



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MAY 1, 2018) (WEEK 18 OF 2018)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 1, 2018 at **11:00 a.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

- 11:00 a.m.** 1. Reading of the Proclamation – Rededication of the 100th Anniversary Courthouse Cornerstone
2. Rededication of the Time Capsule
3. Remarks from: Rocky De Witt, Chairman Board of Supervisors
Jeremy Taylor, Board of Supervisors
Jim Jung, Co-Chair, Woodbury County Historical Committee

Northwest Corner of Courthouse

- Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence
4. Citizen Concerns Information
5. Approval of the agenda Action

Consent Agenda

Items 6 through 10 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

6. Approval of the minutes of the April 24, 2018 meeting

- 7. Approval of claims
- 8. Board Administration – Karen James
 - a. Approval of lifting tax suspension for R. M.
 - b. Approval of resolution thanking and commending Dennis Wilson for years of service
- 9. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Approval of request to de-authorize county positions
 - c. Authorization to Initiate Hiring Process
 - d. Approval of retiree request to have the health insurance plan.
 - e. Approval of Title VI/Non-Discrimination Assurances in compliance of the Civil Rights Act of 1964.
- 10. Board Administration – Dennis Butler

Approval of setting a public hearing for fiscal year 2018 budget amendment for May 29, 2018 at 4:45

End Consent Agenda

- | | |
|--|-------------|
| 11. Presentation of resolution thanking and commending Mona Scaletta for years of service with Woodbury County | Information |
| 12. Secondary Roads – Mark Nahra
Receive and consider quotes for supply of a 10' x 6' precast box culvert Structure No 0-91 | Action |
| 13. Reports on Committee Meetings | Information |
| 14. Citizen Concerns | Information |
| 15. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- TUESDAY, MAY 1** 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WEDNESDAY, MAY 2** 9:00 a.m. Loess Hills Alliance Protection Committee Meeting, Pisgah, Iowa
10:30 a.m. Loess Hills Alliance Stewardship Committee Meeting, Pisgah, Iowa
12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
1:00 p.m. Loess Hills Alliance Executive Meeting, Pisgah, Iowa
1:00 p.m. LEPC Commission Meeting, Sioux City Fire Rescue Station #4, 3109 Dearborn
- MONDAY, MAY 7** 6:00 p.m. Board of Adjustment meeting, First Floor Boardroom
- WEDNESDAY, MAY 9** 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
6:30 p.m. 911 Service Board Meeting, Public Safety Center, Climbing Hill
- THURSDAY, May 10** 7:30 a.m. SIMPCO Board of Directors/Annual Meeting, Sergeant Bluff Community Center
4:30 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WEDNESDAY MAY 16** 10:00 a.m. Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
2:00 p.m. City Conference Board meeting, City Council Chambers
- THURSDAY, MAY 17** 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- TUESDAY, MAY 22** 1:00 p.m. Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- TUESDAY, MAY 28** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- THURSDAY, MAY 24** 10:30 a.m. Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MONDAY, JUNE 4** 6:00 p.m. Board of Adjustment meeting, First Floor Boardroom
- TUESDAY, JUNE 5** 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WEDNESDAY, JUNE 6** 12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

RESOLUTION # 12,716**REDEDICATION OF THE 100TH ANNIVERSARY COURTHOUSE CORNERSTONE**

WHEREAS, the Board of Supervisors in 1915 chose William L. Steele, an architect of unbridled imagination and a protégé of Frank Lloyd Wright and Louis Sullivan, to design our Woodbury County Courthouse; and

WHEREAS, with associate architects George Elmslie and William Purcell, William Steele presented the Board with bold and intricate plans for what is now the largest public Prairie School building in the United States, the style garnering its name from long horizontal framing and arrowhead motifs paying homage to the horizons of Midwestern prairies; and

WHEREAS, the Board of Supervisors, including Henry Metz, E.C. Copeland, Robert J. Anderson, Edward Cradit, and John F. Lord, unanimously approved the plans, and in 1916 began construction of the \$850,000 courthouse which utilized local union workers and Roman-style brick from Sioux City Brick & Tile, and was completed in 1918; and

WHEREAS, the Board in December 30, 1918 adopted a resolution that stated after “the Court House has been completed and occupied with comfort and satisfaction for some months,” the Supervisors extend “sincere thanks and appreciation” to William Steele and noted the work was “efficiently supervised and is of an exceedingly high grade, and the county has received full value, dollar for dollar, for the money invested,” and that today expert assessments place the current value up to \$100 million; and

