



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(FEBRUARY 11, 2020) (WEEK 7 OF 2020)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

Rocky L. De Witt 253-0421 <a href="mailto:rdewitt@woodburycountyiowa.gov">rdewitt@woodburycountyiowa.gov</a>	Marty J. Pottebaum 251-1799 <a href="mailto:mpottebaum@woodburycountyiowa.gov">mpottebaum@woodburycountyiowa.gov</a>	Keith W. Radig 560-6542 <a href="mailto:kradig@woodburycountyiowa.gov">kradig@woodburycountyiowa.gov</a>	Matthew A. Ung 490-7852 <a href="mailto:matthewung@woodburycountyiowa.gov">matthewung@woodburycountyiowa.gov</a>
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 11, 2020 at **4:00 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

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**AGENDA**

- 4:00 p.m.** 1. **Budget Review Discussion for FY 2021**
- a. Approval of FY 21 budget savings of \$234,580
    1. Hard Rock Gaming Fees – non-tax
    2. Risk Management Services
  - b. Approval of improvement request (Conservation Board, Interpretive Naturalist full time position)
  - c. Further budget reviews

- 4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence
2. Citizen Concerns Information
  3. Approval of the agenda Action

**Consent Agenda**

**Items 4 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

4. Approval of the minutes of the February 4, 2020 meeting
5. Approval of claims

6. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Approval of the tentative agreement reached between Woodbury County and AFSCME representing three bargaining units.
7. County Auditor – Patrick Gill  
Consideration and approval for liquor license for Foot Wedge Lounge

**End Consent Agenda**

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|---|-------------|
| 8. Human Resources – Melissa Thomas<br>Approval to modify Woodbury County’s vehicle comprehensive/collision insurance   | Action      |
| 9. Board Administration<br>Public forum for questions & discussions of the Woodbury County Law Enforcement Center project, the March 3 <sup>rd</sup> public referendum, and the duties of the Intergovernmental Authority | Information |
| 10. Reports on Committee Meetings   | Information |
| 11. Citizen Concerns  | Information |
| 12. Board Concerns  | Information |

**ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>WED., FEB. 12</b>	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>2:30 p.m.</b>	Sioux City Conference Board Meeting, City Council Chambers
<b>THU., FEB. 13</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 1122 Pierce St.
	<b>4:30 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
<b>FRI., FEB. 14</b>	<b>8:30 a.m.</b>	Woodbury County Building Security Committee Meeting, LEC Conference
<b>WED. FEB. 19</b>	<b>10:00 a.m.</b>	Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce Street, Ste. 202
<b>THU., FEB. 20</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>FRI., FEB. 21</b>	<b>12:00 p.m.</b>	SHIP Board of Directors Meeting, Northwest AEA, Room G
<b>MON. FEB. 24</b>	<b>6:00 p.m.</b>	Zoning Commission Meeting, First Floor Boardroom
<b>TUE. FEB. 25</b>	<b>2:00 p.m.</b>	Decat Board Meeting, Western Hills AEA, Room F
<b>WED. FEB. 26</b>	<b>2:30 p.m.</b>	Rolling Hills Community Services Region Governance Board Meeting
<b>THU., FEB. 27</b>	<b>11:00 a.m.</b>	Siouxland Regional Transit Systems Board Meeting, SIMPCO Office, 1122 Pierce St.
<b>MON., MAR. 2</b>	<b>6:00 p.m.</b>	Board of Adjustment meeting, First Floor Boardroom
<b>TUE., MAR. 3</b>	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>WED., MAR. 4</b>	<b>7:30 a.m.</b>	SIMPCO Executive-Finance Committee, Kahill's Resturant
	<b>9:00 a.m.</b>	Loess Hills Alliance Protection Committee Meeting, Pisgah, Iowa
	<b>10:30 p.m.</b>	Loess Hills Alliance Stewardship Committee Meeting
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
	<b>1:00 p.m.</b>	Loess Hills Alliance Executive Meeting, Pisgah, Iowa
<b>THU., MAR. 5</b>	<b>10:00 a.m.</b>	COAD Meeting, The Security Institute
	<b>12:00 p.m.</b>	SIMPCO Regional Policy & Legislative Affairs Committee Meeting, 1122 Pierce St.
<b>WED., MAR. 11</b>	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>6:30 p.m.</b>	911 Service Board Meeting, Public Safety Center, Climbing Hill
	<b>8:00 p.m.</b>	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
<b>THU., MAR. 12</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 1122 Pierce St.

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

# *The Running Total: Current Tax Rates for FY 20*

Certified budget March 12, 2019

Woodbury County: County-Wide  
\$7.23 / \$1,000

Woodbury County: Rural Unincorporated  
\$9.73 / \$1,000

# *The Running Total: Current Tax Rates for FY 21*

Proposed January 21, 2021 Tax Rates

Woodbury County: County-Wide  
\$7.29 / \$1,000

+\$0.06

Woodbury County: Rural Unincorporated  
\$9.83 / \$1,000

+\$0.10

# *The Running Total: Current Tax Rates for FY 21*

After January 22, 2020 Adjustment

Woodbury County: County-Wide  
\$7.27 / \$1,000

+\$0.04

-\$0.02

Woodbury County: Rural Unincorporated  
\$9.81 / \$1,000

+\$0.08

-\$0.02

# *The Running Total: Current Tax Rates for FY 21*

After January 28, 2020 Adjustment

Woodbury County: County-Wide  
\$7.23 / \$1,000

+\$0.00

-\$0.04

Woodbury County: Rural Unincorporated  
\$9.77 / \$1,000

+\$0.04

-\$0.04

# *The Running Total: Current Tax Rates for FY 21*

After February 4, 2020 Adjustment

Woodbury County: County-Wide  
\$7.23/ \$1,000

+\$0.00

+\$0.00

Woodbury County: Rural Unincorporated  
\$9.78/ \$1,000

+\$0.05

+\$0.01



**Proposed Tax Rate & Tax Asking Changes - FY 21**

Fund	Tax Rates			Tax Askings		
	Current Tax Rates FY 20	Proposed Starting Tax Rates FY 21	Proposed Tax Rate as of 2-4-20	Current Tax Askings FY 20	Proposed Tax Askings FY 21	Proposed Tax Askings as of 2-4-20
General Basic	<b>3.82712</b>	3.76001	3.72276	<b>17,137,763</b>	18,194,440	18,014,209
General Supplemental	<b>2.62513</b>	2.51936	2.49419	<b>11,755,273</b>	12,191,011	12,069,216
County Service (Region)	<b>0.65134</b>	0.79807	0.79807	<b>2,916,687</b>	3,861,799	3,861,799
Debt Service	<b><u>0.12427</u></b>	<u>0.21143</u>	<u>0.21143</u>	<u>601,474</u>	<u>1,114,683</u>	<u>1,114,683</u>
Subtotal County Wide	<b>7.22786</b>	7.28887	7.22645	<b>32,411,197</b>	35,361,933	35,059,907
Rural Basic	<b><u>2.49971</u></b>	<u>2.53701</u>	<u>2.5583</u>	<u>3,192,337</u>	<u>3,339,221</u>	<u>3,367,245</u>
Total Townships Only	<b><u>9.72757</u></b>	9.82588	9.78475	<b><u>35,603,534</u></b>	38,701,154	38,427,152

