



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(NOVEMBER 26, 2019) (WEEK 48 OF 2019)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Jeremy J. Taylor 333-1714 jtaylor@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held November 26, 2019 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the November 19, 2019 meeting
4. Approval of claims
5. Board Administration – Karen James
Approval of resolution for a tax suspension for D.M.
6. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
7. County Auditor – Michelle Skaff
Discuss and approve Cigarette Permit for Heritage Express – Sloan, Iowa

End Consent Agenda

- | | |
|---|-------------|
| 8. County Auditor – Patrick Gill
Consideration of payment for Equalization Notice | Action |
| 9. Board Administration – Dennis Butler | |
| a. Approve the 2017 claims that were submitted from the Medical Examiner
in the amount of \$4,428.42 | Action |
| b. Approval of the Annual Renewal Report for FY 2018-19 | Action |
| 10. Reports on Committee Meetings | Information |
| 11. Citizen Concerns | Information |
| 12. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MON., NOV. 25** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- WED., NOV. 27** 2:30 p.m. Rolling Hills Community Services Region Governance Board Meeting
- THU., NOV. 28** 11:00 a.m. Siouxland Regional Transit Systems Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., DEC. 2** 6:00 p.m. Board of Adjustment meeting, First Floor Boardroom
- TUE., DEC. 3** 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., DEC. 4** 9:00 a.m. Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
- 10:30 a.m. Loess Hills Alliance Executive Meeting,
- 12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m. Loess Hills Alliance Full Board meeting
- THU., DEC. 5** 10:00 a.m. COAD Meeting, The Security Institute
- WED., DEC. 11** 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
- 10:00 a.m. Policy Review Committee Meeting, First Floor Boardroom
- 2:30 p.m. Rolling Hills Community Services Region Governance Board Meeting
- THU., DEC. 12** 12:00 p.m. SIMPCO Board of Directors, 1122 Pierce St.
- 4:30 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- 6:00 p.m. Emergency Management Commission Meeting, Lower Level, Security Institute
- WED., DEC. 18** 12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 10:00 a.m. Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- THU., DEC. 19** 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- MON., DEC. 23** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- THU., DEC. 26** 11:00 a.m. Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

NOVEMBER 19, 2019, FORTY-SEVENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, November 19, 2019 at 4:30 p.m. Board members present were Ung, De Witt, Taylor, Pottebaum, and Radig. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget/Tax Analyst, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order at 4:30 p.m. with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. Bill Burrows spoke on the status to the Veterans Affairs vacancy.
- 2. Motion by Radig second by De Witt to approve the agenda for November 19, 2019. Carried 5-0. Copy filed.

Motion by Radig second by De Witt to approve the following items by consent:

- 3. To approve minutes of the November 12, 2019 meeting. Copy filed.
- 4. To approve the claims totaling \$420,220.76. Copy filed.
- 5a. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Denene Nutt, 1806 S. Palmetto St, Sioux City, parcel #884705136002.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,922
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

WHEREAS, Denene Nutt, as titleholder of a property located 1806 S. Palmetto St., Sioux City, Woodbury County, Iowa, and legally described as follows:

Parcel # 884705136002

HEDGES MORNINGSIDE LOT 23 BLOCK 10

WHEREAS, Denene Nutt of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 19th day of November, 2019.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 5b. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Marshall Uhl, 4395 Liston Blvd, Danbury, parcel #864208200004.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,923
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

WHEREAS, Marshall Uhl, is the titleholder of property located at 4395 Liston Blvd., Danbury, Woodbury County, Iowa, and legally described as follows:

Parcel #864208200004

LISTON TOWNSHIP PT S ½ NE ¼ & NW SE EX AN IRREG TCT BEG AT NE CORNER NW SE THEC S 321.73 FT NW 397.05 TO N LINE NW SE NWLY 75.05 FT TO C/L RD NWLY 241.78 FT CONT NWLY ALONG C/L RD 494.49 FT THEC E 878.22 FT S 645.29 FT & W 153.96 FT TO PT OF BEG: BEING PT OF SW NE & SE NE & NW SE 8-86-42 9.254 NET ACRES

WHEREAS, Marshall Uhl is the titleholder of the aforementioned property have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property

SO RESOLVED this 19th day of November, 2019.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

6a. To approve the separation of Francisco Gonzalez, Civilian Jailer, County Sheriff, effective 12-01-19; Copy filed.

6b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for one Civilian Jailer, County Sheriff Dept. CWA: \$19.86/hour. Copy filed.

6c. To accept the Innovative Business Consultants 2020 renewal. Copy filed.

Carried 5-0.

7. The Canvass of the Regular City School Election 2nd tier of 11-05-2019 was held. Motion by Radig second by De Witt to receive the Canvass. Carried 5-0. Copy filed. It was reported by Pat Gill, Auditor.

**Lawton-Bronson School Board Director District 1
Woodbury**

Rick Scott	Received four hundred seventeen (417) votes
Candidate Total	Four hundred seventeen (417) votes
SCATTERING	Five (5) votes
TOTAL	Four hundred twenty-two (422) votes

We therefore declare:

Rick Scott duly elected for the office of Lawton-Bronson School Board Director District 1 for the term of 4 years.

**Lawton-Bronson School Board Director District 2
Woodbury**

Blake Forrest Sappingfield	Received two hundred twenty-two (222) votes
Shanna Warden	Received two hundred seventeen (217) votes
Candidate Total	Four hundred thirty-nine (439) votes
SCATTERING	Three (3) votes
TOTAL	Four hundred forty-two (442) votes

We therefore declare:

Blake Forrest Sappingfield duly elected for the office of Lawton-Bronson School Board Director District 2 for the term of

4 years.

**Lawton-Bronson School Board Director District 4
Woodbury**

Dennis Reinke	Received four hundred eight (408) votes
Candidate Total	Four hundred eight (408) votes
SCATTERING	Five (5) votes
TOTAL	Four hundred thirteen (413) votes

We therefore declare:

Dennis Reinke duly elected for the office of Lawton-Bronson School Board Director District 4 for the term of 4 years.

