



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JANUARY 9) (WEEK 2 OF 2024)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Daniel A. Bittinger II
389-4405
dbittinger@woodburycountyiowa.gov

Mark Nelson
540-1259
mnelson@woodburycountyiowa.gov

Keith W. Radig
560-6542
kradig@woodburycountyiowa.gov

Jeremy Taylor
259-7910
jtaylor@woodburycountyiowa.gov

Matthew A. Ung
490-7852
matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 9, 2024, at 3:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

- 1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

3:30 p.m. 1. Budget Review Discussion for FY 2025 Page
a. Auditor 2-5
1. Recorder – G.B. 15
2. Records Management – N.T. 6-9
3. Auditor – G.B. 10-13
4. Elections Administration – G.S.
5. Elections a. General Election – G.S. 14
b. County Attorney 2-4
1. Administration – G.B. 5-6
2. County Attorney – Collections – G.B. 7-8
3. Juvenile Division – G.B. 9
4. Jury & Witness Fees – G.S. 10
5. County Attorney Forfeiture – N.T. 11
6. County Fine Collections – N.T.
c. Conservation 2-8
1. Administration – G.B. 9-15
2. Parks – G.B. 16-18
3. Naturalist – G.B. 19-21
4. Nature Center – G.B. 22
5. REAP – N.T. 23-26
6. Nature Center – N.T. 27-30
7. Conservation Reserve – N.T.

d. **County Treasurer**

1. Motor Vehicle – G.B.
2. Tax Department – G.B.

2-5
6-11

e. Board of Supervisors – Matthew Ung

Approval to reduce the property tax burden in FY25 by \$900,000 by using General Fund reserves representing unspent FY24 funds in the Building Services departmental budget related to the new Law Enforcement Center

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

2. Approval of the agenda

Action

Consent Agenda

Items 3 through 10 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the January 2, 2024 meeting

4. Approval of claims

5. Human Resources – Melissa Thomas

- a. Approval of Memorandum of Personnel Transactions
- b. Authorization to Initiate Hiring Process

6. County Attorney – Tina Bertrand

Approve property tax refund request for VIN #11259267 in the amount of \$124.00

7. Board Administrator – Karen James

Approval of resolution thanking Betty West for her 17 years of service to the Woodbury County Conservation Department

8. Planning/Zoning – Daniel Priestley

Approval of resolution thanking Dr. Jeffrey O'Tool for his 4 years of service to the Woodbury County Zoning Commission

9. Board of Supervisors – Matthew Ung

- a. Approval of 2024 Committee Assignments
- b. Approval of Committee Form for Policy Review Committee

10. Board of Supervisors – Jeremy Taylor

Receive letter from Patrick Mouw, Veenstra & Kimm, Inc., regarding the informational meeting to discuss proposed drainage improvements for the Salix Drainage District on January 11, 2024 at 5:00 p.m. in the basement boardroom in the Woodbury County Courthouse

End Consent Agenda

11. Presentation of resolution thanking Ben Kusler for his 27 years to Woodbury County Secondary Roads

Information

- | | |
|--|-------------|
| 12. WCICC-IT – Doug Bock
Approval to spend WCICC-IT FY 24 CIP dollars | Action |
| 13. Reports on Committee Meetings | Information |
| 14. Citizen Concerns | Information |
| 15. Board Concerns | Information |

Continue Budget Reviews (if needed)

