



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MARCH 5, 2019) (WEEK 10 OF 2019)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held March 5, 2019 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:00 p.m. Courthouse Foundation Meeting

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 8 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the February 26, 2019 meeting
4. Approval of claims
5. Approval of resolution thanking and commending years of service with Woodbury County
6. County Auditor – Patrick Gill
 - a. Approval of liquor license application for the Anthon Golf Course
 - b. Approval of liquor license application for the Foot Wedge Lounge

7. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate the Hiring Process
8. Community & Economic Development – David Gleiser
 - a. Receive Rural Comprehensive Planning Project
 - b. Receive SIMPCO Membership Activity with rural cities

End Consent Agenda

- | | | |
|--------------------------------|---|-------------|
| | 9. Juvenile Detention – Ryan Weber
Approval to exercise Option Year Three (3) with Bureau of Indian Affairs and Woodbury County | Action |
| 4:45 p.m.
(Set time) | 10. Communication Center – Glenn Sedivy
Public hearing and approval of Amendment No. 1 to the Intergovernmental Agreement creating the Regional Institute for Preparedness Agency and Commission | Action |
| | 11. Community & Economic Development – David Gleiser
Approval of resolution for final plat for the Mewes-Johnson Addition, a Minor Subdivision | Action |
| | 12. Board of Supervisors – Keith Radig
Authorization for Chairman to sign Wastewater Study MOU with sister cities for regionalization study | Action |
| | 13. Reports on Committee Meetings | Information |
| | 14. Citizen Concerns | Information |
| | 15. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- TUES., MAR. 5** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., MAR. 6** **9:00 a.m.** Loess Hills Alliance Stewardship Committee Meeting, Pisgah, Iowa
- 10:30 a.m.** Loess Hills Alliance Executive Meeting
- 11:15 a.m.** DCAT Committee Meeting, 2nd Floor, Trosper Hoyt Building
- 1:00 p.m.** Loess Hills Alliance Full Board Meeting
- THURS., MAR. 7** **10:00 a.m.** COAD Meeting, The Security Institute
- 4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., MAR. 13** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THUR., MAR. 14** **12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- WED., MAR. 20** **12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- THUR., MAR. 21** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- MON., MAR. 25** **6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., MAR. 26** **1:00 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- THUR., MAR. 28** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., APRIL 1** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUES., APRIL 2** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., APRIL 3** **12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THUR., APRIL 4** **10:00 a.m.** COAD Meeting, The Security Institute

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

FEBRUARY 26, 2019, NINETH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, February 26, 2019 at 4:30 p.m. Board members present were Ung, De Witt, Radig, Pottebaum, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order at 4:30 p.m. with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. There were no citizen concerns.
2. Motion by Radig second by De Witt to approve the agenda for February 26, 2019. Carried 5-0. Copy filed.

Motion by De Witt second by Taylor to approve the following items by consent:
 3. To approve minutes of the February 19, 2019 meeting. Copy filed.
 4. To approve the claims totaling \$465,424.51. Copy filed.
 - 5a. To approve the lifting of tax suspension for Verna Shockey, parcel #894726353005, 3123 3rd St., Sioux City. Copy filed.
 - 5b. To approve the lifting of tax suspension for Teresa Andrews-Stowe, parcel #894730251011, 2311 W. 4th St, Sioux City. Copy filed.
 6. To receive the appointment of Lance Hamann, 2308 Safford Ave., Correctionville, IA, as clerk of Morgan Township. The appointment was made on February 13, 2019, to fill the position previously held by Jess Martin, until the next regular election. Copy filed.
 7. To approve the revocation of appointment of Erica Tuttle, as Deputy Bookkeeper effective February 4, 2019. Copy filed.
 8. To approve the transfer of Devan Amick, Civilian Jailer, County Sheriff Dept., effective 3-04-19, \$19.28/hour. Position Transfer from Sheriff Reserve Officer to Civilian Jailer.; and the transfer of Luke Talbert, Civilian Jailer, County Sheriff Dept., effective 3-04-19, \$19.28/hour. Position Transfer from Sheriff Reserve Officer to Civilian Jailer. Copy filed.

Carried 5-0.

9. Motion by Radig second by Taylor to approve Dorothy Pecaut Nature Center HVAC and Roof Project change order #1, purchase of hydronic system cleaner, geothermal system treatment as quoted by Innovational Concepts, Inc to be funded to be funded with Capital Improvement Project funds with an additional \$10,000.00 available for contingency. Carried 5-0. Copy filed.
10. Bid letting was held for project #L-B(D156)—73-97. The bids are as follows:

Midwest Contracting LLC, Marshall, MN	\$146,739.00
LA Carlson Contracting Inc., Merrill, IA	\$152,697.50
Nelson & Rock Contracting Inc., Onawa, IA	\$163,803.00
Dixon Construction Co., Correctionville, IA	\$183,848.50
Peterson Contractors Inc., Reinbeck, IA	\$196,086.50

Motion by Radig second by Ung to award the bid to Midwest Contracting LLC for \$146,739.00. Carried 5-0. Copy filed.

11. Motion by Taylor second by De Witt to set a goal to dedicate an amount of money raised by property taxes up to \$6.7 million identifiable from C.F. Industries valuation from FY 2021 to FY 2036 to increased gravel purchases. Carried 4-1 on a roll call vote; Radig was opposed. Copy filed.
12. The Board heard reports on committee meetings.
13. There were no citizen concerns.
14. Board concerns were heard.

The Board adjourned the regular meeting until March 5, 2019.

Meeting sign in sheet. Copy filed.

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

A RESOLUTION THANKING AND COMMENDING

James McCrystal

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, James McCrystal has capably served Woodbury County as an employee of the Sheriff's Office for 23 years from December 16, 1996 to March 29, 2019; and

WHEREAS, the service given by James McCrystal as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends James McCrystal for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, James McCrystal.

BE IT SO RESOLVED this 5th day of March, 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS

Keith W. Radig, Chairman

Matthew A. Ung, Member

Marty Pottebaum, Member

Rocky L. De Witt, Member

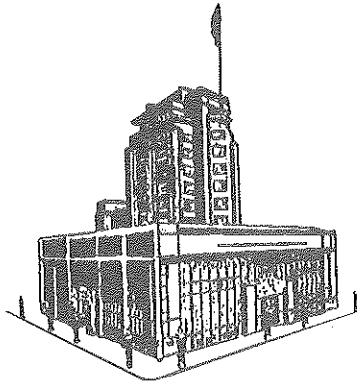
Jeremy J. Taylor, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

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Of Woodbury County**

PATRICK F. GILL
Auditor/Recorder



Court House -- Rooms 103
620 Douglas
Sioux City, Iowa 51101

Phone (712) 279-6702
Fax (712) 279-6629

#6a

To: Board of Supervisors

From: Patrick F. Gill, Auditor & Recorder

Date: February 26, 2019

Subject: Liquor License Application for the Anthon Golf Course, Anthon, Iowa.

Please approve and receive for signature, an application for a 12-month, Class C Liquor License (LC) (Commercial), with Outdoor Service and Sunday sales privileges, for the Anthon Golf Course, Anthon, Iowa. The license would be effective 04/01/19 through 03/31/20.



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Applicant LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor Name/Partnership Name(s): (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A):

Address of Premise:

Address Line 2:

City:

County:

Zip:

Business Phone: Cell / Home Phone:

Same Address

Mailing Address:

Mailing Address Line 2:

City: State:

Zip:

Contact Name:

Phone: Email Address:

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Ownership **LC0037482, Anthon Golf Course, Anthon**

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
 The navigation links on the top may also be used to move around the application.

Corporate applicant's, list all shareholders having 10% or more interest in the corporation and all officers and directors of the corporation regardless of ownership interest. Sole Proprietors shall also include their spouse even if the spouse owns 0% interest. Non-profit corporations or associations need to list officers. Partnerships and Committees not registered with the Secretary of State office will need a trade name filing from their county recorder's office.

If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

Owners:

Name	Address	Percentage	
Anthony Collins	403 S. 1st Avenue, Anthon, IA, 51004	0.00 %	View
Joel Westphal	405 W. Main Street, Anthon, IA, 51004	0.00 %	View
Connie Westphal	405 W. Main Street, Anthon, IA, 51004	0.00 %	View

1

First Name: <input type="text"/>		Last Name: <input type="text"/>	
Address: <input type="text"/>			
Address Line 2: <input type="text"/>			
City: <input type="text"/>	State: <input type="text" value="Please Select"/>		
Zip: <input type="text"/>			
Position: <input type="text"/>	SS#: <input type="text"/>	U.S. Citizen: <input type="text" value="Please Select"/>	
Date of Birth: <input type="text" value="MM/DD/YYYY"/>	% of Ownership: <input type="text"/>		
<input type="button" value="Add"/>			

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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Criminal History LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

<input type="text" value="No"/>	Have you ever been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.
<input type="text" value="No"/>	Have any of the owners listed in the ownership screen ever been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.
<input type="text" value="None"/>	If no arrests, indictments, summons or convictions are applicable select "NONE".

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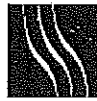


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Applicant Signature **LC0037482, Anthon Golf Course, Anthon**

Complete the information below and click Finish to complete the application
 Note that the license fees will only be withdrawn from accounts after the ABD approves the license.

This application must be completed by a person listed in the Ownership Section.

I hereby declare that all information contained in the Application is true and correct. I understand that misrepresentation of material facts in the Application is a crime and grounds for denial of the license or permit under Iowa law. I further understand that, as a condition of receiving a license, the licensed premises is subject to inspection during business hours by appropriate local, state and federal officials.

NOTE: The Applicant's Name must match one of the owner's names from the Ownership screen.

Owner's Signature: Date:
MM/DD/YYYY

Tentative effective date: MM/DD/YYYY

Licensees are required to submit a bi-annual report of shipment to Iowa consumers due January 10th and July 10th for the previous six months of shipment. This report can be found on the "Action List" under "Complete a Tax Report".

Please notify your Financial Institution to allow ACH debits by our agency's ACH ID number, 142-6004553.

Funds will be pulled from your account 2 days after ABD approves the license.

Please print a copy of this page for your records before clicking the "FINISH" button.

If you are not taken to a confirmation screen after clicking on "Finish", please see the notes at the top of the applicant signature screen to find out why the application was not submitted.

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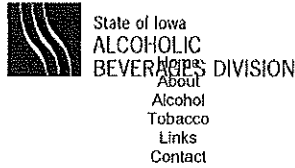


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Local Authority Endorsement LC0037482, Anthon Golf Course, Anthon

Complete the information below and click SUBMIT to endorse the Ownership.

LICENSE INFORMATION

Local Authority: *County of Woodbury*

Daytime Phone for Local Authority:

Ownership Update Approved
 Ownership Update Denied

Reason For Denial:

Effective Date: Expiration Date:

CHECK LIST

Privately held corporations, publicly traded corporations, and limited liability companies must submit a signed transfer of stock and minutes of corporate meetings.

Was a DCI background check run Yes No

Police Department Review Completed Yes No;

E-MAIL

Please provide the local authority email address below. Once the application has been reviewed and approved, a copy of the license will be emailed to this address.

Local Authority E-mail Address

COMMENTS

Signature: Date: MM/DD/YYYY

Reason for re-submittal:

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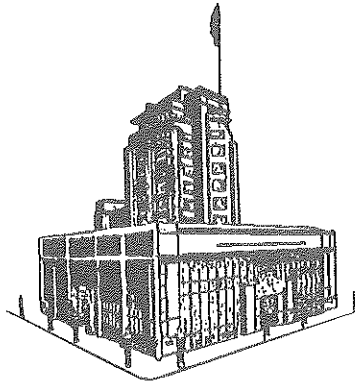
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Sioux City, Iowa 51101

Phone (712) 279-6702
Fax (712) 279-6629

#6b

To: Board of Supervisors

From: Patrick F. Gill, Auditor & Recorder *MFG*

Date: February 22, 2019

Subject: Liquor License Application for the Foot Wedge Lounge, Sloan, Iowa.

Please approve and receive for signature, an applicaton for a 8-month, Class C Liquor License (LC) (Commercial), with Outdoor Service and Sunday sales privileges, for the Foot Wedge Lounge, Sloan, Iowa. The license would be effective 04/01/19 through 11/01/19.



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Applicant License LC_V_83965, Foot Wedge Lounge, Sloan

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
The navigation links on the top may also be used to move around the application.

LENGTH OF LICENSE REQUESTED:

(Choose one of the following):

- 12 month
- 8 month
- 6 month
- 14 day
- 5 day

License Status: Submitted to Local Authority

Original issue date of license: MM/DD/YYYY

Issue date of current license: MM/DD/YYYY

License effective date: MM/DD/YYYY

License expiration date: MM/DD/YYYY

Number of days notice:

70 day notice:

Cancel date: MM/DD/YYYY

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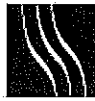


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Privileges LC_V_83965, Foot Wedge Lounge, Sloan

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

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Select one or more of the privileges you wish to have for your Class C Liquor License (LC) (Commercial). If no privileges are applicable please leave all boxes unchecked and hit the next button.

PRIVILEGES:	
<input type="checkbox"/>	Brew Pub
<input type="checkbox"/>	Class B Native Wine Permit
<input type="checkbox"/>	Class B Wine Permit (Carryout Wine - Includes Native Wine)
<input type="checkbox"/>	Living Quarters
<input checked="" type="checkbox"/>	Outdoor Service
<input checked="" type="checkbox"/>	Sunday Sales

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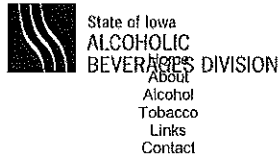


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Applicant **LC_V_83965, Foot Wedge Lounge, Sloan**

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Corporation Name/Sole Proprietor Name/Partnership Name(s): (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A):

Address of Premise:

Address Line 2:

City:

County:

Zip:

Business Phone: Cell / Home Phone:

Same Address

Mailing Address:

Mailing Address Line 2:

City: State:

Zip:

Contact Name:

Phone: Email Address:

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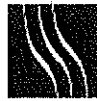


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Status of Business LC_V_83965, Foot Wedge Lounge, Sloan



After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Indicate how the business will be operated (Choose one of the following):

<input type="radio"/> Sole Proprietorship	<input type="radio"/> Publicly Traded Corporation
<input type="radio"/> General Partnership	<input type="radio"/> Limited Liability Company
<input type="radio"/> Limited Partnership	<input type="radio"/> Municipality
<input checked="" type="radio"/> Privately-Held Corporation	

Corporate ID Number: Federal Employer ID#:

Federal Employer ID Applied For:

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Iowa Alcoholic Beverages Division
1918 SE Hulsizer Road, Ankeny, IA 50021
Toll Free 866.IowaABD (866.469.2223)
Local 515.281.7400

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Ownership LC_V_83965, Foot Wedge Lounge, Sloan

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
The navigation links on the top may also be used to move around the application.

