



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(AUGUST 25, 2020) (WEEK 35 OF 2020)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

**Live telephonic access at: 712-224-6014**

Rocky L. De Witt 253-0421 <a href="mailto:rdewitt@woodburycountyiowa.gov">rdewitt@woodburycountyiowa.gov</a>	Marty J. Pottebaum 251-1799 <a href="mailto:mpottebaum@woodburycountyiowa.gov">mpottebaum@woodburycountyiowa.gov</a>	Keith W. Radig 560-6542 <a href="mailto:kradig@woodburycountyiowa.gov">kradig@woodburycountyiowa.gov</a>	Matthew A. Ung 490-7852 <a href="mailto:matthewung@woodburycountyiowa.gov">matthewung@woodburycountyiowa.gov</a>	Justin Wright 899-9044 <a href="mailto:jwright@woodburycountyiowa.gov">jwright@woodburycountyiowa.gov</a>
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held August 25, 2020 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

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## **AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- |                           |             |
|---------------------------|-------------|
| 1. Citizen Concerns       | Information |
| 2. Approval of the agenda | Action      |

### **Consent Agenda**

**Items 3 through 8 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

3. Approval of the minutes of the August 18, 2020 meeting
4. Approval of claims
5. Human Resources – Melissa Thomas  
Approval of Memorandum of Personnel Transactions

6. Board Administration – Heather Satterwhite
  - a. Approval of Notice of Property Sale Resolution for Parcel #894721151017 (aka 111 ½ 23<sup>rd</sup> Street) for Tuesday, September 8<sup>th</sup> at 4:35 p.m.
  - b. Approval of Notice of Property Sale Resolution for Parcel #894711132008 (aka 4425 Central Street) for Tuesday, September 8<sup>th</sup> at 4:37 p.m.
  
7. County Attorney – PJ Jennings  
 Nominate and approve the appointment of Flora Lee to the Judicial Magistrate Appointing Commission to fill the vacancy created by the resignation of Lauren Jansen
  
8. Secondary Roads – Mark Nahra
  - a. Approve the underground utility permit for Frontier Communications for fiber optic cable and equipment on 250<sup>th</sup> Street in Morgan Township
  - b. Approve the underground utility permit for Frontier Communications for fiber optic cable and equipment on 230<sup>th</sup> Street in Morgan Township

**End Consent Agenda**

- |     |   |             |
|-----|---|-------------|
| 9.  | Secondary Roads – Mark Nahra<br>Approval of contract for propane at \$.70 per gallon with New Cooperative, Inc. | Action      |
| 10. | Reports on Committee Meetings   | Information |
| 11. | Citizen Concerns  | Information |
| 12. | Board Concerns  | Information |

**ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- MON., AUG. 24 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., AUG. 25 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- WED., AUG. 26 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- FRI., AUG. 28 9:00 a.m.** Hungry Canyons Alliance Meeting, Oakland Community Building
- TUE., SEP. 1 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., SEP. 2 7:30 a.m.** SIMPCO Executive-Finance Committee, Location TBD
- 9:00 a.m.** Loess Hills Alliance Stewardship, Pisgah, Iowa
- 10:30 a.m.** Loess Hills Alliance Executive Meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Full Board Meeting
- THU., SEP. 3 10:00 a.m.** COAD Meeting, The Security Institute
- MON., SEP. 7 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- WED., SEP. 9 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 6:30 p.m.** Woodbury County Solid Waste Agency (Sanitary Landfill) Executive Committee Meeting, Public Safety Center, Climbing Hill
- 7:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THU., SEP. 10 12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m.** Conservation Board Meeting, Snyder Bend Park
- WED., SEP. 16 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- THU., SEP. 17 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., SEP. 18 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G
- TUE., SEP. 22 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- WED., SEP. 23 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., SEP. 24 10:15 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, Location TBD
- 11:15 a.m.** Western Iowa Community Improvement Regional Housing Trust Fund: Location TBD
- 1:30p.m.** SIMPCO – Community & Economic Development, Location TBD
- MON., SEP. 28 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**AUGUST 18, 2020, THIRTY-FOURTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, August 18, 2020 at 4:30 p.m. Board members present were Pottebaum, Radig, De Witt, Ung, and Wright. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, HR Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. There were no citizen concerns.
- 2. Motion by Ung second by De Witt to approve the agenda for August 18, 2020, Carried 5-0. Copy Filed.

Motion by De Witt second by Ung to approve the following items by consent including a change of an ending date for a Secondary Roads employee:

- 3. To approve minutes of the August 11, 2020 meeting. Copy filed.
- 4. To approve the claims totaling \$1,161,332.22. Copy filed.
- 5a. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Evelyn Misar, 1630 Douglas St., Sioux City, parcel #894721355008.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,043  
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

**WHEREAS**, Evelyn Misar, is the titleholder of property located at 1630 Douglas St., Sioux City, IA, Woodbury County, Iowa, and legally described as follows:

**Parcel #894721355008**

**ROSE HILL LOT 8 BLOCK 7**

**WHEREAS**, Evelyn Misar is the titleholder of the aforementioned property have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

**WHEREAS**, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

**SO RESOLVED** this 18th day of August, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5b. To approve the notice to terminate farm tenancy. Copy filed.
- 6. To receive Juvenile Detention July population report. Copy filed.
- 7a. To approve the transfer of Gabriel Williams, Youth Worker, Juvenile Detention Dept., effective 08-18-20, \$21.33/hour, 0%. Position Transfer from P/T to F/T Youth Worker.; the appointment of John Hanson, Clerk II, County Treasurer Dept., effective 08-19-20, \$17.30/hour. Job Vacancy Posted 6-17-20. Entry Level Salary: \$17.30/hour.; the reclassification of Cornelia Venable-Ridley, Asst. County Attorney, County Attorney Dept., effective 08-26-20, \$87,111/year, 3.9%=\$3,259/year. Per AFSCME Asst. County Attorney Contract agreement,

from Step 7 to Step 8.; and the reclassification of David Dawson, Asst. County Attorney, County Attorney Dept., effective 08-31-20, \$90,370/year, 3.7%=\$3,259/year. Per AFSCME Asst. County Attorney Contract agreement, from Step 8 to Step 9. Copy filed.

