



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MAY 22, 2018) (WEEK 21 OF 2018)

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt Marty J. Pottebaum Keith W. Radig Jeremy J. Taylor Matthew A. Ung
253-0421 251-1799 560-6542 259-7910 490-7852
rdewitt@woodburycountyiowa.gov mpottebaum@woodburycountyiowa.gov kradig@woodburycountyiowa.gov jtaylor@woodburycountyiowa.gov matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 22, 2018 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the May 15, 2018 meeting
4. Approval of claims
5. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Approval of Request to De-authorize County Positions
 - c. Authorization to Initiate the Hiring Process
6. Secondary Roads – Mark Nahra
Consideration of a permit for use of the county right of way for an underground utility

End Consent Agenda

- | | | |
|--------------------------------|---|-------------|
| | 7. Juvenile Detention – Ryan Weber
Approval of Juvenile Detention to lay claim to vacant section of the 4 th Floor in Trosper-Hoyt for future expansion | Action |
| 4:45 p.m.
(Set time) | 8. Board Administration – Dennis Butler | |
| | a. Public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder | Action |
| | b. Approval of resolution instituting proceedings to take additional action | Action |
| | c. Approval of Engagement Agreement with Ahlers & Cooney Attorneys | Action |
| | 9. Secondary Roads – Mark Nahra | |
| | a. Consider award of bids for gravel hauled to county roads for FY 2018 | Action |
| | b. Consider award of a tandem axle dump truck bid for the Secondary Roads Department | Action |
| | c. Consider approval of resolutions of drainage district tax levies | Action |
| | d. Consider and award bid for rental of Briese farm property for 2018 | Action |
| | e. Consider bids for project number L-B(B82)—73-97 | Action |
| | 10. Reports on Committee Meetings | Information |
| | 11. Citizen Concerns | Information |
| | 12. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- TUESDAY, MAY 22** 1:00 p.m. Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- TUESDAY, MAY 28** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- THURSDAY, MAY 24** 10:30 a.m. Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MONDAY, JUNE 4** 6:00 p.m. Board of Adjustment meeting, First Floor Boardroom
- TUESDAY, JUNE 5** 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., JUNE 6** 9:00 a.m. Loess Hills Alliance Stewardship Committee Meeting, Pisgah, Iowa
- 10:30 a.m. Loess Hills Alliance Executive Meeting, Pisgah, Iowa
- 12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m. Loess Hills Alliance Full Board Meeting, Pisgah, Iowa
- WED., JUNE 13** 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
- THURSDAY, JUNE 14** 4:30 p.m. Conservation Board Meeting, Brown's Lake – Bigelow Park
- WED., JUNE 20** 12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 10:00 a.m. Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- THURSDAY, JUNE 21** 10:30 a.m. Department Head Meeting, LEC Conference Room
- 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- TUESDAY, JUNE 26** 1:00 p.m. Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- THURS., JUNE 28** 11:00 a.m. Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

MAY 15, 2018, TWENTIETH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, May 15, 2018 at 4:30 p.m. Board members present were Ung, De Witt (by telephone), Taylor, Pottebaum, and Radig (acting chair). Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Sheriff Dave Drew presented a check to the Board that is the result of savings from a contract for the jail medical services. Motion by Radig second by Taylor to receive the check. Carried 5-0.
2. Motion by Radig second by Taylor to approve the agenda for May 15, 2018. Carried 5-0. Copy filed.
Motion by Radig second by Taylor to approve the following items by consent:
3. To approve minutes of the May 8, 2018 meeting. Copy filed.
4. To approve the claims totaling \$896,559.00. Copy filed.
5. To approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale date of parcel #894312251005 & #894312251004, 414 Front St. & Northerly 10ft. of Lot 8.

**RESOLUTION #12,725
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lots 6 and 7 (except the Northeasterly 55 feet thereof; and the SE 30 feet) of Lot 8 (except the Northeasterly 55 feet) all in Block 4 in the Town of Pierson, Iowa, Woodbury County, Iowa. Together with an Easement over the Southeasterly 20 feet of the Northeasterly 55 feet of said Lot 6 (414 Front Street)

Northerly 10 feet of Lot 8 in Block 4 in the Town of Pierson, Iowa, Woodbury County, Iowa

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **29th Day of May, 2018 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **29th Day of May, 2018**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$323.00** plus recording fees.

Dated this 15th Day of May, 2018.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

6. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Jentri Meinen, parcel #884730351901.

