



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(SEPTEMBER 12) (WEEK 37 OF 2023)

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held September 12, 2023, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:00 p.m. Closed Session General Relief Appeal Hearing for A.J. {Iowa Code Section 21.5 (1) (a)}
First Floor Boardroom

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

Consent Agenda

Items 2 through 5 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of the September 5, 2023 meeting
3. Approval of claims
4. Board of Supervisors – Matthew Ung & Keith Radig
Approval for the Chairman to sign letter to and upon the request of Rocky De Witt regarding his removal from the LEC Authority

5. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Approval of the renewal of Employee & Family Resources (EFR) as our employee assistance provider

End Consent Agenda

- | | |
|--|----------------------------|
| 6. Community/Economic Development – Dawn Norton
Approval to allocate \$1,000 (Gaming Revenue) and 2 days (16 hours total) of paid time off for the employee United Way contribution campaign | Action |
| 7. Human Resources – Melissa Thomas & Deputy Recorder – Diane Peterson
Approval to increase Ron Koch’s vacation accrual and change his position title to GIS Analyst | Action |
| 8. Third Judicial District Department – Maureen Hansen
Update on the Third District Department of Corrections | Information |
| 9. Secondary Roads – Mark Nahra <ol style="list-style-type: none"> a. Approval of contract for propane for heating county buildings for FY 2024 b. Approval of resolution to reclassify 1600 feet of Story Avenue north of 160th Street to Level A service c. Award pickup truck quote to Barry Ford for \$53,372.00 | Action
Action
Action |
| 10. Board of Supervisors – Matthew Ung & County Engineer – Mark Nahra
Approval of the purchase of upgraded emergency lights for county pickup trucks with Gaming Funds for \$6,080.00 | Action |
| 11. Board Administration – Dennis Butler
Approval to reduce the standard reduction from \$9,059,000 to \$8,809,000 (\$250,000 reduction) as the Authority is not constructing a maintenance building at the new LEC facility | Action |
| 12. Summit Carbon Solutions – Kaylee Langrell
Summit Carbon Solutions project update | Information |
| 13. Reports on Committee Meetings | Information |
| 14. Citizen Concerns | Information |
| 15. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

WED., SEP. 13	7:30 a.m.	SIMPCO Executive-Finance Committee Meeting - Hybrid
	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
THU., SEP. 14	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St.
	4:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
WED., SEP. 20	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
THU., SEP. 21	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
FRI., SEP. 22	12:00 p.m.	Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
MON., SEP. 25	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
WED., SEP. 27	2:30 p.m.	Rolling Hills Community Services Region Governance Board Meeting
THU., SEP. 28	10:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
	11:15 a.m.	Western Iowa Community Improvement Regional Housing Trust Fund Meeting, Hybrid
	1:30 p.m.	SIMPCO Community & Economic Development Meeting Hybrid
MON., OCT. 2	6:00 p.m.	Board of Adjustment meeting, First Floor Boardroom
WED., OCT. 4	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WED., OCT. 11	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	10:00 a.m.	STARComm Board Meeting, The Security Institute, WIT Campus
	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
THU., OCT. 12	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St.
	4:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
		Western Iowa Tourism Region Meeting/Conference, Manning Hausbarn Conference Center

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

SEPTEMBER 5, 2023, THIRTY-SIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, September 5, 2023, at 4:30 p.m. Board members present were Nelson, Taylor, Ung, Radig, and Bittinger II. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Finance and Budget Director, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. Motion by Ung second by Taylor to approve the agenda for September 5, 2023. Carried 5-0. Copy filed.
Motion by Taylor second by Bittinger to approve the following items by consent:
- 2. To approve minutes of the August 29, 2023 meeting. Copy filed.
- 3. To approve the claims totaling \$625,055.74. Copy filed.
- 4. To approve the setting of three public hearings for the proposed Zoning Ordinance Map Amendment (rezone) from Agricultural Preservation (AP) to the Agricultural Estates (AE) Zoning District on parcel #884506200006 for September 19th @ 4:45 p.m., September 26th @ 4:45 p.m., and October 3rd @ 4:45 p.m. Copy filed.
- 5a. To approve the appointment of Tina Guevara, Clerk II, County Treasurer Dept., effective 09-06-23, \$18.68/hour. Job Vacancy posted 6-28-23. Entry Level Salary: \$18.68/hour.; the appointment of Terry Spencer, F/T Paramedic, Emergency Services Dept., effective 09-06-23, \$26.06/hour. Job Vacancy posted 8-31-22. Entry Level Salary: \$26.06/hour.; and the reclassification of Anthony Velasquez, Youth Worker, Juvenile Detention Dept., effective 09-18-23, \$28.44/hour, 5.5%=\$1.50/hour. Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 4 to Grade 1/Step 5. Copy filed.
- 5b. To approve the 2023 Annual Health and Wellness Fair. Copy filed.
- 5c. To approve the employee wellness screenings and quarterly health coaching. Copy filed.
- 5d. To approve to provide flu shots to Woodbury County employees. Copy filed.

