



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(OCTOBER 20 2020) (WEEK 43 OF 2020)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Live telephonic access at: 712-224-6014

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov	Justin Wright 899-9044 jwright@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held October 20, 2020 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the October 13, 2020 meeting
4. Approval of claims
5. County Auditor – Patrick Gill
 - a. Receive the new appointment of Lori Teel for the City Clerk in Hornick
 - b. Receive Auditor’s Quarterly Report

6. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Presentation of Award Certificate to Dawn Norton
7. Secondary Roads – Mark Nahra

Approve the permit to work in the right of way for Dave Brown

End Consent Agenda

- 4:35 p.m.** (Set time)
8. Board Administration – Heather Satterwhite

Public hearing and sale of property parcel #894828205034 (aka 3611 W. 4th St. Cir.) Action
 9. Board Administration – Dennis Butler
 - a. Authorize Chairman to sign engagement letter with Dorsey & Whitney LLP Action
 - b. Approval of resolution authorizing the execution of a Memorandum of Agreement with Jackson Recovery Centers, Inc. and fixing a date of November 17th @ 4:45 p.m. for a hearing on the proposed issuance of revenue bonds or Notes Action
 - c. Approval of resolution levying a direct annual tax for the payment thereof pursuant to Section 346.27 of the Code of Iowa Action
 10. Emergency Management – Rebecca Socknat

Approval of \$19,983 for EMA to purchase equipment for technological upgrades to the Emergency Operations Center Action
 11. Secondary Roads – Mark Nahra
 - a. Receive bids for the repair of two weirs and return them to the county engineer for review and recommendation Action
 - b. Award bid if low quote is clearly determined by bid results Action
 - c. Receive bids for the repair of two culverts and return them to the county engineer for review and recommendation Action
 - d. Award bid if low quote is clearly determined by bid results Action
 - e. Receive bids for the repair of the D12 river bank and return to the county engineer for review and recommendation Action
 - f. Award bid if low quote is clearly determined by bid results Action
 - g. Approval of plans for maintenance project to replace culvert K-264 Action
 12. Reports on Committee Meetings Information
 13. Citizen Concerns Information
 14. Board Concerns Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- WED., OCT. 21 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- THU., OCT. 22 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- MON., OCT. 26 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., OCT. 27 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- WED., OCT. 28 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- MON., NOV. 2 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUE., NOV. 3 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., NOV. 4 9:00 a.m.** Loess Hills Alliance Protection Meeting, Pisgah, Iowa
- 10:30 a.m.** Loess Hills Alliance Stewardship Meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Executive Meeting
- THU., NOV. 5 10:00 a.m.** COAD Meeting, The Security Institute
- 1:30 p.m.** MPO Policy Board Meeting, City Hall 405 – 6th Street
- WED., NOV. 11 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THU., NOV. 12 12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., NOV. 18 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- THU., NOV. 19 10:15 a.m.** Siouxland Regional Transit System, Zoom
- 11:15 a.m.** Western Iowa Community Improvement Regional Housing Trust Fund Meeting, Zoom
- 1:30 p.m.** SIMPCO Community and Economic Development - Zoom
- 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., NOV. 20 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

OCTOBER 13, 2020, FORTY-SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, October 13, 2020 at 4:30 p.m. Board members present were Pottebaum, Radig, De Witt, Ung, and Wright(by phone). Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, HR Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. There were no citizen concerns.
- 2. Motion by Ung second by De Witt to approve the agenda for October 13, 2020, Carried 5-0. Copy Filed.

Motion by Radig second by Ung to approve the following items by consent:

- 3. To approve minutes of the October 6, 2020 meeting. Copy filed.
- 4. To approve the claims totaling \$1,545,774.29. Copy filed.
- 5. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Betty Hoffman, parcel #894815477027, 2315 Dacotah St., Sioux City.

WOODBURY COUNTY, IOWA
RESOLUTION #13,069
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES

WHEREAS, Betty Hoffman, is the titleholder of property located at 2315 Dacotah St., Sioux City, IA, Woodbury County, Iowa, and legally described as follows:

Parcel #894815477027

EDGEWATER 4TH LOT 10 & LOT 11 BLOCK 9

WHEREAS, Betty Hoffman is the titleholder of the aforementioned property have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 13th day of October, 2020.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6. To receive the Commission of Veteran Affairs 1st quarterly report ending September 30, 2020. Copy filed.
- 7. To receive the Juvenile Detention Center September population report. Copy filed.
- 8a. To approve the separation of Kelly Hansen, Director, Veteran Affairs Dept., effective 10-07-20. Separation. Copy filed.
- 8b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Director, Veteran Affairs Dept. Wage Plan: \$57,000-\$65,000/year. Copy filed.

Carried 5-0.

- 9. Motion by Radig second by De Witt to approve the purchase of Laptops, Desktops, Monitors, and MFPs for FY21 replacement. Carried 5-0. Copy filed.
- 11a. Motion by De Witt second by Radig to approve the transfer of Farm to Market funds to the IDOT in the amount of \$1,430.31. Carried 5-0. Copy filed.
- 11b. Motion by Pottebaum second by Radig to approve the certificate of completion of project L-B(C160)—73-97 with Graves Construction, Spencer, IA, for \$620,679.97. Carried 5-0. Copy filed.
- 11c. Bid letting was held for project L-B(C274)—73-97. The bids are as follows:

Prahm Const., Slayton, MN	\$513,120.22
Graves Const., Spencer, IA	\$537,771.83
Christensen Bros., Cherokee, IA	\$584,689.73

Motion by De Witt second by Radig to receive the bids and refer them back to the County Engineer for recommendation. Carried 5-0. Copy filed.

- 11d. Motion by Radig second by De Witt to award the bid for project L-B(C274)—73-97 to Prahm Const., Slayton, MN, for \$513,120.22. Carried 5-0. Copy filed.
- 10a. A public hearing was held at 4:45 p.m. for courthouse chiller project. The Chairperson called on anyone wishing to be heard.

Motion by Pottebaum second by Ung to close the public hearing. Carried 5-0.
- 10b. Motion by Ung second by De Witt to receive and open Courthouse Chiller project bid submissions on November 9th at 3:00 p.m. at the Woodbury County Courthouse Board of Supervisors First Floor Boardroom. Carried 5-0. Copy filed.
- 10c. Motion by Radig second by Ung to authorize the County Auditor’s office to open bid submissions for the Courthouse Chiller project. Carried 5-0. Copy filed.
- 10d. Motion by Ung second by De Witt to receive bids November 10th, 2020 at 4:45 p.m. at the Woodbury County Courthouse Board of Supervisors meeting and award the contract to the lowest responsive, responsible bidder at the time. Carried 5-0. Copy filed.

12. The Board heard reports on committee meetings.

13. There were no citizen concerns.

14. Board concerns were heard.

The Board adjourned the regular meeting until October 20, 2020.

Meeting sign in sheet. Copy filed.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: City of Hornick School/City/Township/
Lori J Teel Extension/Soil & Water
Secretary/Clerk
10/13/2020 Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of City Clerk/Treasurer
Name Lori J Teel
Address 400 Main St
City/Zip Hornick, IA 51026
Date of appointment August 24, 2020

This appointment is to fill the office previously held by:

Candi Gress
(Name of previous official)

RETURN TO: Patrick F. Gill
Woodbury County Commissioner of Elections
620 Douglas St, Rm 103
Sioux City, IA 51101

Office Of The
AUDITOR/RECORDER
 Of Woodbury County

PATRICK F. GILL
 Auditor/Recorder



#5b

Court House – Rooms 103
 620 Douglas
 Sioux City, Iowa 51101

Phone (712) 279-6702
 Fax (712) 279-6629

AUDITOR'S QUARTERLY REPORT

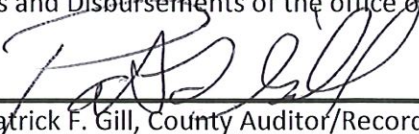
July 1, 2020/ September 30, 2020

Patrick F. Gill, Woodbury County Auditor/Recorder

Payroll Taxes

Beginning Cash Balance	July 1, 2020		
Payroll Taxes		291,355.38	
Other		1,106.01	
Total Beginning Balance			292,461.39
Receipts:			
Payroll Taxes		2,870,353.06	
Interest		110.32	
Other			
Total Receipts			2,870,463.38
Total Resources			3,162,924.77
Disbursements:			
Payroll Taxes		2,866,274.46	
Interest Paid to Treasurer		107.45	
Other			
Total Disbursements			2,866,381.91
Ending Cash Balance	September 30, 2020		
Payroll Taxes		295,433.98	
Interest		1,108.88	
Total Ending Balance			296,542.86

I, Patrick F. Gill, County Auditor/Recorder of Woodbury County, Iowa, hereby certify the above to be a true and correct statement of the Receipts and Disbursements of the office of County Auditor for the 1st Quarter ending **09/30/20**.


