A G E N D A

WOODBURY COUNTY BOARD OF SUPERVISORS

TUESDAY, JULY 22, 2014

ITEMS OF BUSINESS

10:00 a.m. 1. Call Meeting to Order, Approval of Minutes of the July 15, 2014, Meeting

10:01 a.m. 2. Discussion and Approval of Claims

10:03 a.m. 3. Human Resources – Ed Gilliland
   a. Approval of Memorandum of Personnel Transactions
   b. Authorize Chairman to Sign Authorization to Initiate Hiring Process
   c. Discussion and Action on Woodbury County Activities Policy-Economic Development

10:08 a.m. 4. Receive County Recorder's Report of Fees Collected

10:09 a.m. 5. Rural Economic Development – David Gleiser
   Re: Discussion and Action for Agreement with CGI Communications, Inc. on County Showcase Video Program

10:12 a.m. 6. Social Service Coordinator – Patty Erickson-Puttmann
   Re: Consideration and Approval of Memorandum of Understanding Between Sioux City Community School District and the Woodbury County Social Services Office for Continuation of the Safe Schools/Healthy Students Initiative.

10:17 a.m. 7. Planning/Zoning – John Pylelo
   a. Referral of Final Platting to Zoning Commission for Public Hearing and Recommendation Regarding Koch Addition Second Filing – a Minor Subdivision
   b. Referral of Final Platting to Zoning Commission for Public Hearing and Recommendation Regarding Marsh Addition – a Minor Subdivision

10:20 a.m. 8. Secondary Roads – Mark Nahra
   a. Consider Permit to Work in the Right of Way for City of Cushing – Uncle Ben 5K
   b. Consider Resolution to Set a Date for a Hearing on Vacation of Rights of Way in Morningside East Subdivision

10:25 a.m. 9. Hearing of any Individual/Group to Make a Presentation of Item(s) Not On the Agenda And Supervisors' Concerns

10:35 a.m. **Tour of Social Service Office**

ADJOURNMENT

Subject to Additions/Deletions

A G E N D A

WOODBURY COUNTY BOARD OF SUPERVISORS

TUESDAY, JULY 22, 2014

CALENDAR OF EVENTS

TUESDAY, JULY 22	**2:00 p.m.**	Decat Board Meeting, Western Hills AEA, Room F
MONDAY, JULY 28	**6:00 p.m.**	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville, Iowa.
MONDAY, AUG. 4	**6:00 p.m.**	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, AUG. 5	**4:00 p.m.**	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, AUG. 6	**12:00 noon**	District Board of Health Meeting, 1014 Nebraska St.
TUESDAY, AUG. 12	**10:00 a.m.**	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, AUG. 13	**8:05 a.m.**	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
	6:30 p.m.	Woodbury County Solid Waste Agency (Sanitary Landfill) Executive Committee Meeting, Public Safety Center, Climbing Hill
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
THURSDAY, AUG. 14	**7:00 p.m.**	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
TUESDAY, AUG. 19	**4:30 p.m.**	Community Action Agency of Siouxland Board Meeting, 2700 Leech
WEDNESDAY, AUG. 20	**12:00 noon**	Siouxland Economic Development Corporation Meeting, Marina Inn
THURSDAY, AUG. 21	**11:00 a.m.**	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
MONDAY, AUG. 25	**6:00 p.m.**	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville, Iowa.

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

JULY 15, 2014 — TWENTY-NINETH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, July 15, 2014 at 9:00 a.m. Board members present were Clausen, Smith, Boykin and Monson; Tripp was absent. Staff members present were Karen James, Board Administrative Coordinator, Dennis Butler, Finance/Operations Controller, Joshua Widman, Assistant County Attorney, and Patrick F. Gill, Auditor/Clerk to the Board.

1. The meeting was called to order.

   Motion by Smith second by Clausen to approve the minutes of the 07/08/2014 Board meeting. Carried 4-0. Copy filed.

2. Motion by Clausen second by Smith to approve the County's claims totaling $761,055.69. Carried 3-0; Boykin abstained. Copy filed.

