



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(FEBRUARY 14, 2017) (WEEK 7 OF 2017)

NOW LIVE STREAMING!



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Agenda and Minutes also available at
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 14, 2017 at **2:00 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item.**
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

- 2:00 p.m.**
1. Board Administration – Dennis Butler
Update on Tax Rate Report
 2. **Budget Review Discussion for FY 2018**
 - a. Additional Revenue Increase in WCICC – Tax Supported
 - b. Equipment Replacement – Tax Supported
 - c. 2018 CIP Program – Tax Supported
 - d. Teen Court/Mental Health Court – General Supplemental – Tax Supported
 - e. Cash Reserve – General Basic
 - f. Improvement Requests
 1. Secondary Roads – No Tax Effect
 2. Human Resources – Tax Supported
 3. Emergency Services – Tax Supported
 4. Conservation – Tax Supported
 5. Sheriff – Tax Supported
 - g. Further Budget Reviews
- 4:30 p.m.**
3. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence
 4. Citizen Concerns Information
 5. Approval of the agenda February 14, 2017 Action

Consent Agenda

Items 6 through 12 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate roll call vote is requested by a Board Member.

6. Approval of the minutes of the February 7, 2017 meeting
7. Approval of claims
8. Board Administration – Karen James
Approval of lifting tax suspension for J. H.
9. Board Administration/Public Bidder – Heather Satterwhite
Approval of resolution for Notice of Property Sale Parcel #128580 setting for Tuesday, February 28th at 4:35 p.m.)
10. Human Resources – Ed Gilliland
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorize Chairman to sign Authorization to Initiate Hiring Process
11. Receive Commission of Veteran Affairs Quarterly Report
12. Planning/Zoning – John Pylelo
Receive Subdivision Application with referral to Zoning Commission for public hearing and recommendation Re: R. J. Addition – A Minor Subdivision; GIS Parcel #894518100008

End of Consent Agenda

- | | | |
|--------------------------------|---|-------------|
| 4:35 p.m.
(Set time) | 13. Board Administration/Public Bidder
Public Hearing and Sale of Property Parcel #652425 (aka 117 E. State Street) | Action |
| | 14. Board Administration – Dennis Butler
Update on Tax Rate Report | Information |
| | 15. Rural Economic Development – David Gleiser <ol style="list-style-type: none">a. Quarterly updated on SIMPCO City/County membership dues projectb. Quarterly updated on Rural Comprehensive Planning Project | Information |
| | 16. Board of Supervisors – Jeremy Taylor
Cost-savings and efficiency approach to Planning & Zoning/Economic Development Departments | Information |
| | 17. Chairman's Report <ol style="list-style-type: none">a. County Compensation Board—Improper reportb. WCICC meeting (Feb. 8)c. Law Enforcement Expansion Committee (Feb. 9: Ung & Taylor)d. Farm Bureau meeting, Menville (Feb. 9 Ung & Taylor) | Information |
| | 18. Reports on Committee Meetings | Information |
| | 19. Citizen Concerns | Information |
| | 20. Board Concerns and Comments | Information |

ADJOURNMENT

CALENDAR OF EVENTS

WEDNESDAY, FEBRUARY 15	10:00 a.m. Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook Street
	12:00 noon Siouxland Economic Development Corporation Meeting, 617 Pierce St.,
	12:00 noon SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
	6:00 p.m. County Conference Board Budget Hearing, 8 th Floor Courthouse
THURSDAY, FEBRUARY 16	11:00 a.m. Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
	4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech
FRIDAY, FEBRUARY 17	12:00 noon Siouxland Human Investment Partnership Board Meeting, NWAEA Room G
MONDAY, FEBRUARY 20	8:00 a.m. Department Head Meeting
THURSDAY, FEBRUARY 23	2:00 p.m. Sioux City Conference Board Meeting, City Council Chambers
FRIDAY, FEBRUARY 24	10:00 a.m. Hungry Canyons Alliance Meeting, Portsmouth, Iowa
MONDAY, FEBRUARY 27	6:00 p.m. Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m. Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville
TUESDAY, FEBRUARY 28	12:30 p.m. Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4 th Ave. S.E., Le Mars, Iowa
WEDNESDAY, MARCH 1	12:00 noon District Board of Health Meeting, 1014 Nebraska St.
MONDAY, MARCH 6	6:00 p.m. Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, MARCH 7	4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, MARCH 8	8:05 a.m. Woodbury County Information Communication Commission, Board of Supervisors' Chambers
	6:30 p.m. Woodbury County Solid Waste Agency (Sanitary Landfill) Executive Committee Meeting, Public Safety Center, Climbing Hill
	7:30 p.m. 911 Service Board Meeting, Public Safety Center, Climbing Hill
	8:00 p.m. County's Mayor Association Meeting, Public Safety Center, Climbing Hill
TUESDAY, MARCH 14	4:00 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center Stone Park

The following Boards/Commission have vacancies: Commission To Assess Damages - Category A, Category B, Category C and Category D

Community Action Agency of Siouxland Board of Directors has one vacancy

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

The Running Total: Current Tax Rates for FY 17

#1

Certified budget March 15, 2016

Woodbury County: County-Wide
\$7.45 / \$1,000

-\$0.07

Woodbury County: Rural Unincorporated
\$10.50 / \$1,000

-\$0.14

The Running Total: Current Tax Rates for FY 18

After January 1, 2017 Adjustment*

Woodbury County: County-Wide
\$7.84 / \$1,000

+\$0.39

Woodbury County: Rural Unincorporated
\$11.61 / \$1,000

+\$1.11

**Total department budget requests including improvement items*

The Running Total: Current Tax Rates for FY 18

After January 3, 2017 Adjustment

Woodbury County: County-Wide
\$7.79 / \$1,000

+\$0.34

-\$0.05

Woodbury County: Rural Unincorporated
\$11.56 / \$1,000

+\$1.06

-\$0.05

Major actions: Increased revenue by \$10,000 and reduced expenditures in Treasurer's Office, removed Conservation's improvement request, reduced General Assistance expenditures.

The Running Total: Current Tax Rates for FY 18

After January 10, 2017 Adjustment

Woodbury County: County-Wide
\$7.66 / \$1,000

+\$0.21

-\$0.13

Woodbury County: Rural Unincorporated
\$10.87 / \$1,000

+\$0.37

-\$0.69

Major actions: Reduced Human Services budget, used L.O.S.T. funds to reduce tax askings and also reduced tax askings in Secondary Roads, reduced allocation to District Health and reduced Emergency Services budget and removed improvement request

The Running Total: Tax Rates for FY 18

After January 17, 2017 Adjustment

Woodbury County: County-Wide
\$7.65 / \$1,000

+\$0.20

-\$0.01

Woodbury County: Rural Unincorporated
\$10.76 / \$1,000

+\$0.36

-\$0.01

Major actions: Reduced budgets for Sheriff, Human Resources, and Building Services

The Running Total: Tax Rates for FY 18

After January 25, 2017 Adjustment

Woodbury County: County-Wide
\$7.61 / \$1,000

+\$0.16

-\$0.04

Woodbury County: Rural Unincorporated
\$10.83 / \$1,000

+\$0.33

-\$0.03

Major actions: Reduced budgets for Veteran Affairs, Medical Examiner, Board Expenses, Debt Service and increase in Public Bidder Revenue

The Running Total: Tax Rates for FY 18

After January 31, 2017 Adjustment

Woodbury County: County-Wide
\$7.52 / \$1,000

+\$0.07

-\$0.09

Woodbury County: Rural Unincorporated
\$10.70 / \$1,000

+\$0.20

-\$0.13

Major actions: Reduced budgets for Building Services, used L.O.S.T. revenue for tax reductions and increased revenues for Jail Facility prescription reimbursements. Adjustments to wage plan

The Running Total: Tax Rates for FY 18

After February 7, 2017 Adjustment

Woodbury County: County-Wide
\$7.42 / \$1,000

-\$0.03

-\$0.10

Woodbury County: Rural Unincorporated
\$10.38 / \$1,000

-\$0.12

-\$0.32

Major actions: Reduced budgets for Economic Development, Planning & Zoning, Reorganization – Planning & Zoning, use of L.O.S.T. to fund Planning & Zoning, Juvenile Detention, EMS Budget reduction due to duplication, reduced overtime in Court Security, Additional Tax Base Revenues, Increase Zoning Permit Revenues, & Increase BIA per diem reimbursements.

Tax Rates
FY 2018 Proposed

Fund	FY 2017 Current Tax Rates	Proposed Budget Tax Rates for FY 2018	After 1-3-17 Adjustments	After 1-10-17 Adjustments	After 1-17-17 Adjustments	After 1-24-17 Adjustments	After 1-31-17 Adjustments	After 2-7-17 Adjustments	After 2-14-17 Adjustments	Final Review
										After 2-21-17 Adjustments
General Basic	3.65035	3.79973	3.75144	3.66009	3.65030	3.63817	3.61836	3.59067		
General Supplemental	2.81028	2.98892	2.98892	2.94664	2.94664	2.94664	2.87219	2.80934		
County Services	0.72650	0.57031	0.57031	0.57031	0.57031	0.57031	0.57031	0.56817		
Debt Service	0.26710	0.48154	0.48154	0.48154	0.48154	0.45836	0.45836	0.45268		
Total County - Wide Tax Rate	7.45423	7.84050	7.79221	7.65858	7.64879	7.61348	7.51922	7.42086	0.00000	0.00000
Rural Basic	3.04187	3.77437	3.77437	3.21846	3.21846	3.21846	3.18454	2.96276		
Total Township Tax Rate	10.49610	11.61487	11.56658	10.87704	10.86725	10.83194	10.70376	10.38362	0.00000	0.00000

Taxable Valuations:	
Rural (Townships)	1,074,203,819
Urban (Cities)	2,970,207,230
Total for County	4,044,411,049
Debt Service	4,362,716,228

Reductions from Proposed New Tax Rates

	Proposed New Tax Rate	Re-Adjusted Tax Rate After Changes	Increase or Decrease
General Basic	3.79973	3.59067	(0.20906)
General Supplemental	2.98892	2.80934	(0.17958)
County Services	0.57031	0.56817	(0.00214)
Debt Service	0.48154	0.45268	(0.02886)
Total County - Wide Tax Rate	7.84050	7.42086	(0.41964)
Rural Basic	3.77437	2.96276	(0.81161)
Total Township Tax Rate	11.61487	10.38362	(1.23125)

	Starting Principal	Interest Rate	Principal & Interest	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
CIP 2013	1,368,000	1.29%	\$1,459,545.00	277,129						
CIP 2014	845,000	2.00%	\$901,546.00	173,800	171,400					
CIP 2015	865,000	1.39%	\$922,885.00	180,214	177,809	175,405				
CIP 2016	1,893,000	1.19%	\$2,115,701.00	400,251	396,621	392,116	387,610	383,105		
CIP 2017*	4,717,404	3%(est)	\$5,341,753.00		1,142,796	1,101,499	1,071,984	1,012,490	1,012,984	
CIP 2018	982,912	3%(est)	\$1,291,830.00			274,526	264,972	257,874	250,776	243,682
			Totals	1,031,394	1,888,627	1,943,546	1,724,566	1,653,469	1,263,760	243,682
* CIP 2017 reduced by \$201,000 2016 carryover										
TIF 2017	1,710,000	1.91%	\$1,873,444.00	25,144	31,650	241,650	403,500	397,500	390,750	383,250
Paid for from TIF Revenues and Sergeant Bluff repayment										
CLN 2010	900,000	2.95%	\$322,084.00	107,968	107,048	107,068				
Paid for from Conservation Park Revenues										
CLN 2015	900,000	1.74%	\$751,370.00	192,528	189,396	186,264	183,182			
Paid for from Property Taxes- 240th and Allison										
Total Debt Services payments per FY				1,357,034	2,216,721	2,478,528	2,311,248	1,653,469	1,654,510	626,932
Revenues FY2018										
SDH Rent					\$80,000					
Sgt. Bluff TIF Payment					\$12,026					
Property Taxes Revenue					\$1,155,192					
Backfill Commerical Rollback					\$36,000					
Conservation Transfer					\$107,048					
Total Revenue FY 2018					\$1,390,266					
Total Short Fall					-\$826,455					

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#2a

Date: 2/8/2017 Weekly Agenda Date: 2/14/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Matthew Ung

WORDING FOR AGENDA ITEM:

Additional Revenue Increase in WCICC

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

This regards "Potential Reductions (#8)" in my agenda item last week.

BACKGROUND:

see below

FINANCIAL IMPACT:

There is a savings of \$25,000 to Woodbury County since the City Finance recommendation was approved by the E911 Board to fund \$50,000 of the WCICC request for CIP equipment updates. This will affect line item 360-9111-491-6350. The FY18 reduction to the debt service levy is be \$5,750.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

see below

ACTION REQUIRED / PROPOSED MOTION:

Increase WCICC funding/decrease FY18 debt service levy by \$5,750

Moratorium Consideration

General Basic Fund Only
FY 2018

Line Item Description	6105	Buildings
	6320	Data Processing
	6350	Motor Vehicle
	6360	Office Equipment & Furniture
	6381	Security Equipment
	6385	Lease/Purchase Agreement *

<u>Department</u>	<u>Division</u>	<u>Expenditure Code</u>	<u>Amount</u>
County Sheriff	LEC Facility	001-1051-410-6360	1,500
		001-1051-410-6385	55,905 *
	Administration	001-1061-410-6350	180,000
		001-1061-410-6360	6,000
	County Attorney	Administration	001-1101-411-6360
	Juvenile Attorney	001-1104-411-6360	2,000
DHS - State	Administration	001-3101-431-6360	14,000
Conservation Administration	Administration	001-6101-461-6350	100,000
		001-6101-461-6360	2,000
		001-6101-461-6385	4,400 *
	Parks	001-6111-461-6360	4,000
	Naturalist	001-6113-461-6360	500
	County Treasurer	Motor Vehicle	001-8101-481-6360
	Tax	001-9021-490-6360	1,000

County Auditor	Recorder	
	001-8111-481-6320	100
	001-8111-481-6360	200
	Administration	
	001-9011-490-6360	500
Human Resources	Administration	
	001-9003-490-6360	2,290
Building Services	Courthouse	
	001-9108-491-6360	4,000
	001-9108-491-6381	<u>1,500</u>
Total		<u><u>383,895</u></u>

The Lease/ Purchase line items are highlighted and an asterisk is added beside the amounts. The amounts are already committed with the exception of the Lease/Purchase line item 001-1051-410-6385 which is for the additional cells in the LEC facility which has not been determined if it will be done.

Also the line item motor vehicle purchases for the sheriff's office should be considered to be retained. They are line item 001-1061-410-6350 in the amount of \$180,000 and 002-1422-414-6350 in the amount of \$40,000.