RESOLUTION #12,726
RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Jentri Meinen is the titleholder of a building on leased land Parcel #884730351901 located in Woodbury County, Iowa and legally described as follows:

Parcel #884730351901

SERGEANT BLUFF CITY B/LL LOT 221 ESTATES WEST MOBILE HOME

WHEREAS, the above-stated property has taxes payable including special assessments and the parcel is owned by Jentri Meinen.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 15th day of May, 2018.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 7a. To approve the separation of Raymond Richtermeler, Temporary Equipment Operator, Secondary Roads Dept., effective 05-09-18. End of Temporary Work.; the appointment of Connor Lamp, Temporary Summer Laborer, Secondary Roads Dept., effective 05-16-18, \$10.50/hour. Not to exceed 120 days.; and the separation of Shawn McKenna, Equipment Operator, Secondary Roads Dept., effective 05-25-18. Resignation. Copy filed.
- 7b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Equipment Operator, Secondary Roads Dept. CWA: \$22.30/hour. Copy filed.
- 7c. To renew the Life, AD&D, Optional Life, and LTD policy with Lincoln Financial. Copy filed.

Carried 5-0.

- 8. A resolution thanking and commending Dennis Wilson for his years of service with Woodbury County was presented. Copy filed.
- 9. A quarterly update on SIMPCO City/County membership dues project was presented by David Gleiser, Community Economic Development and Michelle Bostinellos of SIMPCO. Copy filed.
- 10a. Motion by Radig second by Taylor to approve the MOU between Rolling Hills and Woodbury County. Carried 4-1; Pottebaum opposed. Copy filed.
- 10b. Motion by Taylor second by Radig to authorize \$15,000 in gaming revenue for a donation for the commissioning of the USS Sioux City. Carried 5-0. Copy filed.
- 10c. Motion by Taylor second by Ung to approve a Woodbury County Proclamation recognizing that May is National Mental Health Month. Carried 5-0. Copy filed.
- 11. Motion by Taylor second by Pottebaum to approve CMBA Architects Dorothy Pecaut Nature Center mechanical and control system improvements and roof upgrade proposal for \$42,250.00. Carried 4-1; Radig opposed. Copy filed.
- 12a. Bid letting was held for supply of calcium or magnesium chloride for dust control. The bids are as follows:

	Dust Program		Detour and Haul Roads
	0.7 gal/ft	0.05 gal/ft	0.7 gal/ft
Marx Distribution, Sioux City, IA	\$0.84	\$0.67	\$0.84
Jerico Services, Indianola, IA	\$0.98	\$0.68	\$0.98

Motion by Radig second by Ung to award the bid to Marx Distribution. Carried 5-0. Copy filed.

12b. Motion by Radig second by Taylor to approve the contract and bond for project #STP-S-CO97(134)—5E-97 with Cedar Valley Corporation for \$2,354,844.71. Carried 5-0. Copy filed.

13. The Board heard reports on committee meetings.

14. There were no citizen concerns.

15. Board concerns were heard.

The Board adjourned the regular meeting until May 22, 2018.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 22, 2018

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Payer, Benjamin	Secondary Roads	5-23-18	Temporary Engineering Aide	\$12.00/hour		A	Not to exceed 120 days.
Petty, Tyler	Secondary Roads	5-23-18	Temporary Summer Laborer	\$10.00/hour		A	Not to exceed 120 days.
Torres, Ranae	Juvenile Detention	5-28-18	P/T Youth Worker			S	Resignation.
Morris, Alyse	County Treasurer	5-29-18	Clerk II	\$16.03/hour		A	Job Vacancy Posted 4-18-18. Entry Level Salary: \$16.03/hour.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Melissa Thomas, Human Resources Director

SUBJECT: Memorandum of Personnel Transactions

DATE: May 22, 2018

For the May 22, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Secondary Roads Temporary Engineering Aide, Appointment.
2. Secondary Roads Temporary Summer Laborer, Appointment.
3. Juvenile Detention P/T Youth Worker, Resignation.
4. County Treasurer Clerk II, Appointment.

Thank you

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

#5b

DATE: May 22, 2018

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
Juvenile Detention	(3) P/T Youth Worker		
Juvenile Detention	Teen Court/Mental Health Coordinator – Intake Officer		

Chairman, Board of Supervisors

**HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA**

#5c

DATE: May 22, 2018

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	Jail Sergeant	CWA: \$27.75/hour		
Juvenile Detention	P/T Youth Worker	AFSCME: \$18.42/hour		
Juvenile Detention	F/T Youth Worker	AFSCME: \$18.42/hour		
	*Please see attached memos.			

Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@sioux-city.org
FAX: 712.279.6522

18 April 2018

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests action on the authorization to promote one Civilian Correctional Sergeant. Please place this on the agenda for the Tuesday, May 22nd, 2018 Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink that reads "David Drew".

Dave Drew, Sheriff

Cc: file

Melissa Thomas

From: Ryan Weber
Sent: Tuesday, May 15, 2018 12:39 PM
To: Melissa Thomas
Subject: MEMO

To whom it may concern,
I am asking for the following positions to either be deauthorized or added for fiscal year 2019.

