



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(FEBRUARY 7) (WEEK 6 OF 2023)**

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

www.woodburycountyiowa.gov

Daniel A. Bittinger II
389-4405

dbittinger@woodburycountyiowa.gov

Mark Nelson
540-1259

mnelson@woodburycountyiowa.gov

Keith W. Radig
560-6542

kradig@woodburycountyiowa.gov

Jeremy Taylor
259-7910

jtaylor@woodburycountyiowa.gov

Matthew A. Ung
490-7852

matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 7, 2023 at **3:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except when directed by the Chair or a majority of the board for a particular agenda item of a subsequent meeting.

AGENDA

3:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

Consent Agenda

Items 2 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of the January 31, 2023 meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
5. Board Administration- Karen James
 - Approval of lifting tax suspension for P.D.

6. Secondary Roads – Mark Nahra
 - a. Approve the underground utility permit for Long Lines and direct the Chair to sign the permits
 - b. Approve the underground utility permit for Western Iowa Telephone Association and direct the Chair to sign the permits

End Consent Agenda

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 7. Secondary Roads – Mark Nahra
Approve the final voucher for project BROS-CO97(133)—5F-97 with Dixon Construction | Action |
| 8. Approval to direct ISG to complete preliminary work necessary for the establishment of a drainage district for the City of Salix under the District Watchman agreement with ISG | Action |
| 9. Board of Supervisors – Jeremy Taylor
Approve the resolution thanking and honoring Darwin Hamann and his family for their positive contributions to our county | Action |
| 10. Board of Supervisors – Jeremy Taylor & Mark Nelson
Approve giving direction for recommended steps for Building Services Director to study alternatives to Climbing Hill Building and bring back a recommendation | Action |
| 11. Reports on Committee Meetings | Information |
| 12. Citizen Concerns | Information |
| 13. Board Concerns | Information |
| 14. Budget Review Discussion for FY 2024 | |
| a. Reduce Debt Service by \$37,500 due to FY 23 CIP loan reduction | Action |
| b. Obligate ARPA funds (3.4 Final Rules) for Conservation and Emergency Services radios in the amount of \$344,000 | Action |
| c. Obligate ARPA funds (3.4 Final Rules) for Trosper/Hoyt emergency repairs in the amount of \$292,750 | Action |
| d. Obligate additional ARPA funds for correctional officer’s adjustments in the amount of \$50,000 | Action |
| e. Discussion and action on wage plan employees concerning FY 24 budget | Action |
| f. Overall review and action any budget items included in the FY 24 budget | Action |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

TUE., FEB. 7	11:00 a.m.	Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
	1:00 p.m.	Loess Hills Alliance Executive Meeting
WED., FEB. 8	7:30 a.m.	SIMPCO Executive-Finance Committee Meeting - Hybrid
	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
THU., FEB. 9	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St.
	4:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
WED., FEB. 15	10:00 a.m.	Western Iowa Tourism Region, TBA
	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
	1:00 p.m.	Western Iowa Workforce Development Meeting, 2508 4 th Street, Sioux City
THU., FEB. 16	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
FRI., FEB. 17	12:00 p.m.	Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G
WED., FEB. 22	2:30 p.m.	Rolling Hills Community Services Region Governance Board Meeting
THU., FEB. 23	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
MON., FEB. 27	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
MON., MAR. 6	6:00 p.m.	Board of Adjustment meeting, First Floor Boardroom
TUE., MAR. 7	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WED., MAR. 8	7:30 a.m.	SIMPCO Executive-Finance Committee, Hybrid
	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
	8:00 p.m.	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
THU., MAR. 9	12:00 p.m.	SIMPCO Board of Directors – Hybrid
	4:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

JANUARY 31, 2023, FIFTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, January 31, 2023, at 3:30 p.m. Board members present were Bittinger, Nelson, Radig and Ung; Taylor was absent. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget and Finance Director, James Loomis, County Attorney, Melissa Thomas, Human Resources Director, Michelle Skaff, Deputy Auditor and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Ung second by Bittinger to approve the agenda for January 31, 2023. Carried 4-0. Copy filed.
Motion by Radig second by Ung to approve the following items by consent:
2. To approve minutes of the January 24, 2023 meeting. Copy filed.
3. To approve the claims totaling \$581,214.45. Copy filed.
- 4a. To receive the appointment of Robert Copple, 610 Evans St., Sloan, to Mayor of Sloan, previously held by Charles, Thorpe, until the next regular/general election. Copy filed.
- 4b. To receive the County Recorder’s Report of Fees Collect for the period of 10/01/22 through 12/31/22. Copy filed.
- 4c. To receive the canvass of the Sandhill-Lakeport Intercounty Drainage District Trustee election. Copy filed.
- 4d. To receive the canvass of the McCandless Intercounty Drainage District Trustee election. Copy filed.
- 4e. To receive the canvass of the Little Sioux Intercounty Drainage District Trustee election. Copy filed.
5. To approve and authorize the Chairperson to sign a Resolution to withdraw from the Articles of Agreement which formed the Workforce Development Chief Elected Official Consortium for the Workforce Innovation and Opportunity Act of 2014.

RESOLUTION #15,534

A RESOLUTION TO WITHDRAW FROM THE ARTICLE OF AGREEMENT WHICH FORMED THE WORKFORCE DEVELOPMENT CHIEF ELECTED OFFICIAL CONSORTIUM FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014

WHEREAS, Woodbury County previously signed a resolution to approve the Articles of Agreement creating the Workforce Development Chief Elected Official Consortium (CEO) together with 17 other counties in western and southwestern Iowa, known as the “Western Iowa Workforce Development Area” or WILWDA; and,

WHEREAS, this 28E Agreement was filed with the Iowa Secretary of State on July 7, 2020 and assigned filing number M512796; and,

WHEREAS, Article 13 of the Agreement allows counties, at their sole option, to withdraw from the Agreement at least 90 days prior to the beginning of the fiscal year (April 1 or any year); and,

WHEREAS, at their meeting on January 20, 2023, the CEO Board discussed the 28E Agreement, weighing the roles and responsibilities of counties as a result of the Agreement and impacts to services offered to their citizens both under the agreement and in absence of the Agreement; and,

WHEREAS, the CEO Board voted 11-0 at this meeting, after this discussion, to dissolve the 28E Agreement.

NOW, THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that:

1. It does hereby invoke Article 13 of the Articles of Agreement which formed the Workforce Development Chief Elected Official Consortium for the Workforce Innovation and Opportunity Act of 2014 and withdraws from the Agreement at the end of the day June 30, 2023.
2. It understands and is its intention withdrawal of the Agreement by all 18 counties will terminate the Agreement.

Passed and approved this 31st day of January 2023.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

6. To receive for signatures a Resolution Thanking and Commending Mark Campbell for his years of service to Woodbury County.

**RESOLUTION #13,535
 A RESOLUTION THANKING AND COMMENDING
 MARK CAMPBELL
 FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, Mark Campbell has capably served Woodbury County as an employee of the County Attorney’s Office for 39 years from March 27, 1984 to February 10, 2023

WHEREAS, the service given by Mark Campbell as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Mark Campbell for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Mark Campbell.

BE IT SO RESOLVED this 31st day of January 2023.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

7. To approve the lifting of tax suspension for Michael Reiners, parcel #894726362014, 101 Logan. Copy filed.
- 8a. To approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date of parcel #894725454004, 5217 1st St.

**RESOLUTION #13,536
 NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Thirty (30) in Block Two (2) of the Hamiltons Addition, City of Sioux City, Woodbury County, Iowa (5217 1st Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **14th Day of February, 2023 at 3:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.

- 2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **14th Day of February, 2023**, immediately following the closing of the public hearing.
- 3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$400.00** plus recording fees.
- 4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 31st Day of January, 2023.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

8b. To approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date of parcel #894723379019, 3431 Athlone Ave.

**RESOLUTION #13,537
 NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Nine (9) in Block Seventeen (17) of Kelly Park, an Addition to Sioux City in the County of Woodbury and State of Iowa
 (3431 Athlone Ave.)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

- 1. That a public hearing on the aforesaid proposal shall be held on the **14th Day of February, 2023 at 3:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
- 2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **14th Day of February, 2023**, immediately following the closing of the public hearing.
- 3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$718.00** plus recording fees.
- 4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 31st Day of January, 2023.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

8c. To approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date of parcel #894729435011, 200 W 3rd St.

**RESOLUTION #13,538
 NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The Easterly Fifty-five feet (Ely 55 ft) of Lot Twelve (12) in Block Thirty-two (32) of Sioux City Addition to City of Sioux City, Woodbury County, Iowa (200 W. 3rd Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **14th Day of February, 2023 at 3:39 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **14th Day of February, 2023**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$323.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 31st Day of January, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

9. To approve the revised 2023 Committee Assignments. Copy filed.
- 10a. To approve the separation of Dawn Banys, Clerk II, County Treasurer Dept., effective 01-19-23. Resignation; and the appointment of Mark Nelson, Board Member, Board of Supervisors Dept., effective 01-24-23, \$37,040.71/year, \$1,371.88/bi-weekly. Appointment. Copy filed.
- 10b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for a Clerk II, County Treasurer Dept AFSCME Courthouse: \$18.22/hour. Copy filed.
- 10c. To approve the AFSCME County Attorney MOU. Copy filed.
11. To approve to cancel the February 21, 2023 meeting.
Carried 4-0.
12. Neapolitan Labs presented the new county website.
13. Riley Gibson, Summit Carbon Solution, gave an update on Summit Carbon Solutions project.
Motion by Ung second by Radig to receive information presented by Summit Carbon Solution. Carried 4-0. Copy filed.
14. Motion by Ung second by Bittinger to approve and authorize the Chairperson to sign a Resolution declaring a state of emergency exists pertaining to structural exterior south-west wall of the Woodbury County Trospers-Hoyt building. Carried 4-0.