Corporate applicant's, list all shareholders having 10% or more interest in the corporation and all officers and directors of the corporation regardless of ownership interest. Sole Proprietors shall also include their spouse even if the spouse owns 0% interest. Non-profit corporations or associations need to list officers. Partnerships and Committees not registered with the Secretary of State office will need a trade name filing from their county recorder's office.

If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

Owners:

Name	Address	Percentage	
Jacob Goodin	1369 220th St, Sergeant Bluff, IA, 51054	0.00 %	View

1

First Name: <input type="text"/>		Last Name: <input type="text"/>	
Address: <input type="text"/>			
Address Line 2: <input type="text"/>			
City: <input type="text"/>		State: <input type="text" value="Please Select"/>	
Zip: <input type="text"/>			
Position: <input type="text"/>		SS#: <input type="text"/>	U.S. Citizen: <input type="text" value="Please Select"/>
Date of Birth: <input type="text" value="MM/DD/YYYY"/>	% of Ownership: <input type="text"/>		
<input type="button" value="Add"/>			

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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Criminal History LC_V_83965, Foot Wedge Lounge, Sloan

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
The navigation links on the top may also be used to move around the application.

No	Have you ever been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.
No	Have any of the owners listed in the ownership screen ever been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.
None	If no arrests, indictments, summons or convictions are applicable select "NONE".

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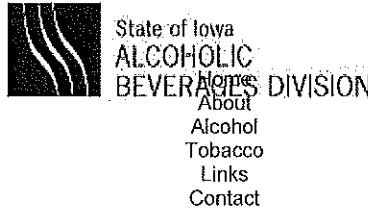


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Premises Information LC_V_83965, Foot Wedge Lounge, Sloan

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
The navigation links on the top may also be used to move around the application.

Control of premises:

Own

Lease

Other explain:

Submit a signed copy of the lease/rental agreement for the license period or signed final sales contract or warranty deed to your local authority.

Submit a sketch to the Local Authority on 8 1/2 x 11' white paper of the proposed premises showing all areas under the control or lease of the Applicant. Include all floors where alcoholic beverages will be sold, served, consumed and stored. Indicate all entrances and exits, location of bar, back bar, and bathrooms. Please provide a separate sketch for each floor. If Applicant has Outdoor Service Area Privilege, please include in the sketch it's relationship to the licensed premises.

Boat Applicants Only: Submit a sketch to the Local Authority on 8 1/2 x 11' white paper of the proposed premises showing all areas under the control or lease of the Applicant. Include all decks where alcoholic beverages will be sold, served, consumed and stored. Indicate all entrances and exits, location of bar, back bar, bathrooms and where licenses will be displayed. Please provide a separate sketch for each deck. A separate sketch is required for each boat.

Premises type:

Local Authority:

License City:

City Population: 973

License County:

County Population: 102172

Dram Shop:

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General Premises Information LC_V_83965, Foot Wedge Lounge, Sloan

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
The navigation links on the top may also be used to move around the application.

of Bathrooms:

of Floors:

Equipped with tables and seats to accommodate a minimum of 25?

Are other liquor, wine or beer businesses accessible from the interior of your premises?

Does your premises conform to all local and state health, fire and building laws and regulation?

Is the capacity of your establishment over 200?

Do you charge a cover charge?

If yes, how often?

Infusing [click here for more information](#)

I will be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage.
I will mix, store, and dispense mixed drinks, cocktails or infusions which are not for immediate consumption in compliance with the requirements and restrictions provided in Iowa Code § 123.49(2)"d"(2) and 185 Iowa Administrative Code § 4.5.

I understand that a failure to comply with applicable laws and rules will result in a fine, license suspension, and/or license revocation.

Agree Disagree

I will NOT be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage.

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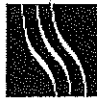


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Applicant Signature LC_V_83965, Foot Wedge Lounge, Sloan

Complete the information below and click Finish to complete the application
Note that the license fees will only be withdrawn from accounts after the ABD approves the license.

This application must be completed by a person listed in the Ownership Section.

I hereby declare that all information contained in the Application is true and correct. I understand that misrepresentation of material facts in the Application is a crime and grounds for denial of the license or permit under Iowa law. I further understand that, as a condition of receiving a license, the licensed premises is subject to inspection during business hours by appropriate local, state and federal officials.

NOTE: The Applicant's Name must match one of the owner's names from the Ownership screen.

Owner's Signature: Date:

MM/DD/YYYY

Tentative effective date: MM/DD/YYYY

Licenses are required to submit a bi-annual report of shipment to Iowa consumers due January 10th and July 10th for the previous six months of shipment. This report can be found on the "Action List" under "Complete a Tax Report".

Amount to be transferred from your \$ 624.00 account:

Please notify your Financial Institution to allow ACH debits by our agency's ACH ID number, 142-6004553.

Funds will be pulled from your account 2 days after ABD approves the license. You are ready to submit the application for your license to sell alcoholic beverages in the State of Iowa. By providing the bank information requested and clicking on "finish" you are indicating that you are an owner or authorized user of the bank account listed and that you hereby authorize ABD to debit the account in the amount indicated above.

NAME	0123
ADDRESS	01-23456789
CITY, STATE, ZIP	
DATE	
PAY TO THE ORDER OF	\$ <input type="text"/>
BANK NAME	
ADDRESS	
CITY, STATE, ZIP	
FDN	
⑆0123456789⑆ 01234567890123⑆ 0123	

Bank Routing Number:

Bank Account Number:

Check Number:

Repeat Bank Routing Number:

The routing number will ALWAYS be 9 digits long. If you are unsure of your routing or account number, call your bank.

Applicant's Account Number:

Repeat Account Number:

Credit cards are not accepted. Your bank information is transferred over a secure connection and is completely confidential.

BY CLICKING ON THE "FINISH" BUTTON, I AGREE TO THE TERMS AND CONDITIONS OF USING MY BANK ACCOUNT AS A PAYMENT METHOD, WHICH ARE LISTED BELOW, AND AUTHORIZE THE STATE OF IOWA TO DEBIT MY BANK ACCOUNT FOR THE LICENSING FEE LISTED ABOVE.
1 Bank Account Payments. By choosing to use a bank account as your payment

Please print a copy of this page for your records before clicking the "FINISH" button.

[Print Notary Form](#)

[Finish](#)

If you are not taken to a confirmation screen after clicking on "Finish", please see the notes at the top of the applicant signature screen to find out why the application was not submitted.

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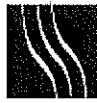


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Dram Shop Liability Certificate of Insurance **LC_V_83965, Foot Wedge Lounge, Sloan**

Complete the information below and click **SUBMIT** to endorse this New application.

POLICY INFORMATION	
Reason for re-submittal:	
This is to certify: <i>Illinois Casualty Co</i>	
Policy Number:	LL106059
Assured:	Sloan Community Recreation Corp
DBA:	Foot Wedge Lounge
Address:	3212 Old Highway 75
Address Line 2:	
City:	Sloan ▼
State:	Iowa ▼
Zip:	51055
Policy Effective Date:	04/01/2019 MM/DD/YYYY
To:	<input type="radio"/>
Thru:	<input checked="" type="radio"/>
Expiration Date:	11/30/2019 MM/DD/YYYY

CHECK LIST	
<input checked="" type="checkbox"/> Outdoor Service Endorsement	
<input checked="" type="checkbox"/> Policy Information Verified (if incorrect please contact the licensee)	
Does this policy contain an annual aggregate limit provision?	No ▼
If Yes, Annual aggregate limit is:	Please Select ▼

The above-mentioned policy of Insurance (hereinafter policy) contains coverage to comply with the provisions of Iowa Code section 123.92 and all regulations of the Iowa Department of Commerce, Alcoholic Beverages Division.

The policy may be canceled by the Company of the Assured giving 30 days notice in writing to the Alcoholic Beverages Division at its office, Ankeny, Iowa. The 30 days notice will commence from the date notice is actually received by the division.

Whenever requested by the division, the company agrees to furnish to the division a duplicate original of the policy and all pertinent endorsements.

Signature: Date: 02/20/2019 MM/DD/YYYY

Submit

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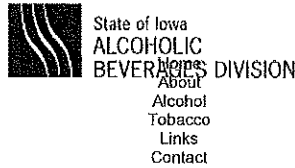
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Local Authority Endorsement LC_V_83965, Foot Wedge Lounge, Sloan

Complete the information below and click SUBMIT to endorse the New.

LICENSE INFORMATION	
Local Authority:	<i>County of Woodbury</i>
Daytime Phone for Local Authority:	<i>(712) 279-6702</i>
<input type="radio"/> License Approved <input type="radio"/> License Denied	Reason For Denial: <input style="width: 200px;" type="text"/>
<input type="radio"/> Outdoor Service Area Approved <input type="radio"/> Outdoor Service Area Denied	
Effective Date:	<i>04/01/2019</i>

CHECK LIST	
<input type="checkbox"/>	Sketch on file
<input type="checkbox"/>	Lease, Final Sales Contract or Warranty Deed on file
<input type="checkbox"/>	Premise's address correct
<input type="checkbox"/>	Notarized statement on file
<input type="checkbox"/>	Premise zoned properly
Fire inspection completed:	Yes <input type="radio"/> No <input type="radio"/>
Health inspection completed	Yes <input type="radio"/> No <input type="radio"/>
Was a DCI background check run	Yes <input type="radio"/> No <input type="radio"/>
Previous license number for this location:	<input style="width: 200px;" type="text"/>
Fee Amount: \$624.00 Local Authority Share: \$260.00	

E-MAIL	
Please provide the local authority email address below. Once the application has been reviewed and approved, a copy of the license will be emailed to this address.	
Local Authority E-mail Address	<input style="width: 200px;" type="text"/>

COMMENTS	
<div style="border: 1px solid black; width: 95%; margin: 5px auto; padding: 5px;"> <div style="text-align: right;"> <input type="button" value="↑"/> <input type="button" value="↓"/> </div> </div>	

Signature: <input type="checkbox"/>	Date: <input style="width: 50px;" type="text"/>	MM/DD/YYYY
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License History **LC_V_83965, Foot Wedge Lounge, Sloan**

[View All History](#)

License Number	DBA	Comment	Comment Date	Last Updated By
	Foot Wedge Lounge	Status changed to Submitted to Local Authority. Dram Shop approved New	2/20/2019	Michelle.Balk
	Foot Wedge Lounge	New Application signed.	1/31/2019	SloanGolf

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HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: March 5, 2019

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O – Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Meza, Rosa	County Sheriff	10-31-17	Sheriff Reserve Officer			S	Resignation.
Pickering, Austin	County Sheriff	4-30-18	Sheriff Reserve Officer			S	Resignation.
Wodtke, Isaac	County Sheriff	1-31-19	Sheriff Reserve Officer			S	Resignation.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas HK Decker*

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: March 5, 2019

For the March 5, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff (3) Reserve Officers, Resignations.

Thank you

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

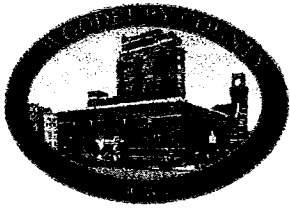
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DATE: March 5, 2019

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Secondary Roads	Temporary Summer Laborers (5)	Wage Plan: \$10.00- \$12.50/hour		
Secondary Roads	Temporary Engineering Aides (3)	Wage Plan: \$12.50- \$15.00/hour		
	*Please see attached memo.			

Chairman, Board of Supervisors



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

To: Woodbury County Board of Supervisors
Woodbury County Human Resources Department

From: Mark J. Nahra, County Engineer

Date: February 25, 2019

Subject: Summer hire positions

I am requesting the authority to hire up to five (5) temporary maintenance staff summer positions and three (3) summer engineering aides. We fill these positions annually and appropriately budget for the temporary staff.

We utilize the temporary summer maintenance staff to assist full time maintenance employees with traffic control flagging and with our AMZ pavement patching crew. These positions provide summer work for college students and allow us to use our full time staff members in equipment operation rather than traffic control. This allows us to get more work done each day as skilled full time staff can concentrate on running equipment, not directing traffic.

The engineering aides assist our full-time engineering technicians with survey and project inspection work. Like 2018, with a heavy project work load again this year, we would like to hire three summer engineering aides.

I would propose the following pay rates. The summer laborers would be at a pay scale of \$10.00 - \$12.50/hour and the Engineering Aides were \$12.50 - \$15.00/hour, depending on experience.

Please contact me if you have any questions. Thank you for your assistance and attention.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8a

Date: 2/27/19 Weekly Agenda Date: 3/5/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Update on Rural Comprehensive Planning Project

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

This items provides the Board of Supervisors with a quarterly report from Simmering Cory, Inc. (SCI) on their work with the 11 rural cities participating in our comprehensive planning project.

BACKGROUND:

In July 2016, the Board awarded a contract to SCI to provide 11 rural cities with a new or updated comprehensive plan over the course of 3 years. \$112,530 (LOST Funds) was budgeted for this project.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Receive the quarterly report.

ACTION REQUIRED / PROPOSED MOTION:

Motion to receive the quarterly report.

01.20.2019

To
David Gleiser

Memo

From

Justin Yarosevich

CC

Jennifer Movall

Re

Woodbury County Rural
Cities Comp Plan Update

Comments:

David,

Work continues to progress on the Woodbury County Comprehensive Plans. Here is the latest updates for you on each project.

As always, I am happy to answer any questions that you may have.

Hornick, Iowa

Changes to the plan based on the County's comments were made and revised copies were provided to the City for additional review and adoption. The City Council agreed at their January meeting to move forward with adoption at the February meeting, so the adoption schedule is as follows:

City Council – Public Hearing and Adoption - February 11

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Sept. 2016	Nov. 2016	March 2017	Not Planned	Not Planned	March 2017
Revised	Completed	Completed	Completed	Completed	Completed	February 2019
Billed				Feb-18	Feb-18	

Correctionville, Iowa

The City was provided a draft of the plan in Mid-December for their review. We received comments back from the Mayor this past weekend. The minor comments have been reviewed and we are making a couple of changes to the maps then we should be ready to proceed with having the City move through the adoption process. We will be providing the adoption proceedings for adoption to the City this week. A draft of the plan is also attached with this report for your records. Correctionville has an adoption schedule as follows:

Simmering-Cory, Inc.