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- | | | |
|----------------------|-------------------|---|
| WED., JAN. 10 | 7:30 p.m. | SIMPCO – Executive-Finance Committee – 6401 Gordon Drive |
| | 8:05 a.m. | Woodbury County Information Communication Commission, First Floor Boardroom |
| | 10:00 a.m. | StarComm Executive Board Meeting, Security Institute, 4647 Stone Avenue |
| | 12:00 p.m. | District Board of Health Meeting, 1014 Nebraska St. |
| | 6:30 p.m. | 911 Service Board Meeting, Public Safety Center, Climbing Hill |
| THU., JAN. 11 | 12:00 p.m. | SIMPCO Board of Directors, 6401 Gordon Drive |
| | 4:00 p.m. | Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park |
| WED., JAN. 17 | 12:00 p.m. | Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202 |
| | 5:00 p.m. | Zoning Commission Special Work Session, Basement Board Meeting Room |
| THU., JAN. 18 | 4:30 p.m. | Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue |
| FRI., JAN. 19 | 12:00 p.m. | Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave. |
| MON., JAN. 22 | 5:00 p.m. | Zoning Commission Meeting, Basement Board Meeting Room |
| WED., JAN. 24 | 2:30 p.m. | Rolling Hills Community Services Region Governance Board Meeting |
| THU., JAN. 25 | 10:00 a.m. | Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce |
| | 11:15 a.m. | Western Iowa Community Improvement Regional Housing Trust, 6401 Gordon Drive |
| | 1:30 p.m. | SIMPCO – Community and Economic Development, 6401 Gordon Drive |
| MON., FEB. 5 | 6:00 p.m. | Board of Adjustment meeting, First Floor Boardroom |
| WED., FEB. 7 | 4:45 p.m. | Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave. |

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1/5/2024 Weekly Agenda Date: 1/9/2024

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Chairman Matthew Ung

WORDING FOR AGENDA ITEM:

Approval to reduce the property tax burden in FY25 by \$900,000 by using General Fund reserves representing unspent FY24 funds in the Building Services departmental budget related to the new Law Enforcement Center

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

\$900,000 of property tax dollars levied in FY24 within the building services budget and unspent due to the LEC project delay should be returned to the taxpayers by appropriation in the FY25 budget.

BACKGROUND:

The FY24 budget for Building Services related to the new Law Enforcement Center was \$1,191,420. Current expenditures as of December 31, 2023 are \$16,738. The balance remaining is \$1,174,682. This amount will default to General Fund reserves unless otherwise allocated.

FINANCIAL IMPACT:

Monthly average \$99,285 x 2.5 months = \$248,212 (half of April and all of May and June). This leaves \$926,470. The LEC Authority is still working towards their own estimated opening date, so it is proposed to be conservative and use \$900,000 of this amount towards the FY25 budget in General Basic.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Reduce cash reserves by \$900,000 in the General Basic Fund for allocation in the FY25 budget, which is a partial balance of the full \$1,174,682 current carryover balance in the Building Services budget assigned to operations at the new Law Enforcement Center.

ACTION REQUIRED / PROPOSED MOTION:

to reduce cash reserves by \$900,000 in the General Basic Fund, and allocate those unspent funds from FY24 to the FY25 budget.

JANUARY 2, 2024, FIRST MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, January 2, 2024, at 9:00 a.m. Board members present were Nelson, Ung, Bittinger II, Radig, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Finance and Budget Director, Joshua Widman, Assistant County Attorney, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Taylor second by Radig to appoint Ung as Temporary Chair to preside over Election of Chairperson. Carried 5-0.
2. Ung was nominated by Bittinger as Chairperson for the 2024 session.
Motion by Ung second by Nelson to close the nominations. Carried 5-0.
Motion by Bittinger second by Nelson to appoint Ung as Chairperson for the 2024 session. Carried 5-0 on roll call vote.
3. Bittinger was nominated by Nelson for Vice-Chairperson for the 2024 session.
Motion by Ung second by Nelson to close the nominations. Carried 5-0.
Motion by Nelson second by Taylor to appoint Bittinger as Vice-Chairperson. Carried 5-0 on roll call vote.
4. Motion by Ung second by Taylor to approve the agenda for January 2, 2024. Carried 5-0. Copy filed.
Motion by Ung second by Taylor to approve the following items by consent:
 5. To approve minutes of the December 19, 2023 meeting. Copy filed.
To approve minutes of the December 15, 2023 Special Legislative Roundtable meeting. Copy filed.
 6. To approve the claims totaling \$978,205.25. Copy filed.
 7. To approve the existing rules for public participation in board meeting.
 - 8a. To approve the appointment of Maria Reyes, Custodian, Building Services Dept., effective 1-08-24, \$16.79/hour. Job Vacancy Posted 8-16-23. Entry Level Salary: \$16.79/hour.; and the promotion of Isaac Martindale, District Foreman, Secondary Roads Dept., effective 01-08-24, \$3,056.66/bi-weekly. Promotion from Motor Grader Operator to District Foreman. Copy filed.
 - 8b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Motor Grader Operator, Secondary Roads Dept. CWA: \$26.93/hour. Copy filed.
 - 8c. To approve the deauthorization of Director, Community and Economic Development Dept. Copy filed.
 - 8d. To approve the casualty policy with Princeton Excess and Surplus Lines Insurance Company. Copy filed.
 - 9a. To approve the appointment of County Engineer, Mark Nahra.
 - 9b. To approve the appointment of County Medical Examiner, Dr. Julie Breiner.
 - 9c. To approve the appointment of Jered Jepsen as Weed Commissioner.
 - 9d. To approve The Sioux City Journal, The Sergeant Bluff Advocate, and The Merville Record as the County's official newspapers. Copy filed.