 Patrick F. Gill, County Auditor/Recorder

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: October 20, 2020

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Brady, Danielle	County Auditor	11-06-20	Election Clerk II	\$18.10/hour	4.6%=\$.80/hr	R	Per AFSCME Courthouse Contract agreement, from Grade 3/Step 1 to Grade 3/Step 2.
Weaver, Tyler	Secondary Roads	11-06-20	Equipment Operator	\$24.75/hour	3%=\$.74/hr	E	Per CWA Secondary Roads Contract agreement, End of Probation Salary Increase.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/15/20 Weekly Agenda Date: 10/20/20

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas

WORDING FOR AGENDA ITEM:

Presentation of Award Certificate to Dawn Norton.

ACTION REQUIRED:

Approve Ordinance Approve Resolution Approve Motion
 Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

Presentation of Award Certificate for 4 hours of Paid Time Off to Dawn Norton.

BACKGROUND:

On 6-16-15 the Board of Supervisors approved the participation of Woodbury County employees in the City of Sioux City Blood Drives and to provide the same incentive of four hours of paid time off to employees who reach gallon milestones. Recipients of this award have been kind enough to donate to the blood bank for the benefit of others.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

CERTIFICATE OF AWARD
FOUR (4) HOURS OF PAID TIME OFF
AWARDED TO
DAWN NORTON

**FOR THE GENEROUS DONATION OF 10 GALLONS TO THE LIFESERVE BLOOD CENTER
(TIME OFF MUST BE REDEEMED WITHIN SIX MONTHS FROM THE DATE BELOW)**

Matthew Ung, Board of Supervisors, Chairman

Rocky De Witt, Board of Supervisors

Marty Pottebaum, Board of Supervisors

Keith Radig, Board of Supervisors

Justin Wright, Board of Supervisors



October 20, 2020

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/15/2020 Weekly Agenda Date: 10/20/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of permit to work in the county right of way

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Dave Brown has requested a permit to work in the right of way to construct a concrete driveway access to his building.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

FINANCIAL IMPACT:

No impact to the secondary road department.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

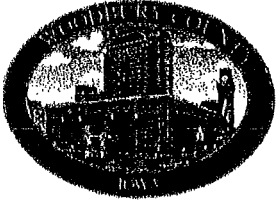
Yes No

RECOMMENDATION:

Recommend approval of the permit for the Dave Brown at 2452 Port Neal Road.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the permit to work in the right of way for Dave Brown and to direct the chair to sign the permit.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@woodburycountylowa.gov

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@woodburycountylowa.gov

SECRETARY
Tish Brice
tbrice@woodburycountylowa.gov

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Dave Brown Phone No.: 712-281-0297

Mailing Address: 2452 Port Need Road, Sergeant Bluff, IA

Township: Liberty Section: 17-T87N-R47W

Woodbury County, State of Iowa, and Dave Brown (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Construct concrete driveway between the edge of Port Need Road and the ROW line. Drain installation approved 3/27/17 is also part of this project.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

L. Woodbury County agrees to provide the following contribution toward completion of this project:

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 21st day of December, 2020.

Entered into this 15th day of October, 2020.

Signature of Property Owner or Authorized Representative

Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcel #894825205034**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Three (3) in Block Eight (8) of Golf View Addition, City of Sioux City, Woodbury County, Iowa (3611 W. 4th St. Cir.)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **20th Day of October, 2020 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate on the **20th Day of October, 2020**, immediately following the closing of the public hearing to the **City of Sioux City only per Code of Iowa 331.361(2)**.
3. That said Board proposes to sell the said real estate to the **City of Sioux City only for consideration of \$1.00 plus recording fees.**
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 6th Day of October, 2020

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: City of Sioux City Date: 7/30/2020
Address: 405 6th St. Phone: 579-6971

Address or approximate address/location of property interested in:
3611 W. 4th St. Cir.

GIS PIN # 8948 25205034

**This portion to be completed by Board Administration **

Legal Description:

Lot Three in Block Eight of
Golf View Addition, City of Sioux City,
Woodbury County, Iowa

Tax Sale #/Date: #94 12/6/66 Parcel # 18666S

Tax Deeded to Woodbury County on: 5/8/68

Current Assessed Value: Land \$100⁻ Building Ø Total \$100⁻

Approximate Delinquent Real Estate Taxes: N/A

Approximate Delinquent Special Assessment Taxes: N/A

*Cost of Services: N/A

Inspection to: Matthew Ung Date: 7/30/2020

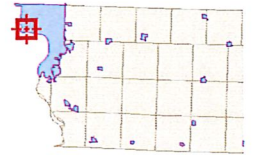
Minimum Bid Set by Supervisor: \$1

Date and Time Set for Auction: Tuesday, October 20th @ 4:35

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

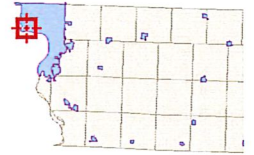
Parcel ID	894825205034	Alternate ID	186165	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	3611 W 4TH ST CIR	Acreage	n/a		SIOUX CITY IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	GOLF VIEW LOT 3 BLK 8				
	(Note: Not to be used on legal documents)				

Date created: 7/30/2020
 Last Data Uploaded: 7/29/2020 7:13:09 PM

Developed by Schneider
 GEOSPATIAL



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894825205034	Alternate ID	186165	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	3611 W 4TH ST CIR	Acreage	n/a		SIOUX CITY IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	GOLF VIEW LOT 3 BLK 8				
	(Note: Not to be used on legal documents)				

Date created: 7/30/2020
 Last Data Uploaded: 7/29/2020 7:13:09 PM

DAVID D. GROSSKLAUS
Partner; Public Finance Practice Group Co-Leader
(515) 699-3287
grossklaus.david@dorsey.com

October 14, 2020

Honorable Chairperson and
Board Members of the Board of Supervisors
Dennis Butler, Budget/Finance Director
Woodbury County
620 Douglas St.
Sioux City, Iowa 51101

Re: *Not to Exceed \$5,500,000 Woodbury County, Iowa Revenue Bonds (Rosecrance Jackson Recovery Centers Project), Series 2020*

Dear Chairperson, Board Members and Mr. Butler:

Woodbury County, Iowa, as the conduit issuer (the “Issuer”), has been asked by Jackson Recovery Centers, Inc., or an affiliate thereof (the “Borrower”) to loan the proceeds of the Bonds to the Borrower for the purposes of (1) refinancing certain existing indebtedness of the Borrower, the proceeds of which were used to refinance the Issuer’s \$7,000,000 Healthcare Facilities Revenue Bond (Rosecrance Jackson Recovery Centers Project), Series 2013 (the “Prior Bond”), the proceeds of which were used to (a) pay a portion of the costs of acquiring, constructing, furnishing and equipping a new Child and Adolescent Recovery Hospital located at 3500 W. 4th Street, Sioux City, Iowa (the “Project”), and (b) pay for certain costs of issuing the Prior Bond; and (2) paying for certain costs of issuance of the Bonds.

The purpose of this letter is to confirm with the Issuer our understanding with respect to legal representation in connection with the above-referenced issuance of the Bonds (the “Bond Transaction”). We have been asked to serve as Issuer’s Counsel and Bond Counsel to the Issuer on the Bond Transaction.