Tel 641-355-4072
Fax 515-724-7868

114 East 5th Street
Storm Lake, IA 50588

www.simmeringcory.com
info@sc-ic.com

Planning and Zoning – Hearing and Recommendation to Council – February 7th

City Council – Public Hearing and Adoption – February 11th

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	April 2018	June 2018	October 2018	Not Planned	Not Planned	October 2018
Revised	Completed	Completed	Completed	Completed	Completed	February 2019
Billed				Invoiced Jan-19	Invoiced Jan-19	

Bronson, Iowa

We continue to work on Bronson’s plan with the pace of progress picking up now that Correctionville has moved into the adoption phase. My plan is to have their draft to them in February.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Jan. 2017	March 2017	July 2017	Not Planned	Not Planned	July 2017
Revised	Completed	Completed	Completed	Completed	Completed	March 2019
Billed				Feb-18	Invoiced Jan-19	

Sloan, Iowa

We had a minor setback in pulling together the City’s objective list and had to go back and review some infrastructure items. The objectives have been updated and the City will review and prioritize. Then we’ll follow up with a public visioning session to give the community an opportunity to see the concepts and provide any additional input.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Sept. 2016	Nov. 2016	March 2017	July 2018	August 2018	October 2018

Revised	Completed	Completed	Completed	February 2019	March 2019	May/June 2019
Billed						

Anthon, Iowa

Anthon's plan is following the same timeline as Sloan. The City completed a major preliminary engineering report on their water system which was provided to us and which we used to update the water infrastructure components of the plan. ISG has reviewed that and we have updated the objectives to reflect items from that report. Council will finish the prioritization and then we can hold the second visioning session.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Sept. 2016	Nov. 2016	March 2017	Not Planned	Not Planned	March 2018
Revised	Completed	Completed	Completed	February 2019	March/April 2019	June/July 2019
Billed			Feb-18			

Pierson, Iowa

The Council finished their review of the objectives and prioritized them at a meeting in December. We are working with the City to identify a date for the second public visioning session in late February or early March 2019.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	June 2017	August 2017	Dec. 2017	Not Planned	Not Planned	Dec. 2017
Revised	Completed	Completed	Completed	Completed	February/March 2019	June 2019
Billed		Feb-18	Feb-18	Invoiced Jan-19		

Smithland, Iowa

The next session with Council has been rescheduled due to a variety of things. We are planning to meet with Council in March 2019. Council has struggled with the long-term visioning as they are working hard to just manage through some major projects for the City including a large wastewater treatment plant upgrade and getting a handle on dealing with nuisances and junk in town after some significant challenges for the City. They have requested that we focus more on short term at this time. We are still planning to focus on some future project in the plan but there isn't a desire to consider major concepts at this point.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Oct. 2017	Jan. 2018	May 2018	Not Planned	Not Planned	May 2018
Revised	Completed	Completed	Completed	March 2019	April/May 2019	June/July 2019
Billed	Feb-18	Invoiced Jan-19	Invoiced Jan-19			

Oto, Iowa

The Council wanted some additional time to review the objectives and prioritize. We are waiting on them to return their priorities to us and have followed up with the City Clerk.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Oct. 2017	Dec. 2018	April 2018	Not Planned	Not Planned	April 2018
Revised	Completed	Completed	Completed	February 2019	April 2019	July/August 2019
Billed	Feb-18	Invoiced Jan-19	Invoiced Jan-19			

Danbury, Iowa

Council completed some concepts and discussed potential objectives for the future of their community in a session in late November and then prioritized their objectives in January. We

are working on getting prepared for a second visioning session for residents and plan to have that in February or March 2019.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Oct. 2017	Jan. 2018	May 2018	Not Planned	Not Planned	May 2018
Revised	Completed	Completed	Completed	Completed	February/March 2019	May/June 2019
Billed	Feb-18	Feb-18	Invoiced Jan-19	Invoiced Jan-19		

Lawton, Iowa

The public input surveys have been received and we have held the Council's visioning session. We are working toward a second session with council to go over some concepts and objectives that they could consider, which we are planning for February or March 2019.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Jan. 2017	March 2017	July 2017	Not Planned	Not Planned	July 2017
Revised	Completed	Completed	Completed	February/March 2019	April/May 2019	July/August 2019
Billed	Invoiced Jan-19	Invoiced Jan-19	Invoiced Jan-19			

Cushing, Iowa

At this time the public visioning session and the Council visioning session have both been completed and we are working on objectives. Cushing appears to be in a similar position as Smithland where they are struggling to handle current points of concerns such as improvements to their water system and property maintenance and junk issues. Long term visioning is going to be a struggle when they are focused on survival. The community input session had some good discussion but there were not a substantial number of citizens attending. Because of this the City elected to do a survey of residents which is currently in process. We'll give the residents a little time to get these surveys returned and then use those to consider potential objectives before going back to the Council.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	April 2018	June 2018	Oct. 2018	Not Planned	Not Planned	Oct. 2018
Revised Nov. 2017	Completed	Completed	Completed	March 2019	May/June 2019	Aug/Sept. 2019
Billed	Invoiced Jan-19	Invoiced Jan-19	Invoiced Jan-19			

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8b

Date: 2/27/19 Weekly Agenda Date: 3/5/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Update on SIMPCO Membership Activity with Rural Cities

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

This item provides the Board with the 1st & 2nd quarterly progress reports from SIMPCO on their work with rural cities that accepted the county's offer to pay for half of their membership dues to SIMPCO during FY18-19.

BACKGROUND:

This is the 3rd year the Board has agreed to pay for 50% of the membership dues for rural cities to receive SIMPCO services. \$7,293 in Local Option Sales Tax (LOST) funds were allocated for all 14 cities. 10 cities accepted the offer so the county's actual cost was \$5,753.

FINANCIAL IMPACT:

\$5,753 (LOST funds) FY18-19

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Receive the 1st and 2nd quarterly reports.

ACTION REQUIRED / PROPOSED MOTION:

Motion to receive the 1st and 2nd quarterly reports from SIMPCO for fiscal year 18-19.

MEMORANDUM

TO: David Gleiser, Woodbury County Community and Economic Development Director

FROM: Michelle Bostinelos, SIMPCO Executive Director *MB*

DATE: December 21, 2018

RE: SIMPCO Progress Report Qtr. 1 | July 1 – September 30, 2018

The Woodbury County Board of Supervisors agreed to pay for one half of rural Woodbury County communities' membership dues to SIMPCO for FY 2019 (July 1, 2018 – June 30, 2019). The goal of the partnership is for rural Woodbury County communities to utilize the Siouxland Interstate Metropolitan Planning Council (SIMPCO) in providing tools, research, technical assistance and regional collaboration to help grow community and economic development project across Woodbury County.

For FY 2019, the following communities signed-up for a SIMPCO Membership: Anthon, Bronson, Cushing, Correctionville, Hornick, Lawton, Merville, Oto, Salix and Sergeant Bluff. Information in this report demonstrates project(s)/information requested, total time, and estimated value of services offered directly to each of the communities as well as the indirect value of SIMPCO membership and regional collaboration.

During the 1st quarter, SIMPCO spent approximately 36 direct hours which equals an estimated value of \$2,448 assisting member communities in Woodbury County. Indirect time working on projects, committees, regional projects, and outreach that indirectly benefits Woodbury County communities is estimated at 263 hours or an estimated value of \$17,884. The net benefit of SIMPCO membership for rural Woodbury County communities in the first quarter is equaled \$20,332.

First Quarter Notes:

- Unlike the other rural Woodbury County communities, Sergeant Bluff is part of the SIMPCO Metropolitan Planning Organization (MPO) and the urban area of Sioux City. MPO work may not be specifically directed to Sergeant Bluff but pertains to metropolitan transportation planning as a whole and Sergeant Bluff's placement in the MPO. Twenty percent of MPO funds are from MPO members' dues used as local match to complete the necessary work required to ensure federal transportation funds continue to flow into the metropolitan region.
- The decision to fund ½ of SIMPCO's membership dues did not come from the County Supervisors until September, the last month of the 1st quarter.

- Woodbury County communities received the following electronic newsletters and information sent out by SIMPCO:
 - *SIMPCO Update* – August
 - *SIMPCO Newsletter*- July & September
 - *Regional Policy & Legislative Committee invitation* - September
 - *SIMPCO Services Survey* - July & August
 - *CEDS Survey* – September
 - *SIMPCO Success Story* – July, August, & September
 - *Staff Spotlight* – July & August 2018
 - *Transportation Training Day invitation* - August

- A large amount of indirect time was spent working on the U.S. Highway 20 Economic Development Plan. The plan which was completed during the 2nd quarter provides demographic data for the region, identifies community landmarks & features, identifies potential project partners, and identifies sites for future development and growth of innovation clusters among the communities, which will promote business growth and expansion. Communities that participated in the steering committee for the plan included: Sergeant Bluff, Lawton, Merville, Correctionville and Cushing.

- Through SIMPCO's Western Iowa Community Improvement Regional Housing Trust Fund, SIMPCO completed three homeowner renovations in Correctionville, Bronson and Merville Three additional projects have been identified in the upcoming grant cycle in the communities of Merville, Salix and Correctionville

- In July, SIMPCO along with Siouxland Regional Transit System (SRTS) submitted a grant application to the U.S. DOT's Better Utilizing Investment to Leverage Development (BUILD) program. The funds would be used to build a joint use facility which would include bus maintenance areas, indoor bus storage, a bus wash, a driver training area, and office space. SRTS and SIMPCO are exploring site options in Woodbury County. Such a facility would provide for more efficient and accessible services to the rural communities.

- In August, SIMPCO's Transportation Advisory Group (TAG) hosted a Transportation Training Day. SIMPCO members along with non-profit and health/human service agencies were invited to tour SRTS buses and ask questions to SRTS staff regarding services.

- SIMPCO leads or participates in several groups and committees that benefit Woodbury County rural communities through regional cooperation. During the first quarter, SIMPCO lead or participated in the following committees/boards/organizations/groups:
 - Grow Siouxland Taskforce
 - SIMPCO MPO Transportation Advisory Committee and Policy Board
 - Highway 20 Economic Development Steering Committee
 - Tri-State Incident Management Team
 - Local Emergency Planning Committee (LEPC)

- Western Iowa Community Improvement Regional Housing Trust Fund
- Iowa Association of Councils of Governments (ICOG)
- Siouxland Chamber of Commerce Transportation Committee
- Siouxland Chamber Legislative Committee
- SIMPCO's Comprehensive Economic Development Strategies (CEDs) Committee
- Iowa DOT meetings including MPO/RPA Directors meetings
- Southbridge Interchange Justification Report Meeting
- SIMPCO's Water Resource Committee Meeting
- SIMPCO Board meetings
- Siouxland District Health – Healthy Siouxland Partners
- Tri-State GIS Group
- Empowering Rural Iowa Initiative

Anticipated work in 2nd Quarter:

- SIMPCO staff will continue to meet with communities to develop projects and to work on specific tasks as requested
- Metropolitan Planning Organization work will continue which will affect Sergeant Bluff including MPO meetings, Transportation Improvement Program (TIP) management, Safe Routes to School, Long Range Transportation Plan, Passenger Transportation Plan, Tri-State Incident Management Team, and MPO Bicycle/Pedestrian Roundtable.
- Assist the communities with their Annual Financial Report as requested
- SIMPCO will continue to work with Siouxland District Health Department on projects related to Safe Routes to School and bicycle/pedestrian improvements in Sergeant Bluff, Lawton and Merville.
- SIMPCO will respond to data requests, grant writing and general requests for information from member communities
- SIMPCO will work with the County and region on the update to the Hazard Mitigation Plan
- SIMPCO will finalize the U.S. Highway 20 Economic Development Corridor Study
- SIMPCO will continue to distribute electronic newsletters and grant blasts about upcoming activities/events/trainings/grants.
- On December 7th, SIMPCO will host a Tri-State Legislative Forum, at WITCC. All SIMPCO members are invited to attend.
- During the second quarter, SIMPCO will lead or participated in the following committees/boards/organizations/groups which benefit Woodbury County Communities:

- Grow Siouxland Task Force
- Iowa West Coast Initiative
- Iowa Association of Councils of Government (ICOG)
- MPO Bicycle/Pedestrian Roundtable
- Siouxland Economic Development Cooperation
- Interchange Justification Report (IJR) for Woodbury County
- Tri-State Incident Management Team
- SIMPCO MPO Transportation Advisory Committee and Policy Board
- Siouxland Chamber Legislative Committee and Transportation Committee
- Siouxland Regional Transit System Board
- Siouxland Regional Transportation Planning Association (SIMPCO-RPA)
- SIMPCO Regional Policy and Legislative Committee
- Iowa DOT Travel Demand Modeling Meetings
- Future Ready Iowa Conference
- SIMPCO Water Resource Committee
- U.S. Highway 20 Ribbon Cutting
- State Interagency Missouri River Authority Meeting
- MPO TTC and Policy Board
- U.S Army Corps of Engineers Public Meeting
- Siouxland Regional Transportation Planning Association meetings
- Siouxland Regional Transit System Board meeting
- Comprehensive Economic Development Strategy Committee meetings
- Tri-State Legislative Forum

Opportunities:

- The U.S. 20 Highway Economic Development Study. Several of the communities along the corridor and the entire County will benefit from the plan.
- There are plenty of grant opportunities listed on the SIMPCO website. Members should prioritize projects and contact SIMPCO to begin working applications.
- Members should utilize SIMPCO GIS services to update and digitize city maps
- Members are invited to get involved with the Regional Policy and Legislative Affairs Committee.
- SIMPCO will hold another membership workshop in the spring of 2019.

