



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (OCTOBER 25, 2016) (WEEK 43 OF 2016)

NOW LIVE STREAMING!



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Agenda and Minutes also available at www.woodburycountyiowa.gov

Larry D. Clausen 389-5329 lclausen@woodburycountyiowa.gov
Mark A. Monson 204-1015 mmonson@woodburycountyiowa.gov
Jaclyn D. Smith 898-0477 jasmith@woodburycountyiowa.gov
Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov
Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held October 25, 2016 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

- 4:30 p.m. 1. Call Meeting to Order - Pledge of Allegiance to the Flag - Moment of Silence
2. Citizen Concerns Information
3. Approval of the agenda October 25, 2016 Action
4. Approval of the minutes of the October 18, 2016 meeting Action
5. Discussion and approval of claims Action
6. Board Administration/Public Bidder - Karen James
a. Approval of lifting tax suspension for D. B. Action
b. Approval of Notice of Property Sale Resolution for Parcel #001725 Action
c. Public hearing and sale of property Parcel #259200 (aka 411 West St.) Action
4:35 p.m. (Set time)
4:37 p.m. (Set time) d. Public hearing and sale of property Parcel #260010 (aka 1913 W. 3rd St.) Action
7. Approval and presentation of proclamation claiming November 19th, 2016 National Adoption Day Action

- | | |
|--|--------|
| 8. Human Resources – Ed Gilliland | |
| a. Approval of Memorandum of Personnel Transaction form | Action |
| b. Approval of utilizing a new “Point System” for our Wellness Program for the retention of individual wellness discounts | Action |
| c. Approval of retiree request to remain on Health Insurance | Action |
| d. Approval of tentative agreement with CWA representing the Civilian Correctional Officers | Action |
| 9. Conservation – Rick Schneider | |
| Presentation of Conservation Department FY 16 Annual Report and acceptance | Action |
| 10. Planning/Zoning – John Pylelo | |
| a. Public Hearing: Third Reading and adoption of Ordinance Number 42 for a Zoning District Mapping Amendment Ordinance for property owner – Lynette L. Mennen; Applicant – Kyle and Tami Mullenix | Action |
| b. Public Hearing: Third Reading and adoption of Ordinance Number 42 for a Zoning District Mapping Amendment Ordinance for property owner – Jimmie Lee and Renee T. Coyle; and applicant – The Woodbury County Zoning Commission | Action |
| 11. Building Services – Kenny Schmitz | |
| a. Motion to approve purchase of storage shelving units for Prairie Hills Clerk files | Action |
| b. Approve motion and direct CMBA Architects to proceed with the Contract Documents segment as defined in the LEC Jail Expansion Agreement | Action |
| 12. Secondary Roads – Mark Nahra | |
| a. Consideration of approval of contract for project RCB Culvert P-76 rehabilitation | Action |
| b. Consideration of award of bid for L-B(D38)—73-97, Bridge replacement on 120 th Street in Section 16-T88N-R45W | Action |
| c. Consideration of approval of contract for gravel stockpiling for FY 2017 | Action |

**RECESS BOARD OF SUPERVISORS MEETING
CONVENE ORTON SLOUGH DRAINAGE DISTRICT TRUSTEES MEETING**

- | | |
|---|--------|
| 13. Consideration of approval of contract for drainage ditch cleanout | Action |
|---|--------|

**ADJOURN ORTON SLOUGH DRAINAGE DISTRICT TRUSTEES MEETING
CONTINUE BOARD OF SUPERVISORS MEETING**

- | | |
|------------------------------------|-------------|
| 14. Chairman’s Report | Information |
| a. Interstate Justification Report | |
| b. Department Head Meeting Minutes | |
| c. Ag Expo Center | |
| 15. Reports on Committee Meetings | Information |
| 16. Citizen Concerns | Information |
| 17. Board Concerns and Comments | Information |

ADJOURNMENT

CALENDAR OF EVENTS

- MONDAY, OCTOBER 24** **6:30 p.m.** Bronson Town Hall Meeting, Bronson Community Center 100 E. 1st St.
7:30 p.m. Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville, Iowa.
- TUESDAY, OCTOBER 25** **1:30 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- TUESDAY, NOVEMBER 1** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WEDNESDAY, NOVEMBER 2** **12:00 noon** District Board of Health Meeting, 1014 Nebraska St.
- THURSDAY, NOVEMBER 3** **5:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- MONDAY, NOVEMBER 7** **6:00 p.m.** Board of Adjustment meeting, Board of Supervisors' Chambers
- WEDNESDAY, NOVEMBER 9** **8:05 a.m.** Woodbury County Information Communication Commission, Board of Supervisors' Chambers
6:30 p.m. 911 Service Board Meeting, Public Safety Center, Climbing Hill
8:00 p.m. County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THURSDAY, NOVEMBER 10** **7:00 p.m.** Siouxland Mental Health Center, Board Meeting, 625 Court Street
12:00 p.m. SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
- WEDNESDAY, NOVEMBER 16** **12:00 noon** Siouxland Economic Development Corporation Meeting, 617 Pierce St.
10:00 a.m. Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook Street
- THURSDAY, NOVEMBER 17** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting SIMPCO
- MONDAY, NOVEMBER 21** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech
- TUESDAY, NOVEMBER 22** **2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
1:30 p.m. Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- MONDAY, NOVEMBER 28** **6:00 p.m.** Zoning Commission Meeting, Board of Supervisors' Chambers
7:30 p.m. Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville, Iowa.

The following Boards/Commission have vacancies: Commission To Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

OCTOBER 18, 2016, THIRTYEIGHTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, October 18, 2016 at 4:30 p.m. Board members present were Monson, Ung, Taylor, and Smith; Clausen was absent. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Coordinator, Ed Gilliland, Human Resources Director, Abigail Sills, Assistant County Attorney and Patrick Gill, Auditor /Clerk to the Board.

- 1. The meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.
- 2. Citizen concerns.
- 3. Motion by Taylor second by Monson to approve the Agenda for October 18, 2016. Carried 4-0. Copy filed.
- 4. Motion by Monson second by Ung to approve the minutes of the October 11, 2016 Board meeting. Carried 4-0. Copy filed.
- 5. Motion by Ung second by Taylor to approve the claims totaling \$804,886.55. Carried 4-0. Copy filed.
- 7. Motion by Smith second by Taylor to receive the County Recorders report of fees collected for the period of 07/01/2016 through 09/30/2016. Carried 4-0. Copy filed.
- 8. Motion by Monson second by Smith to receive the Commission of Veteran Affairs Quarterly report. Carried 4-0. Copy filed.
- 9a. Motion by Monson second by Taylor to approve the separation of Chris Rosener, Sheriff Reserve Officer, County Sheriff Dept., effective 8-31-16. Separation.; the separation of Timothy Grover, Sheriff Reserve, County Sheriff Dept., effective 9-30-16our. Separation.; the separation of Kyle Petersen, Sheriff Reserve Officer, County Sheriff Dept., effective 9-30-16. Separation.; the separation of Joshua Hogue, Sheriff Reserve, County Sheriff Dept., effective 9-30-16. Separation; and the separation of Sheryl Skaff, Civillian Jailer, County Sheriff Dept., effective 12-30-16. Retirement. Carried 4-0. Copy filed.
- 9b. Motion by Smith second by Monson to authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Jailer, County Sheriff Dept., CWA: \$18.00/hour.; and (4) Temporary Equipment Operators, Secondary Roads Dept., Wage Plan: \$21.71/hour. Carried 4-0. Copy filed.
- 6a. A public hearing was held at 4:35 p.m. for the sale of parcel #542685, 2911 Sergeant Rd. The Chairperson called on anyone wishing to be heard.

Motion by Monson second by Smith to close the public hearing. Carried 4-0.

Motion by Taylor second by Monson to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to City of Sioux City for real estate parcel #542685, 2911 Sergeant Rd., for \$442.00 plus recording fees. Carried 4-0.

RESOLUTION OF THE BOARD
OF SUPERVISORS OF WOODBURY COUNTY, IOWA
RESOLUTION #12,447

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By City of Sioux City in the sum of Four Hundred & Forty-Two Dollars & 00/100 (\$442.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #542685

LL-SC Comm 88-47 Auditor Plat W ½ SE 6-88-47 North 68.62 feet on West line & North 160 feet on NE line Lot 2 Except easterly tracts being 135 feet on North x 130.9 feet on South x 160 feet on East, City of Sioux City, Woodbury County, Iowa (2911 Sergeant Road)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 18th Day of October, 2016.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6b. Motion by Monson second by Taylor to approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale of parcel #016035, 318 W. 1st St. Carried 4-0.

**RESOLUTION #12,448
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Sioux City Outlots West 16 2/3 feet Lot 18 and East 16 2/3 feet Lot 19, City of Sioux City, Woodbury County, Iowa (318 W. 1st Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **1st Day of November, 2016 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **1st Day of November, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$169.00** plus recording fees.

Dated this 18th Day of October, 2016.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6c. Motion by Smith second by Monson to approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale of parcel #219780, 117 S. Colon St. Carried 4-0.

**RESOLUTION #12,449
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**N 44 4/5 feet Lot 18, Highland Plat 2nd Addition, City of Sioux City, Woodbury County, Iowa
(117 S. Colon Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **1st Day of November, 2016 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **1st Day of Novemer, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$113.00** plus recording fees.

Dated this 18th Day of October, 2016.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6d. Motion by Ung second by Monson to approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale of parcel #481980, 3206 Westcott St. Carried 4-0.

**RESOLUTION #12,450
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot 2 Block 19 Springdale 2nd Addition, City of Sioux City in the County of Woodbury and State of Iowa
(3206 Westcott Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **1st Day of November, 2016 at 4:39 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **1st Day of Novemer, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$240.00** plus recording fees.

Dated this 18th Day of October, 2016.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6e. Motion by Monson second by Ung to approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale of parcel #481995, 3208 Westcott St. Carried 4-0.

**RESOLUTION #12,451
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot 3 Block 19 Springdale 2nd Addition, City of Sioux City in the County of Woodbury and State of Iowa
(3208 Westcott Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **1st Day of November, 2016 at 4:41 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **1st Day of Novemer, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$151.00** plus recording fees.

Dated this 18th Day of October, 2016.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6f. Motion by Monson second by Ung to receive for signatures a Resolution thanking and commending Sheryl Skaff for service to Woodbury County. Carried 4-0.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,452
A RESOLUTION THANKING AND COMMENDING
SHERYL SKAFF
FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, Sheryl Skaff has capably served Woodbury County as an employee of the Woodbury County Sheriff's Office for 21 years from August 14, 1995 to December 30, 2016; and

WHEREAS, the service given by Sheryl Skaff as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Sheryl Skaff for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Sheryl Skaff.

BE IT SO RESOLVED this 18th day of October, 2016.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10b. David Gleiser, Rural Economic Development Director, presented a quarterly update on SIMPCO City/County Membership dues project. Copy filed.

- 10c. David Gleiser, Rural Economic Development Director, presented a quarterly update on Rural Comprehensive Planning Project information. Copy filed.
- 10a. A public hearing was held at 4:45 p.m. for 1st reading of Woodbury County Industrial and Owner-Operated Cattle Facility Property Improvement Tax Exemption Ordinance.
- Motion by Monson second by Ung to close the public hearing. Carried 4-0.
- Motion by Taylor second by Monson to approve the 1st reading of the Woodbury County Industrial and Owner-Operated Cattle Facility Property Improvement Tax Exemption Ordinance. Carried 4-0. Copy filed.
- Motion by Taylor second by Monson to set public hearing for the 2nd reading of the Woodbury County Industrial and Owner-Operated Cattle Facility Property Improvement Tax Exemption Ordinance for Tuesday, October 25, 2016 at 4:45p.m. Carried 4-0. Copy filed.
- 10d. David Gleiser, Rural Economic Development Director, presented an end of year update on the Rural Woodbury County Development Committee information. Copy filed.
- 11a. A public hearing was held for 2nd reading of zoning district mapping amendment for property owner – Lynette L. Mennen; applicant – Kyle and Tami Mullenix Re: portion of GIS parcel #884723200001.
- Motion by Monson second by Ung to close the public hearing. Carried 4-0.
- Motion by Taylor second by Monson to approve the 2nd reading of zoning district mapping amendment for property owner – Lynette L. Mennen; applicant – Kyle and Tami Mullenix Re: portion of GIS parcel #884723200001. Carried 4-0. Copy filed.
- 11b. A public hearing was held for 2nd reading of zoning district mapping amendment for property owner – Jimmie Lee and Renee T. Colyer; applicant – The Woodbury County Zoning Commission Re: GIS parcels #884723200007 and #884723200008.
- Motion by Ung second by Taylor to close the public hearing. Carried 4-0.
- Motion by Taylor second by Monson to approve the 2nd reading of zoning district mapping amendment for property owner – Jimmie Lee and Renee T. Colyer; applicant – The Woodbury County Zoning Commission Re: GIS parcels #884723200007 and #884723200008. Carried 4-0. Copy filed.
- 12a. Motion by Monson second by Ung to approve bid for carpet replacement in Courthouse 2nd floor northwest Judge's office to Fashion Floors for \$5,301.90. Carried 4-0. Copy filed.
- 12b. Motion by Monson second by Ung to approve the contract with Thrasher Inc. for \$25,414.48 and an additional contingency in the amount of \$5,000.00 for Law Enforcement Center southwest 1st floor concrete raising and to reallocate 2017 CIP #B3-17 funding (LEC Roofing \$20,000) and combine with 2017 CIP #B5-17 LEC Mudjacking. Carried 4-0. Copy filed.
- 12c. Motion by Monson second by Smith to approve the bid from Resource Consulting Engineers for \$3,500.00 for boiler replacement, circulation systems & control design for the Siouxland District Health building. Carried 4-0. Copy filed.
- 13a. Motion by Smith second by Monson to receive for signatures a Resolution closing and vacating a road right of way correcting the width of right of way vacated. Carried 4-0.

RESOLUTION #12,453
WOODBURY COUNTY, IOWA
A RESOLUTION CLOSING AND VACATING A ROAD RIGHT OF WAY
CORRECTING THE WIDTH OF RIGHT OF WAY VACATED

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 306.11, (Code of Iowa) 2015, as amended, on September 29, 2015 held a public hearing on the proposed vacation of Woodbury County Secondary Road Right-Of-Way described as follows:

Woodbury- Ida County Line Road beginning at the NE corner of Section 12 T87N R42W of the 5th P.M. thence south 1.0 miles to the SE corner of said section. Said right of way to be vacated is 66 feet in width and was dedicated to the county by easement

WHEREAS, the originally recorded resolution number 12277, recorded on Roll 746 as image 6426-6427 recorded that Woodbury County vacated its rights to 66 feet of right of way,

WHEREAS, the right of way vacated by Woodbury County is correctly described as:

Woodbury- Ida County Line Road beginning at the NE corner of Section 12 T87N R42W of the 5th P.M. thence south 1.0 miles to the SE corner of said section. Said right of way to be vacated is 66 feet in total width, 33 feet on each side of the county line, and was dedicated to the county by easement. Woodbury County hereby vacates its 33 foot portion of said right of way.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors reaffirms that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

SO RESOLVED this 4th day of October 2016.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 13b. Motion by Smith second by Taylor to approve the permit to work in the right of way for Marie Benedix. Carried 4-0. Copy filed.
- 13c. Motion by Smith second by Taylor to approve project agreement #03-16-HBRRS-024 with the Iowa DOT for the replacement of the bridge structure on L43. Carried 4-0. Copy filed.
- 13d. Bid letting for project #L-B(D38)—73.97. The bids are as follows:

Graves Const., Spenser, IA	\$464,746.35
Prahn Const., Slayton, MN	\$397,910.30
Christensen Bros Inc., Cherokee, IA	\$443,725.72
Dixon Const., Correctionville, IA	\$397,174.00

Motion by Ung second by Smith to receive the bids and refer them to the County Engineer for review and recommendation. Carried 4-0. Copy filed.

- 14. The Chairperson reported on day to day activities.
- 15. The Board members reported on their committee meetings.
- 16. There were no citizen concerns.
- 17. Board members presented their concerns and comments.

The Board adjourned the regular meeting until October 25, 2016.

Meeting sign in sheet. Copy filed.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/20/16 Weekly Agenda Date: 10/25/16

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Karen James, Admin. Coord.

WORDING FOR AGENDA ITEM:

Approval of lifting tax suspension for D. B.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Give Direction
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

: Please lift the tax suspension for D. B. as this property has been sold

BACKGROUND:

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the lifting of tax suspension for D. B.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/20/2016 Weekly Agenda Date: 10/25/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Heather Satterwhite, Public Bidder

WORDING FOR AGENDA ITEM:

Approval of Notice of Property Sale Resolution for Parcel #001725

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Give Direction
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

Minimum bid of \$177.00 has been set, due to interest in the property.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the resolution of Notice of Property Sale for parcel #001725 (609 W. 1st Street) with the public hearing and auction to be set for November 8th, 2016 at 4:35 p.m.

ACTION REQUIRED / PROPOSED MOTION:

Approve the Notice of Property Sale Resolution.

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #001725

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**South ½ Lot 11 Block 7 West ½ South ½ Lot 12 Block 7 Sioux City Addition, City of Sioux City and Woodbury County, Iowa
(609 W. 1st Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **8th Day of November, 2016 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **8th Day of November, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$177.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 25th Day of October, 2016.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Jeremy J. Taylor, Chairman

REQUEST FOR MINIMUM BID

Name: Jose Crispin Date: 4-26-16

Address: 602 W 1st St. S.C. IA 51103 Phone: 712-899-1606

Address or approximate address/location of property interested in:
609 W 1st

GIS PIN # 8947 29 404 020

**This portion to be completed by Board Administration **

Legal Description:
South 1/2 Lot 11 + West 1/2 South 1/2 Lot 12 Block 7 Sioux City Addition

Tax Sale #/Date: 01306/2007 Parcel # 001725

Tax Deeded to Woodbury County on: 10/6/16

Current Assessed Value: Land \$200 Building - Total \$200

Approximate Delinquent Real Estate Taxes: \$1,514.00

Approximate Delinquent Special Assessment Taxes: \$5,381.00

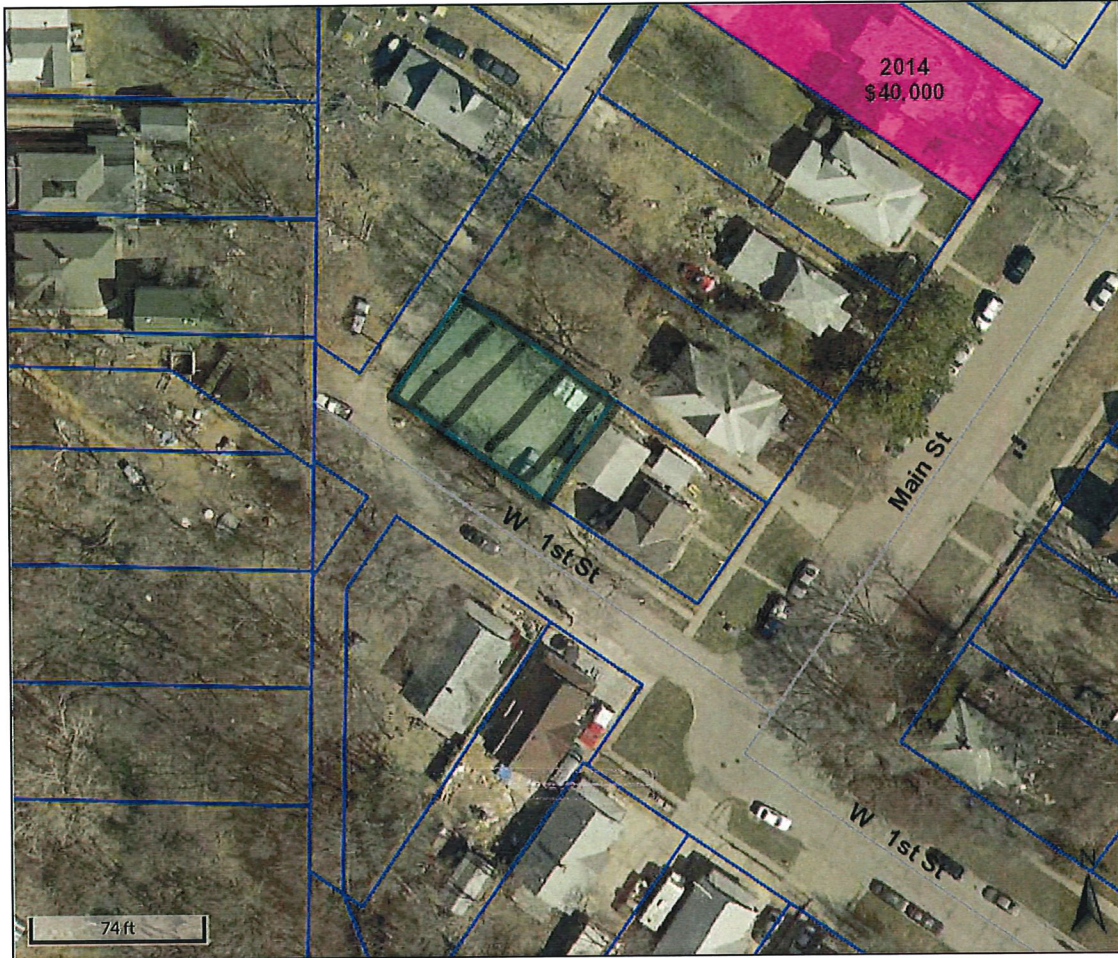
*Cost of Services: \$127-

Inspection to: Jeremy Taylor Date: 4-26-16

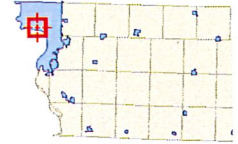
Minimum Bid Set by Supervisor: \$50 plus cost of services of \$127 for a total of \$177-

Date and Time Set for Auction: November 8th - @ 4:35

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

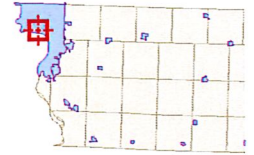
- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Sections
- Residential Sales
 - ▭ 2013
 - ▭ 2014
 - ▭ 2015
- ▭ Parcels

Parcel ID	894729404020	Alternate ID	001725	Owner Address	SALAS VERA
Sec/Twp/Rng	0-0-0	Class	R		310 George St.
Property Address	609 W 1ST ST	Acreage	n/a		Sioux City, IA 51103-0000
	SIOUX CITY				
District	S C CITY/S C SC H/PARKWAY ORIG LL				
Brief Tax Description	SIOUX CITY ADDN				
	S 1/2 LOT 11 & W 1/2				
	S 1/2 LOT 12 BLK 7				
	(Note: Not to be used on legal documents)				

Date created: 4/26/2016



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- Residential Sales
- 2014
- 2015
- 2016
- ▭ Parcels

Parcel ID	894729404020	Alternate ID	001725	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	0-0-0	Class	R		WOODBURY COUNTY COURTHOUSE
Property Address	609 W 1ST ST	Acreage	n/a		310 George St.
	SIOUX CITY				Sioux City, IA 51103-0000
District	276 CBD PARKWAY ORIG SC LL				
Brief Tax Description	SIOUX CITY ADDN				
	S 1/2 LOT 11 & W 1/2				
	S 1/2 LOT 12 BLK 7				
	(Note: Not to be used on legal documents)				

Date created: 10/20/2016
Last Data Uploaded: 10/19/2016 10:44:10 PM



Developed by
The Schneider Corporation

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/20/2016 Weekly Agenda Date: 10/25/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Heather Satterwhite, Public Bidder

WORDING FOR AGENDA ITEM:

Public hearing and sale of property parcel #259200 (aka 411 West Street)

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Give Direction
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

The board approved the Notice of Property Sale Resolution on October 11th, 2016.

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the sale of property to the highest bidder starting with a minimum bid of \$211.00

ACTION REQUIRED / PROPOSED MOTION:

Approve the sale of property to the highest bidder.

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #259200

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The South 32 feet Lot 1 and the South 32 feet of the East 10 feet of Lot 2 in Block 1, Hornicks Addition to Sioux City, in the County of Woodbury and State of Iowa (411 West Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **25th Day of October, 2016 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **25th Day of October, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$211.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 11th Day of October, 2016.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Jeremy J. Taylor, Chairman

REQUEST FOR MINIMUM BID

Name: Dennis Benson Date: 3/31/15
Address: 134 Kansas St. Phone: 253-1951

Address or approximate address/location of property interested in:
411 West St.

#894730279008

**This portion to be completed by Board Administration **

Legal Description:

S 32 ft. Lot 1 & E 10ft S 32 ft
Lot 2 Block 1 Hornicks Addition to
Sioux City, IA and Woodbury County.

Tax Sale #/Date: 827 6/16/2014 Parcel # 259200

Tax Deeded to Woodbury County on: 9/2/14

Current Assessed Value: Land \$1,300- Building Ø Total \$1,300-

Approximate Delinquent Real Estate Taxes: \$1,352-

Approximate Delinquent Special Assessment Taxes: \$12,015-

*Cost of Services: \$161

Inspection to: Mark Mason Date: 4/1/15

Minimum Bid Set by Supervisor: \$50 Mark Mason

Date and Time Set for Auction: Tuesday, October 25th @ 4:35

\$50 plus \$161 for cost of services for a total of \$211-

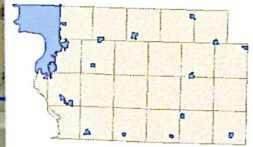
* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Date Created: 4/1/2015



Overview

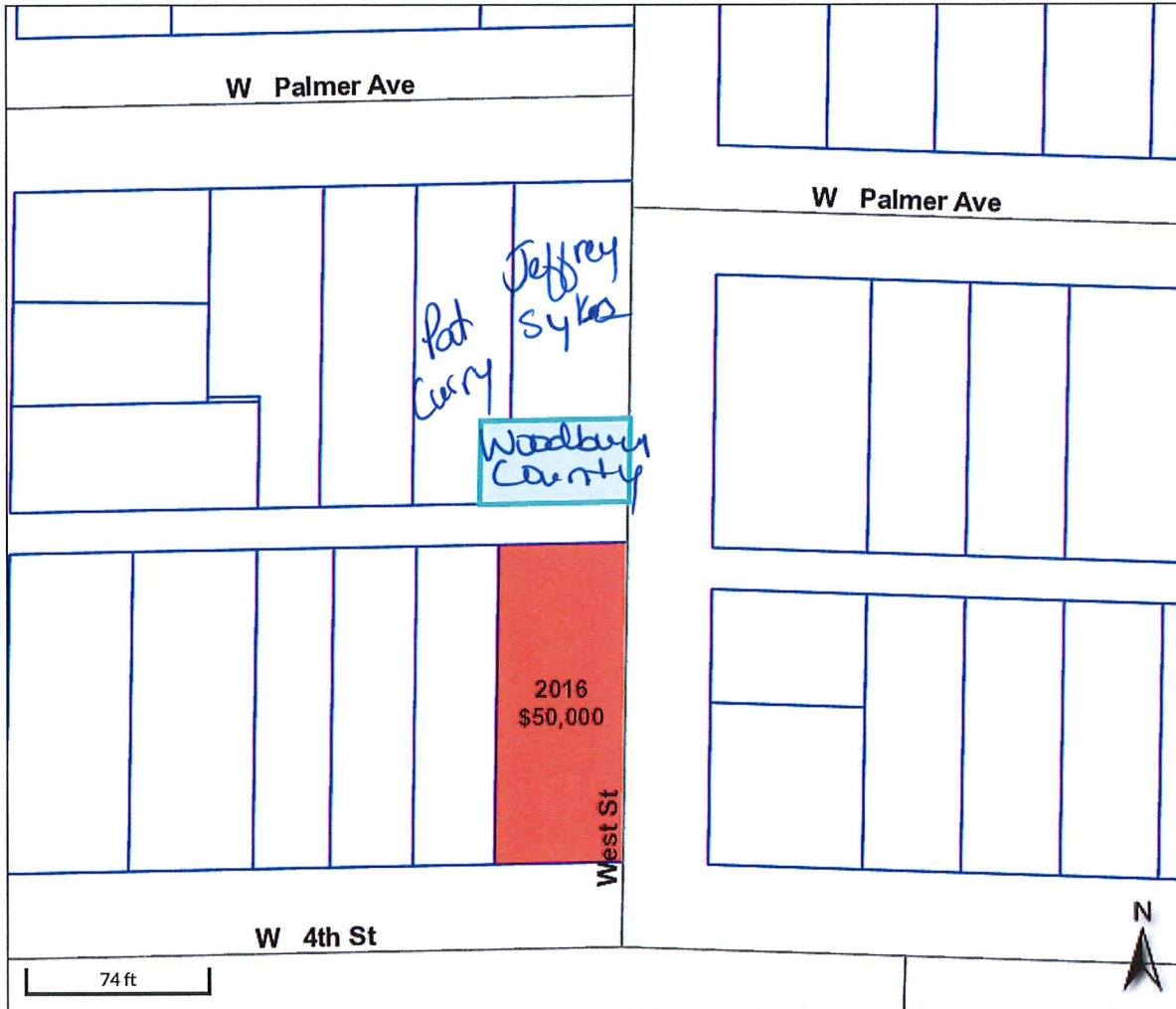


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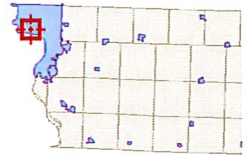
- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Sections
- Residential Sales**
- ▭ 2013
- ▭ 2014
- ▭ 2015
- ▭ Parcels

Parcel ID	894730279008	Alternate ID	259200	Owner Address	DUENAS HUMBERTO
Sec/Twp/Rng	0-0-0	Class	R		GONZALEZ MYRIAM
Property Address	411 WEST ST	Acreeage	n/a		63 N LAKE RD
	SIOUX CITY				POTTSVILLE, PA 17901-9259
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	HORNICKS				
	S 32 FT LOT 1 & E 10				
	FT S 32 FT LOT 2 BL				
	K 1				
	(Note: Not to be used on legal documents)				







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Overview



Legend

- Roads
-  Corp Boundaries
-  Townships
- Residential Sales
-  2014
-  2015
-  2016
-  Parcels

Parcel ID	894730279008	Alternate ID	259200	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	0-0-0	Class	R		WOODBURY COUNTY COURTHOUSE
Property Address	411 WEST ST	Acreage	n/a		63 N. Lake Rd.
	SIOUX CITY				Pottsville, PA 17901-9259
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	HORNICKS				
	S 32 FT LOT 1 & E 10				
	FTS 32 FT LOT 2 BL				
	K 1				
	(Note: Not to be used on legal documents)				

Date created: 10/3/2016
 Last Data Uploaded: 9/30/2016 11:26:59 PM

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/20/2016 Weekly Agenda Date: 10/25/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Heather Satterwhite, Public Bidder

WORDING FOR AGENDA ITEM:

Public hearing and sale of property parcel #260010 (aka 1913 W. 3rd Street)

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Give Direction
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

The board approved the Notice of Property Sale Resolution on October 11th, 2016.

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the sale of property to the highest bidder starting with a minimum bid of \$241.00

ACTION REQUIRED / PROPOSED MOTION:

Approve the sale of property to the highest bidder.

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #260010

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot 11 in Block 12, Hornicks Addition to Sioux City in the County of Woodbury and State of Iowa
(1913 W. 3rd Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **25th Day of October, 2016 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **25th Day of October, 2016**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$241.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 11th Day of October, 2016.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Jeremy J. Taylor, Chairman

REQUEST FOR MINIMUM BID

Name: Bill Keairns Date: 9/29/15
Address: 1909 W. 3rd St. Phone: 226-2686

Address or approximate address/location of property interested in:
1913 W. 3rd St.

