



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (JANUARY 29, 2019) (WEEK 5 OF 2019)

Live streaming at: https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at: www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 29, 2019 at 3:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

3:30 p.m. 1. Update on Tax Rate Report – Dennis Butler Information
2. Budget Review Discussion for FY 2020 Page
a. County Attorney
1. Administration 3-5
2. HIDTA Grant - #1 6-7
3. Edward Byrne Grant 8-9
4. Juvenile Division 10-11
5. County Attorney – Collections 12-13
6. HIDTA Grant - #2 14-15
7. Domestic Violence Grant 16-17
8. Jury & Witness Fees 18
9. County Attorney Forfeiture 19-21
10. County Fine Collections 22-23
b. Discussion/Action of Wage Plan Salaries
4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence
3. Citizen Concerns Information
4. Approval of the agenda Action

## Consent Agenda

**Items 5 through 8 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

5. Approval of the minutes of the January 22, 2019 meeting
6. Approval of claims
7. Board Administration – Karen James  
Approval of lifting tax suspension for C.H.
8. Siouxland District Board of Health – Kevin Grieme  
Consideration of appointment to Siouxland District Board of Health

## End Consent Agenda

9. Sioux City Parks & Recreation – Matt Salvatore  
Approval of request for financial support of the Riverfront Redevelopment Project      Action
10. Elections Department – Steve Hofmeyer
  - a. Canvass for the Farmers Drainage District Election      Action
  - b. Canvass for the Garretson Drainage District Election      Action
11. Secondary Roads – Mark Nabra
  - a. Approve contract for propane for heating county buildings for FY 2019      Action
  - b. Award quote for a bridge rehabilitation project      Action
  - c. Consider approval of plans for project number L-C(D156)—73-97      Action
12. Reports on Committee Meetings      Information
13. Citizen Concerns      Information
14. Board Concerns      Information

## ADJOURNMENT

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- TUES., JAN. 22**      **1:00 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- THURS., JAN. 24**      **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.  
**2:00 p.m.** Sioux City Conference Board meeting, City Council Chambers
- MON., JAN. 28**      **6:00 p.m.** Zoning Commission meeting, First Floor Boardroom
- THURS., JAN. 31**      **1:00 p.m.** Comprehensive Economic Development, 1122 Pierce Street
- MONDAY, FEB. 4**      **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUESDAY, FEB. 5**      **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., FEB. 6**      **9:00 a.m.** Loess Hills Alliance Protection meeting, Pisgah, Iowa  
**10:30 a.m.** Loess Hills Alliance Stewardship meeting  
**12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.  
**1:00 p.m.** Loess Hills Alliance Executive meeting, Pisgah, Iowa
- THUR., FEB. 7**      **10:00 a.m.** COAD Meeting, Security Institute  
**11:30 a.m.** Western Iowa Community Improvement Regional Housing Trust Fund, 1122 Pierce
- SAT., FEB. 9**      **12:30 p.m.** Conservation Strategic Planning Session, Dorothy Pecaut Nature Center
- WED., FEB. 13**      **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- THUR., FEB. 14**      **4:30 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., FEB. 20**      **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.  
**12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THUR., FEB. 21**      **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue

**The following Boards/Commission have vacancies:** Commission to Assess Damages - Category A, Category B, Category C and Category D; Siouxland District Health