If the moratorium is adopted the results would be as follows related to tax reductions by Fund:

General Basic	\$143,590
General Supplemental	8,825
Rural Basic	<u>450</u>
Total potential reduction	<u><u>\$152,865</u></u>

Moratorium Consideration

General Supplemental Fund Only

FY 2018

Line Item Description	6105	Buildings
	6320	Data Processing
	6350	Motor Vehicle
	6360	Office Equipment & Furniture
	6381	Security Equipment
	6385	Lease/Purchase Agreement*

<u>Department</u>	<u>Division</u>	<u>Expenditure Code</u>	<u>Amount</u>
Emergency Services	Emergency Services		
		002-1211-412-6365	7,125
Sheriff	Court Security		
		002-1422-414-6350	40,000
Juvenile Detention	Juvenile Detention Facility		
		002-3301-433-6360	1,700
Auditor	Elections Administration		
		002-8001-480-6385	<u>1,705</u> *
Total			<u><u>50,530</u></u>

Moratorium Consideration

Rural Basic Fund Only

FY 2018

Line Item Description	6105	Buildings
	6320	Data Processing
	6350	Motor Vehicle
	6360	Office Equipment & Furniture
	6381	Security Equipment
	6385	Lease/Purchase Agreement*

<u>Department</u>	<u>Division</u>	<u>Expenditure Code</u>	<u>Amount</u>
Planning & Zoning			
	Administration		
		111-6301-463-6360	<u>450</u>
Total			<u><u>450</u></u>

Proposed Improvement Requests for FY 2018

<u>Fund- Department</u>	<u>Amount of Request</u>	<u>Resulting Tax Rate Increase</u>
<u>Type of Improvement</u>		
(1) Secondary Roads	160,000	No Effect
(2) General Basic - Human Resources		
Neogov - Automation of applications, job descriptions, and the ability to place this on the website to make us fully mobile accessible.	15,000	0.00371
(3) General Supplemental - Emergency Services		
Two Full-Time Operations Officers	137,532	0.034001
Upgrade Full and Part-Time Salaries	28,522	0.00705
(4) General Basic-Conservation		
Resource Technician	62,653	0.01549
Part-time Clerk Position	15,519	0.00384
GIS Specialist/Natural Resources Cord.	87,154	0.02155
(5) General Basic - Sheriff		
One new Captain	95,095	0.023513

Local Option Sales Tax (Infrastructure/Economic Funds)

February 1, 2017

FY 2017 Unallocated Funds

Fund Cash Balance on Hand February 1, 2017		1,000,137
Estimated Revenue for FY 2017		232,935
Loan Payment 3 of 3 - River Dike Repairs		34,000
IJR Reimbursements:		
Sioux City (180,900)		127,610
Sergeant Bluff (8,500)		2,415
Siouxland Initiative (40,000)		12,074
Salix (495)		495
DOT (200,000)		128,256
Invest in Woodbury County Loan Repayments		18,250
Loan Payoff - Ultimate Fitness		0
Obligated Funds:		
Transfers:		
General Basic - Economic Development Department - FY 17	183,697	
Rural Basic - Planning & Zoning - FY 17	176,273	
Woodbury County Soil Conservation FY 17 (one year only/40,745)		Paid in Full
Woodbury County Soil Conservation FY 17 Regular - 31,000		Paid in Full
Rural Basic - Bridge Replacement - FY 17 - 100,000		Paid in Full
McClure Engineering on Call Consulting (10,000) - FY16	8,339	
Interstate Justification Report County Share (610,795) - FY16	417,519	
Joint City/County SIMPCO Memberships (7,292) - FY16	3,003	
Correctionville Vision Iowa (10,000) - FY 16		Paid in Full
Rural Comprehensive Planning (110,000) - FY 16	104,000	
County Fair (23,628) - FY 17		Paid in Full
The Siouxland Initiative (20,000) - FY 17	10,000	
TSI/Transportation/Infrastructure Support (15,000) FY 17	15,000	
SIMPCO Improvement Regional Housing Trust Fund (15,000) FY 17	3,000	
Strategic Planning - Salix, Merville and Sergeant Bluff (30,600) FY 17	28,914	
Senior Community Service Employment Program (10,474) - FY 17	5,237	
		<hr/>
		954,982
		<hr/> <hr/>
Funds Unallocated for FY 2017		601,190

FY 2018 Unallocated Funds

Fund Cash Balance on Hand July 1, 2017		601,190
Estimated Revenue for FY 2018		500,000
Invest in Woodbury County Loan Repayments		36,494
Obligated Funds:		
Transfers:		
General Basic - Economic Development Department - FY 18 Approved	184,677	
Rural Basic - Planning & Zoning - FY 18 Approved	134,962	
Rural Basic - Bridge Replacement - FY 18 Approved	512,000	
Rural Basic - W.C. Soil Conservation FY 18 - 36,000 Approved	36,000	
Ag Center 1 of 10 (750,000) Approved	75,000	
The Siouxland Initiative (25,000) - FY 18 Approved	25,000	
TSI/Transportation/Infrastructure Support (15,000) FY 18 Approved	15,000	
Western Iowa Tourism (FY 18) Approved	500	
County Fair (25,000) - FY 18 Approved	25,000	
Senior Community Service Employment Program (10,474) - FY 18 Approved	10,474	
SIMPCO Improvement Regional Housing (15,000) FY 18 Approved	15,000	
		<hr/>
		1,033,613
		<hr/> <hr/>
Funds Unallocated for FY 2018		104,071

Gaming Revenue Funds

February 1, 2017

Current Projections for FY 17

Fund Cash Balance on Hand February 1, 2017	278,098
Estimated Gaming Revenue for FY 17	150,000
Gaming Revenue - MRHD (75,000)	37,500
Less Obligated Funds:	
Transfer:	
Equipment Replacement Emer. Services Vehicle FY 17 (65,000)	8,657
General Basic 6000's line items FY 17	250,000
Janet Carl Program (5,000) FY 16	692
True Speak (17,037) - FY 16	9,655
County Employees Credential Cards (936) - FY 16	225
Meals on Wheels (12,760) FY 17	9,570
Siouxland Regional Transit System (33,320) FY 17	24,990
Snowcap FY 17	2,450
Veteran Affairs (2,000)	Paid in Full
Cone Park Contribution 2 of 2 (\$50,000 paid over 2 FY's)	Paid in Full
	<u>306,239</u>
Funds Unallocated for FY 2017	<u><u>159,359</u></u>

Future Projections for FY 18

Fund Cash Balance on Hand July 1, 2017	159,359
Estimated Revenue for FY 18	360,000
Gaming Revenue - MRHD	75,000
Less Obligated Funds:	
Transfer:	
General Supplemental - Tax Relief FY 18 (300,000)	300,000
Ag Center 1 of 10 (750,000)	75,000
Meals on Wheels (12,760) FY 18 Approved	12,760
Siouxland Regional Transit System (33,320) FY 18 Approved	33,320
	<u>0</u>
	<u>421,080</u>
Funds Unallocated for FY 2018	<u><u>173,279</u></u>

IMPROVEMENT REQUEST

Office: Woodbury County Sheriff's Office

Request: With the substantial cost savings as a result of the closing of the Prairie Hill Jail Annex, the Sheriff's Office requests some of the savings be reallocated for the promotion of a Deputy Sergeant to Deputy Lieutenant, promote a Deputy Sheriff to Deputy Sergeant at no cost to fill that vacated position, and hire a Deputy Sheriff to fill the position vacated by the promotion to Deputy Sergeant.

Justification: The Sheriff's Office is requesting the Lieutenant position to continue to further our mission of providing increased oversight and provide Woodbury County with better law enforcement service and protection. The Sheriff's Office has identified a need for a command position to focus on professional responsibility. These duties would include, but would not be limited too, maintenance of the office directives manual and policies, incident oversight and review, internal affairs, training, maintenance of training records, and other like duties.

Financial Impact: Funding for the position would come from the savings recognized by the closing of Prairie Hill.

Description:	Amount:
Deputy Sergeant to Deputy Lieutenant Annual Salary Increase	\$10,353.98
Deputy Sheriff promoted to Deputy Sergeant	No Cost
Deputy Sheriff Hire to Fill Promotion to Deputy Sergeant – Salary	\$56,213.56
Benefits	\$28,529.32
Total:	\$95,096.86

FEBRUARY 7, 2017, SIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, February 7, 2017 at 2:00 p.m. Board members present were Ung, De Witt, Pottebaum, Radig, and Taylor. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Coordinator, Ed Gilliland, Human Resources Director, Abigail Sills, Assistant County Attorney and Michelle Skaff, Deputy Auditor/Clerk to the Board.

1. Update on Tax Rate Report by Dennis Butler.
 - 2a. Motion by Taylor second by Ung to receive the Economic Development/Planning & Zoning budget as a combined budget and a total reduction of \$52,440.00 in expenses. Carried 5-0.
 - 2b. Motion by Taylor second by Ung to receive the Juvenile Detention budget with a reduction of \$10,000 in expenses. Carried 5-0.
- Motion by Taylor second by Ung to receive the Juvenile Detention Youth Guidance Services budget as submitted. Carried 5-0.
- Motion by Ung second by Pottebaum to defer the Juvenile Detention Mental Health Court budget until 02-14-2017. Carried 5-0.
 - 2c. Motion by Ung second by Radig to receive the County Services (Sioux Rivers Region) – County Services (Mental Health) budget as submitted. Carried 5-0.
 3. The meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.
 4. Citizen concerns.
 5. Motion by Ung second by Radig to approve the Agenda for February 7, 2017. Carried 5-0. Copy filed.

Consent Agenda

Items 6 through 10 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate roll call vote is requested by a Board member.

6. Approve minutes of the January 31, 2017 meeting. Copy filed.
7. Approve claims totaling \$521,460.67. Copy filed.
8. Approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale date of parcel #842296.

**RESOLUTION #12,484
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

A parcel of land being part of abandoned railroad right of way in the NW NE of 34-89-42 lying north of the northerly line of the Little Sioux River with said parcel being 100 foot wide and containing 1.89 acres more or less

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **21st Day of February, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.

- 2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **21st Day of February, 2017**, immediately following the closing of the public hearing.
- 3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$300.00** plus recording fees.

Dated this 7th Day of February, 2017.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 9a. Approve the transfer of Pamela Jensen, Clerk II, Auditor/Recorder Dept., effective 02-08-17, \$20.06/hour. Transfer from Motor Vehicle Clerk II to Recorder Clerk II.; appointment of Mikala Steenholdt, Attorney-HIDTA Grant, County Attorney Dept., effective 02-13-17, \$63,333/year. Job Vacancy Posted 10-14-16.; the end of probation of Adam Uhl, Motor Grader Operator, Secondary Roads Dept., effective 02-24-17, \$22.68/hour, 3%=\$.68/hour. Per CWA Secondary Roads Contract agreement, End of Probation Salary Increase. Copy filed.
- 9b. Approve to authorize the Chairperson to sign the Authorization to initiate the hiring process for Motor Vehicle Clerk II, County Treasurer Dept., AFSCME Courthouse: \$15.64/hour and Jail Alternative Coordinator, Sioux Rivers Region Dept., \$53,500/year. Copy filed.
- 10. Receive the appointment of Don Lord, 1961 320th St., Sloan, IA, as Sloan Township Trustee, to fill a vacancy until the next regular election. The appointment was made on January 25, 2017, to fill a vacancy left by the passing of Fred Johnson. Copy filed.

Motion by Radig second by Ung to approve the Consent Agenda items. Carried 5-0.

End of Consent Agenda

- 11. A public hearing was held at 4:35 p.m. for the sale of parcel #004830, 129 Sioux St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Ung to close the public hearing. Carried 5-0.

Motion by Taylor second by Pottebaum to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to Sioux City Prospect Hill LLC, 30671 K 18 St., Sioux City, for real estate parcel #004830, 129 Sioux St., for \$3,000.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD
 OF SUPERVISORS OF WOODBURY COUNTY, IOWA
 RESOLUTION #12,485**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Sioux City Prospect Hill LLC in the sum of **Three Thousand Dollars & 00/100 (\$3,000.00)**-----
 -----dollars.

For the following described real estate, To Wit:

Parcel #004830

**Lot 19 Block 18, Sioux City Addition, City of Sioux City, Woodbury County, Iowa
 (129 Sioux Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said

Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 7th Day of February, 2017.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 12. Update on Tax Rate Report by Dennis Butler.
- 13a. Motion by Taylor second by Ung to approve and authorize the Chairperson to sign a Resolution authorizing the County Engineer to accept federal aid, state aid, and farm to market construction work on behalf of the County during 2017. Carried 5-0.

RESOLUTION #12,486
RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO EXECUTE
CERTIFICATION OF COMPLETION OF WORK ON FEDERAL AID, STATE AID, AND
FARM TO MARKET CONSTRUCTION DURING 2017

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that Mark J. Nahra, the County Engineer of Woodbury County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Dated at Sioux City, Iowa, this 7 day of February, 2017.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 13b. Motion by Taylor second by Ung to approve and authorize the Chairperson to sign a Resolution to amend the County construction program by increasing the estimated cost of project #BRS-CO97(112)—60-97. Carried 5-0.

RESOLUTION TO REVISE WOODBURY COUNTY
2017 FIVE YEAR ROAD PROGRAM
RESOLUTION #12,487

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Woodbury County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2017), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following PRE-EXISTING Accomplishment Year projects shall be MODIFIED as follows:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Modification(s) applied	Accomplishment Year (\$1000's of dollars)		
					Previous Amount	New amount	Net change
BRS-C097(112)--60-97 BROS-CO97(053500) TPMS ID: 16571	D-25: Over Big Whiskey Creek Bridge Replacement	2170 0 MI 053500	Bridges STBG-HBP	Changed funding amount	\$750	\$850	\$100
Totals					\$750	\$850	\$100

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$2,915	\$2,915	\$0
Farm to Market Funds	\$3,370	\$3,390	\$20
Special Funds	\$3,140	\$3,140	\$0
Federal Aid Funds	\$1,080	\$1,160	\$80
Total construction cost (All funds)	\$10,505	\$10,605	\$100
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$2,915	\$2,915	\$0

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 13c. Motion by Radig second by Pottebaum to approve the payment of Iowa DOT for inspection services by farm to market voucher for the Bronson Bridge project. Carried 5-0.
- 14. Motion by Ung second by Radig to approve an increase of \$112,218.00 in revenue due to a correction in the FY18 budget. Carried 5-0. Copy filed.

Motion by Ung second by Taylor to reduce the Emergency Services budget by \$7,125.00 due to a duplication in the proposed budget. Carried 5-0. Copy filed.

Motion by Ung second by Radig to reduce the Court Security Budget by \$13,111.00 in overtime expenditures. Carried 5-0. Copy filed.

Motion by Ung second by Taylor to fully fund the Planning & Zoning division of the Economic Development/ Planning & Zoning combined department from local option sales tax that will provide a \$134,922.00 in tax relief. Carried 5-0. Copy filed.

Motion by Ung Second by Radig to increase the Planning & Zoning Revenue by \$20,000.00 from zoning permits. Carried 5-0. Copy filed.

Motion by Ung second by Radig to increase the Juvenile Detention revenue by \$180,000.00 due to an increase in Bureau of Indian Affairs reimbursements. Carried 5-0. Copy filed.

The Chairperson discussed other potential reductions. Copy filed.

- 15. The Chairperson reported on the day-to-day activities.

16. The Board members reported on their committee meetings.

17. Citizen concerns.

18. Board members presented their concerns and comments.

The Board adjourned the regular meeting until February 14, 2017.

Meeting sign in sheet. Copy filed.

#8

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Administrative Coordinator
DATE: February 8, 2017
RE: Lifting of Tax Suspensions

Please lift the tax suspension for J. H. as this person is no longer in the mobile home and the mobile home is going to be junked.

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcels #128580**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**South 74 feet Lot 13 Block 3 Sioux City Davis Addition, City of Sioux City, Woodbury County, Iowa
(1203 W. 3rd Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **28th Day of February, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **28th Day of February, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$156.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 14th Day of February, 2017.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Donna Johnson Date: 4-11-16
Address: 313 Myrtle St. Sioux City, IA 51103 Phone: 712-389-0489

Address or approximate address/location of property interested in:
1203 W3rd St.

GIS PIN # 8947 29181022

**This portion to be completed by Board Administration **

Legal Description:
South 74 feet Lot 13 Block 3 Sioux City Davis Addition

Tax Sale #/Date: 2014/00829 Parcel # 128580

Tax Deeded to Woodbury County on: 9 bills

Current Assessed Value: Land \$200 Building - Total \$200

Approximate Delinquent Real Estate Taxes: \$1481.00

Approximate Delinquent Special Assessment Taxes: \$2928.00

*Cost of Services: \$106-

Inspection to: Jeremy Taylor Date: 4-11-16

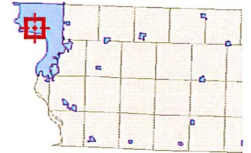
Minimum Bid Set by Supervisor: \$50 plus \$106 for cost of services for a total of \$156-

Date and Time Set for Auction: Tuesday, February 25th @ 4:35








* Includes: Abstractors costs; Sheriff's costs: publishing costs; and mailing costs.



