

11a

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 8/25/2016 Weekly Agenda Date: 8/30/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz, Building Services Director

WORDING FOR AGENDA ITEM:

LEC & Trospen Hoyt Buildings- Emergency Generators Contract
For BACK UP power

ACTION REQUIRED:

Approve Ordinance Approve Resolution Approve Motion
 Give Direction Other: Informational Attachments

EXECUTIVE SUMMARY:

Emergency Generator Contracts for the LEC & Trospen Hoyt Buildings

BACKGROUND:

This is a 5- year agreement that is up for renewal.
The County is required to service these units per state detention guidelines.

FINANCIAL IMPACT:

Annual Invoiced Amount = \$10,783.36
5- Year Contract Commitment Total = \$53,916.80

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve Ziegler Cat 5 Year Customer Support Agreement

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve Ziegler Cat - 5 Year Customer Support Agreement for emergency generator services.

2016 SEP 1 PM 1 31
COMM. OF ELECTIONS
AUDITOR & RECORDER &
WOODBURY COUNTY
PATRICIA GILL

CUSTOMER SUPPORT AGREEMENT

Date: 7/20/2016



Proposal No. 1587

1500 Ziegler Drive NW
Altoona, IA 50009
515-957-3800 / 800-342-7002

To:
KENNY SCHMITZ
Woodbury County Building Services
401 8th St.
SIOUX CITY, IA 51101-1246

Re:
5 year Customer Support Agreement (CSA) for
MODEL: 8.3 | 0TBCA400-4 | 06110T | OT225 |
SERIAL: 45195463 | D860814754 | 20364 | K930526678 |

WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS

Enclosed is a 5 year Customer Support Agreement (CSA) for the following Engines :

Model(s): 8.3 | 0TBCA400-4 | 06110T | OT225 |
Serial Number(s): 45195463 | D860814754 | 20364 | K930526678 |

AGREEMENT START DATE: 9/1/2016
AGREEMENT END DATE: 8/31/2021

INVOICE FREQUENCY: Monthly Annually
INVOICE AMOUNT: \$945.91 \$10,783.36

IMPORTANT NOTES

- CUSTOMER SUPPORT AGREEMENT PRICING WILL NOT INCREASE DURING THE TERM OF THIS AGREEMENT.
- PRICE INCLUDES PARTS, LABOR, TRAVEL AND DISPOSAL OF ALL FLUIDS PER E.P.A. STANDARDS.
- TRAINED AND CERTIFIED ENGINE/GENERATOR TECHNICIANS WILL PERFORM ALL SERVICES.

TERMS AND CONDITIONS

- Agreement pricing is based upon generator run time between 0 and 250 hours per year (standby applications).
- Invoices will be sent on the first day of each invoicing period (i.e. monthly, quarterly, semi-annually or annually).
- Either party may cancel this agreement with a (60) sixty day written notice.
- Prices assume all services to be performed during normal business hours (7:30am - 4:00pm, M-F) unless otherwise specified.
- Pricing does not include local and/or state taxes. Taxes will be applied to invoices where applicable.
- This is a preventative maintenance agreement; repairs classified outside standard preventative maintenance will result in additional costs to the customer.
- Early cancellation of this agreement will require payment for any services provided but not yet paid for.
- This proposal is valid for (60) sixty days.

ACCEPTED BY:

Please Sign Name: _____

Please Print Name: _____

Date: 8-30-16

Jeremy Taylor

Jeremy Taylor

**Respectfully submitted,
Ziegler Power Systems**

Bob Mullenbach

By: Bob Mullenbach

Customer Support Representative

Level Definitions

Watchguard Level 1 (64 Point Inspection)

Includes inspection of the following systems:

- Cooling
- Lube Oil
- Air Intake
- Fuel
- Exhaust (inside building only)
- Starting
- Engine
- Generator
- Transfer Switch
- Coolant and Oil Analysis
- Provide written report

MODEL: 06110T | SERIAL: 20364

Level 1

Oct/2016 , Oct/2017 , Oct/2018 , Oct/2019 , Oct/2020

MODEL: 8.3 | SERIAL: 45195463

Level 1

Oct/2016 , Oct/2017 , Oct/2018 , Oct/2019 , Oct/2020

WatchGuard Level 2 (67-Point Inspection with Oil and Filter Change)

Includes the following:

- Level 1 Inspection
- Change engine oil
- Change engine oil filter(s)
- Change engine fuel filter(s)
- Inspect air filter(s)
- Disposal of old fluids per EPA standards
- Provide written report

MODEL: 06110T | SERIAL: 20364

Level 2

Apr/2017 , Apr/2018 , Apr/2019 , Apr/2020 , Apr/2021

MODEL: 8.3 | SERIAL: 45195463

Level 2

Apr/2017 , Apr/2018 , Apr/2019 , Apr/2020 , Apr/2021

WatchGuard Level 3 (Cooling System Service)

Includes the following:

- Drain and refill cooling system, add coolant additives
- Replace cooling systems hoses
- Replace engine thermostats (where applicable)
- Disposal of old fluids per EPA standards
- Provide written report

MODEL: 06110T | SERIAL: 20364

Level 3

Apr/2019

MODEL: 8.3 | SERIAL: 45195463

Level 3

Apr/2019

WatchGuard Level 4 (Megohmmeter Testing)

Includes the following:

- Megohmmeter test
- Provide written report

MODEL: 06110T | SERIAL: 20364

Level 4

Apr/2017 , Apr/2019 , Apr/2021

MODEL: 8.3 | SERIAL: 45195463

Level 4

Apr/2017 , Apr/2019 , Apr/2021

WatchGuard Level 5 (Load Bank Testing)

Includes the following:

- Engine load bank test (2 - hours)
- Provide written report

MODEL: 06110T | SERIAL: 20364

Level 5

Apr/2017 , Apr/2018 , Apr/2019 , Apr/2020 , Apr/2021

MODEL: 8.3 | SERIAL: 45195463

Level 5

Apr/2017 , Apr/2018 , Apr/2019 , Apr/2020 , Apr/2021

Watchguard Level 6 (Engine/Generator Inspection and Adjustment)

Includes the following:

- Inspection of slip ring and brushes
- Grease rear generator bearing
- Inspection of generator wiring
- Inspection of stator and rotor
- Inspection of generator space heater
- Inspection of coupling and guards
- Inspection of meters and voltage regulator
- Adjust engine intake and exhaust valves
- Calibrate injectors (where applicable)

MODEL: 06110T | SERIAL: 20364

Level 6
Apr/2019

MODEL: 8.3 | SERIAL: 45195463

Level 6
Apr/2019

Watchguard Level 9 (Battery Replacement Program)

Includes the following services

- Complete electrical system check
- Battery charger adjustment
- Test engine starter amperage
- Removal and disposal of old lead acid batteries per EPA standards
- Installation of new, low antimony batteries specifically designed for standby applications
- Provide written report

MODEL: 06110T | SERIAL: 20364

Level 9
Apr/2018 , Apr/2021

MODEL: 8.3 | SERIAL: 45195463

Level 9
Apr/2018 , Apr/2021

Watchguard Level 11 (Transfer Switch Inspection/Adjustment)

Includes the following services:

- Clean transfer switch as necessary
- Replace PLS/ATS battery
- Check voltage drop across main contacts with normal load
- Repair/replace faulty incandescent lamps
- Test bypass isolation feature where applicable
- Check voltage drop across main contacts with emergency load (with approval)
- Check operation of timers (with approval)
- Check operation of remote start contacts (with approval)
- Check operation of in-phase monitor (with approval)
- Inspect arc insulators (De-energized switch only)
- Check for loose terminals and/or relays (De-energized switch only)

MODEL: OT225 | SERIAL: K930526678

Level 11
Apr/2018 , Apr/2020

MODEL: 0TBCA400-4 | SERIAL: D860814754

Level 11
Apr/2018 , Apr/2020

Customer Requirements

It is the customer's responsibility to...

- Perform weekly and monthly inspections of the engine/generator
- Maintain written or computerized records of the weekly and monthly inspections.
- Contact Ziegler Power Systems with any problems or concerns noted during the weekly and monthly inspections.

Ziegler Power Systems Exclusion of Responsibility:

Ziegler Inc. is not responsible for...

- Providing a portable generator during repairs
- Fuel consumed by generator set during operation
- Building wiring
- System modifications
- Acts of nature, terrorism or war
- Uses of generator beyond rated capacity
- Main fuel tank or piping problems
- Emissions permitting
- Regulation changes
- State and local taxes
- Customer abuse/neglect