WHEREAS, sculptor Alfonso Iannelli created masterpieces to adorn the courthouse, including the mighty Spirit of the Law, the family unit upon which civil society is built, and a great eagle stretching westward toward the future of America; and

WHEREAS, the murals of John W. Norton sit under the beauty of the rotunda’s elaborate dome, and represent the compassion of justice, the American work ethic, a community’s dream of progress, and the exemplary sacrifice of men and women for the defense of liberty and the protection of freedom during WWI; and

WHEREAS, the building originally a subject of public controversy and skepticism, has been on the National Register of Historic Places since 1973, has been a National Historic Landmark since 1996, has been named one of 200 key buildings in the United States by Whitney School of Design in New York City, and today is recognized as a remarkable work of craftsmanship; and

WHEREAS, the Courthouse has, to this day, and we hope for many generations to come, provided essential services and countless noble endeavors for the public good, with restorative efforts pledged to preserve our past while recommitting our promise to future generations; and

WHEREAS, the greatest value of the courthouse is the commitment to excellence, service, justice, and civil society that the people who labor and serve here represent to Woodbury County,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA the rededication of the time capsule we have withdrawn and now replace within the cornerstone of this great courthouse, which reminds us to honor truths and traditions needed for the next 100 years, and thus pause for a moment of hallowed reflection with deep appreciation for those who came before us, and who crafted such a building in a spirit of excellence for us to preserve for future generations.

BE IT SO RESOLVED this 24th day of April, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

Rocky L. De Witt, Chairman

Keith W. Radig, Member

Jeremy J. Taylor, Member

Marty J. Pottebaum, Member

Matthew A. Ung, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

APRIL 24, 2018, SEVENTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, April 24, 2018 at 4:30 p.m. Board members present were Ung, De Witt, Taylor, Pottebaum, and Radig. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Elizabeth Rosenbaum, Martha Washington Chapter of the Daughters of the American Revolution Regent, presented a donation of \$2,000.00 for a permanent display case for items removed from the cornerstone time capsule originally placed in 1916.

Motion by Taylor second by Radig to receive the donation from the Daughters of the American Revolution. Carried 5-0.

2. Motion by Radig second by De Witt to approve the agenda for April 24, 2018. Carried 5-0. Copy filed.

Motion by De Witt second by Ung to approve the following items by consent:

3. To approve minutes of the April 17, 2018 meeting. Copy filed.
4. To approve the claims totaling \$467,094.45. Copy filed.
5. To receive the appointment of Joseph Allen, 617 Wilkens St., Danbury, IA, as a Danbury City Council Member. The appointment was made on April 10, 2018, to fill the position previously held by Steve Halbur, until the next regular election.
6. To approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale date of parcel #894729101028, 1621 Villa Ave.

RESOLUTION #12,715
NOTICE OF PROPERTY SALE

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The East One-half (E ½) of the vacated North/South alley abutting the South One Hundred Feet (S 100') of Lot 5 (5), Block Three (3), South Smith's Villa Addition to Sioux City, Woodbury County, Iowa (1621 Villa Ave.)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **8th Day of May, 2018 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **8th Day of May, 2018**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$189.00** plus recording fees.

Dated this 24th Day of April, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 7a. To approve the transfer of Lisa Robinson, Clerk II, Veteran Affairs Dept., effective 05-01-18, \$20.56/hour. Position Transfer from Wage Plan Clerk II to AFSCME Clerk II.; the reclassification of John Forch, District Foremen, Secondary Roads Dept., effective 05-06-18, \$69,846.40/year, 2%=\$1,414.40/yr. Per Wage Plan Matrix, 6 year Salary Increase.; the appointment of Wyatt Fitch, Temporary Engineering Aide, Secondary Roads Dept., effective 05-21-18, \$14.00/hour. Not to exceed 120 days.; and the separation of Dennis Wilson, Jail Sergeant, County Sheriff Dept., effective 05-31-18. Retirement. Copy filed.
- 7b. To approve the de-authorization of Wage Plan Clerk II, Veteran Affairs Dept. Copy filed.
- 7c. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Jailer, County Sheriff Dept. CWA: \$18.72/hour and AFSCME Clerk II, Veteran Affairs Dept. AFSCME: \$16.03/hour. Copy filed.
- 7d. To approve the Annual Fall Safety and Health/Wellness Fair date and financial impact. Copy filed.