Carried 5-0.

- 6a. A public hearing was held at 4:35 p.m. for the sale of parcel #894721427009, 1908 Iowa St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Ung to close the public hearing. Carried 5-0.

Motion by Taylor second by Ung to approve and authorize the Chairperson to sign a Resolution for the sale of the real estate parcel #894721427009, 1908 Iowa St., to Patricia Montoya Aguilar, 1906 Iowa St., Sioux City, for \$525.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,656**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Patricia Montoya Aguilar _____ in the sum of **Five Hundred Twenty-five and 00/100 (\$525.00)**-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894721427009

**Lot Fifteen (15) in Block Fourteen (14) of Orchard Hill Addition to Sioux City in the County of Woodbury and State of Iowa
(1908 Iowa Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 5th Day of September, 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6b. A public hearing was held at 4:37 p.m. for the sale of parcel #894721427008, 1914 Iowa St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Ung to close the public hearing. Carried 5-0.

Motion by Taylor second by Ung to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #894721427008, 1914 Iowa St., to Patricia Montoya Aguilar, 1906 Iowa St., Sioux City, for \$400.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,657**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Patricia Montoya Aguilar _____ in the sum of **Four Hundred and 00/100 (\$400.00)**-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894721427008
**Lot Sixteen (16) in Block Fourteen (14) of Orchard Hill Addition to Sioux City in the County of Woodbury and State of Iowa
(1914 Iowa Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to

previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 5th Day of September, 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10. Motion by Taylor second by Nelson to approve \$155,000 from CIP to have the Emergency Services building tuckpointed and the south doors replaced. Motion was amended and bifurcated.

Motion by Taylor second by Nelson to approve \$143,794 from CIP to have the Emergency Services building tuckpointed. Carried 4-1, Radig opposed.

Motion by Nelson second by Taylor to approve up to \$11,206 from CIP to have the Emergency Services building south doors replaced. Carried 5-0.

- 7a. Motion by Radig second by Ung to remove Rocky De Witt as Woodbury County’s appointee to the LEC Authority. Carried 5-0 on roll call vote. Copy filed.

Rocky De Witt, expressed concerns to the Board regarding his removal.

Doyle Turner, 220th St Merville, expressed concerns to the Board regarding the removal of Mr. De Witt.

Felicia Hilton, North Central IA Carpenter’s Union, addressed the Board regarding the removal of Mr. De Witt.

- 7b. Motion by Ung second by Radig to approve and authorize the Chairperson to sign a resolution appointing Commissioner to Woodbury County Law Enforcement Center Authority’s Board of Commissions. Carried 5-0 on roll call vote.

RESOLUTION #13,658
RESOLUTION APPOINTING COMMISSIONER TO
WOODBURY COUNTY LAW ENFORCEMENT CENTER AUTHORITY’S
BOARD OF COMMISSIONERS

WHEREAS, Woodbury County, State of Iowa (the “County”), is a political subdivision, organized and existing under and by the laws and Constitution of the State of Iowa; and

WHEREAS, the County has approached the City of Sioux City, Iowa (the “City”) with a proposal to establish a Joint County and City Building Authority pursuant to Iowa Code Section 346.27 (the “Authority”) for the purposes of building and financing a new law enforcement center for joint use by the City and County; and

WHEREAS, the County has now adopted a resolution adopting Articles of Incorporation to form the Woodbury County Law Enforcement Center Authority and has authorized the execution of the Articles of Incorporation: and

WHEREAS, Iowa Code Section 346.27 requires that the Authority be directed and governed by a Board of Commissioners of three members, one to be elected by the Board of Supervisors of the County from the area outside the county seat, one to be elected by the City Council of the City from the area inside the City, and one to be elected by the joint action of the Board of Supervisors of the County and the City Council of the City; and

