



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(FEBRUARY 13, 2018) (WEEK 7 OF 2018)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 13, 2018 at **3:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

- 3:30 p.m.**
1. Board Administration – Dennis Butler
Update on Tax Rate Report
 2. **Budget Review Discussion for FY 2019** **Page**
 - a. Improvement Requests
 1. Emergency Services – General Supplement 7
 - b. District Health – General Basic 6
 - c. 2019 CIP Program
 - d. Further Budget Reviews - Final
 - e. Board of Supervisors – Jeremy Taylor
 1. Approval of utilization of \$65,000 in Local Option Sales Tax (L.O.S.T.) in order to fund a conservation position and provide fiber to Woodbury County Conservation Action
 2. Approval of utilization of \$300,000 in gaming revenues in order to provide tax relief in order to lower the levy Action
 - f. County Sheriff – Dave Drew
 - Discussion and action on providing appropriate security per Iowa District Court, Third Judicial District Administrative Order 2018-01310#1 Action

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 3. Citizen Concerns | Information |
| 4. Approval of the agenda | Action |

Consent Agenda

Items 5 through 11 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

5. Approval of the minutes of the February 6, 2018 meeting
6. Approval of claims
7. Board Administration/Public Bidder – Heather Satterwhite
Approval of Notice of Property Sale Resolution for Parcel #894729136007 (aka 511 Center Street) setting for Tuesday, February 27th at 4:35
8. County Recorder – Patrick Gill
Receive County Recorder’s Report of Fees Collected
9. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Approval of request to de-authorize county position
 - c. Authorization to Initiate Hiring Process
10. Secondary Roads – Mark Nahra
Consideration of permit to work in the county right of way
11. Community Economic Development – David Gleiser
 - a. Approval of request to apply for Professional Developers of Iowa (PDI) Scholarship
 - b. Approval of request to apply for MidAmerican Energy Local Partners Scholarship
 - c. Approval of request to apply for MidAmerican Energy Local Partners Grant

End Consent Agenda

- | | |
|---|-------------|
| 12. County Sheriff – Dave Drew
Public hearing, third reading, approval and adoption of county ordinance allowing the Woodbury County Sheriff’s Office to waive residency requirements for Reserve Peace Officers | Action |
| 13. Building Services – Kenny Schmitz
Approval of rotunda decorative plaster restoration in the amount of \$25,800.00 | Action |
| 14. Secondary Roads – Mark Nahra
Consider a resolution for the commitment of funds and project management for MPO funding applications | Action |
| 15. Reports on Committee Meetings | Information |
| 16. Citizen Concerns | Information |
| 17. Board Concerns | Information |

ADJOURNMENT

CALENDAR OF EVENTS

- WEDNESDAY, FEB. 14 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- THURSDAY, FEB. 15 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- WEDNESDAY, FEB. 21 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook
- THURSDAY, FEB. 22 10:30 a.m.** Department Head Meeting, LEC Conference Room
- 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MONDAY, FEB. 26 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUESDAY, FEB. 27 1:00 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- THURSDAY, MARCH 1 4:30 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- MONDAY, MARCH 5 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUESDAY, MARCH 6 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., MARCH 7 9:00 a.m.** Loess Hills Alliance Stewardship Committee Meeting, Pisgah, Iowa
- 10:30 a.m.** Loess Hills Alliance Executive Board Meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Full Board Meeting
- THURSDAY, MARCH 8 12:00 p.m.** SIMPCO Board of Directors Meeting, 1122 Pierce St.
- 4:30 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., MARCH 14 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THURSDAY, MARCH 15 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

The Running Total: Current Tax Rates for FY 18

Certified budget March 15, 2017

Woodbury County: County-Wide
\$7.40 / \$1,000

-\$0.04

Woodbury County: Rural Unincorporated
\$10.37 / \$1,000

-\$0.13

The Running Total: Current Tax Rates for FY 19

After January 1, 2018 Adjustment*

Woodbury County: County-Wide
\$7.57 / \$1,000

+\$0.17

Woodbury County: Rural Unincorporated
\$10.18 / \$1,000

-\$0.18

**Total department budget requests including improvement items*

The Running Total: Current Tax Rates for FY 19

After January 2, 2018 Adjustment

Woodbury County: County-Wide
\$7.53 / \$1,000

+\$0.13

-\$0.04

Woodbury County: Rural Unincorporated
\$10.14 / \$1,000

-\$0.22

-\$0.04

Major actions: Reduced Conservation improvement request by 2 positions, totaling -\$155,568 and adjusting the Comm Center by +\$1,733.

The Running Total: Current Tax Rates for FY 19

After January 9, 2018 Adjustment

Woodbury County: County-Wide
\$7.52 / \$1,000

+\$0.12

-\$0.01

Woodbury County: Rural Unincorporated
\$10.04 / \$1,000

-\$0.32

-\$0.10

*Major actions: Reorganized and combined Human Resources, also de-authorized a position.
Also reduced Secondary Roads tax asking by \$100,000 due to L.O.S.T. increase.*

The Running Total: Current Tax Rates for FY 19

After January 16, 2018 Adjustment

Woodbury County: County-Wide
\$7.50 / \$1,000

+\$0.10

-\$0.02

Woodbury County: Rural Unincorporated
\$10.02 / \$1,000

-\$0.34

-\$0.02

Major actions: Reduced Building Services budget in the amount of \$65,178.

The Running Total: Current Tax Rates for FY 19

After January 23, 2018 Adjustment

Woodbury County: County-Wide
\$7.51 / \$1,000

+\$0.11

+\$0.01

Woodbury County: Rural Unincorporated
\$10.00 / \$1,000

-\$0.36

-\$0.02

Major actions: Approval of paramedic services funding, fund Soil Conservation \$36,000 using L.O.S.T., reduce Sheriff's Administration by \$2,500 and reduced Veteran Assistance \$5,000

The Running Total: Current Tax Rates for FY 19

After January 30, 2018 Adjustment

Woodbury County: County-Wide
\$7.49 / \$1,000

+\$0.09

-\$0.02

Woodbury County: Rural Unincorporated
\$9.74 / \$1,000

-\$0.62

-\$0.26

Major actions: Reduction of \$3,862 in County Attorney Admin., \$72,960 in Sheriff's LEC Facility and use of \$278,933 in L.O.S.T. funding for the Community/Economic Development Department.

The Running Total: Current Tax Rates for FY 19

After February 06, 2018 Adjustment

Woodbury County: County-Wide
\$7.40 / \$1,000

+\$0.00

-\$0.09

Woodbury County: Rural Unincorporated
\$9.64 / \$1,000

-\$0.72

-\$0.10

Major actions: Reduced health insurance premium increases from +5.0% to +0%. Reorganization of staff in Juvenile Detention by \$195,689. Increase of revenue involving Edward Bryne Grant of \$52,561.

