

Community Action Agency of Siouxland
Board of Directors Meeting
March 21, 2019

Board Members Present:

Mark Monson
Char Hesse
Ann Uhl
Sally Hartley
Kevin Grieme
Shelly Sorensen
Rocky De Witt
Ron Engle
Harlan Salvatori
Pastor Sheryl Ashley
David Dawson
Coretta Mitchell
Norma DeLaO

Excused:

Kelly Adams
Tito Parker
Dr. Robert Dunker

Absent:

Tina Young
Erika Fuentes
Kayla Price
Jodi Sigler
Marisa Cummings

Staff Present:

Jean Logan
LaRae Lyons
Rachael Ostermyer
Vicky Hollingshead
Caroline Gomez

Mark Monson, Vice-Chair, called the meeting to order at 4:30 p.m. Roll call was taken with thirteen members present.

Ann Uhl was appointed to complete the term of the District 5 representative with a motion by Harlan Salvatori and second by Norma DeLaO. Motion carried.

Shelly Sorensen made a motion and Rocky De Witt seconded to approve the Board meeting minutes and Personnel & Finance Committee minutes of February 21, 2019. Motion carried.

Jean included in her report statistics on the Head Start CLASS observations which will be discussed under New Business.

A motion was made by Norma DeLaO, seconded by Shelly Sorensen, to approve the Board Treasurer's report of February, 2019. Motion carried.

Rachael reported that the Policy Council (PC) reviewed the CLASS scores, was advised of the two snow make-up days and adding ½ hour on two additional days for Head Start classes, and their Bylaws Committee met to review the PC Bylaws. Any recommended changes will be brought to the Community Action Board for approval.

There was no Old Business.

New Business: The Personnel & Finance Committee(P&F) met prior to the meeting to take action/discuss the following agenda items.

Head Start CLASS results:

Jean and Rachael reviewed and explained the CLASS scores; a letter from the Office of Head Start was included in the packet. Discussion was held.

DOE-18-18:

P&F moved and David Dawson seconded to retroactively approve the Executive Director signing weatherization contract DOE-18-18 Amend. #2 adding \$17,290 to the contract. Motion carried.

Tenant Based Rental Assistance (TBRA):

P&F moved and Rocky De Witt seconded to retroactively approve the Executive Director signing the TBRA amendment changing the end date of the contract to May 31, 2019 and amending the reimbursement costs. Motion carried.

LIHEAP-19-18:

A motion was made by P&F, seconded by David Dawson, to retroactively approve the Executive Director signing LIHEAP-19-18 Amend. #2, adding \$29,464 to the Emergency Crisis Intervention Program. Motion carried.

Early Childhood Initiative:

P&F moved and Rocky De Witt seconded to approve submission of two grants to SHIP:

- Child Care Nurse Consultant in the amount of \$81,800, and
- Home Visitation for Prenatal, Infants & Toddlers in the amount of \$43,154.

Motion carried with Sally Hartley abstaining.

Policy #713 Child Support Notice:

To comply with CSBG statutes, recommended revisions are being made to our Policy #713 Child Support Notice. Jean explained that our workers must inform custodial parents of single-parent families about child support services, so moved to approve by P&F, seconded by Norma DeLao. Motion carried.

Board Member Appointment:

The only applications received for District 1 & 2 from the Elected Representatives were from Tina Young and Erika Fuentes; in the Private Interest Group Coretta Mitchell and Norma DeLaO are willing to serve another term. David Dawson moved and Shelly Sorensen seconded to appoint Tina young, Erika Fuentes, Coretta Mitchell and Norma DeLaO to serve another term. Motion carried.

Election of Officers:

On the ballot for officers are: Tito Parker, Chair; Mark Monson, Vice Chair; Harlan Salvatori, Treasurer and a nomination to write in Kelly Adams as Secretary, so moved to accept the slate as presented by Norma DeLaO with a second by Shelly Sorensen. Motion carried.

Planning Committee Meeting:

Lorrie mentioned that the Planning, Program & Development Committee met to start the planning process for a Capital Campaign. There was not a quorum so no minutes were taken;; however, information was included in the board packet on topics discussed.

Other New Business:

For those members not aware, Jean mentioned that the old bus barn property has been donated to the agency. Once we start using the property, she will re-file for property tax exemption.

Carry-In Agenda:

DOE-19-18:

P&F moved and Norma DeLaO seconded to approve the Executive Director and Board Chair signing weatherization contract #DOE-19-18 in the amount of \$208,629. Motion carried.

CSBG-19-18

A motion was made by P&F, seconded by Norma DeLaO, to retroactively approve the Executive Director signing CSBG-19-18 Amend. #1, changing line items and adding \$4,044 to the contract. Motion carried.

Disaster Case Management Budget:

P&F moved and Norma DeLaO seconded to approve the Disaster Case Management Budget in the amount of \$10,000. Motion carried. Jean mentioned that she was in Hornick on Saturday and Sunday because of the flooding. She distributed a copy of the Iowa Individual Disaster Assistance Grant Program (IIAGP) application which is available for those needing assistance and who are at 200% or below of the poverty guidelines.

Crossroads:

Jean received a listing price for Crossroads at \$85,000. Mark Monson mentioned that there is usually some negotiating and closing costs involved so the final amount may not be this amount. P&F moved and David Dawson seconded to accept the listing price of \$85,000. Motion carried.

Siouxland Recovery Fund:

Jean explained we are applying for additional assistance from the Siouxland Recovery Fund in the amount of \$2500 to be of some help for those who may be above the income guidelines for IIAGP, so moved to approve by P&F, seconded by Norma DeLaO. Motion carried.

Adjournment:

Harlan Salvatori made a motion to adjourn. Meeting adjourned at 5:13 p.m.


Mark Monson, Vice Chair