WHEREAS, Article III, Section 3.4 of the Articles of Incorporation for the Woodbury County Law Enforcement Authority states “A Commissioner may be removed from office by the affirmative vote of two-thirds of the members of the governing body of the incorporating unit or units that elected the Commissioner”; and

WHEREAS, The Woodbury County Board of Supervisors has removed Rocky De Witt as the County's Commissioner on the Woodbury County Law Enforcement Authority's Board of Commissioners; and

WHEREAS, the County hereby intends to appoint a Commissioner to the Board of Commissioners of the Authority to serve the remainder of the current six-year term who is a current Woodbury County Supervisor; and

WHEREAS, the following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. Appointment. Mark Nelson, currently residing outside of the City of Sioux City, Iowa, is hereby appointed to serve as the County's Commissioner on the Woodbury County Law Enforcement Authority's Board of Commissioners for a remainder of the current six-year term ending December 31, 2027.

Section 2. Compensation. The Commissioner shall not receive compensation in any actual and necessary expenditures in connection with the performance of the Commissioner's duties.

Section 3. What constitutes vacancy. The appointment shall be vacant if any of the following occur:

- a. The Commissioner ceases to reside in the area outside of the county seat of Woodbury County, Iowa (i.e. Sioux City, Iowa).
- b. The Commissioner ceases to be a member of the Woodbury County Board of Supervisors. If a vacancy occurs, the Woodbury County Board of Supervisors shall fill the vacancy and the person filling such vacancy shall serve out the remainder of the term of the prior Commissioner.

PASSED AND APPROVED this 5th day of September 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 8a. Motion by Taylor second by Nelson to reduce the \$10,000,000 standard deduction to \$9,059,000 which will account for the transfer of funding FF & E in the amount of \$941,000. Carried 5-0. Copy filed.
- 8b. Discussion on financial recap for the LEC Project. Copy filed.
- 9. Motion by Taylor second by Ung to approve the increase of the EMS budget by .05 FTE. Carried 5-0. Copy filed.
- 11. Reports on committee meetings were heard.
- 12. Ernie Colt, North Central States Regional Council of Carpenters expressed concerns regarding the law enforcement authority.
- 13. Board concerns were heard.

The Board adjourned the regular meeting until September 12, 2023.

Meeting sign in sheet. Copy filed.



Woodbury County Board of Supervisors

Courthouse • Room 104

620 Douglas Street • Sioux City, Iowa 51101

Telephone (712) 279-6525 • Fax (712) 279-6577

MEMBERS

DANIEL A. BITTINGER II
SIOUX CITY

KEITH W. RADIG
SIOUX CITY

JEREMY J. TAYLOR
SIOUX CITY

MATTHEW A. UNG
SIOUX CITY

MARK E. NELSON
CORRECTIONVILLE

FINANCE / BUDGET DIRECTOR
DENNIS BUTLER

ADMINISTRATIVE ASSISTANT
KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER
HEATHER SATTERWHITE

Dear Rocky De Witt,

During the September 5th Woodbury County Board of Supervisors meeting, you asked for an explanation in writing regarding why the board was considering your removal as commissioner from the Law Enforcement Center Authority. As the agenda item stated as submitted by myself and Supervisor Keith Radig, and stated by other board members during discussion, the change was not a criticism of your service, but reflected the board's increasing need to be more informed through a sitting supervisor (i.e. Mark Nelson), as you once were yourself. Following your election to the Iowa legislature and your resulting resignation from the Board, you were automatically removed from the LEC Authority by the existing resolution. I immediately proposed and the board supported a new resolution to reappoint you despite not being a sitting supervisor. This was a complementary move that targeted only you--as you know, waiving the requirement to be a sitting supervisor was not written in the resolution appointing Mark Nelson on September 5.

You have given nearly four years of volunteer service to the LEC Authority, and years before that as a fellow board member seeking a solution to the greatest and most expensive long-term problem facing Woodbury County in several decades. You have been an integral part of a solution when many wanted to simply do the easiest thing in the world and complain. Like us, detractors have dishonestly blamed you and the Authority for the pandemic's supply chain issues, historic federal inflation, and even the fact that certain companies didn't submit different bids. Thank you for your time and effort during these extraordinary challenges.