Running Tally Report for Tax Askings
Proposed FY 2019
Updated - January 17, 2018

	Tax Askings					Total Tax Asking Increase or (Decrease)
	General Basic	General Supplemental	County Services (MH)	Debt Service	Rural Basic	
December 19, 2017 - Starting Position	1,288,319	677,623	1,122,432	(698,508)	(194,479)	2,195,387
Total Starting Tax Asking	1,288,319	677,623	1,122,432	(698,508)	(194,479)	2,195,387
Changes:						
December 19, 2017	0	0	0	0	0	0
January 2, 2018						
Deleted conservation Improve. Request	(155,568)					(155,568)
Adjusted Comm Center	1,733					1,733
Subtotal	(153,835)	0	0	0	0	(153,835)
January 9, 2018						
Adjusted WCICC	(104,333)					(104,333)
Place all payroll & benefits in H.R. in the General Basic Fund & Reorganization of H.R.	83,277	(42,769)				40,508
Reduced Secondary Roads allocation					(100,000)	(100,000)
	(21,056)	(42,769)	0	0	(100,000)	(163,825)

Tax Askings

Changes:

January 16, 2018

Building Services:

	<u>General Basic</u>	<u>General Supplemental</u>	<u>County Services (MH)</u>	<u>Debt Service</u>	<u>Rural Basic</u>	<u>Total Tax Asking Increase or (Decrease)</u>
Courthouse	(42,178)					(42,178)
LEC	(21,000)					(21,000)
Trosper-Hoyt	(2,000)					(2,000)
	(65,178)	0	0	0	0	(65,178)

January 23, 2018

Veteran Affairs - Assistance	(5,000)					(5,000)
Sheriff - Administration	(2,500)					(2,500)
Soil Conservation - L.O.S.T. funding					(36,000)	(36,000)
Moving Paramedics to new fund		(85,858)				(85,858)
Paramedic Funding - Plan 5 (approved)	121,905				121,905	243,810
Paramedic Funding - Plan 1 (not approved)					(121,861)	(121,861)
	114,405	(85,858)	0	0	(35,956)	(7,409)

January 30, 2018

County Attorney - Administration	(3,862)					(3,862)
County Sheriff - LEC Facility	(72,960)					(72,960)
Funding of Community/Economic Development - L.O.S.T.						0
	(76,822)	0	0	0	(278,993)	(278,993)
					(278,993)	(355,815)

	Tax Askings					Total Tax
	<u>General</u>	<u>General</u>	<u>County</u>	<u>Debt</u>	<u>Rural</u>	<u>Asking Increase</u>
	<u>Basic</u>	<u>Supplemental</u>	<u>Services (MH)</u>	<u>Service</u>	<u>Basic</u>	<u>or (Decrease)</u>
February 6, 2018						
Health Insurance to 0% increase	(147,579)	(8,228)			(8,957)	(164,764)
Reduction in staffing in Juvenile Detention		(195,689)				(195,689)
Addition in revenue, Edward Bryne Grant	(52,561)					(52,561)
	(200,140)	(203,917)	0	0	(8,957)	(413,014)
February 13, 2018						
February 20, 2018						
Subtotal - Increase or (Decrease)	(402,626)	(332,544)	0	0	(423,906)	(1,159,076)

All fund numbers regarding tax askings and budget will be increased by the tax rebate to CF that the County agreed to when the Development Agreement was signed and approved by the County Supervisors and CF. The rebate will be our share of the taxes generated by the excise tax assessments determined by the State Department of Revenue. The rebate will be determined when the County's final tax rates are certified. The rebate will be over \$950,000 per FY. This rebate is in effect for the next 20 FY's starting with FY 2019.

Proposed Tax Asking After Adjustments by Review Date

<u>County Tax Fund</u>	<u>Proposed Tax Asking by Fund</u>	<u>1/2/2018</u>	<u>1/9/2018</u>	<u>1/16/2018</u>	<u>1/23/2018</u>	<u>1/30/2018</u>	<u>2/6/2018</u>	<u>2/13/2018</u>	<u>2/20/2018</u>	<u>Proposed Final Total</u>	<u>Difference</u>
General Basic	16,290,832	(153,835)	(21,056)	(65,178)	114,405	(76,822)	(200,140)			15,888,206	(402,626)
General Supplemental	11,997,393	0	(42,769)		(85,858)		(203,917)			11,664,849	(332,544)
County Services	2,929,287									2,929,287	0
Debt Service	1,267,267									1,267,267	0
Rural Basic Services	2,987,573		(100,000)		(35,956)	(278,993)	(8,957)			2,563,667	(423,906)
Total	35,472,352	(153,835)	(163,825)	(65,178)	(7,409)	(355,815)	(413,014)	0	0	34,313,276	(1,159,076)

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#2b

Date: February 8, 2018 Weekly Agenda Date: 02-13-18

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kevin Grieme- SDHD

WORDING FOR AGENDA ITEM:

Budget support information

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

This memo provides information related to the budget that is to be presented by Siouxland District Health Department.

BACKGROUND:

The funding for Siouxland District Health Department is complex. The budget being presented reflects all operational costs, including salaries and benefits. With the past utilization of the health fund, the discussion can get confusing about what is being presented to the Board of Supervisors.

FINANCIAL IMPACT:

Support material only for the budget presentation

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommended review of this prior to the meeting.

ACTION REQUIRED / PROPOSED MOTION:

No action required specifically on this memo, but a request to include with the budget request that is to be presented during the budget review portion of the meeting.

SIouxLAND
DISTRICT HEALTH
DEPARTMENT



February 8, 2018

To: Woodbury County Board of Supervisors

From: Kevin Grieme, Director Siouxland District Health Department

A handwritten signature in black ink, appearing to read "Kevin Grieme".

RE: Background on Siouxland District Health Department budget request

The budget request that you are being presented is \$2,504,485. This amount includes a reduction of \$25,000 because of no health insurance increase. This request is also in line with the \$2,524,490 budget that was submitted and approved last year (but reflected utilization of health fund dollars), so is a decrease of \$20,000 in the overall budget. This budget includes all operational costs, including personnel and benefit costs. There is a 2% cost of living increase and \$12,000 additional anticipated energy costs, computer upgrades, vehicle replacements and maintains all current services. This budget request reflects a restructuring of SDHD and provides better alignment with the needs of the department. This is supported by the upcoming retirements of two management level positions, which are being redefined to meet the needs.

Siouxland District Health Department(SDHD) functions as an associated department of Woodbury County. In 2002 the Supervisors purchased the facility at 1014 Nebraska for the amount of \$810,000 to allow SDHD to merge their two service locations into one. A 28E agreement that was developed and approved in 2002 by both the Board of Supervisors and Board of Health that outlines the relationship between the Board of Health and Board of Supervisors. It was originally written for a ten-year period, but was extended by twenty-five years as a requirement to receive federal funds to cover the cost of renovations prior to relocating there.

The 28E agreement also includes terms that are consistent with a lease agreement, which reflects that SDHD shall pay \$80,000 per year as rent, and that any maintenance or repairs that exceed \$2,000 shall be paid by the county.

This agreement also includes language that the Treasurer of the County to establish a health fund for the district. All funds received by SDHD are deposited within this fund and all expenditures are dispersed through this fund. This fund is allowed to carry a balance forward from one fiscal year to the next. Originally it was targeted to maintain a 25% of the previous year's expenditures within the account. This was to assure that funds were available for the payment of expenses while waiting for thee tax allotment in September/October and for reimbursement from contracts and grants if there should be some delay that occurs.

When language was added to Chapter 137 of the Iowa Code that outlines the duties and responsibilities of Local Boards of Health for District Health Departments, there was established that any balance in excess of twenty percent in the health would be reverted back to the county. Chapter 137 was modified

in 2012 to reflect that any District Health Department in existence prior to July 1, 2010 was exempt from this requirement, which is SDHD since we are the only district in the state.

The SDHD Board of Health has always worked with the county and approved the transfer of these funds back to the county when the balance has exceeded this level. The calculation of the allowed carryover balance is calculated when the audited financial statements are completed and is done on an accrued basis. The carryover is determined by taking twenty percent of the previous year's total audited expenditures.

Over time, this fund also allowed for building improvements to be made, without additional fiscal requests to the Board of Supervisors. Projects such as the roof, HVAC units, parking lot, building exterior maintenance, retaining wall and most recently a remodel that was completed in June of 2016. This was made possible with the Board of Supervisors cooperation and willingness to use the funds above 22% in the fund towards this project. This \$497,000 capital improvement project did not require any requests for additional tax dollars.

The balance in this fund is a combination of tax dollars, grant dollars, collected fees, and billing for revenues. One of the challenges that we have been faced with is a reduction in revenue because of the changes in Medicaid and our ability to bill for public health services, along with the reimbursement rates received.

