



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (MARCH 22, 2016) (WEEK 12 OF 2016)

Agenda and Minutes also available at www.woodburycountyiowa.gov

Larry D. Clausen 389-5329 lclausen@woodburycountyiowa.gov
Mark A. Monson 204-1015 mark@mudflap.com
Jaclyn D. Smith 898-0477 jasmith@woodburycountyiowa.gov
Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov
Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held March 22, 2016 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

- 3:45 p.m. 1. Closed Session {Iowa Code 21.5(1)c} Discuss strategy with council First Floor Board of Supervisors Meeting Room
4:30 p.m. 2. Call Meeting to Order - Pledge of Allegiance to the Flag - Moment of Silence
3. Citizen Concerns Information
4. Approval of the agenda March 22, 2016 Action
5. Approval of the minutes of the March 15, 2016 meeting Action
6. Discussion and approval of claims Action
7. Human Resources - Ed Gilliland
a. Approval of Memorandum of Personnel Transactions Action
b. Authorize Chairman to sign Authorization to Initiate Hiring Process Action
c. Approval of request to de-authorize positions Action
8. Board Administration - Karen James
a. Approval of lifting tax suspension for K. C. Action
b. Public hearing and sale of property Parcel #113596 (aka 1012 1/2 Dubuque St.) Action
4:35 a.m. (Set time) c. Approval of Notice of Property Sale Resolution for Parcel #280651 Action

4:40 p.m.
(Set time)

9. Secondary Roads – Mark Nahra
 - a. Receive and consider award of quotations for corrugated metal culvert pipes for 2016 Action
 - b. Consider of award a quotation for spring gravel delivery to selected county roads Action
 - c. Consideration of approval of plans for Project FEMA 11—73-97 Action
 - d. Consideration of permit to work in right of way for K & L Construction (Salix Interchange Project) Action
10. Rural Economic Development – David Gleiser
 - a. Consideration of Local Match for the Iowa Small Business Development Center's Iowa Board of Regents Innovation Fund Grant Application Action
 - b. Update on Rural Woodbury County Development Committee & Rural Economic Development Needs Assessment Survey Information
 - c. Authorize Chairman to sign IEDA Contract 15-DF/TC-019 for AGP Action
11. Building Services – Kenny Schmitz
 - a. Hydronic System Steam Trap Study Action
 - b. Board of Supervisors main office and general public meeting room refreshment project Action
12. Planning & Zoning – John Pylelo
Hold public hearing; and for the 2nd reading for a text amendment to Woodbury County's zoning ordinance as authorized under Section 2.02:3 Action
13. Board Administration – Dennis Butler
Presentation of FY 2017 adopted budget Information

**Recess Board of Supervisors meeting
Convene Wolf Creek Drainage District Meeting**

14. Consideration of approval of work authorization for professional services for the Wolf Creek Drainage District Action

**Adjourn Wolf Creek Drainage District Meeting
Continue Board of Supervisors meeting**

15. Chairman's Report Information
 - a. Department Head meeting
 - b. Long Range Planning with Janet Carl
 - c. Facility Usage
16. Reports on Committee Meetings Information
17. Citizen's Concerns Information
18. Board Concerns and Comments Information

ADJOURNMENT

CALENDAR OF EVENTS

MONDAY, MARCH 21	8:00 a.m.	Department Head meeting, LEC Large Conference Room
	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
TUESDAY, MARCH 22	1:30 p.m.	Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave.
	2:00 p.m.	Decat Board Meeting, Western Hills AEA, Room F S.E., Le Mars, Iowa
WEDNESDAY, MARCH 23	8:00 a.m.	Long Range Planning, Dorothy Pecaut Nature Center
MONDAY, MARCH 28	6:00 p.m.	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville, Iowa.
MONDAY, APRIL 4	6:00 p.m.	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, APRIL 5	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, APRIL 6	12:00 noon	District Board of Health Meeting, 1014 Nebraska St.
THURSDAY, APRIL 7	5:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
WEDNESDAY, APRIL 13	8:05 a.m.	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
THURSDAY, APRIL 14	7:00 p.m.	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
MONDAY, APRIL 18	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech
WEDNESDAY, APRIL 20	10:00 a.m.	Senior Center Board of Directors Meeting, 313 Cook Street
	12:00 noon	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202, Sioux City, Iowa
THURSDAY, APRIL 21	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa

The following Boards/Commission have vacancies: Commission To Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

MARCH 15, 2016 —ELEVENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, March 15, 2016 at 3:30 p.m. Board members present were Monson, Ung, Smith, Taylor, and Clausen. Staff members present were Karen James, Board Administrative Coordinator, Ed Gilliland, Human Resources Director and Patrick Gill, Auditor/Clerk to the Board.

1. Motion by Taylor second by Clausen to go into closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

Motion by Clausen second by Monson to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.
2. The meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.
3. There were no citizen concerns.
4. Motion by Monson second by Clausen to approve the Agenda as submitted for March 15, 2016. Carried 5-0. Copy filed.
5. Motion by Ung second by Monson to approve the minutes of the March 8, 2016 Board meeting. Carried 5-0. Copy filed.
6. Motion by Monson second by Clausen to approve the claims totaling \$951,138.08. Carried 5-0. Copy filed.
- 7a. Motion by Ung second by Monson to approve the appointment of Nancy Harman, Assistant Director, Juvenile Detention Dept., effective 3-16-16, \$53,484/year. Job Vacancy Posted 11-14-15. Entry Level Salary: \$53,484/year.; the separation of Michael Gibbs, Maintenance Tech., Building Services Dept., effective 3-25-16. resignation.; and the reclassification of Susan Ahlquist, Motor Vehicle Clerk II, County Treasurer Dept., effective 3-28-16, \$19.57/hour. Per AFSCME Courthouse Contract agreement, from Grade 3/Step 4 to Grade 3/Step 5. Carried 5-0. Copy filed.
- 7b. Motion by Clausen second by Monson to authorize the Chairperson to sign the Authorization to initiate the hiring process for Maintenance Technician, Building Services Dept., AFSCME Courthouse: \$16.77-\$18.17/hour.; Temporary Summer Laborers (5), Secondary Roads Dept., Wage Plan: \$9.00-\$10.50/hour, based on experience.; and Temporary Engineering Aides (3), Secondary Roads Dept., Wage Plan: \$10.00-\$13.00/hour, based on experience. Carried 5-0. Copy filed.
- 7c. Information was presented on the Human Resources Department reorganization. Copy filed.
- 7d. Motion by Monson second by Smith to approve additional True Speak training. Carried 5-0. Copy filed.
- 7e. Motion by Taylor second by Ung to approve the revisions to the Travel Policy. Carried 5-0. Copy filed.
- 8a. A public hearing was held at 4:45 p.m. on proposed Fiscal Year 2017 Budget.

Motion by Monson second by Clausen to close hearing. Carried 5-0.
- 8b. Motion by Taylor second by Ung to approve and to receive for signatures a Resolution approving a three percent raise for Elected Officials salaries for FY 2017. Carried 4-1 on a roll call vote; Clausen was opposed.

RESOLUTION #12,344

WHEREAS, the Woodbury County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Woodbury County Compensation Board met on February 15, 2016, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2016:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$82,161	5%	\$86,267
County Attorney	\$117,286	5%	\$123,150
Sheriff	\$97,119	5%	\$101,975
Supervisors	\$32,185	5%	\$33,794
Chairperson	\$38,319	5%	\$40,235
Treasurer	\$79,723	5%	\$83,709

OPTION 2: (if different than compensation board recommendation)

THEREFORE, BE IT RESOLVED that the Woodbury County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2016:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$ 84,624	3%
County Attorney	\$ 120,805	3%
Recorder	Combined with Auditor	
Sheriff	\$ 100,033	3%
Supervisors	\$ 32,185	3%
Chairperson	\$ 39,469	3%
Treasurer	\$ 82,115	3%

Approved this 15 day of March, 2016.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

Supervisor Taylor pledged that his raise will be donated to the Courthouse Foundation.

- 8c. Motion by Monson second by Taylor to approve the Adoption of Budget & Certification of taxes for Fiscal Year July 1, 2016 to June 30, 2017 Budget. Carried 4-1 on a roll call vote; Clausen was opposed. Copy filed.
- 9a. Motion by Monson second by Smith to approve lifting of tax suspension for Loretta Tedford, 2214 Ellis Ave., Sioux City, parcel #894822232003. Carried 5-0. Copy filed.
- 9b. Motion by Clausen second by Monson to approve lifting of tax suspension for Deborah Jernberg, 1126 S. Mulberry St., Sioux City, parcel #894735412007. Carried 5-0. Copy filed.
- 9c. Information for the audio-visual equipment update was presented. Copy filed.
- 10. Motion by Clausen second by Monson to approve an Agreement with Sioux Contractors for construction of Siouxland District Health remodel for \$477,900. Carried 5-0. Copy filed.
- 11. Randy Hayworth, manager of the Woodbury County Fair Association presented information on the benefits of the Woodbury County Fair. Copy filed.
- 12. Meagan Weaver of SIMPCO presented information on Western Iowa Community Improvement Regional Housing Trust Fund. Copy filed.

13. A public hearing on Zoning Commission recommendation for the 1st reading for a text amendment to Woodbury County's zoning ordinance as authorized under Section 2.02:3.

Motion by Monson second by Ung to close the public hearing. Carried 5-0 on a roll call vote.

Motion by Taylor second by Monson to approve the 1st reading of the zoning ordinance amendment language. Carried 4-1; Clausen opposed. Copy filed.

14. Motion by Clausen second by Ung to approve participation with the City of Sioux City in the submission of the Edward J Bryne Memorial Justice (JAG) & Residential Substance Abuse Treatment (RSAT) Program application to the Governor's Office of Drug Control Policy. Carried 5-0. Copy filed.

- 15a. Motion by Monson second by Ung to approve award the bid for LEC Jail Expansion project schematic design to Cannon Moss Brygger Architects (CMBA) for \$20,350.00. Carried 5-0. Copy filed.

- 15b. Information was presented on the Woodbury County LED project contingency fund allocation. Copy filed.

- 15c. Motion by Monson second by Ung to approve funding source allocation for Woodbury County Clerk of Courts and Woodbury County Treasurer's office from 2016 Prairie Hills CIP at a cost of \$20,800.00. Carried 5-0. Copy filed.

- 16a. Motion by Clausen second by Ung to award the quotation for 2016 bridge inspection work to Calhoun Burns and Associates. Carried 5-0. Copy filed.

- 16b. Motion by Monson second by Clausen to approve permit to work in Highway Right of Way to place underground utilities for NIPCO on Ida Avenue. Carried 5-0.

- 16c. Motion by Clausen second by Ung to approve permit to work in Highway Right of Way to place underground utilities for NIPCO on Carroll Ave and 12th St. Carried 5-0. Copy filed.

- 16d. Motion by Monson second by Ung to appoint Jered Jepsen to Weed Commissioner. Carried 5-0. Copy filed.

- 16e. Motion by Ung second by Clausen to award project #FEMA 9 & 14—73-97 to Holly Brown Construction, Ponca, NE, for \$55,741.64. Carried 5-0. Copy filed.

17. The Chairperson reported on day to day activities.

18. The Board members reported on their committee meetings.

19. There were no citizen concerns.

The Board adjourned the regular meeting until March 22, 2016.

Meeting sign in sheet. Copy filed.

#7a

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 03-17-16

Weekly Agenda Date: 03-22-16

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Memorandum of Personnel Transactions

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Approval of Memorandum of Personnel Transactions

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION: Motion to Approve the Memorandum of Personnel Transactions

HUMAN RESOURCES DEPARTMENT
MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: March 22, 2016

*** PERSONNEL ACTION CODE:**

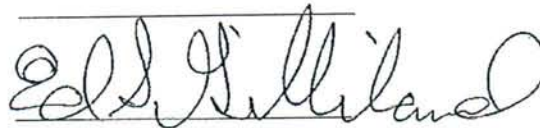
A - Appointment R - Reclassification
T - Transfer E - End of Probation
P - Promotion S - Separation
D - Demotion O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Riesberg, Abby	County Treasurer	4-03-16	M.V. Clerk II	\$17.68/hour	5%=\$.92/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 3/Step 3 to Grade 3/Step 4.
Britton, Andrew	Juvenile Detention	4-09-16	P/T Youth Worker	\$18.85/hour	3%=\$.63/hour	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.

APPROVED BY BOARD DATE:

ED GILLILAND, HR DIRECTOR:



WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Ed Gilliland, Human Resources Director *EdG*
SUBJECT: Memorandum of Personnel Transactions
DATE: March 22, 2016

For the March 22, 2016 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) County Treasurer M.V. Clerk II, from Grade 3/Step 3 to Grade 3/Step 4.
- 2) Juvenile Detention P/T Youth Worker, from Grade 1/Step 2 to Grade 1/Step 3.

Thank you

#7b

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 3-17-16

Weekly Agenda Date: 3-22-16

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Authorization to Initiate Hiring Process

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Authorize Chairman to Sign Authorization to Initiate Hiring Process

EXECUTIVE SUMMARY: The HR Department is being reorganized, this is necessary to complete that reorganization.

BACKGROUND: The Assistant HR Director resigned her position in December and her last day at work was December 2. This provided us with the opportunity to work through the duties of the department and to realign them in a more efficient manner. We have excellent staff in the department and want to reward them while saving the County money and providing a more consistent response.

FINANCIAL IMPACT: While the two positions bring an increase in pay compared to the positions these people were in, the overall impact is a savings to the County since the positions these positions replace are at a lower wage. The wages are approximately \$20,000 less for the department compared to last year, but these two people will each be making more money.

RECOMMENDATION: Please approve.

ACTION REQUIRED/PROPOSED MOTION: Motion to Authorize Chairman to Sign Authorization to Initiate Hiring Process.

Approved by Board of Supervisors March 3, 2015.

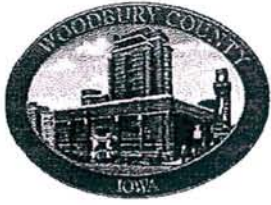
**HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA**

DATE: March 22, 2016

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Human Resources	Admin. Assistant	Wage Plan Matrix: \$45,760/year		
Human Resources	Senior Clerk	Wage Plan comparability with AFSCME Courthouse Contract (Pay Grade 4): \$17.50/hour		
	*Please See Attached Memo of Explanation			

Chairman, Board of Supervisors



Woodbury County HUMAN RESOURCES DEPARTMENT

Edward Gilliland
Director
egilliland@sioux-city.org

Melissa Miller
Safety/Risk Coordinator
mmiller@sioux-city.org

Lisa Anderson
Secretary
lisaanderson@sioux-city.org

Tonia Abell
Clerk II
tabell@sioux-city.org

March 10, 2016

Dear Woodbury County Board Supervisors;

It is with great pleasure that I bring a plan to create a department to better serve the County. We deal with many areas:

- 1) Hiring, Recruiting, and Retention of Employees
- 2) Compliance with Union Contracts and
- 3) Negotiations of the Contracts
- 4) Discipline
- 5) Wages
- 6) Benefits
 - IPERS
 - Deferred Compensation
 - Long Term Disability
 - Life
 - Vision
 - Voluntary Life
 - Medical, Health Fairs, Wellness, Wellness Committees, etc.
 - Dental
- 7) The Self-Funded Health Plan
- 8) The Self-Funded Liability Plan
- 9) Risk Management
- 10) Workers Compensation
- 11) Safety
- 12) Training

Our plan for the next couple years will be to place greater emphasis on Risk Management, Work Comp, Safety, Deferred Comp, and Recruiting. We have made progress but there is much to be done as we try to bring more consistent process and better communication. We have recently been able to lock in multi-year union agreements that will help us grow our relationship with the employees and bring greater productivity and responsiveness. We ask for your support in our effort to improve during these times of change and growth of responsibility.

We lost the Assistant Director in December to retirement. As we reshape the department and move forward we would:

- 1) eliminate the Assistant Director position and replace it with an Administrative Assistant position (current Safety).
- 2) eliminate the Safety Coordinator position.
- 3) add a Senior Clerk by moving the current Clerk II to Senior Clerk
- 4) keep the Secretary III
- 5) keep the Clerk II and hire a new person for this position

The change will bring a net payroll savings, see the exhibit. We will be more lean and efficient with a broad knowledge base.

Sincerely,

Edward S. Gilliland
Human Resources Director

#7C

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 03-17-16

Weekly Agenda Date: 03-22-16

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Deauthorize Existing Positions

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Approval of Request to Deauthorize Positions

EXECUTIVE SUMMARY: Deauthorize the HR Clerk II to Authorize a Senior Clerk position. Deauthorize the Safety Risk Coordinator to Authorize an Admin. Assistant.

BACKGROUND: As part of the reorganization of the HR Department we are changing some of the duties, responsibilities and job description to be a more efficient, more productive department. These positions have changed.

FINANCIAL IMPACT: Net Wage savings of approximately \$20,000.

RECOMMENDATION: Please approve.

ACTION REQUIRED/PROPOSED MOTION: Motion to Approve Request to Deauthorize Positions

Approved by Board of Supervisors March 3, 2015.

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: March 22, 2016

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
Human Resources	Safety Risk Coordinator		
	(Deauthorize to Authorize Human Resources Admin. Assistant)		
Human Resources	Clerk II		
	(Deauthorize to Authorize Human Resources Senior Clerk)		

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

#8a

Date: March 17, 2016

Weekly Agenda Date: March 22, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Karen James, Administrative Coordinator

SUBJECT: Tax Suspension

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Approval of lifting tax suspension for K. C.

EXECUTIVE SUMMARY: Please lift the tax suspension for K.C. as this property has been sold

BACKGROUND:

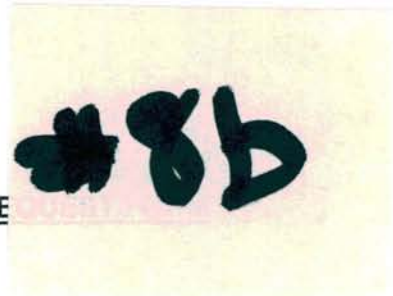
FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION: Motion to lift tax suspension for K. C.

Approved by Board of Supervisors March 3, 2015. Revised May 5, 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE



Date: March 17, 2016

Weekly Agenda Date: March 22, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Heather Satterwhitie, Public Bidder

SUBJECT: Public hearing and sale of property parcel #113596 (aka 1012 ½ Dubuque St)

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Public hearing and sale of property parcel #113596 (aka 1012 ½ Dubuque St)

EXECUTIVE SUMMARY:

BACKGROUND: The board approved the notice of property sale resolution on March 8th, 2016.

FINANCIAL IMPACT: None

RECOMMENDATION: Approve the sale of property to the highest bidder, starting with a minimum bid of \$132.00

ACTION REQUIRED / PROPOSED MOTION: Approve the sale of property to the highest bidder.

Approved by Board of Supervisors March 3, 2015. Revised May 5, 2015.

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #113596

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The vacated north/south alley abutting Lot 3, Block 19, Coles Addition to Sioux City, Woodbury County, Iowa
(1012 ½ Dubuque Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **22nd Day of March, 2016 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **22nd Day of March, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$132.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 8th Day of March, 2016.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Jeremy J. Taylor, Chairman

336-1172

REQUEST FOR MINIMUM BID

Name: Richard Sands Date: 2/24/15
Address: 1018 Dubuque St Phone: 444-7200

Address or approximate address/location of property interested in:
1012 1/2 Dubuque St.
GIS# 894727230012

**This portion to be completed by Board Administration **

Legal Description:
Vacated N-S Alley Abutting Lot 3
Blk 19 Coles Addition to Sioux City, Iowa

Tax Sale #/Date: 1003 6/20/2011 Parcel # 113596

Tax Deeded to Woodbury County on: 12/14/15

Current Assessed Value: Land \$400- Building \$ 0 Total \$400-

Approximate Delinquent Real Estate Taxes: \$78-

Approximate Delinquent Special Assessment Taxes: \$134-

*Cost of Services: ~~100~~ \$107

Inspection to: Mark Monson Date: 2/20/15

Minimum Bid Set by Supervisor: \$25⁰⁰ plus cost of services of \$107 = \$132⁰⁰ total

Date and Time Set for Auction: March 22nd @ 4:35

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview




Legend

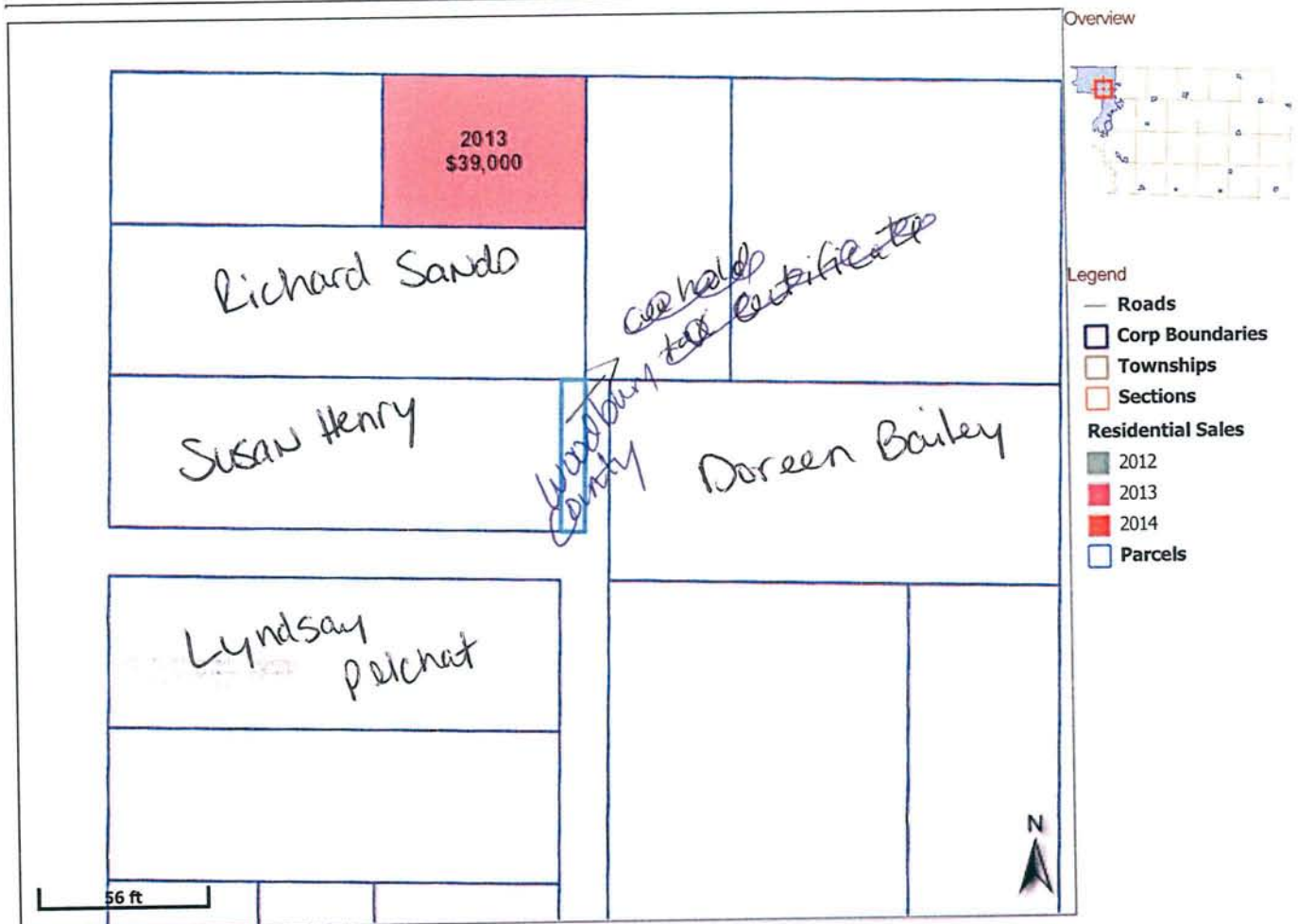
- Roads
- Corp Boundaries
- Townships
- Sections
- Residential Sales**
- 2013
- 2014
- 2015
- Parcels

Parcel ID	894727230012	Alternate ID	113596	Owner Address	WOODBURY COUNTY WOODBURY COUNTY COURTHOUSE 620 DOUGLAS ST SIOUX CITY, IA 51101-0000
Sec/Twp/Rng	0-0-0	Class	R		
Property Address	1012 1/2 DUBUQUE ST SIOUX CITY	Acreage	n/a		
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	COLES VAC N-S ALLEY ABUTTI NG LOT 3 BLK 19				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 3/3/2016
Last Data Uploaded: 3/2/2016 11:42:00 PM

 Developed by
The Schneider Corporation

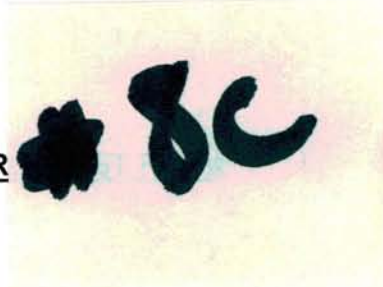
Date Created: 2/24/2015



Parcel ID	894727230012	Alternate ID	113596	Owner Address	CARLSEN JAMES K CARLSEN JEANNETTE M 8459 EPPERSON MILL ROAD MILLINGTON, TN 38053-0000
Sec/Twp/Rng	0-0-0	Class	R		
Property Address	1012 1/2 DUBUQUE ST SIOUX CITY	Acres	n/a		
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	COLES VAC N-S ALLEY ABUTTI NG LOT 3 BLK 19 <i>(Note: Not to be used on legal documents)</i>				

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WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R



Date: March 17, 2016

Weekly Agenda Date: March 22, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Heather Satterwhitie, Public Bidder

SUBJECT: Approval of Notice of Property Sale Resolution for Parcel #280651

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Approval of Notice of Property Sale Resolution for Parcel #280651

EXECUTIVE SUMMARY:

BACKGROUND: Minimum bid of \$250.00 has been set, due to interest in the property from adjoining property holder.

FINANCIAL IMPACT: None

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION: Approve the resolution of Notice of Property Sale for parcel #280651 (3303 Alberta Ave) with the public hearing and auction to be set for April 5th, 2016 at 4:35 p.m.

Approved by Board of Supervisors March 3, 2015. Revised May 5, 2015.