RESOLUTION #13,539

**A RESOLUTION DECLARING A STATE OF EMERGENCY EXISTS PERTAINING TO
STRUCTURAL EXTERIOR SOUTH-WEST OF THE WOODBURY COUNTY TROSPER-
HOYT BUILDING**

WHEREAS the Woodbury County Building Services was notified of movement relating to South-west exterior wall at the Trospers-Hoyt Building and

WHEREAS Woodbury County engaged Cannon Moss Brygger Architects and Raker Rhodes Engineering to inspect wall in question and

WHEREAS Cannon Moss Brygger Architects has completed a report and written a letter to the Chairperson of the Woodbury County Board of Supervisors notifying them that in their professional opinion that a state of emergency exists where action is needed immediately to protect from further property damage and prevent serious injury or possible death and

WHEREAS, the Woodbury County Board of Supervisors, are convinced the South-west exterior wall of the Trospers-Hoyt Building is in need of emergency repair,

BE IT THEREFORE RESOLVED BY THE Board of Supervisors, Woodbury County, Iowa hereby declares that a state of emergency exists in regards to the south-west exterior wall of the Woodbury County Trospers-Hoyt Building and that immediate action is needed to protect the County from further property damage and to prevent serious injury or possible death.

BE IT FURTHER RESOLVED that the Woodbury County Supervisors intend to take any reasonable action allowable under Iowa Law to protect the County from further property damage and prevent serious injury or possible death.

SO RESOLVED this 31st day of January 2023
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 15. Motion by Radig second by Ung to approve the contract with Calhoun Burns and Associates for bridge inspection for calendar year 2023. Carried 4-0. Copy filed.
- 16. Motion by Ung second by Bittinger to approve paperwork for ICAP to become our property insurance provider. Carried 4-0. Copy filed.
- 17a. Motion by Ung second by Radig to approve Conflict Waiver regarding Second Amendment to Lease Agreement with the Woodbury County Law Enforcement Center Authority. Carried 4-0. Copy filed.
- 17b. Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution fixing date for a public hearing on the proposal to amend the lease agreement with the Woodbury County Law Enforcement Center Authority. Carried 4-0.

**RESOLUTION #13,540
RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON
THE PROPOSAL TO AMEND THE LEASE AGREEMENT WITH
THE WOODBURY COUNTY LAW ENFORCEMENT CENTER
AUTHORITY**

WHEREAS, Woodbury County, State of Iowa (the "County") and the Woodbury County Law Enforcement Center Authority (the "Authority") have heretofore entered into that certain Lease Agreement originally dated September 1, 2020, as amended and substituted (the "Lease"); and

WHEREAS, it is now deemed necessary and advisable that the County should provide for the authorization of a Second Amendment to the Lease (the "Second Amendment") with the Authority; and

WHEREAS, Iowa Code Section 346.27 provides that the Authority shall have and exercise certain public and essential governmental powers and functions including the right to lease all or any part of a building to an incorporating unit upon rental terms agreed upon between the Authority and the incorporating unit; and

WHEREAS, the Authority and County have negotiated the form of a proposed Second Amendment, which is intended to provide for the reimbursement of certain insurance expenses and to clarify the use of the Additional Rent and Maintenance Payments (as those terms are defined in the Lease); and

WHEREAS, the Second Amendment does not alter the Base Rent (as defined in the Lease) due per the terms of the Lease; and

WHEREAS, neither Chapter 331 nor any other Code provision sets forth any procedural action required to be taken before said Second Amendment can be approved, and pursuant to Section 331.301(5), Code of Iowa, it is deemed sufficient if the action hereinafter described be taken and the Woodbury County Auditor causes to be published notice of the proposal and of the time and place of the meeting at which the Board of Supervisors proposes to take action thereon and to receive oral and/or written objections to such action; and

WHEREAS, the following action is now considered to be in the best interests of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA:

Section 1. That this Board of Supervisors meet in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at 3:40 P.M. on February 14, 2023, for the purpose of taking action on the matter of the proposal to amend the Lease with the Woodbury County Law Enforcement Center Authority.

Section 2. That the Woodbury County Auditor is hereby directed to cause at least one publication to be made of a notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in Woodbury County, said publication to be not less than four (4) clear days nor more than twenty (20) days before the date of said public meeting.

Section 3. The notice of the proposed action shall be in substantially the following form:

NOTICE OF PUBLIC HEARING OF THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA, ON THE MATTER OF THE PROPOSAL TO AMEND THE LEASE AGREEMENT WITH THE WOODBURY COUNTY LAW ENFORCEMENT CENTER AUTHORITY, AND THE HEARING THEREON

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, Iowa, will hold a public hearing on February 14, 2023, at 3:40 P.M. in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board of Supervisors proposes to take action on the proposal to authorize a Second Amendment to the Lease Agreement (the "Second Amendment") with the Woodbury County Law Enforcement Center Authority (the "Authority") said Lease Agreement originally dated September 1, 2020, as amended and substituted (the "Lease").

The Authority and County have negotiated the form of a proposed Second Amendment, which is intended to provide for the reimbursement of certain insurance expenses and to clarify the use of the Additional Rent and Maintenance Payments (as those terms are defined in the Lease). The Second Amendment does not alter the Base Rent (as defined in the Lease) due per the terms of the Lease.

A copy of the Second Amendment is on file for public inspection during regular business hours in the office of the Auditor of Woodbury County, Iowa.

At the above meeting the Board of Supervisors shall receive oral or written objections to the proposal to enter into the Second Amendment. After all objections have been received and considered, the Board of Supervisors will at this meeting or at any adjournment thereof, take additional action on the proposal or will abandon the

proposal to authorize said Second Amendment.

This notice is given by order of the Board of Supervisors of Woodbury County, Iowa.

Dated this 31st day of January, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

18. Reports on committee meetings were heard.
19. There were no citizen concerns.
20. Board concerns were heard.
- 21c. Motion by Radig second by Ung to approve County Supervisors Medical Examiner budget as submitted. Carried 4-0.
- 21a. Motion by Ung second by Nelson to approve allocation of \$368,665 from Local Option Sales Tax to fund the total Nature Center department budget allocation. Carried 3-1; Radig opposed.
- 21b. Motion by Ung second by Bittinger to approve the request to add a full-time transport officer to Sheriff's office at a cost of \$77,288. Carried 4-0.
- 21d. Motion by Ung second by Nelson to reduce the medical services line item in the correctional facility budget by \$197,205. Carried 4-0.

Motion by Ung second by Radig to reduce the gaming revenues allocation by \$100,000. Carried 4-0.

Motion by Ung second by Bittinger to allocate \$15,059 of cash reserves to rural basic budgeted expenses. Carried 4-0.

The Board adjourned the regular meeting until February 7, 2023.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: February 7, 2023

*** PERSONNEL ACTION CODE:**

- | | |
|-----------------|----------------------|
| A - Appointment | R - Reclassification |
| T - Transfer | E - End of Probation |
| P - Promotion | S - Separation |
| D - Demotion | O - Other |

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Greco, Marcello	County Sheriff	2-15-23	P/T Courthouse Safety & Security Officer			S	Resignation.
Greco, Kimberly	County Sheriff	2-24-23	Civilian Jailer			S	Resignation.
Esteves, Jill	County Attorney	2-24-23	Assistant County Attorney			S	Resignation.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas HR Director*

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: February 7, 2023

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	(2) Civilian Jailers	CWA: \$23.33/hour		
County Sheriff	P/T Courthouse Safety & Security Officer	Wage Plan comparability with AFSCME Courthouse: \$18.22-\$20.02/hour		

Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

Chad Sheehan, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

January 30, 2023

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for one (1) Female Correctional Officer position, effective ~~January 8th~~ ^{February 7th}, 2023. We request this be placed on the agenda for Tuesday February 7th, 2023, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sheehan".

Chad Sheehan, Sheriff

cc: file



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

Chad Sheehan, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

February 1st, 2023

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for one (1) Female Correctional Officer position, effective February 8th, 2023. We request this be placed on the agenda for Tuesday February 7th, 2023, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sheehan".

Chad Sheehan, Sheriff

cc: file



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

CHAD SHEEHAN, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

January 30, 2023

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire for the position of Court House Security Officer. We request this be placed on the agenda for the Tuesday, February 7, 2023, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sheehan".

Chad Sheehan, Sheriff

Cc: file

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Administrative Assistant
DATE: February 1, 2023
RE: Lifting of Tax Suspensions

Please lift the tax suspension for P.D. as this person is deceased.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/02/2023 Weekly Agenda Date: 02/07/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a utility permit for installation of new fiber optic cable in county right of way

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Long Lines has applied for a permit to allow the installation of a new fiber optic cable in county right of way on Christy Road and Portland Blvd. east of Sioux City.

BACKGROUND:

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the locations and recommends that the work be allowed.

FINANCIAL IMPACT:

No financial impact to the county.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permit for Long Lines

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the underground utility permit for Long Lines and to direct the chair to sign the permits.

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name Long Lines - Tom Connors

Highway Christy Rd, Portland Blvd & Old Hwy 141

Township Woodbury

Address 501 4th Street, Sergeant Bluff IA 51054

City of Sioux City

Office Phone 712-271-4000 Local Phone 712-333-1352

Section: 1/4 of 1/4 Sec 9 & 10

Type of Utility Installation Fiber Optic

T-88- N, R -47- W

Plans Prepared By Tom Connors

Copy Enclosed X Yes _____ No

Map Showing Location Enclosed X Yes _____ No

Utility Location is X cross right-of-way

X parallel to right-of-way

_____ overhead

X underground

Proposed Method of Installation

_____ tunnel

_____ suspend on poles

_____ cased

X jack & bore

_____ suspend on towers

_____ trench

_____ open cut

X plow

Estimated Starting Date April

Estimated Restoration Date 14 day after start date

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Merville, IA 51039. One executed copy will be returned to the Applicant.

By [Signature]
(Signature of Authorized Utility Representative)

Title Construction Manager

Date 01/30/2023

PERMIT APPROVAL BY PERMITTING AUTHORITY

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By _____
(Signature of Woodbury County Board Chairman)

Title _____

Date _____

By _____
(Signature of Woodbury County Engineer)

Title _____

Date _____

Other Special Provisions:

Permit Provisions and Conditions of Issuance

- 1. The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.



