



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(JUNE 13, 2017) (WEEK 24 OF 2017)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held June 13, 2017 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item.**
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

**AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- |                                         |             |
|-----------------------------------------|-------------|
| 1. Citizen Concerns                     | Information |
| 2. Approval of the agenda June 13, 2017 | Action      |

**Consent Agenda**

**Items 3 through 9 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate roll call vote is requested by a Board Member.**

3. Approval of the minutes of the June 6, 2017 meeting
4. Approval of claims
5. Board Administration – Karen James
  - a. Approval of lifting tax suspension for T.A.
  - b. Approval of resolution thanking and commending county employee for years of service

6. Board Administration/Public Bidder – Heather Satterwhite
  - a. Approval of Notice of Property Sale Resolution for Parcel #[894721426015](#) (aka 1915 Iowa Street) setting for Tuesday, June 27th at 4:35
  - b. Approval of Notice of Property Sale Resolution for Parcels #[894726113001](#) & #[894726113009](#) (aka 1014 Rustin Street & 1014 1/2 Rustin Street) setting for Tuesday, June 27th at 4:37
7. Human Resources – Ed Gilliland
  - a. Approval of Memorandum of Personnel Transactions
  - b. Approval of retiree request to have the health and dental insurance plans for herself and spouse
8. Prairie Mechanical Corporation – Tracy Henke  
Approval of request to use vacant lot at 813 Pierce Street for set up area for crane, for equipment upgrade project at 825 Pierce Street (CenturyLink Building)
9. Secondary Roads – Mark Nahra  
Consideration of permit to work in the county right of way

***End of Consent Agenda***

10. City of Sergeant Bluff – Mayor Jon Winkel  
Approval of Woodbury County resident, Shannon Maier, to the Sergeant Bluff Public Library Board of Trustees Action

**Adjourn Board of Supervisors meeting  
Convene Wolf Creek Drainage District Trustees meeting**

11. Approval of minutes of June 6, 2017 meeting Action

**Adjourn Wolf Creek Drainage District Trustees meeting  
Reconvene Board of Supervisors meeting**

12. Secondary Roads – Mark Nahra  
Receive quotes for 2017 Rout and Crack Seal Project on HMA roads Action
13. Rural Economic Development – David Gleiser
  - a. Receive the award of \$500 from the Professional Developers of Iowa Scholarship Award Action
  - b. Update on FCC Chairman visit to Woodbury County Information
  - c. Presentation of Rural Economic Development Department website Information
14. Board Administration – Dennis Butler  
Discussion and approval of resolution to assign Development Agreement and transfer economic development tax increment rebate payments to NEW Cooperative, Inc. from Platinum Grain, LLC Action
15. Building Services – Kenny Schmitz  
LEC Optimization Plan – Projects C.1 and C.2 Information
16. County Sheriff – Dave Drew  
Approval for the purchase of rifles through the employee’s payroll deduction Action
17. Chairman’s Report Information
  - a. June 12 Department Head Meeting (Ung, Radig)
  - b. SIMPCO Executive/Finance Committee (June 8)

- |                                   |             |
|-----------------------------------|-------------|
| 18. Reports on Committee Meetings | Information |
| 19. Citizen Concerns              | Information |
| 20. Board Concerns                | Information |

## ADJOURNMENT

*Subject to Additions/Deletions*

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## CALENDAR OF EVENTS

- |                           |                   |                                                                                                                       |
|---------------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------|
| <b>MONDAY, JUNE 12</b>    | <b>8:00 a.m.</b>  | Department Head Meeting, LEC Conference Room                                                                          |
| <b>WEDNESDAY, JUNE 14</b> | <b>8:05 a.m.</b>  | Woodbury County Information Communication Commission, 1 <sup>st</sup> Floor Board Room                                |
|                           | <b>4:30 p.m.</b>  | Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue                                                 |
| <b>FRIDAY, JUNE 16</b>    | <b>2:00 p.m.</b>  | Decat Board Meeting, Western Hills AEA, Room F                                                                        |
| <b>WEDNESDAY, JUNE 21</b> | <b>10:00 a.m.</b> | Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook                                          |
|                           | <b>12:00 p.m.</b> | Siouxland Economic Development Corporation Meeting, 617 Pierce, Ste. 202                                              |
|                           | <b>12:00 p.m.</b> | SIMPCO Board of Directors, 1122 Pierce St.                                                                            |
| <b>THURSDAY, JUNE 22</b>  | <b>9:30 a.m.</b>  | SIMPCO Siouxland Regional Transportation Planning Association (RPA) Policy Board, SIMPCO Office                       |
|                           | <b>10:30 a.m.</b> | Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office                                                |
|                           | <b>12:00 p.m.</b> | Housing Trust Fund, SIMPCO Office                                                                                     |
| <b>MONDAY, JUNE 26</b>    | <b>6:00 p.m.</b>  | Zoning Commission Meeting, Board of Supervisors' Chambers                                                             |
| <b>TUESDAY, JUNE 27</b>   | <b>1:00 p.m.</b>  | Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars |
| <b>WEDNESDAY, JUNE 28</b> | <b>6:30 p.m.</b>  | Bronson Town Hall Meeting, Bronson Community Center                                                                   |
| <b>THURSDAY, JUNE 29</b>  | <b>10:00 a.m.</b> | Policy Review Committee Meeting, 1 <sup>st</sup> Floor Board Room                                                     |
|                           | <b>3:00 p.m.</b>  | Health Committee Meeting, LEC Conference Room                                                                         |
| <b>FRIDAY, JUNE 30</b>    | <b>11:00 a.m.</b> | Hospitalization Collaborative Meeting, LEC Conference Room                                                            |
| <b>MONDAY, JULY 3</b>     | <b>6:00 p.m.</b>  | Board of Adjustment meeting, Board of Supervisors' Chambers                                                           |
| <b>THURSDAY, JULY 6</b>   | <b>4:30 p.m.</b>  | Conservation Board Meeting, Browns Lake Bigelow Park Shelter                                                          |

**The following Boards/Commission have vacancies:** Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**JUNE 6, 2017, TWENTYSECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, June 6, 2017 at 4:30 p.m. Board members present were De Witt, Pottebaum, Radig, Taylor, and Ung. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Assistant, Ed Gilliland, Human Resources Director, Abigail Sills, Assistant County Attorney and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. Citizen concerns.
- 2. Motion by Radig second by Ung to approve the Agenda for June 6, 2017. Carried 5-0. Copy filed.  
Motion by Radig second by De Witt to approve the following items by consent:
- 3. To approve minutes of the May 30, 2017 meeting. Copy filed.
- 4. To approve the claims totaling \$514,093.06. Copy filed.
- 5a. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes through the redemption process for Carrie Rustin, 2216 Jones St., Sioux City, parcel #894721252003.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,568  
RESOLUTION APPROVING PETITION FOR SUSPENSION  
OF TAXES THROUGH THE REDEPTION PROCESS**

**WHEREAS**, Carrie Rustin as joint titleholders of property located at 2216 Jones St., Sioux City, Iowa, Woodbury County, Iowa, and legally described as follows:

**Parcel # 894721252003**

LAWN RIDGE DRURY REPLAT BLK 10 LOT 4

**WHEREAS**, Carrie Rustin, as joint titleholders of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 1999 Iowa Code Section 447.9(3) and,

**WHEREAS**, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby directs the County Auditor to redeem this property Parcel #894721252003 owned by the petitioner from the holder of a certificate of purchase of the amount necessary to redeem under section 447.9, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this parcel.

**SO RESOLVED** this 6th day of June, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5b. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes through the redemption process for Patricia Rowse, 2525 S. Cecilia St., Sioux City, parcel #884706302018.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,569  
RESOLUTION APPROVING PETITION FOR SUSPENSION  
OF TAXES THROUGH THE REDEPTION PROCESS**

**WHEREAS**, Patricia Rowse as joint titleholder of a property located at 2525 S. Cecilia St., Sioux City, Woodbury County, Iowa, and legally described as follows:

**Parcel # 8847 06 302 018**

**ST AUBIN PLACE 4TH LOT 7 BLK 2**

**WHEREAS**, Patricia Rowse, as joint titleholder of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 1999 Iowa Code Section 447.9(3) and,

**WHEREAS**, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby directs the County Auditor to redeem the property Parcel #884706302018 owned by the petitioner from the holder of a certificate of purchase of the amount necessary to redeem under section 447.9, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this parcel.

**SO RESOLVED** this 6<sup>th</sup> day of June, 2017.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6. To receive the appointment of Alex Watters, 3000 6<sup>th</sup> Ave., Sioux City, IA, to the City Council of Sioux City. The appointment was made on February 27, 2017, to fill the position previously held by Keith Radig, until the next regular election. Copy filed.
- 7. To approve and authorize the Chairperson to sign a Resolution authorizing tax abatement for Long Lines Wireless, building on leased land for tower equipment that is no longer assessed, parcel #894430300901, taxes for 2016-2017, total \$386.00 plus interest.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,570  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Long Lines Wireless is the titleholder of a building on leased land Parcel #894430300901 located in Woodbury County, Iowa and legally described as follows:

**Parcel #894430300901**

**ARLINGTON TOWNSHIP B/LL PT NE SW BEING A CIRCULAR TCT COM S**

**WHEREAS**, the above-stated property has taxes payable including special assessments and the parcel is owned by Long Lines Wireless

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 6<sup>th</sup> day of June, 2017.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

8a. To approve the reclassification of Anthony Thomas, Civilian Jailer, County Sheriff Dept., effective 05-15-17, \$21.61/hour, 15%=\$2.88/hr. Per CWA Civilian Officers Contract agreement, from Class 2 to Senior Class due to 4 years employment and Bachelor's Degree. Copy filed.

8b. To receive employment agreement between Woodbury County and the Jail Alternative Coordinator. Copy filed.

Carried 5-0.

9. Motion by Radig second by Taylor To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Community Economic Development Director, Community Economic Development Dept., Wage Plan: \$74,500-\$80,000/year, and Zoning Coordinator, Community and Economic Development Dept., Wage Plan: \$49,500-\$54,000/year. Carried 4-1; Pottebaum was opposed. Copy filed.

10. A public hearing was held at 4:35 p.m. for the sale of Survey #5248. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Radig to close the public hearing. Carried 5-0.

Motion by Radig second by Taylor to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to David and Lynette Howell, 4710 Military Rd., Sioux City, for real estate survey #5248, for \$4,000.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD  
OF SUPERVISORS OF WOODBURY COUNTY, IOWA  
RESOLUTION #12,571**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By David W. Howell & Lynette M. Howell in the sum of Four Thousand Dollars & 00/100 (\$4,000.00)-----  
-----dollars.

For the following described real estate, To Wit:

**Survey #5248**

All that part of Lot 10 in the Southeast ¼ of the Southeast ¼ of Auditor's Subdivision of Section 14, Township 89 North, Range 48 West of the Fifth Principal Meridian, Sioux City, Woodbury County, Iowa, described as follows:

Commencing at the Southwest corner of Lot 12 of said Auditor's Subdivision of Section 14; thence North 79°42'25" East along the South line of said Lot 12 and said South line projected Easterly for 443.10 feet to the point of beginning; thence North 34°55'20" West for 117.66 feet; thence North 6°10'52" West for 183.17 feet to the Northerly line of said Lot 10; thence North 79°42'25" East along said Northerly line for 62.72 feet; thence South 6°10'52" East for 290.40 feet to said Easterly projection of the South line of said Lot 12; thence South 79°42'25" West along said projected South line for 6.00 feet to the point of beginning.

Said described parcel contains 0.347 acres, more or less, which includes 0.048 acres in roadway easement and 0.064 acres in perpetual easement.

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to

previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 6<sup>th</sup> Day of June, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

The Board recessed for a meeting of the Wolf Creek Drainage District.

The Supervisors meeting was called back to order.

- 12a. A public hearing was held at 4:45 p.m. on the authorization of a Loan Agreement and the issuance of notes to evidence the obligation of the county thereunder.

Motion by Ung second by Radig to close the public hearing. Carried 5-0.

- 12b. Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution instituting proceedings to take additional action for the issuance of not to exceed \$900,000 General Obligation Capital Loan Notes. Carried 5-0.