- 10a. To approve the appointment of Cindy Bennett, 2501 Apache Dr., Sioux City, to the Conservation Board. Copy filed.
- 10b. To approve the appointment of Judy Turner, 1511 Carlin Ave., Sioux City, to the Siouxland District Health Board. Copy filed.
- 10c. To approve the appointment of Leo Jochum, 1691 250th, Salix, Blake Flewelling, 7462 Correctionville Rd., Sioux City, Dennis Reyman, 1823 Safford Ave., Correctionville, Julie Hamann, 4424 230th Ave., Correctionville, Tony Ashley, 3356 170th, Correctionville, Bradley Hopp, 2475 Hwy 20, Lawton, and Eric Nelson, 1514 Jasper Ave., Merville, to the Commission of Assess Damages Category A – Owner/operators of Agricultural Property; Bob Batcheller, PO Box 3311, Sioux City, Ruth A. Groth, 305 North Cauley Ave., Anthon, Robert Stewart, 4101 Country Club, Sioux City, Melissa Tjeerdsma, 1090 Pachsama Ct., Sioux City, and Cheryl Reynolds, 2207 Hanford St., Sioux City to the Commission to Assess Damages Category B – Owners of City Property; Colleen R. Baker, 3422 Jackson St., Sioux City, Tori Jackson, 4601 S. Ridge Rd., Sioux City, Rachel Raak Law, 1407 Megan’s Way, Correctionville, Jason Geary, 3316 5th Ave., Sioux City, Joe Krage, 4313 Lincoln Way, Sioux City, and Eric Hoak, 6808 Cypress Point, Sioux City, to the Commission to Assess Damages Category c – Licensed Real Estate Salesman or Real Estate Broker; and Patrick Curry, 502 Huntington Court, Sgt. Bluff, Linda Mathison, 5008 Ravine Park Lane, Sioux City, Doug Lehman, PO Box 1381, Sioux City, Barbara Sloniker, 1336 Buchanan Ave., Sioux City, Doyle Turner, 2738 200th St., Merville, and Donald Eggerling, 3 Rose Lane, Sioux City, to the Commission of Assess Damages Category D – Persons Having Knowledge of Property Values in the County by Reason of their Occupation. Copy filed.
- 11. To receive the Certificate of Achievement for Excellence in Financial Reporting from Government Finance Officers Association for the fiscal year ending June 30, 2022. Cop filed.
- 12a. To approve and authorize the Chairperson to sign a Resolution authorizing the County Engineer to close any Secondary Roads for the purpose of construction, maintenance, or emergencies during 2024.

