provision, the Consultant shall be entitled to full compensation as specified in paragraph 4 above for any cost allocation plan for which work has already begun.
11. Termination Due to Lack of Funds. The Consultant shall have the right to terminate this contract without penalty by giving fifteen (15) days written notice to the County if adequate funds are not available from Federal Agencies or other outside users to reimburse the County.
12. Information and Reports. The Consultant shall furnish the County, upon request, with copies of all documents and other materials prepared or developed in relation with or as part of the project.
13. Records and Inspection. The Consultant shall maintain full and accurate records with respect to all matters covered under this Contract. The County shall have free access at all proper times to such records, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings, and activities.
14. Provisions Concerning Certain Waivers. Subject to applicable law, any right or remedy that the County may have under this contract may be waived in writing by the County through a formal waiver, if in the judgment of the County, this contract, as so modified, will still conform to the terms and requirements of pertinent laws.
15. Matters to be Disregarded. The titles of the several sections, sub-sections, and paragraphs set forth in this contract are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of the provisions of this contract.
16. Completeness of Contract. This contract and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind any of the parties hereto.
17. County Not Obligated to Third Parties. The County and the Consultant are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.

18. When Rights and Remedies Not Waived. In no event shall the making by the County of any payment to the Consultant constitute or be construed as a waiver by the County of any breach of covenant, or any default which may then exist on the part of the Consultant, and the making of any such payment by the County while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the County with respect to such breach or default.
19. Personnel. The Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the County. All the services required hereunder shall be performed by the Consultant or under its supervision, and all personnel engaged in the work shall be fully qualified to perform such services.
20. Consultant Liability if Audited. The Consultant will assume all financial and statistical information provided to the Consultant by the County's employees or representatives is accurate and complete. The County shall be solely responsible for any disallowance of funds paid to the County under the plan resulting from inaccurate or incomplete information provided by the County. The Consultant shall provide assistance to the County in the event that an audit is undertaken of County indirect cost recoveries.
21. Applicable Law. Iowa law shall govern the terms and performance under this Contract.
22. Indemnification. Each party shall be responsible for its own acts and will be responsible for all damages, costs, fees, and expenses that arise out of the performance of this Contract, and which are due to that party's own negligence, tortious acts, and other unlawful conduct and the negligence, tortious acts, and other unlawful conduct of its respective agents, officers, and employees.
23. Delays. The Consultant shall not be liable for delays in performance that are caused in whole or in part by the County, third parties, or forces beyond its control. The period of performance shall be extended by the time period of any delays that are not the fault of the Consultant.
24. Assignment. The Consultant agrees not to assign, convey, or transfer its interest in this Contract to any other entity without the prior written consent of the County which consent shall not be unreasonably withheld. Provided, however, the Consultant may assign, convey, or transfer its interest in this Contract to an entity that succeeds to substantially all of the business of the Consultant by merger or otherwise.
25. Notices. Notices shall be effective upon receipt. Any notices, bills, invoices, or reports required by this Contract shall be sufficient if sent by either party hereto in the United States mail, postage paid, to the addresses stated below:

For the County:

Board of Supervisors
Woodbury County Courthouse
620 Douglas St, Rm 103
Sioux City, IA, 51101

For the Consultant:

Cost Advisory Services, Inc.
P.O. Box 755
Johnston, Iowa 50131

IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the date first written above.

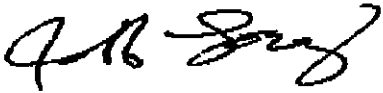
WOODBURY COUNTY, IOWA:

By: _____
(County Official)

(Title)

Attest: _____

COST ADVISORY SERVICES, INC.:

By: 

Jeff Lorenz, President

**PROFESSIONAL SERVICES PROVIDED TO
IOWA COUNTIES
BY COST ADVISORY SERVICES, INC.**

Cost Advisory Services, Inc. (CASI) was incorporated in the State of Iowa in 2004. The company currently provides annual cost allocation services to 93 Iowa counties, three Iowa cities, and the Iowa Workforce Development, the Iowa Department of Public Health and five Community Colleges.

The primary objective in developing cost allocation plans is to assist county governments in obtaining reimbursements for indirect costs expended on behalf of the Iowa Department of Health and Human Services (DHHS). Indirect costs typically include items such as audit fees, insurance costs, building space costs that are not otherwise treated as direct costs, accounting and payroll services, and eligible legal services provided by county attorney offices, among others. Once documented in annual cost allocation plans, the indirect costs are claimed on quarterly Local Administrative Expense (LAE) reports that are prepared for counties by staff at local DHHS offices. These claims are then reimbursed from federal funds based on a formula developed by the central office of DHHS. Currently, the reimbursement is approximately one-third of the total direct and indirect costs that are claimed. Because the reimbursements are entirely from federal funds, a basic condition for eligibility is that an annual cost allocation plan be prepared in accordance with the procedures and regulations contained in 2 CFR, Part 200. CASI possesses both the expertise to deal with these regulations as well as a propriety cost allocation software program that enhances the cost allocation process.

While LAE reimbursements are the main objective for preparing cost allocation plans for county governments, there are other uses that may benefit individual counties. Some counties utilize their cost allocation plans to claim reimbursement of indirect costs that are expended in support of Title XIX (Medicaid) programs at local health departments. Again, because federal Title XIX funds are involved in indirect cost reimbursements from these programs, an annual cost allocation plan is required that conforms to 2 CFR, Part 200. Still another use of cost allocation plans by some of the larger counties is in recovering indirect costs that are expended in support of enterprise funds.

CASI staff welcomes the opportunity to discuss and explain the professional services that we provide to our current and prospective clients. We can be reached at the following:

Jeff Lorenz 515.238.7989 or by email at jlorenz@casiowa.com

Roger Stirler 515.250.2687 or by email at rstirler@casiowa.com



**MONONA COUNTY DRAINAGE OFFICE
%COURTHOUSE – 610 IOWA AVENUE
ONAWA, IOWA 51040
(712) 433-2630**

May 11, 2023

Patrick Gill, Woodbury County Auditor
Woodbury County Auditor's Office
620 Douglas Street, Rm 103
Sioux City, IA 51101-1248

Dear Mr. Gill:

Enclosed are levy resolutions on all inter-county drainage districts with Monona County approved by the Monona County Board of Supervisors on May 9, 2023. Please have your Board of Supervisors approve said resolutions, make copies for your records, and send back the originals to the Monona County Drainage Office, %Courthouse, 610 Iowa Avenue, Onawa, Iowa 51040.

The levy rates for the Woodbury County Inter-County Drainage Districts with Monona County for the year 2023-2024 are as follows:

DRAINAGE DISTRICT	LEVY RATIO		WOODBURY PRODUCT UNITS	ASSESSMENT TOTAL
Little Sioux (65%)	.078808	X	615,134.80	\$ 48,477.
McCandless Inter-Co (110%)	.107335	X	72,248.50	\$ 7,755.
Sandhill-Lakeport (60%)	.087558	X	221,381.88	\$ 19,384.
Woodbury-Monona Lat 2	.010518	X	36,709.66	\$ 386.11
Woodbury-Monona Lat 11	.007027	X	32,873.60	\$ 231.01

If the product units on the above do not agree with your records please have Diane send me the corrections.

Thank you!

Sincerely,



Lisa Jones,
Monona County Drainage Clerk

Encl.

***PLEASE give a copy of the signed paperwork to Diane Swoboda Peterson**

**PATRICK F. GILL
WOODBURY COUNTY
AUDITOR RECORDER
COMM OF ELECTIONS
2023 MAY 15 AM 11:28**

	District	Orig. Assess.	Total needed	Levy %	Product Units	Ratio	WOODBURY PRODUCT UNITS/\$\$AMT	MONONA PRODUCT UNITS/\$\$ AMT	HARRISON PRODUCT UNITS/\$\$ AMT
6100	LITTLE SIOUX	\$1,046,490.96	\$680,216.00	65.00%	8,631,344.92	0.078808	615,134.80	7,431,967.38	584,242.74
							\$48,477	\$585,696	\$46,043
6200	MCCANDLESS MN	\$114,217.46	\$125,381.00	110.00%	1,168,124.72	0.107335	72,248.50	1,095,876.22	
							\$7,755	\$117,626	
6500	SANDHILL-LAKE	\$48,098.19	\$28,859.00	60.00%	331,897.39	0.086952	221,381.88	110,515.51	
							\$19,250	\$9,609	
	WOOD CO LATS.								
6810	WOOD-MO LAT 2	\$898.99	\$386.11	42.95%	36,709.66	0.010518	36,709.66		
							386.11		
6880	WOOD-MO LAT11	\$519.45	\$231.01	44.47%	32,873.60	0.007027	\$32,873.60		
							\$231.01		
	Totals		\$835,073.12				\$76,099	\$712,932	\$46,043

WOODBURY COUNTY, IOWA
RESOLUTION # _____

The Board of Supervisors of Woodbury County, Iowa, met _____,
May __, 2023 at _____ .m. in the Board Room of the Courthouse in
Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon
roll being called, the following Board members were

Present: _____

Absent: _____

Supervisor _____ introduced, caused to be read and moved the
adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN
THE WOODBURY-MONONA LATERAL 2 DRAINAGE DISTRICT OF WOODBURY COUNTY,
IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution.
Upon due consideration by the Board, the Chairman put the question;
and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as
follows:

**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT
IN THE WOODBURY-MONONA LATERAL 2 DRAINAGE DISTRICT
WOODBURY COUNTY, IOWA**

WHEREAS, the Board of Trustees of the Little Sioux Inter-
County Drainage District, Trustees of the Woodbury Monona Lateral 2
Drainage District, in session on the 4th day of May, 2023, requested
that the Board of Supervisors levy a special assessment of Forty Two
and 95/100 Percent (42.95%) on all tracts of land, lots, public roads,
and railroads in the Woodbury-Monona Lateral 2 Drainage District to
procure funds from which to pay the costs and expenses of repair and
maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of
Woodbury County, Iowa, acting as a Drainage Board for the Woodbury-
Monona Lateral 2 Drainage District, that there be and is hereby levied
upon all tracts of land, lots, public roads, and railroads in the
Woodbury-Monona Lateral 2 Drainage District of Woodbury County, Iowa,
a special assessment in the amount of Forty Two and 95/100 Percent
(42.95%), and the Auditor of Woodbury County, Iowa, be directed and
ordered to spread such levy upon said lands, to be collected under
\$468.55 in semi-annual installments in the same manner as general
property taxes are collected pursuant to \$445.36 in the year 2023-
2024.

