



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(APRIL 28, 2020) (WEEK 18 OF 2020)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Boardroom Phone: 712-224-6014

Due to the Governor’s proclamation issued March 20th access to this meeting will be by live streaming on YouTube with telephonic access by telephone number listed above.

Rocky L. De Witt	Marty J. Pottebaum	Keith W. Radig	Matthew A. Ung
253-0421	251-1799	560-6542	490-7852
rdewitt@woodburycountyiowa.gov	mpottebaum@woodburycountyiowa.gov	kradig@woodburycountyiowa.gov	matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held April 28, 2020 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the April 21, 2020 meeting
4. Approval of claims
5. Board Administration – Heather Satterwhite
 - a. Approval of lifting tax suspension for K.W.
 - b. Approval of lifting tax suspension for M.L.
 - c. Approval of resolution for a tax suspension for K.H.

6. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Approval of retiree request to remain on the health and dental insurance.

End Consent Agenda

- | | | | |
|-----|--|--|-------------|
| 7. | County Auditor – Patrick Gill | | |
| | a. Consideration of vacation payout due to extenuating circumstances | | Action |
| | b. Consideration and approval of liquor license for the Anthon Golf Course | | Action |
| 8. | Secondary Roads – Mark Nahra | | |
| | a. Approval of resolution to install a yield sign at the intersection of Charles Avenue and County Home Road | | Action |
| | b. Award the bid for project number L-B(C278)—73-97 to Dixon Construction for \$175,979.00 | | Action |
| | c. Approval of the plans for project number L-B (M66)—73-97 | | Action |
| 9. | Due to COVID-19, the board will be discussing various issues and may take appropriate steps for the protection and safety of both the community and county employees | | Action |
| 10. | Reports on Committee Meetings | | Information |
| 11. | Citizen Concerns | | Information |
| 12. | Board Concerns | | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MON., APR. 27 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., APR. 28 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- MON., MAY 4 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUE., MAY 5 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., MAY 6 7:30 a.m.** SIMPCO Executive Finance Committee – Conference call option only
- 9:00 a.m.** Loess Hills Alliance Protection Committee Meeting, Pisgah, Iowa
- 10:30 a.m.** Loess Hills Alliance Stewardship Committee Meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Executive Meeting
- THU., MAY 7 10:00 a.m.** COAD Meeting, The Security Institute
- 12:00 p.m.** Regional Policy and Legislative Affairs Committee Meeting, 1122 Pierce Street
- 12:00 p.m.** SIMPCO Board of Directors, Conference call option only
- FRI., MAY 8 8:30 a.m.** Woodbury County Building Security Committee Meeting, LEC Conference Room
- WED., MAY 13 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THU., MAY 14 12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- FRI., MAY 15 11:00 a.m.** Siouxland Human Investment Partnership Board Meeting, Northwest AEA, Room F
- WED., MAY 20 10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., MAY 21 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- MON., MAY 25 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., MAY 26 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- WED., MAY 27 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

APRIL 21, 2020, SEVENTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, April 21, 2020 at 4:30 p.m. Board members present were Pottebaum, Radig, De Witt, and Ung. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Dennis Butler, Budget/Tax Analyst, Melissa Thomas, HR Director, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. There were no citizen concerns.
2. Motion by Ung second by De Witt to approve the agenda for April 21, 2020, Carried 4-0. Copy filed.