7b. Presentation of Award Certificates to Rene Pettigrew and Lisa Robinson. Copy filed.

8a. To approve and receive for signatures a Resolution thanking and honoring Bruce Garbe for his service on the Planning and Zoning Commission.

**RESOLUTION #13,044  
A RESOLUTION THANKING AND HONORING  
BRUCE GARBE  
FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, Bruce Garbe capably served Woodbury County as a member of the Planning and Zoning Commission for six years from 2014 until he was laid to rest in 2020; and

WHEREAS, the service given by Bruce Garbe has been characterized as exemplary by his dedication to the best interests of the citizens of Woodbury County; and

WHEREAS, Bruce Garbe contributed to the betterment of the county by hearing and making recommendations on matters related to the county zoning and floodplain ordinance, including subdivisions, ordinance amendments, variances, and conditional uses; and

WHEREAS, notable actions made by the Planning and Zoning Commission during Bruce Garbe's tenure include the review and recommendation of numerous commercial and residential developments, public and private infrastructure improvements, and various county ordinances, to improve the quality of life for residents and businesses throughout Woodbury County, and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board hereby give thanks to and honors the memory of Bruce Garbe for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that this resolution be included in the minutes of the Woodbury County Board of Supervisors' meeting as a permanent record, and that the original be presented to the family of Bruce Garbe with sincere sympathy and appreciation.

BE IT SO RESOLVED this 18<sup>th</sup> day of August 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

8b. To approve and receive for signatures a Resolution thanking and honoring Shawn Streck for his service on the Planning and Zoning Commission.

**RESOLUTION #13,045  
A RESOLUTION THANKING AND HONORING  
SHAWN STRECK  
FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, Shawn Streck has capably served Woodbury County as a member of the Planning and Zoning Commission for three years from 2017 to 2020; and

WHEREAS, the service given by Shawn Streck has been characterized as exemplary by his dedication to the best interests of the citizens of Woodbury County; and

WHEREAS, Shawn Streck has contributed to the betterment of the county by hearing and making recommendations on matters related to the county zoning and floodplain ordinance, including subdivisions, ordinance amendments, variances, and conditional uses; and

WHEREAS, notable actions made by the Zoning Commission during Shawn Streck's tenure include the review and recommendation of numerous commercial and residential developments, public and private infrastructure improvements, and various county ordinances to improve the quality of life for residents and businesses throughout Woodbury County, and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board hereby thanks and commends Shawn Streck for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Shawn Streck.

BE IT SO RESOLVED this 18<sup>th</sup> day of August 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 8c. To approve and receive for signatures a Resolution thanking and honoring Dwight Rorholm for his service on the Planning and Zoning Commission.

**RESOLUTION #13,046**  
**A RESOLUTION THANKING AND HONORING**  
**DWIGHT RORHOLM**  
**FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, Dwight Rorholm has capably served Woodbury County as a member of the quasi-judicial Board of Adjustment for four years from 2016 to 2020; and

WHEREAS, the service given by Dwight Rorholm has been characterized as exemplary by his dedication to the best interests of the citizens of Woodbury County; and

WHEREAS, Dwight Rorholm has contributed to the betterment of the county by hearing and deciding on matters related to the county zoning and floodplain ordinance, including variances, conditional uses, and appeals; and

WHEREAS, notable actions made by the Board of Adjustment during Dwight Rorholm's tenure include the review and approval of numerous commercial developments, public and private infrastructure improvements, and various county ordinances, to improve the quality of life for residents and businesses throughout Woodbury County, and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board hereby thanks and commends Dwight Rorholm for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Dwight Rorholm.

BE IT SO RESOLVED this 18<sup>th</sup> day of August 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 8d. To approve and receive for signatures a Resolution thanking and honoring Katie Colling for her service on the Planning and Zoning Commission.

**RESOLUTION #13,047**  
**A RESOLUTION THANKING AND HONORING**

**KATIE COLLING  
FOR HER SERVICE TO WOODBURY COUNTY**

WHEREAS, Katie Colling has capably served Woodbury County as a member of the quasi-judicial Board of Adjustment for six years from 2014 to 2020; and

WHEREAS, the service given by Katie Colling has been characterized as exemplary by her dedication to the best interests of the citizens of Woodbury County; and

WHEREAS, Katie Colling has contributed to the betterment of the county by hearing and deciding on matters related to the county zoning and floodplain ordinance, including variances, conditional uses, and appeals; and

WHEREAS, notable actions made by the Board of Adjustment during Katie Colling's tenure include the review and approval of numerous commercial developments, public and private infrastructure improvements, and various county ordinances, to improve the quality of life for residents and businesses throughout Woodbury County, and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board hereby thanks and commends Katie Colling for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Katie Colling.

BE IT SO RESOLVED this 18<sup>th</sup> day of August 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 9a. To approve the underground utility permit for Western Iowa Telephone for fiber optic cable and equipment on selected roads in Oto Township. Copy filed.
- 9b. To approve the underground utility permit for Frontier Communications for copper telephone cable and equipment on D12/110<sup>th</sup> Street. Copy filed.

Carried 5-0.

- 10. John Torbert, Iowa Drainage District Association, presented the annual report. Copy filed.
- 11. Motion by Radig second by Wright to allocate \$1,000 (gaming revenue) and 2 day (16 hours total) of paid time off for the United Way of Siouxland Employee Contribution Campaign. Carried 5-0. Copy filed.
- 12. Motion by Radig second by Ung to approve an application for Walmart Local Community Grant for the 2020 Christmas Shop with a Cop. Carried 5-0. Copy filed.
- 13a. Motion by Radig second by Ung to approve plans for project #BRS-CHBP-CO97(139)—GB-97. Carried 5-0. Copy filed.
- 13b. Motion by Radig second by De Witt to approve plans for project #BROSCHBP-CO97(141)—GA-97. Carried 5-0. Copy filed.
- 13c. Motion by Radig second by De Witt to approve the contract for PCC Crushing 2020 with Schmillen Construction for \$177,654.00. Carried 5-0. Copy filed.
- 14. Motion by Pottebaum second by Radig to approve funding not to exceed \$11,700 from the Board of Supervisors FY21 budget to provide \$25 employee appreciation bonus to all Woodbury County Employees. Carried 5-0. Copy filed.
- 15. The Board heard reports on committee meetings.