Carried 5-0.

- 8. A Certificate for 4 hours of Paid Time Off was awarded to Bryan Maron. Copy filed.
- 9. Motion by Ung second by Taylor to receive for signatures a Resolution Rededication of the 100th Anniversary Courthouse Cornerstone. Carried 5-0.

RESOLUTION #12,716
REDEDICATION OF THE 100TH ANNIVERSARY COURTHOUSE CORNERSTONE

WHEREAS, the Board of Supervisors in 1915 chose William L. Steele, an architect of unbridled imagination and a protégé of Frank Lloyd Wright and Louis Sullivan, to design our Woodbury County Courthouse; and

WHEREAS, with associate architects George Elmslie and William Purcell, William Steele presented the Board with bold and intricate plans for what is now the largest public Prairie School building in the United States, the style garnering its name from long horizontal framing and arrowhead motifs paying homage to the horizons of Midwestern prairies; and

WHEREAS, the Board of Supervisors, including Henry Metz, E.C. Copeland, Robert J. Anderson, Edward Credit, and John F. Lord, unanimously approved the plans, and in 1916 began construction of the \$850,000 courthouse which utilized local union workers and Roman-style brick from Sioux City Brick & Tile, and was completed in 1918; and

WHEREAS, the Board in December 30, 1918 adopted a resolution that stated after “the Court House has been completed and occupied with comfort and satisfaction for some months,” the Supervisors extend “sincere thanks and appreciation” to William Steele and noted the work was “efficiently supervised and is of an exceedingly high grade, and the county has received full value, dollar for dollar, for the money invested,” and that today expert assessments place the current value up to \$100 million; and

WHEREAS, sculptor Alfonso Iannelli created masterpieces to adorn the courthouse, including the mighty Spirit of the Law, the family unit upon which civil society is built, and a great eagle stretching westward toward the future of America; and

WHEREAS, the murals of John W. Norton sit under the beauty of the rotunda’s elaborate dome, and represent the compassion of justice, the American work ethic, a community’s dream of progress, and the exemplary sacrifice of men and women for the defense of liberty and the protection of freedom during WWI; and

WHEREAS, the building originally a subject of public controversy and skepticism, has been on the National Register of Historic Places since 1973, has been a National Historic Landmark since 1996, has been named one of 200 key buildings in the United States by Whitney School of Design in New York City, and today is recognized as a remarkable work of craftsmanship; and

WHEREAS, the Courthouse has, to this day, and we hope for many generations to come, provided essential services and countless noble endeavors for the public good, with restorative efforts pledged to preserve our past while recommitting our promise to future generations; and

WHEREAS, the greatest value of the courthouse is the commitment to excellence, service, justice, and civil society that the people who labor and serve here represent to Woodbury County,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA the rededication of the time capsule we have withdrawn and now replace within the cornerstone of this great courthouse, which reminds us to honor truths and traditions needed for the next 100 years, and thus pause for a moment of hallowed reflection with deep appreciation for those who came before us, and who crafted such a building in a spirit of excellence for us to preserve for future generations.

BE IT SO RESOLVED this 24th day of April, 2018.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

10a. A public hearing was held at 4:40 p.m. for the Fiber Lease with Long Lines.

Motion by Ung second by De Witt to close the public hearing. Carried 5-0.

Motion by Taylor second by Ung to approve the Fiber Lease with Long Lines. Carried 5-0. Copy filed.

10b. Motion by Taylor second by Ung to approve and authorize the Chairperson to sign a Resolution setting public hearing for a 3rd Amendment to a current tower lease to New Cingular. Carried 5-0.

RESOLUTION #12,717
NOTICE OF PROPERTY LEASE AMENDMENT

WHEREAS Woodbury County, Iowa is the deed holder to certain radio communications tower sites on the Siouxland Tri-State Radio Communications System (hereinafter referred to as "STARCOMM"); and

WHEREAS New Cingular Wireless PCS, LLC. (hereinafter referred to as "New Cingular") desires to enter a 3rd Amendment to the lease with Woodbury County, Iowa and Starcomm to use the Starcomm radio tower located at 3301 West 19th Street, Sioux City, Iowa.