**Maple Valley-Anthon-Oto School Board Director-District 2
Woodbury**

Laura M. Streck	Received six hundred ninety-four (694) votes
Candidate Total	Six hundred ninety-four (694) votes
SCATTERING	Thirty-two (32) votes
TOTAL	Seven hundred twenty-six (726) votes

We therefore declare:

Laura M. Streck duly elected for the office of Maple Valley-Anthon-Oto School Board Director District 2 for the term of 4 years.

**Maple Valley-Anthon-Oto School Board Director-District 4
Woodbury**

<u>WRITE-IN</u>	
Jeremy Schram	Received one hundred fifty-one (151) votes
Candidate Total	One hundred fifty-one (151) votes
SCATTERING	Twenty-two (22) votes
TOTAL	One hundred seventy-three (173) votes

We therefore declare:

Jeremy Schram duly elected for the office of Maple Valley-Anthon-Oto School Board Director District 4 for the term of 4 years.

**River Valley School Board Director District 2
Woodbury**

<u>WRITE-IN</u>	
Bobbi DeWitt	Received one hundred twenty-three (123) votes
Nicole Deeds	Received sixty (60) votes
James Joy	Received fourteen (14) votes
Terry Evans	Received seven (7) votes
Candidate Total	Two hundred four (204) votes
SCATTERING	Ten (10) votes
TOTAL	Two hundred fourteen (214) votes

We therefore declare:

Bobbi DeWitt duly elected for the office of River Valley School District Board Director District 2 for the term of 4 years.

**River Valley School Board Director District 3
Woodbury**

Scott Knaack Received two hundred eighty-five (285) votes

WRITE-IN

Dawn McCrea Received fifty-four (54) votes

Nicole Deeds Received two (2) votes

Candidate Total Three hundred forty-one (341) votes

SCATTERING Twenty-fifteen (15) votes

TOTAL Three hundred fifty-six (356) votes

We therefore declare:

Scott Knaack duly elected for the office of River Valley School District Board Director District 3 for the term of 4 years.

**River Valley School Board Director - At Large
Woodbury**

Ted Mammen Received two hundred twenty-six (226) votes

Dawn McCrea Received one hundred sixty-six (166) votes

Candidate Total Three hundred ninety-two (392) votes

SCATTERING Twelve (12) votes

TOTAL Four hundred four (404) votes

We therefore declare:

Ted Mammen duly elected for the office of River Valley School District Board Director At-Large for the term of 4 years.

**City of Sioux City Mayor
Woodbury**

Maria Rundquist Received three thousand twenty-eight (3028) votes

Bob Scott Received six thousand five hundred twenty-four (6524) votes

Candidate Total Nine thousand five hundred fifty-two (9552) votes

SCATTERING Ninety-three (93) votes

TOTAL Nine thousand six hundred forty-five (9645) votes

We therefore declare:

Bob Scott duly elected for the office of City of Sioux City Mayor for the term of 4 years.

**City of Sioux City Council Member
Woodbury**

Rhonda Capron Received four thousand five hundred eighty-four (4584) votes

Julie Schoenherr Received four thousand nine hundred forty-five (4945) votes

Candidate Total Nine thousand five hundred twenty-nine (9529) votes

SCATTERING Thirty-five (35) votes

TOTAL Nine thousand five hundred sixty-four (9564) votes

We therefore declare:

Julie Schoenherr duly elected for the office of City of Sioux City Council Member for the term of 4 years.

**Sioux City School Board Director
Woodbury**

Juline Albert Received five thousand forty-one (5041) votes

Shaun Michael Broyhill Received four thousand twenty-nine (4029) votes

Taylor Goodvin	Received four thousand four hundred twenty-nine (4429) votes
Dan Greenwell	Received six thousand seven hundred six (6706) votes
Miyuki Mickey Nelson	Received four thousand two hundred forty (4240) votes
Monique E. Scarlett	Received four thousand five hundred ninety-four (4594) votes
Candidate Total	Twenty-nine thousand thirty-nine (29039) votes
SCATTERING	One hundred twenty-five (125) votes
TOTAL	Twenty-nine thousand one-hundred sixty-four (29164) votes

We therefore declare:

Juline Albert duly elected for the office of Sioux City Community School District Board Director for the term of 4 years.
 Taylor Goodvin duly elected for the office of Sioux City Community School District Board Director for the term of 4 years.
 Dan Greenwell duly elected for the office of Sioux City Community School District Board Director for the term of 4 years.
 Monique E. Scarlett duly elected for the office of Sioux City Community School District Board Director for the term of 4 years.

**Western Iowa Tech Community College Director Dist. 3
 Woodbury**

Bob Rasmus	Received two thousand two hundred sixty-six (2266) votes
Candidate Total	Two thousand two hundred sixty-six (2266) votes
SCATTERING	Thirty-six (36) votes
TOTAL	Two thousand three hundred two (2302) votes

We therefore declare:

Bob Rasmus duly elected for the office of Western Iowa Tech Community College Director of District 3 for the term of 4 years.

**Western Iowa Tech Community College Director Dist. 4
 Woodbury**

Bill Lyle	Received six hundred seventy-nine (679) votes
Candidate Total	Six hundred seventy-nine (679) votes
SCATTERING	Thirteen (13) votes
TOTAL	Six hundred ninety-two (692) votes

We therefore declare:

Bill Lyle duly elected for the office of Western Iowa Tech Community College Director of District 4 for the term of 4 years.

**Director District 5 - Vacancy
 Woodbury**

Patricia McCarthy Sutherland	Received one thousand seven hundred fourteen (1714) votes
Candidate Total	One thousand seven hundred fourteen (1714) votes
SCATTERING	Thirty (30) votes
TOTAL	One thousand seven hundred forty-four (1744) votes

We therefore declare:

Patricia McCarthy Sutherland duly elected for the office of Western Iowa Tech Community College Director of District 5 to fill a vacancy for residue of the term ending in 2021.