Siouxland Interstate Metropolitan Planning Council

Progress Report: July 1 – September 30, 2018

Community	Community Goals/Priorities	Work During 1 st Qtr.	Total Time (hours)	Estimated Value	Additional Member Fee
Anthon Total Dues: \$786 Woodbury County Portion: \$393	Grant Writing <i>Staff contact: Michelle Bostinelos</i>	Attended a council meeting to discuss projects. Will be working on grants in the 2 nd qtr.	Qtr. 1: 1	Qtr 1: \$68	None
Bronson Total Dues: \$636 Woodbury County Portion: \$318	Grant Writing/Research <i>Staff contact: Michelle Bostinelos & Joe Surdam</i>	Grant research. There was also a Housing Trust Fund rehab project completed	Qtr. 1: 2	Qtr 1: \$136	None
Cushing Total Dues: \$514 Woodbury County Portion: \$257	Grant Writing – City Hall, Downtown Contributed to Hwy 20 Study <i>Staff contact: Michelle Bostinelos, Dawn Kimmel, Nicole Peterson</i>	Highway 20 Study Steering Committee	Qtr 1: 0	Qtr 1: \$0	None

Community	Community Goals/Priorities	Work During 1st Qtr.	Total Time (hours)	Estimated Value	Additional Member Fee
Hornick Total Dues: \$520 Woodbury County Portion: \$260	Grant writing, ordinance update, implementing comprehensive plan <i>Staff contact: Michelle Bostinelos & Dawn Kimmel</i>	Information was to provide to the clerk on Fireworks Ordinance	Qtr 1: 1	Qtr 1: \$68	none
Lawton Total Dues: \$1,113 Woodbury County Portion: \$557	Downtown Revitalization, Trails, Safe Routes to Schools/ Contributed to the Hwy 20 Economic Development Study <i>Staff contact: Michelle Bostinelos, Jake Heil, Nicole Peterson</i>	Safe Routes to School planning meeting and assistance with trail grants Highway 20 Study Steering Committee	Qtr 1: 5	Qtr 1: \$340	none
Correctionville Total Dues: \$1,030 Woodbury County Portion: \$515	Grant Writing/Hwy 20 Economic Development Study <i>Staff contact: Michelle Bostinelos, Nicole Peterson</i>	Highway 20 Study Steering Committee There was also a Housing Trust Fund rehab project completed	Qtr 1: 0	Qtr 1: \$0	

<p>Moville Total Dues: \$1,787 Woodbury County Portion: \$894</p>	<p>Grants – Community Catalyst/ Downtown Revitalization, Trails, Contributed to the Hwy 20 Economic Development Study <i>Staff contact: Jake Heil, Nicole Peterson, Michelle Bostinelos</i></p>	<p>Safe Routes to School planning meeting and assistance with trail grants/ vision Iowa project Highway 20 Study Steering Committee There was also a Housing Trust Fund rehab project completed 2nd Qtr. Community Catalyst Grant</p>	<p>Qtr 1: 4</p>	<p>Qtr 1: \$272</p>	<p>none</p>
<p>Oto Total Dues: \$380 Woodbury County Portion: \$190</p>	<p>Annual Financial Report, Budget Assistance, Code Update, Grants, Trails <i>Staff contact: Michelle Bostinelos, Sharon Burton, Ellen Dirks, Dawn Kimmel</i></p>	<p>No work in the 1st qtr.</p>	<p>Qtr 1: 0</p>	<p>Qtr 1: \$0</p>	<p>none</p>

<p>Salix Total Dues: \$685 Woodbury County Portion: \$342</p>	<p>Cost/Benefit Analysis for Water/Sewar/Annexation/Grants</p> <p><i>Staff contact: Michelle Bostinelos, Gabriel Appiah,</i></p>	<p>Answered questions on annexation.</p> <p>2nd qtr. Work on the cost/benefit analysis for water/sewer</p>	<p>Qtr 1: 1</p>	<p>Qtr 1: \$68</p>	
<p>Sergeant Bluff Total Dues: \$4,054 Woodbury County Portion: \$2,027</p>	<p>Safe Routes to Schools, Street Analysis, Traffic Counts, GIS mapping, Grants, Regional Issues/Contributed to the Hwy 20 Economic Development Study</p> <p><i>Staff contact: Michelle Bostinelos, Gabreil Appiah, Jake Heil, Nicole Peterson</i></p>	<p>MPO Work/Documents (TIP, passenger transportation plan), update to transportation model, Safe Routes to School activities (mapping and plan)</p> <p>Highway 20 Study Steering Committee</p>	<p>Qtr 1: 22</p>	<p>Qtr 1: \$1,496</p>	<p>none</p>

Direct Totals: This includes time directly working with Woodbury County communities on projects, data collection and technical assistance.

Totals Dues	Woodbury County Portion	
\$11,505	\$5,753	
Time Period	Total Time (hours)	Estimated Value
Quarter 1: July 1 – September 30	36	\$2,448

Indirect Totals: This includes time working on projects, committees, outreach that indirectly benefits Woodbury County communities.

Program/Project	Total Time (hours) Qtr. 1	Estimated Value Qtr. 1
Newsletter/Grant Blasts/Notification of Events/ Committees/Meetings/Boards	8	\$544
Regional Work (RPA, HAZ Mat, CEDS)	34	\$2,312
	221	\$15,028
Totals:	263	\$17,884

Total Net Benefit:

	Qtr. 1
Direct Total Estimated Value	\$2,448
Indirect Total Estimated Value	\$17,884
Total:	\$20,332



Siouxland Interstate Metropolitan Planning Council

1122 PIERCE STREET • SIOUX CITY IOWA • 51105 • PHONE 712.279.6286 • FAX 712.279.6920 • EMAIL SIMPCO@SIMPCO.ORG

MEMORANDUM

TO: David Gleiser, Woodbury County Community and Economic Development Director

FROM: Michelle Bostinelos, SIMPCO Executive Director 

DATE: February 8, 2019

RE: SIMPCO Progress Report Qtr. 2 | October 1 – December 31, 2018

The Woodbury County Board of Supervisors agreed to pay for one half of rural Woodbury County communities' membership dues to SIMPCO for FY 2019 (July 1, 2018 – June 30, 2019). The goal of the partnership is for rural Woodbury County communities to utilize the Siouxland Interstate Metropolitan Planning Council (SIMPCO) in providing tools, research, technical assistance and regional collaboration to help grow community and economic development project across Woodbury County.

For FY 2019, the following communities signed-up for a SIMPCO Membership: Anthon, Bronson, Cushing, Correctionville, Hornick, Lawton, Merville, Oto, Salix and Sergeant Bluff. Information in this report demonstrates project(s)/information requested, total time, and estimated value of services offered directly to each of the communities as well as the indirect value of SIMPCO membership and regional collaboration.

During the 2nd quarter, SIMPCO spent approximately 84 direct hours which equals an estimated value of \$5,712 assisting member communities in Woodbury County. Indirect time working on projects, committees, regional projects, and outreach that indirectly benefits Woodbury County communities is estimated at 287 hours or an estimated value of \$19,516. The net benefit of SIMPCO membership for rural Woodbury County communities in the second quarter is equaled \$25,228.

Second Quarter Notes:

- Unlike the other rural Woodbury County communities, Sergeant Bluff is part of the SIMPCO Metropolitan Planning Organization (MPO) and the urban area of Sioux City. MPO work may not be specifically directed to Sergeant Bluff but pertains to metropolitan transportation planning as a whole and Sergeant Bluff's placement in the MPO. Twenty percent of MPO funds are from MPO members' dues used as local match to complete the necessary work required to ensure federal transportation funds continue to flow into the metropolitan region.
- Woodbury County communities received the following electronic newsletters and information sent out by SIMPCO:
 - *State Interagency Missouri River Authority Meeting Invite* – October



- *Dream Big, Grow Here announcement* – October
 - *Regional Policy & Legislative Committee invitation* - October
 - *SIMPCO Updates* – October
 - *SIMPCO Success Story* – October, November
 - *CEDS Survey* – October
 - *CEDS Meeting Invite* – November
 - *Tri-State Legislative Forum Invite* – November
 - *SRTPA TIP Amendment Notice* – November
 - *SIMPCO Newsletter* – November
 - *SIMPCO Reminders* – November
 - *Staff Spotlight* – November, December
 - *SIMPCO Holiday Gathering Invite* – December
 - *Press Conference Invite* – December
 - *Build Grant Award* – December
 - *SIMPCO Updates* – December
- SIMPCO staff completed the U.S. Highway 20 Economic Development Plan. The plan provides demographic data for the region, identifies community landmarks & features, identifies potential project partners, and identifies sites for future development and growth of innovation clusters among the communities, which will promote business growth and expansion. Communities that participated in the steering committee for the plan included: Sergeant Bluff, Lawton, Merville, Correctionville and Cushing.
 - Through SIMPCO's Western Iowa Community Improvement Regional Housing Trust Fund, SIMPCO held bid rounds for two qualified applicants in Salix and Correctionville. In addition, an additional applicant was qualified in Correctionville.
 - In December, SIMPCO along with Siouxland Regional Transit System (SRTS) announced that they were awarded a grant through the U.S. DOT's Better Utilizing Investment to Leverage Development (BUILD) program. The funds will be used to build a joint use facility which would include bus maintenance areas, indoor bus storage, a bus wash, a driver training area, and office space. SRTS and SIMPCO are exploring site options in Woodbury County. Such a facility would provide for more efficient and accessible services to the rural communities.
 - On December 7th, SIMPCO members were invited to participate in the Tri-State Legislative Forum held at WITCC in Sioux City. The topic of the forum was housing, where both State Legislatures and SIMPCO members heard about a variety of topics including Land Banks, Iowa's Rural Housing Initiative, and the Housing Trust Fund.
 - Work began on the region-wide Hazard Mitigation plans. Communities in Woodbury County were contacted regarding the development of the plan and asked to fill out a survey.
 - In October, SIMPCO's Water Resource Committee hosted the Iowa State Interagency Missouri River Authority Fall meeting. State departments leaders were in attendance to talk about the importance of the Missouri River to the Siouxland area. All SIMPCO members were invited to attend.

- SIMPCO leads or participates in several groups and committees that benefit Woodbury County rural communities through regional cooperation. During the first quarter, SIMPCO lead or participated in the following committees/boards/organizations/groups:
 - Grow Siouxland Taskforce
 - SIMPCO MPO Transportation Advisory Committee and Policy Board
 - Siouxland Regional Transportation Planning Association (SRTPA) Technical Advisory Committee and Policy Board
 - Siouxland Regional Transit System (SRTS)
 - Siouxland Economic Development Corporation Board Meeting
 - Tri-State Incident Management Team
 - Local Emergency Planning Committee (LEPC)
 - Western Iowa Community Improvement Regional Housing Trust Fund
 - Iowa Association of Councils of Governments (ICOG)
 - Siouxland Chamber of Commerce Transportation Committee
 - Siouxland Chamber Government Relations Committee
 - Siouxland Chamber Transportation Committee
 - SIMPCO's Comprehensive Economic Development Strategies (CEDs) Committee
 - Iowa DOT meetings including MPO/RPA Directors meetings
 - SIMPCO's Water Resource Committee Meeting
 - SIMPCO Board meetings
 - Tri-State GIS Group
 - Future Ready Iowa Summit
 - Iowa DOT Transportation Modeler meeting(s)
 - SIMPCO's Regional Policy and Legislative Affairs Committee meetings
 - SIMPCO MPO Bicycle/Pedestrian Roundtable
 - State Interagency Missouri River Authority
 - U.S. Army Corps of Engineers Public Input meeting
 - U.S. Highway 20 Ribbon Cutting
 - U.S. Economic Development Administration planning meeting

Anticipated work in 3rd Quarter:

- SIMPCO staff will continue to meet with communities to develop projects and to work on specific tasks as requested
- Metropolitan Planning Organization work will continue which will affect Sergeant Bluff including MPO meetings, Transportation Improvement Program (TIP) management, Safe Routes to School, Long Range Transportation Plan, Passenger Transportation Plan, Tri-State Incident Management Team, and MPO Bicycle/Pedestrian Roundtable.
- Assist the communities with their Annual Financial Report as requested
- SIMPCO will continue to work with Siouxland District Health Department on projects related to Safe Routes to School and bicycle/pedestrian improvements in Sergeant Bluff, Lawton and Merville.

- SIMPCO will respond to data requests, grant writing and general requests for information from member communities
- SIMPCO will continue to work with the County and region on the update to the Hazard Mitigation Plan
- SIMPCO will continue to distribute electronic newsletters and grant blasts about upcoming activities/events/trainings/grants.
- SIMPCO will host a Membership Workshop on March 1st at WITCC in Sioux City. Topic include waste water treatment, employment issues, marketing rural towns, housing assessments, and a peer exchange
- During the third quarter, SIMPCO will lead or participated in the following committees/boards/organizations/groups which benefit Woodbury County Communities:
 - Grow Siouxland Task Force
 - Iowa West Coast Initiative
 - Iowa Association of Councils of Government (ICOG)
 - MPO Bicycle/Pedestrian Roundtable
 - Siouxland Economic Development Cooperation
 - Tri-State Incident Management Team
 - SIMPCO MPO Transportation Advisory Committee and Policy Board
 - Siouxland Chamber Government Relations Committee and Transportation Committee
 - Siouxland Regional Transit System Board
 - Siouxland Regional Transportation Planning Association (SIMPCO-RPA)
 - SIMPCO Regional Policy and Legislative Committee
 - Iowa DOT Travel Demand Modeling Meetings
 - SIMPCO Water Resource Committee
 - MPO TTC and Policy Board
 - Siouxland Regional Transit System Board meeting
 - Comprehensive Economic Development Strategy Committee meetings

Opportunities:

- The U.S. 20 Highway Economic Development Study. The plan is complete and can be found on the SIMPCO website: http://simpco.org/wp-content/uploads/2018/12/00Hwy20EDFinal12_21_2018.pdf Communities along the corridor should be utilizing this study as economic development opportunities come forward.
- There are plenty of grant opportunities listed on the SIMPCO website. Members should prioritize projects and contact SIMPCO to begin working applications.
- Members should utilize SIMPCO GIS services to update and digitize city maps
- Members are invited to get involved with the Regional Policy and Legislative Affairs Committee.
- SIMPCO will hold another membership workshop March 1st
- On June 12, SIMPCO will be hosting a Regional Economic Development Summit (REDS) with the U.S. EDA.

Siouxland Interstate Metropolitan Planning Council

Progress Report: October 1 – December 31, 2018

Community	Community Goals/Priorities	Work During 2 nd Qtr.	Total Time (hours)	Estimated Value	Additional Member Fee
Anthon Total Dues: \$786 Woodbury County Portion: \$393	Grant Writing <i>Staff contact: Michelle Bostinelos & Jake Heil</i>	Community Catalyst Grant	Qtr. 1: 1 Qtr. 2: 10	Qtr 1: \$68 Qtr 2: \$680	None
Bronson Total Dues: \$636 Woodbury County Portion: \$318	Grant Writing/Research <i>Staff contact: Michelle Bostinelos & Joe Surdam</i>	Grant research.	Qtr. 1: 2 Qtr. 2: 2	Qtr 1: \$136 Qtr. 2: \$136	None
Cushing Total Dues: \$514 Woodbury County Portion: \$257	Grant Writing – City Hall, Downtown Contributed to Hwy 20 Study <i>Staff contact: Michelle Bostinelos, Dawn Kimmel, Nicole Peterson</i>	Highway 20 Study Steering Committee	Qtr. 1: 0 Qtr. 2: 0	Qtr. 1: \$0 Qtr. 2: \$0	None

Community	Community Goals/Priorities	Work During 2nd Qtr.	Total Time (hours)	Estimated Value	Additional Member Fee
Hornick Total Dues: \$520 Woodbury County Portion: \$260	Grant writing, ordinance update, implementing comprehensive plan <i>Staff contact: Michelle Bostinelos, Dawn Kimmel, Sharon Burton</i>	None	Qtr. 1: 1 Qtr. 2: 0	Qtr. 1: \$68 Qtr. 2: \$0	none
Lawton Total Dues: \$1,113 Woodbury County Portion: \$557	Downtown Revitalization, Trails, Safe Routes to Schools/ Contributed to the Hwy 20 Economic Development Study <i>Staff contact: Michelle Bostinelos, Jake Heil, Nicole Peterson</i>	None Mayor is participating in SIMPCO Board of Directors meetings and Regional Policy and Legislative Affairs Committee	Qtr. 1: 5 Qtr. 2: 0	Qtr. 1: \$340 Qtr. 2: \$0	none
Correctionville Total Dues: \$1,030 Woodbury County Portion: \$515	Grant Writing/Hwy 20 Economic Development Study <i>Staff contact: Michelle Bostinelos, Nicole Peterson, Amanda Harper</i>	Highway 20 Study Steering Committee There was also a Housing Trust Fund rehab project completed	Qtr. 1: 0 Qtr. 2: 10	Qtr. 1: \$0 Qtr. 2: \$680	

