

Community Action Agency of Siouxland
Board of Directors Meeting
May 19, 2022

Board Members Present:

Tito Parker
Shelly Sorensen
Pastor Catie Newman
Karen Havlicek
Sally Hartley
Kevin Grieme
Mark Monson
Jill Wanderscheid
Harlan Salvatori
Pastor Sheryl Ashley
David Dawson
Coretta Mitchell
Trisha Etringer
Erika Fuentes
Thomas Hermann
Laura Garcia
Rachelle Green

Excused:

Norma DeLaO
Tina Young

Absent:

Justin Wright

Staff Present:

Jean Logan
Rachael Ostermyer
Scot Orban
Andy Brown
Caroline Gomez

Tito Parker, Board Chair, called the meeting to order at 4:30 p.m. Roll call was taken with a quorum present via zoom.

David Dawson moved and Trisha Etringer seconded to approve the Board meeting minutes and Personnel and Finance Committee minutes of April 21, 2022 and the Executive Committee minutes of April 28, 2022. Motion carried.

Jean added to her report that she met with the Optimus Club this morning. She also sat in on a meeting concerning the formation of a Family Justice Center which would offer resources to those involved in Domestic Violence. She will be receiving a resource booklet and will share that with board members if interested.

Mark Monson moved and Shelly Sorensen seconded to approve the Board Treasurer's Report of April, 2022. Motion carried.

Rachael reported that Policy Council met on Monday. They discussed the month of May being Mental Health Awareness month. They approved the minimum wage, Family Advocate job description salary change, submission of the COLA/Quality Improvement application and the joint Executive Committee minutes. She thanked the board members for their participation in the federal review. They loved our Board and were very impressed.

There was no Old Business.

New Business: (Personnel & Finance met prior to the meeting to discuss/take action on the agenda items.)

FaDSS-22-18 Amend. #1:

P&F moved and Mark Monson seconded to retroactively approve the Executive Director signing FaDSS-22-18 Amend. #1 extending the contract through September, 2022. Motion carried.

LIHEAP-22-18 Amend. #1:

P&F moved and David Dawson seconded to retroactively approve the Executive Director signing LIHEAP-22-18 Amend. #1 adding \$110,000 to the contract for a total of \$2,231,658. Motion carried.

CSBG-21-18:

Motion by P&F, second by Kevin Grieme, to request a 3-month extension of CSBG-21-18 through September, 2022 (Approx. \$127,000). Motion carried.

FY2023 CSBG:

P&F moved and Mark Monson seconded to approve submission of the FY2023 CSBG Action Plan, application and budget to the DHR/DCAA in the amount of \$307,270.00. Jean mentioned this will be effective October 1, 2022. Motion carried.

HST/EHS COLA/QI:

A summary of the FY22 Cost of Living Adjustment (COLA) and Quality Improvement (QI) application for Head Start/Early Head Start - Grant #07CH011695, including budgets for each, was included in the board packet for review. Motion to approve submission of COLA/QI application by P&F, seconded by David Dawson. Motion carried.

2022 Selection Criteria:

The Head Start/Early Head Start Selection Criteria was revised to include SNAP as an eligibility determination; a motion to approve was made by the Executive Committee, second by Mark Monson. Motion carried.

Playground Turf:

The Executive Committee approved the purchase and installation of Playground Turf at 5 of our Early Childhood locations, seconded by Karen Havlicek. Motion carried.

Family Advocate:

P&F moved and Mark Monson seconded to approve the job description update and salary change for Family Advocate. Motion carried.

Western Iowa Workforce Development Board Support:

Jean mentioned that the position for Western Iowa Workforce Development Board Support was previously part-time but there is more work involved. The WIWD Board approved the full-time job description and would like our agency to continue with the services of the Board Support Staff and hire someone, so moved to approve by P&F, seconded by Mark Monson. Discussion on salary and benefits. Motion carried.

CSBG Cares Act Budget Revision:

Jean reported that needs have changed during the pandemic and more services were offered to assist families with utilities, water, rent, etc. We are requesting approval to submit a CSBG Cares Act Budget Revision which would allow us to help clients with assistance in purchasing appliances, car repairs, furniture, food and health needs, so moved to approve by P&F, seconded by Mark Monson. Motion carried.

Carry-In:

CSBG-22-18 Budget Amendment:

P&F moved and Mark Monson seconded to approve submission of a CSBG-22-18 budget amendment adding \$4,053 to the budget. Motion carried.

Disaster Contract:

For information, Contract #FOSU-20-002 Amendment has been extended from July 1, 2022 to June 30, 2023. This is funding through the IA Department of Human Services/Iowa Community Action Agency for disaster services, should one be declared.

There was no other New Business.

Adjournment:

Meeting adjourned at 5:10 p.m. with a motion by Catie Newman and second by David Dawson. Carried.



Tito Parker, Board Chair