16. Citizen concerns.

17. Board concerns were heard.

The Board adjourned the regular meeting until August 25, 2020.

Meeting sign in sheet. Copy filed.

**HUMAN RESOURCES DEPARTMENT**

**MEMORANDUM OF PERSONNEL TRANSACTIONS**

**DATE:** August 25, 2020

**\* PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O – Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Johnson, Dustin	County Treasurer	9-01-20	Clerk II	\$20.05/hour	5.4%=\$1.04/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 3/Step 3 to Grade 3/Step 4.
Johnson, Zachary	County Sheriff	9-05-20	Sheriff Deputy	\$29.23/hour	16%=\$4.09/hour	R	Per CWA Deputy Sheriffs Contract agreement, from Class 2 to Class 1.

**APPROVED BY BOARD DATE:** \_\_\_\_\_

**MELISSA THOMAS, HR DIRECTOR:** Melissa Thomas HR Director

## RESOLUTION #

### NOTICE OF PROPERTY SALE

#### Parcels #894721151017

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**North 6 feet South 110 feet of Lot Eight (8) Block Six (6), Call's Summit 2<sup>nd</sup> Addition, City of Sioux City, Woodbury County, Iowa**

**Subject to restrictive covenants and easements of record and subject to a perpetual easement for alley purposes**

**(111 ½ 23<sup>rd</sup> Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **8<sup>th</sup> Day of September, 2020 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **8<sup>th</sup> Day of September, 2020**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$199.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 25<sup>th</sup> Day of August, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

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Patrick F. Gill  
Woodbury County Auditor  
and Recorder

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Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Julia Lesko Date: 6/22/19  
Address: 107 23<sup>rd</sup> St. S.C. 51104 Phone: 898-5366

Address or approximate address/location of property interested in:  
111 1/2 23<sup>rd</sup> St.

GIS PIN # 894721151017

*\*This portion to be completed by Board Administration \**

Legal Description:  
The North 6 feet South 110 feet  
of Lot 8 Block 6, City of Sioux City,  
Woodbury County, Iowa