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

## *The Running Total: Current Tax Rates for FY 19*

Certified budget March 15, 2018

Woodbury County: County-Wide  
\$7.26 / \$1,000

-\$0.15

Woodbury County: Rural Unincorporated  
\$9.51 / \$1,000

-\$0.86

## *The Running Total: Current Tax Rates for FY 20*

Proposed January 1, 2019 Tax Rates\*

Woodbury County: County-Wide  
\$7.57 / \$1,000

+\$0.31

Woodbury County: Rural Unincorporated  
\$10.01 / \$1,000

+\$0.50

*\*Total department budget requests including improvement items*

# *The Running Total: Current Tax Rates for FY 20*

After January 2, 2019 Adjustment

Woodbury County: County-Wide  
\$7.52 / \$1,000

+\$0.26

-\$0.05

Woodbury County: Rural Unincorporated  
\$9.96 / \$1,000

+\$0.45

-\$0.05

## *The Running Total: Current Tax Rates for FY 20*

After January 8, 2019 Adjustment

Woodbury County: County-Wide  
\$7.49 / \$1,000

+\$0.23

-\$0.03

Woodbury County: Rural Unincorporated  
\$9.92 / \$1,000

+\$0.41

-\$0.04

# *The Running Total: Current Tax Rates for FY 20*

After January 15, 2019 Adjustment

Woodbury County: County-Wide  
\$7.47 / \$1,000

+\$0.21

-\$0.02

Woodbury County: Rural Unincorporated  
\$9.90 / \$1,000

+\$0.39

-\$0.02



# *The Running Total: Current Tax Rates for FY 20*

After January 22, 2019 Adjustment

Woodbury County: County-Wide  
\$7.34 / \$1,000

+\$0.21

-\$0.13

Woodbury County: Rural Unincorporated  
\$9.77 / \$1,000

+\$0.39

-\$0.13

**Projection of FY 2020 Tax Asking & Tax Rates After Proposed Changes**  
**Revised - January 23, 2019**

	<u>Tax Askings</u>					Total County-Wide Tax Asking
	<u>Funds</u>					
	<u>General Basic</u>	<u>General Supplemental</u>	<u>County Services (M.H.)</u>	<u>Debt Service</u>	<u>Rural Basic</u>	
Starting Tax Asking Over Current FY 19	1,888,852	283,125	739,730	811,343	340,429	2,440,793
New Tax Revenue From New Tax Valuations Using FY 19 Tax Rate	387,363	278,508	55,687		96,039	817,597
Additional Tax Revenue From Revised Valuations	24,275	17,454	3,490		1,868	47,087
	1,477,214	12,837	680,553	811,343	242,522	1,576,109
<b>Changes to Tax Asking:</b>						
January 2, 2019	44,000	70,000	93,373	0	0	207,373
January 8, 2019	189,072	250				189,322
January 15, 2019	79,413	4,162				75,251
January 22 ,2019	434,000			120,000		554,000
Subtotal Changes to-Date	746,485	66,088	93,373	0	0	1,025,946
<b>Potential Changes:</b>						
Improvement Requests:						
Sheriff:						
Three Deputies	254,229					254,229
One Correctional Officers	66,488					66,488
WCCICC	51,023					51,023
Communication Center	17,267					17,267
District Health	242,767					242,767
Emergency Services		19,839				19,839
Subtotal of Potential Changes	146,240	19,839	0	0	0	166,079
Total Net Tax Increase	584,489	98,764	587,180	811,343	242,522	384,084

Potential Tax Rates

	<u>Tax Funds</u>				Total	Rural	Total
	<u>General</u>	<u>General</u>	<u>County</u>	<u>Debt</u>	<u>County-Wide</u>	<u>Basic</u>	<u>Rural Twp,</u>
	<u>Basic</u>	<u>Supplemental</u>	<u>Services (M.H.)</u>	<u>Service</u>	<u>Tax Rate</u>		<u>Tax Rate</u>
Current Tax Rates for FY 2019	3.69591	2.65730	0.53132	0.37716	7.26169	2.24345	9.50514
Adjusted Tax Rates for FY 2020 with above Received Changes	3.85976	2.64264	0.66341	0.17590	7.34171	2.43494	9.77665
Change From FY 19 to FY 20	0.16385	0.01466	0.13209	0.20126	0.08002	0.19149	0.27151

Running Tally Report for Tax Askings  
Proposed FY 2020  
Updated - January 23, 2019

	Tax Askings					Total Tax Asking Increase or (Decrease)
	General Basic	General Supplemental	County Services (MH)	Debt Service	Rural Basic	
December 28, 2018 - Starting Position	1,888,852	283,125	739,730	(811,343)	340,429	2,440,793
<b>Total Starting Tax Asking</b>	<b>1,888,852</b>	<b>283,125</b>	<b>739,730</b>	<b>(811,343)</b>	<b>340,429</b>	<b>2,440,793</b>
Changes:						
<b>January 2, 2019</b>						
Dept. of Human Services - Rev. Increase	(40,000)					(40,000)
Public Bidder	(1,000)					(1,000)
Board Expense	(1,000)					(1,000)
Board Administration	(2,000)					(2,000)
Juvenile Attorney Fees		(70,000)				(70,000)
Reduction in tax asking			(93,373)			(93,373)
<b>January 2, 2019</b>	<b>(44,000)</b>	<b>(70,000)</b>	<b>(93,373)</b>	<b>0</b>	<b>0</b>	<b>(207,373)</b>
						0
						0
Subtotal	1,844,852	213,125	646,357	(811,343)	340,429	2,233,420
<b>January 8, 2019</b>						
Conservation Parks Improvement Request	(153,072)					(153,072)
Conservation Naturalist Revenue	(1,000)					(1,000)
Election Administration		(250)				(250)
Recorder Revenue for GIS	(35,000)					(35,000)
<b>January 8, 2019</b>	<b>(189,072)</b>	<b>(250)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(189,322)</b>
						0
Subtotal	1,655,780	212,875	646,357	(811,343)	340,429	2,044,098