GIS# 894730281010

**This portion to be completed by Board Administration **

Legal Description:

Lot 11 in Block 12, Hornick's
Addition to Sioux City, in the
County of Woodbury and State of Iowa

Tax Sale #/Date: #838 6/16/2014 Parcel # 260010

Tax Deeded to Woodbury County on: 9/21/14

Current Assessed Value: Land \$6,700 Building 0 Total \$6,700

Approximate Delinquent Real Estate Taxes: \$2,228

Approximate Delinquent Special Assessment Taxes: \$37,523 - demo

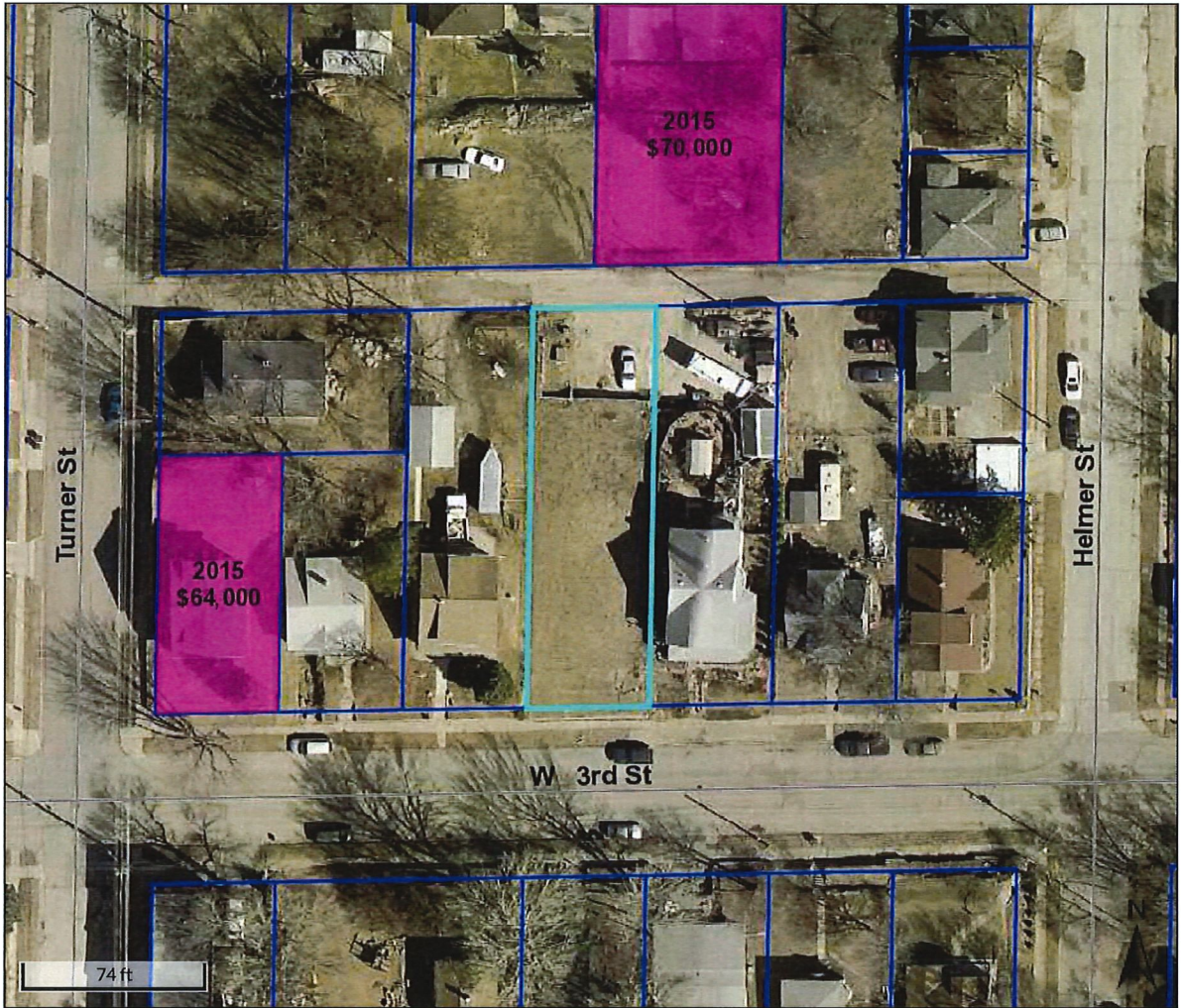
*Cost of Services: \$141

Inspection to: Mark Monson Date: 10/13/15

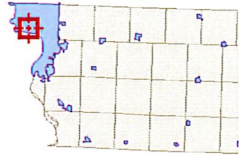
Minimum Bid Set by Supervisor: \$100⁰⁰ plus cost of services of \$141 for a total of \$241

Date and Time Set for Auction: October 25th @ 4:37.

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

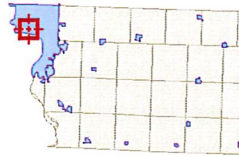
- Roads
- ▭ Corp Boundaries
- ▭ Townships
- Residential Sales
- 2014
- 2015
- 2016
- ▭ Parcels

Parcel ID	894730281010	Alternate ID	260010	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	0-0-0	Class	R		WOODBURY COUNTY COURTHOUSE
Property Address	1913 W 3RD ST	Acreage	n/a		1966 COUNTY ROAD 38
	SIOUX CITY				DECATUR, NE 68020-2028
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	HORNICKS				
	LOT 11 BLK 12				
	(Note: Not to be used on legal documents)				

Date created: 10/5/2016
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Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- Residential Sales
 - ▭ 2014
 - ▭ 2015
 - ▭ 2016
- ▭ Parcels

Parcel ID	894730281010	Alternate ID	260010	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	0-0-0	Class	R		WOODBURY COUNTY COURTHOUSE
Property Address	1913 W 3RD ST	Acreage	n/a		1966 COUNTY ROAD 38
	SIOUX CITY				DECATUR, NE 68020-2028
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	HORNICKS				
	LOT 11 BLK 12				
	(Note: Not to be used on legal documents)				

Date created: 10/5/2016
 Last Data Uploaded: 10/4/2016 11:03:47 PM

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

PROCLAMATION
National Adoption Day

WHEREAS, Woodbury County recognizes the importance of giving children permanent, safe and loving families through adoption; and

WHEREAS, more than 101,000 children in the United States foster care system are waiting to be adopted; and

WHEREAS, teens who will be transitioning to adulthood have an especially urgent need for adoptive families or permanent connections to caring adult; and

WHEREAS, November is a special time of thanks and public awareness for adoptive families and the Iowa Department of Human Service, Iowa KidsNet, the Iowa Foster and Adoptive Parents Association and the numerous individuals, public organizations and private agencies who work diligently to make sure every child has a safe and stable home; and

WHEREAS, every successful adoption is a success story in which all Iowans can share; and

WHEREAS, Iowa's future depends on our commitment to helping all children develop to their full potential

NOW, THEREFORE, BE IT RESOLVED THAT the Woodbury County Board of Supervisors do hereby proclaim November 19, 2016 as Adoption Day in Woodbury County, Iowa.

DATED this 25th day of October, 2016.

Jeremy Taylor, Chairman

Larry D. Clausen, Member

Mark A. Monson, Member

Jackie D. Smith, Member

Matthew Ung, Member

Attest: Patrick F. Gill, Woodbury County Auditor

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: October 25, 2016

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Socknat, Rebecca	Emergency Management	10-31-16	Emergency Management Coordinator	\$55,000		A	Job Vacancy Posted 8-17-16. Entry Level Salary: \$45,395-\$55,000/year.

APPROVED BY BOARD DATE: _____

ED GILLILAND, HR DIRECTOR: _____

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/20/2016

Weekly Agenda Date: 10/25/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: _____

WORDING FOR AGENDA ITEM:

Approval of utilizing a new "Point System" for our Wellness Program for the retention of individual Wellness discounts.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

We would like to provide additional ways for Woodbury County Employees to maintain their wellness health insurance discounts throughout the year.

BACKGROUND:

Although the Wellness Program and discounts have been successful, we would like to elevate the program by giving employees more options to maintain their health insurance discounts through out the year. The quarterly coaching would still be an option but we would like to include, for example, tobacco cessation, self-directed fitness, and weight loss to name a few. This is done with the idea of improving employee participation and helping the employee gain momentum in their pursuit of health and well being. Mercy Business Health will keep track of the points earned by our staff.

FINANCIAL IMPACT:

There is none. The administrative cost of the point tracking would be offset by the fewer hours needed for coaching individual employees.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

My recommendation would be to move forward with the new Wellness Program.

ACTION REQUIRED / PROPOSED MOTION:

Approve the "Point System" as a way for employees to maintain their Health Insurance discounts.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8C

Date: 10-20-2016

Weekly Agenda Date: 10-25-16

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Ed Gilliland

WORDING FOR AGENDA ITEM:

Approval of Retiree Request to Remain on Health Insurance, Discussion and Action.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Attached please find a letter from Alan Shinkunas with the Auditor's Department. Mr. Shinkunas will be retiring effective 11-30-16. He is requesting Board Approval to have the Health Insurance Plan for himself, at his own expense.

BACKGROUND:

FINANCIAL IMPACT:

Retiree pays premiums.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

My recommendation is to approve the retiree request.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve retiree request to remain on the health insurance for himself.

10-17-16

To; Woodbury County Board of Supervisors

Re: Retirement Insurance purchase

Dear Board Members,

My name is Alan Shinkunas. I am retiring soon and am asking for the opportunity to purchase health insurance under the "Retired" status at my expense. Thank you.

Sincerely

Alan Shinkunas

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8d

Date: 2016-10-14

Weekly Agenda Date: 2016-10-25

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Ed Gilliland

WORDING FOR AGENDA ITEM:

Approval of Tentative Agreement with CWA representing the Civilian Correctional Officers

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

A Tentative Agreement was reached between the County and CWA representing the Civilian Correctional Officers bargaining unit. This is being brought before the Board for approval of that agreement.

BACKGROUND:

Mark Monson and CWA representing the Civilian Correctional Officers began bargaining for a July 1, 2017 effective at 9 am on Wednesday October 12. A Tentative Agreement was reached and signed late afternoon that same day. The current agreement runs through June 30, 2017. The Tentative Agreement must be approved by the Board prior to going to the members for ratification.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Please approve the Tentative Agreement that was reached.

ACTION REQUIRED / PROPOSED MOTION:

Approval of the motion to approve the Tentative Agreement that has been signed by the Area Representative for CWA representing the Civilian Correctional Officers and our counsel.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9

Date: October 18, 2016 Weekly Agenda Date: October 25, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Rick Schneider, Conservation Director

WORDING FOR AGENDA ITEM:

Presentation of Conservation Department FY 16 Annual Report and acceptance

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Code of Iowa requires the Conservation Department to submit an annual report of activities each fiscal year.

BACKGROUND:

The report is completed following the end of the accrual period for the last fiscal year, approved by the Conservation Board and submitted to the Board of Supervisors for acceptance.

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Accept the Conservation Department FY 16 Annual Report

ACTION REQUIRED / PROPOSED MOTION:

Accept the Conservation Department FY 16 Annual Report



Annual Report

Woodbury County Conservation Board

July 1, 2015—June 30, 2016

TABLE OF CONTENTS

	Page
<u>CONSERVATION BOARD ANNUAL REPORT</u>	
Executive Summary	i
I. Board Roster/Meetings	1
II. Administration/Maintenance	2
III. Future	7
IV. Cooperative Programs and Organizations	9
V. Land Acquisition	13
VI. Area Development	13
VII. <u>DOROTHY PECAUT NATURE CENTER</u>	
Highlights	22
Programs	22
Nature Center	26
Marketing	29
Special Projects	33
List of Donors	34
VIII. FY 16 Financial Statement	40



Woodbury County Conservation Board
4500 Sioux River Road Sioux City, IA 51109-1657

Phone: 712/258-0838
Fax: 712/258-1261

Board Members:
Cindy Bennett
Suzan Boden
Don Dixon
Neil Stockfleth
Christine Zellmer-Zant

Rick D. Schneider, Director
Mark Peterson, Deputy Director
Dawn Snyder, Education Director

Executive Summary

MISSION: *Woodbury County Conservation Board is a regional agency tasked with providing high quality and valuable education, recreation, enhancement and preservation of our natural resources through professional and courteous service for the betterment of current and future generations.*

FY 16 HIGHLIGHTS:

- Southwood Conservation Area – Constructed two new camping cabins
- Southwood Conservation Area – Expanded playground
- Little Sioux Park – Completed and reopened Stub Gray Shooting Range
- Little Sioux Park – Installed vault latrine at Stub Gray Shooting Range
- Brown’s Lake/Bigelow Park – Installed subsurface drainage system in campground
- Dorothy Pecaut Nature Center – Remodeled classrooms

CONSERVATION DEPARTMENT BY THE NUMBERS:

- Manage 16 areas totaling 5,543 acres
- Hold and monitor 15 conservation easements on 1,695 acres
- Park revenues totaled \$344,450
- Visitation to all areas was over 750,000 persons
- Over 51,000 visitors to Dorothy Pecaut Nature Center
- More than 360 volunteers logged nearly 2,425 hours
- Provided 117 public programs for more than 7,000 participants
- Staffed by 13 full time, 3 regular part time, and 25 seasonal employees

Woodbury County Conservation Board is a five-member volunteer board appointed by the county Board of Supervisors. Members are appointed for five-year terms. Meetings are scheduled the first Thursday of each month.

It has been our pleasure to carry out our mission and serve the public in this manner during the past fiscal year. We deeply appreciate the outstanding assistance and willing cooperation of so many local, state and federal agencies including the county Board of Supervisors, the Iowa Natural Resources Department, and numerous local organizations described in Section IV of this report. We also appreciate the many comments and suggestions from our visitors which help us be more responsive to our customers.

Woodbury County is blessed with outstanding natural resource and outdoor recreation opportunities supported by its taxpayers. Please explore and enjoy your county park areas. You’ll be glad you did!

Yours for Conservation,

Rick D. Schneider, Director

WOODBURY COUNTY CONSERVATION BOARD ANNUAL REPORT

July 1, 2015 to June 30, 2016

I. BOARD ROSTER/MEETINGS

The conservation board members are appointed by the Board of Supervisors for five year terms. Members serving in 2015-2016 were as follows:

Meetings

<u>Attended</u>	<u>Name</u>	<u>Position</u>	<u>Expiration Date</u>
11	Cindy Bennett	President	December 31, 2018
10	Suzan Boden	Vice President	December 31, 2016
5	Neil Stockfleth	Secretary	December 31, 2019
5	Mark Taylor	Member	December 31, 2019
12	Chris Zellmer-Zant	Member	December 31, 2020
12	Don Dixon	Member	December 31, 2017

Mark Taylor resigned from his term effective December 31, 2015 due to moving out of state. Neil Stockfleth of Sergeant Bluff was appointed to fulfill the unexpired term. Chris Zellmer-Zant was reappointed to a five-year term beginning January 1, 2016. Larry Clausen, Woodbury County Supervisor, attends meetings as liaison to the Conservation Department from the Board of Supervisors.

The Board held twelve regular monthly meetings during the fiscal year. Minutes of these meetings are on file in the conservation office at Dorothy Pecaut Nature Center and are available for viewing on our website www.woodburyparks.org.

OTHER MEETINGS ATTENDED

One Board member and two staff attended the 56th Annual Conference of Iowa County Conservation Boards at Cedar Rapids, IA on September 17-19, 2015. The department's law enforcement officers attended the County Conservation Peace Officers Association's annual law enforcement workshop on October 5-7, 2015 at the Iowa Law Enforcement Academy in Johnston, Iowa. Six staff attended the annual Winterfest Employee Workshop in Waterloo on January 19-21, 2016. The Director attended the ISAC Fall School of Instruction in Cedar Rapids on November 18-20, 2015. Staff members hosted a county conservation booth at the Woodbury County Fair in August 2015 and assisted with a district conservation booth at the Clay County Fair in September 2015. The Director attended the ISAC Spring School and County Day at the Capitol in Des Moines March 9-11, 2016.

Additional meetings attended by employees and/or board members during the fiscal year included:

IACCB New Employee School and Friends and Foundations meeting in Des Moines
IACCB E-Commerce Training sessions
REAP Regional Assembly in Correctionville, IA
Loess Hills Prairie Seminar – June 3-5, 2016 in Monona County
Iowa Association of Naturalists Spring meeting
Woodbury County training meetings on Active Shooter and Cyber Security
Pesticide and Water Operator CEU training meetings
Woodbury County Conservation Foundation meetings
Woodbury County Department Head meetings
Woodbury County Health Committee meetings
Woodbury County Strategic Planning meetings
Woodbury County Board of Supervisor joint meetings with rural towns
Grow Siouland Committee meetings
Loess Hills Alliance committee meetings

Western Iowa Tourism meetings
IACCB District meetings
National Wild Turkey Federation Chapter
Pheasants Forever Chapter
Department Staff meetings

The Conservation Board hosted a volunteer recognition and awards presentation soup supper on March 29, 2016 at Dorothy Pecaute Nature Center. Numerous volunteers were recognized for their many hours of service to the Board and the Nature Center. Rosie Kuehne of Sioux City was presented the Conservation Educator Award for her many years of teaching and involvement at the Nature Center. Jim Redmond of Sioux City was presented the Friend of Conservation Award for his long time involvement in the local Audubon and Sierra Club groups.

II. ADMINISTRATION/MAINTENANCE

Staffing

Department staff during the fiscal year included thirteen full time, three regular part time and numerous seasonal employees. A part time Senior Aid position through the Woodbury County Community Action Agency continued to provide valuable receptionist assistance while providing employment for previously retired individuals. Employment through this program is limited which can result in a new employee each year. Numerous temporary seasonal employees were hired from April through October for maintenance tasks in the county park and wildlife areas.

Resource Naturalist Jim Henning resigned in November 2015 and was replaced by Tyler Flammang in January 2016. Office Manager Barb Schultz retired in August 2015 and was replaced by Dawn Bostwick. The retirement of Deputy Director Mark Peterson on June 30, 2016 will result in several promotions in the next fiscal year. Long time Resource Manager Bernie Ketelsen will retire by September 2016 resulting in more promotions and changes in staff. Director Rick Schneider has announced his intended retirement the end of 2017 which will require the Board to hire a new Director before the end of next year. The Board has been working on succession planning to prepare for these anticipated changes. One new full time position was added to the Conservation budget beginning July 1, 2016, a Resource Technician at Little Sioux Park. Weekly hours for Nature Center receptionists will increase by two hours per person on July 1, 2016.

The department's five Resource Managers and Deputy Director are certified law enforcement officers who maintain their certification through the Iowa Law Enforcement Academy (ILEA). These officers are also covered under the IPERS Protective Class of employees whereby the employer and employee both pay a higher rate into IPERS retirement system. With anticipated promotions in the next fiscal year, at least two persons will be appointed as peace officers and required to become certified through ILEA.

Various employment programs provided through a variety of other agencies in the community help supplement board staffing needs when available. Conservation Corps Iowa (CCI), the AmeriCorps program through the Minnesota Conservation Corps, was contracted to work a total of 12 days in July 2015. CCI crews comprising up to six persons came three separate weeks during July, August and October 2015 to work on special projects. Four naturalist interns were employed in 2015 and 2016 to assist with summer camps and programs at the nature center and parks. An "Outdoor Skills" intern was hired in 2016 to teach and promote various outdoor skills to area youth. Funding for the position came from area businesses and conservation organizations. The Woodbury County Conservation Foundation provided funding for a Habitat Stewardship intern to work on projects near the Nature Center, Riverside Bluffs, and other park areas. Interns from Briar Cliff University and Morningside College were used during the school year. Board staff uses community service workers when available. Campground host volunteers provided a valuable service and were used in most of the parks at least part of the camping season. General volunteers are an important resource and have been a great assistance at the Nature Center and in the parks. The Nature Calls fundraiser event uses over 70 volunteers each year. The Receptionist/Volunteer Coordinator position works to contact and organize volunteers. Staff continued to recruit and train volunteers to provide a wide variety of assistance with many tasks. Numerous groups including area businesses, Middle School Peer Helpers, high school students, college students, church groups, and Boy Scout and Girl Scout troops, provided numerous volunteers that completed a variety of projects and tasks for the board during the year.

Positions employed/hired throughout the fiscal year were as follows:

- (1) Director
- (1) Deputy Director – Field Operations
- (4) Resource Manager
- (2) Assistant Resource Manager
- (2) Resource Technician
- (2) Administrative Secretary
- (8) Seasonal Park Ranger
- (1) Education Programs Director
- (1) Naturalist
- (2) Resource Naturalist
- (2) Nature Center Receptionist
- (1) Receptionist/Volunteer Coordinator
- (7) Summer Intern Naturalist
- (8) Security Guard
- (9) Seasonal Park Maintenance Employee
- (2) Outdoor Skills Intern
- (2) Habitat Stewardship Intern

The number of employees listed represents the various persons hired to fill these positions over a two season period. The numbers do not necessarily represent the number of authorized positions.

Grants

The Conservation Department is very active in pursuing grant opportunities each year. Numerous grant applications were written and submitted by board staff during the fiscal year including the following:

<u>Grants Submitted</u>	<u>Description</u>	<u>\$ Requested</u>	<u>\$ Awarded</u>	<u>Award Date</u>
Gilchrist Foundation	Cabin Development	\$ 100,000	\$ 0	July 2015
Wildlife Habitat Stamp	Land Acquisition	\$ 231,660	\$ 85,501	July 2015
Wildlife Habitat Stamp	Land Acquisition	\$ 43,892	\$ 0	July 2015
Iowa Chapter NWTF	Land Acquisition	\$ 25,000	\$ 0	July 2015
MRHD	Cabin Development	\$ 120,000	\$ 75,000	October 2015
Water Rec. Access	Boat Docks	\$ 26,692	\$ 26,692	January 2016
Community Forest Program	Land Acquisition	\$ 214,150	\$ 0	March 2016
LAWCON	Land Acquisition	\$ 200,000	\$ 175,000	March 2016
Gilchrist Foundation	Land Acquisition	\$ 75,000	\$ 0	July 2016
Iowa Chapter NWTF	Land Acquisition	\$ 15,000	\$ 0	July 2016
Whitetails Unlimited	Land Acquisition	\$ 5,000	\$ 0	July 2016
IDED Tourism	Advertising	\$ 580	\$ 580	August 2015
U P Foundation	General Operations	\$ 10,000	\$ 0	August 2015
RBC Foundation	General Support	\$ 1,000	\$ 1,000	September 2015
CF Industries	Playscape	\$ 5,000	\$ 5,000	December 2015
Kohl's Cares Go Green	General Support	\$ 1,500	\$ 1,500	June 2016
IA Ornithologists Union	Raptor Education	\$ 200	\$ 200	July 2015

Conservation staff continues to seek grant dollars and leverage available funds to assist with major development projects, land acquisition, publicity, and environmental education. **During FY16, a total of \$370,273 in grants was administered and another \$493,042 in grant applications was written and submitted for funding.**

Long Range Planning

Long range strategic planning is a very important responsibility of the Board. On January 30, 2016, the Board held a strategic planning session with staff and a facilitator through Iowa State Extension. Accomplishments included creation of a new Mission/Vision Statement, future visioning and updating short and long term goals for infrastructure and education programming. Long range planning needs to be addressed every year to maintain focus and purpose by the Board and an efficient, effective and responsive department. Additional strategic planning was conducted by the Board of Supervisors for all departments

during the fiscal year in an effort to create a more cohesive team among all departments and help each department create their own Mission/Vision Statements and goals.

Board Policies

Board policies are reviewed annually and addressed when needs arise. The Conservation Board coordinates department policies closely with other county policies and procedures. The Board updated its Uniform policy and adopted the Vehicle Use by County Employees policy approved by the Board of Supervisors during the fiscal year. A vehicle and equipment numbering/tracking system was incorporated during the fiscal year. Park rules and regulations need to be updated along with the Board's Safety Policy and Law Enforcement and Defensive Weapons Policy.

Training

Training requirements for new and existing employees involves a large time commitment. A variety of training must be administered and received to ensure that employees are prepared to do their jobs. New full time and seasonal employees receive orientation training regarding board policies, especially safety related concerns. Training is important to ensure that employees are able to safely and efficiently do their jobs.

Staff attended numerous specialized training sessions during the fiscal year, many of which were required to maintain certifications. The Board's six Law Enforcement Officers attended various training and certification schools including the County Conservation Peace Officers Association's annual training school at the Iowa Law Enforcement Academy in October 2015 to obtain required continuing education units and firearms qualification. Six employees attended the Winterfest Employees Training Workshop in Waterloo in January 2016. Training sessions on safety issues typically result in a review of Personal Protective Equipment and acquisition of items needed to keep employees safe. The annual County Safety Meeting for Secondary Roads and Conservation employees was held at the Nature Center on November 12, 2015.

Staff and board members attended the Iowa Association of County Conservation Boards annual conference at Cedar Rapids, IA September 17-19, 2015. Eight staff members are required to maintain Pesticide Applicator Certification in several categories and attended several sessions during the year to obtain continuing education units for certification. The Director and Deputy Director attended classes to receive continuing education units for maintaining certification as Water System Distribution Operators for the Nature Center's public water supply system. All full time staff maintains CPR, AED and Basic First Aid certification, and recertification classes were attended during the year.

Committees/Appointments

The Deputy Director served as a member of the statewide review committee for competitive county conservation board REAP grants. The Education Programs Director served on the REAP Conservation Education Programs statewide grant review and scoring committee and as a delegate from Woodbury County to the Loess Hills Alliance Board of Directors. The Director served as an alternate from Woodbury County to the Loess Hills Alliance Board of Directors and as a member of the Stewardship Committee, Protection Committee and the Protection Committee's grant review group, and the Deputy Director served on the Stewardship Committee. The Director and Deputy Director served on the Habitat and Executive Committees for the Woodbury County Chapter of Pheasants Forever. The Director served as Publicity Chair for the local chapter of the National Wild Turkey Federation, and served on the Woodbury County Health Insurance Committee. Bob Fundermann, Assistant Resource Manager, served as Chief Firearms Instructor for the County Conservation Peace Officers Association. Bernie Ketelsen, Resource Manager, served on the Woodbury County Safety Committee. Dawn Snyder and Board member Christine Zellmer-Zant served on the Woodbury County Conservation Foundation. All five Board members served on the Woodbury County Conservation Endowment Board. Two staff and Board member Don Dixon served on the Woodbury County REAP Committee.

Agreements/Partnerships

The Board and staff continue to develop and nurture partnerships with numerous agencies and organizations for the benefit of conservation. Board staff worked with area school districts regarding incorporation of annual class field trips to the Dorothy Pecaut Nature Center. The Board's Receptionist/Volunteer Coordinator and Resource Naturalist also worked with various agencies to provide after school programs

for youth and public programs in the parks. Ducks Unlimited has been a major partner through agreements with the Board to develop and enhance Owego Wetland Complex and other areas in the county. The Loess Hills Alliance has provided partnership opportunities by making available through the Board firefighting equipment to be used on private lands. The Alliance also provides continuing training for Advanced Wildland Burns whereby board staff receives refresher training. Trained individuals can be available to assist the National Park Service in fighting forest fires. An Agreement is maintained with Golden Hills Resource Conservation Development to provide for the installation and long-term maintenance of special interpretive panel signs along the Loess Hills Scenic Byway. A major partnership effort has been formed between the Board and the Natural Resources Conservation Service in developing various agreements to manage the Owego Wetland Complex.

Siouxland District Health Department provides testing services for the nature center's public water supply as required by IDNR, and conducts annual water testing on all park wells. Staff maintains nesting towers for Ospreys on the north shore of Brown's Lake and along Snyder Bend in cooperation with Iowa DNR and CF Industries.

The Board continued to nurture partnerships and agreements with Iowa Natural Heritage Foundation regarding conservation easements and Woodbury County Pheasants Forever in acquiring and providing food plot and native grass seed and seeding equipment. An extremely valuable partnership is maintained with the County Secondary Roads Department. Secondary Roads has provided many hours of work with specialized heavy equipment, surveys, engineering and construction oversight on numerous conservation projects. A special Interdepartmental Agreement for maintaining specified park roads continued between the Conservation Board and Secondary Roads. In the past fiscal year, the Secondary Roads Department staff has worked on plans to improve the Dixon Bridge Access on the Little Sioux River and develop cost estimates for resurfacing asphalt roads in Little Sioux Park. The Conservation Department must also maintain a close working relationship with the Sheriff's Office. Conservation law enforcement officers depend heavily on Sheriff's Deputies to assist with problems that arise in the parks and any subsequent arrests. Cooperative promotional efforts have begun with the Rural Economic Development office.

The Board sponsored its annual Camping Kick-Off Weekend at all county campgrounds the first weekend in May which was well received. Campers received a voucher for one night free camping later in 2016 along with other small gifts. Board staff also works closely with Stone State Park staff on prairie and trail management around the nature center.

A more detailed description of various cooperative ventures is discussed in **Section IV** of this report.

Technology

Board staff continued to make considerable use of GIS technology for better management of county parks and wildlife areas, and use in various grant and permit applications. This technology is heavily used for prescribed burn management of wildlife areas and preparing detailed maps for grants or permit applications. Erik Lindsay, Resource Technician at Southwood Conservation Area, serves as the department's GIS Specialist.

The Board's website, www.woodburyparks.org, provides a multitude of information for visitors and has been completely revamped to use the WordPress platform that is easier to update by staff. Available cabin rental dates for the Board's camping cabins at Little Sioux Park and Snyder Bend Park can be accessed through the website. Video clips are available showing the inside of the cabins and enclosed shelters as well as the nature center. Donations and certain sales can also be made through the website. Plans are underway to move all cabin and enclosed shelter reservations to an "online" format through MyCountyParks.com website in 2017. All four park offices are connected to the internet and the County's GroupWise email and main "U" Drive which provides an efficient method of information exchange with the main office. Most full time staff has opted to receive and access their work email on their personal cell phones. High speed internet access has been installed at all park offices, and wireless internet access for campers and park users at Snyder Bend Park and Bigelow Park. Changes have been made by the provider at these two parks to upgrade the wireless service and provide better, more reliable internet service. Public access at the Nature Center was also installed during the past year. It will be a goal of the Department to provide high speed wireless internet for park users in all four of the main developed park areas in the future. The provider for Southwood Conservation Area is in the process of installing fiber optic service to every customer, and this park may see this fast service within the next two years.

Old microfilmed office records were digitized for easier access and better storage. The merchant account provider for credit cards was switched to Heartland Payment Systems which is saving money in fees.

The Board continued to provide three outlets for the public to obtain DNR licenses at Little Sioux Park, Southwood Conservation Area, and Brown's Lake. These outlets are part of the DNR's electronic licensing system that has been operating since 2000, and these systems were upgraded in 2010. In May 2016, the Board was notified that the license outlet at Brown's Lake would be cancelled due to low sales. All IDNR licenses are also available online.

The Board is part of a statewide publicity and promotion effort for all county conservation boards through a website, www.MyCountyParks.com. This advanced website provides excellent access for all county conservation boards in Iowa to promote their areas and facilities to potential visitors across the country and received comprehensive updates in 2015.

Environmental Education/Publicity

The Board's environmental education program continued to experience strong demand for programs and information during its twenty-seventh year. Emphasis for school class programs is centered on encouraging classes to visit the nature center and experience the outdoors in the loess hills. Students have the opportunity to view and learn from the exhibits, watch educational videos, listen to a naturalist program or participate in an educational hike. Volunteers are an immense help with the many classes that come to the center. The nature center is an excellent facility to host various types of public programs regardless of weather conditions. Board naturalists and the Director conducted numerous radio and television interviews concerning various programs and events during the fiscal year. Numerous programs were presented to various groups and organizations in the community and at the county parks. The Board cooperated with the Woodbury County Soil Conservation District in providing trees to fifth graders in rural school districts throughout the county. The Board's newsletter, "Woodbury Wanderings", continued to be a popular publication and is published three times a year and is available on the website in digital format. The Board continued to sell advertising to help support printing costs of the newsletter which is a free publication. Subscribers are encouraged to sign up to receive the newsletter electronically. Several Resource Managers, the Deputy Director, and naturalists serve or assist as Hunter Safety and Fur Harvester Instructors teaching and assisting with these classes throughout the county during the year. Several classes are held at the nature center and various park offices. Hunter Safety classes are now part of the curriculum of the three local public high schools and are assisted by Board staff with over 200 students receiving the training in the past year. The nature center Gift Shop features many items which help promote the nature center with its name and logo. Summer day camps held at the nature center were again very successful, are self-sustaining, and continue to be expanded where possible. A complete annual report of the Board's environmental education program is located at the end of this report in **Section VII**.

The Board provided an information booth at the Woodbury County Fair. Staff also assisted with a District III County Conservation booth at the Clay County Fair.

A dedicated, hard-working group of volunteers worked with the Education Programs Director and Naturalist to raise money for nature center programs and needs through the twelfth annual "Nature Calls" fundraiser. Over \$45,000 was raised at the September 12, 2015 event which was held at the Sioux City Convention Center. Proceeds help fund one summer naturalist intern and upgrades/improvements to the Nature Center.

Communication

Communication contacts between various conservation organizations and the Board were coordinated by the Director during the fiscal year. Maintaining close working relationships with various state, county, and federal organizations along with local organizations is a high priority. Staff continually seeks new methods to communicate through the Board's website and other electronic means.