Tax Sale #/Date: #1320 - 6/18/2007 Parcel # —

Tax Deeded to Woodbury County on: we currently hold tax certificate

Current Assessed Value: Land Ø Building — Total Ø

Approximate Delinquent Real Estate Taxes: \$185-

Approximate Delinquent Special Assessment Taxes: \$150-

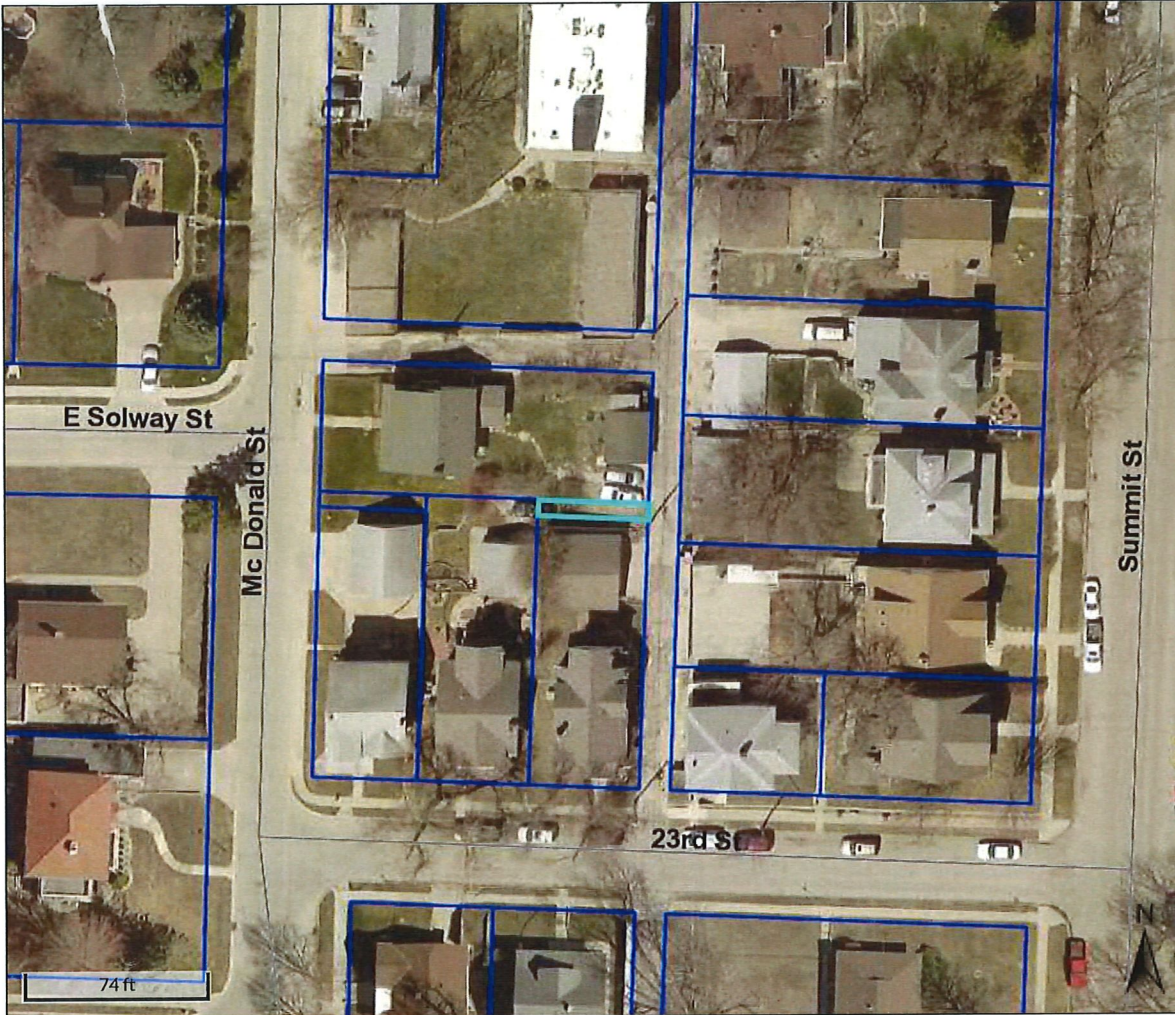
\*Cost of Services: N/A

Inspection to: Keith Radig Date: 6/22/19

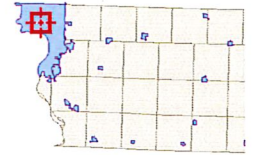
Minimum Bid Set by Supervisor: \$85.00

Date and Time Set for Auction: —

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

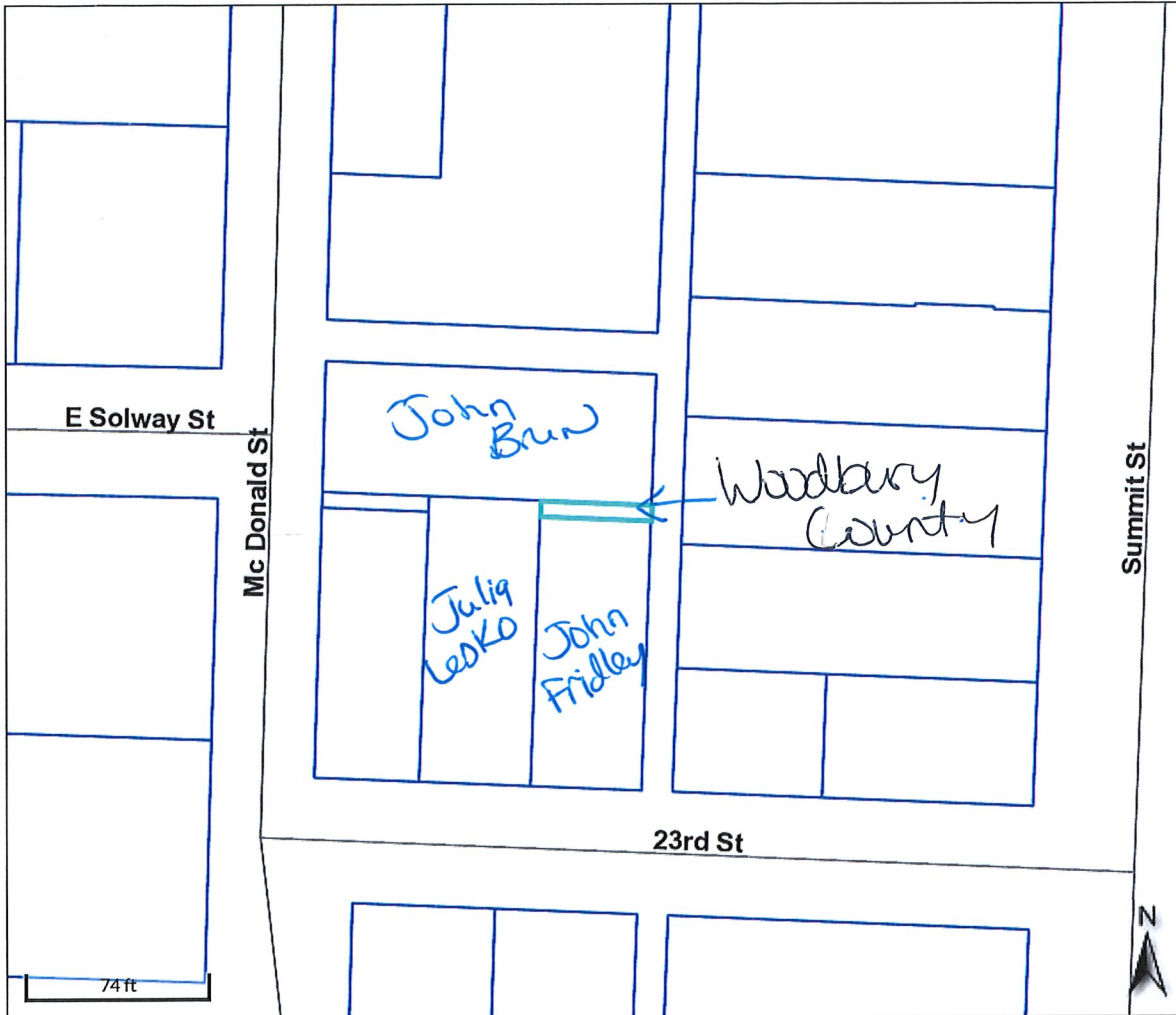
-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

Parcel ID	894721151017	Alternate ID	88025	Owner Address	ZIMMERMAN GERALD G ZIMMERMAN ELVERA C
Sec/Twp/Rng	n/a	Class	R		111 1/2 23RD ST
Property Address	111 1/2 23RD ST	Acreage	n/a		MAIL RETURNED
	SIOUX CITY				
District	087				
Brief Tax Description	CALLS SUMMIT 2ND N 6 FT S 110 FT LOT 8 BLK 6				
	<b>(Note: Not to be used on legal documents)</b>				

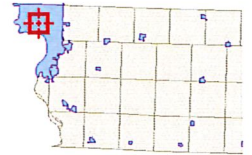
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# Beacon™ Woodbury County, IA / Sioux City