Motion by Ung second by Radig to approve the following items by consent:

3. To approve minutes of the April 14, 2020 meeting. Copy filed.
4. To approve the claims totaling \$1,727,232.37 Copy filed.
5. To receive the Juvenile Detention March population report. Copy filed.
- 6a. To receive a board member appointment of Lillyan Rodriguez to WIT Director District. Copy filed.
- 6b. To receive the County Reorder's report of fees collected. Copy filed.
- 7a. To approve the reclassification of Frederick Beckman, Sheriff Deputy, County Sheriff, effective 04-11-20, \$30.23/hour, 6.5%=\$1.85/hr. Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class due to 4 years employment and 10 years military service; the separation of Nicholas Nieman, Service Officer, Veterans Affairs, effective 04-28-20, resignation; the reclassification of Madison Warder, Asst. County Attorney, County Attorney, effective 05-06-20, \$66,052/year, 5%=\$3,170/yr. Per AFSCME Asst. County Attorney Contract agreement, from Step 2 to Step 3; the end of probation of Allen Welte, Operations Officer-Paramedic, Emergency Services, effective 05-06-20, \$18.90/hour, 3%=\$.57/hr, End of Probation Salary Increase. Copy filed.
- 7b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Service Officer, Veteran Affairs, Wage Plan: \$20.40/hour. Copy filed
- 7c. To approve the Nationwide provision of early distribution due to the impact of COVID 19. Copy filed.
8. To approve and receive for signature the permit to work in the right of way for Chris Wrenn. Copy filed.

Carried 4-0.

9. Motion by Ung second by Pottebaum to authorize an additional deputy position. Carried 4-0. Copy filed.
10. Ung presented information regarding administrative leave within the Sheriff's Office. Copy filed.
11. Motion by Radig second by Ung to reverse the loss of accruals and pay staff that were forced to be home due to COVID related issues. Carried 4-0. Copy filed.
- 12a. Motion by Ung second by Pottebaum to approve the certificate of completion of project G-2019 Stockpile Briese Pit with Hallett Materials of Wall Lake, Iowa for \$547,375.00. Carried 4-0. Copy filed.
- 12b. Motion by Ung second by De Witt to approve the certificate of completion of project G-2019 Stockpile RR with Hallett Materials of Wall Lake, Iowa for \$343,140.00. Carried 4-0. Copy filed.
- 12c. Motion by De Witt second by Ung to approve the certificate of completion of project G-2019 Stockpile Haul with Hallett Materials of Wall Lake, Iowa for \$352,950.00. Carried 4-0. Copy filed.

- 12d. Motion by Ung second by De Witt to receive bids for project number L-B(C278)—73-97 and return them to the county engineer for review and recommendation. Carried 4-0. Copy filed.
13. Motion by Ung second by De Witt to approve the DGR Engineering Agreement for Professional Services related to 28E agreement. Carried 4-0. Copy filed.
14. The Board discussed various issues related to COVID-19.
15. The Board heard reports on committee meetings.
Motion by Ung second by Radig to receive the District Health Accreditation from PHAB. Carried 4-0. Copy filed.
14. There were no citizen concerns.
15. Board concerns were heard.

The Board adjourned the regular meeting until April 28, 2020.

Meeting sign in sheet. Copy filed.

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Administrative Assistant
DATE: April 22, 2020
RE: Lifting of Tax Suspensions

Please lift the tax suspension for K.W. as this person is deceased.

#5b

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Administrative Assistant
DATE: April 22, 2020
RE: Lifting of Tax Suspensions

Please lift the tax suspension for M.L. as this property is under new ownership.

HUMAN RESOURCES DEPARTMENT
MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: April 28, 2020

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Smith, Eric	County Sheriff	4-11-20	Sheriff Deputy	\$30.23/hour	6.5%=\$1.85/hour	R	Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class due to 4 years employment and Bachelor's Degree.
Warrior, Erin	County Sheriff	4-28-20	Sheriff Deputy	\$24.41/hour	13.5%=\$2.91/hour	P	Promotion from Civilian Jailer to Deputy.
Weaver, Tyler	Secondary Roads	5-06-20	Equipment Operator	\$23.43/hour		A	Job Vacancy Posted 3-24-20. Entry Level Salary: \$23.43/hour.
Ryan, Travis	County Sheriff	5-15-20	Civilian Jailer	\$21.50/hour	4%=\$.83/hour	R	Per CWA Civilian Officers Contract agreement, from Class 2 to Class 1.
Payer, Benjamin	Secondary Roads	5-20-20	Temporary Engineering Aide	\$14.00/hour		A	Not to exceed 120 days.
Richards, Michael	Secondary Roads	5-20-20	Temporary Engineering Aide	\$13.50/hour		A	Not to exceed 120 days.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