Overview



Legend

- Roads
-  Corp Boundaries
-  Townships
- County Residential Sales
-  2014
-  2015
-  2016
-  Sioux City Residential Sales
-  Parcels

Parcel ID	894729181022	Alternate ID	128580	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	0-0-0	Class	R		620 DOUGLAS ST
Property Address	1203 W 3RD ST	Acreage	n/a		SIOUX CITY IA 51101
	SIOUX CITY				
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	SIOUX CITY DAVIS				
	S 74 FT LOT 13 BLK 3				
	(Note: Not to be used on legal documents)				

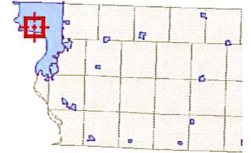
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Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
- 2014
- 2015
- 2016
- Sioux City Residential Sales
- ▭ Parcels

Parcel ID	894729181022	Alternate ID	128580	Owner Address	WOODBURY COUNTY
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	SIOUX CITY				
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	SIOUX CITY DAVIS				
	S 74 FT LOT 13 BLK 3				
	(Note: Not to be used on legal documents)				

Date created: 2/6/2017
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 Developed by
 The Schneider Corporation

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

#10a

DATE: February 14, 2017

*** PERSONNEL ACTION CODE:**

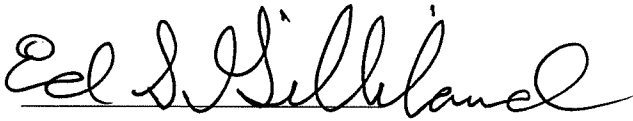
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|----------------|---------------------|
| A- Appointment | R-Reclassification |
| T - Transfer | E- End of Probation |
| P - Promotion | S - Separation |
| D - Demotion | O - Other |

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Grimm, Robert	County Sheriff	1-19-17	Sheriff Reserve Officer	\$1.00/year		A	Per Iowa Code 80D.11.
Washington, Christina	County Sheriff	2-17-17	Senior Clerk			S	Resignation.
Socknat, Nicholas	Secondary Roads	2-21-17	Equipment Operator	\$21.71/hour		A	Job Vacancy Posted 11-8-16. Entry Level Salary: \$21.71/hour.

APPROVED BY BOARD DATE:

ED GILLILAND, HR DIRECTOR:



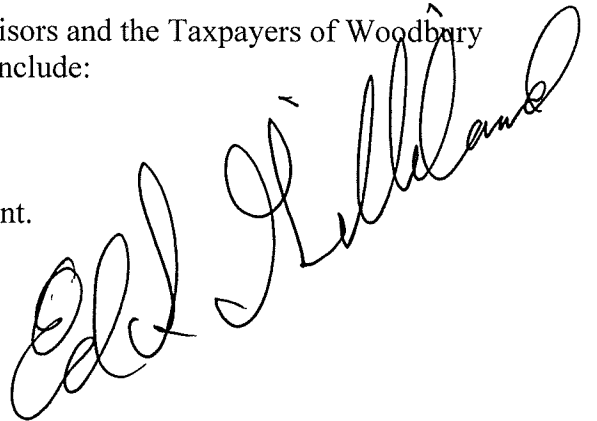
WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Ed Gilliland, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: February 14, 2017

For the February 14, 2017 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) County Sheriff Reserve Officer, Appointment.
- 2) County Sheriff Senior Clerk, Resignation.
- 3) Secondary Roads Equipment Operator, Appointment.

Thank you

A handwritten signature in black ink, appearing to read "Ed Gilliland", is written diagonally across the lower right portion of the page.

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

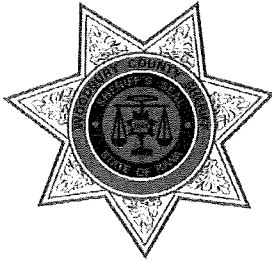
#10b

DATE: February 14, 2017

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	Senior Clerk	AFSCME Courthouse: \$17.19/hour		
	*Please see attached memo.			

Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

07 Feb 2017

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire for a Senior Clerk position being vacated by Christina Washington, effective February 17, 2017. We request this be placed on the agenda for the Tuesday, February 14, 2017 Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "David Drew".

Dave Drew, Sheriff

Cc: file

QUARTERLY REPORT
COMMISSION OF VETERAN AFFAIRS

STATE OF IOWA
WOODBURY COUNTY

FEB 8 2017 AM 11:29

We, the undersigned, members of the Commission of Veteran Affairs, hereby certify that the following is a correct statement of the initials and amounts of assistance given to persons entitled to relief under Chapter 35 of the Code of Iowa, and for the quarter ending December 31, 2016 – 2nd Quarter (October, November and December 2016).

Leon K. Kostel

J. J. Bon

John A. Mangell

Kathy B. Moore

Members of Veteran Affairs Commission

VETERAN	ASSISTANCE AMT
1037	\$853.55
1056	\$215.00
1058	\$357.70
1065	\$358.35
1072	\$660.79
1073	\$215.00
1076	\$525.00
1077	\$1000.00
1079	\$67.00
1080	\$295.00
1081	\$551.23
1082	\$550.00
1083	\$64.49
1084	\$742.68
1085	\$548.98
1087	\$227.81
1088	\$214.32
Driver Dinner	\$495.45

TOTAL ASSISTANCE FY 15-14 2nd QUARTER: \$ 7,942.35

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#12

Date: February 8, 2017 Weekly Agenda Date: February 21, 2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: John Pylelo - Planning and Zoning

WORDING FOR AGENDA ITEM:

Receive Subdivision Application with Referral to Zoning Commission for Public Hearing and Recommendation Re: R.J. Addition- A Minor Subdivision; GIS Parcel #894518100008.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Rodney and Jodi Lieber wish to subdivide a 9.55 acre parcel so the 3.65 acre homestead portion of the parcel can be sold.

BACKGROUND:

The Liebers purchased an 8.0 acre portion of parent parcel in 1985 and increased the parcel's size by an 1.55 acres in 2009 by adjacent land purchase. They have used the parcel both as their personal residence and in the operation of the businesses known as Lieber Construction Inc. and Bridgeport Materials, Inc. See attached application, parcel information, parcel aerial and final platting.

FINANCIAL IMPACT:

None. Permit application fees cover direct expenses.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

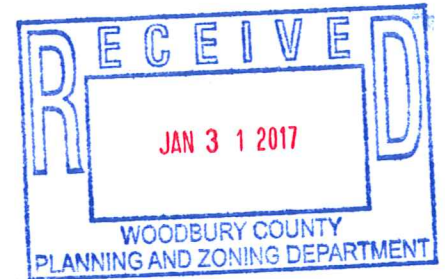
RECOMMENDATION:

Staff recommends approval of the below motion.

ACTION REQUIRED / PROPOSED MOTION:

A motion to... "Accept the application with referral to the Zoning Commission for public hearing and recommendation."

WOODBURY COUNTY, IOWA
MINOR SUBDIVISION APPLICATION



Applicant: RODNEY LIEBER
(Name of Owner)

Mailing Address: 310 N. DERBY LANE W. SIOUX CITY, SD 57049-7619
Street City or Town State and Zip + 4

Property Address: 2024 / 2030 120th ST. LAWTON, IA 51030
Street City or Town State and Zip + 4

Phone Number: 712-251-0332 E-mail Address _____

To subdivide land located in the NE-NW Quarter, Section 18-09-45

Township 09 Range 45 Civil Township BANNER

GIS Parcel # 894518100008

Name of Subdivision: R.J. ADDITION

Subdivision Area in Acres 9.55 Number of Lots 2

Attachments:

ALAN FAGAN
712-539-1471
alfsurveying@aol.com

1. Ten (10) copies of grading plans; if required.
2. Twenty six (26) copies of final plat (Complete per Section 4.01 of the Subdivision Ordinance).
3. An attorney's opinion of the abstract.
4. A Certified Abstractor's certificate to include:
 - a. Legal description of proposed subdivision.
 - b. Plat showing clearly the boundaries of the subdivision.
 - c. A list of names, mailing addresses (including the ZIP + 4), and legal descriptions of all property owners within 1000'.
5. Proof of Corn Suitability Rating (CSR) for land to be subdivided.

I hereby grant permission to the Woodbury County Zoning Staff and elected or appointed officials to conduct on-site inspections.

ROD LIEBER
BY: ALAN FAGAN
(Owner's Signature)

Action on Application:

[Signature] 1/31/2017
Zoning Administrator

For Office Use Only:

Zoning District L1-PD Flood District X Date _____ No. 6173

Application Fee 200 4 Lots or less \$200);
5 Lots or more (\$250 plus \$5 per Lot)

Beacon™ Woodbury County, IA / Sioux City

Summary

Parcel ID 894518100008
Alternate ID 00000000867086
Property Address 2024 120th St
 Lawton
Sec/Twp/Rng 18-89-45
Brief Legal Description BANNER TOWNSHIP IRREG TCT IN NE NW BEG
 AT NE COR OF NE NW THNC S 502.26 FT THNC
 NWLY 191.82 FT, THNC SWLY 86.42 FT, THNC
 SWLY 129.13 FT, THNC NWLY 245.45 FT, THNC
 W TO A PT THAT IS 356.16 FT S OF N LINE OF
 THE NE NW, THNC N 356.16 FT, THNC E 978.43
 FT TO POB 18-89-45
 (Note: Not to be used on legal documents)

Document(s) N/A
Gross Acres 9.55
Net Acres 8.81
Exempt Acres 0.74
CSR N/A
Class R - Residential
Tax District 024 BANNER LAWTON BRONSON COMM
School District LAWTON BRONSON



Owner

Deed Holder
 Lieber Rodney D & Jodi P
 Lieber
 310 N Derby Ln Unit 380
 North Sioux City SD 57049-7619

Contract Holder

Mailing Address

Land

Lot Area 8.81 Acres; 383,764 SF

Residential Dwellings

Residential Dwelling	
Occupancy	Single-Family / Owner Occupied
Style	1 Story Frame
Architectural Style	N/A
Year Built	1985
Condition	Normal
Grade what's this?	3+10
Roof	Asph / Hip
Flooring	L/C
Foundation	C Blk
Exterior Material	Stl
Interior Material	Drwl
Brick or Stone Veneer	
Total Gross Living Area	2,310 SF
Attic Type	None;
Number of Rooms	0 above; 0 below
Number of Bedrooms	0 above; 0 below
Basement Area Type	Full
Basement Area	1,780
Basement Finished Area	600 SF - Standard Finish; 920 - Rec. Room (Single)
Plumbing	2 Base Plumbing (Full); 1 Three Quarter Bath;
Appliances	1 Range Unit; 1 Dishwasher;
Central Air	Yes
Heat	Yes
Fireplaces	
Porches	1S Frame Open (104 SF);
Decks	Wood Deck-Med (144 SF); ; Wood Deck-Med (462 SF); Concrete Patio-Med (807 SF);
Additions	1 Story Frame (530 SF);
Garages	440 SF (20F W x 22F L) - Det Frame (Built 1930); 868 SF - Att Frame (Built 1985);

Agricultural Buildings

Plot #	Type	Description	Width	Length	Year Built	Building Count
0	Steel Utility Building	MACH SHED	28	40	1967	1

Yard Extras

#1 - (1) Swimming Pool 648 SFWSA, Residence-Vinyl, Cover=No, Heat=No, Diving Brd=Yes, Built 1985

Sales

Date	Seller	Buyer	Recording	NUTC	Type	Multi Parcel	Amount
5/23/1985			157/1628	NORMAL ARMS-LENGTH TRANSACTION	Contract		\$19,250.00

+

Valuation

	2016	2015	2014	2013	2012
Classification	Residential	Residential	Residential	Residential	Residential
+ Assessed Land Value	\$28,890	\$28,890	\$27,000	\$27,000	\$27,000
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0

	2016	2015	2014	2013	2012
+ Assessed Dwelling Value	\$265,390	\$265,390	\$248,030	\$248,030	\$248,030
+ Exempt Value	\$0	\$0	\$0	\$0	\$0
= Gross Assessed Value	\$294,280	\$294,280	\$275,030	\$275,030	\$275,030
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$294,280	\$294,280	\$275,030	\$275,030	\$275,030

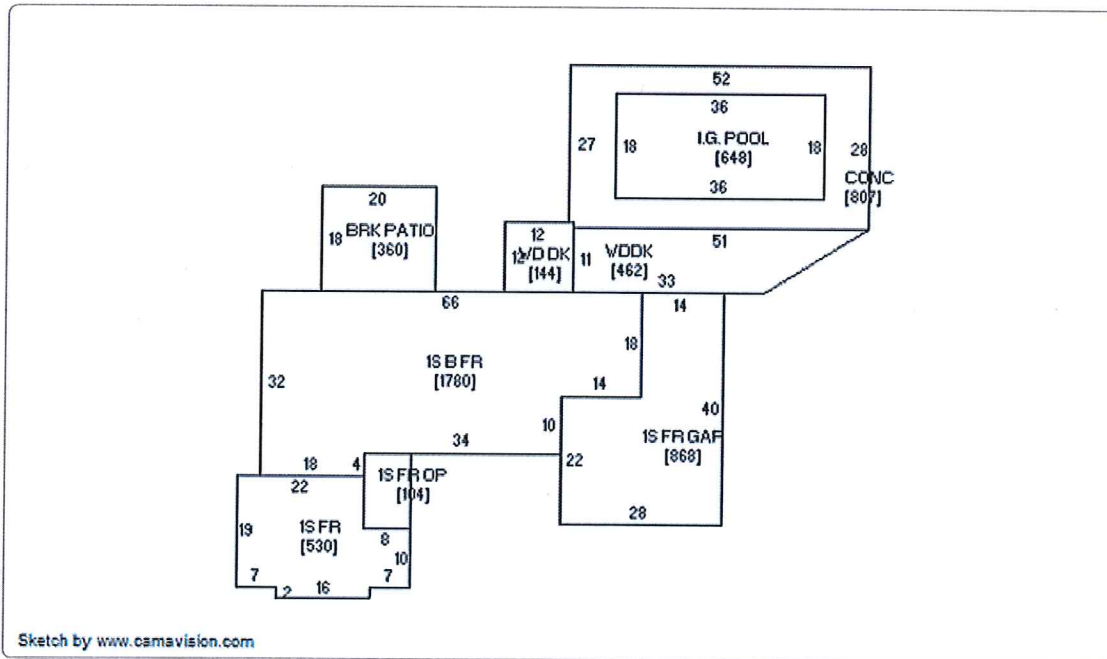
Treasurer Link

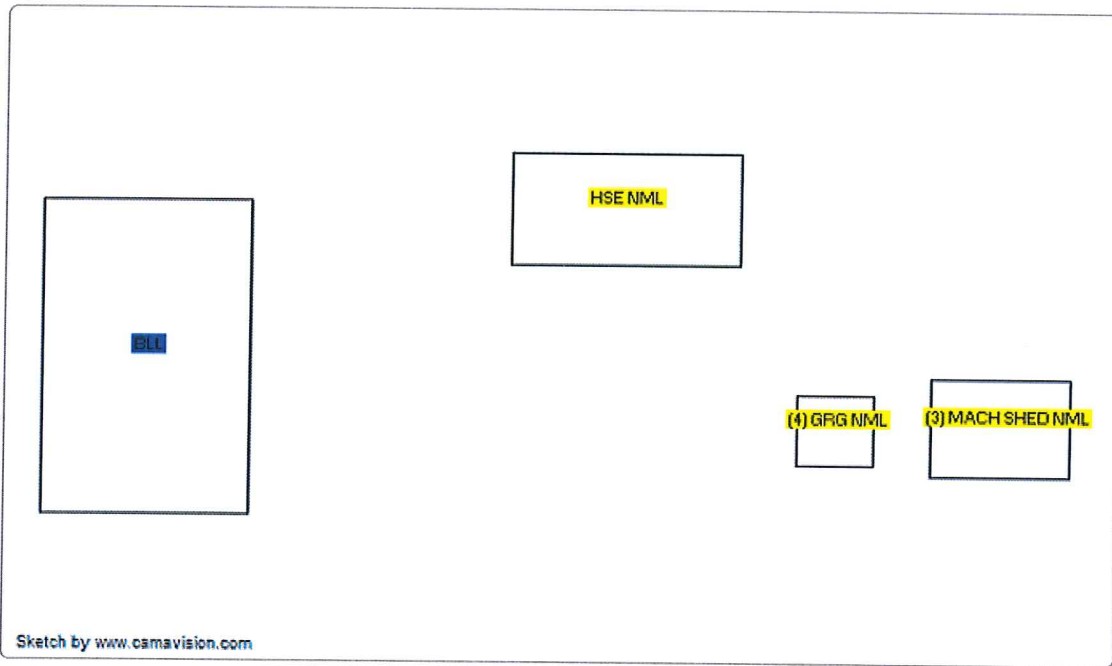
[Click here to view tax information for this parcel](#)

Photos



Sketches






No data available for the following modules: Commercial Buildings, Permits, Valuation (Sioux City), Iowa Land Records.