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #280651

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Two Block Eighteen, Kelly Park Addition, City of Sioux City, Woodbury County, Iowa
(3303 Alberta Ave)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **5th Day of April, 2016 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **5th Day of April, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$250.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 22nd Day of March, 2016.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Jeremy J. Taylor, Chairman

688-3336

REQUEST FOR MINIMUM BID

Name: Todd Taylor Date: 4/8/15
Address: 3317 Athlone Ave Phone: 635-1339

Address or approximate address/location of property interested in:
3303 Alberta Ave

GIS# 894723377006

**This portion to be completed by Board Administration **

Legal Description:
Lot 2 Block 18 Kelly Park Addition
Sioux City, IA and Woodbury County

Tax Sale #/Date: # 1088 6/17/2013 Parcel # 280651

Tax Deeded to Woodbury County on: 1/22/2014

Current Assessed Value: Land \$6,000 Building 0 Total \$6,000

Approximate Delinquent Real Estate Taxes: \$761-

Approximate Delinquent Special Assessment Taxes: 0

*Cost of Services: \$200-

Inspection to: Mark Monson Date: 4/8/15

Minimum Bid Set by Supervisor: \$50⁰⁰ plus \$200 (cost of services) Total: \$250

Date and Time Set for Auction: April 5th @ 4:35pm

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.

Date Created: 4/8/2015



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Sections
- Residential Sales
 - 2013
 - 2014
 - 2015
- Parcels

Parcel ID	894723377006	Alternate ID	280651	Owner Address	FRYE KRISTINE CORCORAN
Sec/Twp/Rng	0-0-0	Class	R		PO BOX 65712
Property Address	3303 ALBERTA AVE	Acreage	n/a		W DES MOINES, IA 50265-0712
	SIOUX CITY				
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	KELLY PARK				
	LOT 2 BLK 18				
	(Note: Not to be used on legal documents)				

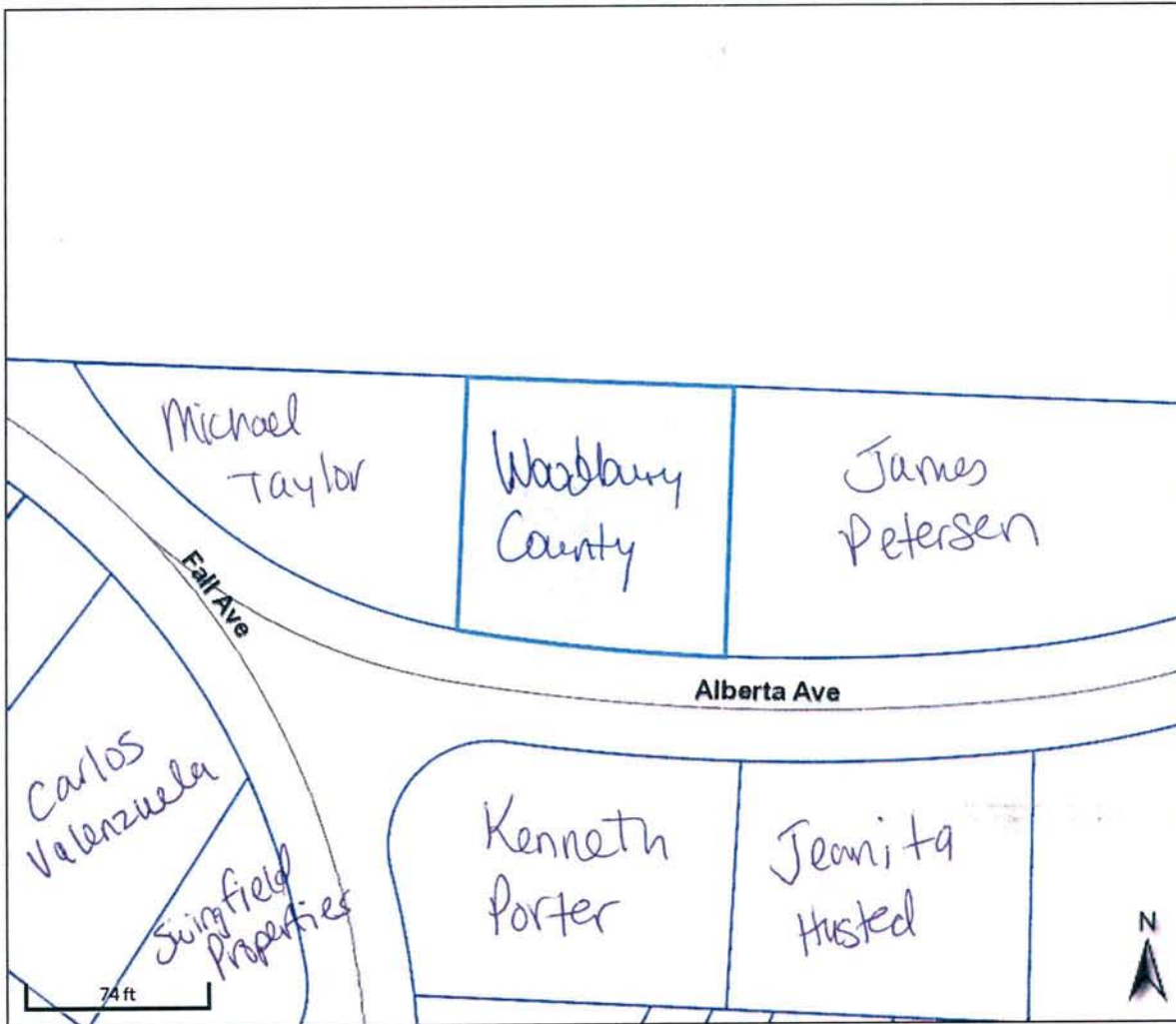
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Beacon™ Woodbury County, IA / Sioux City



Overview




Legend

- Roads
- Corp Boundaries
- Townships
- Sections
- Residential Sales
- 2013
- 2014
- 2015
- Parcels

Parcel ID	894723377006	Alternate ID	280651	Owner Address	FRYE KRISTINE CORCORAN
Sec/Twp/Rng	0-0-0	Class	R		PO BOX 65712
Property Address	3303 ALBERTA AVE	Acreeage	n/a		WEST DES MOINES, IA 50265-0712
	SIOUX CITY				
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	KELLY PARK				
	LOT 2 BLK 18				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 3/15/2016
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 Developed by
 The Schneider Corporation

#9a

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REG

Date: March 16, 2016

Weekly Agenda Date: March 22, 2016

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Receive and Consideration of award of quotations for corrugated metal culvert pipes for 2016. (Set Time: 4:40 pm)**

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

Consideration

WORDING FOR AGENDA ITEM: Receive and Consider award of quotations for corrugated metal culvert pipes for 2016.

EXECUTIVE SUMMARY: The county road department requests quotations for stock items like corrugated metal pipe culverts annually. The quotations for culvert pipe have been requested for March 22. The request for quotations includes pipe and pipe products ordered for stock and for special maintenance projects.

BACKGROUND: Each district maintains a stock of culvert pipes, drop inlet sections, and culvert end sections for use in the construction of driveways and cross road pipes.

FINANCIAL IMPACT: This project is paid for from secondary road funds.

RECOMMENDATION: Recommend that we receive bids and allow engineer to review them and make an award recommendation.

ACTION REQUIRED/MOTION PROPOSED: Motion to receive the bids and direct the county engineer to evaluate the bids and return with a recommendation for award.

Approved by Board of Supervisors March 3, 2015.

#9b

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: March 16, 2016

Weekly Agenda Date: March 22, 2016

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consider of award of quotation for spring gravel delivery to selected county roads**

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

Consideration X

WORDING FOR AGENDA ITEM: Consider of award a quotation for spring gravel delivery to selected county roads.

EXECUTIVE SUMMARY: The County is receiving an additional \$800,000 per year in road use tax funding for various projects designed to preserve essential road assets. One focus of this money for Woodbury County is to improve gravel roads that have seen a reduction in regravelling due to a loss of buying power in our available funds. The Board has programmed \$300,000 per year to haul gravel directly to selected county roads in the five year construction program.

BACKGROUND: The department is has requested quotations for gravel hauled directly to county roads. The qutoations are due to the office of the county engineer on March 21, 2016. The engineer will present quotes received to the board for consideration at their meeting on March 22nd.

FINANCIAL IMPACT: This work is funded within the county secondary road fund made up of local option sales tax, road use tax fund, and property tax receipts. Specifically this project is funded through the additional money provided by the \$0.10 per gallon fuel tax approved in 2015.

RECOMMENDATION: Approve the low quotation for gravel hauled directly to selected county roads.

ACTION REQUIRED: Motion to award the quotation for spring 2016 gravel hauling to the low bidder (to be announced).

Approved by Board of Supervisors March 3, 2015.

#9c

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: March 16, 2016

Weekly Agenda Date: March 22, 2016

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of approval of plans for project FEMA Site 11—73-97**

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

Consideration X

WORDING FOR AGENDA ITEM: Consideration of approval of plans for project FEMA Site 11—73-97.

EXECUTIVE SUMMARY: The county engineer's office has prepared plans for a weir repair project. The project repairs a Hungry Canyons funded stream grade control project that was damaged during the June 2014 flood event.

BACKGROUND: The project is part of damage repair awards funded by FEMA to repair flood damage from the 2014 disaster declaration

FINANCIAL IMPACT: This project would be funded with 75% FEMA funds, 10% state homeland security funds, and 15% local secondary road funds.

RECOMMENDATION: Recommend approval of the plans.

ACTION REQUIRED/MOTION PROPOSED: Motion to approve the project plans for project FEMA Site 11—73-97.

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Approved by Board of Supervisors March 3, 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R

#9d

Date: March 18, 2016

Weekly Agenda Date: March 22, 2016

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of permit to work in the Highway Right of Way.**

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

Consideration X

WORDING FOR AGENDA ITEM: Consideration of permits for work within the Highway Right of Way for K and L Construction to allow dewatering of the Salix Interchange.

EXECUTIVE SUMMARY: Permittee requested a permit to work in the right of way of 280th Street west of I-29 to allow the placement of a pipe to carry water pumped from the Salix Interchange. Dewatering of the interchange is necessary to allow construction of the new Salix Interchange ramps and overpass structure. All water will be carried in a closed pipe. The pipe runs along the west line of I-29 to 280th Street, then west through the pipe laid in the county ditch to near the outfall structure for Browns Lake along County Route K25.

BACKGROUND: Work in ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

FINANCIAL IMPACT: None

RECOMMENDATION: Recommend approval of application.

ACTION REQUIRED/PROPOSED MOTION: Motion to approve permit to work in the Highway Right of Way for K and L Construction.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039

Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnhara@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT

PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: KEL Construction Phone No.: 712-943-2939

Mailing Address: P.O. Box 1040, Sergeant Bluff, IA, 51054

Township: Woodbury Section: 30

Woodbury County, State of Iowa, and Kevin Alexander (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Install 10" HDPE pipe above ground in 280th street road ditch from I-29 to Brown's Lake outlet to pump surface water from Salix Interchange.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.


J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

L. Woodbury County agrees to provide the following contribution toward completion of this project:

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the _____ day of _____, 2016.

Entered into this 1st day of December, 2016.


Signature of Property Owner or Authorized Representative

Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

IOWA DEPARTMENT OF NATURAL RESOURCES

WATER USE REGISTRATION

Registration issued to:

Registration Number:

97-16-019

KEVIN ALEXANDER
K & L CONSTRUCTION
PO BOX 1040
SERGEANT BLUFF IA 51054-1040

The registrant is authorized to:

withdraw water in the maximum quantity of 10.5 million gallons per day at maximum total rate of 1,000 gallons per minute from dewatering wells, located in the W ½ of Section 34, T87N, R47W, Woodbury County, Iowa, to provide for construction of the I-29/275th Street Interchange, located on said land.

Registrant is responsible for securing such other permits or approvals as may be required by this department, federal, or local government agencies regarding this use of water.

Registrant shall immediately notify this department of a complaint of well interference and upon verification of damages, take appropriate corrective action.

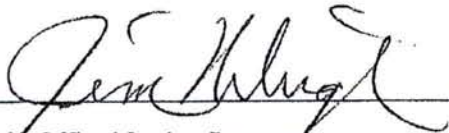
Water withdrawn pursuant to this registration shall be discharged to the Browns Lake outlet, tributary to the Missouri River, in accordance with the requirements of the department and other controlling agencies and so as to preclude flooding, erosion, or other adverse effects.

This authorization to withdraw water has been granted pursuant to Iowa Code Section 455B.268 and rule 567--51.6(5), Iowa Administrative Code.

This registration expires one year from the date executed as shown below.

FOR THE DIRECTOR:

By:



Date Executed:

March 16, 2016

cc:

Field Office No. 3 - Spencer
Registration File

#10a

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: 3/17/16

Weekly Agenda Date: 3/22/16

DEPARTMENT HEAD / CITIZEN: David Gleiser – Director of Rural Economic Development

SUBJECT: Participation in the SBDC Grant Application to the Iowa Board of Regents Innovation Fund

ACTION REQUIRED:

Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Give Direction <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input type="checkbox"/>

WORDING FOR AGENDA ITEM: Consideration of Local Match for the Iowa Small Business Development Center's Iowa Board of Regents Innovation Fund Grant Application.

EXECUTIVE SUMMARY: The Iowa Small Business Development Center (SBDC) at Western Iowa Tech Community College (WITCC) is submitting an application to the Iowa Board of Regents Innovation Fund grant program to help cover expenses for SBDC staff, travel and supplies related to small business development services. SBDC currently services the counties of Woodbury, Plymouth, Cherokee, Ida, Carroll, and Monona. SBDC is requesting financial support from these counties in the amount of \$500 each, which will be used as part of their local match (\$7,500) for their Innovation Fund grant application. If awarded, SBDC will receive a dollar for dollar match.

BACKGROUND: Item request was presented and approved by the Board of Supervisors during the last two previous fiscal years. In the last 3 years, SBDC reports having helped start 6 new businesses, helped create 20 new jobs, helped acquire nearly \$2,000,000 in new capital for businesses, over \$300,000 in sales increases, and counseled over 40 clients for over 160 hours, all in rural Woodbury County

FINANCIAL IMPACT: \$500 from the Rural Economic Development Department budget line item for Contributions & Other Governmental Organizations.

RECOMMENDATION: Motion to approve the request.

ACTION REQUIRED: Motion to approve \$500 from the Rural Economic Development Department budget to support the local match of the Iowa Small Business Development Center at Western Iowa Tech Community College in their Iowa Board of Regents Innovation Fund grant application.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQ

#106

Date: 3/17/16

Weekly Agenda Date: 3/22/16

DEPARTMENT HEAD / CITIZEN: David Gleiser – Director of Rural Economic Development

SUBJECT: Update on Rural Woodbury County Development Committee and Rural Economic Development Needs Assessment Survey

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Update on Rural Woodbury County Development Committee & Rural Economic Development Needs Assessment Survey

EXECUTIVE SUMMARY: The Rural Woodbury County Development Committee (RWDC) met on 3/4/16 to review the results of the Rural Economic Development Needs Assessment Survey (see attached minutes and survey report). Based upon the discussions at this meeting, 3 predominant questions for the Board of Supervisors (BOS) emerged:

- 1.) Since the BOS approved \$110,000 for comprehensive planning services for the 11 rural cities without comp. plans, will the BOS consider a like-amount for the 3 cities not included in that project for similar long-range planning projects?
- 2.) Can the Rural Economic Development (RED) dept. continue to cover the legal expense (\$500) for forming rural Community Development Corporations from the department's budget line item for legal/professional services?
- 3.) Will the BOS consider a 50/50 match (LOST funds) to pay for the SIMPCO dues for rural cities?
(Dues for all rural cities = \$14,585 ÷ 2 = \$7,292.50)

BACKGROUND: The BOS formed the RWDC in 2015 to help formulate recommendations for potential uses of Local Option Sales Tax (LOST) funds to help address the economic development needs of rural Woodbury County. The committee is comprised of 2 BOS, 2 rural Mayors, 2 representatives of the rural media, 2 representatives of the Taxpayers Research Council, and the RED Director.

FINANCIAL IMPACT: \$0

RECOMMENDATION: To acknowledge the receipt of this informational update.

ACTION REQUIRED: None

Rural Woodbury County Development Committee Meeting

Location: Woodbury County Courthouse, 8th Floor

Time: Friday, 3/4/16, 12-2 PM

Members Present: Taylor Goodvin (TRC), Jeremy Taylor and Mark Monson (Woodbury County Board of Supervisors), Wayne Dominowski (Sergeant Bluff Advocate), Jim Fisher (Mayor of Merville), Jon Winkel (Mayor of Sergeant Bluff), Kent Baker (The Record), David Gleiser (Economic Development Department).

Lunch was served and the following agenda was taken up.

AGENDA

- Approval of 11/3/15 Minutes
- Approval of 11/16/15 Minutes
- After Action Review of 11/16/15 Meeting
- Review and Discussion of Rural Economic Development Needs Assessment Survey Results
- Update on Comprehensive Planning Services Project
- Next Steps
- New Business
- Adjourn

Motion and second with approval of minutes 11/3 (Carried 8-0)

Motion and second with approval of minutes 11/16 (Carried 8-0)

After Action Review of 11/16/15 Meeting

The group discussed “sustains” and things to keep doing well when folks were brought together to discuss issues concerning the use of Local Option Sales Tax from the meeting out in Anthon.

1. Well-represented rural communities with great turn out
2. Information was disseminated well in advance
3. Helped to have Lindsey Buchheit describe the benefits of a CDC
4. Created a very good open dialogue and discussion

Status of Committee Progression

Wayne Dominowski (Sergeant Bluff Advocate) asked if we are on track to progress and what the overall intent of the committee was. David Gleiser answered that we have surveys from every community with varying degrees of detail and response level. David went on to state that Part II of this process after the Part I of soliciting great information and community input from the surveys and rural meeting is to look at specific proposals and programs that fit the identified needs.

Long-Term Plans

David discussed the idea of SIMPCO and / or local planning agencies that can ultimately lay the groundwork through open conversations and communications involving communities. Toward that end, he shared that the Board of Supervisors approved funding in the amount of \$110,000. It is the intention of the Board to provide comprehensive plans to those who do not have them, and a resolution from each city is needed to proceed.

Wayne Dominowski asked what the end goal was in such planning and David answered that it is helpful in leveraging a community vision, discussing land use / zoning ordinances, how a community desires to develop and grow, and craft a solid roadmap given current conditions. It is also the prerequisite for nearly every grant and program funding, which could include a program utilizing Local Option Sales Tax that the Board of Supervisors ultimately looks to enact.

Prerequisite for Program Funding and Communities Already Having Paid-for Plans

David shared that there is potential for contracting with SIMPCO for grants, and that they have experience with the USDA for grant dollars. Such plans can help with the Iowa Revolving Loan Fund, USDA grants, Community Attraction Tourism Grants and Vision Iowa, etc.

Kent Baker (The Record) asked how many currently have plans, and David responded with Merville, Salix, and Sergeant Bluff. There was discussion by Jim Fisher (Mayor of Merville) and Jon Winkel (Mayor of Sergeant Bluff) regarding those communities who were proactive and have already taken the initiative to get plans: would there be funding available to them or would they not have an opportunity for the approximate \$10,000 per community because they paid on their own?

Jim Fisher shared about doing a viability of main street study and Salix may be able to use a certain amount toward a study of water/sewer infrastructure.

Jon Winkel discussed that Sergeant Bluff's housing and transportation could be really fleshed out as a prerequisite identified need so that certain state/federal grants could be applied for. This would dovetail nicely with their progressive planning, e.g. 250-400 people every six months at their community conference as they pursue an aggressive tax decrease in order to help grow as well. Jon Winkel described this as "OPM," or other people's money so that the investment of \$10,000 could ultimately leverage what they have their eye on with the housing study: a potential \$800-900,000 in grants.

Supervisor Jeremy Taylor shared that while this isn't meant to be simply a direct allocation of dollars *carte blanche*, the supervisors could possibly look at utilizing such money as long as it was within the scope of planning, e.g. an infrastructure plan or project or housing plan.

C. Community Development Corporations

Supervisor Mark Monson said that it is important not just to have a long-term plan but ultimately to "light a fire under a group" by having a CDC so that plans are not just done and die.

Jeremy Taylor shared that the county contributing to the formation of CDCs is a real potential for program funding as the average cost is \$500 for startup.

Jon Winkel shared that their CDC started with \$100,000 the first year and has now close to \$400,000 and would not have the \$12.5 million skilled care facility. "It wouldn't have happened without the CDC." He shared how city staff does not have the leverage, manpower, and expertise of CDCs.

David Gleiser shared that he used \$500 to help various communities and that Oto, Cushing, Merville, Sergeant Bluff, and Correctionville has one. Pierson is looking to reactive theirs.

Jeremy Taylor questioned how many people know about the potential and that after our last meeting, it would be perhaps best to codify this and make it part of the renewed program in addition to program dollars. Jon Winkel shared how much interest there was after our RWCDC meeting on 11/16.

David Gleiser shared that utilizing technical assistance, mentorship, webinars, and Lindsey Buchheit or others' services could be integral.

D. Grant-Writing Services

David Gleiser mentioned that grant-writing services are offered at a discount rate and the total membership dues for the whole county: \$10-12,000. This is often a way of leveraging discounted grant-writing services. It is often \$2500 for grant writing services for non-members but \$1500 for members.

Jeremy Taylor offered that perhaps the Board could contribute to 50% of both dues and 50% to grant-writing services; in this way, the money has an exponential effect.

Jim Fisher mentioned that Merville had not had a great experience with SIMPCO in examining the cost-benefit of being involved.

Jon Winkel mentioned that we need to re-educate people on all the positive changes that are currently happening at SIMPCO that may be different from the past. Jon Winkel also mentioned that there are some communities so small that they are far from "being able to have skin in the game." He stated that this was a great use of TIF dollars from future CF revenue to be able to leverage money coming from other sources, e.g. state/federal dollars coupled with local investment.

E. Taxpayer Concerns

Taylor Goodvin (TRC) mentioned that there was worry on seeing funding—whether from L.O.S.T. funds or from TIF—as an in-perpetuity funding for "all these projects," some of which may be more justifiable than others.

Jeremy Taylor mentioned that we need to bifurcate this discussion on local option sales tax from TIF revenue so as to not blend two programs. The local option sales tax funds run between \$400-500,000 and it will be important for David to get from Budget Analyst Dennis Butler the total amount of funds that can be used after we have utilized the monies to reduce the tax burden. (This was mentioned in the 2050 Vision as a difficult impediment for economic development that Woodbury County had some of the highest tax rates in a 100-mile radius). In response to the TRC question, it would be a limited, responsible use of tax funds to ultimately leverage other dollars. Also, keeping the initial focus on this limited amount could couch realistic expectations. Taking incremental steps is best (long-term plans, CDC Development, Grant-Writing help, etc.)

David Gleiser asked about codifying relationships with rural communities through a 28E agreement.

F. Rural Surveys

The committee discussed at length shared themes and the results of the survey. David Gleiser pulled some narratives concerning general themes that he was seeing. He came up with 10 possibilities for program funding, 3 of which fortuitously the committee had already been discussing that day (long-term planning, CDC development, grant-writing services).

Please see the attached surveys.

Adjourned

(All mistakes in the minutes are the ownership of Supervisor Taylor).

-2016-

Rural Woodbury County

**Economic Development
Needs Assessment Survey**

This document provides the results of an economic development needs assessment survey conducted for communities in rural Woodbury County. 14 incorporated cities (Anthon, Bronson, Correctionville, Cushing, Danbury, Hornick, Lawton, Merville, Oto, Pierson, Salix, Sergeant Bluff, Sloan, and Smithland) were asked to distribute copies of the needs assessment survey to key-stakeholders within their respective cities, which would include city council members, city staff, business owners, community groups, and residents to gather community-specific input on the survey. Cities were encouraged to discuss the results collected in a public meeting format and compile them in to 1 master copy as their City's official copy, which was then to be submitted to the Woodbury County Rural Economic Development Department for individual and county-wide analysis. All 14 communities responded. The results were tabulated and finalized on March, 2016.

The survey was developed by the Rural Woodbury County Development Committee in an attempt to assess what the economic development needs are for individual rural cities in Woodbury County, as well as all rural cities county-wide. The results will be used to help guide future programmatic and policy discussions for potential uses of Local Option Sales Tax funds.

The methodology for this economic development needs assessment survey incorporated a traditional Strengths Weaknesses Opportunities and Threats (SWOT) Analysis, with open-ended and multiple choice questions, Likert Scales, and utilized the Key Informant Approach. The Key Informant Approach identifies community leaders and decision makers who are knowledgeable about the community and can accurately identify priority needs and concerns. Key informants complete a questionnaire or are interviewed to obtain their impressions of community needs. The information is then analyzed and reported to the community. It should be noted that while the surveys received were meant to be the official copy for the cities responding, the results may not be completely representative of the entire community.

Accurately assessing the situation in a community is extremely important when making decisions allocating public or private resources. Needs assessments can demonstrate and document a known community need and has the added benefit of involving the public in problem solving and goal setting. In an attempt to engage the public in a transparent, collaborative, and meaningful manner, the Woodbury County Board of Supervisors, the Woodbury County Rural Economic Development Department, and the Rural Woodbury County Development Committee have sought the input of rural city officials, rural business leaders, rural community leaders, and rural residents throughout the entire process.

On behalf of all the parties mentioned above, thanks are given to those that have taken the time to participate in this important endeavor.

1. What are your city's positive strengths/key assets?

Communities generally characterized their strengths as being related to the small-town quality of life that they offer (i.e. friendly, supportive residents, little to no crime, good schools, and affordable costs of living). Some communities identify their location as a strength (those located on major roads and those with close proximity to Sioux City). Communities generally characterize their public facilities and amenities (i.e. community centers, EMS/fire stations, city/county/state parks, golf courses, schools, post offices, libraries, churches, etc.) as key-assets. Additional key-assets were identified as being service-oriented businesses (i.e. gas stations, restaurants, medical providers, professional services, etc.). Some communities with active housing developments and updated infrastructure (i.e. water towers, sewage systems, and road improvements) characterize these projects as positive strengths and key-assets.

