



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(SEPTEMBER 24, 2019) (WEEK 39 OF 2019)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Jeremy J. Taylor 333-1714 jtaylor@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held September 24, 2019 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the September 17, 2019 meeting
4. Approval of claims
5. Board Administration – Heather Satterwhite
 - a. Approval of resolution for a tax suspension for T. M.
 - b. Approval of Notice of Property Sale Resolution for parcel #894332483009 (aka 307 Randolph St E.) for Tuesday, October 8th at 4:35 p.m.
 - c. Approval of Notice of Property Sale Resolution for parcel #894332482010 (aka 108 2nd Ave S.) for Tuesday, October 8th at 4:37 p.m.

6. County Auditor – Patrick Gill
Receive the appointment of Tricia Sutherland as Director for Western Iowa Tech District V
7. Human Resources – Melissa Thomas
Authorization to Initiate Hiring Process

End Consent Agenda

- | | | |
|--------------------------------|---|---|
| 4:35 p.m.
(Set time) | <ol style="list-style-type: none"> 8. Board Administration – Heather Satterwhite
Public hearing and sale of property parcel #894729101029 (aka 1623 Villa Ave.) 9. Northwest Iowa Regional Housing Authority – Lois Koelder
Approval of resolution to transfer Siouxland Regional Housing Authority to Northwest Iowa Regional Housing Authority 10. Community & Economic Development – David Gleiser
Authorize Chairman to sign the Comprehensive Strategy Statement of Understanding 11. Secondary Roads – Mark Nahra
Approve contract to Mather Construction for project number LFM-(D50) grading for paving project on 250th Street 12. Board Administration – Dennis Butler & Goldberg Group Architects – Lawrence Goldberg
Request for the Board of Supervisors to interview two of the financial advisor firms | <p>Action</p> <p>Action</p> <p>Action</p> <p>Action</p> <p>Action</p> |
| | <ol style="list-style-type: none"> 13. Reports on Committee Meetings 14. Citizen Concerns 15. Board Concerns | <p>Information</p> <p>Information</p> <p>Information</p> |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

MON., SEPT. 23	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
WED., SEPT 25	2:30 p.m.	Rolling Hills Community Services Region Governance Board meeting, Holstein
THUR., SEPT. 26	11:00 a.m.	Siouxland Regional Transit Systems Board Meeting, SIMPCO Office, 1122 Pierce St.
TUES., OCT. 1	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WED., OCT. 2	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
THUR., OCT. 3	10:00 a.m.	COAD Meeting, The Security Institute
MON., OCT. 7	6:00 p.m.	Board of Adjustment meeting, First Floor Boardroom
WED., OCT. 9	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	10:00 a.m.	STARComm Board Meeting, The Security Institute, WIT Campus
THUR., OCT. 10	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St.
WED., OCT. 16	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
	10:00 a.m.	Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
THUR., OCT. 17	4:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
THUR., OCT. 24	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
MON., OCT. 28	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

SEPTEMBER 17, 2019, THIRTY-EIGHTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, September 17, 2019 at 4:30 p.m. Board members present were Ung, Radig, De Witt and Taylor; Pottebaum was absent. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget/Tax Analyst, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order at 4:30 p.m. with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. There were no citizen concerns.
- 2. Motion by Radig second by De Witt to approve the agenda for September 17, 2019. Carried 4-0. Copy filed.

Motion by De Witt second by Radig to approve the following items by consent:

- 3. To approve minutes of the September 10, 2019 meeting. Copy filed.
- 4. To approve the claims totaling \$471,248.83. Copy filed.
- 5. To receive County Auditor’s Quarterly report for April 1, 2019 through June 30,2019. Copy filed.
- 6a. To approve the separation of Kayla Vandromme, P/T Youth Worker, Juvenile Detention Dept., effective 9-23-19. Resignation.; the separation of Chad Robson, Motor Grader Operator, Secondary Roads Dept., effective 09-27-19. Resignation.; and the reclassification of Patricia Raymond, Clerk II, County Treasurer Dept., effective 10-03-19, \$18.50/hour, 5%=\$.88/hour. Per AFSCME Courthouse Contract agreement, from Grade 3/Step 2 to Grade 3/Step 3 Copy filed.
- 6b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for P/T Youth Worker, Juvenile Detention Dept. AFSCME: \$19.30/hour., and Motor Grader Operator, Secondary Roads Dept. CWA: \$23.73/hour. Copy filed.
- 6c. To approve flu shots for Woodbury County employees. Copy filed.
- 7. To approve the permits to work in the right of way for Charles Widman. Copy filed.

Carried 4-0.

- 8. The Canvass of the Sergeant Bluff-Luton Community School District Special Election of 09-10-2019 was held.

It was reported by Steve Hofmeyer, Deputy Commissioner of Elections:

There were no Provisional ballots or after-election ballots to add to the tally.

For the public measure

General Obligation Bond \$33,000,000 Primary School

For the question, there were:	Six hundred thirty-eight (638) votes
Against the question, there were:	Nine hundred eighty-one (981) votes
TOTAL	One thousand six hundred nineteen (1619) votes
GRAND TOTAL	One thousand six hundred nineteen (1619) votes

We therefore declare the public measure not to be adopted.

Motion by Radig second by Taylor to receive for signatures the canvas of Sergeant Bluff-Luton School District special election held on September 10, 2019. Carried 4-0. Copy filed.

9. A public hearing was held at 4:40 p.m. for the 2nd Amendment to a Tower Lease Agreement with new Cingular Wireless PCS.

Motion by Taylor second by Radig to close the public hearing. Carried 4-0.

Motion by Taylor second by Radig to approve the 2nd Amendment to a Tower Lease Agreement with New Cingular Wireless PCS. Carried 4-0. Copy filed.
10. Ben Hoelker, Soil and Water Conservation District, updated on watershed conditions. Copy filed.
11. Motion by Taylor second by Radig to approve Woodbury County Emergency Services to move forward with the purchase of a new fire detection system for \$5,725.00 for Climbing Hill facility. Carried 4-0. Copy filed.
- 12a. Motion by Taylor second by De Witt to approve Trosper Hoyt Juvenile Detention Kitchen project CIP funding for \$177,256.61. Carried 4-0. Copy filed.
- 12b. Bid letting was held for Woodbury County Law Enforcement Justice Center. The bids are as follows:

Hilltop Securities, St. Louis, MO
D.A. Davidson, Des Moines, IA
McInley and Company, Mission, KS
Piper Jaffery, Des Moines, IA