**Countywide Tax Tax Base for FY 21**

**4,838,939,400**

**Debt Service Tax Base for FY 21**

**5,272,141,723**

**Township Tax Tax Base for FY 21**

**1,316,201,619**

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 2/5/2020

Weekly Agenda Date: 2/11/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Chairman Matthew Ung

**WORDING FOR AGENDA ITEM:**

- 1) Approval of FY21 Budget Savings of \$234,580
- 2) Approval of Improvement Request (Conservation Board, Interpretive Naturalist full time position)

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Fiscal Year 2021 budget savings have been identified and are recommended to save county taxpayers up to \$234,580.

The savings identified will allow the improvement request from Conservation for the Naturalist position to be approved while still delivering a tax rate decrease.

**BACKGROUND:**

With approval of these expense reductions and revenue increases, a sixth consecutive year of county-wide property tax rate decreases is assured, along with a reduction in the rural-only rate.

Assuming final approval of the tentative agreements already reached with three union groups, and assuming a stable/zero-change tax rate from FY20, our current savings below (or increase above) in terms of tax askings is as follows:

Countywide: \$6,805 savings  
Rural-only: \$77,123 increase

After the proposed changes:

Countywide: \$79,292.61 savings  
Rural-only: \$13,162 savings

**FINANCIAL IMPACT:**

- 1) Allocate \$44,295 from non-tax gaming revenues to one-time equipment replacement costs: \$35,973 to G.B. and \$8,322 to G.S.
- 2) Allocate \$90,285 from non-tax gaming revenues to offset and decrease the rural-only tax rate.
- 3) Reduce the allocation to the self liability insurance fund in G.S. by \$100,000.

For at least the last three years, the county has allocated \$1.1 million to the self liability insurance fund.

Meanwhile, the available balance as of Feb. 1 has increased:

2017: \$36,368

2018: \$538,098

2019: \$530,364

2020: \$870,714

The FY21 allocation should be reduced to \$1 million. The Human Resources Department has renewed or adjusted some policies with favorable financial outcomes, which also has the potential to grow the available balance.

- 4) Approve the Improvement Request from Conservation for the Naturalist position in the amount of \$71,707.39 from G.B.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

See below.

**ACTION REQUIRED / PROPOSED MOTION:**

Approval of the four action items within "financial impact"

## IMPROVEMENT REQUEST FY 20

Department/Division Title: Conservation Board

Request: A full time Interpretive Naturalist position is being requested for the Conservation Department.

Justification: Our two Naturalists on staff are over run with program requests every year and have to turn away schools and public groups because we do not have enough staff to teach these programs. This past year we offered 114 public programs and had over 7,100 participants. Our school programs reached over 4,706 students and we had over 1,500 students visit the Nature Center for self-guided visits. We have turned away another 27 potential program requests that could have reached an additional 3000 people in 2019. Over 50,000 people visit the Dorothy Pecaut nature Center a year.

Financial Impact: Funding for this position would come from property taxes. Total financial impact would be \$71,707.39.

### Budget Account Detail

Account Number:	Description:	Amount:	Explanation:
001-611-461-1010	Full Time Salary	\$46,203	New Position
001-611-461-1116	FICA	\$ 2,610.46	Benefit Increase
001-611-461-1117	IPERS	\$4,546.37	Benefit Increase
001-611-461-1118	Group Health Insurance	\$17,581	Benefit Increase
001-611-461-1121	Life Insurance	\$ 52.80	Benefit Increase
001-611-461-1123	Dental Insurance	\$ 352.44	Benefit Increase
001-611-461-1126	LTD Insurance	<u>361.32</u>	Benefit Increase
	Total	\$71,707.39	

**FEBRUARY 4, 2020, FIFTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, February 4, 2020 at 2:00 p.m. Board members present were Ung, De Witt, Pottebaum, and Radig. Staff members present were Heather Satterwhite, Executive Secretary, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

- 1a. Motion by Ung second by De Witt to receive the Board of Supervisors County Services – Regional Distribution budget as submitted. Carried 4-0.

Motion by Ung second by Radig to receive the Board of Supervisors Building Services – Tri-View budget as submitted. Carried 4-0.

Motion by Radig second by Ung to receive the Board of Supervisors Communication Center budget as submitted. Carried 4-0.

Motion by De Witt second by Ung to receive the Board of Supervisors WCICC budget as submitted. Carried 4-0.

Motion by Ung second by De Witt to receive the Board of Supervisors Conservatorships - New budget as submitted. Carried 4-0.

Motion by Ung second by De Witt to receive the Board of Supervisors Woodbury County Landfill budget as submitted. Carried 4-0.

- 1b. Motion by Ung second by Radig to deny the Conservation Improvement Request budget as submitted. Failed 2-2 on a roll call vote; De Witt and Pottebaum opposed.

Motion by De Witt second by Pottebaum to approve a naturalist position in the Conservation Improvement Request budget. Failed 2-2 on a roll call vote; Radig and Ung opposed.

Motion by Ung second by Pottebaum to receive the Emergency Services Improvement Request budget as submitted. Carried 3-1 on a roll call vote; De Witt opposed.

- 1c. Motion by Ung second by Pottebaum to receive the 2021 The Security Institute repair CIP project as submitted. Carried 4-0.

Motion by Ung second by Pottebaum to receive the 2021 CIP Program budget as submitted with a denial of security doors for the 6<sup>th</sup> floor. Carried 4-0.

- 1e. Motion by Ung second by De Witt to receive the Wage Plan Employees – All Funds budget increase at 2.75%. Carried 4-0.

2. Motion by Ung second by De Witt to go into closed session per Iowa Code Section 21.5(1)(c). Carried 4-0 on roll-call vote.

Motion by Ung second by De Witt to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 4-0 on roll-call vote.

Motion by Ung second by Radig to approve the action recommended by the County Attorney. Carried 4-0.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

3. There were no citizen concerns.

4. Motion by Ung second by De Witt to approve the agenda for February 4, 2020. Carried 4-0. Copy filed.

Motion by Ung second by Radig to approve the following items by consent:

- 5. To approve minutes of the January 28, 2020 meeting. Copy filed.
- 6. To approve the claims totaling \$247,751.06. Copy filed.
- 7. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes through the redemption process.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,957  
RESOLUTION APPROVING PETITION FOR SUSPENSION  
OF TAXES THROUGH THE REDEMPTION PROCESS**

WHEREAS, Michael Morgan and as joint titleholder of property located at 516 – 9<sup>th</sup> Street., Correctionville, Iowa, Woodbury County, Iowa, and legally described as follows:

Parcel # 894234434003

**CORRECTIONVILLE CITY RAILROAD ADDN S 10FT IOWA ST ADJ ON N & LOTS 5 & 6 BLK 13**

WHEREAS, Michael Morgan, as joint titleholder of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code Section 447.9(3) and,

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby directs the County Auditor to redeem this property Parcel #894234434003 owned by the petitioner from the holder of a certificate of purchase of the amount necessary to redeem under section 447.9, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this parcel.

