

Community Action Agency of Siouxland
Board of Directors Meeting
December 21, 2017

Board Members Present:

Tito Parker
Erica McWell
Kelly Adams
Tod Roerig
Kevin Grieme
Mark Monson
Shelly Sorensen
Rocky De Witt
Jodi Sigler
Ron Engle
Harlan Salvatori
Pastor Sheryl Ashley
David Dawson
Coretta Mitchell

Excused:

Tina Young
Doreen Miera
Brandi Smith
Sally Hartley
Dr. Robert Dunker
Norma DeLaO

Staff Present:

Jean Logan
Scot Orban
Vicky Hollingshead
Caroline Gomez

Tito Parker, Board Chair, called the meeting to order at 4:30 p.m.

Ron Engle was introduced as our new representative of Community Development, appointed by the Woodbury County Board of Supervisors. Introductions were made.

Roll call was taken with a quorum of thirteen members present.

Shelly Sorensen moved and David Dawson seconded to approve the Board meeting minutes and Personnel & Finance Committee minutes of November 16, 2017. Motion carried.

In addition to Jean's Executive Director's report, she passed around a thank you we received for the Nutcracker Ballet tickets; Crossroads received approximately \$8,000 from Siouxland Sleep Out; we received \$572.31 from a Pay Pal Giving Fund, and the Building Trades and Plumbers & Fitters unions donated a total of twenty food baskets to give to families for Christmas. She also distributed ABN raffle tickets and explained this process to board members.

David Dawson made a motion, seconded by Kevin Grieme, to approve the Board Treasurer's Report of November, 2017. Motion carried.

Jean reported that the new Policy Council group is fabulous. She mentioned that the 2001 vans were totaled by hail damage which we did not repair because of age and mileage. On one of those vans wiring has also been damaged by mice so that van will be put on auction.

Old Business:

Festival of Trees:

Welcome Home was the recipient of proceeds from the Festival of Trees. An estimated \$17,325 was received from checks and cash, with another \$3200 through Pay Pal.

New Business: The Personnel & Finance Committee (P&F) met prior to the Board meeting to discuss/take action on the following agenda items:

HUD Emergency Shelter Grant (ESG):

The ESG through the City of Sioux City for Homeless Prevention/Rapid Rehousing was tabled from last month and we are now ready to approve it. The amount of the grant has changed from \$73,000 to \$74,793. P&F made a motion to retroactively approve the Executive Director signing the ESG in the amount of \$74,793, seconded by Mark Monson. Motion carried.

Community Development Block Grant (CDBG):

Along with the ESG, the CDBG in the amount of \$50,000 was also tabled last month and can now be approved for the Executive Director's signature, so moved by P&F and seconded by Shelly Sorensen. Motion carried.

Junior League of Sioux City:

Jean explained we are asking for retroactive approval of submission of a grant to the Junior League of Sioux City for assistance with a diaper bank at the agency and the Laugh Your Hat Off event for Crossroads, so moved by P&F, seconded by Todd Roerig. Motion carried.

Baird & Co.:

Jean mentioned that in case the agency should receive a stock donation of some sort we would like to pass a resolution to open an account with Baird to handle any such donations. A motion was made by P&F and seconded by Shelly Sorensen to establish an account with RW Baird & Co. There was discussion on forming a small committee and creating a policy concerning this account. Motion carried.

Cost Allocation Plan:

Changes to the Cost Allocation Plan were to update language to "OMB 2 CFR Part 200" throughout the Plan and to eliminate Wrap Around under Early Childhood Education, so moved to approve by P&F and seconded by David Dawson; it was pointed out that also under Agency Programs, the language about "Transitional and Affordable Housing, including Carnegie Place and Woodbury Park apartments" should be eliminated; David Dawson made a motion to approve the Cost Allocation Plan as amended, seconded by Kevin Grieme. Motion carried.

Child and Adult Care Food Program (CACFP) Civil Rights Requirements:

The Board and staff are required to have training on Civil Rights requirements annually for CACFP, a copy of which was included in the board packets for review.

Carry-In:

Iowa Finance Authority:

The amount of the contract from Iowa Finance Authority Shelter Assistance Fund (SAF) was lowered from \$22,152 to \$17,832 for Welcome Home. Approval of submission of a budget amendment reflecting this change is requested, so moved by P&F, seconded by Mark Monson. Motion carried.

Other New Business:

Jean mentioned that the Kind World Foundation gave us a check for \$7500 for the families that live in Welcome Home. Each family will receive \$750 in Walmart gift cards for Christmas and the remainder will be put aside to use for incidentals, i.e. gas, groceries, etc. Becky is there with Marcia Waitt presenting the gift cards to the families this afternoon.

The State Association has been discussing each agency submitting pictures of their board members; Becky's husband is a photographer so we will probably be recruiting him in the future.

There was discussion on the Sunnybrook collaboration, timeline, expectations, etc. Tito asked that board members email him or Jean with any comments or concerns.

Adjournment:

Rocky De Witt moved to adjourn, seconded by Harlan Salvatori. Meeting adjourned at 5:10 p.m.



Tito Parker, Board Chair