On the Bond Transaction, as Issuer Counsel we will prepare the necessary hearing notices and resolutions of the Issuer for the approval of the Bonds, review the financing and closing documents and the information relating to the Issuer and to render our opinion with respect to the organization and procedures of the Issuer, its due execution and delivery of the documents to which the Issuer is a party (the “County Documents”) and the validity and enforceability of the County Documents. Our opinion as Issuer Counsel will also confirm the issuance of the Bonds is not an indebtedness of the Issuer.

As Bond Counsel, we are responsible for preparing the basic financing documents relating to the transaction, including any loan agreements, mortgages, pledge agreements, and other documents relating to the Bonds. We will also prepare the resolutions to be adopted by the Issuer and the Borrower, and forms of various certificates, financing statements, opinions, and other closing documents necessary to finalize the Bonds. Our role as Bond Counsel will also involve the analysis of any state law or federal tax law

October 14, 2020

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issues which may arise as a result of the nature of the Bond Transaction and the structuring of the financing. We will confer with officers and representatives of the Borrower in addressing these matters and in preparation of the various documents.

We will coordinate the closing of the Bonds and at the closing deliver our opinion as to the legality of and tax exempt nature of the Bonds. It will be our responsibility to accumulate the closing documents and provide copies of those documents in permanent transcripts to the parties involved in each of the financing transactions after the closing.

Before proceeding with the Bond Transaction, we want to be sure that each of you is clear on the following:

1. As we have discussed, Dorsey & Whitney LLP currently represents the Issuer and accordingly the Issuer is a client of the firm for purposes of the ethics rules by which Dorsey & Whitney LLP is bound. Dorsey & Whitney LLP is being engaged to act as Bond Counsel and Issuer Counsel with respect to the Bond Transaction and, accordingly, the Issuer will be a client of the firm for purposes of the ethics rules by which Dorsey & Whitney LLP is bound. It is mutually understood that our services as Bond Counsel and Issuer Counsel outlined above are solely for the benefit of the Issuer.

2. The Borrower will be solely responsible for payment of our fees and expenses as Issuer Counsel and Bond Counsel for the Bond Transaction.

Our services as Issuer Counsel and Bond Counsel will be limited to those set out herein. Our representation of the Issuer with respect to this transaction will conclude upon the issuance of the Bonds.

We look forward to the opportunity of representing the Issuer on this financing. If the foregoing terms are acceptable to the Issuer, the Borrower and the Bank, please acknowledge the same by signing the enclosed copy of this letter and returning it to us at the above address. Please give me or John Danos a call if you have any questions or if there is any additional information we can supply at this time.

Very truly yours,



David D. Grossklaus

DDG:sv

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Agreed to as of the date specified below:

WOODBURY COUNTY, IOWA

By: _____

Acknowledged by Jackson Recovery, Inc. on this ____ day of October, 2020

JACKSON RECOVERY, INC.

By: _____

DAVID D. GROSSKLAUS
Partner; Public Finance Practice Group Co-Leader
(515) 699-3287
grossklaus.david@dorsey.com

October 14, 2020

Honorable Chairperson and
Board Members of the Board of Supervisors
Dennis Butler, Budget/Finance Director
Woodbury County
620 Douglas St.
Sioux City, Iowa 51101

Re: County of Woodbury, Iowa
Healthcare Facilities Revenue Refunding Bonds
(Jackson Recovery Centers, Inc. Project), Series 2020

Dear Chairperson, Board Members of the Board of Supervisors and Budget/Finance Director:

The purpose of this letter is to outline the authority, constitutional debt provisions and procedures relating to the issuance of Healthcare Facilities Revenue Refunding Bonds on behalf of Jackson Recovery Centers, Inc. or an affiliate thereof (the “Borrower”) by Woodbury County, Iowa (the “County”).

The Borrower has requested that the County issue its not to exceed \$5,500,000 Healthcare Facilities Revenue Refunding Bonds (Jackson Recovery Centers, Inc. Project), Series 2020 (the “Bonds”) and loan the proceeds thereof to the Borrower for the purposes of (1) refinancing certain existing indebtedness of the Borrower, the proceeds of which were used to refinance the Issuer’s \$7,000,000 Healthcare Facilities Revenue Bond (Jackson Recovery Centers, Inc. Project), Series 2013 (the “Prior Bond”), the proceeds of which were used to (a) pay a portion of the costs of acquiring, constructing, furnishing and equipping a new Child and Adolescent Recovery Hospital located at 3500 W. 4th Street, Sioux City, Iowa (the “Project”), and (b) pay for certain costs of issuing the Prior Bond; and (2) paying for certain costs of issuance of the Bonds.

Bonds issued pursuant to Chapter 419 of the Code of Iowa by cities and counties are common methods in the State of Iowa of obtaining federally tax-exempt financings for industrial manufacturing, solid waste disposal and non-profit entities, such as the Borrower. Because the interest on such bonds is exempt from federal income taxes, the Borrower will be able to refinance its existing indebtedness at a lower interest rate than a conventional financing would allow. This will have a beneficial impact on the Borrower’s cash flow and enhance the Borrower’s ability to provide its services to the citizens of the County.

Authority of Municipalities to Issue Revenue Debt

The County is authorized pursuant to Chapter 419.2 of the Code of Iowa to issue revenue bonds for the purpose of defraying the cost of any “project” as defined at Section 419.1(12) of the Code. The proceeds of the bonds resulting from the purchase of the bonds by bondholders are in turn loaned to the Borrower. These types of financings are commonly referred to as “conduit” transactions because the County acts as a conduit between the purchasers of the bonds and the Borrower. The bonds are issued by the County and sold to the bond purchasers. The proceeds of the sale of the bonds are then loaned to the Borrower pursuant to a Loan Agreement in which the Borrower agrees to make payments pursuant to the Loan Agreement corresponding to the payments on the bonds.

Revenue Bonds Cannot be Constitutional Debt of the Issuing Municipality

The County is not liable for repaying the bonds and the bonds are payable only from the amounts paid by the Borrower under the Loan Agreement. In fact, bonds issued pursuant to Chapter 419 are statutorily prohibited from being debt of the County within any state constitutional provision. Chapter 419 of the Code provides statutory protection to the County in Section 419.3, which reads:

“The principal of and interest on such bonds shall be payable solely out of the revenues derived from the project to be financed by the bonds... bonds... issued under authority of this chapter *shall never constitute an indebtedness of the municipality, within the meaning of any state constitutional provision or statutory limitation, and shall not constitute nor give rise to a pecuniary liability of the municipality or a charge against its general credit or taxing powers.* Such limitation shall be plainly stated on the face of each such bond.”

The documents providing for the loan from the County to the Borrower, the bond itself, and the authorizing proceedings for the bonds will clearly state the language of Chapter 419.3 in order to put bond purchasers on notice that the bonds shall not constitute debt of the County.

Bank-Qualification

The County is being asked to designate the Bonds as bank-qualified for calendar year 2020. Section 265 of the Internal Revenue Code provides a governmental issuer may issue up to \$10,000,000 of bonds on a bank-qualified basis per calendar year. It is our understanding the County has issued approximately \$900,000 in tax-exempt bonds in 2020 but is not planning to issue additional tax-exempt bonds in calendar year 2020. To the extent these assumptions are not correct please let us know.

Honorable Chairperson, Board
Members of the Board of Supervisors and Budget/Finance Director
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Procedures for Issuing Revenue Debt Pursuant to Chapter 419

The Board of Supervisors is being asked at its meeting scheduled for October ____, 2020, to set a public hearing date on the proposal to issue the Bonds. The notice of the public hearing must be published at least once not less than fifteen (15) days prior to the date of the public hearing as set forth in Section 419.9 of the Code of Iowa. The proceedings to be considered at the November ____, 2020 meeting of the Board of Supervisors will provide for (i) holding a public hearing, (ii) considering adoption of a resolution authorizing the issuance of the Bonds, and (iii) authorizing the Chairperson and the County Auditor to execute the Loan Agreement, the Bonds, and closing certificates relating to the transaction. Shortly after the Board of Supervisors takes action to authorize the issuance of the Bonds, documents will be signed by the parties to the transaction, including the County, the Borrower, and Bond purchasers, and the Bonds will be issued.

