

MINUTES

Woodbury County Information and Communication Commission

Board of Supervisors Room Sioux City, Iowa

A meeting of the WCICC Commission was held on April 11th, 2018 at 8:05 a.m., the following Commission members were present: Rocky DeWitt, Marty Pottebaum, Dan Moore, Pete Groetken and Jeff Sypersma.

I. Meeting Called to Order

Jeff Sypersma called the meeting to order at 8:05 a.m. The minutes from March 14th, 2018 were approved. **5/0 Carried.**

II. Communications Center

Monthly Budget Report (Agenda item II. A.)

Informational

Communications Center Alarm Monitoring Discussion (Agenda item II B.)

Glenn Sedivy shared that FiberComm upgraded the hardware that converts fiber optics to the phone circuits. The Communications Center then started receiving alarm error calls from locations that are monitored.

FiberComm has notified Glenn that the alarm receivers will need to be updated. However, the receivers have recently been replaced. The other option is to stop monitoring these locations.

Glenn Sedivy asked for authorization to send letters to these locations notifying them that this service will not continue effective July 1st, 2018.

A motion was made by Marty Pottebaum to authorize Glenn Sedivy to send a notification letter to affected locations explaining that the alarm monitoring service will end, seconded by Rocky DeWitt. **5/0 Carried.**

Open Items (Agenda item III. C.)

No open items.

III. Information Systems

Department Update (Agenda item III. A.)

Doug Bock shared updates on the following projects: Adding and standardizing Library staff PCs to the WCICC Network, Morningside Library upgrades, County Centennial Celebration, working with City HR to provide SAT at employee orientation, planning for 2018 County PC Replacement, preparing and responding to FBI/CJIS inquiries, County Building Services asset disposition policy, facilitating replacement eTicketing vendor for Spectra, preparing for City Assessor Board-of-Review, testing additional eMail Encryption at SCPD, iSeries/AS400 Business Continuity Switch Test, enhanced City Purchasing Website System and facilitating Fiber Discussions between DPNC, 911 and the City Manager.

Doug Bock requested approval to amend the March 2018 motion to expend \$155,000 for the Network Core Switch Project. The amendment reflects a new spend amount of \$205,000. Funding the project is a combination of using remaining FY2018 CIP balance of approximately \$163,000, deferring the January Commission-Approved TSI computer replacement of \$45,000 and either rolling some FY2019 funds forward or encumbering remaining FY2018 funds into FY2019.

A motion was made by Pete Groetken, to approve the amended amount of \$205,000 for the Network Core Switch Project, seconded by Marty Pottebaum. **5/0 Carried.**

Open Items (Agenda item III. B.)

City Finance Director, Donna Forker, shared her concerns with the County's possible move to Tyler Technology software from HTE and Solutions.

The regular meeting adjourned at 8:53 a.m., with the next meeting scheduled for May 9th, 2018 at 8:05 a.m., in the First Floor Boardroom in the Woodbury County Courthouse, Seventh and Douglas Streets, Sioux City, Iowa.