Regular staff meetings were conducted during the fiscal year. Communication efforts among staff locations have been enhanced with the use of e-mail, high-speed internet, fax machines, and cell phones. Conservation staff conducted regular maintenance checks on major equipment, playground equipment, park facilities and vehicles during the year. Emphasis is placed on safety issues in all park areas according to the

Board’s safety policy. Routine safety inspections of park shops help ensure a safe working environment for employees and compliance with OSHA regulations.

Equipment Purchases

Major equipment/furniture items purchased by the Board during the fiscal year were as follows:

	<u>Item</u>	<u>Cost</u>
1	2016 Chevrolet Colorado Pickup Truck	\$ 22,082
1	2016 Ford ¾ T. Pickup Truck	\$ 27,301
1	2016 Chevrolet ¾ T. Pickup Truck	\$ 32,100
1	Diamond Brush Grinder Attachment	\$ 21,950
1	Slide-on Fire Fighting Unit	\$ 10,000
1	M&W Earthmaster Disc	\$ 7,000
1	Lateral File Cabinet	\$ 595
1	Mi-T-M Pressure Washer	\$ 700
3	Desk Chairs	\$ 570
1	Flatbed Utility Trailer	\$ 489
1	Stihl Leaf Blower	\$ 400

A complete equipment inventory is on file in the conservation office.

III. FUTURE

CIP/Revenue Requirements

The Capital Improvement Program (CIP) for the Conservation Department is reviewed regularly by the Conservation Board. A minimum five-year improvement program is prioritized, approved annually and submitted to the Board of Supervisors as part of the annual budgeting process. The CIP is based on needs and available grants and revenues, and can fluctuate throughout the year. In **Section VI**, this report describes various capital improvement projects scheduled for completion during the next fiscal year. These include improvement upgrades to the Little Sioux Park swim beach, nature center improvements, playground renovation at Brown’s Lake, providing a dust-free surface for the road at Southwood Conservation Area and numerous other projects. Of more immediate concern is the condition of asphalt roads at Little Sioux Park and Bigelow Park that have reached the end of their life span and require resurfacing within the next year or two. Longer range projects include construction of a picnic shelter at Southwood Conservation Area, renovating shelters at Fowler Forest Preserve and Snyder Bend Park, renovating the Bellamy Campground at Little Sioux Park, and constructing an accessible fishing jetty at Brown’s Lake. All projects are dependent on park user fees and other revenues generated from conservation areas that are deposited into the Conservation Reserve Fund which finances these improvements. These revenues are also used as leverage to cost-share with available grant programs which provide additional funding for capital improvement projects.

Large scale projects could not be completed without the availability of various grant monies. Applications to grant programs such as LAWCON and REAP, as well as project specific grants, will be made when appropriate provided grant monies and match dollars continue to be available. Many state and federal grant sources are shrinking or disappearing completely. Construction costs continue to rise at a steady pace making it imperative that grant funds be obtained to complete necessary capital improvements. The Board and staff need to continue to look for new sources of revenue, and the county Board of Supervisors needs to be involved in this effort. User fees and other charges will continue to be monitored to ensure a competitive product and price, but these revenues will need to be supplemented with additional sources. Long range planning must be an ongoing effort by the Conservation Board and staff and should include the Board of Supervisors in dealing with this problem. The Board has collaborated in the past with the Board of Supervisors to issue bonds to finance specific projects with park revenues used to pay back the bonds. This is an innovative way to complete high-cost improvements when interest rates are attractive for borrowing. Some major projects, such as road resurfacing, are simply out of the Conservation Board’s ability to repay and will need to be funded by bonds issued through the Board of Supervisor’s Debt Service Fund. The Iowa Outdoor Natural Resources Trust Fund can be a significant source of revenue when it is funded.

Land Acquisition

Land acquisition efforts continued with the Curtin Timber Expansion project. The Board began working with the landowner of a 120-acre parcel adjacent to Curtin Timber early in 2015. Property closing is expected to occur in the next fiscal year. This property contains some of the finest forest in western Iowa and will remain undeveloped open to public hunting. Easement opportunities in the County will be monitored for any attractive possibilities.

Rare opportunities for fee title acquisition occasionally arise from willing sellers and the Board should take advantage of these offers coupled with the availability of grant dollars to fund acquisitions. The Board will continue to work only with willing sellers, and potential acquisitions will be reviewed to determine their viability within the Board's system and Long Range Land Acquisition Plan. Acquisitions are usually dependent upon grants which typically fund 50% -100% of acquisition costs.

Cooperation

As described in **Section IV**, the Board will continue to cooperate wherever possible with other agencies, departments, and private organizations to further the awareness of conservation and promote the Board's goals and objectives throughout the next fiscal year. Cooperative efforts and partnerships are critical to the success of the Conservation Board. Locally, the Board looks forward to continuing cooperation with local colleges and universities, Pheasants Forever, National Wild Turkey Federation, Ducks Unlimited, River City Anglers Club, and Siouxland Fly Fishing Club. The Board will also continue to work with the Woodbury County Conservation Foundation, Loess Hills Audubon, the Northwest Iowa Sierra Club, Stone State Park and IDNR, The Nature Conservancy and Iowa Natural Heritage Foundation to promote conservation issues and projects. Collaborative efforts will continue with the Loess Hills Alliance to promote conservation and protection measures for Iowa's loess hills. The Board also looks forward to continued use of various grant programs including employment programs such as Conservation Corps Iowa and Woodbury County Community Action Agency Senior Aides program, and community service worker programs, along with interns and volunteers to complete various maintenance and educational projects throughout the Board's conservation system.

A critically important cooperative relationship exists between the Conservation Department and other county departments, particularly Secondary Roads. Many projects could not get accomplished or could cost much more without the willing cooperation of the County Engineer and his staff who assist often with a variety of maintenance and construction projects in the parks due to their specialized equipment and expertise. More cooperative ventures with the Rural Economic Development Department to promote county parks and facilities will have a positive economic impact for the County. It is imperative that these types of relationships continue among departments.

Priorities/Strategic Planning

The Board's top priorities for the next fiscal year will be renovation of the beach at Little Sioux Park, renovating the playground at Brown's Lake, and finding a dust-free surfacing solution for the Southwood Conservation Area road. Renovation of asphalt roads at Little Sioux Park and Bigelow Park are a major concern that needs to be addressed in the next two years. The Board's policies and long range plans will continue to be reviewed and updated as necessary. Future planning efforts assist in developing the Board's budget requests, and a strategic planning meeting of the Board needs to be held annually. Board priorities continually change, but timely review of these priorities will allow needs to be efficiently matched with limited resources. Strategic planning has already proven its value within the department and has helped tremendously in dealing with retirements from key positions.

Staff

Full time conservation staff numbers have been insufficient for many years. The Board is extremely grateful for the new Resource Technician position funded by the Board of Supervisors beginning July 1, 2016. Optimally, the department should have a minimum of three additional full time positions to operate most efficiently and responsively to the public. Discussion of additional staff continues to be addressed through strategic planning and communication with the Board of Supervisors with overall county budget concerns the limiting factor. Priorities for full time staff positions include a Natural Resources Coordinator, an additional Resource Technician position, and a third naturalist for the department. A part time Clerk

position is also needed in the Conservation Board office. The “park season” runs nearly eight months which causes difficulties with federal wage and hour regulation compliance when using temporary or seasonal employees. Increasing visitation numbers at county parks and the Nature Center has put tremendous pressure on existing employees to keep up with public needs. Increasing training requirements take more hours away from department production thereby placing even more pressure on limited manpower resources. New staff positions should be considered which can better accommodate and benefit the Board’s programs and service to the public. Additional employee retirements within the next two years will also impact staff needs. Position requests have been favorably received by the Board of Supervisors, but budget constraints have not allowed many positions to be added. It is hoped that proposed strategic planning for the entire county will place more emphasis on staffing needs to provide necessary services.

Board staff will continue to recruit, train and organize volunteers that can assist with operating and maintaining the nature center and park facilities. Campground hosts have proven to be particularly effective, and staff will continue to seek individuals willing to serve in that capacity. The Board will continue to annually recognize special individuals who have made outstanding contributions of their time and efforts to apply conservation practices and promote conservation education by conferring the "Friend of Conservation" and "Conservation Educator" awards. The volunteer recognition program will continue to reward and acknowledge those dedicated volunteers that assist the Board in various ways. The Board's outstanding environmental education program will continue to be the top promotional tool for the Board's park and conservation areas and programs.

IV. COOPERATIVE PROGRAMS AND ORGANIZATIONS

1. Management Agreements

The Woodbury County Conservation Board presently operates two areas totaling 46 acres under management agreement with the Iowa Department of Natural resources. These areas include Bigelow Park and the Dorothy Pecaut Nature Center/Board Office area at Stone Park. The Board also operates one area under management agreement with the Iowa Department of Transportation which is the Copeland Park Access on the Little Sioux River west of Correctionville at the State Highway #31 bridge. The Bigelow Park management agreement was renewed as a 50-year management lease agreement in 2010. The Board has inquired with Iowa DOT for another river access site on the Little Sioux River near the D-50 bridge south of Anthon. This would result in another management agreement and provide an excellent public access on the river.

2. Wildlife Habitat Restoration Program

The Board maintains an active wildlife habitat restoration program by planting tree and shrub seedlings and various types of grass cover and food plots on its park lands each year. Last year, 214.31 pounds of prairie and forb seed were planted on 22.93 acres of public land. Wildlife food plots totaling 91.04 acres were planted on public wildlife areas. Controlled burns for prairie for grassland improvement as well as seed production were conducted on 81.56 acres. Staff cooperated with the Woodbury County Pheasants Forever Chapter in providing free seed for establishing food plots on public and private lands.

The Board’s undeveloped wildlife areas are managed specifically for wildlife populations. Food plots and farmlands are managed to benefit wildlife. Some lands are enrolled in USDA programs, including seven CRP contracts and six WRP contracts which the Board must maintain.

The restoration and establishment of native prairie and forbs is a popular component of the board's habitat program. The board maintains four Truax native grass drills of various sizes required to plant native grass seed, and the board's equipment and technical assistance is constantly in demand. Ranging from the small 6' drill, which is ideal for small plantings, to the large 12' no till drill which is suitable for large acre planting, the drills are made available to landowners on a rental basis and were used to plant hundreds of acres in the fall of 2015 and the spring of 2016. Depending on time and weather, staff typically harvests native grass seed each fall for use in replanting both public and private areas as well as providing a seed source for roadside vegetation management programs. No seed was harvested during fall 2015. The Board assists the Secondary Roads Department with seeding various road shouldering, regrading and box culvert construction projects throughout the county. Native grass species are used when practical.

Non-game habitat improvement programs include maintenance of bluebird house trails at Southwood Conservation Area and Little Sioux Park. Volunteers also maintain bluebird house trails along one mile of fence line at the Interstate rest area south of Sergeant Bluff, and the Dorothy Pecaut Nature Center. Osprey nesting towers are maintained on the north shore of Brown's Lake and east shore of Snyder Bend Lake. Other non-game efforts include a variety of programs offered to the public. Board staff assists the local Ducks Unlimited chapter at the annual Green Wing Day for youth and assist with construction of wood duck houses for use throughout the county. These houses are installed at various sites by department staff and monitored occasionally to determine usage and condition. Representatives from the Waterfowl Association of Iowa have assisted with installing nesting structures at Owego Wetland Complex.

Special planting equipment for planting seedling trees and shrubs is made available to landowners on a donation basis. Employees work closely with landowners and Iowa DNR personnel surveying and establishing populations of wildlife species as well as enforcing fish and game regulations.

3. Water Recreation Access Cost-Share

This state cost-share program typically provides up to seventy-five percent of the cost for boat ramps, docks, and related facilities used by boaters and fishermen. The Conservation Board has obtained several boat ramp and dock facilities through this program, as well as assistance for parking lot improvements and restroom facilities. A limited amount of funds are made available to conservation boards each year for various cost-share projects. Monies in this fund are derived from a special tax on fuel sold within the state. In September 2015, Board staff submitted a grant application for cost-share funding for new boat docks at Brown's Lake boat ramp and campground and was successful in receiving up to \$26,692 toward that project. The old docks were moved to Southwood Conservation Area and repurposed for use in that pond.

4. Supplemental Environment Projects (SEP)

The Iowa Department of Natural Resources Environmental Protection Division has established a process whereby monies paid as penalties in environmental enforcement cases can be directed to supplemental environmental projects, or SEPs. Instead of fines and penalties being paid into the state's general fund, the process allows for the penalties to be directed to the county conservation board in the county where the violation occurred for the board to expend on environmentally beneficial projects. An annual report is sent to IDNR to verify the amount of monies collected during the fiscal year and explain how they were expended by the county. Monies are placed in a special SEP fund and budgeted for expenditure through that fund. During the fiscal year, no environmental penalties or fund interest were received by the Conservation Board, and the fund contains a zero balance. The Conservation Board has designated Owego Wetland Complex as their main priority for expenditure of any SEP funds.

5. Naturalist Programs

The Board's environmental education program completed its twenty-seventh full year in June 2016. Please refer to **Section VII - Dorothy Pecaut Nature Center Annual Report**. Although most programs and presentations are organized by the naturalists, the Director and other staff assist in presenting programs to various groups and organizations throughout the year. Staff members occasionally participate in various publicity efforts with the media. Resource Managers are frequently requested to present programs to school classes as well as information on specific topics about their areas and careers.

6. Boy Scouts/Girl Scouts

Scouting programs in the area continue to use county conservation parks for camping and other activities. The naturalists and Resource Naturalist occasionally work with Eagle Scout candidates and Girl Scout Gold Award candidates on their community service projects. Several Eagle Scout projects were planned and completed for the nature center and some county parks during the last fiscal year. Staff will continue to work with scout groups to foster an interest in conservation ethics and careers, and to provide opportunities for smaller service projects.

7. Woodbury County Pheasants Forever

This local private organization was formed in January 1986. The group is dedicated to improving habitat to increase the number of pheasants within the county, and works with landowners and other conservation agencies to meet their goals. Since 1987, the local chapter has assisted financially in the purchase of 852 acres of additional wildlife habitat areas in the county. In two acquisitions, the local chapter was responsible for nearly 25% of the total acquisition costs.

The Chapter hosted a Youth Day at Little Sioux Park October 4, 2015 with 75 youth in attendance, and a Youth Fishing Derby June 11, 2016. In the spring of 2016, the Pheasants Forever (PF) Chapter and conservation staff cooperated in providing 300 pounds of free seed for establishment of food plots on public and private lands. Board staff assisted the Chapter by providing equipment and planting advice when possible to private landowners along with equipment for prescribed burns. The Board plans to continue cooperative efforts with the Pheasants Forever Chapter for the establishment of additional permanent habitat and food plots on private lands.

8. River City Anglers Club

The River City Anglers Club is a local organization comprised of persons interested in the betterment of fishing resources in the local and Midwest area. The group holds an annual event featuring fishing experts and a swap meet to raise monies that can be used for special projects benefiting fish resources and fishermen. The club has donated several thousand dollars to the Board for the improvement of fishing facilities and opportunities at Brown's Lake and Snyder Bend, and sponsored the 400 gallon aquarium display at the nature center.

9. Iowa Natural Heritage Foundation

The Iowa Natural Heritage Foundation is an IRS 501(c) (3) organization dedicated to the conservation and preservation of natural resources in Iowa. This group can provide specialized assistance to landowners in the acquisition and protection of various types of land. The Conservation Board utilized the assistance of the Heritage Foundation in acquiring an addition to Shagbark Hills in 1987, the Hammond addition to Southwood Conservation Area in 1989, three additions to Oak Ridge in 1999, 2000 and 2006, two additions to Owego Wetland Complex in 2001 and 2002, and negotiation of fourteen permanent conservation easements. The advantages of the foundation include quicker response to seller's requests and demands, and the ability to provide specialized tax deductible options to willing sellers that cannot be provided by governmental entities. The Foundation provides their services at cost, and the Conservation Board maintains a sustaining membership with this organization.

The Board holds fifteen easements on over 1,695 acres and is responsible for annual monitoring of these easements.

10. Woodbury County Conservation Foundation

The Woodbury County Conservation Foundation was formed in January 1990. It is an incorporated non-profit organization that received tax exempt status in 1991, and is dedicated to the conservation and preservation of natural resources in Woodbury County. Similar in goals to the Iowa Natural Heritage Foundation, the Woodbury County Conservation Foundation concentrates on specific projects to assist the Conservation Board in completing major acquisition and construction projects. The foundation's main goals have been the acquisition and protection of native loess hill prairie areas and the establishment of a regional nature center for the conservation board. The foundation's most ambitious project, establishment of a nature center, was realized in 1995. The foundation's tax exempt status is an invaluable help in raising funds for various projects such as the nature center, and will continue to be a vehicle for future fundraising efforts. The foundation has positions for nine directors, two seats which are reserved for a county conservation board member and staff member. Dawn Snyder, Education Programs Director and conservation board member Christine Zellmer-Zant served as representatives on the foundation board of directors. Dawn also serves as Secretary/Treasurer for the Foundation. Regular meetings are held by the foundation, and its mailing address continues to be the Conservation Board office mailing

address. As a 501(c) (3) organization, the foundation provides a tax-deductible avenue for donations, contributions and grants to be used toward conservation projects including the nature center, land acquisition, and parks.

During the fiscal year, a special group of more than 70 volunteers worked on the Board's annual fundraising "Nature Calls" event, a micro brew tasting and auction event held each fall. The twelfth annual event was held September 12, 2015 and netted over \$26,000 for improvements at the Nature Center. The Foundation provided funding for a Habitat Stewardship Intern in 2016 to work on prairies and other habitats. They also provided funding for two Conservation Corps Iowa crews of six workers to conduct four days of tree and brush clearing on 8-9 acres as part of prairie restoration efforts at Riverside Bluffs and to install 1,550 feet of new fence at Riverside Bluffs. The Foundation continued to offer special incentives to boost memberships, including camping discounts, free nights of camping and nature center gift shop discounts. On February 28, 2016 the Foundation held its annual meeting at the nature center and featured a program on Galapagos turtles. The Foundation has continued to fund scholarships for needy Summer Camp children.

11. REAP

The Iowa Resource Enhancement and Protection Act (REAP) was passed by the 1989 session of the Iowa General Assembly and went into effect July 1, 1989. This legislation was to be a long-term, multi-million dollar commitment to the protection, maintenance, and enhancement of natural and scenic areas; county and state parks; upgrading environmental education programs; protection of endangered animal and plant species and wildlife habitat; halting soil erosion; and improving air and water quality.

For the 2016 fiscal year, \$16 million was appropriated by the Iowa legislature which was allocated among eight different areas, including conservation boards, which will share 20% of the appropriation. Of this 20%, sixty percent goes directly to county boards on per county and per capita basis. The remaining 40% is administered through the Natural Resources Commission for competitive grants to conservation boards. To be eligible for the per capita share and competitive grants, counties must spend at least 22 cents per thousand dollars of taxable valuation on conservation programs. During the 2016 fiscal year, Woodbury County spent approximately 43.3 cents per thousand dollars of taxable valuation on conservation programs. During the fiscal year, Woodbury County received \$9,655 for its per county share and \$31,843 for its per capita share. No interest was credited to the REAP account.

During the fiscal year, no expenditures were made from the REAP account.

Carryovers in the REAP Fund are typically obligated for future facility developments or specialized equipment. A portion of the funds may be used for cost-sharing land acquisition and capital improvement grant projects if necessary. For FY 17, the Legislature retained the REAP appropriation at \$16 million. The Board is hopeful that REAP funding may soon reach the originally legislated \$20 million per year level. Since REAP funds are used for special projects and expenditures, the board is not dependent on this special appropriation for operational expenditures. It is anticipated that Woodbury County's REAP funds in the next fiscal year will be used to assist with the Curtin Timber addition project.

12. National Wild Turkey Federation

A local chapter of the National Wild Turkey Federation known as Loess Hills Longbeards was formed in January 2000. The chapter conducts an annual membership and fundraising banquet. Chapter meetings are held at the Dorothy Pecaut Nature Center, and the Director served as publicity chairman during the fiscal year. This group is dedicated to the preservation and establishment of the wild turkey throughout the United States. Most funds raised by chapters are forwarded to a state and national organization and used for a variety of programs to acquire and enhance habitat and promote the wild turkey. The Conservation Board received a \$7,500 grant in 1999 to assist with an addition to Oak Ridge Conservation Area. Two grants totaling \$17,000 were received in July 2005 and January 2006 to assist with a 228-acre acquisition project in Oak Ridge Conservation Area. A grant for \$10,000 to assist with a 320-acre acquisition project in Oak Ridge was received in January 2008. A grant request for assistance with the Curtin Timber

Addition project was submitted in June 2016 for \$15,000. Results will be known in July 2016. Staff will continue to work with this organization to promote their efforts in enhancing wildlife habitat and populations in the county.

V. LAND ACQUISITION

No property was acquired during the fiscal year. The Board worked on acquiring a 120-acre addition to Curtin Timber south of Anthon. This project has required the assistance of the Iowa Natural Heritage Foundation to step in and acquire the property on behalf of the County and hold it until the Board secures sufficient grants for funding. It is anticipated title will be transferred in the next fiscal year.

Easements, river accesses, and expansion of Snyder Bend Park will be priorities in the future. Future acquisitions will continue to be dependent upon available grants and the Board's ability to maintain areas. Acquisitions must fit into the Board's plans with priority being placed on Oak Ridge Conservation Area, Owego Wetland Complex, and existing parks. Land is acquired only from willing sellers.

At the end of the fiscal year, the conservation board managed 16 different areas comprising approximately 5,543 acres, and held fifteen easements on over 1,695 acres.

VI. AREA DEVELOPMENT

1. Snyder Bend County Park

Snyder Bend County Park is located two miles southwest of the Salix interchange on Interstate 29. This 35-acre area was acquired in 1961, and is currently managed as a full service outdoor recreation park area. Existing facilities at this site include modern and tent camping areas, a camper's shower and restroom facility, playground equipment and open play areas, picnicking grounds, an open shelterhouse, restroom building, boat ramp and parking lot, paved access and interior roads, concrete trail, four modern family cabins, a residence, and maintenance shop/office and storage area.

The drain field for the water treatment system was replaced following eventual failure from effects of the 2011 flood event. Additional trees were planted in spring 2016 as staff continued to replace trees lost in the 2011 flood. These were planted with assistance from employees of CF Industries and their families. Work began by wireless internet provider, Spiral Communications, to renovate the wireless equipment in the park to ensure good, consistent service. Staff continued to receive inquiries concerning extended cabin rentals from nearby construction workers, but none were arranged. All park facility lighting was converted to LED as part of the County's initiative.

Plans for the next year include continuation of planting trees. The original open shelter needs some refurbishing and the playground surfacing material needs to be replaced with shredded rubber. The concrete access road may need repairs to the centerline saw cut area that tends to open up at times during the year. This may require filling with an appropriate material to prevent water from getting under the pavement. Other future plans include development of an accessible fishing pier jetty near the lake and application of epoxy finish to the camper shower/restroom building floors.

Visitation to the park was very strong in 2015-2016 with an estimated 165,000 visitors during the fiscal year.

2. Bigelow Park - Brown's Lake

Bigelow Park is located on the south shore of Brown's Lake one mile west of the Salix interchange on Interstate 29. This 36-acre state-owned area, which also contains the Dale G. Bell Memorial Arboretum, was acquired from the Department of Natural Resources through management agreement in October 1970. It was renewed in 2002, and again in 2010 for a 50-year lease period. The area is highly developed and is managed as a high-use outdoor recreation park. Facilities at this park include a 41-unit modern camping area, a tent camping area, a camper's shower and restroom building, enclosed shelterhouse with restrooms, playground equipment and open play areas,

swimming beach area, concession/restroom building, boat ramp and dock facilities, parking lots, maintenance shed/office and storage area, paved roads, and a residence.

New floating boat docks were installed in April 2016 at the boat ramp and campground. The campground had been without docks for several years. A sub-surface drainage system was installed in the campground to help remove standing water after heavy rain events. Continued wet conditions in spring 2016 resulted in saturating the drain field for the shower/restroom building which had to be temporarily closed. A new drain field was installed in time for the July 4th holiday weekend. Additional trees were planted throughout the park with assistance of volunteers from CF Industries and their families. The deck on the Manager's residence was completed. All park facility lighting was converted to LED as part of the County's initiative.



Brown's Lake – Campground Drainage Issue



Brown's Lake – Septic System

Weekly water quality monitoring was conducted at the swimming beach during the summer months in cooperation with IDNR.

Plans for next year include continued tree planting and playground renovation including new surfacing material. Interim needs include repair/resurfacing the asphalt park roads. Long range improvements include a major renovation or replacement of the beach and concession building, constructing an accessible fishing jetty near the picnic area, and clearing more shoreline areas for fishing access.

This popular area experienced strong visitation numbers and an increase in camping and visitation during the fiscal year with an estimated 185,000 visitors.

3. Little Sioux Park

This 609-acre developed park area is located two miles southwest of Correctionville off State Highway #31. The bulk of this park area was acquired in 1965, with 118 acres of abandoned county owned gravel pits on the north and 40 acres adjacent to the south added to the park jurisdiction in 1999. Fourteen acres were added in 2004 to provide a trail connector to the town of Correctionville. Thirty-two acres encompassing an old gravel pit adjacent to the shooting range were added in 2008. Eighteen acres of river bottom greenbelt were added in 2015. The park also includes an area formerly known as the Little Sioux Greenbelt, 25 acres of river bottom timber located on the east side of the river and acquired in 1974. Little Sioux Park is currently managed as a high-use outdoor recreation and conservation park. Facilities existing at the park include two modern campground areas with shower and restroom facilities, camping cabins, picnicking grounds, playground equipment and open play areas, enclosed shelterhouse, several small open shelters, three modern restrooms, swimming beach area, shooting range, hiking trails, hard surfaced trail, non-modern campground, a ten-acre lake, historic one-room schoolhouse, maintenance shop/office and storage area, paved roads, and a residence.



Stub Gray Shooting Range

The main project for the year centered on completing and reopening the Stub Gray Shooting Range which closed in May 2014 due to vandalism and safety concerns. All improvements were the result of three public meetings held in the summer of 2014 to gather support and input for changes that would keep the range open in the future. Work began in October

2014 and finished in August 2015. A grand reopening event was held on August 29, 2015. A user fee structure of \$10 per day or \$50 per year was incorporated for this facility and has been well received. Funds will be used for future improvements to the range. In April 2016, a concrete vault latrine was installed at the range. Eight volunteer Range Safety Officers were certified and are being used to help monitor usage at the range in an effort to avoid the problems of prior years. Gates to the facility are opened and closed daily which



requires assistance of volunteers in the winter months. The facility is closed Thanksgiving Day, Christmas Eve and Christmas Day.



An engineering firm was contracted to survey and develop plans for renovating the swim beach area. Continued wet conditions raised the lake to record levels in 2016 with water going over the road and inundating the primitive campground for a second year. The high water indicated the need for a water control structure for the lake which will need to be installed as part of the beach renovation project when water levels recede. Wet conditions and high river levels resulted in new bank erosion in the picnic area. This section will need to have rip rap protection added.



Flooding - Little Sioux Beach



Flooding - Little Sioux Primitive Camping



Secondary Roads Department conducted sample borings and excavations in the old north pit area to determine if more gravel reserves were available for mining. Excellent reserves were found, and Secondary Roads intends to begin re-mining the area next fiscal year. This work will be done in coordination with Conservation staff to ensure the reclamation results in an area ready for park development. The new mining will also provide much improved ponds for fishing and other water recreation activities in the future.

Many dead and dying Scotch pine trees were removed during the year and numerous trees planted. Woodbury County Pheasants Forever Chapter hosted a fall Youth Day in October 2015 and a Youth Fishing Derby in June 2016. The annual Halloween camping event was held in October

2015 with over 1,000 persons in attendance. Prescribed fire was applied to 36.71 acres of grasslands in the park to encourage growth of prairie species and control invasive species. All park facility lighting was converted to LED as part of the County's initiative.



Little Sioux Halloween event

Plans for next year include renovation of the swim beach area and Bellamy Campground, installation of a water control structure for the lake, installation of sidewalks and outside living spaces for the cabins, and continued tree removal and replacement. Also of immediate concern is the condition of the park asphalt roads. The 2.2 miles of asphalt have reached the end of life expectancy after 20 years and need to be resurfaced or renovated soon before the project becomes more costly. Longer range plans include addition of playground equipment near the beach, replacement of playground surfacing material, application of epoxy floors to various restroom/shower facilities, asphalt road repairs, and development of the Peters Pit area.

Little Sioux Park generated the largest amount of revenue during 2015-2016 and continued to be busy. New and renovated facilities continue to attract more users, and the Union Bridge trail continues to be extremely popular with park users and Correctionville citizens. Camping numbers dropped off slightly in 2016 but visitation was still estimated at approximately 280,000 persons during the fiscal year.

4. Fowler Forest Preserve

This attractive day-use area is located one-half mile west of Smithland on State Highway #141. The original 50-acre site was acquired in May 1965, with an additional 58 acres added to the area in 1981. In 1998, 52 acres located between the preserve and the city limits of Smithland was added to the area which now totals 160 acres. This park is managed primarily as a day-use preserve and includes an open picnic shelter, restroom facilities, hiking trails, parking lot, and playground equipment.

Work was conducted on clearing a new trail to a lookout area where a memorial bench will be installed. Staff worked with a local architectural firm to look at plans for enclosing the open shelter. Facility lighting was converted to LED as part of the County's efforts.

This area continued to be a popular picnicking and rest area stop for persons traveling along Highway 141. Future plans include continued replacement of steep trail sections with railroad tie box steps, enclosing the large open shelter, and replacement of playground surfacing material. Attendance for the fiscal year is estimated at 15,000 people.

5. Southwood Conservation Area

This mostly undeveloped conservation area is located one mile south and three fourths mile west of Smithland. A majority of the area, 463 acres, was acquired from 1978-80 with fifty percent cost sharing funds received through the federal Land and Water Conservation Fund. Another 160 acres was acquired in 1989 with cost sharing from the state Wildlife Habitat Stamp Fund and donations from local Pheasants Forever Chapters. The entire park now totals 623 acres. The area provides a limited amount of development along the east boundary of the property and is managed primarily as a wildlife conservation park. Facilities on this site include primitive and tent camping areas, a nineteen site modern electrical campground, hiking and bridle trails, two 7-acre lakes, boat launching area and dock, modern restroom and shower building, maintenance shop/office and storage area, and a residence.

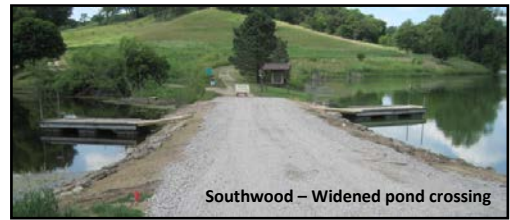
The main project during the fiscal was the construction of two new cabins. These one bedroom housekeeping units will be another alternative offered for cabin camping. Grading began in October 2015 with the hope of installing footings before snow. Wet conditions followed by cold pushed construction to spring which delayed completion of the project until summer. The cabins are located near the campground and feature locally crafted furniture made from local red cedar trees. The cabins are expected to open in July 2016. A \$75,000 grant from Missouri River Historical Development group assisted with the project.



Southwood Cabins

Excess material from the cabin grading was used to widen the crossing between the two ponds. A second culvert was installed to assist with pond level equalization, rip rap placed for protection and two new boat ramp launch areas constructed. Old boat docks from Brown's Lake were refurbished during the winter and installed for use as boat and fishing docks on the ponds. Swings and a Spring Mate were added to the playground which required installation of a retaining wall and

new split rail fence. A badly eroded gully below the dam outlet was repaired. The Resource Manager residence was remodeled after 33 years. Dust control agent was applied to the gravel road along the camping areas. Native grass seed harvest operations were headquartered at Southwood Conservation Area where seed is cleaned, dried and stored.



Controlled burns were conducted on 44.85 acres of grasslands to encourage prairie growth and deter invasive woody vegetation. All facility lighting was converted to LED as part of the County's overall project.



Plans for next year include addition of a dust-free road material to eliminate the annual need for dust control and provide sufficient road rock. Future plans include extending electrical service to a number of tent campsites,



continued renovation of trails, and application of epoxy finish to the restroom/shower floor. Southwood Conservation Area is a popular destination for people who enjoy large, undeveloped open spaces, but still have access to basic amenities. It is also a popular spot for equestrian users, hunters and campers. Cabin reservations are expected to have a big impact on visitation in the future. It is estimated that at least 40,000 people visited this conservation area during the fiscal year.