Our Role as Bond Counsel

Acting as Bond Counsel, our office will review each of the documents and proceedings necessary to close the transaction in order to ensure compliance with the necessary state and federal legal requirements. On the day of closing and issuance of the Bonds we will issue our opinion that all steps required to issue the Bonds have been completed and confirming that the Bonds are not constitutional debt of the County.

I hope this information will be useful to you as the Board of Supervisors considers proceeding with this matter.

If you have any further questions in the interim, or if there is anything further I can provide to be of assistance, please do not hesitate to contact me.

Very truly yours,



David D. Grossklaus

DDG:sv

MEMORANDUM OF AGREEMENT AND
HEARING

Sioux City, Iowa

October 20, 2020

The Board of Supervisors of Woodbury County met on October 20, 2020 at _____ o'clock p.m., in the lower level of the Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa. The meeting was called to order and there were present the Chairperson and the following named Board Members:

Present: _____

Absent: _____

* * * Other Business * * *

Matters were discussed relative to a financing pursuant to Chapter 419 of the Iowa Code. Whereupon, Board Member _____ introduced the following resolution and moved its adoption, seconded by Board Member _____ and after due consideration thereof by the Board, the Chairperson put the question upon the motion and the roll being called, the following named members of the Board voted:

Ayes: _____

Nays: _____

Whereupon, the Chairperson declared the said motion duly carried and the resolution adopted as follows:

RESOLUTION _____

A Resolution authorizing the execution of a Memorandum of Agreement with Jackson Recovery Centers, Inc. and fixing a date for a hearing on the proposed issuance of revenue bonds or notes

WHEREAS, the County of Woodbury, State of Iowa (the "Issuer"), is a County authorized and empowered by the provisions of Chapter 419 of the Code of Iowa, 2019 as amended (the "Act"), to issue revenue bonds or notes for the purpose of financing the cost of acquiring, by construction or purchase, land, buildings, improvements, and equipment, or any interest therein suitable for the use of any facility for an organization described in Section 501(c)(3) of the Internal Revenue Code (the "Code") which is exempt from federal income tax under Section 501(a) of the Code (a "Tax Exempt Organization") or to retire any existing indebtedness on a facility for a Tax Exempt Organization or to refund any Bonds issued pursuant to the Act and paying costs of issuance associated therewith; and

WHEREAS, the Issuer has been requested by Jackson Recovery Centers, Inc., or an affiliate thereof (the "Borrower"), a Tax Exempt Organization, to issue revenue bonds or notes, in an aggregate principal amount not to exceed \$5,500,000 (the "Bonds"), in one or more series, pursuant to the Act, and to loan said amount to the Borrower for the purposes of (1) refinancing certain existing indebtedness of the Borrower, the proceeds of which were used to refinance the Issuer's \$7,000,000 Healthcare Facilities Revenue Bond (Jackson Recovery Centers, Inc. Project), Series 2013 (the "Prior Bond"), the proceeds of which were used to (a) pay a portion of the costs of acquiring, constructing, furnishing and equipping a new Child and Adolescent Recovery Hospital located at 3500 W. 4th Street, Sioux City, Iowa (the "Project"), and (b) pay for certain costs of issuing the Prior Bond; and (2) paying for certain costs of issuance of the Bonds; and

WHEREAS, it is proposed to finance the foregoing through the issuance of the Bonds and to loan the proceeds from the sale of the Bonds to the Borrower under a Loan Agreement between the Issuer, the Borrower and BMO Harris Bank N.A. (the "Purchaser"), the obligations of which will be sufficient to pay the principal of, premium, if any, and interest on the Bonds as and when the same shall be due and payable; and

WHEREAS, the Bonds, if issued, shall be limited obligations of the Issuer, and shall not constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers, and the principal of, interest and premium, if any, on the Bonds shall be payable solely out of the revenues derived from the Loan Agreement; and

WHEREAS, before the Bonds may be issued, it is necessary to conduct a public hearing on the proposal to issue the Bonds, all as required and provided for by Section 419.9 of the Act and Section 147(f) of the Code; and

WHEREAS, a Memorandum of Agreement in the form and with the contents set forth in Exhibit A attached hereto, has been presented to the Issuer which sets forth certain mutual

undertakings and agreements between the Issuer and the Borrower, relating to the further processing of said Bonds;

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of the Issuer, as follows:

Section 1. The Memorandum of Agreement in the form and with the contents set forth in Exhibit A attached hereto is hereby approved, and the Chairperson is hereby authorized to execute said Memorandum of Agreement and the County Auditor is hereby authorized to attest the same; said Memorandum of Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit A attached hereto.

Section 2. Officials of the Issuer are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of the Memorandum of Agreement.

Section 3. This Board shall meet at _____ p.m. on the 17th day of November, 2020, in the lower level of the Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which time and place any resident or property owner of the Issuer may present oral or written objections on the proposal to issue the Bonds referred to in the preamble hereof.

Section 4. The County Auditor, or his designee is hereby directed to give notice of intention to issue the Bonds, setting forth the amount and purpose thereof, the time when and place where the hearing will be held, by publication at least once not less than fifteen (15) days prior to the date fixed for the hearing, in a newspaper published and having a general circulation within the Issuer. The notice shall be in substantially the following form:

NOTICE OF INTENTION TO ISSUE REVENUE BONDS OR NOTES
(ROSECRANCE JACKSON RECOVERY CENTERS PROJECT)

The Board of Supervisors of Woodbury County, Iowa, (the “Issuer”) will meet on the 17th day of November, 2020 at _____ p.m., in the lower level of the Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, for the purpose of conducting a public hearing on the proposal to issue revenue bonds or notes of the Issuer, in the aggregate principal amount not to exceed \$5,500,000 (the “Bonds”), in one or more series, and to loan said amount to Jackson Recovery Centers, Inc., or an affiliate thereof (the “Borrower”), for the purpose of (1) refinancing certain existing indebtedness of the Borrower, the proceeds of which were used to refinance the Issuer’s \$7,000,000 Healthcare Facilities Revenue Bond (Jackson Recovery Centers, Inc. Project), Series 2013 (the “Prior Bond”), the proceeds of which were used to (a) pay a portion of the costs of acquiring, constructing, furnishing and equipping a new Child and Adolescent Recovery Hospital located at 3500 W. 4th Street, Sioux City, Iowa (the “Project”), and (b) pay for certain costs of issuing the Prior Bond; and (2) paying for certain costs of issuance of the Bonds. The Project will be owned and operated by the Borrower.

The Bonds, when issued, will be limited obligations and will not constitute general obligations of the Issuer nor will they be payable in any manner by taxation, but the Bonds will be payable solely and only from amounts received by the Issuer pursuant to one or more Loan Agreements between the Issuer, the Borrower and the purchaser of the Bonds, the obligations of which will be sufficient to pay the principal of and interest and redemption premium, if any, on the Bonds as and when the same shall become due.

At the time and place stated above, oral or written objections from any resident or property owner of the Issuer may be presented. At such meeting or any adjournment thereof, the Issuer shall adopt a resolution determining whether or not to proceed with the issuance of the Bonds. Written comments may also be submitted to the Issuer at the Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa 51101. Written comments must be received by the above hearing date.

By order of the Board of Supervisors of Woodbury County, Iowa.

Section 5. All resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved on October 20, 2020.

Chairperson, Board of Supervisors

Attest:

County Auditor

* * * Other Business * * *

On motion and vote, the meeting adjourned.

STATE OF IOWA

SS:

COUNTY OF WOODBURY

I, the undersigned, do hereby certify that I am the duly elected, qualified and acting County Auditor of the aforementioned County and that as such I have in my possession or have access to the complete official records of said County and of its Board of Supervisors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid official records and that said transcript hereto attached is a true, correct and complete copy of all of the official records showing the action taken by the Board of Supervisors of said County to authorize the execution of a Memorandum of Agreement by and between Jackson Recovery Centers, Inc. or an affiliate thereof and said County and to set a public hearing date as set forth therein.