Anthon	We have friendly people that work together and we have a safe and clean community. Community center, shelter house, Fireside, medical services (doctor office, chiropractor, pharmacy), low taxes, affordable housing, nice public amenities (parks, library, golf course, little courthouse, proximity to Sioux City, and fire rescue services.
Bronson	Proximity to Sioux City. Friendly community; supportive of its neighbors. Good school system with new elementary building. New water tower, fire and ambulance service. Council and mayor are on the same page about the community. New city hall and community building.
Correctionville	Location on Highway 20. Distance from Sioux City.
Cushing	Good people that work together and support our town functions. Excellent fire department. Functional updated library.
Danbury	Grocery store, Catholic school, 2 banks, elevator, fire department, ambulance, convenience store, bar & grill, great park and ball field.
Hornick	We're a friendly, safe community with small town atmosphere. We offer a low cost of living and close proximity to Sioux City. Key-assets include our park and shelter, library, post office, fire department, legion post, church, bank, and historical buildings (library and depot).
Lawton	Good school system, new buildings. Close proximity to Sioux City and jobs/employment. Huge growth in new housing in the last 8-10 years, mostly owner occupied.
Moville	Bedroom Community to Sioux with as we are within 15 minutes of Sioux City. Many small businesses. One Building houses all students at Woodbury Central. Eye Clinic, Medical Clinic, Grocery Store, and the Meadows Country Club. Strong youth programs for athletics and fine arts. Excellent park system. Small enough to be a town but large enough to provide the necessities. Strong group of volunteers, growing community.
Oto	The City of Oto sits at the foot of the Loess Hills next to the Oak Ridge conservation area. Oto has virtually no crime. We have two Churches, Saint Mary's Catholic and United Church of Christ, and we have several small businesses as well as a newly developed nonprofit Community Development Corporation. Oto has a new water tower with sufficient pressure to supply the city and capacity for growth. We also have an adequate and well operating city sewage system. The Oto Fire Department is equipped with new trucks, SCBA gear, thermal imaging camera etc. Oto's Ambulance Service has a new ambulance rig and facility.
Pierson	Business that we have are solid, Cenex Gas, parks, 2 successful restaurants.
Salix	Quiet community, low crime, close to Sioux City, Port Neal businesses, and recreational facilities. Excellent school district. Neighbors watch out for one another. Good infrastructure (good streets, new water tower and water mains, new lift stations and wells). Responsive volunteer EMS and fire department. 2 new bridges within last 3 years (Port Neal and Salix to be completed in 2016).
Sergeant Bluff	School District is huge draw, small town close to many amenities, growth in residential and commercial, strong community involvement.
Sloan	Close to Sioux City. Available lots to sell. Great school. New library.
Smithland	Small town life, friendly people. People who are willing to help out in time of need. Can be described as caring.

2. What are you city's weaknesses/challenges/problems?

The most predominant weaknesses/challenges/problems for rural communities were identified as: business retention and development; lack of employment opportunities; lack of certain conveniences (i.e. access to groceries/fuel, and places to gather/socialize); infrastructure needs and public maintenance; high utility rates; housing options; nuisance properties; aging and declining population; inadequate city finances; zoning ordinances (or lack of thereof) and inconsistent enforcement; and lack of available land for development projects. Certain communities such as Hornick and Salix reported issues related to storm drainage and flooding as natural weaknesses. Communities near to Sioux City also identify their proximity as a challenge. Some communities reported a lack of civic engagement and public consensus as a problem.

Anthon	Business closures, no grocery store, no morning café service, hard to get business startups, lack of jobs, no natural gas, lack of farmers and people living in rural areas, aging and declining population, no draw for young people, need better technology (internet, cell service), lack of Main Street retail, lack of daycare options, park and ball fields need upgrades, most people work in Sioux City, hard to get people to shop local.
Bronson	Too close to Sioux City - off the main roads. Lack of businesses. Lack of available land for residential housing.
Correctionville	No manufacturing jobs.
Cushing	Lack of businesses and no restaurant. No city-owned properties and short of finances. Nuisance properties and short in housing.
Danbury	Housing development, maintaining the houses that are already here. No daycare. Need better shelter house.
Hornick	Our major weakness relates to the flood plain, which prevents people from buying or selling homes and businesses as the cost of flood insurance is very expensive, as well as the cost to get out of the flood plain. We lack basic conveniences such as having a gas station or grocery store, and we have no place such as a café for people to gather and socialize. We have very few businesses and employment opportunities. Our residents have a lack of interest in city government. Our ball field and streets need maintenance, and we have no land for development.
Lawton	Need more affordable housing for young families. Limited land area for future growth, land locked. Business district lacks available locations for new businesses. Previous store fronts were converted to residential storage as they became vacant through the years and are now not available. Hard to retain businesses.
Moville	Competing with business in Sioux City. Getting owners to sell old empty buildings at reasonable prices and the high cost to renovate those same deteriorating properties. Care for the elderly is subpar. Lack of employment-need jobs. Lack of good & affordable housing. Some of city infrastructure is old and needs reconstruction. Poor perception because of view while traveling by on Highway 20.
Oto	The city has experienced years of apathy and decay. Unsafe structures and health hazards that are not addressed include: collapsing building structures, home infestation, homes without running water and questionable sewage disposal methods, and the city's refusal to address nuisance abatement. Oto has had a lack of zoning, lack of financial visibility, and poor water quality and poor water supply line infrastructure.
Pierson	Infrastructure - No sense of community, common goal, or community involvement. Need a positive reason to live or move here.
Salix	Lack of businesses. High water table and storm water drainage issues. Lack of growth (residential housing). Pollution due to Port Neal plants.
Sergeant Bluff	Expanding infrastructure to meet new growth is challenge, hard to land larger businesses, limited affordable housing and rental units, challenge with electric rates.
Sloan	Actually too close to Sioux City as this prevents new businesses to be established.
Smithland	Lack of business, industry, and affordable rental properties.

3. How should your city's weaknesses/challenges/problems be addressed?

Based upon the responses provided a common theme emerged relating to the need for strategic, long-range planning; prioritizing capital improvements; development of economic development strategies/incentives; adopting and enforcing ordinances; identification of funding sources and technical assistance resources; addressing drainage and flood plain issues; advocating for businesses; promoting cities; and generating consensus with city officials/residents.

Anthon	Need to prioritize issues and address them one at a time. Need to think regionally and understand who and where we are. Need incentives and strategies for businesses. Need a community group or business advocacy group to tackle issues. Need to promote ourselves better, and need to engage the community to develop long range plans and instill a strong sense of community pride.
Bronson	Provide more incentives for some basic businesses such as general store, restaurant for employment opportunities. Need more people involved with community. Promote Bronson Days again. More pancake feeds. Need help with grants.
Correctionville	Find a manufacturing business to locate in town.
Cushing	Need a business, the first being a restaurant and will probably need a grant to get that. Enforce the ordinances and cleanup of all the properties within our community.
Danbury	Speak to council, enforce ordinances.
Hornick	Work to get eligible areas out of the flood plain. Secure funding for street improvements. Identify resources and develop incentives for retail businesses (gas station, grocery store, café), and attract people interested in starting these businesses.
Lawton	Annexation of additional land for new housing developments and commercial and recreational uses. Review options for developing space for business locations.
Moville	Try to give incentives for small businesses so everyone does not have to do their business in Sioux City. Would make it more convenient for elderly community. Approaching owners to cleanup and repair properties. Keep Post Office and Flag Pole. There are several buildings on Main St. that might be able to renovate but because they have not had improvements for years. They will be very costly to renovate.
Oto	Long term financial planning and budgeting for city infrastructure and development. Carefully and diplomatically approach residents with nuisance abatement violations. Adopt standardized ordinances into the city bylaws. Enter into a 28E agreement for a certified inspector. Seek grants such as the CDBG block grants for infrastructure. Financially supplement economic development. Offer to purchase abandon properties so that the city can utilize the property or sell it to future developers.
Pierson	Town meeting to consider the ideas and help of citizens. Repair the relationship between city council and residents. Create a positive environment for business and housing.
Salix	Woodbury County financial assistance will help to grow our area. A new drainage outlet would help to remove excess storm water from streets. Light industrial development along I-29 would help to increase population and add more growth.
Sergeant Bluff	Better comprehensive capital improvement planning, tap into regional resources (County Econ Dev, TSI, Chamber, etc.), progressive zoning to help attract developers, operate more efficiently.
Sloan	Unsure
Smithland	Target businesses that thrive in a small town setting and would be willing to locate in Smithland. Recruit local workforce.

Please rate your city's feelings on the following:

4. General feelings about growth and change.

Overall, the majority of communities reported having positive feelings about growth and change in general. Cushing reported mixed feelings (Very Positive, Somewhat Positive, and Somewhat Negative). While this indicates a lack of consensus, one can conclude that there are more positive feelings than negative feelings about growth and change in general. Pierson reported mixed feelings (Very Positive and Neutral). While this indicates a lack of consensus, one can conclude that there are more positive feelings than negative feelings about growth and change in general.

	Very Positive	Somewhat Positive	Neutral	Somewhat Negative	Very Negative
Anthon		X			
Bronson		X			
Correctionville	X				
Cushing	X	X		X	
Danbury		X			
Hornick		X			
Lawton		X			
Moville	X				
Oto	X				
Pierson	X		X		
Salix	X				
Sergeant Bluff	X				
Sloan			X		
Smithland	X				
	8	6	2	1	0

Please rate your city's feelings on the following:

5. Residential growth (e.g. more housing built, more population.)

Overall, the majority of communities reported having positive feelings about residential growth. Cushing reported mixed feelings (Very Positive, Somewhat Positive, Somewhat Negative, and Very Negative). This indicates a lack of consensus and provides no ability to draw any conclusions about feelings towards residential growth. Pierson reported mixed feelings (Very Positive and Somewhat Negative). While this indicates a lack of consensus, one can conclude that feelings are more positive than negative for residential growth.

	Very Positive	Somewhat Positive	Neutral	Somewhat Negative	Very Negative
Anthon		X			
Bronson	X				
Correctionville	X				
Cushing	X	X		X	X
Danbury		X			
Hornick		X			
Lawton	X				
Moville	X				
Oto	X				
Pierson	X			X	
Salix	X				
Sergeant Bluff	X				
Sloan		X			
Smithland	X				
	10	5	0	2	1

Please rate your city's feelings on the following:

6. Commercial growth (e.g. more land zoned commercial, more commercial businesses, etc.)

Overall, the majority of communities reported having positive feelings about commercial growth. Cushing reported mixed feelings (Very Positive, Somewhat Positive, and Very Negative). While this indicates a lack of consensus, one can conclude that feelings may be more positive than negative for commercial growth. Pierson reported mixed feelings (Very Positive and Very Negative). This indicates a lack of consensus and provides no ability to draw any conclusions about feelings towards commercial growth.

	Very Positive	Somewhat Positive	Neutral	Somewhat Negative	Very Negative
Anthon		X			
Bronson		X			
Correctionville	X				
Cushing	X	X			X
Danbury			X		
Hornick		X			
Lawton		X			
Moville	X				
Oto	X				
Pierson	X				X
Salix	X				
Sergeant Bluff	X				
Sloan		X			
Smithland	X				
	8	6	1	0	2

Please rate your city's feelings on the following:

7. Industrial growth (e.g. more land zoned industrial, more industrial businesses, etc.)

Overall, the majority of communities reported having positive feelings about industrial growth. Four communities, (Bronson, Hornick, Lawton, and Salix) reported having neutral feelings about industrial growth. Anthon and Danbury both reported having somewhat negative feelings about industrial growth. Cushing reported mixed feelings (Very Positive, Somewhat Positive, Somewhat Negative, and Very Negative). This indicates a lack of consensus and provides no ability to draw any conclusions about feelings towards industrial growth. Pierson reported mixed feelings (Very Positive and Very Negative). This indicates a lack of consensus and provides no ability to draw any conclusions about feelings towards industrial growth.

	Very Positive	Somewhat Positive	Neutral	Somewhat Negative	Very Negative
Anthon				X	
Bronson			X		
Correctionville	X				
Cushing	X	X		X	X
Danbury				X	
Hornick	X		X		
Lawton			X		
Moville	X				
Oto	X				
Pierson	X				X
Salix			X		
Sergeant Bluff	X				
Sloan		X			
Smithland		X			
	7	3	4	3	2

8. What would you like to preserve in your city?

Communities overwhelmingly reported wanting to preserve the feel of their small towns (i.e. rural values, friendliness of residents, safety of community, good schools, good place to raise a family, etc.). There is a strong desire to preserve their public amenities (i.e. community centers, city halls, parks, EMS/fire stations, post offices, churches, schools, etc.). There is also an overwhelmingly strong desire to preserve/revitalize their Main Streets, along with the older/historic buildings/architecture and businesses that occupy them. Many communities also reported the visual appearance/beautification of their entrance roads, parks, and business/residential areas as being important to the preservation of their cities.

Anthon	Want to preserve our small town feel and friendly rural values. Want to preserve the old architecture in town (Kenny Bennel's Service Station, parks and churches), possibly create a museum.
Bronson	Remain a friendly community welcoming strangers, supporting each other, great place to raise a family. Preserve our park. Preserve the hometown feeling and the feel of a rural community. Our church.
Correctionville	Preserve existing buildings if possible.
Cushing	Small town atmosphere, library, bank, post office, city hall, fire department, and historical Highway 20. Retain present businesses.
Danbury	The small town feel. Make use of the old public school in form of a business that would employ people.
Hornick	We want to preserve our small town qualities, our quaint main street and the businesses that occupy it, as well as our post office and historic buildings in town.
Lawton	People like small community feel, knowing your neighbors, perceived safety of small town versus city.
Moville	This could be the general feel of a rural community or more specific such as buildings and architecture on Main Street.
Oto	Historic buildings that are currently privately owned, (School Building, K.P. Hall and the bank which is now the bar.) Oto has tried to keep a feeling of "All Are Welcome Here".
Pierson	Keep the business and residential areas looking good. Our parks, downtown feels dead (moving city hall helped), preserve Main Street.
Salix	We would like to preserve the small town atmosphere.
Sergeant Bluff	Positive community involvement, schools thriving and growing, small businesses successful and expanding, First Street corridor appearance upgrades.
Sloan	Preserve this friendliness where almost everyone knows everyone and if someone needs help, everyone wants to help.
Smithland	Main Street would be a positive for the city if preserved. It would be great to see the original Frontage Road as it once was, which would create the ambiance of small town life.

9. What would you like to change in your city?

Nearly all communities reported wanting more development (business and housing) to occur in hopes of attracting new families to town and providing more employment opportunities. Increasing community engagement was another predominant theme which correlates to the desires of infrastructure improvements, improving recreational amenities and community-specific events, and enhancing the visual appearance of the communities. Hornick noted specific changes relating to FEMA's flood plain map revisions, and more than one community used the word "thrive" as a descriptor to convey their community's aspirations for substantive change.

Anthon	We want more business development and increase residential growth, while keeping our town clean and make it more attractive. Need more job opportunities and youth activities. Need to increase community engagement and involvement, and rebuild ourselves. We want to thrive.
Bronson	More residential development and have more businesses open up.
Correctionville	Look of downtown (Driftwood Street).
Cushing	Old buildings and houses be torn down to improve our town's appearance. The addition of new housing and hopefully some job opportunities.
Danbury	More growth for housing. Barking dogs.
Hornick	We want eligible areas to be removed from FEMA's flood plain, improve our streets, and lower taxes. We also want to see developments occur that would improve our community facilities and the activities held within them, as well as spur housing and attract more families and people to town.
Lawton	Provide more recreational facilities, walking trails, larger park space with enclosed shelter for family and individual use.
Moville	Reconstruction /repaving Frontage Road; Pave Humboldt Ave from Highway 20-Highway 140. Improvements to sidewalk system. Improve storm sewer system on Main St.
Oto	To see the city become more proactive then reactive. Planning and budgeting for infrastructure before it becomes a problem.
Pierson	Safer path to post office and bank. Need more businesses.
Salix	Beautify the entrances to our city to make it appealing for people to visit. More family growth to increase our school's enrollment. More businesses to attract interstate traffic through town. We would like to see some light industrial development along I-29.
Sergeant Bluff	Better hotel/motel, few attitudes of negativity for growth by some, change the bedroom community connotation, more economic development.
Sloan	Possibly encourage more volunteerism. Hard to get volunteers as everyone is busy.
Smithland	See more businesses, independent shops on Main Street, home-owned bank, photography shop, hair salon, boutique all could thrive if promoted. Also affordable rental property and industrial businesses.

10. What kinds of assets are missing now that you would like to have in your city? Provide up to 10, and list in order of preference.

Most of the assets listed were tangible (types of businesses and services not being currently provided, and areas for such developments to occur). Other tangible assets included public facilities and infrastructure projects (sidewalks, streets, water/sewer, recreational amenities, community centers, etc.). Intangible assets that were commonly identified relate to community involvement and civic engagement. All assets listed could be defined as essential components for sustaining a reasonable quality of life.

	Anthon	Bronson	C-Ville	Cushing	Danbury	Hornick	Lawton	Moville	Oto	Pierson	Salix	Sgt. Bluff	Sloan	Smithland
1	Grocery Store	New Residential Subdivision Development	Industrial Park	Restaurant	Daycare Center	C-Store	Community Center	Assisted Living for Elderly	Water Treatment Facility	Library – Community Center	C-Store	New Interchange South	Grocery Store	Repair Current Sewer Issues
2	Daycare	General Store	Apartment Buildings	C-Store	Restaurants	Affordable Housing	New Fire Station	Retirement Home	Public Parks & Recreation Area	Medical Care	Gas Station	Fun Place for Kids, Private Activity Center	Vet Clinic	Find a New Home for Well
3	Hardware Store	Restaurant/Bar	More Population	Any Manufacturing	Employment Opportunities	Street Improvements	Larger Park and Enclosed Shelter	Industry on South Side of 20	Sidewalks	Grocery Store	More Restaurants	Major Restaurant(s)		Eventually New Water/Sewer System
4	Park Updates	Improvement of Streets & Alleys	Truck Stop	Park Equipment		Places to Gather	More Professional Services: Satellite Medical Clinic, Dental Office, Chiropractors, Vision Care	Restaurants or Retail	Gas Station	Walking Trails	Light Industrial Development	Golf Course		Rental Property
5	Youth Activities	Continue to Improve Park	Hotel			Walking Trails	Walking Trail	Football - Track Complex	Employment	Gas Station		City Cemetery		Expand Town Hall and Fire Station
6	Recreation	Camping Sites				Increase Community Involvement	Restaurant, Bar, or Deli	More Parking for School		Electrician		Better Hotel/Motels		New Ambulance
7	Technology (Cell and Internet Service)	Golf Course				Annual Community Event	More Retail	Recreation Building		Plumber		Water Park - Large		Recreational Center
8	Housing	Day Care Center					Elderly Congregate Meal Site	Renovation of Main Street Businesses		Carpenter - Contractor		Tourist Attraction		Swimming Pool
9		Library					Beauty Shop	Sidewalk Improvements				Senior Related Opportunities (55+)		
10								Entertainment for 12-15 Year Olds				Pedestrian Overpass from Schools to Rec. Complex		

11. What do you see as the roadblocks or obstacles that prevent these assets from being in your city?

Funding was identified as the main roadblock. Other predominately identified obstacles were: the lack of available land; low/declining and aging populations; the lack of developers/investors; the lack of consensus and support; not having a plan; and not having incentives for businesses. Also mentioned, but less predominately, were: the lack of human resources; location/proximity to Sioux City; dilapidated buildings; marketing; FEMA's flood plain; politics; and a lack of support from the county.

Anthon	Funding, no incentives for businesses, declining and aging population, our location.
Bronson	Funding, developer, lack of land and a good plan.
Correctionville	Marketing.
Cushing	Finances - we don't have the needed funds. Small population. Land for expansion, businesses or otherwise.
Danbury	Not enough people to support new business. Not enough jobs to attract new people to town.
Hornick	Our biggest roadblocks are being in the FEMA flood plain, our low population, our lack of funding and investors for development opportunities, and having no convenience store or reason to visit town.
Lawton	Limited or no space for these items and the fact that city is land locked. Definitely need attractive spaces for businesses to locate here.
Moville	Besides money, need more land for expansion; competing with businesses in Sioux City because we are so close. Lack of investors and not enough local support.
Oto	Dilapidated properties are the biggest deterrent. We also lack a common vision, and have a lack of human resources.
Pierson	Money, public attitude. Need a vision and an encouraging voice.
Salix	Lack of support from county to develop our area.
Sergeant Bluff	Money, Developers/Entrepreneurs, Land, politics, full community buy in, focused community identity.
Sloan	City does not have the property available to build a grocery store. Our Veterinarian moved, don't know if we will get another one.
Smithland	Lack of funds available to the city in which to purchase needed properties and zone commercial or industrial.

12. Are there types of businesses that you would prefer not being in your city?

7 communities reported not wanting adult entertainment businesses, while 7 communities gave no mention to not wanting them. Heavy industry, such as packing plants, animal confinements, chemical plants, rendering plants, and those that produce heavy emissions, loud noises, or other pollutants are not desired, as are those that are visually unappealing and not environmentally friendly. 4 communities responded either unsure, no, or not really, and 1 community indicated no desire for numerous bars or biker clubs.

Anthon	Gentleman's Club and those that are not environmentally friendly (produce loud noises, smells, water quality).
Bronson	Heavy industry.
Correctionville	Rendering plants.
Cushing	Not really as we would welcome most anything.
Danbury	Packing Plant. Gentlemen's Club.
Hornick	Strip clubs or non-family oriented businesses.
Lawton	Unsure.
Moville	Meat packing plant. Adult entertainment.
Oto	Anything visually unappealing.
Pierson	No.
Salix	Adult entertainment and adult stores, animal confinements, chemical plants. Light industrial only, not heavy industrial or anything that would add more pollutants to air or water.
Sergeant Bluff	Heavy industrial - smoke stacks - pollutants; packing plant, adult oriented, hog confinement, heavy emissions.
Sloan	Unsure.
Smithland	Numerous bars, biker clubs, or strip clubs.

13. What makes your city a good place to do business?

Most communities believe they have friendly, honest, supportive and loyal residents, which attributes to their small town atmosphere and makes their cities desirable places to do business. Also relating to human capital, another commonly held belief is that communities have cooperative and supportive city councils and city staff, and their residents are qualified for employment. Some cities mentioned having inexpensive property and utility rates, as well as tax incentives. Communities with connectivity to major transportation roads within the county such as Highways 20, 31, and 141; the Merville Blacktop; and farm-to-market roads identified their location as being a positive contributing factor for business to occur. Furthermore, some communities cite having more hospitable and customer friendly businesses that offer reasonable prices for essential conveniences.

Anthon	Small town with friendly, honest and loyal residents. Supportive council and city staff. Inexpensive property and utilities, safe environment, good roads.
Bronson	Proximity to Sioux City. We would be a supportive and cooperative city with a cooperative city council. Low crime area. Qualified residents for employment.
Correctionville	Two major highways (20 and 31).
Cushing	Low tax base. Friendly people who volunteer and support businesses that are run properly.
Danbury	Long-time business ownership. The main street. Reasonable prices.
Hornick	We have friendly, loyal residents, and our distance from larger cities and being located on Highway 141, and our main street connects to the Merville blacktop makes our city a good place to do business.
Lawton	Customer loyalty, people want to do business locally if possible and do business with people they know and trust.
Merville	Better personal service and conveniences; close to Sioux City, Highway 20. Small town atmosphere. Friendly community. Merville offers many conveniences that people need daily Local support in general and support by the city.
Oto	Our hospitality and small town feel.
Pierson	Friendly.
Salix	Our community is filled with citizens that believe in helping each other. We support our local businesses, churches and school.
Sergeant Bluff	People with resources to purchase, growing residential population, tax abatement incentives, active Community Development Corporation, safe place to raise a family.
Sloan	Unsure.
Smithland	We have farm to market roads as well as Highway 141, both go through the town. Could be good for those on vacation at our local county parks.

14. What makes your city a difficult place to do business? How can the City and County Help?

The most frequently cited reasons making rural cities a difficult place to do business were: low populations (7), lack of land and buildings for development (5), location/proximity to Sioux City (5), lack of existing businesses/services (4), competition (3), incentives (3), and marketing (3). The threat of flooding and higher property taxes were each cited once.

Anthon	Our lack of population, slow internet and poor cell service make it hard. Our distance from Sioux City, and the fact that we can't compete with big businesses, and we're hard to find also make it hard. The city and county could help with developing business incentives and a business advocacy group.
Bronson	Proximity to Sioux City for retail. No available buildings or land to develop. Lack of population.
Correctionville	Having a smaller population. City and county could help with marketing.
Cushing	No infrastructure, land, or buildings available. We need grants and low-interest loans.
Danbury	Keeping residents to shop local. Not a lot of options.
Hornick	Our city is difficult place to do business is because of the constant threat of flooding, our proximity to Sioux City, having a low population and average income of residents, and our high property taxes.
Lawton	Low population, lack of variety of services and goods available.
Moville	Not enough available buildings to rent or buy. Grants, loans, some incentives for a business that wants to relocate to Moville. Give tax breaks to entice business to open in Moville.
Oto	There is a lack of business with in the city. The Oto CDC and the City are willing to help facilitate economic growth. If the county has any guidance Oto CDC can help to convey this in the community.
Pierson	Not sure, perhaps our location. However, people drive from all over to eat chicken here.
Salix	Because the city has no gas station or convenience store/restaurants that can be seen or advertised along the interstate, there really is no reason for interstate traffic to stop, thus impacting other possible businesses.
Sergeant Bluff	Competition as Sioux City has many opportunities only 3 miles away, lack of land available, general decrease in loyalty (everywhere).
Sloan	Unsure.
Smithland	Lack of city owned property for resale. City has no funds to advertise or help those interested in starting a business.

15. What kind of programs could help business?

The most frequently referenced programs that could help business were: access to capital/loans (10), tax incentives (5), grants (5), marketing assistance (4), community development corporations (3), and technical assistance/guidance (2).

Anthon	Tax incentives (abatements, rebates), community marketing plan, access to capital for startups and loan assistance.
Bronson	Marketing, some type of leadership or consulting person to guide and advise.
Correctionville	Low-interest loans.
Cushing	Low-interest loans and grants/financing. Old 20 CDC is trying to help us out. Advertising.
Danbury	New business incentives or financial help for business.
Hornick	City/County grants or low-interest loan programs could help business.
Lawton	Unsure.
Moville	Grants and low interest loans.
Oto	Grants and low interest loans. Access to a business developer to help facilitate a new small business owner. Subsidies through the city or community development corporation.
Pierson	Grants and low-interest loans.
Salix	Tax abatement is a program we utilize today to help promote growth. We could see where the city would benefit from implementing a CDC in the future, however, not enough businesses to make it feasible at this time.
Sergeant Bluff	Tax incentives for new businesses and expansions, micro-loans, "free" advertisement from the City.
Sloan	Unsure.
Smithland	The county could provide low-interest loans which could be forgivable in 5 or 10 years. Financial incentives similar to CF Industries only on a smaller scale.

16. What kind of group or organization could residents and businesses collaborate on to advance their needs and interests?

Community Development Corporations (CDCs) were the most predominately mentioned group. Currently, the cities of Correctionville (CEDCORP), Cushing (Old 20 CDC), Merville (MCDAI), Oto (OCDL), and Sergeant Bluff (SBCDC) have existing and active CDCs. The City of Pierson mentioned reactivating its CDC (PCDC). The City of Merville is the only rural city with its own chamber of commerce. In addition to having an active CDC, Sergeant Bluff has a Community Action Team, and they reference an area chamber of commerce or business club in the future. City Councils and the County were also mentioned, as were existing local community betterment organizations. The City of Salix mentioned utilizing their Planning and Zoning Committee and the University of Iowa Department of Urban and Regional Planning students to help formulate solutions. Also mentioned once was: Siouxland Interstate Metropolitan Planning Council (SIMPCO), Woodbury County Community Action Agency (WCCAA), and Missouri River Historical Development (MRHD).