**RESOLUTION #12,572**  
**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE  
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO  
EXCEED \$900,000 GENERAL OBLIGATION CAPITAL LOAN  
NOTES**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$900,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of HVAC Automation Projects at the Courthouse and Siouxland District Health Facility, at a total cost of the projects not to exceed \$1,200,000, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

**That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$900,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes.**

This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 6th day of June, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 12c. A public hearing was held at 4:48 p.m. on the authorization of a Loan Agreement and the issuance of notes to evidence the obligation of the county thereunder.

Motion by Ung second by Radig to close the public hearing. Carried 5-0.

- 12d. Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution instituting proceedings to take additional action for the issuance of not to exceed \$850,000 General Obligation Capital Loan Notes. Carried 5-0.

**RESOLUTION #12,573**  
**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE**  
**ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO**  
**EXCEED \$850,000 GENERAL OBLIGATION CAPITAL LOAN**  
**NOTES**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$850,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of boiler and steamtrap improvement projects at the Courthouse, Trospen Hoyt Facility and Siouxland District Health Facility, at a total cost of the projects not to exceed \$1,200,000, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

**That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$850,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes.**

**This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.**

PASSED AND APPROVED this 6th day of June, 2017.  
 WOODBURY COUNTY BOARD OF SUPERVISORS  
 Copy filed.

- 12e. A public hearing was held at 4:51 p.m. on the authorization of a Loan Agreement and the issuance of notes to evidence the obligation of the county thereunder.

Motion by Radig second by Taylor to close the public hearing. Carried 4-1; De Witt was opposed.

- 12f. Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution instituting proceedings to take additional action for the issuance of not to exceed \$1,100,000 General Obligation Capital Loan Notes. Carried 4-1; De Witt was opposed.

**RESOLUTION #12,574**  
**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE**  
**ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO**  
**EXCEED \$1,100,000 GENERAL OBLIGATION CAPITAL**  
**LOAN NOTES**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$1,100,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to



provide funds to pay the costs of Miscellaneous needs assessments and facility maintenance, replacement projects at the Courthouse, Law Enforcement Center, Prairie Hills Facility and Climbing Hills Facility, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

**That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$1,100,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes.**

**This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.**

PASSED AND APPROVED this 6th day of June, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 12g. A public hearing was held at 4:54 p.m. on the authorization of a Loan Agreement and the issuance of notes to evidence the obligation of the county thereunder.

Motion by Ung second by Radig to close the public hearing. Carried 5-0.

- 12h. Motion by Ung second by Taylor to approve and authorize the Chairperson to sign a Resolution instituting proceedings to take additional action for the issuance of not to exceed \$1,100,000 General Obligation Capital Loan Notes. Carried 5-0.

**RESOLUTION #12,575**  
**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE**  
**ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO**  
**EXCEED \$1,100,000 GENERAL OBLIGATION CAPITAL**  
**LOAN NOTES**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$1,100,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of security technology and voting equipment projects at the Courthouse, Law Enforcement Center, Trospen Hoyt Facility and WCIC Facility, at a total cost of the projects not to exceed \$1,200,000, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

**That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$1,100,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes.**

**This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen**

**months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.**

PASSED AND APPROVED this 6th day of June, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 12i. A public hearing was held at 4:57 p.m. on the authorization of a Loan Agreement and the issuance of notes to evidence the obligation of the county thereunder.

Motion by Ung second by Radig to close the public hearing. Carried 5-0.

- 12j. Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution instituting proceedings to take additional action for the issuance of not to exceed \$1,000,000 General Obligation Capital Loan Notes. Carried 5-0.

**RESOLUTION #12,576  
RESOLUTION INSTITUTING PROCEEDINGS TO TAKE  
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO  
EXCEED \$1,000,000 GENERAL OBLIGATION CAPITAL  
LOAN NOTES**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$1,000,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of constructing, equipping, and furnishing improvements for the Law Enforcement Center Jail Intake Project, at a cost not to exceed \$1,200,000, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

**That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$1,000,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes.**

**This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.**

PASSED AND APPROVED this 6th day of June, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 13. Information about overtime in Juvenile Mental Health/Teen Court Department.
- 14. The Chairperson reported on the day-to-day activities.
- 15. Reports on Committee meetings.
- 16. Citizen concerns.

17. Board member concerns.

The Board adjourned the regular meeting until June 13, 2017.

Meeting sign in sheet. Copy filed.

WOODBURY COUNTY, IOWA

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION THANKING AND COMMENDING

*Lynn Spink*

FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Lynn Spink has capably served Woodbury County as an employee of the Woodbury County Treasurer's Office for 19 years from June 29, 1998 to June 20, 2017; and

WHEREAS, the service given by Lynn Spink as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Lynn Spink for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Lynn Spink.

BE IT SO RESOLVED this 13th day of June, 2017.

WOODBURY COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Matthew A. Ung, Chairman

\_\_\_\_\_  
Rocky L. De Witt, Member

\_\_\_\_\_  
Marty Pottebaum, Member

\_\_\_\_\_  
Keith W. Radig, Member

\_\_\_\_\_  
Jeremy J. Taylor, Member

Attest:

\_\_\_\_\_  
Patrick F. Gill, Woodbury County Auditor

**RESOLUTION #**

**NOTICE OF PROPERTY SALE**

**Parcels #894721426015**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lots 9 and 10 in Block 15 Orchard Hill, an addition to Sioux City in the County of Woodbury, Iowa  
(1915 Iowa Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **27<sup>th</sup> Day of June, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **27<sup>th</sup> Day of June, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$295.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 13<sup>th</sup> Day of June, 2017.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Patrick F. Gill  
Woodbury County Auditor  
and Recorder

\_\_\_\_\_  
Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Tri-Tech Innovations Date: 3/18/16  
Address: 401 W. 2<sup>nd</sup> St. SSC NE 68774 Phone: 402-494-1131

Address or approximate address/location of property interested in:  
1915 Iowa St.

GIS# 894721426015

*\*This portion to be completed by Board Administration \**

Legal Description:

Lots 9 and 10 in Block 15, Orchard Hill,  
an addition to Sioux City, in the County  
of Woodbury

Tax Sale #/Date: # 1116 6/17/2013 Parcel: 382650

Tax Deeded to Woodbury County on: 5/19/17

Current Assessed Value: Land \$17,500- Building \$0 Total \$17,500-

Approximate Delinquent Real Estate Taxes: \$2,481-

Approximate Delinquent Special Assessment Taxes: \$16,356-

\*Cost of Services \$120

Inspection to: Jeremy Taylor Date: 3/18/16

Minimum Bid Set by Supervisor: \$175 plus \$120 for cost of services for a total of:  
\$295

Date and Time Set for Auction: Tuesday, June 27<sup>th</sup> @ 4:35

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.

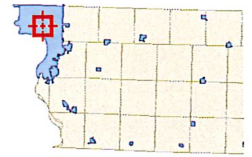


Beacon™

Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Sections
- Residential Sales
- 2013
- 2014
- 2015
- ▭ Parcels

Parcel ID	894721426015	Alternate ID	382650	Owner Address	Prime Property Mgm't. & Investments, LLC
Sec/Twp/Rng	0-0-0	Class	C		4551 S. Crystal Way, #A
Property Address	1915 IOWAST	Acreage	n/a		Aurora, CO 80015-0000
	SIOUX CITY				
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	ORCHARD HILL				
	LOTS 9 & 10 BLK 15				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 3/18/2016  
 Last Data Uploaded: 3/17/2016 10:16:40 PM

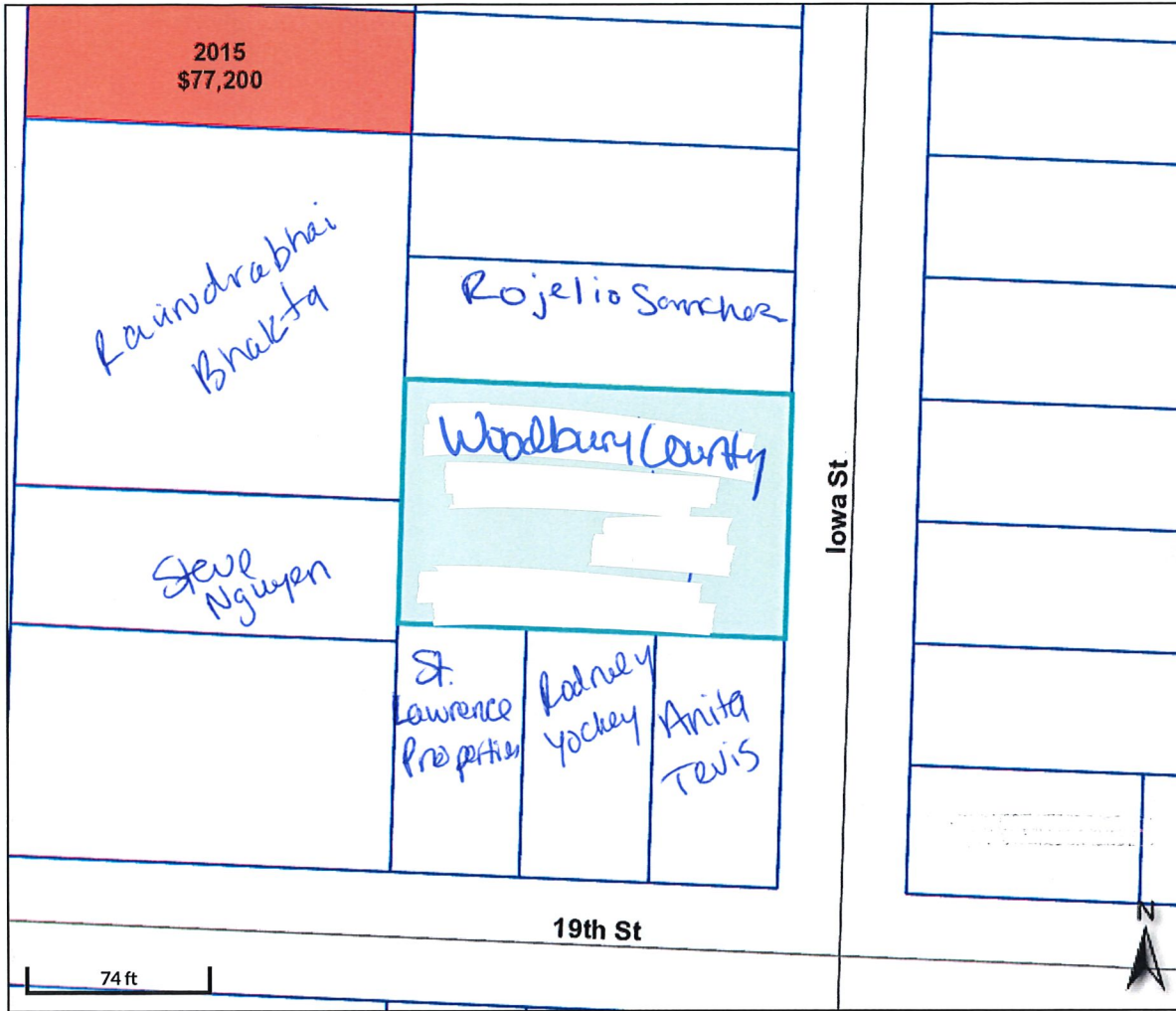
Developed by  
 The Schneider Corporation

*house is no longer present.  
 Demo was in 2006.*

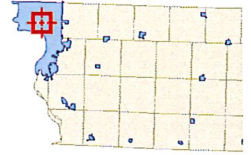


Beacon™

Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Sections
- Residential Sales
- 2013
- 2014
- 2015
- ▭ Parcels

Parcel ID	894721426015	Alternate ID	382650	Owner Address	Prime Property Mgm't. & Investments, LLC
Sec/Twp/Rng	0-0-0	Class	C		4551 S. Crystal Way, #A
Property Address	1915 IOWAST	Acreage	n/a		Aurora, CO 80015-0000
	SIOUX CITY				

District 087 SC LL SIOUX CITY COMM  
 Brief Tax Description ORCHARD HILL  
 LOTS 9 & 10 BLK 15

(Note: Not to be used on legal documents)

Date created: 3/18/2016  
Last Data Uploaded: 3/17/2016 10:16:40 PM



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**RESOLUTION #**

**NOTICE OF PROPERTY SALE**

**Parcels #894726113001 & #894726113009**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lots 10, 11 and 12, Block 25 Booges and Taylor Addition, City of Sioux City, Woodbury County, Iowa  
(1014 Rustin Street)**