Deauthorize the 3 part time positions vacated by SC, JL, and DS.
Deauthorize the Teen Court/Mental Health Coordinator position.
Authorize addition of (1) full-time Youth Worker position.

Ryan M. Weber
Director
Woodbury Juvenile Detention Center
(712) 279-6622
rweber@woodburycountyiowa.gov

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/16/2018 Weekly Agenda Date: 5/22/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Ryan M. Weber

WORDING FOR AGENDA ITEM:

Authorization to hire (1) Female Part-Time Youth Worker.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Due to the resignation of R.T. on 5/28/2018 the Detention Center will be down (1) Part-Time Female position.

BACKGROUND:

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I am recommending that the board approve myself to fill the vacated position.

ACTION REQUIRED / PROPOSED MOTION:

Authorization to hire (1) Part-Time Female Youth Worker.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/16/2018 Weekly Agenda Date: 05/22/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a permit for use of the county right of way for an underground utility

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Woodbury County REC has requested a permit to place underground electric in various county rights of way.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa. New facilities will be constructed in county right of way. This project will bury a city water line along the county road.

FINANCIAL IMPACT:

No financial impact to the county.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permits for Woodbury County REC.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the underground utility permit for Woodbury County REC and to direct the chair to sign the permit.

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY
FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name Woodbury County REC Highway _____
 Address 1195 Humbolt Ave. Township _____
 City of _____
 Office Phone 712-873-3125 Local Phone _____ Section: $\frac{1}{4}$ of $\frac{1}{4}$ Sec
 Type of Utility Installation Primary Electric T 88 N, R 44 W T 88-N R 43-W
 Plans Prepared By DGR Copy Enclosed Yes _____ No
 Map Showing Location Enclosed Yes _____ No
 Utility Location is _____ cross right-of-way parallel to right-of-way
 _____ overhead underground
 Proposed Method of Installation
 _____ tunnel _____ suspend on poles _____ cased
 jack & bore _____ suspend on towers _____ trench
 _____ open cut plow

Estimated Starting Date May 23, 2018 Estimated Restoration Date July 15, 2018

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Merville, IA 51039. One executed copy will be returned to the Applicant.

By [Signature] Title Director of Operations
 (Signature of Authorized Utility Representative) Date 5-14-18

PERMIT APPROVAL BY PERMITTING AUTHORITY

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By _____ Title _____
 (Signature of Woodbury County Board Chairman)

Date _____

By _____ Title _____
 (Signature of Woodbury County Engineer)

Date _____

Other Special Provisions:

Lines must be either bored under or plowed around all culverts. Lines may not be placed on or above county structures.

Permit Provisions and Conditions of Issuance

- The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#7

Date: 5/16/2018 Weekly Agenda Date: 5/22/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Ryan M. Weber

WORDING FOR AGENDA ITEM:

Claim vacant section of 4th floor in Trospers Hoyt for future expansion.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Per our future detention upgrade plans, we will be in need of space for training staff and storage. The space in question is highlighted in green on the attached floor plan.

BACKGROUND:

During planning sessions with Kenny Schmitz, Shane Albrecht and the Goldberg Group we discovered a great need for a training room for staff which we currently do not have. Training space at detention has always been an issue. A section of 4th floor on Trospers Hoyt has been vacant for years and would make a perfect space for training, storage, and basic meeting areas for other departments to use.

FINANCIAL IMPACT:

Space is not currently being leased out. Impact of upgrades to the space is unknown at this time.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend the board allow Juvenile Detention to lay claim to this space for future expansion, training, and storage needs. The said space has already been drafted up by Goldberg Group and makes sense to all parties involved.

ACTION REQUIRED / PROPOSED MOTION:

Approve Juvenile Detention to lay claim to green shaded area (on attached document) of 4th floor in Trospers Hoyt.

DRAFT



STEPS

1. TRAINING & STORAGE	1,110 S.F.
2. LAUNDRY & KITCHEN	611 S.F.
3. RESTROOM RENOVATION	194 S.F.
4. CLASSROOMS	1,153 S.F.
5. SECONDARY CONTROL	194 S.F.
6. MEDICAL	488 S.F.
7. BREAK ROOM	152 S.F.

TOTAL: 3,902 S.F.

04.25.2018
SCHM 1.1 - OPTION 1
FOURTH FLOOR SCHEMATIC PLAN

WOODBURY COUNTY J.D.C.
822 DOUGLAS STREET, SUITE 104
SOUIX CITY, IOWA

GOLDBERG GROUP ARCHITECTS, PC



Architecture • Feasibility Studies • Criminal Justice Planning • Interiors
 805 N. 36th Street, Suite B, St. Joseph, MO, 64506, 816-233-9300, fax 816-233-9399

SCHEMATIC DIAGRAM: Diagram is for preliminary purposes only - it does not take into account site, grading, utilities, individual department needs, finalized bed count or budgetary issues.