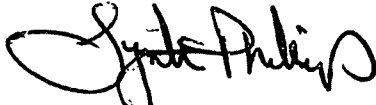
Melissa Thomas

#6b

To: Melissa Thomas, HR Director
From: Lynette Phillips
Date: April 9, 2020

Melissa, I would like to remain on the Woodbury County Health and Dental insurance plan for myself only until I reach age 65.

Sincerely,

A handwritten signature in black ink, appearing to read "Lynette Phillips". The signature is written in a cursive style with a large initial "L".

Lynette Phillips

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#7a

Date: 04/23/20

Weekly Agenda Date: 04/28/20

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Auditor Pat Gill

WORDING FOR AGENDA ITEM:

Consideration of vacation payout due to extenuating circumstances

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

In summary, Michelle is requesting a vacation payout of 60.11 hours due to the extenuating circumstances of being project manager for the Tyler project during the last year in addition to the absence of her payroll/AP clerk for 4 of the last 12 months. These circumstances have not allowed Michelle to use her vacation and will loose 60.11 hours as of 05/01/20.

BACKGROUND:

Michelle Skaff has an anniversary date of 05-1. Due to taking on extra responsibilities of being the county's project manager for the Tyler project she has been unable to use all of her vacation time for the period of 05-01-2019 thru 04-30-2020. During the May - September 2019 timeframe, Michelle worked outside of the routine hours and came in on several week ends to make sure that the project was a success. From Oct-Dec 2019, due to a medical absence, Michelle managed the day to day operations of payroll and account payable which is normally performed by the clerk. Again in April 2020, Michelle is managing the day to day operations of payroll and accounts payroll due to a medical absence. Michelle also is handling a few smaller parts of the Tyler project that are in progress, such as the new Executime time card system and setting up the Tyler Content Management scanning system.

FINANCIAL IMPACT:

\$2,244.05 earnings + \$171.67 benefits
To be paid out of Auditor Admin budget.

Also to note -- the funds are available due to the no pay status if the clerk, so the funds would be expended from the personnel portion of the budget and not add any additional expenses to the personnel expenses. Calculations show that there will be a \$4,184.87 excess in the personnel budget at the end of this fiscal year, primarily in the expense line of organized employees that provides the pay for the Clerk II position.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve motion.

ACTION REQUIRED / PROPOSED MOTION:

Approve motion to payout 60.11 hours of vacation to Michelle Skaff at her hourly rate on the payroll date including 05-01-2020.

**Office Of The
AUDITOR/RECORDER
Of Woodbury County**

PATRICK F. GILL
Auditor/Recorder



Court House – Rooms 103
620 Douglas
Sioux City, Iowa 51101

Phone (712) 279-6702
Fax (712) 279-6629

#7b

To: Board of Supervisors

From: Patrick F. Gill, Auditor & Recorder *MKS*

Date: April 17, 2020

Subject: Liquor License Application for the Anthon Golf Course, Iowa.

Please approve and receive for signature, an applicaton for a 12-month, Class C Liquor License (LC) (Commercial), with Outdoor Service and Sunday sales privileges, for the Anthon Gold Course, Anthon, Iowa. The license would be effective 04/01/20 through 03/31/21.