WITNESS my hand and the seal of said County hereto affixed this _____ day of October, 2020.

County Auditor

(Seal)

STATE OF IOWA

SS:

COUNTY OF WOODBURY

I, the undersigned, County Auditor of the aforementioned County, do hereby certify that I caused a notice of which the printed slip annexed to the publisher's affidavit hereto attached, is a true and complete copy, to be published in _____, a legal newspaper, printed wholly in the English language, published in said County and of general circulation in such County as evidenced by the said affidavit.

WITNESS my hand and the seal of the aforementioned County hereto affixed this ____ day of _____, 2020.

County Auditor

(Seal)

(PLEASE NOTE: This certificate must be dated as of or subsequent to the actual date of publication of the notice.)

EXHIBIT A
MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT is between the County of Woodbury, Iowa, (the “Issuer”) and Jackson Recovery Centers, Inc. (d/b/a Rosecrance Jackson Recovery Centers) (the “Borrower”).

1. Preliminary Statement. Among the matters of mutual inducement which have resulted in the execution of this Agreement are the following:

(a) The Issuer is authorized by Chapter 419 of the Code of Iowa, 2019, as amended (the “Act”) to issue revenue bonds or notes for the purpose of financing the cost of acquiring, by construction or purchase, land, buildings, improvements and equipment, or any interest therein suitable for the use of any facility for an organization described in Section 501(c)(3) of the Internal Revenue Code (the “Code”) which is exempt from federal income tax under Section 501(a) of the Code (a “Tax Exempt Organization”) or to retire any existing indebtedness on a facility for a Tax Exempt Organization and to refund any bonds issued pursuant to the Act, and paying costs of issuance associated therewith.

(b) The Borrower, a Tax-Exempt Organization, wishes to obtain satisfactory assurance from the Issuer that, subject to the public hearing required by the Act and Section 147(f) of the Internal Revenue Code and the terms of this Agreement, and to due compliance with all requirements of law and the obtaining of all necessary consents and approvals and to the happening of all acts, conditions and things required to exist, happen or be performed precedent to and in connection therewith in due time, form and manner as required by law, such bonds or notes, in one or more series, in a principal amount not to exceed \$5,500,000 (the “Bonds”) will be issued by the Issuer for the purpose of (1) refinancing certain existing indebtedness of the Borrower, the proceeds of which were used to refinance the Issuer’s \$7,000,000 Healthcare Facilities Revenue Bond (Jackson Recovery Centers, Inc. Project), Series 2013 (the “Prior Bond”), the proceeds of which were used to (a) pay a portion of the costs of acquiring, constructing, furnishing and equipping a new Child and Adolescent Recovery Hospital located at 3500 W. 4th Street, Sioux City, Iowa (the “Project”), and (b) pay for certain costs of issuing the Prior Bond; and (2) paying for certain costs of issuance of the Bonds (as defined herein).

2. Undertakings on the Part of the Issuer.

(a) The Issuer will begin the proceedings necessary to authorize the issuance of the Bonds, in an aggregate principal amount not to exceed \$5,500,000.

(b) Subject to due compliance with all requirements of law and the terms of this Agreement, including the provisions of and the public hearing required by the Act, it will cooperate with the Borrower in the issuance and sale of such Bonds, and the proceeds from the issuance of such Bonds shall be loaned to the Borrower upon such terms sufficient to pay the principal of and interest and redemption premium, if any, on such Bonds, as and when the same shall become due, all as shall be authorized by law and mutually satisfactory to the Borrower and the Issuer.

(c) The Issuer shall determine when, in what amount, and if the Bonds may be issued without causing the Issuer to lose its qualification as a “qualified small issuer” within the meaning of Section 265(b)(3)(C) of the Code.

3. Undertakings on the Part of the Borrower.

(a) The Borrower will use all reasonable efforts to cooperate with the Issuer and comply with the Act and all other provisions of law relating to refinancing the existing indebtedness and the issuance and sale of such Bonds.

(b) The Borrower will enter into one or more loan agreements (the “Loan Agreement”) with the Issuer and BMO Harris Bank N.A. (the “Purchaser”) under the terms of which the Borrower will obligate itself to pay to the Issuer sums sufficient to pay the principal of and interest and redemption premium, if any, on such Bonds as and when the same shall become due and payable, such instrument to contain other provisions required by law and such other provisions as shall be mutually acceptable to the Issuer and the Borrower.

(c) The Borrower will take such further action and adopt such further proceedings as may be required to implement its aforesaid undertaking or as it may deem appropriate in pursuant thereof.

4. General Provisions.

(a) All commitments on the part of the Issuer and the Borrower herein are subject to the condition that on or before one year from the date hereof (or such other date as shall be mutually agreed to) the Issuer and the Borrower shall have agreed to mutually acceptable terms relating to the issuance and sale of such Bonds, and mutually acceptable terms and conditions of the documents referred to in paragraphs 2 and 3 hereof.

(b) The Borrower agrees that it will reimburse the Issuer for all reasonable and necessary direct out-of-pocket expenses which the Issuer may incur, including but not limited to, legal fees, administrative costs, printing and publication costs and filing fees arising from the execution of this Agreement and the performance, or preparation to perform by the Issuer, of its obligations hereunder, or done at the request of the Borrower, whether or not such Bonds are issued.

(c) All commitments of the Issuer hereunder are further subject to the conditions that the Issuer shall in no event incur any liability for any act or omission hereunder, and that such Bonds described herein shall not constitute an indebtedness of the Issuer within the meaning of any constitutional or statutory provision and shall not constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers.

The execution of this Memorandum of Agreement by the Issuer is not intended to nor does it create a binding commitment on the part of the Issuer to proceed with the issuance of the Bonds. It is further understood that the issuance of the Bonds is subject to further review by the Board of Supervisors of the Issuer and compliance with all provisions of the Act and the Code, including the holding of a public hearing with respect thereto.

(d) Preparation of all resolutions, agreements, instruments, certificates or other documents in final form for adoption and execution shall be the sole responsibility of Bond Counsel.

(e) In the event Sections 145 and 146 of the Code restrict the aggregate principal amount of Bonds for Tax-Exempt Organizations which the Issuer may issue in any calendar year, the Issuer may rescind its commitments under Paragraph 2 hereof, without liability on the part of the Issuer.

(f) All commitments of the Issuer hereunder are further subject to the condition that the Bonds will only be issued if the Issuer determines that such issuance will not cause the Issuer to lose its qualification as a “qualified small issuer” within the meaning of Section 265(b)(3)(C) of the Code in any year.

Dated this _____ day of October, 2020.

WOODBURY COUNTY, IOWA

By _____
Chairperson

Attest:

County Auditor

JACKSON RECOVERY CENTERS, INC.

By _____
Authorized Officer

ITEMS TO INCLUDE ON AGENDA FOR OCTOBER 20, 2020**WOODBURY COUNTY, IOWA**

Lease Agreement by and between Woodbury County Law Enforcement Center Authority and Woodbury County, Iowa

- Resolution levying a direct annual tax for the payment thereof pursuant to Section 346.27 of the Code of Iowa.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE COUNTY.