I thank you for the time you commit to the entire budgeting process. What I have learned over the past few years, is that understanding the funding behind the quality services that we provide could be termed confusing. I know that this will not answer all questions, but wanted to provide some basic information to start the conversation.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#2e1

Date: February 6, 2018 Weekly Agenda Date: February 13, 2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

WORDING FOR AGENDA ITEM:

Utilization of \$65,000 in Local Option Sales Tax (L.O.S.T.) in order to fund a conservation position and provide fiber to Woodbury County Conservation

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Woodbury County has the opportunity to enhance conservation in a way that meets a long-requested need for fiber optic and can utilize LOST funds to meet this need and an equivalent FTE.

BACKGROUND:

Outgoing Director Rick Schneider and new Director Dan Heissel have spoken at length of the need for connectivity of fiber with labor hours, efficiency, etc. delayed. This has a direct impact on the economic development that conservation brings in booking and enhancing reservations, quality of life, and the educative effect so critical in conservation.

FINANCIAL IMPACT:

Savings of \$65,000 to local property taxpayers by utilization of local option sales tax

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve utilizing \$15,000 for a part-time clerk from local option sales tax
Approve utilizing \$50,000 for fiber from local option sales tax

ACTION REQUIRED / PROPOSED MOTION:

Approve utilizing \$15,000 for a part-time clerk from local option sales tax
Approve utilizing \$50,000 for fiber from local option sales tax

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#2e2

Date: February 13, 2018 Weekly Agenda Date: February 13, 2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

WORDING FOR AGENDA ITEM:

Utilization of \$300,000 in gaming revenues in order to provide tax relief in order to lower the levy

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Woodbury County has the opportunity to lower the tax levy for a record four years in a row by utilizing gaming revenues in addition to the \$1.136 million that has been decreased thus far for FY 19.

BACKGROUND:

Woodbury County has utilized de-authorizing positions, combining for efficiency, aligning projections, energy savings, delaying certain projects while forging ahead on CIP, etc. in a way that whether in an assessment or non-assessment year has lowered the levy. Doing so has taken us from the second to the sixth highest county in a 27-county, 100-mile area lowering taxes for families.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve utilizing \$300,000 in gaming revenues for tax relief in order to lower the FY 19 levy.

ACTION REQUIRED / PROPOSED MOTION:

Approve utilizing \$300,000 in gaming revenues for tax relief in order to lower the FY 19 levy.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#2f

Date: 02.09.2018 Weekly Agenda Date: 02.13.2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Sheriff Dave Drew

WORDING FOR AGENDA ITEM:

Discussion and action on providing appropriate security per Iowa District Court, Third Judicial District Administrative Order 2018_0131_#1.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Discussion and action on providing appropriate security per Iowa District Court, Third Judicial District Administrative Order 2018_0131_#1.

BACKGROUND:

Chief Judge Duane E. Hoffmeyer of the Third Judicial District replaced Administrative Order 2017_0731_#11 with Administrative Order 2018_0131_#1. See Administrative Order 2018_0131_#1 for details regarding the current order setting the guidelines for security in the Woodbury County Courthouse, LEC, and Trosper-Hoyt buildings. Woodbury County Sheriff Drew has submitted four (4) proposals.

FINANCIAL IMPACT:

See attachments.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Discussion and action on providing appropriate security per Iowa District Court, Third Judicial District Administrative Order 2018_0131_#1.

ACTION REQUIRED / PROPOSED MOTION:

Discussion and action on implementing one (1) of the four (4) security proposals which would meet all of the requirements set forth in Administrative Order 2018_0131_#1.

SECURITY FOR THE COURTHOUSE, LEC, AND TROSPER-HOYT – OPTION ONE (1)

<u>Account Number</u>	<u>Account Description</u>	<u>FY 19 Budget</u>
001-1430-414-????	Employees – Organized Wages/Benefits	763,591.80
001-1430-414-2940	Wearing/Safety Apparel	12,000.00
001-1430-414-4460	Radio/Related Equipment	<u>170,000 .00</u>
	Total	945,591.00

***001-1430-414-???? Includes ten (10) full-time sworn deputy sheriff's

***001-1430-414-2940 Includes complete uniforms and ballistic vests

***001-1430-414-4460 Includes two (2) X-Ray machines, two (2) magnetometers, radios, body cameras and tasers

SECURITY FOR THE COURTHOUSE, LEC, AND TROSPER-HOYT – OPTION TWO (2)

<u>Account Number</u>	<u>Account Description</u>	<u>FY 19 Budget</u>
001-1430-414-????	Employees – Organized Wages/Benefits	685,056.72
001-1430-414-2940	Wearing/Safety Apparel	10,000.00
001-1430-414-4460	Radio/Related Equipment	<u>155,000 .00</u>
	Total	850,056.72

***001-1430-414-???? Includes one (1) sworn, full-time deputy sergeant, one (1) sworn full-time deputy sheriff, six (6) full-time civilian courthouse security officers, eight (8) part-time civilian courthouse security officers.

***001-1430-414-2940 Includes complete uniforms and ballistic vests

***001-1430-414-4460 Includes two (2) X-Ray machines, two (2) magnetometers, radios, body cameras and tasers

SECURITY FOR THE COURTHOUSE, LEC, AND TROSPER-HOYT – OPTION THREE (3)

<u>Account Number</u>	<u>Account Description</u>	<u>FY 19 Budget</u>
001-1430-414-????	Employees – Organized Wages/Benefits	422,641.44
001-1430-414-2940	Wearing/Safety Apparel	8,000.00
001-1430-414-4460	Radio/Related Equipment	<u>130,000 .00</u>
	Total	560,641.44

***001-1430-414-???? Includes one (1) sworn, full-time deputy sergeant, one (1) sworn full-time deputy sheriff, three (3) full-time civilian courthouse security officers, eight (8) part-time civilian courthouse security officers.

***001-1430-414-2940 Includes complete uniforms and ballistic vests

***001-1430-414-4460 Includes two (2) X-Ray machines, two (2) magnetometers, radios, body cameras and tasers

SECURITY FOR THE COURTHOUSE, LEC, AND TROSPER-HOYT – OPTION FOUR (4)

<u>Account Number</u>	<u>Account Description</u>	<u>FY 19 Budget</u>
001-1430-414-????	Employees – Organized Wages/Benefits	540,433.80
001-1430-414-2940	Wearing/Safety Apparel	3,000.00
001-1430-414-4460	Radio/Related Equipment	<u>100,000 .00</u>
	Total	643,433.80

***001-1430-414-???? Includes one (1) sworn, full-time deputy sergeant, one (1) sworn full-time deputy sheriff, eight (8) part-time civilian courthouse security officers, backfill three (3) full-time positions with overtime at an average rate of \$40.00/hr.

***001-1430-414-2940 Includes complete uniforms and ballistic vests

***001-1430-414-4460 Includes two (2) X-Ray machines, two (2) magnetometers, radios, body cameras and tasers

FEBRUARY 6, 2018, SIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, February 6, 2018 at 4:00 p.m. Board members present were Ung, De Witt, Pottebaum, Radig and Taylor. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

- 1. Dennis Butler provided an update on the proposed tax rate. Copy filed.
- 2a. Motion by Taylor second by Radig to reduce the overall Juvenile Detention budget by \$195,689 related to the de-authorization of 2 positions. Carried 4-1. Pottebaum opposed.

Motion by Taylor second by Radig to receive the Juvenile Detention Facility budget as submitted. Carried 5-0.

Motion by Taylor second by Ung to receive the Juvenile Detention Youth Guidance Services budget as submitted. Carried 5-0.

The Juvenile Detention Mental Health/Teen Court budget was eliminated due to the de-authorization of position.
- 2b. Motion by Taylor second by De Witt to table the Board of Supervisors County Services – Regional Distribution – County Services budget until 2/20/2018. Carried 5-0.
- 2c. Motion by De Witt second by Ung to reduce the budgeted Health Insurance Fund increase from 5% to 0%. Carried 5-0.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 3. Judge Hoffmeyer shared that he will file his order about guns in the Courthouse.
- 10a. A public hearing was held at 4:35 p.m. for the sale of parcel #894723384002, 3320 Parkland Place. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Radig to close the public hearing. Carried 5-0.