**All that part of the vacated north/south alley lying between Lots 1, 2, 3, 10, 11 and 12, Block 25 Booges and Taylor Addition, City of Sioux City, Woodbury County, Iowa  
(1014 1/2 Rustin Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **27<sup>th</sup> Day of June, 2017 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **27<sup>th</sup> Day of June, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$349.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 13<sup>th</sup> Day of June, 2017.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Patrick F. Gill  
Woodbury County Auditor  
and Recorder

\_\_\_\_\_  
Matthew A. Ung, Chairman

**REQUEST FOR MINIMUM BID**

Name: Jason Buckholtz Date: 11-8-16

Address: 2620 S. Newton Sioux City, IA 51106 Phone: 301-6686

Address or approximate address/location of property interested in:

1014 Rustin St. + 1014 1/2 Rustin St.

GIS PIN # 8947 2611 3001 + 8947 2611 3009

*\*This portion to be completed by Board Administration \**

Legal Description:

Lot 10-12 Block 25 Booges + Taylor Addition  
PT Vacated N/S Alley Lying Between 1, 2 Booges + Taylor  
Addition

Tax Sale #/Date: 00906/2015 + 00907/2015 Parcel # \_\_\_\_\_

Tax Deeded to Woodbury County on: 5/5/17

Current Assessed Value: Land \$9,500 Building — Total \_\_\_\_\_  
21100

Approximate Delinquent Real Estate Taxes: 1362.00 202.00

Approximate Delinquent Special Assessment Taxes: 28.00

\*Cost of Services: \$233

Inspection to: Jeremy Taylor Date: 11-8-16

Minimum Bid Set by Supervisor: \$116 plus cost of services of \$233  
Total \$349<sup>00</sup>

Date and Time Set for Auction: June 27<sup>th</sup> @ 4:37

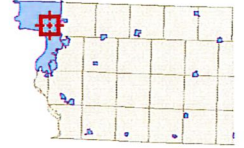
\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



# Beacon™ Woodbury County, IA / Sioux City



### Overview



### Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
- 2014
- 2015
- 2016
- Sioux City Residential Sales
- ▭ Parcels

Parcel ID	894726113001	Alternate ID	74205	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	1014 RUSTIN ST	Acreege	n/a		SIOUX CITY 51101
	SIOUX CITY				
District	087				
Brief Tax Description	BOOGES & TAYLOR LOT 10-12 BLK 25				
	<b>(Note: Not to be used on legal documents)</b>				

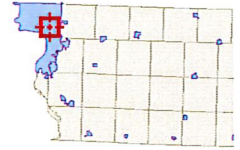
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Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
- 2014
- 2015
- 2016
- Sioux City Residential Sales
- ▭ Parcels

Parcel ID	894726113009	Alternate ID	74206	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	26-89-47	Class	R		620 DOUGLAS ST
Property Address	1014 1/2 RUSTIN ST	Acreage	n/a		SIOUX CITY 51101
	SIOUX CITY				
District	087				
Brief Tax Description	BOOGES & TAYLOR PT VAC N/S ALLEY LYING BTWN LOTS 1,2, 3 AND 10,11,12 BLK 25				
	(Note: Not to be used on legal documents)				

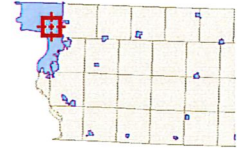
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# Beacon™ Woodbury County, IA / Sioux City



### Overview




### Legend

- Roads
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- County Residential Sales
- 2014
- 2015
- 2016
- Sioux City Residential Sales
- ▭ Parcels

Parcel ID	894726113009	Alternate ID	74206	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	26-89-47	Class	R		620 DOUGLAS ST
Property Address	1014 1/2 RUSTIN ST	Acreage	n/a		SIOUX CITY 51101
	SIOUX CITY				
District	087				
Brief Tax Description	BOOGES & TAYLOR PT VAC N/S ALLEY LYING BTWN LOTS 1,2, 3 AND 10,11,12 BLK 25				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 6/8/2017  
 Last Data Uploaded: 6/7/2017 10:57:29 PM

 Developed by  
 The Schneider Corporation

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: June 13, 2017

\* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

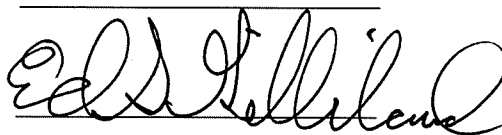
TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Spink, Lynn	County Treasurer	6-20-17	Clerk II-Tax			S	Retirement.
Simoni Jr., Michael	County Sheriff	6-21-17	Sheriff Deputy	\$26.04/hour		A	Appointment by County Sheriff.
Cleveringa, Kyle	County Sheriff	7-01-17	Sheriff Deputy	\$26.82/hour	19%=\$4.42/hr	R	Per CWA Deputy Sheriff's Contract agreement, from Class 2 to Class 1.

APPROVED BY BOARD DATE:

ED GILLILAND, HR DIRECTOR:

\_\_\_\_\_



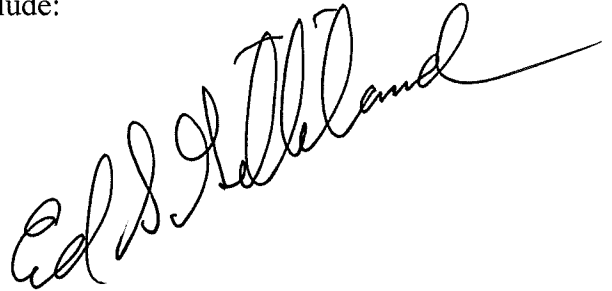
**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County  
**FROM:** Ed Gilliland, Human Resources Director  
**SUBJECT:** Memorandum of Personnel Transactions  
**DATE:** June 13, 2017

For the June 13, 2017 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) County Treasurer Clerk II, Retirement.
- 2) County Sheriff Deputy, Appointment.
- 3) County Sheriff Deputy, from Class 2 to Class 1.

Thank you

A handwritten signature in black ink, reading "Ed Gilliland", written in a cursive style. The signature is positioned to the right of the list of items and above the "Thank you" text.



## Woodbury County Sheriff's Office

---

LAW ENFORCEMENT CENTER  
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010  
E-MAIL: [ddrew@woodburycountyiowa.gov](mailto:ddrew@woodburycountyiowa.gov)  
FAX: 712.279.6522

06 June 2017

To the Board of Supervisors and Human Resources Department,

This letter is to inform Woodbury County of my intention to start recently hired Deputy Sheriff Mike Simoni Jr., as a Class I Deputy Sheriff. Deputy Simoni Jr. will begin work on Wednesday, June 21, 2017.

Deputy Simoni Jr. comes to the Woodbury County Sheriff's Office with seven years of law enforcement experience with the Sioux City Police Department. He is already a state certified law enforcement officer through the Iowa Law Enforcement Academy and he holds numerous state instructor certifications. Because of Deputy Simoni's training and experience, he greatly reduces the cost of his hire by not needing the expensive Academy training. We are also able to provide him with an abbreviated field training program, which saves the County even more.

To attract this type of deputy recruit, it is necessary that the deputy recruits experience and training be recognized through the increased starting rate of pay over an untrained, inexperienced deputy filling the same position. Please prepare the appropriate paperwork necessary to fulfill this objective. Thank you.

In Liberty,

A handwritten signature in black ink that reads "David Drew". The signature is written in a cursive style.

Dave Drew, Sheriff

Cc: file



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 06-08-17

Weekly Agenda Date: 06-13-17

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Ed Gilliland

**WORDING FOR AGENDA ITEM:**

Approval of retiree request to have the health and dental insurance plans for herself and spouse.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Attached please find a letter from Lynn Spink with the Treasurer's Department. Ms. Spink will be retiring 6-20-17. She is requesting Board Approval to have the Under 65 Retiree Health for herself and the Over 65 Supplemental Health Insurance Plan for her husband. She is also requesting to have the retiree dental insurance for herself and her husband. These plans are at their own expense, after the County contribution of \$25.00 for the supplement.

**BACKGROUND:**

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to Approve retiree request to have the Health and Dental Insurance Plans for herself and spouse.

June 5, 2017

Woodbury County Board of Supervisors  
620 Douglas Street  
Sioux City, IA 51101

To Whom it May Concern  
Michael Clayton, County Treasurer

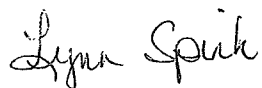
Please accept this letter as my intent to apply for early retirement. My last day of employment with Woodbury County will be Tuesday, June 20, 2017.

I have made the decision for early retirement, first and foremost, to take care of my special needs granddaughter and her brothers, but also, because of the combining of the tax and motor vehicle departments.

I am also requesting to remain on the County Health insurance, and the County Dental insurance.

I have enjoyed my almost 19 years of service with the County, but feel this is what is needed for myself and my family.

Thank you for this consideration.

A handwritten signature in cursive script that reads "Lynn Spink".

Lynn Spink

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 5-22-2017 Weekly Agenda Date: \_\_\_\_\_

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Tracy Henke - Prairie Mechanical Corporation

**WORDING FOR AGENDA ITEM:**

Request to use vacant lot at 813 Pierce Street for set up area for crane, for equipment upgrade project at 825 Pierce Street (CenturyLink Building). See attached information

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

**BACKGROUND:**

The centurylink building is doing a mechanical upgrade project. We are requesting permission to use the vacant lot located at 813 Pierce street for the set up area for a crane. Attached is a preliminary lift plan, site layout showing crane set up area and equipment location area. We are currently planning for a entire day lift, to set the steel structure and condensing unit on the roof.

**FINANCIAL IMPACT:**

This crane pick will be performed approximately the last week of July, or first week of August

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:**

Approval of request to use vacant lot at 813 Pierce Street for set up area for crane, for equipment upgrade project at 825 Pierce Street (CenturyLink Building)



Prairie Mechanical Corporation  
2842 Tucker Street  
Omaha, NE 68112-1838

P: 402.331.4050  
F: 402.331.4078

## Woodbury Board of Supervisors

**TO:** Karen James

**DATE:** 5-22-2017

**PHONE:** 712-279-6525

**PROJECT:** 813 Pierce Street Vacant Lot Request  
to use for Crane Set Up Area

Dear Karen,

My name is Tracy Henke. I am a project manager for Prairie Mechanical Corporation in Omaha, NE. We are the mechanical contractor for a CenturyLink mechanical upgrade project at 825 Pierce Street in Sioux City, Iowa. This mechanical upgrade project involves setting a new steel structure on the roof of the building, along with a new chiller condensing unit.

We would like to request to use the vacant lot located at 813 Pierce Street for a set up and tear down location of a crane to allow the equipment installation at the CenturyLink building. The estimated craning date will be approximately the last week of July or first week of August. This will be finalized, pending delivery of the steel structure and equipment delivery. I have attached a Board of Supervisors agenda request form, along with a preliminary craning plan, and a PDF overview layout plan for your review and consideration.

If we are granted permission to use the vacant lot for setting up the crane in this area, I will coordinate the final pick day (to be determined), with whomever you need to me. We can also provide insurance certificates if needed as well. If anyone on the board has any questions or concerns, please feel free to contact me. I can also email you a link to download the drawings, if you would like a better understanding of the equipment upgrade project as well.

We look forward to hearing from you.