3a. Motion by Smith second by Clausen to approve the appointment of Ronald Koch, GIS Mapping Analyst, Auditor/Recorder Dept., effective 07/15/14, $22.33/hour. Job Vacancy Posted 6-19-14, Salary at Grade 5/Step 5.; the reclassification of Joshua Widman, Asst. County Attorney, County Attorney Dept., effective 07/26/14, $66,957/year, 4.3 %=$2,812/year. Per Wage Plan comparability with AFSCME Asst. County Attorney Contract, from Step 5 to Step 6.; the reclassification of Matthew Verzani, Asst. County Attorney, County Attorney Dept., effective 07/27/14, $61,336/year, 4.8%=$2,814/year. Per AFSCME Asst. County Attorney Contract agreement, from Step 3 to Step 4.; The reclassification of James Martin, Equipment Operator, Secondary Roads Dept., effective 07/29/14, $21.35/hour, 3%=$.64/hour. Per CWA Secondary Roads Contract agreement, End of Probation Salary Increase.; and the reclassification of Shannon Larson, Civilian Jailer, County Sheriff Dept., effective 07/31/14, $22.92/hour, 11.5%=$2.38/hour. Per CWA Civilian Officers Contract agreement, from Senior Class to Master Class. Carried 4-0. Copy filed.

3b. Motion by Clausen second by Smith to postpone action to approve Woodbury County Activities Policy-Economic Development. Carried 4-0.

4a. Motion by Clausen second by Monson to receive the appointment of Michael Frolkey, 413 E. Oak St., Lawton, Iowa, as Lawton City Council member, to fill the office previously held by Don Grigg, until the next regular election. Carried 4-0. Copy filed.

4b. Motion by Monson second by Clausen to receive the County Auditor's Quarterly Reports. Carried 4-0. Copy filed.

5. Motion by Smith second by Clausen to approve and authorize the Chairperson to sign a Letter of support to the Commission on Accreditation for Law Enforcement, Inc. Carried 4-0. Copy filed.

6. Annual report and update on Drainage matters from Iowa Drainage District Association, John Torbert.

7. Motion by Monson second by Clausen to approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #253050, 3313 W. 5th St., Sioux City. Carried 4-0.

RESOLTION #12,039
NOTICE OF PROPERTY SALE

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot 24 Block 4 Hillcrest Addition, City of Sioux City, Woodbury County, Iowa
(3313 W. 5th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **29th Day of July, 2014 at 10:15 o'clock a.m.** in the meeting room of the Board of Supervisors on the first floor of the Woodbury County Courthouse.

2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **29th Day of July, 2014,** immediately following the closing of the public hearing.

3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of $287.00** plus recording fees.

Dated this 15th Day of July, 2014.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

8a. Motion by Monson second by Clausen to approve and authorize the Chairperson to sign a Contract and Bid Bond for Project No. BRS-0867(601)—60-97. Carried 4-0. Copy filed.

8b. Motion by Smith second by Monson to approve and authorize the Chairperson to sign a Contract and Bid Bond for Project No. L-B(L136)—79-97. Carried 4-0. Copy filed.

8c. Motion by Smith second by Monson to approve and authorize the Chairperson to sign a Contract and Bid Bond for Project No. L-B(H109)—73-97. Carried 4-0. Copy filed.

9. Motion by Clausen second by Smith to postpone action to approve and authorize the Chairperson to sign an agreement with CGI Communications, Inc. on County Showcase Video Program. Carried 4-0.

10. The Chairperson asked if there were any individuals or groups wishing to make a presentation of items not on the agenda, or Supervisors concerns.

The Board adjourned the regular meeting until July 22, 2014.

WOODBURY COUNTY AUDITOR REPORT

Board of Supervior's Meeting Date: **7/22/2014**

Total A/P Disbursement: **$ 425,142.23**

This is the total of all department claims that will be presented to the Board of Supervisors this period

The Woodbury County Auditor's Office has pre-audited the following claim/claims and does not believe it/them to be in compliance with Woodbury County Policy or practices:

Dept	Missing Documentation	Total Claim Amount
		$ -

The listed claim/claims are included in the above total. If it is the Board's direction they are disallowed, the total A/P Disbursement will be reduced by the disallowed amount.

The claim/claims listed below were turned into the Auditor's office after the "noon" deadline They are time sensitive, so are included in the above total.

Dept	Vendor	Total Claim Amount
		$ -

The listed claim/claims listed below were approved verbally by three board members and are included in the above total.