**SO RESOLVED** this 4th day of February, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 8. To receive for signatures the drainage districts election canvasses from the January 1, 2020 drainage district elections. Copy filed.
- 9a. To approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date of parcel #864306456003, Oto, IA.

**RESOLUTION #12,958  
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Vacated Lots Twelve and Thirteen (12 & 13) Block Three (3) Horton’s Addition in 6-86-43, in the City of Oto and Woodbury County, Iowa**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

- 1. That a public hearing on the aforesaid proposal shall be held on the **18<sup>th</sup> Day of February, 2020 at 4:35 o’clock p.m.** in the basement of the Woodbury County Courthouse.
- 2. That said Board proposes to sell the said parcel of real estate on the **18<sup>th</sup>**

**Day of February, 2020**, immediately following the closing of the public hearing to **Kevin Rayevich only per Code of Iowa 331.361(2)**.

- 3. That said Board proposes to sell the said real estate to **Kevin Rayevich only for consideration of \$763.00 plus recording fees**.
- 4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 4<sup>th</sup> Day of February, 2020  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 9b. To approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #894730257010, 2205 W. 2<sup>nd</sup> St., Sioux City, IA.

**RESOLUTION #12,959  
NOTICE OF PROPERTY SALE**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**E Four (4) feet of Lots Eleven & Twelve (11 & 12) in Block 20, Hornicks 2<sup>nd</sup> Addition, City of Sioux City, Woodbury County, Iowa  
(2205 W. 2<sup>nd</sup> Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

- 1. That a public hearing on the aforesaid proposal shall be held on the **18<sup>th</sup> Day of February, 2020 at 4:36 o'clock p.m.** in the basement of the Woodbury County Courthouse.
- 2. That said Board proposes to sell the said parcel of real estate on the **18<sup>th</sup> Day of February, 2020**, immediately following the closing of the public hearing to **Jose Sanchez & Teresa Sanchez only per Code of Iowa 331.361(2)**.
- 3. That said Board proposes to sell the said real estate to **Jose Sanchez & Teresa Sanchez only for consideration of \$525.00 plus recording fees**.
- 4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 4<sup>th</sup> Day of February, 2020  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 10. To approve the separation of Jeremy Taylor, Board Vice Chair, Board of Supervisors Dept., effective 02-03-20. Resignation; and the appointment of Franzis Rios, P/T Youth Worker, Juvenile Detention Dept., effective 02-07-20, \$19.30/hour. Job Vacancy Posted 10-23-19. Entry Level Salary: \$19.30/hour. Copy filed.

Carried 4-0.

- 12a. Motion by Ung second by Pottebaum to approve Keith Radig as Vice-Chairperson. Carried 4-0.

12b. Motion by Ung second by Radig to approve Chairperson's revised 2020 Liaison & Committee Assignments. Carried 4-0.

12c. Motion by Radig second by Ung to approve the revised Woodbury County Courthouse Advisory Committee for Historical Preservation. Carried 4-0.

11. A public hearing was held at 4:35 p.m. for the sale of parcel #894727230007, 2509 10<sup>th</sup> St., Sioux City, IA. The Chairperson called on anyone wishing to be heard.

Motion by Ung second by De Witt to close the public hearing. Carried 4-0.

Motion by De Witt second by Ung to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #894727230007, 2509 10<sup>th</sup> St., Sioux City, IA, to Cody & Kelly Boulware, 2513 10<sup>th</sup> St., Sioux City, IA, for \$586.00 plus recording fees. Carried 4-0.

**RESOLUTION OF THE BOARD  
OF SUPERVISORS OF WOODBURY COUNTY, IOWA  
RESOLUTION #12,960**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

**By Cody Boulware and/or Kelly M. Boulware** in the sum of **Five Hundred Eighty-Six Dollars & 00/100 (\$586.00)**-----dollars.

For the following described real estate, To Wit:

**Parcel #894727230007  
East Thirty-nine feet (E 39 ft) West Eighty-nine feet (W 89 ft) of Lot Six (6) Block Nineteen (19) Coles Addition, City of Sioux City, Woodbury County, Iowa  
(2509 10<sup>th</sup> Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 4<sup>th</sup> Day of February, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

13. Motion by De Witt second by Ung to award the sign body for a new truck body to Maintainer Corporation of Iowa, Inc. of Sheldon, IA for \$89,236. Carried 4-0. Copy filed.

14. The Board discussed the Woodbury County Law Enforcement Center project, March 3<sup>rd</sup> public referendum, and the duties of the Intergovernmental Authority. Copy filed.



Motion by Radig second by Ung to receive letters of support for the Law Enforcement Center. Carried 4-0. Copy filed.

15. The Board heard reports on committee meetings.
16. There were no citizen concerns.
17. Board concerns were heard.

The Board adjourned the regular meeting until February 11, 2020.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: February 11, 2020

\* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Jensen, Alexander	County Sheriff	1-29-20	Civilian Jailer	\$23.84/hour	15%=\$3.17/hr	R	Per CWA Civilian Officers Contract agreement, from Class 2 to Senior Class due to 4 years employment and Bachelor's Degree.
Thomas, Melissa	Human Resources	2-10-20	Director	\$79,907.77/year	7.25%=\$5,401.69/yr	R	Salary Increase.

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas HR Director*

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 02/06/2020 Weekly Agenda Date: 02/11/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Melissa Thomas HR Director

**WORDING FOR AGENDA ITEM:**

Approval of the tentative agreement reached between Woodbury County and AFSCME representing three bargaining units.

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

A tentative agreement has been reached with AFSCME regarding the contracts between Woodbury County and Woodbury County Courthouse Employees, the Assistant County Attorneys and Juvenile Detention.

**BACKGROUND:**

The agreement is for a duration of 4 years.

**FINANCIAL IMPACT:**

See back up material.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve the motion.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to ratify the tentative agreement reached with AFSME regarding the contract between Woodbury County and Woodbury County Courthouse Employees, the Assistant County Attorneys and Juvenile Detention.

# KLASS

LAW FIRM, L.L.P.