6. Shagbark Hills

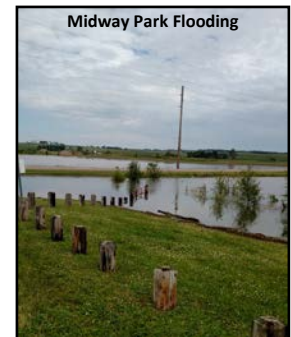
This undeveloped 379-acre natural area is located one and one-quarter miles south of Correctionville on County Road L-27. The area is managed as a public hunting area and is regularly used by hunters, hikers and birdwatchers.

This area is open for public hunting and provides good opportunities for a large variety of upland game species and contains a nice farm pond for pan fish species.

7. Midway Park

This 20-acre abandoned gravel pit site is located three and one-half miles north of Merville on State Highway #140. It contains old gravel pit ponds, a vault latrine restroom, rock ramp accesses to the ponds and picnic facilities. The area was acquired in May 1978 from the Midway Park Association of Kingsley, Pierson, Merville and Lawton. The park has been developed into a picnic area and is managed for this purpose. The gravel pit ponds also provide good fishing for many park users.

A historic rain event in June 2016 flooded most of the park and surrounding fields and put water over Highway 140 for a short period of time. After receding, the water continued to remain out of the ponds and into the road ditch. Fortunately, park facilities were not affected but the boat launch areas were rendered unusable for the summer.



8. Copeland Park Access

In January 1986, the Board obtained a right-of-way lease for a .36 acre access from the Iowa Department of Transportation located one-half mile west of Correctionville. This site will be maintained as an undeveloped river access.

9. Inkpaduta River Access

In February 1989, the Board obtained a two-acre river access by easement through a trade-off agreement involving the closing of an abandoned secondary road right-of-way and establishment of a new right-of-way to the river. The area provides a parking lot and limited access to the Little Sioux River for fishermen and canoeists. Long range plans include installing a graded and rocked canoe ramp access.

10. Inkpaduta Historical Monument

In April 1989, the Board acquired .04 acres adjacent to the county road right-of-way and State Highway #31 for a historical marker site. This area marks the location of the Sioux Indian Inkpaduta's campsite during the winter of 1856-57 where they stayed before being driven away by the white settlers. A large boulder with an 18" X 24" bronze informational plaque was erected on this site in the fall of 1989. This site preserves a small part of county history, and attracts many interested travelers as they pass on the adjacent highway.

11. Walling Access

This 13.04-acre river access on the Little Sioux River near Correctionville was purchased in 1989. The area is managed for wildlife and as an access for canoeists and fishermen to the Little Sioux River.

12. Oak Ridge Conservation Area

This large, undeveloped conservation area identified by the board in 1990 will be the Board's largest acquisition project when completed in the future totaling approximately 3,200 acres. The largest parcel containing 530 acres was added in 2000, and connected three separate existing parcels. Another 19 acres were added in 2002, 231 acres in 2005, and 315 acres in 2007. The area is located between Oto and Smithland, and presently consists of four separate Units totaling 2,082 acres.

Timber stand improvement work covering nearly 11 acres was completed in Unit 2 with the assistance of a Conservation Corps Iowa crew who worked four days on the project. The project is partially funded with a Wildlife Habitat Incentive Program grant through the NRCS and will average 11 acres per year through 2016. Prescribed burns were not conducted during the year. This area contains several CRP contracts expiring in the near future. One contract expired during the fiscal year and was not renewed.

Staff discovered that an impoundment structure in Unit 1 had breached and drained sometime after a heavy rain event in 2014. Contact was made with NRCS personnel to assist with plans to reconstruct a new impoundment downstream near County Road D-54.



Oak Ridge – Breach of structure



Oak Ridge – Drained pond

Future plans include removal of remaining interior fences and continuation of timber stand improvement work that will enhance prairie and timber resources. Existing native prairie areas as well as wooded areas will be rejuvenated through controlled burns. The Board will consider grazing in certain areas as a potential management tool. Additional parcels within the identified

boundaries of the Oak Ridge Area will be acquired from willing sellers as they become available and as grant monies are available to fund such purchases.

13. Owego Wetland Complex

This 1,330-acre area is located in the Missouri River bottoms adjacent to an abandoned town known as Owego. The original 320-acre parcel was purchased in 1999. Following the purchase of a permanent wetland easement by the federal government, the Conservation Board acquired residual rights and subsequent title to other parcels comprising the complex. Basic wetland restoration work was funded with federal Wetland Reserve Program (WRP) monies.

No prescribed burns were conducted in 2016 due to unfavorable conditions. Wet weather in 2015 created sufficient water levels so no supplemental pumping was required. A youth duck hunt was held in October 2015 sponsored by the local conservation officer. The Board was approached by a farmer about the possibility of “flash” grazing parts of the area for up to 30 days. This would be a fall management practice and staff will be researching the use of such grazing techniques.

The Owego Wetland Complex provided good hunting opportunities in the fall of 2015 and spring 2016. Continued wet conditions and rains resulted in record water levels in spring 2016. Beavers had constructed dams at the main outlet structure creating a sizable lake. This blockage was eventually removed and the water subsided. Muskrats had damaged a dike with their burrows over the years and this resulted in a complete breach in the dike. Repairs will need to be made to this dike and damaged water control structures as soon as dry conditions occur. Clean out of shallow areas and control of cattails also need to occur. A current management plan needs to be written in cooperation with NRCS for this area. The future continues to look bright for the impact this complex will have on wildlife populations as well as outdoor recreation opportunities for hunters and bird watchers.



14. Administrative Offices/Dorothy Pecaut Nature Center

The Dorothy Pecaut Nature Center is located on approximately 10 acres of land in the southwest corner of Stone State Park. The area is under management agreement with the Iowa Department of Natural Resources. The nature center, completed in 1995 features a large exhibit hall, classrooms, library/resource room, gift shop, and conservation board offices. Additional features include a paved access road and parking lot, maintenance shop and a 2.5-mile hiking trail system with outdoor amphitheater.

All lighting in the Nature Center and shop was converted to LED fixtures as part of the County’s efforts to become all LED. Additional interior renovations included replacement of a new classroom divider wall. This project resulted in the need for additional dry wall repairs and painting in the classrooms and exhibit hall. The shop was repainted in fall 2015. The Kestrel Point overlook deck was replaced. Slides were added to the Discovery Forest Playscape as a volunteer project. The Nature Center celebrated its 20th Anniversary in October 2015. A traveling display on turtles was featured in spring 2016. The Nature Center was featured as one of Sioux City’s “jewels” in a community perception review presentation by consultant Roger Brooks in 2016. Particularly noted was the welcoming signage and staff.

Future projects at this facility include trail development and work on drainage issues. Additional concerns include roof replacement and HVAC upgrades which are both reaching the end of expected life. A very detailed report on the nature center follows in **Section VII**. Continued strong visitation numbers were experienced during the twentieth year of operation.

15. Curtin Timber

This 90-acre timbered area located three miles northeast of Oto was purchased in February 1992. The area has been left in its natural state for the last 20 years, and provides excellent habitat for deer and wild turkey. A forty-foot easement for foot access to the property was also acquired from the landowner pending future acquisition of adjoining property that would provide access to the county gravel road. This area is managed as a public hunting area, and is used by many hunters, hikers and mushroom hunters.

Work continued on acquiring a 120-acre addition adjacent to the south side of this property. It is anticipated that the addition will be completed next fiscal year.

16. Riverside Bluffs Area

This 135-acre loess hill native prairie area was acquired in 1992-93 from three different landowners through a state REAP grant that was awarded in 1991. The property is separated by West 19th Street and is located in the Riverside area of Sioux City. The area features virgin loess hills prairie along with outstanding scenic views overlooking the Missouri and Big Sioux River valleys. The area provides a unique, high quality prairie within the city limits.

The Woodbury County Conservation Foundation, which played a significant role in the grant application and acquisition process, continues to raise money for improvements on the area. For the fourth consecutive year in 2015, the Foundation provided funding to contract with a Conservation Corps Iowa crew of six people for four days to conduct prairie restoration work. Working in conjunction with Conservation Department staff and equipment, and with funding from a two-year grant from the American Great Outdoors program, it is anticipated that 24.5 acres of native prairie will be reclaimed. The Foundation also provided funding for a second CCI crew to install 1,550 feet of new fencing on the south parcel. The Foundation again provided funding for a seasonal Habitat Stewardship intern who spent considerable time on this area and around the nature center.

Additional sections of fence need to be replaced or constructed to control unauthorized traffic and delineate property boundaries. Hiking access for the property is maintained and allowed. Controlled management burns of the prairie areas and elimination of woody vegetation is being planned for the north segment in the next few years. The area is managed as a prairie preserve and includes management practices such as removal of woody vegetation and prescribed prairie burns. An encroachment issue along Military Road will need to be investigated in the next year.



VII. **DOROTHY PECAUT NATURE CENTER**



**Annual Report
July 1, 2015 to June 30, 2016**

**Woodbury County
Conservation Board
4500 Sioux River Road
Sioux City, IA 51109-1657
712-258-0838
<<http://www.woodburyparks.org>>**

Highlights

- The Dorothy Pecaut Nature Center turned 20 and celebrated its 20th Anniversary on October 24, 2015. The celebration included a live Bald Eagle education program, pumpkin decorating, hikes, Dutch oven cooking and release of a rehabilitated American Kestrel and two Great-horned Owls. More than 500 people attended this event.
- Nationally known tourism expert Roger Brooks critiqued the City of Sioux City and local attractions in May 2016 and listed the Dorothy Pecaut Nature Center as a “world class facility.”



- The Discovery Forest Nature Playscape and Loess Falls Water Feature continued to be popular. A series of three slides was added to the hillside at the Playscape. Volunteer Dean Van Roekel assisted with design and construction and community partners State Steel and Interstate Mechanical Corp. donated materials.

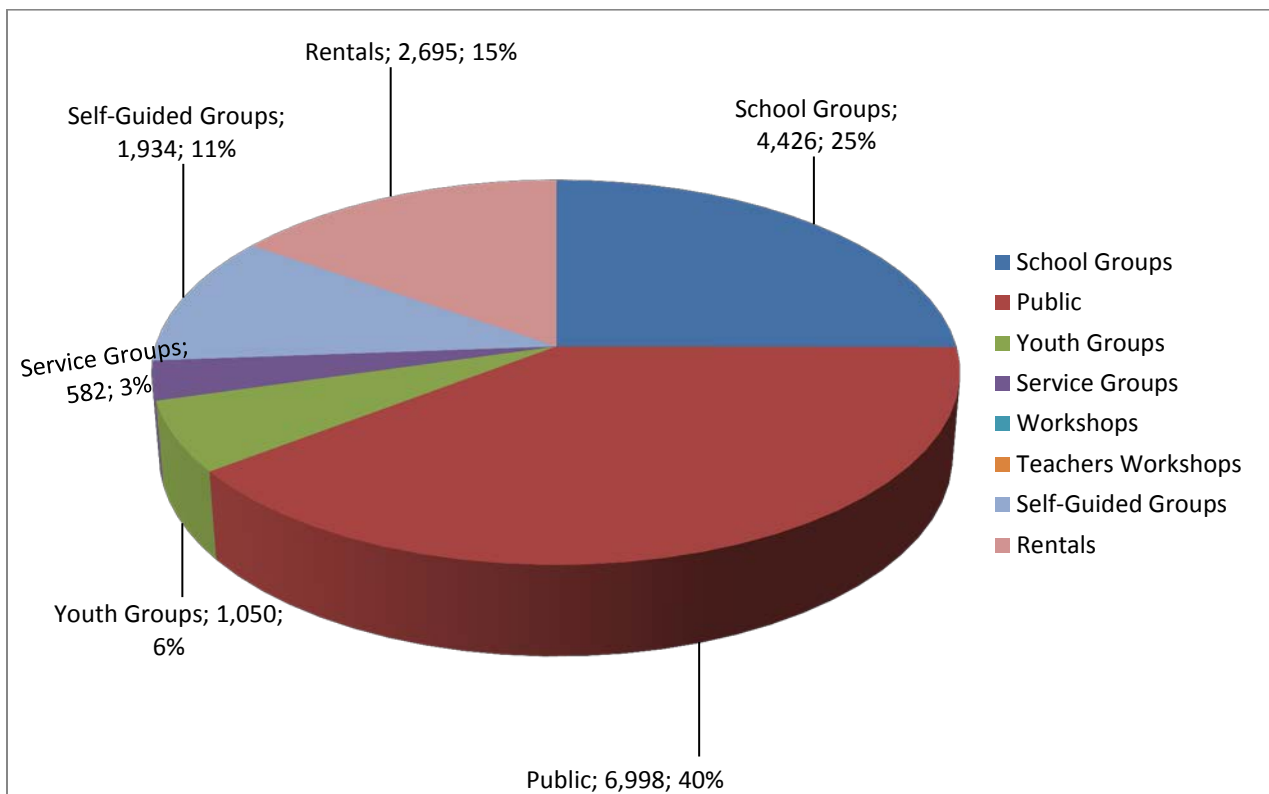
- For the fourth year, Woodbury County Conservation Foundation (WCCF) donated funds to hire a Habitat Stewardship Intern for the summer months. They also funded an Iowa Conservation Corps Crew to work on prairie management at Riverside Bluffs prairie for one week.

- The 12th Annual Nature Calls Fundraiser in September 2015 continued to be popular with 530 people attending and raising \$46,000 for Nature Center projects. It was held at the Sioux City Convention Center.
- The website was revised and changed to a WordPress format to allow for ease in revisions and postings.
- Resource Naturalist Jim Henning resigned in November 2015 to accept a position with South Dakota Game Fish & Parks. Tyler Flammang was hired in January 2016 and has been doing an excellent job transitioning into his new role.
- A new movable partition wall was installed in the Nature Center’s classrooms, allowing for more flexibility in room set up and ease of use. Repairs to cracks in the sheet rock in the classroom and upper walls of exhibit area were completed as well.



Programs

DPNC’s mission of providing quality environmental education and outdoor recreation is carried out through our educational philosophy of environmental awareness, sensitivity, knowledge, understanding, appreciation and responsible actions. Each philosophical step is considered when designing programs for different age levels. To ensure participants receive a positive learning experience our staff is committed to engaging all levels with experiential and interactive activities.



Program Facets:

Public and Family Programs: A wide variety of programming is offered throughout the year for all aspects of families in our surrounding area. This past year we offered 117 public programs and had nearly 7,000 participants. In the winter of 2016, the Nature Center also cooperated with the Woodbury County Conservation Foundation (WCCF) in hosting the *Documenting the Galapagos: A Science-Based Visual Journey* program with Carlyn Iverson. The “Play in the Parks” program at Little Sioux Park over the Fourth of July weekend was another huge success. The interns provided free programs on archery, fishing, animals, etc. to hundreds of visitors. Nature Tales is a popular preschool story time with preschool children and an adult. Winter Fun Day and Summer Programs in the Parks continue to be big hits with the community. The Lunch Time for Animals is held once per month in the summer and allows the public to view the resident animals eating. This has been a popular addition to our program offerings. Our staff believes involving the entire family instills the values of our mission as well as providing quality activities for the residents of our area.



School Groups: DPNC is a field trip site for preschool through high school. The Center’s staff provides resources, materials, and curriculum supplements for teachers to enhance the learning process of their students. Approximately 25% of the audience we reach is school children. Within the tri-state area DPNC reaches an average of 150 schools including urban, rural, public, and private audiences. School audiences and outreach remained constant during the past year. Naturalists are working with the Sioux City School District and other schools to continue to promote our programs and facilities. DPNC continues to find new ways to reach students and teachers—an increasing challenge due to the lack of public funds for field trips.

Our Educational Programs Guide lists our offerings for school and youth ages preschool to 12th grade. It is distributed to more than 1,200 teachers in the tri-state area. Last year our direct school programs reached more than 4,425 youth. Additionally, more than 1,900 students visited the Nature Center for a self-guided experience. For Non-Woodbury County Schools, we charge a user fee of \$1.00 per student. These fees are used to provide funding for additional programs, materials, staffing and supplies. When programming demand is high in spring and fall, naturalist staff is not always able to accommodate the school groups. Additional part-time or full-time staff would help address this continued demand for programming.

College Groups: Professors from at least four local colleges use the DPNC as an onsite educational tool for their students. DPNC staff also provides programming and internships for students entering the natural resources field. College and University classes from around the tri-state area use our facility for meetings, classes, and field studies.

Youth Camps & Programs: The DPNC offers Summer Day Camps that reach an average of 300 children annually. Many campers return each year due to the current program's seven levels. This program is developed with our education program goals in mind and is extremely popular. Typically, most camps fill within a few weeks after the initial registration date and many camps have a waiting list.



The Summer Camps beginning in June 2016 were very successful with 298 children attending the 18 camp sessions. We were 96% full this year with only 12 spaces remaining open. This season included two sessions for 3-5 year olds with an adult; two sessions for 4-year old campers, four sessions for 5-6 year olds; four sessions for 7-8 year olds; three sessions for 9-10 year olds; two sessions for 11-12 year olds; and one session for 13-15 year olds. The revenue received from the camps helps to pay for the five Summer Naturalists positions. Camps are designed to offer engaging outdoor activities for ages 3 through 15. The Discovery Forest Nature Playscape continues to be a favorite component of attending camp and is a great way to help reinforce our outdoor awareness goals.

Camps ranged from 2-day session to 4-day sessions. This allows scheduling and financial flexibility for families as well as trying to offer more programming opportunities for the Education staff. We offered day trips for ages 12-15 and this was very well received. These campers were taken on a scavenger hunt around our Woodbury County parks and participated in outdoor skills activities such as canoeing, archery, pellet gun shooting, and fishing. We hope to continue this option for these age groups.



Scholarships were again provided during the 2016 Summer Camp season. The Woodbury County Conservation Foundation co-sponsored the Camps to allow this opportunity and 6 scholarships were awarded totaling \$245. The WCCF sponsorship also assisted with transportation for children ages 11-12 to visit Little Sioux Park during their camp session.

Outdoor Program Intern: Local partners Scheels, Woodbury County Pheasants Forever, Loess Hills Longbeards National Wild Turkey Federation, Siouxland Fly Fishing Club and River City Anglers provided money to fund this intern position in Summer 2015. In Summer of 2016 we shifted our program to include five paid naturalist interns. All of these five interns provided programs for camps, youth groups and public on a variety of topics, including outdoor skills.



On-site programming is available for schools, youth, civic and community groups throughout the year. Staff utilizes materials within our teaching collection and live reptiles and amphibians. Native American Youth, ESL youth, scouts, 4-H groups and others often request special programs from our staff. We reached more than 765 youth during our programs this year, mostly attributed to the summer programming by our interns.

Service Learning Groups/Volunteers: Resource Naturalists Jim Henning and Tyler Flammang had the opportunity to work with multiple service groups over the last year including; church, school and scout groups. Service groups worked on trail maintenance, put together bluebird box kits, landscaping, staining benches, roadside cleanup, playground construction and prairie rescue. This offers a good opportunity for people to help their community and learn about their natural areas at the same time.

Service Group Programs: Programming is also offered for groups such as Garden Clubs, Sertoma Clubs, Rotary, etc. throughout the year. A total of 582 people were reached through these meetings.



Teacher Training: In cooperation with Iowa's Area Education Agency (AEA 4/12) and Morningside College the DPNC staff is able to offer a variety of workshops including Project WILD, Project WET and Project Learning Tree (PLT) for teachers' continuing education and graduate credits. Pre-service workshops are offered to college students pursuing an educational degree. The past year, 2 workshops were offered, providing service to 30 pre-service teachers. Other groups use our facility for their teacher workshops as well.

Community Development: Staff networks with a variety of community agencies to maximize resources. Some partnerships include cooperative teaching with Area Education Agencies, schools, WIT and City of Sioux City. Snyder also was appointed to the REAP-CEP Board and scores statewide grants for educational projects twice per year on behalf of the Iowa Association of County Conservation Boards. WCCB collaborates with the Sioux City Public Library and the City of South Sioux City Library for Summer Reading Program and provided programs in both Library buildings. Henning and Flammang also provided geocaching programs in cooperation with Iowa State University Extension of Woodbury County. DPNC also cooperated with Sioux City Blue Zones Project on programs and public education.

Casual Visitors: DPNC is open to the public 9am-4:30pm Tuesday through Saturday and 1-4:30pm on Sundays. Evening programs are available by appointment. Areas of interest include hiking trails through native prairie and woodlands, wildlife viewing area, all new interpretive displays including an interactive badger in a tunnel under the prairie diorama, working beehive, and 400 gallon native fish aquarium, resident education animals, and butterfly and herb gardens.

The Raptor House and Nature Playscape brought in several new visitors. An estimated 46,000 people visited the Nature Center last year.

Grants:

The WCCB and WCCF applied for 8 grants during this period, receiving a total of \$15,080.00. Total amount requested was \$25,080.00.

<u>Grants July 1, 2015 - June 30, 2016</u>	<u>Amount received</u>	<u>Funds Targeted For</u>
Iowa Department of Economic Development	\$580.00	Advertising for Nature Center & WCCB parks
Kohl's Cares	\$500.00	Nature Calls
Kohl's Cares Go Green	\$1,500.00	General Support
Iowa Ornithologists' Union	\$200.00	Raptor Education
RBC Foundation	\$1,000.00	General Support/20 th Anniversary
CF Industries	\$5,000.00	Playscape
Cargill, Inc.	\$6,000.00	Underground Prairie Exhibit final payment
Junior League of Sioux City Done in A Day	\$300.00	20 th Anniversary supplies
Total received:	\$15,080.00	

Nature Center

The twenty year old facility is showing its age in some areas but improvements were made in several areas. The lighting in the facility was converted to LED in 2016. A new moveable wall partition was installed in the classroom. Drywall cracks were repaired and areas were repainted in 2016. The HVAC system and roof are approaching the end of their life span and will need to be addressed in the near future.

Trails: The trails provide a great interpretive asset for programs and a wonderful recreational option for park visitors. Woodchips are added to the trails when needed and possible. The decks, benches, and bridges along the trails are stained annually. Fallen trees are cut and removed as soon as possible. The buildup of sawn logs along the trails, from several years of clearing fallen trees, had reached a point of unnatural notice. In early spring of 2016, the task of gathering, removing, and further sawing of the fallen timber began. This is currently an ongoing project, as trees will continue to fall as age, weather, and health have their effect on them, but significant gains have been made. Besides the trails looking cleaner and more natural, a financial gain has been made as well; all timber gets loaded and shipped to our Woodbury County Campgrounds to be split and offered for sale as firewood.

An informational kiosk is located at each trail head and provides information on the trails, plant identification and natural history information. Student interns provide temporary display information for each of the kiosks. Prairie management, including woody vegetation removal and

prescribed fire, is coordinated by Nature Center staff. A new overlook deck was installed at Kestrel Point in Summer 2015.

Resource Management and Maintenance: Projects over the last year included development and implementation of management plans for the playscape and water feature; the nature center trails are an ongoing project. Nature center staff and volunteers moved wood chips onto trails and spent many hours maintaining the stairways along our trails. Other maintenance projects over the year included mowing, snow removal and exhibit troubleshooting.



Amphitheater: The Amphitheater provides a cozy area of seating for DPNC programming as well as rental space for the public to reserve for weddings and reunions. Maintenance included the replacement of worn, rotted, and weathered bench boards, and the replacement of rotted split-rail fencing. Future plans may include additional accent lighting around the seating area.

Exhibits

The new exhibit gallery opened in April 2011. The changes have been well-received and we have had very little problems with the design and functionality. Any problems have been readily addressed by Split Rock Studios. A 5-year warranty was provided with their contract of service, which expired April 2016. Repair work on the underground prairie, badger noise button, roots banner and Prairie Shade was completed by Split Rock in January. DPNC continued to focus on outdoor exhibits—branching to outdoor exhibits with the Raptor Enclosure and Natural Playscape projects.

Raptor Enclosure

The Raptor House grand opening and dedication of the Raptor House was held May 4, 2013. The facility houses two large birds of prey. In late April 2013 WCCB acquired two new raptors from Kay Neumann of SOAR. A Barred Owl and a Red-tailed Hawk were added to the live animal exhibits at the Nature Center. The public reception of the new birds, raptor house and Skye the Kestrel has been excellent. Raptors are

used for educational programs for schools, camps and the public.

Visitation has increased overall and many people stop to view the birds of prey.



The Raptor House allows visitors an up close and personal experience with animals that are otherwise distant and elusive. The installation of a wall mounted, fold away work table, allows the raptor handlers a more accessible, efficient, and safer transfer of the education raptors from their individual mews to carry crates. The installation of adjustable shelving and baskets has allowed for better organization of maintenance supplies as well as the falconry equipment needed to safely handle the education raptors.

Discovery Forest Nature Playscape

The Playscape continues to be a visitor favorite. In early 2016, plans were made to update and expand the features of the Playscape. Updates included removing the old spider web netting and replacing it with a brand new one, the excavation and removal of sand from the sand box and replacing it with new, clean material, and finally the renovation of the “Stage” to allow for the installation of a slide designed with parents and toddlers in mind. The expansion included the design, construction, and installation of three brand new slide features on the western edge of the existing Playscape. Through generous volunteers, this expansion has become a wonderful and welcome addition.



Volunteer Dean Van Roekel assisted with design and construction and community partners State Steel and Interstate Mechanical Corp. donated materials for the slide project. CF Industries donated \$5,000 to Playscape enhancements, as well as providing 15 volunteers to assist with construction & maintenance. New wood chips were added to the fall zones at the Playscape and sand was added to the digging pit.

The Nature Playscape is a nature-based play area that allows children to climb a tree fort, clamber over logs, create natural art, wade in the water and experience safe, outdoor play. Research shows that regular time in nature reduces stress, supports creativity and imaginative play, facilitates better social and physical development and improves fitness, motor-skills and well-being. The Nature Playscape was designed to enable this process.



The Grand Opening was held October 12, 2013. The \$95,000+ project was made possible through generous

individual contributions and numerous grants. More than \$115,000 was raised.



In addition to the Nature Playscape, a Loess Falls Water Feature is located adjacent to the Nature Center and new Raptor House. The area is designed for gentle water play and observation. The upper pool has four large “stepping stone” boulders that people are able to cross to reach a quiet reflection area and

sit on a bench. The lower pool is designed for people to gradually wade into the water. There is a zero access point, even allowing mobility impaired guests to explore the water.

From the start, much of this project has been volunteer-driven. The Junior League of Sioux City played an integral part of the planning and funding process. Additional Playscape components include Tic-Tac-Toe games, a checkerboard and a swinging bench which was an Eagle Scout project.



Maintenance Shop: The maintenance shop provides storage for tools, county vehicles, and supplies. The ongoing organization and cleaning of the shop is never ending, as it is a constantly used building. Whether staging incoming WCCB supplies and food plot seed, being used to prepare for a volunteer group, or sheltering county vehicles from the elements, this space is used to the maximum.

Marketing

The WCCB and Dorothy Pecaut Nature Center maintains a positive relationship with local media. The naturalists participated in more than 75 interviews for radio, television and newspaper during the past year. In addition to media releases, PSA's, articles and interviews, WCCB parks are included in two I-29 rest area kiosks. Networking with Western Iowa Tourism Region, Siouxland Chamber, Iowa Department of Economic Development, MyCountyParks, Iowa Welcome Centers and Siouxland Tourism Bureaus has allowed expanded visibility of our areas.



An advertisement was placed in the Siouxland Visitor's Guide to attract additional tours and visitors to our area. An ad was also placed in an advertising supplement for Iowa tourism. This piece reached more than 1 million households via the Des Moines Register, Omaha World Herald & Minneapolis newspapers. WCCB also participated in advertising for a map of Sioux City. The Conservation Board provided an informational booth at the Woodbury County Fair and helped staff a shift at the Clay County Fair.

Woodbury Wanderings Newsletter

Our newsletter is published 3 times a year and features updates on our parks, natural history articles and our calendar of events. The newsletter is also online with the addition of our web page. The newsletter is mailed to approximately 2,200 households three times per year. Since June 2003, issues have also included a downloadable PDF version of the newsletter. Interested subscribers are encouraged to request their newsletter online or in this format to reduce mailing costs of the publication.

Web Page <<http://www.woodburyparks.org>>

The website was revised and placed under a different hosting platform this year. We now are a WordPress based site, which allows easier access for staff to make updates and changes. It also is a better platform for mobile devices. The site features beautiful new photos, updated information, video clips of the cabins, shelters and nature center and the ability to donate online to the Woodbury County Conservation Foundation. Maps of all WCCB areas are available as .PDF files to download for free. We maintain a Facebook page and it continues to increase in followers.



Rentals

The Nature Center is an attractive spot for business retreats and private rentals. The classrooms have been rented to numerous groups for anniversary parties, wedding receptions, family reunions and business retreats. More than 2,700 people (a total of 91 groups) used our rooms for a rental space. The revenue generated from these rentals goes to the General Fund for re-disbursement. Last year the Nature Center collected \$3,190.00 in revenue. The Nature Center recognizes groups such as Friends of Stone Park, Audubon Society, and Sierra Club that have a primary mission of conservation and education as “First Priority Users.” These groups are allowed free use of our meeting rooms. The number of groups using our facility at no charge was 55 groups. Rental rates for the nature center stayed the same as last year, with a price break for non-profit groups.

Nature Nook Gift Shop

The Nature Center gift shop sells items such as shirts, postcards, books, note cards, and nature-related toys and gifts. We also feature handmade items from local artists such as handmade cards and jewelry. All proceeds from the shop go to the Nature Center.

GIFT SHOP FINANCIAL REPORT

July 1, 2015 through June 30, 2016

INCOME

Gift Shop \$ 4,517.63

Total Income

\$ 4,517.63

EXPENSES

667-6102-461

2601 Office supplies (\$ 730.50)

2955 Unspecified (\$ 2,215.48)

Total Expenses

(\$ 2,945.98)

Total Income over Expenses

\$ 1,571.65

Staff

DPNC has a total of six staff dedicated to the operation and programs of the facility. Dawn Snyder serves as Nature Center Education Director and Head Naturalist and holds BS degree in Fisheries and Wildlife Biology from Iowa State University. She has more than 28 years of experience in the interpretation field, with 19 years as DPNC Director and 9 years as Head Naturalist for WCCB. She serves as the Secretary/Treasurer of the Woodbury County Conservation Foundation. Snyder also serves on the state REAP-CEP grant review committee as a representative for IACCB and Loess Hills Alliance Board and Economic Development committee.

Theresa Kruid, Naturalist, has been at the DPNC for 19 years. She has 24 years of experience in the interpretation field and holds BS degree in Recreation and Park Management (Environmental Interpretation and Outdoor Education emphasis) from Pennsylvania State University. The naturalist developed DPNC's successful summer day camp program which continues to grow each year.

Jim Henning resigned as the Resource Naturalist after six years of employment. Tyler Flammang was hired in January 2016 at the Resource Naturalist. He has an Associate's Degree

from Western Iowa Tech Community College and extensive volunteer experience with birds of prey. His duties include programming, resource management and building and grounds maintenance.

DPNC Support staff includes 2 part-time receptionists, Pam Pfautsch and Marilyn Milbrodt, and a Part-time Volunteer Coordinator/Receptionist, Betty West. Summer staff for 2015 included Paige LaPlant, Becky Ryan, Katelyn Brinkerhoff and Olivia Parks. They served as seasonal employees to assist with summer programs and events in 2015. Funding from local partners allowed us to hire Jillian Lenz as the Outdoor Skills intern. Karter Keefer was hired as 2015 Habitat Stewardship Intern funded by WCCF. Interns for Summer 2016 were Katelyn Brinkerhoff, Dawn Henderson, Brianna Martens, Rae Hattan and Michelle Knaack. These five interns provided Summer Camp and public event programming. Derik Bailey was hired as the Habitat Stewardship Intern funded by WCCF. DPNC general hours are 9am to 4:30pm Tuesday through Saturday and Sunday from 1-4:30pm.



Each of the interns had a chance to experience habitat management and/or trail work for two weeks during the summer. Most of them had the chance to work with service groups and all of them were trained with chainsaws and brush cutting equipment. They each also had the opportunity to learn how to operate our John Deere Gator and Bobcat skid loader in 2015. Due to increased program requests the Summer Naturalist Interns in 2016 were primarily education interns and did not focus on habitat maintenance projects, with the exception of the Habitat Stewardship Intern.

Volunteers

During the past 12 months volunteers logged more than 2,789 hours of volunteer service. Support staff at the Nature Center and WCCB is comprised of approximately 171 non-paid active volunteers, 23 of these being Junior Volunteers under the age of 18. Volunteer duties include animal care, gardening, reception & clerical, summer camp naturalist assistants, prairie rescue, educational,



curatorial, research, trail maintenance, program assistance, fund raising, gun range officers and general maintenance. 10 service groups also assisted with prairie rescue/habitat management, mulching trails, staining, playscape, water feature and several maintenance projects. Total number of volunteers equaled more than 400. Contributed service translates to an estimated \$33,808.50. Volunteers were recognized at the 17th Annual Volunteer Recognition and Awards Dinner in March 2016.