Dept	Vendor	Total Claim Amount

BATCH TOTAL REPORT

Department	Batch Amount	Amount - Period 13
Attorney	-	-
Auditor	2,400.00	1,289.46
Board of Supervisors	3,295.72	50,244.56
Building Services	5,585.45	7,445.49
Centurylink	82.50	-
Conservation	21,163.06	-
Conservation-US Bank	1,874.08	-
Detention	-	-
DHS	727.39	376.00
Drainage	-	-
Economic Development	-	-
Elections	5,691.91	-
Election Workers	-	-
Emergency Services	-	-
FiberComm	3,723.74	-
Homeland Security	-	-
Human Resources	72,660.36	3,372.81
HR-ACH-Delta Dental	7,043.34	-
HR-ACH-Weekly Wellmark	-	
HR-ACH-Monthly Wellmark	-	
Juvenile Ct Services	-	-
Recorder	-	4,213.14
Roadside Management	-	-
Secondary Roads	141,164.07	35,930.86
Sheriff	9,564.67	2,755.11
Social Services	-	38,968.40
Tax Allocation	-	-
Treasurer	368.67	-
Verizon	4,966.39	-
Veteran Affairs	-	-
WCICC	-	-
Zoning	235.05	-
Sub Total	280,546.40	144,595.83
Final Total	$ 425,142.23	
Tape & Front Total	$ 425,142.23	

0-*
1,289.46+
50,244.56+
7,445.49+
376.00+
3,372.81+
4,213.14+
35,930.86+
2,755.11+
38,968.40+
2,400.00+
3,295.72+
5,585.45+
82.50+
21,163.06+
1,874.08+
727.39+
5,691.91+
1,853.25+
1,870.49+
72,660.36+
7,043.34+
4,966.39+
235.05+
57.26+
141,106.81+
9,564.67+
368.67+
027
425,142.23*

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: July 22, 2014

*** PERSONNEL ACTION CODE:**

A- Appointment
T - Transfer
P - Promotion
D - Demotion
R-Reclassification
E- End of Probation
S - Separation
O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Miller, Melissa	Human Resources	7-23-14	Safety/Risk Coordinator	$19.62/hour	19%=$3.19/ hour	P	Job Vacancy Posted 7-2-14. Entry Level Salary: $19.62/hour.
Tuttle, Erica	County Treasurer	7-23-14	Senior Tax Clerk	$16.44/hour		A	Job Vacancy Posted 6-12-14. Entry Level Salary: $16.44/hour.
Pottebaum, Martin	Human Resources	7-24-14	Courthouse Security Supervising Officer	$38,000/year		A	Job Vacancy Posted 6-4-14. Entry Level Salary: $35,000-$42,000/year.
Peterson, Todd	County Sheriff	8-02-14	Deputy	$28.74/hour	9.9%=$2.60/ hour	R	Per CWA Deputy Sheriff Contract agreement, from Senior Class to Master Class.

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. DIRECTOR: Gloria Mollet

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: **Board of Supervisors**

FROM: **Ed Gilliland, Director of Human Resources**
Gloria Mollet, Assistant Director of Human Resources
gmollet

RE: **Authorization to Hire**

DATE: **July 22, 2014**

Woodbury County Human Resources wants to go for Authorization to Hire for the Human Resources Clerk II. This position will be posted to the public.

Thank you.

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: July 22, 2014

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Human Resources	Clerk II	Wage Plan: $14.96/hour		
	*Please see attached memo of explanation.			

_____

Chairman, Board of Supervisors

(AUTHFORM.doc/FORMS)

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: **Board of Supervisors**

FROM: **Ed Gilliland, Director of Human Resources**
Gloria Mollet, Assistant Director of Human Resources
gmollet

RE: **Woodbury County Activities Policy-Economic Development**

DATE: **July 17, 2014**

Woodbury County Human Resources would like to bring for "discussion and action" expense item reimbursements that are excludable from wages for the Woodbury County Activities Policy for County Economic Development.

The policy currently is quite restrictive for meals in the course of entertaining customers directly related to County business. We believe it to be in the interest of the County to allow any economic development business with meal expenses to be reimbursed outside of the employee's wages when entertaining clients in the course of direct County business incurred during the meal period.

Thank you.