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PASSED and APPROVED this ___ day of _____, 2023, Board of Supervisors, Woodbury County, Iowa.

CHAIRMAN

ATTEST: _____
WOODBURY COUNTY AUDITOR

O R D E R

We, The Board of Trustees of the Woodbury Monona Lateral No. 2 Drainage District of Woodbury County, Iowa in session this ___ day of _____, 2023, hereby request a special assessment of Forty Two and 95/100 (42.95%) Percent be levied on all tracts of land, lots, public roads and railroads within the Woodbury Monona Lateral No. 2 Drainage District of Woodbury County, Iowa, for fiscal year 2023-2024, to procure funds from which to pay the costs and expenses for the general upkeep and maintenance of the District.

BOARD OF TRUSTEES

WOODBURY COUNTY, IOWA
RESOLUTION # _____

The Board of Supervisors of Woodbury County, Iowa, met _____, _____, 2023 at _____ .m. in the Board Room of the Courthouse at Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were

Present: _____

Absent: _____

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE WOODBURY-MONONA LATERAL "11" DRAINAGE DISTRICT OF WOODBURY COUNTY, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT
IN THE WOODBURY MONONA LATERAL "11" DRAINAGE DISTRICT
WOODBURY COUNTY, IOWA**

WHEREAS, the Board of Trustees of the Little Sioux Inter-County Drainage District, Trustees of the Woodbury Monona Lateral "11" Drainage District, in session on the 4th day of May, 2023, requested that the Board of Supervisors levy a special assessment of Forty Four and 47/100 (44.47%) Percent of the Original Assessment in the Woodbury Monona Lateral "11" Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, acting as a Drainage Board for the Woodbury Monona Lateral "11" Drainage District of Woodbury County, Iowa, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Woodbury Monona Lateral "11" Drainage District of Woodbury County, Iowa, a special assessment in the amount of Forty Four and 47/100 (44.47%) Percent of the Original Assessment, and the Auditor of Woodbury County, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2023-2024.

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PASSED and APPROVED this ____ day of May, 2023, Board of Supervisors, Woodbury County, Iowa.

CHAIRMAN

ATTEST: _____
WOODBURY COUNTY AUDITOR

O R D E R

We, The Board of Trustees of the Woodbury Monona Lateral No. 11 Drainage District of Woodbury County, Iowa in session this ___ day of _____, 2023, hereby request a special assessment of Forty Four and 47/100 (44.47%) Percent be levied on all tracts of land, lots, public roads and railroads within the Woodbury Monona Lateral No. 11 Drainage District of Woodbury County, Iowa, for fiscal year 2023-2024, to procure funds from which to pay the costs and expenses for the general upkeep and maintenance of the District.

BOARD OF TRUSTEES

The Board of Supervisors of Monona County, Iowa met Tuesday, May 9th, 2023 at 10:00 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

The meeting was called to order by Chairman Fox and, upon roll being called, the following Board members were

Present: Brouillette, Fox and Phillips.

Absent: None.

Supervisor Fox introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor Brouillette seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette, Fox and Phillips

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted as follows:

The Board of Supervisors of Harrison County, Iowa, met _____, 2023 at _____, a.m. in the Board Room of the Courthouse at Logan, Harrison County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were

Present: _____

Absent: _____

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor Smith seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**WOODBURY COUNTY, IOWA
RESOLUTION # _____**

The Board of Supervisors of Woodbury County, Iowa, met _____, 2023 at _____ p.m. in the Board Room of the Courthouse at Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were

Present: _____

Absent: _____

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT
IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT**

WHEREAS, the Board of Trustees of the Little Sioux Inter-County Drainage District, in session on the 6th day of April, 2023, requested that the Board of Supervisors levy a special assessment of Sixty-five (65%) Percent of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona, Woodbury and Harrison Counties, Iowa, acting as a Drainage Board for the Little Sioux Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa, a special assessment in the amount of Sixty-five (65%) Percent of the Original Assessment, and the Auditors of Monona, Woodbury and Harrison Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner

as general property taxes are collected pursuant to \$445.36 in the year 2023-2024.

PASSED and APPROVED this 9th day of May, 2023, Board of Supervisors, Monona County, Iowa.

Bo Fox
CHAIRMAN

ATTEST: *Rita Jones*
MONONA COUNTY DRAINAGE CLERK

PASSED and APPROVED this _____ day of _____, 2023, Board of Supervisors, Harrison County, Iowa.

CHAIRMAN

ATTEST: _____
HARRISON COUNTY DRAINAGE CLERK

PASSED and APPROVED this _____ day of _____, 2023, Board of Supervisors, Woodbury County, Iowa.

CHAIRMAN

ATTEST: _____
WOODBURY COUNTY AUDITOR

O R D E R

We, the Board of Trustees of the Little Sioux Inter-County Drainage District of Monona, Harrison and Woodbury Counties, Iowa in session this 6th day of April, 2023, hereby request that a special assessment of Sixty-Five (65%) Percent be levied on all tracts of land, lots, public roads and railroads within the Little Sioux Inter-County Drainage District of Monona, Harrison and Woodbury Counties, Iowa, for fiscal year 2023-2024, to procure funds from which to pay the costs and expenses for the general upkeep and maintenance of the District.

Tina Hodges

Robt Peltz

Wayne Mullen
BOARD OF TRUSTEES

The Board of Supervisors of Monona County, Iowa met Tuesday, May 9th, 2023 at 10:00 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

The meeting was called to order by Chairman Fox, and, upon roll being called, the following Board members were

Present: Brouillette, Fox and Phillips.

Absent: None.

Supervisor Fox introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor Brouillette seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette, Fox and Phillips.

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,439**

The Board of Supervisors of Woodbury County, Iowa, met _____, 2023 at _____ p.m. in the Board Room of the Courthouse in Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were

Present: _____

Absent: _____

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT
IN THE SANDHILL-LAKEPORT DRAINAGE DISTRICT**

WHEREAS, the Board of Trustees of the Sandhill-Lakeport Inter-County Drainage District, in session on the 20th day of March, 2023, requested that the Board of Supervisors levy a special assessment of Sixty Percent (60%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the Sandhill-Lakeport Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Sixty Percent (60%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2023-2024.

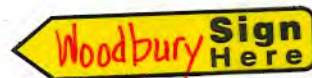
PASSED and APPROVED this 9th day of May, 2023, Board of Supervisors, Monona County, Iowa.

B. J. J.

CHAIRMAN

ATTEST: *Risa Jones*
DRAINAGE CLERK

PASSED and APPROVED this _____ day of _____, 2023, Board of Supervisors, Woodbury County, Iowa.



CHAIRMAN

ATTEST: _____
WOODBURY COUNTY AUDITOR

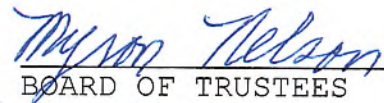
O R D E R

We, The Board of Trustees of the Sandhill Lakeport Drainage District of Woodbury and Monona Counties, Iowa in session this 20th day of March, 2023, hereby request that a special assessment of Sixty Percent (60%) be levied on all tracts of land, lots, public roads and railroads within the Sandhill Lakeport Drainage District of Woodbury and Monona Counties, Iowa, for fiscal year 2023-2024, to procure funds from which to pay the costs and expenses for the general upkeep and maintenance of the District.

s/John Stensland



s/Myron Nelson



BOARD OF TRUSTEES

The Board of Supervisors of Monona County, Iowa met Tuesday, May 9th, 2023 at 10:00 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

The meeting was called to order by Chairman Fox, and, upon roll being called, the following Board members were

Present: Fox, Brouillette and Phillips.

Absent: None.

Supervisor Fox introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE MCCANDLESS INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor Brouillette seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette, Fox and Phillips.

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted.

**WOODBURY COUNTY, IOWA
RESOLUTION # _____**

The Board of Supervisors of Woodbury County, Iowa, met _____, 2023 at _____ .m. in the Board Room of the Courthouse in Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman _____, and upon roll being called, the following Board members were present

Present: _____

Absent: _____

Supervisor _____ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE MCCANDLESS INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor _____ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT
IN THE MCCANDLESS INTERCOUNTY DRAINAGE DISTRICT**

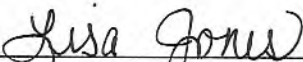
WHEREAS, the Board of Trustees of the McCandless Inter-County Drainage District, in session on the 19th day of April, 2023, requested that the Board of Supervisors levy a special assessment of One Hundred Ten Percent (110%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the McCandless Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of One Hundred Ten Percent (110%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2023-2024.

PASSED and APPROVED this 9th day of May, 2023, Board of Supervisors, Monona County, Iowa.



Bo Fox, CHAIRMAN

ATTEST: 

Lisa Jones, DRAINAGE CLERK

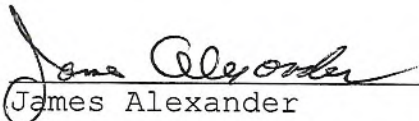
PASSED and APPROVED this _____ day of _____, 2023, Board of Supervisors, Woodbury County, Iowa.

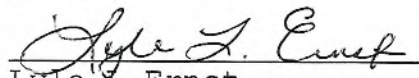
CHAIRMAN

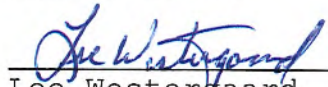
ATTEST: _____
WOODBURY COUNTY AUDITOR

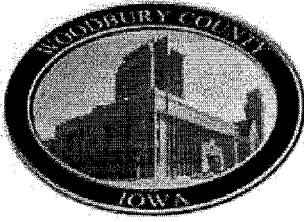
O R D E R

We, the Board of Trustees of the McCandless Inter-County Drainage District of Woodbury and Monona Counties, Iowa in session this 19th day of April, 2023, hereby request that a special assessment of One Hundred Ten (110%) be levied on all tracts of land, lots, public roads and railroads within the McCandless Inter-County Drainage District of Woodbury and Monona Counties, Iowa, for fiscal year 2023-2024 to procure funds from which to pay the costs and expenses for the general upkeep and maintenance of the District.


