



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MAY 11, 2021) (WEEK 19 OF 2021)

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Live telephonic access at: 712-224-6014

Rocky L. DeWitt 253-0421 rdewitt@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Mark A. Monson 204-1015 mmonson@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov	Justin Wright 899-9044 jwright@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 11, 2021 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item.**
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the May 4, 2021 meeting
4. Approval of claims
5. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Approval of retiree request to remain on county health insurance

- 6. County Auditor – Patrick Gill
Receive Auditor’s Quarterly Reports

End Consent Agenda

- 7. Secondary Roads – Mark Nahra
Approval of contract to Holly Brown Construction for the gravel pit excavation Action

- 8. Board of Supervisors – Rocky De Witt
Approval of appointments to the redistricting commission Action

- 9. Reports on Committee Meetings Information

- 10. Citizen Concerns Information

- 11. Board Concerns Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- TUE., MAY 11** 4:00 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- THU., MAY 13** 12:00 p.m. SIMPCO Board of Directors, 1122 Pierce St.
- WED. MAY 19** 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
- 10:00 a.m. Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU. MAY 20** 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI. MAY 21** 12:00 p.m. Siouxland Human Investment Partnership Board Meeting, ZOOM
- MON. MAY 24** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- TUE. MAY 25** 2:00 p.m. Decat Board Meeting, Western Hills AEA, Room F
- WED. MAY 26** 2:30 p.m. Rolling Hills Community Services Region Governance Board Meeting
- THU. MAY 27** 11:00 a.m. Siouxland Regional Transit Systems Board Meeting, SIMPCO Office, 1122 Pierce
- WED., JUNE 2** 9:00 a.m. Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
- 10:30 a.m. Loess Hills Alliance Executive Meeting
- 12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m. Loess Hills Alliance Full Board Meeting
- 3:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., JUNE 3** 10:00 a.m. COAD Meeting, The Security Institute
- FRI., JUNE 4** 10:00 a.m. Hungry Canyons Alliance Meeting, Atlantic, Iowa
- MON., JUNE 7** 6:00 p.m. Board of Adjustment meeting, First Floor Boardroom
- WED., JUNE 9** 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
- THU., JUNE 10** 12:00 p.m. SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

MAY 4, 2021, EIGHTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, May 4, 2021 at 4:30 p.m. Board members present were Radig, Ung (by phone), Monson, De Witt, and Wright. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, HR Director, Joshua Widman, Board Attorney, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. There were no citizen concerns.
2. Motion by De Witt second by Radig to approve the agenda for May 4, 2021. Carried 5-0. Copy Filed.

Motion by Radig second by De Witt to approve the following items by consent:

3. To approve minutes of the April 27, 2021 meeting. Copy filed.
4. To approve the claims totaling \$1,095,294.07. Copy filed.
5. To approve the appointment of Erick Ortiz, P/T Youth Worker, Juvenile Detention Dept., effective 05-05-21, \$19.83/hour. Job Vacancy Posted 10-28-20. Entry Level Salary: \$19.83/hour.; the separation of Patrick Greenwood, Attorney-HIDTA Grant, County Attorney Dept., effective 05-09-21. Resignation.; the appointment of Kim Barbagallo, Finance Clerk II, County Auditor Dept., effective 05-10-21, \$19.01/hour. Job Vacancy Posted 2-10-21. Entry Level Salary: \$17.30/hour.; the appointment of Ely Fundermann, Temporary Summer Laborer, Secondary Roads Dept., effective 05-17-21, \$12.00/hour. Not to exceed 120 days.; and appointment of Jacob Gilreath, Temporary Engineering Aide, Secondary Roads Dept., effective 05-17-21, \$14.00/hour. Not to exceed 120 days. Copy filed.
6. To approve the permit to work in the right of way for Lee Westergaard. Copy filed.
7. To approve items to be auctioned per Personal Property Disposition Policy. Copy filed.

Carried 5-0.

The Board recessed for a meeting of the Wolf Creek Drainage District.

The Supervisors meeting was called back to order.

9. Motion by Radig second by De Witt to receive for signatures a Resolution closing and vacating a road right of way. Carried 5-0.

RESOLUTION #13,171
WOODBURY COUNTY, IOWA
A RESOLUTION CLOSING AND VACATING A ROAD RIGHT OF WAY

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 306.11 of the Code of Iowa held a public hearing on April 20, 2021 on the proposed vacation of Woodbury County Secondary Road Right-Of-Way described as follows:

Vacate in Morningside Addition to Sioux City Iowa, Third Filing located in Section 4, T88N, R47W

1. All of Decatur Avenue, 30' in width, adjacent to Block 28 and south of platted Ivy Street.
2. All of the 16' width alley in block 28 and south of platted Ivy Street.