Sheet

**Bore 1.25" duct
w/144 fiber inside.
Min. 36" depth**

**Direct bury 1.25" du
w/fiber tape, pull 14
fiber inside. Min. 36"**

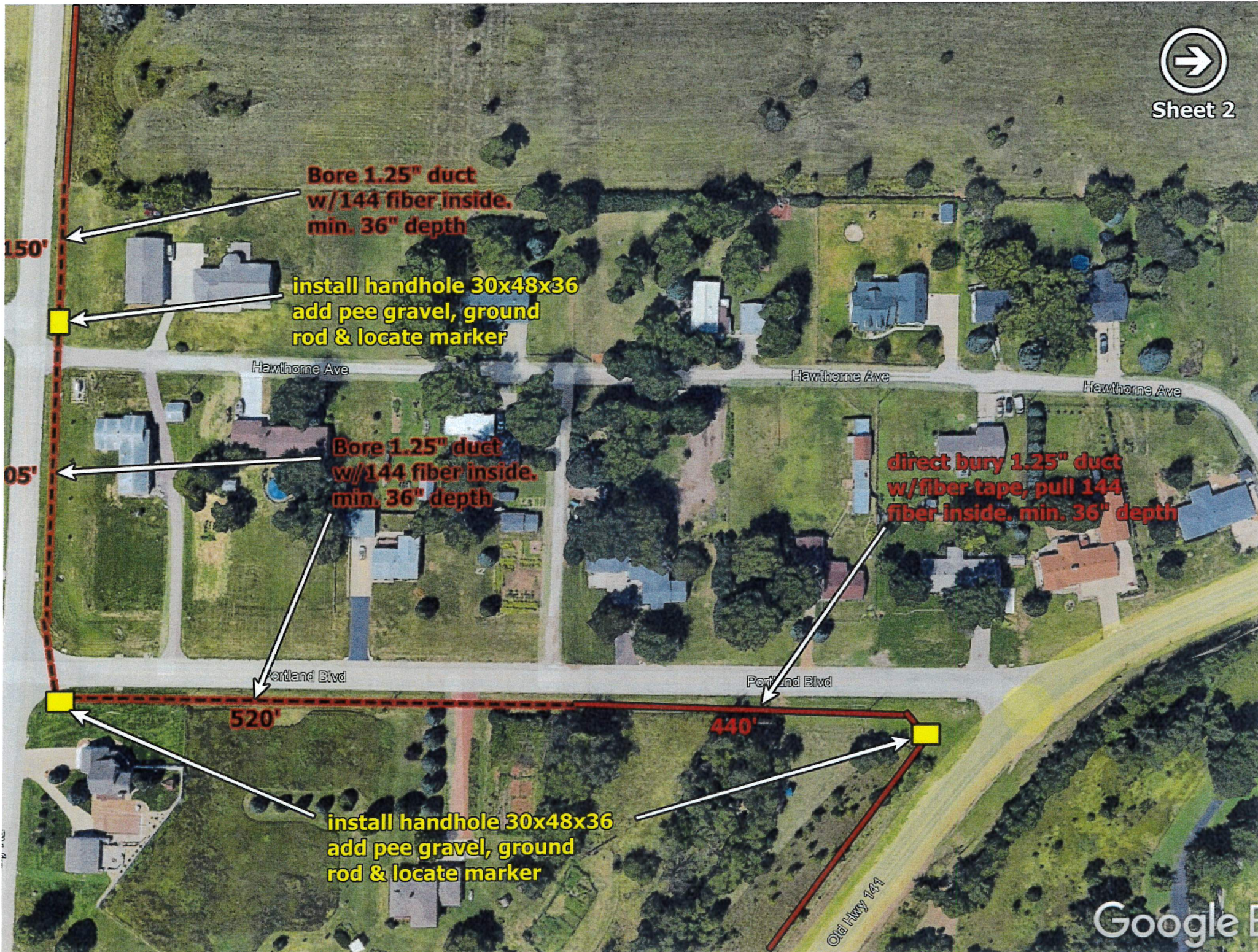
260'

Christy Rd

1225'

Christy Rd

Google



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/02/2023 Weekly Agenda Date: 02/07/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a utility permit for installation of new fiber optic cable in county right of way

ACTION REQUIRED:

- | | | |
|--------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Western Iowa Telephone has applied for a permit to allow the installation of a new fiber optic cable in county rights of way on between Moville and Pierson and Lawton and Sioux City.

BACKGROUND:

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the locations and recommends that the work be allowed.

FINANCIAL IMPACT:

No financial impact to the county.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permit for Western Iowa Telephone Association.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the underground utility permit for Western Iowa Telephone Association and to direct the chair to sign the permits.

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name Western Iowa Telephone Association

Highway _____

Address 202 Cedar St. Lawton, IA 51030

Township _____

City of _____

Office Phone 712-944-5711 Local Phone _____

Section: 1/4 of 1/4 Sec See attached Maps

Type of Utility Installation Fiber Optic cable

T N, R W See attached Maps

Plans Prepared By Vantage Point Solutions, Inc.

Copy Enclosed X Yes _____ No

Map Showing Location Enclosed X Yes _____ No

Utility Location is X cross right-of-way X parallel to right-of-way
overhead X underground

Proposed Method of Installation

_____ tunnel _____ suspend on poles _____ cased
X (HDD) bore _____ suspend on towers _____ trench
_____ open cut _____ X plow

Estimated Starting Date 4/18/23

Estimated Restoration Date 9/19/23

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Moline, IA 51039. One executed copy will be returned to the Applicant.

By [Signature]
(Signature of Authorized Utility Representative)

Title CEO

Date 1-19-2023

PERMIT APPROVAL BY PERMITTING AUTHORITY

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By _____
(Signature of Woodbury County Board Chairman)

Title _____

Date _____

By _____
(Signature of Woodbury County Engineer)

Title _____

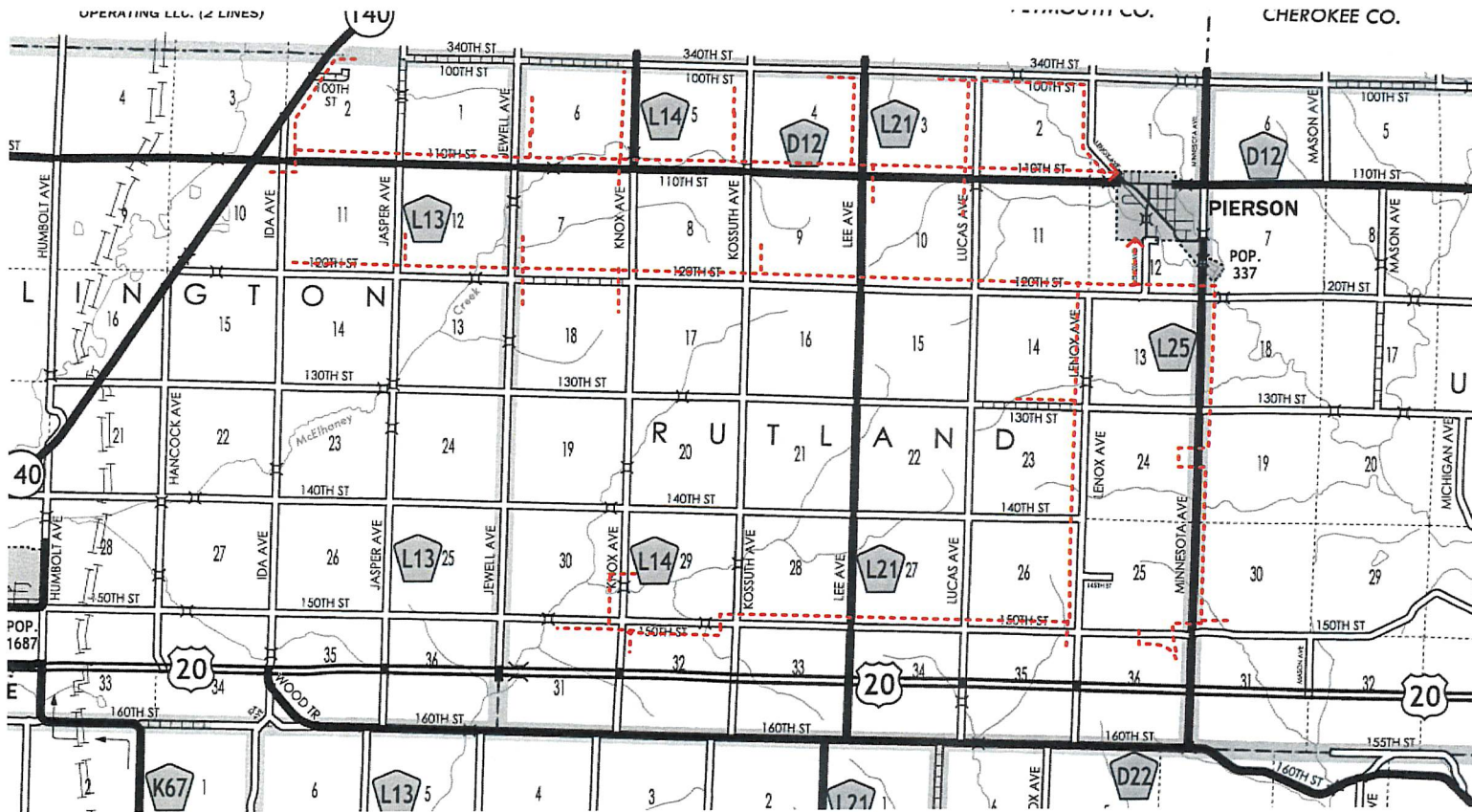
Date _____

Other Special Provisions:

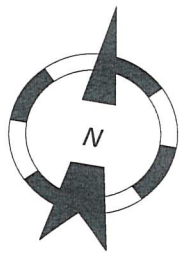
Permit Provisions and Conditions of Issuance