### Overview



### Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894721151017	Alternate ID	88025	Owner Address	ZIMMERMAN GERALD G ZIMMERMAN ELVERA C
Sec/Twp/Rng	n/a	Class	R		111 1/2 23RD ST
Property Address	111 1/2 23RD ST	Acreage	n/a		MAIL RETURNED
	SIOUX CITY				
District	087				
Brief Tax Description	CALLS SUMMIT 2ND N 6 FTS 110 FT LOT 8 BLK 6				
	<b>(Note: Not to be used on legal documents)</b>				

Date created: 6/21/2019  
 Last Data Uploaded: 6/20/2019 7:01:04 PM

Developed by  Schneider  
 GEOSPATIAL

**RESOLUTION #**

**NOTICE OF PROPERTY SALE**

**Parcels #894711132008**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lots 7, 8 and 9 in Block 25 of Leeds Addition to Sioux City, in the County of Woodbury and State of Iowa  
(4425 Central Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **8<sup>th</sup> Day of September, 2020 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **8<sup>th</sup> Day of September, 2020**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$447.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 25<sup>th</sup> Day of August, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Patrick F. Gill  
Woodbury County Auditor  
and Recorder

\_\_\_\_\_  
Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Chris Schaber Date: 8/23/19  
Address: 4421 Harrison St. Phone: 301-2040

Address or approximate address/location of property interested in:  
4425 Central St.

GIS PIN # 894711132008

\*This portion to be completed by Board Administration \*

Legal Description:  
Lot 7-9 in Block 25 of Leeds Addition  
to Sioux City and Woodbury County, Iowa

Tax Sale #/Date: #947 - 6/18/2012 Parcel #

Tax Deeded to Woodbury County on: N/A - we hold certificate

Current Assessed Value: Land \$16,500 Building 0 Total \$16,500

Approximate Delinquent Real Estate Taxes: \$7,765

Approximate Delinquent Special Assessment Taxes: \$27,500

\*Cost of Services: \$122

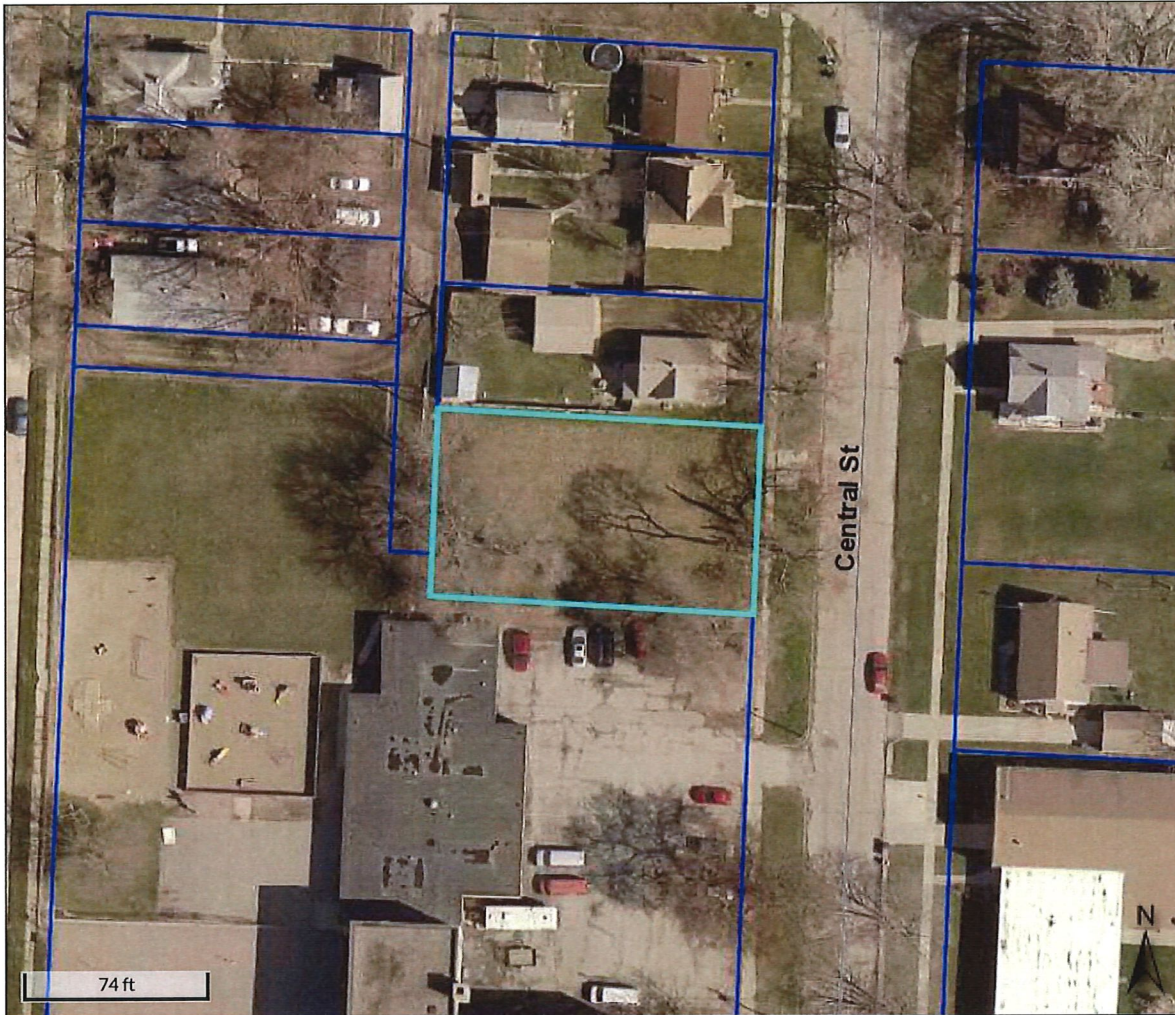
Inspection to: Keith Radig Date: 8/23/19

Minimum Bid Set by Supervisor: \$325.00 plus \$122 for cost of serv. co

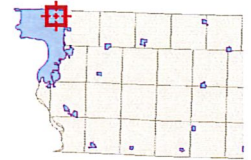
Date and Time Set for Auction: Tuesday, September 8th @ 4:37 Total \$447

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.