The maps and data available for access at this website are provided "as is" without warranty or any representation of accuracy, timeliness, or completeness. There are no warranties, expressed or implied, as to the appropriate use of the maps and data or the fitness for a particular purpose. The maps and associated data at this website do not represent a survey. No liability is assumed for the accuracy of the data delineated on any map, either expressed or implied.

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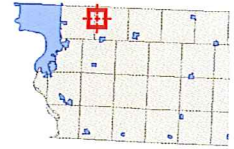
 Developed by
Schneider The Schneider Corporation



Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
- 2014
- 2015
- 2016
- Sioux City Residential Sales
- ▭ Parcels

Parcel ID	894518100008	Alternate ID	00000000867086	Owner Address	LIEBER RODNEY D & JODI P
Sec/Twp/Rng	18-89-45	Class	R		LIEBER
Property Address	2024 120TH ST LAWTON	Acreege	9.55		310 N DERBY LN UNIT 380 NORTH SIOUX CITY SD 57049-7619

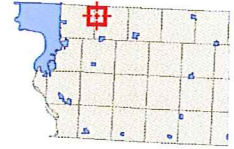
District 024 BANNER LAWTON BRONSON COMM

Brief Tax Description BANNER TOWNSHIP
IRREG TCT IN NE NW
BEG AT NE COR OF NE
NW THNC S 502.26 FT
THNC NWLY 191.82 FT,
THNC SWLY 86.42 FT,
THNC SWLY 129.13 FT,
THNC NWLY 245.45 FT,
THNC W TO A PT THAT
IS 356.16 FT S OF N
LINE OF THE NE NW,
THNC N 356.16 FT,
THNC E 978.43 FT TO
POB 18-89-45








(Note: Not to be used on legal documents)



Overview



Legend

- Roads
-  Corp Boundaries
-  Townships
- County Residential Sales
-  2014
-  2015
-  2016
-  Sioux City Residential Sales
-  Parcels

Parcel ID	894518100008	Alternate ID	000000000867086	Owner Address	LIEBER RODNEYD & JODIP
Sec/Twp/Rng	18-89-45	Class	R		LIEBER
Property Address	2024 120TH ST LAWTON	Acreage	9.55		310 N DERBY LN UNIT 380 NORTH SIOUX CITY SD 57049-7619

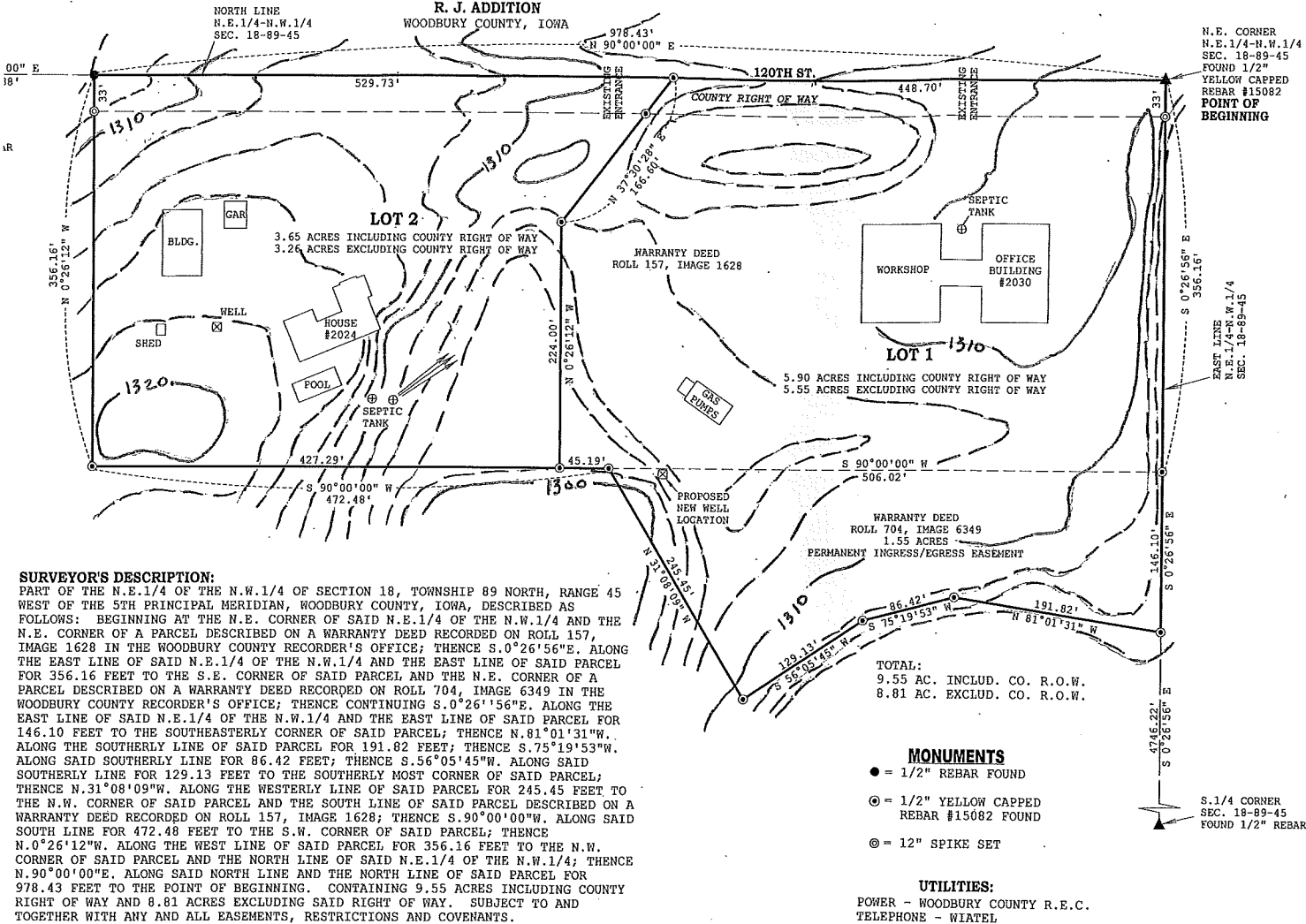
District 024 BANNER LAWTON BRONSON COMM

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THNC E 978.43 FT TO
POB 18-89-45

(Note: Not to be used on legal documents)

PRELIMINARY SKETCH
A MINOR SUBDIVISION PLAT
OF

R. J. ADDITION
WOODBURY COUNTY, IOWA



SURVEYOR'S DESCRIPTION:

PART OF THE N.E.1/4 OF THE N.W.1/4 OF SECTION 18, TOWNSHIP 89 NORTH, RANGE 45 WEST OF THE 5TH PRINCIPAL MERIDIAN, WOODBURY COUNTY, IOWA, DESCRIBED AS FOLLOWS: BEGINNING AT THE N.E. CORNER OF SAID N.E.1/4 OF THE N.W.1/4 AND THE N.E. CORNER OF A PARCEL DESCRIBED ON A WARRANTY DEED RECORDED ON ROLL 157, IMAGE 1628 IN THE WOODBURY COUNTY RECORDER'S OFFICE; THENCE S.0°26'56\"E. ALONG THE EAST LINE OF SAID N.E.1/4 OF THE N.W.1/4 AND THE EAST LINE OF SAID PARCEL FOR 356.16 FEET TO THE S.E. CORNER OF SAID PARCEL AND THE N.E. CORNER OF A PARCEL DESCRIBED ON A WARRANTY DEED RECORDED ON ROLL 704, IMAGE 6349 IN THE WOODBURY COUNTY RECORDER'S OFFICE; THENCE CONTINUING S.0°26'56\"E. ALONG THE EAST LINE OF SAID N.E.1/4 OF THE N.W.1/4 AND THE EAST LINE OF SAID PARCEL FOR 146.10 FEET TO THE SOUTHEASTERLY CORNER OF SAID PARCEL; THENCE N.81°01'31\"W. ALONG THE SOUTHERLY LINE OF SAID PARCEL FOR 191.82 FEET; THENCE S.75°19'53\"W. ALONG SAID SOUTHERLY LINE FOR 86.42 FEET; THENCE S.56°05'45\"W. ALONG SAID SOUTHERLY LINE FOR 129.13 FEET TO THE SOUTHERLY MOST CORNER OF SAID PARCEL; THENCE N.31°08'09\"W. ALONG THE WESTERLY LINE OF SAID PARCEL FOR 245.45 FEET TO THE N.W. CORNER OF SAID PARCEL AND THE SOUTH LINE OF SAID PARCEL DESCRIBED ON A WARRANTY DEED RECORDED ON ROLL 157, IMAGE 1628; THENCE S.90°00'00\"W. ALONG SAID SOUTH LINE FOR 472.48 FEET TO THE S.W. CORNER OF SAID PARCEL; THENCE N.0°26'12\"W. ALONG THE WEST LINE OF SAID PARCEL FOR 356.16 FEET TO THE N.W. CORNER OF SAID PARCEL AND THE NORTH LINE OF SAID N.E.1/4 OF THE N.W.1/4; THENCE N.90°00'00\"E. ALONG SAID NORTH LINE AND THE NORTH LINE OF SAID PARCEL FOR 978.43 FEET TO THE POINT OF BEGINNING. CONTAINING 9.55 ACRES INCLUDING COUNTY RIGHT OF WAY AND 8.81 ACRES EXCLUDING SAID RIGHT OF WAY. SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS, RESTRICTIONS AND COVENANTS.

NOTE:
THE NORTH LINE OF SAID N.E.1/4 OF THE N.W.1/4 IS ASSUMED TO BEAR N.90°00'00\"E.

TOTAL:
9.55 AC. INCLUD. CO. R.O.W.
8.81 AC. EXCLUD. CO. R.O.W.

MONUMENTS

- = 1/2" REBAR FOUND
- ⊙ = 1/2" YELLOW CAPPED REBAR #15082 FOUND
- ⊙ = 12" SPIKE SET

UTILITIES:

- POWER - WOODBURY COUNTY R.E.C.
- TELEPHONE - WIATEL
- WATER - PRIVATE WELL
- SEWER - PRIVATE SEPTIC SYSTEM

N.E. CORNER
N.E.1/4-N.W.1/4
SEC. 18-89-45
FOUND 1/2"
YELLOW CAPPED
REBAR #15082
POINT OF
BEGINNING

EAST LINE
N.E.1/4-N.W.1/4
SEC. 18-89-45

S.1/4 CORNER
SEC. 18-89-45
FOUND 1/2" REBAR

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcel # 652425**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The West 75 feet of Lot numbered 5 in the Auditor's Subdivision of the Northwest Quarter of the Southeast Quarter of Section 26, Township 86 North, Range 44, west of the 5th P.M. in the City of Smithland, Woodbury County, Iowa
(117 E. State Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **14th Day of February, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate on the **14th Day of February, 2017**, immediately following the closing of the public hearing to the **City of Smithland only per Code of Iowa 331.361(2)**.
3. That said Board proposes to sell the said real estate to the **City of Smithland only for consideration of \$191.00 plus recording fees**.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 31st Day of January, 2017

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Dianne McTeer Date: 6-27-16

Address: _____ Phone: 2678

Address or approximate address/location of property interested in:
117 E State St. Smithland

GIS PIN # 8644 26 405 017

**This portion to be completed by Board Administration **

Legal Description:
Smithland City of Auditor Subdivision NW SE 26-86-44
W 1/2 Lot 5

Tax Sale #/Date: 01059/2013 Parcel # 652425

Tax Deeded to Woodbury County on: 12/23/16

Current Assessed Value: Land \$1,700 Building - Total \$1,700

Approximate Delinquent Real Estate Taxes: \$70.00

Approximate Delinquent Special Assessment Taxes: \$7962.00

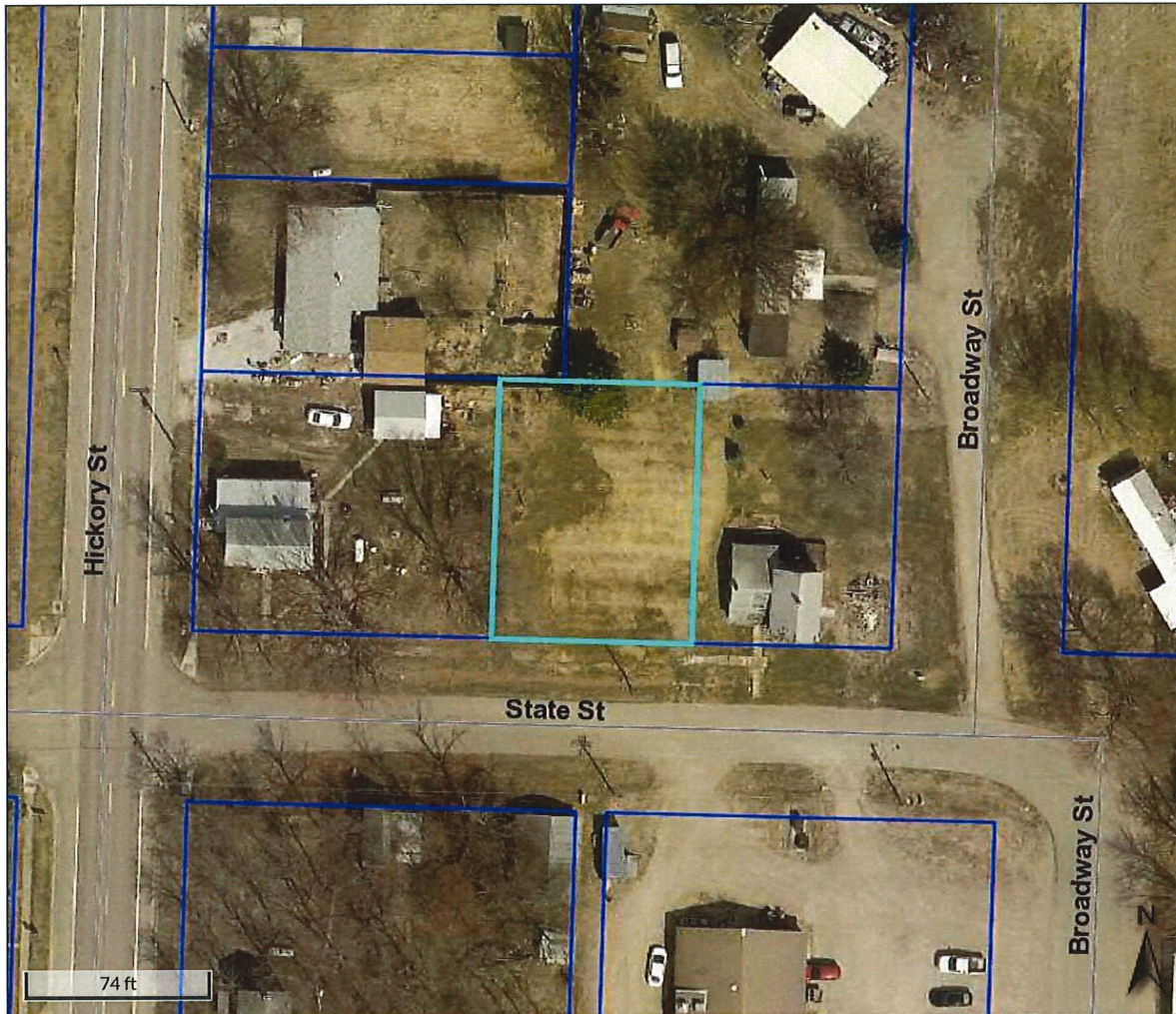
*Cost of Services: \$141-

Inspection to: Jeremy Taylor Date: 6-27-16

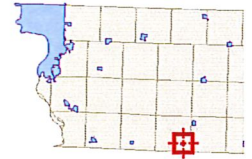
Minimum Bid Set by Supervisor: \$50 plus \$141 for cost of services for a total of \$191-

Date and Time Set for Auction: 8/4/17 @ 4:35

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

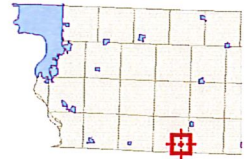
- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
- 2014
- 2015
- 2016
- Sioux City Residential Sales
- ▭ Parcels

Parcel ID	864426405017	Alternate ID	000000000652425	Owner Address	WOODBURY COUNTY COURT HOUSE
Sec/Twp/Rng	26-86-44	Class	R		620 DOUGLAS ST
Property Address	117 STATE ST E	Acreage	n/a		SIOUX CITY 51101
	SMITHLAND				
District	073 SMITHLAND LL WESTWOOD COMM				
Brief Tax Description	SMITHLAND CITY OF				
	AUD SUB DIV NW SE 26				
	-86-44 W 1/2 LOT 5				
	(Note: Not to be used on legal documents)				

Date created: 1/25/2017
 Last Data Uploaded: 1/24/2017 10:33:23 PM



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
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- ▭ Parcels

Parcel ID	864426405017	Alternate ID	00000000652425	Owner Address	WOODBURY COUNTY COURT HOUSE
Sec/Twp/Rng	26-86-44	Class	R		620 DOUGLAS ST
Property Address	117 STATE STE	Acreage	n/a		SIOUX CITY 51101
	SMITHLAND				
District	073 SMITHLAND LL WESTWOOD COMM				
Brief Tax Description	SMITHLAND CITY OF				
	AUD SUB DIV NW SE 26				
	-86-44 W 1/2 LOT 5				
	(Note: Not to be used on legal documents)				

Date created: 1/25/2017
 Last Data Uploaded: 1/24/2017 10:33:23 PM

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#15a

Date: 2/7/17 Weekly Agenda Date: 2/14/17

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, RED Director

WORDING FOR AGENDA ITEM:

Quarterly Update on SIMPCO City/County Membership Dues Project

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

This is the 2nd quarterly update from SIMPCO on their work with the 8 rural cities participating in the city/county membership dues project.