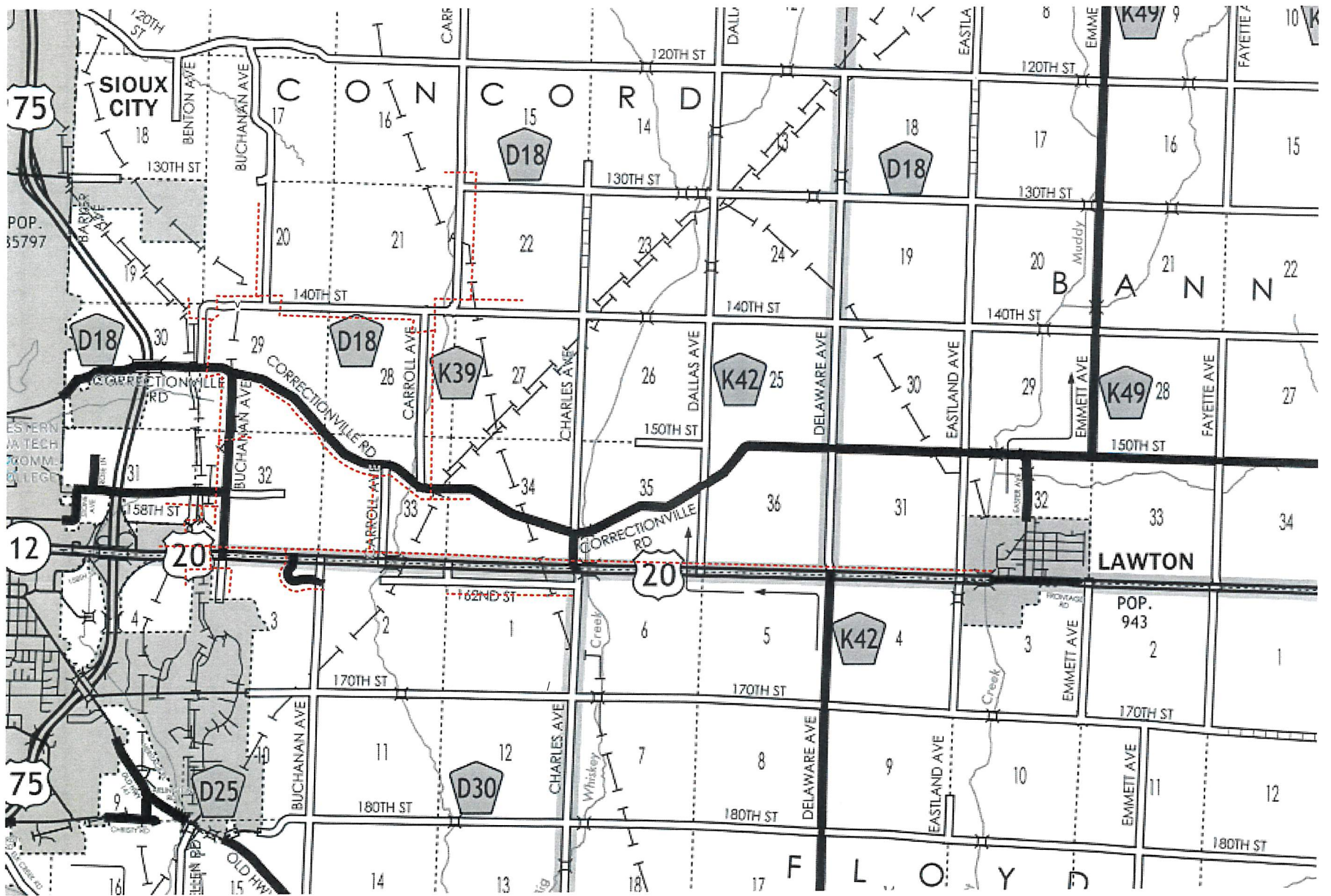
- 1. The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.



Woodbury County, Iowa
 Western Iowa Telephone
 Association
 ---Proposed Construction





Woodbury County, Iowa
 Western Iowa Telephone
 Association
 ----- Proposed Construction



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/02/2023 Weekly Agenda Date: 02/07/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of final voucher for project BROS-CO97(133)--5F-97

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Final voucher requires signature by the board of supervisors chairperson.

BACKGROUND:

The project included replacement of bridge structure H181 on K67 between 185th & 210th. The project was bid at the Iowa DOT on October 22, 2018 and was completed October 20, 2019. Iowa DOT specifications require all construction items used have certification supplied to the county before final payment is made, the final material certifications have been received from Dixon Construction.

FINANCIAL IMPACT:

This project is funded with farm to market and federal aid bridge funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board approve the final voucher for project BROS-CO97(133)--5F-97 with Dixon Construction.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board approve the final voucher for project BROS-CO97(133)--5F-97 with Dixon Construction.

Contract 035463



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

BROS-C097(133)--5F-97
Bridge - New / Replacement
WOODBURY COUNTY ENGINEER

Voucher No. 12 *Final*

DATE LAST VOUCHER 09-09-21
MO. DAY YR.

THIS VOUCHER
MO. DAY YR.

DAYS WORKED		RET. %		Contractor No. 12005 DIXON CONSTRUCTION CO CORRECTIONVILLE, IA											
TO DATE	LAST VOUCH.	AUTH.	RET. %	ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	DESCRIPTION	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
<u>87.0</u>	<u>0.0</u>	<u>85.0</u>	<u>3.000</u>	0010	<u>0.300</u>	<u>0.300</u>	Acre	<u>410</u>	CLEAR+GRUBB			<u>300</u>	<u>000</u>	<u>000</u>	<u>000</u>
				0020	<u>1690.000</u>	<u>1690.000</u>	Cubic Yd	<u>410</u>	EXCAVATION, CL 10, RDWY+BORROW			<u>1690000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				0030	<u>1192.000</u>	<u>1192.000</u>	Cubic Yd	<u>410</u>	EXCAVATION, CL 10, CHANNEL			<u>1192000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				0040	<u>336.000</u>	<u>336.000</u>	Ton	<u>444</u>	GRANULAR SURF ON RD, CR CONC			<u>425900</u>	<u>000</u>	<u>000</u>	<u>000</u>
				0050	<u>25000.000</u>	<u>25000.000</u>	Lump Sum	<u>430</u>	RMVL OF EXISTING BRIDGE			<u>25000000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				0060	<u>350.000</u>	<u>350.000</u>	Cubic Yd	<u>430</u>	EXCAVATION, CL 20			<u>350000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				0070	<u>205.900</u>	<u>205.900</u>	Cubic Yd	<u>430</u>	STRUCT CONC (BRIDGE)			<u>205900</u>	<u>000</u>	<u>000</u>	<u>000</u>
				0080	<u>48266.000</u>	<u>48266.000</u>	Pound	<u>430</u>	REINFORC STEEL, EPOXY COATED			<u>48266000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				0090	<u>5.000</u>	<u>5.000</u>	Each	<u>430</u>	BEAM, PPC, D110			<u>5000</u>	<u>000</u>	<u>000</u>	<u>000</u>

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. DATE _____ PROJECT ENGINEER CERTIFICATION _____

2. DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL _____
 IDOT is not involved in this Farm to Market project.

3. DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL _____
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.
 Project approved for payment.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
 for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE _____ SIGNED CLAIMANT (CONTRACTOR) _____

995

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

Contract 035463



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

BROS-C097(133)--5F-97
 Bridge - New / Replacement
 WOODBURY COUNTY ENGINEER

Voucher No. 12 *Final*

DATE LAST VOUCHER 09-09-21
 MO. DAY YR.

THIS VOUCHER
 MO. DAY YR.

DAYS WORKED				RET. %	Contractor No. 12005 DIXON CONSTRUCTION CO CORRECTIONVILLE, IA										
TO DATE	LAST VOUCH.	AUTH.			ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
<u>87.0</u>	<u>0.0</u>	<u>85.0</u>	<u>3.000</u>												
					1265.000	1265.000	Pound	430			1265000	000	000	000	000
					STRUCTURAL STEEL										
					274.900	274.900	Linr Ft	430			274900	000	000	000	000
					CONC OPEN RAIL, TL-4										
					1980.000	1980.000	Linr Ft	430			1980000	000	000	000	000
					PILE. STEEL, HP 10X57										
					2.000	2.000	Each	419			2000	000	000	000	000
					STEEL BEAM G'RAIL BAR TRANS SECT, BA-2 21										
					2.000	2.000	Each	419			2000	000	000	000	000
					STEEL BEAM G'RAIL END ANCHOR, BOLTED										
					2.000	2.000	Each	419			2000	000	000	000	000
					STEEL BEAM G'RAIL TNGNT END TERM, BA-2 25										
					560.000	560.000	Sq Yard	410			622778	000	000	000	000
					ENGINEER FABRIC										
					600.000	600.000	Ton	410			715280	000	000	000	000
					REVETMENT, CLASS E										
					4.000	4.000	Each	410			4000	000	000	000	000
					SAFETY CLOSURE										

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.
 SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
 for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

- DATE _____ PROJECT ENGINEER CERTIFICATION
- DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.
- DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.
 Project approved for payment.

DATE _____ SIGNED CLAIMANT (CONTRACTOR) _____

CERTIFICATE FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

998

Contract 035463



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

BROS-C097(133)--5F-97
Bridge - New / Replacement
WOODBURY COUNTY ENGINEER

Voucher No. 12 *Final*

DATE LAST VOUCHER 09-09-21
MO. DAY YR.

THIS VOUCHER - -
MO. DAY YR.

DAYS WORKED			RET. %	CONTRACTOR NO.	CONTRACTOR NAME	FCT.	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
TO DATE	LAST VOUCH.	AUTH.								
<u>87.0</u>	<u>0.0</u>	<u>85.0</u>	<u>3.000</u>	<u>12005</u>	<u>DIXON CONSTRUCTION CO</u>					
ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	ITEM DESCRIPTION	Compl. Last Voucher	TOTAL TO DATE				
0190	5200.000	5200.000	Lump Sum	TRAFFIC CONTROL	401	5200000	000	000	000	000
0200	52000.000	52000.000	Lump Sum	MOBILIZATION	401	52000000	000	000	000	000
0210	2.000	2.000	Each	PERMANENT CRASH CUSHION, SEVERE USE (S U)	401	2000	000	000	000	000
0220	2.000	2.000	Each	PERMANENT CRASH CUSHION SPARE PARTS KIT	401	2000	000	000	000	000
0230	0.300	0.300	Acre	MULCH	448	570	000	000	000	000
0240	0.300	0.300	Acre	SEED+FERTILIZE (RURAL)	448	570	000	000	000	000
0250	600.000	600.000	Line Ft	SILT FENCE	448	000	000	000	000	000
0260	72.000	72.000	Line Ft	SILT FENCE-DITCH CHECKS	448	000	000	000	000	000
8001	184.000	184.000		EXCAVATION, CLASS 13, CHANNEL	448	184000	000	000	000	000

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. DATE _____ PROJECT ENGINEER CERTIFICATION

2. DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.

3. DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment
 approved for payment based on the project engineers certification.