*A Tradition of Service Since 1917*

Timothy A. Clausen \*+  
Zachary D. Clausen \*+  
Ryland Deinert \*+

Clifton J. Kephart \*+  
Anthony P. Lamb \*+  
René Charles Lapierre \*+

William H. Larson \*+  
Douglas L. Phillips \*  
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4280 Sergeant Road  
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Sioux City, IA 51106

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Barbara F. Orzechowski, Of Counsel \*+  
Marvin J. Klass (1913 – 2000)

\* Also admitted in Nebraska  
+ Also admitted in South Dakota

Writer's email • [lamb@klasslaw.com](mailto:lamb@klasslaw.com)  
[www.klasslaw.com](http://www.klasslaw.com)

February 6, 2020

To: Woodbury County Board of Supervisors  
From: Anthony P. Lamb  
Re: AFSCME Tentative Agreements

Dear Supervisors:

The bargaining team recently negotiated tentative agreements with the AFSCME Union which represents 1) Courthouse Employees; 2) Juvenile Detention; and 3) Assistant County Attorneys. Three agreements were negotiated in one day with public sessions followed immediately by private negotiations. The bargaining teams worked efficiently and cooperatively to reach tentative agreements which maintain the quality relationship which currently exists between AFSCME and Woodbury County. The following is a summary of the terms, but for complete details you should refer to the executed tentative agreements. With regards to each of the groups the following bullet point items were consistent across all the groups:

- 4 year contract
- Each group received the following wage increase: 2.75% in years 1 and 2. 2.5% in years 3 and 4.
- Remove all language required to be removed by revisions to Chapter 20 of the Iowa Code. This includes all language related to union leave, dues/union related deductions, staff reduction procedures, transfer procedures, language related to insurance benefits, and performance evaluations.

**Courthouse Employees:** Specific to this group, contract language was revised to follow Fair Labor Standards Act language for determination of overtime rather than the existing language which considers leave as hours worked for overtime determination. Language was moved which dictates how a person promoted should be treated with regard to the pay scale and classification.

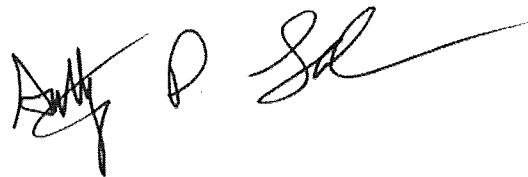
Woodbury County Board of Supervisors  
Re: AFSCME Tentative Agreements  
February 6, 2020  
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**Assistant County Attorneys:** Specific to this group, a probationary period was added which had not previously existed.

**Juvenile Detention:** Specific to this group, language was removed that required management to contact full-time employees first for available hours. This resulted in increased overtime as part-time workers could not be contacted until the hours were first offered to full-time employees. Contract language was also revised to follow Fair Labor Standards Act language for determination of overtime rather than the existing language which considers leave as hours worked for overtime determination. Finally, a Memorandum of Understanding previously agreed upon by the Union and the County was incorporated in to the contract which clarified the terms of payout of accrued but unused compensatory time.

Thank you for allowing me to assist with the negotiation of these contracts. It was a pleasure working with the bargaining teams to reach these agreements. Should you have any questions or want any additional information please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Anthony P. Lamb', with a long horizontal flourish extending to the right.

Anthony P. Lamb

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 02-03-2020 Weekly Agenda Date: 02-11-2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** County Auditor - Pat Gill

**WORDING FOR AGENDA ITEM:**

Consideration and approval for liquor license for Foot Wedge Lounge

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

n/a

**BACKGROUND:**

n/a

**FINANCIAL IMPACT:**

Unknown at this time

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve motion

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve an application for a 8-month Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday sales for Foot Wedge Lounge, effective 04/01/2020.

**Office Of The  
AUDITOR/RECORDER  
Of Woodbury County**

PATRICK F. GILL  
Auditor/Recorder



Court House – Rooms 103  
620 Douglas  
Sioux City, Iowa 51101

Phone (712) 279-6702  
Fax (712) 279-6629

To: Board of Supervisors

From: Patrick F. Gill, Auditor & Recorder

Date: February 3, 2020

Subject: Liquor License Application for the Foot Wedge Lounge, Sloan, Iowa.

Please approve and receive for signature, an applicaton for a 8-month, Class C Liquor License (LC) (Commercial), with Outdoor Service and Sunday sales privileges, for the Foot Wedge Lounge, Sloan, Iowa. The license would be effective 04/01/20 through 11/01/20.



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## Applicant License LC\_V\_91028, Foot Wedge Lounge, Sloan

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

### LENGTH OF LICENSE REQUESTED:

(Choose one of the following):

- 12 month
- 8 month
- 6 month
- 14 day
- 5 day

License Status: Submitted to Local Authority

Original issue date of license:  MM/DD/YYYY

Issue date of current license:  MM/DD/YYYY

License effective date:  MM/DD/YYYY

License expiration date:  MM/DD/YYYY

Number of days notice:

70 day notice:

Cancel date:  MM/DD/YYYY

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## Privileges **LC\_V\_91028, Foot Wedge Lounge, Sloan**

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Select one or more of the privileges you wish to have for your Class C Liquor License (LC) (Commercial). If no privileges are applicable please leave all boxes unchecked and hit the next button.

PRIVILEGES:	
<input type="checkbox"/>	Brew Pub
<input type="checkbox"/>	Class B Native Wine Permit
<input type="checkbox"/>	Class B Wine Permit (Carryout Wine - Includes Native Wine)
<input type="checkbox"/>	Living Quarters
<input checked="" type="checkbox"/>	Outdoor Service
<input checked="" type="checkbox"/>	Sunday Sales

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**Applicant LC\_V\_91028, Foot Wedge Lounge, Sloan**

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor Name/Partnership Name(s): Sloan Community Recreation (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Foot Wedge Lounge

Address of Premise: 3212 Old Hwy 75

Address Line 2:

City: Sloan

County: Woodbury

Zip: 51055

Business Phone: (712) 428-9993 Cell / Home Phone: (712) 490-7034

Same Address

Mailing Address: PO Box 425

Mailing Address Line 2:

City: Sloan State: Iowa

Zip: 51055

Contact Name: Jake Goodin

Phone: (712) 490-7034 Email Address: jake.goodin@goodinins.com

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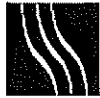


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### Status of Business LC\_V\_91028, Foot Wedge Lounge, Sloan



After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Indicate how the business will be operated (Choose one of the following):

<input type="radio"/> Sole Proprietorship	<input type="radio"/> Publicly Traded Corporation
<input type="radio"/> General Partnership	<input type="radio"/> Limited Liability Company
<input type="radio"/> Limited Partnership	<input type="radio"/> Municipality
<input checked="" type="radio"/> Privately-Held Corporation	

Corporate ID Number:  Federal Employer ID#:

Federal Employer ID Applied For:

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### Ownership **LC\_V\_91028, Foot Wedge Lounge, Sloan**

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.  
 The navigation links on the top may also be used to move around the application.