We are also thankful that Supervisor Nelson has become more informed by his consistent attendance at LEC Authority meetings and has accepted his new role as your replacement. Unfortunately, this happening in a more natural way after the building completion as originally intended became too much of a moving target for the board to delay this replacement further. Regardless of the information communicated out from closed sessions regarding potential litigation, we believe it is imperative for the county's appointee to apply their knowledge of any situations involving the LEC Authority towards financial recommendations to fellow board members and informed votes during the Fiscal Year 2024-2025 budget process this coming January. The county board has provided almost all of the local funding and bears almost all of the financial loss that would result from the jail's completion date being further delayed for any reason. With that delay apparent, we know our constituents expect the degree of oversight that can only be provided by an elected county official, which is something I'm sure you understand in your role as elected state official.

Again, the change was not a criticism of you personally, and those who pounce on the opportunity to do so do not speak for the Board of Supervisors. Imperfect as the path has been, you used your position to move towards a solution in the real world, and we greatly appreciate you for that.

Sincerely,

Matthew Ung
Chairman, Board of Supervisors

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: September 12, 2023

*** PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
MacClure, Rose	County Attorney	9-13-23	Assistant County Attorney	\$72,540/year		A	Job Vacancy Posted 9-21-22. Entry Level Salary: \$69,055-\$79,860/year.
Held, Nathan	County Sheriff	9-25-23	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 7-26-23. Entry Level Salary: \$23.97/hour.
Hernandez, Cinthia	County Sheriff	9-25-23	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 7-12-23. Entry Level Salary: \$23.97/hour.
Schoep, Rebecca	County Sheriff	9-25-23	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 8-2-23. Entry Level Salary: \$23.97/hour.
Vazquez, Estrella	County Sheriff	9-25-23	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 8-2-23. Entry Level Salary: \$23.97/hour.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 09/07/2023 Weekly Agenda Date: 09/12/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: <u>Melissa Thomas HR Director</u>		
WORDING FOR AGENDA ITEM: <div style="border: 1px solid black; padding: 5px;">Approve the renewal of Employee & Family Resources (EFR) as our employee assistance provider.</div>		
ACTION REQUIRED:		
Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Public Hearing <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input checked="" type="checkbox"/>

EXECUTIVE SUMMARY:

The EFR annual renewal is being presented.

BACKGROUND:

Woodbury County provides EAP services to it's employees and reservists. EFR offers 6 in person sessions per incident.

FINANCIAL IMPACT:

The cost of this service has gone up slightly from \$22.92 to \$24.00 per employee for a total of \$10,752.00

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Pass the motion

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve EFR as Woodbury County's EAP provider.



EFR EMPLOYEE & FAMILY RESOURCES

RENEWAL

PROPOSED FOR Woodbury County Iowa

RENEWAL DATE 10/1/23

CURRENT BENEFIT 6 Session Core

NUMBER OF EMPLOYEES 422

CURRENT INVESTMENT \$22.92

Per Employee Per Year

Renew at Current Benefit

Per Employee Per Year

6 Session Core

\$24.00 Per Employee Per Year

Number of Employees Upon Renewal

448

Investment Upon Renewal

\$10,752.00

Renew with Additional Investment

Select Unit Cost

Select Benefit

Number of Employees Upon Renewal

Investment Upon Renewal

Add Workplace Training to the Annual Contract

In-Person or Virtual \$300/hr*

Indicate number of training hours to be added:

hrs = \$

*Client is responsible for travel costs incurred by Employee & Family Resources.

Requesting a 3-year contract with a 3-year rate lock

Total Investment Upon Renewal

Pricing is based on one annual payment for a 12-month contract. Pricing is subject to change if the renewal date or the employee count changes. Updated employee counts will be requested annually during a 3-year contract. Pricing and invoicing for a 3-year contract will not change regardless of employee count changes. Renewal date change requests can void the 3-year contract.

Additional Services are available should you need them throughout the year. Those include Mediation and Leadership Coaching. Please contact your Account Manager for more information.

SIGNATURE _____ DATE _____

Employee & Family Resources | 505 Fifth Ave, Suite 600 | 800.327.4692 | efr.org

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 09/06/2023 Weekly Agenda Date: 09/12/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Dawn Norton - Comm./Econ. Development

WORDING FOR AGENDA ITEM:

United Way of Siouxland Employee Contribution Campaign

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

To consider a request of allocating \$1,000 (Gaming Revenue) for a budget to develop and implement an Employee Contribution Campaign for the United Way of Siouxland, with a goal of raising \$29,922.20

BACKGROUND:

County employees are raising funds for the United Way Community Impact Fund, which supports Education, Income, and Health initiatives for families in Siouxland. Last year the Board approved \$1,000 and 2 PTO days for the campaign. Last year county employees raised \$27,202 in total. We hope to increase the number of employees who donate and increase donations by 10%.