Motion by Ung second by Radig to receive the bids and return them to Building Services for recommendation. Carried 4-0. Copy filed.
- 13a. Motion by Radig second by De Witt award the bid for LFM-(D50) to Mather Construction for \$2,031,975.53. Carried 4-0. Copy filed.
- 13b. Bid letting was held for PCC Patching. The bids are as follows:

Ten Point Construction, Denison, IA \$84,200.39

Motion by Radig second by Ung to receive the bids. Carried 4-0. Copy filed.
- 13c. Motion by Radig second by De Witt to award the bid for PCC Patching to Ten Point Construction for \$84,200.39. Carried 4-0. Copy filed.
14. Motion by Radig second by Ung to approve the employee wellness screenings and quarterly health coaching. Carried 4-0. Copy filed.
15. Motion by Taylor second by De Witt to approve the purchase of five scanners for election office out of FY20 CIP. Carried 4-0. Copy filed.
16. Motion by Taylor second by Radig to approve and authorize the Chairperson to sign a Resolution setting date for a public hearing on 2019 Amendment to the Grow Woodbury County Urban Renewal Area and Plan. Carried 4-0.

RESOLUTION #12,897
SETTING DATE FOR A PUBLIC HEARING ON 2019 AMENDMENT TO THE GROW WOODBURY
COUNTY URBAN RENEWAL AREA AND PLAN

WHEREAS, the Board of Supervisors of Woodbury County, Iowa (the "County") has created the Grow Woodbury County Urban Renewal Area (the "Urban Renewal Area") and has approved an urban renewal plan for the Urban Renewal Area; and

WHEREAS, Chapter 403 of the Code of Iowa requires that, before a county approves any new urban renewal project or adds new property to an urban renewal area, a county must amend the existing urban renewal plan to describe the new property and to include that new project; and

WHEREAS, an amendment to the urban renewal plan for the Urban Renewal Area has been prepared which describes a new urban renewal project consisting of financing improvements to county roads, bridges and culverts with incremental property tax revenues; and

WHEREAS, it is necessary that a date be set for a public hearing on this proposal;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

This Board will meet at the Woodbury County Courthouse, Sioux City, Iowa, on October 22, 2019, at 4:45 o'clock p.m., at which time and place it will hold a public hearing on the proposed 2019 amendment to the Urban Renewal Area and plan

Notice of the hearing shall be published, the same being in the form attached to this resolution, which publication shall be made in a newspaper of general circulation in Woodbury County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for the hearing.

Pursuant to Section 403.5 of the Code of Iowa, Dennis Butler and David Gleiser are hereby designated as the County's representatives in connection with the consultation process which is required under that section of the urban renewal law.

Passed and approved September 17, 2019.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

17. The Board heard reports on committee meetings.
18. There were no citizen concerns.
19. Board concerns were heard.

The Board adjourned the regular meeting until September 24, 2019.

Meeting sign in sheet. Copy filed.

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Board Administrative Assistant
RE: Consideration of a Petition for a Tax Suspension
DATE: September 18, 2019

Please consider this request for a tax suspension for T.M. If the Board approves this request, the suspension resolution requires the chairman's signature

Thank you.

RESOLUTION #

NOTICE OF PROPERTY SALE

Parcel #894332483009

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Nine (9) in Block Thirteen (13), City of Anthon, in the County of Woodbury and State of Iowa (307 Randolph St E.)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **8th Day of October, 2019 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate on the **8th Day of October, 2019**, immediately following the closing of the public hearing to the **City of Anthon only per Code of Iowa 331.361(2)**.
3. That said Board proposes to sell the said real estate to the **City of Anthon only for consideration of \$328.00 plus recording fees.**
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 24th Day of September, 2019

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Keith W. Radig, Chairman

REQUEST FOR MINIMUM BID

Name: Ruth - City of Anthon Date: 11/17/18

Address: 301 E. main St. - Anthon City Hall Phone: 712-373-5218

Address or approximate address/location of property interested in:
307 Randolph St E.