Tax Askings

	<u>General Basic</u>	<u>General Supplemental</u>	<u>County Services (MH)</u>	<u>Debt Service</u>	<u>Rural Basic</u>	<u>Total Tax Asking Increase or (Decrease)</u>
<b>Changes:</b>						
<b>January 15, 2019</b>						
Communication Center		4,162				4,162
Building Services:						
Courthouse Building	(26,853)					(26,853)
LEC	(17,560)					(17,560)
Trosper/Hoyt	(7,523)					(7,523)
Praire Hills	(1,027)					(1,027)
Anthon	(6,000)					(6,000)
District Health	(1,500)					(1,500)
Building Services	(16,950)					(16,950)
Tri-View	(2,000)					(2,000)
<b>January 15, 2019</b>	<b>(79,413)</b>	4,162	0	0	0	<b>(75,251)</b>
Subtotal	<b>1,576,367</b>	<b>217,037</b>	<b>646,357</b>	<b>(811,343)</b>	<b>340,429</b>	<b>1,968,847</b>
<b>January 22, 2019</b>						
Sheriff:						
Uniform Patrol	(3,000)					(3,000)
Correctional Facility	(20,500)					(20,500)
Correctional Facility - New Revenue	(80,000)					(80,000)
Administration	(30,500)					(30,500)
Use of Gaming Revenue	(300,000)					(300,000)
Debt Service				(120,000)		(120,000)
<b>January 22, 2019</b>	<b>(434,000)</b>	0	0	(120,000)	0	<b>(554,000)</b>
Subtotal	<b>1,142,367</b>	<b>217,037</b>	<b>646,357</b>	<b>(931,343)</b>	<b>340,429</b>	<b>1,414,847</b>

Proposed Tax Asking After Adjustments by Review Date  
FY 20

<u>County Tax Fund</u>	FY 20 Proposed Tax Asking by Fund	<u>1/2/2019</u>	<u>1/8/2019</u>	<u>1/15/2019</u>	<u>1/22/2019</u>	<u>1/29/2019</u>	<u>2/5/2019</u>	<u>2/12/2019</u>	<u>2/19/2019</u>	Proposed Final Total	Difference
General Basic	18,029,259	(44,000)	(189,072)	(79,413)	(434,000)					17,282,774	(746,485)
General Supplemental	11,887,821	(70,000)	(250)	4,162						11,821,733	(66,088)
County Services	3,060,060	(93,373)								2,966,687	(93,373)
Debt Service	971,474				(120,000)					851,474	(120,000)
Rural Basic Services	3,107,594									3,107,594	0
<b>Total</b>	<b>37,056,208</b>	<b>(207,373)</b>	<b>(189,322)</b>	<b>(75,251)</b>	<b>(554,000)</b>	0	0	0	0	36,030,262	(1,025,946)

**Running Tax Rate & Tax Asking Changes - FY20**

Fund	Tax Rates			Tax Askings		
	<b>Current Tax Rates FY 19</b>	Proposed Starting Tax Rates FY 20	Proposed Tax Rate as of 1-23-19	<b>Current Tax Askings FY19</b>	Proposed Tax Askings FY 20 1-1-20	Proposed Tax Askings as of 1-23-19
General Basic	<b>3.69591</b>	4.03169	3.85976	<b>16,140,407</b>	18,029,259	17,282,774
General Supplemental	<b>2.65730</b>	2.65835	2.64264	<b>11,604,696</b>	11,887,821	11,821,733
County Service (Region)	<b>0.53132</b>	0.68429	0.66341	<b>2,320,330</b>	3,060,060	2,966,687
Debt Service	<b><u>0.37716</u></b>	<u>0.20098</u>	<u>0.17590</u>	<b><u>1,782,817</u></b>	<u>971,474</u>	<u>851,474</u>
Subtotal County Wide	<b>7.26169</b>	7.57531	7.34171	<b>31,848,250</b>	33,948,614	32,922,668
Rural Basic	<b><u>2.24345</u></b>	<u>2.43494</u>	<u>2.43494</u>	<b><u>2,767,165</u></b>	<u>3,107,594</u>	<u>3,107,594</u>
Total Townships Only	<b>9.50514</b>	10.01025	9.77665	<b>34,615,415</b>	37,056,208	36,030,262

**JANUARY 22, 2019, FOURTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, January 22, 2019 at 3:00 p.m. Board members present were Ung, De Witt, Radig, Taylor, and Pottebaum. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

1. State of the Budget presentation by Dennis Butler. Copy filed.

2a. Motion by Pottebaum second by De Witt to receive the Sheriff Uniform Patrol general basic budget reduced by \$3,000.00. Carried 4-1; Ung opposed.

Motion by Taylor second by De Witt to receive the Sheriff Investigations budget as submitted. Carried 5-0.

Motion by Taylor second by Pottebaum to receive the Sheriff Drug Task Force – Federal Reimbursement budget as submitted. Carried 5-0.

Motion by Taylor second by Radig to receive the Sheriff Correction Facility – LEC budget reduced by \$20,500.00. Carried 4-1; Ung opposed.

Motion by Taylor second by Ung to increase correctional facility revenue by \$80,000.00. Carried 5-0.

Motion by Taylor second by Ung to receive the Sheriff Administration budget as reduced by \$30,500.00. Carried 5-0.

Motion by Taylor second by Ung to receive the Sheriff Civil Division budget as submitted. Carried 5-0.