RESOLUTION #13,688
**RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO CLOSE ANY
 SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION, ROUTINE
 MAINTENANCE, OR EMERGENCIES DURING 2024**

WHEREAS, the Woodbury County Board of Supervisors is concerned about traffic safety involved during construction and maintenance work or during natural or traffic emergencies on the secondary road system, and

WHEREAS, they are further interested in making appropriate traffic accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations, and

WHEREAS, the Board of Supervisors under section 306.41 of the Code of Iowa can delegate the authority to temporarily closure of roads to the County Engineer,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors give Mark J. Nahra, Woodbury County Engineer the authority to temporarily close sections of highway in Woodbury County’s Road system when necessary because of construction, maintenance, emergencies, or natural disaster.

DATED this 2nd day of January 2024.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 12b. To approve and authorize the Chairperson to sign a Resolution authorizing the County Engineer to execute Certification of Completion of Work on Federal Aid, State Aid, and Farm to Market Construction during 2024

RESOLUTION #13,689
**RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO EXECUTE
 CERTIFICATION OF COMPLETION OF WORK ON FEDERAL AID, STATE AID, AND
 FARM TO MARKET CONSTRUCTION DURING 2024**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that Mark J. Nahra, the County Engineer of Woodbury County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Dated at Sioux City, Iowa, this 2nd day of January 2024.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Carried 5-0.

- 13. Motion by Radig second by Ung to approve the permit to work in the right of way for the City of Sergeant Bluff. Carried 5-0. Copy filed.
- 14. Motion by Ung second by Radig to approve amending The Baker Group agreement from \$10,000 up to \$15,000 for assisting in ARPA funding requirements. Carried 4-1, Taylor opposed. Copy filed.
- 15a. Applicants Daniel Hair and Jeff Hanson introduced themselves to the board.

Motion by Taylor second by Ung to approve the appointment of Daniel Hair to the Board of Adjustment for a new five-year term (2024 to 2028). Carried 5-0. Copy filed.
- 15b. Applicants Jeff Hanson, Dave McWilliams, and Jeff O'Tool introduced themselves to the board.

Motion by Radig second by Bittinger to approve the appointment of Jeff Hanson to the Zoning Commission for a new five-year term (2024 to 2028). Carried 5-0. Copy filed.
- 15c. Motion by Radig second by Ung to approve the Construction Evaluation Resolution relating to Construction Permits for Large Animal Confinement Operations. Carried 5-0.

RESOLUTION #13,690
CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2024 and January 31 2025 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305 but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

DATED this 2nd day of January 2024.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

16. Information regarding Veteran's ability to record DD214s was given by Jeremy Taylor, Board of Supervisors. Copy filed.
17. Reports on committee meetings were heard.
18. There were no citizen concerns.
19. Board concerns were heard.
20. State of Budget was presented by Dennis Butler. Copy filed.

Radig exited the meeting at 10:00am.
- 21a1. Motion by Taylor second by Ung to receive the General Relief Administration budget as submitted. Carried 4-0.
- 21a2. Motion by Taylor second by Bittinger to receive the General Relief Assistance budget with edits to reduce the budget by \$1,500.00 (moving \$6,500.00 from utilities to rent and budget a total of \$,2000.00 for utilities) . Carried 4-0.
- 21b. Motion by Bittinger second by Taylor to reduce the County Library budget county allocation by \$93,608.00. Carried 4-0.
- 21c. Motion by Ung second by Bittinger to receive the Department of Human Services budget as submitted. Carried 4-0.
- 21d. Motion by Ung second by Bittinger to receive the Civil Service budget as submitted. Carried 4-0.
- 21e1. Motion by Taylor second by Ung to receive the Veteran Affairs Administration budget with edits to reduce the budget by \$15,600.00 (reductions are \$600.00 in telephone expense, \$10,000.00 in machinery and equipment, and \$5,000.00 in repairs and equipment). Carried 4-0.
- 21e2. Motion by Taylor second by Ung to receive the Veteran Affairs IDVA Grant budget as submitted. Carried 4-0.
- 21e3. Motion by Ung second by Bittinger to receive the Veteran Affairs Assistance budget with edits to reduce by \$7,200 (reductions are \$5,100.00 in rent assistance, \$1,000.00 in food assistance, and \$1,100.00 in utility assistance). Carried 4-0.