GIS PIN # 884332483009

**This portion to be completed by Board Administration **

Legal Description:
Lot 9, Block 13, City of Anthon,
Woodbury County, Iowa

Tax Sale #/Date: #822 6/16/2014 Parcel # N/A

Tax Deeded to Woodbury County on: 8/28/19

Current Assessed Value: Land \$6,370⁻ Building 0 Total 46,370⁻

Approximate Delinquent Real Estate Taxes: \$1,603⁻

Approximate Delinquent Special Assessment Taxes: \$12,840⁻

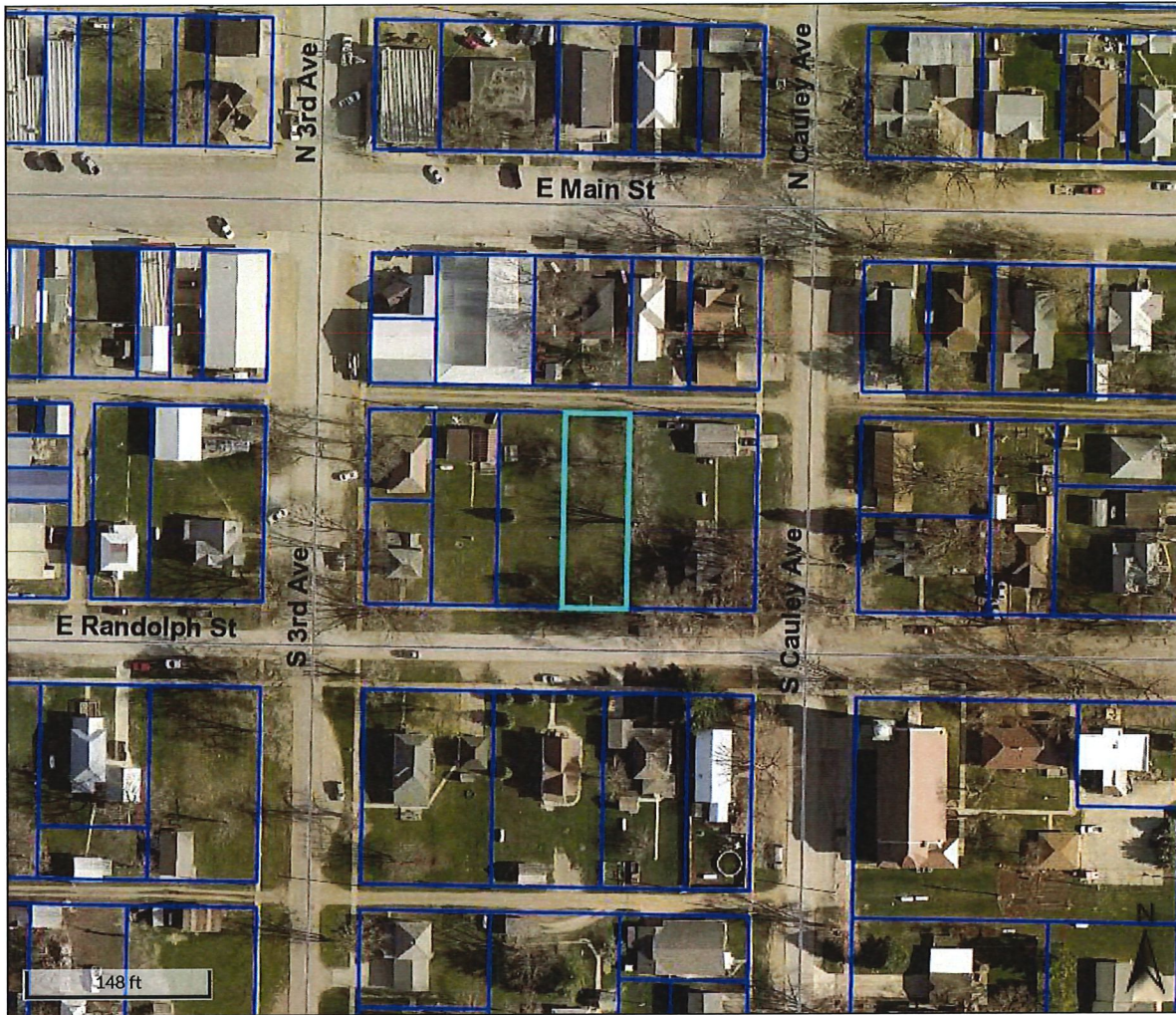
*Cost of Services: \$128⁻

Inspection to: Rocky DeWitt Date: 11/8/2018

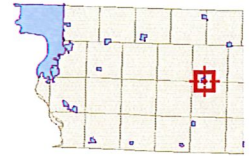
Minimum Bid Set by Supervisor: \$200 plus cost of services of \$128⁻
Total: \$328⁻

Date and Time Set for Auction: _____

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

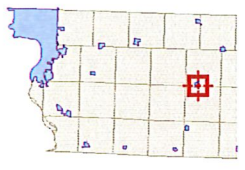
-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

Parcel ID	884332483009	Alternate ID	584850	Owner Address	RESIDENTIAL EQUITYPARTNERS LLC
Sec/Twp/Rng	n/a	Class	R		1280 MONUMENT BLVD, STE 200
Property Address	307 RANDOLPH STE	Acreage	n/a		CONCORD CA 94520
	ANTHON				
District	ZAN				
Brief Tax Description	LOT9 BLK13				
	(Note: Not to be used on legal documents)				

Date created: 11/13/2018
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Overview



Legend

-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

Parcel ID	884332483009	Alternate ID	584850	Owner Address	RESIDENTIAL EQUITYPARTNERS LLC
Sec/Twp/Rng	n/a	Class	R		1280 MONUMENT BLVD, STE 200
Property Address	307 RANDOLPH STE ANTHON	Acreage	n/a		CONCORD CA 94520
District	ZAN				
Brief Tax Description	LOT9 BLK13				
					(Note: Not to be used on legal documents)

Date created: 11/13/2018
 Last Data Uploaded: 11/12/2018 6:52:14 PM

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcel #894332482010**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The West 75 ½ feet of Lot 19, Block 12, City of Anthon, in the County of Woodbury and State of Iowa (108 2nd Ave S.)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **8th Day of October, 2019 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate on the **8th Day of October, 2019**, immediately following the closing of the public hearing to the **City of Anthon only per Code of Iowa 331.361(2)**.
3. That said Board proposes to sell the said real estate to the **City of Anthon only for consideration of \$320.00 plus recording fees.**
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 24th Day of September, 2019

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Keith W. Radig, Chairman

REQUEST FOR MINIMUM BID

Name: Ruth-City of Anthon Date: 11/7/18

Address: 301 E. main St. - Anthon City Hall Phone: 712-373-5218

Address or approximate address/location of property interested in: 108 2nd Ave S.

GIS PIN # 884332482010

**This portion to be completed by Board Administration **

Legal Description: The west 75 1/2 feet of Lot 19
Block 12, City of Anthon, Woodbury
County, Iowa

Tax Sale #/Date: #823 6/16/2014 Parcel # N/A

Tax Deeded to Woodbury County on: 8/8/2009

Current Assessed Value: Land \$1,690- Building Ø Total \$1,690-

Approximate Delinquent Real Estate Taxes: \$236-

Approximate Delinquent Special Assessment Taxes: \$26,643- (demo by City of Anthon)