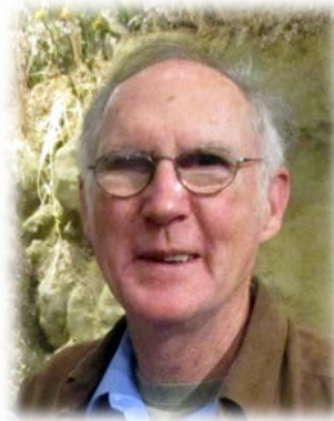
Conservation Awards

This was the 27th year for the WCCB to confer awards to outstanding individuals for their dedicated service. Jim Redmond received the *Friend of Conservation* award for his support of the Dorothy Pecaut Nature Center and his advocacy of the Loess Hills and Missouri River. Rosie

Kuehne was recognized for the *Conservation Educator* award for her 60 years as an environmental educator, primarily as a Pre-school teacher.



**Conservation Educator
Rosie Kuehne**



**Friend of Conservation
Jim Redmond**

Dorothy Pecaut Nature Center

Volunteer Contributed Services July 1, 2015 –June 30, 2016

	# Hours	\$/Hour	\$Value
Education/Interpretive (information services, docents, teachers, etc.)			
Camp Assistant (18)	364.25	\$9.25	\$3,369.31
Naturalist Assistant (15)	182.50	\$9.25	\$1,688.13
Special Event (108)	574.75	\$9.25	\$5,316.44
Administrative/Clerical/Maintenance (office, routine maintenance, etc)			
Clerical (4)	23.50	\$9.25	\$217.38
Maintenance (50)	774	\$9.25	\$7,159.50
Curatorial/Collections (research, gardens, care of objects, etc.)			
Gardening (2)	32.25	\$9.25	\$298.31
Trail Maintenance (12)	116.75	\$9.25	\$1,079.94
Playscape Project (1)	4	\$25.00	\$100.00
Prairie Rescue/Habitat Management (30)	90	\$9.25	\$832.50
Animal Transport (1)	1	\$10.00	\$10.00
Professional (legal, fundraising, guest speakers, consultants, etc.)			
Gun Range Officers (5)	64.5	\$20.00	\$1,290.00
Fundraising Special Events (21)	344	\$18.00	\$6,192.00
Graphic Artists (2)	30	\$30.00	\$900.00
Photographer (2)	7	\$20.00	\$140.00
Consultants (3)	155	\$25.00	\$3,875.00
Accountant (1)	8	\$90.00	\$720.00
Auctioneer (2)	4	\$25.00	\$100.00
Carpentry (1)	10	\$25.00	\$250.00
Veterinarian (1)	3	\$90.00	\$270.00
Totals	2,788.50 hours		\$33,808.50

Training

The DPNC is committed to professional development and interpretive staff participates in the IAN Annual Professional Development program. Snyder attended a few Western Iowa Tourism meetings and some local fundraising sessions hosted by Association of Fundraising Professionals. Snyder, Kruid and Flammang attended the Iowa Conservation Education Coalition Winter Solstice meeting in February. Support staff is trained in computer software, First Aid, CPR and other services vital to their jobs.

Special Projects

Fundraising—Nature Calls 2015

A group of volunteers was recruited to assist with fundraising ideas. *Nature Calls*—a beer sampling, nature art sale and auction—was the targeted special event fundraiser. The 12th Annual Nature Calls raised an additional \$26,000 for Nature Center exhibits and educational programs. An additional \$3,305 was raised in a raffle for Summer Youth Programs. Committees worked throughout the year to plan this large event, which although it requires a tremendous amount of staff time, was considered a worthwhile endeavor. The event was held at the Sioux City Convention Center and was one of our largest crowds, boasting more than 530 people.



Woodbury County Conservation Foundation

The WCCB maintains a close relationship with the Conservation Foundation (WCCF). Dawn Snyder serves as the Foundation's Secretary and Treasurer.

October 1, 2015 – September 30, 2016

WCCF Memberships

35 Individual Memberships	\$ 705.00
62 Family Memberships	\$ 2,169.05
33 Wildlife Conservationist Memberships	\$ 1,675.00
41 Woodland Conservationist Memberships	\$ 4,910.00
9 Prairie Conservationist Memberships	\$ 2,300.00
6 Wetland Conservationist Memberships	\$ 3,250.00
4 Distinguished Conservationist Membership	<u>\$ 5,000.00</u>
191 Memberships	\$ 20,009.05

Donation Preference Breakout:

To Help Further WCCF's Mission	\$ 11,585.00
For Dorothy Pecaut Nature Center Support & Camps	\$ 5,929.05
For Loess Hills Area Habitat Support	\$ 1,380.00
For Woodbury County Park Enhancements	<u>\$ 1,115.00</u>
Total Memberships	\$ 20,009.05

WCCF hosted its annual meeting at the Dorothy Pecaut Nature Center in February 2016. The event included a presentation entitled *Documenting the Galapagos: A Science-Based Visual Journey* by Carlyn Iverson. More than 95 people attended this educational event.

The Foundation co-sponsored the Conservation Board Summer Day Camps to

provide \$245 in scholarships for underprivileged youth. They also contributed approximately \$600 in educational materials and supported the Loess Hills Prairie Seminar. They also funded a 6-person Iowa Conservation Corps crew to work at Riverside Bluffs for one week and purchased fencing materials for Riverside Bluffs. They continue conservation education and natural area protection in our area. The minutes of WCCF meetings are on file at the WCCB Office.



The WCCF initiated an annual membership campaign in 2003 to increase visibility and assist with special needs. The 2015-2016 membership campaign built upon the success of the past ten years. This year’s total membership was slightly lower but the amount raised was slightly higher, showing an average gift amount of \$104.00.

Current members of the WCCF Board of Directors are: Brian Hazlett, President; Chris Zellmer-Zant, Vice President; Dawn Snyder, Secretary/Treasurer; Dianne Blankenship; Herman Schultz; Bruce Hopkins; Norbert Ruhland; Randy Kramer, Anne Shaner and Rod Tondreau. Online donations can be received via a PayPal account, allowing

more avenues to donate. WCCF is the channeling agency for the Nature Calls fundraiser and continues to be a vehicle for transfer of large donations to the Woodbury County Conservation Board.

Endowment

In May 2012 the WCCF established an endowment fund within the Siouxland Community Foundation. This will give donors a simple and efficient way to continue supporting the Woodbury County Conservation Foundation (WCCF) while providing us with a source of lasting support. The Woodbury County Conservation Foundation Endowment Fund is designed to give donors access to the most favorable tax advantages available as well as help WCCF develop planned giving programs. A separate Special Projects Fund within the Siouxland Community Foundation was established in Fall of 2013.



List of Donors

Numerous individuals and organizations assisted us in the past year. We would like to acknowledge them for their generous support.

General Donations

Adams Homestead & Nature Preserve
 Alcester Hudson Girl Scout Troop
 Avery Outdoors
 Battle Creek Ida Grove First Graders
 Neva Bean
 Barbara Benson
 Bruce & Carol Bickel
 Carol Blair
 Aaron Bomgaars
 Bomgaars
 Joe & April Bousquet
 Causetown
 CF Industries
 Diane's Pumpkin Patch

Ahn Drury
 Abby Duin
 Earl May
 Larry & Stephanie Fillipi
 Shannon Fredricksen—Heidi
 Ketelsen Van Gorp Memorial
 Jeff & Shay Gebauer
 Grace United Methodist Church
 Michelle Grimshaw
 Gary Heineman
 Kai Herron
 Dr. Connie Hoag
 Jerry Hoss
 Interstate Mechanical Corp
 Iowa Ornithologist's Union
 Jolly Time Pop Corn
 Junior League of Sioux City

Scott Kayl
 Kyle & Jackie Kelly
 Kingsley Garden Club
 Shirley Knight
 Kohl's
 Rosie Kuehne
 Leeds Beyond the Bell
 Marlin Lessmann
 Literary Book Club
 Loess Hills Audubon Society
 Loess Hills Longbeards NWTf
 Judy Mahaney
 Gene & Ginger Martin
 Marilyn Milbrodt—Deloris
 Milbrodt Memorial
 Ken Muller
 Polly Murphy

Northwest Iowa Group Sierra Club
 Panera
 Pepsi Co.
 Ron Perrin
 Mark Peterson
 Pam Pfautsch
 Plymouth County Conservation Board
 Donna Popp
 Carol Probst
 RBC Foundation
 Ursula Runge
 Sac County Pheasants Forever

Scheels
 Joe Schwartz
 Gary Shaner
 Singing Hills Walmart
 Sioux City Public Museum
 Sioux Valley Sports Club
 Siouland Fly Fishing Club
 Barb Small
 State Steel
 Stone State Park
 Summer's Canoes
 Dr. Mark Taylor
 The Nature Conservancy
 Van Osdel Plastering & Drywall

Dean & Paula VanRoekel
 Dolly Varner
 Jeff & Beckie Wahlberg
 Ed Walding
 Camille Walters
 Woodbury County Conservation Foundation
 Woodbury County Extension
 Woodbury County Medical Society
 Woodbury County Pheasants Forever
 Bill Zales

Volunteers

Greg Anderson
 Donovan Arwood
 Bob Baldwin
 Barb Barr
 Audie Baughman
 Julie Baughman
 Myra Baumgartner
 Shealee Behrens
 Cindy Bennett
 Rita Birke
 Josh Black
 Carol Blair
 ShaiLynne Blakeslee
 Dianne Blankenship
 Amber Bliss
 Kira Bliss
 Shelby Blomberg
 Hanna Bocian
 Jeanne Bockholt
 Suzan Boden
 Abbie Boellstorff
 Carol Boellstorff
 Rachel Boellstorff
 Rick Borg
 Missy Brandon
 Sean Brandon
 Reid Brandon
 Shay Brandon
 Briar Cliff Environmental Stewardship Students
 Briar Cliff University Women's Basketball Team
 Katelyn Brinkerhoff
 Maggie Brown
 Emma Bruns
 John Burns
 Diana Camberos
 Megan Carlson
 Belen Castaneda
 CF Industries
 David Chapman
 Zac Chwirka
 Karla Claussen

Steve Claussen
 Gretchen Cooper
 Josie Cooper
 Summer Cord
 Cub Scout Troop #110
 Mark Custer
 Judi Deaton
 Tracie Derochie
 Dennis Derochie
 Don Dixon
 Tam Doan
 Abby Duin
 Tyler Flammang
 Nick Fondoulakis
 Bill Forbes
 Cathy Frost
 Sharlene Torres Garcia
 Chris Garthright
 Roger Gaswint
 Tracy Gates
 Greg Giles
 Diana Glicke
 Tyler Griffin
 Brian Hazlett
 Nate Henning
 Rhonda Henry
 Alexia Henschke
 Kai Herron
 Jane Hey
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 Tammy Hogan
 Phyllis Holzrichter
 Bruce Hopkins
 Sandy Horton
 Cindy Hyndman
 Loyanne Jensen
 Chuck Johnson
 Alisha Junge
 Eric Kabisch
 Angela Kaiser
 Kendra Kersting
 Meg Kfmll
 Diana Kincaid

Laura Kinnaman
 Teri Kjeldseth
 Kevin Kjeldseth
 Kohl's Cares
 Kohl's Going Green
 Kathy Koskovich
 Randy Kramer
 Tiana Kruid
 Herb Kuehne
 Rosie Kuehne
 Leonard Kurtz
 Sara Larson
 Keri Leopold
 John Leopold
 Sarah Leopold
 Kenny Leuenberger
 Reid Linder
 Lyle Listamann
 Tina Listamann
 Bianca Llamas
 Sharese Manker
 Brianna Martens
 Ginger Martin
 Courtney Massey
 Desiree McCaslen
 Nadine Meis
 Jane Merritt
 Judy Miller
 Jill Miller
 Kalyope Miller
 Morningside College Into the Streets
 Morningside College Women's Softball Team
 Frank Moss
 My City Volunteers
 Candice Nash
 Brenda Nelson
 Erica Newbrough
 Lori Newbrough
 Jeff Olson
 Ron Perrin
 Ashley Petersen

Lynne Peterson
 Walt Peterson
 Annie Peterson
 Kathy Pfautsch
 Hillary Ping
 Donna Popp
 Carrie Radloff
 Quentin Regennitter
 Elizabeth Reiva
 Gil Ridenour
 Pam Ridgway
 Kelly Ridgway
 Jaelyn Riemenschneider
 Becky Roberson
 Becky Roemmich
 Alyssa Rosenbaum
 Lauron Rossie
 Heidi Rouse
 Norb Ruhland
 Jeff Ryan
 Becky Ryan
 Sacred Heart School
 Genna Salmon
 Catherine Saulsbury
 Pat Saulsbury

Michael Schaefer
 Alan Schmeckpeper
 Angie Schneider
 Nancy Schulenberger
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 Herman Schultz
 Michele Schwerin
 Chris Schwerin
 Gary Shaner
 Anne Shaner
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 Ben Shaputis
 Bill Sibley
 Mary Sievers
 Barb Small
 Sam Sneed
 Stacey Snyder
 Bennett Snyder
 St. Luke's School of Nursing
 Grace Stevens
 Neil Stockfleth
 Tracy Swanson
 Doris Swanson
 Mike Swanson
 John Swanson

Tracy Swanson
 Mark Taylor
 Rod Tondreau
 Lynette Tullis
 Alison Uhl
 Dean VanRoekel
 Hunter Vedral
 Emma VonHagel
 Lisa Wagner
 Howard Wanned
 Olivia Warren
 Paul Weber
 Gina West
 Carly West
 Kody White
 Alyssa Wicker
 Sara Wiedenfeld
 Trisha Winquist
 Jessica Wisniewski
 Eric Wodtke
 Summer Wulf
 Chris Zellmer Zant
 Darrin Zhou



2015 Nature Calls Sponsors

White-tailed Deer Sponsors

Donovan Arwood
Hy-Vee
Kjeldseth Design
Dan & Kay Pecaut
Powell Broadcasting
Sioux City Journal

Bald Eagle Sponsors

Dr. Luis Lebrede & Ruth M. Rose
Wheelock and Bursick Dentistry

Bobcat Sponsors

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Central Bank
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Knife River Midwest
Ollie's Little Honey Bees Honey
Kelly & Pam Ridgway
Rick & Angie Schneider
Art & Eileen Silva
Singing Hills Animal Hospital
TNT Sales & Service
Tyson Foods
US Bank
Vriezelaar, Tigges, Edgington, Bottaro, Boden & Ross, L.L.P.

Falcon Contributors

Ag Processing, Inc.
American Pop Corn Company
Anonymous
Bill & Dianne Blankenship
Burnight Facilitated Resources
C.W. Suter Services
Certified Auto Inc.
Certified Testing Services, Inc.
Dixon Construction Co.
Greg & Estie Dunn
Frank & Cindy Gray
John & Di Gray
Heritage Bank NA
Hinds and Associates, PLLC
Dan & Vickie Holzrichter
Brian & Loyanne Jensen
Kramer & Associates, LLC, CPA
L & L Builders
Landscape Designs
Mike Barkley Construction

Falcon Contributors

Mark & Judy Monson
Plains Boiler Service
Rhinehart Law, PC
Sooland Bobcat
Mark S. & Barb K. Taylor
Thompson Electric
United Real Estate—Kevin McManamy
United Real Estate—Chris Zellmer-Zant
Wells Blue Bunny

Bluebird Contributors

Champion Cycle
Derek Winkel Insurance Agency, Inc.
Earl Miller Construction
Dr. Paul & Penny Fee
First National Bank
Halman Construction, Inc.
Marvin & Karen Heidman
ICON Ag & Turf
Iowa - Nebraska State Bank
John D. Kiernan, O.D.
Raymond Kuwahara, M.D.
Lieber Construction, Inc.
Stee L. Maxwell DVM
Todd & Nicki Oss

Special Thanks

A. Gordon's Jewelry & Loan
Arctic Ice
Michael Bramer
Briar Cliff University Women's Basketball
Jack & Janice Bristow
Candice and Josie Cooper at KSUX 105.7 FM
Center Plate
De De Beverage Co.
Dennis Derochie
Roger Gaswint, Auctioneer
Glazer's Distributors of Iowa
Kevin & Brenda Grieme
Paul A. & Patrice Johnson
Kohl's Cares
L & L Distributing Co.
Jane & Steve Merritt
Morningside College Women's Softball
Record Printing
Sioux City Convention Center
Garnetta Snyder
Texas Roadhouse
Shirley Warren
Woodbury County Information & Communications
Commission

Nature Calls 2015 Auction Donors

Albrecht's Cycle
B & B Cleaning
Bass Pro Shops
Bernie's Lawn & Garden
Best Friends Pet Grooming
Carol Blair
Bloom Wild, LLC, Vanessa Wodtke
Bob Rowe's North End Zone
Bobier Studios
Body Enhancement Med Spa Book People
Brownbox.com
Buffalo Alice
Troy Butzlaff
Candlewood Suite
Charlie's Wine & Spirits
Chick-Fil-A
Karen & Rusty Clark
Clay CCB
Coldstone Creamery
Sean Conrad
Country Inn & Suites
Culligan Water
Culver's
Dakota PC Warehouse
Dakota Perk
Deer Run Golf Course
Don & Jane Dixon
Dona W. Pince DDS, PC
Doxx Warehouse
El Fredo's Pizza
Emerald Hills Golf Club
Evolve Yoga & Wellness
Fareway Stores, Inc.
Amy Foltz
Gabberts Home Furnishings
Get Funky Gifts
Bob Gillespie
Greenberg's Jewelers
Michael Griener
Julie Grijalva
Greg & Teri Grupp
Gunderson's Jewelers
Hard Rock Hotel & Casino Sioux City
Harvey's Leatherworks
Henrich Bros. Sharpening Service
Bev Hinds
Bruce & Jeanette Hopkins
Houlihan & Associates CPA
Jack's Uniforms & Equipment
Jackson Street Brewing
Jimmy Johns
Chuck Johnson
Junior League of Sioux City Discovery Shop
Karl's TV & Appliance
Kings Point Water Park
Koffee Knechtion
Kurio Kastle Art on 16th
Lessman Electric
Letters by Laurie
Julia Licht
Joyce Linton
Magic Carpet & Drapery
Majolie Skin & Body therapy
Mark Baker Taxidermy
Gary Marshall
Marto Brewing Co
Marx Leasing Marx
Mary Kay Cosmetics, Ann Meis
Massage & Body
Susan McCulley
Jane & Steve Merritt
Merry Maids
Midbell Music
Minerva's
Mozak's Furniture
Outback Steakhouse
Palmer Candy Co.
Petsmart
Play All Day
Poppin' Bottles n' Brushes
Dr. Robert & Phyll Powell
Promenade Cinema 14
Rev-Tac Firearms Training
Rocket Auto Wash
Rudolphs Shoes
Norb Ruhland
Jim & Jean Salisbury
Scheels All Sports
Rick & Angie Schneider
Scooter's
Second Chance Woods, J. Mark Lary
Shady Grove Pottery, Chaeli Kohn
Sherwin Williams
Sioux Air Inc., Gene & Ginger Martin
Sioux City Convention & Tourism
Sioux City Explorers
Sioux City Musketeers Hockey Assoc.
Siouxland Cyclists
Snowflake Woods, Lynn Jarvis
Stoney Creek Inn
Sue Bee Honey
Sugar Shack
Summer's Canoes
Target
Texas Roadhouse
The Feed Shed, Inc.
Thorpe & Co. Jewellers
Scott Toben
Tri-State Dental, Drs. Jeff & Amber Reinking
Valiant Vineyards
Wellness Works Massage
What Women Want
Wheelock Family Dentistry
Wild Hill Honey, Tori & Justin Engelhardt
Wildlife Lodge & Clinic
Wine and Other Old Things

WineStyles
Xpedition Archery
YLine Beads, Diane Culver
YMCA Norm Waitt Sr.

Bill & Dotty Zales
Zeke's Tree, Niki Faller

Animal Adoptions Donors

Battle Creek Ida Grove First Graders
Dick's Bait Shop
Kai Herron
Scott Kayl
Gene & Ginger Martin
Polly Murphy
Northwest Iowa Group Sierra Club
Sheryl Schmitz
Dean & Paula VanRoekel
Camille Walters



Dorothy Pecaut Nature Center

Staff

Rick Schneider, *Conservation Board Director*
Mark Peterson, *Deputy Director*
Dawn Snyder, *Education Programs Director*
Theresa Kruid, *Naturalist*
Jim Henning, *Resource Naturalist*
Tyler Flammang, *Resource Naturalist*
Barb Schultz, *Secretary*
Dawn Bostwick, *Secretary*
Pam Pfautsch, *Part-time Receptionist*
Marilyn Milbrodt, *Part-time Receptionist*
Betty West, *Part-time Volunteer*
Coordinator/Receptionist
Amelia Ziemer, *Senior Worker*

Hours:

Tuesday – Saturday 9am – 4:30pm

Sunday 1 – 4:30pm

Closed Mondays, Thanksgiving Day, Christmas Eve, Christmas Day and New Year's Day.



A Program of Woodbury County

DPNC Mission Statement:

To provide quality environmental education programs and outdoor recreation experiences; to manage our natural resources in an ecologically sound manner; and to conserve and interpret our natural, historic, and cultural resources.

Goal of the Environmental Education Program:

- To help citizens of all ages and backgrounds develop an awareness and sensitivity toward the environment.
- To acquire knowledge and understanding for effective environmental action.
- To foster positive attitudes and patterns of conduct toward the environment.

VIII. FY '16 FINANCIAL STATEMENT
GENERAL CONSERVATION BUDGET

RECEIPTS

Sale of Commodities	\$ 5,208.75
Nature Center Rental	3,397.39
Fuel Tax Refunds	4,856.79
Newsletter Advertising	850.00
Miscellaneous	958.25
Taxation	1,577,674.34
TOTAL RECEIPTS	\$ 1,592,945.52

DISBURSEMENTS

<u>Administration</u>	
Department Heads	\$ 104,566.02
Supervisory	73,727.94
Wage Plan Employees	48,029.10
Matching FICA	16,757.69
Matching IPERS	20,503.47
Emp. Hospitalization	43,987.08
Life Insurance	154.00
Dental Ins.	1,027.95
LTD Insurance	1,539.83
Gas/Oil	3,031.99
Office Supplies	2,032.03
Magazines & Books	140.02
Wearing/Safety Apparel.	468.95
Publishing Notices	61.20
Printing	6,150.86
Postage	723.39
Travel/Expense	3,861.27
Professional Services	1,632.00
School of Instruction	2,655.00
Medical Fees	400.00
Motor Vehicle Expense	3,044.93
Radio Expense	-0-
Dues\Memberships	2,890.00
Tax Allotment	5,343.22
Motor Vehicle Purchases	-0-
Office Equipment & Furn.	2,944.00
Lease Purchase Agreement	4,049.97
Sub-Total:	\$ 349,721.91

County Parks

Supervisory	\$ 174,606.96
Wage Plan Employees	169,661.77
Temporary Emp.	134,464.26
Overtime	-0-
Matching FICA	35,568.20
Matching IPERS	41,810.84
Emp. Hospitalization	91,165.92
Life Insurance	369.60
Dental Ins.	2,467.08
LTD Insurance	2,926.33
Chemical Supplies	4,983.35
Agricultural & Hort.	4,217.10
Custodial Supplies	8,700.00

Gas/Oil	24,955.35
Arms/Ammunition	1,565.23
Wearing/Safety Apparel.	6,337.25
Telephone Expense	4,071.72
Cell Phones	3,985.43
School of Instruction	-0-
Natural & LP Gas	2,403.45
Garbage	15,507.85
Electricity	58,582.91
Building Maintenance	78,518.61
Equipment Maintenance	20,296.54
Motor Vehicle Expense	9,229.68
Radio Expense	786.29
Office Equipment & Furniture	21,346.91
Lease/Purchase Agreement	-0-
Sub-Total:	<u>\$ 918,528.63</u>

Naturalist

Wage Plan Employ. PT	\$ 53,990.89
Supervisory	61,104.94
Wage Plan Employees	79,865.95
Temporary Emp.	-0-
Matching FICA	14,141.06
Matching IPERS	17,265.73
Emp. Hospitalization	38,587.84
Life Insurance	140.80
Dental Ins.	939.84
LTD Insurance	1,150.31
Gas/Oil	714.89
Office Supplies	655.60
Magazines & Books	49.95
Wearing Apparel	769.05
Printing	3,074.98
Postage	929.01
Mileage	93.24
Travel/Expense	37.69
School/Instruction	430.00
Motor Vehicle Expense	755.43
Dues/Membership	375.00
Office Equipment & Furn.	218.00
Sub-Total:	<u>\$ 275,290.20</u>

Nature Center

Janitorial Supplies	\$ 769.86
Gas/Oil	886.34
Wearing/Safety Apparel	261.98
Telephone	4,965.63
Cell Phone	2,314.52
Garbage	559.00
Electricity	9,660.36
Building Maint.	7,638.45
Equip. Maint.	1,911.22
Contractual Services	20,437.42
Sub-Total:	<u>\$ 49,404.78</u>

TOTAL DISBURSEMENTS (ACCRUAL BASIS):	\$ 1,592,945.52
APPROVED BUDGET:	\$ 1,600,536.00
BALANCE JUNE 30, 2016 (ACCRUAL BASIS):	\$ 7,590.48

257-022

NATURE CENTER

ASSETS

Interest	\$	-0-
Contributions		24,879.91
Accrued Assets Adjustment	\$	<u>-0-</u>
TOTAL ASSETS (ACCURAL BASIS):	\$	24,879.91

LIABILITIES

Transfers Out (To Reserve fund)	\$	25,352.00
Accrual Liabilities Adjustment	\$	<u>-0-</u>
TOTAL LIABILITIES (ACCURAL BASIS):	\$	25,352.00
NET ASSETS OVER/UNDER LIABILITIES:	\$	(472.09)
BALANCE JULY 1, 2015:	\$	62,321.69
ACCRUAL ADJUSTMENT:	\$	-0-
BALANCE JUNE 30, 2016 (ACCRUAL BASIS):	\$	61,849.60

667-610

CONSERVATION RESERVE FUND

ASSETS

User Fees	\$	292,102.95
Nature Center Program Fees		36,099.27
Ag Rentals		46,396.28
Concession Rentals		501.67
Equipment Rentals		4,677.96
Donations		16,852.94
Reimbursements		8,813.00
Interest		657.15
Grants		580.00
Gift Shop Revenue		3,401.15
Miscellaneous		1,443.69
Transfers In (Fund 257)		25,352.00
Accrued Assets Adjustment		<u>(54,617.34)</u>
TOTAL ASSETS (ACCRUAL BASIS):	\$	382,260.72

LIABILITIES

610-1 Administration

Land Acquisitions	\$	1,552.50
Capital Improvements		102,431.77
Accrued Liabilities Adjustment		<u></u>
Sub-Total:	\$	103,984.27

610-2 Nature Center Gift Shop

Office Supplies	\$	-0-
Magazines & Books		-0-
Unspecified		2,215.48
Printing		586.50
Sub-Total:	\$	<u>2,801.98</u>

610-3 Nature Center Programs

Temp. Employ.	\$	23,515.50
Over Time		-0-
Matching FICA		1,798.96
Matching IPERS		-0-
Office Supplies		1,953.94
Unspecified		3,027.09
Official Publ. & Legals		1,500.00
Printing		807.01
Buildings		-0-
Office Equipment/ Furniture		11,722.72
Accrued Liabilities Adjustment		-0-
Sub-Total:	\$	<u>44,325.22</u>

Transfers Out (To Debt Service fund) \$ 106,770.00

Transfers Out (To CIP fund) \$ 239,132.67

TOTAL LIABILITIES (ACCRUAL BASIS): \$ 497,014.14

NET ASSETS OVER/UNDER LIABILITIES: \$ (114,753.42)

BALANCE JULY 1, 2015 (ACCRUAL BASIS): \$ 371,943.01

ACCRUAL ADJUSTMENT: \$ 52,478.23

BALANCE JUNE 30, 2016 (ACCRUAL BASIS): \$ 309,667.82

266-610

REAP FUND

ASSETS


Per County Allocation received FY 15	\$	9,655.00
Per Capita Allocations received FY 15		31,843.00
Interest		712.53
Accrued Assets Adjustment		<u>(181.73)</u>
 TOTAL ASSETS (ACCRUAL BASIS):	\$	42,028.80


LIABILITIES

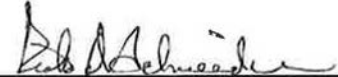
610-1 Administration

Capital Improvements	\$	-0-
Accrued Liabilities Adjustment	\$	<u>-0-</u>
Sub-Total:	\$	-0-
 TOTAL LIABILITIES (ACCRUAL BASIS):	\$	-0-
 NET ASSETS OVER/UNDER LIABILITIES:	\$	42,028.80
 BALANCE JULY 1, 2015 (ACCRUAL BASIS):	\$	89,312.08
 ACCRUAL ADJUSTMENT:	\$	-0-
 BALANCE JUNE 30, 2016 (ACCRUAL BASIS):	\$	131,340.88

Respectfully Submitted,


Cindy Bennett, President


Neil Stockfleth, Board Secretary


Rick D. Schneider, Director

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10a

Date: 10/19/2016

Weekly Agenda Date: 10/25/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: John Pylelo, Planning & Zoning

WORDING FOR AGENDA ITEM:

Public Hearing; Third Reading and Adoption of Ordinance Number 42 for a Zoning District Mapping Amendment Ordinance for Property Owner - Lynette L. Mennen; Applicant - Kyle and Tami Mullenix. Re: Portion of GIS Parcel #884723200001.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

On September 20, 2016 your Board referred this agenda item to the Zoning Commission for public hearing and recommendation. On September 26th the Commission held said hearing and voted to recommend the approval of the requested zoning map. On October 11th and October 18th your Board held public hearings on this matter where no public hearing testimony was offered. The County Attorney's Office has reviewed the attached ordinance language.

The property owner has entered into a purchase agreement with the applicant to sell a 2.833 acre portion of the referenced 42.26 acre parent parcel. The 2.833 acres portion of the parent parcel lies within the West 1/2 of the NE 1/4 in Section 23, T88N, R47W of the 5th P.M. (Woodbury Township) in the County of Woodbury and State of Iowa. The 2.833 acres are located on the east side of Old Highway 141 north of the intersection of Old Highway 141 and Carroll Avenue and immediately north of the driveway address 1679 Old Highway 141. The parcel is currently zoned AP (Agricultural Preservation) and the petitioner has applied to have the parcel rezoned to AE (Agricultural Estates). The proposed use by the applicant is for construction of a single family dwelling building site. The rezoning is requested to allow for the a level of residential density of more than two residences per quarter-quarter.

BACKGROUND:

A copy of the application, mapping, parcel information and proposed ordinance language is attached.

FINANCIAL IMPACT:

No financial impact as application fees offset administrative and legal publication expense.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

As the proposed ordinance mapping amendment conforms with the county's General Development Plan and with the county's future land use mapping staff supports the Commission's recommendation for the approval of the requested zoning district mapping amendment to AE (Agricultural Estates).

ACTION REQUIRED / PROPOSED MOTION:

- 1.) Hold the required Public Hearing followed by motion to close the public hearing
- 2.) A motion to approve the Third Reading of the Ordinance.
- 3.) A motion to approve the adoption of Ordinance No. 42 for a Zoning District Mapping Amendment to the Woodbury County, Iowa Zoning Ordinance.

**A ZONING DISTRICT DESIGNATION MAPPING AMENDMENT
TO THE WOODBURY COUNTY, IOWA ZONING ORDINANCE**

ORDINANCE NO. 42

Whereas The Board of Supervisors of Woodbury County, Iowa, adopted a Zoning Ordinance on July 22, 2008, by Resolution No. 10,455 being recorded in the Office of the Woodbury County Recorder, and

Whereas the Woodbury County Board of Supervisors has received reports in respect to amending said Ordinance from the Woodbury County Zoning Commission which held hearings on said amendments; all as by law provided. Which amendments are attached hereto marked items One (1) and Two (2), and hereby made a part hereof; and

Whereas the Woodbury County Board of Supervisors has received said report, studied and considered the same, and has held hearings on said amendments, all as by law provided; and

Whereas the Woodbury County Board of Supervisors has concluded that the said ordinance shall amend the aforesaid Zoning Ordinance;

Now therefore, be it hereby resolved by the Woodbury County Board of Supervisors, duly assembled, that the aforesaid Zoning is amended as shown on said attached items One (1) and Two (2); and

Now therefore, be it hereby resolved by the Woodbury County Board of Supervisors, duly assembled, that the previous zoning district designation shall be repealed upon the effective date of this amendment.

