

**Meeting of the Starcomm Executime Board  
with Technical Committee  
April 13, 2022**

**Starcomm Executive Board Members Present**

Rocky DeWitt, Woodbury County Board of Supervisor  
Tom Everett, Chair/Fire Chief, Sioux City, Board Chair  
Ed Mahon, Police Chief, South Sioux City, NE  
Rex Mueller, Police Chief, Sioux City  
Scott Pack, Police Chief, Sergeant Bluff  
Bob Scott, Mayor, Sioux City  
Chad Sheehan, Sheriff, Woodbury County

**Absent**

Sara Beatty, 911 Coordinator, Union County, SD  
Richard Headid, Police Chief, North Sioux City, SD  
Chris Kleinberg, Sheriff, Dakota County, NE  
Dan Limoges, Sheriff, Union County, SD

**STARComm Technical Committee Members Present**

Wendi Hess, Communications Center Manager, Woodbury County  
Terry McElroy, Electronic Engineering  
Glenn Sedivy, Communications Center Director

**Absent**

Mark Aesoph, Fire Marshal, Sioux City Fire Rescue  
Doug Bock, Network Manager, WCICC-IT  
Tony Carpenter, Calhoun Communications  
Andrew Donawa, Director, Woodbury County Disaster Services  
Stacy Geesaman, Electronic Engineering  
Steve Heide, South Sioux City Police Department  
Greg Koinzan, Police Officer, South Sioux City Police Department  
Eric Larson, Electronic Engineering  
Scott Main, Electronic Engineering  
John Malloy, Information Services Director, WCICC-IT  
Eric Wieling, Calhoun Communications

**Item 1 Meeting Called to Order**

The April 13, 2022 STARComm Executive Board meeting was called to order by Chairperson Tom Everett at 1002 hours.

**Item 2 Approve Minutes of January 12, 2022 Meeting**

Bob Scott made a motion to approve the minutes of the January 12, 2022 meeting, seconded by Scott Pack. All voting aye, motion carried.

**Item 3 Communications Center Operations Supervisor Position Update**

**New Comm Center Director**

Wendi Hess accepted the offer of Communications Center Director and will officially begin her role October 1, after Glenn's retirement.

**Comm Center Operations Supervisor**

Wendi will initiate the hiring process of the Comm Center Operations Supervisor, which is funded 50 percent by STARComm. The position will be filled in July and will train with Glenn prior to his September 30 retirement.

**Item 4 Update Uninterrupted Power Supply Purchases for WIT Tower**

Two uninterrupted power supply (UPS) battery backups located at the WIT Tower are end-of-life and will no longer be factory supported. Glenn submitted a proposal to the 911 Board to replace the units at \$32,194 which includes a 2-year maintenance warranty; the expenditure

was approved. STARComm pays an annual maintenance contract of \$6,079 for the current units and will continue to under the new contract. Bob Scott suggested returning the 2-year warranty expense portion back to the 911 Board for other uses.

#### Quantar Radio Base Stations

Quantar radio base stations, essential for backup if the 800 trunk system fails, are located at tower sites; some on the old county fire channel and some on 800 repeaters. The radios were purchased 15 years ago at the inception of STARComm. A failed power supply was discovered in one unit; a repair part was located through Ebay. Glenn plans to approach the 911 Board for funds to replace the radios at roughly \$8,000 each. The two years of maintenance warranty funds saved by the 911 Board funding the UPS's at WIT could be applied toward new Quantar radios.

#### Item 5 Tower Snow Removal Agreement with Woodbury County Secondary Roads

Mark Nahra, County Engineer, informed Glenn the County will agree to provide snow removal at the AT&T, Danbury and East tower sites in exchange for tower site rent at the AT&T tower, which houses their equipment and would typically rent for \$350 per month. Mark is preparing an agreement and will have the County Attorney review before submitting to Glenn.

Dakota County moves snow from the Homer Tower site, Sioux City plows clear the West site and WIT clears the WIT tower site.

#### Item 6 Open Items

##### Woodbury County

##### Emergency Services Director

The County Emergency Services Director Andrew Donawa submitted a notice of intent to resign at the end of April. The County will be advertising for a new Director.

##### Woodbury County Sheriff

##### New Jail

The new jail facility will require additional staff to be able to house federal prisoners, which will qualify for revenue to apply toward the bond. It will be challenging to fill the positions needed and it's difficult keeping current positions filled. The additional staffing will amount to a 1.2 million dollar increase per year.

##### Sioux City PD

##### RMS

The RMS transition continues to the Motorola system and records management efficiency.

##### Shooting Incidents

Arrests have been made in all shooting cases the past few weeks. The detectives and officers have done an outstanding job.

##### National Telecommunicator Week

On behalf of the Board, Tom Everett expressed appreciation for outstanding work by Wendi, Glenn and the Communications Center staff. Wendi expressed complete confidence in the dispatchers and their professionalism. Public safety agencies' support and appreciation plays a roll in the Center's employee retention; they feel valued.

#### Item 7 Adjourn

**Rocky DeWitt made a motion to adjourn, seconded by Tom Everett; all voting aye, motion carried. Meeting adjourned at 1025.**