Overview

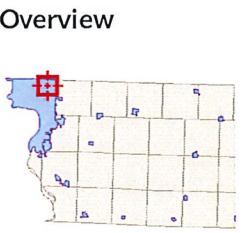


Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894711132008	Alternate ID	306120	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	4425 CENTRAL ST	Acreage	n/a		SIOUX CITY 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	LEEDS LOTS 7-9 BLK 25				
	(Note: Not to be used on legal documents)				

Date created: 8/18/2020  
 Last Data Uploaded: 8/17/2020 7:31:24 PM



- Legend**
- Roads
  -  Corp Boundaries
  -  Townships
  -  Parcels

Parcel ID	894711132008	Alternate ID	306120	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	4425 CENTRAL ST	Acreage	n/a		SIOUX CITY 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	LEEDS LOTS 7-9 BLK 25				

(Note: Not to be used on legal documents)

Date created: 8/18/2020  
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**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#7**

Date: 08/20/20 Weekly Agenda Date: 08/25/20

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** PJ Jennings

**WORDING FOR AGENDA ITEM:**

Appointment of Flora Lee to the Judicial Magistrate Appointing Commission

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/>               |

**EXECUTIVE SUMMARY:**

Pursuant to Iowa Code 602.6501, 6503 & 6505, the County appoints three members to this commission for six year terms. Due to the resignation of Lauren Jansen, a vacancy now exists.

**BACKGROUND:**

**FINANCIAL IMPACT:**

None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve the nomination of Flora Lee to fill the vacancy created by the resignation of Lauren Jansen. This approval will be to complete the remaining term of Mrs. Jansen which is set to expire on December 31, 2020. Just so that everyone knows, all three supervisor commission member terms will expire 12/31/20.

**ACTION REQUIRED / PROPOSED MOTION:**

Nominate and approve the appointment of Flora Lee to fill the vacancy created by the resignation of Lauren Jansen.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 08/20/2020 Weekly Agenda Date: 08/25/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of a utility permit for installation of new fiber optic cable in county right of way of 250th Street for the Frontier Communications.

**ACTION REQUIRED:**

Approve Ordinance       Approve Resolution       Approve Motion

Public Hearing       Other: Informational       Attachments

**EXECUTIVE SUMMARY:**

Frontier Communcations has applied for a permit to allow the installation of a buried fiber optic cable in county rights of way of 250th Street.

**BACKGROUND:**

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the location and recommends that the work be allowed.

**FINANCIAL IMPACT:**

No financial impact to the county.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes       No

**RECOMMENDATION:**

Recommend approval of the permit for Frontier Communications for fiber optic cable and equipment on 250th Street in Morgan Township.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the underground utility permit for Frontier Communications for fiber optic cable and equipment on 250th Street in Morgan Township and to direct the chair to sign the permit.

2455075 - Rmt 105

**PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY  
FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION**

**REQUEST BY APPLICANT:**

Name Frontier Communications Highway D50  
Address 622 1st Ave N., Fort Dodge, IA 50501 Township Morgan  
City of \_\_\_\_\_

Office Phone 435-623-6675 Local Phone \_\_\_\_\_ Section: 1/4 of 1/4 Sec  
Type of Utility Installation Fiber optic telecommunications cable and equipment T      N, R      W  
Plans Prepared By Mid-State Consultants, Josh Weimer (jweimer@mscon.com) Copy Enclosed X Yes \_\_\_\_\_ No

Map Showing Location Enclosed X Yes \_\_\_\_\_ No

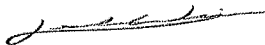
Utility Location is      X cross right-of-way      X parallel to right-of-way  
     overhead      X underground

**Proposed Method of Installation**

     tunnel      suspend on poles      cased  
X jack & bore      suspend on towers      trench  
     open cut      X plow

Estimated Starting Date 8/25/20 Estimated Restoration Date 12/31/21

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Merville, IA 51039. One executed copy will be returned to the Applicant.

By  Josh Weimer, Mid-State Consultants Title Permits Assistant  
as an agent for Frontier Communications  
(Signature of Authorized Utility Representative)

Date 8/17/20

**PERMIT APPROVAL BY PERMITTING AUTHORITY**

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By \_\_\_\_\_ Title \_\_\_\_\_  
(Signature of Woodbury County Board Chairman)

Date \_\_\_\_\_

By \_\_\_\_\_ Title \_\_\_\_\_  
(Signature of Woodbury County Engineer)