Vacate in Morningside Addition to Sioux City Iowa, Second Filing located in Section 4, T88N, R47W

1. All of Hoyne Avenue lying between Block 32 & 33.
2. All of Irving Avenue, 60' in width, adjacent to blocks 31 & 32.
3. All of Vine Street west of Wells Avenue.
4. All of Vine Street from the west line of the alley running through Blocks 31 & 32, thence east to its termination.

5. All of Morningside Avenue from the west line of Wells Avenue, thence east to its termination.
6. All of Wells Avenue between Blocks 33 & 34.
7. All alleys in Blocks 28, 30, 31, 32 & 33.
8. All of Decatur Ave, 30' in width, north of Vine Street, adjacent to Block 28.

WHEREAS, no objections were received in either writing or by persons present.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

SO RESOLVED this 4th day of May, 2021.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

10. Motion by Radig second by Monson to set the public hearing for the FY 21 Budget Amendment #1 for May 25, 2021 at 4:40 p.m. Carried 5-0. Copy filed.
11. The Board heard reports on committee meetings.
12. There were no citizen concerns.
13. Board concerns were heard.

The Board adjourned the regular meeting until May 11, 2021.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 11, 2021

*** PERSONNEL ACTION CODE:**

A- Appointment	R-Reclassification
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Ryan, Travis	County Sheriff	5-03-21	Civilian Jailer	\$24.56/hour	10.8%=\$2.41/hour	R	Per CWA Civilian Officers Contract agreement, from Class 1 to Senior Class due to 6 years of employment and Associates Degree.
Fox, Jacklyn	County Attorney	5-17-21	Asst. County Attorney	\$93,633/year	3.6%=\$3,263/year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 9 to Step 10.
Schultz, Jakob	Secondary Roads	5-17-21	Temporary Engineering Aide	\$14.00/hour		A	Not to exceed 120 days.
Sanderson, Kyle	Secondary Roads	5-26-21	Motor Grader Operator	\$24.31/hour		A	Job Vacancy Posted 3-9-21. Entry Level Salary: \$24.31/hour.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

I, Denise Cockburn
is requesting to remain
on Wellmark Ins after
my retirement July 7, 2021

Denise Cockburn

**Office Of The
AUDITOR/RECORDER
Of Woodbury County**

PATRICK F. GILL
Auditor/Recorder



Court House – Rooms 103
620 Douglas
Sioux City, Iowa 51101

Phone (712) 279-6702
Fax (712) 279-6629

AUDITOR'S QUARTERLY REPORT

October 1, 2020/ December 31, 2020

Patrick F. Gill, Woodbury County Auditor/Recorder

Payroll Taxes

Beginning Cash Balance	October 1, 2020		
Payroll Taxes		295,433.98	
Other		1,108.88	
Total Beginning Balance			296,542.86
Receipts:			
Payroll Taxes		2,873,263.17	
Interest		105.32	
Other			
Total Receipts			2,873,368.49
Total Resources			3,169,911.35
Disbursements:			
Payroll Taxes		2,107,870.72	
Interest Paid to Treasurer		106.32	
Other			
Total Disbursements			2,107,977.04
Ending Cash Balance	December 31, 2020		
Payroll Taxes		1,060,826.43	
Other		1,107.88	
Total Ending Balance			1,061,934.31

I, Patrick F. Gill, County Auditor/Recorder of Woodbury County, Iowa, hereby certify the above to be a true and correct statement of the Receipts and Disbursements of the office of County Auditor for the 2nd Quarter ending 12/31/20.