Ahlers & Cooney, P.C.
Attorneys at Law
100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231
Phone: 515-243-7611
Fax: 515-243-2149
www.ahlerslaw.com
R. Mark Cory
515.246.0378
rcory@ahlerslaw.com

#8a

May 14, 2018

Via E-mail and Overnight Delivery

Dennis Butler
Finance/Operations Controller
Woodbury County Courthouse
620 Douglas Street
Sioux City, IA 51101-1248

Re: Woodbury County, State of Iowa
Not to Exceed \$550,000 General Obligation Capital Loan Notes

Dear Dennis:

We enclose suggested proceedings to be acted upon by the Board on the date fixed for the hearing on the authorization to enter into a loan agreement and the issuance of the above mentioned Notes, pursuant to the provisions of Code Sections 331.402 and 331.443. A certificate to attest the proceedings is also enclosed.

The proceedings are prepared to show as a first step the receipt of any oral or written objections from any resident or property owner to the proposed action of the Board to enter into a loan agreement and issue the Notes. A summary of objections received or made, if any, should be attached to the proceedings. After all objections have been received and considered if the Board decides not to abandon the proposal to issue the Notes, a form of resolution follows that should be introduced and adopted, entitled "Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$550,000 General Obligation Capital Loan Notes".

Action Must Be Taken At The Hearing.

The Board is required by statute to adopt the resolution instituting proceedings to enter into a loan agreement and issue the Notes at the hearing or an adjournment thereof. If necessary to adjourn, the minutes are written to accommodate that action.

In the event the Board decides to abandon the proposal, then the form of resolution included in the proceedings should not be adopted. We would suggest that, in this event, a motion merely be adopted to the effect that such proposal is abandoned.

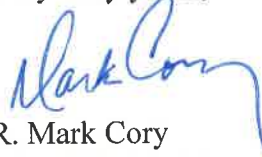
May 14, 2018
Page 2

Section 331.443 of the Code provides that any resident or property owner may appeal the decision to take additional action to the District Court for the County within 15 days after the additional action is taken. The additional action is final and conclusive unless the court finds that the Board exceeded its authority.

In the event an appeal is filed by any resident or property owner, please see that we are notified immediately; and, as soon as available, a copy of the notice of appeal should be furnished our office for review.

Also enclosed is an extra copy of the proceedings to be filled in as the original and certified back to this office. If you have any questions pertaining to the proceedings enclosed or this letter, please do not hesitate to either write or call.

Very truly yours,



R. Mark Cory
FOR THE FIRM

RMC:csm
Enclosures
cc: Karen James
Michael Clayton

01483312-1\18799-026

ITEMS TO INCLUDE ON AGENDA FOR MAY 22, 2018

WOODBURY COUNTY, IOWA

Not to Exceed \$550,000 General Obligation Capital Loan Notes.

- Public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder.
- Resolution instituting proceedings to take additional action.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE COUNTY.

May 22, 2018

The Board of Supervisors of Woodbury County, State of Iowa, met in _____ session, in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at _____ .M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

The Chairperson announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$550,000 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of miscellaneous improvement, repair, maintenance and replacement projects at public buildings, including the Courthouse, Law Enforcement Center, Prairie Hills Facility Anthon Courthouse and WCICC, at a total cost of the projects not to exceed \$1,200,000, for essential county purposes, and that notice of the proposed action by the Board to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 331.402 and 331.443 of the Code of Iowa.

The Chairperson then asked the Auditor whether any written objections had been filed by any resident or property owner of the County to the issuance of the Notes. The Auditor advised the Chairperson and the Board that _____ written objections had been filed. The Chairperson then called for oral objections to the issuance of the Notes and _____ were made. Whereupon, the Chairperson declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Chairperson declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

The Board then considered the proposed action and the extent of objections thereto.

Whereupon, Board Member _____ introduced and delivered to the Auditor the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$550,000 GENERAL OBLIGATION CAPITAL LOAN NOTES", and moved:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of notes to the meeting to be held at _____ .M. on the _____ day of _____, 2018, at this place.

Board Member _____ seconded the motion. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Chairperson declared the measure duly adopted.

RESOLUTION INSTITUTING PROCEEDINGS TO
TAKE ADDITIONAL ACTION FOR THE ISSUANCE
OF NOT TO EXCEED \$550,000 GENERAL
OBLIGATION CAPITAL LOAN NOTES

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$550,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of miscellaneous improvement, repair, maintenance and replacement projects at public buildings, including the Courthouse, Law Enforcement Center, Prairie Hills Facility Anthon Courthouse and WCICC, at a total cost of the projects not to exceed \$1,200,000, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$550,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 22nd day of May, 2018.