James Alexander


Lyle L Ernst


Lee Westergaard
BOARD OF TRUSTEES



Tina M. Bertrand
Woodbury County Treasurer
822 Douglas St Ste 102
Sioux City IA 51101
712-279-6495

May 18, 2023

Dear Board of Supervisors,

I am requesting your permission for two refunds to Forrest Holdings Inc for the following parcels.

8847 06 427 002	(4104 Glenn Ave)	\$644.00
8842 01 406 004	(305 3 rd St)	\$108.00

Forrest Holdings was paying a subsequent payment on these parcels since they held the tax certificates on these parcels, but the owners also paid the current installments. This resulted in double payments on both parcels.

The refund will be processed upon confirmation that funds were not returned as non-sufficient.

Thank you,

A handwritten signature in cursive script that reads "Janet L. Trimpe".

Janet L. Trimpe
Woodbury County Tax Deputy

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/17/2023

Weekly Agenda Date: 5/23/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Justice Center Furniture, Fixtures, & Equipment

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Building Services has been working on the spaces layout design for months regarding the Justice Center case-goods and other equipment furnishings. The majority is now complete and ready for order. NASPO State of Iowa ValuePoint & State of Iowa OMNIA Partners Contracts subject discounts on manufacture specific products. Building Services has partnered with Office Elements a local vendor which is one of five State of Iowa HON authorized dealers. Due to the size of the current design and product document (312 plus pages) it has not been attached but is available for review upon request.

Additional vendor specific/ miscellaneous items will be sourced and will need to be purchased soon through various other appropriate parties. Other items to be sourced through other vendors; X-ray/ Fingerprint current equip. relocations, CPI Guardian Detention Property, Evidence Packaging, & Property Room Expander Equipment, Medical Exam Tables, Detention Furniture, Evidence Shelving, Secure File Room High Density Mobile Filing, Evidence Refrigerators, Break Room Refrigerators, Break Room Microwave Ovens, Detention Televisions, EVS Equipment, Security Monitors, Interior & Exterior Trash Containers, Exterior Ash Containers, Office Desk Floor Protectors, Computer Data Patch Cables & Surge Supressors, Vestibule Mats, ect.

BACKGROUND:

12/20/2022- Agenda Item #8a & 8b
Board of Supervisors Approves LEC Authority/ Woodbury County Lease Agreement Amendment #1.

12/06/2022- Agenda Item #13 -
Board of Supervisors Approves Furniture, Fixtures, & Equipment in the Amount of \$941,000.00 to be funded/ expensed ARPA 13.

FINANCIAL IMPACT:

ARPA 13 (\$941,000.00)
Office Elements = \$498,877.04 (excluding contingency)
Other FF&E = Numerous Items Required to be ordered and expensed separately

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

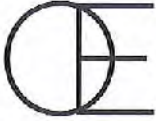
Yes No

RECOMMENDATION:

Approval to expense ARPA 13 funding for Furniture, Fixtures, and Equipment not to exceed \$941,000.00.

ACTION REQUIRED / PROPOSED MOTION:

- a. Motion to expense ARPA 13 funding for Furniture, Fixtures, and Equipment not to exceed \$941,000.00
- b. Motion to approve Office Elements purchase order in the amount of \$498,877.04 plus 5% contingency.
- c. Motion to approve expense of \$83,491.04 for the purchase of Kitchen Equipment & Installations.



OFFICE ELEMENTS

Andy Greer
Sioux City
C: 712-253-8871
O: 712-255-0181

Woodbury County
620 Dougl's Street
Sioux City, IA. 51101
712-279-6539

Page 1 of 1

Line #	Qty	Part Number	Part Description	Sell Price	Extended
1	1	Furniture	Furniture for the Law Enforcement Center including Installation	\$498,877.04	\$498,877.04
				Subtotal	\$498,877.04
				Total Sell:	\$498,877.04

"IMPORTANT NOTE TO BUYER: THIS QUOTATION IS LIMITED TO THE TERMS AND CONDITIONS CONTAINED HEREIN.

Any additional or different terms proposed by Buyer in any purchase order or other document are hereby deemed to be material alterations and notice of objection to them is hereby given. Any such proposed terms shall be void and the terms herein shall constitute the complete and exclusive statement of the terms and conditions of the contract between the parties. Neither GBI, LLC's (an Office Elements Company) acknowledgement of a purchase order nor GBI LLC's (an Office Elements Company) failure to object to conflicting, different or additional terms and conditions in a purchase order shall be deemed an acceptance of such terms and conditions or a waiver of the provisions hereof.

Security Interests: The buyer hereby grants GBI, LLC (an Office Elements Company), "Seller" a purchase money security interest in all products covered by this quotation as security for payment of all amounts due under this invoice. The Buyer authorizes the Seller to perfect its security interest by filing appropriate documents (including without limitation Form UCC-1 financing statements) and agrees to cooperate with Seller (at Seller's expense) in taking any further actions reasonably necessary to perfect that security interest. The Seller shall have all rights and remedies of a secured creditor under the Uniform Commercial Code."

Accepted by _____ Title _____ Date _____

RESOLUTION #
NOTICE OF PROPERTY SALE

Parcel #894728127010

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The W 50 feet of Lot 7, the W 50 feet of the South half of Lot 8, the W 30 feet of the North half of Lot 8 and the W 25 feet of the S 23 feet of Lot 9, all in Block 83 Sioux City East Addition, City of Sioux City, in the County of Woodbury County and State of Iowa (613-15 13th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **23rd Day of May, 2023 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **23rd Day of May, 2023**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$491** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 9th Day of May, 2023.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Eric Thomas

Date: 8/4/21

Address: 724 C St. - SSC, NE

Phone: 402-508-8915

Address or approximate address/location of property interested in:

603-15 13th St.

GIS PIN # 894728127010

**This portion to be completed by Board Administration **

Legal Description:

The W 50 feet of Lot 7 the W 50 feet of the South half of Lot 8, the W 30 feet of the North half of Lot 8 and the W 25 feet of the S 23 feet of Lot 9 all in Block 83, Sioux City East-Addition

Tax Sale #/Date: #820 6/20/2016

Parcel # 30030

Tax Deeded to Woodbury County on: 4/26/23

Current Assessed Value: Land \$4,300⁻ Building Ø Total \$4,300⁻

Approximate Delinquent Real Estate Taxes: \$117,531⁻

Approximate Delinquent Special Assessment Taxes: \$15,050⁻

*Cost of Services: \$176⁻

Inspection to: Roche Dewitt

Date: 8/5/21

Minimum Bid Set by Supervisor: \$315⁰⁰ PLUS FEES, IF ANY Plus \$176

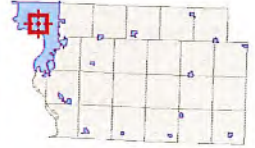
Date and Time Set for Auction: Tuesday, May 23rd @ 4:35

Total: \$491

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894728127010	Alternate ID	30030	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	613-15 13TH ST	Acreage	n/a		SIOUX CITY, 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	SIOUX CITY EAST W 50 FT LOT 7 BLK 83 W 50 FT S 25 FT LOT 8 BLK 83 W 30 FT N 2 5 FT LOT 8 BLK 83 W 25 FT S 23 FT LOT 9 BLK 83				
	(Note: Not to be used on legal documents)				

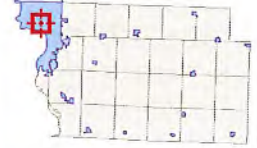
Date created: 5/4/2023
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Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894728127010	Alternate ID	30030	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	613-15 13TH ST	Acreage	n/a		SIOUX CITY, 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	SIOUX CITY EAST W 50 FT LOT 7 BLK 83 W 50 FT S 25 FT LOT 8 BLK 83 W 30 FT N 2 5 FT LOT 8 BLK 83 W 25 FT S 23 FT LOT 9 BLK 83				
	(Note: Not to be used on legal documents)				

Date created: 5/4/2023
 Last Data Uploaded: 5/3/2023 7:42:47 PM

Developed by Schneider
 GEOSPATIAL

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/18/23

Weekly Agenda Date: 5/23/23 4:45

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Daniel Priestley, Zoning

WORDING FOR AGENDA ITEM:

A)Public Hearing for an ordinance to amend portions of Woodbury County Ordinance #56: Amendments to modify Section 6.1.A: Wind Turbines Set Back Requirements to increase certain setback requirements to the Ordinance regulating Commercial Wind Energy Conversion Systems in Unincorporated Woodbury County. B)Approve the 3rd and Final Reading of the Ordinance Amendment. C)Adopt the Ordinance Amendment.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

SUMMARY OF PROPOSED REVISIONS TO WOODBURY COUNTY ORDINANCE #56: AMENDMENTS TO MODIFY SECTION 6.1.A: WIND TURBINES SET BACK REQUIREMENTS TO INCREASE CERTAIN SETBACK REQUIREMENTS TO THE ORDINANCE REGULATING COMMERCIAL WIND ENERGY CONVERSION SYSTEMS IN UNINCORPORATED WOODBURY COUNTY.

BACKGROUND:

Woodbury County Ordinance #56: An Ordinance Regulating Commercial Wind Energy Conversion Systems in Unincorporated Woodbury County is a stand-alone ordinance that includes guidelines for the development of large-scale Commercial Wind Energy Conversion Systems (C-WECS) by regulating and requiring a C-WECS Special Use Permit for the siting, design, construction, operation, and decommissioning of these wind energy conversion systems (WECS). This proposal is to amend Ordinance #56 to increase the City Limit Setback to 2-miles and the Public Conservation Area to 2,640 FT or 4.5x tower height setback (whichever is greater) from Conservation Areas.