Motion by Ung second by Taylor to receive the Sheriff Highway Safety Grant budget as with an addition of \$6,350.00 of revenue and \$6,350.00 of expenditures. Carried 5-0.

Motion by Taylor second by Radig to receive the Sheriff Crime Prevention budget as submitted. Carried 5-0.

Motion by Pottebaum second by Radig to receive the Sheriff Courtroom Security budget as submitted. Carried 5-0.

Motion by Taylor second by Pottebaum to receive the Sheriff Courthouse Security budget as submitted. Carried 5-0.

Motion by Radig second by Taylor to receive the Sheriff Commissary budget as submitted. Carried 5-0.

Motion by Radig second by Taylor to receive the Sheriff Prisoner Room & Board budget as submitted. Carried 5-0.

Motion by Radig second by De Witt to receive the Sheriff Uniform Patrol rural services budget as submitted. Carried 5-0.

Motion by Radig second by Taylor to receive the Sheriff Forfeiture budget as submitted. Carried 5-0.

b. Motion by Taylor second by Ung second by to receive the Hard Rock Gaming Fee allocations and to dedicate \$300,000.00 of unallocated gaming fees to property tax relief. Carried 5-0.

Motion by Taylor second by Radig to receive the Infrastructure/Economic Development Fund allocations as submitted. Carried 5-0.

c. Motion by Taylor second by Radig to receive the Debt Service Fund budget reduced by \$120,000.00 for principal and interest payments. Carried 5-0.

d. Motion by Taylor second by De Witt to receive the Veteran Affairs Administration budget as submitted. Carried 5-0.

Motion by Radig second by De Witt to receive the Veteran Affairs IDVA Grant budget as submitted. Carried 5-0.



Motion by Radig second by De Witt to receive the Veteran Affairs Assistance budget as submitted. Carried 5-0.

The Board recessed for five minutes.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

3. There were no citizen concerns.

4. Motion by Radig second by De Witt to approve the agenda for January 22, 2019. Carried 5-0. Copy filed.

Motion by De Witt second by Radig to approve the following items by consent:

5. To approve minutes of the January 15, 2018 meeting. Copy filed.

6. To approve the claims totaling \$436,112.48. Copy filed.

7a. To approve the separation of Colleen McMahon, Civilian Jailer, County Sheriff Dept., effective 1-15-19. Resignation.; the transfer of Dawn Zahnley, Clerk II, Emergency Services Dept., effective 1-23-19, \$21.07/hour, 0%. Position Transfer from Wage Plan Clerk II to AFSCME Clerk II.; the separation of Justin Donaghu, Jail Sergeant, County Sheriff Dept., effective 1-27-19. Resignation.; the appointment of Chad Robson, Motor Grader Operator, Secondary Roads Dept., effective 1-30-19, \$23.15/hour. Job Vacancy Posted 11-21-18. Entry Level Salary: \$23.15/hour.; and the reclassification of McKenzie Stoops, Clerk II, County Treasurer Dept., effective 2-01-19, \$18.05/hour. Per AFSCME Courthouse Contract agreement, from Grade 3/Step 2 to Grade 3/Step 3. Copy filed.

7b. To approve the de-authorization of Wage Plan Clerk II, Emergency Services (deauthorize to authorize an AFSCME Clerk II. Copy filed.

7c. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for P/T Assistant County Attorney, County Attorney Dept., Wage Plan: \$28.15/hour or \$36,595/year.; (2) Civilian Jailers, County Sheriff Dept., CWA: \$19.18/hour.; and AFSCME Clerk II, Emergency Services Dept., AFSCME: \$21.07/hour (Current Wage). Copy filed.

7d. To approve the agreement and release of Michael Lane vs Woodbury County, Iowa and Karl Frederick John Johnk. Copy filed.

8a. To approve the amendment to the contract with Simmering-Cory, Inc. for Comprehensive Plan Services. Copy filed.

8b. To authorize the Community & Economic Development Director to sign the Community Venture Network agreement. Copy filed.

9. To approve LEC Expansion Committee Form. Copy filed.

Carried 5-0.

10.. Motion by Radig second by Taylor to receive the Woodbury County's Certified Annual Financial Report for FY2018. Carried 5-0. Copy filed.

11a. Motion by Pottebaum second by Radig to appoint Bruce Garbe, 1498 Buchanan Ave, Sioux City, to the Zoning Commission for a 5-year term. Carried 5-0. Copy filed.

11b. Motion by Taylor second by Radig to appoint Katie Colling, 3065 Valley Dr., Sioux City, to the Board of Adjustment for a 5-year term. Carried 5-0. Copy filed.

11c. David Gleiser, Community Development Director, provided an update on the ACT Work Ready Communities Certification. Copy filed.