Chairperson

ATTEST:

County Auditor

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF WOODBURY)

I, the undersigned County Auditor of Woodbury County, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2018.

County Auditor, Woodbury County, State of Iowa

(SEAL)



Ahlers & Cooney, P.C.
Attorneys at Law
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Des Moines, Iowa 50309-2231
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www.ahlerslaw.com
R. Mark Cory
515.246.0378
RCory@ahlerslaw.com

#8c

May 15, 2018

Via UPS Overnight Delivery
Mr. Michael R. Clayton
County Treasurer
Woodbury County Courthouse
620 Douglas Street
Sioux City, Iowa 51101

RE: Engagement Agreement

Dear Michael:

Enclosed you will find an Engagement Agreement. Please present this to the Board for approval and return to our office at the earliest convenient time.

Should you have any questions, please don't hesitate to call me.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'R. Mark Cory', with a long, sweeping underline.

R. Mark Cory
FOR THE FIRM

RMC:csm
Enclosure
cc: Dennis Butler
Karen James
01483313-1\18799-026

ENGAGEMENT AGREEMENT

The purpose of this Engagement Agreement (the "Agreement") is to disclose and memorialize the terms and conditions under which services will be rendered by Ahlers and Cooney, P.C., in its capacity as Bond Counsel, to Woodbury County, Iowa (the "Issuer") in connection with the issuance of not to exceed \$1,400,000 General Obligation Capital Loan Notes, Series 2018 (the "Bonds").

SCOPE OF ENGAGEMENT

In the role of Bond Counsel, we will provide the following services:

1. Prepare and review documents related to the authorization, issuance and delivery of the Bonds (the "Proceedings").
2. After proper approval and execution of the Proceedings, render our legal opinion (the "Bond Opinion") regarding the validity and enforceability of the Bonds, the source of payment with regard to the legality of the security pledged, and the excludability of interest on the Bonds from gross income for federal tax purposes, as applicable.
3. Review those sections of any offering or disclosure documents (the "Offering Documents") to be disseminated in connection with the sale of the Bonds related solely to the description of the Bonds, the legal basis for the security pledged, the tax-exempt status of the Bonds, and excerpts, summaries or copies of the Bond Opinion; and in the event Issuer retains separate Disclosure Counsel we will coordinate with said Disclosure Counsel in regards to the above-identified information we are reviewing in the Offering Documents.
4. Upon request, assist the Issuer in presenting information to bond rating organizations and providers of credit enhancement relating to the issuance of Bonds.
5. Prepare procedure to advertise and direct the sale of Bonds when we are advised that a particular issue of Bonds will be sold at public sale, and prepare procedure accepting a proposal to purchase the Bonds when we are advised that the sale of a particular issue of Bond will accomplished by negotiated sale.
6. Draft the Continuing Disclosure Certificate of the Issuer, if applicable.
7. Prepare an IRS Form 8038-G or 8038-GC, when applicable.

As Bond Counsel, our examination will extend to the actions and approvals necessary to authorize the issuance and initial delivery of the Bonds to the purchaser thereof. Our Bond Opinion does not extend to any re-offering of the Bonds by the original purchaser thereof or other persons, and will be delivered by us on the date the Bonds are exchanged for their purchase price (the "Closing").

The Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws

relating to the Bonds. During the course of this engagement, we will rely on the Issuer, and authorized officials, to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security.

Our duties in this engagement are limited to those expressly set forth above. This Engagement Agreement does not include the following services, or any other matter not required to render our Bond Opinion:

- a. Except as described in paragraph (3) above, assisting in the preparation or review of the Offering Documents with respect to the Bonds, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that the Offering Documents do not contain any untrue statement of material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading. This engagement does not include the services of Disclosure Counsel.
- b. Preparing requests for tax rulings from the Internal Revenue Service, or “no action” letters from the Securities and Exchange Commission.
- c. Drafting state constitutional or legislative amendments.
- d. Pursuing test cases or other litigation, such as contested validation proceedings.
- e. Except as described in paragraph (6) above, assisting in the preparation of, or opinion on, a continuing disclosure undertaking pertaining to the Bonds, or after Closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking, including monitoring Issuer’s continued compliance with the undertaking.
- f. Representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.
- g. After Closing a particular issue of Bonds, providing continuing advice to the Issuer or any other party concerning actions necessary to assure that interest paid on that issue of Bonds will continue to be excludable from gross income for federal income tax purposes (e.g. this Bond Counsel engagement for the Bonds does not include rebate calculations, nor continuing post-issuance compliance activities).

We will provide one or more of the services listed in (a)–(g) upon your request, however, a separate, written Engagement Agreement will be required before we assume one or more of the above duties.

Services listed in subparts (h)–(k), below, are not included in this Engagement Agreement, nor will they be provided at any time.