The incorporated areas within Woodbury County have a compelling interest in the land use activities that occur within 2-miles of their respective jurisdictions. Each community has their own plans for expansion and development as well as their own policies on how they expect their growth to trend. Both Iowa Code 354.9 and 414.23 acknowledge the incorporated areas authority for land use in this 2-mile zone. Under the extraterritorial review parameters contained within Iowa Code 354.9 and acknowledged in the Woodbury County Subdivision Ordinance, Section 1.03.2, "the county shall acknowledge the concurrent review and approval processes by municipalities of subdivisions located within the extraterritorial review jurisdictions of municipalities. The municipal extraterritorial jurisdiction area is either the area within two miles of the corporate boundaries of the nearest city or an area described in a specific agreement pursuant to Chapter 28E of the Iowa Code."

In terms of public conservation areas, the Woodbury County Conservation Board "is a regional agency tasked with providing high quality and valuable education, recreation, enhancement and preservation of natural resources through professional and courteous service for the betterment of current and future generations." The Board owns and operates "four large developed parks, over 5,000 acres of undeveloped wildlife areas, several day use areas and river accesses." Hence, the Board also has a compelling interest in protecting and preserving public conservation areas for future generations. At the April 13, 2023 meeting of the board, the members approved a motion by a 5-0 vote "to approve support of the Board of Supervisors ordinance change of setback limits for wind turbines near conservation areas of ½ mile or 4 ½ times the tower height" (Woodbury County Conservation Board Draft Minutes, 4/13/23). Subsequently, the Woodbury County Conservation Board at their May 11, 2023 meeting revised their recommendation for the Turbine Set Back Requirement to be 1 mile from public conservation areas. This proposed setback has been updated in the draft proposal.

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Open and close the public hearing. (Set Time: 4:45 PM)

Conduct and approve the 3rd and Final Reading of the Ordinance Amendment.

Adopt the Ordinance Amendment.

ACTION REQUIRED / PROPOSED MOTION:

A) Open and close the Public Hearing (Set Time: 4:45 PM) for an ordinance to amend portions of Woodbury County Ordinance #56: Amendments to modify Section 6.1.A: Wind Turbines Set Back Requirements to increase certain setback requirements to the Ordinance regulating Commercial Wind Energy Conversion Systems in Unincorporated Woodbury County.

B) Motion to conduct and approve the 3rd and Final Reading of the Ordinance Amendment.

C) Motion to adopt the Ordinance Amendment.

ORDINANCE NO. ____
WOODBURY COUNTY, IOWA

AN ORDINANCE AMENDING PORTIONS OF WOODBURY COUNTY ORDINANCE #56: AN AMENDMENT TO MODIFY SECTION 6.1.A: WIND TURBINES SET BACK REQUIREMENTS TO INCREASE CERTAIN SETBACK REQUIREMENTS IN THE ORDINANCE REGULATING COMMERCIAL WIND ENERGY CONVERSION SYSTEMS IN UNINCORPORATED WOODBURY COUNTY.

NOW, THEREFORE, BE IT ENACTED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA THAT THE BELOW AMENDMENTS BE MADE:

AMENDMENT #1:

On page 10, Section 6.1.A, to repeal and replace the Wind Turbine Set Back Requirement for the City Limits Protected Area from 600 feet to 2 miles.

AMENDMENT #2:

On page 10, Section 6.1.A, to repeal and replace the Wind Turbine Set Back Requirement for the Public Conservation Protected Area from 600 feet or 110% of total height (whichever is greater) to 1 mile.

Adopted this ____ day of _____, 2023

THE WOODBURY COUNTY, IOWA BOARD OF SUPERVISORS

Matthew Ung, Chairman

Jeremy Taylor, Vice Chairman

ATTEST:

Daniel Bittinger II

Patrick Gill, Woodbury County Auditor

Mark Nelson

Keith Radig

Adoption Timeline

_____: Public Hearing and 1st Reading
_____: Public Hearing and 2nd Reading
_____: Public Hearing and 3rd Reading
_____: Adopted
_____: Published/Effective Date

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/10/2023 Weekly Agenda Date: 05/23/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas HR Director

WORDING FOR AGENDA ITEM:

Approve the purchase of Cyber Liability Insurance for FY 23/24

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The proposed cyber liability policy provides \$3,000,000 in coverage with a \$30,000 deductible. (attached)

BACKGROUND:

Cyber liability insurance is an annual renewal. It provides coverage for losses related to security incidents, such as malware, ransomware and phishing attacks. This includes the cost of hiring security experts to help with the recovery of data and provides legal assistance if there is an incident.

FINANCIAL IMPACT:

\$35,775, no change from last fiscal year.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the motion

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the purchase of Cyber Liability Insurance for FY 23/24.



Wrap+®

Brad T Miller
PO Box 64094
St. Paul, MN 55102-0094
Phone: (515) 221-3608
Email: BTMILLE2@travelers.com

May 2, 2023

HEATHER MURAD
AJG RISK MGMT SERVS LLC
PO BOX 718
SIOUX CITY, IA 51102-0718

RE: Insured Name: WOODBURY COUNTY
620 DOUGLAS ST RM 701
SIOUX CITY, IA 51101-1254

Expiring Policy Number: 107659163

Policy Period: June 30, 2023 to June 30, 2024

Dear HEATHER MURAD:

On behalf of **Travelers Casualty and Surety Company of America** we are pleased to provide the attached proposal of insurance for your review.

The quotes contained in this document are valid until the expiration of your current policy, and are subject to the provision of, and Travelers' review and acceptance of, the required underwriting information noted in the Contingencies section. Travelers reserves the right to change the quotes in this document, or to refuse to bind coverage entirely, based on review of the required underwriting information or based on adverse change in the risk(s) to be insured prior to the quote expiration date noted in this document.

Please note that we require a response to this document prior to expiration of the Insured's current policy in order to facilitate policy renewal. The insured's current policy will expire and not be renewed in the absence of a request, and Travelers' agreement, to bind coverage.

Travelers is pleased to offer Risk Management PLUS+ Online®[®], the industry's most comprehensive program for mitigating your management liability exposures, which is available to you at no additional cost. Please visit www.rmplusonline.com to view the services that are available. If you have additional questions about the site please contact your Underwriter.

Travelers Casualty and Surety Company of America, a subsidiary of The Travelers Companies, Inc., has consistently earned high ratings for financial strength and claims-paying ability from independent rating services, including a current A.M. Best rating of A++*. Founded in 1853, The Travelers Companies, Inc. is a Fortune 500 company, a component of the Dow Jones Industrial Average, and a leading provider of property casualty insurance for businesses.

Thank you for considering Travelers for your client's insurance coverages. We look forward to discussing this opportunity with you.

Sincerely,

Brad T Miller

Travelers Bond & Specialty Insurance

*A.M. Best's rating of A++ applies to Travelers Casualty and Surety Company of America as well as to certain insurance subsidiaries of Travelers that are members of the Travelers Insurance Companies pool; other subsidiaries are included in another rating pool or are separately rated. For a listing of companies rated by A.M. Best and other rating services visit www.travelers.com. Ratings listed herein are as of July 2022, are used with permission, and are subject to changes by the rating services. For the latest rating, access www.ambest.com.

Travelers Casualty and Surety Company of America
QUOTE OPTION #1

CYBER COVERAGE:

Liability	Limit	Retention
Privacy and Security	\$3,000,000	\$30,000
Payment Card Costs	\$3,000,000	Subject to Privacy and Security Retention
Media	Not Covered	
Regulatory Proceedings	\$3,000,000	\$30,000
Breach Response	Limit	Retention
Privacy Breach Notification	\$3,000,000	\$30,000
Computer and Legal Experts	\$3,000,000	\$30,000
Betterment	\$100,000	
Cyber Extortion	\$3,000,000	\$30,000
Data Restoration	\$3,000,000	\$30,000
Public Relations	\$3,000,000	\$30,000
Cyber Crime	Limit	Retention
Computer Fraud	\$100,000	\$10,000
Funds Transfer Fraud	\$100,000	\$10,000
Social Engineering Fraud	\$100,000	\$10,000
Telecom Fraud	\$100,000	\$5,000
Business Loss	Limit	Retention
Business Interruption	\$1,000,000	
Dependent Business Interruption	\$1,000,000	
Dependent Business Interruption - System Failure	\$1,000,000	
Dependent Business Interruption - Outsource Provider	\$1,000,000	
Dependent Business Interruption - Outsource Provider - System Failure	\$1,000,000	
Reputation Harm	\$250,000	\$10,000
System Failure	\$1,000,000	

Additional First Party Provisions

Accounting Costs Limit: \$25,000

Betterment Coparticipation: 50%

Period Of Restoration: 180 days

Period Of Indemnity: 30 days

Wait Period: 12 hours

Knowledge Date: June 30, 2022

P&P Date: June 30, 2022

Retro Date: N/A

TOTAL ANNUAL PREMIUM - \$35,775.00

(Other term options listed below, if available)

LIMIT DETAIL:

Shared Additional Defense Limit of Liability: N/A
CyberRisk Policy Aggregate Limit: \$3,000,000

EXTENDED REPORTING PERIOD AND RUN-OFF:

Extended Reporting Period for Cyber Coverage:
Additional Premium Percentage: 75%
Additional Months: 12

Run-Off Extended Reporting Period for Cyber Coverage:
Additional Premium Percentage: N/A
Additional Months: N/A

CLAIM DEFENSE FOR ASSOCIATION MANAGEMENT LIABILITY COVERAGE, LIABILITY COVERAGES AND/OR CYBER COVERAGE:

Duty to Defend

PREMIUM DETAIL:

Term	Payment Type	Premium	Taxes	Surcharges	Total Premium	Total Term Premium
1 Year	Prepaid	\$35,775.00	\$0.00	\$0.00	\$35,775.00	\$35,775.00

POLICY FORMS APPLICABLE TO QUOTE OPTION # 1:

AFE-15001-0620 Declarations
AFE-16001-0119 General Conditions
CYB-15001-0620 CyberRisk Declarations
CYB-16001-0620 CyberRisk Coverage
CYB-16001-TOC-0620 CyberRisk Table of Contents

ENDORSEMENTS APPLICABLE TO QUOTE OPTION # 1:

AFE-19013-0119 State Inconsistency Endorsement
AFE-19029-0719 Cap On Losses From Certified Acts Of Terrorism Endorsement
AFE-19030-0920 Federal Terrorism Risk Insurance Act Disclosure Endorsement
CYB-19102-0620 Dependent Business Interruption - System Failure Endorsement
CYB-19104-0620 Dependent Business Interruption - Outsource Provider Endorsement
CYB-19105-0119 Conviction Reward Endorsement
CYB-19122-0519 Vendor Or Client Payment Fraud Endorsement
CYB-19123-0519 Bricked Equipment Endorsement
CYB-19166-1020 Preservation Of Governmental Immunity - Iowa Endorsement

CONTINGENCIES APPLICABLE TO QUOTE OPTION # 1:

This quote is contingent on the acceptable underwriting review of the following information prior to the quote expiration date.