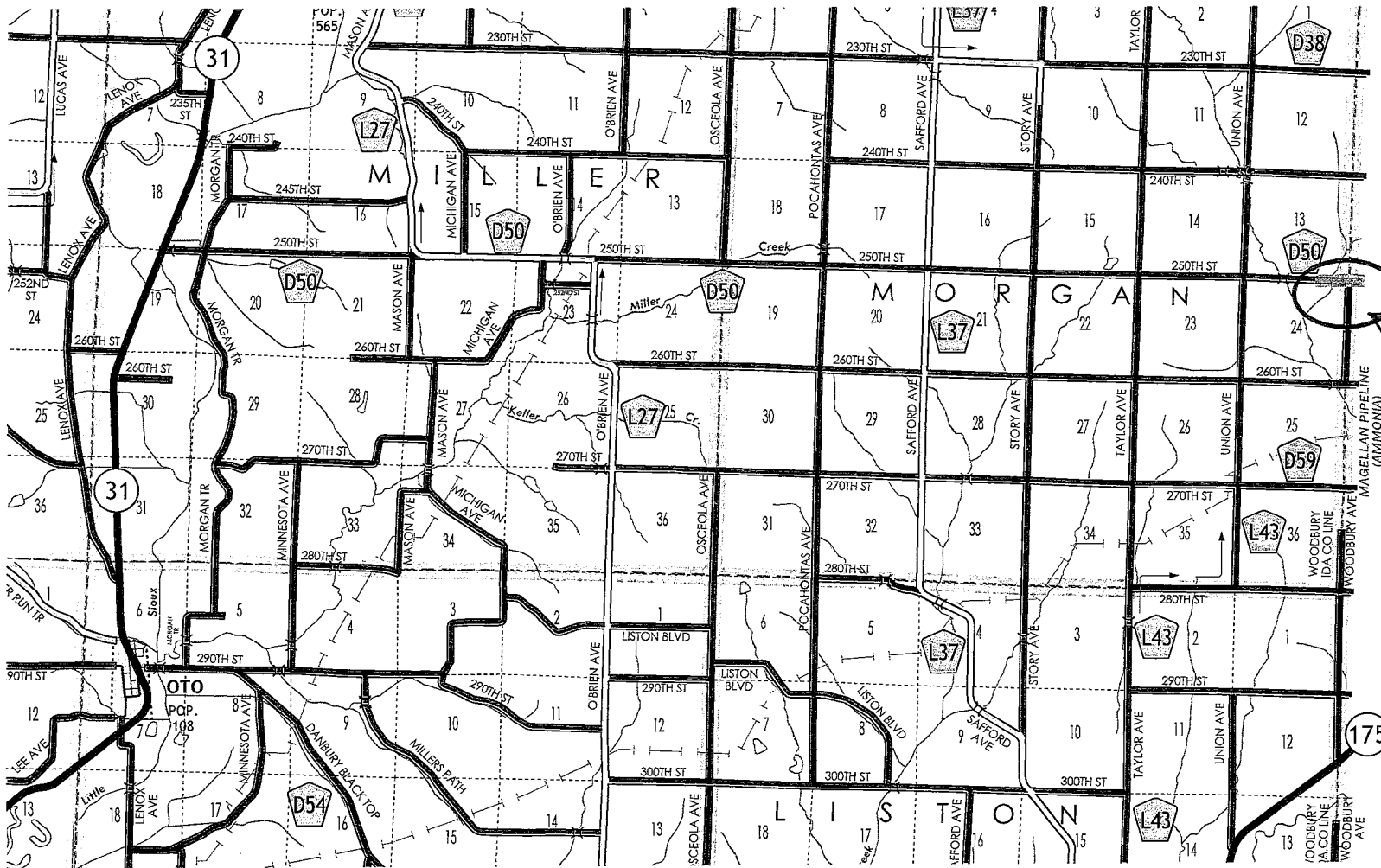
Date \_\_\_\_\_

Other Special Provisions:

**Permit Provisions and Conditions of Issuance**

1. The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisor's harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.



STATE INSTITUTIONS  
FEDERAL LAND

T-87N  
CABLE ROUTE HIGHLIGHTED YELLOW

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 08/20/2020 Weekly Agenda Date: 08/25/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of a utility permit for installation of new fiber optic cable in county right of way of 230th Street for the Frontier Communications.

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

Frontier Communcations has applied for a permit to allow the installation of a buried fiber optic cable in county rights of way of 230th Street.

**BACKGROUND:**

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the location and recommends that the work be allowed.

**FINANCIAL IMPACT:**

No financial impact to the county.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend approval of the permit for Frontier Communications for fiber optic cable and equipment on 230th Street in Morgan Township.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the underground utility permit for Frontier Communications for fiber optic cable and equipment on 230th Street in Morgan Township and to direct the chair to sign the permit.



2455079 - Rmt 019

**PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY  
FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION**

**REQUEST BY APPLICANT:**

Name Frontier Communications

Highway D38

Address 622 1st Ave N., Fort Dodge, IA 50501

Township Morgan

City of \_\_\_\_\_

Office Phone 435-623-6675 Local Phone \_\_\_\_\_

Section: 1/4 of 1/4 Sec

Type of Utility Installation Fiber optic telecommunications cable and equipment

T      N, R      W

Plans Prepared By Mid-State Consultants, Josh Weimer (jweimer@mscon.com)

Copy Enclosed  Yes  No

Map Showing Location Enclosed  Yes  No

Utility Location is  cross right-of-way  parallel to right-of-way  
 overhead  underground

**Proposed Method of Installation**

tunnel  suspend on poles  cased  
 jack & bore  suspend on towers  trench  
 open cut  plow

Estimated Starting Date 8/25/20 Estimated Restoration Date 12/31/21

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Moville, IA 51039. One executed copy will be returned to the Applicant.

By Josh Weimer, Mid-State Consultants Title Permits Assistant  
as an agent for Frontier Communications  
(Signature of Authorized Utility Representative) Date 8/17/20

**PERMIT APPROVAL BY PERMITTING AUTHORITY**

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By \_\_\_\_\_ Title \_\_\_\_\_  
(Signature of Woodbury County Board Chairman)

Date \_\_\_\_\_

By \_\_\_\_\_  
(Signature of Woodbury County Engineer)