- h. Acting as an underwriter, or otherwise marketing the Bonds.
- i. Acting in a financial advisory role.
- j. Preparing blue sky or investment surveys with respect to the Bonds.
- k. Making an investigation or expressing any view as to the creditworthiness of the Issuer or of the Bonds.

ATTORNEY-CLIENT RELATIONSHIP

Upon our receipt of notification that Bond Counsel services are requested under this Engagement Agreement, the Issuer will be our client and an attorney-client relationship will exist between us as outlined above. We assume that all other parties to each such transaction will retain such counsel as they deem necessary and appropriate to represent their interests. We further assume that all parties understand that in each such transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Bond Counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement agreement will constitute an acknowledgement of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

Each representation of the Issuer and the attorney-client relationship for the Bonds created by this Engagement Agreement will be concluded upon issuance of that respective issue of Bonds. Nevertheless, subsequent to Closing, we will mail the appropriate Internal Revenue Service Form 8038, and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

FEES

We will charge a flat fee of \$6,200 for services rendered under this Agreement. It is not anticipated that it will be necessary for us to personally attend meetings in order to provide the Bond Counsel services outlined above, but we will do so in the event that circumstances require. If, at any time, we believe that an adjustment of our flat fee is necessary during an engagement as Bond Counsel for a particular issuance of Bonds, we will advise you. Such adjustment might be necessary in the event: (a) the principal amount of Bonds to be issued differs significantly from the amount stated at the time we advise you of our fee; (b) there are material changes in the structure, security or opinion from the description of the Bonds after we advise you of our fee; or (c) unusual or unforeseen circumstances arise which require a significant increase in the services rendered, such as personal attendance at meetings, significant travel, or unexpected revision of the issuance documents at the request of the Issuer, any agent acting on your behalf (such as a financial advisor), the purchaser, a bond insurer, other counsel providing services with respect to issuance of a particular issuance of Bonds.

In addition to the flat fee, we will bill you for all expenses incurred on your behalf, such as travel cost reimbursement, photocopying, deliveries, long distance telephone charges, telecopier charges, filing fees, computer-assisted research, bond printing, and other related expenses. Generally these expenses will not exceed \$600. We will contact you prior to incurring expenses that exceed that amount.

Our statement for services and expenses will be sent after each particular issue of Bonds have been closed and is due and payable within thirty (30) days of receipt.

If, for any reason, you terminate the engagement on a particular issue of Bonds covered by this Agreement before closing a particular issue of Bonds are not issued for any reason, or the

Bonds are issued without the delivery of our Bond Opinion, we will bill you for the services rendered on your behalf up to that point. These services will be billed at the normal hourly rates for those attorneys and legal assistants who have performed such services. We will also then bill you for all expenses we have incurred as outlined above. My current hourly rate is \$315. Work performed by associates will be billed at \$220 per hour. Services performed on your behalf by legal assistants will be billed at \$120 per hour.

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this engagement.

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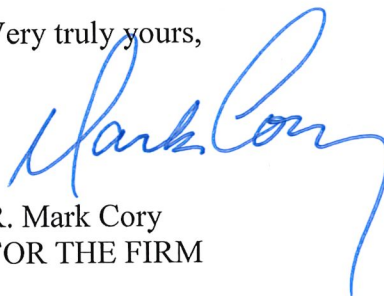
APPROVAL

Please carefully review the terms and conditions of this Agreement. **If the above correctly reflects the terms of this engagement, please obtain approval by your governing body, and execute, date and return to me the enclosed copy of this Agreement. Please retain the original for your file.**

If you have questions regarding any aspect of the above or our representation as Bond Counsel, please do not hesitate to write or call.

It has been a pleasure to serve you in the past, and we look forward to our continued relationship.

Very truly yours,



R. Mark Cory
FOR THE FIRM

Accepted:

Woodbury County, State of Iowa*

By: _____ Date: _____

*Approved by Motion or Resolution No. _____ of the governing body on _____, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/16/2018 Weekly Agenda Date: 5/22/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider award of bids for gravel hauled to county roads for FY 2018

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

The county has requested quotations for gravel produced and hauled directly to approximately 80 miles of county roads. Two bids were received and are being presented for award.

BACKGROUND:

The project will place 300 tons of gravel per mile to 80 miles of county roads, 20 miles in each of the four county maintenance districts. This program started in FY 2016 with funding from the local secondary road fund provided by the newly imposed \$0.10 per gallon fuel tax.

FINANCIAL IMPACT:

This project is funded by the local secondary road fund. The project was added to the program after the legislature raised the fuel tax in 2015. This project funding was made possible by the Woodbury County share of the \$0.10 per gallon fuel tax.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend the Board award the bid to Hallett Materials.