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
 for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE _____ SIGNED CLAIMANT (CONTRACTOR)

440

Contract 035463



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

BROS-C097(133)--5F-97
 Bridge - New / Replacement
 WOODBURY COUNTY ENGINEER

Voucher No. 12 *Final*

DATE LAST VOUCHER 09-09-21
 MO. DAY YR.

THIS VOUCHER - - -
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 12005 DIXON CONSTRUCTION CO CORRECTIONVILLE, IA	ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL PARTICIPATING		URBAN PARTICIPATING		
TO DATE	LAST VOUCH.	AUTH.									NON-PARTICIPATING	PARTICIPATING	NON-PARTICIPATING	PARTICIPATING	
<u>87.0</u>	<u>0.0</u>	<u>85.0</u>	<u>3.000</u>												
ITEM DESCRIPTION															
8002	407.800	407.800		448	PERIMETER AND SLOPE SEDIMENT					361000	000	000	000	000	000
										TOTAL TO DATE					
8998	-2.000	-2.000		448	LIQUIDATED DAMAGES					-2000	000	000	000	000	000
										TOTAL TO DATE					
8999	1.000	1.000	Lump Sum	401	STOCKPILED MATERIALS					000	000	000	000	000	000
										TOTAL TO DATE					
										Compl. Last Voucher					
										TOTAL TO DATE					
										Compl. Last Voucher					
										TOTAL TO DATE					
										Compl. Last Voucher					
										TOTAL TO DATE					
										Compl. Last Voucher					
										TOTAL TO DATE					
										Compl. Last Voucher					
										TOTAL TO DATE					

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. DATE _____ PROJECT ENGINEER CERTIFICATION _____

2. DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL _____
 IDOT is not involved in this Farm to Market project.

3. DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL _____
 Project records reviewed. Project records not reviewed. Recommend payment approved for payment based on the project engineers certification.

CERTIFICATION OR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
 for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE _____ SIGNED CLAIMANT (CONTRACTOR) _____

440

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/02/2023

Weekly Agenda Date: 02/07/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider proposal letter from ISG for engineering services in establishment of a new drainage district for the city of Salix.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The city of Salix has requested establishment of a drainage district. Our drainage engineer has provided guidance for the Board for this process.

BACKGROUND:

ISG is preparing a letter to the Board outlining the steps under Chapter 468 of the Iowa Code that would need to be followed in addressing this petition. In this letter ISG is recommending additional project discovery by means of a meeting with the City of Salix and their City Engineer V&K . This discovery work would be completed prior to appointment of ISG as Engineer under Section 468.8 for addressing this specific (city of Salix) petition/project. ISG will bill for the services for discovery and meetings under the District Watchman Service agreement with Woodbury County.

Based on the discovery data ISG would then be able to estimate the cost of engineering to complete an Engineering Study with Report and hold hearing with the landowners of the proposed District. This work is necessary for the petitioners must file a bond conditioned for the payment of all costs and expenses incurred in the proceedings described above if establishment fails.

The letter will be emailed to board members as soon as it is available. Due to the city's request noting that time is of the essence in moving forward on this project, I am submitting this agenda request without backup at this time.

FINANCIAL IMPACT:

The Board of Supervisors will have to pay up front costs for the engineering work to establish the new drainage district. The fees paid by the Board can be assessed to the drainage district upon formation. The drainage district will be filing a bond for establishment expenses as one of the next steps in the process. A fund source for the fees will have to be identified until reimbursement can be arranged.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board of Supervisors engage ISG to complete preliminary work necessary for the establishment of a drainage district for the City of Salix.

ACTION REQUIRED / PROPOSED MOTION:

Motion to direct ISG to complete preliminary work necessary for the establishment of a drainage district for the city of Salix under the District Watchman agreement with ISG.

FEBURARY 2, 2023

Woodbury County Board of Supervisors
Attn: Mark Nahar, Woodbury County Engineer
Woodbury County Courthouse
620 Douglas St.
Sioux City, Iowa 51101



RE: CITY OF SALIX PETITION TO ESTABLISH A DRAINAGE DISTRICT

Woodbury County Board of Supervisors:

We have reviewed the drainage petition filed with the Board of Supervisors by the City of Salix and two (2) additional landowners. This petition is requesting a new Drainage District be established to afford the City of Salix and the landowners of Salix an improved outlet, for there is no natural surface outlet available to the City and their current outlet agreement with the Farmers Drainage Ditch is being terminated. The City submitted with their petition a conceptual map that provides the approximate location of the proposed drainage ditch they wish constructed and potential area to be improved by the establishment of said open ditch. The formation of a new drainage district will be required to follow the procedures within Chapter 468 of the Iowa Code .

While researching background information for this area, we reviewed the City of Salix 2015 Comprehensive Plan, which contains information regarding the petitioned improvements. It is stated in this Plan that V&K Engineering had completed a preliminary engineering study of the proposed outlet. Therefore, to fully scope the improvements the City is requesting, we feel a due diligence meeting with the City of Salix and their City Engineer, V&K needs to be held to discuss the preliminary engineering work and it's alignment with Chapter 468. From this discovery, ISG can better estimate the cost of engineering necessary to complete the Engineering Study and Report for the improvements as required by the code. This engineering cost estimate is necessary to establish the amount of Bond the petitioners will need to post under Section 468.9 of the Iowa Code.

Therefore, as the appointed Drainage District Watchman for Woodbury County, we are providing you this guidance letter with our recommendations of steps to be followed in accepting the petition and appointing ISG as Drainage Engineer to make the necessary study and report. The original petition and associated conceptual map are included for reference along with a copy of the Stormwater page from the City of Salix Comprehensive Plan.

DRAINAGE DISTRICT ESTABLISHMENT (IAC CHAPTER 468)

Iowa Code Chapter 468 "Levee and Drainage Districts and Improvements" provides the requirements for the establishment of a drainage district. If Woodbury County does not have an appointed drainage legal counsel, ISG recommends that legal counsel with drainage district proceeding experience be appointed and engaged throughout the establishment process to ensure that requirements of the code are being met. Below are summaries of the specified code sections for the establishment of a drainage district, meant to provide the Board with an overview of the necessary steps.

- **468.6 Number of Petitioners** – Two (2) or more landowners may file a petition for establishment of a drainage district
- **468.8 Petition** – Requirements of Petition
- **468.9 Bond** – A bond shall be filed with the petition, conditioned for the payment of all costs and expenses incurred in the proceedings in case the district is not established
- **468.10 Engineer** – Board to appoint a competent civil engineer
- **468.11 Survey** – Engineer to examine lands and facilities described in petition
- **468.12 Report** – Engineer to prepare full written report of proposed improvements for establishment
- **468.13 Classification** – If requested by the petitioners prior to hearing on the Engineer's Report, the Board shall order a classification of lands in proposed district to determine the distribution of benefits

- **468.14-20** – Outlines requirements for notice of hearing on engineer’s report for establishment
- **468.21 Hearing** – Board may dismiss petition at hearing if proposed improvement will not materially benefit the petitioned lands or would not be for public benefit
- **468.22 Establishment** – Board may establish district or direct engineer to complete further investigation. Also, Board shall direct the Auditor to appoint appraisers to assess value of right-of-way required for the proposed open ditch improvements
- **468.24-25 Appraisers** – Appraisers shall be appointed to assess claims for damages, other than right-of-way, and shall prepare and file a report outlining recommended damages for proposed improvements
- **468.26 Award by Board** – At hearing, Board to consider Appraiser’s report and make final determinations of damage amounts for proposed improvements
- **468.27 Dismissal or establishment** – Board at hearing shall evaluate costs of improvement and damages, and either dismiss the petition for establishment or permanently establish and locate district.
- **468.28 Remonstrance** – If at or before final hearing remonstrance is filed by a majority (+50%) of landowners owning in aggregate seventy percent (70%) or more of the land in proposed district, Board shall dismiss the proceedings and assess incurred costs to the petitioners

PROJECT DISCOVERY

Prior to the Board’s appointment of ISG for the survey and report to address this petition, the petitioners must file a bond conditioned for the payment of all costs and expenses incurred in the proceedings described above. Working with the Board’s appointed legal counsel, ISG can provide an estimate of cost and expenses anticipated to address this petition through hearing and establishment as described above. This estimate would provide the Board with a value of bond to be required by the petitioners prior to proceeding.

However, as noted in our introduction of this letter we are recommending additional discovery and research be performed to better determine the scope of this proposed project and the associated costs and expenses. A meeting with the City and their Engineer, V&K would facilitate the discovery of previously completed work. This due diligence will prevent duplicate effort, such as concept engineering work, coordination efforts with existing infrastructure entities (Utilities, Secondary Roads, IDOT, etc.), and coordination efforts regulating authorities for permitting (USACE, DNR, NRCS, etc.) which will reduce costs to the proposed landowners.



RECCOMENDED ACTION

Therefore, ISG is recommending that the following actions:

1. The Board direct ISG to meet with City of Salix, Veenstra & Kimm as engineer for the City of Salix, and Woodbury County Engineer to review needs and previously completed studies and options evaluated.
2. Based on discovery from said meeting, ISG will meet with appointed legal counsel to considered other concerns to be covered with the Board for consideration of acceptance of petition.
3. If Board accepts petition, ISG will provide a fee estimate to the Board of Supervisors outlining the expected costs & expenses to complete the engineering study and report and provide the services necessary to follow through hearings for determination of establishment.
4. After the necessary bond has been provided to the Board by the petitioners, appoint ISG as engineer for study and report.

Sincerely,

A handwritten signature in black ink that reads 'Ivan D. Droessler'.

Ivan Droessler, PE
Senior Civil Engineer

Ivan.Droessler@ISGInc.com

A handwritten signature in black ink that reads 'Caleb Rasmussen'.