Motion by Radig second by De Witt to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #894723384002, 3320 Parkland Place., to Nick Noyes, and Adam Wilcox, 2301 George St., Sioux City, IA, for \$510.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD
OF SUPERVISORS OF WOODBURY COUNTY, IOWA
RESOLUTION #12,687**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Nick Noyes and Adam Wilcox in the sum of Five Hundred Ten Dollars & 00/100 (\$510.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894723384002

Lot 3 and Northerly Part of Lot 4 being 15 feet on Northwesterly Line except 10 feet on Southeasterly line of Block 15 of Kelly Park, an Addition to Sioux City, in the County of Woodbury and State of Iowa (3320 Parkland Place)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 6th Day of February, 2018.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

10b. A public hearing was held at 4:37 p.m. for the sale of parcel #894720434003, 29 17th St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by De Witt to close the public hearing. Carried 5-0.

Motion by Radig second by Pottebaum to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #894720434003, 29 17th St., to Brandon Verros, 710 Winfield Circle, Sergeant Bluff, IA, for \$3,200.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD
OF SUPERVISORS OF WOODBURY COUNTY, IOWA
RESOLUTION #12,688**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Brandon Verros in the sum of Three Thousand Two Hundred Dollars & 00/100 (\$3,200.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894720434003

**Lots 1 & 2 Block 1 Clarks Addition; Lots 10 & 11 Block 11 Rose Hill Second Plat; and all that part of Gilman Park in 20-89-47 formerly described as all of Block 5 (Except the West 30 feet of Lots 5 & 6), Part of Block 6 lying South of the Southerly right of way of West 19th Street (Except W 30 feet of S 50 feet), Part of vacated 18th Street abutting aforesaid part of Block 6, Part of vacated Main Street abutting Lots 19 thru 21 Block 3 & lying South of the Southerly right of way of W 19th Street, vacated street between Blocks 5 & 7, and all of Block 7 in Gilman Terrace Addition
(29 17th Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 6th Day of February, 2018.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 4. Motion by Pottebaum second by De Witt to approve the agenda for February 6, 2018. Carried 5-0. Copy filed.

Motion by De Witt second by Radig to approve the following items by consent:

- 5. To approve minutes of the January 30, 2018 meeting. Copy filed.
- 6. To approve the claims totaling \$558,529.82. Copy filed.
- 7a. To approve the lifting of tax suspension for petitioners who failed to re-certify their income or income does not qualify for continues tax suspension. Copy filed.
- 7b. To receive for signatures a Resolution thanking and commending Arlene Wetrosky for her service to Woodbury County.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,684
A RESOLUTION THANKING AND COMMENDING
ARLENE WETROSKY
FOR HER SERVICE TO WOODBURY COUNTY**

WHEREAS, Arlene Wetrosky has capably served Woodbury County as an employee of the Woodbury County Treasurer's Office for 27 years from April 31, 1991 to March 30, 2018; and

WHEREAS, the service given by Arlene Wetrosky as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Arlene Wetrosky for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Arlene Wetrosky.

BE IT SO RESOLVED this 6th day of February, 2018.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 8a. To approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale date of parcel #894735205001, 317 S. Mulberry St.

**RESOLUTION #12,685
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot 15 Block 3 Hedges Table 3rd Addition to Sioux City, Woodbury County, Iowa
(317 S. Mulberry Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **20th Day of February, 2018 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **20th Day of February, 2018**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$169.00** plus recording fees.

Dated this 6th Day of February, 2018.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 8b. To approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale date of parcel #894721355022, 1615 Pierce St.

**RESOLUTION #12,686
 NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The South 40 feet of Lot 1 in Block 9 Higmans Addition to Sioux City, in the County of Woodbury and State of Iowa (1615 Pierce Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **20th Day of February, 2018 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **20th Day of February, 2018**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$311.00** plus recording fees.

Dated this 6th Day of February, 2018.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 9a. To approve the separation of Michael McDonald, Custodian, Building Services Dept., effective 01-29-18. Deceased.; and the transfer of Theodore Karrer, Custodian, Building Services Dept., effective 02-05-18, \$17.61/hour, 0%. Position Transfer from Maintenance Worker to Custodian. Copy filed.
- 9b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Custodian, Building Services Dept., AFSCME Courthouse: \$14.40/hour. Copy filed.

Carried 5-0.

11. A public hearing was held for second reading for County ordinance allowing the Woodbury County Sheriff's office to waive residency requirements for Reserve Peace Officers.

Motion by Radig second by Taylor to close the public hearing. Carried 5-0.

Motion by Ung second by De Witt to approve the second reading for County ordinance allowing the Woodbury County Sheriff's office to waive residency requirements for Reserve Peace Officers. Carried 5-0. Copy filed.

- 12a. Motion by Taylor second by Pottebaum to approve the plans for project #M-(W73)—73-97. Carried 5-0. Copy filed.
- 12b. Motion by Radig second by De Witt to approve the contract for project #L-B(L77)—73-97 and #L-B(L78)—73-97 to Dixon Construction for \$447,865.38. Carried 5-0. Copy filed.
13. Board members gave reports on their committee meetings.
14. Citizen concerns.
15. Board concerns were heard.

The Board adjourned the regular meeting until February 13, 2018.

Meeting sign in sheet. Copy filed.

RESOLUTION

NOTICE OF PROPERTY SALE

Parcels #894729136007

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot 4 in Block 10 Tredways Addition, City of Sioux City and Woodbury County, Iowa
(511 Center Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **27th Day of February, 2018 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **27th Day of February, 2018**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$193.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 13th Day of February, 2018.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Rocky De Witt, Chairman

REQUEST FOR MINIMUM BID

Name: Jennifer Santos Date: 8-8-17

Address: 1101 W 5th St. S.C. IA 51103 Phone: 402-508-0195

Address or approximate address/location of property interested in:

511 Center St.

894729136007

GIS PIN #

**This portion to be completed by Board Administration **

Legal Description:

Lot 4 Block 10 Tredways Addition

Tax Sale #/Date: 00834-2014 Parcel # 51178S

Tax Deeded to Woodbury County on: 12/20/17

Current Assessed Value: Land \$6,800 Building — Total \$6,800

Approximate Delinquent Real Estate Taxes: \$2,145.00

Approximate Delinquent Special Assessment Taxes: \$30,349.00

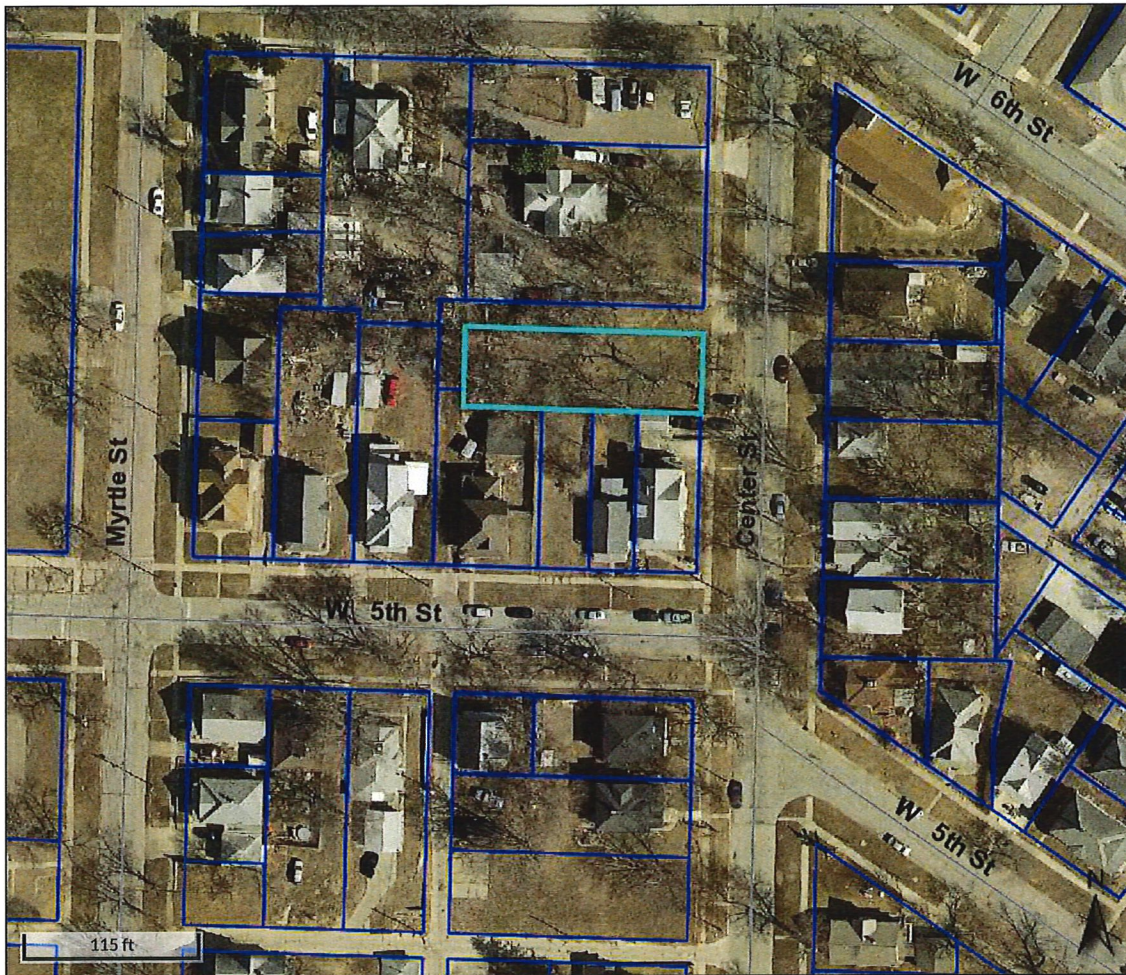
*Cost of Services: \$113.00

Inspection to: Matthew Ung Date: 8-8-17

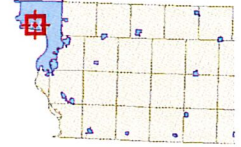
Minimum Bid Set by Supervisor: \$80 plus cost of services of \$113. Total: \$193

Date and Time Set for Auction: Tuesday, February 27th @ 4:35

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
 - 2015
 - 2016
 - 2017
 - Sioux City Residential Sales
- ▭ Parcels

Parcel ID	894729136007	Alternate ID	511785	Owner Address	PEEPLES NOAH A JR PEEPLES GRACIAM
Sec/Twp/Rng	n/a	Class	R		511 CENTER ST
Property Address	511 CENTER ST	Acreage	n/a		MAIL RETURNED
	SIOUX CITY				
District	087				
Brief Tax Description	TREDWAYS LOT 4 BLK 10				
	(Note: Not to be used on legal documents)				

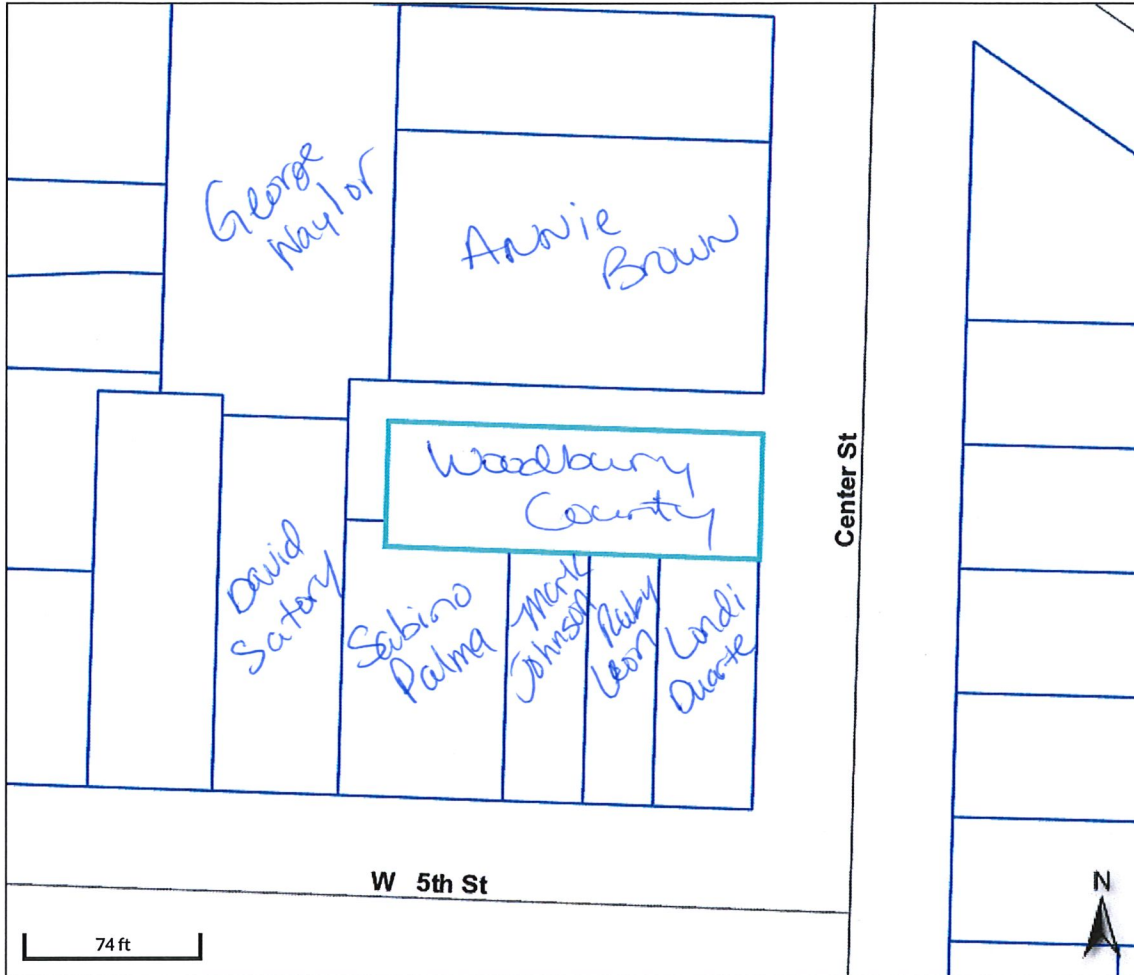
Date created: 8/8/2017
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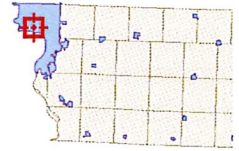
Developed by
The Schneider Corporation



Beacon™ Woodbury County, IA / Sioux City



Overview




Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894729136007	Alternate ID	511785	Owner Address	PEEPLES NOAH A JR PEEPLES GRACIA M
Sec/Twp/Rng	n/a	Class	R		511 CENTER ST
Property Address	511 CENTER ST	Acreage	n/a		MAIL RETURNED
	SIOUX CITY				
District	087				
Brief Tax Description	TREDWAYS LOT 4 BLK 10				
	(Note: Not to be used on legal documents)				

Date created: 2/8/2018
 Last Data Uploaded: 2/7/2018 7:07:17 PM

 Developed by
 The Schneider Corporation

COUNTY RECORDER'S REPORT OF FEES COLLECTED
(See Chapter 342, Code)

#8

State of IOWA) SS:
County of WOODBURY)

To the Board of Supervisors of WOODBURY County:

I, DIANE SWOBODA PETERSON, Real Estate/Recorder Deputy of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the period of 10/01/2017 through 12/31/2017 and the same has been paid to the County Treasurer.