Title \_\_\_\_\_

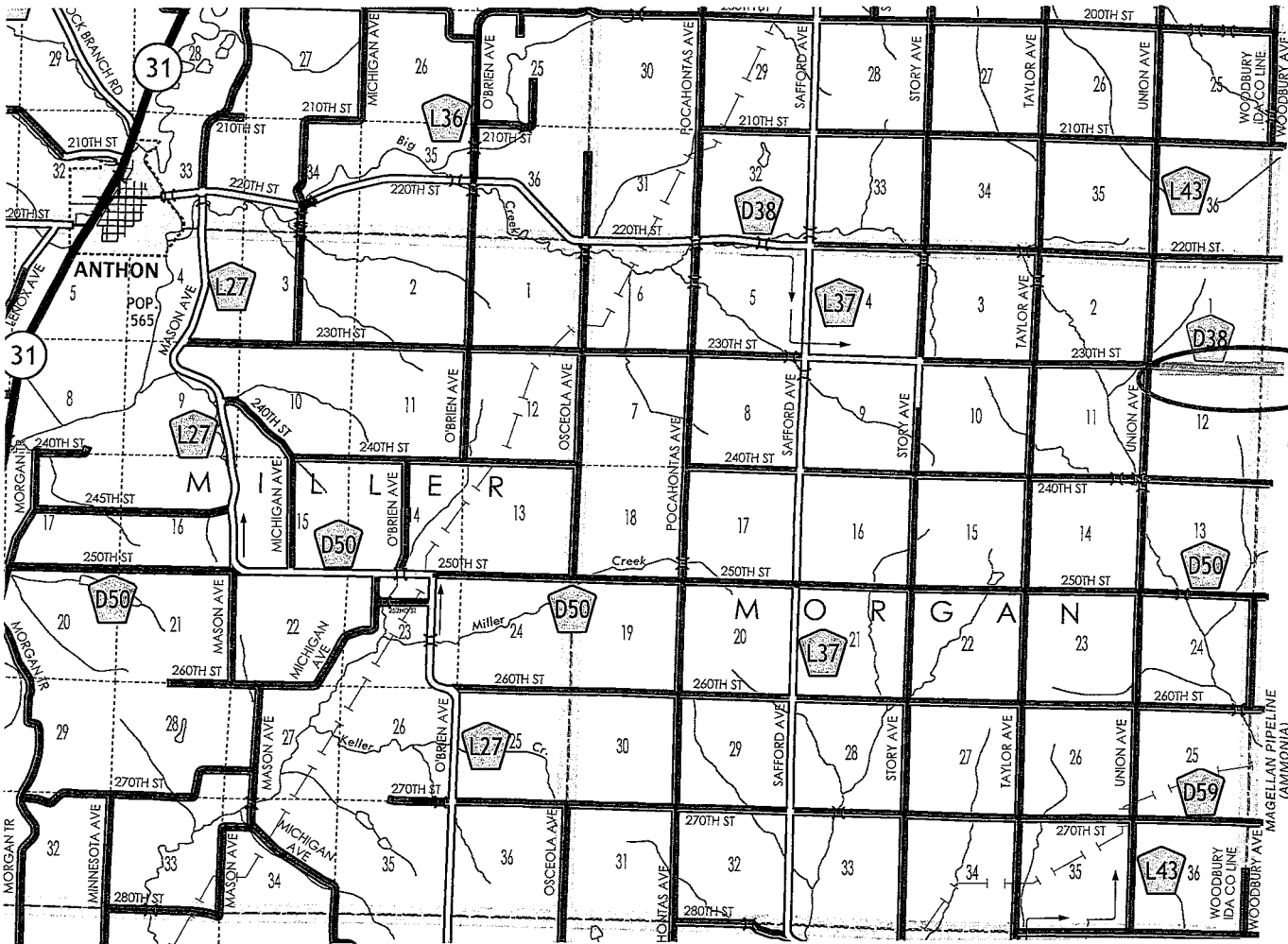
Date \_\_\_\_\_

**Other Special Provisions:**

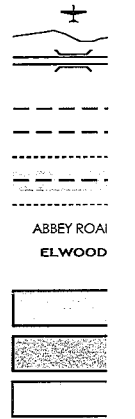
**Permit Provisions and Conditions of Issuance**

1. The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.



- AIRPORT
- HYDROLOGY
- BRIDGE
  
- STATE BOUNDARY
- COUNTY BOUNDARY
- CORPORATE BOUNDARY
- TOWNSHIP LINE
- SECTION LINE
- ROAD NAMES
- UNINCORPORATED PLACE
  
- STATE PARKS
- STATE INSTITUTIONS
- FEDERAL LAND



T-87N

CABLE ROUTE HIGHLIGHTED YELLOW

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#9**

Date: 8/20/2020 Weekly Agenda Date: 8/25/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Approve contract for propane for heating county buildings for FY 2021

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Signed contracts have been returned for propane supply from New Cooperative, the successful bidder for the 2020-2021 fiscal year.

**BACKGROUND:**

The county annually receives bids for propane supplied for heating for the Secondary Road Department, Emergency Services, Conservation and the Little Courthouse at Anthon. This year the county requested the supply of approximately 50,700 gallons of propane. New Cooperative Company was the successful bidder for propane supply for the county.

**FINANCIAL IMPACT:**

Propane is an annual budget item for the county departments.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board approve the contract for propane at \$0.70 per gallon with New Cooperative, Inc.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board approve the contract for propane at \$0.70 per gallon with New Cooperative, Inc.

County Woodbury

# SUPPLY CONTRACT

THIS AGREEMENT made entered into by and between Woodbury County, by its Board of Supervisors, consisting of the following members, Matthew A. Ung, Keith W. Radig, Rocky L. DeWitt, Marty J. Pottebaum and Justin Wright. Party of the first part, and New Cooperative Inc. of Hornick, IA, party of the second part.

WITNESSETH: That the party of the second part, for and in consideration of \$0.70 per gallon payable as set forth in the specifications constituting a part of this contract, hereby agrees to furnish f. o. b. the locations as designated in the Instructions to bidders, and within the time specified propane as follows: Furnish and deliver approximately 50,700 gallons of propane fuel at the bid price of \$0.70/per gallon to the Woodbury County Secondary Roads Department, Conservation Department, Sheriff's Department, Emergency Services Department, Starcomm Communications Tower Sites and Treasurer's Office.

Deliveries to be made at locations as noted in the NOTICE/INSTRUCTIONS TO BIDDERS.

Deliveries to be made within forty-eight (48) hours of County order unless other delivery arrangements are agreed upon by both parties.

This contract is valid only for the period commencing September 1, 2020 through and including August 31, 2021.

Payment to vendor will be made from current funds upon receipt of invoices.

IN WITNESS WHEREOF, the parties hereto have set their hands for the purpose herein expressed, to this and three other instruments of like tenor, this \_\_\_\_\_ day of \_\_\_\_\_ 2020

Woodbury County, Iowa  
Party of the First Part

By \_\_\_\_\_  
Matthew A. Ung, Chairman

New Cooperative Inc.

By Dak Hollibaugh  
Party of the Second Part

Dak Hollibaugh  
Energy Marketing/Risk manager