Respectfully submitted,

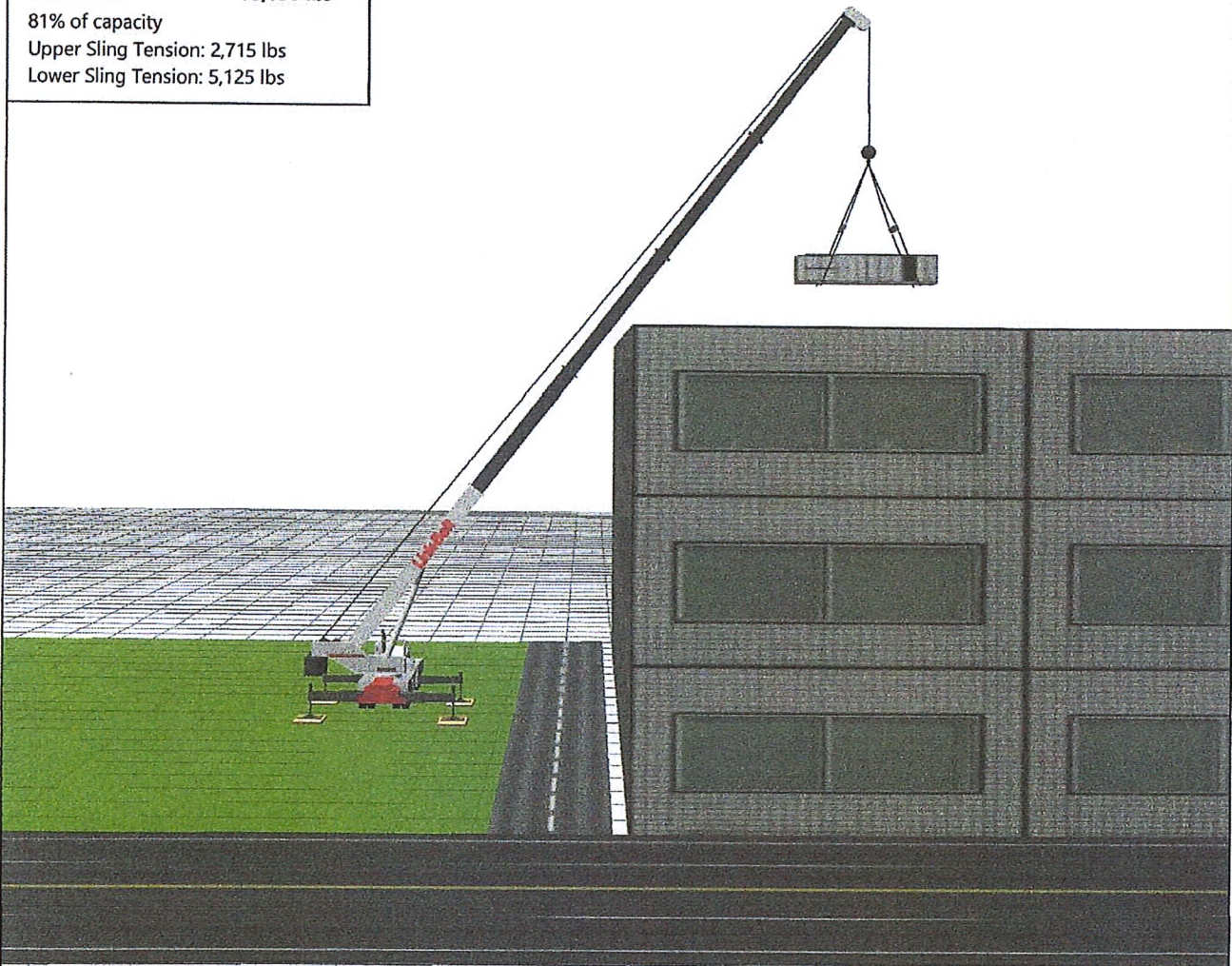
**PRAIRIE MECHANICAL CORPORATION**

2842 Tucker Street  
Omaha, NE 68112-1838

By: Tracy Henke

Tracy Henke 402-331-4050 – Office  
402-686-0082 - Cell

<b>Crane</b>	
Link-Belt HTC-8690	
140' Main Boom (Mode EM1) at 52.1°	
Base: 100% Outriggers	
Counterweight: 32500 lbs	
82.5' Lift Radius (360°)	
Crane Capacity at 82.5' = 12,500 lbs	
<b>Load</b>	
Hook	650 lbs
Rigging	250 lbs
Spreader Bars	650 lbs
<b>Total Rigging Weight</b>	<b>1,550 lbs</b>
Load	8,600 lbs
<b>Total Load</b>	<b>10,150 lbs</b>
81% of capacity	
Upper Sling Tension: 2,715 lbs	
Lower Sling Tension: 5,125 lbs	



Not issued for construction. For pre-planning only.

Grid: 10' x 10'



Title	Lift Plan
Project	Century Link-Sioux City, IA
Customer	Prairie Mechanical
Description	Hoist 8600 lb units to the roof 40' in from the edge
Drawn By	SHAM
	5/19/2017

Created with 3D Lift Plan [www.3dliftplan.com](http://www.3dliftplan.com)

### Critical Lift Worksheet

Title: \_\_\_\_\_ Date: 5/19/2017  
 Project: Century Link-Sioux City, IA Job Number: \_\_\_\_\_  
 Description: Hoist 8600 lb units to the roof 40' in from the edge  
 Jobsite Address: \_\_\_\_\_  
 Customer: Prairie Mechanical P.O./ Contract#: \_\_\_\_\_  
 Lift Plan Drawing and Load Placement Drawing attached? Yes No  
 Notes: \_\_\_\_\_

#### Crane Information

#### Lift Information

Manufacturer: Link-Belt Crane Radius: 82.5 ft  
 Model: HTC-8690 Crane Capacity at Radius: 12,500 lbs  
 Serial #: \_\_\_\_\_ Capacity at Pick Point: \_\_\_\_\_  
 Crane Rating: 90 t Capacity at Set Point: \_\_\_\_\_  
 Crane Inspection Date: \_\_\_\_\_ Notes: \_\_\_\_\_  
 Notes: \_\_\_\_\_

#### Crane Configuration

#### Load Configuration

Crane Carrier: 100% Outriggers Net Load Weight: 10,150 lbs  
 Counterweight: 32500 lbs Description: \_\_\_\_\_  
 Chart Capacity: 12,500 lbs Dimensions: 7 ft x 24 ft, Height: 5 ft  
 Main Boom Length: 140' Main Boom (Mode EM1) Load Weight: 8,600 lbs  
 Boom Sections: (EM1) Rigging Weight: 250 lbs  
 Parts of Line: \_\_\_\_\_ Hook Weight: 650 lbs  
 Line Size: \_\_\_\_\_ Block Weight: 0 lbs  
 Capacity of Line @ Parts: \_\_\_\_\_ Load Line Weight: 0 lbs  
 Radius: 82.5 ft Hook Height: 95.5 ft  
 Boom Angle: 52.1° Sling Length: \_\_\_\_\_  
 Tip Height: 119.1 ft Sling Angle: 67.9°, 61°  
 Jib Used? Yes No Sling Equipment #: \_\_\_\_\_  
 Jib: \_\_\_\_\_ Sling Type: \_\_\_\_\_  
 Jib Offset: \_\_\_\_\_ Spreader Bar #: \_\_\_\_\_  
 Jib Angle from Ground: \_\_\_\_\_ Spreader Bar Capacity: \_\_\_\_\_  
 Outrigger Load: \_\_\_\_\_ Hook Block: \_\_\_\_\_  
 Shackle Type: \_\_\_\_\_  
 Shackle Qty: \_\_\_\_\_  
 Shackle Capacity: \_\_\_\_\_

#### Setup Information

Crane Setup: Over Rear 360° Over Front Over Side  
 Setup Distance: \_\_\_\_\_ Additional Rigging: 650 lbs  
 Mat Used? Yes No Additional Rigging Capacity: \_\_\_\_\_  
 Mat Dimensions: \_\_\_\_\_ % of Chart Capacity: 81%  
 Ground Bearing Pressure below Mat: \_\_\_\_\_ Chart Capacity Deduction: \_\_\_\_\_  
 Notes: \_\_\_\_\_ Deduct Capacity: \_\_\_\_\_  
 Notes: \_\_\_\_\_

Not for construction use. For pre-planning only.

Title: \_\_\_\_\_ Date: 5/19/2017  
Project: Century Link-Sioux City, IA Job Number: \_\_\_\_\_

Notes: \_\_\_\_\_ Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Pre-Lift Checklist

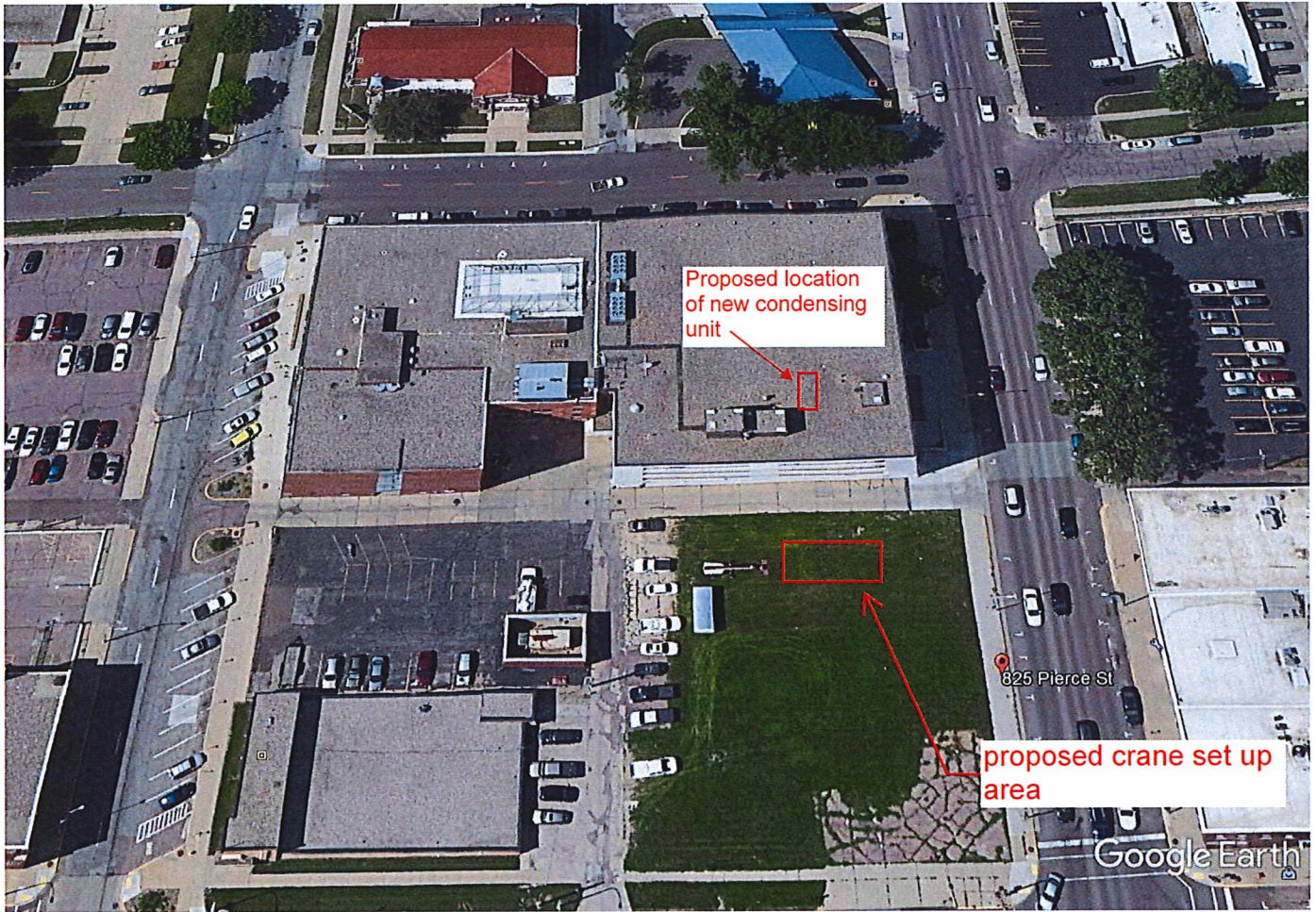
Crane Operator: Name: \_\_\_\_\_  
Signalperson Assigned: Name: \_\_\_\_\_  
Communication Method: \_\_\_\_\_  
Crane Inspected by Operator? Yes No  
Rigging Inspected? Yes No  
All Permits Obtained? Yes No  
Are weather conditions OK? Yes No  
Wind OK? Yes No  
Are there Power Lines? Yes No  
Is Operators Certification Card current? Yes No  
Is area OK for entry and exit of jobsite? Yes No  
Has a pre-lift meeting between operator, signalperson, supervisor,  
and any and all other persons occurred? Yes No  
Other Considerations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Signatures

Engineer: Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Supervisor: Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Operator: Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Client: Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Not for construction use. For pre-planning only.





