



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JUNE 4, 2019) (WEEK 23 OF 2019)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Jeremy J. Taylor 333-1714 jtaylor@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held June 4, 2019 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the May 28, 2019 meeting
4. Approval of claims
5. Board Administration – Karen James
 - a. Approval of resolution for suspension of taxes through the redemption process for B.E.
 - b. Approval of resolution for the abatement of taxes for Siouxland Oromo Islamic Center
 - c. Approval of resolution for a tax suspension for E.M.
6. Board Administration – Heather Satterwhite
Approval of Notice of Property Sale Resolution for parcel #894823253013 (aka 1900 Riverside Blvd.) for Tuesday, June 18th at 4:35 p.m.

- 7. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process

End Consent Agenda

- | | | |
|--------------------------------|---|------------------------------------|
| | 8. Reports on Committee Meetings | Information |
| 4:40 p.m.
(Set time) | 9. Not to exceed \$787,559 General Obligation Capital Loan Notes <ul style="list-style-type: none"> a. Public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder b. Approval of resolution instituting proceedings to take additional action c. Approval of resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the County for certain original expenditures paid in connection with specified projects | Action

Action

Action |
| | 10. Citizen Concerns | Information |
| | 11. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- TUES., JUNE 4** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., JUNE 5** **9:00 a.m.** Loess Hills Alliance Stewardship Committee meeting, Pisgah, Iowa
- 10:00 a.m.** Loess Hills Alliance Executive Committee meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Board meeting
- THUR., JUNE 6** **10:00 a.m.** COAD Meeting, The Security Institute
- WED., JUNE 12** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 4:00 p.m.** Conservation Board Meeting, Brown's Lake-Bigelow Park
- WED., JUNE 19** **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THUR., JUNE 20** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- MON., JUNE 24** **6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., JUNE 25** **1:00 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- THUR., JUNE 27** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., JULY 1** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUES., JULY 2** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., JULY 3** **12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

MAY 28, 2019, TWENTY-SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, May 28, 2019 at 4:00 p.m. Board members present were Ung, Radig, Pottebaum, De Witt, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Patrick Jennings, County Attorney, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

1. Motion by Radig second by Taylor to go into closed session per Iowa Code Section 21.5(1)(j). Carried 5-0 on roll-call vote.

Motion by Radig second by De Witt to go out of closed session per Iowa Code Section 21.5(1)(j). Carried 5-0 on roll-call vote.

The regular meeting was called to order at 4:30 p.m. with the Pledge of Allegiance to the Flag and a Moment of Silence.

2. There were no citizen concerns.

3. Motion by Radig second by Ung to approve the agenda for May 28, 2019. Carried 5-0. Copy filed.

Motion by Radig second by De Witt to approve the following items by consent:

4. To approve minutes of the May 21, 2019 meeting. Copy filed.
5. To approve the claims totaling \$630,497.77. Copy filed.
6. To approve the appointment of Jacob Brosamle, Temporary Summer Laborer, Secondary Roads Dept., effective 5-29-19, \$10.00/hour. Not to exceed 120 days. Copy filed.
7. To receive the appointment of Dustin Johnston, 605 Steinhoff Ave., Hornick, IA, to the Hornick City Council. The appointment was made on May 13, 2019, to fill a vacant position previously held by Jake Prichard, until the next regular election. Copy filed.

Carried 5-0.

- 11a. Motion by Radig second by Ung to award the quote for the replacement of Unit #513 to Ziegler Equipment for \$244,599, the quote for the replacement of Unit #413 to Murphy Tractor for \$257,800, and the quote for two push blades to Murphy Tractor for \$5,875 each. Carried 5-0. Copy filed.
- 11b. Motion by Radig second by Pottebaum to approve the FY 2019 Woodbury Secondary Road Department Budget Amendment #1. Carried 5-0. Copy filed
8. A public hearing was held at 4:35 p.m. for the sale of parcels #894730102009, 608 Colon St., #894730102010, 612 Colon St., #894730102011, 620 Colon St., #894730102012, 628 Colon St., and #894730102013, 640 Colon St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Radig to close the public hearing. Carried 5-0.