12. Motion by Taylor second by De Witt to approve the contract with Calhoun Burns and Associates for the design of the new Mason Avenue bridge over the Little Sioux River. Carried 5-0. Copy filed.
13. Jeremy Taylor presented and update regarding Rolling Hills Region's action on FY20 budget, Core Services Strategic Planning meeting and remodeling of the Friendship House. Copy filed.
15. The Board heard reports on committee meetings.
16. There were no citizen concerns.
17. Board concerns were heard.

The Board adjourned the regular meeting until January 29, 2019.

Meeting sign in sheet. Copy filed.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#8**

Date: January 23, 2019 Weekly Agenda Date: 01/29/2019

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Kevin Grieme, Siouxland District Health Dept.

**WORDING FOR AGENDA ITEM:**

Consideration of appointment to Siouxland District Board of Health.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

This item requests the Board to consider appointing an applicant to the Siouxland District Board of Health for a three year term.

**BACKGROUND:**

This vacancy on the Board of Health is the result of a past member deciding to not be re-appointed. Applications were solicited and one application was received. This applicant is Dr. Sandra Granger. Her background and experience will serve as an asset to the work of the Board of Health.

**FINANCIAL IMPACT:**

There is no financial impact.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

It is my recommendation that the Board of Supervisors appoint the applicant for a three year term on the Siouxland District Board of Health.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to appoint \_\_\_\_\_ to the Slouxland District Board of Health for a three year term.

APPLICATION FORM FOR WOODBURY COUNTY  
BOARD/COMMISSION

Please Return To:

Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse,  
620 Douglas St., Sioux City, Iowa 51101

Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: <http://woodburyiowa.com>

Application For: Board of Health (Board/Commission)  
Date 1/15/19 E-mail Address sandraswedean@gmail.com  
Name Sandra Granger  
Address 4707 Country Club Blvd  
Phone Number 712-251-9658 Fax Number NA  
Business Phone NA Cell Phone 712-251-9658

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

Female  Male

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):

Unity Point - Pediatric Hospitalist PRN  
Prime Age to Engage - Medical Committee volunteer  
Bishop Heelan Catholic Schools - Board of Education Leadership Committee

The following questions will assist the Board of Supervisors in its selection.

■ How much time will you be willing to devote in this position?

Currently about 5 hours/week. I am hoping to work in a pediatric clinic  
sometime in the future at which time that would decrease to 1-3 hours/week.

■ Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.

As a pediatrician, I am passionate about preventative health and maximizing children's potential with regards to health and meeting their personal goals. I believe my role as an advocate for children will benefit the whole community because it results in supports for parents, teachers, caregivers and others in the community. Additionally, investments in young children have been repeatedly shown to have a great return on investment.

- Medical expertise, especially in matters involving children
- Perspectives on childhood development and maximizing a child's trajectory in life.
- Perspective as a Sioux City native and Air Force veteran who has lived in several communities with various strengths and social supports. These experiences provide a unique perspective having now returned to Sioux City.

Sandra Granger

■ Direction/role you perceive of this Board/Commission:

- To make community-wide initiatives to positively impact the health and well being of its citizens.

■ In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?

- I have been back in Sioux City for about 20 months and have been excited to give back to the community. I believe my professional background and personal passions regarding public health will complement the Board of Health in its mission to serve the community.

■ Please provide two references who may be contacted on your qualifications for this position.

Name	Address	Phone number	Email address	Relationship
Abby Laws	Unity Point	480-220-3428	abby.laws@unitypoint.org	colleague
Michelle Lewis	SDHD	712-260-4391	mlewis@siouxlanddistricthealth.org	colleague in volunteer organization

I certify that there is nothing that would prohibit me from serving on this board or commission.

Signature Sandra Granger Date 1/15/19

YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR  
THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND  
DISTRIBUTED FOR THE PUBLIC.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#9

Date: January 17, 2019 Weekly Agenda Date: January 29, 2019

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Matt Salvatore, Sioux City Parks and Recreation

**WORDING FOR AGENDA ITEM:**

Request for Financial Support of the Riverfront Redevelopment Project

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The Sioux City Parks and Recreation/Riverfront Steering Committee is looking to raise funds necessary to develop the Riverfront where the former Argosy Casino was located.

**BACKGROUND:**

The Riverfront Redevelopment Project is estimated at \$16.4 million. We are seeking leverage funds to support grant applications. We will apply for an Enhance Iowa or Community Attraction and Tourism grant through the State of Iowa. The grant requires city, county, and private funding. Woodbury County's \$50,000 contribution to the Cone Park Project helped us secure a \$300,000 CAT grant in 2015.

**FINANCIAL IMPACT:**

Requesting \$150,000. The request could be funded over several fiscal years (FY 20 and 21). The goal is to break ground in spring of 2020 once the Interstate 29 project is completed.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:**

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#11a**

Date: 1/24/2019 Weekly Agenda Date: 1/29/2019

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Approve contract for propane for heating county buildings for FY 2019

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

The county annually receives bids for propane supplied for heating for the Secondary Road Department, Emergency Services, Conservation and the Little Courthouse at Anthon.