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Applicant License LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

LENGTH OF LICENSE REQUESTED:
(Choose one of the following):

12 month

8 month

6 month

14 day

5 day

License Status: Submitted to Local Authority

Original issue date of license: MM/DD/YYYY

Issue date of current license: MM/DD/YYYY

License effective date: MM/DD/YYYY

License expiration date: MM/DD/YYYY

Number of days notice:

70 day notice:

Cancel date: MM/DD/YYYY

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Privileges LC0037482, Anthon Golf Course, Anthon

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Select one or more of the privileges you wish to have for your Class C Liquor License (LC) (Commercial). If no privileges are applicable please leave all boxes unchecked and hit the next button.

PRIVILEGES:

- Brew Pub
- Catering Privilege
- Class B Native Wine Permit
- Class B Wine Permit (Carryout Wine - Includes Native Wine)
- Living Quarters
- Outdoor Service
- Sunday Sales

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Applicant LC0037482, Anthon Golf Course, Anthon

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Corporation Name/Sole Proprietor Name/Partnership Name(s): Anthon Golf Club Inc. (Sole Proprietorship, Partnership, Corporation, etc.)
Name of Business (D/B/A): Anthon Golf Course
Address of Premise: 2236 hwy 31 South
Address Line 2:
City: Anthon
County: Woodbury
Zip: 51004
Business Phone: (712) 373-5774 **Cell / Home Phone:**
 Same Address
Mailing Address: PO Box 277
Mailing Address Line 2:
City: Anthon **State:** Iowa
Zip: 51004
Contact Name: Tony Collins
Phone: (712) 373-5257 **Email Address:** tcollins@nestlins.net

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Status of Business LC0037482, Anthon Golf Course, Anthon



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Indicate how the business will be operated (Choose one of the following):

<input type="radio"/> Sole Proprietorship	<input type="radio"/> Publicly Traded Corporation
<input type="radio"/> General Partnership	<input type="radio"/> Limited Liability Company
<input type="radio"/> Limited Partnership	<input type="radio"/> Municipality
<input checked="" type="radio"/> Privately-Held Corporation	<input type="radio"/> Non-Profit Association

Corporate ID Number: Federal Employer ID#:

Federal Employer ID Applied For:

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Ownership LC0037482, Anthon Golf Course, Anthon

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporate applicant's, list all shareholders having 10% or more interest in the corporation and all officers and directors of the corporation regardless of ownership interest. Sole Proprietors shall also include their spouse even if the spouse owns 0% interest. Non-profit corporations or associations need to list officers. Partnerships and Committees not registered with the Secretary of State office will need a trade name filing from their county recorder's office.

If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

Owners:

Name	Address	Percentage	
anthony collins	403 S. 1st Avenue, Anthon, IA, 51004	0.00 %	View
Joel Westphal	405 W. Main Street, Anthon, IA, 51004	0.00 %	View
Connie Westphal	405 W. Main Street, Anthon, IA, 51004	0.00 %	View

1

First Name: Last Name:
 Address:
 Address Line 2:
 City: State:
 Zip:
 Position: SS#: U.S. Citizen:
 Date of Birth: MM/DD/YYYY % of Ownership:

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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Criminal History LC0037482, Anthon Golf Course, Anthon

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<input type="text" value="No"/> ▾	Since this license was last issued, has anyone listed in the ownership screen been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.
<input type="text" value="No"/> ▾	Since the license was last issued, have any of the owners listed in the ownership screen been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.
<input type="text" value="None"/> ▾	If no arrests, indictments, summons or convictions are applicable since the license was last issued, select 'NONE'.

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Premises Information LC0037482, Anthon Golf Course, Anthon

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Has the premises configuration changed since last year?

Control of premises:

Own

Lease

Other

explain: own building site lease golf course land

Premises type:

Local Authority:

License City:

City Population: 565

License County: Woodbury

County Population: 102172

Dram Shop:

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Local 515.281.7400

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- > **General Premises**
- > Applicant Signature
- > Dram Cert
- > Local Endorse
- > History

General Premises Information LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

of Bathrooms:

of Floors:

Equipped with tables and seats to accommodate a minimum of 25?