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **May 8th, 2018 at 4:45 pm** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to the 3rd Amendment of a current lease space on the Starcomm system to New Cingular for the remaining second renewal term of five (5) years with the possibility of four (2) additional five (5) year renewal terms.
3. That said Board proposes to lease the real estate at a rate to increase \$475.00 per month bringing the total monthly rate to \$2,977.50 per month for the remaining second renewal term with the amount of the rent increasing by 10% in each of the renewal terms.
4. That this resolution, preceded by the caption "Notice of Property Lease Amendment" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 04-24-18.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 11a. Motion by Radig second by Ung to approve the plans for project #L-B(B82)—73-97. Carried 5-0. Copy filed.
- 11b. Motion by Taylor second by Pottebaum to approve the 2018 revised Woodbury County Dust Control Policy. Carried 4-1; Radig opposed. Copy filed.
12. Motion by De Witt second by Taylor to approve moving forward with the Nature Center HVAC and roof replacement as one project and to fund the project with FY 2018 CIP dollars. Carried 4-1; Radig opposed. Copy filed.
13. Board members gave reports on their committee meetings.
14. Ashley Johnson, 180th St., and Kie Ahrens asked the Board to clarify Board action on dust control policy. Dan Peterson of Whiskey Creek Farms addressed the Board to clarify their operations.
15. Board concerns were heard..

The Board adjourned the regular meeting until May 1, 2018.

Meeting sign in sheet. Copy filed.

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Administrative Assistant
DATE: April 26, 2018
RE: Lifting of Tax Suspensions

Please lift the tax suspension for R. M. as this person no longer wish to have his taxes suspended.

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

A RESOLUTION THANKING AND COMMENDING

Dennis Wilson

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Dennis Wilson has capably served Woodbury County as an employee of the Sheriff's Office for 27 years from October 16, 1991 to May 31, 2018; and

WHEREAS, the service given by Dennis Wilson as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Dennis Wilson for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Dennis Wilson.

BE IT SO RESOLVED this 1st day of May, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

Rocky L. De Witt, Chairman

Matthew A. Ung, Member

Marty Pottebaum, Member

Keith W. Radig, Member

Jeremy J. Taylor, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 1, 2018

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Nissen, Abby	Secondary Roads	5-14-18	Temporary Engineering Aide	\$14.00/hour		A	Not to exceed 120 days.
Ryan, Travis	County Sheriff	5-15-18	Civilian Jailer	\$19.48/hour	4%=\$.76/hour	R	Per CWA Civilian Officers Contract agreement, from Class 3 to Class 2.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas*

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Melissa Thomas, Human Resources Director

SUBJECT: Memorandum of Personnel Transactions

DATE: May 1, 2018

For the May 1, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Secondary Roads Temporary Engineering Aide, Appointment.
2. County Sheriff Civilian Jailer, from Class 3 to Class 2.

Thank you

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

#9b

DATE: May 1, 2018

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
Emergency Services	(2) F/T Operations Officers		
	(Deauthorize to Authorize 1 Paramedic & 1 AEMT)		
Emergency Services	(1) P/T .25 Operations Officer		

Chairman, Board of Supervisors

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: May 1, 2018

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Attorney	Asst. County Attorney- U.S. HIDTA Grant	Wage Plan: To Be Determined by Grant Funding.		
Emergency Services	(1) F/T Operations Officer-Paramedic & (1) F/T Operations Officer-AEMT	Wage Plan: \$17.31- \$18.35/hour		
	* Please see attached memos.			

Chairman, Board of Supervisors



WOODBURY COUNTY ATTORNEY

PATRICK "PJ" JENNINGS
COUNTY ATTORNEY

300 COURTHOUSE
620 DOUGLAS STREET
SIOUX CITY, IOWA 51101

TELEPHONE
712-279-6516
FAX # 712-279-6457

MEMORANDUM

Date: April 25, 2018
To: Board of Supervisors
From: PJ Jennings
RE: Request for New Hire

Supervisors:

Request permission to partner with the US Attorney's Office to hire an additional prosecutor to work with the federal authorities on high level drug cases. This new hire will be for a 2 year period and will be fully funded via a federal HIDTA grant.

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke at the bottom.



EMERGENCY SERVICES



121 Deer Run Trail/Climbing Hill, IA 51015/712-876-2212

Memo

Date: April 19, 2018
To: Woodbury County Human Resources
Melissa Thomas, Director
From: Woodbury County Emergency Services
Gary Brown, Director
Subject: Requesting the Deauthorization of Three EOC Officer Positions
& Authorization of Two Operations Officers to Their Specific Certification Levels.