Proposed location  
of new condensing  
unit

825 Pierce St

proposed crane set up  
area

Google Earth

Google Earth





# Woodbury County Board of Supervisors

Courthouse • Room 104  
620 Douglas Street • Sioux City, Iowa 51101  
Telephone (712) 279-6525 • Fax (712) 279-6577

## MEMBERS

ROCKY L. DE WITT  
LAWTON

MARTY POTTEBAUM  
SIOUX CITY

KEITH W. RADIG  
SIOUX CITY

JEREMY J. TAYLOR  
SIOUX CITY

MATTHEW A. UNG  
SIOUX CITY

FINANCE / BUDGET DIRECTOR  
DENNIS BUTLER

ADMINISTRATIVE ASSISTANT  
KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER  
HEATHER SATTERWHITE

## WAIVER OF LIABILITY

In exchange for use of county property for storage of a crane, Prairie Mechanical Corporation, for itself and as representative of CenturyLink, Patriot Crane & Rigging, and all designees or assigns (herein referred to collectively as the Contractors) agree to the following:

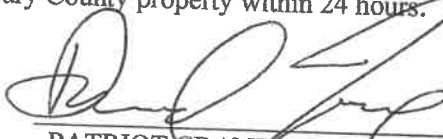
1. To indemnify and defend Woodbury County, its officers, employees, designees, and assigns, against all claims, causes of action, damages, judgments, costs, or expenses, including attorney's fees and other litigation costs, which may in any way arise from the Contractors' use of County property.
2. To compensate the County for any damage to County property that may in any way arise from use of County property, including but not limited to negligence, intentional tort, or acts of nature.
3. To hold the County, its officers, employees, designees, and assigns harmless for any damage or theft incurred to Contractors' property while present on County property.
4. To assure that Contractors' property is kept in a safe and secure state at all times.
5. To adhere to all applicable laws, including but not limited to permits and licensing.
6. To provide the County with proof of insurance coverage prior to occupancy of County property.

If Contractors violate any part of this agreement, Woodbury County shall give notice of such breach. Notice shall be deemed received upon receipt by a representative of Prairie Mechanical Corporation. Contractors shall have five calendar days to remedy such breach. If Contractors fail to remedy the breach in such time, Woodbury County shall have the right to immediately terminate the agreement, and Contractors shall remove their property from Woodbury County property within 24 hours.

  
PRAIRIE MECHANICAL CORPORATION

Paul Kelly  
PRINT NAME

6-2-2017  
DATE

  
PATRIOT CRANE & RIGGING

David Fox  
PRINT NAME

6-2-2017  
DATE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/2/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The Harry A. Koch Co. P.O. Box 45279 Omaha NE 68145-0279	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): 402-861-7000	FAX (A/C. No):
	<b>E-MAIL ADDRESS:</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> PRA52707 Prairie Mechanical Corporation 2842 Tucker Street Omaha NE 68112	<b>INSURER A:</b> Depositors Insurance Company	42587
	<b>INSURER B:</b> AMCO Insurance Company	19100
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

### COVERAGES

CERTIFICATE NUMBER: 1912048639

REVISION NUMBER:

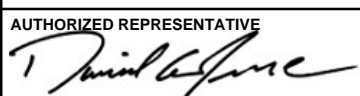
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:			ACPLD07245805839	10/15/2016	10/15/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ACPBAPD7245805839	10/15/2016	10/15/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$0			ACPCAA7245805839	10/15/2016	10/15/2017	EACH OCCURRENCE \$6,000,000 AGGREGATE \$6,000,000 \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	ACPWCA7245805839	10/15/2016	10/15/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

### CERTIFICATE HOLDER

### CANCELLATION

Woodbury Count Board of Supervisors 620 Douglas St. Courthouse Room 104 Sioux City IA 51101	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/10/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> 1-800-247-7756 Holmes Murphy & Assoc - WDM PO Box 9207 Des Moines, IA 50306-9207	<b>CONTACT NAME:</b> <b>PHONE (A/C, No. Ext):</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b>																					
<b>INSURED</b> Patriot Crane and Rigging, LLC 155 Ida Street Omaha, NE 68110	<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>IRONSHORE SPECIALTY INS CO</td> <td>25445</td> </tr> <tr> <td>INSURER B:</td> <td>AMERICAN SOUTHERN HOME INS CO</td> <td>41998</td> </tr> <tr> <td>INSURER C:</td> <td>MIDWEST BUILDERS CAS MUT CO</td> <td>13126</td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	IRONSHORE SPECIALTY INS CO	25445	INSURER B:	AMERICAN SOUTHERN HOME INS CO	41998	INSURER C:	MIDWEST BUILDERS CAS MUT CO	13126	INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
INSURER F:																						

**COVERAGES**

CERTIFICATE NUMBER: 49582695

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			NBG0061502	09/15/16	09/15/17	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			2LA6CA0000159	09/15/16	09/15/17	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$ 10,000 <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			NBU0022102	09/15/16	09/15/17	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A			17BWC1221	01/01/17	01/01/18	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTHER
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

To Whom it May Concern	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 6/7/2017 Weekly Agenda Date: 6/13/2017

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of permit to work in the county right of way

**ACTION REQUIRED:**

- |                                            |                                               |                                                    |
|--------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Hunt Farms has requested the approval of a permit to work in the right of way to do ditch cleaning adjacent to their farm fields.

**BACKGROUND:**

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

**FINANCIAL IMPACT:**

No financial impact to the county.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

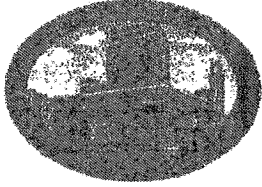
Yes  No

**RECOMMENDATION:**

Recommend approval of the permit for Hunt Farms.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the permit to work in the right of way for Hunt Farms and to direct the chair to sign the permit.



# Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039  
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER  
Mark J. Nahra, P.E.  
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER  
Benjamin T. Kusler, E.I.T.  
bkusler@sioux-city.org

SECRETARY  
Tish Brice  
tbrice@sioux-city.org

## WOODBURY COUNTY SECONDARY ROAD DEPARTMENT

### PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Hunt Farms Partnership Phone No.: 712-253-3752

Mailing Address: 2836 Eastland Ave, Salix, IA 51052

Township: Sloan Section: 4

Woodbury County, State of Iowa, and Hunt Farms Partnership (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Clean out of roadway ditches as attached to this application.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA. This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

N/A

L. Woodbury County agrees to provide the following contribution toward completion of this project:

Woodbury County will check elevations in areas of cleanout.  
Areas will be staked for cuts.

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

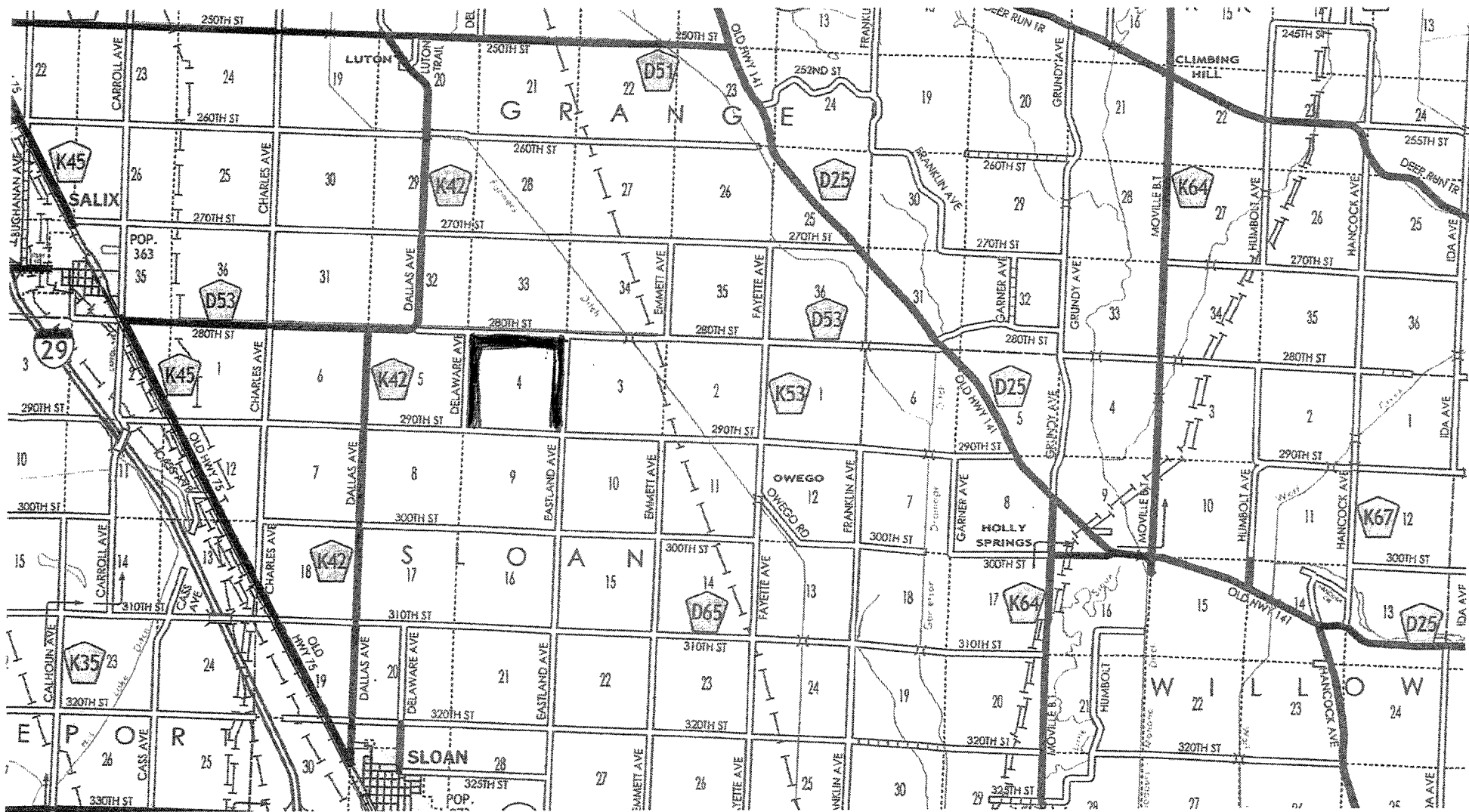
Entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

[Signature]  
Signature of Property Owner or Authorized Representative

Ron [Signature] for W.A.N.T.

\_\_\_\_\_  
Woodbury County Engineer

\_\_\_\_\_  
Chair, Woodbury County Board of Supervisors





**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#10

Date: 6/9/2017

Weekly Agenda Date: 6/13/2017

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mayor Jon Winkel

**WORDING FOR AGENDA ITEM:**

Approval of Woodbury County Resident, Shannon Maier, to the Sergeant Bluff Public Library Board of Trustees

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The Sergeant Bluff Library Committee and myself feel Shannon Maier would be a great Library Board of Trustees Member and request authorization from the Woodbury County Board of Supervisors.

Changes to the State requirements would have eliminated the statewide free access to our citizens, so this change was needed to maintain that relationship with communities such as Sioux City, Sloan, etc.

The application form and relevant local ordinance is attached.

**BACKGROUND:**

Shannon Maier's reasoning for wanting to serve is this:

"I have been an avid reader since I was a child, and I consider reading to be an essential part of my life. I am a huge advocate for reading at every stage of life, and am currently blessed to be working as the Librarian at the High School in Sergeant Bluff, where I can share my enthusiasm and love of reading with the students. I would love the opportunity to be able to serve on the Sergeant Bluff Library Board, and spread my love of books and reading to an even larger portion of the community. Libraries can be such wonderful centers of learning and growth, and I am thrilled that Sergeant Bluff is taking steps towards making this a reality. Thank you for your consideration!"

**FINANCIAL IMPACT:**

n/a

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

see below

**ACTION REQUIRED / PROPOSED MOTION:**

Appoint Shannon Maier to the Library Board of Trustees.



APPLICATION TO THE LIBRARY BOARD

NAME Shannon Maier  
ADDRESS 1834 Glen Ellen Rd, Sioux City, IA 51106  
PHONE # 712 490-0793

I WOULD LIKE TO SERVE ON THE BOARD BECAUSE:

I have been an avid reader since I was a child, and I consider reading to be essential part of my life. I am a huge advocate for reading at every stage of life, and am currently blessed to be working as the Librarian at the High School in Sergeant Bluff, where I can share my enthusiasm and love of reading with the students. I would love the opportunity to be able to serve on the Sergeant Bluff Library Board, and spread my love of books and reading to an even larger portion of the community. Libraries can be such wonderful centers of learning and growth, and I am thrilled that Sergeant Bluff is taking steps towards making this a reality. Thank you for your consideration.

