



Woodbury County Law Enforcement Center Authority

Ron Wieck, Chair
Dan Moore, Secretary
Mark Nelson, Treasurer

Woodbury County Courthouse
620 Douglas Street, Room #104
Sioux City, Iowa 51101
712.279.6525

AGENDA

Tuesday, April 23, 2024

First Floor Boardroom, Woodbury County Courthouse

2:00P

Call the meeting to order

Reminder: Please silence all cell phones and electronic devices. When speaking during the meeting, please come to the podium, state your name and address and speak loudly and clearly. Thank you – Chairman Ron Wieck

1. Approval of the agenda
2. Approval of meeting minutes from April 9, 2024
3. Approval of claims
4. Financial report – Dennis Butler
5. Information & update on the time capsule – Ron Wieck
6. Discussion and Action on building a press release media list
7. Discussion and Action on Media Policy #1
8. Information & update on the LEC project – Shane Albrecht (Baker Group)
9. Public concerns
10. Authority Board Members concerns
11. Closed session @ 2:45P with Fredrikson & Byron Law Firm (Iowa Code Chapter 21.5(1)(c))
12. Joint closed session @ 3:00P with Woodbury County Board of Supervisors (Iowa Code Chapter 21.5(1)(c))
13. Adjourn

Woodbury County Law Enforcement Center Authority

Minutes

April 9, 2024, 2:00 p.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson

Staff: Karen James, Administrative Assistant, Dennis Butler, Finance Director, Kenny Schmitz, Building Service Director, Shane Albrecht, Baker Group, Kevin Rost, Goldberg Group Architect, Jodie McDougal, Attorney

1. Motion by Nelson, second by Moore to approve the agenda. Carried 3-0
2. Motion by Nelson second by Moore to approve the minutes of March 26, 2024, meeting. Carried 3-0
3. Motion by Wieck, second by Nelson to approve claims totaling \$157,961.56. Carried 3-0
4. Dennis Butler, Finance Director, gave an update on the financial report.
5. Discussion on what safe to use for the time capsule and what items to put in the time capsule.
6. Steve Schultz, Arthur J. Gallagher Risk Management Services and Melissa Thomas, County Human Resources Director discussed property insurance coverage for the new LEC facility.
Motion by Wieck, second by Nelson to receive proposal of insurance for LEC facility. Carried 3-0
Motion by Nelson, second by Wieck to approve Federal Insurance Company for property insurance coverage for the new LEC. Carried 3-0
7. Motion by Nelson, second by Moore to approve Prime Contract Potential Change Order #108 in the amount of \$2,377.00. Carried 3-0
Motion by Nelson, second by Wieck to approve Prime Contract Potential Change Order #123R in the amount of \$13,719.00. Carried 3-0
Motion by Nelson, second by Moore to approve Prime Contract Potential Change Order # 125R in the amount of \$6,836.00. Carried 3-0
Motion by Wieck, second by Nelson to approve Prime Contract Potential Change Order #126 in the amount of \$163,365.30. Carried 3-0
Motion by Moore, second by Nelson to approve Prime Contract Potential Change Order # 127R in the amount of \$2,058.00. Carried 3-0
8. Motion by Wieck, second by Nelson to approve Prime Contract Change Order #025R. Carried 3-0
9. Motion by Moore, second by Nelson to receive the April 9, 2024, press release. Carried 3-0
Shane Albrecht, Baker Group gave an update on the LEC project.
10. No public concerns.
11. No Authority members concerns

12. Motion by Wieck, second by Moore to go into closed session per Iowa Code 21.5 (1) (c) with Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

Motion by Wieck, second by Nelson to go out of closed session per Iowa Code 21.5(1) (c) with Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

13. Motion by Wieck, second by Moore to go into closed session per Iowa Code 21.5 (1) (c) with the Woodbury County Board of Supervisors. Carried 3-0 on a roll-call vote.

Motion by Wieck, second by Nelson to out of closed session per Iowa Code 21.5 (1) (c) with the Woodbury County Board of Supervisors. Carried 3-0 on a roll-call vote.

12. Motion by Wieck, second by Nelson to adjourn the meeting.

Dan Moore, Secretary



Woodbury County

Expense Approval Report

By Segment (Select Below)

Post Dates 4/23/2024 - 4/23/2024

Vendor Name	Account Number	Payable Number	Description (Item)	Post Date	Amount
Office: 45 - Law Enforcement Authority					
Resource Consulting Engineers..	4753-45-9111-000-61004	2024.001.00-03	4753 - Jail project -mechanical...	04/23/2024	1,682.50
Whitfield & Eddy PLC	4753-45-9111-000-61004	331007	4753 - Jail project - profession...	04/23/2024	<u>26,896.00</u>
Office 45 - Law Enforcement Authority Total:					28,578.50
Grand Total:					28,578.50

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
4753 - Justice Center Miscellaneous Revenue	<u>28,578.50</u>	<u>0.00</u>
Grand Total:	28,578.50	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
4753-45-9111-000-61004	Misc/Administration	<u>28,578.50</u>	<u>0.00</u>
Grand Total:		28,578.50	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
4753-9111-MISC/ADMIN	<u>28,578.50</u>	<u>0.00</u>
Grand Total:	28,578.50	0.00



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23 April 2024

Re: Woodbury County Law Enforcement Center Authority - Media Policy #1

1. All questions from the media presented to the Woodbury County Law Enforcement Center Authority (LECA) should be in the form of an e-mail.
2. Questions should be sent to: lecauthority@gmail.com
3. The LECA will endeavor to respond to all questions, that it is able to answer, on Friday of the week the question is submitted. Any questions submitted after 9:00A on Friday will be responded to the following Friday. Questions will be reviewed at 9:00A on Friday with responses provided by 10:30A of that day.
4. Responses will be in the form of a return e-mail.
5. All questions and responses will be sent to all media outlets included on the Woodbury County Law Enforcement Authority media list.
6. This process will remain at the discretion of the LECA.

Ron Wieck, Chairman

Date

Dan Moore, Secretary

Date

Mark Nelson, Treasurer

Date