<p>Moville Total Dues: \$1,787 Woodbury County Portion: \$894</p>	<p>Grants – Community Catalyst/ Downtown Revitalization, Trails, Contributed to the Hwy 20 Economic Development Study <i>Staff contact: Jake Heil, Nicole Peterson, Michelle Bostinelos, Joe Surdam</i></p>	<p>Safe Routes to School planning meeting and assistance with trail grants/ vision Iowa project Highway 20 Study Steering Committee Community Catalyst Grant Assistance with Transportation Alternative Program (TAP) grant</p>	<p>Qtr. 1: 4 Qtr. 2: 15</p>	<p>Qtr. 1: \$272 Qtr. 2: \$1,020</p>	<p>none</p>
<p>Oto Total Dues: \$380 Woodbury County Portion: \$190</p>	<p>Annual Financial Report, Budget Assistance, Code Update, Grants, Trails <i>Staff contact: Michelle Bostinelos, Sharon Burton, Ellen Dirks,</i></p>	<p>None</p>	<p>Qtr. 1: 0 Qtr. 2: 0</p>	<p>Qtr. 1: \$0 Qtr. 2: \$0</p>	<p>none</p>

<p>Salix Total Dues: \$685 Woodbury County Portion: \$342</p>	<p>Cost/Benefit Analysis for Water/Sewar/Annexation/Grants</p> <p><i>Staff contact: Michelle Bostinelos, Gabriel Appiah,</i></p>	<p>cost/benefit analysis for water/sewer</p> <p>Housing Trust Fund Project</p>	<p>Qtr. 1: 1 Qtr. 2: 40</p>	<p>Qtr. 1: \$68 Qtr. 2: \$2,720</p>	
<p>Sergeant Bluff Total Dues: \$4,054 Woodbury County Portion: \$2,027</p>	<p>Safe Routes to Schools, Street Analysis, Traffic Counts, GIS mapping, Grants, Regional Issues/Contributed to the Hwy 20 Economic Development Study</p> <p><i>Staff contact: Michelle Bostinelos, Gabreil Appiah, Jake Heil, Nicole Peterson</i></p>	<p>MPO Work/Documents (TIP, passenger transportation plan), update to transportation model, Safe Routes to School activities (mapping and plan)</p> <p>Highway 20 Study Steering Committee</p>	<p>Qtr. 1: 22 Qtr. 2: 7</p>	<p>Qtr. 1: \$1,496 Qtr. 2: \$476</p>	<p>none</p>

Direct Totals: This includes time directly working with Woodbury County communities on projects, data collection and technical assistance.

Totals Dues	Woodbury County Portion	
\$11,505	\$5,753	
Time Period	Total Time (hours)	Estimated Value
Quarter 1: July 1 – September 30	36	\$2,448
Quarter 2: October 1 – December 31	84	\$5,712

Indirect Totals: This includes time working on projects, committees, outreach that indirectly benefits Woodbury County communities.

Program/Project	Total Time (hours) Qtr. 1	Estimated Value Qtr. 1	Total Time (hours) Qtr. 2	Estimated Value Qtr. 2
Newsletter/Grant Blasts/Notification of Events/ Committees/Meetings/Boards	8	\$544	10	\$680
Regional Work (RPA, HAZ Mat, CEDS)	34	\$2,312	49	\$3,332
	221	\$15,028	228	\$15,504
Totals:	263	\$17,884	287	\$19,516

Total Net Benefit:

	Qtr. 1
Direct Total Estimated Value	\$5,712
Indirect Total Estimated Value	\$19,516
Total:	\$25,228

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9

Date: 2/26/2019 Weekly Agenda Date: 3/5/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Ryan M. Weber

WORDING FOR AGENDA ITEM:

Approval to exercise Option Year Three (3) with Bureau of Indian Affairs and Woodbury County.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Attached is Modification #9 to Contract #A16PC00126 for Incarceration of Juvenile Inmates for the Bureau of Indian Affairs, Office of Justice Services, District 1.

BACKGROUND:

This modification is to exercise Option Year Three (3), and to add funding to the contract for Option Year Three.

FINANCIAL IMPACT:

none

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve Option Year Three (3).

ACTION REQUIRED / PROPOSED MOTION:

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES
			1 2
2. AMENDMENT/MODIFICATION NO. P00009	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. 0040424141	5. PROJECT NO. (If applicable)
6. ISSUED BY BIA GPRO 00001 115 4TH AVENUE SE Contracting Office Aberdeen SD 57401-4382	CODE A01	7. ADMINISTERED BY (If other than Item 6) DOI, BIA GPRO Contracting Office 115 4TH AVENUE SE Aberdeen SD 57401-4382	CODE A01
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) WOODBURY COUNTY JUVENILE DETENTION CENTER Attn: ATTN GOVERNMENT POC 822 DOUGLAS ST SIOUX CITY IA 51101-1029		(x)	9A. AMENDMENT OF SOLICITATION NO.
CODE 0071323106			9B. DATED (SEE ITEM 11)
FACILITY CODE		x	10A. MODIFICATION OF CONTRACT/ORDER NO. A16PC00126
			10B. DATED (SEE ITEM 13) 09/02/2016

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$7,000.00
01

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.217-9 Option to Extend the Term of the Contract

E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is as follows:

- To exercise Option Year Three (3), extending the Period of Performance end date to 12/31/2019.
- To add funds in the amount of \$7,000.00 to Option Year Three (3), via Line 70.

All other terms and conditions shall remain the same.

Delivery: 12/31/2019

Delivery Location Code: 0009061546

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Courtney Davis	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)	16C. DATE SIGNED

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
A16PC00126/P00009

PAGE OF
2 2

NAME OF OFFEROR OR CONTRACTOR
WOODBURY COUNTY JUVENILE DETENTION CENTER

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
00070	<p>BIA GPRO OJS-CORRECTIONS MC600 115 4TH AVENUE SE Suite 400 ABERDEEN SD 57401-4360 US</p> <p>Account Assignm: K G/L Account: 6100.254A0 Business Area: A000 Commitment Item: 254A00 Cost Center: AAKL004000 Functional Area: A0J313031.999900 Fund: 189A2100DD Fund Center: AAKL004000 PR Acct Assign: 01 Period of Performance: 07/01/2016 to 12/31/2019</p> <p>Incarceration of Juvenile Inmates - Option Year Three (3)</p> <p>Period of Performance: 1/1/2019 - 12/31/2019 Obligated Amount: \$7,000.00</p>				7,000.00

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10

Date: 02-21-19 Weekly Agenda Date: 03-05-19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Glenn Sedivy, Communications Director

WORDING FOR AGENDA ITEM:

Approve Amendment No. 1 to the Intergovernmental Agreement creating the Regional Institute for Preparedness Agency and Commission

ACTION REQUIRED:

- | | | |
|--|--|---|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input checked="" type="checkbox"/> | Approve Motion <input type="checkbox"/> |
| Public Hearing <input checked="" type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The Security Institute Commission recommends that Woodbury County Supervisors approve Amendment No. 1 of the Intergovernmental Agreement creating the Regional Institute for Preparedness Agency

BACKGROUND:

Amendment No.1 includes the following changes:
The official name of the organization created herein is "The Security Institute."
The Citizen at Large may serve for more than 3 years subject to approval of the City, County and College
In the event of a declared emergency the 1st floor of the building may be used by Emergency Management
The Commission shall meet not less than once a year

FINANCIAL IMPACT:

No Financial Impact

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve Amendment No. 1 to the Intergovernmental Agreement creating the Regional Institute for Preparedness Agency and Commission

ACTION REQUIRED / PROPOSED MOTION:

Approve Amendment No. 1 to the Intergovernmental Agreement creating the Regional Institute for Preparedness Agency and Commission

**AMENDMENT NO. 1
TO THE INTERGOVERNMENTAL AGREEMENT
CREATING THE REGIONAL INSTITUTE FOR PREPAREDNESS AGENCY AND
COMMISSION**

Preamble

This Amendment No. 1 to the Intergovernmental Agreement creating the Regional Institute for Preparedness Agency and Commission is made by and between the City of Sioux City, Iowa (herein "City"), Woodbury County, Iowa (herein "County"), and Western Iowa Tech Community College (herein "College") effective the _____ day of _____, 2019.

WHEREAS, The City, County, and College entered into an Intergovernmental Agreement creating the Regional Institute for Preparedness Agency and Commission effective on the 25th day of September 2006;

WHEREAS, The City, County, and College wish to amend the Intergovernmental Agreement. For the good and valuable consideration, the City, County, and College agree as follows:

AMENDMENT

The Intergovernmental Agreement, effective the 25th day of September 2006 is amended as follows:

Article I – NAME – is amended as follows:

The official name of the organization created herein is "The Security Institute."

Article III – COMMISSION ESTABLISHED – is amended as follows:

(2) (d) One member selected by the other commissioners who shall be a citizen-at-large and who resides in Woodbury County or in a community served by the emergency dispatching services provided for herein. The term of the citizen-at-large member shall be for three years. The citizen-at-large may serve additional three-year terms subject to approval of the City, County and College. The citizen-at-large member may be removed by a majority vote of the remaining commissioners.

Article IV – THE BUILDING – is amended as follows:

2. In the event of the City or County declared emergency, the College will allow use of the first floor in addition to other areas of the building designated for emergency operations and training by this Amendment.

Article VII – MEETINGS - is amended as follows:

The Commission shall meet not less than once a year, at such times and places as the chairman shall designate. Notice shall be sent to the Commissioners and designated representatives of member cities.

In all other respects, the Intergovernmental Agreement creating The Regional Institute for Preparedness Agency and Commission effective the 25th day of September 2006 shall remain in full force and effect.


IN WITNESS WHEREOF, the parties have executed this Amendment No. 1 by their duly authorized representatives effective as of the date first written.

Woodbury County, Iowa

By: _____
Keith Radig, Chairman, Board of Supervisors

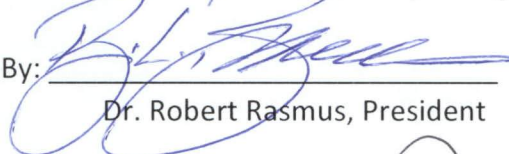
Attest: _____
Patrick Gill, Woodbury County Auditor

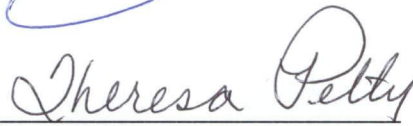
City of Sioux City, Iowa

By:  _____
Robert E. Scott, Mayor

Attest: _____
Lisa L. McCardle, City Clerk

Western Iowa Tech Community College

By:  _____
Dr. Robert Rasmus, President

Attest:  _____
Theresa Petty, Assistant to the President

RESOLUTION # 12,809

NOTICE OF PROPERTY LEASE AMMENDMENT

WHEREAS Woodbury County, Iowa is the deed holder to certain radio communications tower sites on the Siouxland Tri-State Radio Communications System (hereinafter referred to as "STARCOMM"); and

WHEREAS New Cingular Wireless PCS, LLC. (hereinafter referred to as "New Cingular") desires to enter a 4th Amendment to the lease with Woodbury County, Iowa and Starcomm to use the Starcomm radio tower located at 3301 West 19th Street, Sioux City, Iowa.

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **March 5th, 2019 at 4:45 pm** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to the 4th Amendment of a current lease space on the Starcomm system to New Cingular for the remaining second renewal term of five (5) years with the possibility of four (2) additional five (5) year renewal terms.
3. That this resolution, preceded by the caption "Notice of Property Lease Amendment" and except for this subparagraph 3 be published as notice of the aforesaid proposal, hearing and sale.

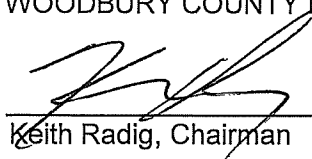
Dated this Feb. 19 2019

ATTEST:



Patrick P. Gill
Woodbury County Auditor
and Recorder

WOODBURY COUNTY BOARD OF SUPERVISORS



Keith Radig, Chairman

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11

Date: 2/27/19 Weekly Agenda Date: 3/5/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Approval of Final Plat for the Mewes-Johnson Addition, a Minor Subdivision

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The Supervisors will receive the Zoning Commission's recommendation on said plat and shall approve, approve with conditions, or disapprove the plat. The Board may table the matter with the consent of the subdivider. Approval shall be in the form of a resolution to be certified as part of the final plat.

BACKGROUND:

Ms. Cheryl Ann Johnson proposes to subdivide parcel #884226400004 (3.62acres) into 2 lots, causing the 3rd split in the tract of land. This parcel is located in the SE ¼ of the SE ¼ of Section 26, T88, R42W (Rock Township). The property is zoned AP. The current and proposed use of the parent parcel and its structures are permitted under Woodbury County zoning ordinances. On 2/25/19, the Zoning Commission voted 4-0 to recommend approval of the final plat.

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Receive the Zoning Commission's recommendation from their 2/25/19 meeting to approve the final plat. Approve the plat and authorize the Chairman to sign the resolution.

ACTION REQUIRED / PROPOSED MOTION:

Motion to receive the Zoning Commission's recommendation from their 2/25/19 meeting to approve the final plat.
Motion to approve the Mewes-Johnson Minor Subdivision plat and authorize the Chairman to sign the resolution.

LEGAL DESCRIPTION:

Parcel 'A' located in the Southeast Quarter (SE1/4) of Section Twenty-six (26), Township Eighty-eight (88) North, Range Forty-two (42) West of the 5th P.M., Woodbury County, Iowa, more particularly described as follows:

Beginning at the Southeast Corner of said Section 26; thence North 00°19'22" East, 502.79 feet along the east line of said Southeast Quarter; thence North 89°40'38" West, 314.83 feet; thence South 00°19'22" West, 500.45 feet to a point on the south line of said Southeast Quarter; thence South 89°15'07" East, 314.84 feet along said south line to the point of beginning, containing 3.62 acres total including 0.59 acres existing right of way. Subject to easements.

Note: For the purposes of this survey, the east line of said Southeast Quarter was determined to bear North 00°19'22" East using GPS.

SURVEYOR'S CERTIFICATE:

I, JOSEPH A. SNETHEN, A DULY LICENSED LAND SURVEYOR UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF IOWA, HOLDING CERTIFICATE NO. 23133, DO HEREBY CERTIFY THAT THE SUBDIVISION PLAT OF MEWES-JOHNSON ADDITION, WOODBURY COUNTY, IOWA, IS A TRUE REPRESENTATION OF A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT THE SAME IS LOCATED UPON AND COMPRISES THE WHOLE OF THE ATTACHED DESCRIBED PROPERTY.