BACKGROUND:

In April 2016, the Board accepted a proposal to pay 50% of the membership dues (FY16/17) to SIMPCO for rural cities wishing to participate. 8 cities accepted the offer for a total cost to the county for \$4,288 (LOST Funds). The RED dept. will provide the Board with a recommendation on the effectiveness of the project at the end of the fiscal year.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Acknowledge the information contained within the 2nd quarter update.

ACTION REQUIRED / PROPOSED MOTION:

None - Informational Item

MEMORANDUM

TO: David Gleiser, Woodbury County Rural Economic Development Director

FROM: Michelle Bostinelos, SIMPCO Executive Director

DATE: January 24, 2017

RE: SIMPCO Progress Report Qtr. 2 | October 1, 2016 – December 31, 2016

The Woodbury County Board of Supervisors agreed to pay for one half of rural Woodbury County communities' membership dues to SIMPCO for FY 2017 (July 1, 2016 – June 30, 2017). The goal of the partnership is for rural Woodbury County communities to utilize the Siouxland Interstate Metropolitan Planning Council (SIMPCO) in providing tools, research, technical assistance and regional collaboration to help grow community and economic development project across Woodbury County.

In the spring of 2016, SIMPCO staff visited 14 rural Woodbury County communities and secured SIMPCO membership with eight towns. The member communities include: Bronson, Danbury, Hornick, Lawton, Oto, Salix, Smithland and Sergeant Bluff. At the end of the 2nd quarter, SIMPCO had been in contact with all eight communities, assisting with various projects, research, project brainstorming and data collection. Information in this report demonstrates project(s)/information requested, total time, and estimated value of services offered directly to each of the communities as well as the indirect value of SIMPCO membership and regional collaboration.

During the 2nd quarter, SIMPCO spent approximately 148 direct hours which equals an estimated value of nearly \$10,064 assisting member communities in Woodbury County. Indirect time working on projects, committees, outreach that indirectly benefits Woodbury County communities is estimated at 60 hours or an estimated value of \$4,080. The net benefit of SIMPCO membership for rural Woodbury County communities in the second quarter is equaled \$14,144.

Second Quarter Notes:

- SIMPCO continues to work with the city of Lawton on the Regional Nutrition and Physical Activities grant (\$10,000) through the Iowa Department of Public Health (IDPH) and Iowa Association of Regional Councils (IARC). SIMPCO is partnering with Siouxland District Health Department on the project to implement a physical activity and nutrition project for the community. SIMPCO hosted a kick-off event on October 24 and selected several sidewalk completion project and organized improvements to the community garden. The project will be completed by June 30, 2017.
- On December 7 SIMPCO hosted John Danos from Dorsey & Whiney Law Firm to discuss Tax Increment Financing (TIF) and Urban Revitalization Plans. Due to limited space, not all Woodbury County communities attended the free workshop. Woodbury County Rural Economic Development Department with the clerk from Hornick and staff from Sergeant Bluff attended.

We received positive feedback from the workshop and plan to offer the training to a larger audience of SIMPCO members in the spring.

- Unlike the other rural Woodbury County communities, Sergeant Bluff is part of the SIMPCO Metropolitan Planning Organization (MPO) and the urban area of Sioux City. MPO work may not be specifically directed to Sergeant Bluff but pertains to metropolitan transportation planning as a whole and Sergeant Bluff's placement in the MPO. Twenty percent of MPO funds are from MPO members' dues used as local match to complete the necessary work required to ensure federal transportation funds continue to flow into the metropolitan region.
- While we try to reach out to all the Woodbury County Communities, however, not all need SIMPCO's assistance every quarter. We also recognize that the communities will be starting the process to update the Comprehensive Plans with Simmering-Cory and thus may not be ready to implement community plans or grant applications until that process is complete.
- Woodbury County communities received the following electronic newsletters and information sent out by SIMPCO:
 - *Fall Newsletter* which includes information on community projects, economic development, transportation, housing, upcoming meetings and grant opportunities - October 2016
 - Information was sent out about Lunch Week sponsored by Iowa's West Coast Initiative – October 2016
 - Information was sent out Iowa League of Cities Budget Workshop – October 2016
 - *Winter Newsletter* which includes information on community projects, economic development, transportation, housing, upcoming meetings and grant opportunities - December 2016
- SIMPCO staff sits on the Mid-states Community and Economic Development Conference Planning Committee. This conference will take place in April 2017. The conference is one of the largest rural development events in the three state region and is a joint project of several agencies and organizations in Iowa, Nebraska and South Dakota. It is designed for local leaders and offers workshops on strategies and ideas for rural development. Woodbury County communities will be encouraged to attend the event.
- SIMPCO leads or participates in several groups and committees that benefit Woodbury County rural communities through regional cooperation. During the second quarter, SIMPCO lead or participated in the following committees/boards/organizations/groups:
 - Grown Siouxland Taskforce
 - SIMPCO MPO Transportation Advisory Committee and Policy Board
 - Siouxland Economic Development Corporation (SEDC)
 - Interchange Justification Report (IJR) for Woodbury County Technical Committee
 - Tri-State Incident Management Team
 - Local Emergency Planning Committee (LEPC)
 - Western Iowa Community Improvement Regional Housing Trust Fund
 - Iowa Association of Regional Councils (IARC)
 - Coalition for a Greater Siouxland
 - SIMPCO MPO Bicycle/Pedestrian Roundtable
 - Siouxland Chamber of Commerce Transportation Committee

- Siouxland Chamber Legislative Committee
 - Siouxland Regional Transportation Planning Association (SIMPCO-RPA)
 - SIMPCO's Comprehensive Economic Development Strategies (CEDs) Committee
 - Siouxland Regional Transit System Board
 - Live Healthy Siouxland
 - SIMPCO Transportation Advisory Group
 - Planning meetings for regional entrepreneurship plan and events (Iowa's West Coast Initiative)
- SIMPCO continued to work with Siouxland District Health Department on the Partnership to Improve Community Health (PICH) project. This project focuses on Safe Routes to School and Complete Street (bicycle/pedestrian) projects in the communities of Lawton-Bronson, Sergeant Bluff, Moville (non-member), and Sloan (non-member).
 - Through SIMPCO's Western Iowa Community Improvement Regional Housing Trust Fund, one housing rehabilitation project was completed in Anthon (\$14,700) during the second quarter.
 - SIMPCO staff is currently working on establishing a pavement management analysis program which would allow the county and communities within the county to measure pavement condition.
 - SIMPCO's Regional Policy and Legislative Committee started monthly meetings in November. The committee established in 2002 had not met in several years but reconvened with the goal to establish a legislative priority list for SIMPCO.

Anticipated work in 3rd Quarter (January 1, 2017 – March 31, 2017):

- SIMPCO staff assisted Danbury with developing a list of projects including CDBG, trail funding, housing, resources for community betterment project, etc. The City Council has prioritized this list and SIMPCO staff will assist the city as requested.
- SIMPCO staff will continue to work with Lawton on the Public Health Regional Nutrition and Physical Activities project.
- SIMPCO staff will continue to work with Smithland, Oto and Hornick on budget preparations as requested
- Metropolitan Planning Organization work will continue which will affect Sergeant Bluff including MPO meetings, Transportation Improvement Program (TIP) management, work with IJR Technical Committee, Tri-State Incident Management Team, and MPO Bicycle/Pedestrian Roundtable.
- SIMPCO will continue to work with Siouxland District Health Department on projects related to Safe Routes to School and bicycle/pedestrian improvements in Sergeant Bluff, Lawton-Bronson, Sloan and Moville.
- SIMPCO staff will continue to develop the pavement management program.
- Will be working with the Iowa DOT on a regional rail transportation study which will include Sergeant Bluff and Woodbury County

- SIMPCO will be accepting applications for additional housing rehab projects in Woodbury County.
- During the third quarter, SIMPCO will lead or participated in the following committees/boards/organizations/groups which benefit Woodbury County Communities:
 - Grow Siouxland Task Force
 - Mid-States Conference Planning Committee
 - Region III Regional Entrepreneurship Project
 - Transportation Advisory Group (TAG)
 - Iowa Association of Councils of Government (ICOG)
 - MPO Bicycle/Pedestrian Roundtable
 - Siouxland Economic Development Cooperation
 - Interchange Justification Report (IJR) for Woodbury County Technical Committee
 - Tri-State Incident Management Team
 - SIMPCO MPO Transportation Advisory Committee and Policy Board
 - Siouxland Chamber Legislative Committee and Transportation Committee
 - Siouxland Regional Transit System Board
 - Coalition for a Greater Siouxland
 - Siouxland Regional Transportation Planning Association (SIMPCO-RPA)
 - Plywood Trail Committee
 - SIMPCO Regional Policy and Legislative Committee
 - Comprehensive Economic Development Strategy Committee (CEDS)
- SIMPCO will continue to distribute electronic newsletters and grant blasts about upcoming activities/events/trainings/grants.

Siouxland Interstate Metropolitan Planning Council

Progress Report: October 1, 2016 – December 30, 2016

Community	SIMPCO Staff	Project(s)/Information Requested	Total Time (hours)	Estimated Value	Additional Member Fee
Bronson Total Dues: \$636 Woodbury County Portion: \$318	Jacob Heil	Safe Routes to Schools project planning, visioning and committee work	Qtr. 1: 4 Qtr. 2: 6	Qtr. 1: \$272 Qtr. 2: \$408	none
Danbury Total Dues: \$668 Woodbury County Portion: \$334	Nicole Peterson	Developing and formatting a project list and communication to city Clerk regarding project list. Presenting to the City Council 12.13.16	Qtr. 1: 6 Qtr. 2: 7	Qtr. 1: \$408 Qtr. 2: \$476	none
Hornick Total Dues: \$520 Woodbury County Portion: \$260	Jake Heil John Danos Presentation	Developing two draft logos for the city. City Clerk participated in TIF training held at SIMPCO	Qtr. 1: 6.5 Qtr. 2: 14	Qtr. 1: \$408 Qtr. 2: \$952	none
Lawton Total Dues: \$1,113 Woodbury County Portion: \$557	Michelle Bostinelos, Jake Heil, Joe Surdam, Nicole Peterson	Regional Nutrition and Physical Activities grant. Including holding kick-off meeting, committee planning meetings, and reports submitted to IDPH	Qtr. 1: 10 Qtr. 2: 68	Qtr. 1: \$680 Qtr. 2: \$4,624	none

Community	SIMPCO Staff	Project(s)/Information Requested Quarter 2	Total Time (hours)	Estimated Value	Additional Member Fee
Oto Total Dues: \$380 Woodbury County Portion: \$190 1 st Qtr. Work Value:	Kevin Randle Sharon Burton	Prepared a Farm Credit Services grant for the Oto Community Ambulance Service. Assisted the City Clerk on preparing and submitting Annual Financial Report	Qtr. 1: 20 Qtr. 2: 28	Qtr. 1: \$1360 Qtr. 2: \$1,904	none
Salix Total Dues: \$686 Woodbury County Portion: \$343	Michelle Bostinelos,	Advised city of Salix on annexation process including drafting a lettering and recommending legal counsel for annexation requirements and process	Qtr. 1: 140 Qtr. 2: 5	Qtr. 1: \$9,520 Qtr. 2: \$340	none
Smithland Total Dues: \$519 Woodbury County Portion: \$260	Sharon Burton	Assisted City Clerk on preparing and submitting Annual Financial Report	Qtr. 1: 0 Qtr. 2: 10	Qtr. 1: \$0 Qtr. 2: \$680	none
Sergeant Bluff Total Dues: \$4,054 Woodbury County Portion: \$2,027	Michelle Bostinelos Jake Heil Kevin Randle Gabriel Appiah John Danos Presentation	City Staff participated in TIF Training MPO Work**: November MPO TTC and Policy Board meetings; IJR/South Bridge Interchange technical committee meetings; Bicycle/Pedestrian Roundtable meeting; Attend Tri-State Incident Management Meeting; update metro area trail map; completed a critical urban freight corridor assessment for the metro area including Sergeant Bluff; amending the Passenger Transportation Plan	Qtr. 1: 22 Qtr. 2: 10	Qtr. 1: \$1,496 Qtr. 2: \$680	none

Direct Totals: This includes time directly working with Woodbury County communities on projects, data collection and technical assistance.

Totals Dues	Woodbury County Portion	
\$8,576	\$4,288	
Time Period	Total Time (hours)	Estimated Value
Quarter 1: July 1 – September 30	208.5	\$14,178
Quarter 2: October 1 – December 31	148	\$10,064

Indirect Totals: This includes time working on projects, committees, outreach that indirectly benefits Woodbury County communities.

Program/Project	Total Time (hours) Qtr. 1	Estimated Value Qtr. 1	Total Time (hours) Qtr. 2	Estimated Value Qtr. 2
Newsletter/Grant Blasts/Notification of Events/ Committees/Meetings/Boards	4	\$272	4	\$272
PICH (nonmember work)	23	\$1,564	30	\$2,040
Pavement Management	3.5	\$238	4	\$272
Community Profiles	5	\$340	1	\$68
	0	\$0	20	\$1,360
Totals:	35.5	\$2,414	60	\$4,080

Total Net Benefit:

	Qtr. 1	Qtr. 2
Direct Total Estimated Value	\$14,178	\$10,064
Indirect Total Estimated Value	\$2,414	\$4,080
Lawton IDPH Grant Award	\$10,000*	
Total:	\$26,592	\$14,144

*Adjusted from Qtr 1 report.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#15b

Date: 2/7/17 Weekly Agenda Date: 2/14/17

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, RED Director

WORDING FOR AGENDA ITEM:

Quarterly Update on Rural Comprehensive Planning Project

ACTION REQUIRED:

- | | | |
|--|--|---|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input checked="" type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

This is the 2nd quarterly update from Simmering Cory, Inc. (SCI) on their work with the 11 rural cities participating in our comprehensive planning project.