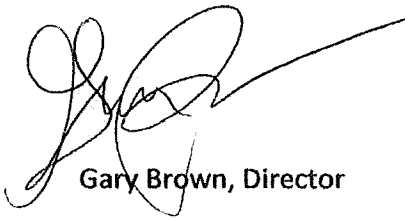
Woodbury County Emergency Services is requesting the Woodbury County Human Resources initiate the below changes of personnel and positions for the Woodbury County Emergency Services Department, effective July 1, 2018.

Deauthorize, Anthony Gaul as Part-time EOC Officer.

Deauthorize, Matthew Plummer as EOC Officer; Authorize Matthew Plummer as Woodbury County Emergency Services, Full-time Operations Officer-Advanced Emergency Medical Technician (AEMT). License # AEMT-12-215-09. (See Attached)

Deauthorize, Gerald Kelley as EOC Officer; Authorize Gerald Kelley as Woodbury County Emergency Services, Full-time Operations Officer-Paramedic (P). License # PM-12-001-06. (See Attached)

Sincerely,



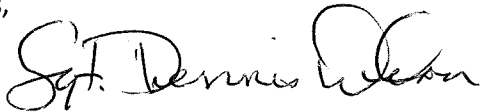
Gary Brown, Director

April 12, 2018

BOARD OF SUPERVISORS:

Per my retirement effective 5/31/2018, I wish to utilize the Health Insurance option for 1 year as a Retiree in lieu of the sick time cash payout.

Thanks,

A handwritten signature in cursive script that reads "Sgt. Dennis Wilson". The signature is written in black ink and is positioned above the printed name.

Dennis Wilson

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 04/25/2018 Weekly Agenda Date: 05/01/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas

WORDING FOR AGENDA ITEM:

Approval of Title VI/ Non-Discrimination Assurances in compliance of the Civil Rights Act of 1964

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

This document is to update Woodbury County's Standard DOT Title VI Assurances

BACKGROUND:

Iowa Department of Transportation requires updated Standard DOT Title VI Assurances before certain grant agreements can be signed.

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Pass the motion

ACTION REQUIRED / PROPOSED MOTION:

Approve the signing of the Standard DOT Title VI/ Non-Discrimination Assurances

The United States Department of Transportation (USDOT)

Standard Title VI/Non-Discrimination Assurances

DOT Order No. 1050.2A

The County of Woodbury Iowa (herein referred to as the “Recipient”), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the United States Department of Transportation (DOT), through the **Federal Highway Administration (FHWA)**, is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled *Nondiscrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the “Acts” and “Regulations,” respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity,” for which the Recipient receives Federal financial assistance from DOT, including the FHWA.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973) by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted **Federal Highway Program**:

1. The Recipient agrees that each “activity,” “facility,” or “program,” as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an “activity”) facilitated, or will be (with regard to a “facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all **Federal Highway Programs** and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

“The County of Woodbury Iowa, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal

financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, County of Woodbury Iowa also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the **FHWA** access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the **FHWA**. You must keep records, reports, and submit the material for review upon request to **FHWA**, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

County of Woodbury Iowa gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the **Federal Highway Program**. This ASSURANCE is binding on **Iowa**, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the **Federal Highway Program**. The person (s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

County of Woodbury Iowa

(Name of Recipient)

by _____

(Signature of Authorized Official)

DATED _____

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, **Federal Highway Administration**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the **Federal Highway Administration** to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the **Federal Highway Administration**, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the **Federal Highway Administration** may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the **Federal Highway Administration** may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the Department of Transportation as authorized by law and upon the condition that the County of Woodbury Iowa will accept title to the lands and maintain the project constructed thereon in accordance with laws of the state of Iowa, the Regulations for the Administration of **Federal Highway Program**, and the policies and procedures prescribed by the **Federal Highway Administration** of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the County of Woodbury Iowa all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto County of Woodbury Iowa and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the County of Woodbury Iowa, its successors and assigns.

The County of Woodbury Iowa, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the County of Woodbury Iowa will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the County of Woodbury Iowa pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add “as a covenant running with the land”] that:
 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, County of Woodbury Iowa will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the County of Woodbury Iowa will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the County of Woodbury Iowa and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/ agreements entered into by County of Woodbury Iowa pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, County of Woodbury Iowa will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, County of Woodbury Iowa will there upon revert to and vest in and become the absolute property of County of Woodbury Iowa and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*)

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10

Date: 4/27/18 Weekly Agenda Date: 5/1/18

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Dennis Butler, Finance Director

WORDING FOR AGENDA ITEM:

Approval of setting a public hearing for fiscal year 2018 budget amendment for May 29, 2018 at 4:45

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Setting our annual budget amendment for FY 2018. The date and time is set to be May 29, 2018 at 4:45 p.m. at the Woodbury County Board meeting.