SIGNED: Shannon Maier

DATE: 26 May 2017

**ORDINANCE NO. 651**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SERGEANT BLUFF, IOWA BY ADDING A NEW CHAPTER TO ESTABLISH A PUBLIC LIBRARY AND TO PROVIDE FOR THE APPOINTMENT, POWERS AND DUTIES OF A BOARD OF LIBRARY TRUSTEES**

**BE IT ENACTED** by the City Council of the City of Sergeant Bluff, Iowa:

**SECTION 1. NEW CHAPTER.** The Code of Ordinances of the City of Sergeant Bluff, Iowa, is amended by adding a new Chapter 27, entitled "PUBLIC LIBRARY BOARD", which is hereby adopted to read as follows:

**PUBLIC LIBRARY BOARD**

27.01	Free Public Library and Board of Trustees Created
27.02	Public Library Board of Trustees
27.03	Organization of the Board
27.04	Powers and Duties
27.05	Power to Contract with Others for the Use of the Library
27.06	Nonresident Use of the Library
27.07	Library Account
27.08	Annual Report

**27.01 FREE PUBLIC LIBRARY CREATED.** There is hereby established a free public library for the City, to be known as the Sergeant Bluff Public Library. A Public Library Board of Trustees is hereby created to advise the Council on the needed facilities and funds to provide for a free public library.

**27.02 PUBLIC LIBRARY BOARD OF TRUSTEES.** A Public Library Board of Trustees is hereby created to advise the Council on the needed facilities and funds to provide for a free public library. The Public Library Board of Trustees (hereinafter for this chapter "the Board") shall consist of seven (7) members who shall be over the age of eighteen. Six (6) of the members shall be residents of the City of Sergeant Bluff. Residential Trustees shall be appointed by the Mayor with the approval of the City Council. One (1) of the members shall be a resident of Woodbury County residing outside the City limits of Sergeant Bluff. The non-resident Trustee shall be appointed by the Mayor with the approval of the Woodbury County Board of Supervisors.

**27.03 ORGANIZATION OF THE BOARD.**

1. Terms of office. The term of office of the Board of Trustees shall be six (6) years, except members appointed to fill the balance of any term due to vacancy. Each term shall commence on July 1<sup>st</sup>. Appointments shall be made every two (2) years of no less than two and no more than three Trustees, to stagger terms.

2. Vacancies. The position of any residential Trustee shall be vacant if the Trustee moves permanently outside the City limits. The position of the non-resident Trustee shall be vacated if the Trustee moves permanently outside the County limits. The position of any Trustee shall be vacated if the Trustee is absent from six (6) consecutive regular meetings of the Board, except in cases of sickness or temporary absence from the City. If any vacancy exists on the Board of Trustees caused by resignation, operation of this subsection, or otherwise, a successor for the residue of the term shall be appointed in the same manner as the original appointee. Successor appointments shall fill out the unexpired term for which the appointment is made.

3. Compensation. All Trustees shall serve without compensation, except their actual expenses, which shall be subject to reimbursement upon the approval of the City Council.

**27.04 POWERS AND DUTIES.** The Board of Trustees shall have and exercise the following powers and duties:

1. Selection of Officers. The Board shall meet and elect annually from its members a chairperson, a secretary, and such other officers as it deems necessary. The City Treasurer shall serve as the treasurer of the Board, but is not a member of the Board and shall not have any vote.

2. Library Operations. The Board shall have charge, control and supervision of the public library, its appurtenances, fixtures and any building or rooms containing the same. The Board shall direct and control all the affairs of the library.

3. Library Staffing. The Board shall employ a librarian, and authorize the librarian to employ such assistants and employees as may be necessary for the proper management of the library, and fix their compensation; provided, however that prior to such employment, the compensation of the librarian, assistants and employees shall have been fixed and approved by a majority of the members of the Board voting in favor thereof. The Board shall also have the authority to remove by a two-thirds vote of the Board, the librarian and provide procedures for the removal of assistants or employees for misdemeanor, incompetency or inattention to duty.

4. Library Materials. The Board shall authorize the librarian to select and make purchases of books, pamphlets, magazines, periodicals, papers, maps, journals, other library materials, furniture, fixtures, stationery and supplies and for the library within the budgetary limits set by the Board.

5. Library Facilities. To the extent so authorized herein, the Board is authorized to plan, fundraise, prepare and provide for the construction of a library,

separate from the current library, within an existing building or a free-standing structure, if so desired by the Board.

6. Library Usage. The Board is authorized to set terms for the use of the library by nonresidents of the City and to fix charges therefore.

7. Library Rules and Regulations. The Board is authorized to make and adopt, amend, modify or repeal rules and regulations, not inconsistent with these ordinances and any applicable law, for the care, use, governance and management of the library and the business of the Board. Such authorization shall include the authority to fix and enforce penalties for violations.

8. Financial Responsibilities. The Board has the exclusive responsibility to direct and control of the expenditure of all funds all sums of money appropriated to it, and to use and expend all gifts, donations or payments whatsoever which are received by the City for the public library or for the erection of library buildings. The Board shall also have the exclusive responsibility to direct and control all other moneys received by the library including fines and rentals collected, under the rules of the Board.

9. Management and Enforcement of Gifts to the Library. The Board shall by authorized to accept and control gifts of real property, personal property, or mixed property, and devises and bequests, including trust funds, to take the title to said property in the name of the library. The Board may execute deeds and bills of sale for the conveyance of said property. The Board may expend the funds received by the library board of trustees from such gifts for the construction and/or the improvement of the library. The Board may enforce the performance of any conditions or designations for the benefit of the public library on gifts, devises and bequests made or accepted by the City by action against the City Council pursuant to Iowa Code section 336.3.

10. Records. The Board shall keep a record of its proceedings.

11. Historical Preservation. The Board shall have authority to make agreements with the local county historical associations, where such exist, and to set apart the necessary room and to care for such articles as may come into the possession of the association. The Trustees are further authorized to purchase subject to the allocation for such expenditures in the annual library budget necessary receptacles and materials for the preservation and protection of such articles as are in their judgment of a historical and educational nature.

#### **27.05 POWER TO CONTRACT WITH OTHERS FOR THE USE OF THE LIBRARY.**

1. Contracting. The Board may contract with any other boards of trustees of free public libraries of any other city, school organization, institution of higher

learning, township or county, or with the trustees of any county library district for the use of the Sergeant Bluff Library by the respective residents of such organizations.

2. Termination. Such a contract may be terminated at any time by mutual consent of the contracting parties. It also may be terminated by a majority of the voters represented by either of the contracting parties, voting on the question to terminate which shall be submitted by the governing body upon a written petition of eligible electors in a number not less than five percent of those who voted in the area for president of the United States or governor at the last general election. The petition shall be presented to the governing body not less than ten days before the last day candidates may file nomination petitions for the election at which the question is to be submitted. The question may be submitted at any election provided by law which covers the area of the unit seeking to terminate the contract.

**27.06 NONRESIDENT USE OF THE LIBRARY.** The Board may authorize the use of the library by nonresidents in any one or more of the following ways:

1. By lending books or other materials of the library to nonresidents on the same terms and conditions as to residents of the City, or upon payment of a special nonresident library fee.
2. By establishing depositories of library books or other materials to be loaned to nonresidents.
3. By establishing bookmobiles or a traveling library so that books and other library materials may be loaned to nonresidents.
4. By establishing branch libraries for lending books or other library materials to nonresidents.

**27.07 LIBRARY ACCOUNT.** All money appropriated by the Council from the general fund for the operation and maintenance of the library shall be set aside in an account for the library. Expenditures shall be paid for only on the orders of the Board, signed by its president and secretary. Bookkeeping shall be handled by the City Treasurer. Payment will be made by warrant written by the City Treasurer for invoices submitted and approved by the president and secretary.

**27.08 ANNUAL REPORT.** The Board shall make a report to the City Council and the Board of Supervisors immediately after the close of the fiscal year. This report shall contain statements of the condition of the library, the number of books added thereto, the number circulated, the amount of fines collected, and the amount of money expended in the maintenance of the library during the year, together with such further information required by the Council.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed. In all other respects, the Code of Ordinance of the City of Sergeant Bluff shall remain in effect. Nothing in this legislation hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this legislation.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This Ordinance shall be in effect from and after its final passage and approval and publication as provided by law.

Passed by the City Council of the City of Sergeant Bluff on the 9<sup>th</sup> day of May, 2017, and approved this 9<sup>th</sup> day of May, 2017.

  
\_\_\_\_\_  
MAYOR/MAYOR PRO TEM

Attest:  
  
\_\_\_\_\_  
CITY CLERK

First Reading: 3/14/2017

Vote for passage: 5-0

Second Reading: 4/11/2017

Vote for passage: 5-0

Third Reading: 5/9/2017

Vote for passage: 5-0

Passed, Approved, and Adopted May 9<sup>th</sup>, 2017.

I certify that the foregoing was published as Ordinance No. 651 on the 18<sup>th</sup> day of May, 2017.

  
\_\_\_\_\_  
CITY CLERK



**JUNE 6, 2017 — MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS AS TRUSTEES FOR THE WOLF CREEK DRAINAGE DISTRICT IN WOODBURY COUNTY**

The Board of Supervisors met on Tuesday, June 6, 2017 as Trustees for Wolf Creek Drainage District in Woodbury County. Board members present were De Witt, Radig, Pottebaum, Ung, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Abigail Sills, Assistant County Attorney, Mark Nahra, County Engineer's Office, Dennis Butler, Finance/Operations Controller and Patrick Gill, Auditor/Clerk to the Board.

The Board called to order a Wolf Creek Drainage District Trustee meeting.

Motion by Radig second by Taylor to direct the County Engineer to obtain quotes for clean out of a culvert draining lands owned by Westergard Farms and arrange repair to the outlet structure. Carried 5-0. Copy filed.

The Wolf Creek Drainage District meeting was adjourned.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#12

Date: 6/7/2017 Weekly Agenda Date: 6/13/2017

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Receive quotes for 2017 Rout and Crack Seal Project on HMA roads

**ACTION REQUIRED:**

- |                                            |                                               |                                                    |
|--------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/>               |

**EXECUTIVE SUMMARY:**

The county takes bids for pavement maintenance work as needed. The county is requesting quotations for crack routing and sealing on several county roads resurfaced since 2009.

**BACKGROUND:**

The county has approximately 251 miles of hot mix asphalt surfaced roads. Crack sealing, completed in a timely manner, can extend the service life of HMA roads by preventing the intrusion of water into the subgrade beneath the pavement.

**FINANCIAL IMPACT:**

The project is paid for with Woodbury County local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board receive the quotes and allow the county engineer to examine the responsive quotes and recommend award at a later board meeting.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board accept the quotes and return them to the county engineer for an award recommendation.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#13a**

Date: 6/6/17 Weekly Agenda Date: 6/13/17

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** David Gleiser, RED Director

**WORDING FOR AGENDA ITEM:**

Professional Developers of Iowa (PDI) Scholarship Award

**ACTION REQUIRED:**

- |                                            |                                               |                                                    |
|--------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

This item informs the Board of Supervisors of PDI's decision to award the RED Director with a \$500 scholarship for professional development and requests the Supervisors to accept the award.

**BACKGROUND:**

The Board of Supervisors have approved the RED Director's request to pursue the Certified Economic Developer (CEcD) certification by attending the required courses and sessions through the Oklahoma University Economic Development Institute (OU EDI) and the International Economic Development Council (IEDC).

**FINANCIAL IMPACT:**

+\$500

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Receive the award of \$500 from the PDI Scholarship program.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to receive the award of \$500 from the PDI Scholarship program.



June 6, 2017

David Gleiser  
Rural Economic Development Director  
Woodbury County - Rural Economic Development Department  
620 Douglas Street, 6<sup>th</sup> Floor  
Sioux City, IA 51101  
dgleiser@woodburycountyiowa.gov

Dear David:

I am pleased to inform you that at the May meeting of the Professional Developers of Iowa Board, your application and request for a scholarship of \$500 to attend the OU-EDI, in Ft. Lauderdale, FL (Nov. 5-9, 2017) was approved.

Please provide receipts of payment and proof of attendance along with your request for reimbursement after the event.

Scholarships are made available to PDI members to provide educational opportunities and promote professionalism. In addition to PDI Scholarships, many of Iowa's utility companies offer scholarships for continuing education. We encourage you to take advantage of these opportunities to further your professional development whenever possible.

Congratulations and best of luck in your continuing education.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Reinig', is enclosed in a thin black rectangular border.

Mark Reinig, CEcD  
PDI President

P.S. Be sure to return your receipt confirming your attendance upon your return to Lynn Harkin, CAE, PDI Executive Director, [director@pdiowa.com](mailto:director@pdiowa.com) so that you can be reimbursed!