	Number of Documents	Fees Collected
R.E. Transfer Tax State-Monthly		45,302.65
County Share R.E. Transfer Tax		39,918.84
Auditor Transfer Fee	1,085	5,970.00
Records Management Fees	3,626	3,691.00
Lien	87	440.00
Deed	1,049	12,795.00
Mortgage	884	50,822.80
Contract	46	1,685.00
Release/Assignment	1,145	7,083.00
Miscellaneous	308	5,237.00
Claimants	45	450.00
Agreement	47	3,985.00
Elec Tran Fee to State Untransferred (Nov & Dec)		2,347.00
UCC 1 & Addendum	26	340.00
Copy Money-Quarterly		654.00
Vitals Stats State-Monthly		10,890.00
Vitals Stats County-Quarterly		8,576.00
Accts. Receivable Payment-Quarterly		4,237.80
Transfer to Checking Account		0
Previous Qtr. Acct. Receivable Balance		(3,251.00)
Bad Check Adjustment—Quarterly		(20.00)
Odd Size Documents	10	100.00
Overpayment Fee	35	146.40
Total	8,393	201,400.49

All of which is respectfully submitted.


DIANE SWOBODA PETERSON Real Estate/Recorder Deputy

Subscribed and sworn to before me by DIANE SWOBODA PETERSON, Woodbury County Real Estate/Recorder Deputy this 7th day of February, 2018.


PATRICK F. GILL County Auditor

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: February 13, 2018

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Brown, Cory	Secondary Roads	2-14-18	Equipment Operator	\$22.30/hour		A	Job Vacancy Posted 11-28-17. Entry Level Salary: \$22.30/hour.
Taylor, Frank	County Treasurer	2-14-18	Senior Clerk	\$22.20/hour	8%=\$1.64/hr	P	Promotion from Clerk II to Senior Clerk.
Burnside, Molly	County Sheriff	2-19-18	Senior Clerk	\$22.20/hour	-9%=-\$2.27/hr	T	Position Transfer from Youth Worker to Senior Clerk.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Melissa Thomas, Human Resources Director

SUBJECT: Memorandum of Personnel Transactions

DATE: February 13, 2018

For the February 13, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Secondary Roads Equipment Operator, Appointment.
2. County Treasurer Senior Clerk, Promotion.
3. County Sheriff Senior Clerk, Position Transfer.

Thank you

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

#9b

DATE: February 13, 2018

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
County Treasurer	Clerk II		

Chairman, Board of Supervisors

To: Woodbury County Board of Supervisors
From: Michael Clayton
Date: February 6, 2018
Subject: Deauthorize Clerk II Position Treasurer's Office

I am requesting to deauthorize one Clerk II position for the Treasurer's office effective 2/14/18.

Thank you for your time and consideration.



Michael R. Clayton
Woodbury County Treasurer

cc Human Resources

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: February 13, 2018

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Juvenile Detention	F/T Youth Worker	AFSCME Juvenile Detention: \$18.42/hour		
	Please see attached memo.			

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/09/2018 Weekly Agenda Date: 02/13/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Ryan M. Weber

WORDING FOR AGENDA ITEM:

Authorization to hire/replace (1) full time female Youth Worker

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

I am requesting authorization to replace and hire (1) full time female position

BACKGROUND:

On 01/05/2018 a female Youth Worker put in her two weeks notice and intent to resign.

FINANCIAL IMPACT:

none

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend the board approve authorization to fill the (1) full time female position that is being vacated.

ACTION REQUIRED / PROPOSED MOTION:

Authorization to hire.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10

Date: 2/8/2018 Weekly Agenda Date: 2/13/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of permit to work in the county right of way

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Sioux City Velo has requested a permit to work in the right of way to hold a bicycle race in the Climbing Hill area.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa. This event has been held for at least the last five years. Sioux City Velo has provided a certificate of insurance listing Woodbury County as an additional named insured. The race route starts at the Climbing Hill Emergency Operations center and loops on D54, D25, D38, and K64

FINANCIAL IMPACT:

The county road department sweeps loose material on the roads used by the event. This would be part of our normal spring maintenance anyway. The Woodbury County Sheriff's Office provides some traffic control at intersections.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

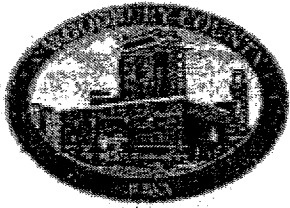
Yes No

RECOMMENDATION:

Recommend approval of the permits for Sioux City Velo.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the permit to work in the right of way for Sioux City Velo and to direct the chair to sign the permits.



Woodbury County Secondary Roads Department

759 E. Frontage Road * Merville, Iowa 51039
Telephone (712) 279-6484 * (712) 873-3215 * Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Sioux City Velo / Jon Nelson Phone No.: 712-389-2209

Mailing Address: 866 Brookside Drive, Jefferson, IA 57038

Township: Orange + Floyd Routes: D54, D25, D38, + K64

Woodbury County, State of Iowa, and Sioux City Velo (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way: April 14, 2018 event

Proposed bicycle race on above captioned routes. Start/finish line and race attendants will be on route. Traffic control assistance by Woodbury County Sheriff's Office.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the travelling public on account of such construction, repair or maintenance operations, or other activities.

I. FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA. This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

Event will take place on April 14, 2018.

L. Woodbury County agrees to provide the following contribution toward completion of this project:

Sweeping intersections prior to event.

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 15th day of April, 2018.

Entered into this 13th day of February, 2018.

Jan M. ... Sioux City, Iowa
Signature of Property Owner or Authorized Representative

Mark J. ...
Woodbury County Engineer

Chair, Woodbury County Board of Supervisors



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/06/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Fairly Consulting Group, LLC. CONTACT NAME: Fairly Group Certificates. PHONE: (806) 376-4761. FAX: (806) 337-1859. E-MAIL ADDRESS: certs@fairlygroup.com. INSURER(S) AFFORDING COVERAGE: INSURER A: Lexington Insurance Company, NAIC #: 19437.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Job 2018-787

Endorsement LEXDOC021 (LX0404) SCHEDULE OF NAMED INSUREDS: Event Organizers and/or Promoters are Named Insureds. It shall be a condition of coverage that all organizers/promoters for whom coverage is afforded under this policy execute a USAC Event Permit Application and coverage will be afforded only for the specific event and date on the permit.

The General Liability policy includes a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between a named insured and the certificate holder that requires such status. Please see attached endorsement LX4309 SEE ATTACHED ACORD 101

CERTIFICATE HOLDER CANCELLATION

Woodbury County 620 Douglas Street Sioux City, IA 51101. SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE [Signature]



ADDITIONAL REMARKS SCHEDULE

AGENCY Fairly Consulting Group, LLC		NAMED INSURED USA Cycling, Inc. 210 USA Cycling Point, Suite 100 Colorado Springs, CO 80919	
POLICY NUMBER SEE PAGE 1		EFFECTIVE DATE: SEE PAGE 1	
CARRIER SEE PAGE 1	NAIC CODE SEE P 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
 (06/14) - Additional Insured - Designated Person or Organization.

Event Number: 2018-787
 Event Name: Twin Bing Classic
 Event Location: Climbing Hill, IA
 Event Date(s): 04/15/2018

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11a

Date: 2/8/18 Weekly Agenda Date: 2/13/18

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Request to Apply for Professional Developers of Iowa (PDI) Scholarship

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The Board will discuss and take action on authorizing the CED Director to apply for a scholarship from the Professional Developers of Iowa (PDI) Scholarship Program in the amount of \$500.

BACKGROUND:

Per the Board's approval, the CED Director is working to obtain the Certified Economic Developers (CEcD) certification. If awarded, the Local Partners scholarship will award \$500 for the tuition of coursework related to the CEcD certification.

FINANCIAL IMPACT:

Potentially +\$500

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Authorize the Community & Economic Development Director to apply for the PDI Scholarship in the amount of \$500.