Corporate applicant's, list all shareholders having 10% or more interest in the corporation and all officers and directors of the corporation regardless of ownership interest. Sole Proprietors shall also include their spouse even if the spouse owns 0% interest. Non-profit corporations or associations need to list officers. Partnerships and Committees not registered with the Secretary of State office will need a trade name filing from their county recorder's office.

If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

**Owners:**

Name	Address	Percentage	
Jacob Goodin	1369 220th Street, Sergeant Bluff, IA, 51054	0.00 %	View

1

First Name: <input style="width: 80%;" type="text"/>		Last Name: <input style="width: 80%;" type="text"/>	
Address: <input style="width: 100%;" type="text"/>			
Address Line 2: <input style="width: 100%;" type="text"/>			
City: <input style="width: 40%;" type="text"/>	State: <input style="border: none; background-color: #f0f0f0; border-bottom: 1px solid #ccc;" type="text" value="Please Select"/>		
Zip: <input style="width: 20%;" type="text"/>			
Position: <input style="width: 40%;" type="text"/>	SS#: <input style="width: 20%;" type="text"/>	U.S. Citizen: <input style="border: none; background-color: #f0f0f0; border-bottom: 1px solid #ccc;" type="text" value="Please Select"/>	
Date of Birth: <input style="width: 20%;" type="text" value="MM/DD/YYYY"/>	% of Ownership: <input style="width: 20%;" type="text"/>		
<input type="button" value="Add"/>			

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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## Criminal History LC\_V\_91028, Foot Wedge Lounge, Sloan

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.  
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<input type="text" value="No"/> ▼	Have you ever been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.
<input type="text" value="No"/> ▼	Have any of the owners listed in the ownership screen ever been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.
<input type="text" value="None"/> ▼	If no arrests, indictments, summons or convictions are applicable select "NONE".

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## Premises Information LC\_V\_91028, Foot Wedge Lounge, Sloan

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.  
The navigation links on the top may also be used to move around the application.

**Control of premises:**

Own

Lease

Other  explain:

Submit a signed copy of the lease/rental agreement for the license period or signed final sales contract or warranty deed to your local authority.

Submit a sketch to the Local Authority on 8 1/2 x 11' white paper of the proposed premises showing all areas under the control or lease of the Applicant. Include all floors where alcoholic beverages will be sold, served, consumed and stored. Indicate all entrances and exits, location of bar, back bar, and bathrooms. Please provide a separate sketch for each floor. If Applicant has Outdoor Service Area Privilege, please include in the sketch it's relationship to the licensed premises.

**Boat Applicants Only:** Submit a sketch to the Local Authority on 8 1/2 x 11' white paper of the proposed premises showing all areas under the control or lease of the Applicant. Include all decks where alcoholic beverages will be sold, served, consumed and stored. Indicate all entrances and exits, location of bar, back bar, bathrooms and where licenses will be displayed. Please provide a separate sketch for each deck. A separate sketch is required for each boat.

Premises type:

Local Authority:

License City:

City Population: 973

License County:

County Population: 102172

Dram Shop:

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## General Premises Information LC\_V\_91028, Foot Wedge Lounge, Sloan

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

# of Bathrooms:

# of Floors:

Equipped with tables and seats to accommodate a minimum of 25?

Are other liquor, wine or beer businesses accessible from the interior of your premises?

Does your premises conform to all local and state health, fire and building laws and regulation?

Is the capacity of your establishment over 200?

Do you charge a cover charge?

If yes, how often?

Infusing [click here for more information](#)

I will be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage.

I will mix, store, and dispense mixed drinks, cocktails or infusions which are not for immediate consumption in compliance with the requirements and restrictions provided in Iowa Code § 123.49(2)"d"(2) and 185 Iowa Administrative Code § 4.5.

I understand that a failure to comply with applicable laws and rules will result in a fine, license suspension, and/or license revocation.

Agree  Disagree

I will NOT be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage.

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### Applicant Signature LC\_V\_91028, Foot Wedge Lounge, Sloan

Complete the information below and click Finish to complete the application  
Note that the license fees will only be withdrawn from accounts after the ABD approves the license.

This application must be completed by a person listed in the Ownership Section.

I hereby declare that all information contained in the Application is true and correct. I understand that misrepresentation of material facts in the Application is a crime and grounds for denial of the license or permit under Iowa law. I further understand that, as a condition of receiving a license, the licensed premises is subject to inspection during business hours by appropriate local, state and federal officials.

NOTE: The Applicant's Name must match one of the owner's names from the Ownership screen.

Owner's Signature:  Date:

MM/DD/YYYY

Tentative effective date:  MM/DD/YYYY

Licensees are required to submit a bi-annual report of shipment to Iowa consumers due January 10th and July 10th for the previous six months of shipment. This report can be found on the "Action List" under "Complete a Tax Report".

Amount to be transferred from your \$ 624.00 account:

Please notify your Financial Institution to allow ACH debits by our agency's ACH ID number, 142-6004553.

Funds will be pulled from your account 2 days after ABD approves the license. You are ready to submit the application for your license to sell alcoholic beverages in the State of Iowa. By providing the bank information requested and clicking on "finish" you are indicating that you are an owner or authorized user of the bank account listed and that you hereby authorize ABD to debit the account in the amount indicated above.

NAME	0123
ADDRESS	01-23456789
CITY, STATE, ZIP	
DATE	
PAY TO THE ORDER OF	\$
COLLAPSE	
BANK NAME	
ADDRESS	
CITY, STATE, ZIP	
FCID	
⑆0123456789⑆	01234567890123⑆
0123	

Bank Routing Number      Bank Account Number      Check Number

Applicant's Bank Name:

Applicant's Bank Routing Number:

Repeat Bank Routing Number:

The routing number will ALWAYS be 9 digits long. If you are unsure of your routing or account number, call your bank.

Applicant's Account Number:

Repeat Account Number:

Credit cards are not accepted. Your bank information is transferred over a secure connection and is completely confidential.

BY CLICKING ON THE "FINISH" BUTTON, I AGREE TO THE TERMS AND CONDITIONS OF USING MY BANK ACCOUNT AS A PAYMENT METHOD, WHICH ARE LISTED BELOW, AND AUTHORIZE THE STATE OF IOWA TO DEBIT MY BANK ACCOUNT FOR THE LICENSING FEE LISTED ABOVE. ^

1 Bank Account Payments. By choosing to use a bank account as your payment v

Please print a copy of this page for your records before clicking the "FINISH" button.

[Print Notary Form](#) [Finish](#)

If you are not taken to a confirmation screen after clicking on "Finish", please see the notes at the top of the applicant signature screen to find out why the application was not submitted.

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## Dram Shop Liability Certificate of Insurance LC\_V\_91028, Foot Wedge Lounge, Sloan

Complete the information below and click **SUBMIT** to endorse this New application.