Motion by Taylor second by Pottebaum to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcels #894730102009, 608 Colon St., #894730102010, 612 Colon St., #894730102011, 620 Colon St., #894730102012, 628 Colon St., and #894730102013, 640 Colon St., to Troy Cooke and Justin Barger, 3241 Viking Dr., Sioux City, IA, for \$750.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD
OF SUPERVISORS OF WOODBURY COUNTY, IOWA
RESOLUTION #12,853**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Troy Cooke and Justin Barger in the sum of Seven Hundred Fifty Dollars & 00/100 (\$750.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894730102009, #894730102010, #894730102011, #894730102012 & #894730102013
East 145 feet of Lots 8 & 9, Garden View Addition to Sioux City, Woodbury County, Iowa
(608 Colon Street)

Lot 10, Garden View Addition to Sioux City, Woodbury County, Iowa
(612 Colon Street)

Lot 11, Garden View Addition to Sioux City, Woodbury County, Iowa
(620 Colon Street)

Lot 12, Garden View Addition to Sioux City, Woodbury County, Iowa
(628 Colon Street)

Lot 13, Garden View Addition to Sioux City, Woodbury County, Iowa
(640 Colon Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 28th Day of May, 2019.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

The Board recessed for a meeting of the Wolf Creek Drainage District.

The Supervisors meeting was called back to order.

- 14. The Board heard reports on committee meetings.
- 9. A public hearing was held at 4:40 p.m. to change the beginning of the Level C portion of 130th St. as deemed necessary by the county engineer to provide access for a new driveway. The Chairperson called on anyone wishing to be heard.

Brenton Feuchtenberger, Sioux City addressed the Board.

Motion by Radig second by Pottebaum to close the public hearing. Carried 5-0.

Motion by Radig second by Pottebaum to approve the request to change the Level C road designation on 130th St. Carried 4-1, De Witt opposed. Copy filed.

10. A public hearing was held at 4:45 p.m. on amendment #1 to the Woodbury County FY 2019 Budget. The Chairperson called on anyone wishing to be heard.

Motion by Radig second by De Witt to close the public hearing. Carried 5-0.

Motion by Radig second by De Witt to approve the amendment #1 to the Woodbury County FY 2019 Budget. Carried 5-0. Copy filed.

13. Information on gravel roads presented by Supervisor Taylor. Copy filed.

15. Eric Nelson, Merville addressed the Board with road concerns.

16. Board concerns were heard.

The Board adjourned the regular meeting until June 4, 2019.

Meeting sign in sheet. Copy filed.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: _____ Weekly Agenda Date: _____

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: _____

WORDING FOR AGENDA ITEM:

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

ATTACHMENT TO AGENDA REQUEST FORM

Siouxland Oromo Islamic Center (“SOIC”) acquired the property located at 1516 Pierce St., 1520 Pierce St., 1510 ½ Pierce St., and 508 16th St. by warranty deed on April 22, 2016. SOIC filed for property tax exemption in June 2016, but it was too late for the exemption to be considered for the 2016 year.

The property has been granted tax exemption effective January 1, 2017, for the 2018/2019 fiscal year. However, that left a one year gap for the current taxes payable in the current 2017/2018 fiscal year.

That fact was not well understood by the leadership of the SOIC. Property taxes were paid in part for the 2017/2018 year, but at present there remains an amount owed of \$5,953.00 for the four tax parcels. The SOIC is a small immigrant community with limited resources, and payment of the remaining taxes would be a significant burden.

Iowa Code section 427.3 gives the Board of Supervisors discretion to abate property taxes in this situation. It states that: “The board of supervisors may abate the taxes levied against property acquired by gift or purchase by a person or entity if the property acquired by gift or purchase was transferred to the person or entity after the deadline for filing for property tax exemption in the year in which the property was transferred and the property acquired by gift or purchase would have been exempt under section 427.1, subsection 7, 8, or 9, if the person or entity had been able to file for exemption in a timely manner.”