**Western Iowa Tech Community College Director Dist. 6
Woodbury**

Jeremy Ogle	Received one thousand six hundred sixty-one (1661) votes
Candidate Total	One thousand six hundred sixty-one (1661) votes
SCATTERING	Thirty-three (33) votes
TOTAL	One thousand six hundred ninety-four (1694) votes

We therefore declare:

Jeremy Ogle duly elected for the office of Western Iowa Tech Community College Director of District 6 for the term of 4 years.

**Western Iowa Tech Community College Director Dist. 7
Woodbury**

Curt Grigg	Received two thousand three hundred seventy-nine (2379) votes
Candidate Total	Two thousand three hundred seventy-nine (2379) votes
SCATTERING	Twenty-six (26) votes
TOTAL	Two thousand four hundred five (2405) votes

We therefore declare:

Curt Grigg duly elected for the office of Western Iowa Tech Community College Director of District 7 for the term of 4 years.

**Western Iowa Tech Community College Director Dist. 9
Woodbury**

Derrick R. Franck	Received one thousand nine hundred six (1906) votes
Candidate Total	One thousand nine hundred six (1906) votes
SCATTERING	Twelve (12) votes
TOTAL	One thousand nine hundred eighteen (1918) votes

We therefore declare:

Derrick R. Franck duly elected for the office of Western Iowa Tech Community College Director of District 9 for the term of 4 years.

**Westwood School Board Director
Woodbury**

Andy Brouillette	Received four hundred eighty-seven (487) votes
Elliott Johnson	Received three hundred fifty-two (352) votes
Dan Lee	Received four hundred fifty-five (455) votes
Jim H. Mendenhall IV	Received two hundred twenty-five (225) votes
Candidate Total	One thousand five hundred nineteen (1519) votes
SCATTERING	Nine (9) votes
TOTAL	One thousand five hundred twenty-eight (1528) votes

We therefore declare:

Andy Brouillette duly elected for the office of Westwood Community School District Board Director for the term of 4 years.
Elliott Johnson duly elected for the office of Westwood Community School District Board Director for the term of 4 years.
Dan Lee duly elected for the office of Westwood Community School District Board Director for the term of 4 years.

- 8 Motion by Pottebaum second by Taylor to approve the change of classification from COBRA to retiree for continuation on the Woodbury County Health Insurance Plan for a past employee. Failed 2-3, Radig, Ung, and De Witt opposed. Copy filed.
- 9a. Motion by Radig second by Taylor to set December 10, 2019 at 4:45pm for a public hearing for consideration of granting an access easement to the Haddock Farm in section 15,T-86N, R-45W. Carried 5-0. Copy filed.
- 9b. Motion by Radig second by Taylor to approve the quit claim deed for vacated excess right of way on Old Highway 141 and direct the chair to sign the deed. Carried 5-0. Copy filed.
- 10a. Motion by Radig second by De Witt to approve D.A. Davidson as the financial advisor for the Secondary Roads CIP Project as recommended by Dennis Butler, Finance Director. Carried 5-0. Copy filed.
- 10b. Motion by De Witt second by Radig to approve the Engagement Agreement with Dorsey & Whitney LLP regarding the Secondary Roads Gravel CIP Project. Carried 5-0. Copy filed.
11. The Board heard reports on committee meetings.
12. There were no citizen concerns.
13. Board concerns were heard.

The Board adjourned the regular meeting until December 3, 2019.

Meeting sign in sheet. Copy filed.

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Board Administrative Assistant
RE: Consideration of a Petition for a Tax Suspension
DATE: November 20, 2019

Please consider this request for a tax suspension for D.M. If the Board approves this request, the suspension resolution requires the chairman's signature

Thank you.

kmj

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: November 26, 2019

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Mann, Michelle	County Sheriff	12-19-19	Civilian Jailer	\$23.84/hour	10%=\$2.34/hr	R	Per CWA Civilian Officers Contract agreement, from Class 1 to Senior Class.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: November 26, 2019

For the November 26, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff Civilian Jailer, from Class 1 to Senior Class.

Thank you

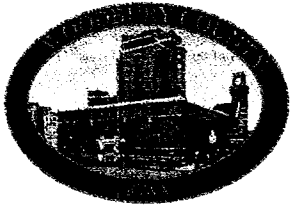
HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: November 26, 2019

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Secondary Roads	(2) Temporary Equipment Operators	Wage Plan: \$23.43/hour		

Chairman, Board of Supervisors



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

To: Woodbury County Board of Supervisors
Woodbury County Human Resources

From: Mark J. Nahra, County Engineer

Date: November 20, 2019

Subject: Temporary Equipment Operator Positions

The Secondary Road Department is requesting that authorization be given for hiring up to two temporary equipment operators for our department to assist with winter snow removal.

Please contact me if you have any questions. Thank you for your assistance and attention.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#7

Date: 11/21/19 Weekly Agenda Date: 11/26/19

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: County Auditor - Michelle Skaff

WORDING FOR AGENDA ITEM:

Discuss and Approve Cigarette Permit for Heritage Express - 330th St.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Cigarette permits are sold on an annual basis. Our office only issues permits for establishments that are in unincorporated areas of Woodbury County (not inside a city's limits).

BACKGROUND:

This is a renewal of previous permit. Renewal Application received in Auditor's Office 11/20/19.

FINANCIAL IMPACT:

\$50.00 permit fee.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve Motion.

ACTION REQUIRED / PROPOSED MOTION:

Approve a 12-month Cigarette/Tobacco Permit for Heritage Express, 1501 330th St., Sloan, Iowa, effective 07/01/19 through 06/30/20.