BACKGROUND:

In July 2016, the Board awarded a contract to SCI to provide 11 rural cities with a new or updated comprehensive plan over the course of 3 years. \$112,530 (LOST Funds) was budgeted for this project.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Acknowledge the information contained within the 2nd quarter update.

ACTION REQUIRED / PROPOSED MOTION:

None - Informational Item

12.1.2016

Memo

To
David Gleiser

From
Justin Yarosevich

CC
Jennifer Movall

Re
Woodbury County Rural
Cities Comp Plan Update

Comments:

David,

Thanks again for the opportunity to work with the rural communities in Woodbury County.

Over the past two months we completed the two public visioning sessions for Hornick and Correctionville. The attendance at the Hornick meeting was exceptional while the Correctionville meeting was slim in terms of attendance. We did get some good feedback from those that attended in Correctionville. The approaches for marketing the meeting and the makeup of the community certainly played a role in the attendance numbers. As we review what we received from each community will decide if we need additional information and how we might be able to achieve that.

I+S Group is working through various infrastructure projects and data. We met with them in November to discuss their current findings and outstanding issues. They are working directly with the City's operators.

Jennifer and I are continuing to gather data, reviewing the City's codes, policies, and other documents, and reading through past plans. Now that the public visioning sessions are complete we will start working on a community vision for Hornick and Correctionville. We will also be working on some drafts of the various sections of the plan.

Additionally, we are working on getting Bronson and Sloan started. Both cities have their Kick-Off Meetings scheduled. The Sloan meeting is a bit later than we originally hoped but it's on the calendar and we will work to keep them on schedule.

Upcoming Dates:

December 6, 2016 – Bronson Kick-Off Meeting

January 10, 2017 – Sloan Kick-Off Meeting

Next Steps:

Simmering-Cory, Inc.

Tel 641-355-4072
Fax 641-357-7561

610 Buddy Holly Drive
Clear Lake, IA 50428

www.simmeringcory.com
justin.yarosevich@simmeringcory.com

We are working on scheduling a meeting with the Hornick City Council for mid-January to start the process of reviewing potential goals and objectives. We'll also be working on scheduling a similar meeting for the Correctionville City Council in late January.

As noted above we will start working on the drafts of the plans for Hornick and Correctionville as well as their community vision.

The next round of Kick-Off Meetings will be in April 2017 so we have some time to catch up on Bronson and Sloan.

I would like to schedule some time with you in January to go over a few things that we have learned and to try and coordinate any efforts and goals that you have for the four communities that we are currently working with.

Billing:

Attached is the December invoice for work completed to date. Please let me know if there are any questions on the invoice.

As always if you have any questions or concerns please don't hesitate to let me know.

Simmering-Cory | Iowa Codification
 114 E. 5th Street, Storm Lake, IA 50588
 P.O. Box 244, Storm Lake, IA 50588
 Tel 641-357-7595 | Fax 515-724-7868



INVOICE 2017-SC-0005 **1.31.2017**

BILL TO

Woodbury County Econ.
 Development
 620 Douglas Street
 Sioux City, IA 51101

INSTRUCTIONS

Please note our change in address above.

% COMPLETE	DESCRIPTION	UNIT PRICE	TOTAL
0%	Anthon Comp Plan (Previously Billed = \$0.00)	10,230.00	0.00
15%	Bronson Comp Plan (Previously Billed = \$0.00)	10,230.00	\$1,500.00
45%	Correctionville Comp Plan (Previously Billed = \$3,000.00)	10,230.00	\$1,500.00
0%	Cushing Comp Plan (Previously Billed = \$0.00)	10,230.00	0.00
0%	Danbury Comp Plan (Previously Billed = \$0.00)	10,230.00	0.00
45%	Hornick Comp Plan (Previously Billed = \$3,000.00)	10,230.00	\$1,500.00
0%	Lawton Comp Plan (Previously Billed = \$0.00)	10,230.00	0.00
0%	Oto Comp Plan (Previously Billed = \$0.00)	10,230.00	0.00
0%	Pierson Comp Plan (Previously Billed = \$0.00)	10,230.00	0.00
15%	Sloan Comp Plan (Previously Billed = \$0.00)	10,230.00	\$1,500.00
0%	Smithland Comp Plan (Previously Billed = \$0.00)	10,230.00	0.00
TOTAL DUE			\$6,000.00

Thank you for your business!

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#16

Date: 2/7/2017

Weekly Agenda Date: 2/14/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Taylor

WORDING FOR AGENDA ITEM:

Cost-Savings and Efficiency Approach to Planning & Zoning / Economic Development Departments

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Woodbury County can see significant cost savings as well as an increase in effective services by going from 4 to 3 personnel in Planning & Zoning and Economic Development. Included in the background will be a breakdown of current salaries and benefits as well as a cursory overview from the Human Resources Department as to how other counties staff both functions. This was first given as an information item during the budgeting process but is yet another information item again related to the exciting prospect of meeting the needs of Woodbury County citizens in an even more responsive way. In an end-of-the-year report, I wrote..."Creative reorganizations concerning departments must continually be assessed and reassessed. Having been liaison to Economic Development and Planning & Zoning, there appears to be potential here. One approach would be to examine whether a single director can lead both departments as research across 20 counties shows that Woodbury County is the exception rather than the rule in having not only two different leaders in each position but also a secretarial position for each director. In looking at a 3-person department, perhaps an Economic and Community Development Coordinator, a Planning and Zoning Assistance Officer, and a combined Clerk position accomplishes synergistically much more and has real potential to help assist with more efficient services while doing so in a leaner, equally responsive way."

BACKGROUND:

Culminating in many steps of communication along the way, the Board of Supervisors voted 5-0 to combine clerks' positions funding as of 9-5-2017. HR Director Ed Gilliland and I separately met with both directors on 2-2-17 (John Pylelo) and 2-3-17 (David Gleiser). Examining the attached information, it is clear that Woodbury County is an anomaly by having both an Economic Development Director and a Planning and Zoning Director. (Please see attached the Human Resources Department's comparability study). As you can see, three takeaways are present. While Planning and Zoning is typical, Woodbury County is an anomaly having its own Economic Development Department/Director, something that in its long history has only recently been added in 2004. Many candidates have run on the idea of a combined county manager/economic development position because it's natural to look to other combined duties with such an office. However, having a Community and Economic Development Director overseeing P&Z and interfacing on economic development with a Zoning Assistance Coordinator makes a great deal of sense to increase effective services. Many counties and cities have just such a department known variously as "Economic Development and Planning," e.g. Franklin County, OH; Madison, Belen, Muskegon, Garden City, Ithaca, Margate, Plantation, etc. Why? Because rather than being odd bedfellows, other governmental entities have seen the power of having community and county plans dovetail in a way that fosters economic development and forces the dialogue between disparate functions of government that should instead work together. Instead of a supposed conflict of interest (a canard implying that a director might want to suspend or bend the ordinance rules in a violation of a law to close a deal) ordinances and regulations should have in mind the very growth they intend to foster. Indeed, much of what has been talked about in paying for comprehensive plans for rural communities was said to be codified through the ordinance process. In short, ways that communities desire to grow not only impacts incorporated areas but also have an effect outside of cities. Indeed, the county should look holistically at transportation (rail, highway infrastructure), site selection, flood-plain mapping, and identified areas of growth. The right director can not only handle these duties in a 40-hour work week but also have a special grasp of truly developing areas of rural agricultural estates, farmland, industrial areas, communities, and the site selection that can lead to further economic development heretofore unrealized. Additionally, related to Planning and Zoning, getting ahead of issues by doing the more field-oriented job of assisting projects in the field, increasing transparency with basic accessibility goals, and being more field-based concerning fidelity to agreed-upon ordinances will ensure the purpose of passed ordinances and meet the desires of County residents.

FINANCIAL IMPACT:

The role of the county in economic development has shifted away from limited involvement in unincorporated areas, e.g. past Director Rob Marqusee's 2004 focus on organic farming and the ending the single tool of the seldom-utilized revolving loan program. Instead, there is a healthy focus on agribusiness expansion of existing businesses (AGP and Gelita), the use of TIF, and the assistance to rural communities. Typically, the Siouxland Initiative has developed and acted as developer of such deals with the Economic Development Director acting as representative of the County. Rather than limiting the Economic Development Director from incorporated areas, the 2015-2016 Board of Supervisors resupplied the toolbox with CDC formation for rural communities, paying of 50% of SIMPCO dues and other technical assistance, the leveraging of state/federal dollars, the use of tax increment financing (Sergeant Bluff's Dogwood Trail), and the paying of \$140,000 for long-term comprehensive plans. One of the identified points of fruition was to be the development of ordinances, rules, and plans for growth, which would surely include the development of how communities would wish to grow. A combined directorship is a perfect fit both to keep the pulse of Simmering-Cory and the 14 rural communities engaging in the process but also to act as a champion of economic development in key relationships with TSI, the Chamber, the City of Sioux City, intergovernmental stakeholders. Such a director would shepherd the twice-monthly ordinances, permitting, and quasi-judicial process of Planning and Zoning and the Board of Adjustment with the in-field assistance of a Zoning Assistance Coordinator to help GIS, mapping, permitting, enforcement, and others issues related as a direct charge of the director.

The City has two such positions in the \$50,000-\$56,000 range that seems to be an appropriate fit for a Zoning Assistance Coordinator. The combined Community and Economic Development Director (a term Supervisor Radig appropriately coined) seems appropriate in the mid \$80,000 range or commensurate with experience. While the savings of \$20-30k is certainly good in navigating tight, fiscal waters, I believe that just as importantly is the way that we can actually become better and leaner while being more responsive. After all, we are talking about two FTEs but a much more efficient delineation of roles and duties.

For further information, see both job descriptions. It seems appropriate to look to do so through the budgeting process (as of July 1, 2017).

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Receive the information

ACTION REQUIRED / PROPOSED MOTION:

Receive the information

**WOODBURY COUNTY
POSITION DESCRIPTION**

Name: _____	Department:	Rural Economic Development
Title: Community & Economic Development Coordinator	FLSA Designation:	Exempt
Effective Date: July 1, 2017	Reports to:	County Board of Supervisors

Purpose:

The Community and Economic Development Coordinator is responsible for the growth, opportunity, planning, and conditions that create economic development and engage in the long-term planning across a broad spectrum. Such planning impacts a variety of stakeholders that including business and rural community development, industry, construction growth, and the development of a long-term County comprehensive plan for land usage as a product of stakeholder meetings. This position is responsible and accountable for administration of Woodbury County Zoning and Subdivision Ordinances pursuant to requirements of Iowa Code 335, including County Floodplain Management Ordinances. Administers ordinances, maps, and both the Planning and Zoning and Board of Adjustment meetings. Assists the amendment process relative to adopted ordinances and maps and works closely with the Zoning Assistance Coordinator on ultimate administration of all issues related to zoning. Directly supervises and evaluates both the Zoning Assistance Coordinator and Clerk to the Community Planning and Economic Development Department to include setting work goals of priority and ensure that work plans positively and directly impact increased customer service and a growth model of continual process improvement. Performs professional work developing and implementing community development activities to encourage, promote and assist growth and development in the rural areas and communities of Woodbury County. The Community and Economic Development Coordinator works closely with The Siouxland Initiative, Chamber of Commerce, Workforce Development, SEDC and other CDCs, and a wide spectrum of public-private economic developers in a cooperative manner to promote business growth and retention as well as offer a variety of assistance as to the conditions that promote new business. The position also looks to taking advantage of State and Federal programs assisting the County Board of Supervisors on adoption of policy, incentives, and applications that would impact the County's ability to grow the tax base. Providing quarterly updates to the Board of Supervisors is a requirement to include not only activity geared towards growth but also impediments/opportunities to include transportation, land usage, water/sewer infrastructure, flood-plain and environmental issues. Develops a site selection plan to not only advertise but to advise the County Board of Supervisors as to future land use and development growth. This position is under the direct authority of the County Board of Supervisors.

**WOODBURY COUNTY
POSITION DESCRIPTION**

Name: _____	Department: County Planning and Zoning
Title: Zoning Assistance Coordinator	FLSA Designation: Exempt
Effective Date: July 1, 2017	Reports to: County Board of Supervisors

Purpose:

Responsible for compliance with all pertaining ordinances, including maps, and assistance for the administration of the Community Planning and Economic Development Department. Assists the amendment process relative to adopted ordinances and maps. Provides for the appeals process, including issuance of special permits and variations pursuant to final determination. Provides customer service by answering citizen questions by e-mail, telephone, or in person and with timely information as to County policies and procedures. Handles complex issues that may ultimately be referred to the Planning and Zoning Commission and/or the Board of Adjustment. Responds tactfully to citizens' complaints and maintains accurate records to show how each citizen (customer) was assisted. Ensures that county ordinances are supported to ensure the quality of life, economic development, land usage intent, and environmental preservation by education/awareness and when necessary, enforcement. Coordinates the notification and serving process when necessary. Ensures on-site verification of conditional use permits. Informs the Board of Supervisors annually with updates concerning the impact of ordinances in the field and the practical effect of policy. Assists in the support in coordination with the Clerk to Community and Economic Development by ensuring the accuracy of recorded and transcribed minutes for the Planning and Zoning Commission and Board of Adjustment meetings and provides technical expertise that ensures the smooth flow and presentation of such meetings. Assists with GIS and flood-plain mapping by providing technical expertise and products. Provides technical assistance in support of planning, development, and long-term comprehensive plans that forecast community growth and the impact of county ordinances. This assistance includes site investigation. Works hand-in-hand with various departments including but not limited to the County Engineer/Secondary Roads, Soil Conservation/NCRS, communities in Woodbury County including the City of Sioux City, State and Federal agencies such as IDNR/FEMA, the IDOT, and the Interstate Justification Report. This position is under direct authority of County Board of Supervisors but the administrative charge of the Community and Economic Development Director.