FINANCIAL IMPACT:

\$1,000 (Gaming Revenue)

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Provide a budget of \$1,000 and 2 days (16 hours) of paid time off for the employee contribution campaign. Through Board consensus, commit the County to a goal of \$29,922 and strongly encourage department heads, elected officials, and staff to participate, goal of 100% participation.

ACTION REQUIRED / PROPOSED MOTION:

Motion to allocate \$1,000 (Gaming Revenue) and 2 days (16 hours total) of paid time off for the employee contribution campaign.

Live

Our Goal:

To improve the physical and mental health of our community.

Why?

36% of Siouxlanders are considered obese.

Thanks to Our Donors:

1,043 children and adults are physically healthier thanks to United Way programs.

Learn

Our Goal:

To prepare children to succeed from the crib to cap and gown.

Why?

ONLY 48% of Siouxland children enter kindergarten ready to succeed.

Thanks to Our Donors:

90% of children enrolled in United Way programs enter kindergarten ready to succeed.

Earn

Our Goal:

To increase income potential and create financial stability.

Why?

52% of Siouxland children are eligible for free & reduced lunch.

Thanks to Our Donors:

4,424 households received food assistance through United Way programs.

Give

Small Change

BIG DIFFERENCE

\$5 a week provides



Free Mental Health Assessments for Children



100 Meals for Children Attending After School Programs



10 Children the Chance to Go to a Quality Daycare



100% of Donations support local Siouxland Programs

2022–Funded Agency Partners

United Way
of Siouxland



HEALTH

The ARC of Woodbury County
Boys and Girls Home and Family Services
Catholic Charities
Crittenton Center
Lutheran Services in Iowa
Norm Waitt Sr. YMCA
SafePlace (formerly CSADV)
Siouxland CARES
Siouxland Center for Active Generations

thearc.org
boysandgirlshomeiowa.org
cathchar.com
crittentoncenter.org
lsiowa.org
nwsymca.org
safeplacesiouxland.org
siouxlandcares.org
siouxlandcenterforactivegenerations.com

712-258-5050
712-293-4900
712-252-4547
712-255-4321
712-255-2505
402-404-8439
712-277-0131
712-255-3188
712-255-1729

Summer program for disabled individuals
Outpatient mental health services
Education & mental health services
Successful parenting program
Teen parenting program
Wellness programs
Safe shelter for adults & children
Substance abuse & bullying prevention
Programming for older adults

EDUCATION

Beyond the Bell
Big Brothers Big Sisters of Siouxland
Boys and Girls Clubs of Siouxland
Girl Scouts of Greater Iowa
Girls Inc.
Iowa Reading Corps
Mary Elizabeth Child Care and Preschool
Mary J. Treglia Community House
Mid-America Council, Boy Scouts
Native American Child Care Center

beyondthebell.us.com
bigbrothersbigsisters.com
bgcsiouxland.org
girlscoutsiowa.org
girlsincofsiouxcity.org
uwiowa.org/iowaReadingCorps
maryelizabethchildcarecenter.org
marytreglia.org
mac-bsa.org
gracesiouxcity.org/native-american-child-care-center.html

712-277-3600
712-239-9890
712-258-5545
712-255-0187
712-252-1088
712-255-3551
712-258-1605
712-258-5137
712-255-8846
712-276-4030

Before & after school program
Youth mentoring
After school program
Girl Scout leadership experience
After school and summer program
Trained elementary literacy tutors
Child care & preschool
Children English language learning
Young adult scouting program
Early childhood program

Norm Waitt Sr. YMCA
Sanford Center
Stella Sanford Child Development Ctr -Crittenton Ctr

nwsymca.org
sanfordcenter.com
crittentoncenter.org

402-404-8439
712-252-0581
712-255-6832

Summer camp for children
Delinquency prevention program
Children 0-5 learning program

FINANCIAL STABILITY

American Red Cross
Center for Siouxland

Mary J. Treglia Community House
Salvation Army
Siouxland Family Community Center

redcross.org/local/iowa
centerforsioxland.org

marytreglia.org
salvationarmysioxland.org
boysandgirlshomeiowa.org/
siouxland-family-center/
womenawarecia.org

712-269-6300
712-252-1861

712-258-5137
712-255-8836
402-494-6878

712-258-4174

Emergency services
Economic stability programs & free tax preparation services
Immigration & translation services
Emergency relief programs
Basic needs for families in crisis

Resource center for women & men

Need Help? Visit: unitedwaysiouxland.com/community-resources

701 Steuben Street Sioux City, IA 51101 712.255.3551

Continue to improve lives in our community by remembering United Way in your estate plans.