POLICY INFORMATION	
Reason for re-submittal:	
This is to certify: <i>Illinois Casualty Co</i>	
Policy Number:	LL107530
Assured:	Sloan Community Recreation Corp
DBA:	Foot Wedge Lounge
Address:	3212 Old Hwy 75
Address Line 2:	
City:	Sloan <input type="text"/>
State:	Iowa <input type="text"/> Zip: 51055
Policy Effective Date:	04/01/2020 MM/DD/YYYY
To: <input type="radio"/>	Expiration Date: 11/30/2020 MM/DD/YYYY
Thru: <input checked="" type="radio"/>	

CHECK LIST	
<input checked="" type="checkbox"/>	Outdoor Service Endorsement
<input checked="" type="checkbox"/>	Policy Information Verified (if incorrect please contact the licensee)
Does this policy contain an annual aggregate limit provision?	No <input type="text"/>
If Yes, Annual aggregate limit is:	Please Select <input type="text"/>

The above-mentioned policy of insurance (hereinafter policy) contains coverage to comply with the provisions of Iowa Code section 123.92 and all regulations of the Iowa Department of Commerce, Alcoholic Beverages Division.

The policy may be canceled by the Company of the Assured giving 30 days notice in writing to the Alcoholic Beverages Division at its office, Ankeny, Iowa. The 30 days notice will commence from the date notice is actually received by the division.

Whenever requested by the division, the company agrees to furnish to the division a duplicate original of the policy and all pertinent endorsements.

Signature:  Date: 01/30/2020 MM/DD/YYYY

**Submit**

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### Local Authority Endorsement LC\_V\_91028, Foot Wedge Lounge, Sloan

Complete the information below and click SUBMIT to endorse the New.

**LICENSE INFORMATION**

Local Authority:

Daytime Phone for Local Authority:

License Approved  
 License Denied

Reason For Denial:

Outdoor Service Area Approved  
 Outdoor Service Area Denied

Effective Date:

**CHECK LIST**

Sketch on file  
 Lease, Final Sales Contract or Warranty Deed on file  
 Premise's address correct  
 Notarized statement on file  
 Premise zoned properly

Fire inspection completed: Yes  No   
 Health inspection completed: Yes  No   
 Was a DCI background check run: Yes  No

Previous license number for this location:

Fee Amount: \$624.00  
 Local Authority Share: \$260.00

**E-MAIL**

Please provide the local authority email address below. Once the application has been reviewed and approved, a copy of the license will be emailed to this address.

Local Authority E-mail Address

**COMMENTS**

Signature:  Date:  MM/DD/YYYY

**Submit**

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#### Contact Us

Iowa Alcoholic Beverages Division  
1918 SE Hulsizer Road, Ankeny, IA 50021  
Toll Free 866.IowaABD (866.469.2223)  
Local 515.281.7400

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## License History **LC\_V\_91028, Foot Wedge Lounge, Sloan**

[View All History](#)

- » License
- » Privileges
- » Applicant
- » Status Of Business
- » Ownership
- » Criminal History
- » Premises
- » General Premises
- » Applicant Signature
- » Dram Cert
- » Local Endorse
- » History

License Number	DBA	Comment	Comment Date	Last Updated By
	Foot Wedge Lounge	Status changed to Submitted to Local Authority. Dram Shop approved New	1/30/2020	Michelle.Baik
	Foot Wedge Lounge	New Application signed.	1/23/2020	SloanGolf

1

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**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 02/06/2020 Weekly Agenda Date: 02/11/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Melissa Thomas HR Director

**WORDING FOR AGENDA ITEM:**

Approval to modify Woodbury County's vehicle comprehensive/collision insurance.

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

With this modification, Woodbury County vehicle coverage will move from the property policy to a separate vehicle policy and the deductible will be lowered from \$25,000.00 to \$5,000.00.

**BACKGROUND:**

The exact amount of savings is unknown but this new policy could save significantly in the future. For example, a replacement deputy vehicle is over \$30,000.00 without equipment and heavy truck repair can reach well over \$50,000.00.

**FINANCIAL IMPACT:**

Woodbury County's current policy has an annual premium of \$9,500.00, the cost of the new policy is \$13,145.00 for a difference of \$3,645.00.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve the motion

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the modification of Woodbury County's vehicle comprehensive/collision insurance.



**Commercial Automobile**

**ISO Business Automobile Coverage Form**

Coverage	Auto Symbols	Limits
Comprehensive	2	ACV less deductible
Collision	2	ACV less deductible

**Deductible Schedule**

Vehicle Type	Comprehensive	Collision
Ambulance	\$5,000	\$5,000
Law Enforcement- Private Passenger	\$5,000	\$5,000
Trailer	\$5,000	\$5,000
Extra Heavy Truck	\$5,000	\$5,000
Heavy Truck	\$5,000	\$5,000
Medium Truck	\$5,000	\$5,000
Light Truck	\$5,000	\$5,000

**Amendments:**

- BUSINESS AUTO COVERAGE FORM CA 00 01
- IOWA CHANGES CA 01 60
- AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT COVERAGE - FIRE, POLICE AND EMERGENCY VEHICLES CA 20 02
- BUSINESS AUTO COVERAGE PART DECLARATIONS (ITEMS 1 AND 2) CA T0 01
- AMENDMENT OF EMPLOYEE DEFINITION CA T4 59
- NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT (BROAD FORM) IL 00 21
- IOWA CHANGES - CANCELLATION AND NONRENEWAL IL 02 76
- COMMON POLICY CONDITIONS IL T0 01
- COMMON POLICY DECLARATIONS IL T0 02
- CALCULATION OF PREMIUM - COMPOSITE RATES IL T3 02
- AMENDMENT OF COMMON POLICY CONDITIONS - PROHIBITED COVERAGE - UNLICENSED INSURANCE AND TRADE OR ECONOMIC SANCTIONS IL T4 12
- CALCULATION OF PREMIUM - COMPOSITE RATES IL T8 25

*Consult Policy for Actual Terms and Conditions*



**Composite Rating Schedule**

Vehicle Type	Liability		Physical Damage			
			Comprehensive		Collision	
	# of Vehs	Rate	# of Vehs	Rate	# of Vehs	Rate
Ambulance			6	\$14	6	\$12
Law Enforcement-Private Passenger			65	\$27	65	\$31
Trailer			7	\$5	7	\$1
Extra Heavy Truck			31	\$57	31	\$76
Heavy Truck			8	\$24	8	\$15
Medium Truck			22	\$46	22	\$42
Light Truck			23	\$63	23	\$59
Total # of Vehs			162		162	
Total Premium			\$6,294		\$6,851	

**Premium**

Physical Damage	<b>\$13,145</b>
Gross Premium	<b>\$13,145.00</b>

*Consult Policy for Actual Terms and Conditions*



# Composite Rating Worksheet

Transaction Type: NEW BUSINESS

Account Name: WOODBURY COUNTY  
 Account Number: 5342T8045  
 Policy/Quote Number: 810 - 5P362396  
 Quote Version: 001  
 Producer Code: FT438

