

## MINUTES

# Woodbury County Information and Communication Commission

Board of Supervisors Room Sioux City, Iowa

A meeting of the WCICC Commission was held on October 18, 2023, at 8:05 a.m., the following Commission members were present: Dan Bittinger, Dean Stevens and Julie Schoenherr. Absent: Matthew O’Kane and Matthew Ung.

### I. Meeting Called to Order

Dean Stevens called the meeting to order at 8:32 a.m. The minutes from September 20, 2023, were approved. **3/0 Carried.**

### II. Communications Center

Department Update (Agenda item II A.)

Wendi Hess was not able to attend the meeting. A department update was submitted prior to the meeting that shared updates on the FY24 Budget, Staffing, Comm Center Tours, CALEA Accreditation and Employee Training.

Open Items (Agenda item II B.)

No open items.

### III. Information Systems

Department Update (Agenda item III. A.)

John Malloy shared updates on the following projects: Adam Hinrichs Promotion to ITES, County Phone System Migration to 3CX, ESRI Discovery Session, Nature Calls, City & County Fiber, Data Center Migration, Justice Center Equipment Received, FLEX, City PC Replacement, Employee Portal, Vetting Backup Storage Solutions, Onboarding US Bank, FOIA Requests, Finalizing Security Documents and EVMS Metrics.

John Malloy requested approval to accept & memorialize IT Risk Management Procedure, IT Security Policy Charter, and Disaster Recovery Plan.

A motion was made by Dan Bittinger to accept & memorialize IT Risk Management Procedure, IT Security Policy Charter, and Disaster Recovery Plan, seconded by Julie Schoenherr. **3/0 Carried.**

John Malloy requested approval to authorize the expenditure of up to \$100k for Onsite Backup Storage, budgeted.

A motion was made by Dan Bittinger to authorize the expenditure of up to \$100k for Onsite Backup Storage, seconded by Julie Schoenherr. **3/0 Carried.**

The regular meeting adjourned at 8:56 a.m., with the next meeting scheduled for November 8, 2023, at 8:05 a.m., in the Board of Supervisors Room in the Woodbury County Courthouse, Seventh and Douglas Streets, Sioux City, Iowa.