When SOIC acquired the property in April 2016, it was past the deadline for filing for property tax exemption in the year in which the property was transferred. The property is thus eligible for the abatement authorized by Iowa Code section 427.3. SOIC respectfully requests that the Board of Supervisors consider its request for abatement of the taxes payable fiscal year 2017/2018 in the amount of \$5,953.00 plus any subsequently accruing interest.

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Siouxland Oromo Islamic Center is the titleholder of real estate Parcels #894721379002, #894721379004, #894721379005 and #894721379006 located in Woodbury County, Iowa and legally described as follows:

Parcel #894721379002

HIGMANS SUB DIV OF QTR BLK 1 -2 OF BLK 7 LOT 2

Parcel #894721379004

HIGMANS SUB DIV OF QTR BLK 1 -2 OF BLK 7 LOT 3

Parcel #894721379005

HIGMANS SUB DIV OF QTR BLK 1-2 OF BLK 7 LOT 4 & W 76 FT LOT 5 BLK 7

Parcel #894721379006

HIGMANS SUB DIV OF QTR BLK 1 -2 OF BLK 7 E 75 FT

WHEREAS, the above-stated properties have taxes owing for the 2017/2018 tax year and the parcel is owned by Siouxland Oromo Islamic Center and

WHEREAS, the organization, namely Siouxland Oromo Islamic Center is failing to immediately pay the taxes dues; and

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcels according to Code of Iowa, 427.3 for the taxes owed for the 2017/2018 tax year and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 4th day of June, 2019.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor/Recorder

Keith W. Radig, Chairman

WOODBURY COUNTY TREASURER
MICHAEL R CLAYTON
 822 DOUGLAS ST. ROOM 102
 SIOUX CITY, IA 51101

Phone: (712) 279-6495 Fax: (712) 279-6497
 E-mail: taxdept@woodburycountyia.gov

123498322

NOTICE OF TAXES PAST DUE FOR REAL ESTATE

Delinquent OCTOBER 1, 2018	Delinquent APRIL 1, 2019	Entity Total
6,164.00	.00	6,164.00

Date of Calculation: 5/01/2019

SIOUXLAND OROMO ISLAMIC CENTER
1516 PIERCE ST
SIOUX CITY, IA 51104

Amount quoted is good through May 31, 2019. 1 1/2 percent interest accrues monthly. If there has been a tax sale on your property, the certificate holder can pay the March payment on May 15, 2019 or after and add it to the tax sale total. Tax sale redemptions must be paid with a cashier check, money order or cash. Regular tax payments can be paid by check or cash. Debit/Credit cards are accepted (fees apply) in-office (no phone payments) and on-line at the website of www.iowatreasurers.org.
PLEASE IGNORE THIS NOTICE IF PAYMENT HAS BEEN MADE!!

Receipt Key Parcel/Vin	Tax District Project Legal	Tax Sale Certificates	Tax 1st Half 2nd Half	MAY Interest	Drainage Interest Sec Twn Rng	Cost Acres	Totals
2017/2018 10 34102 1	087		158.00	47.00	.00	4.00	209.00
000894721379002	HIGMANS SUB DIV OF QTR BLK 1		158.00	33.00			191.00
	508 16TH ST SIOUX CITY						400.00
2017/2018 10 34104 1	087		195.00	59.00	.00	4.00	258.00
000894721379004	HIGMANS SUB DIV OF QTR BLK 1		195.00	41.00			236.00
	1520 PIERCE ST SIOUX CITY						494.00
2017/2018 10 34105 1	087		.00	.00	.00	.00	.00
000894721379005	HIGMANS SUB DIV OF QTR BLK 1		3,694.00	776.00			4,470.00
	1516 PIERCE ST SIOUX CITY						4,470.00
2017/2018 10 34106 1	087		233.00	70.00	.00	4.00	307.00
000894721379006	HIGMANS SUB DIV OF QTR BLK 1		233.00	49.00			282.00
	1510 1/2 PIERCE ST SIOUX CITY						589.00
2018/2019 90 01277 1	087		180.00	22.00	.00	9.00	211.00
000894721379002	2018 WEED CUTTING - SC		.00	.00			.00
	HIGMANS SUB DIV OF QTR BLK 1						211.00
	508 16TH ST SIOUX CITY						

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#5c

Date: 5/30/19 Weekly Agenda Date: 6/4/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Karen James - Admin. Assistant

WORDING FOR AGENDA ITEM:

Approval of resolution for a tax suspension for E.M.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

E.M. is requesting a tax suspension.