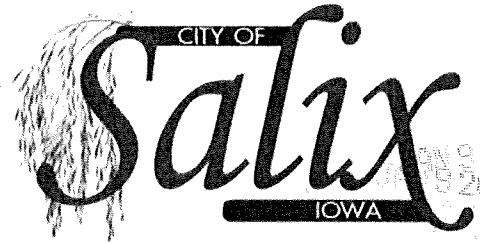
Caleb Rasmussen, PE
Civil Engineer

Caleb.Rasmussen@ISGInc.com

enc: Original Petition
Page from Salix Master Plan

c: Mark Nahra, Woodbury County Engineer

CITY OF SALIX
PO BOX 240
Salix, IA 51052



November 14, 2022

Woodbury County Board of Supervisors
Attention: Pat Gill
620 Douglas Street
Sioux City, Iowa 51101

RE: Petition for the Establishment of a Drainage District

Dear Mr. Gill,

The City of Salix has been notified by the Famers Drainage District that the pumping agreement that has been in place since May 11th, 1984 will terminate in December 2023 and will not be renewed. This leaves the City of Salix and the surrounding area with no natural outlet for their stormwater runoff. Without an outlet for the stormwater, the City and surrounding areas will have flooding issues that could result in damage to homes, streets, utilities, and farmground.

The City of Salix has been working with Veenstra & Kimm, Inc. and has had discussions with County Engineer, Mark Nahra, to determine a potential route for a new drainage ditch. The drainage ditch would start at the intersection of 280th Street and S. Tama Street then going west along 280th Street to the existing drainage channel near Port Neal Road that drains into Snyder Bend (See Attached Map).

After the drainage district has been created the City of Salix would request that the Woodbury County Board of Supervisors transfer control of the drainage district to the City of Salix per Iowa Code Chapter 468.322.

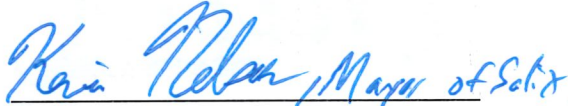
We, the undersigned petitioners, respectfully request that the Woodbury County Board of Supervisors work with the City of Salix and Veenstra & Kimm, Inc. to establish a new Salix Drainage District per Iowa Code Chapter 468.

Per Iowa Code 468.8 this petition includes:

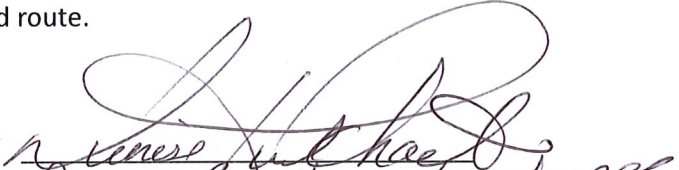
1. See attached map for the lands that may have potential improvements created by the new drainage ditch.
2. Due to no natural outlet for stormwater runoff, the City of Salix and surrounding areas will be subject to flooding.

Kevin Nelson, Mayor Denise Burkhardt, Mayor Pro Tem
Council Members: Karen Allen, Emily Clayton, Donnie Nelson, Cindy VanAuken

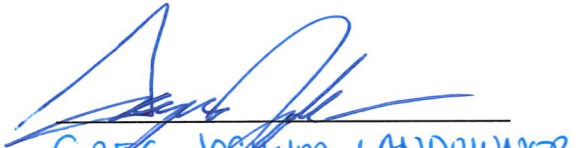
3. Creating the new drainage ditch will alleviate flooding and provide drainage which will promote public benefit, utility, health, convenience, or welfare.
4. See the attached map for the proposed route.



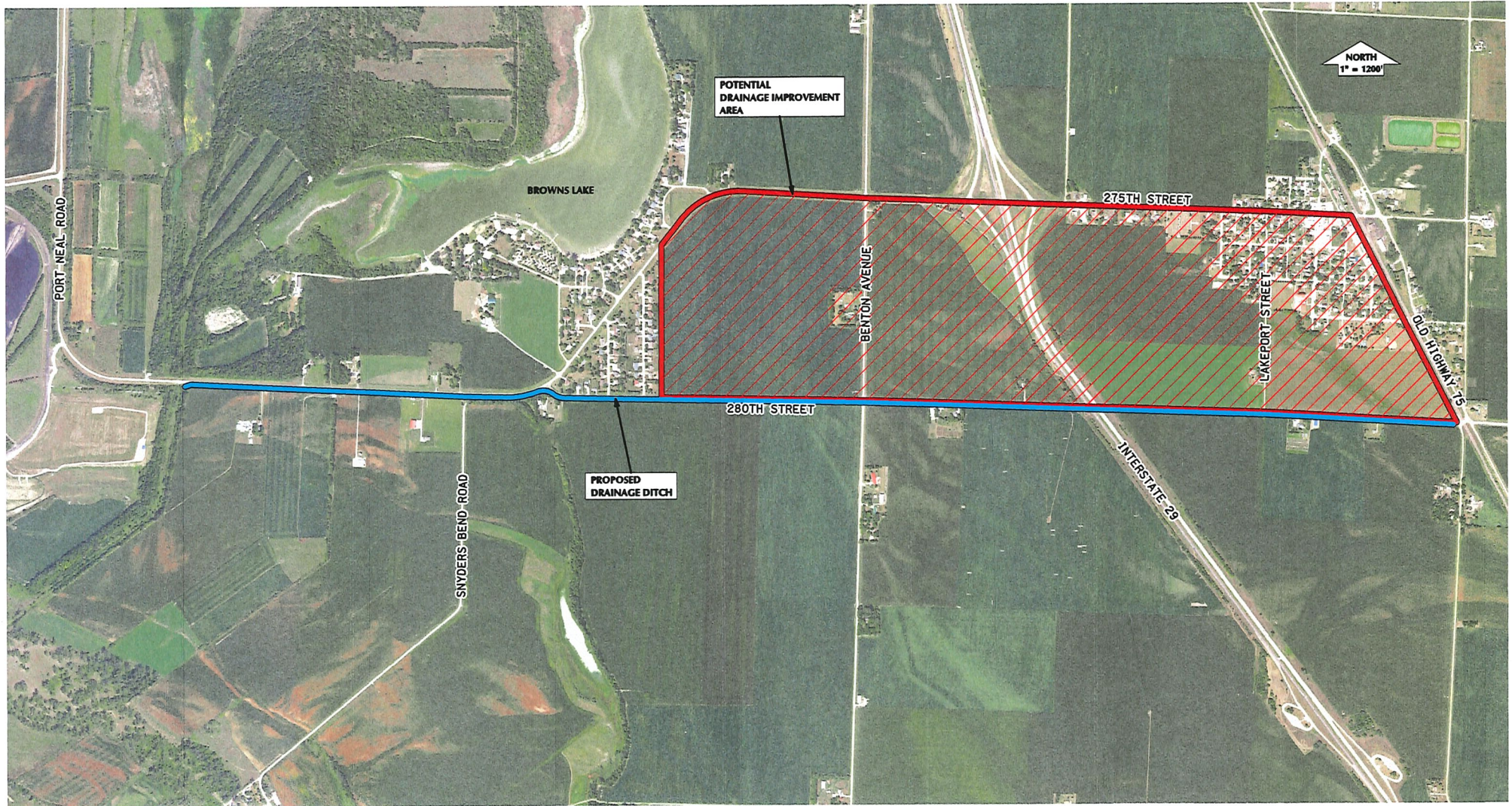
KEVIN NELSON, MAYOR



Denise Burkhardt - Landowner



GREG JOEHUM, LANDOWNER



01/29/2022
 09:05:21 AM
 C:\Users\jckim\OneDrive\Documents\salix\salix.dwg



SALIX, IOWA
 PROPOSED DRAINAGE IMPROVEMENTS
 FIGURE 1

Stormwater Project

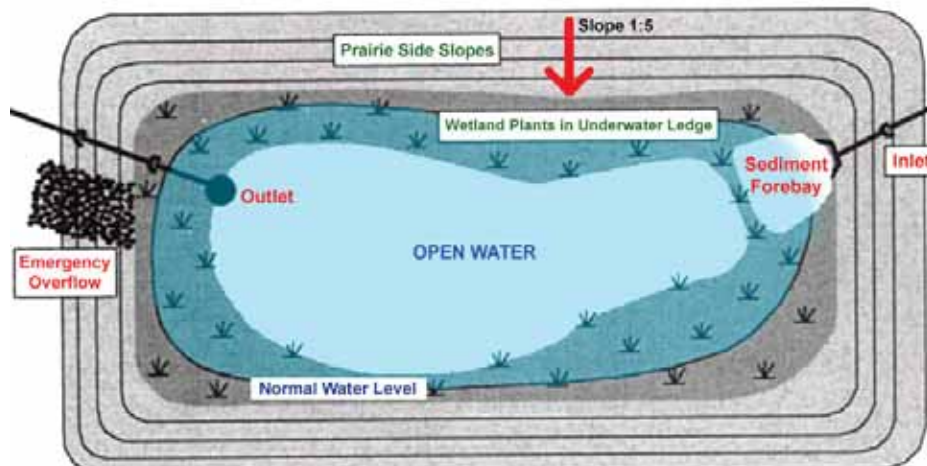


Description

Flash Flooding has been a recurring problem in Salix during severe storms, as pointed out several times during the public meeting process. The high water table also exacerbates the flash flooding situation. This project aims to attain the goals of Supporting the Rural Landscape and Helping Existing Places Thrive by managing stormwater. This project is based on a conceptual plan developed by V&K Engineering (refer to map below). This project calls for planting wetland and prairie plants around the proposed retention ponds.

Implementation

The city should coordinate with the Iowa Department of Transportation and Woodbury County on having the drainage line run across Interstate-29 and through unincorporated areas. The SCPT recommends planting native wetland and prairie plants around the retention ponds. These plants stabilize the pond against erosion. The inclusion of a sediment forebay at the inlets of detention ponds prevents sediments from accumulating at the bottom of the pond.



The pond should have a gradual slope so that it supports wetland and prairie plants. Grading the shoreline at approximately five feet horizontal and one foot vertical will achieve this. An underwater ledge about six to twelve inches below the normal water level of the pond will help support wetland plants.

Priority



Funding & Resources

Estimated Project Cost

\$ 1,700,000

V&K Engineering based this estimate on a preliminary engineering study. The city should confirm the project cost with V&K when the detailed engineering study is finished.

Funding Sources

The City of Salix should apply for funding with the Waste and Water Disposal Loan and Grant Program of the US Department of Agriculture. In 2015, the program provided \$1.29 million in loans for water-related projects in Iowa. The application portal, and the required forms, can be found on this website: <http://www.rd.usda.gov/programs-services/water-waste-disposal-loan-grant-program/ia>.