Instructions on the reverse side

For period (MM/DD/YYYY) July / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA HCI Heritage Express Company
Physical Location Address 1501 330th Street City Sloan State IA ZIP 51055
Mailing Address P.O. Box 390 City Winnebago State NE ZIP 68071
Business Phone Number 402-614-4334

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Ho-Chunk, Inc.
Mailing Address 1 Mission Drive City Winnebago State NE ZIP 68071
Phone Number 402-878-2809 Fax Number 402-884-9670 Email jzebrowski@hochunkinc.com

Retail Information:

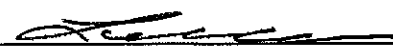
Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Lance Morgan Name (please print) _____
Signature  Signature _____
Date July 22, 2019 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/19/2019 Weekly Agenda Date: 11/26/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Pat Gill, County Auditor & Recorder

WORDING FOR AGENDA ITEM:

Consideration of Payment for Equalization Notice

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The County received an Equalization Order for Sioux City Parcels. There is a question as to what subset of taxpayers should pay for the expense of sending the notices.

BACKGROUND:

An 8% equalization order was ordered for Sioux City residential and ag residential parcels. The code conveys a duty on the Auditor to send the notices; it is silent on who should pay. The total expense was \$16,058.80. The City Assessor paid \$13,000.00 up front to get the notices out on time. The balance is \$3,058.80. I am asking for the Board's determination of who should pay the bill.

FINANCIAL IMPACT:

\$16,058.80 from the City Assessor's budget which is borne by Sioux City tax payers or from the County Auditor's budget which is borne by all county tax payers.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

The County Attorney's Office believes it should be paid by the subset of tax payers that received the notice.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve/deny the expense to be paid from the County Auditor's Office.

Mailing Services INC.

950 Capital Drive SW
Cedar Rapids, IA 52404-9096

Phone: (319) 848-4444
Fax: (319) 848-4443
email: msi@wemailu.com

Invoice

Sioux City Auditor
Attn: Patrick F Gill
Woodbury County Courthouse 620 Douglas St
Sioux City, IA 51101

Job Name: Equalization Notice 2019
Invoice #: 65124 **CustCode:** Sio001
Invoice Date: 10/08/19
Date of Service: 10/08/19 **PO#:**
Terms: Net 30

Qty	Description	Labor
Data Processing		
29046	National Change of Address (Move Update)	\$145.23
1776	Presort Meter mail	\$60.38
27270	Mailstream	\$681.75
1	Import Fee	\$100.00
1	Download Disc	\$75.00
Mailing Services		
23321	Ink Jet - RA address & Endorse	\$349.82
1715	Fold, insert, meter - multiple pages	\$257.25
21606	Fold, insert, meter - single pages	\$864.24
61	Label/Envelope Multis 9x12	\$148.75
Print		
23321	#10 Lg Window Envelopes	\$755.60
29029	Laser Letter Duplex Black	\$3,483.48

Postage On Account	03/29/19	\$0.00
Used Meter	10/08/19	47.07
Used Meter	10/08/19	3,420.00
Used Meter	10/08/19	5,665.23
Used Meter	10/08/19	5.00
Check 517280	10/02/19	13,000.00
Postage On Account	10/08/19	\$3,862.70

PATRICK F. GILL
 WOODBURY COUNTY
 2019 OCT 21 PM 12:38
 AUDITOR'S RECEIVED
 COUNTY OF WOODBURY

Sub Total:	\$6,921.50
Tax:	\$0.00
Credit:	\$0.00
Services Total:	\$6,921.50
Balance Due:	\$3,058.80

Pat Gill

From: John Lawson
Sent: Thursday, November 14, 2019 8:08 AM
To: Pat Gill
Subject: Response from ISAC

Pat,

See the comments from Lucas Beenken.

John,
I misinterpreted your first email and thought the assessor had to send the notice. As you pointed out, 441.49 requires the county auditor to send the notice. The question of who pays the printing and postage is not addressed. Because of the stage in the process and because it's a mandate on the auditor, I would assume most counties would have that be an expense in the auditor's budget. It might be worth a survey of the assessors to see what the common practice is, but the assignment of financial responsibility is not dictated in code. I regret I can't be more helpful than that. Please let me know if there's anything further I can (attempt to) help with.

Thanks,
Lucas

Lucas Beenken
Public Policy Specialist

John

John C. Lawson, ICA
Sioux City Assessor
620 Douglas Street
Sioux City, IA 51101
712-279-6535

Pat Gill

From: Joshua Widman
Sent: Wednesday, November 13, 2019 8:47 AM
To: Michelle Skaff; Pat Gill
Cc: John Lawson; Patrick Jennings
Subject: RE: Message from "RNP0026738811E7"
Attachments: RE_ Iowa Code 441.49(2)a - email to John Lawson 10.11.19.pdf

Michelle,

There is not a definitive answer in the Iowa code on this issue but I do think the cost should be borne by the subset of taxpayers the notices are directed towards rather than the entire county. Please see the attached email from 10/11/19.

From a legal perspective, I don't really have much additional guidance beyond what is in the prior email. I think it is up to the auditor and the assessor to discuss and determine how they want to proceed.

Joshua D. Widman
Assistant Woodbury County Attorney
620 Douglas Street #300
Sioux City, IA 51101

Phone: 712-279-6516
Fax: 712-279-6457

-----Original Message-----

From: Michelle Skaff
Sent: Wednesday, November 13, 2019 8:21 AM
To: Pat Gill <pgill@woodburycountyiowa.gov>; Joshua Widman <jwidman@woodburycountyiowa.gov>
Cc: John Lawson <jlawson@sioux-city.org>; Pat Gill <pgill@woodburycountyiowa.gov>
Subject: RE: Message from "RNP0026738811E7"

PJ/Joshua,

Just a reminder, I am still holding this invoice waiting to hear from you on below:

Thanks

-Michelle

-----Original Message-----

From: Michelle Skaff
Sent: Wednesday, October 30, 2019 2:26 PM
To: Pat Gill <pgill@woodburycountyiowa.gov>; Joshua Widman <jwidman@woodburycountyiowa.gov>
Cc: John Lawson <jlawson@sioux-city.org>; Pat Gill <pgill@woodburycountyiowa.gov>
Subject: FW: Message from "RNP0026738811E7"

Good afternoon,

I have attached an invoice for an additional payment for the equalization order mailing.

PJ/Joshua - In reviewing the code on the issuing of the equalization order, can you give a recommendation on who should pay for the mailing - the Auditor or the Assessor?