None

COMMISSION: 17.50%

QUOTE NOTES:

NOTICES:

It is the agent's or broker's responsibility to comply with any applicable laws regarding disclosure to the policyholder of commission or other compensation we pay, if any, in connection with this policy or program.

Important Notice Regarding Compensation Disclosure

For information about how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website: http://www.travelers.com/w3c/legal/Producer_Compensation_Disclosure.html

If you prefer, you can call the following toll-free number: 1-866-904-8348. Or you can write to us at Travelers, Agency Compensation, P.O. Box 2950, Hartford, CT 06104-2950.

FEDERAL TERRORISM RISK INSURANCE ACT DISCLOSURE

The federal Terrorism Risk Insurance Act of 2002 as amended ("TRIA"), establishes a program under which the Federal Government may partially reimburse "Insured Losses" (as defined in TRIA) caused by "Acts Of Terrorism" (as defined in TRIA). Act Of Terrorism is defined in Section 102(1) of TRIA to mean any act that is certified by the Secretary of the Treasury - in consultation with the Secretary of Homeland Security and the Attorney General of the United States - to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States Mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

The Federal Government's share of compensation for such Insured Losses is 80% of the amount of such Insured Losses in excess of each Insurer's "Insurer Deductible" (as defined in TRIA), subject to the "Program Trigger" (as defined in TRIA).

In no event, however, will the Federal Government be required to pay any portion of the amount of such Insured Losses occurring in a calendar year that in the aggregate exceeds \$100 billion, nor will any Insurer be required to pay any portion of such amount provided that such Insurer has met its Insurer Deductible. Therefore, if such Insured Losses occurring in a calendar year exceed \$100 billion in the aggregate, the amount of any payments by the Federal Government and any coverage provided by this policy for losses caused by Acts Of Terrorism may be reduced.

For each coverage provided by this policy that applies to such Insured Losses, the charge for such Insured Losses is no more than one percent of your premium, and does not include any charge for the portion of such Insured Losses covered by the Federal Government under TRIA. Please note that no separate additional premium charge has been made for coverage for Insured Losses covered by TRIA. The premium charge that is allocable to such coverage is inseparable from and imbedded in your overall premium.

Coverage Disclaimer:

THIS QUOTE DOES NOT AMEND, OR OTHERWISE AFFECT, THE PROVISIONS OR COVERAGE OF ANY RESULTING INSURANCE POLICY ISSUED BY TRAVELERS. IT IS NOT A REPRESENTATION THAT COVERAGE DOES OR DOES NOT EXIST FOR ANY PARTICULAR CLAIM OR LOSS UNDER ANY SUCH POLICY. COVERAGE DEPENDS ON THE APPLICABLE PROVISIONS OF THE ACTUAL POLICY ISSUED, THE FACTS AND CIRCUMSTANCES INVOLVED IN THE CLAIM OR LOSS AND ANY APPLICABLE LAW.

THE PRECEDING OUTLINES THE COVERAGE FORMS, LIMITS OF INSURANCE, POLICY ENDORSEMENTS AND OTHER TERMS AND CONDITIONS PROVIDED IN THIS QUOTE. ANY POLICY COVERAGES, LIMITS OF

INSURANCE, POLICY ENDORSEMENTS, COVERAGE SPECIFICATIONS, OR OTHER TERMS AND CONDITIONS THAT YOU HAVE REQUESTED THAT ARE NOT INCLUDED IN THIS QUOTE HAVE NOT BEEN AGREED TO BY TRAVELERS. PLEASE REVIEW THIS QUOTE CAREFULLY AND IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR TRAVELERS REPRESENTATIVE.

Affiliate (non-Subsidiary) Coverage Disclaimer:

Regardless of the submission of information or typical availability of coverage for any entity that is not a Subsidiary of the Named Insured, **such entity is not covered by the Policy unless an endorsement is provided that specifically schedules it.** Under the Wrap+® policy, coverage is generally afforded to the following entities (unless otherwise excluded): (1) the Named Insured and (2) its majority-owned Subsidiaries. A Subsidiary is defined in each coverage part of the Wrap+® policy and the definition can vary between coverage parts. An affiliate is not defined but generally has some ownership and/or management in common with the Named Insured or its Subsidiaries (but itself is not a Subsidiary of either one). Affiliate coverage will not be considered on a blanket basis nor will an individual entity be scheduled without proper underwriting information (please contact your underwriter to discuss specific requirements). For an actual description of coverages, terms and conditions, refer to the Policy. Sample policies can be found on the travelers.com website or contact your underwriter.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/18/2023 Weekly Agenda Date: 05/23/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consider a resolution to establish a 35 mph speed limit on Old Lakeport Road

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

A resolution establishing a 35 mph speed limit on the east corporate line of Sergeant Bluff has been requested.

BACKGROUND:

At the request of Sgt. Bluff city staff and law enforcement, a 35 mph speed limit has been reviewed and recommended from just north of Glen Ellen Road to county road D38. Additional housing along this segment and recent serious accidents justify a speed limit adjustment in the area.

FINANCIAL IMPACT:

No impact for the county. Sergeant Bluff will do the speed limit signing.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the speed limit resolution.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution establishing a 35 mph speed limit on Old Lakeport Road.

SPEED LIMIT RESOLUTION
OLD LAKEPORT ROAD
RESOLUTION NO. _____

WHEREAS: The city of Sergeant Bluff has reviewed the speed limit on Old Lakeport Road, citing accident history and residential development, and has passed an ordinance to reduce the speed limit on this joint jurisdiction, corporation line road, and

WHEREAS: The Board of Supervisors of Woodbury County is empowered under the authority of sections 321.255 and 321.285, subsection 4 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation conducted by the County Engineer that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS: Such investigation has been requested and completed and the county engineer has reached an opinion concerning the reasonable and proper speed for the road listed herein,

NOW, THEREFORE BE IT RESOLVED, by the Woodbury County Board of Supervisors that the following speed limit be established and appropriate signs erected at the locations described as follows:

1). Beginning at the intersection of 210th Street and Old Lakeport Road then proceeding north on Old Lakeport Road to a point 300 feet north of Glen Ellen Road, a speed limit of 35 miles per hour is established.

Speed limit shall be effective when appropriate signs giving notice of the speed limits are erected.

Passed and approved this 23rd day of May 2023 by the Woodbury County Board of Supervisors.

Matthew Ung, Chairperson

Daniel A. Buttinger II, Member

Mark Nelson, Member

Keith W. Radig, Member

Jeremy Taylor, Member

Recommended:

ATTEST:

Mark Nahra, Woodbury County Engineer

Patrick Gill, Woodbury County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/18/2023 Weekly Agenda Date: 05/23/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: <u>Mark J. Nahra, County Engineer</u>		
WORDING FOR AGENDA ITEM:		
<div style="border: 1px solid black; padding: 5px;">Consider a resolution to set the interest rates on drainage district warrants during fiscal year 2024.</div>		
ACTION REQUIRED:		
Approve Ordinance <input type="checkbox"/>	Approve Resolution <input checked="" type="checkbox"/>	Approve Motion <input type="checkbox"/>
Public Hearing <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input checked="" type="checkbox"/>

EXECUTIVE SUMMARY:

The Woodbury County Board of Supervisors can set the interest rate paid on drainage district warrants for districts for which the Board serves as trustees.

BACKGROUND:

Under Sec. 74A.3 (1c). Special assessment bonds, certificates, warrants or other obligations, the principal and interest of which are payable from special assessments levied against benefited property may bear interest at a rate to be set by the issuing governmental body or agency.
74A.3(2). The interest rates authorized by this section to be set by the issuing government.

FINANCIAL IMPACT:

There is no financial impact to the county board. Interest rates are paid by drainage district properties benefited within each district under the jurisdiction of the Board. The past several years the interest rate has been set at 5.0%.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the resolution setting interest rates for drainage district warrants for districts under the jurisdiction of the Woodbury County Board of Supervisors.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution setting interest rates for drainage district warrants for districts under the jurisdiction of the Woodbury County Board of Supervisors.

WOODBURY COUNTY, IOWA

RESOLUTION # _____

RESOLUTION ESTABLISHING THE INTEREST RATE PAID ON DRAINAGE WARRANTS

WHEREAS, the Woodbury County Board of Supervisors has the authority to establish the interest rate on drainage warrants pursuant to Iowa Code Chapter 468.

NOW, THEREFORE, BE IT RESOLVED, by the Woodbury County Board of Supervisors that the interest rate for Drainage Warrants is hereby set at 5% APR for Fiscal Year 2024.

SO RESOLVED this 23rd day of May 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS

DATED this 23rd day of May 2023

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY:

Matthew Ung, Chairman

Patrick F. Gill, County Auditor

Daniel A. Bittinger II

Mark Nelson

Keith Radig

Jeremy Taylor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/18/2023 Weekly Agenda Date: 05/23/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of drainage district tax levies

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The county board of supervisors serves as trustees for nine drainage districts. Annually tax levies to meet the expenses of maintaining the drainage districts are set by the Board.

BACKGROUND:

Recommended tax levies are attached for Board consideration.

FINANCIAL IMPACT:

The levies are imposed upon benefited lands by formulas approved at the adoption of the drainage district.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board the attached resolutions setting levies for nine drainage districts.

ACTION REQUIRED / PROPOSED MOTION:

The Board is to make individual motions approving each drainage district resolution.