I DO HEREBY CERTIFY THAT THERE ARE CONTAINED IN SAID DESCRIPTION THE LOTS AND STREETS DESCRIBED IN THE ADDITION PLATTED; THAT THE SAME ARE OF THE DIMENSIONS, NUMBERS, NAMES AND LOCATIONS AS SHOWN ON SAID PLAT AND THAT IRON STAKES WERE DRIVEN AT EACH CORNER OF EVERY LOT AND TRACT EXCEPT AS NOTED ON SAID PLAT.

DATED AT SIOUX CITY, IOWA _____, 2019

JOSEPH A. SNETHEN
IOWA NO. 23133

LICENSE RENEWAL DATE: DECEMBER 31, 2020

AUDITOR'S APPROVAL OF SUBDIVISION NAME OR TITLE:

THE COUNTY AUDITOR HEREBY ACCEPTS AND APPROVES THE NAME OF MEWES-JOHNSON ADDITION, WOODBURY COUNTY, IOWA, FOR USE IN WOODBURY COUNTY, IOWA AS REQUIRED BY IOWA CODE SECTION 354.6(2).

DATED _____, 2019

PATRICK F. GILL
WOODBURY COUNTY AUDITOR
BY: DIANE SWOBODA PETERSON, DEPUTY

COUNTY ENGINEER'S CERTIFICATE:

I, MARK NAHRA, P.E. COUNTY ENGINEER FOR WOODBURY COUNTY, IOWA, DO HEREBY CERTIFY THAT THE BOUNDARY LINES OF THE PLAT AND LOTS THEREIN WERE MATHEMATICALLY CHECKED AND CONFORM WITH THE REQUIREMENTS AS PROVIDED FOR IN THE SUBDIVISION ORDINANCE, THAT ALL DIMENSIONS BOTH LINEAL AND ANGULAR NECESSARY FOR THE LOCATION OF LOTS, TRACTS, STREETS, ALLEYS AND EASEMENTS ARE SHOWN.

MARK NAHRA, P.E.
COUNTY ENGINEER
WOODBURY COUNTY, IOWA

RESOLUTION AND CERTIFICATE OF THE WOODBURY COUNTY ZONING COMMISSION OF WOODBURY COUNTY, IOWA

I, CHRISTINE ZELLMER-ZANT, DO HEREBY CERTIFY THAT I AM THE CHAIRMAN OF THE WOODBURY COUNTY ZONING COMMISSION OF WOODBURY COUNTY, IOWA AND DO FURTHER CERTIFY THAT SAID COMMISSION HAD HERETOFORE TAKEN UNDER ADVICE THAT PLAT OF MEWES-JOHNSON ADDITION, WOODBURY COUNTY, IOWA, AND THAT SAID WOODBURY COUNTY ZONING COMMISSION OF WOODBURY COUNTY, IOWA DID ON THE _____ DAY OF _____, 2019 APPROVE THE SAME AND DOES FURTHER HEREBY RECOMMEND TO THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, IOWA, THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

DATED THIS ____ DAY OF _____, 2019

CHRISTINE ZELLMER-ZANT
CHAIRMAN
WOODBURY COUNTY ZONING COMMISSION OF
WOODBURY COUNTY, IOWA

AUDITOR AND RECORDER'S CERTIFICATE OF RECORDING:

STATE OF IOWA : SS

COUNTY OF WOODBURY:

DOCKET NO: _____

FILED FOR RECORD, THIS _____ DAY OF _____, 2019 AT _____ O'CLOCK ____M, RECORDED IN PLAT ENVELOPE _____ INDEXED AND DELIVERED TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

DATED _____

PATRICK F. GILL
AUDITOR AND RECORDER
WOODBURY COUNTY, IOWA
BY: DIANE SWOBODA PETERSON, DEPUTY

CERTIFICATE OF COUNTY ASSESSOR:

I, JULIE CONOLLY, HEREBY CERTIFY THAT ON THE _____ DAY OF _____, 2019 A COPY OF THIS PLAT WAS FILED IN THE WOODBURY COUNTY ASSESSOR'S OFFICE.

DATED _____

JULIE CONOLLY
WOODBURY COUNTY ASSESSOR

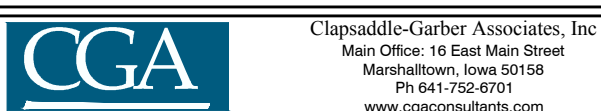
TREASURER'S CERTIFICATE OF TAXES AND SPECIAL ASSESSMENTS:

I, MIKE CLAYTON, TREASURER OF WOODBURY COUNTY, IOWA, DO HEREBY CERTIFY THAT THE LAND DESCRIBED IN THE ATTACHED AND FOREGOING SURVEYOR'S CERTIFICATE IS FREE FROM CERTIFIED TAXES AND CERTIFIED SPECIAL ASSESSMENTS.

DATED _____

MICHAEL CLAYTON
TREASURER
WOODBURY COUNTY, IOWA

INDEX LEGEND table with columns for LOCATION, PROPRIETORS, SURVEY FOR, SURVEYOR, PREPARED BY & RETURN TO.



FINAL PLAT
A MINOR SUBDIVISION PLAT
OF
MEWES-JOHNSON ADDITION
WOODBURY COUNTY, IOWA

BOARD OF SUPERVISOR'S RESOLUTION:
RESOLUTION NO. _____

RESOLUTION ACCEPTING AND APPROVING MEWES-JOHNSON ADDITION, WOODBURY COUNTY, IOWA.

WHEREAS, THE OWNERS AND PROPRIETORS DID ON THE _____ DAY OF _____, 2019, FILE WITH THE WOODBURY COUNTY ZONING COMMISSION A CERTAIN PLAT DESIGNATED AS MEWES-JOHNSON ADDITION, WOODBURY COUNTY, IOWA; AND

WHEREAS, IT APPEARS THAT SAID PLAT CONFORMS WITH ALL OF THE PROVISIONS OF THE CODE OF THE STATE OF IOWA AND ORDINANCES OF WOODBURY COUNTY, IOWA, WITH REFERENCE TO THE FILING OF SAME; AND

WHEREAS, THE ZONING COMMISSION OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT; AND

WHEREAS, THE COUNTY ENGINEER OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

NOW THEREFORE, BE, AND IT IS HEREBY RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, THAT THE PLAT OF MEWES-JOHNSON ADDITION, WOODBURY COUNTY IOWA BE, AND THE SAME IS HEREBY ACCEPTED AND APPROVED, AND THE CHAIRMAN AND SECRETARY OF THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, ARE HEREBY DIRECTED TO FURNISH TO THE OWNERS AND PROPRIETORS A CERTIFIED COPY OF THIS RESOLUTION AS REQUIRED BY LAW.

PASSED AND APPROVED THIS _____ DAY _____, 2019

KEITH RADIG
CHAIRMAN
BOARD OF SUPERVISORS
WOODBURY COUNTY, IOWA

ATTEST:
PATRICK F. GILL
WOODBURY COUNTY AUDITOR AND RECORDER

DEDICATION:

KNOW ALL MEN BY THESE PRESENTS:

That L.J.L. Inc., an Iowa corporation, and Cheryl Ann Johnson, a single person, the owners of the real estate described in the attached surveyor's certificate, have in the pursuance of law, caused said described real estate to be surveyed, staked and platted into lots and streets, as is particularly shown and set forth in the attached plat and said certificate of Joseph A. Snethen, a professional surveyor who surveyed and platted the real estate to be known as Mewes-Johnson Addition, Woodbury County, Iowa, and that the same is prepared with the free consent and in accordance with the desires as owners and proprietors thereof.

EXECUTED AT _____, IOWA, the _____ day of _____, 2019.

By: _____
Cheryl Ann Johnson, Individually L.J.L. Inc. an Iowa Corporation

STATE OF IOWA : SS
COUNTY OF _____

On this _____ day of _____, 2019, before me, the undersigned, a Notary Public in and for said State, personally appeared Cheryl Ann Johnson, to me personally known, who, being by me duly sworn, did say that she is the President of said corporation executing the within and foregoing instrument, that no seal has been procured by the said corporation; that said instrument was signed on behalf of said corporation by authority of its Board of Directors; and that the said Cheryl Ann Johnson, as such officer acknowledged the execution of said instrument to be the voluntary act and deed of said corporation, by her and by her voluntarily executed.

Notary Public in and for said State

STATE OF IOWA : SS
COUNTY OF _____

On this _____ day of _____, 2019, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Cheryl Ann Johnson, a single person, to me known to be the person named in and who executed the foregoing instrument, and acknowledged that she executed the same as her voluntary act and deed.

Notary Public in and for said State

TITLE OPINION
COUNTY AUDITOR AND RECORDER WOODBURY COUNTY, IOWA

DEAR SIR:

WE HAVE THIS DATE EXAMINED A COMPLETE ABSTRACT OF TITLE, PURSUANT TO IOWA CODE SECTION 354.11(1)(c), TO THE PROPERTY DESCRIBED IN THE SURVEYOR'S CERTIFICATE ON THE PLAT OF MEWES-JOHNSON ADDITION LOCATED IN PARCEL "A" LOCATED IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION TWENTY-SIX (26), TOWNSHIP EIGHTY-EIGHT (88) NORTH, RANGE FORTY-TWO (42), WEST OF THE 5TH P.M., WOODBURY COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SAID SECTION TWENTY-SIX (26); THENCE NORTH ZERO DEGREES NINETEEN MINUTES TWENTY-TWO SECONDS (N 00°19'22" E), FIVE HUNDRED TWO AND SEVENTY-NINE HUNDREDTHS FEET (502.79') ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER (SE1/4); THENCE NORTH EIGHTY-NINE DEGREES FORTY MINUTES THIRTY-EIGHT SECONDS (N 89°40'38" W), THREE HUNDRED FOURTEEN AND EIGHTY-THREE HUNDREDTHS FEET (314.83'); THENCE SOUTH ZERO DEGREES NINETEEN MINUTES TWENTY-TWO SECONDS (S 00°19'22" W), FIVE HUNDRED AND FORTY-FIVE HUNDREDTHS FEET (500.45') TO A POINT ON THE SOUTH LINE OF SAID SOUTHEAST QUARTER (SE1/4); THENCE SOUTH EIGHTY-NINE DEGREES FIFTEEN MINUTES SEVEN SECONDS (S 89°15'07" E), THREE HUNDRED FOURTEEN AND EIGHTY-FOUR HUNDREDTHS FEET (314.84') ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING, CONTAINING 3.62 ACRES TOTAL INCLUDING 0.59 ACRES EXISTING RIGHT OF WAY. NOTE: THE EAST LINE OF SAID SE1/4 WAS DETERMINED TO BEAR NORTH 00°19'22" EAST LAST CERTIFIED BY ENGLESON ABSTRACT CO., INC., ABSTRACTERS, DATED _____, 2019, AT 8:59A.M. AND FROM SAID ABSTRACT FIND GOOD AND MERCHANTABLE TITLE TO SAID PREMISES VESTED IN CHERYL ANN JOHNSON, A SINGLE PERSON AND L.J.L., INC., A CORPORATION, THE PROPRIETORS, FREE AND CLEAR OF ALL MORTGAGES, LIENS AND OTHER ENCUMBRANCES, EXCEPT A MORTGAGE TO FARM CREDIT SERVICES OF AMERICA FLCA DATED APRIL 26, 2013, AND FILED APRIL 29, 2013, IN ROLL 729, IMAGE 2399 IN THE OFFICE OF THE AUDITOR AND RECORDER OF WOODBURY COUNTY, IOWA.

ALL CERTIFIED REAL ESTATE TAXES AND SPECIAL ASSESSMENTS DUE AND PAYABLE HAVE BEEN PAID.

REAL ESTATE TAXES AND SPECIAL ASSESSMENTS NOT CERTIFIED ARE A LIEN IN AN UNDETERMINED AMOUNT.

JAMES R. WESTERGAARD
ATTORNEY AT LAW

Survey information including Date of Survey (Jan. 11, 2019), Scale (1" = 100'), Field Crew (JM), Monument Symbols, and Page 1 of 1.

OWNERS/SUBDIVIDERS:

L.J.L. INC.
4681 210TH ST.
CUSHING, IOWA 51018-8029

CHERYL ANN JOHNSON
4681 210TH ST.
CUSHING, IOWA 51018

SURVEYOR:
JOSEPH A. SNETHEN

ZONING DISTRICT:
AGRICULTURAL PRESERVATION

BUILDING SETBACKS:

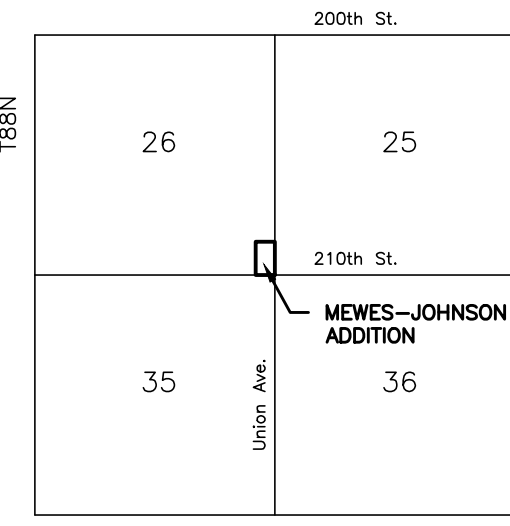
FRONT YARD - 100' FROM ROAD R.O.W.
REAR YARD - 50'
SIDE YARD - 20'
CORNER SIDE YARD - 50'

AREA BREAKDOWN:

LOT 1
TOTAL - 3.62 AC.
E.O.W. - 0.59 AC.
NET - 3.03 AC.

IN PARCEL #1
TOTAL - 3.22 AC.
E.O.W. - 0.56 AC.
NET - 2.67 AC.

REMAINDER OF PARCEL "A"
TOTAL - 0.40 AC.
E.O.W. - 0.03 AC.
NET - 0.36 AC.



VICINITY SKETCH
NOT TO SCALE

STATEMENT BY MORTGAGE HOLDER

The undersigned Farm Credit Services of America, FLCA, the present owner and holder of the mortgage recorded in roll 729, image 2399 states that the Plat of Mewes-Johnson Addition to Woodbury County, Iowa, is prepared with Farm Credit Services of America, FLCA free consent and in accordance with its desire. By signing this Plat, the mortgagee consents to the Subdivision, including a release of the mortgage or lien which is recorded for any areas conveyed to the governing body or dedicated to the public. This statement is made in accordance with Iowa Code Section 354.11(2).