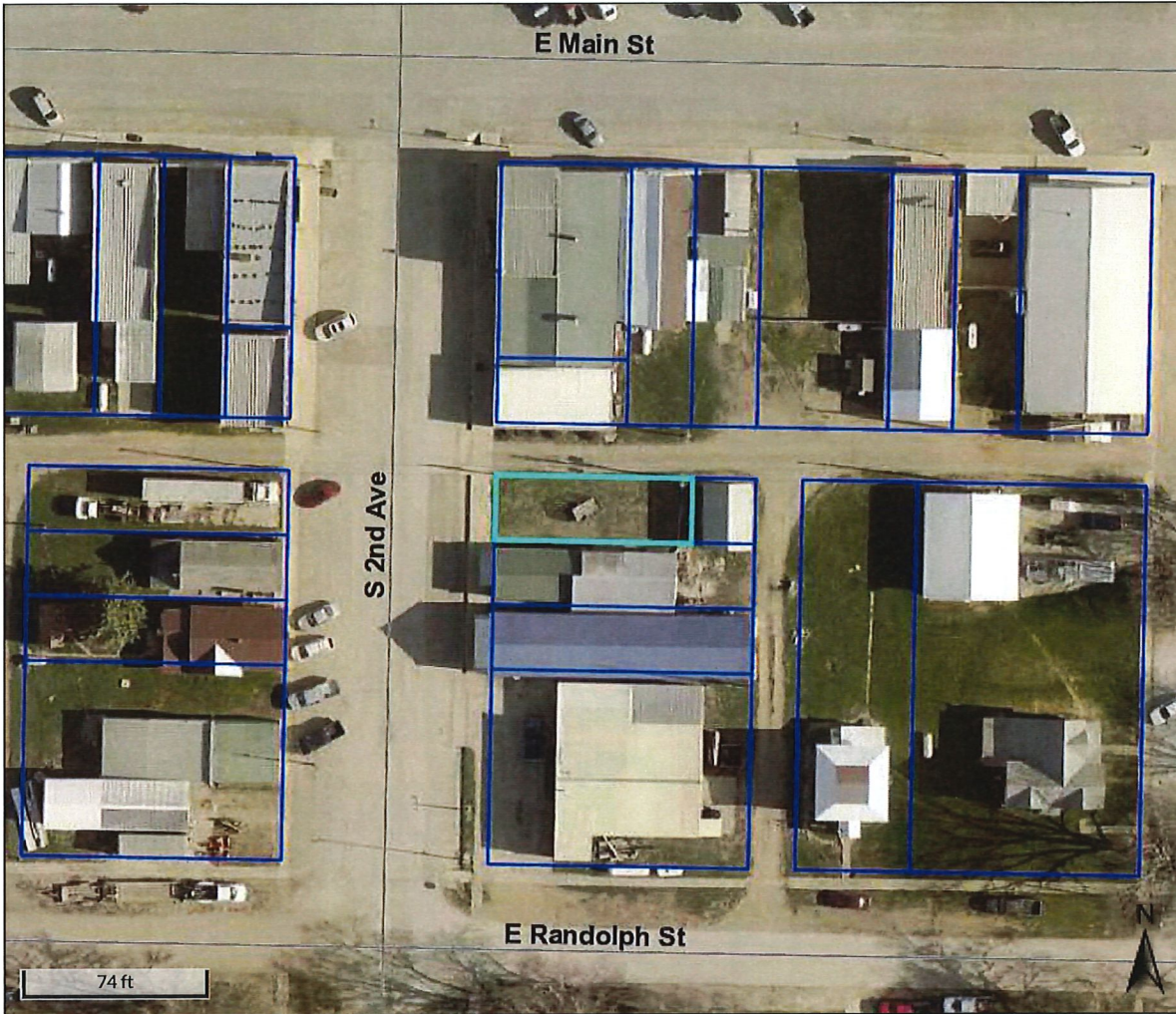
*Cost of Services: \$120-

Inspection to: Rocky De Witt Date: 11/8/18

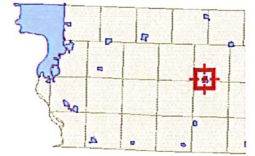
Minimum Bid Set by Supervisor: \$200 plus cost of services of \$120-
Total: 320-

Date and Time Set for Auction: _____

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
-  Corp Boundaries
-  Townships
-  Parcels

Parcel ID 884332482010
 Sec/Twp/Rng n/a
 Property Address 108 2ND AVE S
 ANTHON

Alternate ID 584730
 Class R
 Acreage n/a

Owner Address PBM ASSET MGMT INC.
 6333 APPLES WAY STE 115
 LINCOLN NE 68516

District ZAN
 Brief Tax Description W75 1/2' LOT19 BLK12

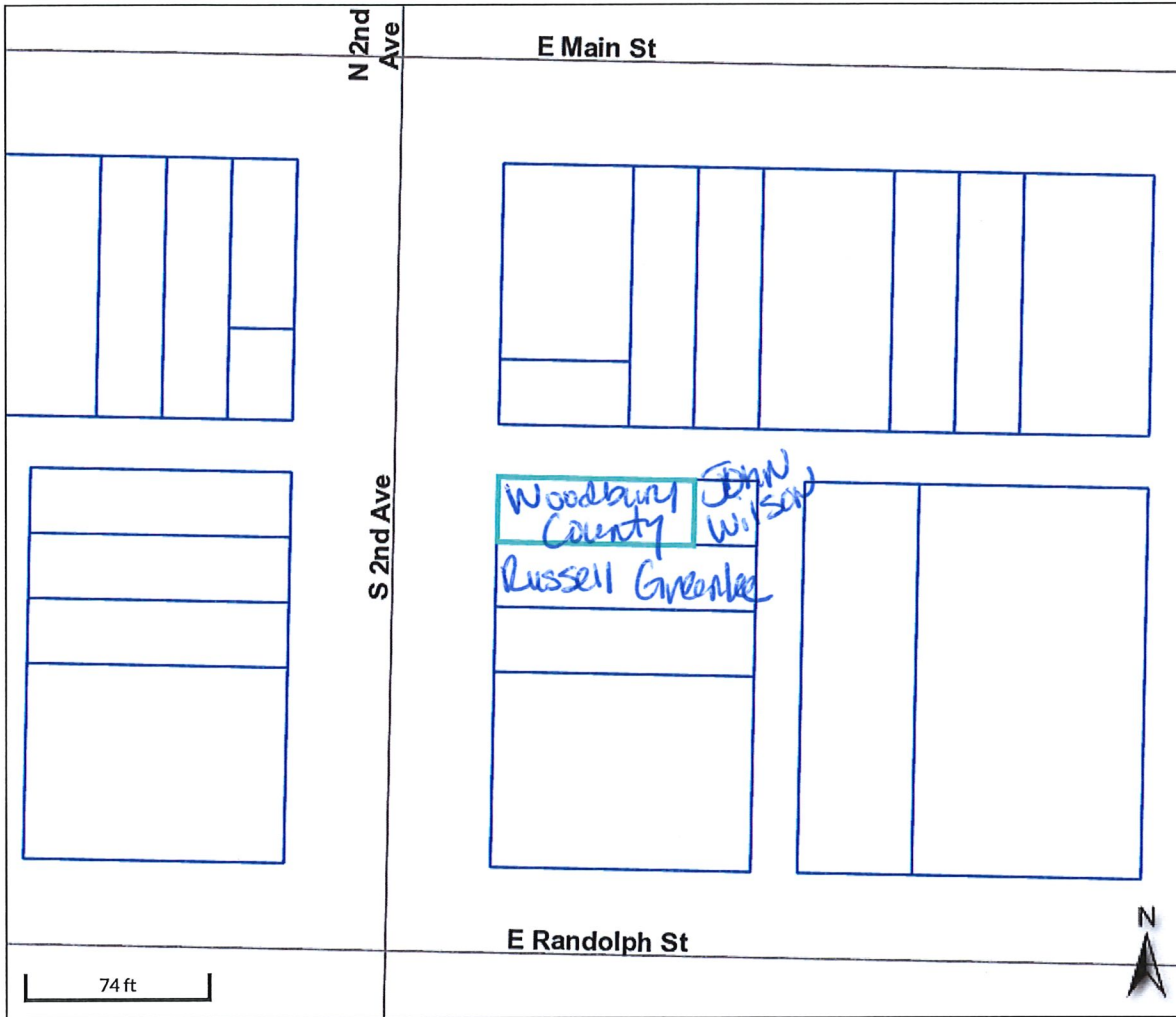
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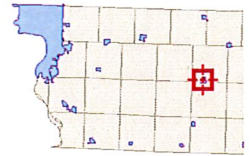
Developed by  **Schneider**
 GEOSPATIAL



Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID 884332482010
 Sec/Twp/Rng n/a
 Property Address 108 2ND AVE S
 ANTHON

Alternate ID 584730
 Class R
 Acreage n/a

Owner Address PBM ASSET MGMT INC.
 6333 APPLES WAY STE 115
 LINCOLN NE 68516

District ZAN
 Brief Tax Description W75 1/2' LOT19 BLK12

(Note: Not to be used on legal documents)

Date created: 9/12/2019
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Developed by Schneider
 GEOSPATIAL

WOODBURY COUNTY
SIOUX CITY, IOWA 51101

Office of Commissioner of Elections

620 DOUGLAS ST., ROOM 103



Patrick F. Gill
Commissioner
Phone 712-279-6465
Fax 712-279-6629
pgill@woodburycountyiowa.gov

Steve Hofmeyer
Deputy Commissioner
Phone 712-279-6465
Fax 712-279-6629
shofmeyer@woodburycountyiowa.gov

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder/Commissioner of Elections

Date: September 13, 2019

Re: Western Iowa Tech Community College Director Appointment

Please receive the appointment of Tricia Sutherland, 2215 Heights Avenue, Sioux City, Iowa as a Director for Western Iowa Tech District V. The position was previously held by Deb Cook. The appointment was made on 09/09/2019.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: Western Iowa Tech Community College School/City/Township/
Brenda Wright Extension/Soil & Water
Board Secretary Secretary/Clerk
9/12/19 Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Director - District 5
Name Tricia Sutherland
Address 2215 Heights Ave
City/Zip Sioux City IA 51104
Date of appointment 9/9/19

This appointment is to fill the office previously held by:

Deb Cook
(Name of previous official)

PATRICK F. GILL
WOODBURY COUNTY
2019 SEP 12 AM 10 46
AUDITOR RECORDER
COMM OF ELECTIONS

RETURN TO: Patrick F. Gill
Woodbury County Commissioner of Elections
620 Douglas St, Rm 103
Sioux City, IA 51101

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: September 24, 2019

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	P/T Courthouse Safety & Security Officer	Wage Plan comparability with AFSCME Courthouse: \$16.84- \$18.50/hour		

Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

19 Sept 2019

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire a Courthouse Security Officer. We request this be placed on the agenda for the Tuesday, September 24, 2019 Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "David Drew".

Dave Drew, Sheriff

Cc: file

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcel #894729101029**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The vacated north/south alley adjacent to Lot 6 in Block 3 of South Smith's Villa Addition to Sioux City, Woodbury County, Iowa (except the South 100 feet of the East one-half) (1623 Villa Ave.)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **24th Day of September, 2019 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate on the **24th Day of September, 2019**, immediately following the closing of the public hearing to **Natalie Bass only per Code of Iowa 331.361(2)**.
3. That said Board proposes to sell the said real estate to **Natalie Bass only for consideration of \$1.00 plus recording fees**.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

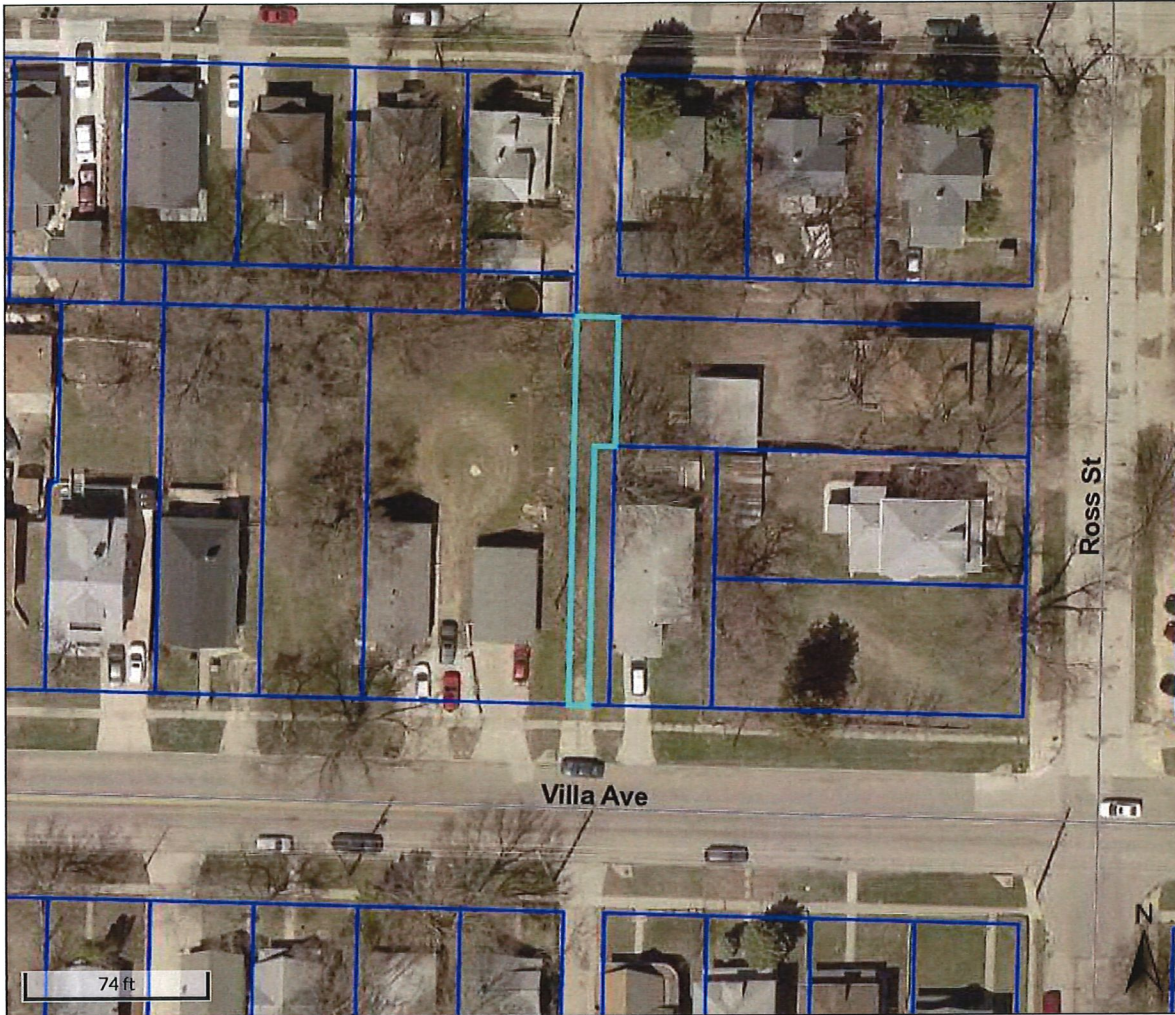
Dated this 10th Day of September, 2019

ATTEST:

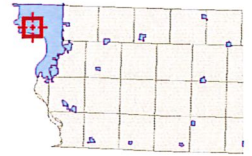
WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Keith W. Radig, Chairman



Overview



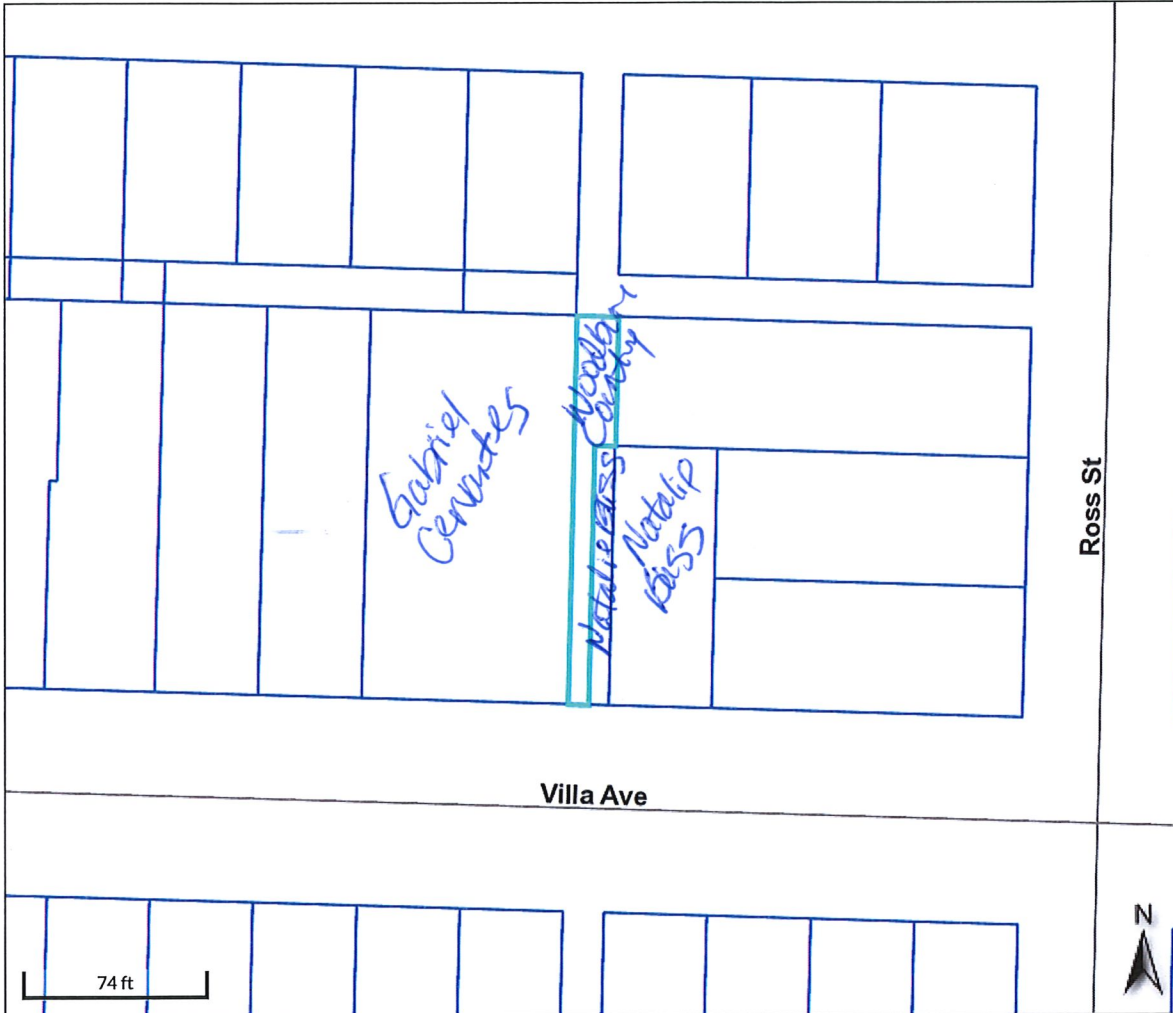
Legend

-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

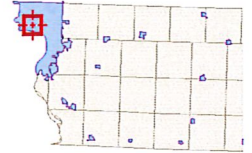
Parcel ID	894729101029	Alternate ID	473797	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	1623 VILLA AVE	Acreege	n/a		SIOUX CITY IA 51101
	SIOUX CITY				
District	087				
Brief Tax Description	SO SMITHS VILLA VAC N/S ALLEY ADJ TO LOT 6 BLK 3 (EX THE S 100 FT OF THE EAST 1/2)				
	(Note: Not to be used on legal documents)				

Date created: 9/5/2019
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Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894729101029	Alternate ID	473797	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	1623 VILLA AVE	Acreage	n/a		SIOUX CITY IA 51101
	SIOUX CITY				
District	087				
Brief Tax Description	SO SMITHS VILLA VAC N/S ALLEY ADJ TO LOT 6 BLK 3 (EX THE S 100 FT OF THE EAST 1/2)				
	(Note: Not to be used on legal documents)				

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WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9

Date: 9/18/19 Weekly Agenda Date: 9/24/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: NW IA Reg. Housing Authority - Lois Koelder

WORDING FOR AGENDA ITEM:

Approval of resolution to transfer Siouxland Regional Housing Authority to Northwest Iowa Regional Housing Authority

ACTION REQUIRED:

- | | | |
|--|--|---|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input checked="" type="checkbox"/> | Approve Motion <input type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Approve transfer of Siouxland Regional Housing Authority to Northwest Iowa Regional Housing Authority and grant NWIRHA same authority held by SRHA to operate within Woodbury County.

BACKGROUND:

SRHA has operated since 1981 but now finds it is necessary to transfer to NWIRHA who has been managing SRHA the past two years.