To keep the process moving, John did pay the initial fee of \$13,000.00, but had asked if we can have you check on this and make sure the funding is from the appropriate source.

I will hold the invoice until I hear from you.

Thank you,

-Michelle

From: [Joshua Widman](#)
To: [John Lawson](#)
Cc: [Patrick Jennings](#); [Dennis Butler](#); [Connie Thoreson](#); [Nan Rasmussen](#); [Pat Gill](#)
Subject: RE: Iowa Code 441.49(2)a
Date: Friday, October 11, 2019 3:44:00 PM

Hi John,

Sorry for the delay in getting back to you on this. I'm not aware of a statute or rule that directly addresses who pays for the notices.

If a duty of the auditor is county-wide, then it would probably be a reasonable inference that the auditor pays for it. In other instances where the auditor is performing a function to assist another governmental entity that is a smaller subset of the county, then usually there is reimbursement (e.g. city or school elections). However, again, the code is silent on the issue of the equalization notices.

It's also interesting to note that 441.49(2)(b) provides that "Failure to publish the equalization order or to notify property owners or taxpayers of the equalization order has no effect upon the validity of the orders." This seems to contemplate a scenario where for whatever reason the Auditor fails or declines to send out the notices.

Let me know if you would like to discuss further.

Joshua D. Widman
Assistant Woodbury County Attorney
620 Douglas Street #300
Sioux City, IA 51101

Phone: 712-279-6516
Fax: 712-279-6457

From: John Lawson
Sent: Wednesday, October 9, 2019 3:02 PM
To: Joshua Widman <jwidman@woodburycountyiowa.gov>
Cc: Patrick Jennings <pjennings@woodburycountyiowa.gov>; Dennis Butler <dbutler@woodburycountyiowa.gov>; Connie Thoreson <cthoreson@sioux-city.org>; Nan Rasmussen <nrasmuss@sioux-city.org>; Pat Gill <pgill@woodburycountyiowa.gov>
Subject: FW: Iowa Code 441.49(2)a

Joshua,

Have you had the opportunity to look into whom pays for the mailing of the notices by the Auditor for the equalization order?

John

From: John Lawson

Sent: Wednesday, October 02, 2019 3:31 PM

To: Joshua Widman <jwidman@woodburycountyiowa.gov>; Pat Gill

<pgill@woodburycountyiowa.gov>; Dennis Butler <dbutler@woodburycountyiowa.gov>

Cc: Patrick Jennings <pjennings@woodburycountyiowa.gov>

Subject: Iowa Code 441.49(2)a

Joshua,

Regarding the new law requiring the Auditor to send out notices for equalization orders, does the highlighted line and the word "shall" give an opinion of whom shall pay for the costs?

2. a. On or before October 8 the county auditor shall cause to be published in official newspapers of general circulation the final equalization order. The county auditor shall also notify each property owner or taxpayer whose valuation has been increased by the final equalization order by mail postmarked on or before October 8. The publication and the individual notice mailed to each property owner or taxpayer whose valuation has been increased shall include, in type larger than the remainder of the publication or notice, the following statements:

Assessed values are equalized by the department of revenue every two years. Local taxing authorities determine the final tax levies and may reduce property tax rates to compensate for any increase in valuation due to equalization. If you are not satisfied that your assessment as adjusted by the equalization order is correct, you may file a protest against such assessment with the board of review on or after October 9, to and including October 31.

John

John C. Lawson, ICA
Sioux City Assessor
620 Douglas Street
Sioux City, IA 51101
712-279-6535

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/18/2019 Weekly Agenda Date: 11/26/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Dennis Butler/Heather Satterwhite

WORDING FOR AGENDA ITEM:

Approval of Medical Examiner claims

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Due to the transition in medical examiner roles, including a retirement, paperwork was backlogged. Case load & paperwork is now current.

BACKGROUND:

Every two years the county approves a contract for services provided by the medical examiner. The current contract will expire on December 31, 2019.

FINANCIAL IMPACT:

\$4,428.42. Several claims from the years 2014, 2015 & 2016 were submitted for payment but after discussions between the medical examiner and County Attorney's Office, those claims will be denied.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve 4 claims for 2017 cases that were submitted from the medical examiner in the amount of \$4,428.42. With future claims submitted, as per agreement. The current contract expires on 12/31/19 and will need to be addressed.

ACTION REQUIRED / PROPOSED MOTION:

Approve the 2017 claims that were submitted from the Medical Examiner in the amount of \$4,428.42.

Medical Examiner Invoices

Year of Death: 2014

3 invoices submitted, totaling: \$5,277.55

Year of Death: 2015

3 invoices submitted, totaling: \$3,924.57

Year of Death: 2016

3 invoices submitted, totaling: \$2,919.10

Year of Death: 2017

4 invoices submitted, totaling: \$4,428.42

Total: \$16,549.64

Pathology Medical Services of Siouxland PC

2720 Stone Park Boulevard
Sioux City, IA 51104

Invoice

ME #: ME17-111

Invoice Date: 10/23/2019

Bill To:

Woodbury County Attorney

████████████████████
████████████████████
████████████████████
County of Residence: Woodbury

Date of Death: 7/3/2017

Description	Hours/Qty	Rate	Amount
Complete Autopsy-Woodbury		1,400.00	1,400.00
ME-1 Form-Woodbury		200.00	200.00
Autopsy Assistant- Woodbury		125.00	125.00
Morgue Use Fee-Woodbury		225.00	225.00
Total			\$1,950.00
Payments/Credits			\$0.00
Balance Due			\$1,950.00

Pathology Medical Services of Siouxland PC
2720 Stone Park Boulevard
Sioux City, IA 51104

Invoice

ME #: ME17-142

Invoice Date: 10/23/2019

Bill To:
Woodbury County Attorney

[REDACTED]
[REDACTED]
[REDACTED]
County of Residence: Woodbury

Date of Death: 8/17/2017

Description	Hours/Qty	Rate	Amount
ME-1 Form-Woodbury		100.00	100.00
ME1 Morgue Use Fee-Woodbury		75.00	75.00
Total			\$175.00
Payments/Credits			\$0.00
Balance Due			\$175.00