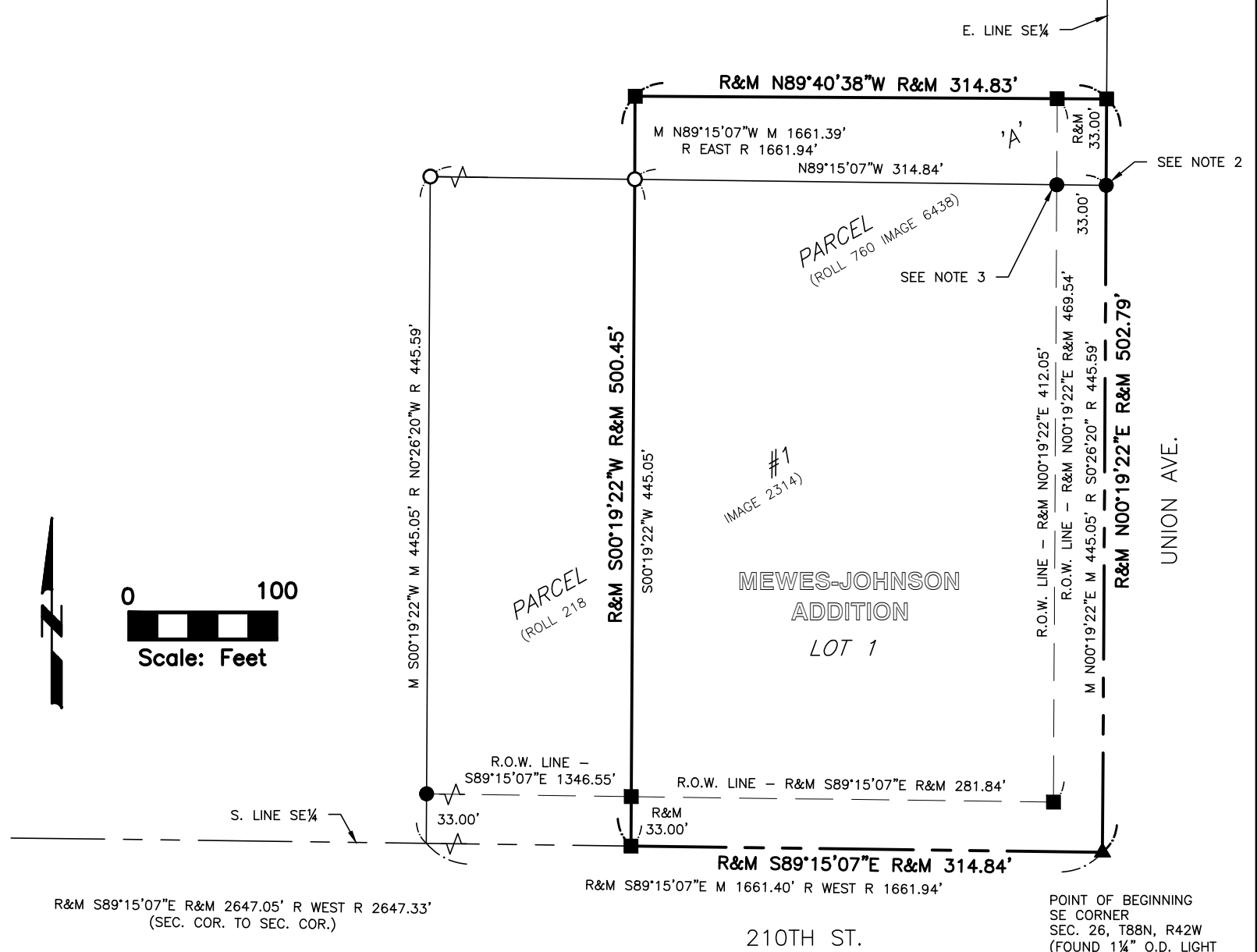
Signed: _____ FARM CREDIT SERVICES OF AMERICA, FLCA

By: _____
Its: _____

STATE OF _____ : SS
COUNTY OF _____

On this _____ day of _____, 2019, before me, the undersigned, a Notary Public in and for said State, personally appeared _____ to me personally known, who, being by me duly sworn, did say that he/she is the _____ of said corporation executing the within and foregoing instrument, that no seal has been procured by the said corporation; that said instrument was signed on behalf of said corporation by authority of its Board of Directors; and that the said _____, as such officer acknowledged the execution of said instrument to be the voluntary act and deed of said corporation, by it and by it voluntarily executed.

Notary Public in for said State



POINT OF BEGINNING
SE CORNER
SEC. 26, T88N, R42W
[FOUND 1 1/2" O.D. LIGHT BLUE CAPPED IRON PIPE (#23133), 0.4' DEEP - ROLL 760 IMAGE 6439]

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#12

Date: 2/28/19 Weekly Agenda Date: 3/5/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Keith Radig

WORDING FOR AGENDA ITEM:

Authorization for Chairman to sign Wastewater study MOU with sister cities for regionalization study.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Sister cities are looking to add Woodbury County to the MOU for a wastewater regionalization study.

BACKGROUND:

The sister cities and Sioux City have been working together to investigate both the negatives and benefits of regionalization of wastewater services.

FINANCIAL IMPACT:

5% of the overall study cost, which would be about \$4,622.80.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the motion

ACTION REQUIRED / PROPOSED MOTION:

Authorization for the Chairman to sign an MOU with Sioux City and the sister cities for a study for regionalization of wastewater services.

MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
THE CITY OF SIOUX CITY, IOWA
AND
THE CITY OF SERGEANT BLUFF, IOWA
AND
CITY OF SOUTH SIOUX CITY, NEBRASKA
AND
THE CITY OF NORTH SIOUX CITY, SOUTH DAKOTA
AND
THE DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
AND
WOODBURY COUNTY, IOWA

FOR
REGIONAL SANITARY SEWER
FEASIBILITY STUDIES AND COOPERATION

WHEREAS, the City of Sioux City, Iowa (hereinafter "SC"), the City of Sergeant Bluff, Iowa (hereinafter "SB"), the City of South Sioux City, Nebraska (hereinafter "SSC"), the City of North Sioux City, South Dakota (hereinafter "NSC"), the Dakota Dunes Community Improvement District, a South Dakota governmental entity pursuant to SDCL 7-25A (hereinafter "CID"), and Woodbury County, Iowa (hereinafter "WC") wish to participate in a Regional Sanitary Sewer Feasibility Studies and Cooperation arrangement; and

WHEREAS, the City of Sioux City, Iowa ("SC") currently owns and operates a regional waste water treatment facility utilized by the parties signing this MOU; and

WHEREAS, the undersigned parties desire to set forth their intent to cooperate and meet the current demand and future demand for waste water treatment.

NOW THEREFORE, the undersigned parties hereby agree to the following for purposes of this MOU:

1. SC has issued notices to SSC, SB, and NSC with regard to their intention to terminate the waste water treatment agreements currently in place with those communities. SC has indicated a desire to begin negotiations on new waste water treatment agreements.
2. The undersigned agree all five communities and the regional area will need additional waste water treatment capacity to meet anticipated future growth and demand in the region.
3. The undersigned parties all agree that investigating and completing feasibility and related studies with regard to regional waste water service is a worthwhile effort in order to provide for continued growth of housing and industry and shares responsibility and governance.

4. A stakeholder group consisting of two (2) members appointed from each of the undersigned parties (twelve (12) total members) will be formed on or before _____, 2019 to participate in the regional waste water service investigation and continue discussions on this topic. The stakeholder group will not have authority to, but will act as an advisory group to, enter into agreements or make formal decisions but will provide recommendations to each party's city council or board. The stakeholder group shall set a schedule for regular meetings to continue the discussion and review new information as may be necessary. The stakeholder group shall identify the member or entity responsible for facilitating communications and sharing information.
5. SC is currently undertaking a rate study evaluation and agrees to share the results and data from this study.
6. SSC is to conduct a facility study for a possible new waste water treatment facility to be located near SSC. SSC agrees to share the results and data from this evaluation and study with the undersigned parties.
7. The undersigned parties agree to conduct a pre-feasibility analysis focused on identifying possible constraints, fatal flaws, and possible governance structures for a regional wastewater authority as described further:
 - a) The agreement and scope of services for the pre-feasibility analysis is titled "Siouxland Regional Wastewater Evaluation – Existing Constraints Analysis" and is to be performed by HDR Engineering, Inc. of Omaha, NE. The agreement is attached as Exhibit "A" to this MOU.
 - b) The agreement contains a not to exceed fee of \$92,450.00.
 - c) Services contained within the agreement are to be completed by July 1, 2019.
 - d) SSC agrees to be the contract administrator for the agreement and to facilitate payment of invoices and collection of cost shares from the other undersigned parties.
 - e) The undersigned parties agree to cost share the fees within this agreement based on their approximate existing equivalent population percentage of the wastewater flow and loads currently being treated by SC as follows. Further explanation on the equivalent population calculation is attached as Exhibit "B" to this MOU:
 - i. SC – 62%
 - ii. SSC – 26%
 - iii. Woodbury County – 5%
 - iv. NSC – 4%
 - v. SB – 2%
 - vi. Dakota Dunes – 1%

The stakeholder group will address and each party shall a) authorize any further services to be incurred and cost shares and b) designate the appropriate lead agency for any further cost shares services.

8. The undersigned parties further agree that additional expertise consisting of engineering, consulting, and legal review may be required. Each party will be responsible for their own engineering, consulting and legal work unless agreed otherwise by all parties. Fees for additional services incurred under this MOU may be cost shared by the same percentages contained in 7e).
9. In addition, the parties to this MOU agree the following topics, but not limited to these topics, may need to be investigated under this MOU:
 - a) Sources of available assistance for further feasibility studies and related costs.
 - b) The governance structure for any regional waste water board.
 - c) Multi-state statutory authority for a regional waste water board.
 - d) Available financing mechanisms.
 - e) Ownership of the various assets of a regional waste water system(s).
 - f) Capital asset planning for both reserve funds and anticipated capacity needs based on growth projections and capacity determination.
 - g) The appropriate scope of time for planning (i.e. twenty-five (25) or fifty (50) years).
 - h) Growth projections and capacity needs for the region.
 - i) Operational and maintenance control of any regional waste water system(s).
 - j) Economic benefits/cost analysis for the regional plant(s) for each community listed below.
10. The parties to this MOU agree that the termination date for this MOU shall be September 1st, 2019 unless all parties agree to extend the MOU in writing.

Exhibit "B"
Equivalent Population Calculation

Entity	Domestic Population	% of Total	Domestic and Industrial			Population Equivalent				
			Flow	BOD Load	TSS Load	Flow	BOD	TSS	Average	% of Total
Sioux City	82,500	78%	8.61	38,579	34,686	114,793	154,316	99,103	122,737	62%
South Sioux City	12,900	12%	2.13	13,025	26,080	28,367	52,100	74,514	51,660	26%
Woodbury County	0	0%	0.96	3,484	1,431	12,800	13,936	4,089	10,275	5%
North Sioux City	2,780	3%	0.39	2,918	1,612	5,180	11,672	4,606	7,153	4%
Sergeant Bluff	4,700	4%	0.35	1,175	1,645	4,700	4,700	4,700	4,700	2%
Dakota Dunes	2,560	2%	0.19	640	896	2,560	2,560	2,560	2,560	1%
Total	105,440	100%	12.6	59821	66,350	168,400	239,284	189,571	199,085	100%

DRAFT #2 NSC (2/26/15)

MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
THE CITY OF SIOUX CITY, IOWA
AND
THE CITY OF SERGEANT BLUFF, IOWA
AND
CITY OF SOUTH SIOUX CITY, NEBRASKA
AND
THE CITY OF NORTH SIOUX CITY, SOUTH DAKOTA
AND
THE DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
AND
WOODBURY COUNTY, IOWA
FOR
REGIONAL SANITARY SEWER
FEASIBILITY STUDIES AND COOPERATION

WHEREAS, the City of Sioux City, Iowa (hereinafter “SC”), the City of Sergeant Bluff, Iowa (hereinafter “SB”), the City of South Sioux City, Nebraska (hereinafter “SSC”), the City of North Sioux City, South Dakota (hereinafter “NSC”), ~~and~~ the Dakota Dunes Community Improvement District, a South Dakota governmental entity pursuant to SDCL 7-25A (hereinafter “CID”), and Woodbury County, Iowa (hereinafter “WC”) -wish to participate in a Regional Sanitary Sewer Feasibility Studies and Cooperation arrangement; and

WHEREAS, the City of Sioux City, Iowa (“SC”) currently owns and operates a regional waste water treatment facility utilized by the ~~communities-parties~~ signing this MOU; and

WHEREAS, the undersigned ~~communities-parties~~ desire to set forth their intent to cooperate and meet the current demand and future demand for waste water treatment.

NOW THEREFORE, the undersigned ~~communities-parties~~ hereby agree to the following ~~are discussion points~~ for purposes of this MOU:

1. SC has issued notices to SSC, SB, and NSC with regard to their intention to terminate the waste water treatment agreements currently in place with those communities. SC has indicated a desire to begin negotiations on new waste water treatment agreements.
2. The undersigned agree all five communities and the regional area will need additional waste water treatment capacity to meet anticipated future growth and demand in the region.
3. The undersigned ~~communities-parties~~ all agree that investigating and completing feasibility and related studies with regard to regional waste water ~~treatment-service~~ is a worthwhile effort in order to provide for continued growth of housing and industry and shares responsibility and governance.

-
4. A stakeholder group consisting of two (2) members appointed from each of the undersigned ~~communities-parties~~ (twelveen (120) total members) will be formed on or before _____, 2019 to participate in the regional waste water ~~treatment service~~ investigation and continue discussions on this topic. The stakeholder group will not have authority to, but will act as an advisory group to, enter into agreements or make formal ~~decisions,~~ but decisions but will provide recommendations to each ~~community's-party's~~ city council or board. The stakeholder group shall set a schedule for regular meetings to continue the discussion- and review new information as may be necessary and review needed. The stakeholder group shall identify the member or entity responsible for facilitating communications and sharing information.
5. SC is currently undertaking a rate study evaluation and agrees to share the results and data from this study.
6. SSC is ~~planning~~ to conduct a facility study for a possible new waste water treatment facility to be located ~~in-near~~ SSC. SSC agrees to share the results and data from this evaluation and study with the undersigned ~~communitiesparties~~.
7. The undersigned parties agree to conduct a pre-feasibility analysis focused on identifying possible constraints, fatal flaws, and possible governance structures for a regional wastewater authority as described further:
- a) The agreement and scope of services for the pre-feasibility analysis is titled "Siouxland Regional Wastewater Evaluation – Existing Constraints Analysis" and is to be performed by HDR Engineering, Inc. of Omaha, NE. The agreement is attached as Exhibit "A" to this MOU.
 - b) The agreement contains a not to exceed fee of \$92,450.00.
 - c) Services contained within the agreement are to be completed by ~~July~~ ^{August} 1, 2019. *September*
 - d) SSC agrees to be the contract administrator for the agreement and to facilitate payment of invoices and collection of cost shares from the other undersigned parties.
 - e) The undersigned parties agree to cost share the fees within this agreement based on their approximate existing equivalent population percentage of the wastewater flow and loads currently being treated by SC as follows. Further explanation on the equivalent population calculation is attached as Exhibit "B" to this MOU:
 - i. SC – 62%
 - ii. SSC – 26%
 - iii. Woodbury County – 5%
 - iv. NSC – 4%
 - v. SB – 2%

vi. Dakota Dunes – 1%

The stakeholder group will address and each party shall a) authorize any further services to be incurred and cost shares and b) designate the appropriate lead agency for any further cost shares services.