Policy Period: 01/01/2020-01/01/2021  
 Transaction Effective Date: 01/01/2020  
 Issue Date: 01/17/2020  
 Last Rated Date: 01/17/2020  
 Office Code: 055

**Physical Damage Deductibles:**

<i>LIGHT TRUCK</i>	Comprehensive:\$5,000	Collision:\$5,000
<i>LAW ENFORCEMENT- PPT</i>	Comprehensive:\$5,000	Collision:\$5,000
<i>AMBULANCE SERVICE</i>	Comprehensive:\$5,000	Collision:\$5,000
<i>MEDIUM TRUCK</i>	Comprehensive:\$5,000	Collision:\$5,000
<i>HEAVY TRUCK</i>	Comprehensive:\$5,000	Collision:\$5,000
<i>EXTRA HEAVY TRUCK</i>	Comprehensive:\$5,000	Collision:\$5,000
<i>TRAILER</i>	Comprehensive:\$5,000	Collision:\$5,000

**Composite Rating Summary:**

(Composite Rates Have Been Recalculated)

Coverage	Exposure	Rate	Annual Premium
<u>LIGHT TRUCK</u>			
COMPREHENSIVE	23	\$63.00	\$1,449.00
COLLISION	23	\$59.00	\$1,357.00
<u>LAW ENFORCEMENT- PPT</u>			
COMPREHENSIVE	65	\$27.00	\$1,755.00
COLLISION	65	\$31.00	\$2,015.00
<u>AMBULANCE SERVICE</u>			
COMPREHENSIVE	6	\$14.00	\$84.00
COLLISION	6	\$12.00	\$72.00
<u>MEDIUM TRUCK</u>			
COMPREHENSIVE	22	\$46.00	\$1,012.00
COLLISION	22	\$42.00	\$924.00
<u>HEAVY TRUCK</u>			
COMPREHENSIVE	8	\$24.00	\$192.00
COLLISION	8	\$15.00	\$120.00
<u>EXTRA HEAVY TRUCK</u>			
COMPREHENSIVE	31	\$57.00	\$1,767.00
COLLISION	31	\$76.00	\$2,356.00

TRAILER

COMPREHENSIVE	7	\$5.00	\$35.00
COLLISION	7	\$1.00	\$7.00

**Composite Totals:**

			<b>Annual Premium</b>
COMPREHENSIVE			\$6,294.00
COLLISION			\$6,851.00

**Total:** \$13,145.00

**Non-Premium Total:**

**Grand Total:** \$13,145.00

## Client Signature Requirements



## Coverages for Consideration

### Overview

- A proposal for any of the coverages can be provided.
- The recommendations and considerations summarized in this section are not intended to identify all exposures.
- Since Gallagher does not handle your complete insurance program, these recommendations only reflect items within our scope of responsibility.

### Other Coverage Considerations

- Flood

## Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated 12/18/2019, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

	COVERAGE/CARRIER	DESCRIPTION / MAJOR DIFFERENCES
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	<b>Package – Property/Inland Marine</b>	
	Travelers Property Casualty Co of America	<ul style="list-style-type: none"> <li>- Property Auto PD form</li> <li>- One deductible amount \$25k</li> <li>- Covers only at Owned Locations</li> </ul>
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	<i>TRIA</i>	
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	<b>Business Auto</b>	
	The Travelers Companies, Inc.	<ul style="list-style-type: none"> <li>- \$5,000 deductibles instead of \$25k</li> <li>- Covers Anywhere in USA or Canada</li> <li>- Normal Auto Policy</li> </ul>
No TRIA	<i>TRIA</i>	

The above coverage may not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those addressed in the coverage considerations included in this proposal, please list below:

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**Producer/ Insured Coverage Amendments and Notes:**

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**Exposures and Values**

We confirm the payroll, values, schedules, and other data contained in the proposal, and submitted to the underwriters, are compiled from our records and we acknowledge it is our responsibility to see that they are maintained accurately. If no updates were provided to Gallagher, the values, exposures and operations used were based on the expiring policies.

**Provide Quotations or Additional Information on the Following Coverage Considerations:**

Gallagher recommends that you purchase the following additional coverages for which you have exposure. By rejecting a quotation for this valuable coverage, you understand that there will be no coverage and agree to hold Gallagher harmless in the event of a loss.

**Other Coverages to Consider**

Yes  No - Flood

**Other Services to Consider**

Yes  No - CORE360™ Loss Control Portal

Gallagher's liability to Client arising from any acts or omissions of Gallagher shall not exceed \$20 million in the aggregate. Gallagher shall only be liable for actual damages incurred by Client, and shall not be liable for any indirect, consequential or punitive damages or attorneys' fees. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with this Agreement or any Services provided hereunder may be brought by either party any later than two (2) years after the accrual of such claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>.

I have read, understand and agree that the above-information is correct and has been disclosed to us prior to authorizing Gallagher to bind coverage and/or provide services to us.

By: \_\_\_\_\_  
Print Name (Specify Title)

\_\_\_\_\_  
Company

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_





# Arthur J. Gallagher & Co.

Location #	Address				Occupancy	Buildings	Business Personal Property	Business Income/Extra Expense	Location Total
	Street	City	St	Zip					
1	620 Douglas Street	Sioux City	IA	51101	Courthouse	67,000,000	1,864,794	500,000	69,364,794
2	407 7th Street	Sioux City	IA	51101	Law Enforcement Center	31,500,000	1,917,854	500,000	33,917,854
3	1600 County Home Road	Sioux City	IA	51101	Prairie Hill	1,000,000	212,000		1,212,000
4	1600 County Home Road	Sioux City	IA	51101	Rehab Unit	9,662,540	993,538		10,656,078
5	1600 County Home Road	Sioux City	IA	51101	Heating Plant	573,420	336,274		909,694
6	1600 County Home Road	Sioux City	IA	51101	8 Stall Garage	52,500			52,500
7	1600 County Home Road	Sioux City	IA	51101	Prairie Hills Range - New Garage	31,500	74,200		105,700
8	1600 County Home Road	Sioux City	IA	51101	Prairie Hills Reserve Garage		40,280		40,280
12	121 Deer Run Trail	Climbing Hill	IA	51015	Public Safety Building	1,000,000	636,000		1,636,000
13	121 Deer Run Trail	Climbing Hill	IA	51015	Emergency Serv. Building	117,600	318,000		435,600
14	825 Main Street	Moville	IA	51039	Leased Space for Library		16,377		16,377
15	221 Main Street	Danbury	IA	51019	Leased Space for Library		16,377		16,377
16	321 4th Street	Pierson	IA	51048	Library - Leased Space		16,377		16,377
17	510 Main Street	Hornick	IA	51026	Library/City Hall - Rented Space		16,377		16,377
18	Southwood, 1mi SW of Smithland	Smithland	IA	51056	Dwelling	161,595			161,595
19	Southwood, 1mi SW of Smithland	Smithland	IA	51056	Office/Shop	126,000	53,000		179,000
20	Southwood, 1mi SW of Smithland	Smithland	IA	51056	Comfort Station	61,600			61,600
21	Southwood, 1mi SW of Smithland	Smithland	IA	51056	Morton Storage Building	94,500			94,500