The Board adjourned the regular meeting until January 9, 2024.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: January 9, 2024

*** PERSONNEL ACTION CODE:**

- | | |
|-----------------|----------------------|
| A - Appointment | R - Reclassification |
| T - Transfer | E - End of Probation |
| P - Promotion | S - Separation |
| D - Demotion | O - Other |

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Nelson, Mark	Board of Supervisors	1-02-24	Board Member	\$40,744.78/year	0%	T	Transfer from Board Vice Chair to Board Member.
Bittinger, Daniel	Board of Supervisors	1-02-24	Board Vice Chair	\$40,744.78/year	0%	T	Transfer from Board Member to Board Vice Chair.
Uhl, Rick	Building Services	1-04-24	Custodian			S	Resignation.
Ritchie, Stacy	Human Resources	1-05-24	Senior Clerk			S	Resignation.
Munhofen, Lewis	County Sheriff	1-16-24	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 11-29-23. Entry Level Salary: \$23.97/hour.
Paulsen, Zackary	County Sheriff	1-16-24	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 12-6-23. Entry Level Salary: \$23.97/hour.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas, HR Director

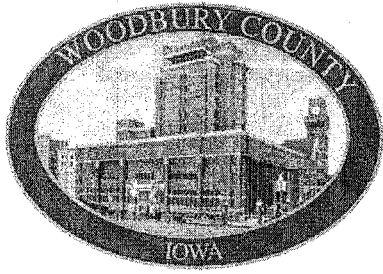
**HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA**

DATE: January 9, 2024

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Building Services	Custodian	AFSCME Courthouse: \$16.79/hour		
Human Resources	Clerk II	Wage Plan: \$18.68/hour		

Chairman, Board of Supervisors



Tina M Bertrand
Treasurer of Woodbury County
Property Tax
822 Douglas Street Suite 102
Sioux City, IA 51101
712-279-6495

December 29, 2023

RE: 11259267 (1999 New Moon mobile home)

Dear Board of Supervisors,

Tina Wilson is requesting a refund of \$124.00 on the above parcel number. She currently has this amount in advanced payments on her parcel and does qualify for the elderly/low income credit that makes her taxes \$0.00. If she continues to qualify for the elderly/low income credit, she should owe no taxes or very little in the future.

Please approve this request for her refund.

Thank you for your time,

A handwritten signature in cursive script that reads "Janet L. Trimpe".

Janet L. Trimpe
Woodbury County Tax Deputy
jtrimpe@woodburycountyiowa.gov
712-224-6024

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

A RESOLUTION THANKING AND COMMENDING

Betty West

FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Betty West has capably served Woodbury County as an employee of the Conservation Department for 17 years from December 10, 2007 to January 20, 2024.

WHEREAS, the service given by Betty West as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Betty West for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Betty West.

BE IT SO RESOLVED this 9th day of January 2024.

WOODBURY COUNTY BOARD OF SUPERVISORS

Matthew A. Ung, Chairman

Jeremy J. Taylor, Member

Daniel A. Bittinger II, Member

Keith W. Radig, Member

Mark E. Nelson, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

A RESOLUTION THANKING AND COMMENDING

DR. JEFFREY O'TOOL

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Dr. Jeffrey O'Tool has capably served Woodbury County as a member of the Zoning Commission since 2020; and

WHEREAS, the service given by Dr. Jeffrey O'Tool has been characterized as exemplary by his dedication to the best interests of the citizens of Woodbury County; and

WHEREAS, Dr. Jeffrey O'Tool has contributed to the betterment of the county by hearing and deciding on matters related to the county zoning and flood plain ordinances, including conditional uses, subdivisions, and ordinance revision recommendations; and

WHEREAS, notable actions made by the Zoning Commission during Dr. Jeffrey O'Tool's tenure include the review and recommendation of numerous residential developments, public and private infrastructure improvements, and various county ordinances to improve the quality of life for residents and businesses throughout Woodbury County, and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board hereby thanks and commends Dr. Jeffrey O'Tool for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Dr. Jeffrey O'Tool.