Are other liquor, wine or beer businesses accessible from the interior of your premises?

Does your premises conform to all local and state health, fire and building laws and regulation?

Is the capacity of your establishment over 200?

Do you charge a cover charge?

If yes, how often?

Infusing [click here for more information](#)

- I will be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage.
I will mix, store, and dispense mixed drinks, cocktails or infusions which are not for immediate consumption in compliance with the requirements and restrictions provided in Iowa Code § 123.49(2)"d"(2) and 185 Iowa Administrative Code § 4.5. I understand that a failure to comply with applicable laws and rules will result in a fine, license suspension, and/or license revocation.
 Agree Disagree
- I will NOT be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage.

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Applicant Signature LC0037482, Anthon Golf Course, Anthon

Complete the information below and click **Finish** to complete the application
 Note that the license fees will only be withdrawn from accounts after the ABD approves the license.

This application must be completed by a person listed in the Ownership Section.

I hereby declare that all information contained in the Application is true and correct. I understand that misrepresentation of material facts in the Application is a crime and grounds for denial of the license or permit under Iowa law. I further understand that, as a condition of receiving a license, the licensed premises is subject to inspection during business hours by appropriate local, state and federal officials.

NOTE: The Applicant's Name must match one of the owner's names from the Ownership screen.

Owner's Signature: Date:
MM/DD/YYYY

Tentative effective date: MM/DD/YYYY

Licensees are required to submit a bi-annual report of shipment to Iowa consumers due January 10th and July 10th for the previous six months of shipment. This report can be found on the "Action List" under "Complete a Tax Report".

Amount to be transferred from your account: \$ 936.00

Please notify your Financial Institution to allow ACH debits by our agency's ACH ID number, 142-6004553.

Funds will be pulled from your account 2 days after ABD approves the license.

You are ready to submit the application for your license to sell alcoholic beverages in the State of Iowa. By providing the bank information requested and clicking on "finish" you are indicating that you are an owner or authorized user of the bank account listed and that you hereby authorize ABD to debit the account in the amount indicated above.

NAME	0123	
ADDRESS	01-23456789	
CITY, STATE ZIP		
	DATE	
PAY TO THE ORDER OF _____ \$ <input style="width: 100px;" type="text"/>		
DOLLARS		
BANK NAME		
ADDRESS		
CITY, STATE ZIP		
FOR _____		
⑆0⑆2345678⑆	0⑆234567890⑆23⑆	0⑆23
Bank Routing Number	Bank Account Number	Check Number

Applicant's Bank Name:

Applicant's Bank Routing Number:

Repeat Bank Routing Number:

The routing number will ALWAYS be 9 digits long. If you are unsure of your routing or account number, call your bank.

Applicant's Account Number:

Repeat Account Number:

Credit cards are not accepted. Your bank information is transferred over a secure connection and is completely confidential.

BY CLICKING ON THE "FINISH" BUTTON, I AGREE TO THE TERMS AND CONDITIONS OF USING MY BANK ACCOUNT AS A PAYMENT METHOD, WHICH ARE LISTED BELOW, AND AUTHORIZE THE STATE OF IOWA TO DEBIT MY BANK ACCOUNT FOR THE LICENSING FEE LISTED ABOVE.

1. Bank Account Payments. By choosing to use a bank account as your payment method...

Please print a copy of this page for your records before clicking the "FINISH" button.

Finish

If you are not taken to a confirmation screen after clicking on "Finish", please see the notes at the top of the applicant signature screen to find out why the application was not submitted.

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Dram Shop Liability Certificate of Insurance LC0037482, Anthon Golf Course, Anthon

Complete the information below and click **SUBMIT** to endorse this Renewal application.