Anthon	Local economic development or business advocacy group. Should consider collaborating with existing community organizations and hold a local organizational meeting.
Bronson	More help from the county. Community development group of some kind.
Correctionville	Correctionville Economic Development Corporation (CEDCORP).
Cushing	Old 20 CDC is helping to improve the town. More direction from the county.
Danbury	Group for city betterment.
Hornick	Unsure.
Lawton	Unsure.
Merville	MCDAI and Chamber are in place but need to collaborate for growth with school and city.
Oto	Oto Community Development Corporation.
Pierson	Reactivate Pierson Community Development Corporation.
Salix	CDC in the future once more businesses are here. Utilize our Planning and Zoning Committee to recommend some solutions based on our analysis from the University of Iowa students.
Sergeant Bluff	Current - City Council, Community Development Corporation, Community Action Team; Future - Area Chamber or Business Club.
Sloan	Unsure.
Smithland	Economic Development, Center of Siouxland, SIMPCO, WCCAA, MRHD.

17. List all reasons and events that attract people to your city.

Nearly all cities listed local community-specific events as attractions to their respective communities. Another predominately mentioned attraction for these cities were school district-specific events. Local amenities (professional service businesses, bars/restaurants, cooperatives, medical services, municipal golf courses and parks, churches, post offices, etc.) were also frequently mentioned. County Parks or other public preservation areas were listed by communities near these areas as places offering many outdoor recreation opportunities. All of the events and attractions provided by respondents could be classified as being essential to their respective community identities and major factors for their rural quality of life.

Anthon	Kids Days, Citywide Rummage, Fireside, School/Youth Activities, Church Events, Golf Course, Post Office, Bank, Fundraisers for Local Groups, Little Courthouse, Medical Service Providers.
Bronson	4th of July celebration, good school system, friendly community, school fundraising, park access and recreational facilities.
Correctionville	Nice school, swimming pool, new grocery store, Dollar General, Doctor, Dentist, golf course, walking trail, Little Sioux Park, disc golf, tennis, basketball, hardware, lumber, beauty salons, 4th of July Celebration, Tractor Pull.
Cushing	Old Fashioned Wednesday Night. Ben's 5K Run/Walk. Kids Day in the Park. Fireman's Fundraisers and Special Events. Church and Library functions.
Danbury	Corn Days, Fire Department Benefits, Santa Days, Easter Egg Hunt.
Hornick	Legion suppers and lunches, fire department pancake feed, Santa Day, Memorial Day Celebration, church events, and our town lunch attracts people to our city.
Lawton	Family group has sponsored events such as Easter Egg Hunt, circus, Summer Fest, Santa House, etc. Lawton all-town rummage sales in June.
Moville	Clean safe small town atmosphere, medical clinic, golf course, small strong school, community center, beautiful parks, low city property taxes. Woodbury County Fair, Moville Days. Little League tournaments. Halloween Events. Breakfast with Santa. Woodbury Central School.
Oto	Churches, Oto Days – Fall Festival, Department Fundraisers, Ambulance Fundraisers, Dances, Local small town bar.
Pierson	Grain elevator, auto/tractor repair, Culligan dealer, monument dealer, bar/restaurant, school, church, golf course, ball games, family reunions.
Salix	Our 150th celebration is approaching in 2019. Annual Easter Egg Hunt, Trunk or Treat, Annual Fireman's Auxiliary Craft Fair in December. We are discussing more community activities.
Sergeant Bluff	School District, Quality of Life amenities like trail and rec complex, Lower taxes than some area communities, growth of the community, Pioneer Valley Days celebration, Winter Festival celebration, good neighborhoods to raise kids, pro-business council.
Sloan	School events.
Smithland	Small town living, county parks, camping, fishing, public hunting.

18. How well does your city promote itself and the reasons and events that attract people? Could this be improved? If so, how?

Overall, communities reported not promoting their cities very well and some reported not promoting at all. They all desire to improve and many mention the need to develop marketing plans, and would embrace assistance with doing so. Funding such efforts is the predominant barrier for these cities. Local community-specific events are predominately marketed via city newsletters, flyers, mailings, newspaper ads, and word of mouth. Some communities report these efforts work relatively well. Most cities have an online presence via websites or social media, with Facebook being the most frequently utilized form of online promotion. The City of Menville was the only city to report having active advertising efforts to promote its new housing development, The Ridge, with WiaTel sponsoring those advertisements. Better roadway signage was also suggested as a way to improve directing and welcoming people to town.

Anthon	Could be improved by having better signage to direct and welcome people to town. More community advertising.
Bronson	Not very well. Fireworks display attracts people from all over. We could use a marketing program. We do have a webpage.
Correctionville	Not very well. Could be improved with marketing plan assistance.
Cushing	Advertising. We have an Old 20 CDC website. Our events are well attended.
Danbury	Poorly promoted, needs improvement. Need more people for Corn Days ideas.
Hornick	The city does not promote itself very well, but local events are promoted relatively well. We need an annual event to draw people to town.
Lawton	Not well enough. Most promotions come through groups sponsoring and organizing events. Newspaper ads and articles, city newsletter, flyers, etc.
Menville	Strong reliable website filled with information on what Menville provides. The Ridge Housing and WIATEL have been running advertisements to promote development in Menville.
Oto	Facebook and other social media are used. Newspaper ads are used. City road sign is used. Postcard mailers are sent to Oto and surrounding communities.
Pierson	Needs improving. Maybe more input on the city Facebook page. Seek encouraging input from other sources.
Salix	We really don't promote ourselves yet and realize this is an opportunity area for us. We would like to develop a committee to help bring in fresh ideas and new events.
Sergeant Bluff	No direct advertisement is used to promote - most is word of mouth locally. We have no fine-tuned process to advertise and communicate our community other than website, Facebook, Sergeant Bluff Advocate. Marketing campaign may help but always run up against funding.
Sloan	We don't promote enough.
Smithland	We do not promote ourselves by any means other than word of mouth. No funds to do otherwise. The county promotes our recreational areas.

19. What are your city's biggest opportunities?

The common theme for communities located along Hwy. 20 were related to the increased traffic projections and people flowing through their communities from the completion of 4-laning the highway. Many cities identify increased opportunities for residential growth as people look to leave Sioux City and pursue the quality of life that rural communities offer. Some cities identified opportunities for commercial, light manufacturing/industrial developments as they have available land for sale. Merville and Sergeant Bluff list specific areas for commercial and industrial growth, and report having land available for those developments to occur. Some cities identified public projects (facilities or infrastructure) as opportunities for their respective communities.

Anthon	Great opportunities exist with our seasonal outdoor activities (Little Sioux River, nearby county parks), and we have available commercial and residential lots for sale.
Bronson	Growth because of the quality of life we have in Bronson.
Correctionville	Increased traffic from Highway 20.
Cushing	Proximity to new Highway 20. Active churches. Great town people that work together.
Danbury	Safe living. School.
Hornick	With the expansion and growth of Sioux City we have the opportunity to gain people that are looking to get out of the city. We also have low-cost building lots and available lots on Main Street.
Lawton	Unsure.
Merville	The completion of Highway 20. Make Frontage Road attractive for business growth and residential growth. Promote business or industrial growth on South side of 20.
Oto	Our biggest opportunities are growth and small business startups.
Pierson	Right now, moving the library. It could be made into a great resource in many ways for the city's residents.
Salix	Storm water drainage project is one of our biggest opportunities. Available land for light industrial and residential located along I-29 and Salix. Supplying Brown's Lake with water and sewer and annexation.
Sergeant Bluff	Growth in residential, light manufacturing, and commercial development through recent 510 acre annexation. Attract supporting businesses for CF Industries and other recent business expansions. Beautify the community and develop a strategic image and identity. Expand on the quality of life improvements.
Sloan	Lots for sell.
Smithland	Room to develop.

20. What are the biggest threats to your city?

The most frequently reported threats to rural cities are: low, declining, aging populations (5), lack of businesses/land for development (4), closures (4), deterioration of buildings, homes, infrastructure (3), lack of vision/consensus, negative attitudes (3), flooding (2), rising taxes/utility rates (2), development pressure (2). Competition, drainage issues, mosquitoes, and government regulations were each cited once.

Anthon	Aging and declining population, and declining farming families. Most people work out of town so it's hard to get them to shop locally.
Bronson	Lack of growth and businesses. Having the post office close down.
Correctionville	Flooding.
Cushing	Decreasing population and deterioration of housing. Very limited businesses district. Majority of population is senior citizens. Empty houses.
Danbury	Low jobs and housing. No daycare.
Hornick	The biggest threats to our city are flooding, deteriorating roads and aging infrastructure, aging population, increased property taxes, unrealistic government regulations, mosquitoes, and the drainage district and County Engineer not fixing the bad patch of the dike on the Northwest part of town.
Lawton	People resisting change.
Moville	Aging community, we need to keep families moving to Moville to keep school enrollment strong. Main Street buildings deteriorating. Businesses moving off Main Street.
Oto	Our biggest threats are a lack of vision and lack of collaboration.
Pierson	Apathy, negative attitude/loss of population and business.
Salix	Larger cities encroaching on Salix's development opportunities.
Sergeant Bluff	Rising utility rates and lack of developable land.
Sloan	CF workers.
Smithland	Losing our only store/gas station. Life without it could be totally changed if we did not have it.

21. From the choices below, identify the top three needs of your city and describe each one.

Infrastructure Improvements (Roads/Water/Sewer)	8	Long-Term Planning	3
Incentives/Strategies for Business Retention, Relocation, Startup, Expansion	7	New Development (Commercial/Industrial)	3
Clerical/Administrative/Grant-Writing/Technical Assistance	5	Nuisance Abatement/Enforcement	3
Housing (Rehabilitation/New Construction)	5	Access to Capital for Businesses	2
Downtown/Main Street Revitalization	4	New Jobs/Employment Opportunities	1
		Other	1

	1.	2.	3.
Anthon	Downtown Main Street Revitalization – Much of our Main Street has become metal buildings and the old buildings are expensive to renovate.	Housing (Rehabilitation/New Construction) – Our local housing market is not strong as it relates to new construction and we have a high number of rental properties.	Incentives/Strategies for Business Retention, Relocation, Startup, Expansion – We offer a 5 year tax abatement but would like to see it become more utilized.
Bronson	Housing (Rehabilitation/New Construction) – The city needs to expand to accommodate new housing.	Long-Term Planning – We currently have not done any.	Infrastructure Improvements (Roads/Water/Sewer) – Continue facility upgrades. Need grant writing assistance.
Correctionville	New Development (Commercial/Industrial)	Housing (Rehabilitation/New Construction)	Clerical/Administrative/Grant Writing/Technical Assistance – Need grant writing assistance.
Cushing	Incentives/Strategies for Businesses Retention, Relocation, Startup, Expansion	Nuisance Abatement/Enforcement and Infrastructure Improvements (Roads/Water/Sewer)	Access to Capital for Businesses
Danbury	Housing (Rehabilitation/New Construction) – Rehab some houses in town, promote new building of home on lots that are empty.	Incentives/Strategies for Business Retention, Relocation, Startup, Expansion – Keep grocery store and other businesses alive.	Other – Daycare, there is 1 in-home provider but she will only be doing it for a couple of more years.
Hornick	Infrastructure Improvements (Roads/Water/Sewer)	Clerical/Administrative/Grant Writing/Technical Assistance	Incentives/Strategies for Business Retention, Relocation, Startup, Expansion
Lawton	Long-Term Planning – For orderly expansion and growth, need to update the comprehensive plan that was written in the 1970's.	Downtown/Main Street Revitalization – To create an attractive and inviting space, and to retain existing businesses and to draw people to downtown.	New Jobs/Employment Opportunities
Moville	Downtown/Main Street Revitalization – Help get rid of bad property owners and clean up old buildings on Main Street	New Development (Commercial/Industrial) – If you help us clean up downtown and get these buildings into the right hands, these the new businesses will grow out of the investment.	Infrastructure Improvements (Roads/Water/Sewer) – Help us get Frontage Road Reconstructed to allow for improved access and may even allow for future commercial development along frontage road.
Oto	Clerical/Administrative/Grant Writing/Technical Assistance – City financial visibility is unclear. No visibility no control. All administrative positions were replaced at once so there is a lot of uncertainty in decision making. Access to a grant writer would be nice.	Nuisance Abatement/Enforcement – Half the town looks like Mayberry the other half looks like a third world country.	Infrastructure Improvements (Roads/Water/Sewer) – Financial Visibility would help planning and budgeting. The Mayor and City Council cannot tell you how much Road tax money we have, how much local option tax money we have or any restriction on how this money is to be used. Most of our sidewalks are gone. Our roads are too narrow, have drainage issues and are poorly lit.
Pierson	Housing (Rehabilitation/New Construction)	Incentives/Strategies for Business Retention, Relocation, Startup, Expansion	Infrastructure Improvements (Roads/Water/Sewer)
Salix	Infrastructure Improvements (Road/Water/Sewer) – Water and sewer to area located across I-29 and Brown's Lake area.	New Jobs/Employment Opportunities – Spur light industrial growth which in turn spurs residential growth.	New Development (Commercial/Industrial) – Light industrial growth means more jobs, which means more families (increase school enrollment).
Sergeant Bluff	Downtown/Main Street Revitalization – Not in terms of improving businesses alone but also to construct trails and decorative features along First Street to dress up the corridor and give an identity to our main through street.	Clerical/Administrative/Grant Writing/Technical Assistance – We have a large capital improvement plan we are set to finalize in March - access to grants will be key to completing some of our projects. We know the opportunities are out there but we need to identify and apply for those.	Access to Capital for Businesses and Incentives/Strategies for Business Retention, Relocation, Startup, Expansion – Both are key to our community by putting together a plan to handle each and a way to market that plan and put together a pamphlet of materials describing the ways we support existing and attract new businesses.
Sloan	Incentives/Strategies for Business Retention, Relocation, Startup, Expansion – We just lost our barber and Veterinarian. As of right now, no one is being replaced in these two businesses.	Infrastructure Improvements (Roads/Water/Sewer) – We have a new sewer facility but the lines (infrastructure) needs improvement.	
Smithland	Long-Term Planning	Nuisance Abatement	Clerical/Administrative/Grant Writing/Technical Assistance

22. What would you like the Woodbury County Board of Supervisors to know?

Communities reported the following: feeling neglected/forgotten about; being appreciative of the new interest displayed by the current Board of Supervisors via the joint City/County town hall meetings; listing of community-specific positives/struggles/goals/requests; that rural communities are vital/important to the County; how they want to grow/thrive; that Sioux City and Sergeant Bluff receive all of the attention/resources from the County; and how much rural communities need assistance.

Anthon	Don't forget about Anthon and other rural communities. Sioux City gets all of the attention and assistance. We don't want to just survive, we want to thrive and be important to the well-being of the county.
Bronson	We appreciate the Board of Supervisors reaching out to us to determine what our needs are. Any technical assistance and guidance would be appreciated.
Correctionville	It is important for rural Woodbury County to grow just as it is for Sioux City.
Cushing	Cushing is a small, slowly dying community. Presently inhabited by terrific citizens that willingly work together for improvements.
Danbury	We are a great community. Need county's help to promote and grow. Help the rural towns, not just Sioux City and Sergeant Bluff.
Hornick	Rural towns are important to the county and are often neglected. Supervisors should visit them at least 2-3 times per year to understand what our needs and assets are and provide the same level of financial assistance that Sioux City receives so infrastructure can be updated and resolve our issues related to flooding. The ditch on the Northwest part of Hornick needs to be fixed.
Lawton	No.
Moville	The need for small business with the completion of Highway 20. Frontage Road reconstruction would be a huge improvement. Humboldt Avenue paving from Highway 20 to 140. We have room for development from 4 Way Stop going North along 140.
Oto	We appreciate the increase in interest of the local communities. Some of Oto's community problems stem from lack of policy or policy enforcement. A number of residents have chosen to live without running water and questionable sewage causing concern for health and humanitarian issues. Oto allows this to go on. We bring up some of these issues because we wish the board could be more intrusive when it comes to the affairs and accountability of the City of Oto when problems get this severe. Recently, a number of dilapidated houses and trailers houses have been purchased and demolished. These places were unsafe and infested with mice, rats and snakes.
Pierson	That Pierson is in Woodbury County.
Salix	As a small community, Salix has improved our infrastructure with new wells, lift station, new water tower and a new bridge coming in 2016. We realize that Salix is a prime development opportunity community and we need Woodbury County to recognize this and help us succeed.
Sergeant Bluff	Their support for our community is outstanding. The Dogwood Trail support and cooperation on a TIF agreement are great benefit. Cooperation over multiple departments (secondary roads, Law Enforcement, Finance/Assessor, Rural Economic Development) is growing and at an unprecedented level. We encourage your efforts to help and support rural communities in their own unique ways.
Sloan	Unsure.
Smithland	How much small towns struggle to stay alive.

23. Do you have any additional questions or comments about Economic Development that you'd like to share?

Communities provided the following comments: appreciation for the Rural Economic Development (RED) Department; appreciation of attention to rural cities; wanting to work with RED to develop community-specific economic development strategies; the need/benefit for comprehensive planning; the need for community support; the commonalities and differences of issues and needs between rural cities; to not forget about them; and if change doesn't happen there won't be much of a future for these towns.

Anthony	Things have gotten to a good start with the Rural Economic Development department in the last 2 years, but things could improve. Allow the Rural Economic Development department to promote and market us and develop specific strategies for us. We'd like to see an equitable and fair redistribution of the TIF revenue from CF Industries and the county Local Option Sales Tax for all rural communities.
Bronson	We need to develop a comprehensive plan.
Correctionville	The rural communities would all greatly benefit from a comprehensive plan.
Cushing	Any and all help would be appreciated, especially for property purchases. Thank you, David Gleiser.
Danbury	Thank you for finally thinking of our small town communities. If there isn't change there won't be much of a future, eventually dying out.
Hornick	No.
Lawton	Would like to develop a good working relationship with Economic Development and implement ideas and suggestions geared to a smaller city. Our needs are very different from a larger community.
Moville	Don't forget about Rural Woodbury County.
Oto	All communities have their own adversities. Some are common and some are unique. Business are not starting rurally because of culturally young people are being told it is a bad idea. With the technology available today it has never been easier to start a business.
Pierson	Without community support there will be none.
Salix	The feedback provided in this survey is from the Mayor/Council, City Clerks, and also feedback from the University of Iowa students who conducted a survey at a town hall on November 5th, 2015. We would also like to let the Woodbury County Supervisors know how much we appreciate David Gleiser for his help in setting up with the University of Iowa students for assistance with our comp plan.
Sergeant Bluff	No.
Sloan	No.
Smithland	No.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

#106

Date: 3/17/16

Weekly Agenda Date: 3/22/16

DEPARTMENT HEAD / CITIZEN: David Gleiser – Director of Rural Economic Development

SUBJECT: IEDA Contract 15-DF/TC-019

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Authorize Chairman to Sign IEDA Contract 15-DF/TC-019 for AGP

EXECUTIVE SUMMARY: This contract amendment is made between the Iowa Economic Development Authority (IEDA), Ag Processing Inc. (AGP), and Woodbury County. Whereas AGP requested an amendment of the budget, job numbers and contract benefits, the IEDA Board approved the request on 2/19/16.

BACKGROUND: In 2014 AGP announced their plans for a \$90 Million vegetable oil refinery at their existing facility in Woodbury County. Months later in 2015, AGP announced plans for an additional \$38 Million bio-diesel expansion at the same facility. With the increased capital investment and jobs created, IEDA amended their award to AGP as follows:

<u>Direct Financial Assistance</u>	<u>Form</u>	<u>Maximum Amount</u>	
High Quality Jobs Program	Loan	\$76,000	\$88,000
	Forgivable Loan	\$76,000	\$88,000
	Total Financial Assistance	\$152,000	\$176,000
<u>Tax Incentives</u>	<u>Form</u>	<u>Maximum Amount</u>	
High Quality Jobs Program	Tax Incentives	\$840,000	\$1,090,000
	Total State Tax Incentives	\$840,000	\$1,090,000

FINANCIAL IMPACT: Due to the revised project numbers, Woodbury County also revised its local property tax exemption (7yrs) as follows: \$2,162,676 \$2,691,118

RECOMMENDATION: Authorize Chairman to sign contract.

ACTION REQUIRED: Motion to authorize the Chairman to sign IEDA contract 15-DF/TC-019.

CONTRACT AMENDMENT

RECIPIENT: **Ag Processing Inc a cooperative**
CONTRACT NUMBER: **15-DF/TC-019**
AMENDMENT NUMBER: **One**
EFFECTIVE DATE: **February 19, 2016**

THIS CONTRACT AMENDMENT is made by and between the **IOWA ECONOMIC DEVELOPMENT AUTHORITY** (hereafter "**IEDA**"), 200 East Grand Avenue, Des Moines, Iowa 50309, an agency of the State of Iowa, **Ag Processing Inc a cooperative ("Recipient")**, 12700 West Dodge Road, Omaha, NE 68154 and **Woodbury County ("Community")**, 620 Douglas Street, 6th Floor, Sioux City, IA 51101.

WHEREAS, the Recipient requested an amendment of the budget, job numbers and contract benefits, and

WHEREAS, the **IEDA BOARD** approved the request, effective as of the Effective Date stated above, and

NOW, THEREFORE, the Contract referenced above is amended as follows:

1. **REVISION OF CONTRACT PAGE 3.** Award Amt. - Financial Assistance ~~\$152,000~~ **\$176,000**
- Tax Benefits ~~\$810,000~~ **\$1,090,000**

2. **REVISION OF ARTICLE 3.1, "Total Award Amount."**

3.1 **Total Award Amount.** The IEDA Board has approved an Award to the Community and Recipient from the funding sources and in the maximum amounts shown below:

DIRECT FINANCIAL ASSISTANCE	FORM	MAXIMUM AMOUNT
High Quality Jobs Program	Loan	\$76,000 \$88,000
	Forgivable Loan	\$76,000 \$88,000
TOTAL FINANCIAL ASSISTANCE:		\$152,000 \$176,000
TAX INCENTIVES		
High Quality Jobs Program	Tax Incentives	\$810,000 \$1,090,000
TOTAL STATE TAX INCENTIVES:		\$810,000 \$1,090,000

3. **REVISION OF ARTICLE 9.1 (d) 1, "Default by Recipient."** Article 9.1 (d) 1 is amended as follows:

9.1 **Default by Recipient.** An unremedied Event of Default can result in termination of this Contract and repayment of all or a portion of the Award Funds disbursed to Recipient and the value of

the Tax Incentives actually received, plus applicable default interest and costs.

(d) Pro Rata Repayment Permitted in Certain Circumstances. Barring any other Event of Default, if the default is due solely to one of the following circumstances, IEDA will permit pro rata repayment of the direct financial assistance received:

1. *Failure to Meet Job Obligations by Project Completion Date.* If the Recipient does not meet its Job Obligations as detailed in Exhibit D, Job Obligations, by the Project Completion Date, Recipient shall repay a portion of the direct financial assistance received. The amount to be repaid is calculated based on the number of jobs that are at or above the Qualifying Wage Threshold Requirement. Repayment of any amounts due will be at the rate of \$4,000.00 per unfilled job. This per job rate is calculated as follows: ~~\$76,000~~ **88,000** Forgivable Loan Award Amount divided by ~~19~~ **22** jobs to be created.

4. REVISION OF EXHIBIT B-2 High Quality Jobs Program. Exhibit B-1 Special Conditions to Contract #15-DF/TC-019 is amended as follows:

SECTION 2: TERMS AND CONDITIONS OF THE AWARD.

2.1 Award. The Recipient is awarded the following Tax Benefits through the High Quality Jobs Program, based on the minimal investment requirements described herein: ~~\$810,000~~ **\$1,090,000**.

2.2 Minimum Investment Requirements. As a condition of receiving Tax Benefits, the Recipient shall meet the following minimum investment requirements:

- (a) Capital Investment. ~~\$89,100,000~~ **\$126,900,000**
- (b) Qualifying Investment for Tax Credit Program. ~~\$89,100,000~~ **\$126,900,000**
- (c) Investment Qualifying for Tax Credits. ~~\$88,800,000~~ **\$126,500,000**

2.3 Additional Tax Benefits. The Recipient is eligible for additional incentives pursuant to Iowa Code sections 15.326, et. seq. pursuant to its participation in the High Quality Jobs Program and its obligations and rights under the Contract. The following Tax Benefits, in the maximum amounts shown for each authorized benefit, are so available to the Recipient:

Authorized Benefits	Included in Award	Maximum Amt.
<i>Refund of Sales, Service, and Use Taxes.</i> Refund of sales, service, and use taxes paid to contractors or subcontractors during construction.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$510,000 \$690,000
<i>Investment Tax Credit (10%)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$300,000 \$400,000
<i>Local Property Tax Exemption Provided by Community</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$2,162,676 \$2,691,118

2.4 Conditions for Authorized Benefits. The Recipient is responsible to seek these additional benefits through processes described in the applicable statues and corresponding administrative rules, ordinances and procedures. The following conditions shall apply to the benefits described in section 2.3 of this Exhibit.

(d) *Investment Tax Credit -*

2. The tax credit shall be amortized equally over a five-year period as specified below:

July 1, 201 78 – June 30, 201 89	\$60,000 \$80,000
July 1, 201 89 – June 30, 201 920	\$60,000 \$80,000
July 1, 201 920 – June 30, 202 01	\$60,000 \$80,000
July 1, 202 01 – June 30, 202 12	\$60,000 \$80,000
July 1, 202 12 – June 30, 202 23	\$60,000 \$80,000

5. **REVISION OF EXHIBIT B-3 High Quality Jobs Program.** Exhibit B-3 Special Conditions to Contract #15-DF/TC-019 is amended as follows:

SECTION 2: TERMS AND CONDITIONS OF THE AWARD.

2.1 **Description of Award.** ~~\$152,000~~ \$176,000 of the Award shall be from the High Quality Jobs Program - Project Completion Assistance Component.