BACKGROUND:

E.M. was approved for a tax suspension on April 13, 2004. Annual tax suspension re-certify letters went out to E.M. starting in January, 2018. E.M. failed to re-certify the income by the deadline of April 1, 2018. Board lifted the tax suspension on April 17, 2018.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Consider this request for a tax suspension for E.M. If the Board approves this request, the suspension resolution requires the chairman's signature.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution for a tax suspension for E.M.

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcel #894823253013**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot One in Block Two of North Riverside Addition to Sioux City and Woodbury County, Iowa (1900 Riverside Blvd.)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **18th Day of June, 2019 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **18th Day of June, 2019**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$1,120.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 4th Day of June, 2019.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Keith W. Radig, Chairman

REQUEST FOR MINIMUM BID

Name: Andrew Murtough Date: 8/24/17
Address: 698 Prairie Blvd - Dakota Dunes Phone: 635-1681

Address or approximate address/location of property interested in:
1900 Riverside Blvd.

GIS PIN # 894823253013

**This portion to be completed by Board Administration **

Legal Description:

Lot one in Block two of
North Riverside Addition to Sioux City,
Woodbury County, Iowa

Tax Sale #/Date: #833 6/16/14 Parcel # 365250

Tax Deeded to Woodbury County on: N/A

Current Assessed Value: Land \$9,300- Building Ø Total \$9,300-

Approximate Delinquent Real Estate Taxes: \$2,049-

Approximate Delinquent Special Assessment Taxes: \$30,575-

*Cost of Services: \$120-

Inspection to: Matthew Ong Date: 8/24/17

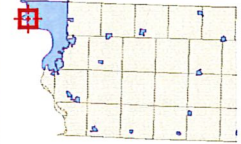
Minimum Bid Set by Supervisor: \$1,000 plus \$120 for cost of services. Total:

Date and Time Set for Auction: Tuesday, June 18th @ 4:35 \$1,120-

* Includes: Abstractors costs; Sheriff's costs; publishing costs, and mailing costs.