**BACKGROUND:**

The county takes bids for approximately 50,200 gallons of propane each year. Contracts have been returned by the successful low bidder, Johnson Propane.

**FINANCIAL IMPACT:**

Propane is an annual budget item for the county departments.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

- Yes  No

**RECOMMENDATION:**

Recommend that the board approve the contract for propane supply for FY 2019 with Johnson Propane.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board approve the contract for propane supply for FY 2019 with Johnson Propane.

County Woodbury

## SUPPLY CONTRACT

THIS AGREEMENT made entered into by and between Woodbury County, by its Board of Supervisors, consisting of the following members Rocky L. DeWitt, Marty J. Pottebaum, Keith W. Radig, Matthew A. Ung and Jeremy J. Taylor Party of the first part, and Johnson Propane of Battle Creek, IA, party of the second part.

WITNESSETH: That the party of the second part, for and in consideration of \$1.00 per gallon payable as set forth in the specifications constituting a part of this contract, hereby agrees to furnish f. o. b. the locations as designated in the Instructions to bidders, and within the time specified propane as follows: Furnish and deliver approximately 50,200 gallons of propane fuel at the bid price of \$1.00/per gallon to the Woodbury County Secondary Roads Department, Conservation Department, Sheriff's Department, Emergency Services Department, Emergency Operations Department and Treasurer's Office.

Deliveries to be made at locations as noted in the NOTICE/INSTRUCTIONS TO BIDDERS.

Deliveries to be made within forty-eight (48) hours of County order unless other delivery arrangements are agreed upon by both parties.

This contract is valid only for the period commencing September 1, 2018 through and including August 31, 2019.

Payment to vendor will be made from current funds upon receipt of invoices.

IN WITNESS WHEREOF, the parties hereto have set their hands for the purpose herein expressed, to this and three other instruments of like tenor, this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Woodbury County, Iowa  
Party of the First Part

By \_\_\_\_\_  
Rocky L. DeWitt, Chairman

Johnson Propane  
By \_\_\_\_\_  
Party of the Second Part



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#11b**

Date: 1/24/2019 Weekly Agenda Date: 1/29/2019

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Award quote for a bridge rehabilitation project

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

The county requested quotes for a bridge rehabilitation project. Bridge B-152 will have new piling and floor beams added to strengthen the bridge and extend its life.

**BACKGROUND:**

The secondary road department requested quotes for labor and equipment necessary to drive new piling and add additional beams to an existing timber/steel superstructure bridge on Kossuth Avenue. The county does not have equipment for this type of work. All materials are in stock at the Correctionville district. The county engineer recommends award to the low quote for labor and equipment.

**FINANCIAL IMPACT:**

The rehabilitation project is paid for with Woodbury County local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

- Yes
- No

**RECOMMENDATION:**

Recommend that the board award the quote to Dixon Construction for \$67,000.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board award the quote to Dixon Construction for \$67,000.

TABULATION OF BIDS

PROJECT NO. Structure B-152 Reconstruct  
QUOTE January 29, 2019  
BRIDGE RECONSTRUCTION  
IN SECTION 04, T89N, R43W

NOTE: IN CASE OF MATHEMATICAL ERROR, UNIT PRICE SHALL GOVERN

**	**	*	*	*	*	*	*	*	*
**	** L.A. carlson	*	* Christensen Bros	*	* Nelson & Rock	*	* Dixon Construction	*	*
**	** 20984 C43	*	* P.O> Box 478	*	* 23565 Hwy K45	*	* 409 Driftwood	*	*
**	** Merrill, Iowa 51038	*	* Cherokee, Iowa	*	* Onawa, Iowa 51040	*	* Correctionville, Iowa 51016	*	*
**	**	*	*	*	*	*	*	*	*

ITEM NO	ITEM	QUANTITIES	UNIT PRICE : AMOUNT	UNIT PRICE : AMOUNT	UNIT PRICE : AMOUNT	UNIT PRICE : AMOUNT	UNIT PRICE : AMOUNT	SUMMARY OF BIDS	
1	Lump Sum Rebuild Quote	1 L.S.	\$84,500.00 : \$ 84,500.00	\$90,000.00 : \$ 90,000.00	\$ 111,000.00 : \$ 111,000.00	\$ 67,000.00 : \$ 67,000.00			
			: \$ 84,500.00	: \$ 90,000.00	: \$ 111,000.00	: \$ 67,000.00			

- 1) Dixon Construction \$ 67,000.00
- 2) L.A. Carlson \$ 84,500.00
- 3) Christensen Bros. \$ 90,000.00
- 4) Nelson & Rock \$ 111,000.00

\*\*\*\*\*

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#11c

Date: 1/24/2019 Weekly Agenda Date: 1/29/2019

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consider approval of plans for project number L-C(D156)--73-97

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Plans have been completed for replacement of bridge D156 with a reinforced concrete box culvert. We request approval of the plans for letting.