Patrick F. Gill, County Auditor/Recorder

Office Of The
AUDITOR/RECORDER
Of Woodbury County

PATRICK F. GILL
Auditor/Recorder



Court House – Rooms 103
620 Douglas
Sioux City, Iowa 51101

Phone (712) 279-6702
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AUDITOR'S QUARTERLY REPORT

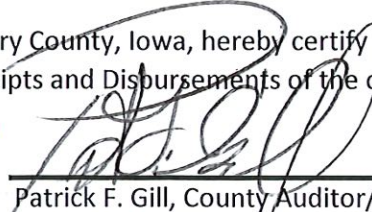
January 1, 2021 / March 31, 2021

Patrick F. Gill, Woodbury County Auditor/Recorder

Payroll Taxes

Beginning Cash Balance	January 1, 2021		
Payroll Taxes		1,060,826.43	
Other		1,107.88	
Total Beginning Balance			1,061,934.31
Receipts:			
Payroll Taxes		2,432,283.64	
Interest		45.97	
Other			
Total Receipts			2,432,329.61
Total Resources			3,494,263.92
Disbursements:			
Payroll Taxes		3,207,305.14	
Interest Paid to Treasurer:		73.95	
Other			
Total Disbursements			3,207,379.09
Ending Cash Balance	March 31, 2021		
Payroll Taxes		285,804.93	
Other		1,079.90	
Total Ending Balance			286,884.83

I, Patrick F. Gill, County Auditor/Recorder of Woodbury County, Iowa, hereby certify the above to be a true and correct statement of the Receipts and Disbursements of the office of County Auditor for the 3rd Quarter ending 03/31/21.


Patrick F. Gill, County Auditor/Recorder

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/8/2021 Weekly Agenda Date: 5/11/2021

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Approve contract for gravel pit excavation

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

The board of supervisors received quotations for the excavation of gravel for processing at the RR Pit north of Correctionville. Contracts have been returned for approval.

BACKGROUND:

Increasing costs for gravel excavation and processing have resulted in the county engineer looking at cost saving alternatives. We are requesting quotes from general excavation contractors to create stockpiles of raw, unsorted gravel material for later processing by a crushing and production plant. The county will contract for processing the material at a later date.

FINANCIAL IMPACT:

The project is paid for with local Woodbury County secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the contract for gravel excavation with Holly Brown Construction.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the contract for gravel excavation with Holly Brown Construction for \$42,085.00.



WOODBURY COUNTY, IOWA CONTRACT

Kind of Work Gravel Pit Excavation
 Project No. Rail Road Pit Gravel Excavation County Woodbury

THIS AGREEMENT made and entered by and between Woodbury County, Iowa, by its Board of Supervisors consisting of the following members: Rocky De Witt, Matthew Ung, Keith Radig, Justin Wright and Mark Monson Contracting Authority, and Holly Brown Construction, Contractor.

WITNESSETH: That the Contractor, for and in consideration of _____
Fourty One Thousand Eighty Five and 00/100 _____ (\$41,085.00)
 payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Unit Price	Amount
Project: Rail Road Pit Excavation				
1.	Excavate, load and stockpile	41,500 C.Y.	\$0.99	\$ 41,085.00
2.	Mobilization	1 LS	\$1,000.00	1,000.00
TOTAL BID				\$42,085.00

Said specifications and plans are hereby made part of and the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer under the date of March 25, 2021

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. Rail Road Pit Excavation in Woodbury County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties hereto.

That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

Approximate Starting Date	Specified Starting Date	Late Start Date	Number of Working Days
		June 14, 2021	

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto.

It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine, and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as the _____ day of _____, 20_____

Approved:

By _____
 Contractor: Holly Brown Construction

By _____
 Contracting Authority: Woodbury County Board Chairperson

Date _____

Date _____

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/4/2021 Weekly Agenda Date: 5/11/2021

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Rocky De Witt - Chairman

WORDING FOR AGENDA ITEM:

Approval of appointments to the redistricting commission

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Fill appointments per Iowa Code section 331.210A to the temporary redistricting commission.

BACKGROUND:

2020 Iowa Census may result in boundary changes of the district maps.

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Appoint Suzan Stewart and Tom Kleen to fill 2 of 3 seats on the commission.

ACTION REQUIRED / PROPOSED MOTION:

Motion & vote to approve appointments.

RECEIVED

MAY 03 2021

WOODBURY COUNTY
BOARD OF SUPERVISORS

5/1/2021

Rocky De Witt
Chairperson
Woodbury County Board of Supervisors
Courthouse – Room 104
620 Douglas Street
Sioux City, IA 51101

Dear Mr. De Witt,

As per section 331.210A of the Iowa Code, I hereby appoint Patrick Gill, Woodbury County Auditor & Recorder, as the minority member to the temporary county redistricting commission for Woodbury County established in the year of 2021.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeremy Dunkrieger', with a large, stylized initial 'J' and a long, wavy horizontal stroke extending to the right.

Jeremy Dunkrieger

Woodbury County Democratic Central Committee Chair