ACTION REQUIRED / PROPOSED MOTION:

Motion to authorize the Community & Economic Development Director to apply for the PDI Scholarship in the amount of \$500.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11b

Date: 2/8/18 Weekly Agenda Date: 2/13/18

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Request to Apply for MidAmerican Energy Local Partners Scholarship

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The Board will discuss and take action on authorizing the CED Director to apply for a Professional Development Scholarship from the MidAmerican Energy Local Partners Program in the amount of \$1,000.

BACKGROUND:

Per the Board's approval, the CED Director is working to obtain the Certified Economic Developers (CEcD) certification. If awarded, the Local Partners scholarship will award up to \$1,000 for the tuition of coursework related to the CEcD certification.

FINANCIAL IMPACT:

Potentially +\$1,000

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Authorize the Community & Economic Development Director to apply for the MidAmerican Energy Local Partners Professional Development Scholarship in the amount of \$1,000.

ACTION REQUIRED / PROPOSED MOTION:

Motion to authorize the Community & Economic Development Director to apply for the MidAmerican Energy Local Partners Professional Development Scholarship in the amount of \$1,000.

SECTION VI

PROFESSIONAL DEVELOPMENT

SCHOLARSHIPS

Investment in human capital is a priority for most organizations. MidAmerican will partner to provide skill training required to execute effective economic development programs. The Economic Development Institute, Community Development Academy, the National Development Council, and state economic development organizations provide advanced education for professional economic developers.

SCHOLARSHIPS AVAILABLE:

- Basic Economic Development course or approved equivalent.
- Advanced symposium, economic development skills-related workshop or seminar.
- Economic development programs to gain certification.
- Professional Developers of Iowa education seminars.

REIMBURSEMENT: Up to 100% of the tuition.

MidAmerican's funding is supplemental to other economic development scholarship awards received.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11c

Date: 2/8/18 Weekly Agenda Date: 2/13/18

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Request to Apply for MidAmerican Energy Local Partners Grant

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The Board will discuss and take action on authorizing the CED Director to apply for a Strategic Planning & Implementation Grant from the MidAmerican Energy Local Partners Program for \$5,000.

BACKGROUND:

The Sgt. Bluff Community Development Corp. (SBCDC) has sought to enter into an agreement with MidWest Onshoring Partners, LLC for economic development marketing consulting services to assist with marketing the certified industrial site in Sgt. Bluff. SBCDC has requested the county's help in applying for the MidAmerican Energy Local Partners Program to help offset their cost for the agreement.

FINANCIAL IMPACT:

Potentially +\$5,000

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Authorize the Community & Economic Development Director to apply for the MidAmerican Energy Local Partners Strategic Planning & Implementation Grant in the amount of \$5,000.

ACTION REQUIRED / PROPOSED MOTION:

Motion to authorize the Community & Economic Development Director to apply for the MidAmerican Energy Local Partners Strategic Planning & Implementation Grant in the amount of \$5,000.

SECTION IV STRATEGIC PLANNING AND IMPLEMENTATION

CORPORATE HEADQUARTER CALLS AND MARKETING TRIPS

A marketing initiative may be to connect with corporate headquarters or target specific business sectors. MidAmerican Economic Advantage® supports these programs and will partner on marketing efforts. Corporate headquarter calls will utilize the Synchronist headquarter call form and data must be entered into the system as a result of the meeting in order to receive funding.

REIMBURSEMENT: Up to 50% of the total cost for list preparation, telemarketing, scheduling, airfare or mileage not to exceed \$2,000 per trip. Mileage reimbursement will not exceed the federal mileage rate. The program is limited to two trips annually per entity. A limit of five projects will be considered.

COMMUNITY DEVELOPMENT STRATEGIC INITIATIVES

MidAmerican will partner in projects that lead to actionable results. An Economic Advantage® team member will be part of your planning team to access the required resources.

Project Examples:

- Wayfinding
- Sense of Place
- Community Branding

REIMBURSEMENT: A matching grant up to \$2,500, not to exceed 50% of the project cost.

DIGITAL MARKETING AND ADVERTISING

Recognizing up-to-date aerial photographs of available sites and buildings are a basic marketing tool, assistance is available to offset the cost of photography, copywriting, design support and digital marketing tactics.

Project Examples:

- Aerial Photographs, Google Earth, Drone, Visual Production
- Targeted Marketing (Mailings, Social Media, Online Ads, etc.)

REIMBURSEMENT: Up to 50% of the project cost, not to exceed \$2,500 per entity.

EXISTING BUSINESS PROGRAMS

The organization must have an existing business and retention program. In Iowa, utilization of Synchronist is required with a data quality indicator greater than 80 for database records. To enhance the benefits of this tool, MidAmerican will partner on initiatives such as data analysis and efforts that enhance the existing business base.

Project Examples:

- Business recognition in local media
- Annual existing business program event
- Awards programs recognizing various local businesses by categories
- Local/regional Synchronist data analysis
- Existing business report to stakeholders

REIMBURSEMENT: Up to 50% of the cost, not to exceed \$1,500. The program is limited to one event per entity per year. A limit of 10 initiatives per year will be considered.

MARKETING PLAN DEVELOPMENT

Communities need marketing techniques to support businesses who have expansion or new location opportunities. Successful marketing programs need accurate, up-to-date and credible information to reach the needs of the business community. Marketing plans help to ensure a positive impact and make effective use of available resources, staff and financial capabilities. Additionally, they provide a guide for all marketing activities and are an important part of an overall economic development strategy. The marketing plan must be done in coordination with the strategic plan.

REIMBURSEMENT: Up to 50% of the total cost, not to exceed \$5,000.

STRATEGIC PLANNING

A three to five-year strategic plan provides focus to economic development programs. Evaluating the organization's structure with focus on current economic conditions, assets, challenges, existing business efforts, marketing and workforce will offer value to stakeholders.

MidAmerican Energy's EconomicAdvantage® group may provide a matching grant for the strategic plan process.

REIMBURSEMENT: A matching grant of up to 50% of the total project cost, not to exceed \$5,000.

TRADE SHOWS

MidAmerican will partner on trade shows identified in the organization's targeted business marketing plan. We will partner on the cost of the booth space for the show.

The initiative must be led by a local or regional development group in an area primarily served by MidAmerican Energy. Participation in the trade show must include booth space rental. The program is limited to one event per entity annually. A limit of five projects will be considered.

REIMBURSEMENT: Up to 50% of the booth space cost, mileage or airfare not to exceed \$3,000.

WEBSITE DEVELOPMENT

MidAmerican strongly encourages local economic development groups have a current website. To assist in this process, financial support is available toward the cost of developing or updating a website. Initiatives may include site selection, business retention, economic gardening, workforce development and unique marketing elements. When completed, the website must be linked to MidAmerican's EconomicAdvantage website at www.midamericanenergy.com/ea/.

Project Examples:

- Website expanded capabilities
- Analytics (audience tracking, i.e. Google Analytics)

REIMBURSEMENT: Up to 50% of the cost, not to exceed \$2,500. No more than 14 projects will be funded.



**MIDWEST
ONSHORING**
PARTNERS, LLC

**ECONOMIC DEVELOPMENT
CONSULTING SERVICES**

Proposal for

**SERGEANT BLUFF, IOWA
COMMUNITY DEVELOPMENT CORPORATION**

December 14, 2017

310 N. Derby Lane, #1611 ♦ North Sioux City, SD 57049 ♦ (712) 251-5436

www.midwestonshoring.com

SERVICES

As part of this proposal, Midwest Onshoring Partners, LLC will provide the following services on behalf of the Sergeant Bluff Community Development Corporation (CDC):

Initial Strategy Review:

- Meet with City and CDC to review previous strategic plans and informational materials
- Evaluate and analyze information, activities and goals
- Discuss strategies to increase market share and meet objectives

Initial Prep Phase (approx. 1 month):

- Create informational support materials, i.e., 1-page brochure and fact-sheet
- Develop comprehensive map showing infrastructure and services
- Provide layout for a Dogwood Trail Park landing page on City website

Marketing Audit Phase (approx. 3 months):

- Competitive analysis of features and infrastructure of similar sites
- Create SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis for Dogwood Trail Park
- Collect demographic data to support SWOT marketing programs
- Identify best practices for marketing industrial parks for property positioning through the review of others site's marketing collateral materials such as websites, advertising and social media
- Clarify plat/parcel layout boundaries and ownership identification
- Recommend land pricing based on competitive analysis
- Make recommendations regarding the creation of a virtual or spec building

COMPENSATION

Monthly Consulting Fee:

Midwest Onshoring will be compensated at a rate of \$2900 per month for a maximum period of 4 months. The maximum total compensation to Midwest Onshoring will not exceed \$11,600 and Midwest Onshoring commits to providing all deliverables identified in the "Services" section of this document no later than 4 months from the time this agreement is executed by signatures of all parties. Consulting fee will be billed at the end of each month of consulting work.