Pathology Medical Services of Siouxland PC
2720 Stone Park Boulevard
Sioux City, IA 51104

Invoice

ME #: ME17-143
Invoice Date: 10/23/2019

Bill To:
Woodbury County Attorney

[REDACTED]
[REDACTED]
[REDACTED]
County of Residence: Woodbury

Date of Death: 8/21/2017

Description	Hours/Qty	Rate	Amount
ME-1 Form-Woodbury		100.00	100.00
Total			\$100.00
Payments/Credits			\$0.00
Balance Due			\$100.00

Pathology Medical Services of Siouxland PC

2720 Stone Park Boulevard
Sioux City, IA 51104

Invoice

ME #: ME17-184

Invoice Date: 10/23/2019

Bill To:

Woodbury County Attorney

████████████████████
████████████████████
████████████████████
County of Residence: Woodbury

Date of Death: 10/22/2017

Description	Hours/Qty	Rate	Amount
Complete Autopsy-Woodbury		1,400.00	1,400.00
ME-1 Form-Woodbury		200.00	200.00
Autopsy Assistant- Woodbury		125.00	125.00
Morgue Use Fee-Woodbury		225.00	225.00
Blood Studies-Woodbury		153.42	153.42
Tissue Blocks-Woodbury	10	10.00	100.00
Total			\$2,203.42
Payments/Credits			\$0.00
Balance Due			\$2,203.42

1-2-18
ab

AGREEMENT - WOODBURY COUNTY MEDICAL EXAMINER

THIS AGREEMENT, entered into this 2nd day of January, 2018, by and between Woodbury County, Iowa (hereinafter "County"), a municipal corporation organized and existing under the laws of the State of Iowa and Julie A. Breiner, M.D. (hereinafter "Examiner"), a doctor of medicine and surgery, licensed under the laws of the State of Iowa, whose office is located at 2720 Stone Park Boulevard, Sioux City, Iowa.

WHEREAS, the County seeks the services of a Medical Examiner as set forth in Iowa Code §§ 331.801-331.805.

WHEREAS, Examiner seeks to provide the County with medical, pathological and other services described in Iowa Code §§ 331.802-331.805 and such other services as may be reasonably requested by the County.

WHEREAS, the County and Examiner (hereinafter "Parties") seek to set forth in this Agreement the entire understanding between the Parties as to the terms under which the Examiner will provide these services to the County and the terms and conditions upon which the County will pay Examiner for such services.

NOW THEREFORE, IN CONSIDERATION of the mutual undertakings and agreements hereinafter set forth, the Parties agree as follows:

I. Term

This Agreement shall be a two (2) year term commencing January 1, 2018 and continuing through December 31, 2019.

2018 JAN 8 5M 10 52
AUDITOR & RECORDER
WOODBURY COUNTY
PATRICK F. GILL

II. Services Provided

A). Examiner shall provide the County with the services set forth under Iowa Code §§ 331.801-331.805. The Examiner shall provide these services in person or may appoint such deputy medical examiners as he may believe expedient to assist him in the performance of such services; provided, that any such deputy meets the licensure requirements set forth in this Agreement.

B). Examiner shall cooperate with and assist all law enforcement officials, including the Woodbury County Attorney's Office and the Iowa Department of Criminal Investigations, in the investigation of criminal matters disclosed through the work of the Examiner or an appointed deputy. Cooperation shall include testifying in court or by deposition when requested by law enforcement officials.

C). Examiner shall provide the County with such other services as may be reasonably be requested by the County that are rationally related to the duties imposed upon a County Medical Examiner under Iowa Code §§ 331.801-331.805.

III. Payment for Service

A). The Examiner shall submit claims chargeable to the County under Iowa Code §331.802 within a reasonable time not to exceed three months. The County shall pay the Examiner for those invoices submitted and meeting the criteria for payment set forth in Iowa Code § 331.802 or agreed upon between the parties within 60 days.

IV. Licensure Level

The Examiner, and any appointed deputy examiner, shall be licensed in the State of Iowa as a doctor of medicine and surgery, a doctor of osteopathic medicine and surgery, or an osteopathic physician.

V. Default

A). In the event that the Examiner shall fail to comply with any term, condition or covenant of this Agreement, the County shall give the Examiner notice of said default, which notice shall specify in detail the nature of such claimed default, and Examiner shall have thirty (30) days after receipt of said notice, within which to rectify said default.

B). Should said notice be uncomplied with, within said period of thirty (30) days, the County may terminate this Agreement forthwith.

C). If Examiner is unable to serve in a particular case or for a particular period of time, Examiner shall notify the chairman of the County Board of Supervisors within ten (10) days of ascertaining his unavailability. In such case, the County Board of Supervisors shall designate another qualified physician to serve temporarily.

D). The Examiner covenants and agrees that if the Examiner shall at any time fail to perform any act, covenant, term or condition on the Examiner's part to be performed under this Agreement, the County may contract with any other acceptable party for performance of such services until the default is cured.

VI. Termination

The County and the Examiner shall have the option to terminate this Agreement at any time upon thirty (30) days notice to the other party. The Agreement may also be amended or terminated by the County at any time without notice to the Examiner due to lack of funds, changes to authorization, or legislative changes. No legal action shall exist against the County by the Examiner in the event of any one of the foregoing contingencies. The Examiner acknowledges in entering into this Agreement, that the

County maintains the ability to terminate or amend this Agreement under the terms specified above and that no legal action shall lie based upon these grounds.

VII. Invalidity of Particular Provisions

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of the Agreement shall be valid and be enforceable to the fullest extent permitted by law.

VIII. Assignment

This Agreement shall be binding on the parties hereto and neither party shall assign or transfer his interest in this Agreement without the written consent of the other party hereto.

IX. Limited Waiver

The failure of the County to insist on strict performance of any of the terms and conditions hereto shall be deemed a waiver of the rights and remedies that the County may have regarding that specific instance only and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.