POLICY INFORMATION	
Reason for re-submittal:	
This is to certify: <i>Illinois Casualty Co</i>	
Policy Number:	LL107729
Assured:	Anthon Golf Club Inc.
DBA:	Anthon Golf Course
Address:	2236 hwy 31 South
Address Line 2:	
City:	Anthon ▼
State:	Iowa ▼
Zip:	51004
Policy Effective Date:	04/01/2020 MM/DD/YYYY
To: <input type="radio"/>	Expiration Date: 03/31/2021 MM/DD/YYYY
Thru: <input checked="" type="radio"/>	

CHECK LIST	
<input checked="" type="checkbox"/>	Outdoor Service Endorsement
<input checked="" type="checkbox"/>	Policy Information Verified (if incorrect please contact the licensee)
Does this policy contain an annual aggregate limit provision?	No ▼
If Yes, Annual aggregate limit is:	Please Select ▼

The above-mentioned policy of insurance (hereinafter policy) contains coverage to comply with the provisions of Iowa Code section 123.92 and all regulations of the Iowa Department of Commerce, Alcoholic Beverages Division.

The policy may be canceled by the Company of the Assured giving 30 days notice in writing to the Alcoholic Beverages Division at its office, Ankeny, Iowa. The 30 days notice will commence from the date notice is actually received by the division.

Whenever requested by the division, the company agrees to furnish to the division a duplicate original of the policy and all pertinent endorsements.

Signature: **Date:** 04/17/2020 MM/DD/YYYY

Submit

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Local Authority Endorsement LC0037482, Anthon Golf Course, Anthon

Complete the information below and click **SUBMIT** to endorse the Renewal.

LICENSE INFORMATION

Local Authority:

Daytime Phone for Local Authority:

License Approved
 License Denied
 License Timely Filed
 Outdoor Service Area Approved
 Outdoor Service Area Denied

Reason For Denial:

Reason For Timely Filing:

Effective Date: Expiration Date:

CHECK LIST

Fire inspection completed: Yes No

Health inspection completed: Yes No

Was a DCI background check run: Yes No

Fee Amount: \$936.00
Local Authority Share: \$390.00

E-MAIL

Please provide the local authority email address below. Once the application has been reviewed and approved, a copy of the license will be emailed to this address.

Local Authority E-mail Address

COMMENTS

Signature: Date: MM/DD/YYYY

Submit

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WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8a

Date: 4/23/2020 Weekly Agenda Date: 4/28/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of resolution to install a yield sign on Charles Avenue.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

A yield sign is proposed for the intersection of Charles Avenue and County Home Road to control traffic at the subject intersection.

BACKGROUND:

The county engineer, in response to a citizen concern, conducted a traffic study at the intersection. Seasonally, traffic approaching the intersection is screened by the growth of crops, creating an unsafe situation if traffic is not observant of the intersection. Traffic counts do not warrant a stop sign at this time. A yield sign will direct traffic giving right of way to County Home Rd.

FINANCIAL IMPACT:

Cost is approximately \$150 per sign. Two signs are required, a yield sign and a yield ahead sign.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

- Yes
- No

RECOMMENDATION:

I recommend that the Board approve the resolution to install a yield sign at the intersection of Charles Avenue and County Home Road.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve resolution to install a yield sign at the intersection of Charles Avenue and County Home Road.

WOODBURY COUNTY, IOWA

**RESOLUTION FOR THE ESTABLISHMENT OF A YIELD SIGN AT THE INTERSECTION OF
COUNTY HOME ROAD AND CHARLES AVENUE**

RESOLUTION NO. _____

WHEREAS, under the provisions of Section 321.255 and 321.236 (1C)(6) of the 2019 Code of Iowa, the Board of Supervisors and County Engineer are empowered to designate the location and erection of stop and yield signs,

AND WHEREAS, the County Board and County Engineer may designate certain roads as through roads with the erection of stop or yield signs at specified locations furnishing access thereto or designation of any intersection as a stop or yield intersection and erect like signs at one or more locations of access to such intersections.