2.2 **Form of Assistance.** The Award, or portion thereof, made through the High Quality Jobs Program - Project Completion Assistance Component shall be in the following form(s):

(a) *Loan.* The Loan shall be awarded to Recipient on the following terms and conditions:

1. Amount: ~~\$76,000~~ \$88,000.

(b) *Forgivable Loan.* The Forgivable Loan shall be awarded to Recipient on the following terms and conditions:

1. Amount: ~~\$76,000~~ \$88,000.

6. **REVISION OF DESCRIPTION OF THE PROJECT AND AWARD BUDGET (EXHIBIT C).** Exhibit C is hereby amended to reflect the revised budget and tax credit benefits. Details of the change are reflected in the attached Revised Exhibit C which is hereby incorporated by this reference and made part of this Contract Amendment

7. **REVISION OF JOB OBLIGATIONS (EXHIBIT D).** Exhibit D is hereby amended to reflect the revised job obligations. Details of the change are reflected in the attached Revised Exhibit D which is hereby incorporated by this reference and made part of this Contract Amendment

8. **REVISION OF PROMISSORY NOTES (EXHIBIT F).** Exhibit F is hereby amended to reflect the revised Forgivable Loan and Loan amounts. Details of the change are reflected in the attached Revised Exhibit F which is hereby incorporated by this reference and made part of this Contract Amendment

Except as otherwise revised above, the terms, provisions, and conditions of Contract Number 15-DF/TC-019 and related exhibits shall remain unchanged and are in full force and effect:

FOR RECIPIENT:



SIGNATURE

Scott Simmelink, Chief Financial Officer

PRINT/TYPE NAME, TITLE

3-14-16

Date



FOR IEDA:

Deborah V. Durham, Director

Date

FOR THE COMMUNITY:

SIGNATURE

PRINT/TYPE NAME, TITLE

Date

**EXHIBIT F – PROMISSORY NOTE
FORGIVABLE LOAN**

**Recipient: Ag Processing Inc a cooperative
Community: Woodbury County
Contract Number: 15-DF/TC-019**

PROMISSORY NOTE

FOR VALUE RECEIVED, the undersigned promises, in the event this Forgivable Loan is not forgiven, to pay to the order of the **IOWA ECONOMIC DEVELOPMENT AUTHORITY**, at its office at 200 East Grand, Des Moines, Iowa 50309, the sum of ~~SEVENTY-SIX~~ **EIGHTY-EIGHT THOUSAND DOLLARS (\$76,000 \$88,000)** with interest at a rate of 0% unless an Event of Default occurs, in which case interest shall be at the default rate set forth in Contract number 15-DF/TC-019 (“Contract”). The terms and conditions by which forgiveness of this Loan may occur are as specified in the Contract.


Interest shall first be deducted from the payment and any balance shall be applied on principal. Upon default in payment of any interest, or any installment of principal, the whole amount then unpaid shall become immediately due and payable at the option of the holder.

The undersigned, in case of suit on this note, agrees to pay on demand all costs of collection, maintenance of collateral, legal expenses, and attorneys' fees incurred or paid by the holder in collecting and/or enforcing this Note on default.

This note shall be secured by the Security specified in the Contract.

Makers, endorsers and sureties waive demand of payment, notice of non-payment, protest and notice. Sureties, endorsers and guarantors agree to all of the provisions of this note, and consent that the time or times of payment of all or any part hereof may be extended after maturity, from time to time, without notice.

AG PROCESSING INC A COOPERATIVE

By: 

Scott Simmelink
Chief Financial Officer

Print or Type Name, Title

Address: 12700 WEST DODGE ROAD
OMAHA, NE 68154

Date: March 14, 2016


LEGAL REVIEW

**EXHIBIT F – PROMISSORY NOTE
LOAN**

**Recipient: Ag Processing Inc a cooperative
Community: Woodbury County
Contract Number: 15-DF/TC-019**

PROMISSORY NOTE

FOR VALUE RECEIVED, the undersigned promises to pay to the order of the **IOWA ECONOMIC DEVELOPMENT AUTHORITY**, at its office at 200 East Grand, Des Moines, Iowa 50309, the sum of ~~SEVENTY-SIX~~ **EIGHTY-EIGHT THOUSAND DOLLARS (\$76,000 \$88,000)** with interest thereon at **ZERO PERCENT (0%)** to be paid as follows:

Sixty (60) monthly payments of ~~\$1,266.67~~ **\$1,466.66** beginning on the first day of the fourth month from the date Award funds are disbursed. Final payment may vary depending upon dates payments are received.

Interest shall first be deducted from the payment and any balance shall be applied on principal.

Upon default in payment of any interest, or any installment of principal, the whole amount then unpaid shall become immediately due and payable at the option of the holder.

The undersigned, in case of suit on this note, agrees to pay on demand all costs of collection, maintenance of collateral, legal expenses, and attorneys' fees incurred or paid by the holder in collecting and/or enforcing this Note on default.

This note shall be secured by the Security specified in the Contract.

Makers, endorsers and sureties waive demand of payment, notice of non-payment, protest and notice. Sureties, endorsers and guarantors agree to all of the provisions of this note, and consent that the time or times of payment of all or any part hereof may be extended after maturity, from time to time, without notice.

AG PROCESSING INC A COOPERATIVE

By:



Scott Simmelink
Chief Financial Officer

Print or Type Name, Title

Address: 12700 WEST DODGE ROAD
OMAHA, NE 68154

Date: March 14, 2016



**DESCRIPTION OF THE PROJECT AND AWARD BUDGET
(EXHIBIT C)**

Revised 2/19/2016

Name of Recipient: Ag Processing Inc a cooperative

Name of Community: Woodbury County

Contract Number: 15-DF/TC-019

PROJECT DESCRIPTION

Ag Processing Inc a cooperative the project includes the construction of a thirty standard tank car per day vegetable oil refinery and expansion of its existing methyl ester plant on the existing 85 acre tract of land that is currently home to the company's soybean processing and methyl ester plants.

AWARD BUDGET

SOURCE OF FUNDS	AMOUNT	FORM	USE OF FUNDS	COST
IEDA Programs			*Land Acquisition	
HQJP Financial Assistance	\$76,000 \$88,000	Loan	*Site Preparation	\$2,500,000 \$3,500,000
HQJP Financial Assistance	\$76,000 \$88,000	Forgivable Loan	*Building Acquisition	
HQJP Tax Credit		¹ See Below	*Building Construction	\$14,500,000 \$19,500,000
Business	\$89,848,000 \$127,824,000		*Building Remodeling	
			Lease Payments	
			*Mfg Machinery and Equipment	\$71,500,000 \$103,200,000
			Other Machinery and Equipment	
			Racking, Shelving, etc.	
			*Computer Hardware	\$300,000
			Computer Software	\$900,000 \$1,100,000
			*Furniture and Fixtures	\$300,000 \$400,000
			Working Capital	
			Research and Development	
			Job Training	
			*included as capital investment if awarded tax credit program	
Total	\$90,000,000 \$128,000,000		Total	\$90,000,000 \$128,000,000

¹\$810,000 \$1,090,000 estimated benefit value

OTHER FUNDING

SOURCE OF FUNDS	TOTAL AMOUNT	FORM/TERM	USED AS MATCH
TIF Rebate			

Tax Abatement	\$2,162,676 \$2,691,118		Yes
260E Job Training			
In-Kind Contributions			
RISE			
RED			

EXHIBIT D – JOB OBLIGATIONS
Revised 2/19/2016

Recipient: Ag Processing Inc a cooperative
Community: Woodbury County
Contract Number: 15-DF/TC-019

This Project has been awarded benefits from the High Quality Jobs Program (HQJP) – Tax Credit Component and High Quality Jobs Program (HQJP) – Financial Assistance Component. The chart below outline the contractual job obligations related to this Project.

Data in the “Employment Base” column has been verified by the Authority and reflects the employment characteristics of the facility receiving funding before this award was made. Jobs to be retained as a part of this Project must be included in these calculations.

Data in the “Jobs To Be Created” column outlines the new full-time jobs (including their wage characteristics) that must be added to the employment base and, if applicable, statewide employment base as a result of this award.

At the Project Completion Date and through the Maintenance Period Completion Date, the Business must achieve (at a minimum) the numbers found in the “Total Job Obligations” column.

HQJP JOB OBLIGATIONS		Employment Base	Jobs To Be Created	Total Job Obligations
Project Completion Date:	December 31, 2017			
Maintenance Period Completion Date:	December 31, 2019			
Total employment at project location		99	20 23	419 122
Average wage of total employment at project location		\$22.83		
Qualifying Laborshed Wage threshold requirement (per hr)		\$20.66 (120%)		
Number of jobs at or above qualifying wage		47	49 22	66 69
Average Wage of jobs at or above qualifying wage		\$28.01		

Notes re: Qualifying Wages

1. Bonus or commission payments are not included when calculating the Qualifying Wage rate.
2. Employment Base includes 0 “Retained Jobs”.
3. If the Recipient uses or proposes to use a non-standard work week (8 hours a day, 5 days a week, 52 weeks a year including holidays, vacation and other paid leave), check the box below and describe that alternative schedule. The alternative schedule must meet the requirements of 261 IAC 173.2.) By not checking the box and not providing the alternative schedule, IEDA will consider “*Full-time Equivalent (FTE) Job*” to mean the employment of one person for 8 hours per day for a 5-day, 40-hour workweek for 52 weeks per year, including paid holidays, vacations and other paid leave.

The Recipient shall use an alternative work week for purposes of its employees described in the Contract. The alternative work week is as follows: [description].

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REG

#11a

Date: March 16th, 2016

Weekly Agenda Date: March 22nd, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz; Building Services Director

SUBJECT: Courthouse Hydronic System/ Steam Traps

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Hydronic System Steam Trap Study

EXECUTIVE SUMMARY: An identification study is necessary to determine steam trap locations.

BACKGROUND: The Woodbury County Courthouse has been experiencing an excessive amount of steam heating loss for several years due to extensive steam trap failures. The failures are so great that in past years a plan was devised to route escaping live steam directly out of the building. An unheard of procedure resulting in massive energy loss, large water & chemical consumption, & inability to control office space temperatures.

FINANCIAL IMPACT: Initial Study \$20,000 – Funding Identified in the 2016 CIP

RECOMMENDATION: Move forward with study to identify all steam trap locations, Types, Models, & sizes.

ACTION REQUIRED / PROPOSED MOTION: Motion to approve Study as outlined by Resource Consulting Engineers.

February 15, 2016



RESOURCE
CONSULTING
ENGINEERS LLC

Kenny Schmitz

Woodbury County
620 Douglas Street
Sioux City, IA 51101

Re: Woodbury County Courthouse – Steam System Documentation

Dear Kenny,

I am pleased to present you with a proposal to provide Engineering Analysis and Documentation Services for Steam System Documentation at the Woodbury County Courthouse. I appreciate the opportunity to provide this proposal, and look forward to helping Woodbury County with this process.

Based on preliminary discussions with representatives of The Baker Group, we understand that the scope of the project is generally to survey and document components of the existing steam system serving the Woodbury county courthouse. The documentation produced can be utilized for future work necessary to address existing issues with the existing mechanical systems, and primarily the steam heating system components, including the development of budget pricing for any required work.

Scope of services:

Services to be provided:

- Mechanical and Electrical Survey and Documentation Services, including:
 - Review of existing space mechanical systems, including layout, capacities, etc.
 - Development of floor plan drawings showing current building layout with walls, doors and windows located (documents to be suitable for use as backgrounds for mechanical and electrical drawings – no detailed architectural drawings such as sections, elevations, door and window schedules, etc. will be provided)

- Development of mechanical and electrical record floor plan drawings for the following systems:
 - HVAC Systems including steam heating system, ventilation systems, and cooling systems, as well as existing system control components
 - Electrical power distribution system components serving mechanical system (location of main service, electrical panels and motor loads related to mechanical system)
- Development of additional mechanical and electrical drawings, to include:
 - Mechanical system flow diagrams
 - Mechanical system schedules (where information can be obtained – schedules will identify gaps where information cannot be obtained)
 - Electrical system one line riser diagram(s)
 - Electrical system panel schedules (based on available information for existing panels including panel schedules or existing drawings)
- Review of documents with Woodbury County personnel and Baker Group personnel as appropriate
- Production of record drawings to include:
 - Drawings as described above

Not included (available upon request):

- Design of modifications to existing building systems (it is understood that this may follow the work of producing record documents, but it is not included as part of this proposal)
- Record documents for systems not identified above, including:
 - Plumbing systems
 - Fire protection systems
 - Lighting
 - Fire alarm
 - Telecommunications or other low-voltage electrical systems
- Detailed electrical survey of power distribution systems requiring testing of circuits to create panel schedules
- Energy modeling or analysis of existing building systems/components
- Analysis of potential hazardous materials (e.g. asbestos containing materials)
- Code analysis of existing building components or systems

- Analysis or documentation of building structural components

Deliverables:

- Record Documents to include:
 - Mechanical and electrical record documents in electronic format with current architectural backgrounds

Schedule

It is understood that the work of this project must be completed in a timely fashion. We will work with Woodbury County and Baker Group to develop a detailed schedule for completion of documents once we have received a notice to proceed.

Consultants

It is our intent to provide Woodbury County a design team with capabilities to meet the needs of the project. With that in mind, an architectural firm may be retained as a sub-consultant to assist with the development of backgrounds for the record mechanical and electrical drawings. If a firm is to be brought on, a short list of proposed firms will be presented to the county for review prior to a firm being selected to join the team.

Basic Services

We propose to provide the survey and documentation services outlined above for a fixed fee of \$20,000. Additional services outside the scope defined in this proposal will be provided on an hourly basis. The hourly rates for staff expected to work on this project are as follows:

- Mechanical Engineer/Project Manager - \$130/hour
- Electrical Engineer - \$130/hour
- Engineering Intern or Designer - \$80/hour
- Clerical - \$40/hour

Summary

I appreciate the opportunity to provide this proposal to provide survey and documentation services for mechanical and electrical systems at the Woodbury County Courthouse. If you have questions or comments regarding this proposal, please do not hesitate to share them with me. I would be happy to review scope and fees in detail if it is helpful. I look forward to working together on this project. Thank you.

Respectfully,

A handwritten signature in black ink, appearing to read 'C. Metzger', with a long horizontal line extending to the right.

Corey B. Metzger, PE
Principal
Resource Consulting Engineers, LLC

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

#11b

Date: March 17th, 2016

Weekly Agenda Date: March 22nd, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz; Building Services Director

SUBJECT: Board of Supervisors Main Office & Public Meeting Room

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Board of Supervisors main office & general public meeting room refreshment project.

EXECUTIVE SUMMARY: The Board of Supervisors Main office & public meeting room audio/video system are dated & do not provide operational function & amenities relative to current day practices. Attachments "A" thru "E".

BACKGROUND: The Board of Supervisors main office comprised of desks, files, & modular office systems replacements could provide configuration conducive to improved visitor experience. Public opinion is that the current Board of Supervisors meetings are difficult to review at later dates due to poor recording and playback due to current audio/ video systems.

FINANCIAL IMPACT: \$44,462.88 (\$54,433.00 Budgeted in 2016 CIP)

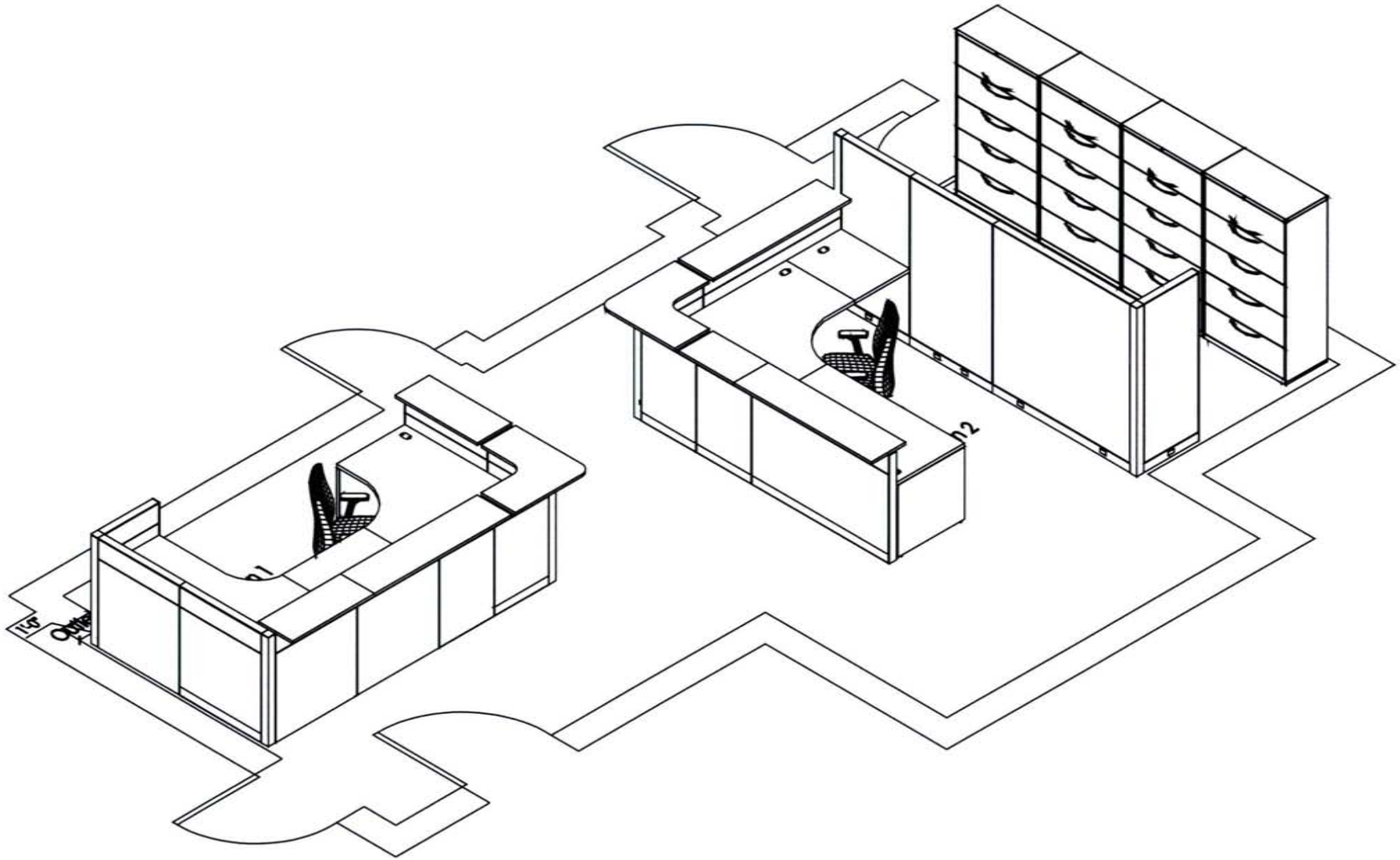
RECOMMENDATION: Approve update recommendations to the Board of Supervisors Office & Board of Supervisors Public Meeting Room audio/video system.

ACTION REQUIRED / PROPOSED MOTION: Approve Motion to upgrade offices & public meeting room audio/video equipment.

BOARD OF SUPERVISORS UPDATES

Board Main Office Furniture	\$16,527.48	Quote Price	Attachment "A"
Board Main Office - Installation of owners carpet	\$911.68	Quote Price	Attachment "B"
Board of Supervisors Chairs	\$6,300.00	Quote Price	Attachment "C"
Board Meeting Room (lower level) Audio/ Video	\$17,274.10	Quote Price	Attachment "D"
Board Room Private Office Furniture	\$3,449.62	Quote Price	Attachment "E"
	\$44,462.88	TOTAL	

ATTACHMENT "A"

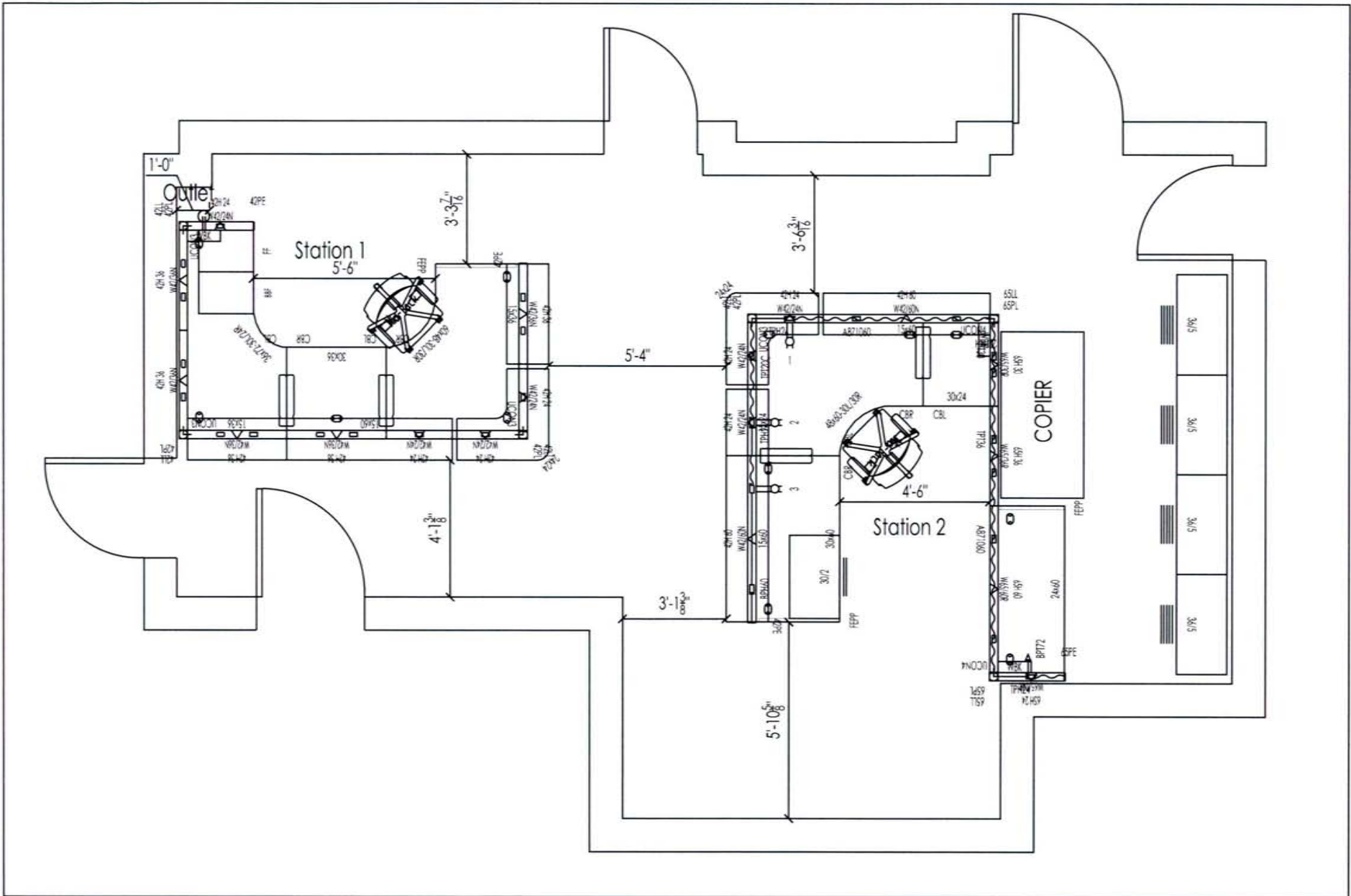


Cedar Rapids, Iowa
Mason City, Iowa
Sioux City, Iowa
Storm Lake, Iowa
Waterloo, Iowa
Sioux Falls, South Dakota

Woodbury Co Board of Supervisors
Sioux City, IOWA
SCALE: Not to Scale

DATE: January 25, 2016
DRAWN BY: CKC
SHEET: 3D View

SHEET
F1.1



Cedar Rapids, Iowa
 Mason City, Iowa
 Sioux City, Iowa
 Storm Lake, Iowa
 Waterloo, Iowa
 Sioux Falls, South Dakota

Woodbury Co Board of Supervisors

Sioux City, IOWA
 SCALE: 1/4" = 1'-0"

DATE: January 25, 2016
 DRAWN BY: CKC
 SHEET: Floorplan

**SHEET
 F1.1**



Paul Erdmann
Sioux City, IA. 51101
712-255-0181

Woodbury Co Supervisores Office
620 Douglas Street
Sioux City, IA. 51101

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3/15/2016

Line #	Qty	Part Number	Part Description	Sell Price	Extended
Files					
1	4	ELF536NA	Ess Lat 36W 64-1/4H 12" R/O 4-12" Drws Arch Pull	\$795.67	\$3,182.68
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
			.E4 PULL: Black		
			.OMT omt Core to Ord key Alike		
2	4	ALKF23C	CORE REMOVE LOCK KIT	\$6.58	\$26.32
			.X101E Key Number 101E		
				Subtotal	\$3,209.00

Station 1

3	3	Z342LL	42-1/2H L-90 Light Block Kit with 'L' Top Cap	\$17.94	\$53.82
			\$(CORE) Core Clr Opts		

Woodbury Co Supervisores Office
 620 Douglas Street
 Sioux City, IA. 51101

Page 2 of 25
 3/15/2016

Line #	Qty	Part Number	Part Description	Sell Price	Extended
			.P52 CLR: Carob		
4	2	Z342PE	42-1/2H E-End Trim	\$25.63	\$51.26
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
5	3	Z342PL	42-1/2H L-90 Degree Trim	\$30.38	\$91.14
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
6	3	Z3UCON3	3 Universal Connector Blocks f(42-1/2H to 57-1/2H)	\$23.06	\$69.18
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
7	1	PF197-203A	Ess Support Ped BBF 28H 19-7/8D Arch Pull	\$212.00	\$212.00
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
			.E4 PULL: Black		
			.OMT omt Core to Ord key Alike		

Woodbury Co Supervisores Office
 620 Douglas Street
 Sioux City, IA. 51101

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 3/15/2016

Line #	Qty	Part Number	Part Description	Sell Price	Extended
8	1	PF198-202A	Ess Support Ped FF 28H 19-7/8D Arch Pull	\$212.00	\$212.00
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
			.E4 PULL: Black		
			.OMT omt Core to Ord key Alike		
9	1	ALKF23C	CORE REMOVE LOCK KIT	\$6.58	\$6.58
			.X102E Key Number 102E		
10	1	T53036S	Primary 30Dx36W Flat Eg Lam w/Grommet	\$125.23	\$125.23
			\$(L1WDGR L1 Woodgrain Lam Opts		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
			.P Plastic Grommet		
11	1	T5633EL	Corner Cove 60x48-30L/30R Extd LH Flat w/Groms	\$252.28	\$252.28
			\$(L1WDGR L1 Woodgrain Lam Opts		

Woodbury Co Supervisores Office
 620 Douglas Street
 Sioux City, IA. 51101

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 3/15/2016

Line #	Qty	Part Number	Part Description	Sell Price	Extended
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
			.P Plastic Grommet		
12	1	T5932ER	Corner Cove 36x72-30L/24R Extd RH Flat w/Grom	\$243.12	\$243.12
			\$(L1WDGR) L1 Woodgrain Lam Opts		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
			.P Plastic Grommet		
13	1	T6BK	Worksurface Bracket Kit	\$16.11	\$16.11
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
14	2	T6CB24L	Cantilever Bracket 24D LH Terrace	\$19.05	\$38.10
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		