Woodbury County

Contacts Chief Executive Officer Ung, Matthew matthewung@woodburycountyiowa.gov Employee Campaign Manager Norton, Dawn dnorton@woodburycountyiowa.gov	620 Douglas St. Rm 106 Sioux City, Iowa 51101 United States of America		Account#: 44560 Ext. Account: 27451 Unions: No																																																													
	Business # : (712) 279-6525 FAX Number : (unknown)																																																															
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CONFIDENTIAL

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 09/07/2023

Weekly Agenda Date: 09/12/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas, Diane Peterson

WORDING FOR AGENDA ITEM:

Approval to increase Ron Koch's vacation accrual and change his position title to GIS Analyst

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Mr. Koch has been employed in the same position for nearly 24 years. This agenda item is requesting his vacation accrual reflect his years of service and his title reflect his duties with the County.

BACKGROUND:

Ron Koch has been serving in his current position as a mapping technician for nearly 24 years. His situation is extremely unique though, his position has moved back and forth from the County to the City for budgetary purposes seven times. Ron started his employment with the County in 2000. Each time he transferred between the City and County his seniority and vacation accruals started over. This agenda item is requesting that Ron earn the vacation accrual he would be entitled to if he would have stayed with the County as his employer of record. This would move his current accrual rate from 3 weeks per year to 5 weeks per year effective on his anniversary date of July 15, 2023.

This agenda item is also requesting that Mr. Koch's title change from technician to analyst. Throughout his career, Ron has had many accomplishments. He has received a special achievement in GIS International Award from ESRI, he was the Iowa Geographic Information Council Conference Chairperson and in 2016 finished scanning and linking approximately 2100 pages of recorded plats dating back to 1856. These achievements and additional education Ron has received through out his tenure warrant a title change from technician to analyst.

FINANCIAL IMPACT:

There is no financial impact. Mr. Koch is the only person in this position therefore when using vacation there is no need to cover his job and create over time.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Pass the motion

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve increasing Ron Koch's vacation accrual to 5 weeks and change his title to GIS Analyst effective July 15, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 7/12/2023

Weekly Agenda Date: 9/12/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Maureen Hansen, 3rd Judicial

WORDING FOR AGENDA ITEM:

Third District Department of Corrections

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The purpose of meeting with the Woodbury County Board of Supervisors, Sheriff, and County Attorney is to provide an overview of our Department, share information specific to clients on supervision in Woodbury County, and to answer any questions and receive any concerns.

BACKGROUND:

As of July 1, 2023, the Third Judicial District Department of Correctional Services became part of the Iowa Department of Corrections. The District is no longer governed by a Board of Directors comprised of Supervisors from all sixteen counties in our judicial district, in addition to a citizen at large, and court representatives.

With the realignment, the role of our Board is "advisory only" and our Board will only be meeting twice a year. As an effort to stay connected to our stakeholders (previously done through our Board meetings), I am reaching out to every county in our judicial district.

FINANCIAL IMPACT:

none

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

none

ACTION REQUIRED / PROPOSED MOTION:

none

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 9/7/2023 Weekly Agenda Date: 9/12/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: <u>Mark J. Nahra, County Engineer</u>		
WORDING FOR AGENDA ITEM:		
<div style="border: 1px solid black; padding: 5px;">Approve contract for Propane for heating county buildings for FY 2024</div>		
ACTION REQUIRED:		
Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Public Hearing <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input type="checkbox"/>

EXECUTIVE SUMMARY:

The county annually receives bids for propane supplied for heating for the Secondary Road Department, Emergency Services, the Sheriff's Department, Conservation, and the Little Courthouse at Anthon.

BACKGROUND:

The county received bids for 56,700 gallons of propane this year. The contract has been returned by the successful bidder for county board approval.

FINANCIAL IMPACT:

Propane is an annual budget item for the county departments.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the contract for Propane - FY 2024.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the contract for Propane - FY 2024 and direct the chair to sign the contracts.

Approved by Board of Supervisors April 5, 2016.