October 20, 2020

The Board of Supervisors of Woodbury County, State of Iowa, met in _____ session, in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at _____ .M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

Board Member _____ introduced the following Resolution entitled "RESOLUTION LEVYING A DIRECT ANNUAL TAX FOR PAYMENT OF THE BASE RENT AND ADDITIONAL RENT DUE UNDER THE LEASE AGREEMENT BY AND BETWEEN THE WOODBURY COUNTY LAW ENFORCEMENT CENTER AUTHORITY AND WOODBURY COUNTY, IOWA, PURSUANT TO SECTION 346.27 OF THE CODE OF IOWA", and moved that the same be adopted. Board Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Chairperson declared the Resolution duly adopted as follows:

RESOLUTION LEVYING A DIRECT ANNUAL TAX FOR
PAYMENT OF THE BASE RENT AND ADDITIONAL
RENT DUE UNDER THE LEASE AGREEMENT BY AND
BETWEEN THE WOODBURY COUNTY LAW
ENFORCEMENT CENTER AUTHORITY AND
WOODBURY COUNTY, IOWA, PURSUANT TO
SECTION 346.27 OF THE CODE OF IOWA

WHEREAS, Woodbury County, State of Iowa ("County"), is a political subdivision, organized and existing under the Constitution and laws of the State of Iowa, and is not affected by any special legislation; and

WHEREAS, pursuant to Section 346.27 of the Code of Iowa, the County entered into that certain Lease Agreement dated September 1, 2020 (the "County Lease") with the Woodbury County Law Enforcement Center Authority (the "Authority") for the non-exclusive use of the Facility (as defined in the County Lease); and

WHEREAS, Section 346.27(22) of the Code of Iowa provides that when the County enters into a lease with the Authority, the governing body of the County shall provide by ordinance or resolution for the levy and collection of a direct annual tax sufficient to pay the

annual rent payable under the lease as and when it becomes due and payable. The tax shall be levied and collected in like manner with the other taxes of the County and shall be in addition to all other taxes authorized to be levied by the County. This tax shall not be included within and shall be in addition to any statutory limitation of rate or amount for the County. The taxes realized from the tax levy shall be deposited into an account in the debt service fund of the County for the payment of the annual rent and shall not be disbursed for any other purpose; and

WHEREAS, pursuant to the County Lease, the County agreed to make semi-annual payments of Base Rent and Additional Rent (as those terms are defined in the County Lease) to the Authority; and

WHEREAS, pursuant to the County Lease, the Authority agreed to issue its Law Enforcement Center Facilities Revenue Bonds (the "Bonds") for the purpose of financing the design, construction, equipping, and furnishing of the Facility (as defined in the County Lease), including the acquisition of land for such purposes, for the joint use of the County and City of Sioux City, Iowa (the "City"); and

WHEREAS, the County is now in need of funds to pay the Base Rent and Additional Rent due under the County Lease, and it is deemed necessary and advisable that a direct annual tax be imposed pursuant to Section 346.27 of the Code of Iowa for such purpose; and

WHEREAS, the Board of Supervisors has taken such acts as are necessary to levy and collect the direct annual tax.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. Authorization. The direct annual tax authorized by Section 346.27 of the Code of Iowa is being specially levied to pay the Base Rent and Additional Rent due under the County Lease. The Base Rent shall be paid to the Authority to finance the design, construction, equipping, and furnishing of the Woodbury County Law Enforcement Center, including the acquisition of land for such purposes, for the joint use of the County and City, and not to finance the general purposes of the County. Subject to Section 3 below, the County shall continue to levy and collect the direct annual tax until such time as the bonds issued by the Authority to finance the Facility have been paid in full.

Section 2. Levy of Direct Annual Tax. For the purpose of providing funds to pay the Base Rent and Additional Rent due under the County Lease as required under Section 346.27 of the Code of Iowa, there is levied for each future year the following direct annual tax upon all the taxable property in Woodbury County, State of Iowa, to wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
\$2,131,028.23	2021/2022
\$2,134,187.20	2022/2023
\$2,133,688.26	2023/2024
\$2,134,952.90	2024/2025
\$2,134,860.70	2025/2026
\$2,130,812.40	2026/2027
\$2,134,710.00	2027/2028
\$2,135,195.26	2028/2029
\$2,133,798.26	2029/2030
\$2,134,950.00	2030/2031
\$2,139,113.26	2031/2032
\$2,131,240.76	2032/2033
\$2,131,384.50	2033/2034
\$2,134,231.00	2034/2035
\$2,134,573.50	2035/2036
\$2,133,532.50	2036/2037
\$2,136,101.00	2037/2038
\$2,132,124.50	2038/2039
\$2,126,757.50	2039/2040

Section 3. Amendment of Levy of Annual Tax. Based upon the terms of the future sale of the Additional Bonds (as defined in the County Lease) to be issued, this Board will file an amendment to this Resolution ("Amended Resolution") with the County Auditor.

Section 4. Filing. A certified copy of this Resolution shall be filed with the County Auditor of Woodbury County, State of Iowa, who shall, pursuant to Sections 76.2 and 346.27 of the Code of Iowa, levy, assess and collect the tax in the same manner as other taxes and, when collected, these taxes shall be used only for the purpose of paying the Base Rent and Additional Rent due under the County Lease.

PASSED AND APPROVED this 20th day of October, 2020.

Chairperson

ATTEST:

County Auditor

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF WOODBURY)

I, the undersigned County Auditor of Woodbury County, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2020.

County Auditor, Woodbury County, State of Iowa

(SEAL)

COUNTY AUDITOR'S CERTIFICATE

I, _____, County Auditor of Woodbury County, State of Iowa, hereby certify that on the _____ day of _____, 2020 there was filed in my office the Resolution of the Board of Supervisors of Woodbury County, State of Iowa, adopted on the _____ day of _____, 2020, such Resolution levying a tax for the purpose of paying the Base Rent and Additional Rent due under the Lease Agreement with the Woodbury County Law Enforcement Center Authority pursuant to Section 346.27 of the Code of Iowa.

(COUNTY SEAL)

County Auditor of Woodbury County, State of
Iowa

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10

Date: 10/12/2020 Weekly Agenda Date: 10/21/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Rebecca Socknat, EMA Coordinator

WORDING FOR AGENDA ITEM:

Emergency Management is asking for \$19,983 to upgrade the Emergency Operations Center technology.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Emergency Management is asking for \$19,983 to upgrade the EOC technologies.

BACKGROUND:

Current IT equipment was installed 12 years ago. EMA received an EMPG-Supplemental grant, however it is a one for one match. EMA also applied for a MRHD grant to meet the match, however our application was not accepted. Total project cost is \$39,965. EMA does have some reserves, however the Commission is cautious of spending due to the multiple disasters we have faced recently.

FINANCIAL IMPACT:

The cost of meeting the match of the EMPG-Supplemental grant is \$19,983

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Woodbury County Emergency Management Agency recommends the Woodbury County Board of Supervisors approves \$19,983 in order for EMA to purchase equipment for technological upgrades to the Emergency Operations Center.

ACTION REQUIRED / PROPOSED MOTION:

The Woodbury County Board of Supervisors make a motion to approve \$19,983 for EMA to purchase equipment for technological upgrades to the Emergency Operations Center.



Proposal Date:
September 4, 2020

Quote Number:
20-1339

Woodbury County Emergency Management Center

Prepared For:
Woodbury County Emergency Management

Sioux City IA

CCS Presentation Systems
11041 O St
Omaha NE 68137

Proposed By:
Derek Strohman
dstrohman@ccsmidwest.com

EMERGENCY MANAGEMENT CENTER

SCOPE

CCS proposes installing (5) 5000 lumen widescreen laser projectors. We will provide (5) HDMI/USB-C wall plate input locations. The inputs will be connected to a matrix switcher. The outputs of the matrix switcher will be connected to the (5) projectors. Each projector will be able to show a quad view of any of the available inputs. The audio from the sources will be connected to a 5-channel mixer, with the output of the mixer connected to the existing audio system. The projector power will be controlled via the manufacturer's remote control. Control of the matrix switcher will be via the front panel of the mixer. Optionally, an owner-furnished PC could be used for control via an application download from the manufacturer's website.