**BACKGROUND:**

The county has programmed the replacement of bridge D156 on Franklin Avenue north of Old Highway 20 for FY 2019. The existing bridge will be replaced with a reinforced concrete box culvert.

**FINANCIAL IMPACT:**

The projects are paid for with local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

I recommend that the Board approve the plans for project number L-C(D156)--73-97.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the plans for project number L-C(D156)--73-97.

Project Number: L-C(D156)--73-97

**IOWA**  
**DEPARTMENT OF TRANSPORTATION**  
 Highway Division  
 PLANS OF PROPOSED IMPROVEMENT ON THE  
**SECONDARY ROAD SYSTEM**  
**WOODBURY COUNTY**  
**RCB CULVERT NEW**  
**PROJECT NO. L-C(D156)--73-97**

The Iowa Department of Transportation Standard Specifications for Highway and Bridge Construction, series of 2015, plus current Supplemental Specifications and Special Provisions shall apply to construction work on this project.

Plus Current Special Provisions and Supplemental Specifications

BRIDGE D156 REPLACEMENT  
 On K57, Over CREEK, from 150th St N  
 0.4 Miles to 140th St  
 S26--T89--R45  
 CONSTRUCT RCB CULVERT

TRAFFIC CONTROL PLAN

THIS ROAD WILL BE CLOSED TO THROUGH TRAFFIC DURING CONSTRUCTION. TRAFFIC ROUTES ADJACENT TO PROPERTIES WILL BE MAINTAINED AS PROVIDED FOR IN ARTICLE 1107.08 OF THE CURRENT STANDARD SPECIFICATIONS. TRAFFIC CONTROL DEVICES, PROCEDURES, LAYOUTS, SIGNING, AND PAVEMENT MARKINGS INSTALLED WITHIN THE LIMITS OF THIS PROJECT SHALL CONFORM TO THE "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS" AS ADOPTED BY THE DEPARTMENT PER 781 OF THE IOWA ADMINISTRATION CODE (IAC) CHAPTER 130.

MAINTENANCE OF SIGNS AND BARRICADES AS STATED IN ARTICLE 1107.09 SHALL APPLY ON THIS PROJECT.

SIGNING ON THIS PROJECT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL BE IN ACCORDANCE WITH ROAD STANDARD TC-252

INDEX OF SHEETS	
No.	Description
1	TITLE SHEET
2	LOCATION PLAN
3	ESTIMATE OF QUANTITIES
4	GENERAL NOTES
5	SITUATION PLAN
6	PLAN AND PROFILE

ROAD STANDARD PLANS					
The following Standard Plans shall be considered applicable to construction work on this project.					
Identification	Date	Identification	Date	Identification	Date
EW-101	10-20-15				
EW-401	10-20-15				
EW-402	10-20-15				
Mi-103	10-20-15				
TC-252	04-19-16				

RCB STANDARD PLANS					
(May be obtained at Woodbury County Engineer Office)					
Standard	Date Issued	Date Revised	Standard	Date Issued	Date Revised
RCB G1-12	APRIL, 2012	01-16	FWH 45-4-87	MAY, 1987	04-06
RCB G2-12	APRIL, 2012	03-16	FWH 45-5-87	MAY, 1987	04-06
RCB 10-6-12	APRIL, 2012		FWH 45-6-87	MAY, 1987	04-06
FWH 45-1-87	MAY, 1987	04-06			
FWH 45-2-87	MAY, 1987	04-06			
FWH 45-3-87	MAY, 1987	04-06			

**WOODBURY COUNTY**

NEW RCB CULVERT

PROJECT NO: L-C(D156)--73-97

Letting Date FEBRUARY 26, 2019

	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.
	Date
	Iowa Registration Number 11452 Expiration Date 12/31/2020
	Pages or sheets covered by this seal: Pages 1 - 6



2015 AADT 70 V.P.D.



# Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039

Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER

Mark J. Nahra, P.E.

mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER

Benjamin T. Kusler, E.I.T.

bkusler@woodburycountyiowa.gov

SECRETARY

Tish Brice

tbrice@woodburycountyiowa.gov

To: Board Members

From: Mark Nahra, County Engineer

Date: January 23, 2019

RE: Weekly Work Report

## Construction Project Report

### **To be let:**

**FM-CO97(136)—55-97**, D38 HMA resurfacing project between Bronson and the Merville Blacktop. Letting date: July, 2019. Late start date: to be determined. The project involves cold in place recycling of existing pavement followed by an overlay of the pavement with new hot mix asphalt pavement. The project letting has been delayed as we have reached the allowable three-year borrow ahead restriction of our farm to market fund. We now have to wait until we have accrued an adequate fund balance to let more project work to contract. We hope fund levels will allow the work to be done in 2019.