BACKGROUND:

FINANCIAL IMPACT:

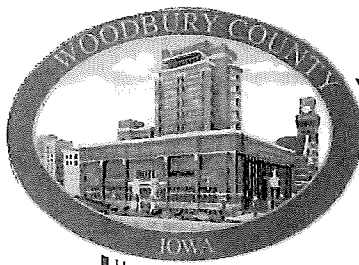
IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Motion by _____, second by _____ to approve setting a public hearing for fiscal year 2018 budget amendment for May 29, 2018 at 4:45 p.m.



WOODBURY COUNTY, IOWA

RESOLUTION NO. 12,708

A RESOLUTION THANKING AND COMMENDING

Mona Scaletta

FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Mona Scaletta has capably served Woodbury County as an employee of the Siouxland District Health Department for 34 years from January 23, 1984 to May 11, 2018; and

WHEREAS, the service given by Mona Scaletta as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

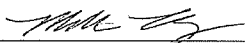
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Mona Scaletta for her years of service to Woodbury County; and

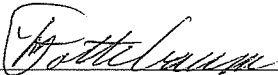
BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Mona Scaletta.

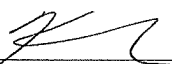
BE IT SO RESOLVED this 3rd day of April, 2018.

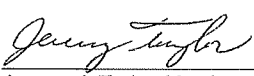
WOODBURY COUNTY BOARD OF SUPERVISORS


Rocky L. DeWitt, Chairman

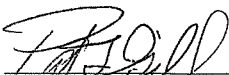

Matthew A. Ung, Member


Marty Pottebaum, Member


Keith W. Radig, Member


Jeremy J. Taylor, Member

Attest:


Patrick F. Gill, Woodbury County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#12

Date: 4/26/2018 Weekly Agenda Date: 5/01/18

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive and consider quotes for supply of a 10' X 6' Precast Box Culvert, Structure No O-91

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The county road department will be replacing a wooden box culvert which has become unstable. Quotes have been requested from vendors to supply a 10' X 6' precast box culvert for board consideration.

BACKGROUND:

The county road department will be replacing the wooden box culvert located on 252nd Street just east of Knox Ave. The precast box culvert will be installed by the Secondary Road crew.

FINANCIAL IMPACT:

The box culvert is paid for with local funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

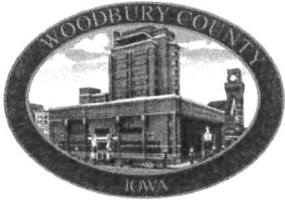
Yes No

RECOMMENDATION:

- 1) I recommend that the Board receive quotes for supply of the precast box culvert and return them to the county engineer for review and recommendation.
- 2) If the quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

- 1) Motion to receive quotes for supply of 10' X 6' precast box culvert and return them to the county engineer for review and recommendation.
- 2) Motion to award bid if low quote is clearly determined by quote results.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nagra, P.E.
mnagra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@woodburycountyiowa.gov

SECRETARY
Tish Brice
tbrice@woodburycountyiowa.gov

WOODBURY COUNTY Structure O-91 Precast Culvert Quote

	<u>Quantity</u>	<u>Quote</u>	<u>Total</u>
(1) 10' X 6' X 30' Precast Box Culvert Sections	1 LS	_____	Per LS = _____
(2) 10' X 6' X 15' Precast End Sections	1 LS	_____	Per LS = _____
		Total Bid:	_____

Quote Includes:

- (1) 10' X 6' precast box culvert sections, with all hardware and anchor bolts or culvert ties. Structure shall comply with all Iowa DOT LRFD Precast Culvert Specifications with it being designed for 2' of cover.
- (2) Type 3 10' X 6' precast end sections, with all hardware and anchor bolts or culvert ties. Structure shall comply with all Iowa DOT LRFD Precast Culvert Specifications.

Delivery shall be available to the site marked on Attachment A after between July 23, 2018 and August 6 2018.

QUOTES DUE BY 4:00 PM April 30, 2018

**Return Quote to:
Woodbury county Engineer's Office
759 East Frontage Road
Merville, Iowa 51039**

Contractor: _____

Signature: _____

Date: _____