County Woodbury

SUPPLY CONTRACT

THIS AGREEMENT made entered into by and between Woodbury County, by its Board of Supervisors, consisting of the following members, Matthew A. Ung, Keith W. Radig, Daniel A. Bittinger II, Mark Nelson and Jeremy Taylor.

Party of the first part, and Johnson Propane of Battle Creek, IA, party of the second part.

WITNESSETH: That the party of the second part, for and in consideration of \$1.04 per gallon payable as set forth in the specifications constituting a part of this contract, hereby agrees to furnish f. o. b. the locations as designated in the Instructions to bidders, and within the time specified propane as follows: Furnish and deliver approximately 56,700 gallons of propane fuel at the bid price of \$1.04/per gallon to the Woodbury County Secondary Roads Department, Conservation Department, Sheriff's Department, Emergency Services Department, Starcomm Communications Tower Sites and Treasurer's Office.

Deliveries to be made at locations as noted in the NOTICE/INSTRUCTIONS TO BIDDERS.

Deliveries to be made within forty-eight (48) hours of County order unless other delivery arrangements are agreed upon by both parties.

This contract is valid only for the period commencing September 1, 2023 through and including August 31, 2024.

Payment to vendor will be made from current funds upon receipt of invoices.

IN WITNESS WHEREOF, the parties hereto have set their hands for the purpose herein expressed, to this and three other instruments of like tenor, this day of 2023

Woodbury County, Iowa
Party of the First Part

By Matthew Ung, Chairman

Johnson Propane
By [Signature]
Party of the Second Part

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 09/07/2023 Weekly Agenda Date: 09/12/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: <u>Mark J. Nahra, County Engineer</u>
WORDING FOR AGENDA ITEM: <div style="border: 1px solid black; padding: 5px; margin: 5px 0;">Consider approval of a resolution to reclassify a road as Level of Service A</div>
ACTION REQUIRED:
Approve Ordinance <input type="checkbox"/> Approve Resolution <input type="checkbox"/> Approve Motion <input checked="" type="checkbox"/>
Public Hearing <input type="checkbox"/> Other: Informational <input type="checkbox"/> Attachments <input type="checkbox"/>

EXECUTIVE SUMMARY:

A rural landowner has completed construction of a house on a Level B classification road that they paid to upgrade at the time the home was planned. A reclassification is recommended.

BACKGROUND:

Reclassification of Story Avenue north of 160th Street to level A service is requested. The road is a dead end that had been level B classification. The road was upgraded in 2021 and paid for by the landowner who intended to build a house on property at the end of the road. The house is now built and will be ready for occupation by winter and will need snow removal and regular maintenance.

FINANCIAL IMPACT:

The proposed change will make minimal impact to the secondary road budget. The roads will be restored to their former level of maintenance, including snow removal and more regular spot gravel application. They will not be added to the gravel road improvement program.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the attached resolution to reclassify the road segment.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution to reclassify 1600 feet of Story Avenue north of 160th Street to Level A Service.

RESOLUTION TO RECLASSIFY AREA SERVICE B ROAD

RESOLUTION NO. _____

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 309.57, (Code of Iowa) as amended and Woodbury County Ordinance #17, held a public hearing on October 12, 2021 to consider assigning roads to level B classification, and

WHEREAS, Woodbury County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "B" roads pursuant to Iowa Code Section 309.57, and

WHEREAS, road use is under constant scrutiny to assure that the Secondary Road System meets the needs of county residents and landowners, and

WHEREAS, said road use has changed as a result of the construction of a new home on the road and a higher level of maintenance is essential to efficient operations and is determined to require Level of Service A to meet the needs for road users,

NOW THEREFORE, BE IT RESOLVED by the Woodbury County Board of Supervisors that has determined that the following Area Service B Road is hereby reclassified as Area Service System A Road:

Street	Location
Story Ave	Beginning at 160 th St thence north 1600'

Said level A status shall be effective when appropriate signs giving notice of reduced maintenance are removed.

Passed and approved this 5th day of September 2023 by the Woodbury County Board of Supervisors.

Matthew Ung, Chairperson

Jeremy Taylor, Member

Daniel Bittinger II, Member

Mark Nelson, Member

Keith Radig, Member

Recommended:

ATTEST:

Mark Nahra, Woodbury County Engineer

Patrick Gill, Woodbury County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 09/07/2023 Weekly Agenda Date: 09/12/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Award quote for one pickup truck for the secondary road department

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The county annually takes bids for new equipment to maintain its fleet of vehicles. The county received quotations for one, new 3/4 ton crew cab pickup.