**FM-C)97(137)—55-97**, K49 HMA resurfacing project between Plymouth County line and county route D12. Letting date: February 19, 2019. Late start date: to be determined. This project is being done in coordination with a Plymouth County project on the same county route. The project involves cold in place recycling of the existing pavement followed by an overlay of high performance asphalt surfacing. The high-performance surface provides a thinner overlay on top of the recycled pavement than standard hot mix asphalt. This is Woodbury County's first project using this material. Work will be done in 2019.

### **Under Contract:**

**L-B(U51)—73-97**, 320<sup>th</sup> Street Bridge replacement. Letting date: October 30, 2018. Late start date: April 15, 2019. Contractor: Graves Construction, Spencer, IA. Contract price: \$475,343.66. Working days: 65. This bridge has been closed since 2014 due to a failed substructure piling.

The project allows winter work at the contractor's option. The contractor has moved on site and removed the old bridge. Cofferdams being built for east pier pile driving. Pile driving should start next week.

**BROS-CO97(133)—55-97**, Hancock Avenue Bridge replacement. Letting date: October 16, 2018 (IDOT Letting) Late start date: June 17, 2019. Working days: 85. Contractor: Dixon Construction. Bid Price: \$567,393.30. This project replaces an aging truss bridge on Hancock Avenue near the 200<sup>th</sup> Street intersection. The current bridge is posted 3 tons.

The project contract has been signed and approved by Iowa DOT. After the contractor requests a preconstruction meeting, we will know when the start date for construction will be. The project schedule allows winter work that may allow the bridge project to be completed earlier in 2019.

**STP-S-CO97(134)—55-97**, D50 PCC Resurfacing near Oto. Letting date: April 17, 2018. Late start date: July 23, 2018. Working days: 60. Contractor: Cedar Valley Corporation, Waterloo, IA. Contract price: \$2,354,844.71.

All mainline paving is complete, including bridge approaches on the Little Sioux River bridge. New guardrail is installed on the bridge and bridge approaches. The project is open to traffic as of Thursday, November 29. Remaining work includes paving intersection fillets and completing edge line pavement markings. Work on the project is suspended until spring.

**BROS-CO97(132)—55-97**, 150<sup>th</sup> Street Bridge replacement near Lawton. Letting date: June 19, 2018 (IDOT Letting). Late start date: May 1, 2019. Working days: 105. Contractor: Dixon Construction, Correctionville, IA. Contract price: \$1,019,550.42. This project replaced an aging truss bridge on 150<sup>th</sup> Street (Old Highway 20) north of Lawton.

The bridge removal is complete, channel excavation for the new bridge opening is complete, and all piling are driven for the piers and the west abutment. East abutment piling should be driven next week. Work will continue as weather allows through the winter.

**L-B(J9)—73-97**, County Bridge J9 is on 170<sup>th</sup> Street between Jasper and Jewell Avenues. Letting date: August 21, 2018. Late start date: April 15, 2019. Contractor: Dixon Construction, Correctionville, IA. Contract price: \$544,821.40. This bridge was one of the flood damaged structures from the June 18, 2016 storm event. The bridge has been closed to traffic since it was damaged in the flood.

The contractor replaced county road closed signs with new traffic control. Removal of the old bridge is complete, channel shaping under the bridge opening is done and riprap has been placed within the bridge opening area. Abutment piling have been driven and when weather permits, concrete will be poured on the two abutments. Work will continue through the winter as weather allows.

### **Work Under Design:**

Design work is underway on the following projects for letting in 2019.

- 1) 250<sup>th</sup> Street Grading Project - 2.25-mile grade for paving project south of Anthon. Right of way will be necessary to allow construction of this road. Final design is complete. Plats for right of way acquisition are complete and acquisition has started. We delayed right of way negotiations in cooperation with landowners while they were busy with fall harvest, but have now resumed that process. We are working toward an early 2019 letting. This project is funded with the \$1.3 million per year special project levy funds.
- 2) Bridge D156 – This structure is on Franklin Avenue north of Old Highway 20/150<sup>th</sup> Street. The current structure is posted 8 tons. The existing structure is significantly oversized hydraulically and built from salvaged materials. The replacement structure is proposed to be a large culvert. This project is funded with money received in the local budget from the new \$0.10 state fuel tax. The project is scheduled for 2019 construction.
- 3) Haskell Avenue Bridge C-160 - Design work and permitting are complete on the Haskell Avenue Bridge. The new bridge will be a single span 100' x 30.5' pretensioned, prestressed concrete beam bridge. Final plans are finished and we are anticipating a March 2019 letting.

4) Gravel Production - Gravel crushing is complete at the Railroad pit. Production is suspended at the Briese pit and will resume when weather conditions allow.

5) The Mason Avenue bridge was severely damaged by flooding on the Little Sioux River in July 2018. The bridge has been closed to traffic due to damage caused by the bridge being struck by a large tree. The county engineer's office was notified that FEMA has determined that the damage is eligible for repair/replacement assistance. The county road department has filed required documentation requesting assistance from FEMA with eligible costs and has started work on design of a new bridge at this location. We expect that work to be completed in 2020 at this time.