Dated this 25th day of October, 2016.

THE WOODBURY COUNTY, IOWA BOARD OF SUPERVISORS:

BY: _____
Larry Clausen

BY: _____
Mark Monson

BY: _____
Jaclyn Smith

BY: _____
Jeremy Taylor

BY: _____
Matthew A. Ung

ATTESTED TO

BY: _____
Patrick F. Gill, Auditor

Adoption Timeline
October 11, 2016: Public Hearing and 1st Reading
October 18, 2016: Public Hearing and 2nd Reading
October 25, 2016: Public Hearing, 3rd Reading and Ordinance Adoption

ITEM ONE (1)

Property Owner: Lynette Mennen, 2057 South Shore Blvd., Montgomery, Texas
77356.

Petitioner Applicant: Kyle and Tami Mullenix, 5928 Four Seasons Drive, Sioux City,
Iowa 51106

Pursuant to Section 335 of the Code of Iowa, 2016, the Woodbury County Board of Supervisors held a public hearing on October 11, 2016 to amend the Woodbury County Zoning Ordinance and/or Mapping for the unincorporated area of Woodbury County, Iowa, as follows:

An amendment to re-zone from the AP (Agricultural Preservation) to the AE (Agricultural Estates) zoning district designation for:

All that part of the West $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of Section 23, Township 88 North, Range 47 West of the Fifth Principal Meridian, Woodbury County, Iowa, described as follows:

Commencing at the Southeast corner of said West $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of said Section 23; thence North $0^{\circ}16'14''$ East along the East line of said West $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ for 504.29 feet to the centerline of Old Highway No. 141 and the point of beginning; thence Northwesterly along said centerline for 208.20 feet on a 1685.17 foot radius curve, concave Southwesterly, having a long chord of 208.07 feet, bearing North $41^{\circ}26'33''$ West; thence North $44^{\circ}58'55''$ West along said centerline for 490.80 feet; thence North $88^{\circ}14'21''$ East for 376.97 feet; thence North $80^{\circ}14'55''$ East for 111.99 feet to said East line of the West $\frac{1}{2}$ of the Northeast $\frac{1}{4}$; thence South $0^{\circ}16'14''$ West along said East line for 553.69 feet to the point of beginning.

Said described parcel contains 2.833 acres, more or less, which includes 0.504 acres in roadway easement.

ITEM TWO (2)

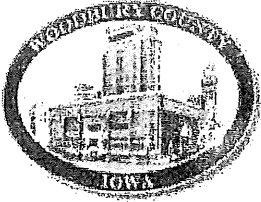
Property Owner : Jimmie Lee and Renee T. Colyer, 1650 Old Hwy 141, Sergeant Bluff, IA 51054

Petitioner Applicant: The Woodbury Count Zoning Commission, 6th Floor Courthouse, 620 Douglas Street, Sioux City, IA 51101

Pursuant to Section 335 of the Code of Iowa, 2016, the Woodbury County Board of Supervisors held a public hearing on October 11, 2016 to amend the Woodbury County Zoning Ordinance and/or Mapping for the unincorporated area of Woodbury County, Iowa, as follows:

An amendment to re-zone from the AP (Agricultural Preservation) to the AE (Agricultural Estates) Zoning District designation for:

All that part of the West ½ of the Northeast ¼ lying South and West of Highway #141 in Section 23, Township 88, North, Range Forty Seven, West of the Fifth Principal Meridian, in the County of Woodbury and State of Iowa.



Rezoning Application & Zoning Ordinance Map Amendment

Owner Information:	Applicant Information:
Owner <u>Lynette Mennen</u>	Applicant <u>Kyle & Tami Mullenix</u>
Address <u>2057 South Shore Blvd.</u> <u>Montgomery, TX 77356</u>	Address <u>5928 Four Seasons Drive</u> <u>Sioux City, IA 51106</u>
Phone <u>712-223-6062</u>	Phone <u>712-203-1331</u>

Engineer/Surveyor Doug Mordhorst Phone 712-258-6844

Property Information:

Property Address
or Address Range 1673-1679 Old Highway 141, Sergeant Bluff, IA 51054

Quarter/Quarter A portion of SW/NE Sec 23 Twnshp/Range Woodbury Twnp.; T88N/R47W

Parcel ID # 884723200001 GIS # 8847 23 200 001 Total Acres 2.833

Current Use Agricultural Proposed Use Single Family Residential

Current Zoning AP Proposed Zoning AE

Average Crop Suitability Rating (submit NRCS Statement) 52.78

The filing of this application is required to be accompanied with all items and information required pursuant to section 2.02(4)(C)(2) through (C)(4) of Woodbury County's zoning ordinances (see attached pages of this application for a list of those items and information).

A formal pre-application meeting is recommended prior to submitting this application.

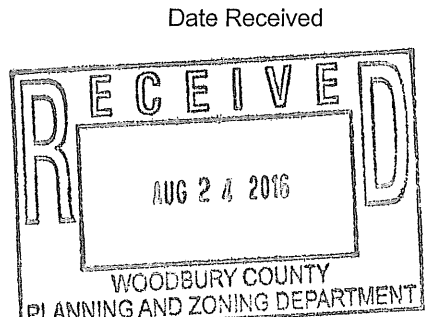
Pre-app mtg. date _____ Staff present _____

The undersigned is/are the owners(s) of the described property on this application, located in the unincorporated area of Woodbury County, Iowa, assuring that the information provided herein is true and correct. I hereby give my consent for the Woodbury County Planning and Zoning Office and zoning commission members to conduct a site visit and photograph the subject property.

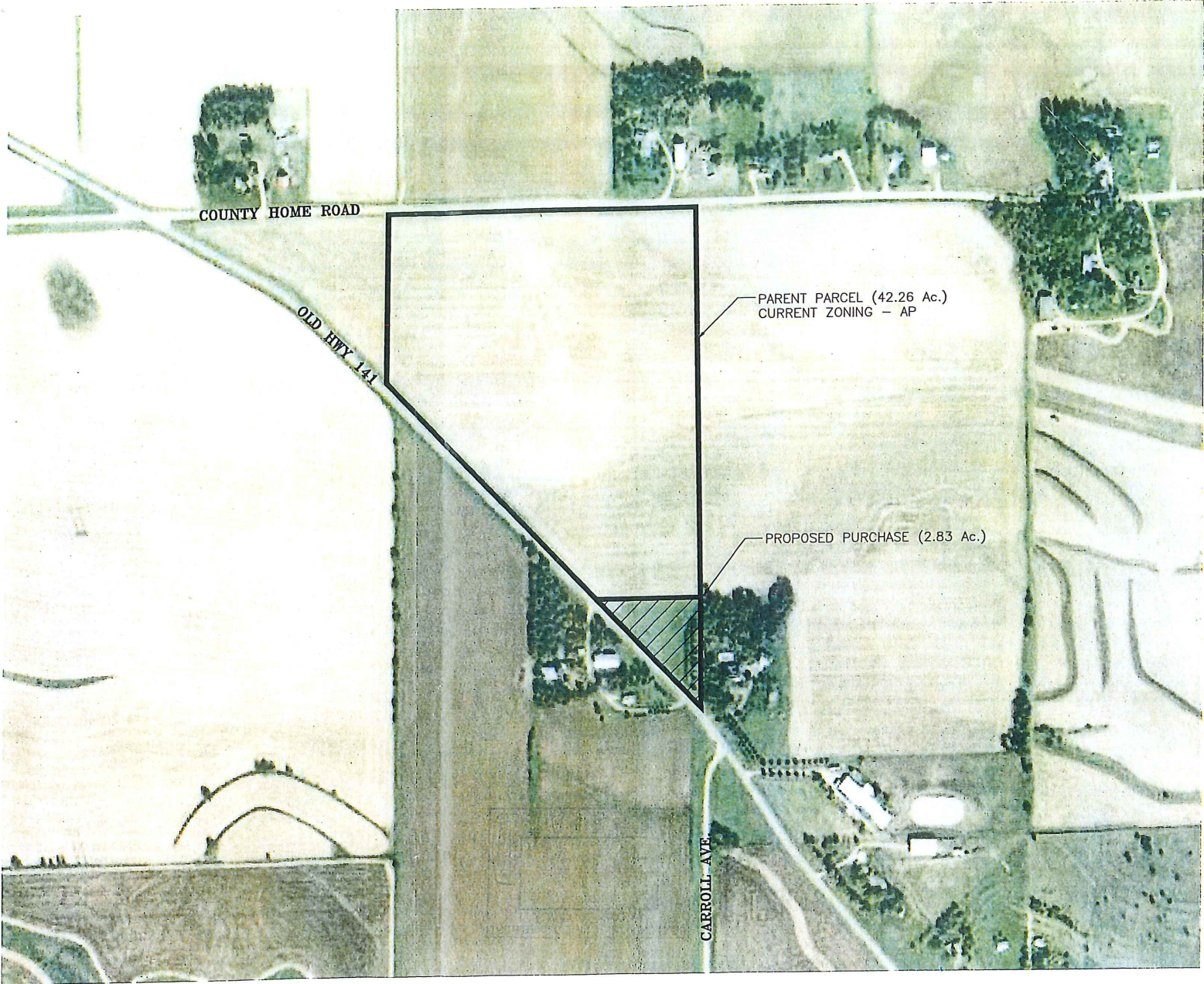
This Rezoning Application / Zoning Ordinance Map Amendment is subject to and shall be required, as a condition of final approval, to comply with all applicable Woodbury County ordinances, policies, requirements and standards that are in effect at the time of final approval.

Owner Lynette Mennen Applicant Kyle Mullenix
Date Aug 18, 2016 Date 8-23-2016

Fee: \$400 **Case #:** 6128
mullinex & Mennen
Check #: 2407 1197
Receipt #: _____



Section 3.02:4 of the county's zoning ordinances limits the residential density within the AP (Agricultural Preservation) zoning district to no more than two (2) dwellings within any quarter-quarter. Currently two (2) dwellings exist within the impacted SW/NE quarter-quarter portion of Section 23, Woodbury Twp T88N/R47W. The applicant (Mullenix) wishes to purchase 2.833 acres of the SW/NE portion of the parcel from the current property owner (Mennen) for the purpose of constructing a single family dwelling. A successful re-zoning application to the AE (Agricultural Estates) designation allows the Woodbury County to approve the Mullenix building permit application for the construction of the applicant's new home.



COUNTY HOME ROAD

OLD HTY 141

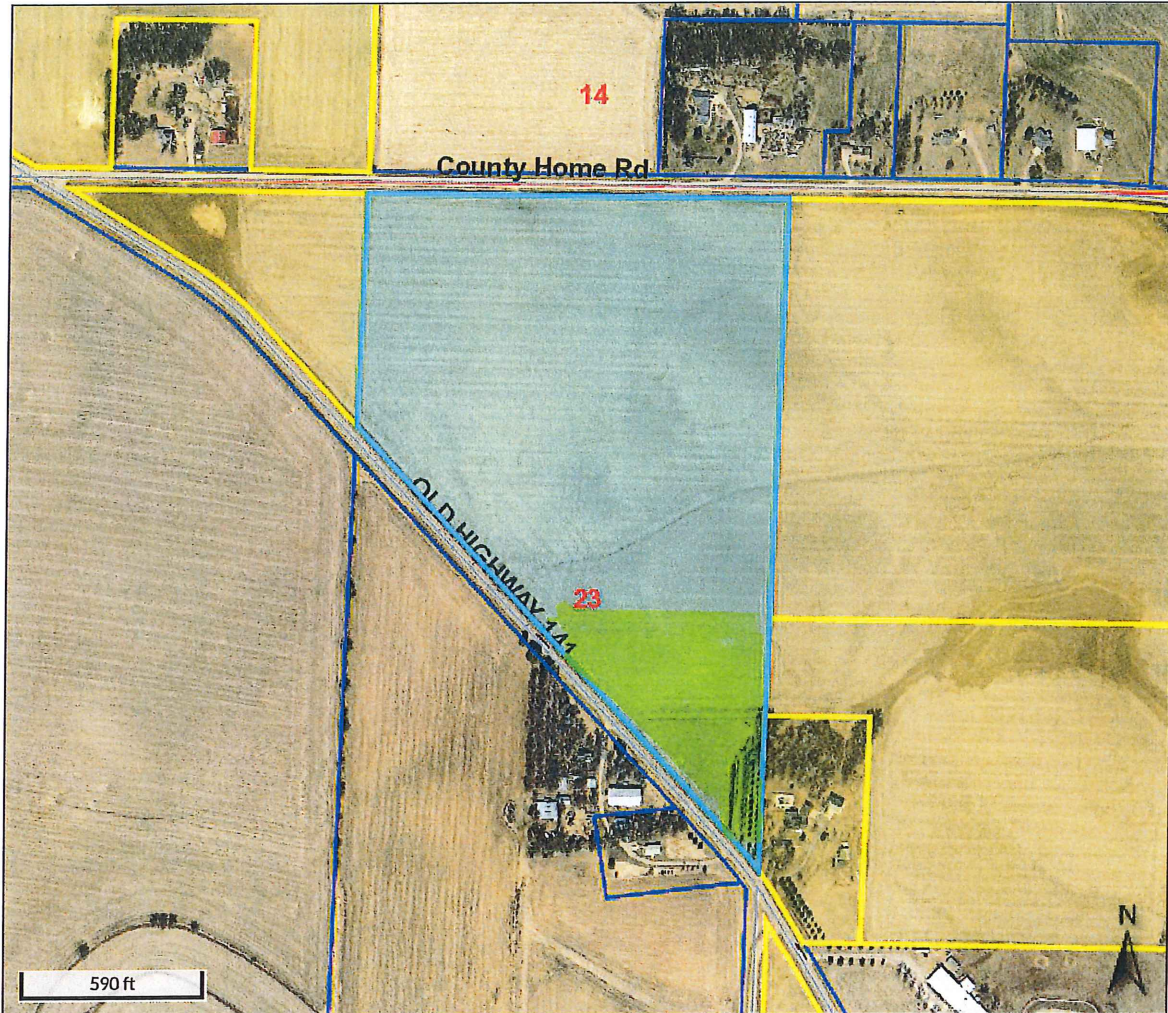
CARROLL AVE

PARENT PARCEL (42.26 Ac.)
CURRENT ZONING - AP

PROPOSED PURCHASE (2.83 Ac.)



Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Sections
- Residential Sales**
- 2014
- 2015
- 2016
- Parcels

Parcel ID	884723200001	Alternate ID	00000000826365	Owner Address	MENNEN LYNETTE
Sec/Twp/Rng	23-88-47	Class	A		2057 SOUTH SHORE BLVD
Property Address	WOODBURY	Acres	42.26		MONTGOMERY, TX 77356
District	039 WOODBURY SGT BLUFF LUTON COMM				
Brief Tax Description	WOODBURY TOWNSHIP				
	NE OF RD W 1/2 NE 23				
	-88-47				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 8/10/2016

Developed by
The Schneider Corporation

2.833 Acres to be rezoned AE

 **Beacon**TM Woodbury County, IA / Sioux City

Summary

Parcel ID 884723200001
 Alternate ID 00000000826365
 Property Address Woodbury
 Sec/Twp/Rng 23-88-47
 Brief Legal Description WOODBURY TOWNSHIP NE OF RD W 1/2 NE 23 -88-47
 (Note: Not to be used on legal documents)
 Document(s) DED: 661-265 (10/5/2004)
 Gross Acres 42.26
 Net Acres 42.26
 Exempt Acres 0.00
 CSR 2230.6
 Class A - Agriculture
 Tax District 039 WOODBURY SGT BLUFF LUTON COMM
 School District SGT BLUFF LUTON

Owner

Primary Owner Secondary Owner
 (Deed Holder)
 Mennen Lynette

2057 South Shore Blvd
 Montgomery, TX 77356

Land

Lot Area 42.26 Acres; 1,840,846 SF

Sales

Date	Seller	Buyer	Recording	NUTC	Type	Multi Parcel	Amount
10/5/2004	LAROS JOHN LIFE ESTATE, MENNEN LYNETTE REM	MENNEN LYNETTE	661/265	TRANSFER TO / BY ESTATE	Deed		\$0.00

+ There are other parcels involved in one or more of the above sales:

Valuation

	2016	2015	2014	2013	2012
Classification	Agriculture	Agricultural	Agricultural	Agricultural	Agricultural
+ Assessed Land Value	\$101,050	\$101,050	\$101,050	\$103,380	\$67,940
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$0	\$0	\$0	\$0	\$0
+ Exempt Value	\$0	\$0	\$0	\$0	\$0
= Gross Assessed Value	\$101,050	\$101,050	\$101,050	\$103,380	\$67,940
- Exempt Value	\$0	\$0	\$0	\$0	\$0

	2016	2015	2014	2013	2012
= Net Assessed Value	\$101,050	\$101,050	\$101,050	\$103,380	\$67,940

Treasurer Link

[Click here to view tax information for this parcel](#)

Iowa Land Records

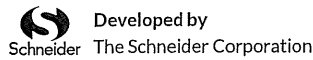
Book-Page: 661-265 (10/5/2004)

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No data available for the following modules: Owner, Residential Dwellings, Commercial Buildings, Agricultural Buildings, Yard Extras, Permits, Valuation (Sioux City), Photos, Sketches.

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Last Data Upload: 9/13/2016 10:42:31 PM



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/19/2016

Weekly Agenda Date: 10/25/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: John Pylelo, Planning & Zoning

WORDING FOR AGENDA ITEM:

Public Hearing; Third Reading and Adoption of Ordinance Number 42 for a Zoning District Mapping Amendment Ordinance for Property Owner – Jimmie Lee and Renee T. Coyle; and Applicant – The Woodbury County Zoning Commission Re: GIS Parcels # 884723200007 and #884723200008.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

On September 20, 2016 your Board referred this agenda item to the Zoning Commission for public hearing and recommendation. On September 26th the Commission held said hearing and voted to recommend the approval of the requested zoning map. On October 11th and October 18th your Board held public hearings on this matter where no public hearing testimony was offered. The County Attorney's Office has reviewed the attached ordinance language. The Ordinance will be enacted upon publication. See attached summary.

BACKGROUND:

A copy of the application, mapping, parcel, information and proposed ordinance language is attached.

FINANCIAL IMPACT:

No financial impact as application fees offset administrative and legal publication expense.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

As the proposed ordinance mapping amendment conforms with the county's General Development Plan and with the county's future land use mapping staff supports the Commission's recommendation for the approval of the requested zoning district mapping amendment to AE (Agricultural Estates).

ACTION REQUIRED / PROPOSED MOTION:

- 11.) Hold the required Public Hearing followed by motion to close the public hearing
- 2.) A motion to approve the Third Reading of the Ordinance.
- 3.) A motion to approve the adoption of Ordinance No. 42 for a Zoning District Mapping Amendment to the Woodbury County, Iowa Zoning Ordinance.

Attachment to 10/25/2016 Board of Supervisors Agenda Item(s) Request Form – Executive Summary Section

Public Hearing; Third Reading and Adoption of a Zoning District Mapping Amendment Ordinance for Property Owners Jimmie Lee and Renee T. Colyer; Applicant – The Woodbury County Zoning Commission Re: GIS Parcel # 88472320007 and #884723200008.

EXECUTIVE SUMMARY:

On August 22, 2016 the Woodbury County Zoning Commission reviewed with staff an application to rezone from Lynette L. Mennen. If approved the Mennen application would allow additional residential development within rural Woodbury County currently restricted. The Commission's review determined the goals and policies established within the county's comprehensive development plan would be best met if additional parcels within the impacted quarter-quarter of section 23, Woodbury Township were similarly rezoned. Property owners were contacted resulting in this property owner agreeing to be rezoned.

On September 26, 2016 your Board referred this agenda item application to the Zoning Commission for public hearing and recommendation. On September 26th the Commission held said hearing and voted to recommend the approval of the requested zoning map amendment. The County Attorney's Office has reviewed the attached ordinance language.

The two parcels are currently zoned AP (Agricultural Preservation) and the property owner and applicant have applied to have the parcels rezoned to AE (Agricultural Estates). The proposed use would allow the property owner to market property for residential development having the correct zoning for the additional residential density potential to be created. The current AP zoning restricts residential density to two (2) dwellings per quarter- quarter. The proposed AE rezoning allows for unrestricted residential density.

The two parcels represent 33.71 acres containing an undetermined amount of roadway easement. The 33.71 acres lie within the West ½ of the NE ¼ in Section 23, T88N, R47W of the 5th P.M. (Woodbury Township) in the County of Woodbury and State of Iowa. The 33.71 acres are located on the west side of Old Highway 141 north of the intersection of Old Highway 141 and Carroll Avenue and serviced by the driveway addressed 1650 Old Highway 141. The 33.71 acres are the entirety of GIS Parcel #884723200007 and #884723200008.

**A ZONING DISTRICT DESIGNATION MAPPING AMENDMENT
TO THE WOODBURY COUNTY, IOWA ZONING ORDINANCE**

ORDINANCE NO. 42

Whereas The Board of Supervisors of Woodbury County, Iowa, adopted a Zoning Ordinance on July 22, 2008, by Resolution No. 10,455 being recorded in the Office of the Woodbury County Recorder, and

Whereas the Woodbury County Board of Supervisors has received reports in respect to amending said Ordinance from the Woodbury County Zoning Commission which held hearings on said amendments; all as by law provided. Which amendments are attached hereto marked items One (1) and Two (2), and hereby made a part hereof; and

Whereas the Woodbury County Board of Supervisors has received said report, studied and considered the same, and has held hearings on said amendments, all as by law provided; and

Whereas the Woodbury County Board of Supervisors has concluded that the said ordinance shall amend the aforesaid Zoning Ordinance;

Now therefore, be it hereby resolved by the Woodbury County Board of Supervisors, duly assembled, that the aforesaid Zoning is amended as shown on said attached items One (1) and Two (2); and

Now therefore, be it hereby resolved by the Woodbury County Board of Supervisors, duly assembled, that the previous zoning district designation shall be repealed upon the effective date of this amendment.

Dated this 25th day of October, 2016.

THE WOODBURY COUNTY, IOWA BOARD OF SUPERVISORS:

BY: _____
Larry Clausen

BY: _____
Mark Monson

BY: _____
Jaclyn Smith

BY: _____
Jeremy Taylor

BY: _____
Matthew A. Ung

ATTESTED TO

BY: _____
Patrick F. Gill, Auditor

Adoption Timeline
October 11, 2016: Public Hearing and 1st Reading
October 18, 2016: Public Hearing and 2nd Reading
October 25, 2016: Public Hearing, 3rd Reading and Ordinance Adoption

ITEM ONE (1)

Property Owner: Lynette Mennen, 2057 South Shore Blvd., Montgomery, Texas
77356.

Petitioner Applicant: Kyle and Tami Mullenix, 5928 Four Seasons Drive, Sioux City,
Iowa 51106

Pursuant to Section 335 of the Code of Iowa, 2016, the Woodbury County Board of Supervisors held a public hearing on October 11, 2016 to amend the Woodbury County Zoning Ordinance and/or Mapping for the unincorporated area of Woodbury County, Iowa, as follows:

An amendment to re-zone from the AP (Agricultural Preservation) to the AE (Agricultural Estates) zoning district designation for:

All that part of the West $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of Section 23, Township 88 North, Range 47 West of the Fifth Principal Meridian, Woodbury County, Iowa, described as follows:

Commencing at the Southeast corner of said West $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of said Section 23; thence North $0^{\circ}16'14''$ East along the East line of said West $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ for 504.29 feet to the centerline of Old Highway No. 141 and the point of beginning; thence Northwesterly along said centerline for 208.20 feet on a 1685.17 foot radius curve, concave Southwesterly, having a long chord of 208.07 feet, bearing North $41^{\circ}26'33''$ West; thence North $44^{\circ}58'55''$ West along said centerline for 490.80 feet; thence North $88^{\circ}14'21''$ East for 376.97 feet; thence North $80^{\circ}14'55''$ East for 111.99 feet to said East line of the West $\frac{1}{2}$ of the Northeast $\frac{1}{4}$; thence South $0^{\circ}16'14''$ West along said East line for 553.69 feet to the point of beginning.

Said described parcel contains 2.833 acres, more or less, which includes 0.504 acres in roadway easement.

ITEM TWO (2)

Property Owner : Jimmie Lee and Renee T. Colyer, 1650 Old Hwy 141, Sergeant Bluff, IA 51054

Petitioner Applicant: The Woodbury Count Zoning Commission, 6th Floor Courthouse, 620 Douglas Street, Sioux City, IA 51101

Pursuant to Section 335 of the Code of Iowa, 2016, the Woodbury County Board of Supervisors held a public hearing on October 11, 2016 to amend the Woodbury County Zoning Ordinance and/or Mapping for the unincorporated area of Woodbury County, Iowa, as follows:

An amendment to re-zone from the AP (Agricultural Preservation) to the AE (Agricultural Estates) Zoning District designation for:

All that part of the West ½ of the Northeast ¼ lying South and West of Highway #141 in Section 23, Township 88, North, Range Forty Seven, West of the Fifth Principal Meridian, in the County of Woodbury and State of Iowa.



Rezoning Application & Zoning Ordinance Map Amendment

Owner Information:	Applicant Information:
Owner <u>Jimmie Lee and Renee T. Coyler</u>	Applicant <u>Woodbury County Zoning Commission</u>
Address <u>1650 Old Hwy 141</u> <u>Sergeant Bluff, IA 51054</u>	Address <u>6th Floor Courthouse 620 Douglas St.</u> <u>Sioux City, IA 51101</u>
Phone <u>712/490-8773; e-mail renco2156@aol.com</u>	Phone <u>712/279-6557</u>

Engineer/Surveyor N/A Phone N/A

Property Information:

Property Address or Address Range 1650 Old Hwy 141, Sergeant Bluff, IA 51054 and congruent parcel

Quarter/Quarter W 1/2 NE 1/4 Sec 23 Twnshp/Range 8847 (Woodbury)

Parcel ID # _____ GIS # 884723200007 and 884723200008 Total Acres 31.47 + 2.24=33.71

Current Use Residential and Agriculture Proposed Use Residential and Agriculture

Current Zoning AP (Agricultural Preservation) Proposed Zoning AE (Agricultural Estates)

Average Crop Suitability Rating (submit NRCS Statement) 49.85 CRS2 per Assessor Beacon Website

The filing of this application is required to be accompanied with all items and information required pursuant to section 2.02(4)(C)(2) through (C)(4) of Woodbury County's zoning ordinances (see attached pages of this application for a list of those items and information).

A formal pre-application meeting is recommended prior to submitting this application.

Pre-app mtg. date By phone and email communication; 8/22/16 ZC Meeting Staff present J. Pylelo & Renee/Jimmie Coyler; 8/22/16 Zoning Commission & John Pylelo

The undersigned is/are the owners(s) of the described property on this application, located in the unincorporated area of Woodbury County, Iowa, assuring that the information provided herein is true and correct. I hereby give my consent for the Woodbury County Planning and Zoning Office and zoning commission members to conduct a site visit and photograph the subject property.

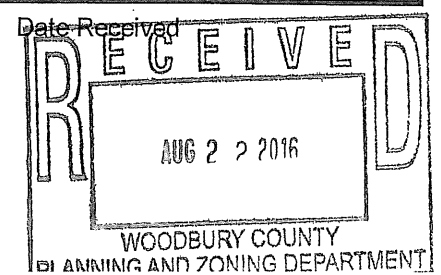
This Rezoning Application / Zoning Ordinance Map Amendment is subject to and shall be required, as a condition of final approval, to comply with all applicable Woodbury County ordinances, policies, requirements and standards that are in effect at the time of final approval.

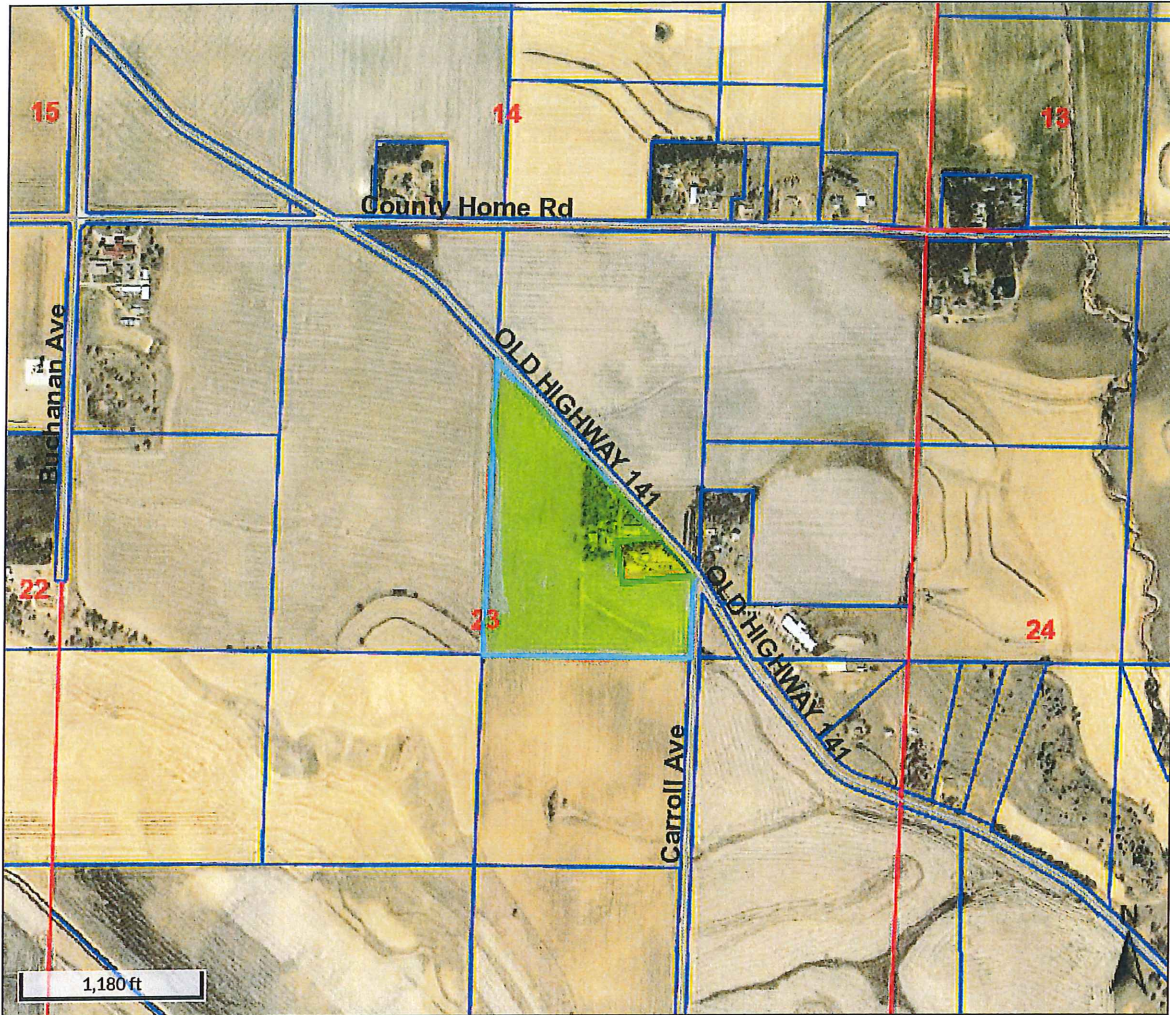
Owner Jimmie Lee Coyler Renee T. Coyler Applicant David McWilliams, Chairman
 Date 08/22/2016 Date 09/12/2016

Fee: **\$400** Case #: 6134

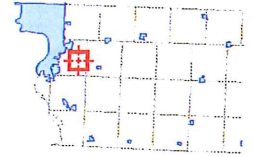
Check #: Fee Waived ZC Application

Receipt #: N/A





Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Sections
- Residential Sales**
- 2014
- 2015
- 2016
- Parcels

Parcel ID	884723200007	Alternate ID	00000000826382	Owner Address	COLYER JIMMIE LEE
Sec/Twp/Rng	23-88-47	Class	A		COLYER RENEE T
Property Address	1646 OLD HWY 141	Acreage	31.47		1650 OLD HIGHWAY 141
	WOODBURY				SERGEANT BLUFF, IA 51054

District 039 WOODBURY SGT BLUFF LUTON COMM
 Brief Tax Description WOODBURY TOWNSHIP