DRAINAGE TAX

**FY 2023/24
RECOMMENDED DRAINAGE ASSESSMENTS FOR DRAINAGE DISTRICTS
UNDER THE DIRECT CONTROL OF THE
WOODBURY COUNTY BOARD OF SUPERVISORS, AS TRUSTEES**

Treasurer's Balance - Outstanding Warrants = Auditor's Balance

<u>Drainage District</u>	<u>Year Built</u>	<u>Original Cost</u>	<u>County Treasurer's Balance May 15, 2023</u>	<u>Outstanding Warrants** May 15, 2023</u>	<u>County Auditor's Balance May 15, 2023</u>	<u>7/1/23 to 6/30/24 Other Est. Expenditures</u>	<u>FY 2023-24 Recommended Levy</u>
1. Anthon Central	1925	\$ 4,943.00	\$ 274.98	\$ ---.	\$ 274.98	\$ -.	\$ 0.00
2. Bennett-McDonald	1963	1,320.00	703.84	5,788.03	-5,084.19	-.	6,000.00
3. Maple River	1920	44,249.00	33.95	---	33.95	-.	0.00
4. Orton Slough	1919	16,109.00	348.19	33.88	314.31	-.	0.00
5. Poverty Hollow	1918	13,803.00	450.03	481.05	-31.02	-.	100.00
6. Smithland	1916	12,473.00	17,767.97	---	17,767.97	-.	0.00
7. Smokey Hollow	1924	1,048.00	3,079.33	---	3,079.33	-.	0.00
8. Weber Creek	1931	9,599.00	3,510.23	---	3,510.23	-.	0.00
9. Wolf Creek	1908	34,418.00	27,964.03	199,519.52	-171,555.49	-.	10,000.00
10. Wolf Creek Pump	1985	21,262.45	94.20	81.45	12.75	0.00	0.00 *
Sub-Dist 2			20.11	---	20.11	0.00	0.00
Sub-Dist 3			1,991.74	1,000.00	991.74	0.00	0.00

*(Hearing not required.) Section 468.126,1c, Code of Iowa 2015, states in part: "If the estimated cost of a repair exceeds twenty thousand dollars, or seventy-five percent of the original total cost of the district and subsequent improvements, whichever is the greater amount, the board shall set a date for a hearing on the matter of making the proposed repairs, ---."

**Balance verification

Dated this _____ day of May, 2023

Dennis D. Butler – Supervisor’s Office

Mark J. Nahra - County Engineer

RESOLUTION NO. _____

ORTON SLOUGH DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Orton Slough Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Orton Slough Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this _____ day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

SMOKEY HOLLOW DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Smoky Hollow Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Smoky Hollow Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this _____ day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

WEBER CREEK DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Weber Creek Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Weber Creek Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this _____ day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

WOLF CREEK DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Wolf Creek Drainage District, that a special tax and/or assessment in the sum of \$ 10,000.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this _____ day of _____ May _____, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

BENNETT-MCDONALD DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Bennett-McDonald Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Bennett-McDonald Drainage District, that a special tax and/or assessment in the sum of \$ 6,000.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this _____ day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

SMITHLAND DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Smithland Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Smithland Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Drainage District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this ____ day of ____ May ____, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

WOLF CREEK PUMPING DISTRICT #2

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Pumping District #2 of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Pumping District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Wolf Creek Pumping District #2, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Pumping District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this _____ day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

WOLF CREEK PUMPING DISTRICT #3

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Pumping District #3 of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Pumping District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Wolf Creek Pumping District #3, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Pumping District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this _____ day of _____ May _____, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

ANTHON CENTRAL DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Anthon Central Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Anthon Central Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this _____ day of _____ May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

MAPLE RIVER DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Maple River Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Maple River Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this _____ day of _____ May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

POVERTY HOLLOW DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Poverty Hollow Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Poverty Hollow Drainage District, that a special tax and/or assessment in the sum of \$ 100.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this _____ day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/18/2023 Weekly Agenda Date: 5/23/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: <u>Mark J. Nahra, County Engineer</u>
WORDING FOR AGENDA ITEM:
<div style="border: 1px solid black; padding: 5px;">Consider approval of Iowa DOT Budget Amendment for FY 2023</div>
ACTION REQUIRED:
Approve Ordinance <input type="checkbox"/> Approve Resolution <input type="checkbox"/> Approve Motion <input checked="" type="checkbox"/>
Public Hearing <input type="checkbox"/> Other: Informational <input type="checkbox"/> Attachments <input checked="" type="checkbox"/>

EXECUTIVE SUMMARY:

Due to rapidly increasing operational costs an amendment to the county secondary road budget is necessary.

BACKGROUND:

The Board of Supervisors approved the FY 2023 county secondary road budget for Iowa DOT in April 2022. Following approval of that budget, increasing costs require changes to maintenance line items require amending the FY 2023 budget. The department also adjusted revenue to reflect receipts carrying over from FY 2022. The deadline for approval is June 1st.

FINANCIAL IMPACT:

This budget reports to the Iowa DOT planned expenditures and income for the secondary road department, as adjusted following the closure of FY 2022.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend approval of the FY 2023 Woodbury County Secondary Road Department Budget Amendment to be submitted to the Iowa DOT.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the FY 2023 Woodbury County Secondary Road Department Budget Amendment no. 1.

Iowa Department of Transportation
SECONDARY ROADS BUDGET

County: **Woodbury County**
Fiscal Year: **2023**
Version: **1**

COUNTY CERTIFICATION

This Secondary Road Budget was adopted by the Board of Supervisors on _____

Date

ATTESTED

County Auditor

Date

County Engineer

Date

Chairperson, Board of Supervisors

Date

IOWA DOT BUDGET APPROVALS

Recommended Approval: _____
OLS Reviewer

Date

Approval: _____
Director of Local Systems

Date

SECONDARY ROADS BUDGET

		Actual Receipts Prior Years		Estimated Receipts	
		2 nd Prior	1 st Prior	Current	Next
		FY 2020	FY 2021	FY 2022	FY 2023
1. County Auditor's Beginning Balance		\$4,428,922.04	\$2,799,887.90	\$1,665,475.84	\$2,401,254.88
Receipts from Property Tax Levies	1.15368 Dollars on all taxable property in county except on property within cities and towns. (Max. \$3.00375)	\$1,450,000.00	\$1,650,000.00	\$1,610,000.00	\$1,610,000.00
	0.00000 Dollars on all taxable property in the county. (Max. \$0.16875)				
2A. Local Option Sales Tax		\$2,052,597.88	\$2,451,082.83	\$2,777,065.51	\$2,500,000.00
3. Regular Road Use Tax Received	(Doesn't include transfer of local R.U.T. to FM account for const. on FM routes)	\$5,493,629.00	\$6,093,852.27	\$6,026,627.82	\$5,520,055.00
3b. Amount for 306.4(a3)	(Senate File 451 - FM Ext. in City <=500)	\$65,401.22	\$70,415.53	\$60,774.71	\$54,244.72
3c. Time 21		\$709,616.21	\$878,892.26	\$757,160.79	\$694,851.00
4. RISE Funds		\$0.00	\$0.00	\$0.00	\$0.00
5. FA Bridge Replacement Funds		\$0.00	\$0.00	\$0.00	\$319,362.55
5a. SWAP Bridge Replacement Funds		\$0.00	\$515,531.05	\$0.00	\$0.00
6. Proposed transfer of FM funds to Local Secondary Fund.(Section 309.10)		\$0.00	\$0.00	\$0.00	\$0.00
7.Tax Refunds (-) and/or Credits (+).(Section 309.10 - Code of Iowa)		\$0.00	\$7,283.52	\$5,849.16	\$0.00
8. Miscellaneous Receipts <i>Donations, sale of used materials, Special Assessments, etc Itemized for 2023</i>	fema	\$107,699.36	\$1,074.35	\$230,981.56	\$400,000.00
	gravelPits	\$13,530.00	\$13,940.00	\$14,350.00	\$14,000.00
	licensesAndPermits	\$23,110.00	\$24,364.48	\$23,670.00	\$33,000.00
	Street Improvement (City of Salix)	\$5,031.03		\$5,031.03	\$5,031.00
	Street Improvement (City of Smithland)	\$2,307.15		\$2,038.28	\$2,307.00
	All Other	\$12,430.38	\$564,560.61	\$44,250.20	\$20,000.00
9. Total Miscellaneous Receipts		\$164,107.92	\$603,939.44	\$320,321.07	\$474,338.00
10. TOTAL RECEIPTS		\$14,364,274.27	\$15,070,884.80	\$13,223,274.90	\$13,574,106.15
11. Road Use Tax Funds or other local funds not transferred to Secondary Roads to be transferred to FM fund for construction.		0	0	\$0.00	\$0.00

SECONDARY ROADS BUDGET

	Actual Expenditures Prior Years		Estimated Expenditures	
	Prior 2	Prior 1	Current	Next
	FY 2020	FY 2021	FY 2022	FY 2023
70X * Administration and Engineering				
700 Administration Expenditures	\$258,221.97	\$264,007.59	\$265,233.82	\$327,000.00
701 Engineering Expenditures	\$916,237.08	\$845,216.23	\$951,613.58	\$948,000.00
TOTAL ADMINISTRATION AND ENGINEERING	\$1,174,459.05	\$1,109,223.82	\$1,216,847.40	\$1,275,000.00
020* Construction				
Adjusted Construction Program Expenditures (300) on FM and Local Sec. Roads <i>(With other than FM funds ---See Accomplishment Year projects)</i>	\$2,425,462.59	\$4,392,671.57	\$1,029,444.58	\$1,650,000.00
71X* Roadway Maintenance				
710 Bridges and Culverts (420, 430)	\$277,326.34	\$602,859.09	\$384,563.73	\$425,000.00
711 Roads (4250, 460, 480)	\$3,570,575.17	\$3,035,781.67	\$3,703,186.23	\$3,605,000.00
712 Snow and Ice Control (520)	\$507,983.00	\$588,914.53	\$250,180.92	\$521,000.00
713 Traffic Controls (590)	\$306,474.96	\$353,037.30	\$389,057.65	\$414,000.00
714 Road Clearing (490)	\$403,879.74	\$303,788.11	\$492,513.07	\$296,000.00
TOTAL ROADWAY MAINTENANCE	\$5,066,239.21	\$4,884,380.70	\$5,219,501.60	\$5,261,000.00
72X * General Roadway				
720 New Equipment (610)	\$860,786.00	\$1,123,348.00	\$1,124,135.38	\$1,480,000.00
721 Equipment Operations (620, 630, 650)	\$1,784,759.38	\$1,671,791.75	\$2,011,662.58	\$2,640,000.00
722 Tools, Materials and Supplies (655, 660, 670, 680, 690)	\$102,242.60	\$90,034.28	\$59,554.09	\$150,000.00
723 Real Estate and Buildings (800)	\$150,437.54	\$133,958.84	\$160,874.39	\$195,000.00
TOTAL GENERAL ROADWAY	\$2,898,225.52	\$3,019,132.87	\$3,356,226.44	\$4,465,000.00
TOTAL EXPENDITURES (70X + 020 + 71X + 72X)	\$11,564,386.37	\$13,405,408.96	\$10,822,020.02	\$12,651,000.00
County Auditor's balance at end of fiscal year	\$2,799,887.90	\$1,665,475.84	\$2,401,254.88	\$923,106.15
TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]	\$14,364,274.27	\$15,070,884.80	\$13,223,274.90	\$13,574,106.15