	Planning & Zoning	Person	Salary	Other Departments Managed by Planning & Zoning	# of employees in Department	Economic Development	Contact information for Rural Economic Development
BLACKHAWK	Contract with the City of Waterloo 28E agreement					Contract with the City of Waterloo 28E agreement	
CAROLL	Planning & Zoning 114 E 6th Street Carroll, Iowa 51401 (712) 792-1022 Position Description	Carl Wilburn Administrator cwwilburn@carrollcountylowa.org	24 years with County Fulltime Employee \$60,677/annual Part time 5% Planning & Zoning Paid from Separate Fund \$6,459/Annual	(1) Planning & Zoning 5% Separate fund \$6,459/Annual (2) IT (3) GIS (4) Website	No other employees	Not under County Carroll Area Development Group receives some funding from County. Board does not govern	CADC- Carroll Area Development Corp. www.carrollareadev.com (712) 792-4383 Carroll County-Rosanne Nees-Business Development Director P.O. Box 307, Carroll, Iowa 51401 r.nees@carrolliowa.com
CLAY	Planning & Zoning 300 West 4th St. Suite 6 Spencer, Iowa 51081 (712) 262-8165 Position Description	Tammy McKeever Administrator tmckeever@co.clay,ia.us	Full-time Monday-Friday 8AM-4:30PM \$54,430/Annual	(1) Planning: Zoning & Flood 38% (2) Environmental Health Director 50% (3) Safety Director 9% (4) EMS Coordinator 3%	(1) fulltime Employee-Office Assistant	Not under County Iowa Great Lake Corridor Economic Dev. receives a membership fee from County Board does not govern	Iowa Great Lake Corridor Economic Development Serves Counties: Buena Vista, Clay, Dickinson and Emmet Kiley Miller-President and CEO kmiller@lakescorridor.com 520 2nd Ave. East Suite 2 Spencer, Iowa 51301 (800) 765-1428
Membership fee to the Iowa Great Lake Corridor Economic Development is the only County tax dollars towards Economic Development Two Board members are on a community better committee that addresses economic development but all is voluntary and no one is paid. County works with the city for economic development, but do not pay anything for that.							
CRAWFORD	Planning & Zoning P.O. Box 444 Denison, Iowa 51442 (712) 263-3447 Position Description	Duane Zink County Assessor Zoning Officer/ Building Inspector/ Code Enforcement dzink@crawfordcounty.org	Full time Co Assessor \$59,441/Annual Part time Planning & Zoning Paid from Separate Fund \$3,772/Annual	(1) County Assessor (2) Planning & Zoning (Part-time) (3) Permit (Part-time)	No other employees	No Individual Department Board of Supervisors reviews and considers applications to promote economic development	Denison Iowa through City Economic Development. Crawford County Economic Development * Rural Economic Development Board created with Board of Supervisors * Rural Economic Development Board dissolved * When program funding available, presented to Board of Supervisors for approval
DALLAS	Planning & Zoning 907 Court Street Suite 2 Adel, Iowa 50003 (515) 993-5819 Position Description	Murray McConnell Director Dmccplandev@dallascountylowa.gov	25 years Full-time \$87,951	(1) Planning & Zoning (2) Floodplan Management (3) Building Permits & Code	(2) Fulltime Employee * Senior Planner * Planner/Office Manager Building Inspector (BY CONTRACT ONLY)	Not under County Greater Dallas County Development Alliance County contribute funds, Board does not govern	Greater Dallas County Development Alliance www.dallascountylowa.org Linda Wunsch, Executive Director 9325 Bishop Drive Suite 125 West Des Moines, Iowa 50266 (515) 993-3009
DICKINSON	Planning & Zoning 1802 Hill Ave Ste 2101 Spirit Lake, IA 51360 (712) 336-2770 Position Description	David Kohlaase *P&Z Administrator *Environmental Health *Specialist Purchasing Agent dkohlaase@co.dickinson,ia.us	21 years Full-time \$60,383	(1) Planning & Zoning 60% (2) Environmental Health 30% (3) Purchasing 10%	(1) fulltime Employee Assistant	Not under County Iowa Great Lake Corridor Economic Dev. receives a membership fee from County Board does not govern County pays dues \$1800 (based on Pop)	Iowa Great Lake Corridor Economic Development Serves Counties: Buena Vista, Clay, Dickinson and Emmet Kiley Miller-President and CEO kmiller@lakescorridor.com 520 2nd Ave. East Suite 2 Spencer, Iowa 51301
DUBUQUE	Planning & Zoning 13047 City View Drive Dubuque, Iowa 52002 (563) 589-7827 Position Description	Anna O'Shea zoning Administrator anna.oshea@dubuquecounty.us	15 years Full-time \$69,428	(1) Planning & Zoning County (2) Historic Preservation (3) Land Use regulation	(2) Full-time employees F/T Assistant F/T Clerk	Not under County East Central Intergovernmental Association	ECIA-East Central Intergovernmental Association Kelley Deutmeyer-ECIA Executive Director 7600 Commerce Park, Dubuque, Iowa 52002 kdeutmeyer@ecia.org
EMMETT	Planning & Zoning 609 1st Ave. N Estherville, IA 51334 (712) 362-7431	Dar Lewis Appraiser dlewis@emmetcountylowa.com	22 years Full-time \$46,245	(1) Planning & Zoning/Permit (2) County Appraiser	(4) Full-time Employees In the Assessor Office (1) Assessor (2) Deputy Assessor (3) Appraiser (4) Office Manager	Not under County Iowa Great Lake Corridor Economic Dev. receives a membership fee from County Board does not govern	Iowa Great Lake Corridor Economic Development Serves Counties: Buena Vista, Clay, Dickinson and Emmet Kiley Miller-President and CEO kmiller@lakescorridor.com 520 2nd Ave. East Suite 2 Spencer, Iowa 51301 (800) 765-1428
Emmett County Assessor's Office Administers Planning & Zoning Dar Lewis appraiser, also some assessor duties							

JOHNSON	Planning & Zoning 913 S Dubuque Street Suite 204 Iowa City, IA 52240 (319) 356-6085	Josh Busard Director jbusard@co-johnson-ia.us	Less than Year Employment Full-time \$82,537	(1) Planning & Zoning (2) Sustainability (3) Local Foods (4) Building Divisions	(11) Full-time employees	No Individual Department Board of Supervisors reviews and considers applications to promote economic development	Iowa City through City Economic Development. Johnson County Economic Development * Rural Economic Development Board created with Board of Supervisors * When program funding available, presented to Board of Supervisors for approval
LINN	Planning & Zoning 935 2nd St SW Cedar Rapids, IA 52404 (319) 892-5151	Les Beck Planning & Development Director les.beck@linn-county.org	15 years Full-time \$106,133	(1) Planning & Zoning (2) Building Division	(14) Full-time employees	No Individual Department Board of Supervisors reviews and considers applications to promote economic development	Cedar Rapids through City Economic Development. Linn County Economic Development * Rural Economic Development Board created with Board of Supervisors * When program funding available, presented to Board of Supervisors for approval
LYON	Planning & Zoning 206 S. 2nd Ave Rock Rapids, IA 51246 (712) 472-8550 Planning & Zoning since 1997	Pam Tillie Deputy Assessor & Zoning Administrator ptillie@co.lyon-ia.us	Full time Deputy Assessor \$47,316/Annual Part time Planning & Zoning Paid from Separate Fund \$3,213/Annual	(1) Planning & Zoning/Permit (2) Deputy Assessor	(3) Full-time Employees in the Assessor Office (1) Assessor (2) Deputy Assessor (3) (4) Office Manager	Economic Development County Steve Simons Hired 2-1-2010 Full-time 8AM-4:30PM \$64,177 NO OTHER EMPLOYEES	Steve Simons (712) 472-8546 Economic Development Director 315 1st Ave. Suite 209 Rock Rapids, Iowa 51246 ssimons@co.lyon-ia.us Serves 8 communities
MONONA	Planning & Zoning 610 Iowa Ave. Onawa, IA 51040 (712) 431-6879	Sandy Bubke County Administrator mocoenvr@longlines.com	8 years Full-time \$32,068/annual	(1) County Administrator (2) Zoning (3) Environmental Health (4) Safety chairperson for the courthouse; (5) Part of the Public Health Care Coalition and preparedness team	No other employees	Not under County Monona County Economic Development Board does not govern	Monona County Economic Development Partnership for Growth Teresa Miller-Executive Director 418 E. Iowa Ave. Onawa, Iowa 51040 (712) 433-4493 mocoecdev@gmail.com
-2-							
PLYMOUTH	Planning & Zoning County 215 4th Ave SE LeMars, Iowa 51031 (712) 546-7516	Alan Lucken Part-time Administrator zoning@co.plymouth-ia.us	14 years PART TIME (2) days per week \$17.54/hourly \$7,105/annual	(1) Planning & Zoning (2) Economic Development	No other employees	Rural Economic Development combined with Planning & Zoning	Alan Lucken economicdevelopment@co.plymouth-ia.us Part-Time for Planning/Zoning & Economic Development Office Hours Every Wednesday 8:00AM-5:00PM
POTTAWATTAMIE	Planning & Zoning 223 South 6th St Council Bluffs, IA 51501 (712) 328-5846	Matt Wyant Director County Planning Started January 2016	Full-time \$90,709	(1) Planning & Zoning (2) Building Division (3) Public Health	(9) Fulltime Employees (6) Part time Employees	Not under County Western Iowa Development Association & Advance Southwest Iowa Corporation Counties pays annual fees but do not govern	Advance Southwest Iowa Corporation www.selectgreateromaha.com Paula Hazelwood, Executive Director phazelwood@selectgreateromaha.com 1301 Harney Street, Omaha, NE 68102 800-852-2622
SCOTT	Planning & Zoning 500 W. 4th Street Davenport, IA 52801 (563) 326-8643	Tim Huey Planning & Development Director planning@scottcountylowa.com	21 Years Full-time \$98,883	(1) Planning & Zoning (2) Economic Development	(2) Full-time Planner & Inspector (2) Part-time Clerk & Inspector Aide	Economic Development combined with Planning & Zoning	Tim Huey Planning & Development Director Full-time 21 years employment
SIOUX	Planning & Zoning P.O. Box 233 Orange City, IA 51041 (712) 737-2999	Shane Walter shane@siouxcounty.org	19 years \$87,500 (50%) Vet 25% Mental Health 25%	(1) Planning & Zoning (2) Veterans (3) CEO Mental Health Advocate (4) General Assistance	Clerk 5% of time P&Z AND P/T Clerk 20hrs/wk Picture of sites, meet w/DNR, processing paperwork	No Individual Department Board of Supervisors reviews and considers applications to promote economic development	Orange City through City Economic Development. Sioux County Economic Development * When program funding available, presented to Board of Supervisors for approval
STORY	Planning & Zoning 900 Sixth St. Nevada, IA 50201 (515) 382-7246	Jerry Moore Planning & Development Director jmoore@storycountylowa.gov	1 year Full-time \$72,270	(1) Planning & Development	F/T Admin Assistant II Planner taking apps for 2nd Planner	Not under County Part with Ames Chamber Board provides funding but limit oversight	
WOODBURY	Planning & Zoning J	John Pylelo Director	13 years Full time \$80,200	Manages no other department	(1) F/T office Clerk	Rural Economic Dev Director David Gleiser-Director	2 years Full time \$69,294 (1) Full time Clerk Manages no other department

**WOODBURY COUNTY
POSITION DESCRIPTION**

Name:		Department:	County Planning and Zoning
Title:	Zoning Assistance Coordinator	FLSA Designation:	Exempt
Effective Date:	July 1, 2017	Reports to:	County Board of Supervisors

Purpose:

Responsible and accountable for administration of Woodbury County Zoning and Subdivision Ordinances pursuant to requirements of Iowa Code 335, including County Floodplain Management Ordinances. Responsible for compliance with all pertaining ordinances, including maps, and assistance for the for the general administration of the Community Planning and Economic Development Department. Maintains Assists the amendment process relative to adopted ordinances and maps. Provides for the appeals process, including issuance of special permits and variations pursuant to final determination. Provides customer service by answering citizen questions by e-mail, telephone, or in person and with timely information as to County policies and procedures. Handles complex issues that may ultimately be referred to the Planning and Zoning Commission and/or the Board of Adjustment. Responds tactfully to citizens' complaints and maintains accurate records to show how each citizen (customer) was assisted. Ensures that county ordinances are supported to ensure the quality of life, economic development, land usage intent, and environmental preservation by education/awareness and when necessary, enforcement. Coordinates the notification and serving process when necessary. Ensures on-site verification of conditional use permits. Informs the Board of Supervisors annually with updates concerning the impact of ordinances in the field and the practical effect of policy. Assists in the support in coordination with the Clerk to Community and Economic Development by ensuring the accuracy of recorded and transcribed minutes for the Planning and Zoning Commission and Board of Adjustment meetings and provides technical expertise that ensures the smooth flow and presentation of such meetings. Assists with GIS and flood-plain mapping by providing technical expertise and products. Provides technical assistance in support of planning, development, and long-term comprehensive plans that forecast community growth and the impact of county ordinances. This assistance includes site investigation, Works hand-in-hand with various departments including but not limited to the County Engineer/Secondary Roads, Soil Conservation/NCRS, communities in Woodbury County including the City of Sioux City, State and Federal agencies such as IDNR/FEMA, the IDOT, and the Interstate Justification Report. This position is under direct authority of County Board of Supervisors but the administrative charge of the Community and Economic Development Director.

Essential Functions and Responsibilities:

The following duties are typical for this position. These are not to be construed as exclusive or all inclusive.

Other duties may be required and assigned.

- Be on call 24 hours per day to handle or consult on major problems and work a flexible schedule as needed
- Development, administration and enforcement of adopted Woodbury County Zoning Ordinances, including presentation of information and recommendations to the Board of Supervisors, the Zoning Commission and the Board of Adjustment.
- Develops policies and procedures, prepares and submits all claims, reports, and the annual budget
- Meets with the public and responds to inquiries regarding applicable regulations in an effective manner to best represent the County's interest
- Conducts inspections of unincorporated areas of the County pertaining to the scope of responsibility including new construction, placement of mobile homes, junk yards, and use of land to meet zoning requirements
- Performs a variety of reviews, research and map preparation to provide information and recommendations to the appropriate Board or Commission
- Prepares required paperwork and documents for Zoning Commission, Board of Supervisors and Board of Adjustment meetings as required for presentations.
- Attendance is required.

Non-Essential Functions and Responsibilities:

- Perform general receptionist duties including answering the phone, giving information and instructing the caller of correct procedure
- Performs other duties and responsibilities as assigned by County Boards of Supervisors

Minimum Education and Experience Required to Perform Essential Functions:

- High School Diploma or equivalent
- Knowledge of State Code requirements as related to responsibilities
- Knowledge of safety standards and regulations
- Knowledge of management and budgetary principles
- Ability to perform the essential elements of the position as defined in the job qualifications, duties, and responsibilities
- Knowledge of ail responsibilities and operating procedures
- Ability to tactfully and effectively communicate with others
- Knowledge of human relations, psychology, and personal maturity to maintain emotional stability in unusual situations of stress or social interaction pressure
- Ability to interpret and expedite all orders
- Ability to motivate, train, instruct, and supervise personnel

- Possession of an appropriate valid driver's license and insurance.
- Candidate for hire must successfully pass a background check , a physical examination, vision, back screen and drug screen prior to employment

Mental and Physical Competencies Required to Perform Essential Functions:

Language Ability

Ability to read and interpret documents such as safety rules, operating, and maintenance instructions, and procedure manuals and/or Iowa or County systems. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of the County in clearly spoken English. Ability to communicate Woodbury County policies to managerial and non-managerial groups in person and in writing. Ability to read and understand legal descriptions, policies, and procedures. Able by voice communications to express or exchange ideas by means of the spoken word in clearly spoken English

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw or interpret graphs. Knowledge of basic bookkeeping principles. Knowledge of legislative requirements related to County systems. Knowledge of County principles and procedures.

Behavior Skills

Ability to begin work at the starting time without tardiness, absenteeism, or leaving work early without authorization or for good reason. Conduct or appearance in good keeping with a professional image and/or position of the County. Ability to read and understand the Work Rules of the County such as Bullying will not be tolerated, theft and dishonesty will not be tolerated, and disobedience, insubordination, or refusal to comply with reasonable instructions of authorized supervision will not be tolerated. Ability to cope with numerous time sensitive requests from County offices. Attendance is required.

Reasoning Ability

Ability to apply common sense understanding to carry out simple one or two stage instructions. Ability to deal with standardized situations with only occasional or no variables. Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardizes situations. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.

Cognitive Demands

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to set priorities regarding assignments and follow through to completion; ability to establish and maintain effective working relationships with associates and the general public by means of clearly spoken English.

Equipment Used

Computer, typewriter, printers, calculator (10 key), copier, mail process machine, possess knowledge of general office equipment and procedures, including ability to type rapidly and accurately proofreading. Physical ability to work with hands, to stand for extended periods, to perform routine heavy manual labor (50 to 85 pounds of dead lifting and to walk stairs carrying 50 pounds) and to work during possibly adverse weather conditions.

Physical Demands

Typical office environment involving sitting, walking, occasional bending, lifting, and carrying paper and related light objects generally weighing 50-85 pounds or less and negligible amount of force frequently or constantly to move objects. Horizontal and vertical reaching motion is required. Aptitudes required are those typically associated with clerical operations including clerical, numerical, and forms perceptions, clarity of vision 20" or less to view computer screens and for preparing and analyzing written data and to determining the accuracy and thoroughness of work and observing general surrounds and activities, legal documents, and property descriptions cards; eye/hand/foot coordination, hand and finger dexterity, motor coordination, grasping and repetitive motions, hearing to perceive information at normal spoken word levels and conversation skills for expressing or exchanging ideas by means of the spoken word in clearly spoken English. Attendance required

Environmental Adaptability

Work is performed in a typical office environment and has no unusual exposure to environmental issues. The employee is subject to adverse environmental conditions.

Special Requirements

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks. Possession of an appropriate valid driver's license and insurance. Candidate for hire must successfully pass a background check , a physical examination, vision, back screen and drug screen prior to employment. The use of clearly spoken English for the skills and purposes of this job. Attendance is required.