ACTION REQUIRED / PROPOSED MOTION:

Motion to award the bid for Maintenance Gravel-Gravel Haul 2018 to Hallett Materials of Wall Lake, IA for \$331,513.20.

TABULATION OF BIDS

**GRAVEL 2018
5/7/2018
WOODBURY COUNTY, IOWA**

		**	*			*			
		**	*	Hallett Materials		* L. G. Everist, Inc.			
		**	*	220 W. 1 st Street		* 124 Steuben St.			
		**	*	Wall Lake, IA 51466		* Sioux City Iowa 51101			
		**	*			*			
		**	TONS	**	* UNIT PRICE :	AMOUNT	*	UNIT PRICE :	AMOUNT
		**		**	*	:	*	:	
GRAVEL HAUL TO ROADS		**		**	*	:	*	:	
DISTRICT 2	**	6150	**	*	\$	12.95 :	\$	79,642.50	* \$ 16.55 : \$ 101,782.50
DISTRICT 3	**	5640	**	*	\$	11.55 :	\$	65,142.00	* \$ 12.64 : \$ 71,289.60
DISTRICT 4	**	6390	**	*	\$	13.13 :	\$	83,900.70	* \$ 16.10 : \$ 102,879.00
DISTRICT 5	**	6270	**	*	\$	16.40 :	\$	102,828.00	* \$ 19.47 : \$ 122,076.90
TOTAL GRAVEL HAULED TO ROADS	**	24450	**	*		:	\$	331,513.20	* : \$ 398,028.00

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9b

Date: 5/16/2018 Weekly Agenda Date: 5/22/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider award of a tandem axle dump truck bid for the Secondary Road Department

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The county requested a quotation for one, new tandem axle dump truck for purchase.

BACKGROUND:

The county owns 17 dump trucks, 5 flatbed trucks, and three truck plows that are used for material hauling and snow removal. Typically we update one tandem truck every other year. This year the truck replaces an aging international tandem truck with a new tandem truck for the Correctionville district.

FINANCIAL IMPACT:

The project is paid for with Woodbury County local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board award the bid to Boyer Trucks of Sioux Falls, SD for \$164,240.00 including the trade for the current county truck.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board award the bid to Boyer Trucks of Sioux Falls, SD for \$164,240.00 including the trade for the current county truck.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9c

Date: 5/16/2018 Weekly Agenda Date: 5/22/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of resolutions of drainage district tax levies

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The county board of supervisors serves as trustees for nine drainage districts. Annually tax levies to meet the expenses of maintaining the drainage districts are set by the Board.

BACKGROUND:

Recommended tax levies are attached for Board consideration.

FINANCIAL IMPACT:

The levies are imposed upon benefited lands by formulas approved at the adoption of the drainage district.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

- Yes No

RECOMMENDATION:

Recommend that the board approve the attached resolutions setting levies for nine drainage districts.

ACTION REQUIRED / PROPOSED MOTION:

The Board is to make individual motions approving each drainage district resolution.

DRAINAGE TAX

**FY 2018/19
RECOMMENDED DRAINAGE ASSESSMENTS FOR DRAINAGE DISTRICTS
UNDER THE DIRECT CONTROL OF THE
WOODBURY COUNTY BOARD OF SUPERVISORS, AS TRUSTEES**

Treasurer's Balance - Outstanding Warrants = Auditor's Balance

<u>Drainage District</u>	<u>Year Built</u>	<u>Original Cost</u>	<u>County Treasurer's Balance April 30, 2018</u>	<u>Outstanding Warrants** April 30, 2018</u>	<u>County Auditor's Balance April 30, 2018</u>	<u>7/1/18 to 6/30/19 Other Est. Expenditures</u>	<u>FY 2018-19 Recommended Levy</u>
1. Anthon Central	1925	\$ 4,943.00	\$ 25.98	\$ ---.	\$ 25.98	\$ -.	\$ 0.00
2. Bennett-McDonald	1963	1,320.00	14,282.44	12,279.15	2,003.29	-.	1,000.00
3. Maple River	1920	44,249.00	533.33	---	533.33	-.	0.00
4. Orton Slough	1919	16,109.00	33,680.43	50,680.62	(17,000.19)	-.	20,000.00
5. Smithland	1916	12,473.00	21,222.09	---	21,222.09	-.	0.00
6. Smokey Hollow	1924	1,048.00	3,228.99	---	3,228.99	-.	0.00
7. Weber Creek	1931	9,599.00	3,904.40	---	3,904.40	-.	0.00
8. Wolf Creek	1908	34,418.00	7,413.12	39,561.35	(32,148.23)	-.	35,000.00
9. Wolf Creek Pump	1985	21,262.45	230.74	50.00	180.74	0.00	0.00 *
Sub-Dist 2			1.03	0.00	1.03	0.00	50.00
Sub-Dist 3			1,112.48	1,056.37	56.11	0.00	0.00

*(Hearing not required.) Section 468.126,1c, Code of Iowa 2015, states in part: "If the estimated cost of a repair exceeds twenty thousand dollars, or seventy-five percent of the original total cost of the district and subsequent improvements, whichever is the greater amount, the board shall set a date for a hearing on the matter of making the proposed repairs, ---."