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 6/8/17 Weekly Agenda Date: 6/13/17

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** David Gleiser, RED Director

**WORDING FOR AGENDA ITEM:**

Update on FCC Chairman Visit to Woodbury County

**ACTION REQUIRED:**

- |                                            |                                               |                                                    |
|--------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

This item informs the Board of Supervisors about the FCC Chairman's recent visit to Woodbury County to discuss rural broadband issues with the RED Director.

**BACKGROUND:**

The RED Director received an invitation to meet with the FCC Chairman after he read the Director's Op-Ed piece in the SCJ on 6/7/17. The Director invited executives from WiaTel, Long Lines, and the Siouxland Chamber of Commerce to participate in the meeting with the Chairman and his staff.

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Acknowledge the Director's update.

**ACTION REQUIRED / PROPOSED MOTION:**

None.



OFFICE OF  
**WOODBURY COUNTY RURAL ECONOMIC DEVELOPMENT**

620 DOUGLAS STREET – SIOUX CITY, IA 51101

David Gleiser • Director • dgleiser@woodburycountyiowa.gov

Dawn Norton • Clerk • dnorton@woodburycountyiowa.gov

Telephone (712) 279-6609

Fax (712) 279-6530

Please publish on June 7<sup>th</sup>, 2017

## **Op-Ed: Closing the Digital Divide in Rural Iowa**

By David Gleiser

When I heard that Ajit Pai, Chairman of the Federal Communication Commission (FCC), was visiting Iowa this week and was scheduled to stop in Sioux City today to talk about one of his core priorities: expanding broadband internet access to all corners of rural America; I must confess, I got excited.

Growing up in rural Parsons, Kansas, Chairman Pai has publicly recognized the urgent need to help rural America keep pace. This of course is something I absolutely agree with.

In a day and age when connectivity is king, it's a problem that we must solve. From Wall Street to Main Street to the family farm, Americans are increasingly relying on broadband capabilities to access a wide range of information, run their businesses, or operate their farm equipment more efficiently. The digital age is here and no one should be left behind.

I support efforts in this endeavor because it means students living in small towns like Bronson and Oto will have access to the best educational resources in the world, it means rural business owners will have the connectivity they need to compete globally, and it means farmers will have a host of new tools available to remotely manage their operations, crops, and cattle.

When Chairman Pai is in Woodbury County I hope he meets with the companies and cooperatives that serve our rural areas. I'd like for him to learn about Western Iowa Telecom (WiaTel) and their current \$25-million effort to extend fiber optic gigabit service to each commercial and residential customer throughout their 200-square mile service territory, or about Long Lines, and how in the past 4 years, they've invested over \$15-million in fiber resources and new distribution technology to provide high capacity backhaul to hundreds of towers to enable the major national cell phone carriers to deliver 4GLTE broadband to our rural markets. I believe that hearing from organizations like WiaTel and Long Lines will help generate the fresh ideas needed on to how to deliver broadband to those that still need it.

As Chairman Pai tours Iowa, no doubt he'll see firsthand the character, spirit, and the work ethic of Iowans and affirm his commitment to helping us forge a better digital future. That being said, "welcome to Iowa, Chairman. We have work to do!"

*David Gleiser is the Rural Economic Development Director for Woodbury County, Iowa*

###

**Media Contact:**

Will Wiquist, [\(202\) 418-0509](tel:(202)418-0509)  
[will.wiquist@fcc.gov](mailto:will.wiquist@fcc.gov)

**Media Advisory** --

**CHAIRMAN PAI TO VISIT UPPER MIDWEST AND NORTHERN PLAINS STATES**

***FCC Chairman To Focus on Rural Broadband and Closing Digital Divide*** --

WASHINGTON, June 2, 2017 – FCC Chairman Ajit Pai will be visiting five northern states next week. His road trip will begin in Milwaukee, Wisconsin on Monday and end in Casper, Wyoming on Saturday. During his tour, he will be making stops in Wisconsin, Minnesota, Iowa, South Dakota, and Wyoming. In particular, he will be meeting with many rural broadband providers, learning about the challenges they face deploying broadband in rural America, and discussing how the FCC can help close our nation’s digital divide. Along the way, Chairman Pai will also be holding events with Senator Ron Johnson, Chairman of the U.S. Senate Committee on Homeland Security and Governmental Affairs, and Senator John Thune, Chairman of the U.S. Senate Committee on Commerce, Science, and Transportation. He will also participate in a Tribal consultation on the Rosebud Sioux Reservation. His trip will conclude with a speech at the Wyoming Association of Broadcasters Convention. The FCC is an independent federal agency responsible for implementing and enforcing the nation’s communications law and regulations.

###

Office of Media Relations: [\(202\) 418-0500](tel:(202)418-0500)

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TTY: [\(888\) 835-5322](tel:(888)835-5322)

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[www.fcc.gov/office-media-relations](http://www.fcc.gov/office-media-relations)

*This is an unofficial announcement of Commission action. Release of the full text of a Commission order constitutes official action. See MCI v. FCC, 515 F.2d 385 (D.C. Cir. 1974).*

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#13c

Date: 6/8/17 Weekly Agenda Date: 6/8/17

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** David Gleiser, RED Director

**WORDING FOR AGENDA ITEM:**

Presentation of Rural Economic Development Dept. Website

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

This item will provide the Board of Supervisors with a presentation on the RED dept.'s newly redeveloped website (www.wcred.com).

**BACKGROUND:**

The RED dept. previously contracted with the Golden Shovel Agency (GSA) for website development, and website/social media content management services. Upon terminating the agreement with GSA, the RED Director redeveloped the dept. website and is managing the website and social media content internally.

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Acknowledge the Director's update.

**ACTION REQUIRED / PROPOSED MOTION:**

None.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 6-7-17

Weekly Agenda Date: 6-13-17

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Dennis Butler, Finance Director

**WORDING FOR AGENDA ITEM:**

Discussion and Approval of Resolution to assign Development Agreement and Transfer Economic Development Tax Increment Rebate Payments to NEW Cooperative, Inc. From Platinum Grain, LLC.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Platinum Grain Inc. is in the process of selling the grain facility to NEW Cooperative headquartered in Fort Dodge, Iowa. Platinum Grain is requesting that the Development Agreement that includes tax increment rebate payments be transferred to the new owners, NEW Cooperative.

**BACKGROUND:**

On May 8, 2012 Platinum Grain, LLC. entered into a Development Agreement with Woodbury County that included tax increment rebate payments. The rebate schedule is for ten fiscal years after completion of the project. The schedule of rebates is 75% for the first five years and 50% for the last five years. The tax rebate payments were capped at \$2,000,000 aggregate over the ten year agreement. The actual payments started in FY 2015. To date there have been \$220,852 in tax rebates. There is seven fiscal years of tax rebates remaining which will end June 30, 2024.

In the event Platinum Grain is sold to another company the Woodbury County Board of Supervisors have to approve the transfer of the development agreement to the new owners.

Included is the Resolution that has to be approved by the Board of Supervisors authorizing the transfer of the Development Agreement to NEW Cooperative, Inc..

**FINANCIAL IMPACT:**

None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve the Resolution as there is no financial impact on Woodbury County.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ approve the resolution to assign Development Agreement and transfer economic development tax increment rebates to NEW Cooperative, Inc. from Platinum Grain, LLC..



## PlanScape Partners

*Innovative solutions, lasting relationships.*

June 6, 2017

Matthew Ung, Chairman  
Woodbury County Board of Supervisors  
Woodbury County Courthouse  
620 Douglas Street  
Sioux City IA 51101

RE: Assignment of Development Agreement Between Platinum Grain & Woodbury County

Dear Chairman Ung:

Since discussions began in the Spring of 2012 about the possibility of developing a new grain handling operation near Anthon, Platinum Grain, LLC ("Platinum") and Woodbury County have partnered to assist area farmers. Woodbury County helped promote the viability of Platinum by providing economic development tax increment payments ("Payments") to Platinum. The Payments are a rebate of incremental property taxes paid on Platinum's facility. Payments began with Fiscal Year 2013; payments were also made in December 2014 and June 2015. They are scheduled to occur for ten fiscal years until June 30, 2024. Payments are capped at \$2,000,000. Each Payment is equal to a percentage of the total Incremental Property Tax Revenues received by the County with respect to the Property in the six months preceding such Payment date, as follows:

Years 1-5:	75%
Years 6-10:	50%

NEW Cooperative, Inc., an Iowa cooperative association ("NEW"), headquartered at 2424 1<sup>st</sup> Ave S, Fort Dodge, IA 50501, is interested in purchasing the Platinum facility and continuing to operate it. NEW began in 1973 when certain cooperatives in Northeast Webster County merged. NEW was founded by farmers who saw mutual benefits in sharing resources. They are "Always Achieving Something New." Since that time, NEW has continued to expand operations with many locations (32) and services throughout Northwest and North Central Iowa. As part of the purchase discussions, NEW has reviewed the Development Agreement executed between Woodbury County and Platinum. NEW is interested in having Platinum's responsibilities as well as the Payments assigned to NEW. This letter requests the permission and approval of the Woodbury County Board of Supervisors in the assignment as required in Section C. 1 of Administrative Provisions.

333 N. Washington Ave.  
Suite 337  
Minneapolis, MN 55401  
phone 612.349.9898

1005 N. Shore Drive  
Clear Lake, IA 50428  
phone 641.357.6344

fax 612.349.9897  
www.planscapepartners.com

Please consider this request at the June 13, 2017 Board of Supervisors meeting. Please notify me and I will communicate with Platinum officials as to the Board's actions by returning a signed copy of the enclosed resolution to my Minneapolis office.

The Board can learn more about NEW on their website, [www.newcoop.com](http://www.newcoop.com). Please call me at 612/599-4593 if there are any questions.

Regards,

PLANSCAPE PARTNERS

A handwritten signature in cursive script that reads "Kathy Showalter".

Kathy Showalter

CC: Ron Fagen, Platinum Grain

Tom Jenkins, Stinson Leonard Street

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TO ASSIGN DEVELOPMENT AGREEMENT AND TRANSFER ECONOMIC DEVELOPMENT TAX INCREMENT REBATE PAYMENTS TO NEW COOPERATIVE, INC. FROM PLATINUM GRAIN, LLC.

WHEREAS, Woodbury County, Iowa (the "County"), entered into a Development Agreement with Platinum Grain, LLC, an Iowa limited liability company ("Platinum"), on May 8, 2012 to provide a rebate of incremental taxes on a grain handling facility (the "Facility") at 2309 Highway 31, Anthon, Woodbury County, Iowa; and

WHEREAS, NEW Cooperative, Inc., an Iowa cooperative association ("NEW Cooperative"), desires to purchase the Facility and requests that the Development Agreement and therefore the economic development tax increment payments (the "Payments") be assigned and the Development Agreement transferred to NEW Cooperative for the remainder of the fiscal years, pursuant to Chapters 15A and 403 of the Code of Iowa, understanding that the aggregate, total amount of the Payments made collectively to Platinum and New Cooperative over ten fiscal years shall not exceed \$2,000,000; and

WHEREAS, the executed Development Agreement may not be amended or assigned by either party without the express permission of the other party; and

WHEREAS, Platinum requests that the Development Agreement and the Payments be assigned to NEW Cooperative.

NOW THEREFORE, IT IS RESOLVED by the Board of Supervisors of Woodbury County, Iowa, as follows:

Section 1. This Board approves the assignment of the Development Agreement and the transfer of remaining Payments to NEW Cooperative, subject in all respects to, and effective as of the closing of the sale of the Facility to NEW Cooperative.

Section 2. A copy of the final, executed Purchased Agreement for the sale and purchase of the Facility shall be provided to Woodbury County.

Section 3. This resolution is null and void and the assignment of the Development Agreement will not occur if the sale is not completed.

PASSED AND APPROVED this 13<sup>th</sup> day of June 2017.

By: \_\_\_\_\_  
Matthew Ung, Woodbury County Chairman

ATTEST:

\_\_\_\_\_  
Patrick Gill, County Auditor

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#15**

Date: 6/09/2017

Weekly Agenda Date: 6/13/2017

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Kenny Schmitz

**WORDING FOR AGENDA ITEM:**

LEC Optimization Plan- Projects C.1 and C.2

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Optimization Plan C.1- Booking, Interview, & Assessment Unit  
Optimization Plan C.2- Medical & Staff

A team consisting of Goldberg Group Architects, Building Services, Sheriffs Department Staff, and The Baker Group have jointly produced plans and drawings for these projects that specifically meet the goals identified in the Optimization Plan which received Board ratification on February 28th, 2017.