AND WHEREAS, traffic through the intersection discussed herein is unregulated now and sometimes endangered due the seasonal growth of crops at the subject intersection,

AND WHEREAS, there are currently no signs controlling traffic at the intersections,

AND WHEREAS, it is deemed a safety hazard to allow the traffic to move without some control of traffic movement,

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Woodbury County on this 28th day of April 2020, recognize as official the location of a yield sign at the intersections described below:

1. Located at the intersection of Charles Avenue and County Home Road, causing traffic travelling south on Charles Avenue to be directed to yield to traffic on County Home Road.

Woodbury County Board of Supervisors

Matthew Ung, Chairman

Recommended:

Rocky DeWitt, Member

Woodbury County Engineer

Marty Pottebaum, Member

Attest:

Keith Radig, Member

Woodbury County Auditor

Member

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8b

Date: 04/16/2020 Weekly Agenda Date: 04/28/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider bid for project number L-B(C278)--73-97 - Jewell Avenue Bridge

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Bids were received for construction of a new precast concrete box culvert to replace a bridge on Jewell Ave. northeast of Merville on April 21st. An award recommendation is ready.

BACKGROUND:

The county programmed bridge C278 for replacement in fiscal year 2020. The existing bridge is load restricted due to structural deterioration. A new box culvert has been designed, required permits have been received, and bids have been requested for this replacement.

FINANCIAL IMPACT:

This bridge is paid for with local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board award the bid for project number L-B(C278)--73-97 to Dixon Construction.

ACTION REQUIRED / PROPOSED MOTION:

Motion to award the bid for project number L-B(C278)--73-97 to Dixon Construction for \$175,979.00