FINANCIAL IMPACT:

None to county other than citizens receiving assistance with payment of rent.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Approval of resolution to transfer Siouxland Regional Housing Authority to Northwest Iowa Regional Housing Authority

Northwest Iowa Regional Housing Authority
Siouxland Regional Housing Authority

2016 Highway Boulevard – P.O. Box 446 – Spencer, IA 51301
Phone 712-262-74 60 – Fax 712-262-8299 – Email nwirha@ncn.net



August 26, 2019

Board of Supervisors, Woodbury County
County of Woodbury
620 Douglas St. Rm 104
Sioux City IA, 51101

AUG 29 2019 PM 2:37

RE: Voluntary Transfer of Siouxland Regional Housing Authority to Northwest Iowa
Regional Housing Authority

Dear Woodbury County of Supervisors:

In August of 1981 the cities and counties located in Cherokee, Monona, Plymouth, Woodbury Counties and a portion of Ida County came together and established Siouxland Regional Housing Authority pursuant to Chapter 28E and 403A, Code of Iowa. The housing authority ran successfully for many years.

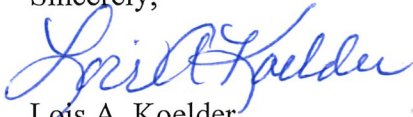
On May 1, 2017, Siouxland Regional Housing Authority (SRHA) entered into a Memorandum of Understanding with Northwest Iowa Regional Housing Authority (NWIRHA) in which NWIRHA took over the management of SRHA. This move was made necessary due to the vacated Executive Director position and no viable applicants for that position.

Northwest Iowa Regional Housing Authority is a neighboring housing authority located in Buena Vista, Clay, Dickinson, Emmet, Lyon, O'Brien, Osceola, Palo Alto and Sioux Counties. Under its management, SRHA has operated successfully for over two years. At the July meeting of each board of commissioners, it was unanimously voted to voluntarily transfer and accept the transfer of the territory and assets of Siouxland Regional Housing Authority to Northwest Iowa Regional Housing Authority and Siouxland Regional Housing Authority would receive seats on the board for each county served and the current SRHA population would continue to be served and funding would continue to be utilized in the SRHA area with this transfer taking effect, if possible, on January 1, 2020. In addition, your city or county will still have the opportunity to name a representative that can attend the board meetings, have input on decisions made or serve as the commissioner for your county.

We now ask that your county show its support of this transfer and that your residents who need the services of the Section 8 Voucher system continue to receive uninterrupted service. For your convenience, we have enclosed a resolution and ask that you show your support by passing it at

your next meeting. Thank you in advance for your prompt response. If you have any questions, please contact me at the above telephone number or email address.

Sincerely,



Lois A. Koelder

Executive Director for

Northwest Iowa Regional Housing Authority and
Siouxland Regional Housing Authority

**CERTIFICATE OF APPROVAL FOR THE TRANSFER OF SIOUXLAND REGIONAL
HOUSING AUTHORITY TO
NORTHWEST IOWA REGIONAL HOUSING AUTHORITY**

WHEREAS, the Board of Supervisors of Woodbury, Iowa, held a duly authorized regular meeting on the _____ day of _____, 20____; and

WHEREAS, at said meeting it was duly noted that Siouxland Regional Housing Authority had previously entered into a Memorandum of Understanding with Northwest Iowa Regional Housing Authority for management of Siouxland Regional Housing Authority.

AND WHEREAS, that both Siouxland Regional Housing Authority and Northwest Iowa Regional Housing Authority had passed motions to voluntarily transfer and accept the transfer of the territory and assets of Siouxland Regional Housing Authority to Northwest Iowa Regional Housing Authority and Siouxland Regional Housing Authority would receive seats on the board for each county served and the current Siouxland Regional Housing Authority population would continue to be served and funding would continue to be utilized in the Siouxland Regional Housing Authority area with this transfer.

NOW, THEREFORE, as the population of this County will continue to be served, Woodbury County expresses its support of the transfer of Siouxland Regional Housing Authority to Northwest Iowa Regional Housing Authority and affords Northwest Iowa Regional Housing Authority the same authority that Siouxland Regional Housing Authority has exercised in the county since its formation.

IN WITNESS WHEREOF, I have hereunto signed my name, as Chairperson of the Board of Supervisors of Woodbury County, Iowa, and caused the official corporate seal of said county to be attached hereto this _____ day of _____, 20____.

ATTEST:

Chairman of the Board
Board of Supervisors
Woodbury County, Iowa

County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10

Date: 9/16/19 Weekly Agenda Date: 9/24/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Authorize Chairman to Sign the Comprehensive Strategy Statement of Understanding

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

This item requests the Board's approval to authorize the Chairman to sign a statement of understanding with the Comprehensive Strategy Community Planning Team for data collection and analysis purposes.

BACKGROUND:

Comprehensive Strategy is a group of individuals from public and private community organizations who attempt to generate data and practices that generate positive youth development in the tri-state region. The sole purpose of the organization is to enable local youth to grow into the most competent and well-developed individuals possible. Woodbury County has been a longtime community partner of this initiative.

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Authorize the Chairman to sign the statement of understanding.

ACTION REQUIRED / PROPOSED MOTION:

Motion to authorize the Chairman to sign the Comprehensive Strategy statement of understanding.

Comprehensive Strategy Community Planning

a collaborative strategic community planning initiative resulting in a vibrant, safe, and healthy Siouxland

June 12, 2019

To: Comprehensive Strategy Planning Partners

From: Comprehensive Strategy Community Planning Team

Re: Statement of Understanding

Thank you for your continued support of Comprehensive Strategy. We are excited to share with you an expansion of our community planning initiative. We are working toward developing and implementing a sustainable infrastructure for the following areas:

- Data, Research, & Analysis
- Community Asset & Resource Mapping
- Engaging Support for Identified Needs
- Communication & Information Sharing

Due to our expanded focus, we request that you sign the attached copy of the updated Statement of Understanding, which supports our continued partnership. Please make a copy of the signed document for your records then scan and return this signed document to Comprehensive Strategy. The annual data report will feature the names of all community planning partners who have signed a Statement of Understanding with Comprehensive Strategy by August 1, 2019.

We will be reviewing new data and sharing updates on community planning efforts at the upcoming Comprehensive Strategy meeting on Thursday, September 26, from 9-11 a.m. in the Assisi and Canticle Rooms at Briar Cliff University. We would welcome your attendance and participation at this meeting. We look forward to continuing our work in partnership with you and your organization.

Contacts: Barbara Aalfs or Linda Phillips: comprehensivestrategy@gmail.com.

Comprehensive Strategy data and information can be found at:
<http://siouxlandcares.org/comprehensive-strategy/>

STATEMENT OF UNDERSTANDING

between

(Organization)
and
Comprehensive Strategy Community Planning Team

As a means of documenting a partnership between the Comprehensive Strategy Community Planning Team, and _____, we agree to do the following.