BACKGROUND:

The county owns 23 pickup trucks of assorted size and configuration for use by county crews and engineering staff. Typically we update one or two trucks every year. One aging 3/4 ton truck will be replaced for district 4. The district truck will replace the foreman's truck which will be considered for trade.

FINANCIAL IMPACT:

The project is paid for with Woodbury County local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board award the quote to Barry Ford for one pickup truck. The road department will dispose of the current truck at auction following the delivery of the new truck.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board award the pickup truck quote to Barry Ford for \$53,372.00.

2023 or 2024 Full size 4WD 3/4 Ton Crew Cab Pickup bid tabulations

8/29/2023

	Jensen Dealerships	Knoepfler Chevrolet Co.	Barry Motor Co.
	3909 Stadium Drive	100 Jackson St.	Hiway 175
	Sioux City, IA 51106	Sioux City, IA 51101	Danbury, IA 51019
Trade In	2017 Chevrolet 2500 4WD -Oto VIN #1GC2KVEG3HZ175419	2017 Chevrolet 2500 4WD -Oto VIN #1GC2KVEG3HZ175419	2017 Chevrolet 2500 4WD -Oto VIN #1GC2KVEG3HZ175419
Brand Name & Model		2024 Chevrolet Silverado 2500 HD	2024 F-250 4X4 SD Crew Cab
Purchase Price	\$ 54,635.00	\$ 53,670.00	\$ 53,372.00
Less Trade	\$ 21,665.00	N/A	\$ 17,000.00
Add Doc fee	\$ 179.00	\$ 179.00	
Net Price	\$ 33,149.00	\$ 53,849.00	\$ 36,372.00

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 9/6/2023 Weekly Agenda Date: 9/12/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Matthew Ung, Supervisor and Mark Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider purchase of improved emergency lights for road department pickup trucks

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Upgraded emergency lighting has been requested for pickup trucks used for on road repairs during daylight and nighttime hours. It was proposed to pay for lights using gaming funds.

BACKGROUND:

Quotes have been received for upgraded emergency lighting on county pickups used for emergency road repairs. The department has been upgrading lighting on trucks as new trucks are purchased. Improved lighting on engineering, foremen, and newer pickups has resulted in notable response by drivers. The cost for upgrading 10 trucks is \$6,080.00. Road department staff will install the lights.

FINANCIAL IMPACT:

The proposed purchase will be made with Gaming Funds. The lights will be able to be transferred to subsequent trucks as current vehicles are replaced.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the purchase of the seats with Gaming Funds

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the purchase of upgraded emergency lights for county pickup trucks with Gaming Funds for \$6080.00.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 9/6/23

Weekly Agenda Date: 9/12/23

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Dennis Butler - Finance/Budget D

WORDING FOR AGENDA ITEM:

Discussion & approval to de-obligate \$250,000 from the standard deduction (ARPA Funds) as the maintenance shed at the new LEC will not be constructed.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

On June 28, 2021, Woodbury County Law Enforcement Center Authority and Hausmann Construction, Inc, entered into a contract to construct the new LEC facility. Included in that contract under Section 4.3, allowances was an item to construct a maintenance building in the amount of \$250,000.

BACKGROUND:

On September 12, 2023 the Authority will have an agenda item in which there will be public discussion and vote to build or not build a maintenance building. After that decision, the Board of Supervisors can make a decision on funding.

FINANCIAL IMPACT:

If the Authority decides not to build a maintenance building, than the Board of Supervisors will reduce \$250,000 from the current standard deduction allocation of \$9,059,000 to \$8,809,000.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

If no maintenance building is constructed by the Authority, reduce the standard deduction from \$9,059,000 to \$8,809,000

ACTION REQUIRED / PROPOSED MOTION:

Motion by _____, second by _____ to reduce the standard deduction from \$9,059,000 to \$8,809,000 (\$250,000 reduction) as the Authority is not constructing a maintenance building at the new LEC facility.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 9/1/2023 Weekly Agenda Date: 9/12/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Steven Faught, Summit Carbon Solutions Representative

WORDING FOR AGENDA ITEM:

Summit Carbon Solutions Project Update
Presenter: Kaylee Langrell

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Request for placement of a Summit Carbon Solutions project update on the 9/12/2023 Supervisors meeting agenda. If approved, Kaylee Langrell will present the Summit update.

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Information

ACTION REQUIRED / PROPOSED MOTION:

Information