



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(MAY 16) (WEEK 20 OF 2023)

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 16, 2023, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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**AGENDA**

**3:30 p.m.** Closed Session {Iowa Code Section 21.5(1)(c.)}  
**First Floor Boardroom**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

**Consent Agenda**

**Items 2 through 9 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the May 9, 2023, meeting
3. Approval of claims
4. Deputy Commissioner of Elections – Steve Hofmeyer  
Receive the appointment of Micah Lang to fill the vacancy of the office of WIT Director District I

5. County Treasurer – Tina Bertrand
  - a. Approval of resolution for a tax abatement for Lake Forest MHC
  - b. Approval of resolution for a tax abatement for Yes Homesales
  - c. Approval of resolution for a tax abatement for Dream Homes
  - d. Approval to refund request for overpayment of taxes for parcel #894735156022 in the amount of \$5,358.00
  - e. Approval of resolution for a tax abatement for Woodbury County, Iowa parcels #884301100009 and #884301100010
  - f. Approval of resolution for a tax abatement for Woodbury County, Iowa parcels #884714300001, #884723100001, #884723100002 and #884723100004
  
6. Board Administration – Karen James
  - a. Approval of lifting tax suspension for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension
  - b. Approval of resolution thanking and commending Jennifer Johnson for her years of service with Woodbury County
  - c. Approval of resolution thanking and commending Stephanie Powell for her years of service with Woodbury County
  
7. County Auditor – Patrick Gill
  - a. Approval of Liquor License Application for Correctionville Golf Club, Correctionville
  - b. Approval of Liquor License Application for Backpocket Brewing LLC, Merville
  
8. Human Resources – Melissa Thomas
 

Approval of Memorandum of Personnel Transactions
  
9. Secondary Roads – Mark Nahra
 

Approval of permit to work in the right of way for Jeff Stewart

### End Consent Agenda

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|--------------------------------|---|----------------------------|
|                                | 10. Approval of appointment to the Civil Service Commission   | Action                     |
| <b>4:40 p.m.</b><br>(Set time) | 11. Board Administration – Dennis Butler <ol style="list-style-type: none"> <li>a. Public hearing on the FY 24 county maximum property tax dollars</li> <li>b. Approval of resolution of FY 24 county maximum property tax dollars</li> </ol>   | Action<br>Action           |
| <b>4:45 p.m.</b><br>(Set time) | 12. Planning/Zoning – Daniel Priestley <ol style="list-style-type: none"> <li>a. Receive the updated county staff report concerning proposed amendment to Ordinance #56</li> <li>b. Public hearing for an ordinance to amend portions of Woodbury County Ordinance #56: Amendments to modify Section 6.1.A: Wind turbines set back requirements to increase certain setback requirements to the ordinance regulating Commercial Wind Energy Conversion Systems in unincorporated Woodbury County</li> <li>c. Conduct and approve the second reading of the ordinance amendment</li> </ol> | Action<br>Action<br>Action |
|                                | 13. Summit Carbon Solutions – Riley Gibson<br>Summit Carbon Solutions Project update  | Information                |

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|---|-------------|
| 14. WCICC-IT – John Malloy<br>Approval of Sidwell Parcel Fabric Migration Agreement   | Action      |
| 15. Secondary Roads – Mark Nahra<br>Approval of contract for HMA Rout and Seal 2023 project with Sioux Commercial Sweeping for \$25,136.00  | Action      |
| 16. Human Resources – Melissa Thomas  |             |
| a. Approval to increase EMS holidays worked pay to double for 24 hours and holiday benefit pay for 12 hours   | Action      |
| b. Approval of purchase of the Cyber Liability Insurance policy for FY 23/24  | Action      |
| c. Approval of the updated Security Awareness resolution, the new Security Awareness policy for Woodbury County employees using the WCICC-IT network and the updated Acceptable Use-Technology policy for all Woodbury County employees | Action      |
| 17. Board Administration – Dennis Butler  |             |
| a. Discussion on H.F. 718 relating to Iowa Property Tax Reform Bill   | Information |
| b. Approval of letter of support for Kosovich & Murphy Developments application for the Iowa Workforce Housing Tax Credits  | Action      |
| 18. Board of Supervisors – Matthew Ung  |             |
| a. Approval of joint representation letter of Woodbury County in Iowa Utilities Board Pipeline Permit proceedings, Navigator Heartland Greenway   | Action      |
| b. Approval of joint representation letter of Woodbury County in Iowa Utilities Board Pipeline Permit Proceedings, Summit Carbon Solutions  | Action      |
| c. Approval of engagement letter with Ahlers & Cooney for representation in the matter of hazardous liquid pipeline permits and regulations   | Action      |
| 19. Board of Supervisors – Jeremy Taylor & Mark Nelson<br>Information regarding future direction and recommendations for Climbing Hills Emergency Services Building   | Information |
| 20. Reports on Committee Meetings   | Information |
| 21. Citizen Concerns  | Information |
| 22. Board Concerns  | Information |

## **ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>WED., MAY 17</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
<b>THU., MAY 18</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>FRI., MAY 19</b>	<b>12:00 p.m.</b>	Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
<b>MON., MAY 22</b>	<b>6:00 p.m.</b>	Zoning Commission Meeting, First Floor Boardroom
<b>WED., MAY 24</b>	<b>2:30 p.m.</b>	Rolling Hills Community Services Region Governance Board Meeting
<b>THU., MAY 25</b>	<b>11:00 a.m.</b>	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
	<b>11:15 a.m.</b>	Western Iowa Community Improvement Regional Housing Trust Fund - Hybrid
<b>MON., JUNE 5</b>	<b>6:00 p.m.</b>	Board of Adjustment meeting, First Floor Boardroom
<b>WED., JUNE 7</b>	<b>10:00 a.m.</b>	Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
	<b>11:00 a.m.</b>	Loess Hills Alliance Executive Meeting
	<b>1:00 p.m.</b>	Loess Hills Alliance Full Board Meeting
	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
<b>THU., JUNE 8</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 1122 Pierce St.
	<b>4:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
<b>WED., JUNE 14</b>	<b>7:30 a.m.</b>	SIMPCO Executive-Finance Committee - Hybrid
	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>10:00 a.m.</b>	Western Iowa Tourism Region Annual Meeting, Audubon County
<b>THU., JUNE 15</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
	<b>5:00 p.m.</b>	SIMPCO Annual Board of Directors Meeting & Award Ceremony, Mapleton, IA
<b>FRI., JUNE 16</b>	<b>12:00 p.m.</b>	Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
<b>WED. JUNE 21</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*