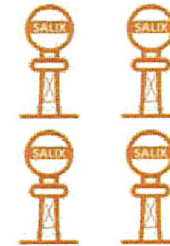
The city should also contact the Iowa USDA Area 8 Director for more information:

Randy Hildreth, Area 8 Director
1100 12th Street SW, Suite C
Le Mars, IA 51031
Phone: 712-546-5149 Ext. 4
Fax: 855-251-224

Stormwater Project



Priority



Funding & Resources

Estimated Project Cost

\$ 1,700,000

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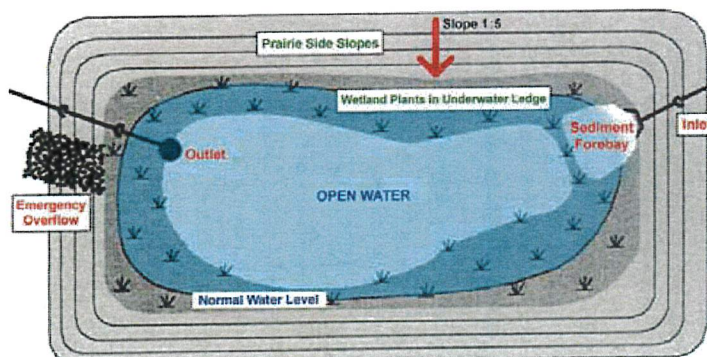
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WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

A RESOLUTION THANKING AND COMMENDING

Darwin Hamann

FOR YOUR SERVICE TO WOODBURY COUNTY

WHEREAS, Darwin Hamann has been named Cattleman of the Year by the Woodbury County Cattlemen's Association for his excellence in producing high-quality beef, and

WHEREAS, the beef industry contributes positively to our economy here in Woodbury County, and

WHEREAS, Mr. Hamann's and other producers' efforts help feed America and help to keep us independent and free, and

WHEREAS, producers and their families make many sacrifices enduring challenging times and weathering many storms, and

WHEREAS, Mr. Hamann has stewarded the industry in such a way as to continue on a family legacy that reflects well upon the ability to continue to sustain and grow,

NOW BE IT RESOLVED that the Woodbury County Board of Supervisors hereby congratulates Darwin Hamann and his family for their excellence in industry as well as their positive contributions to our community.

BE IT SO RESOLVED this 7th day of February 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Matthew A. Ung, Chairman

Daniel A. Bittinger II, Member

Mark E. Nelson, Member

Keith W. Radig, Member

Jeremy J. Taylor, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1/30/2022

Weekly Agenda Date: 2/7/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisors J. Taylor/M. Nelson

WORDING FOR AGENDA ITEM:

Give Direction to Begin Long-Term Planning for Potential Climbing Hills Building Replacement for Emergency Services

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

During the last 9 years, we have engaged in long-term planning to include replacement of the failing Law Enforcement Center, energy inefficiencies, an underutilized Prairie Hills building, a hundred-year-old "county farm," failing terra cotta/courthouse windows, and roads. We will now have a new jail, all-LED lighting, a Sheriff's training center in place of the now-demolished Prairie Hills building, courthouse windows replaced and terra cotta secured, a 10-year plan to borrow from future CF industries through tax increment financing and build back a 4-6 inch gravel base, and the farm sold to help keep taxes flat. We should continue to evaluate long-term planning as it relates to the Courthouse, Trospen Hoyt, and Emergency Services.

BACKGROUND:

The building at Climbing Hills has had several issues that have come back before the Board of Supervisors to include the need for tuckpointing the building, which is a very expensive proposition not to mention the high cost and ill-advised retrofit of the HVAC system there. Additionally, energy efficiencies should be studied from a cost-benefit analysis to see over 10 and 20 years time less rebates what upfront costs in a more efficient building would be versus the old. Additionally, the Sheriff's Office Training Center was something we originally put forward as a promise when fears were that law enforcement personnel would simply lose training space. We followed through on that promise, but the roadmap and blueprint can serve as one for this present problem:

- 1) Direct Kenny Schmitz to work with Emergency Services Director Scott Mitchell for a rough scope of magnitude
- 2) Identify additional needs/wants (differentiating between the two) and a working plan not to exceed \$1.2 million
- 3) Identify sources of funds to include a 5 and 10 year plan of payback (most likely from Gaming Revenue) in working on a potential lease-purchase agreement
- 4) Identify problems or risks associated with the problem (leech field) and recommendations for current building that could re-purpose rather than demolish the building, e.g. storage, etc.
- 5) Come back to BOS with an approvable plan within 4-8 weeks

FINANCIAL IMPACT:

The impact could be anywhere from \$500,000 to \$1.2 million but the impact should be predicated on having options. The amount of revenue could come--as it did with the Sheriff's Training Center--through gaming revenue regularly scheduled on a program ranging from \$75,000-\$120,000 per year for 5 or 10 years.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve giving direction for recommended steps for Building Services Director to study alternatives to Climbing Hill Building and bring back a recommendation.

ACTION REQUIRED / PROPOSED MOTION:

Approve giving direction for recommended steps for Building Services Director to study alternatives to Climbing Hill Building and bring back a recommendation.

Running Tally Report for Tax Askings
Proposed FY 2024
 Updated - February 1 , 2023

To hold the line on the tax rates for the General Basic Fund, General Supplemental Fund and Rural Basic Fund Projected Taxes exceed Current FY 23 Taxes by the following amounts.*

	<u>To Hold the Line to the Current Rates of FY 23 Proposed Tax Revenues over Current Tax Revenues</u>				<u>Mandated Taxes</u>
				<u>Total Revenues Over Expenditures</u>	<u>Countywide Fund</u>
	<u>Countywide Funds</u>		<u>Township Only</u>		<u>Debt Service</u>
	<u>General Basic</u>	<u>General Supplemental</u>	<u>Rural Basic</u>	<u>Totals</u>	
* January 3, 2023 - Potential Increase in Taxes	(6,561,789)	(1,147,318)	(538,758)	(8,247,865)	911,572
New Tax Revenue Growth using FY 23 Tax Rates	1,037,804	642,983	298,699	1,979,486	229,343
Total of 2,208,829					
To Achieve the Goal of the Same Tax Rate as FY 23	(5,523,985)	(504,335)	(240,059)	(6,268,379)	1,140,915

Changes:

January 3, 2023

Board Expense	4,479		
Board Administration	2,516		
Human Resources	2,189		
Conservation - Administration	4,996		
Conservation - Parks	3,481		
Conservation - Naturalist	1,458		
Auditor - Recorder	1,996		
Auditor - Administration	4,345		
Auditor - Election Administration		1,996	
Juvenile Court Appointed Attorneys		5,000	
County Treasurer - Motor Vehicle	3,875		
County Treasurer - Tax	6,106		

Total

	<u>Countywide Funds</u>		<u>Township Only</u>	<u>Total Revenues Over Expenditures</u>	<u>Countywide Fund</u>
	<u>General Basic</u>	<u>General Supplemental</u>	<u>Rural Basic</u>	<u>Totals</u>	<u>Debt Service</u>
Department of Human Services	2,000				
General Relief - Assistance	25,500				
January 3, 2023 Total Changes	62,941	6,996	0	69,937	
Subtotal	(5,461,044)	(497,339)	(240,059)	(6,198,442)	1,140,915
January 5, 2023					
Secondary Roads Minimum Tax Asking lower			225,000		
Veteran Affairs - Administration	1,512				
District Health Allocation Reduced	670,500				
Juvenile Detention - Administration		44,164			
Federal Food Program		24,000			
Emergency Services Administration		13,485			
Buildings Services - Courthouse	13,000				
LEC	51,000				
Trospen Hoyt	5,000				
Building Services	9,100				
Sheriff - Correctional Facility	411,334				
Administration	11,000				
Civil Division	1,690				
Courthouse Security		2,557			
Courtroom & Transport		2,100			
January 5, 2023 Total Changes	1,174,136	86,306	225,000	1,485,442	0
Subtotal	(4,286,908)	(411,033)	(15,059)	(4,713,000)	1,140,915

	<u>Countywide Funds</u>		<u>Township Only</u>	<u>Total Revenues Over Expenditures</u>	<u>Countywide Fund</u>
	<u>General Basic</u>	<u>General Supplemental</u>	<u>Rural Basic</u>	<u>Totals</u>	<u>Debt Service</u>
January 10, 2023:					
Use of Sale of County Farm to reduce taxes	2,518,784				
Increase to Interest on Idle Funds	300,000				
Adjusted Emergency Management Budget		-756			
Gaming Revenues for Equipment and Vehicle Purchases	535,000				
Reduce to 0% Elected & % Deputies	68,954				
January 10, 2023	3,422,738	(756)	0	3,421,982	0
Subtotal	(864,170)	(411,789)	(15,059)	(1,291,018)	1,140,915
January 17, 2023:					
County Attorney - Administration	(32,561)				
County Attorney - Collections	1,257				
County Attorney - Juvenile	7,544				
Edward Bryne Grant Revenue	32,921				
January 17, 2023	9,161	0	0	9,161	0
Subtotal	(855,009)	(411,033)	(15,059)	(1,281,857)	1,140,915
January 24, 2023					
Use of LATCF for Miscellaneous Equipment Purchases	100,000				
Use of Unspent County Attorney Funds From FY 23	300,000				
Reduce CIP Loan Principal & Interest					112,500
Increase WCICC Lease for Off Site Computer and Storage	(66,108)				
Increase WCICC MXDR	(66,500)				
Reduce Electric Expense Building Services - Courthouse	14,556				
Add Revenue for Miscellaneous Refunds	30,000				
Three new Custodians for New LEC	(188,008)				
Compensation Board Recommendations	(265,749)	(35,464)			
Conservation - Resource Tech Position - L.O.S.T. (71,978)	0				