The Comprehensive Strategy Community Planning Team will:

- Collect, interpret, and share community data on an annual basis.
- Educate the community about research-based programs and services.
- Establish and evaluate measurable community outcomes.
- Encourage and include the active participation of those partnering with us in this agreement in all planning and activities.

_____ will:
(Organization)

- Review the data provided at the administrative and board levels of our organization.
- Provide a representative to attend Comprehensive Strategy Community Planning Team meetings to serve as a liaison between our two organizations.
- Allow our name to be published as a Comprehensive Strategy Community Planning Team partner.
- Share community-level data with Comprehensive Strategy as available.

This is an informal agreement without any binding legal responsibilities for either party.

Comprehensive Strategy: Barbara Aalfs Date: 6/10/2019
Comprehensive Strategy: Linda Phillips Date: 6/10/2019

Please print names:

BARBARA AALFS

LINDA PHILLIPS

Organization Director or Board President: _____ Date: _____

Please print name: _____

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 9/19/2019 Weekly Agenda Date: 9/24/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Approve contract for Project Number LFM-(D50) Grading for Paving Project on 250th Street

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

The county engineer has prepared plans for the grading for paving of 250th Street/County Route D50 on south of Anthon. The Board awarded the bid on 9/17/2019 to Mathers Const. of Correctionville.

BACKGROUND:

This project is programmed for 2019 construction. The project regrades 250th Street in preparation for paving. This is the first part of the final project funded by the \$1.3 million special project levy. Upon completion of the grading of the road, the embankment will be allowed some time for settlement in advance of paving.

FINANCIAL IMPACT:

The project is paid for with local Woodbury County generated by the \$1.3 million per year special project levy.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the contract for LFM-(D50) to Mather Construction for \$2,031,975.53

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the contract for LFM-(D50) to Mather Construction for \$2,031,975.53



WOODBURY COUNTY, IOWA CONTRACT

Kind of Work Grading

Project No. L-FM-(D50)--73-97 County Woodbury

THIS AGREEMENT made and entered by and between Woodbury County, Iowa, by its Board of Supervisors consisting of the following members: Keith Radig, Marty Pottebaum, Rocky DeWitt, Matthew Ung and Jeremy Taylor, Contracting Authority, and Mathers Construction, Co of Correctionville, Iowa, Contractor.

WITNESSETH: That the Contractor, for and in consideration of _____
Two Million Thirty-one Thousand Nine Hundred Seventy-Five and 53/100 (\$2,031,975.53)

payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Unit Price	Amount
Group 1				
1.	Clear and Grubbing	28.00 Acres	\$ 1,000.00	\$ 28,000.00
2.	Excavation Class 10 Roadway & Borrow	537,879.00 C.Y.	1.95	1,048,864.05
3.	Topsoil, Strip, Salvage and Spread	27,993.00 C.Y.	2.30	64,383.90
4.	Granular Surface on Road Crushed Concrete	11,800.00 Tons	29.00	342,200.00
5.	Removal of Existing Structures	1.00 L.S.	18,000.00	18,000.00
6.	Excavation Class 20 For Roadway Pipe Culvert	4,414.00 C.Y.	3.00	13,242.00
7.	Aprons, Concrete, 24in Dia	2.00 Each	545.00	1,090.00
8.	Aprons, Concrete, 30in Dia	1.00 Each	735.00	735.00
9.	Aprons, Concrete, 36in Dia	1.00 Each	1,082.00	1,082.00
10.	Aprons, Concrete, 48in Dia	4.00 Each	1,473.00	5,892.00
11.	Aprons, Concrete, 60in Dia	1.00 Each	2,246.00	2,246.00
12.	Culvert, Concrete Roadway Pipe, 24in Dia	340.00 L.F.	42.00	14,280.00
13.	Culvert, Concrete Roadway Pipe, 30in Dia	130.00 L.F.	65.00	8,450.00
14.	Culvert, Concrete Roadway Pipe, 36in Dia	296.00 L.F.	84.00	24,864.00
15.	Culvert, Concrete Roadway Pipe, 48in Dia	482.00 L.F.	128.00	61,696.00
16.	Culvert, Concrete Roadway Pipe, 60in Dia	114.00 L.F.	262.00	29,868.00
17.	Aprons, Metal, 24in Dia	2.00 Each	232.00	464.00
18.	Aprons, Metal, 36in Dia	2.00 Each	490.00	980.00
19.	Aprons, Safety Slope, 24in Dia	18.00 Each	550.00	9,900.00
20.	Culvert, Corrugated Metal Entrance Pipe, 24in Dia	538.00 L.F.	67.00	36,046.00
21.	Culvert, Corrugated Metal Roadway Pipe, 36in Dia	120.00 L.F.	90.00	10,800.00
22.	Erosion Stone	176.00 Tons	46.00	8,096.00
23.	Removal of Pavement	3,150.15 S.Y.	5.00	15,750.75
24.	Safety Closure	6.00 Each	300.00	1,800.00
25.	Field Fence Brace Panels	237.00 Each	138.00	32,706.00
26.	Removal and Installation of Fence, Barbed Wire	24,121.00 L.F.	2.48	59,820.08
27.	Traffic Control	1.00 L.S.	3,000.00	3,000.00
28.	Mobilization	1.00 L.S.	39,440.00	39,440.00
29.	RCP Tee Section Drop Inlets	7.00 Each	7,928.00	55,496.00
30.	Mulching	45.63 Acres	610.00	27,834.30
31.	Stabilizing Crop - Seeding and Fertilizing	45.63 Acres	379.00	17,293.77
32.	Silt Fence	26,969.00 L.F.	1.38	37,217.22
33.	Silt Fence for Ditch Checks	3,178.00 L.F.	2.07	6,578.46
34.	Maintenance of Silt Fence	5,600.00 L.F.	0.35	1,960.00
35.	Mobilization Erosion Control	1.00 Each	700.00	700.00
36.	Mobilizations, Emergency Erosion Control	1.00 Each	1,200.00	<u>1,200.00</u>
TOTAL BID				\$2,031,975.53

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 9/19/19

Weekly Agenda Date: 9/24/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Dennis Butler & Larry Goldberg

WORDING FOR AGENDA ITEM:

Request for the Board of Supervisors to interview two of the financial advisor firms.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Dennis Butler and Lawrence Goldberg hereby request that after review of the four (4) financial advisory proposals received, two (2) of the firms be invited to attend interview during which time their proposals may be discussed and questions answered. The two firms are: DA Davidson (Fees max. \$35,000)
Hilltop Securities (Fees max. \$49,350)
Both fees are due and payable at closing on the bonds.

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Request for the Board of Supervisors to interview two of the financial advisor firms.