

Community Action Agency of Siouxland
Board of Directors Meeting
April 19, 2018

Board Members Present:

Tito Parker
Tina Young
Todd Roerig
Brandi Smith
Kevin Grieme
Mark Monson
Rocky DeWitt
Harlan Salvatori
Pastor Sheryl Ashley
David Dawson
Dr. Robert Dunker
Coretta Mitchell

Excused:

Erica McWell
Kelly Adams
Sally Hartley
Shelly Sorensen
Jodi Sigler
Ron Engle
Norma DeLaO
(Present for Strategic Planning)

Absent:

Doreen Miera

Staff Present:

Jean Logan
LaRae Lyons
Rachael Ostermyer
Vicky Hollingshead
Scot Orban
Becky Meyer
Antoinette Green
Caroline Gomez

Guest:

Abbie Gaffey

Tito Parker, Board Chair, called the meeting to order at 4:05 p.m. Roll call was taken with twelve members present.

Mark Monson made a motion, seconded by Brandi Smith, to appoint Todd Roerig as the District 5 representative. Motion carried.

A motion was made by Rocky De Witt and seconded by Sheryl Ashley, to approve the Board meeting minutes and Personnel & Finance Committee minutes of March 15, 2018. Motion carried.

In addition to Jean's written report, she passed around a Proclamation for Week of the Young Child which was signed by the Mayor. Tito Parker is in a commercial for WIT. A couple of WIT representatives have been talking to Head Start parents about programs they have to offer. Todd Roerig's Mater Dei-Nativity was selected as a winner of "Making a Difference". A representative of "Save the Children" made a visit to Sioux City during Week of the Young Child. Jean passed around cards for anyone to sign to show their support.

Brandi Smith moved and David Dawson seconded to approve the Board Treasurer's report of March, 2018. Motion carried.

For Policy Council, Brandi Smith reported that they've met twice since our last Board meeting. Changes to Policy Council Bylaws were approved, they received Child Abuse Prevention training, Proclamation for Week of the Young Child was read and a representative from Save the Children visited Sioux City.

Craig Franzen will be retiring at the end of the month. He stopped in to say good-bye and thanked the Board members for their support of the agency and our programs.

Old Business:

Awesome Biker Nights:

Becky reminded Board members to sell their raffle tickets if they have not already done so. We will put together a volunteer schedule in the near future for those who want to sign up.

Laugh Your Hat Off (LYHO):

LYHO was a fun event with approximately 200 in attendance. We raised approximately \$22,000 with a few donations still outstanding.

New Business: (Personnel & Finance (P&F) met prior to the meeting and reviewed/took action on the agenda items.)

DOE-18-18:

A motion was made in P&F, seconded by Brandi Smith, to retroactively approve the Board Chair and Executive Director signing Contract #DOE-18-18 in the amount of \$74,158. Motion carried.

Policy Council Bylaws:

In accordance with the new Performance Standards, recommended changes to the Policy Council Bylaws were highlighted, so moved to approve by P&F, seconded by David Dawson. Motion carried.

Checkpoint 2 GOLD Data:

Rachael reported that both Head Start and Early Head Start are on track with school readiness outcomes at Checkpoint 2. Board members were given the various graphs showing progress for the different age groups in the Center based and Home Visitation Programs. She also prepared a narrative explaining the outcomes.

Policy #109, 404 and 701:

Because of new Performance Standards, a few Personnel Policy changes are also recommended for Policy #109 Employment Procedures, Policy #404 Employment Termination/Resignation, and Policy #701 Employee Conduct & Work Rules, so moved to approve by P&F, seconded by Mark Monson. Motion carried.

CSBG Mid-Year Report:

The CSBG Mid-Year Report was given to Board members for review, so moved to approve by P&F, seconded by Kevin Grieme. Motion carried.

Committee Assignments:

Assignments for the Executive Committee, Personnel & Finance Committee and Planning, Program and Development Committee were appointed by Tito Parker. He reported that all committees remain the same with the addition of Brandi Smith filling the vacant position on the Planning Committee. There were no other nominations. P&F made a motion to approve the Committee Assignments, seconded by David Dawson. Motion carried.

Annual Recognition Meeting:

Our Recognition Meeting will be held on Friday, May 4th, at Western Iowa Tech.

Other New Business:

Jean reported that we have been receiving the releases and W-9's from the agencies listed in the Penn Gaming lawsuit; we then forward them to the attorney for payment.

There was discussion on the Energy Assistance issue with Rodney Propane. The Attorney General's office is handling it and at this time nothing has been settled.

Tito Parker asked staff members to stand and praised them for all they do behind the scenes in carrying on the work of Community Action in helping people.

Adjournment:

Dr. Robert Dunker moved to adjourn, seconded by Brandi Smith. Meeting adjourned at 4:26 p.m. There was a break for dinner, followed by work on the Strategic Plan.



Tito Parker, Board Chair