BE IT SO RESOLVED this 9th day of January 2024.

WOODBURY COUNTY BOARD OF SUPERVISORS

Matthew Ung, Chairman

Daniel Bittinger II, Vice-Chairman

Mark Nelson, Member

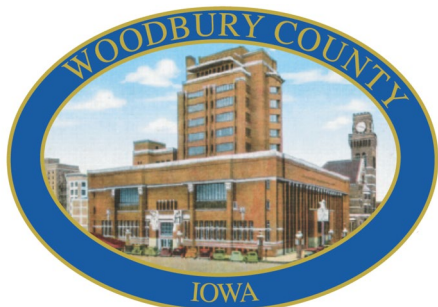
Keith Radig, Member

Jeremy Taylor, Member

Attest:

Michelle K. Skaff, Deputy
Woodbury County Auditor

2024 LIAISON ASSIGNMENTS



Chairman Matthew Ung
Vice-Chairman Dan Bittinger II
Supervisor Jeremy Taylor
Supervisor Keith Radig
Supervisor Mark Nelson

Liaisons act as a two-way conduit of information both to implement board policy and to keep the board informed concerning each department. While each supervisor is assumed to have an “open door policy,” the proper procedure for dealing with concerns is to channel them through the appropriate supervisor. In this way, supervisors can divide their time and focus most productively.

Department Head meetings may be called by the Chair and the Vice-Chair is invited to attend. If the Vice-Chair is unavailable, then an alternate supervisor may be invited by the Chair. Unless excused, attendance is mandatory for department heads or department designees, and requested of all elected officials and intergovernmental representatives or their designees.

Departments

Building Services	Ung, Radig
Conservation	Nelson
Court Administration	Ung
Department of Human Services	Bittinger
Emergency Services	Taylor, Nelson
Human Resources	Ung
Juvenile Court Services	Taylor
Juvenile Detention	Taylor
Planning & Zoning	Ung, Radig
Secondary Roads	Radig, Nelson
Veterans Affairs	Taylor, Bittinger

Woodbury County Boards, Commissions, and Committees

BY IOWA CODE

Board of Adjustment	Bittinger
Conservation Board	Nelson
DECAT (Decategorization) Board	Bittinger
E911 Board	Taylor
Emergency Management Commission	Taylor (Alternate: Nelson)
Soil and Water Conservation District	Nelson
Third Judicial Department of Corrections	Bittinger
Zoning Commission	Radig, Bittinger

BY AGREEMENT

Community Action Agency of Siouxland Board of Directors	Radig
Siouxland Economic Development Corporation	Radig
Siouxland Tri-State Area Radio Communications (STARCOMM)	Nelson
Woodbury County Law Enforcement Center Authority	Nelson

CHAPTER 28E

Area Solid Waste Board (Landfill)	Taylor, Radig
Hazardous Materials Commission	Bittinger
Hungry Canyons Alliance	Nelson
Loess Hills Alliance	Ung (Alternate: Taylor)
Loess Hills Development and Conservation Authority	Ung
Loess Hills Scenic Byway	Ung
Rolling Hills Community Services Region	Bittinger
Security Institute Commission	Taylor, Radig
Siouxland Interstate Metropolitan Planning Council Board	Radig
<i>Comprehensive Economic Development Strategy</i>	"
<i>Housing Trust Fund</i>	"
<i>Metropolitan Planning Organization Policy Board</i>	"
<i>Rural Planning Association</i>	"
<i>Finance Committee</i>	"
<i>Legislative Committee</i>	"
<i>Siouxland Regional Transit System Board</i>	"
Siouxland District Board of Health	Bittinger
Siouxland Human Investment Partnership	Bittinger
Woodbury County Information & Communication Commission (WCICC)	Ung, Bittinger
Western Iowa Tourism	Nelson

SPECIAL PURPOSE

Courthouse & Public Building Security Committee	Ung
Health & Wellness Committee	Bittinger
Policy Review Committee	Ung, Radig