Location #	Address				Occupancy	Buildings	Business Personal Property	Business Income/Extra Expense	Location Total
	Street	City	St	Zip					
22	Southwood, 1mi SW of Smithland	Smithland	IA	51056	Detached 2-Car Garage	23,040	2,120		25,160
23	Snyder Bend	Salix	IA	51056	Detached 2-Car Garage	23,040	2,120		25,160
23	Snyder Bend	Salix	IA	51052	Dwelling	149,040			149,040
24	Snyder Bend	Salix	IA	51052	Comfort Station	150,480			150,480
25	RR 2, Synder Bend	Salix	IA	51052	Office/Maintenance Storage	136,890	53,000		189,890
26	Snyder Bend	Salix	IA	51052	Open Shelter	82,200			82,200
27	Snyder Bend	Salix	IA	51052	Comfort Station	49,820			49,820
28	Fowler Forest	Smithland	IA	51056	Comfort Station Storage	58,240			58,240
29	Fowler Forest	Smithland	IA	51056	Open Shelter	100,800			100,800
30	Bigelow Park	Salix	IA	51052	Dwelling	168,480			168,480
31	Bigelow Park	Salix	IA	51052	Concession Building	220,320			220,320
32	Bigelow Park	Salix	IA	51052	Camper's Comfort Station	635,000	53,000		688,000
33	Bigelow Park	Salix	IA	51052	Enclosed Shelter with Restroom	217,600			217,600
34	Bigelow Park	Salix	IA	51052	Maintenance Building/Office	215,040	53,000		268,040
35	Little Sioux Park	Correctionville	IA	51016	Garage	44,800	2,120		46,920
36	Little Sioux Park	Correctionville	IA	51016	Dwelling House	208,640	1,060		209,700
37	Little Sioux Park	Correctionville	IA	51016	Machine/Storage Maintenance(3)	226,800	53,000		279,800
38	Little Sioux Park	Correctionville	IA	51016	Heritage Shelter Enclosed (4)	416,780			416,780
40	Little Sioux Park	Correctionville	IA	51016	Comfort Station	61,050			61,050
41	Little Sioux Park	Correctionville	IA	51016	Comfort Station	91,960			91,960
42	Little Sioux Park	Correctionville	IA	51016	Comfort Station	140,250			140,250
43	Little Sioux Park	Correctionville	IA	51016	Comfort Station	141,625			141,625
44	Hwy 20	Lawton	IA	51030	Lawton Shed	262,500	66,250		328,750
45	Hwy 20	Moville	IA	51039	Moville Shed	265,125	66,913		332,038
46	Hwy 20	Moville	IA	51039	Moville Storage	159,600	40,280		199,880
47	106 Summit St,	Pierson	IA	51048	Pierson Shed	105,000	26,500		131,500
48	112 Knotty Pine	Correctionville	IA	51016	Correctionville Shed	315,000	79,500		394,500

Location #	Address				Occupancy	Buildings	Business Personal Property	Business Income/Extra Expense	Location Total
	Street	City	St	Zip					
49	112 Knotty Pine	Correctionville	IA	51016	Correctionville Storage(PNBR)	70,875	17,888		88,763
50	NW Corner Of Bridge St & Miller Ave,	Anthon	IA	51004	Anthon Shed	119,070	30,050		149,120
51	NW Corner Of Bridge St & Miller Ave,	Anthon	IA		Anthon Storage	50,400	12,720		63,120
52	205 Washington St	Oto	IA	51044	Oto Shed	301,875	76,188		378,063
53	NE Corner Of Hwy 31 & 290th St,	Oto	IA	51044	Oto Storage Shed	255,150	64,925		320,075
54	NE Corner Of Hwy 31 & 290th St,	Oto	IA	51044	Oto Storage Shed (PNBR)	10,080	2,544		12,624
55	NE Corner Of Hwy 31 & 290th St,	Oto	IA	51044	Oto Storage Shed (PNBR)	10,080	2,544		12,624
57	SW Corner Of 250th & O'Brien Ave,	Millersburg	IA	52308	Miller Township Shed	33,600	8,480		42,080
58	NE Corner Of 1st St & Thomas St,	Danbury	IA	51019	Danbury Shed	84,000	21,200		105,200
59	220 Main	Hornick	IA	51026	Hornick Shed	21,420	64,395		85,815
60	220 Main	Hornick	IA	51026	Hornick Storage Shed (PNBR)	37,800	9,540		47,340
61	75 Deer Run Trail	Climbing Hill	IA	51015	Climbing Hill Shed	105,000	26,500		131,500
62	822 Douglas St	Sioux City	IA	51101	Trosper-Hoyt County Ser. Bldg.	10,500,000	1,133,448	500,000	12,133,448
63	4500 Sioux River Rd	Sioux City	IA	51101	Dorothy Pecaut Nature Ctr.	2,479,400	848,000		3,327,400
64	1014 Nebraska Street	Sioux City	IA	51101	Siouxland District Health	3,675,000	590,555	500,000	4,765,555
66	401 - 8th Street	Sioux City	IA	51101	County Building	842,400		500,000	1,342,400
67	1211 Tri-View Avenue	Sioux City	IA	51101	County Building	725,000	132,500		857,500
68	759 E Frontage Road	Moville	IA	51039	Secondary Roads Office	456,000	106,000		562,000
69	2924 Snyder Bend Road	Salix	IA	51052	Cabin	102,000	10,600		112,600
70	2924 Snyder Bend Road	Salix	IA	51052	Cabin	102,000	10,600		112,600
71	2924 Snyder Bend Road	Salix	IA	51052	Cabin	102,000	10,600		112,600
72	2924 Snyder Bend Road	Salix	IA	51052	Cabin	102,000	10,600		112,600
73	2508 Dallas Ave	Salix	IA	51052	Luton Shed	240,000	15,900		255,900
11	1600 County Home Road	Sioux City	IA	51101	Law Enforcement Training Center	500,000	106,000		606,000
73					Total	136,975,525	10,322,088	2,500,000	149,191,613

Location #	Address				Occupancy	Buildings	Business Personal Property	Business Income/Extra Expense	Location Total
	Street	City	St	Zip					

<b>Loc 01 - 620 Douglas Street</b>	Specific Bldg Limit at Location	\$67,000,000
<b>See Above Locations</b>	Specific Limits of BI/EE by Location	\$500,000
<b>All Other Locations</b>	Blanketed Buildings	\$62,302,667
<b>All Other Locations</b>	Blanketed Business Personal Prop	\$9,019,313

Signature \_\_\_\_\_

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