Woodbury Co Supervisores Office
 620 Douglas Street
 Sioux City, IA. 51101

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 3/15/2016

Line #	Qty	Part Number	Part Description	Sell Price	Extended
15	2	T6CB24R	Cantilever Bracket 24D RH Terrace	\$19.05	\$38.10
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
16	1	Y62930PENP	Pnl Mnt 30Dx29-1/2H End Sup Pnl	\$95.20	\$95.20
			\$(CORE) Core Clr Opts		
			.P52 CLR:Carob		
17	2	Z51536S	Straight 15Dx36W Cntp for Stride	\$100.69	\$201.38
			\$(L1WDGR L1 Woodgrain Lam Opts		
)		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
18	1	Z51560S	Straight 15Dx60W Cntp for Stride	\$142.06	\$142.06
			\$(L1WDGR L1 Woodgrain Lam Opts		
)		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		

Line #	Qty	Part Number	Part Description	Sell Price	Extended
19	1	Z52424C	Corner 15Dx24Wx24W Cntp for Stride	\$157.08	\$157.08
			\$(L1WDGR L1 Woodgrain Lam Opts) .LW7C Lam: Shaker Cherry-Former LT7C .DF Edg: Shaker Cherry *Prev EDF*		
				Subtotal	\$2,004.64
Station 2					
20	4	Z04224WN	Raceway Pnl Frm KO 1 Side w/o Top Trim 42-1/2Hx24W	\$83.85	\$335.40
			\$(CORE) Core Clr Opts .P52 CLR: Carob		
21	4	Z43024T	30Hx24W Tackable Acoustic Non-Ported Tile	\$43.57	\$174.28
			\$(A) GRD A FAB .IMP FAB: Imprint 911 Clr: Celstite		
22	4	Z40724T	7-1/2Hx24W Tackable Acoustic Non-Ported Tile	\$23.06	\$92.24

Line #	Qty	Part Number	Part Description	Sell Price	Extended
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 Clr: Celstite		
23	4	Z43024HTF	30Hx24W Laminate Tile to Floor Kit	\$198.82	\$795.28
			\$(L1WDGR L1 Woodgrain Lam Opts)		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
24	4	Z40724HS	7-1/2Hx24W Laminate Tile	\$79.82	\$319.28
			\$(L1WDGR L1 Woodgrain Lam Opts)		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
25	4	Z224SK	Segment Kit 24W	\$16.11	\$64.44
			.P CLR: Black		
26	4	Z324PT	Flat Top Trim 24W	\$12.08	\$48.32

Line #	Qty	Part Number	Part Description	Sell Price	Extended
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
27	5	Z04236WN	Raceway Pnl Frm KO 1 Side w/o Top Trim 42-1/2Hx36W	\$97.03	\$485.15
					
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
28	5	Z43036T	30Hx36W Tackable Acoustic Non-Ported Tile	\$50.17	\$250.85
					
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 Clr: Celstite		
29	5	Z40736T	7-1/2Hx36W Tackable Acoustic Non-Ported Tile	\$26.72	\$133.60
					
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 Clr: Celstite		
30	5	Z43036HTF	30Hx36W Laminate Tile to Floor Kit	\$239.09	\$1,195.45
					





Woodbury Co Supervisoers Office





620 Douglas Street

Sioux City, IA. 51101

3/15/2016

Line #	Qty	Part Number	Part Description	Sell Price	Extended
			\$(L1WDGR) .LW7C .DF		
			L1 Woodgrain Lam Opts Lam: Shaker Cherry-Former LT7C Edg: Shaker Cherry *Prev EDF*		
31	5	Z40736HS	7-1/2Hx36W Laminate Tile	\$88.62	\$443.10
			\$(L1WDGR) .LW7C .DF		
			L1 Woodgrain Lam Opts Lam: Shaker Cherry-Former LT7C Edg: Shaker Cherry *Prev EDF*		
32	5	Z236SK	Segment Kit 36W	\$17.94	\$89.70
			.P		
			CLR: Black		
33	5	Z336PT	Flat Top Trim 36W	\$15.38	\$76.90
			\$(CORE) .P52		
			Core Clr Opts CLR: Carob		
34	4	Z04224WN	Raceway Pnl Frm KO 1 Side w/o Top Trim 42-1/2Hx24W	\$83.85	\$335.40
			\$(CORE)		
			Core Clr Opts		

Line #	Qty	Part Number	Part Description	Sell Price	Extended
			.P52 CLR: Carob		
35	4	Z43024T	30Hx24W Tackable Acoustic Non-Ported Tile	\$43.57	\$174.28
					
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 Clr: Celstite		
36	4	Z40724T	7-1/2Hx24W Tackable Acoustic Non-Ported Tile	\$23.06	\$92.24
					
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 Clr: Celstite		
37	4	Z43024HTF	30Hx24W Laminate Tile to Floor Kit	\$208.71	\$834.84
					
			\$(L1WDGR L1 Woodgrain Lam Opts)		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
38	4	Z40724HS	7-1/2Hx24W Laminate Tile	\$79.94	\$319.76
					

Line #	Qty	Part Number	Part Description	Sell Price	Extended
			\$(L1WDGR) L1 Woodgrain Lam Opts		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
39	4	Z224SK	Segment Kit 24W	\$16.11	\$64.44
					
			.P CLR: Black		
40	4	Z324PT	Flat Top Trim 24W	\$12.08	\$48.32
					
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
41	1	Z04236WN	Raceway Pnl Frm KO 1 Side w/o Top Trim 42-1/2Hx36W	\$97.03	\$97.03
					
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
42	1	Z43036T	30Hx36W Tackable Acoustic Non-Ported Tile	\$50.17	\$50.17
					
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		





Line #	Qty	Part Number	Part Description	Sell Price	Extended
			911 Clr: Celstite		
43	1	Z40736T	7-1/2Hx36W Tackable Acoustic Non-Ported Tile	\$26.72	\$26.72
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 Clr: Celstite		
44	1	Z43036HTF	30Hx36W Laminate Tile to Floor Kit	\$239.09	\$239.09
			\$(L1WDGR L1 Woodgrain Lam Opts		
)		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
45	1	Z40736HS	7-1/2Hx36W Laminate Tile	\$88.62	\$88.62
			\$(L1WDGR L1 Woodgrain Lam Opts		
)		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
46	1	Z236SK	Segment Kit 36W	\$17.94	\$17.94

Line #	Qty	Part Number	Part Description	Sell Price	Extended
			.P CLR: Black		
47	1	Z336PT	Flat Top Trim 36W	\$15.38	\$15.38
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
48	1	Z04260WN	Raceway Pnl Frm KO 1 Side w/o Top Trim 42-1/2Hx60W	\$122.66	\$122.66
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
49	1	Z43060T	30Hx60W Tackable Acoustic Non-Ported Tile	\$64.82	\$64.82
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 Clr: Celstite		
50	1	Z40760T	7-1/2Hx60W Tackable Acoustic Non-Ported Tile	\$34.78	\$34.78
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		

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Line #	Qty	Part Number	Part Description	Sell Price	Extended
			911 Clr: Celstite		
51	1	Z43060HTF	30Hx60W Laminate Tile to Floor Kit	\$309.40	\$309.40
			\$(L1WDGR L1 Woodgrain Lam Opts) .LW7C Lam: Shaker Cherry-Former LT7C .DF Edg: Shaker Cherry *Prev EDF*		
52	1	Z40760HS	7-1/2Hx60W Laminate Tile	\$117.17	\$117.17
			\$(L1WDGR L1 Woodgrain Lam Opts) .LW7C Lam: Shaker Cherry-Former LT7C .DF Edg: Shaker Cherry *Prev EDF*		
53	1	Z260SK	Segment Kit 60W	\$21.23	\$21.23
			.P CLR: Black		
54	1	Z360PT	Flat Top Trim 60W	\$25.63	\$25.63
			\$(CORE) Core Clr Opts .P52 CLR: Carob		

Line #	Qty	Part Number	Part Description	Sell Price	Extended
55	1	Z06530WR	Raceway Panel Frame w/o Top Trim 65H x 30W	\$103.26	\$103.26
					
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
56	2	Z46030T	60Hx30W Tackable Acoustic Non-Ported Tile	\$79.46	\$158.92
					
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 CLR: Celstite		
57	1	Z330PT	Flat Top Trim 30W	\$13.18	\$13.18
					
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
58	1	Z06536WR	Raceway Panel Frame w/o Top Trim 65H x 36W	\$110.58	\$110.58
					
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		

Line #	Qty	Part Number	Part Description	Sell Price	Extended
59	2	Z46036T	60Hx36W Tackable Acoustic Non-Ported Tile	\$93.00	\$186.00
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 Clr: Celstite		
60	1	Z336PT	Flat Top Trim 36W	\$15.38	\$15.38
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
61	1	Z06548WR	Raceway Panel Frame w/o Top Trim 65H x 48W	\$125.58	\$125.58
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
62	2	Z46048T	60Hx48W Tackable Acoustic Non-Ported Tile	\$103.62	\$207.24
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 Clr: Celstite		

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 620 Douglas Street
 Sioux City, IA. 51101

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Line #	Qty	Part Number	Part Description	Sell Price	Extended
63	1	Z348PT	Flat Top Trim 48W	\$20.14	\$20.14
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
64	2	A871024	Pass-Thru Cable w/o Power Block 24W	\$43.57	\$87.14
			.P CLR: Black		
65	1	A871030	Pass-Thru Cable w/o Power Block 30W	\$43.57	\$43.57
			.P CLR: Black		
66	2	A871036	Pass-Thru Cable w/o Power Block 36W	\$43.57	\$87.14
			.P CLR: Black		
67	1	A871148	Pass-Thru Harness w/Power Block 48W	\$50.89	\$50.89
			.P CLR: Black		

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 620 Douglas Street
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Line #	Qty	Part Number	Part Description	Sell Price	Extended
68	2	A871224	Power Harness 24W	\$77.63	\$155.26
			.P CLR: Black		
69	1	A871260	Power Harness 60W	\$82.75	\$82.75
			.P CLR: Black		
70	1	A877072	Base Elec In-Feed 6' Sealtight Cable (3+1 2+2)	\$90.80	\$90.80
			.P CLR: Black		
71	1	A877501	4-Circuit Duplex Receptacle Circuit 1	\$14.65	\$14.65
			.EY CLR: Brownstone		
72	1	A877502	4-Circuit Duplex Receptacle Circuit 2	\$14.65	\$14.65
			.EY CLR: Brownstone		

Line #	Qty	Part Number	Part Description	Sell Price	Extended
73	1	A877503	4-Circuit Duplex Receptacle Circuit 3	\$14.65	\$14.65
			.EY CLR: Brownstone		
74	1	Z322PVH	22-1/2H E-Variable Height Trim	\$20.14	\$20.14
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
75	1	Z342LL	42-1/2H L-90 Light Block Kit with 'L' Top Cap	\$17.94	\$17.94
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
76	1	Z342PE	42-1/2H E-End Trim	\$25.63	\$25.63
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
77	1	Z342PL	42-1/2H L-90 Degree Trim	\$30.38	\$30.38

Line #	Qty	Part Number	Part Description	Sell Price	Extended
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
78	1	Z365LL	65H L-90 Light Block Kit with 'L' Top Cap	\$21.60	\$21.60
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
79	1	Z365PE	65H E-End Trim	\$31.12	\$31.12
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
80	1	Z365PL	65H L-90 Degree Trim	\$35.52	\$35.52
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
81	1	Z3UCON3	3 Universal Connector Blocks f(42-1/2H to 57-1/2H)	\$23.06	\$23.06
		"			
		"			
		"			

Line #	Qty	Part Number	Part Description	Sell Price	Extended
82	1	Z3UCON4	4 Universal Connector Blocks (65H)	\$30.75	\$30.75
		.			
		.			
		.			
83	1	ELF830NA	Ess Lat 30W 28H 2-12" Drws Arch Pull	\$340.57	\$340.57
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
			.E4 PULL: Black		
			.STD Standard Random key		
84	1	T52448S	Primary 24Dx48W Flat Eg Lam w/Grommets	\$132.55	\$132.55
			\$(L1WDGR L1 Woodgrain Lam Opts		
)		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
			.P Plastic Grommet		
85	1	T53024S	Primary 30Dx24W Flat Eg Lam w/Grommet	\$97.03	\$97.03
			\$(L1WDGR L1 Woodgrain Lam Opts		
)		
			.LW7C Lam: Shaker Cherry-Former LT7C		

Line #	Qty	Part Number	Part Description	Sell Price	Extended
			.DF Edg: Shaker Cherry *Prev EDF*		
			.P Plastic Grommet		
86	1	T53060S	Primary 30Dx60W Flat Eg Lam w/Grommets	\$178.32	\$178.32
			\$(L1WDGR L1 Woodgrain Lam Opts)		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
			.P Plastic Grommet		
87	1	T5633ER	Corner Cove 48x60-30L/30R Extd RH Flat w/Grom	\$252.28	\$252.28
			\$(L1WDGR L1 Woodgrain Lam Opts)		
			.LW7C Lam: Shaker Cherry-Former LT7C		
			.DF Edg: Shaker Cherry *Prev EDF*		
			.P Plastic Grommet		
88	1	T6BK	Worksurface Bracket Kit	\$16.11	\$16.11
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		

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 Sioux City, IA. 51101

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Line #	Qty	Part Number	Part Description	Sell Price	Extended
89	2	T6CB24L	Cantilever Bracket 24D LH Terrace	\$19.05	\$38.10
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
90	2	T6CB24R	Cantilever Bracket 24D RH Terrace	\$19.05	\$38.10
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
91	2	Y62924PENP	Pnl Mnt 24Dx29-1/2H End Sup Pnl	\$90.45	\$180.90
			\$(CORE) Core Clr Opts		
			.P52 CLR:Carob		
92	1	Y62930PENP	Pnl Mnt 30Dx29-1/2H End Sup Pnl	\$95.20	\$95.20
			\$(CORE) Core Clr Opts		
			.P52 CLR:Carob		

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 3/15/2016

Line #	Qty	Part Number	Part Description	Sell Price	Extended
93	1	Z51524S	Straight 15Dx24W Cntp for Stride	\$81.65	\$81.65
			\$(L1WDGR L1 Woodgrain Lam Opts) .LW7C Lam: Shaker Cherry-Former LT7C .DF Edg: Shaker Cherry *Prev EDF*		
94	2	Z51560S	Straight 15Dx60W Cntp for Stride	\$142.06	\$284.12
			\$(L1WDGR L1 Woodgrain Lam Opts) .LW7C Lam: Shaker Cherry-Former LT7C .DF Edg: Shaker Cherry *Prev EDF*		
95	1	Z52424C	Corner 15Dx24Wx24W Cntp for Stride	\$157.08	\$157.08
			\$(L1WDGR L1 Woodgrain Lam Opts) .LW7C Lam: Shaker Cherry-Former LT7C .DF Edg: Shaker Cherry *Prev EDF*		
				Subtotal	\$11,313.84
				Total Sell:	\$16,527.48

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620 Douglas Street
Sioux City, IA. 51101

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Line #	Qty	Part Number	Part Description	Sell Price	Extended
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"IMPORTANT NOTE TO BUYER: THIS QUOTATION IS LIMITED TO THE TERMS AND CONDITIONS CONTAINED HEREIN.

Any additional or different terms proposed by Buyer in any purchase order or other document are hereby deemed to be material alterations and notice of objection to them is hereby given. Any such proposed terms shall be void and the terms herein shall constitute the complete and exclusive statement of the terms and conditions of the contract between the parties. Neither GBI, LLC's (an Office Elements Company) acknowledgement of a purchase order nor GBI LLC's (an Office Elements Company) failure to object to conflicting, different or additional terms and conditions in a purchase order shall be deemed an acceptance of such terms and conditions or a waiver of the provisions hereof.

Security Interests. The buyer hereby grants GBI, LLC (an Office Elements Company), "Seller" a purchase money security interest in all products covered by this quotation as security for payment of all amounts due under this invoice. The Buyer authorizes the Seller to perfect its security interest by filing appropriate documents (including without limitation Form UCC-1 financing statements) and agrees to cooperate with Seller (at Seller's expense) in taking any further actions reasonably necessary to perfect that security interest. The Seller shall have all rights and remedies of a secured creditor under the Uniform Commercial Code."

Accepted by _____ Title _____ Date _____

Proposal Submitted To	Woodbury County	Date	3-15-16
Address		Phone	
		Date of Plans	
Job Name and Location		Architect	
		Job Phone	

We hereby submit specifications and estimates, subject to all terms and conditions as set forth on both sides, as follows:

To furnish & install Faculty Remix carpet squares using full spread adhesive in the Treasurer's office. We will remove Carpet, rubber, & Cove & replace as needed.
=\$ 11,698.97

To install owner's carpet tile via full spread adhesive in Board of Supervisor's office. We will remove old carpets & rubber and replace as needed.
=\$ 911.68

Attachment "B"

No tax included- will need tax exempt form.
NO FLOOR PREPARATION INCLUDED.

(Read Reverse Side)

WE PROPOSE hereby to furnish material and labor—complete in accordance with the above specifications,

for the sum of:

Twelve thousand six hundred ten ^{dollars (\$12,610.65)}

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Authorized Signature: *[Signature]*

Accepted:

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____

Signature _____

Thank You



Paul Erdmann
Sioux City, IA. 51101
712-255-0181

Woodbury Co Supervisores Office
620 Douglas Street
Sioux City

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Line #	Qty	Part Number	Part Description	Sell Price	Extended
1	10	LE9ERG	ERGO HI BACK-LEATHER	\$630.00	\$6,300.00



- A Tension Control
- D Tilt Lock
- E Back Angle Adjustment
- F Synchro-Tilt
- G Seat Height Adjustment
- H Waterfall Seat
- J Back Height Adjustment
- K Seat Depth Adjustment
- M Arm Height Adjustment
- O Swivel Arm
- P Adjustable Arm Depth
- ~ NO Selection

Subtotal \$6,300.00
 Total Sell: \$6,300.00

Woodbury Co Supervisores Office
620 Douglas Street
Sioux City

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2/1/2016

Line #	Qty	Part Number	Part Description	Sell Price	Extended
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Accepted by _____ Title _____ Date _____

Karen James - Fwd: Re: Board of Supervisors complete quote

From: Jeremy Taylor
To: kjames@woodburycountyiowa.gov
Date: 3/18/2016 2:02 PM
Subject: Fwd: Re: Board of Supervisors complete quote

>>> Jeremy Taylor <jtaylor@woodburycountyiowa.gov> 03/11/16 2:39 PM >>>
Thanks. We have you on the agenda.

Supervisor Jeremy Taylor
Woodbury County

On Mar 11, 2016, at 1:47 PM, Brian Rise <brian@kesproductions.com> wrote:

Jeremy,

Please find a complete quote attached. Should be everything we discussed except for 2 items.

1 - Since we aren't doing the new microphones for everyone there is no reason to put this in another rack so I removed that. We will keep the systems ability to be portable and just upgrade the rack that is there.

2 - The Update Laptop Record / Display to HDMI item. This will simplify the current laptop setup as it connects to the recorder and display. John / Doug could probably explain better what is going on here but to keep it simple there are 3 adapter/converters required right now to get Karen displayed on the TV, on her laptop, and going to the recorder.

Questions? Comments? Changes? Let me know. I'll plan on being at the meeting Tuesday at 4:30

Thanks,

Brian Rise

Rise Electronics Services LLC

dba Kingsbury Electronics

2105 Clark Street

Sioux City, IA 51104

PH: [712-293-1494](tel:712-293-1494) FAX: [712-293-1495](tel:712-293-1495)

www.kesproductions.com

[Find us on Facebook!](#)

<WoodburyCountyBoardOfSupervisors_Upgrades_031116.pdf>

<WoodburyCountyBoard_PortabletoPermSystem_031116.pdf>



Quote: Woodbury County Board of Supervisors - AV Upgrades

Date: 03/11/16

Telephone:

Email: jmalloy@sioux-city.org / jeremytaylor@cableone.net

Contact: John Malloy / Jeremy Taylor

Quote Description

Upgrades to Board of Supervisors AV System - Basement
*Upgrades added to existing rack. Same rack will continue to be available for remote meetings
 Install a VOIP Hybrid for phone in capability, DSP system from Rane to support the phone in
 DSP will replace existing 2 Shure AutoMixers
 Add 2 mics - 1 for Finance (Mr Butler), 1 Boundary Microphone for recording pickup at podium
 Install 2 sets of 2 Point Source Array speakers. 1 - Mounted to front of columns for audience,
 2- Mounted to rear of columns for board members (Only phone caller is played through these)
 Install a 65" wall mounted display behind the board table - location needs confirmed
 Reconfigure rack for HDMI laptop input and HDMI display output*

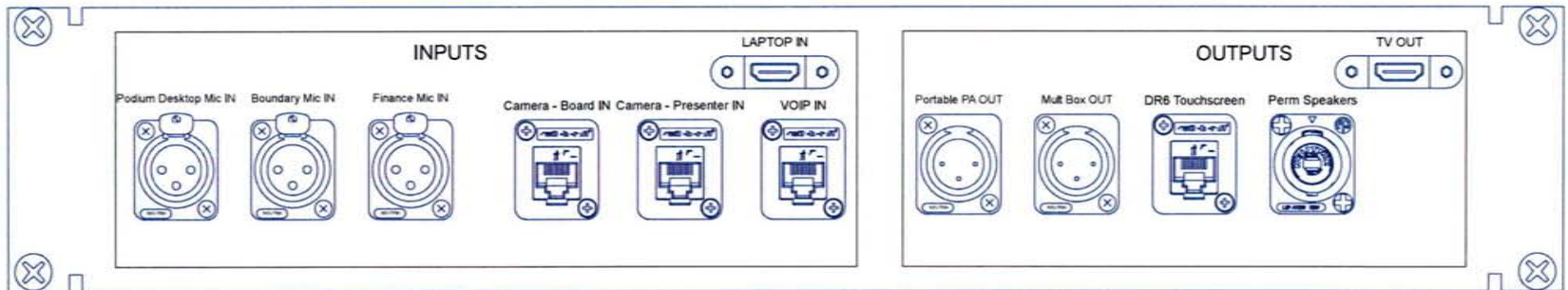
*****A deposit of 50% the total amount is required before equipment will be ordered*****

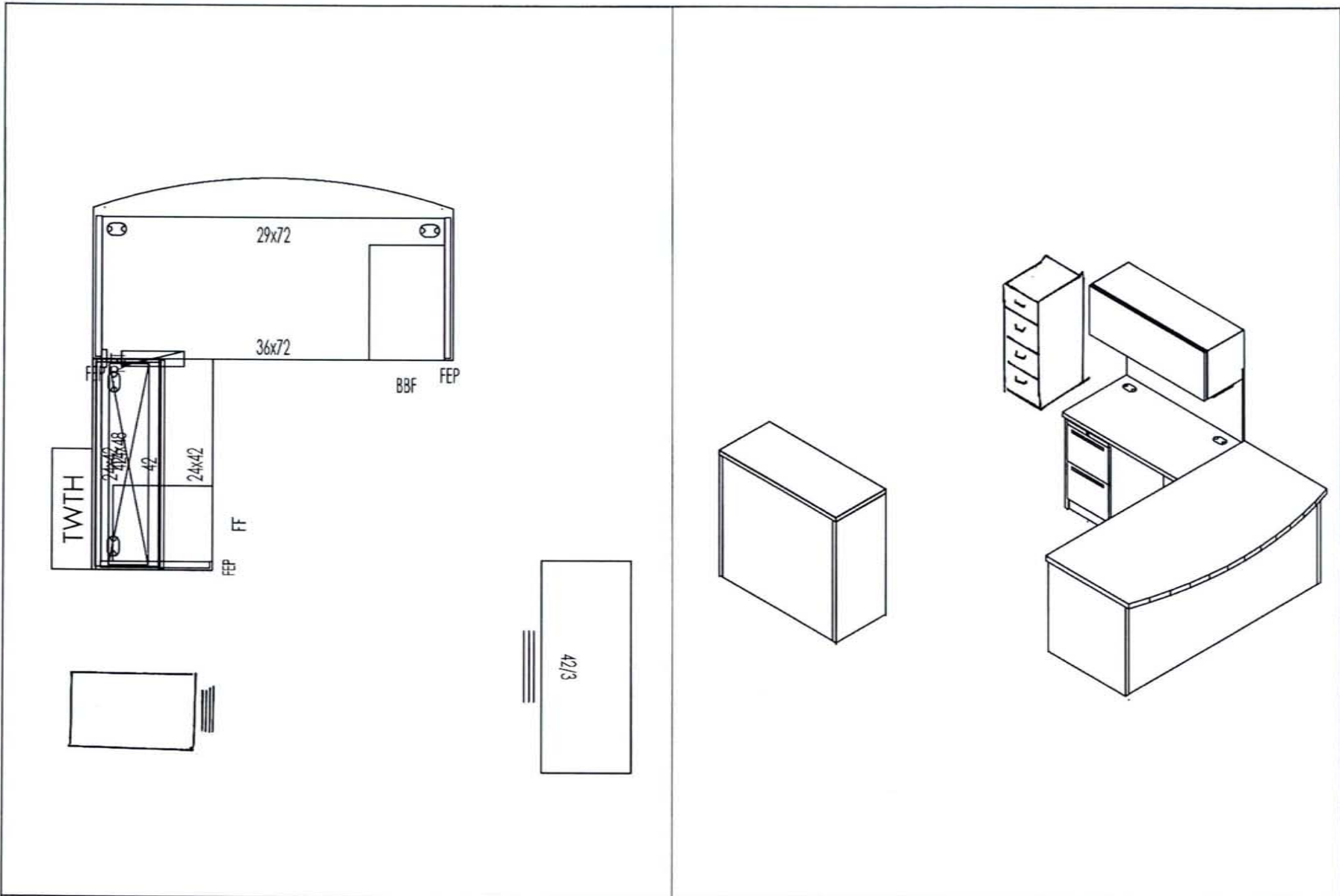
Qty	Description	Price Ea	Total
Audio Processor & VOIP Hybrid for remote phone in / improved recordings			
1	Rane Hal1x Digital Signal Processor	\$3,199.00	\$3,199.00
1	Rane EXP5x Halogen Expander (12 Input)	\$1,279.00	\$1,279.00
2	Rane EXP7X (AEC - Acoustic Echo Cancellation - 8 Channels)	\$1,449.00	\$2,898.00
1	Rane DR6 Touch Screen Remote	\$519.00	\$519.00
1	Rane DS1 Desktop Stand Accessory for DR6	\$75.00	\$75.00
1	JK Audio AutoHybrid IP2 (Acts as VOIP interface - SIP)	\$975.00	\$975.00
1	JK Audio RA2 Rack Mount Accessory	\$62.00	\$62.00
Add Desktop Mic for Mr Butler, Boundary Mic for Podium			
1	Shure MX412D/S 12" Gooseneck Mic with Desktop Base	\$280.00	\$280.00
1	Shure MX393/S Boundary Microphone (Pickup podium for recording only)	\$240.00	\$240.00
Replace portable PA with permanent installed			
2	Community ENT206W Point Source Array Speaker - Mounted to columns	\$517.00	\$1,034.00
2	Community ENT206W Point Source Array Speaker - Mounted towards board	\$517.00	\$1,034.00
1	Ashly NX4002 70V 400W Amplifier	\$1,115.00	\$1,115.00
Add Wall Mounted 65" Behind Board Table			
1	Sharp LC-65UB30U 65" LED TV	\$1,599.00	\$1,599.00
1	Chief LSM1U Wall Mount	\$169.60	\$169.60
New Rack Panel			
1	Custom 2U I/O Rack Panel	\$292.10	\$292.10

continued on next page

Update laptop recording / display to HDMI		
1 C2G 40471 1:2 HDMI Splitter	\$109.99	\$109.99
1 C2G 40714 HDMI to VGA + Audio Converter	\$67.99	\$67.99
2 C2G 40303 1M HDMI Cable	\$9.99	\$19.98
1 Cabling - Speaker, Mic, Misc Interconnects	\$95.00	\$95.00
1 Labor - Installation (Speakers, Display)	\$708.00	\$708.00
1 DSP Programming	\$750.00	\$750.00
Subtotal		\$16,521.66
Tax (7%) Please let us know if tax exempt		\$1,156.52
Total		\$17,678.18