CREATION/CHANGE OF COMMITTEE FORM
Form Approved by the Board of Supervisors 11/17/15

Board Approval Date:

Date Originally Created:

Ending Date (if known):

Name of Committee:

Purpose:

	Members OR Position	Entity Represented
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

Is this Committee - X the box that applies

- Required by Iowa Code
- Created by the provision of Iowa Code Chapter 28E
- Committee Created by Agreement
- Committee Created for Special Purpose*

The Committee plans to at least meet - X the box that applies

- Weekly
- Monthly
- Quarterly
- Annually
- Other/Unknown

* Special committees will sunset at the end of every calendar year unless re-approved each year.



VEENSTRA & KIMM INC.

203 Sergeant Square Drive, Suite B // P.O. Box 220
Sergeant Bluff, Iowa 51054

712.943.5055 // 877.241.8009
www.v-k.net

January 5, 2023

THEREFORE, YOU ARE HEREBY NOTIFIED that the Board of Supervisors for Woodbury County, Iowa, acting on a Petition for the establishment of the Salix Drainage District have set January 11, 2024 at 5:00 p.m. in the Board of Supervisor's Meeting Room at the Woodbury County Courthouse, Sioux City, IA, as the time, place and date for an informational meeting to discuss the proposed drainage improvements for the District.

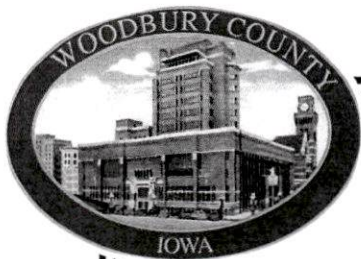
At the meeting several potential routes for the drainage improvements will be discussed. Based on input at the meeting an amended Engineers report will be drafted. This letter is being sent to landowners where drainage easement may possibly need to be acquired.

This is NOT a formal public hearing, and the Board will NOT be taking any official action other than to receive input from the landowners of the District. Please take notice and plan to attend, if possible.

Respectfully sent,

Patrick Mouw P.E.
District Engineer

11/21/23
=14c



WOODBURY COUNTY, IOWA

RESOLUTION NO. 13,682

A RESOLUTION THANKING AND COMMENDING

Benjamin Kusler

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Benjamin Kusler has capably served Woodbury County as an employee of the Secondary Roads Department for 27 years from June 3, 1996 to December 31, 2023

WHEREAS, the service given by Benjamin Kusler as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and


NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Benjamin Kusler for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Benjamin Kusler.

BE IT SO RESOLVED this 21st day of November 2023.

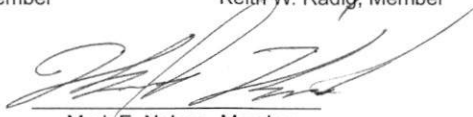
WOODBURY COUNTY BOARD OF SUPERVISORS

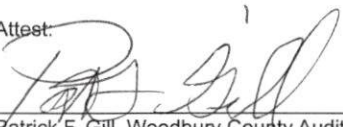

Matthew A. Ung, Chairman


Jeremy Taylor, Member


Daniel A. Bittinger II, Member


Keith W. Radig, Member


Mark E. Nelson, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 01/02/23

Weekly Agenda Date: 01/09/24

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: John Malloy, WCICC-IT

WORDING FOR AGENDA ITEM:

Approval to Spend WCICC-IT FY2024 CIP Dollars

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Approval to spend WCICC-IT FY2024 CIP dollars.

BACKGROUND:

Our FY2024 approved CIP totals \$187,000 for the following projects:
Core Switches - \$100,000
Onsite Backup Storage & Compute - \$50,000
Tech Room Monitoring - \$17,000
Ring Upgrade (40Gb) - \$20,000

FINANCIAL IMPACT:

\$187,000 Per Ryan Chytka , we would like to use unallocated FY23 CIP funds if available.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approval to spend WCICC-IT FY2024 CIP Dollars.

ACTION REQUIRED / PROPOSED MOTION:

Approval to spend WCICC-IT FY2024 CIP Dollars.