~~7.8. The undersigned communities-parties further agree that additional expertise consisting of engineering, consulting, and legal review may will be required. Each community party will be responsible for their own engineering, consulting and legal work unless agreed otherwise by all parties. Fees for additional services incurred under this MOU may be cost shared by the same percentages contained in 7e-d). ~~The stakeholder group will address and each party shall a) authorize any further services to be incurred and cost shares and b) designate the appropriate lead agency for any further cost shares services.~~~~

~~8. Further, the undersigned communities agree to have discussions on the following issues:~~

- ~~a) If the communities like to include any consulting services, including facilitation, technical review, or legal assistance time in future agreements.~~
- ~~b) A method for determining how any investigation expenses would be cost shared among the undersigned communities. One possible solution for cost sharing is to consider both population and equivalent flow loads for sanitary sewer.~~
- ~~e) Deadlines would need to be determined for purposes of the feasibility studies and/or engineering designs for waste water treatment. For example, an expiration date for this MOU and other milestones or dates will need to be identified, as well as outside environmental permits and related regulatory issues.~~

9. In addition, the parties to this MOU agree ~~on~~ the following topics, but not limited to these topics, will may need to be investigated under this MOU:

- a) ~~Will there be any state revolving loan assistance for~~ Is there available assistance for further the feasibility studies and related costs? Sources of available assistance for further feasibility studies and related costs.
- b) ~~Determining what is the regional territory in addition to the geographic boundaries of the five (5) communities, if any.~~
- e)b) The governance structure for any regional waste water ~~treatment~~ board.
- d)c) Legal m Multi-state statutory authority for a regional waste water ~~treatment~~ board.
- e)d) Available financing mechanisms.

f)e) Ownership of the various assets of a regional waste water ~~treatment~~
~~plantsystem~~(s).

g)f) Capital asset planning for both reserve funds and anticipated capacity needs based on growth projections and capacity determination.

g) The appropriate ~~number of years for planning~~ scope of time for planning (i.e. twenty-five (25) or fifty (50) years).

h) Growth projections and capacity needs for the region.

i) Operational and maintenance control of any regional waste water ~~treatment~~
~~plant~~(system)(s).

j) Economic benefits/cost analysis for the regional plant(s) for each community listed below.

j)10. The parties to this MOU agree that the termination date for this MOU shall be
~~September 1st, 2019 unless all parties agree to extend the MOU in writing.~~

December

DRAFT #21 SBC (2/25/19)

Exhibit "B"
 Equivalent Population Calculation

Entity	Domestic Population	% of Total	Domestic and Industrial			Population Equivalent				
			Flow	BOD Load	TSS Load	Flow	BOD	TSS	Average	% of Total
Sioux City	82,500	78%	8.61	38,579	34,686	114,793	154,316	99,103	122,737	62%
South Sioux City	12,900	12%	2.13	13,025	26,080	28,367	52,100	74,514	51,660	26%
Woodbury County	0	0%	0.96	3,484	1,431	12,800	13,936	4,089	10,275	5%
North Sioux City	2,780	3%	0.39	2,918	1,612	5,180	11,672	4,606	7,153	4%
Sergeant Bluff	4,700	4%	0.35	1,175	1,645	4,700	4,700	4,700	4,700	2%
Dakota Dunes	2,560	2%	0.19	640	896	2,560	2,560	2,560	2,560	1%
Total	105,440	100%	12.6	59821	66,350	168,400	239,284	189,571	199,085	100%

DRAFT #21 SBC (12/25/15)

Siouxland Wastewater Regionalization
Existing Constraints Analysis
Fee Estimate
January 19, 2019

Task Series		HDR Hours	HDR Labor	HDR Expenses	JEO Hours	JEO Total	Attorney	Total Cost
100	Project Management and QC	26	\$5,100	\$500	16	\$3,440	\$0	\$9,040
200	Fatal Flaw Analysis							
	Regulatory Constraint Review	46	\$8,936	\$0	26	\$5,230	\$1,000	\$15,166
	Financing Ability Review	4	\$836	\$0	22	\$4,370		\$5,206
	Statutory Constraint Review	6	\$1,212	\$0	4	\$800	\$8,500	\$10,512
	Technical Constraint Review	42	\$7,092	\$0	32	\$5,440	\$0	\$12,532
	Economic Benefit Review	32	\$5,636	\$0	0	\$0		\$5,636
	Technical Memorandum	58	\$9,412	\$0	12	\$2,340		\$11,752
300	Regional Governance Evaluation	44	\$10,672	\$500	32	\$6,640	\$500	\$18,312
400	Identification of Next Steps	8	\$1,840	\$0	12	\$2,460		\$4,300
	Total	266	\$50,736	\$1,000	156	\$30,720	\$10,000	\$92,456

5% = \$4,622.80

Exhibit A Scope of Services

Siouxland Regional Wastewater Evaluation – Existing Constraints Analysis
January 2019

Description:

This scope of services is intended to provide a fatal flaw analysis and explore governance structures for a regional wastewater system for the cities of Sioux City, IA, South Sioux City, NE, North Sioux City, SD, Sergeant Bluff, IA, and Dakota Dunes, SD, and Woodbury County collectively referred to the Siouxland area. It is understood that these same communities have entered into an inter-local agreement to share in the expense of this analysis. Each entity will be a party to this agreement, but the City of South Sioux City shall serve as the lead City for administering invoices for the services contained within this agreement. A stakeholder group consisting of representatives from each of these communities will work with the HDR/JEO team during this evaluation and will serve as liaisons to their respective city councils and the public and industries they serve. The goal of regionalization is to develop a utility framework that is based on a philosophy of fair and equitable allocation of costs operating in a total transparent environment. Additional objectives include increasing the capacity of wastewater treatment within the region, allowing for future housing and industrial growth within with the region, and providing for shared responsibility and governance” .

It is understood that before a full feasibility analysis is performed, that it would be beneficial to understand if there are non-monetary constraints that would create fatal flaws to regionalization of wastewater service in the Siouxland area. Task Series 200 shall include an evaluation of these fatal flaws and then utilize the outcomes of that evaluation to explore various governance structures that may be possible.

Scope of Services:

Task 100: Project Management

This task shall include attendance at meetings with the Siouxland stakeholder group, meeting facilitation including development of agendas and meeting minutes, facilitation of tasks by the HDR/JEO team, invoicing for services, schedule maintenance, and resource planning. The project manager(s) shall also be responsible for development of the range of topics and evaluations that need to be explored and coordinating with the stakeholder group to ensure an understanding of the process and discoveries.

Task Series 200: Existing Constraints Analysis

This task will explore the non-monetary constraints associated with the development of a regional wastewater authority in the Siouxland area. Pre-identified non-monetary constraints

include regulatory constraints, financing abilities, statutory constraints, technical constraints, and economic benefits.

1. Regulatory constraint review:

- a. Schedule and conduct initial exploratory meetings by teleconference with the Iowa Department of Natural Resources, Nebraska Department of Environmental Quality, South Dakota Department of Environment & Natural Resources, EPA Region 7, and EPA Region 8. The meetings shall introduce the topic of regionalization and explore constraint topics such as NPDES permitting, nutrient strategies, biosolids management, construction requirements, and transfer of wasteloads from one jurisdiction to another.
- b. Following the initial round of meetings, schedule and conduct a joint meeting between all agencies, Siouxland area stakeholder group, and the HDR/JEO team.
- c. Summarize findings. Fatal flaws shall be identified as well as viable paths or mitigation that could occur.

2. Financing ability review:

- a. Explore grant funding, if any, that may be available to assist in the evaluation or construction of a regional wastewater system.
- b. Identify sources of capital for asset renewal and capacity expansion including, but not limited to, Regionalization monies if this were to come to fruition, state SRF funds, USDA Rural Development, Federal Funding, public bonding, any applicable grants, and/or private financing. Review constraints associated with each source.
- c. Identify ownership structures and the impacts of financing on each including, but not limited to, publicly owned, privately held, or a public /private partnership. Review constraints associated with each structure.
- d. Schedule and conduct initial exploratory teleconference meetings with the SRF programs from Iowa, Nebraska, and South Dakota and USDA-RD programs from each state. The meetings shall introduce the topic of regionalization and explore constraints that may be present.
- e. Summarize findings. Fatal flaws shall be identified as well as viable paths or mitigation that could occur.

3. Statutory constraint review:

- a. With the assistance of attorneys, review the statutes from Iowa, Nebraska, and South Dakota related to, but not limited to:
 - i. Interlocal agreements (regional governance) and authorities and powers provided
 - ii. Procurement
 - iii. Alternative project delivery
 - iv. Bonding
 - v. Labor laws
 - vi. Tax laws

- b. Review case law associated with multi-state regional utilities that may be present.
 - c. Summarize findings. Fatal flaws shall be identified as well as viable paths or mitigation that could occur.
4. Technical constraint review:
- a. With input from the stakeholder group, establish the territory of the regional system.
 - b. Review wastewater treatment facilities plan and CIP, existing comprehensive plans, regional economic development plans, water system master plan or other regional planning documents to forecast growth in the Siouxland area to better understand the need for additional capacity.
 - c. Summarize the existing rated capacity for treatment, current flows and loads, and projected flows and loads.
 - d. Utilize data from cost of service study being conducted by Sioux City and facility planning being conducted by South Sioux City to review potential technical constraints.
 - e. Review conveyance, treatment limitations, wastewater characteristics, permit limitations, or other items that may present a fatal flaw or constraint to regionalization.
 - f. Summarize findings. Fatal flaws shall be identified as well as viable paths or mitigation that could occur.
5. Economic benefit review:
- a. Utilize data from cost of service study being conducted in Sioux City and facility planning being conducted by South Sioux City as well as budgetary estimates of additional expenditures to prepare an economic analysis illustrating either a net benefit or deficit for the region.
 - b. Summarize findings. Fatal flaws shall be identified as well as viable paths or mitigation that could occur.
6. Technical Memorandum:
- a. Summarize findings into a technical memorandum discusses possible fatal flaws that exist as well as possible paths to regionalization that may exist.
 - b. Prepare an executive summary section highlighting the critical findings.

Task 300: Regional Governance Evaluation

This task will explore the various options for regional governance with input from the Existing Constraints Analysis and the Siouxland stakeholder group, and look to narrow the possibilities to a likely path forward.

- 1. Regional governance alternatives
 - a. Prepare a summary of a range of governance alternatives, how they are structured, where responsibilities are accounted for, and the pros and cons of each. Provide case examples for each as possible.
 - b. Present the range of alternatives with the stakeholder group and eliminate alternatives that do not align with the fatal flaw analysis or do not fit the needs and benefits of the stakeholder group.

- c. Schedule and conduct meetings between the stakeholder group and up to three (3) other regional systems to discuss their governance structure. It is anticipated that a meeting would be scheduled in Omaha with MUD and Sarpy County as well as a meeting in Des Moines with WRA.
- d. Schedule and conduct a workshop meeting with the Siouxland stakeholder group as well other potential stakeholders such as industry group representation, elected officials, economic development staff, and regulatory and finance representation to present and discuss the viable governance alternatives.
- e. Summarize the findings into a technical memorandum that presents the proposed path forward for regional governance.

Task 400: Identification of Next Steps

This task will utilize the findings from Task Series 200 and 300 to refine and identify further evaluation that will be necessary.

1. Identify additional evaluations that need to be undertaken and the costs associated with them
2. Identify additional expertise (legal and financial) that may be needed to assist in the evaluation process.
3. Assist in the modification or extension of the MOU/Interlocal agreement that may be necessary.
4. Summarize findings into a technical memorandum.

Schedule:

The services contained within this scope of services are expected to be completed by July 1st, 2019 in parallel with the interlocal agreement between the cities party to this agreement.

Anticipated Future Task Series (Not included in this Scope):

Task Series 500: Technical Feasibility Analysis

To include evaluations of growth projections, wasteload allocations, alternatives and recommendations for adding additional wastewater treatment capacity, treatment technologies, conveyance alternatives, and opinions of cost.

Task Series 600: Development of a Capital Improvement Plan

To include determining the assets to be owned by the regional authority and a plan for asset renewal as well as capacity growth developed in an appropriate planning horizon.

Task Series 700: Operations Plan

To include recommendations on staffing, operation, and maintenance needs and the annual cost and projected future cost within an appropriate planning horizon. Shall also include recommendations for resourcing whether through employment or through contract.

Task Series 800: Cost of Service Evaluation

To include an evaluation of the cost of service including, but not limited to by customer class, territory's, and asset transfer impacts. The end of the evaluation shall be a proposed rate structure.

Task Series 900: Development of Governance Structure, Transfer of Asset Agreements, and Regional Authority Agreements

To include the development of formal agreements for the formation of the regional system.



Woodbury County Sheriff's Office

DAVID A. DREW, SHERIFF

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

LEC 24 HOUR DAILY COUNT

DATE	DAILY TOTAL	LEC	ELECTRONIC MONITORING	JUVENILE	FEDERAL PRISONERS	RELEASED
2/1/19	219	202	16	1	13	16
2/2/19	221	202	18	1	13	19
2/3/19	230	211	18	1	13	16
2/4/19	220	201	18	1	14	15
2/5/19	228	209	18	1	14	15
2/6/19	230	210	19	1	15	15
2/7/19	227	207	20	0	16	18
2/8/19	227	207	20	0	16	14
2/9/19	228	210	18	0	17	18
2/10/19	228	210	18	0	17	16
2/11/19	234	216	18	0	17	12
2/12/19	230	214	16	0	17	22
2/13/19	234	218	16	0	13	19
2/14/19	227	211	16	0	17	27
2/15/19	227	211	16	0	17	23
2/16/19	235	219	15	1	11	22
2/17/19	234	218	15	1	11	21
2/18/19	232	216	15	1	11	13
2/19/19	233	216	16	1	17	16
2/20/19	234	214	19	1	21	26
2/21/19	236	215	20	1	11	14
2/22/19	226	203	22	1	8	29
2/23/19	229	210	19	0	21	24
2/24/19	234	215	19	0	21	14
2/25/19	237	218	19	0	21	17
2/26/19	227	206	21	0	12	24
2/27/19	230	209	21	0	13	16
2/28/19	234	212	22	0	13	19
	0					
	0					
	0					
	6431	5910	508	13	420	520

TOTAL	MALE	FEMALE
218	182	36
221	184	37
227	188	39
216	182	34
224	185	39
225	186	39
225	181	44
221	175	46
228	187	41
226	188	38
228	188	40
236	192	44
237	191	46
238	200	38
234	196	38
241	197	44
239	198	41
229	188	41
232	191	41
240	199	41
229	189	40
232	193	39
234	189	45
229	183	46
235	187	48
230	185	45
225	184	41
231	188	43
0		
0		
0		
6430	5276	1154

*Highest population count each day

LEC TOTAL AVG:	229
TOTAL INMATE AVG:	248