10/10/2018 11:18 AM
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OFFICE ELEMENTS

Cedar Rapids, Iowa
 Mason City, Iowa
 Sioux City, Iowa
 Storm Lake, Iowa
 Waterloo, Iowa
 Sioux Falls, South Dakota

Woodbury County
 Sioux City, IOWA
 SCALE: Not to Scale

DATE: January 20, 2016
 DRAWN BY: CKC
 SHEET: Private Office




**SHEET
 F1.1**



Paul Erdmann
Sioux City, IA. 51101
712-255-0181

Woodbury Co Supervisores Office
620 Douglas Street
Sioux City, IA. 51101

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Line #	Qty	Part Number	Part Description	Sell Price	Extended
1	2	HCG6	Ceres Guest/Multi purpose Four Leg Stacking	\$268.72	\$537.44
					
			.F Arm: Fixed Arm		
			.A Option: All Surface Caster		
			.IM Back: Stretch Black		
			\$(2) Gr 2 UPH		
			.WP Whisper Vinyl		
			40 COLOR: Black		
			.BLCK FRAME: Black		
2	1	H105893R	10500 Series 72Wx36Dx29-1/2H SglPedDsk RH B/B/F BowTop	\$694.00	\$694.00
					
			.F LAM: Shaker Cherry		
			F LAM: Shaker Cherry		
3	1	H105908L	10500 Series 42Wx24Dx29-1/2H Return Lt File/File Ped	\$426.50	\$426.50
					
			.F LAM: Shaker Cherry		

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 620 Douglas Street
 Sioux City, IA. 51101

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Line #	Qty	Part Number	Part Description	Sell Price	Extended
			F LAM: Shaker Cherry		
4	1	H105382	10500 Series Wall Mounted Storage Cab 42"W x 14-5/8"D	\$372.00	\$372.00
			.F LAM: Shaker Cherry		
			F LAM: Shaker Cherry		
5	1	YWMTB42	23-1/2Hx42W Tackboard for Wall Mount	\$198.00	\$198.00
			\$(A) GRD A FAB		
			.IMP FAB: Imprint		
			911 Clr: Celstite		
6	1	HH870930	Tasklight 30W	\$97.50	\$97.50
7	1	H10517	10500 Series 36Wx20Dx45-1/2H Lateral File-Three-Drawer	\$743.57	\$743.57
			.F LAM: Shaker Cherry		
			F LAM: Shaker Cherry		

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 620 Douglas Street
 Sioux City, IA. 51101

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Line #	Qty	Part Number	Part Description	Sell Price	Extended
8	1	A994	A990 File 4-Drawer Letter 15W 28-1/2D 52H	\$380.61	\$380.61
			\$(CORE) Core Clr Opts		
			.P52 CLR: Carob		
Subtotal					\$3,449.62
Total Sell:					\$3,449.62

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Accepted by _____ Title _____ Date _____

#12

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S)

Date: March 17, 2016

Weekly Agenda Date: March 22, 2016

DEPARTMENT HEAD / CITIZEN: John Pylelo, Director of Planning and Zoning

SUBJECT: Amendment of Woodbury County Zoning Ordinances

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Hold public hearing; and for the 2nd reading for a text amendment to Woodbury County's zoning ordinance as authorized under Section 2.02:3.

EXECUTIVE SUMMARY: On March 15, 2016 your Board held a public hearing and accepted the Zoning Commission's recommendation on this agenda item.

In the latter part of 2015 your Board directed the Planning and Zoning Department and your county's Zoning Commission to study the impact of county ordinances applicable to smaller over the road trucking operations. The study was to be limited to those trucking operations located on parcels qualifying under the zoning ordinance's home occupation use tests. Your Board specifically asked for a study of the impact of one of the home occupation test restrictions which states vehicles and equipment related to the business operation cannot be viewed from outside the parcel. The Planning and Zoning Director has previously reported the Commission's study recommendation to your Board. Your Board then directed the Zoning Commission to proceed toward adoption of the language within the recommendation.

The Commission held the requisite public hearing on February 22, 2016. Significant public testimony was submitted at the hearing from citizens, and a legal representative, requesting the ordinances remain unchanged. Significant public testimony was also offered from citizens supporting the recommended ordinance language change which would grant the potential for the specified relief.

After considering the February 22nd public testimony the Commission voted to make no changes in their initial study recommendation to your Board that certain ordinance text amendments be made. Those language changes recommended are within the zoning ordinance amendment document attached and marked Exhibit "A".

CITIZEN IMPACT: If enacted an opportunity for conditional use permit approval by the Board of Adjustment would be put in place for those citizens operating smaller over the road trucking companies from their residences. The potential would then exist for the trucking operation to become compliant with zoning ordinances even though business vehicles are visible from any off parcel location.

FINANCIAL IMPACT: \$350.00; primarily for legal publication and misc. administrative and meeting fees. All costs are budgeted.

RECOMMENDATION: The Planning and Zoning Commission and the County's zoning staff recommend adoption of the ordinance language within Exhibit "A".

ACTION REQUIRED:

- 1.) To open, hold and then close the public hearing on this agenda item;
- 2.) A motion to accept the Zoning Commission's and staff's recommendation on this agenda item and to approve the 2nd reading of the zoning ordinance amendment language on attached Exhibit "A".

ORDINANCE NO. 39.
WOODBURY COUNTY, IOWA

AN ORDINANCE AMENDING PORTIONS OF SECTION 3.01:4 ENTITLED *LAND USE SUMMARY TABLE OF ALLOWED USES IN EACH ZONING DISTRICT*; AND SECTION 6.02: ENTITLED *DEFINITIONS* OF THE WOODBURY COUNTY, IOWA ZONING ORDINANCES.

NOW, THEREFORE, BE IT ENACTED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA THAT THE BELOW ZONING ORDINANCE LANGUAGE AMENDMENTS BE MADE:

Amendment #1 –

On page 32: To add the following line item use language within zoning ordinance Section 3.01:4 *Land Use Summary Table of Allowed Uses in each Zoning District*:

“Truck Terminals (Home Occupation Use)”. With placement of the letter **“C”** within the AP (Agricultural Preservation) and AE (Agricultural Estates) zoning districts columns of the table related to this line item use.

Amendment #2 –

On page 38: To change the following line item use language within zoning ordinance Section 3.01:4 *Land Use Summary Table of Allowed Uses in each Zoning District*:

Remove *“Truck Terminals”* and replace with *“Truck Terminals (Non-Home Occupation Use)”*

#13

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: March 17, 2016

Weekly Agenda Date: March 22, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Dennis Butler, Finance/Operations Controller

SUBJECT: Power point presentation of budget information

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Presentation of FY 2017 Adopted budget.

EXECUTIVE SUMMARY: This will be a power point presentation of the Fiscal Year 2017 adopted budget. It is broken down into several areas such as revenues, expenditures, service areas and valuations.

BACKGROUND:

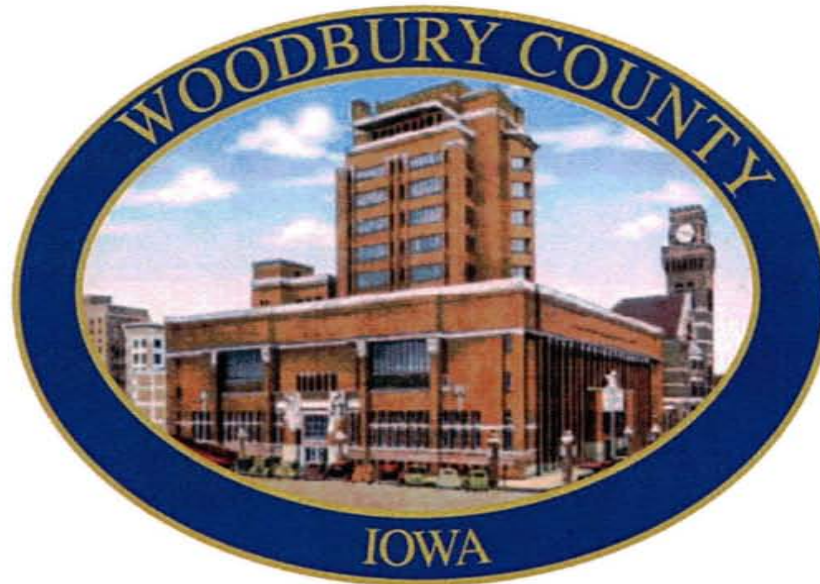
FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION: Informational only.

Approved by Board of Supervisors March 3, 2015. Revised May 5, 2015.

COUNTY OF WOODBURY, IOWA
FISCAL 2017 BUDGET



Public Hearing

4:45 pm

March 22, 2016



Woodbury County Board of Supervisors

Courthouse • Room 104
620 Douglas Street • Sioux City, Iowa 51101
Telephone (712) 279-6525 • Fax (712) 279-6577

MEMBERS

LARRY D. CLAUSEN
SIOUX CITY
MARK A. MONSON
SERGEANT BLUFF
JACLYN D. SMITH
SIOUX CITY
MATTHEW A. UNG
SIOUX CITY
JEREMY J. TAYLOR
SIOUX CITY

BOARD ADMINISTRATIVE COORDINATOR
KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER
HEATHER SATTERWHITE

To: Woodbury County Board of Supervisors
From: Dennis D. Butler, Finance/Operations Controller
RE: FY 2017 Tax Rates
Date: March 17, 2016

New Proposed Tax Rates for FY 2017

<u>Fund</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>Increase or Decrease by Dollars</u>	<u>Increase or Decrease by %</u>
General Basic	3.50000	3.65035	0.15035	
General Supplemental	2.82458	2.81028	(0.01430)	
Mental Health Services	0.97917	0.72650	(0.25267)	
Debt Service	0.21239	0.26710	0.05471	
Countywide for Cities & Townships	7.51614	7.45423	(0.06191)	-0.82%
Rural Basic - Townships Only	3.12277	3.04187	(0.08090)	
Total for Townships	10.63891	10.49610	(0.14281)	-1.34%

Budget Totals For Woodbury County

	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2017* (post-CIP approval)</u>
Operating Budgets	45,942,918	46,208,936	46,208,936
Capital Budgets - CIP	5,635,930	5,635,930	9,069,041
Total	51,578,848	51,844,866	55,277,977

*These numbers include all building CIP items, secondary roads, and a potential \$1.199 million expansion potential.

No funds are borrowed for unless approved by the Board of Supervisors for actual implementation of projects.

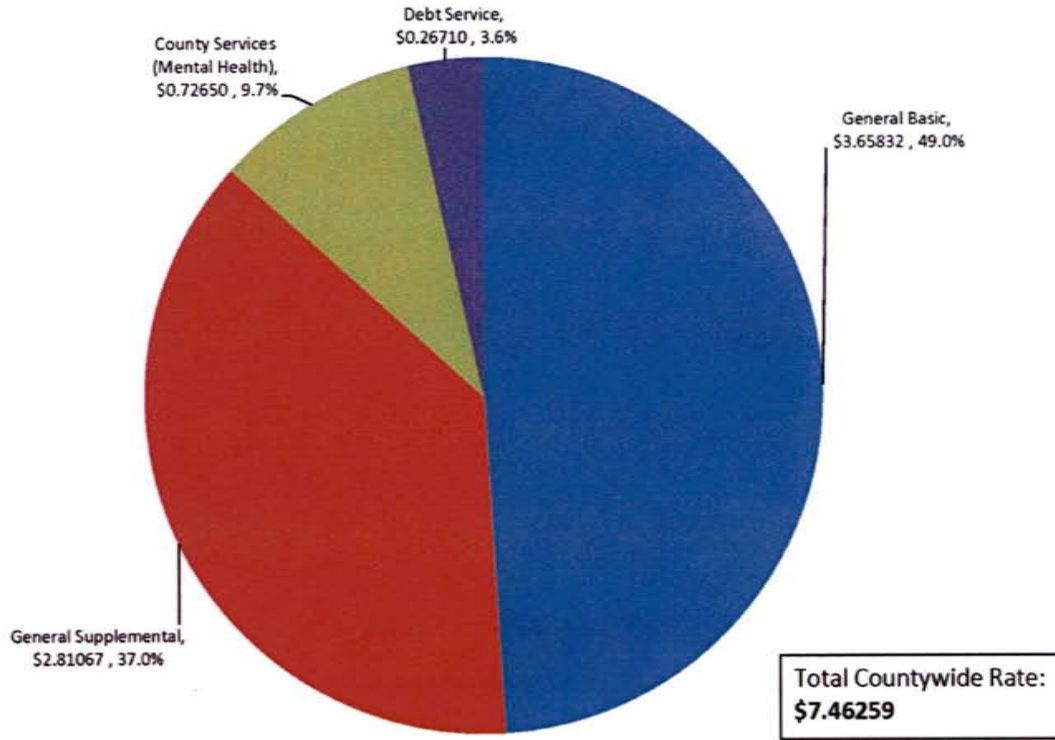
Effects on Different Land Classes With a Assessed Value of \$ 100,000

	<u>FY 2016</u>	<u>FY 2017</u>	<u>Increase</u>	<u>Increase</u>
<u>Cities:</u>				
Residential	\$418.90	\$414.65	(\$4.25)	-1.01%
Commercial	\$676.45	\$670.88	(\$5.57)	-0.82%
<u>Townships:</u>				
Residential	\$592.95	\$583.86	(\$9.09)	-1.53%
Commercial	\$957.50	\$944.65	(\$12.85)	-1.34%
Ag Lands	\$475.58	\$483.94	\$8.36	1.76%

State Ordered Rollbacks - %

	<u>FY 2016</u>	<u>FY 2017</u>	<u>Increase</u>
Residential	55.7335	55.6259	-0.11%
Ag Land	44.7021	46.1068	1.40%
Commercial	90.0000	90.0000	0.00%

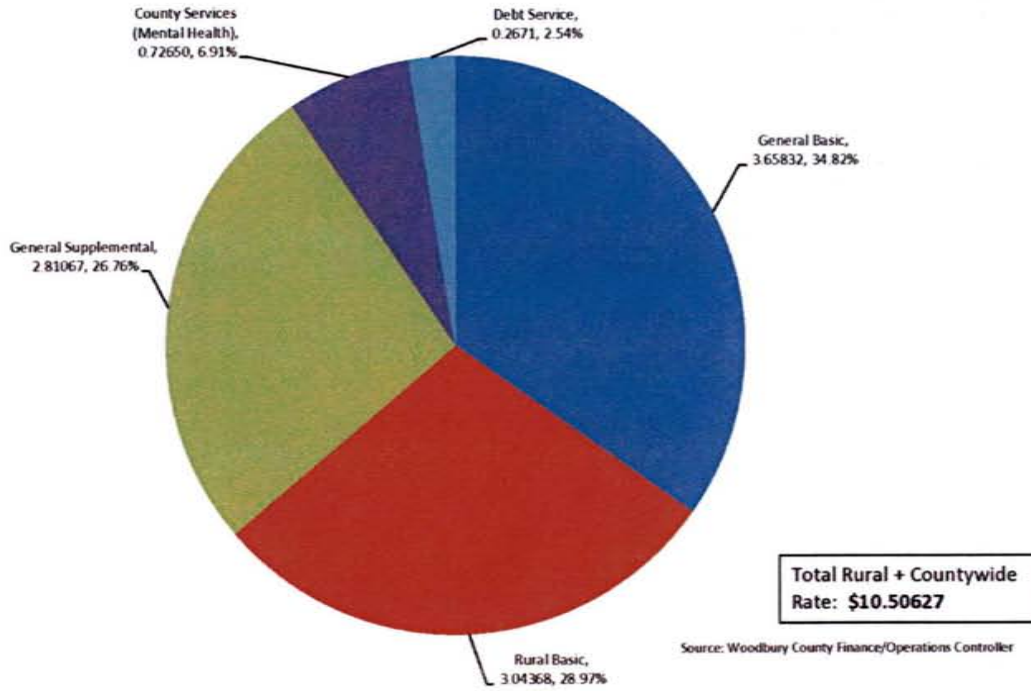
FY 2017 Countywide Property Tax Rate Composition (county taxes only)



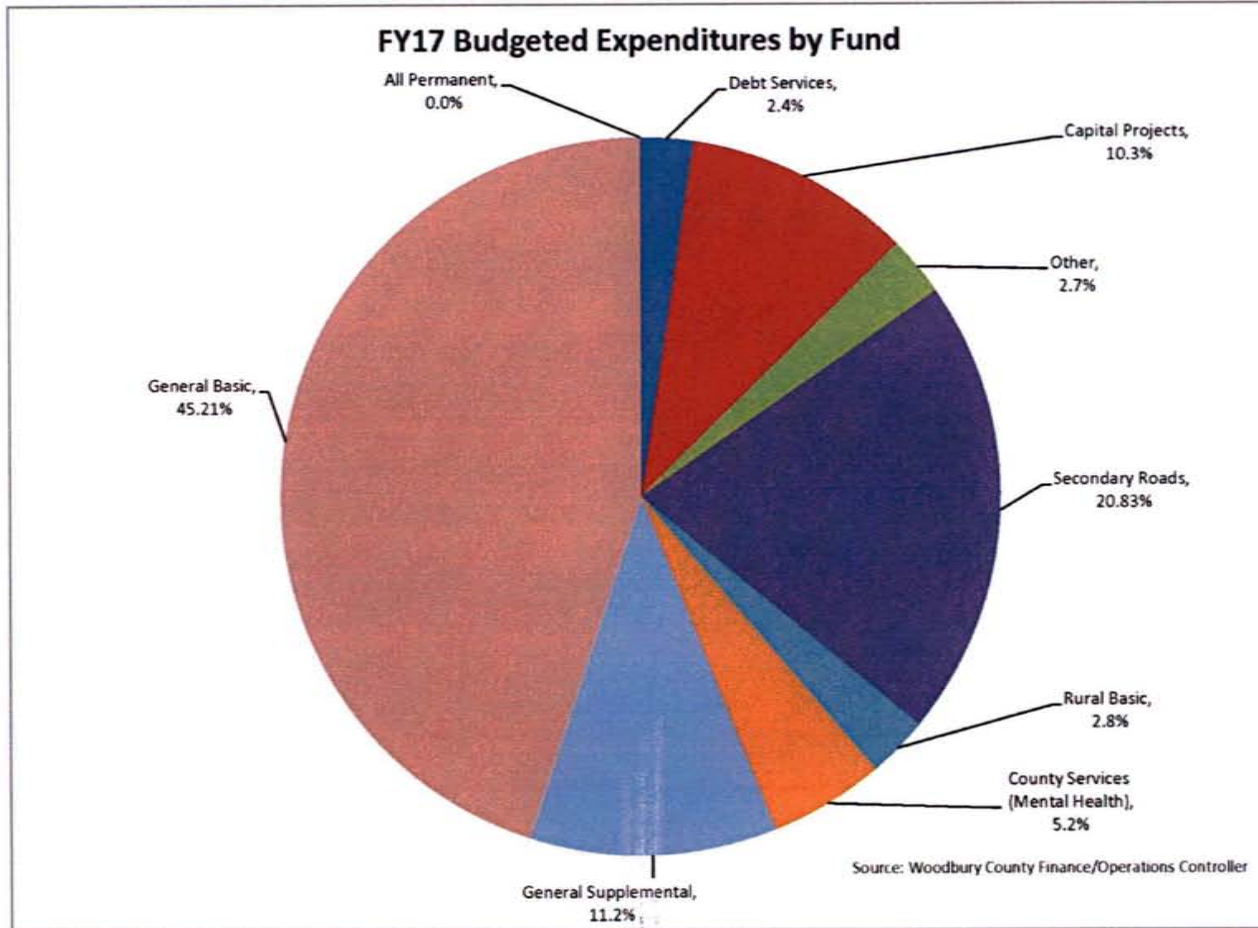
Source: Woodbury County Finance/Operations Controller

FY17 Countywide Property Tax Rate Composition

FY 2017 Rural + Countywide Property Tax Rate Composition (county taxes only)

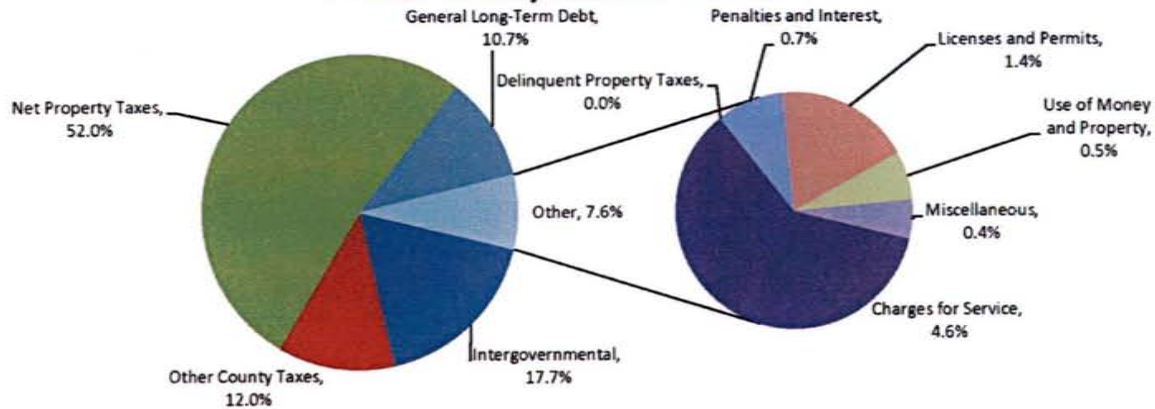


FY16 Rural + Countywide Property Tax Rate Composition



FY17 Expenditures by Fund

FY 2017 County Revenue Sources



Intergovernmental revenues include state road use taxes and franchise taxes as well as state replacements of various property tax credits. Also included are state and federal grants and pass-through revenues.

Other county taxes include local option sales taxes, any gambling tax revenue, tax increment financing revenue and utility replacement excise taxes.

Net current property taxes are gross property tax revenues less tax credits and estimated delinquent taxes.

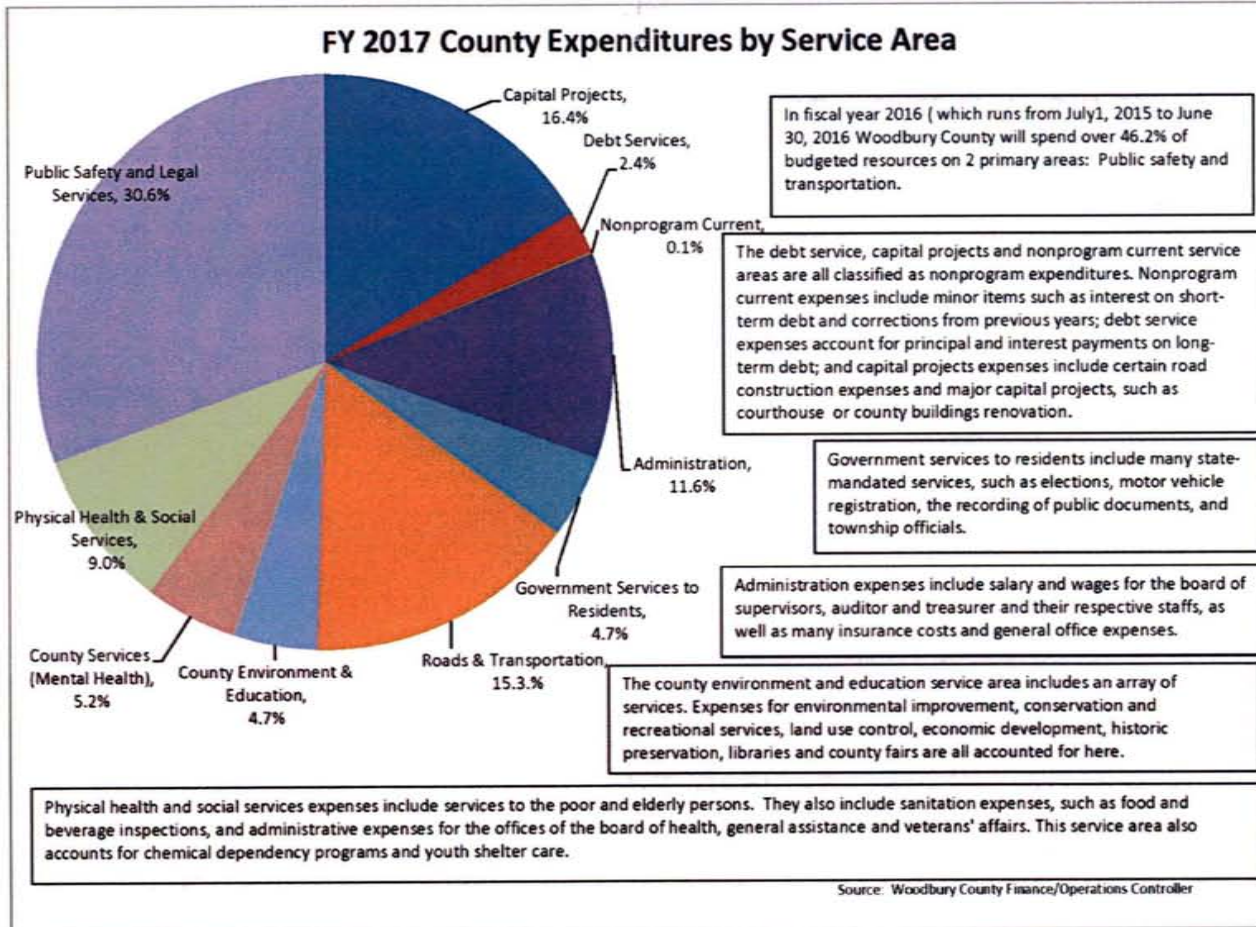
Charges for service include revenues based on exchange transactions, where the payer directly benefits from the goods/services provided; liquor licenses and building permits are examples of such charges.