Expenses:

The above fees are exclusive of out-of-pocket expenses incurred, including, but not limited to, postage, overnight or courier delivery, copying, printing needs, travel, lodging and meals as directed or approved by Sergeant Bluff's CDC. Out-of-pocket expenses shall not exceed \$250 per month without prior approval.

Agreement

This agreement is made and entered into by and between the CDC of Sergeant Bluff, Iowa and the Midwest Onshoring Partners, LLC of North Sioux City, SD for the services outlined in this proposal. Services will commence upon execution of this agreement by signatures of responsible parties as noted below.

Dated this _____ day of _____, 2017.

Signed: Sergeant Bluff CDC Midwest Onshoring Partners, LLC

By: _____ By: _____

Dean Lafrentz President Scott Morford, Managing Partner

By: _____ By: _____

Beau Streck, Vice President Darwin Gamm, Managing Partner

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#12

Date: 02.08.2018 Weekly Agenda Date: 02.13.2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Sheriff Dave Drew

WORDING FOR AGENDA ITEM:

Public hearing, third reading, motion, approval and adoption of county ordinance allowing the Woodbury County Sheriff's Office to waive residency requirements for Reserve Peace Officers.

ACTION REQUIRED:

- | | | |
|---|---|--|
| Approve Ordinance <input checked="" type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input checked="" type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Public hearing, third reading, motion, approval and adoption of county ordinance allowing the Woodbury County Sheriff's Office to waive residency requirements for Reserve Peace Officers.

BACKGROUND:

Iowa Admin Code 501-10.100(1) allows Iowa counties that border other states have a county ordinance allowing out of state residents to become members of Iowa County Reserve Deputy programs. Woodbury County borders Nebraska and South Dakota and receives Reserve Deputy applications from qualified out of state residents. Our waiver allowing for out of state residents expires this spring.

FINANCIAL IMPACT:

None.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Public hearing, third reading, motion, approval and adoption of county ordinance allowing the Woodbury County Sheriff's Office to waive residency requirements for Reserve Peace Officers.

ACTION REQUIRED / PROPOSED MOTION:

Public hearing, third reading, discussion, motion, action, approval, and adoption of county ordinance allowing the Woodbury County Sheriff's Office to waive residency requirements for Reserve Peace Officers.

WOODBURY COUNTY, IOWA

ORDINANCE NO. _____

TITLE: An ordinance allowing the Woodbury County Sheriff's Office to waive residency requirements for Reserve Peace Officers.

WHEREAS the Woodbury County Board of Supervisors finds that reserve peace officers are a vital part of the Woodbury County Sheriff's Office

WHEREAS Woodbury County is uniquely located on the border with two states, with populated areas on each side of the border

WHEREAS many adjoining counties do not offer reserve peace officer programs

WHEREAS residents of these counties have expressed interest in serving their community through a reserve peace officer program.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA:

SECTION 1. The Woodbury County Sheriff's Office is authorized to waive the residency requirement for reserve police officers on a case by case basis, as defined in Iowa Admin, Code § 501-10.100(1).

SECTION 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. Should any section, phrase or provision of this ordinance be declared invalid or unconstitutional by a court of competent jurisdiction, that decision shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid or unconstitutional.

SECTION 4. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

This Ordinance passed and approved by the Board of Supervisors of Woodbury County, Iowa, on this _____ day of _____, 2018.

First Hearing: _____

Second Hearing: _____

Third Hearing: _____

WOODBURY COUNTY BOARD OF SUPERVISORS

Rocky De Witt, Chair

ATTEST:

Matthew Ung, Member

Patrick Gill, County Auditor

Marty Pottebaum, Member

Keith Radig, Member

Jeremy Taylor, Member

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#13

Date: 2/07/2018 Weekly Agenda Date: 2/13/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Courthouse- Interior Plastering Restoration Project

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The rotunda decorative plaster is requiring repair in several areas.

BACKGROUND:

Several areas throughout the rotunda 2nd floor are slowly deteriorating. Small pieces have continued to flake away over time & now there are several areas that are of notable size. The 1st floor has an area (by Clerk's office) where the ceiling is cracked & observed to be bowing down.

FINANCIAL IMPACT:

CIP A14-17 and A15-17 Funding.
Taylor Painting & Restoration Services- \$25,800.00

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Building Services requests consideration & approval to proceed with decorative plaster repairs in the rotunda

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve rotunda decorative plaster restoration in the amount of \$25,800.00



Taylor Painting & Restoration Services

1941 Nature trail
Winterset, IA 50273

Phone # 515-203-6457 Fax # 515-462-3090
Cathy@Taylor-Painting.com Taylor-Painting.com

Estimate

Date	Estimate #
2/3/2018	12717REV

Name / Address
The Baker Group 4224 Hubbell Avenue Des Moines, IA 50317 P 515-262-4000

Ship To
The Woodbury County Courthouse Sioux City, IA

Project

Item	Description	Qty	Rate	Total
Painting	To include ceiling flat repairs, ornamental repairs, as well as repainting of these areas as described in the attachment to the original estimate dated 1-27-2017. This estimate Includes labor, increased material costs, and increased scaffold rental. **This estimate shall remain in effect for 90 days from its date above**		25,800.00	25,800.00

Thank you for the opportunity to bid on this project, we look forward to working with you.	Total	\$25,800.00
--	--------------	--------------------

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/8/2018 Weekly Agenda Date: 02/13/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consider a resolution for the commitment of funds and project management for MPO funding applications

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The county engineer has prepared an application for MPO funds for work on Port Neal Road between Gelita and 225th Street. This resolution supports that application.

BACKGROUND:

The county has programmed the improvement of Port Neal Road south of the rest area to just north of Gelita. The project has been supported by the City of Sioux City in the past and is a needed improvement should a new interchange be constructed south of the airport. The county received partial funding from the MPO for this project last year. This year's application seeks to gain the remainder.

FINANCIAL IMPACT:

This is a \$2.877 million project paid for by a combination of MPO funds and Woodbury County Farm to Market funds. The county is requesting \$2,125,000 in funding. Last year, the county received \$708,000 of the requested MPO funding.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board sign the resolution committing funds and project maintenance for Port Neal Road improvements.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution committing funds and project maintenance for Port Neal Road improvements.

COMMITMENT OF FUNDS AND PROJECT MAINTENANCE
RESOLUTION

RESOLUTION NO. _____

WHEREAS: The Board of Supervisors is submitting application to the SIMPCO MPO Surface Transportation Program for the following project in FY 2022, and

**County Hwy K25 – Port Neal Road
PCC Pavement Replacement and Shoulder Widening Project**

NOW, THEREFORE, BE IT RESOLVED by the Woodbury County Board of Supervisors that County Engineer is directed to submit application for the above captioned project, that the Board of Supervisors will dedicate the local match funding for the project, and that Woodbury County will maintain the completed project for its intended public use for a minimum of 20 years following project completion.

Passed and approved this 13th day of February, 2018.

Rocky DeWitt, Chairperson
Woodbury County Board of Supervisors

Attest:

Patrick Gill
Woodbury County Auditor