X. Notice


All notices to be given with respect to this Agreement shall be in writing. Each notice shall be sent by registered mail, postage prepaid and return receipt requested to the party to be notified at the address that it maintains as its principal mailing address or such other address as either party from time to time may designate to the other party in

writing. Each notice shall be deemed to have been given at the time it is deposited in the United States Mail in the manner proscribed herein. Nothing herein shall be construed to preclude personal service of any notice in the manner prescribed to personal service of a summons or other legal process.

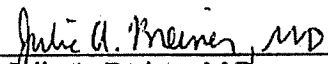
XI. Instrument as Entire Agreement

This instrument contains the entire agreement between the Parties, and no statement, promise, or inducements made by either party that are not contained in this written contract shall be valid or binding. This contract may not be enlarged, modified, or altered except in writing signed by the parties and endorsed on this agreement.

IN WITNESS WHEREOF, the Parties hereto have set their hands for the purposes herein expressed to this instrument, as of the 2nd day of January, 2018.



Chairman
Woodbury County Board of Supervisors



Julie A. Breiner, M.D.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/20/2019 Weekly Agenda Date: 11/26/2019

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Dennis Butler - Finance Director

WORDING FOR AGENDA ITEM:

Approval of the Annual Renewal Report for FY 2018 - 19

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Legislation requires that every county in Iowa submit an Annual Urban Renewal Report for FY 2018 - 19 if the county has Urban Renewal Expenditures for FY 2019.

BACKGROUND:

Woodbury County had three expenditures that included a tax rebate to Platinum Grain, interest on TIF loan CF special project, and tax increment related legal fees. The reports have to be filed by December 1st of each year, for the previous fiscal year expenditures.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Motion by _____, second by _____, to approve the Annual Renewal Report for FY 2018 - 19.

Annual Urban Renewal Report, Fiscal Year 2018 - 2019

Levy Authority Summary

Local Government Name: WOODBURY COUNTY
 Local Government Number: 97

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
LIBERTY TWP/GROW WOODBURY	97026	4
MILLER TWP/PLATINUM GRAIN	97027	1

TIF Debt Outstanding: 4,082,783

TIF Sp. Rev. Fund Cash Balance			Amount of 07-01-2018 Cash Balance
as of 07-01-2018:	244,902	0	Restricted for LMI

TIF Revenue:	456,474
TIF Sp. Revenue Fund Interest:	0
Property Tax Replacement Claims	0
Asset Sales & Loan Repayments:	0
Total Revenue:	456,474

Rebate Expenditures:	98,046
Non-Rebate Expenditures:	441,650
Returned to County Treasurer:	0
Total Expenditures:	539,696

TIF Sp. Rev. Fund Cash Balance			Amount of 06-30-2019 Cash Balance
as of 06-30-2019:	161,680	0	Restricted for LMI

Year-End Outstanding TIF Obligations, Net of TIF Special Revenue Fund Balance: 3,381,407

Urban Renewal Area Data Collection

Local Government Name: WOODBURY COUNTY (97)
 Urban Renewal Area: LIBERTY TWP/GROW WOODBURY
 UR Area Number: 97026

 UR Area Creation Date: 02/2013

 UR Area Purpose: CF Industries expansions

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
LIBERTY TWP/SERGEANT BLUFF SCH/ GROW WOODBURY/ TIF- INCR	97243	97244	15,892,332
LIBERTY TWP/SGT BLUFF SCH/GROW WOODBURY - AMEND #1-INCR	97247	97248	0
LIBERTY TWP/WESTWOOD SCH/GROW WOODBURY - AMEND#1-INCR	97249	97250	0
LIBERTY TWP/WESTWOOD SCH/GROW WOODBURY - AMEND #2 - TIF INCR	97294	97295	0

Urban Renewal Area Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	1,385,790	292,220	6,520,830	55,915,160	0	-3,704	64,110,296	0	64,110,296
Taxable	754,536	162,535	5,868,747	50,323,644	0	-3,704	57,105,758	0	57,105,758
Homestead Credits									3

TIF Sp. Rev. Fund Cash Balance as of 07-01-2018: 246,769 0 **Amount of 07-01-2018 Cash Balance Restricted for LMI**

TIF Revenue: 356,561
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 356,561

Rebate Expenditures: 0
 Non-Rebate Expenditures: 441,650
 Returned to County Treasurer: 0
Total Expenditures: 441,650

TIF Sp. Rev. Fund Cash Balance as of 06-30-2019: 161,680 0 **Amount of 06-30-2019 Cash Balance Restricted for LMI**

Projects For LIBERTY TWP/GROW WOODBURY

CF Industries Expansions

Description:	Industrial Expansion
Classification:	Industrial/manufacturing property
Physically Complete:	No
Payments Complete:	No

Debts/Obligations For LIBERTY TWP/GROW WOODBURY

Attorney Fees

Debt/Obligation Type:	Other Debt
Principal:	0
Interest:	0
Total:	0
Annual Appropriation?:	No
Date Incurred:	11/02/2015
FY of Last Payment:	2035

Bank Loan

Debt/Obligation Type:	Other Debt
Principal:	1,710,000
Interest:	0
Total:	1,710,000
Annual Appropriation?:	No
Date Incurred:	09/01/2016
FY of Last Payment:	2027

CF Special Project

Debt/Obligation Type:	Other Debt
Principal:	800,000
Interest:	0
Total:	800,000
Annual Appropriation?:	Yes
Date Incurred:	07/01/2016
FY of Last Payment:	2022

Non-Rebates For LIBERTY TWP/GROW WOODBURY

TIF Expenditure Amount: 0
Tied To Debt: Attorney Fees
Tied To Project: CF Industries Expansions

TIF Expenditure Amount: 0
Tied To Debt: Attorney Fees
Tied To Project: CF Industries Expansions

TIF Expenditure Amount: 241,650
Tied To Debt: Bank Loan
Tied To Project: CF Industries Expansions

TIF Expenditure Amount: 200,000
Tied To Debt: CF Special Project
Tied To Project: CF Industries Expansions