**BACKGROUND:**

LEC Projects C.1 and C.2 implementation will provide the following Optimization Plan goals/ improvements to the facility;

Operations- Daily functions and process has been improved through over-all flow procedure design.

Inmates processed for holding are taken firstly to dress out rooms upon entering the second floor and the inmate property storage area is located adjacent to dress-out. Current operations require guards to walk from one side of the floor to the other to store inmate property in an inadequate storage area.

Classification- Holding cells areas have been incorporated to provide segregation needed for varying inmate classifications.

Nurse's Area- Nursing Staff area has been addressed to meet the greater demands of daily operation and changes relating to on-site medical providers. Further safety enhancement includes Inmate Isolation.

Medical Examination- Examination room has been expanded to provide adequate space and enhanced safety by the installation of adjoining Inmate Isolation.

Staff Safety- Introduction of Four Inmate Isolation Rooms within proximity of operations (2 Medical area/ 2 Examination area). Padded Holding Cell Areas are increased and located nearest to holding cell block entrance.

Jailer operations are currently conducted from within "J" Cell Block. Jailer operations will be relocated outside of the block.

Security & Electronics- upgrades to existing audio intercom communications & video.

HVAC- improvements to heating, ventilating, and air conditioning systems.

Staff Needs Assessment- A study to review operations and identify Jail Staffing needs will be conducted.

**FINANCIAL IMPACT:**

Optimization Plan C1= \$895,660.25 (\*estimated)  
Optimization Plan C2= \$750,720.00 (\*estimated)

\*Estimated costs provided by Goldberg Group Architects- Cost "Actuals" will be established through the competitive bid process.  
Projects C.1 and C.2 are considered "stand alone" projects by the Woodbury County Bonding Authority and as such project costs will not be combined.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Bring back for Board Action Item at a later date.

**ACTION REQUIRED / PROPOSED MOTION:**

Information Only

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#16**

Date: 06-01-17

Weekly Agenda Date: 06-13-17

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Sheriff Dave Drew

**WORDING FOR AGENDA ITEM:**

Approval for the purchase of rifles through the employees payroll deduction.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The Sheriff's Deputies would like to purchase Patrol Rifles that they would personally own by using a payroll deduction. How this would be completed would be by Woodbury County purchasing the rifles and equipment for the rifles upfront, and then over the course of the fiscal year the employees would deduct the cost of the rifle covering the 24 pay periods. The employee would own the Rifle, and if the employee left the Woodbury County Sheriff's Office prior to the rifle being paid off there is a signed agreement that the remaining amount that is owed would be taken out of that employees final check.

**BACKGROUND:**

The rifles are being ordered through Sioux Sales, and Brothers in Arms. Both are located in the city of Sioux City.



**FINANCIAL IMPACT:**

The total dollar amount is \$23,560.65

Broken down:

Brother-in-Arms \$10,475.00

Sioux Sales \$13,085.65

This money would be taken out of the General Basic Fund, and that fund would be replenished at the end of the fiscal year.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

For discussion and approval.

**ACTION REQUIRED / PROPOSED MOTION:**

# WOODBURY COUNTY DEPARTMENT HEAD MEETING

June 12, 2017 – 8:00 a.m. – LEC Conference Room

**Vision: Woodbury County dedicates itself to providing high quality services to meet the ever-changing demands and needs of its citizens.**

**Goal/Objective: County department heads and elected officials will meet monthly using an agenda and minutes, documenting increased transparency, communication, cooperation, and efficient, long-term planning.**

**1. Welcome/Board Updates—M. Ung / K. Radig**

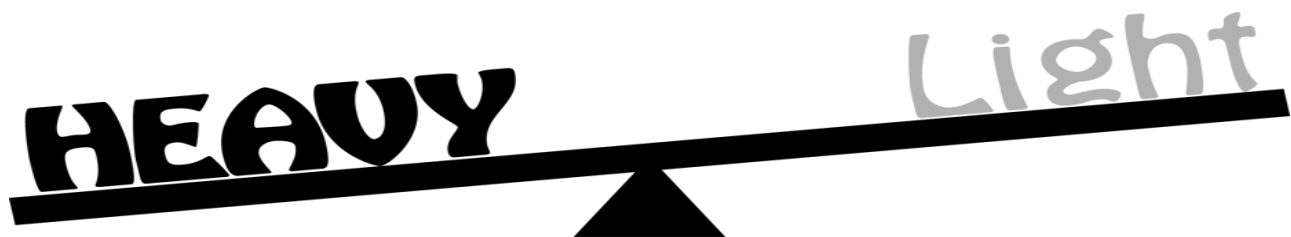
**2. Department Activities—All Department Heads and Elected Officials**

We will go around the room—Please let us know what is going on in your department that is a main priority of effort. You may also share an idea for cooperation or a need, but if extensive discussion ensues, we may ask it be a separate agenda item for the next meeting.

**Important Dates to Track**

June 28	Bronson Town Hall Meeting (Community Center, 6:30 p.m.)
July 4	Holiday/No Board Meeting

*Next Department Head Meeting – July 24<sup>th</sup>  
(Ung absent/NACo Conference; Taylor will invite attendance of second supervisor)*



We do not err because truth is difficult to see. It is visible at a glance. We err because this is more comfortable.  
~Aleksandr Solzhenitsyn

We'll try to cooperate fully with the IRS, because, as citizens, we feel a strong patriotic duty not to go to jail.  
~Dave Barry



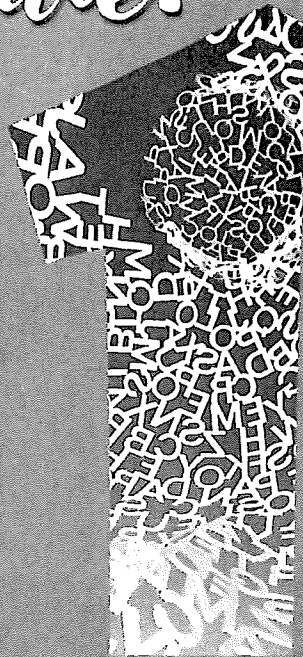
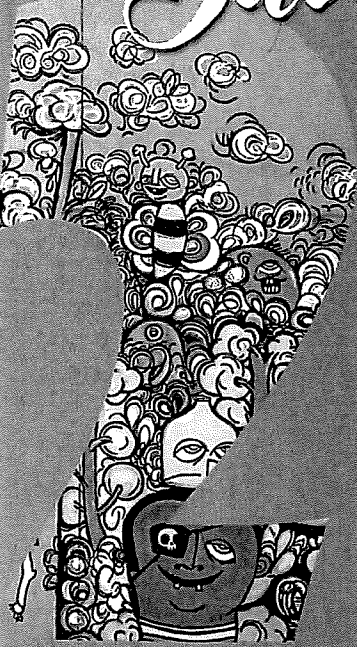
**Siouxland Human Investment Partnership (SHIP)  
Board Tentative Agenda**

**Meeting Date/Time:**  
**Meeting Place:**

**June 16, 2017 - 12:00 pm**  
**NWAEA Room G**

1. **Call to Order** Barb Small
2. **Action Items**
  - A. Consensus Agenda Barb Small
  - B. Dcat Recommendations Erin Binneboese
  - C. ECI Recommendations Matt Ohman
  - D. Monthly Board Actions Matt Ohman
3. **Discussion Item**
  - a) Director's Report Matt Ohman
  - b) SHIP Admin Budget Cheryl Engle
  - c) Monthly Reporting Matt Ohman
4. **Future Agenda Items**
5. **Communications and Other Audiences**
6. **Adjournment**

# Save the Date!



## ISAC Annual Conference August 23-25 Des Moines



August 23-25 | 2017

Veteran's Memorial Community Choice  
Credit Union Convention Center, Des Moines

### **GREAT EDUCATION!**

Lots of affiliate programming  
Educational seminars

Creating a Culture of Customer Service | Excellence and Ethics

### **EXCITING NETWORKING ACTIVITIES!**

County Night at the Ballpark  
Charity Wellness Walk

Expanded exhibit hall with improved layout

Free guided tours

Pappajohn Sculpture Park | Iowa Hall of Pride

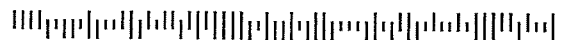
### **AMAZING KEYNOTE SPEAKER!**

Alex Sheen | Because I Said I Would

### **OVERALL CASUAL AND FUN ATMOSPHERE!**

PRSR STD  
U.S. POSTAGE  
PAID  
DES MOINES, IA  
PERMIT NO. 50

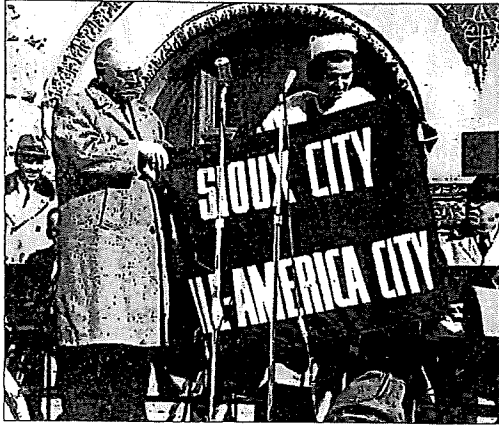
# See you there!



765 5 6\*\*\*\*\*AUTO\*\*MIXED AADC 500  
Woodbury County Board of Supervisors Office  
620 Douglas St RM 104  
Sioux City IA 51101-1248

Registration and hotel rooms open at 8:30 am on June 14.

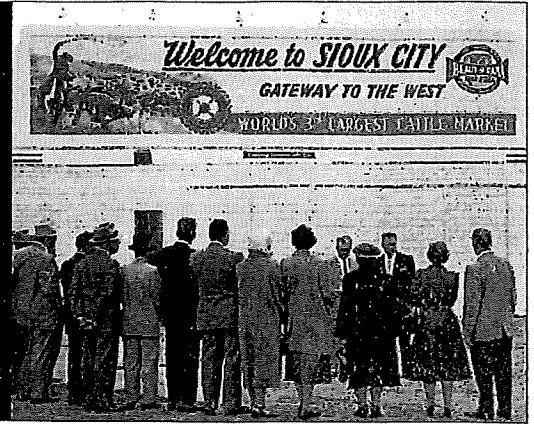
# HISTORY AT HIGH NOON



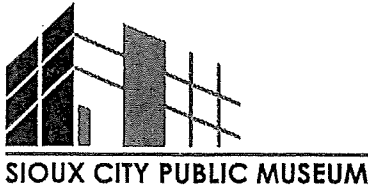
Thursday, June 15  
All-America City



Thursday, July 20  
The Life and Career of  
Sioux City's Darling



Thursday, August 17  
Sioux City Nicknames



A free photographic presentation held at  
12:05 pm featuring a different topic each month.  
Attendees are invited to bring their own lunches.

**Sioux City Public Museum • 607 4th Street, Sioux City • 712-279-6174 • [siouxcitymuseum.org](http://siouxcitymuseum.org)**

## Summer Walking Tours

Saturday, June 10

### **Historic Fourth Street Walking Tour**

10 – 11:15 am, meet at corner of 4<sup>th</sup> and Virginia  
A 75-minute tour of the two blocks of the area previously known as  
"Lower Fourth Street" led by Haley Aguirre, Archival Records Clerk.

Thursday, July 13

### **Peirce Mansion Open House/Jackson Street Walking Tour**

Peirce Mansion, 2901 Jackson St.  
6 – 7 pm Explore the beautifully restored 1893 mansion  
7 – 8:15 pm A 75-minute tour of the historic street beginning and  
ending at the Peirce Mansion led Tom Munson, Archives Manager.

## Summer Museum Exhibits

Through August 13

### **The Hidden Works of Jay N. "Ding" Darling**

June 17 – August 6

### **Vibrant Bounty: Chinese Folk Art from the Shaanxi Region**

Sioux City Museum and Historical Association  
607 4th Street • Sioux City, IA 51101

Non-Profit Org.  
U.S. Postage  
PAID  
Permit No. 87  
Sioux City, IA



5\*1\*\*\*\*\*3-DIGIT 511

County Administrator  
Room 104, Courthouse  
Sioux City IA 51101

**Museum Hours:** Sunday 1 – 5 pm

Tuesday – Saturday 10 am – 5 pm

Extended hours on Thursdays to 7:30 pm in June

**ADMISSION IS FREE**