	<u>Countywide Funds</u>		<u>Township Only</u>	<u>Total Revenues Over Expenditures</u>	<u>Countywide Fund</u>
	<u>General Basic</u>	<u>General Supplemental</u>	<u>Rural Basic</u>	<u>Totals</u>	<u>Debt Service</u>
January 24, 2023	(141,809)	(35,464)	0	(177,273)	112,500
Subtotal	(996,818)	(446,497)	(15,059)	(1,459,130)	1,253,415
January 31, 2023					
Nature Center in Gen. Basic. Funded by L.O.S.T.	368,365				
Add Full-Time Transport Officer		(77,288)			
Reduce Gaming Revenues to General Basic	(100,000)				
Reduce Medical Services in Correctional Facility	197,205				
Use Cash Reserves in Rural Basic			15,059		
January 31, 2023	465,570	(77,288)	15,059	403,341	
Grand Total	<u>(531,248)</u>	<u>(523,785)</u>	0	<u>(1,055,789)</u>	<u>1,253,415</u>
Revenues over Expenditures as February 1,2023				197,626	

ARPA Report
January 1, 2023
4th Quarter Expenditures

Revenues:

From Federal Government:

May 19, 2021 1st half Allocation	10,013,663
June 9, 2022 1st half Allocation	<u>10,013,663</u>

Total Revenues 20,027,326

Disbursements:

Expended:

ARPA 1	County Union Contract Employees Retention \$1,000 each (2-15-22)	258,295	Cat 4.1
ARPA 2	1st Allocation - Standard Allowance (Revenue 2-15-22)	-	Cat 6.0
ARPA 3	FY 23 Non-Profits (02-15-22):		
	Gaming - Meals on Wheels	6,380	Cat 2.34
	L.O.S.T. - SIMPCO Housing	10,235	Cat 2.34
	Western Iowa Tourism	500	Cat 2.34
	Siouxland Reg. Convention, Tourism	20,000	Cat 2.34
		<u>37,115</u>	
ARPA 4	District Health Public Health & Economic Impact (2-15-22)	1,291,264	Cat 1.2
ARPA 5	Conservation Water & Sewer Project (5-17-22)	-	Cat 5.18
ARPA 6	Sheriff's Correctional Officers FY 23 (6-26-22)	222,699	Cat 3.1
ARPA 7	S.R. Road Maintenance CWA Union Workers FY 23 (8-23-22)	57,771	Cat 3.1
ARPA 8	EMS Employees FY 23 (8-23-22)	22,701	Cat 3.1
ARPA 9	Auditor & Treasurer Appointed Deputies FY 23 (8-23-22)	17,414	Cat. 4.1
ARPA 10	Administrative Fees - Baker Group (8-30-22)	5,200	Cat. 7.1
ARPA 10	Administrative Fees - UHY Consulting (6-14-22)	4,450	Cat 7.1
ARPA 11	Moville Medical Clinic (8-30-22)	-	Cat 2.34

Obligated:

ARPA 2	1st Allocation - Standard Allowance (Revenue 2-15-22)	10,000,000	Cat 6.0
ARPA 3	FY 23 Non-Profits (02-15-22):		
	Gaming - Meals on Wheels	6,380	Cat 2.34
	L.O.S.T. - SIMPCO Housing	-	Cat 2.34
	Western Iowa Tourism	-	Cat 2.34
	Siouxland Reg. Convention, Tourism	-	Cat 2.34
		<u>6,380</u>	
ARPA 5	Conservation Water & Sewer Project (5-17-22)	800,000	Cat 5.18
ARPA 6	Sheriff's Correctional Officers FY 23 (6-26-22)	62,301	Cat 3.1
ARPA 7	S.R. Road Maintenance CWA Union Workers FY 23 (8-23-22)	57,229	Cat 3.1
ARPA 8	EMS Employees FY 23 (8-23-22)	30,208	Cat 3.1
ARPA 10	Administrative Fees - Baker Group (8-30-22)	4,800	Cat. 7.1
ARPA10	Administrative Fees - UHY Consulting (6-14-22)	67,550	Cat 7.1
ARPA 11	Moville Medical Clinic (8-30-22)	250,000	Cat 2.34
ARPA 12	2nd Allocation - Justice Center Projects (1-18-22)	4,200,000	?
ARPA 13	FF & E - New Law Enforcement Center (12-7-22)	941,000	Cat 3.4
ARPA 14	28th Street Project Sewer (11-22-22)	444,447	Cat 5.18
ARPA 15	County Attorney 4% FY 23 and FY 24 (1-24-23)	109,164	Cat. 3.1
ARPA 16	County Attorney Retention Pay (1-24-23)	25,836	Cat 4.1
ARPA 17	County Attorney Internship (1-24-23)	10,000	Cat 3.4
Total Approved Obligated		<u>18,925,824</u>	

Unobligated ARPA Funds 1,101,502

ARPA Projects and Descriptions in **Bold** Represents ARPS Project Completed.



Expenditure Category	EC ²⁸	Previous EC ²⁹
Healthy Childhood Environments: Other*^	-	3.9
Social Determinants of Health: Other*^	-	3.13
3: Public Health-Negative Economic Impact: Public Sector Capacity		
General Provisions		
✓ Public Sector Workforce: Payroll and Benefits for Public Health, Public Safety, or Human Services Workers	3.1	1.9
✓ Public Sector Workforce: Rehiring Public Sector Staff	3.2	2.14
Public Sector Workforce: Other	3.3	-
Public Sector Capacity: Effective Service Delivery	3.4	7.2
Public Sector Capacity: Administrative Needs	3.5	-
4: Premium Pay		
Public Sector Employees	4.1	4.1
Private Sector: Grants to Other Employers	4.2	4.2
5: Infrastructure		
Water and Sewer		
Clean Water: Centralized Wastewater Treatment	5.1	5.1
Clean Water: Centralized Wastewater Collection and Conveyance	5.2	5.2
Clean Water: Decentralized Wastewater	5.3	5.3
Clean Water: Combined Sewer Overflows	5.4	5.4
Clean Water: Other Sewer Infrastructure	5.5	5.5
Clean Water: Stormwater	5.6	5.6
Clean Water: Energy Conservation	5.7	5.7
Clean Water: Water Conservation	5.8	5.8
Clean Water: Nonpoint Source	5.9	5.9
Drinking water: Treatment	5.10	5.10
Drinking water: Transmission & Distribution	5.11	5.11
Drinking water: Lead Remediation, including in Schools and Daycares	5.12	5.12
Drinking water: Source	5.13	5.13
Drinking water: Storage	5.14	5.14
Drinking water: Other water infrastructure	5.15	5.15
Water and Sewer: Private Wells	5.16	-
Water and Sewer: IJJA Bureau of Reclamation Match	5.17	-
✓ Water and Sewer: Other	5.18	-
Broadband		
Broadband: "Last Mile" projects	5.19	5.16
Broadband: IJJA Match	5.20	-
Broadband: Other projects	5.21	5.17
6: Revenue Replacement		
Provision of Government Services	6.1	6.1
Non-federal Match for Other Federal Programs	6.2	-
7: Administrative		
Administrative Expenses	7.1	7.1
Transfers to Other Units of Government	7.2	7.3
Transfers to Non-entitlement Units (States and territories only)	-	7.4

- Expenses of establishing temporary medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs;
- Acquisition of equipment for COVID-19 prevention and treatment, including ventilators, ambulances, and other medical or emergency services equipment;
- ✗ • Improvements to or construction of emergency operations centers and acquisition of emergency response equipment (e.g., emergency response radio systems);
- Installation and improvements of ventilation systems;
- Costs of establishing public health data systems, including technology infrastructure;
- Adaptations to congregate living facilities, including skilled nursing facilities, other long-term care facilities, incarceration settings, homeless shelters, residential foster care facilities, residential behavioral health treatment, and other group living facilities, as well as public facilities and schools (excluding construction of new facilities for the purpose of mitigating spread of COVID-19 in the facility); and
- Mitigation measures in small businesses, nonprofits, and impacted industries (e.g., developing outdoor spaces).

Other clarifications on COVID-19 mitigation: medical care, supports for vulnerable populations, data systems, carceral settings. Based on public comments and questions received from recipients following the interim final rule, Treasury is making several further clarifications on enumerated eligible uses in this category.

Public Comment: Several commenters requested clarification on eligible uses of funds for medical care; Treasury addresses those comments in the section Medical Expenses below.

Public Comment: Recipients posed questions on the type and scope of activities eligible as “supports for vulnerable populations to access medical or public health services.”



WOODBURY COUNTY BUILDING SERVICES DEPARTMENT

2/02/2023

Trosper Hoyt Facility Projects:

❖ **Exterior Structural South-Wall & Roof cap - (Emergency Resolution)**

3rd Floor – Installation of 15 Structural Beams per Engineers specifications.

Worked to be performed by Building Services Department.

Beam fabrication Sioux City Foundry.

Estimated Cost \$25,000

2nd Floor- Building Services- Remove/ Relocate all Office Furnishings

Contractor- Removal/ Replacement Drywall walls, Ceiling Grid, Heating Registers, Plumbing, Electrical. Installation of 15 Structural Beams in walls.

Estimated Cost \$212,750

South Wall Structural **Estimated Total Cost = \$237,750**

❖ **Structural I-Beams Firebrick Removal & Fire-Retardant Replacement**

2nd Floor- Work to be performed by Building Services Department

Building (south); Remove Offices & Courtrooms Furnishings, remove/ replace all ceiling grids, remove all structural steel beam firebrick, install fire retardant to all steel I-beams.

3rd Floor- Work to be performed by Building Services Department

Building (south); remove all structural steel beam firebrick, install fire retardant to all steel I-beams.

Firebrick Removal/ Fire Retardant Installation **Estimated Cost = \$55,000**

PROJECTED TOTALS = \$292,750.00

Capital Expenditures

Excerpt from SLFRF Final Rule Overview:

The SLFRF final rule clarifies that recipients may use funds for programs, services, and capital expenditures that respond to the public health and negative economic impacts of the pandemic. Any use of funds in this category for a capital expenditure must comply with the capital expenditure requirements, in addition to other standards for uses of funds.

Capital expenditures are subject to the same eligibility standard as other eligible uses to respond to the pandemic's public health and economic impacts; specifically, they must be related and reasonably proportional to the pandemic impact identified and reasonably designed to benefit the impacted population or class. For ease of administration, the final rule identifies enumerated types of capital expenditures that Treasury has identified as responding to the pandemic's impacts; these are listed in the applicable subcategory of eligible uses (e.g., public health, assistance to households, etc.).

Recipients may also identify other responsive capital expenditures. Similar to other eligible uses in the SLFRF program, no preapproval is required for capital expenditures.