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/18/2023 Weekly Agenda Date: 05/23/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark Nahra and Dennis Butler

WORDING FOR AGENDA ITEM:

Review proposed language for a city-county agreement for Southbridge Interchange project

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Woodbury County staff has been working toward agreement with Sioux City and Sergeant Bluff in regard to repayment of project funding. Signed agreements are presented for board concurrence.

BACKGROUND:

Staff has been working with city staff members and the Dorsey law firm to prepare an agreement for assistance with the retirement of bonds used to fund the construction of a new Southbridge Interchange near 135th Street. Both cities have signed the agreement and it is being presented to the Board of Supervisors for Ratification.

FINANCIAL IMPACT:

No impact at this time.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend a motion to approve the agreement.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the city-county project agreement.

INTERGOVERNMENTAL AGREEMENT

This Agreement is entered into amongst the City of Sergeant Bluff, Iowa (“Sergeant Bluff”), the City of Sioux City, Iowa (“Sioux City”), and Woodbury County, Iowa (the “County”) (collectively hereinafter these entities shall be referred to as the “Parties”) as of the ____ day of _____, 2023 (the “Commencement Date”).

WHEREAS, pursuant to Chapter 403 of the Code of Iowa, counties have certain urban renewal powers; and

WHEREAS, the County has established the Grow Woodbury County Urban Renewal Area (the “GWC URA”) and has adopted a tax increment ordinance for the GWC URA; and

WHEREAS, in accordance with paragraph 4 of Section 403.17 of the Code of Iowa, a county may exercise urban renewal powers with respect to property which is located inside or within two miles of the boundaries of a city only if the county and city have entered into a joint agreement with respect to such exercise of powers; and

WHEREAS, the Board of Supervisors of the County intends to amend the urban renewal plan for the “Urban Renewal Area to include the real property described as shown on Exhibit A hereto (the “I-29 Interchange Site”); and

WHEREAS, a portion of the I-29 Interchange Site is situated within and/or within two miles of the boundaries of Sioux City and Sergeant Bluff (together, the “Cities”); and

WHEREAS, the Board of Supervisors of the County has requested that the Cities enter into a joint agreement in order to enable the County to exercise urban renewal powers with respect to the I-29 Interchange Site; and

WHEREAS, the initial project to be undertaken with respect to the I-29 Interchange Site will consist of the construction of a new interchange and related infrastructure on and near Interstate 29 in the GWC URA (the “I-29 Interchange Project”); and

WHEREAS, all parties intend that the properties (the “Project Benefit Area”) near to and benefitting from the I-29 Interchange Site will develop to their highest and best use in the future;

NOW THEREFORE, the Parties hereto agree as follows:

A. County’s Covenants:

- 1) The County shall take fiscal responsibility for making full and timely payment of the local share of the I-29 Interchange Project costs.
- 2) The County shall expand the boundaries of the GWC URA to include the real property highlighted in blue on Exhibit A hereto. Said property represents the permanent right of way acquisition area necessary for the Interchange Project.

- 3) The County shall declare the I-29 Interchange Project to be an authorized urban renewal project of the County to be undertaken within the GWC URA.
- 4) The County shall issue its bonded indebtedness (the “County Bonds”) to pay the local government share of the costs of the I-29 Interchange Project. The County Bonds shall be issued in a manner so as to be payable from incremental property tax revenues to be derived from the GWC URA. Furthermore, the County will (i) structure the County Bonds to be amortized over a period of 10 years; and (ii) issue the County Bonds at the most commercially reasonable pricing and rates as shall be available at the time of their sale.
- 5) The County shall refrain from establishing any ordinances pursuant to Section 403.19 of the Code of Iowa, providing for the division of TIF Revenues from any taxable parcels included in the I-29 Interchange Site.
- 6) The County will support Sioux City and Sergeant Bluff in establishing their own respective urban renewal areas and Tax Increment Finance Districts in the Project Benefit Area. Furthermore, the County will support the annexation of the real estate comprising the Project Benefit Area into the respective cities in the future.

B. Sergeant Bluff’s Covenants:

- 1) Sergeant Bluff hereby consents to the County’s undertaking of the urban renewal action identified in Section A.2 and A.3 above as contemplated in the “Area of Operation” definition of Section 403.17 of the Code of Iowa. Furthermore, Sergeant Bluff hereby ratifies and affirms the prior inclusion of all County road rights of way lying within two miles of its city limits and situated within the GWC URA.
- 2) Sergeant Bluff may, at its discretion and subject to any annexation agreements with Sioux City, pursue annexation of the real property (the “Sergeant Bluff Property”) situated within the Project Benefit Area lying east of Interstate 29 as depicted on Exhibit A hereto.
- 3) To the extent that Sergeant Bluff annexes any of the parcels comprising the Sergeant Bluff Property, Sergeant Bluff will commence making an annual payment to the County in compliance with this section. Each annual payment shall be due by no later than each June 15 during the time period commencing on June 15 of the first fiscal year of the City in which property taxes derived from the City property tax levy are paid by the owners of the annexed parcels and ending when the Bonds are fully retired by the County, both as to principal and interest. Each payment shall be in an amount equal to the aggregate taxable valuation (including both the valuation at the time of annexation and increases in valuation which may occur thereafter) of each such annexed parcel as of January 1 of the calendar year immediately preceding the start of the fiscal year in which the payment shall become due, multiplied by the then-current Rural Services property tax levy rate of

the County (as provided for in Sections 331.422 and 331.423 of the Code of Iowa, or successor provisions). This calculation shall be repeated each fiscal year so as to account for any increases in the taxable valuation of annexed parcels and any fluctuations in the levy rate.

For example, if Parcels A and B are annexed into Sergeant Bluff on May 15, 2025 and the City property tax levy is imposed on such property beginning in the 2026-2027 fiscal year, then payment would be due and owing on June 15, 2027. Further, if (i) Parcel A and B have an aggregate taxable valuation of \$200,000 as of January 1, 2026 and (ii) the County Rural Services levy rate then in effect is \$3.95 per thousand; then (iii) the amount of payment owed would be \$790.00.

C. Sioux City's Covenants:

- 1) Sioux City hereby consents to the County's undertaking of the urban renewal action identified in Section A.2 and A.3 above as contemplated in the "Area of Operation" definition of Section 403.17 of the Code of Iowa. Furthermore, Sioux City hereby ratifies and affirms the prior inclusion of all County road rights of way lying within two miles of its city limits and situated within the GWC URA.
- 2) Sioux City may, at its discretion and subject to any annexation agreements with Sergeant Bluff, pursue annexation of the real property (the "Sioux City Property") situated within the Project Benefit Area lying west of Interstate 29 as depicted on Exhibit A hereto.
- 3) To the extent that Sioux City annexes any of the parcels comprising the Sioux City Property, Sioux City will commence making an annual payment to the County in compliance with this section. Each annual payment shall be due by no later than each June 15 during the time period commencing on June 15 of the first fiscal year of the City in which property taxes derived from the City property tax levy are paid by the owners of the annexed parcels and ending when the Bonds are fully retired by the County, both as to principal and interest. Each payment shall be in an amount equal to the aggregate taxable valuation (including both the valuation at the time of annexation and increases in valuation which may occur thereafter) of each such annexed parcel, multiplied by the then-current Rural Services property tax levy rate of the County (as provided for in Sections 331.422 and 331.423 of the Code of Iowa, or successor provisions). This calculation shall be repeated each fiscal year so as to account for any increases in the taxable valuation of annexed parcels and any fluctuations in the levy rate.

For example, if Parcels A and B are annexed into Sioux City on May 15, 2025 and the City property tax levy is imposed on such property beginning in the 2026-2027 fiscal year, then payment would be due and owing on June 15, 2027. Further, if (i) Parcel A and B have an aggregate taxable valuation of \$200,000 as of January 1,

2026 and (ii) the County Rural Services levy rate then in effect is \$3.95 per thousand; then (iii) the amount of payment owed would be \$790.00.