W 1/2 NE 1/4 LYINGS
 W OF RD (EX A TCT CO
 MM SE COR THEC N 504
 .34 FT, NWLY 17.71 F
 T TO POB; THEC NWLY
 190.27 FT, NWLY 121.
 46 FT, SWLY 297.52 F
 T, SWLY 254.48 FT, &
 NELY 470.19 FT) 23
 -88-47

33.71 acres to be rezoned AE

(Note: Not to be used on legal documents)

Date created: 8/22/2016
 Last Data Uploaded: 8/19/2016 10:54:07 PM

Beacon™ Woodbury County, IA / Sioux City

Summary

Parcel ID 884723200007
 Alternate ID 00000000826382
 Property Address 1646 Old Hwy 141
 Woodbury
 Sec/Twp/Rng 23-88-47
 Brief Legal Description WOODBURY TOWNSHIP W 1/2 NE 1/4 LYING S
 W OF RD (EX A TCT CO MM SE COR THEC N
 504.34 FT, NWLY 17.71 FT TO POB; THEC
 NWLY 190.27 FT, NWLY 121.46 FT, SWLY
 297.52 FT, SWLY 254.48 FT, & NELY 470.19 FT)
 23-88-47
 (Note: Not to be used on legal documents)
 Document(s) COD: 702-854 (2/18/2009)
 Gross Acres 31.47
 Net Acres 31.47
 Exempt Acres 0.00
 CSR 1469.38
 Class A - Agriculture; AD - Unknown
 Tax District 039 WOODBURY SGT BLUFF LUTON COMM
 School District SGT BLUFF LUTON



Owner

Primary Owner
 (Deed Holder)
 Colyer Jimmie Lee
 Colyer Renee T
 1650 Old Highway 141
 Sergeant Bluff, IA 51054

Secondary Owner

Land

Lot Area 31.47 Acres; 1,370,833 SF

Residential Dwellings

Residential Dwelling
 Occupancy Single-Family / Owner Occupied
 Style None
 Architectural Style N/A
 Year Built 1900
 Condition Very Poor
 Grade what's this? 6+10
 Roof None
 Flooring None
 Foundation None
 Exterior Material LtfmConc/Vinyl
 Interior Material None
 Brick or Stone Veneer
 Total Gross Living Area 0 SF
 Attic Type None;
 Number of Rooms 0 above; 0 below
 Number of Bedrooms 0 above; 0 below
 Basement Area Type None
 Basement Area 0
 Basement Finished Area
 Plumbing
 Appliances
 Central Air No
 Heat No
 Fireplaces
 Porches
 Decks
 Additions
 Garages 216 SF - Det Frame (Built 1900);

Agricultural Buildings

Plot #	Type	Description	Width	Length	Year Built	Building Count
0	Swine Finish and Farrow (Old Style)	HOG HOUSE	20	32	1950	1
0	Machine or Utility Building	GP SHED	16	40	1965	1
0	Lean-To	LEAN TO	14	40	1966	1
0	Bin - Wire Grain Storage	WIRE CRIB 2 EA	12	11	1966	2
0	Barn - Pole	CATTLE SHED	24	48	1977	1
0	Steel Utility Building	MACHINE SHED	24	24	1982	1
0	Steel Utility Building	MACHINE SHED	50	100	1989	1

Yard Extras

#1 - (1) HOUSE Quantity=0.00, Units=Square Feet, Height=0, Built 1900

Sales

Date	Seller	Buyer	Recording	NUTC	Type	Multi Parcel	Amount
2/16/2009	COLYER MINNIE LORENA,% MINNIE LORENA COLYER ESTATE	COLYER JIMMIE LEE & RENEE T	702/854	Fulfillment of prior year contract	Deed		\$0.00
1/16/2009	COLYER EDWARD F SR & MINNIE L	COLYER JIMMIE LEE & RENEE T	701/6449	No consideration	Deed		\$0.00

Date	Seller	Buyer	Recording	NUTC	Type	Multi Parcel	Amount
6/24/2004	COLYER EDWARD F & MINNIE L	COLYER JIMMIE LEE & RENEE T	648/1147	NO CONSIDERATION	Contract		\$0.00

+ There are other parcels involved in one or more of the above sales:

Valuation

	2016	2015	2014	2013	2012
Classification	Agriculture / Ag Dwelling	Agricultural	Agricultural	Agricultural	Agricultural
+ Assessed Land Value	\$66,560	\$66,560	\$66,560	\$91,100	\$59,870
+ Assessed Building Value	\$12,560	\$12,560	\$16,960	\$16,960	\$13,240
+ Assessed Dwelling Value	\$4,110	\$4,110	\$3,840	\$3,840	\$6,340
+ Exempt Value	\$0	\$0	\$0	\$0	\$0
= Gross Assessed Value	\$83,230	\$83,230	\$87,360	\$111,900	\$79,450
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$83,230	\$83,230	\$87,360	\$111,900	\$79,450

Treasurer Link

[Click here to view tax information for this parcel](#)

Iowa Land Records

Book-Page: 702-854 (2/18/2009)

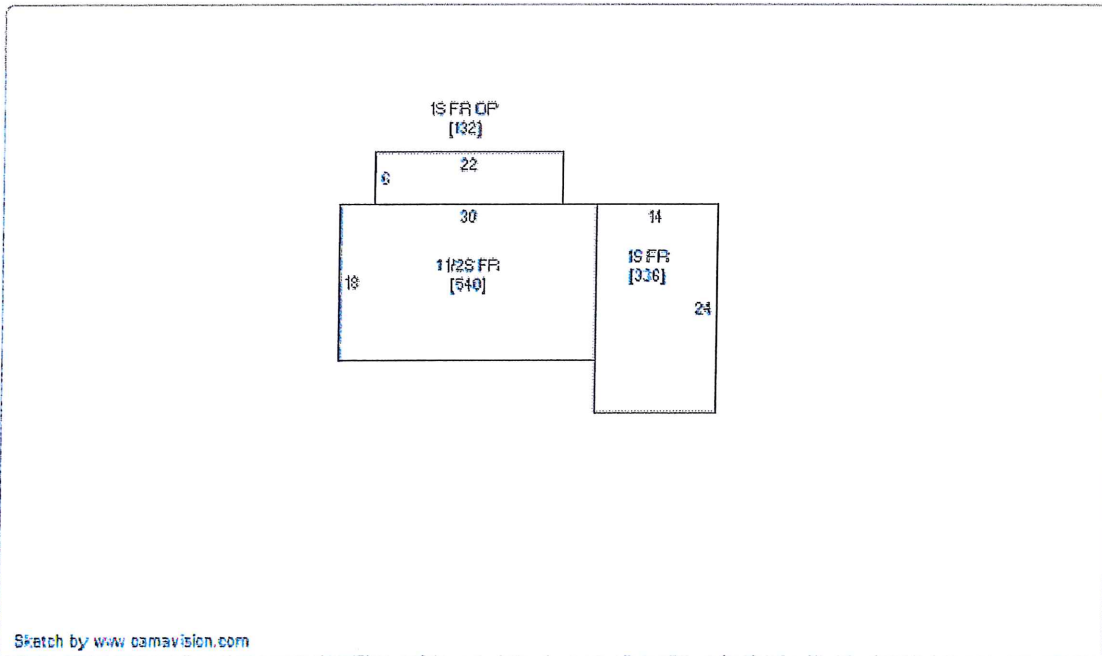
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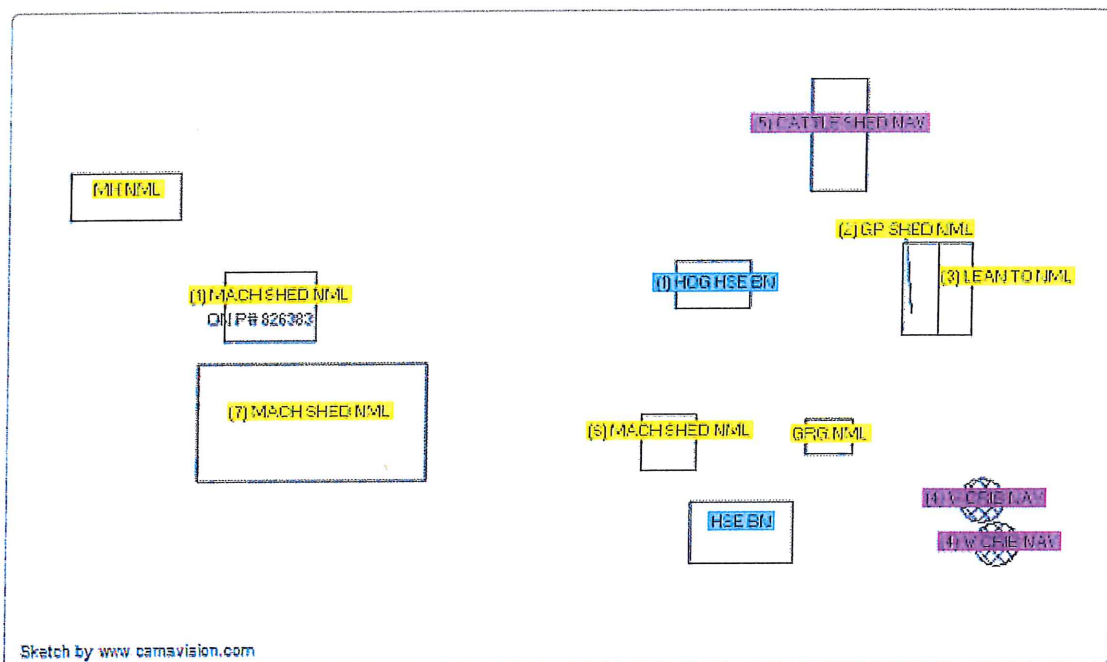
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Photos




Sketches





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Beacon™ Woodbury County, IA / Sioux City

Summary

Parcel ID 884723200008
 Alternate ID 00000000826383
 Property Address 1650 Old Hwy 141
 Woodbury
 Sec/Twp/Rng 23-88-47
 Brief Legal Description WOODBURY TOWNSHIP A TCT COM SE COR
 W 1/2 NE 1/4 THEC N 504.34 FT, NWLY 17.71 F
 T TO POB; THEC NWLY 190.27 FT, NWLY 121.
 46 FT, SWLY 297.52 F T, SELY 254.48 FT, & NELY
 470.19 FT W 1/2 NE 1/4 23-88-47
 (Note: Not to be used on legal documents)
 Document(s) DED: 566-1812 (12/9/2002)
 Gross Acres 2.24
 Net Acres 2.00
 Exempt Acres 0.24
 CSR N/A
 Class R - Residential
 Tax District 039 WOODBURY SGT BLUFF LUTON COMM
 School District SGT BLUFF LUTON



Owner

Primary Owner	Secondary Owner
(Deed Holder)	
Colyer Jimmie L	
Colyer Renee T	
1650 Old Hwy 141	
Sergeant Bluff, IA 51054-0000	

Land

Lot Area 2.00 Acres; 87,120 SF

Residential Dwellings

Residential Dwelling

Occupancy Single-Family / Owner Occupied

Style Mfd Home (Double)

Architectural Style N/A

Year Built 1994

Condition Above Normal

Grade what's this? 4+10

Roof Asph / Gable

Flooring L/C

Foundation Poured Conc

Exterior Material Vinyl

Interior Material Plas

Brick or Stone Veneer

Total Gross Living Area 1,344 SF

Attic Type None;

Number of Rooms 7 above; 0 below

Number of Bedrooms 3 above; 0 below

Basement Area Type None

Basement Area 0

Basement Finished Area

Plumbing 2 Base Plumbing (Full ;

Appliances 1 Dishwasher;

Central Air Yes

Heat Yes

Fireplaces

Porches

Decks Wood Deck-Med (100 SF);

Additions

Garages

Agricultural Buildings

Plot #	Type	Description	Width	Length	Year Built	Building Count
0	Steel Utility Building	MACHINE SHED	30	40	1994	1

Sales

Date	Seller	Buyer	Recording	NUTC	Type	Multi Parcel	Amount
12/6/2002	COLYER EDWARD & MINNIE	COLYER JIMMIE & RENEE	566/1812	SALE OF PORTION OF PROPERTY (SPLIT)	Deed		\$2,500.00

+

Valuation

	2016	2015	2014	2013	2012
Classification	Residential	Residential	Residential	Residential	Residential
+ Assessed Land Value	\$27,820	\$27,820	\$26,000	\$26,000	\$26,000
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$62,490	\$62,490	\$58,400	\$58,400	\$58,400
+ Exempt Value	\$0	\$0	\$0	\$0	\$0
= Gross Assessed Value	\$90,310	\$90,310	\$84,400	\$84,400	\$84,400

	2016	2015	2014	2013	2012
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$90,310	\$90,310	\$84,400	\$84,400	\$84,400

Treasurer Link

[Click here to view tax information for this parcel](#)

Iowa Land Records

Book-Page: 566-1812 (12/9/2002)

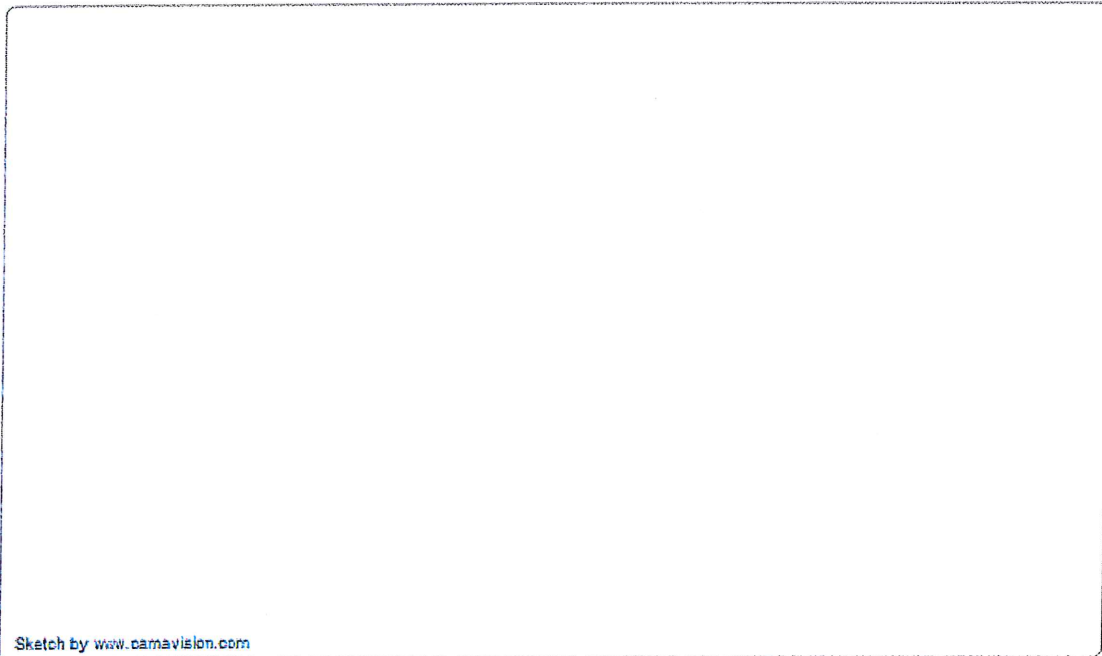
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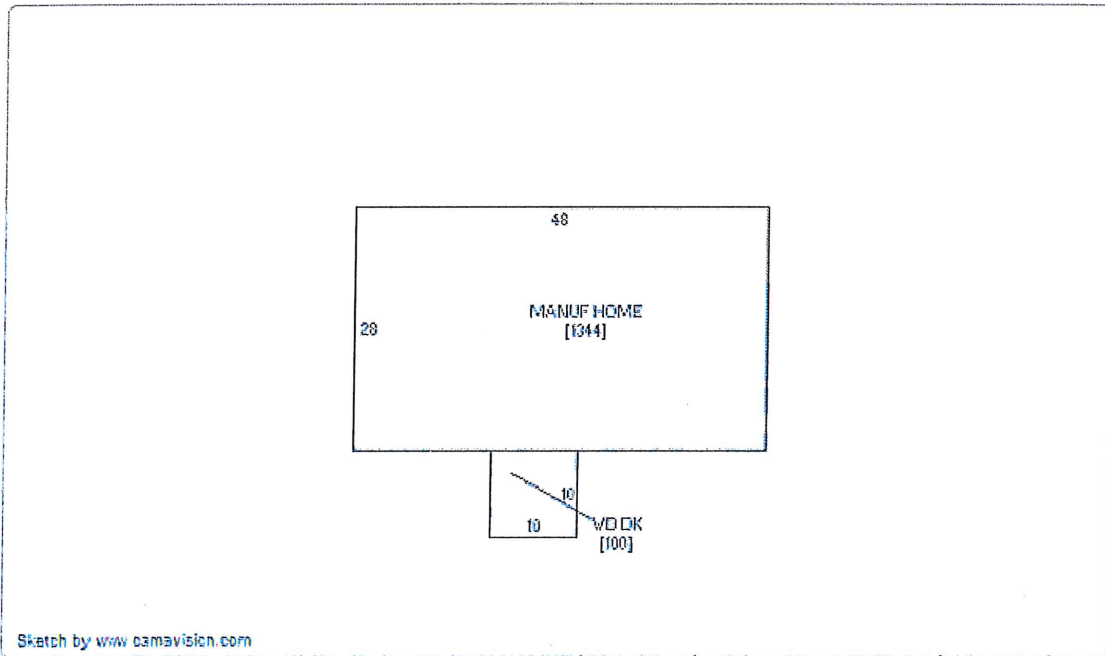
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Photos



Sketches





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WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/19/2016 Weekly Agenda Date: 10/25/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz, Building Services Director

WORDING FOR AGENDA ITEM:

Motion to approve purchase of storage shelving units for Prairie Hills Clerk files.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Give Direction
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Shelving is required to relocate Clerk of Court files from Prairie Hills to the Building Services facility. Pricing has been received on both new and used units.

BACKGROUND:

Over Four Hundred boxes of Clerk of Court permanent files and 250 large books are located at Prairie Hills in several rooms and are currently stacked on the floor. Relocating files, books, and storing them on shelving units will reduce the footprint size, allow document access, and a controlled environment will preserve files. The closer proximity also allows the Clerks more convenient access.

FINANCIAL IMPACT:

\$10,000.00
2016 CIP #D2

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve purchase of 33 heavy duty used shelving units and relocate files from Prairie Hills to Building Services.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve purchase of 33 used shelving units per quote dated 10/14/2016 from Premier Furniture & Equipment.



QUOTE

Revised - Record Storage - USED OPTION
Friday, October 14, 2016

Roger A. Johnson
208 Oak Ridge Circle
PO Box 223
Waverly, IA 50677
(319) 596-5120

Bill To:		
	IA	
Phone		
Fax		
Email		

Ship To:		
Woodbury County		
Attn:	Kenny Schmitz	
401 8th Street		
Sioux City	IA	51101
Phone	712-279-6539	
Email	0	

Ship Date
0

Purchase Order
Proposal

Unloaded By
Owner

Installed By
Owner

Qty	Item #	Manufacturer	Description	Unit Price	Ext. Price
27	2469RS-BOX USED SHELVING OPTION	Premier	Record Storage Shelving - BANKER BOX * 24"d x 69"w x 96"t - 7 Shelf * Approx 35 Bankers Boxes per unit. * Steel frame wood deck platform shelves * 800 lbs. per shelf capacity	\$269.23	\$7,269.21
6	3069RS-BKS USED SHELVING OPTION	Premier	Record Storage Shelving - BOOKS * 30"d x 69"w x 96"t - 7 Shelf * Approx 168 Books per unit. * Steel frame wood deck platform shelves * 800 lbs. per shelf capacity	\$315.38	\$1,892.28
1	Notes:	Premier F&E	Quoted Price Includes Shipping. * Based on Complete Order. * Dock to Dock Delivery. * Owner to Unload & Install. * LTL Drop Shipment.	\$838.51	\$838.51
Total					\$10,000.00

Customer Approval Signature _____

Quotation Valid For 30 Days - Prices Subject To Change - Prices Based Upon Total Purchase

Guaranteed Best Price Premier F&E will never knowingly sell a product or a service at a higher price than any competitor. If you find a better price, Premier F&E will match the price plus offer you a \$50.00 credit on your next order.



QUOTE

Revised - Record Storage - USED OPTION
Friday, October 14, 2016

Roger A. Johnson
208 Oak Ridge Circle
PO Box 223
Waverly, IA 50677
(319) 596-5120

PREMIER FURNITURE & EQUIPMENT TERMS & CONDITIONS

Contract Formation

Premier Furniture & Equipment (Premier F&E) will not agree to any terms that are additional to or different from these terms. Terms that are printed on or contained in a purchase order or other form prepared by Purchaser which are additional to or in conflict with inconsistent with those herein shall be considered to be inapplicable and shall have no force or effect. Processing of purchase order, if purchaser has not otherwise agreed to these terms, Purchaser's acceptance of delivery of, or payment for, the Products will constitute Purchaser's acceptance of these terms. The parties intend these terms as a final expression of their agreement and as a complete and exclusive statement of the terms and conditions of the agreement. These terms and conditions may not be abrogated, varied, modified, supplemented or waived except in writing and signed by an authorized representative of Premier F&E.

Order Acceptance

Any other issues by Purchaser are subject to final approval of Premier F&E.

Order Changes

Changes to orders in process must be in writing and will result in price adjustments and/or rescheduling of the order for delivery.

Order Cancellation

In the event of order cancellation, the customer will be responsible for all the expenses incurred in the producing the order through the date of cancellation. These charges would include materials purchased and labor consumed in producing the order.

Terms of Sale

Due to the custom nature of its products an initial payment of 50% of the total order amount may be required at the time of the order placement with the remaining balance to become due net 30 days from date of the final invoice. The final invoice will be forwarded at the time of shipment of the product for delivery. In the event that an order is delayed for a period of 30 days or more beyond the original requested shipping date, through no fault of Premier F&E, then an additional payment of 25% of the total order amount will become due and payable, with the remaining balance to become due net 30 days from date of the final invoice.

Past Due Charges

If payment is not made according to terms governing the sale, the unpaid balance shall bear interest at the rate of 1.5 percent per month or 18 percent annually until paid.

Applicable Prices

Prices and discounts are subject to change. Applicable prices will be those in effect at the time of quotation.

Taxes

Unless specifically stated, prices do not include any federal, state or local taxes which may now or hereafter be applicable to or imposed upon or with respect to the transaction, the property, its sale, its value or its use, or any services performed in connection therewith. Purchaser agrees to pay or reimburse Premier F&E for any such taxes, which Premier F&E or Premier F&E's subcontractors or suppliers are required to pay.

Delivery

All orders are shipped F.O. B. direct from manufacturer. Premier F&E will select the method of packaging or crating, the routing and the carrier. Any additional expense resulting from customer's request for special shipping or routing will be billed to the customer. Risk of loss or damage to any part of a shipment shall pass to the customer upon delivery. Delivery to be determined by F.O. B. point. Any delivery information (including time of shipment) is approximate. Premier F&E shall use its best efforts to make delivery as scheduled, but Premier F&E shall not be liable for any loss or damage resulting from a failure to deliver or delays in delivery caused by labor dispute (including a strike, slowdown, or lockout), fire flood, governmental act or regulation, riot, inability to obtain supplies, materials or shipping, space, plant breakdown, power failure, delay, or interruption of carries, accident, acts of God or other causes beyond Premier F&E's control. Furthermore, Premier F&E shall not be liable for any incidental, special or consequential damages resulting from Premier's failure to meet delivery schedules.

Storage Charges

Storage and handling charges will be assessed for completed orders which have been delayed at customer request.

Merchandise Shortage

Shortage of merchandise must be reported within 48 hours of receipt of shipment.

Installation

Installation will be performed by an authorized installation sub-contractor, if requested and included on quote form and purchase order. Installation rates are normally provided at the time of quotation. Unless specifically agreed to, installation rates quoted are based on nonunion labor. If union or prevailing wage is required for installation, additional expense incurred will be invoiced to customer. Installation is scheduled at the customer's request and in accordance with acknowledged shipping date. Site conditions must be suitable for furniture installation specifically including the prior completion of flooring/carpeting and overhead work for areas in which furniture is to be installed. Premier F&E will use its best efforts to coordinate with the customer regarding site conditions prior to delivery, however, if installation delays are encountered due to site conditions and through no fault of Premier F&E, additional expense incurred will be invoiced to the customer. This specifically includes any installation return trips which may be required due to site conditions beyond the control of Premier F&E.

Security Interest

Purchaser hereby grants to Premier F&E a security interest in the products which are subject of the agreement until the products are paid in full. At Premier F&E's request, Purchaser shall execute and deliver to Premier F&E's request. Purchaser shall execute and deliver to Premier F&E a financial statement in a form acceptable to Premier F&E to perfect this security interest.

Warranty

Premier F&E warrants its products to be free of defects in materials and workmanship per manufacturer's written warranty. This warranty extends from the date of installation and is based on normal usage of the product in accordance of the original manufacturer warranty. This warranty does not apply to possible damage or misuse of the product and does not cover normal wear and tear, vandalism and misuse. Upon being notified of a potential warranty defect, Premier F&E at its option will either repair or replace the item as originally specified by the original manufacturer. Damage caused by a freight carrier is not covered under this policy.

Premier F&E shall not be liable for incidental or consequential damages arising out of a claim of defective product. This warranty is in lieu of all other expressed and implied warranties and constitutes the sole and exclusive liability of Premier F&E. No person other than an authorized officer of Premier F&E may modify or expand the warranty provided herein or in any quotation to Purchaser, waive any of the limitations, or make any different or additional warranties with respect of any Product, and any statements of the contract are hereby rendered null and void.

Damaged Shipments:

Any product that is received with noticeable or presumed damages must be noted on freight companies paper work at time of signing for the delivery. Failure to do so will result in purchaser accepting responsibility for the condition of damaged goods. Purchaser is not required to accept shipments that are damaged. Purchaser is required to inform Premier F&E customer service within 48 hours of any damages, including concealed damages. Manufacturer and Premier F&E reserves the right to replace or repair damaged products.

Code Restrictions

Premier F&E considers products listed herein as portable furniture and as such, the products are subject to local fire, electrical and building codes applicable to portable furniture. Purchaser is responsible for the proper allocation of Premier F&E products to the local, state and federal codes under which installation must be made. It is the responsibility of the purchaser to obtain all necessary approvals and permits, including a certificate of occupancy if applicable. All permanent electrical connections from the furniture to the power source shall be performed by a licensed electrician and are the sole responsibility of the purchaser.

Return Materials Authorization

To return materials to Premier F&E for any reason, please contact the Customer Service Department for a return authorization number. If materials is being returned due to some fault of Premier F&E, it may be shipped back freight collect. If material was ordered but not needed by the customer, and Premier F&E agrees to allow the return, the freight must be prepaid and a handling and restocking fee will be charged to purchaser. Special items and fabric-covered items may not be returned. A restocking fee and handling charge, no less than 25%, will be billed to the purchaser.

Applicable Law

These terms and conditions, and the agreement evidenced hereby, shall be governed by and interpreted according to the laws of the state of Iowa. Any lawsuit arising out of these terms and conditions, or the agreement evidenced hereby, or relating to the Products may be maintained only in a federal or state court located within Iowa, and Purchaser irrevocably consents to the personal jurisdiction of any such court and the laying of venue therein.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11b

Date: 10/20/2016

Weekly Agenda Date: 10/25/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Approve Motion and direct CMBA Architects to proceed with the Contract Documents segment as defined in the LEC Jail Expansion Agreement.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

CMBA Architects in conjunction with Goldberg Group Architects (Jail Consultant), Alvine Engineering (Mechanical & Electrical), The Baker Group, Building Services, & the Sheriffs Department have worked diligently.

The LEC Expansion Design Development step is now near completion.

Projected costs have been updated (See CMBA "Estimate of Probable Construction Costs" modified date 10/19/2016) for review.

CMBA requests approval to move forward with the Contract Documents process.

This step completes all construction information, updated costs projection, and drafts final documents that are utilized in project bid/ negotiation.

CMBA will be required to receive Board of Supervisors approval on the bid/ negotiation step prior to moving forward.

BACKGROUND:

On 3/09/2016 the County Board of Supervisors approved an agreement with CMBA Architects known as Woodbury County LEC Jail Expansion.

This agreement by draft defines line items percentage fees associated with the project for Schematic Design, Design Development, Contract Documents, Bid/ Negotiation, and Contract Administration.

Each line item as specified requires approval by the Woodbury County Board of Supervisors prior to proceeding with any next steps.

Previously the schematic design, and the design development steps have been approved by the Board of Supervisors and have been completed.

FINANCIAL IMPACT:

Total CMBA Fee \$101,750 plus reimbursable expenses not to exceed \$3,500.00.

Contract Documents- \$30,525.00
CIP #B8-17

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Building Services believes that the Jail Expansion is a viable project & recommends moving on to the construction documents step.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve CMBA Construction Document step in the amount of \$30,525.00



CANNON MOSS BRYGGER ARCHITECTS
302 JONES STREET, SUITE 200 • SIOUX CITY, IA 51101 • (P) 712.274.2933

Woodbury County Board of Supervisors
Woodbury County LEC Jail Expansion
03/09/2016

PROJECT DESCRIPTION – SUMMARY OF SERVICES

The project consists of providing the Plans and Specifications to renovate the Open Exercise Area into a fully operational Jail Facility that best fits the needs of Woodbury County and their detention capability. This project will include, but is not limited to, enclosing the area with a properly secured roofing system, expanding the electronic door access and monitoring system, addressing egress issues and needs, expansion of life safety systems (i.e. fire alarm and sprinkler systems), plumbing systems, HVAC systems, electrical systems, and should comply with all appropriate building codes both state and local. Prior to construction, all plans will be submitted and approved by the State Fire Marshal and Department of Corrections.

BUDGETED CONSTRUCTION COST

For this project, Woodbury County has budgeted \$925,000 for the Construction Cost. Total Project Cost shall not exceed \$1,200,000 including all expenses.

PROPOSED CONTRACT FOR SERVICES

For this project, we would agree to use an AIA Document B132-2009 Standard Form of Contract Between Owner & Architect, Construction Manager as Advisor Edition.

BASIC SERVICES

Basic Services are defined as:

Architectural Services, Structural Engineering, Mechanical Engineering, and Electrical Engineering. CMBA is providing Technology & Security Design in our Basic Services also.

ADDITIONAL SERVICES

Additional Services that could be included on this project (list is not all inclusive):

Civil Engineering, Landscape Design, Extensive Computer Modeling, Detailed Cost Estimating, LEED Certification, Furniture Fixtures & Equipment (FFE).

PROJECT SPECIFICS

For this project, we would propose the following Professional Fee Structure:

Assumed Cost of Construction:	\$925,000
Proposed Fee Percentage for Basic Services	11.0%

The fee will be billed monthly at estimated levels of completion.

The fee will be distributed among the following phases:

SCHEMATIC DESIGN	20%	\$ 20,350.00	<i>Initial Phase – For Approval 3/15</i>
DESIGN DEVELOPMENT	20%	\$ 20,350.00	<i>Must receive approval to proceed</i>
CONTRACT DOCUMENTS	30%	\$ 30,525.00	<i>Must receive approval to proceed</i>
BID/NEGOTIATIONS	7%	\$ 7,123.00	<i>Must receive approval to proceed</i>
CONTRACT ADMINISTRATION	23%	\$ 23,402.00	<i>Must receive approval to proceed</i>
Total Proposed Fee		\$101,750.00	

This is based on the County a Construction Manager – Advisor with multiple contract categories for construction.

CMBA and our consultants will not proceed beyond Schematic Design for this project until given approval by the Woodbury County Board of Supervisors.

CONSULTANTS (BY CMBA)

Jail Consultant – Goldberg Group Architects
Structural Engineering – CMBA
Mechanical & Electrical Engineering – Alvine Engineering
Technology & Security Design – Alvine Engineering

ADDITIONAL SERVICES POTENTIALLY NEEDED

These services would be included in CMBA's contract if desired by the County. Additional Services would be billed hourly with the City's approval. If it is determined that extensive assistance is needed by a CMBA consultant, a fee proposal will be provided for approval.

Civil Engineering
Landscape Architecture
Furniture, Fixtures, & Equipment Consultant (FF&E)
Detailed Cost Estimates
Computer Modeling

REIMBURSABLE EXPENSES

Reimbursable expenses are defined in standard AIA agreements. They include items such as: travel, mileage (current IRS rate), additional renderings, fire marshal fees, and electronic plans services (i.e. Submittal Exchange). CMBA does not markup our own reimbursables, but our standard markup on consultants' reimbursables are 1.1 X Cost.

CMBA assumes that the coordination of the final printing and distribution of bid documents will be done by the Construction Manager – Advisor. CMBA has not included the cost of this printing in the budget below.