TABULATION OF BIDS

PROJECT NO. L-B(C278)-73-97
 LETTING: TUESDAY, April 21, 2020
 RCB Culvert
 IN SECTIONS 7 T89N, R43W

NOTE: IN CASE OF MATHEMATICAL ERROR, UNIT PRICE SHALL GOVERN

ITEM NO	ITEM	QUANTITIES	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Clearing and Grubbing	0.25 Acre	\$ 10,000.00	\$ 2,500.00	\$ 5,000.00	\$ 1,250.00	\$ 8,000.00	\$ 2,000.00	\$ 5,000.00	\$ 1,250.00	\$ 11,700.00	\$ 2,925.00		\$ -
2	Embankment in Place	1,200 CY	\$ 8.00	\$ 9,600.00	\$ 17.00	\$ 20,400.00	\$ 15.00	\$ 18,000.00	\$ 25.00	\$ 30,000.00	\$ 26.00	\$ 31,200.00		\$ -
3	Excavation Class 10 Channel	25 CY	\$ 25.00	\$ 625.00	\$ 10.00	\$ 250.00	\$ 20.00	\$ 500.00	\$ 50.00	\$ 1,250.00	\$ 35.00	\$ 875.00		\$ -
4	Gran Surf, Road Crushed Conc	38 Ton	\$ 40.00	\$ 1,520.00	\$ 50.00	\$ 1,900.00	\$ 40.00	\$ 1,520.00	\$ 60.00	\$ 2,280.00	\$ 66.00	\$ 2,508.00		\$ -
5	Removal of Existing Bridge	1 LS	\$ 12,000.00	\$ 12,000.00	\$ 14,000.00	\$ 14,000.00	\$ 5,000.00	\$ 5,000.00	\$ 30,000.00	\$ 30,000.00	\$ 11,000.00	\$ 11,000.00		\$ -
6	Granular Backfill	72 CY	\$ 50.00	\$ 3,600.00	\$ 100.00	\$ 7,200.00	\$ 100.00	\$ 7,200.00	\$ 90.00	\$ 6,480.00	\$ 86.00	\$ 6,192.00		\$ -
7	Excavation Class 20	842 CY	\$ 15.00	\$ 12,630.00	\$ 7.00	\$ 5,894.00	\$ 8.00	\$ 6,736.00	\$ 12.00	\$ 10,104.00	\$ 17.00	\$ 14,314.00		\$ -
8	Precast Conc Box Culvert 12'X10'	42 LF	\$ 1,300.00	\$ 54,600.00	\$ 1,300.00	\$ 54,600.00	\$ 1,300.00	\$ 54,600.00	\$ 1,690.00	\$ 70,980.00	\$ 1,275.00	\$ 53,550.00		\$ -
9	Precast Conc Box Straight End 12'X10'	2 Each	\$ 25,000.00	\$ 50,000.00	\$ 19,000.00	\$ 38,000.00	\$ 21,000.00	\$ 42,000.00	\$ 26,000.00	\$ 52,000.00	\$ 24,500.00	\$ 49,000.00		\$ -
10	Temporary Stream Diversion	1 Each	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	\$ 6,500.00	\$ 6,500.00		\$ -
11	Revetment, Class E	30 Ton	\$ 58.00	\$ 1,740.00	\$ 47.00	\$ 1,410.00	\$ 50.00	\$ 1,500.00	\$ 60.00	\$ 1,800.00	\$ 57.00	\$ 1,710.00		\$ -
12	Safety Closure	2 Each	\$ 500.00	\$ 1,000.00	\$ 150.00	\$ 300.00	\$ 400.00	\$ 800.00	\$ 250.00	\$ 500.00	\$ 150.00	\$ 300.00		\$ -
13	Fence, Field	150 LF	\$ 8.00	\$ 1,200.00	\$ 6.50	\$ 975.00	\$ 15.00	\$ 2,250.00	\$ 15.00	\$ 2,250.00	\$ 15.00	\$ 2,250.00		\$ -
14	Field Fence Brace Panels	4 Each	\$ 450.00	\$ 1,800.00	\$ 200.00	\$ 800.00	\$ 200.00	\$ 800.00	\$ 250.00	\$ 1,000.00	\$ 450.00	\$ 1,800.00		\$ -
15	Traffic Control	1 LS	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00		\$ -
16	Mobilization	1 LS	\$ 22,000.00	\$ 22,000.00	\$ 21,000.00	\$ 21,000.00	\$ 20,000.00	\$ 20,000.00	\$ 50,000.00	\$ 50,000.00	27000	\$ 27,000.00		\$ -
17	Mulching	0.25 Acre	\$ 3,000.00	\$ 750.00	\$ 3,000.00	\$ 750.00	\$ 7,600.00	\$ 1,900.00	\$ 5,000.00	\$ 1,250.00	4000	\$ 1,000.00		\$ -
18	Stabilizing Crop - Seeding and Fertilize	0.25 Acre	\$ 3,000.00	\$ 750.00	\$ 3,000.00	\$ 750.00	\$ 7,600.00	\$ 1,900.00	\$ 5,000.00	\$ 1,250.00	4000	\$ 1,000.00		\$ -
TOTAL				\$ 184,815.00		\$ 175,979.00		\$ 177,706.00		\$ 290,394.00		\$ 215,624.00		\$ -

- 1) Dixon Construction \$175,979.00
- 2) L.A. Carlson \$177,706.00
- 3) Peterson Contr. \$215,624.00
- 4) Nelson & Rock CO. \$290,394.00
- Engineer's Est. \$184,815.00

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 04/23/2020 Weekly Agenda Date: 04/28/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of plans for project number L-B(M66)--73-97

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Plans have been completed for replacement of bridge M-66 with a reinforced concrete box culvert. We request approval of the plans for letting.

BACKGROUND:

The county has programmed the replacement of bridge M-66 on 240th Street for FY 2020. The existing bridge will be replaced with a reinforced concrete box culvert.

FINANCIAL IMPACT:

The projects are paid for with local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the plans for project number L-B(M66)--73-97.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the plans for project number L-B(M66)--73-97.