OFE Requirements







Electrical

- Duplex outlet at each projector
- Duplex outlet at equipment location

Equipment

- Sources with HDMI and/or USB-C outputs
- Fully functional audio system with an available input



VIDEO SYSTEM

IMAGE	QTY	DESCRIPTION	PRICE	TOTAL
	5	Hitachi Maxell SSL 3LCD WUXGA 6000LM Projector. HDBT, HDMI x 2, V&H Lens Shift, Throw Ratio 1.4 - 2.4:1 , Contrast Ratio 1,500,000:1, Light Source 20,000 hours standard (50,000 hours in Long Life Mode 2), Weight 18.7 lbs, 16W audio, Monitor/Contro over IP via Network Function, Wireless Capability with purchase of optional USBWL5G adaptor.	\$2,757.47	\$13,787.35
	1	AV Pro Edge Full HD 9xX HDBaseT Matrix with HDMI Loop Outs for Unlimited Cascading, IR Routing, Encapsulated RS232 Command Routing, Audio Matrixing, EDID Management. IR, RS232 and Ethernet Control with Web GUI. Major control drivers and API available. Features AIMS (Actual Instant Matrix Switching), Multiview, Matrixable Quad View and Video Wall (Video Wall requires AC-EX150VW-C9-R)	\$4,375.38	\$4,375.38
	5	AV Pro Edge 150M Standard Cloud 9 Receiver. IR & RS232 Pass-Through. Full HD	\$176.04	\$880.20
	5	AV Pro Edge HDBaseT Receiver Design to work with the Cloud 9 Matrix Switcher	\$153.89	\$769.45
	2	AV Pro Edge Power 8 Extenders with 1 Power supply. 0.5m Leads ***This product is compatible with all AVPro Extender Sets***	\$142.82	\$285.64
	5	ConferX USB-C & HDMI Single Gang, Decora Style Wall Plate (White) HDBaseT Transmitter ONLY (100M HD, 70M 4K)	\$452.52	\$2,262.60


Woodbury County Emergency Management Center

IMAGE	QTY	DESCRIPTION	PRICE	TOTAL
VIDEO SYSTEM TOTAL				\$22,360.62





AUDIO SYSTEM

IMAGE	QTY	DESCRIPTION	PRICE	TOTAL
	5	AV Pro Edge Digital to Analog Audio Converter (Toslink/Coax/2CH)	\$66.42	\$332.10
	1	RDL 5 Input Mic/Line Mixer w/Phantom - Mic and Line Out	\$399.36	\$399.36
AUDIO SYSTEM TOTAL				\$731.46

MOUNTS AND RACKS

IMAGE	QTY	DESCRIPTION	PRICE	TOTAL
	5	Chief suspended ceiling mount projector kit. Includes universal mount and 6" fixed column	\$372.90	\$1,864.50
MOUNTS AND RACKS TOTAL				\$1,864.50

CABLE AND MATERIALS

IMAGE	QTY	DESCRIPTION	PRICE	TOTAL
	750	COVID Shielded, Cat 6, Black Jacket, Plenum, Bulk Cable	\$0.83	\$622.50
	100	COVID 22-2 Shielded Twisted Pair, Plenum, Bulk Cable	\$0.22	\$22.00
	10	COVID Slim Line HDMI 2.0 Cable, 6ft	\$24.95	\$249.50
	5	COVID Slim Line HDMI 2.0 Cable, 10ft	\$28.95	\$144.75
CABLE AND MATERIALS TOTAL				\$1,038.75

Woodbury County Emergency Management Center

EQUIPMENT TOTAL	\$25,995.33
<hr/>	
LABOR TOTAL	\$8,480.00
<hr/>	
INSTALLATION MATERIALS	\$551.10
SHIPPING	\$872.59
PER DIEM	\$385.00
DRIVE TIME	\$600.00
TRAVEL	\$825.00
<hr/>	
EMERGENCY MANAGEMENT CENTER TOTAL	\$37,709.02

CCS SECURE - 1 YEAR

Priority System Support Allows a technician to be dispatched quickly, ensuring that any equipment issues are resolved as soon as possible.

- Covers all Field Service Labor
- Telephone & E-mail Response within 4 Business Hrs
- On-site Response within 2 Business Days
- Unlimited Telephone Support
- Facilitation of Manufacturer's Warranty
- Service Portal Access (Coming Soon)

CCS SECURE - 1 YEAR

+\$1,327.00

CCS SECURE - 2 YEAR

Priority System Support Allows a technician to be dispatched quickly, ensuring that any equipment issues are resolved as soon as possible.

- Covers all Field Service Labor
- Telephone & E-mail Response within 4 Business Hrs
- On-site Response within 2 Business Days
- Unlimited Telephone Support
- Facilitation of Manufacturer's Warranty
- Service Portal Access (Coming Soon)

CCS SECURE - 2 YEAR

+\$1,726.00

CCS SECURE - 3 YEAR

Priority System Support Allows a technician to be dispatched quickly, ensuring that any equipment issues are resolved as soon as possible.

- Covers all Field Service Labor
- Telephone & E-mail Response within 4 Business Hrs
- On-site Response within 2 Business Days
- Unlimited Telephone Support
- Facilitation of Manufacturer's Warranty
- Service Portal Access (Coming Soon)

CCS SECURE - 3 YEAR

+\$2,787.00

CCS MAX - 1 YEAR

Comprehensive System Support PLUS Preventative Maintenance

This plan ensures A/V system integrity and provides the highest level of priority response and resolution . It is specifically designed to help keep your A/V equipment running at peak performance.

- Covers all Field Service Labor
- Telephone & E-mail Response within 2 Business Hrs
- On-site Response within 8 Business Hrs
- Unlimited Telephone Support
- Facilitation of Manufacturer's Warranty
- Service Portal Access (Coming Soon)
- Annual Preventative Maintenance

CCS MAX - 1 YEAR

+\$1,327.00

CCS MAX - 2 YEAR

Comprehensive System Support PLUS Preventative Maintenance

This plan ensures A/V system integrity and provides the highest level of priority response and resolution . It is specifically designed to help keep your A/V equipment running at peak performance.

- Covers all Field Service Labor
- Telephone & E-mail Response within 2 Business Hrs
- On-site Response within 8 Business Hrs
- Unlimited Telephone Support
- Facilitation of Manufacturer's Warranty
- Service Portal Access (Coming Soon)
- Annual Preventative Maintenance

CCS MAX - 2 YEAR

+\$2,256.00

CCS MAX - 3 YEAR

Comprehensive System Support PLUS Preventative Maintenance

This plan ensures A/V system integrity and provides the highest level of priority response and resolution . It is specifically designed to help keep your A/V equipment running at peak performance.

- Covers all Field Service Labor
- Telephone & E-mail Response within 2 Business Hrs
- On-site Response within 8 Business Hrs
- Unlimited Telephone Support
- Facilitation of Manufacturer's Warranty
- Service Portal Access (Coming Soon)
- Annual Preventative Maintenance

CCS MAX - 3 YEAR

+\$3,318.00

ACCEPTANCE

FINANCIAL

PAYMENT SCHEDULE

60% of the total job pre-paid prior to product procurement.
 40% to be invoiced with Net30 terms upon project completion and acceptance.

	EQUIPMENT TOTAL	\$25,995.33
<hr/>		
	ENGINEERING	\$480.00
	INSTALLATION	\$5,760.00
	MANAGEMENT	\$960.00
	PROGRAMMING	\$1,280.00
	LABOR TOTAL	\$8,480.00
<hr/>		
	INSTALLATION MATERIALS	\$551.10
	SHIPPING	\$872.59
	PER DIEM	\$385.00
	DRIVE TIME	\$600.00
	TRAVEL	\$825.00
<hr/>		
	SUBTOTAL	\$37,709.02
	TOTAL TAX	\$0.00
	PROJECT TOTAL	\$37,709.02

OPTIONS Not included in the project total. Initial to the left to add the option to your project.		
	_____ CCS SECURE - 1 YEAR	+\$1,327.00
	_____ CCS SECURE - 2 YEAR	+\$1,726.00
	_____ CCS SECURE - 3 YEAR	+\$2,787.00
	_____ CCS MAX - 1 YEAR	+\$1,327.00
	_____ CCS MAX - 2 YEAR	+\$2,256.00
	_____ CCS MAX - 3 YEAR	+\$3,318.00

Woodbury County Emergency Management Center

TERMS

I accept this proposal and hereby authorize CCS Presentation Systems at 11041 O St Omaha, NE 68137 to proceed with the purchase of the included equipment for the facilities of Woodbury County Emergency Management constructing at 4647 Stone Ave Sioux City, IA 51106 as described in the totality of this document. In keeping with the Terms of Payment listed above. This proposal is valid only if accepted in writing by Woodbury County Emergency Management and deposit payment received no later than September 24, 2020.