REIMBURSABLE EXPENSE BUDGET

For this project, we would propose a Reimbursable Expense budget **Not to Exceed \$3,500.00.**

TERMS & CONDITIONS

Invoices will be sent on a monthly basis with payments due within 30 days of the invoice date. Invoices outstanding past 30 days will accrue interest at a rate of one and half percent (1.5%) per month.

Limitation of Liability: Neither the Architect, the Architect's consultants, nor their agents or employees shall be jointly, severally or individually liable to the Owner or any other person in excess of either the compensation to be paid pursuant to this agreement or One Million and No/100 Dollars (\$1,000,000.00), whichever is greater, for any claim arising out of or relating to any act or omission, including but not limited to breach of contract or negligence, except that this limitation shall not apply only to claims based on gross negligence or willful misconduct. This shall be the sole and exclusive remedy for any such acts or omissions and is in lieu of all other remedies. The Architect and the Owner acknowledge that this limitation of liability constitutes their negotiated allocation of risk of loss and that enforcement of this limitation is necessary to protect the parties' contractual expectations.

If you are in agreement with this proposal, please print, sign, and return one original of this letter to CMBA. Retain a second signed copy for your records.

CMBA thanks you for this opportunity and we look forward to working with you. If you have any questions, please call me at 712.274.2933.

Sincerely,

Brian N. Crichton, AIA
President/CEO

Client Signature

Date

Client Printed Name/Title

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/19/2016 Weekly Agenda Date: 10/24/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of contract for project RCB Culvert P-76 rehabilitation

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The county board will consider approval of a contract for the rehabilitation of county culvert P-76 on 250th Street.

BACKGROUND:

The county board received bids for the rehabilitation of a county cross road reinforced concrete box culvert, designated P-76, on 250th Street east of Climbing Hill, on September 20, 2016. The board awarded the quote to Dixon Construction on September 27, 2016. The contract has been returned by the contractor for board approval.

FINANCIAL IMPACT:

The project is paid for with local county secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board approve the contract for the rehabilitation of culvert P-76.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board approves the contract for the repair of county culvert P-76 with Dixon Construction for a contract price of \$107,799.00.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/19/2016 Weekly Agenda Date: 10/24/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consider award of bid for L-B(D38)--73-97, Bridge replacement on 120th Street in Section 16 -T88N-R45W.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The county received bids for the replacement of Bridge D-38 on 120th St. on October 18, 2016. The bids have been reviewed and an award recommendation is being made.

BACKGROUND:

The county engineers office prepared plans to replace a bridge on 120th Street north of Lawton that failed structurally and required closure in January 2015. Bids were received at the Woodbury County Board Room, the bids have been checked, and an award recommendation is being made by the county engineer.

FINANCIAL IMPACT:

The project is funded with local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend award of the bridge to the low bidder.

ACTION REQUIRED / PROPOSED MOTION:

Move that the board of supervisors awards the bid for project L-B(D38)--73-97 to the Dixon Construction for \$397,174.00.

TABULATION OF BIDS

PROJECT NO. L-B(D38)--73-97
 LETTING: TUESDAY, OCT 18, 2016
 BRIDGE REPLACEMENT
 IN SECTION 9 T89N, R43W

NOTE: IN CASE OF MATHEMATICAL ERROR, UNIT PRICE SHALL GOVERN

*****		*****		*****		*****		*****		*****		*****	
		** Engineer's Estimate		* Graves Const * 1810 340th Street Box 1417 * Spencer Iowa 51301		* Prahm Const. * 1294 180th Ave. * Slayton MN 56172		* Christensen Bros Inc * 644 River Road * Cherokee Iowa 51012		* Dixon Const * 409 Driftwood CSt * Correctionville Iowa 51016			
				* BID BOND		* BID BOND		* BID BOND		* BID BOND			
ITEM	ITEM	QUANTITIES	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
1	Clearing and Grubbing	0.38 Acres	\$ 9,000.00	\$ 3,420.00	\$ 4,000.00	\$ 1,520.00	\$ 6,150.00	\$ 2,337.00	\$ 2,500.00	\$ 950.00	\$ 5,000.00	\$ 1,900.00	
2	Excav Class 10 Rdway & Borrow	1,768 Cu.Yds.	\$ 10.00	\$ 17,680.00	\$ 12.88	\$ 22,771.84	\$ 7.30	\$ 12,906.40	\$ 4.79	\$ 8,468.72	\$ 12.00	\$ 21,216.00	
3	Excavation Class 10 Channel	1,248 Cu.Yds.	\$ 7.50	\$ 9,360.00	\$ 8.00	\$ 9,984.00	\$ 5.80	\$ 7,238.40	\$ 2.75	\$ 3,432.00	\$ 5.00	\$ 6,240.00	
4	Removal of Existing Bridge	1 L.S.	\$ 40,000.00	\$ 40,000.00	\$ 30,000.00	\$ 30,000.00	\$ 27,100.00	\$ 27,100.00	\$ 40,000.00	\$ 40,000.00	\$ 25,000.00	\$ 25,000.00	
5	Excavation Class 20	164 Cu.Yds.	\$ 40.00	\$ 6,560.00	\$ 40.00	\$ 6,560.00	\$ 77.00	\$ 12,628.00	\$ 45.00	\$ 7,380.00	\$ 30.00	\$ 4,920.00	
6	Structural Concrete Bridge	174 Cu. Yds.	\$ 475.00	\$ 82,650.00	\$ 630.00	\$ 109,620.00	\$ 650.00	\$ 113,100.00	\$ 775.00	\$ 134,850.00	\$ 475.00	\$ 82,650.00	
7	Reinforcing Steel	102 Lbs.	\$ 3.00	\$ 306.00	\$ 5.00	\$ 510.00	\$ 10.00	\$ 1,020.00	\$ 15.00	\$ 1,530.00	\$ 3.00	\$ 306.00	
8	Reinforcing Steel Epoxy Coated	46,502 Lbs.	\$ 1.25	\$ 58,127.50	\$ 0.93	\$ 43,246.86	\$ 1.00	\$ 46,502.00	\$ 1.00	\$ 46,502.00	\$ 1.00	\$ 46,502.00	
9	Concrete Open Railing, TL-4	182 L.F.	\$ 76.00	\$ 13,832.00	\$ 72.00	\$ 13,104.00	\$ 75.50	\$ 13,741.00	\$ 100.00	\$ 18,200.00	\$ 75.00	\$ 13,650.00	
10	Pile, Steel HP 10x42	550 LF	\$ 37.00	\$ 20,350.00	\$ 38.00	\$ 20,900.00	\$ 42.25	\$ 23,237.50	\$ 35.00	\$ 19,250.00	\$ 30.00	\$ 16,500.00	
11	Pile, Steel HP 12x53	770 L.F.	\$ 40.00	\$ 30,800.00	\$ 42.00	\$ 32,340.00	\$ 38.00	\$ 29,260.00	\$ 44.00	\$ 33,880.00	\$ 40.00	\$ 30,800.00	
12	Conc. Encasement of Steel H	238 L.F.	\$ 200.00	\$ 47,600.00	\$ 230.00	\$ 54,740.00	\$ 100.00	\$ 23,800.00	\$ 130.00	\$ 30,940.00	\$ 175.00	\$ 41,650.00	
13	Steel Beam Guardrail Trans Sect	4 Each	\$ 2,000.00	\$ 8,000.00	\$ 1,950.00	\$ 7,800.00	\$ 1,750.00	\$ 7,000.00	\$ 1,950.00	\$ 7,800.00	\$ 1,950.00	\$ 7,800.00	
14	Steel Beam Guardrail End Anchor	4 Each	\$ 425.00	\$ 1,700.00	\$ 326.00	\$ 1,304.00	\$ 200.00	\$ 800.00	\$ 195.00	\$ 780.00	\$ 195.00	\$ 780.00	
15	Steel Beam Guardrail End Terminal	4 Each	\$ 2,600.00	\$ 10,400.00	\$ 1,950.00	\$ 7,800.00	\$ 1,750.00	\$ 7,000.00	\$ 1,950.00	\$ 7,800.00	\$ 1,950.00	\$ 7,800.00	
16	Engineering Fabric	700 S.Y.	\$ 3.00	\$ 2,100.00	\$ 5.00	\$ 3,500.00	\$ 2.00	\$ 1,400.00	\$ 3.00	\$ 2,100.00	\$ 3.00	\$ 2,100.00	
17	Revetment Class E	426 Ton	\$ 55.00	\$ 23,430.00	\$ 45.00	\$ 19,170.00	\$ 36.00	\$ 15,336.00	\$ 55.00	\$ 23,430.00	\$ 43.00	\$ 18,318.00	
18	Safety Closure	2 Each	\$ 175.00	\$ 350.00	\$ 150.00	\$ 300.00	\$ 125.00	\$ 250.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ 400.00	
19	Traffic Control	1 L.S.	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00	\$ 1,400.00	\$ 1,400.00	\$ 5,500.00	\$ 5,500.00	
20	Mobilization	1 L.S.	\$ 45,000.00	\$ 45,000.00	\$ 65,000.00	\$ 65,000.00	\$ 37,000.00	\$ 37,000.00	\$ 47,000.00	\$ 47,000.00	\$ 52,000.00	\$ 52,000.00	
21	Modified Class C Gravel	233 Ton	\$ 30.00	\$ 6,990.00	\$ 28.05	\$ 6,535.65	\$ 38.00	\$ 8,854.00	\$ 21.00	\$ 4,893.00	\$ 30.00	\$ 6,990.00	
22	Mulching	0.38 Acre	\$ 3,000.00	\$ 1,140.00	\$ 3,000.00	\$ 1,140.00	\$ 3,000.00	\$ 1,140.00	\$ 1,500.00	\$ 570.00	\$ 2,700.00	\$ 1,026.00	
23	Seeding and Fertilizing (Rural)	0.38 Acre	\$ 4,000.00	\$ 1,520.00	\$ 5,000.00	\$ 1,900.00	\$ 2,000.00	\$ 760.00	\$ 1,500.00	\$ 570.00	\$ 2,700.00	\$ 1,026.00	
24	Perim. & Slope Control Device 12"	300 L.F.	\$ 15.00	\$ 4,500.00	\$ 5.00	\$ 1,500.00	\$ 5.00	\$ 1,500.00	\$ 6.00	\$ 1,800.00	\$ 7.00	\$ 2,100.00	
		TOTAL		\$438,815.50		\$ 464,746.35	38	\$ 397,910.30		\$443,725.72		\$ 397,174.00	

SUMMARY OF BIDS

1) Dixon Const	\$ 397,174.00
2) Prahm Cosnt	\$ 397,910.30
3)Christensen Bros.	\$ 443,725.72
4)Graves Const.	\$ 464,746.35

Engineer's Est. \$ 438,815.50

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/19/2016 Weekly Agenda Date: 10/24/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of contract for gravel stockpiling for FY 2017

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The county negotiates an annual quote for gravel supply for county stockpiles.

BACKGROUND:

Annually the road department gets quotes for gravel road stockpile supply for county road maintenance. This year, the material is coming from the county pit near the Wright family farm on Mason Avenue near Anthon, next to the Hallett Material leased pit. Chapter 309.40 of the Code of Iowa notes that bids are not required for surfacing material provided by local pits and quarries.

FINANCIAL IMPACT:

Gravel is an ongoing need for maintenance of county gravel roads. This is an annual budget line item for the secondary road department.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board approve the contract for gravel

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board approves the contract for gravel supply for the county road department for a total of \$962,700.



WOODBURY COUNTY, IOWA

CONTRACT

Kind of Work Maintenance Gravel
Project No. GH-2017 Stockpile County Woodbury

THIS AGREEMENT made and entered by and between Woodbury County, Iowa, by its Board of Supervisors consisting of the following members: Jeremy Taylor, Larry D. Clausen, Mark Monson, Jaelyn Smith and Matthew Ung, Contracting Authority, and Hallett Materials Wall Lake, IA, Contractor.

WITNESSETH: That the Contractor, for and in consideration of Nine Hundred Sixty Two Thousand Seven Hundred Dollars and 00/100 (\$962,700.00)

payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Table with 5 columns: Item No., Item, Quantity, Unit Price, Amount

The Standard Specifications of the Iowa Department of Transportation, Highway Division for Highway and Bridge Construction, Series 2015 and all applicable current Supplemental Specifications to date and Special Provisions shall apply to all work.

Attachments 1 through 6 inclusive form a part of this contract as if fully contained herein.

Said specifications and plans are hereby made part of and the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer under the date of September 9, 2016

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. GH-2017 Stockpile in Woodbury County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties hereto.

Table with 4 columns: Approximate Starting Date, Specified Starting Date, Late Start Date, Number of Working Days. Row 1: After October 26, 2016

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto.

It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine, and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as the

_____ day of _____, 2016

Approved: [Signature]
By: Contractor: Hallett Materials
Date: 10.18.16

By: Contracting Authority: Woodbury County Board Jeremy Taylor
Date: _____

MAINTENANCE GRAVEL-STOCKPILE QUOTATION

Project G-2017 stockpile quotation

ITEM NO.	DESCRIPTION	QUANTITIES	UNIT PRICE	TOTALS
1.	Gravel, (Furnish, screen, load, haul and stockpile at SE Cor. SE¼ NE¼ Sec. 32-89-44) Arlington Twp. County Maintenance yard Merville, Iowa [42 One-half mile units]	15,000 Tons	\$ <u>11.05</u> /Ton	\$ 165,750.00
2.	Gravel, (Furnish, screen, load, haul and stockpile at SW Cor. Section 22-89-45) Concord Twp. Lawton [64 One-half mile units]	5,000 Tons	\$ <u>13.85</u> /Ton	\$ 69,250.00
3.	Gravel, (Furnish, crush, screen, load, haul and stockpile in the NW¼SW¼ Sec. 15-87-44) Grant Twp. [20 One-half mile units]	4,000 Tons	\$ <u>9.70</u> /Ton	\$ 38,800.00
4.	Gravel, (Furnish, crush, screen, load, haul and stockpile in the NE¼NE¼ Sec. 26-87-43) Miller Twp. [16 One-half mile units]	2,000 Tons	\$ <u>9.70</u> /Ton	\$ 19,400.00
5.	Gravel, (Furnish, crush, screen, load, haul and stockpile in the SW Cor. NW¼ NW¼ Sec. 27-86-42) Liston Twp at Danbury Maintenance Building [36 One-half mile units]	9,000 Tons	\$ <u>11.10</u> /Ton	\$ 99,900.00
6.	Gravel, (Furnish, crush, screen, load, haul and stockpile at Luton in NW¼ Sec. 20-87-46) Grange Twp. [64 One-half mile units]	18,000 Tons	\$ <u>13.60</u> /Ton	\$ 244,800.00
7.	Gravel, (Furnish, crush, screen, load, haul and stockpile Near N¼ Cor. Sec. 16-86-45 Willow Twp., (Holly Springs) [44 One-half mile units]	5,000 Tons	\$ <u>11.75</u> /Ton	\$ 58,750.00
8.	Gravel, (Furnish, crush, screen, load, haul and stockpile at N.E. Cor. Section 6-87-44) Grant Twp. Landfill [22 One-half mile units]	10,000 Tons	\$ <u>9.70</u> /Ton	\$ 97,000.00
9.	Gravel, (Furnish, crush, screen, load, haul and stockpile at N.E. Cor. Section 6-86-43) Oto Twp. [22 One-half mile units]	0 Tons	\$ <u>0.00</u> /Ton	\$ 0.00
10.	Gravel (Furnish, crush, screen, load, haul and stockpile At intersection of Hwy 31 and 250 th Street, Miller Bridge Stockpile [12 One-half mile units]	14,000 tons	\$ <u>9.70</u> /Ton	\$ 135,800.00
11.	Gravel (Furnish, crush, screen, load, and stockpile Stockpile at Mason Ave. County (Wright) Pit	5,000 tons	\$ <u>6.65</u> /Ton	\$ 33,250.00
TOTAL	Gravel	87,000 Tons		
		CONTRACT TOTAL		\$ 962,700.00

SPECIAL PROVISIONS

MAINTENANCE GRAVEL

1. The quantities of work as shown in the contract documents are approximate only and are subject to increase or decrease. All quantities of work, whether increased or decreased, are to be performed at the unit prices stipulated in the contract. No adjustment in price will be made on any item of work due to a variance from the contract quantities.

The contractor shall furnish all necessary machinery, equipment, tools, materials and supplies, labor and shall be capable of providing the means of construction necessary to complete the work. The contractor shall also furnish all granular material where specified in the contract. A scale house, when or where needed, shall be provided along with the scale prior to commencing of weighing. The scale shall be of sufficient size and length to accommodate all tandem axle and smaller trucks. Any other method of weighing shall have prior approval of the County Engineer. Weighing equipment shall meet the requirements of Section 2001.07.

The contractor will do all "Extra Work" which may be required to complete the contract contemplated at the contract unit prices, or lump sums to be agreed upon in writing before starting such work, or if such prices or sums can not be agreed upon, to perform such work on a force account basis, as provided in the IDOT Standard Specifications.

The contractor shall perform the work within 100 working days with an EARLIEST STARTING DATE will be of **October 15, 2016**. Once work is started, it shall continue without interruption until completion.

The contractor will pay liquidated damages of \$300.00 per working day elapsing after the expiration of the contract period accruing until the completion of the work.

The contractor shall provide a minimum of 10 trucks hauling to the county at all times. If the number of trucks hauling to a county stockpile drops below 10, the county, at its option, may stop stockpiling operations for the day and charge a full working day.

2. The county shall furnish all equipment for stockpiling, and perform the stockpile work at the sites designated. In addition, the contractor shall furnish all granular material for stockpile items 1 through 8 inclusive. The County Engineer will approve the spot for stockpiling at the proposed sites. Stockpiling at locations away from production sites shall be done with a crawler type tractor.
3. The condition of the roads in the spring will be the controlling factor for starting work on any item. The County Engineer will be the final authority in determining if the haul roads are stable enough for hauling.

Special Provisions Continued

4. If gravel deposit is taken from below water, the contractor shall, by pumping, lower the water level below the excavation line a minimum of 24 hours prior to removal of gravel. The working time and size of pump or pumps to be used is to be approved by the County Engineer. In the event the pit can not be pumped below the excavation line, the gravel removed from below water shall be stockpiled and permitted to drain for a minimum of 24 hours before crushing. This may require the use of two draglines, one to stockpile gravel taken from below water level and one to feed the crusher. Gravel furnished by the Contractor shall be crushed pit run material. The gravel shall be a uniformly graded product complying with the following gradation specification.

<u>Sieve</u>	<u>Percent Passing</u>
1 1/4"	100%
3/4"	80-95%
#4	50-65%
#8	35-50%
#30	10-30%

The depth and location of excavation and quality of acceptable material in each pit is to be determined by the County Engineer.

5. The contractor shall be equipped to work the face of the gravel deposit to uniformly mix the various layers of material.
6. The contractor will present the county with certified gradations at 1500 ton production intervals. The county will also be taking random quality assurance samples. When the county inspector arrives on site, the contractor will cooperate with the county staff member in obtaining a sample. The county will split the sample and retain both halves. County maintenance staff assisting in stockpiling gravel will also be observing the quality of the material being delivered to stockpiles. If there is a question of the material meeting requirements, county maintenance staff will have the authority to contact the County Engineer and stop delivery of material until a quality assurance gradation is run.

If the quality assurance sample does not meet gradation requirements, the county will immediately notify the contractor to take steps to return the material to county specifications. The county will obtain a second quality assurance sample after at least 300 tons has been processed and run a second sample. If the material still does not meet the specified gradation, the County Engineer, at his option, may order deliveries to cease until production returns to specified gradations as shown by supplier's quality control samples and the county's quality assurance samples.

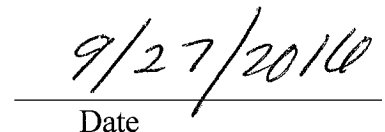
A price adjustment will be assessed for non-complying material. After the failure of the first quality assurance sample to meet gradation requirements, the supplier will have 300 tons to make corrections. If when a second sample is taken, it still fails to meet specifications, a 5% price deduction will be

assessed for the next 300 tons or until the gradation comes back within limits. This price adjustment will be on all material produced and delivered to county stockpiles after the first sample is taken and will be assessed on a minimum of 300 tons of gravel until the next sample is taken by the county. If the follow-up sample meets gradation requirements, payment will resume at bid price for the material. After one sample has failed to meet gradation, and any subsequent samples taken during the total run of production fail to meet county gradation requirements a 10% price deduction from the bid price per ton will be assessed as defined above.

7. The contractor shall hold harmless and indemnify Woodbury County, Iowa and its officers and employees from any and all claims, demands, actions, fines, and judgments for damages arising out of or in connection with any activity of the contractor or any of the contractor's agents or employees under this contract or upon the premises to which this contract applies.
8. The contractor shall abide by and enforce the rules and regulations of the Federal Occupational Safety and Health Act (OSHA), as amended; and the Federal Mine Safety and Health Act (MSHA) of 1977, as amended; and shall comply with all other Federal, State, and County laws and regulations and shall hold the county and the public harmless of any penalties and fines that may be assessed against Woodbury County and/or the public resulting from the contractors operations and/or any other of his activities relative thereto. The haul road within the pit and the access road to the pit shall be considered an integral part of the pit and shall be built and maintained by the contractor to meet the above referenced laws and regulations. Any penalties and/or fines assessed to Woodbury County relative to the contractors operations shall be reimbursed in full to the County by the Contractor prior to final settlement of the contract. An access road is defined as an ingress or egress roadway between the pit and an official county road normally used by the traveling public.
9. The contractor shall bear the full costs of any litigation or other proceedings brought against Woodbury County, Iowa or any of its officers or employees which involves an alleged injury to any employee(s) or agent of the Contractor or to any other person who has been authorized by the contractor to be upon the premises covered by this contract prior to completion of the project, except employees of Woodbury County.
10. County gravel to be processed from county property adjacent to the Wright Gravel Pit until the county resource is exhausted.

I have read and understand the gravel contract special provisions:


Name


Date


Representing

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/19/2016 Weekly Agenda Date: 10/24/2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

BOARD AS ORTON SLOUGH DRAINAGE DISTRICT TRUSTEES: Consider approval of contract for drainage ditch cleanout.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Give Direction
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

The contractor has returned signed contracts for board approval for work on the Orton Slough drainage district.

BACKGROUND:

The drainage engineer for the Orton Slough has prepared plans for the ditch clean out from the railroad structure to the main intake for the district tile line. The Board acting as trustees received bids for the project work and awarded the work to the low bidder, L. A. Carlson Construction.

FINANCIAL IMPACT:

The bridge is funded with property tax dollars levied against the benefited properties within the district.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board approve the contract for the drainage district ditch cleanout.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board approve the contract for Orton Slough Drainage District Cleanout with L. A. Carlson Construction for \$38,547.25.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER

Mark J. Nahra, P.E.

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ASSISTANT TO THE COUNTY ENGINEER

Benjamin T. Kusler, E.I.T.

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SECRETARY

Tish Brice

tbrice@woodburycountyiowa.gov

To: Board Members

From: Mark Nahra, County Engineer

Date: October 20, 2016

RE: Weekly Work Report

Construction Project Report

To be let:

L-C(M208)—73-97, Bridge replacement on Pocahontas Avenue between 270th and 280th Streets. Letting date: October-November, 2016. Late Start Date: To be determined. The existing bridge has been posted for restricted loads due to deteriorating condition. This is a locally funded project paid from the secondary road fund. A box culvert has been designed to replace the existing bridge and has been submitted for Corps of Engineer approval and permitting. The project is scheduled to be completed in the 2017 construction season.

BRS-CO97(112)—60-97, D25 Bridge over Whiskey Creek on Old Highway 141 west of Bronson. Letting date: April, 2017. The bridge replacement project is a federal aid funded project with 80% federal - 20% farm to market fund dollars paying the cost of construction. The bridge is scheduled to be completed in the 2017 construction season. A new, 30' wide continuous concrete slab structure will replace the existing bridge.

Under Contract:

ER-CO97(125)—58-97, Road slide repairs on D38 and D50. Letting date: April 19, 2016. Late Start Date: July 25, 2016. Contractor: K and L Construction. Bid price: \$199,613.00. This is the final Emergency Relief/FHWA funded repair to our paved roads from flood damage experienced in June 2014. This final project repairs 7 sites on D38 and 2 sites on D50. This is a federal aid funded project with 80% federal - 20% farm to market fund dollars paying the cost of repair. Much of the excavation work is complete. Structural concrete and pipe extensions are underway. We expect the project to be complete by the end of October.

L-B(D38)—73-97, Bridge replacement on 120th Street between Emmett and Fayette Avenues. Letting date: October 11, 2016. Late Start Date: April 15, 2016. Apparent Low Bidder: Dixon Construction. Bid price: \$397,114.00. The existing bridge has been closed pending replacement due to deteriorating condition. This is a locally funded project paid from the secondary road fund. A single span bridge has been designed to replace the existing bridge. The project is scheduled to be completed in the 2017 construction season.

Bids were received October 11, 2016 and the low bid is recommended for approval by the Board at their October 25th meeting.

STP-S-CO97(127)—5E-97, PCC Pavement Replacement on County Route K25 (275th St./Poplar Street) through Salix. Letting date: April 19, 2016. Late Start Date: June 6, 2016. Contractor: Sioux City Engineering. Bid Price: \$979,679.88. Working days allowed: 40 Days. Project work started with pavement removal on August 1st.

Mainline paving is complete. The intersection with Old Highway 75 was poured on October 19th, but was damaged by a vehicle entering the work area and got stuck in the wet concrete. The damaged concrete will need to be removed and re-poured. Intersection radii will also be poured this week. Work is ongoing on side street connections, curb and gutter, and sidewalks also continues. Shouldering on the rural portion of the road is complete. I am anticipating 1 week of work remains, depending upon the weather.

BRS-CO97(128)—60-97, Bridge on County Route K49 (Emmett Avenue) north of Lawton. Letting date: April 19, 2016. Late Start Date: June 6, 2016. Work days: 85 days. Contractor: Godberson Smith Construction. Bid Price: \$693,386.45. This is a federal aid funded project with 80% federal - 20% farm to market fund dollars paying the cost of construction.

The bridge is complete. Channel work is complete. Reinforced bridge approach sections are finished and replacement paving is being formed. I anticipate the new paving will occur early next week, weather permitting. Once approach paving is complete, guardrail installation is the final work task before completion of the project. The project is expected to be completed by the end of October.

RC-CO97(130)—9A-97, PCC Pavement Replacement on Port Neal Circle. Letting date: April 12, 2016. Late Start Date: May 15, 2016. Contractor: Godberson-Smith Construction Bid Price: \$1,443,548.84. This project is a RISE funded project to replace the Port Neal Circle pavement from the north intersection of Port Neal Road and Port Neal Circle west and south to the AGP/MidAmerican Energy plant entrances. The county will be constructing a new 10" PCC pavement with two 13' wide mainline lanes and a 12' wide turn lane.

The road was closed to traffic on June 2nd. Paving is now complete. Shoulders are complete and the road is open to traffic as of October 17th. Edge line and turn lane pavement markings still must be applied. Foreslope shaping and seeding remain. The project is nearing completion.

L-B(X14)—73-97, Bridge on 280th Street north of Danbury. Letting date: April 5, 2016. Late Start Date: August 1, 2016. Contractor: Graves Construction. Bid price: \$490,806.48. The existing bridge was load posted and in deteriorating condition. Last summer, one of the timber wings for the bridge failed resulting in the bridge being closed to traffic. This is a locally funded project from the \$1.3 million special projects levy paying the cost of construction. The preconstruction meeting for the project was held on October 20th and work on the project will start on October 24th. Winter work is allowed on this project. Completion is anticipated next spring.

BROS-CO97(120)—5F-97, D53 Bridge over the Garretson Drainage Ditch on 280th Street north of Hornick. Letting date: March 15, 2016. Bid price: \$904,806.92. Late Start Date: June 6, 2016 with 100 working days. Contractor: Graves Construction. The existing bridge is load restricted with a 10 ton posting for truck operation. The bridge replacement project is a federal aid funded project with 80% federal - 20% farm to market fund dollars paying the cost of construction.

The contractor started work on May 23, 2016. The bridge contractor has completed the construction of the bridge. The subcontractor building the road grade has completed grade work on the east side of the bridge and is finishing work on the west side road grade. The west side ditch and culvert through the farm dike is constructed. Once the road grade is completed, guardrail will need

to be installed prior to opening the road to traffic. This will be done the week of October 24th. Completion of the project and reopening the road to traffic is expected next week.

L-B(L212)—73-97, Bridge replacement on Story Avenue between 190th and 200th Streets. Letting date: July 26, 2016. Late Start Date: September 26, 2016. Contractor: Dixon Construction. Bid price: \$238,096.50. The existing bridge is posted to a maximum 20 gross load and is in deteriorating condition. This is a locally funded project paid from the secondary road fund. A box culvert has been designed to replace the existing bridge and has been submitted for Corps of Engineer approval and permitting. The project is scheduled to be completed in the 2017 construction season. The board has approved the contract at the August 16th board meeting. The contractor has not yet determined when project work will start.

P-76 Box Culvert Extension, Culvert extension/bank repair on 255th Street near Hancock Avenue. Letting date: September 20, 2016. Late Start Date: November 7, 2016. Apparent Low Bid: Dixon Construction. Bid price: \$107,799.00. Timber retaining walls supporting the road embankment above a too short culvert have failed. The project will extend the culvert on both sides of the road to support the embankment height. Project awarded by board and awaiting return of contract. The contract has been returned by the contractor and will be presented to the board at the October 25th Board of Supervisors meeting. The project is scheduled to be completed in the 2016 construction season.

FM-CO97(126)—55-97, HMA resurfacing of County Route D22, Old Highway 20. Letting date: September 20, 2016. Contractor: Knife River Midwest. Bid price: \$2,060,532.31. The project has been let by the Iowa DOT and we are awaiting bid tabulations and an award recommendation from the Iowa DOT Office of Contracts. The project will overlay the existing pavement on county road D22 from the intersection of K49 northeast of Lawton to approximately one half mile east of Buchanan Avenue. Some cross road culverts will also be replaced as part of the project work. The project will be paid for with county farm to market funds. Project work is likely to be done in early 2017, but could start in late 2016 if the contractor chooses to do so. Contracts have been sent to the low bidder and should be returned to the Board within the next couple of weeks.

OTHER PROJECTS:

CITY OF SIOUX CITY – PORT NEAL ROAD PROJECT

The Port Neal Road/225th Street intersection reconstruction project for the city of Sioux City is underway. Grading of the roadway east of the current Port Neal Road alignment is nearing completion. The contractor closed Port Neal Road on August 8th to allow grading to continue to connect to 225th Street west of the old Port Neal Road alignment.

The road will remain closed until the new paving is completed. The project engineer is expecting the road to open the week of October 24, 2016.

COUNTY BRIDGE B82

County Bridge B82 is on 140th Street between Kossuth and Lee Avenues. It was one of the flood damaged structures from the June 18, 2016 flood event. Initially, we were going to try to replace the east abutment bridge piling to reopen the bridge this fall, but since it would remain a posted bridge and it is scheduled for replacement in the 2017 construction season, we will be moving it forward in our design schedule to replace it in whole, hopefully with a winter 2016-2017 letting. The result is that the bridge will be closed through the winter of 2016-2017.

COUNTY BRIDGE L275

County Bridge L275 is on Union Avenue between 190th and 200th Streets. This summer's inspection of the structure has determined severe deterioration to the piling in the north pier that requires that the

bridge be closed as it is no longer safe to carry traffic. The bridge had been posted 10 tons. The bridge is programmed for replacement during FY 2017 with federal aid bridge replacement funds. Design work was scheduled to start this fall, but it will be started early due to the closure. Federal aid projects are harder to fast track, so a late spring or summer project letting is the best that could be hoped for, but cannot be guaranteed as we may run into permitting issues with the project. The bridge will be closed through the winter of 2016-2017 and for much of 2017 until it is replaced.

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

6:00 a.m.

6:00 p.m.

October, 2016

October 10, 2016		12
October 11, 2016	12	10
October 12, 2016	9	10
October 13, 2016	10	10
October 14, 2016	10	15
October 15, 2016	15	15
October 16, 2016	15	15
October 17, 2016	15	

The Center averaged 12.3 residents per day during the 6:00 a.m. head count and 12.4 during the 6:00 p.m. for a weekly average of 12.4 residents per day during the above week.

Of the fifteen residents detained on October 17, 2016, six or forty percent were identified as active gang members.

We are currently detaining one juvenile from Dakota County, six juveniles from Plymouth and three from the BIA.

Mark Olsen

Director
WCJDC

October 17, 2016