**Balance verification

Dated this 22nd day of May, 2018

Dennis D. Butler – Supervisor’s Office

Mark J. Nahra - County Engineer

RESOLUTION NO. _____

ORTON SLOUGH DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Orton Slough Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Orton Slough Drainage District, that a special tax and/or assessment in the sum of \$ 20,000.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 22nd day of May, 2018

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

SMOKEY HOLLOW DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Smoky Hollow Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Smoky Hollow Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 22nd day of May, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____

Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

WEBER CREEK DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Weber Creek Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Weber Creek Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 22nd day of May, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

WOLF CREEK DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Wolf Creek Drainage District, that a special tax and/or assessment in the sum of \$ 35,000.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 22nd day of May, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

BENNETT-MCDONALD DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Bennett-McDonald Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Bennett-McDonald Drainage District, that a special tax and/or assessment in the sum of \$ 1,000.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 22nd day of May, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

SMITHLAND DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Smithland Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Smithland Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Drainage District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 22nd day of May, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____

Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

WOLF CREEK PUMPING DISTRICT #2

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Pumping District #2 of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Pumping District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Wolf Creek Pumping District #2, that a special tax and/or assessment in the sum of \$ 50.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Pumping District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 22nd day of May, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____

Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

WOLF CREEK PUMPING DISTRICT #3

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Pumping District #3 of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Pumping District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Wolf Creek Pumping District #3, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Pumping District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 22nd day of May, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____

Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

ANTHON CENTRAL DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Anthon Central Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Anthon Central Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 22nd day of May, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

RESOLUTION NO. _____

MAPLE RIVER DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Maple River Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Maple River Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 22nd day of May, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: _____
Chairman

Patrick F. Gill, County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/16/2018 Weekly Agenda Date: 5/22/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider and award bid for rental of Briese farm property for 2018

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

The county has acquired 77 acres +/- of property with the purchase of the Briese farm. Approximately 41 acres of the property is available for rental for growing crops.

BACKGROUND:

The rental of the farm ground on the Briese property will help the secondary road department recoup some of its investment in the purchase of the farm, which has been primarily purchased for its gravel reserves. Bids will be received by the board for cash rental of the farm ground.

FINANCIAL IMPACT:

The cash rental of the farm ground on the Briese property will help the secondary road department offset the purchase price of the property.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend the Board award the farm rental to the highest bidder for the property.

ACTION REQUIRED / PROPOSED MOTION:

Motion to award the bid for Briese farm rental for 2018 to the high bidder for cash rent of 41 acres and authorize the chair to sign the farm lease on behalf of the county.

41 ACRES FARM CASH LEASE

Available for 2018 crop year, approximately 41 acres of tillable land for cash lease. Woodbury County farm located in Sections 1, Township 88 N, Range 43 W, Kedron Township, Southeast of Iowa Highway 31. **ONLY SEALED BIDS** will be received. Bids **SHALL** be turned in to the Board of Supervisors Office, County Courthouse Room 104, 620 Douglas Street, Sioux City, IA by 12:00 noon., May 22, 2018. Bids will be opened at the Board of Supervisors' regular meeting on May 22, 2018. Lease will terminate on December 1, 2018. Further terms announced day of bid opening. Additional information, call Mark J. Nahra, Woodbury County Engineer, 712-873-3215.

Bid for farm lease: \$ _____ per acre

Total Lease: \$ _____

Name: _____

Address: _____

City, State, Zip: _____

Signature: _____

Land is available to the tenant upon signature on lease agreement, subject to final approval by the board of supervisors. Final date for possession is to be determined.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/17/2018 Weekly Agenda Date: 5/22/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider bids for project number L-B(B82)--73-97

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Plans have been completed for the replacement of a bridge on 140th Street, southwest of Pierson. We are receiving bids on May 22, 2018.

BACKGROUND:

The county has programmed the 140th Street bridge for replacement. The existing bridge was damaged beyond repair in the June 2016 storm event and has been closed since then due to the damage. Plans have been completed for the bridge and permitting has been received. The plans were prepared for a May 22, 2018 local letting in the Board Room.

FINANCIAL IMPACT:

The projects are paid for with local funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

- 1) I recommend that the Board receive bids for project number L-B(B82)--73-97 and return them to the county engineer for review and recommendation.
- 2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

- 1) Motion to receive bids for project number L-B(B82)--73-97 and return them to the county engineer for review and recommendation.
- 2) Motion to award bid if low quote is clearly determined by bid results.