Overview




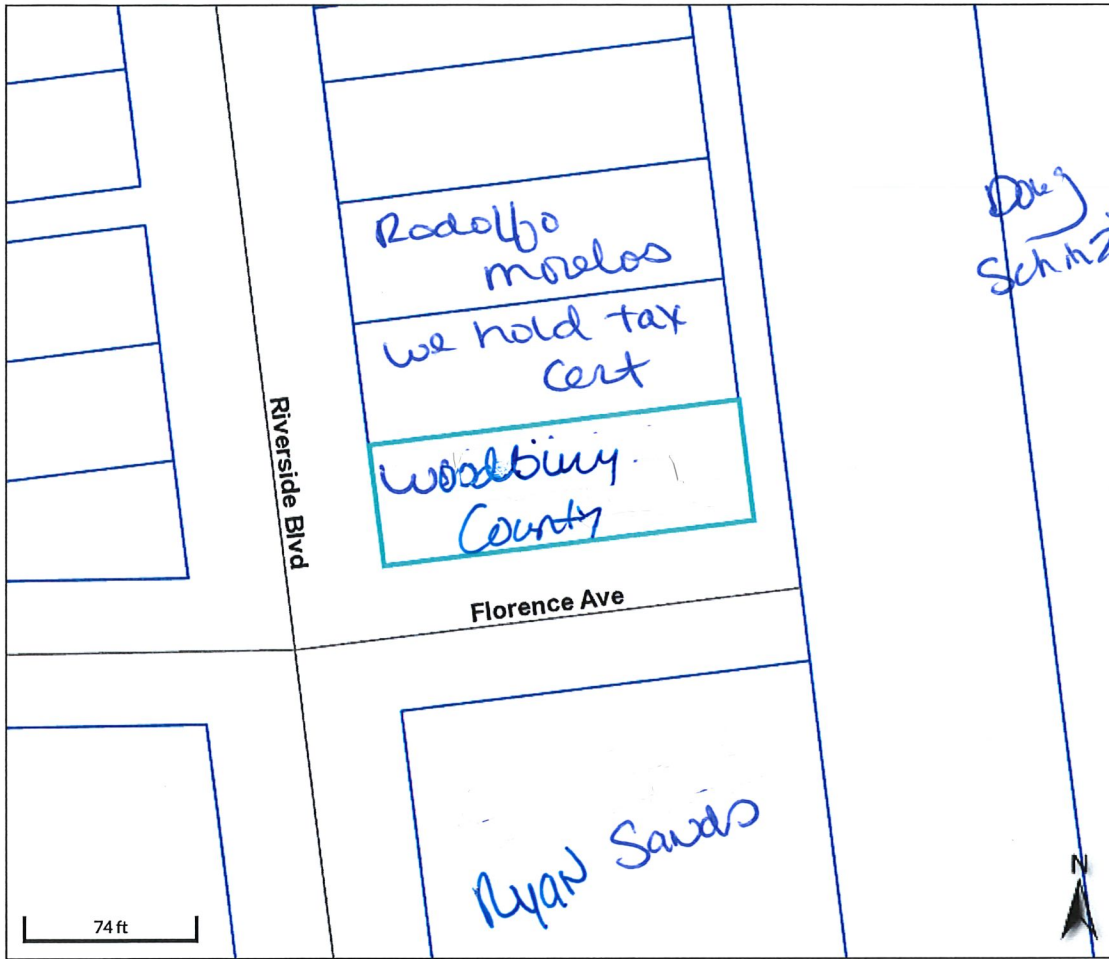
Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
- 2015
- 2016
- 2017
- Sioux City Residential Sales
- ▭ Parcels

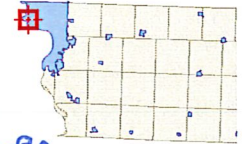
Parcel ID	894823253013	Alternate ID	365250	Owner Address	RESIDENTIAL EQUITY PARTNERS LLC
Sec/Twp/Rng	n/a	Class	R		1280 MONUMENT BLVD STE 200
Property Address	1900 RIVERSIDE BLVD	Acreage	n/a		CONCORD CA 94520-4405
	SIOUX CITY				
District	087				
Brief Tax Description	NORTH RIVERSIDE LOT 1 BLK 2				
	(Note: Not to be used on legal documents)				

Date created: 8/24/2017
 Last Data Uploaded: 8/23/2017 9:42:10 PM

 Developed by
 The Schneider Corporation



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- County Residential Sales
- 2015
- 2016
- 2017
- Sioux City Residential Sales
- Parcels

Parcel ID	894823253013	Alternate ID	365250	Owner Address	RESIDENTIAL EQUITY PARTNERS LLC
Sec/Twp/Rng	n/a	Class	R		1280 MONUMENT BLVD STE 200
Property Address	1900 RIVERSIDE BLVD	Acreage	n/a		CONCORD CA 94520-4405
	SIOUX CITY				
District	087				
Brief Tax Description	NORTH RIVERSIDE LOT 1 BLK 2				
	(Note: Not to be used on legal documents)				

Date created: 8/24/2017
 Last Data Uploaded: 8/23/2017 9:42:10 PM

Developed by
 The Schneider Corporation

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: June 4, 2019

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Blair, Larry	County Sheriff	6-06-19	P/T Courthouse Safety & Security Officer	\$18.05/hour		A	Job Vacancy Posted 5-1-19. Entry Level Salary: \$16.43-\$18.05/hour.
Tronson, Sterling	County Sheriff	6-10-19	Civilian Jailer	\$19.28/hour		A	Job Vacancy Posted 4-17-19. Entry Level Salary: \$19.28/hour.
Coleman, Erica	County Sheriff	6-10-19	Civilian Jailer			S	Resignation.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: June 4, 2019

For the June 4, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff P/T Courthouse Safety & Security Officer, Appointment.
2. County Sheriff Civilian Jailer, Appointment.
3. County Sheriff Civilian Jailer, Resignation.