D. Administrative Provisions:

- 1) The term (the "Term") of this Agreement shall commence on the Commencement Date and end on the date on which the Bonds are fully retired both as to principal and interest.
- 2) This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.
- 3) No party shall have the right to cause the Agreement to be amended, assigned, assumed or otherwise transferred without the prior written consent of the other parties.
- 4) This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

The County, Sergeant Bluff, and Sioux City have caused this Agreement to be signed in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

WOODBURY COUNTY, IOWA

By: _____
Chairperson, Board of Supervisors

Attest:

County Auditor

CITY OF SERGEANT BLUFF, IOWA

By: _____
Mayor

Attest:

City Clerk

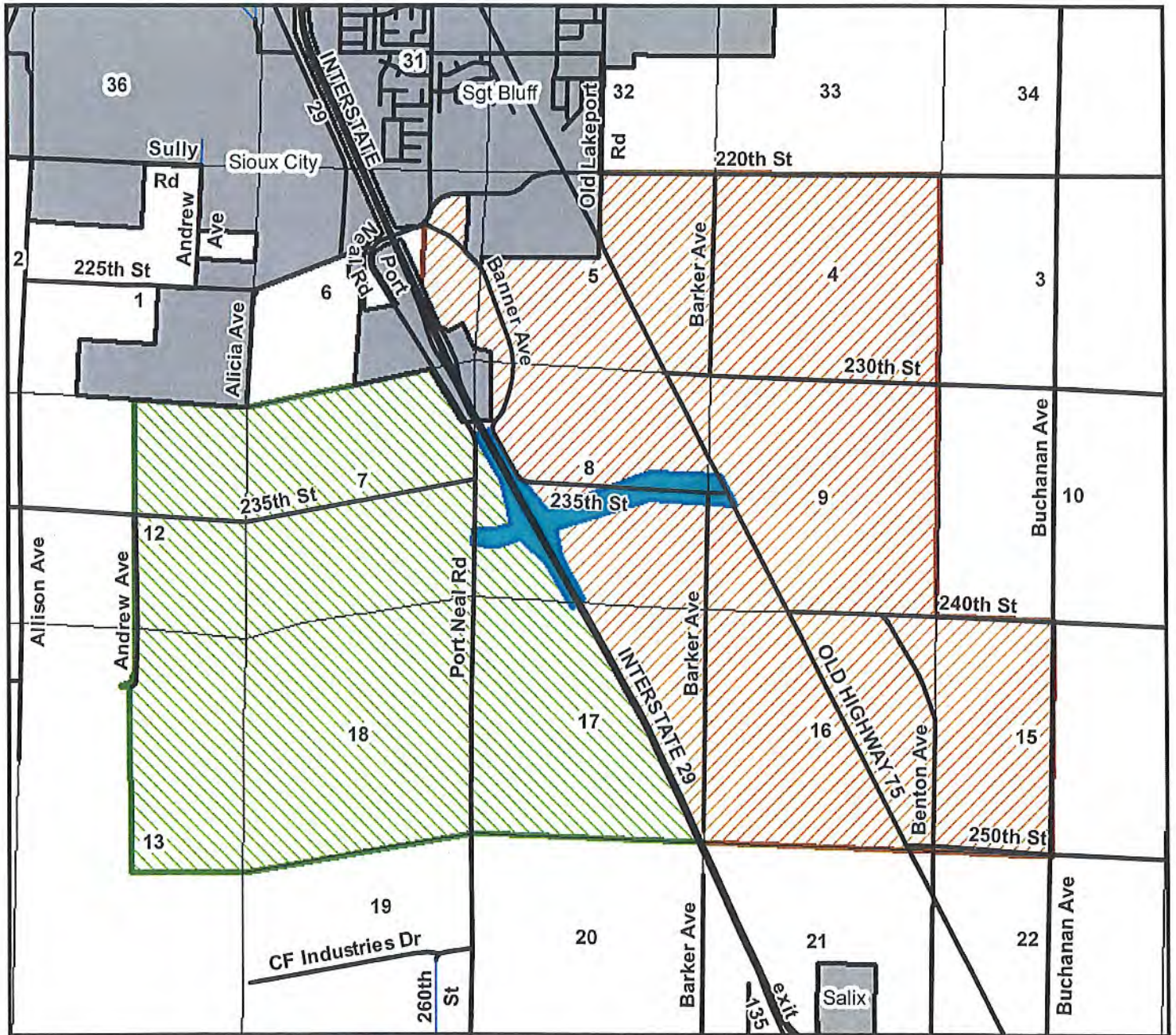
CITY OF SIOUX CITY, IOWA

By: _____
Mayor

Attest:

City Clerk

Exhibit A



- I-29 Addition Property / GWC URA
- Project Benefit Area, Sergeant Bluff
- Project Benefit Area, Sioux City

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/18/2023 Weekly Agenda Date: 05/23/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: <u>Mark J. Nahra, County Engineer</u>		
WORDING FOR AGENDA ITEM:		
<div style="border: 1px solid black; padding: 5px;">Award quotes for a wheel loader for the secondary road department</div>		
ACTION REQUIRED:		
Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Public Hearing <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input checked="" type="checkbox"/>

EXECUTIVE SUMMARY:

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The county is requesting a quotation for one, new wheel loader for purchase.

BACKGROUND:

The county owns 9 wheel loaders that are used for material loading, minor grading and snow removal. This year the new loader replaces an aging Caterpillar loader for the Hornick district.

FINANCIAL IMPACT:

The project is paid for with Woodbury County local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board award the quote from Reuter Equipment for a new Hyundai 960A front end loader.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board award the quote from Reuter Equipment for a new Hyundai 960A front end loader for \$234,650.00



Purchase Order

Rueter's
4730 S. York St
Sioux City, IA 51106
712-266-3832

Date	4/17/2023
Salesman	Shane Benson
Phone	712-444-7313
Email	sbenson@rueterco.com

Customer:
Woodbury County
620 Douglas St
Sioux City IA 51101
712-8733215

Model:
2023 Hyundai HL960A
Stock#
Serial#

Sales Items		Line Total
2023 Hyundai HL960A Stock#	Serial#	\$ 275,500.00
23.5-R25 Michelin XTLA Tires		
JRB Quick Coupler, Bucket & Forks		
Extended Warrenty 5 Years/7000 Hours		
Trade Items (if Applicable)		
2000 Cat 950G Serial#	3JW01690	\$ 40,850.00
Warranty Information		
Warranty information has been provided to the customer: YES <input type="checkbox"/>		
Machine is sold as is with no warranty; written or implied <input type="checkbox"/>		

Special Notes and Instructions

Subtotal	\$	275,500.00
Trade (if applies)	\$	40,850.00
Tax% (if applies)		0.00%
Tax Amount	\$	0.00
Total	\$	234,650.00

Above information is not an invoice and only an estimate of the services or goods described above.

Please confirm your acceptance of this quote by signing this document

Signature	Print Name	Date
-----------	------------	------

Thank you for your business!

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/18/2023 Weekly Agenda Date: 05/23/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Approve contract for project number L-B(E66)--73-97

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The Board awarded the bid for the replacement of bridge E66 on 120th Street at their April 25 2023 meeting. Contracts have been returned for Board approval.

BACKGROUND:

The project involves the replacement of a bridge that was closed due to a substructure component failure. The new bridge will be a 90' x 30' continuous concrete slab structure.

FINANCIAL IMPACT:

The project is paid for with Woodbury County secondary road funds from the construction area of our budget.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board approve the contract for the E66 bridge replacement project.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board approve the contract for the L-B(E66)--73-97 bridge replacement project with Dixon Construction for \$777,985.70.



WOODBURY COUNTY, IOWA CONTRACT

Kind of Work: Bridge Replacement

Project No. L-B(E66)--73-97 County Woodbury

THIS AGREEMENT made and entered by and between Woodbury County, Iowa, by its Board of Supervisors consisting of the following members: Matthew Ung, Keith Radig, Daniel Bittinger II, Mark Nelson, Jeremy Taylor Contracting Authority and Dixon Construction

Correctionville, IA, Contractor: _____ WITNESSETH: That the Contractor, for and in consideration of _____

Seven Hundred Seventy Seven Thousand Nine Hundred Eighty Five and 70/100 (\$777,985.70)

payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Unit Price	Amount
Project: L-B(E66)--73-97		Group 1		
1.	Clearing and Grubbing	0.20 Acres	\$10,000.00	\$ 2,000.00
2.	Embankment in Place	143 C.Y.	25.00	3,575.00
3.	Excavation Class 10 Roadway	26 C.Y.	17.00	442.00
4.	Excavation Class 13 Waste	80 C.Y.	15.00	1,200.00
5.	Excavation Class 10 Channel	1,183 C.Y.	10.00	11,830.00
6.	Granular Surface on Road, Crushed Concrete	287 Ton	40.00	11,480.00
7.	Removal of Existing Bridge	1 L.S.	25,000.00	25,000.00
8.	Excavation Class 20	291 C.Y.	30.00	8,730.00
9.	Structural Concrete (Bridge)	200.1 C.Y.	597.00	119,459.70
10.	Reinforcing Steel	102 LBS.	10.00	1,020.00
11.	Reinforcing Steel Epoxy Coated	58,841 LBS.	2.00	117,682.00
12.	Concrete Open Railing TL-4	202.2 L.F.	125.00	25,275.00
13.	Culvert CMP 24" Dia.	86 L.F.	125.00	10,750.00
14.	Piles Steel HP 10 X 42	2,255 L.F.	70.00	157,850.00
15.	Concrete Encasement of Pile	384 L.F.	100.00	38,400.00
16.	Steel Beam Guardrail Trans Section BA 221	4 Each	2,000.00	8,000.00
17.	Steel Beam Guardrail End Anchor	4 Each	500.00	2,000.00
18.	Steel Beam Guardrail Tangent Terminal BA 225	4 Each	4,000.00	16,000.00
19.	Engineering Fabric	1,208 S.Y.	4.00	4,832.00
20.	Revetment Class E	1,060 Ton	70.00	74,200.00
21.	Safety Closure	2 Each	500.00	1,000.00
22.	Traffic Control	1 L.S.	5,700.00	5,700.00
23.	Mobilization	1 L.S.	125,000.00	125,000.00
24.	Corrugated Metal Pipe Drop Inlet 30" on 24"	1 Each	4,000.00	4,000.00
25.	Mulching	0.5 Acres	1,920.00	960.00
26.	Seeding and Fertilizing (Rural)	0.5 Acres	3,200.00	1,600.00
TOTAL BID				\$777,985.70

Said specifications and plans are hereby made part of and the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer under the date of March 24, 2023

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. L-B(E66)--73-97 in Woodbury County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties hereto.

That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

Approximate Starting Date	Specified Starting Date	Late Start Date	Number of Working Days
		September 5, 2023	90

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto.

It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine, and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as the

_____ day of _____, 2023

Approved:

By _____
Contractor: Dixon Construction

By _____
Contracting Authority: Woodbury County Board Chairperson

Date: _____

Date: _____