TIF Taxing District Data Collection

Local Government Name: WOODBURY COUNTY (97)
 Urban Renewal Area: LIBERTY TWP/GROW WOODBURY (97026)
 TIF Taxing District Name: LIBERTY TWP/SERGEANT BLUFF SCH/ GROW WOODBURY/ TIF- INCR
 TIF Taxing District Inc. Number: 97244
 TIF Taxing District Base Year: 2012
 FY TIF Revenue First Received: 2015
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2035

UR Designation	
Slum	No
Blighted	No
Economic Development	02/2013

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	329,080	0	0	38,654,810	0	0	38,983,890	0	38,983,890
Taxable	179,178	0	0	34,789,329	0	0	34,968,507	0	34,968,507
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	11,774,913	27,208,977	15,892,332	11,316,645	231,012

FY 2019 TIF Revenue Received: 356,561

TIF Taxing District Data Collection

Local Government Name: WOODBURY COUNTY (97)
 Urban Renewal Area: LIBERTY TWP/GROW WOODBURY (97026)
 TIF Taxing District Name: LIBERTY TWP/SGT BLUFF SCH/GROW WOODBURY - AMEND #1-INCR
 TIF Taxing District Inc. Number: 97248
 TIF Taxing District Base Year: 2012
 FY TIF Revenue First Received: 2015
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2035

UR Designation	
Slum	No
Blighted	No
Economic Development	12/2013

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	68,630	0	66,260	916,490	0	0	1,051,380	0	1,051,380
Taxable	37,368	0	59,634	824,841	0	0	921,843	0	921,843
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	216,610	834,770	0	834,770	17,041

FY 2019 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: WOODBURY COUNTY (97)
 Urban Renewal Area: LIBERTY TWP/GROW WOODBURY (97026)
 TIF Taxing District Name: LIBERTY TWP/WESTWOOD SCH/GROW WOODBURY - AMEND#1-INCR
 TIF Taxing District Inc. Number: 97250
 TIF Taxing District Base Year: 2012
 FY TIF Revenue First Received: 2015
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2035

UR Designation	
Slum	No
Blighted	No
Economic Development	05/2013

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	988,080	292,220	2,981,970	0	0	-3,704	4,258,566	0	4,258,566
Taxable	537,990	162,535	2,683,773	0	0	-3,704	3,380,594	0	3,380,594
Homestead Credits									3

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	2,294,360	1,967,910	0	1,967,910	39,166

FY 2019 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: WOODBURY COUNTY (97)
 Urban Renewal Area: LIBERTY TWP/GROW WOODBURY (97026)
 TIF Taxing District Name: LIBERTY TWP/WESTWOOD SCH/GROW WOODBURY - AMEND #2 - TIF INCR
 TIF Taxing District Inc. Number: 97295
 TIF Taxing District Base Year: 2016
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

UR Designation	
Slum	No
Blighted	No
Economic Development	No

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	3,472,600	16,343,860	0	0	19,816,460	0	19,816,460
Taxable	0	0	3,125,340	14,709,474	0	0	17,834,814	0	17,834,814
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	19,766,480	49,980	0	49,980	995

FY 2019 TIF Revenue Received: 0

Urban Renewal Area Data Collection

Local Government Name: WOODBURY COUNTY (97)
 Urban Renewal Area: MILLER TWP/PLATINUM GRAIN
 UR Area Number: 97027

UR Area Creation Date: 05/2012

UR Area Purpose: The purpose of this TIF area is for tax increment rebates to Platinum Grain for the construction of a storage facility for grain

Tax Districts within this Urban Renewal Area	Base No.	Increment No.	Increment Value Used
MILLER TWP/ANTHON-OTO SCH/PLATINUM GRAIN TIF - INCR	97245	97246	4,593,632

Urban Renewal Area Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	6,805,380	0	0	0	6,805,380	0	6,805,380
Taxable	0	0	6,124,842	0	0	0	6,124,842	0	6,124,842
Homestead Credits									0

TIF Sp. Rev. Fund Cash Balance as of 07-01-2018: -1,867 **0** **Amount of 07-01-2018 Cash Balance Restricted for LMI**

TIF Revenue: 99,913
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 99,913

Rebate Expenditures: 98,046
 Non-Rebate Expenditures: 0
 Returned to County Treasurer: 0
Total Expenditures: 98,046

TIF Sp. Rev. Fund Cash Balance as of 06-30-2019: 0 0 **Amount of 06-30-2019 Cash Balance Restricted for LMI**

Projects For MILLER TWP/PLATINUM GRAIN

Platinum Grain

Description:	Construction of grain storage
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	Yes
Payments Complete:	No

Debts/Obligations For MILLER TWP/PLATINUM GRAIN

Platinum Grain

Debt/Obligation Type:	Rebates
Principal:	1,572,783
Interest:	0
Total:	1,572,783
Annual Appropriation?:	No
Date Incurred:	05/08/2012
FY of Last Payment:	2024

Rebates For MILLER TWP/PLATINUM GRAIN

2309 HWY 31 Anthon IA 51004

TIF Expenditure Amount:	98,046
Rebate Paid To:	Platinum Grain
Tied To Debt:	Platinum Grain
Tied To Project:	Platinum Grain
Projected Final FY of Rebate:	2024

TIF Taxing District Data Collection

Local Government Name: WOODBURY COUNTY (97)
 Urban Renewal Area: MILLER TWP/PLATINUM GRAIN (97027)
 TIF Taxing District Name: MILLER TWP/ANTHON-OTO SCH/PLATINUM GRAIN TIF - INCR
 TIF Taxing District Inc. Number: 97246
 TIF Taxing District Base Year: 2012
 FY TIF Revenue First Received: 2015
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2035

	UR Designation
Slum	No
Blighted	No
Economic Development	05/2012

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	6,805,380	0	0	0	6,805,380	0	6,805,380
Taxable	0	0	6,124,842	0	0	0	6,124,842	0	6,124,842
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	44,000	6,124,842	4,593,632	1,531,210	32,750

FY 2019 TIF Revenue Received: 99,913