Thank you

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: June 4, 2019

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	(2) Civilian Jailers	CWA: \$19.28/hour		

Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

28 May 2019

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for a female Correctional Officer position, June 5th, 2019. We request this be placed on the agenda for the Tuesday, June 4, 2019, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "David A. Drew".

Dave Drew, Sheriff

Cc: file



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

28 May 2019

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for a Correctional Officer position, June 5th, 2019. We request this be placed on the agenda for the Tuesday, June 4, 2019, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "David Drew".

Dave Drew, Sheriff

Cc: file



Ahlers & Cooney, P.C.
Attorneys at Law
100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231
Phone: 515-243-7611
Fax: 515-243-2149
www.ahlerslaw.com
Jason L. Comisky
515.246.0337
jcomisky@ahlerslaw.com

#9

May 29, 2019

Via email and overnight delivery

Mr. Michael Clayton
Woodbury County Treasurer
Trosper Hoyt
822 Douglas St. Room 102
Sioux City, Iowa 51101

Re: Woodbury County, Iowa - Not to exceed \$787,559 General Obligation Capital
Loan Note

Dear Michael:

We enclose suggested proceedings to be acted upon by the Board on the date fixed for the hearing on the authorization to enter into a loan agreement and the issuance of the above-mentioned Note, pursuant to the provisions of Code Sections 331.402 and 331.443. A certificate to attest the proceedings is also enclosed.

The proceedings are prepared to show as a first step the receipt of any oral or written objections from any resident or property owner to the proposed action of the Board to enter into a loan agreement and issue the Note. A summary of objections received or made, if any, should be attached to the proceedings. After all objections have been received and considered if the Board decides not to abandon the proposal to issue the Note, a form of resolution follows that should be introduced and adopted, entitled "Resolution Instituting Proceedings to Take Additional Action for the Issuance of not to exceed \$787,559 General Obligation Capital Loan Note."

Action Must Be Taken At The Hearing.

The Board is required by statute to adopt the resolution instituting proceedings to enter into a loan agreement and issue the Note at the hearing or an adjournment thereof. If necessary to adjourn, the minutes are written to accommodate that action.

In the event the Board decides to abandon the proposal, then the form of resolution included in the proceedings should not be adopted. We would suggest that, in this event, a motion merely be adopted to the effect that such proposal is abandoned.

Section 331.443 of the Code provides that any resident or property owner may appeal the decision to take additional action to the District Court for the County within 15 days after the additional action is taken. The additional action is final and conclusive unless the court finds that the Board exceeded its authority.

In the event an appeal is filed by any resident or property owner, please see that we are notified immediately; and, as soon as available, a copy of the notice of appeal should be furnished our office for review.

Reimbursement Resolution

Enclosed is a standard form of Reimbursement Resolution to be used when the County plans to reimburse original expenditures made from available funds incurred in connection with projects to be financed by a later issue of bonds or notes. This Resolution declares an official intent to reimburse the County for certain expenditures.

The Resolution describes the projects to be financed with the obligations and is divided into "Projects." Each project contemplated must be described specifically, including estimated costs, quantity, size, etc. If a number of projects are grouped within a program, the program can be described with a cross reference to a more detailed description of the component projects.

Section 4 of the Resolution requires you estimate the cost, amount of borrowing and completion date for each Project, as well as the name of the fund from which the original expenditures will be advanced. We suggest that you use one fund for the purpose of coordinating all advances to a project. In Section 4, identify whether you will seek grants for a project by listing any such project. Otherwise insert the word "none".

To be effective, this resolution must be adopted before or within sixty (60) days after the original expenditure sought to be reimbursed (unless it is a "preliminary expenditure").

Preliminary expenditures, which are not subject to the reimbursement rules, include architectural, engineering, survey costs and the like, which do not exceed twenty percent (20%) of the aggregate issue price of the Note issued for the project. Land acquisition, demolition and construction activities may not be treated as preliminary expenditures.