INSTALLATION CANCELLATION / CREW CALL OFF / RESCHEDULE FEE

- Once an Install date has been set, and the customer has been notified, if the customer cancels or reschedules less than 24 hours prior to said install date, a cancellation/rescheduling crew fee of the crews' loss time may be charged for each occurrence.
- If onsite and the crews are asked to leave due to customer reasons, a crew fee of the crews' loss time and trip charge may be charged for each occurrence.

WARRANTY

CCS warrants the system installation to be free of defects in workmanship and fit for the intended purpose for a period of 1-year parts and 90 days labor. This warranty does not cover equipment or system abuse, misuse including but not limited to: operating outside of environmental, electrical, temperature or humidity specifications, system alterations neither approved nor performed by CCS or repair by a service facility other than those authorized by the manufacturer. After one-year parts and 90 days labor, any future service requirements will be billed on a time and materials basis unless a CCS Service Contract is in place.

All new equipment, provided by CCS, includes the manufacturer's warranty. CCS warrants that all AV equipment will be installed in accordance with the manufacturer's recommended environmental and electrical operating conditions and requirements. CCS systems are under warranty against defects in workmanship for a period of 1-year parts and 90 days labor from the date of system acceptance or substantial completion. Owner furnished equipment and products not purchased from CCS are not covered under warranty.

ACCEPTANCE

WOODBURY COUNTY EMERGENCY MANAGEMENT

SIGNED

DATE

PRINT NAME

TITLE

CCS PRESENTATION SYSTEMS

SIGNED

DATE

PRINT NAME

TITLE

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/15/2020 Weekly Agenda Date: 10/20/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive bids for Weir Repairs

ACTION REQUIRED:

Approve Ordinance Approve Resolution Approve Motion

Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

The county engineer has prepared plans for repairs to two weirs damaged during 2019 flooding.

BACKGROUND:

March 2019 flooding damaged two stream grade control weirs. The secondary road department received FEMA funding for repair of the weirs. The county also is receiving Emergency Watershed Protection (EWP) funding to allow the weirs to be reinforced and improved to meet current design standards.

FINANCIAL IMPACT:

The project is paid for with a combination of FEMA, EWP and local Woodbury County secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

- 1) I recommend that the Board receive bids for the repair of two weirs and return them to the county engineer for review and recommendation.
- 2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

- 1) Motion to receive bids for the repair of two weirs and return them to the county engineer for review and recommendation.
- 2) Motion to award bid if low quote is clearly determined by bid results.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/15/2020 Weekly Agenda Date: 10/20/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive bids for Culvert outlet protection projects

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The county engineer has prepared plans for outlet improvements at two box culverts damaged during 2019 flooding.

BACKGROUND:

March 2019 flooding damaged two RCB Culverts and degraded the stream at the culvert outlets . The secondary road department received Hungry Canyons funding for repair of the culvert outlets. The county also is receiving Emergency Watershed Protection (EWP) funding to allow stream protection to be installed to protect and reinforce the culverts.

FINANCIAL IMPACT:

The project is paid for with a combination of Hungry Canyons, EWP and local Woodbury County secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

- 1) I recommend that the Board receive bids for the repair of two culverts and return them to the county engineer for review and recommendation.
- 2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

- 1) Motion to receive bids for the repair of two culverts and return them to the county engineer for review and recommendation.
- 2) Motion to award bid if low quote is clearly determined by bid results.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/15/2020 Weekly Agenda Date: 10/20/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive bids for D12 bank protection project

ACTION REQUIRED:

Approve Ordinance Approve Resolution Approve Motion

Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

The county engineer has prepared plans for stream bank protection along the West Fork of the Little Sioux River damaged during 2019 flooding near bridge C-27 on county route D12.

BACKGROUND:

March 2019 flooding damaged the left stream bank of the West Fork cutting into the county right of way and threatening to damage the road embankment if the cut continues as it has over the past decade. The county is receiving Emergency Relief (ER) funding from FHWA to allow stream protection to be installed to protect and reinforce the road embankment.

FINANCIAL IMPACT:

The project is paid for with a combination of Federal Highway Administration ER and local Woodbury County secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

1) I recommend that the Board receive bids for the repair of the river bank and return them to the county engineer for review and recommendation.
 2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

1) Motion to receive bids for the repair of the D12 river bank and return them to the county engineer for review and recommendation.
 2) Motion to award bid if low quote is clearly determined by bid results.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/15/2020 Weekly Agenda Date: 10/20/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of plans for maintenance project to replace culvert K-264

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Plans have been completed for replacement of a damaged box culvert on 160th Street/Old Highway 20 with a new corrugated metal pipe. We request approval of the plans for letting.

BACKGROUND:

The county road department needs to replace a deteriorating box culvert and address upstream erosion on 160th Street. Due to its size, the amount of pavement removal connected to the replacement, and a tight time frame for the work, we are letting this maintenance project out to contract.

FINANCIAL IMPACT:

The projects are paid for with local Woodbury County secondary road funds .

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the plans for the replacement of culvert K-264.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the plans for the replacement of culvert K-264.

IOWA
DEPARTMENT OF TRANSPORTATION
 Highway Division
 PLANS OF PROPOSED IMPROVEMENT ON THE
SECONDARY ROAD SYSTEM
WOODBURY COUNTY
CULVERT REPLACEMENT
STRUCTURE NO. K-264

The Iowa Department of Transportation Standard Specifications for Highway and Bridge Construction, series of 2015, plus current Supplemental Specifications and Special Provisions shall apply to construction work on this project.

Plus Current Special Provisions and Supplemental Specifications

ON 160TH ST, FROM MINNESOTA AVE EAST 0.25 MILES TO
 MICHIGAN AVE, SEC. 4--88--43 REPLACE EXISTING RCB CULVERT
 WITH CMP CULVERT

TRAFFIC CONTROL PLAN

THIS ROAD WILL BE CLOSED TO THROUGH TRAFFIC DURING CONSTRUCTION. TRAFFIC ROUTES ADJACENT TO PROPERTIES WILL BE MAINTAINED AS PROVIDED FOR IN ARTICLE 1107.08 OF THE CURRENT STANDARD SPECIFICATIONS. TRAFFIC CONTROL DEVICES, PROCEDURES, LAYOUTS, SIGNING, AND PAVEMENT MARKINGS INSTALLED WITHIN THE LIMITS OF THIS PROJECT SHALL CONFORM TO THE "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS" AS ADOPTED BY THE DEPARTMENT PER 761 OF THE IOWA ADMINISTRATION CODE (IAC) CHAPTER 130.

MAINTENANCE OF SIGNS AND BARRICADES AS STATED IN ARTICLE 1107.09 SHALL APPLY ON THIS PROJECT.

SIGNING ON THIS PROJECT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL BE IN ACCORDANCE WITH ROAD STANDARD TC-252

Approved
Board of Supervisors

	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.
	Date
	Iowa Registration Number 11452 Expiration Date 12/31/2020
	Pages or sheets covered by this seal: Pages 1 - 9

2015 AADT 230 V.P.D.

Structure Number: K-264

INDEX OF SHEETS	
No.	Description
1	TITLE SHEET
2	LOCATION PLAN
3	ESTIMATE OF QUANTITIES AND GENERAL INFORMATION
4	PLAN VIEW
5	REQUIRED CMP SECTIONS
6	OUTLET CURTAIN WALL DETAILS
7-9	ROADWAY CROSS SECTIONS

ROAD STANDARD PLANS					
The following Standard Plans shall be considered applicable to construction work on this project.					
Identification	Date	Identification	Date	Identification	Date
EW-101	10-17-17				
EW-401	10-20-15				
EW-402	04-18-17				
TC-252	04-21-20				



WOODBURY COUNTY

Letting Date **OCTOBER 27, 2020**

CULVERT REPLACEMENT

STRUCTURE NO: K-264