Use of money and property includes earnings from investments, rents and other miscellaneous income.

Miscellaneous revenues include special assessments, contributions and donations, unclaimed property, forfeitures and

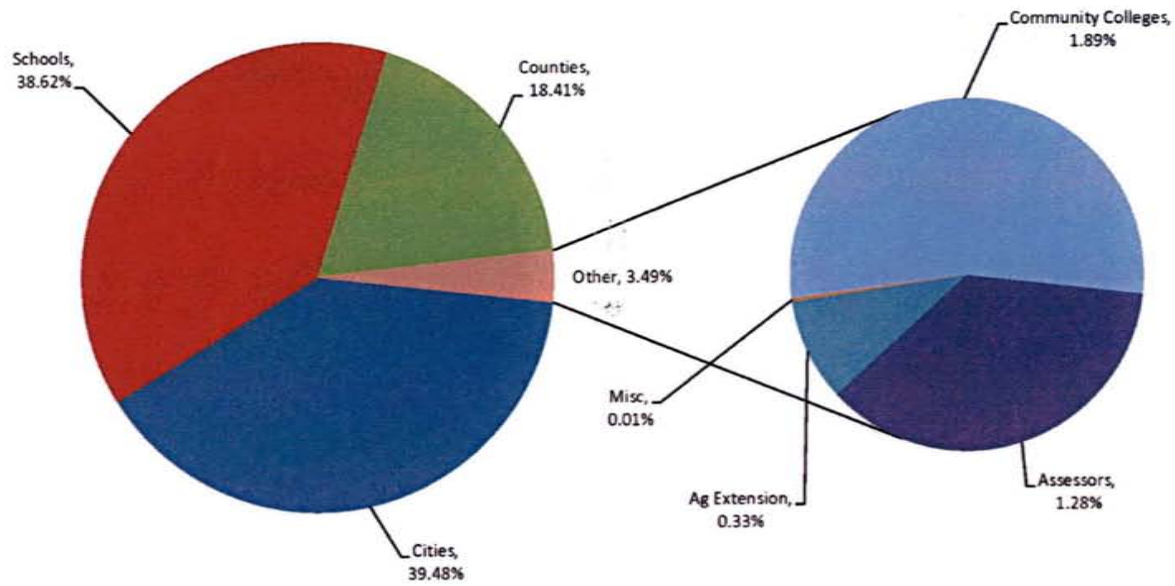
Delinquent property taxes are revenues collected in the current fiscal year from property taxes due in previous fiscal

Source: Woodbury County Finance/Operations Controller

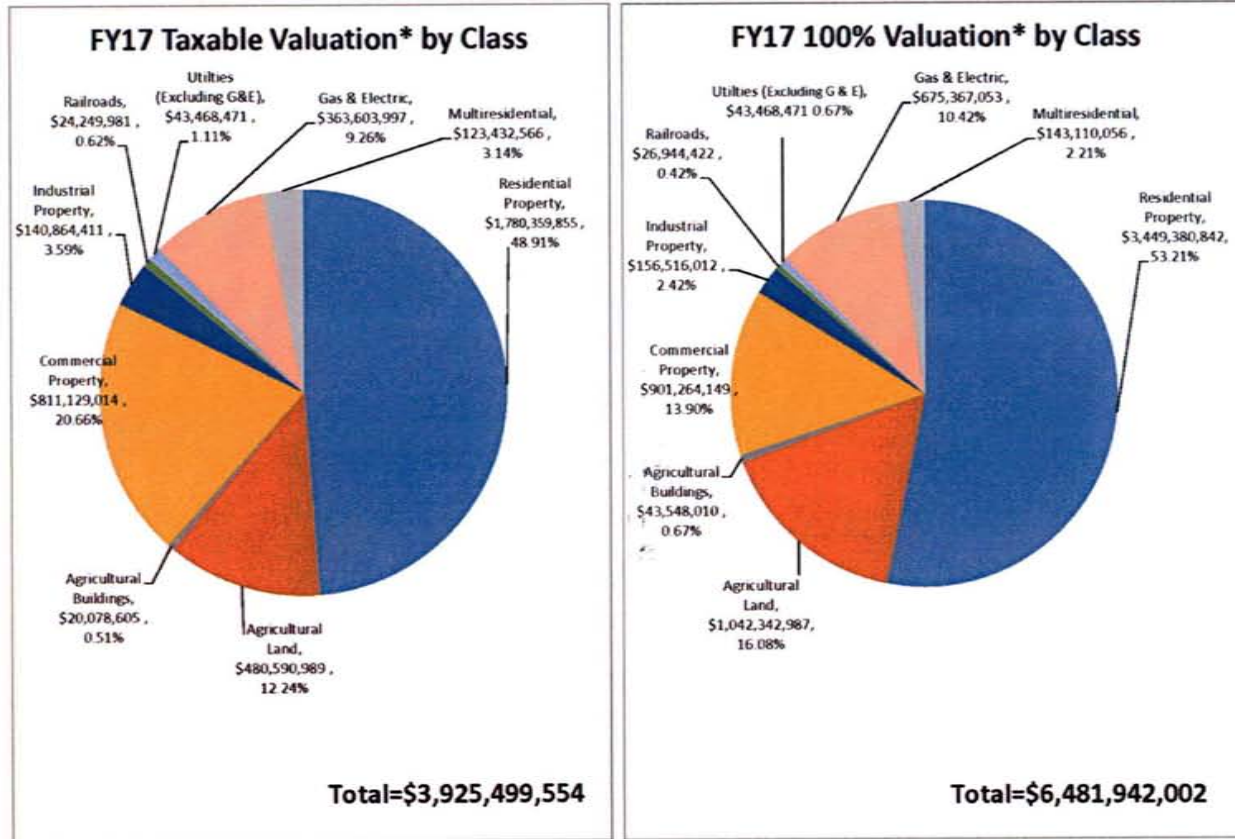


Expenditures by Service Area

FY16 Taxes by Authority
(FY17 not available)
Taxpayer in Sioux City



FY16 Taxes by Authority



*Valuation includes all non-TIF valuation

Source: Woodbury County Finance/Operations Controller

FY17 Value by Class, Taxable v. 100% Valuation

#14

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUIRE

Date: March 16, 2016

Weekly Agenda Date: March 22, 2016

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of approval of work authorization for professional services for the Wolf Creek Drainage District**

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

Consideration X

WORDING FOR AGENDA ITEM: Consideration of approval of work authorization for professional services for the Wolf Creek Drainage District

EXECUTIVE SUMMARY: The Board of Supervisors approved a quotation from ISG to provide drainage engineering services for the Wolf Creek drainage district. The attached document is a work authorization for the drainage district work at a not to exceed price of \$9,250.

BACKGROUND: This work authorization formalizes the award of drainage district quotations received on February 23, 2016.

FINANCIAL IMPACT: This project is funded by the Wolf Creek Drainage District. The work will be levied against their FY 2017 drainage taxes.

RECOMMENDATION: Recommend that the Board approve work authorization for ISG.

ACTION REQUIRED/MOTION PROPOSED: Motion to approve work authorization for ISG for the Wolf Creek Drainage District.

Approved by Board of Supervisors March 3, 2015.

March 8, 2016

Woodbury County Engineer
Mr. Mark J. Nahra, P.E.
759 E. Frontage Road
Moville, IA 51039

RECEIVED

MAR 12 2016

COUNTY ENGINEER
WOODBURY COUNTY IOWA
BY _____



RE: Proposal/Work Authorization

Mr. Nahra:

Thank you for the opportunity to once again work with the Woodbury County Board of Supervisors acting as Trustees for the Wolf Creek Drainage District. We look forward to working with you to develop a repair plan for the District facilities. Enclosed with this letter you will find a Proposal/Work Authorization listing our proposed engineering services for the project. If the work authorization is acceptable, please sign the first page of both copies of the Authorization and initial the Risk Allocation Sections on Page 2. Please return one (1) copy of this Authorization back to our office in Storm Lake, Iowa.

The Authorization is on a time and material basis, not to exceed \$9,250 through the preliminary report without prior approval of the Board, and a copy of our Fee Schedule is attached. We plan to begin work with the field survey during the month of March, 2016.

If you have any questions or concerns, please call our Storm Lake Office.

Sincerely,

A handwritten signature in cursive script that reads "Brian W. Blomme".

Brian W. Blomme, P.E.
Project Engineer
I+S Group

enc: 2 - PWAs

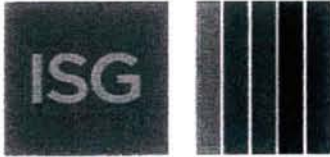
1725 North Lake Avenue + PO Box 458 + Storm Lake, IA 50588-7610

info@is-grp.com + www.is-grp.com

P: 712.732.7745

I+S GROUP

PROPOSAL - WORK AUTHORIZATION FOR LIMITED PROFESSIONAL SERVICES



Mankato, MN
Faribault, MN
Storm Lake, IA
Algona, IA
Des Moines, IA
La Crosse, WI

Project Title : Wolf Creek Drainage District Repairs
Client: Wolf Creek Drainage District Trustees
Address: 759 E. Frontage Road
City: Menville, IA. 51039

Woodbury County, IA
Date: March 8, 2016
Project: Repairs to Drainage District
Location: Hornick, IA.

DESCRIPTION OF WORK

This Proposal - Work Authorization constitutes the express authority given to I+S GROUP, INC. by the above named client to do the following described work:

Repairs to the Wolf Creek Drainage District

The segment of the open channel from State Highway 141 to County Highway D-25, and the adjacent surface drainage structures, are the focus of the proposed repair work.

1. ISG will perform a field survey supplemented by LIDAR data to determine the existing channel conditions and determine the need for channel cleanout and drainage structure repairs.
 2. A preliminary report will be prepared with cost estimate to be filed with the Board of Supervisors and presented to the landowners at an informational meeting.
 3. Based on input from the landowners and under the direction of the Board, ISG will prepare a final report. A formal hearing is to be held with the landowners of the District.
 4. Prepare the final plans and specifications for the accepted repairs including quantities with measure of payment. ISG will also coordinate with regulatory agencies to assist the District in obtaining any permits necessary to construct the repairs.
- ISG will also provide upon request of the Board, construction administration and resident project representation for construction of the repairs.

Work scheduled to begin March, 2016

The above named client agrees to pay I+S GROUP for the above described work, on the basis of compensation checked below: (Net 30 Days)

- Lump Sum (As scheduled on attached sheet)
- Hourly (Rates attached and made a part hereof.)
- Other as Described Above.

Project Fee for Phases 1 and 2 will not exceed \$9,250 without prior approval

The terms and conditions on the last page of this form are a part of this Agreement.

Client: Wolf Creek Drainage District Trustees

By: _____

Title: _____

I+S GROUP

By: Brian W. Blomme

Title: Project Manager

Please sign and return one (1) copy of this Agreement to:

1725 N. Lake Ave., P. O. Box 458
Storm Lake, IA 50588
Phone 712.732.7745 or 866.732.7745

TERMS AND CONDITIONS

I+S Group, Inc. shall perform the services outlined in this Proposal/Work Authorization for the stated fee arrangement.

Access to Site

Unless otherwise stated, I+S GROUP will have access to the site for activities necessary for the performance of the services. I+S GROUP will take precautions to minimize damage due to these activities, but have not included in the fee the cost of restoration of any resulting damage.

Information Responsibility

I+S GROUP shall indicate to the Client the information needed for rendering of services hereunder, and the Client shall provide to I+S GROUP such information as is available to the Client. The Client recognizes that it is impossible for I+S GROUP to assure the sufficiency of such information, either because it is impossible to do so, or because of errors or omissions which may have occurred in assembling the information.

Construction Review

The Client recognizes that it is neither practical nor customary for I+S GROUP to include all construction details in plans and specifications, creating a need for interpretation in the field by I+S GROUP or an individual who is under I+S GROUP supervision. The Client also recognizes that construction review permits I+S GROUP to identify and correct quickly and at comparatively low cost professional errors or omissions that are revealed through construction, or errors or omissions committed by others due to misinterpretation of design documents, or due to other causes. For the foregoing reasons, construction review is generally considered an essential element of a complete design professional service. Accordingly, if the Client directs I+S GROUP to not provide construction monitoring, I+S GROUP shall not be responsible for the consequences of any of I+S GROUP'S acts, errors or omissions, except for the consequences which, it reasonably could be concluded, I+S GROUP'S review services would not have prevented or mitigated.

Fee

The total fee, if stated, shall be understood to be an estimate, and shall not be exceeded without written approval of the Client. Where the fee arrangement is to be on an hourly (Time & Material) basis, the rates shall be those that prevail at the time services are rendered. Rates are included on the attached fee schedule.

Billings/Payments

Invoices for I+S GROUP'S services shall be submitted, at I+S GROUP'S option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, I+S GROUP may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.

Late Payments:

Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% on the then unpaid balance (18.0% true annual rate), at the sole election of I+S GROUP. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

The Client shall indemnify and hold harmless I+S GROUP and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused in whole or in part by the negligent act, omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except I+S GROUP), or anyone for whose acts any of them may be liable.

Risk Allocation

In recognition of the relative risks and benefits of the project to both the Client and I+S GROUP, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of I+S GROUP and their subconsultants to the Client and for any and all claims, losses, costs, damages of any nature whatsoever or claim expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of I+S GROUP and their subconsultants to all those named shall not exceed \$50,000, I+S GROUP'S total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising unless otherwise prohibited by law.

Termination of Services

This agreement may be terminated by the Client or I+S GROUP should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay I+S GROUP for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.
other endeavor without the written consent I+S GROUP.

Applicable Laws

Unless otherwise specified, this agreement shall be governed by the laws of the State of Iowa.



DRAINAGE TEAM

2016 HOURLY RATE SCHEDULE

Administrative I	\$ 48/Hour
Technician I, Civil Engineering	\$ 64/Hour
Technician II, Civil Engineering	\$ 70/Hour
Technician III, Civil Engineering	\$ 76/Hour
Technician IV, Civil Engineering	\$ 88/Hour
District Watchman	\$ 80/Hour
Land Surveyor II	\$ 80/Hour
Land Surveyor III	\$ 90/Hour
Land Surveyor IV	\$ 120/Hour
Civil Engineer I	\$ 85/Hour
Civil Engineer II	\$ 95/Hour
Civil Engineer III	\$ 110/Hour
Civil Engineer IV	\$ 120/Hour
Senior Engineer	\$ 140/Hour
Environmental Specialist	\$ 103/hour
GPS/Robotic	\$ 45/Hour
All-Terrain Vehicle	\$ 15/Hour

Rates are subject to change on an annual basis
Mileage reimbursement at IRS standard rate
Outside expenses billed to ISG will be billed at cost plus 10%

1725 North Lake Avenue + PO Box 458 + Storm Lake, IA 50588-7610

info@is-grp.com + www.is-grp.com

P: 712.732.7745

I+S GROUP

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

#15

Date: March 22, 2016

Weekly Agenda Date: March 18, 2016

DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

SUBJECT: **Chairman's Report**

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Chairman's Report

EXECUTIVE SUMMARY: In order to keep the Board as fully informed as possible on the weekly happenings, this will act as a summation of day-to-day operational decisions in a public forum.

BACKGROUND: The Board will be kept apprised of the following:

a. Department Head Meeting. The attached agenda guided our department head meeting on Monday, March 21. Karen will be sending meeting minutes by week's end.

b. Long Range Planning with Janet Carl. Janet Carl will once again help lead department heads and elected officials to accomplish several initiatives: implementation of a Logic Model for continual process improvement; increased collaboration and cooperation with various departments servicing diverse functions; creation of a shared vision statement; several goals with a plan of action upon which leaders can gauge success. This will be an all-day event at Dorothy Pecaut at 8:30 a.m. I gave her the following information based on some of my expectations after a conversation that she had had with Supervisor Monson who originally set up the training.

c. Facility Usage. I had a cordial conversation with Shane Walters (Sioux Rivers Region) and Dennis Simmons concerning the TriView building's conference area and any needs that we need to meet for the Civil Service Commission. I communicated to Leesa McNeil that Nov. 23, 2016 was fine for the March in Memorial to Honor Lost Children.

FINANCIAL IMPACT: None

RECOMMENDATION: Receive the information.

ACTION REQUIRED: None.

WOODBURY COUNTY DEPARTMENT MEETING

March 21, 2016 at 8:00 AM in the LEC Training Room

Goal: Woodbury County will develop cooperative methods to increase transparency, communication, cooperation, long-term planning, and the exchange of information and ideas. This will enhance efficiency and savings while providing the best services possible for the citizens of Woodbury County.

Objective: County Department Heads and Elected officials will meet monthly using an agenda and minutes. Minutes will document increased transparency, communication, cooperation, long-term planning, the exchange of information and ideas with a vision for the future.

Agenda Focus 21 March: Tying It All Together

“On Special” Perkins Muffins and Coffee with a Video about Impacting Lives

1. What to Expect, Bring, and Know about Wed., March 23—Supervisor Taylor

Starting at 8:30 a.m. at Dorothy Pecaut, we will be once again introducing Janet Carl to help facilitate some long-range planning within departments. I put the following in the Board agenda packet but based on some extensive conversations with her, I will give you updates on the day’s agenda, focus/objectives, etc.

2. Website Updates and Explanation—Supervisor Ung and WCICC

Supervisor Ung has been working extensively with the Auditor’s Office, Board Administration, and WCICC in order to make ease of access and dissemination of information easy for our internal and external constituents. He will provide an update here.

3. Official County Correspondence and Social Media—John Malloy

John Malloy (WCICC) will give some guidance on corresponding from and to official county e-mail addresses as well as some preliminary advice on best practices for social media. This is something that will ultimately be within policy review but a recent *Siouxland Life* article by Attorney Jeanna Goosmann revealed some thoughts that will help frame the discussion.

http://siouxcityjournal.com/special-section/siouxland_life/jeana-goosmann-explains-why-your-company-needs-a-social-media/article_0cb5e9db-771b-5074-bd37-8d4c7a0f27d2.html

4. 5 “FAQs and 5 Facts” about Communication—Trainers and Supervisor Taylor
We will give an update on an upcoming training as well as how to identify (and encourage) new trainees with this county-wide system of communication. In conversations, I wanted to share some key things I’m seeing on True Speak, a revised expectation for “Good News” reports as well as an opportunity to share news up front on the agenda and/or with media. April is National County Government Month and we may have another opportunity to “tell our story.”

5. Correctionville Rural Meeting on April 18 from 7:00-8:30 p.m.

Please mark the calendar for this date. It is a wonderful thing that so many elected officials, department heads, and others have attended in this initiative to bring county government “to the people.” This is just a heads up for the calendar for the future.

6. Department Activities and ISAC

We will go around the room. This will also be an opportunity to share (in brief) something that was learned from ISAC that might help you or others. Please let us know what is going on in your department that is a main priority of effort. You may also share an idea for cooperation or a need but if extensive discussion ensues, we may ask it be a separate agenda item for next meeting to give everyone an opportunity.

Adjourn

Please send Supervisor Taylor any items you would like on this agenda.



Here were some of the things that I thought would be good to cover in terms of the long-range planning simply because I was asked for some guidance along these lines. Based on our conversation, here were some ideas that were generated:

A. *The Prologue* (:15)

Explanation—Opening Remarks and Light Hy-Vee Breakfast

B. *Act I: Where Are You Going? Where Have You Been?* (:30)

Explanation—A Review of the Power of the Logic Model. It has been several months since we went through the progression wherein an identified need is met by a service or activity with a tangible outcome/indicator. A few missed this and some rejuvenation of our thinking would be helpful.

C. *Act II: The Power of Seeing Good Logic Models* (:45)

Explanation—In order to compare what has worked particularly well or effectively in getting a baseline for the future, I have asked if we might see 3-4 examples not of the entire logic model but perhaps one need and the progression throughout from various departments. This is a chance to share and gain insight from how others are setting goals. I believe one of the key and critical ways to leave is to have at minimum 3 identified departmental goals.

D. *Interlude: A Break and Chance to Shore Up* (:20)

Explanation—For those who have not completed the Logic Model satisfactorily or done so with the hope of getting good enough guidance, this will be a chance to at least take notes on what need to be done so that by April's end, we have a good way to be there.

E. *Act III: Bridges of Success* (1:00)

Explanation—In like groups, it would be good to have interdepartmental cooperation and communication. This could either be in presenting logic models or in coming up with ways that departments could help one another. Perhaps some of this could be to meet a need in the logic model or be altogether new. In short, how can Secondary Roads and Conservation work together? Juvenile Detention and the Sheriff's Office? WCICC and Board Administration? Economic Development and Planning and Zoning? (:15 to Share and Shout Out

F. *Intermission: Lunch from Aggies* (1:00)

Explanation—Chicken Sliders, BBQ Beef, and a "What's New at the Nature Center"

G. *Act IV: A Vision for the Future* (:20)

Explanation—Janet Carl has compiled a lot of input and based on that has written a vision statement for the future. She will present that and hear any feedback, something that the Board may look to adopt in the near future.

H. *Act V: Fidelity and Accountability for a Faithful Future* (1:00)

Explanation—We will discuss the way that True Speak dovetails with the Logic Model as well as ways in which liaison assignments, quarterly updates, and the evaluation process can complement what we are doing.

I. Critic's Review: The Importance of Telling Our Story (:45)

Explanation—We are in a day and age where there has never been the scrutiny in our government that there has been as of late. This is for several reasons: “24 hour” and social media; increased financial strains and growth; rejuvenated political seasons, etc. At ISAC, one Recorder mentioned how important it is to “tell our story.” This will be a way to come up with ideas to have not only a vision statement or explanation of what each one does but how to explain that to the public. This is part-and-parcel with our rural meetings, the idea of a “Local Citizens’ College,” April as National County Government Month, and a renewed interest in showcasing not only the Historic Courthouse but the various governmental functions you all fulfill.

J. Epilogue: Thank You and Evaluation of the Day (:15)

Explanation—In terms of an AAR (After Action Review), it would be good to know three things that were helpful in our training and three that could be improved.

Janet Carl's Goals for the Day

- refresh on the components of the logic model
- brainstorm or refine 3 improvements your office/department will make in the next fiscal year. These will be improvements that don't require additional fiscal resources from the county.
- determine ways to collaborate with other county offices/departments
- reach general agreement on the main ideas for the county vision statement
- develop your office/department mission statement; try out your "elevator speech"

Vision Statement

We want a county government that is

- Exceptional in customer service
- Approachable
- Respectful
- Responsive
- Collaborative
- Efficient
- Accessible
- Functional
- Friendly
- Progressive
- Dynamic
- Engages in open and honest communication
- Continuously improving
- Innovative
- Transparent
- Compassionate
- courteous
- Forward-thinking
- Equitable
- Uses technology effectively

Some of the issues we see affecting the county's work in the next few years:

- Aging/outdated infrastructure
- Changing demographics
- Physical and mental health issues
- Public safety
- Poverty
- Speed of technological change
- Growth in industry and resulting housing shortage
- Small towns losing population
- Government doing business electronically
- New environmental regulations
- More conflicts between groups
- Changing health care delivery systems
- More non-residents living/working/traveling through

- More residences in agricultural areas
- Surge of new jobs and resulting pressure on county government
- Opportunity for economic development
- Completion of Highway 20

DISTRICT COURT ADMINISTRATION

Woodbury County Courthouse, Room 210, 620 Douglas • Sioux City, Iowa 51101 • Fax (712) 279-6631
Leesa A. McNeil, Court Administrator • E-mail Leesa.McNeil@iowacourts.gov • 712/279-6608

March 8, 2016

MAR 8 2016 AM 9:27

Woodbury County Board of Supervisors
Woodbury County Courthouse – 620 Douglas Street
Sioux City, Iowa 51101

Re: November 23rd, 2016 Memorial March to Honor Lost Children

Dear Board of Supervisors;

I am working with an education committee that works to provide a day-long training the day before the march and volunteered to write this letter requesting permission for the march to stop in the main floor lobby on Wednesday, November 23rd, 2016. This is the same practice as has been followed for 13 years. The group of marchers would land in the lobby sometime between 12:30 pm and 2:00 pm and would stay for a brief ceremonial gathering for about 30 minutes. Please let me know if this use of facility is approved and I will report back to the planning committee. Thanks!

Cordially,



Leesa A. McNeil

H:\docs\Memorial March Education Events\2016\Letter to WD Bd Super for courthouse use Nov 23.doc

The Iowa Judicial Branch dedicates itself to providing independent and accessible forums for the fair and prompt resolution of disputes, administering justice under law equally to all persons.



United Way of Siouxland

February 29, 2016

Mark Monson
Woodbury County
620 Douglas St. Rm 106
Sioux City IA 51101

Please respond by
April 1st. MAR 9 2016 PM 3:27
Thank You!

Dear Mark,

Thank you for your investment in our community through United Way of Siouxland. With your help, we were able to surpass our goal and raise \$3,332,000 to support local programs.

Again this year, we will recognize your company for your **overall** contributions to United Way in our Leaders in Giving book.

We plan to recognize you based upon the following:

Company Name: Woodbury County

Corporate Pledge:

Employee Pledges: **\$19,770.30**

Total Investment: \$19,770.30 (Includes Corp., Emp., Special Event & Retiree gifts)

of Employees: 418 # of Donors: 125 % of Participation: 30%

Recognition Level for 2016: Major Firms Gold

(Recognition levels enclosed)

Please let us know of any required changes by April 1st. You can do this by:

- Noting changes above and faxing this form to 712-255-3028
- Returning this for in the enclosed envelope
- Call us at 712-255-3551
- E-mail jshuck@unitedwaysiouxland.com

This is not a statement. Please do not send any money when returning this form.

Your support of United Way is a testament to your commitment to this community, and our friends and neighbors in need.

Thank you for all that you do.

Sincerely,

Aaron Beutler
Director of Resource Development

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
3/12/16	Saturday	243	223	20	0	20
3/13/16	Sunday	255	235	20	0	20
3/14/16	Monday	243	223	20	0	20
3/15/16	Tuesday	232	213	19	0	20
3/16/16	Wednesday	229	209	20	0	14
3/17/16	Thursday	228	207	21	0	15
3/18/16	Friday	228	209	19	0	15
		1658	1519	139	0	124
<u>24 HOUR DAILY COUNT</u>						
<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>			
3/12/16	271	231	40			
3/13/16	273	228	45			
3/14/16	276	229	47			
3/15/16	267	230	37			
3/16/16	270	225	45			
3/17/16	252	219	33			
3/18/16	255	214	41			
	1864	1576	288			
*Highest population count each day						