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Also enclosed is an extra copy of the proceedings to be filled in as the original and certified back to this office. If you have any questions pertaining to the proceedings enclosed or this letter, please do not hesitate to either write or call.

Ahlers & Cooney, P.C.

Sincerely,

By: 
Jason L. Comisky
FOR THE FIRM

JLC:dc
Encl.

cc: Dennis Butler
Karen James

01594690-1\18799-027

ITEMS TO INCLUDE ON AGENDA FOR JUNE 4, 2019

WOODBURY COUNTY, IOWA

Not to exceed \$787,559 General Obligation Capital Loan Notes

- Public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder.
- Resolution instituting proceedings to take additional action.
- Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the County for certain original expenditures paid in connection with specified Projects.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE COUNTY.

June 4, 2019

The Board of Supervisors of Woodbury County, Iowa, met in _____ session, in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at _____ .M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

The Chairperson announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$787,559 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of the erection, equipment, remodeling, or reconstruction of, and additions or extensions to public buildings, including the site or grounds thereof and including, but not limited to, the acquisition and installation of computer system upgrades and improvements at the Courthouse, Trospen Hoyt Building, Siouxland District Health Building, Anthon Courthouse, and Law Enforcement Center, for essential county purposes, and that notice of the proposed action by the Board to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 331.402 and 331.443 of the Code of Iowa.

The Chairperson then asked the Auditor whether any written objections had been filed by any resident or property owner of the County to the issuance of the Notes. The Auditor advised the Chairperson and the Board that _____ written objections had been filed. The Chairperson then called for oral objections to the issuance of the Notes and _____ were made. Whereupon, the Chairperson declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Chairperson declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

The Board then considered the proposed action and the extent of objections thereto.

Whereupon, Board Member _____ introduced and delivered to the Auditor the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$787,559 GENERAL OBLIGATION CAPITAL LOAN NOTES", and moved:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of Notes to the meeting to be held at _____ .M. on the _____ day of _____, 2019, at this place.

Board Member _____ seconded the motion. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Chairperson declared the measure duly adopted.

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO
EXCEED \$787,559 GENERAL OBLIGATION CAPITAL LOAN
NOTES**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$787,559 General Obligation Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of the erection, equipment, remodeling, or reconstruction of, and additions or extensions to public buildings, including the site or grounds thereof and including, but not limited to, the acquisition and installation of computer system upgrades and improvements at the Courthouse, Trospen Hoyt Building, Siouxland District Health Building, Anthon Courthouse, and Law Enforcement Center, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$787,559 General Obligation Capital Loan Notes, for the foregoing essential county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 4th day of June, 2019.

Chairperson

ATTEST:

County Auditor

Board Member _____ introduced the following Resolution entitled "RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE COUNTY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS" and moved that it be adopted. Board Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairperson declared the Resolution duly adopted as follows:

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER
TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO
REIMBURSE THE COUNTY FOR CERTAIN ORIGINAL
EXPENDITURES PAID IN CONNECTION WITH SPECIFIED
PROJECTS

WHEREAS, the County anticipates making cash expenditures for one or more capital improvement projects, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the County reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Board believes it is consistent with the County's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA:

Section 3. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 4. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Board determines to be necessary or desirable under the circumstances then and there existing.

Section 5. That the County reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the County in the future.

Section 6. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

<u>Project</u>	<u>Fund from which original expenditures are to be Advanced</u>	<u>Total Estimated Cost*</u>	<u>Amount of Borrowing Anticipated</u>	<u>Estimated Date of Completion</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

*It is intended to seek grants and other contributions to reduce the amount of borrowing required for the following Project(s):

If such grants are not received, it is intended that the costs to be financed will be increased accordingly.

Section 7. That the County reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service, but in no event more than three (3) years after the original expenditure is paid.

Section 8. That this Resolution be maintained by the County Auditor in an Official Intent File maintained in the office of the Auditor and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this 4th day of June, 2019.

Chairperson

ATTEST:

County Auditor

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF WOODBURY)

I, the undersigned County Auditor of Woodbury County, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2019.

County Auditor, Woodbury County, State of Iowa

(SEAL)