



**WOODBURY COUNTY EMERGENCY MANAGEMENT COMMISSION**

Meeting Minutes

Date/Time: 04.15.2015 @ 7:00P

Location: Climbing Hill Sub-Station

121 Deer Run Trail

Climbing Hill, Iowa

Sheriff Dave Drew called the meeting to order at 7:04P.

Scott Mitchell made a motion to approve the meeting agenda and Jim Kelsheimer seconded the motion. All were in favor.

Sheriff Drew requested a motion to approve the 02.25.2015 meeting minutes. Rick Schorg made the motion. Charlie Thorpe seconded the motion. All were in favor.

Sheriff Dave Drew opened the discussion on the field of candidates for the Woodbury County Emergency Coordinator. Sheriff Drew indicated the field was strong. All were very good candidates. Sheriff Drew expressed his feelings on Michelle Skaff as being the strongest candidate.

Dave Amick also commented on Michelle Skaff as the strongest candidate.

Scott Mitchell also commented on Michelle Skaff as the strongest candidate.

Sheriff Drew added additional positive comments on Michelle Skaff's involvement during the 2011 flooding and the exceptional job she did with coordinating the call center.

Mark Monson added positive comments on Michelle Skaff's work with the Fusion Center and Homeland Security. Sheriff Drew agreed with Monson's comments.

Sheriff Dave Drew requested a motion to hire Michelle Skaff as Woodbury County's Emergency Management Coordinator. Gary Merkell made the motion. Scott Mitchell seconded the motion. A roll call vote was taken.

Mark Monson Yes

Doyle Struve Yes

Dave Amick Yes

Gary Merkell Yes

Jim Kelsheimer	Yes
Sheriff Dave Drew	Yes
Nathan Heilman	Yes
Bob Scott	No
Scott Mitchell	Yes
Rick Schorg	Yes
Charles Thorpe	Yes

There was discussion about the wording on the agenda regarding the previous vote. Michelle Skaff's name was placed on the agenda for discussion and action to hire, only. No vote or decision had been made prior to the roll call vote.

There was discussion and approval of 28E Agreement with Woodbury County and Woodbury County Emergency Management on employee benefits and Woodbury County Human Resources Department services. There was discussion to put the 28E on the Board agenda. There was a request by Sheriff Dave Drew for a motion to put the 28E on the Board agenda. Motion made by Scott Mitchell. The motion was seconded by Charles Thorpe. All were in favor.

There was discussion and information presented by Gary Brown on a grant close out letter.

New Business. There was discussion on getting Michelle Skaff set up at TSI. There was discussion on getting Michelle Skaff to Woodbury County town council meetings. There was additional discussion on the whole hiring process.

Old Business. None.

There was discussion on a tentative next meeting date of 11.15.2015.

Dave Amick made a motion to adjourn the meeting. Scott Mitchell seconded the motion. All were in favor.

# Present

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Mark Mowson	Woodbury Co
Doye Strum	Pierson
Dave Amie	Bronson
Gary Merkel	Cushing
JIMMY KEKSHIMER	Arakon
Dave Drew	Sheriff
Nathan Heitman	Civille
Bob Scott	Sioux City
SWD M	Hennrich
Rick Schorg	Lawtoix
Charles Thoyse	Sloan
Gary Brown	Em. Services
Ed Gilliland	- HR - County

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