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements, and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I understand my attendance is required. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

Employee's Signature

Date

Department Head

Date

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

**WOODBURY COUNTY
POSITION DESCRIPTION**

Name: _____	Department:	Rural Economic Development
Title: Community & Economic Development Coordinator	FLSA Designation:	Exempt
Effective Date: July 1, 2017	Reports to:	County Board of Supervisors

Purpose:

The Rural Economic Development Director Community and Economic Development Coordinator is responsible for the growth, opportunity, planning, and conditions that create economic development and engage in the long-term planning across a broad spectrum. Such planning impacts a variety of stakeholders that including business and rural community development, industry, construction growth, the development of a long-term County comprehensive plan for land usage as a product of stakeholder meetings. This position is [r]esponsible and accountable for administration of Woodbury County Zoning and Subdivision Ordinances pursuant to requirements of Iowa Code 335, including County Floodplain Management Ordinances. Administers ordinances, maps, and both the Planning and Zoning and Board of Adjustment meetings. Assists the amendment process relative to adopted ordinances and maps and works closely with the Zoning Assistance Coordinator on issues related to zoning. Directly supervises and evaluates both the Zoning Assistance Coordinator and Clerk to the Community Planning and Economic Development Department to include setting work goals of priority and ensure that work plans positively and directly impact increased customer service and a growth model of continual process improvement. shall be accountable to the Woodbury County Board of Supervisors and will work closely with the Woodbury County Economic Development Advisory Board of Directors. Performs difficult professional work developing and implementing community development activities to encourage, promote and assist growth and development in the rural areas and communities of Woodbury County. The Community and Economic Development Coordinator works closely with The Siouxland Initiative, Chamber of Commerce, Workforce Development, SEDC and other CDCs, and a wide spectrum of public-private economic developers in a cooperative manner to promote business growth and retention as well as offer a variety of assistance as to the conditions that promote new business. The position also looks to taking advantage of State and Federal programs assisting the County Board of Supervisors on adoption of policy, incentives, and applications that would impact our ability to grow the tax base. Providing quarterly updates to the Board of Supervisors is a requirement to include not only activity geared towards growth but also impediments/opportunities to include transportation, land usage, water/sewer infrastructure, flood-plain and environmental issues. Develops a site selection plan to not only advertise but to advise the County Board of Supervisors as to future land use and development options. This position is under the direct authority of the County Board of Supervisors.

Essential Functions and Responsibilities:

The following duties are typical for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

- Be on call 24 hours per day to handle or consult on major problems and work a flexible schedule as needed
- Developing and implementing economic and community development goals
- Coordinating efforts to attract and retain businesses; promoting opportunities to market Woodbury County
- Identifying financial resources available to support economic development
- Develop, implement and review short and long-term goals for economic development in rural Woodbury County
- Coordinate business and industrial recruitment efforts in rural areas and communities and conduct business attraction negotiations
- Assist new and existing businesses with County business and development applications and procedures
- Exchange information with other County departments to encourage cooperation and efficiency in the development process
- Establish and maintain relationships with existing business, industry, governmental and other groups or organizations interested in economic and community development activities throughout Woodbury County
- Encourage regional economic and community development opportunities including the sharing and cooperation between rural residents, rural communities and urban areas
- Assist rural communities with evaluation of current and future infrastructure to determine various assets or liabilities to be addressed in order to be more productive and competitive in economic development
- Develop a Marketing Plan to create a County "brand" and to target and attract businesses
- Coordinate and maintain a complete inventory of available real estate and amenities in the County and assess community needs to support increased economic development
- Identify, analyze and evaluate opportunities to leverage financial resources to attract and retain businesses
- Establish and maintain contact with prospects and key development allies that could benefit the rural areas and communities in Woodbury County
- Arrange and participate in hosting activities for businesses
- Develop and implement procedures for reporting efforts to the County Board of Supervisors
- Promote a positive relationship with all media organizations
- Develop and maintain working relationships with urban economic development entities and programs to foster a sense of cooperation that will benefit the overall economy of rural Woodbury County
- Coordinate, train and lead local industry contact teams as needed as well as participate as a volunteer for committees and organizations that will further community and economic development in rural areas and communities of Woodbury County
- Develop and implement strategic plans and programs

- Communicate and coordinate community and economic development activities with County department heads
- Develop and administer the budget for economic development activities
- Develop appropriate grant applications
- Attend professional conferences/seminars/workshops
- Travel consistently throughout Woodbury County to stay connected to continuants
- Pursue Certified Economic Developer designations
- Attendance is required

Non-Essential Functions and Responsibilities:

- Perform related administrative responsibilities
- Perform various other duties related to the scope as assigned by the County Board of Supervisors

Minimum Education and Experience Required to Perform Essential Functions:

- A minimum of three (3) years experience in economic development work or a combination of education and experience equivalent to graduation from an accredited college or university with major course work in business, marketing, financial planning or related field
- Become a member of PDI (Professional Developers of Iowa)
- Thorough knowledge of economic development policies and processes and available resources
- Strong ability to plan, organize, coordinate and evaluate economic development activities
- Analytical skills to identify and assess the feasibility of development opportunities
- Proficiency in computer software applications, including Word, Excel and PowerPoint
- Ability to develop and maintain effective working relationships with government officials, the business community, developers, co-workers and the public
- Knowledge of State Code requirements as related to responsibilities
- Knowledge of safety standards and regulations
- Knowledge of management and budgetary principles
- Has the ability to perform the essential elements of the position as defined in the job qualifications, duties, and responsibilities
- Knowledge of all responsibilities and operating procedures
- Ability to tactfully and effectively communicate with others in clearly spoken English
- Knowledge of human relations, psychology, and personal maturity to maintain emotional stability in unusual situations of stress or social interaction pressure
- Ability to interpret and expedite all orders
- Ability to motivate, train, instruct, and supervise personnel
- Is good moral character as determined by a thorough background investigation including a fingerprint search of local, state, and national files
- Must pass physical and psychological examination by County designated physicians
- Candidate for hire must successfully pass a background check , a physical examination, vision, Back screen and drug screen prior to employment

Mental and Physical Competencies Required to Perform Essential Functions:

Language Ability

Ability to read and interpret documents such as safety rules, operating, and maintenance instructions, and procedure manuals and/or Iowa or County systems. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of the County in clearly spoken English. Ability to communicate Woodbury County policies to managerial and non-managerial groups in person and in writing. Ability to read and understand legal descriptions, policies, and procedures. Able by voice communications to express or exchange ideas by means of the spoken word in clearly spoken English

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw or interpret graphs. Knowledge of basic bookkeeping principles. Knowledge of legislative requirements related to County systems. Knowledge of County principles and procedures.

Behavior Skills

Ability to begin work at the starting time without tardiness, absenteeism, or leaving work early without authorization or for good reason. Conduct or appearance in good keeping with a professional image and/or position of the County.

County Rural Economic Development Director Position Description 2015

Ability to read and understand the Work Rules of the County such as Bullying will not be tolerated, theft and dishonesty will not be tolerated, and disobedience, insubordination, or refusal to comply with reasonable instructions of authorized supervision will not be tolerated. Ability to cope with numerous time sensitive requests from County offices. Attendance is required.

Reasoning Ability

Ability to apply common sense understanding to carry out simple one or two stage instructions. Ability to deal with standardized situations with only occasional or no variables. Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardizes situations. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.

Cognitive Demands

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to set priorities regarding assignments and follow through to completion; ability to establish and maintain effective working relationships with associates and the general public by means of clearly spoken English.

Equipment Used

Computer, typewriter, printers, calculator (10 key), copier, mail process machine, possess knowledge of general office equipment and procedures, including ability to type rapidly and accurately. Physical ability to work with hands, to stand for extended periods, to perform routine heavy manual labor (50 to 85 pounds of dead lifting and to walk stairs carrying 50 pounds) and to work during possibly adverse weather conditions

Physical Demands

Typical office environment involving sitting, walking, occasional bending, lifting, and carrying paper and related light objects generally weighing 50-85 pounds or less and negligible amount of force frequently or constantly to move objects. Horizontal and vertical reaching motion is required. Aptitudes required are those typically associated with clerical operations including clerical, numerical, and forms perceptions, clarity of vision 20" or less to view computer screens and for preparing and analyzing written data and to determining the accuracy and thoroughness of work and observing general surrounds and activities, legal documents, and property descriptions cards; eye/hand/foot coordination, hand and finger dexterity, motor coordination, grasping and repetitive motions, hearing to perceive information at normal spoken word levels and conversation skills for expressing or exchanging ideas by means of the spoken word in clearly spoken English. Attendance required

Environmental Adaptability

Work is performed in a typical office environment and has no unusual exposure to environmental issues. The employee is subject to adverse environmental conditions.

Special Requirements

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks. Possession of an appropriate valid driver's license and insurance. Candidate for hire must successfully pass a background check , a physical examination, vision, back screen and drug screen prior to employment. The use of clearly spoken English for the skills and purposes of this job. Attendance is required.

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements, and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I understand my attendance is required. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

Employee's Signature

Date

Department Head

Date

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Select Language



Powered by [Google Translate](#)

http://siouxcityjournal.com/news/opinion/editorial/our-opinion-study-of-government-nothing-to-lose-perhaps-much/article_572cf7ff-f529-5fa9-b122-785ad549f826.html

OUR OPINION: Study of government: Nothing to lose, perhaps much to gain

Journal editorial board Jan 29, 2017



Sioux City Journal file

The Woodbury County Courthouse at 620 Douglas St. in Sioux City is pictured.

A proposal earlier this month by Woodbury County Supervisor Jeremy Taylor to merge two departments of county government strikes us as a small, but nonetheless good step in the right direction.

Taylor suggested the county merge the offices of rural economic development and planning and zoning to save money. Each department employs four, including a director and administrative assistant. The annual savings resulting from a merger would total more than \$50,000, according to the county's Human Resources Department director.

We acknowledge saving \$50,000 from a total county budget of more than \$50 million isn't significant in and of itself and, in all honesty, we have not formed an opinion on whether this particular merger is warranted or wise.

Still, we welcome the dialogue.

Local leaders should remain always vigilant for and open to consolidation opportunities. To this end, we commend Taylor for sparking discussion of consolidation by making his proposal. We hope discussion of this suggestion leads to more such discussion - within and between local governments, including the county, city and school district - because it's right for taxpayers.

Achievement of broad, deep savings, however, requires comprehensive study. To this end, we return today to a proposal we have suggested before.

In our view, local governments should form an independent committee of citizens to review how the city, county and school district could save taxpayer dollars by merging and sharing some services. Charged with identifying efficiencies and eliminating duplication, the task force should propose both short-term and long-term ideas.

In order to remain focused not on protection of turf, but rather on protection of taxpayers, the committee shouldn't include public workers or elected leaders.



Within our community reside a wealth of accomplished professionals from the private sector who we are confident would donate their time and expertise for civic service in pursuit of leaner government and taxpayer savings.

Again, as we have written before, we don't know how much in savings could be achieved through formation of a study committee and consolidation of some government services, but we see nothing to lose and possibly much to gain by at least making the effort.

MORE INFORMATION



OUR OPINION: America's national parks need, deserve more money

OUR OPINION: Peaceful protest is cherished American right

OUR OPINION: Proposed funding for bullying prevention is positive sign

OUR OPINION: Ask voters for input on Woodbury County Jail

Currents



Cut string with your bare hands with this simple trick



How to install your very own hidden door



#17a

Karen James - Re: Compensation Board

From: Patrick Jennings
To: Gill, Patrick
Date: 2/9/2017 1:21 PM
Subject: Re: Compensation Board
CC: Ung, Matthew

Pursuant to 331.905(4) there does need to be a majority vote of the compensation committee for any action to be taken in regards to their duties. I'm not sure why Sturgeon abstained but it appears that the code requires the group to meet again whether an increase is adopted or they vote to not adjust anyone. It still needs to be a majority of 4 votes like Pat says.

>>> Patrick Gill <pgill@woodburycountyiowa.gov> 2/9/2017 1:25 AM >>>
PJ,

I read in the Journal that the Compensation Board reported out on a 3-2 vote with an abstention. It appears that it is not a proper report. In order for a report to be reported out, I believe it takes four votes.

Thanks,
Pat

Sent from my iPad

February 7, 2017

Via Facsimile

Matthew Ung, Chairman
Woodbury County Board of Supervisors
Woodbury County Courthouse
620 Douglas Street, Room 101
Sioux City, IA 51101

Re: *2017 Woodbury County Compensation Board Meeting*

Dear Mr. Ung:

The Woodbury County Compensation Board met on Monday, February 6, 2017 at 5:00 p.m. In attendance were: Frank Baron, Tim Bottaro, Brian Buckmeier, Katie Colling, Doug Phillips and Al Sturgeon.

Motion to nominate Al Sturgeon Chair (Baron, second by Buckmeier). Motion approved, 6-0.

Motion to nominate Katie Colling Secretary (Bottaro, second by Baron). Motion approved, 6-0.

Discussion concerning possible proposals for elected officials and the impact on their deputies. Chair Sturgeon opened the floor for public comments.

There being none, a Motion was made to increase the salary of Treasurer 4%; County Attorney 4%; Board of Supervisors 0%; Sheriff 5%; Auditor 3% (Phillips, second by Buckmeier). Friendly motion to increase the Treasurer to a 6% increase by Baron. Friendly amendment accepted by Phillips/Buckmeier. No further discussion.

Chair called for a vote on the following motion:

Treasurer 6%;

County Attorney 4%;

Board of Supervisors 0%;

Sheriff 5%;

Auditor 3%.

Motion passed 3-2-1 (Chair Sturgeon abstained).

Meeting adjourned at 5:15 p.m.

Thank you for this opportunity to serve the citizens of Woodbury County.

Sincerely,

Al Sturgeon, Chairperson
Woodbury County Compensation Board



Woodbury County Commission of Veteran Affairs
 1211 Triview Avenue
 Sioux City, Iowa 51103
 Phone: 712-279-6605 or 6606
 Fax: 712-224-4093



Leon Koster
 Chairman

Vicki DeWitt
 Secretary

John Mansfield
 Member

Katherine Moreno
 Member

Lincoln Ryan
 Member

Woodbury County
Board of Supervisors
 620 Douglas Street
 Sioux City, IA 51101

January 20, 2017

Re: Commissioner Vacancy

Dear Supervisors:

FEB 8 2017 AM 11:29

I regret to inform you I am unable to complete my term, ending June 30th, 2019. In order to avoid any conflict of interest and to allow a Veteran who has more time to dedicate to being a Commissioner, I feel I must step down. I have enjoyed serving Veterans on the Woodbury County Commission of Veteran Affairs. Please appoint a suitable replacement. I believe Trish Theisen would be a great addition to the Commission. Thank you for giving me the opportunity to work with the Commission and Woodbury County's Veterans.

Sincerely,

Vicki DeWitt
 Secretary



**Siouxland Human Investment Partnership (SHIP)
Board Tentative Agenda**

Meeting Date/Time:
Meeting Place:

February 17, 2017 - 12:00 pm
NWAEA Room G

1. **Call to Order** Barb Small
2. **Action Items**
 - A. Consensus Agenda Barb Small
 - B. Dcat Recommendations Erin Binneboesc
 - C. ECI Recommendations Matt Ohman
 - D. Monthly Board Actions Matt Ohman
3. **Discussion Item**
 - a) Director's Report Matt Ohman
 - b) SHIP Admin Budget Cheryl Engle
 - c) Monthly Reporting Matt Ohman
4. **Future Agenda Items**
5. **Communications and Other Audiences**
6. **Adjournment**

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

6:00 a.m.

6:00 p.m.

January, 2017

January 30, 2017		10
January 31, 2017	8	8
February 1, 2017	8	8
February 2, 2017	8	8
February 3, 2017	8	6
February 4, 2017	6	6
February 5, 2017	6	6
February 6, 2017	6	

The Center averaged 7.1 residents per day during the 6:00 am head count and 7.4 during the 6 pm check for a weekly average of 7.25 residents per day during the above week.

Of the six residents detained on February 6, 2017 four or sixty seven percent were identified as gang members. Of the four three or fifty percent were identified as hard-core members. We are currently detaining four juveniles under adult court supervision due to the seriousness of their crimes.

We are currently detaining one juvenile from Dakota County.

Mark Olsen

Director
WCJDC

February 6, 2017