WOODBURY COUNTY
ECONOMIC DEVELOPMENT ACTIVITIES POLICY

All County business for economic development activities to be discussed during a meal period and/or meal setting needs to be approved by the Board of Supervisors and will be reviewed monthly. All expenses incurred will be reviewed and approved by the Board of Supervisors before they are paid. This policy can be used by an employee and/or elected official that conducts business for Woodbury County by means of actively conducting business to gain economic development and/or any significant business for the County during a meal setting and/or during a meal period with expenses considered directly related to County business.

Reimbursement or allowances to employees for meals in the course of entertaining customers may be excludable if the expenses are ordinary and necessary and meet either a **Directly-Related Test** or an **Associated Entertainment Test.**

Directly-Related Test – Entertainment-related meal may be excludable from wages if:

- The main purpose of the combined business and meal is the active conduct of business
- Business is actually conducted during the meal period, and
- There is more than a general expectation of deriving income or other specific business benefit at some future time.

All of the facts must be considered, including the nature of the business transacted and the reasons for conducting business during the meal. If the meal takes place in a clear business setting and is for your business or work, the expenses are considered directly relate to your business or work.

Associated Entertainment Test – Entertainment-related meal reimbursements meet the associated test and are excludable if the entertainment is:

- Associated with the active conduct of the employer's business, and
- Directly before or after a substantial business discussion.

Generally, an expense is associated with the active conduct of a business, if there is a clear business reason for incurring it. The purpose may be to get a new business or to encourage the continuation of an existing relationship. These activities need not occur in a clear business setting.

Whether a business discussion is substantial depends on the fact of each case. A business discussion will not be considered substantial unless you can show that you actively engaged in the discussion, meeting, negotiation, or other business transaction to get income or some other specific business benefit. You must be able to show that the business discussion was substantial in relation to the meal.

Receipts must be attached to all requests for reimbursement of meal expenses. These receipts must be itemized detailed receipts and not summary credit card receipts. Requests for reimbursement including receipts shall be itemized on an expense report and signed by the employee and the department head and/or elected official. All expenses incurred will be reviewed and approved by the Board of Supervisors before they are paid.

_____ _____

Signature of Board Chairman Date policy approved

WOODBURY COUNTY
ECONOMIC DEVELOPMENT ACTIVITIES POLICY

All County business for economic development activities to be discussed during a meal period and/or meal setting needs to be scheduled and approved by the Board of Supervisors prior to the meeting. All expenses incurred will be reviewed and approved by the Board of Supervisors before they are paid. This policy can be used by an employee and/or elected official that conducts business for Woodbury County by means of actively conducting business to gain economic development and/or any significant business for the County during a meal setting and/or during a meal period with expenses considered directly related to County business.

Reimbursement or allowances to employees for meals in the course of entertaining customers may be excludable if the expenses are ordinary and necessary and meet either a **Directly-Related Test** or an **Associated Entertainment Test.**

Directly-Related Test – Entertainment-related meal may be excludable from wages if:

- The main purpose of the combined business and meal is the active conduct of business
- Business is actually conducted during the meal period, and
- There is more than a general expectation of deriving income or other specific business benefit at some future time.

All of the facts must be considered, including the nature of the business transacted and the reasons for conducting business during the meal. If the meal takes place in a clear business setting and is for your business or work, the expenses are considered directly relate to your business or work.

Associated Entertainment Test – Entertainment-related meal reimbursements meet the associated test and are excludable if the entertainment is:

- Associated with the active conduct of the employer's business, and
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_____ _____

Signature of Board Chairman Date policy approved

COUNTY RECORDER'S REPORT OF FEES COLLECTED
(See Chapter 342, Code)

State of IOWA) SS:
County of WOODBURY)

To the Board of Supervisors of WOODBURY County:

I, DIANE SWOBODA PETERSON, Real Estate/Recorder Deputy of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the period of 4/01/2014 through 6/30/2014 and the same has been paid to the County Treasurer.

	Number of Documents	Fees Collected
R.E. Transfer Tax State-Monthly		42,541.44
County Share R.E. Transfer Tax		31,103.14
Auditor Transfer Fee	1,120	6,085.00
Records Management Fees	3,974	4,060.00
Lien	140	745.00
Deed	1,070	13,281.00
Mortgage	951	51,244.60
Contract	57	2,030.00
Release/Assignment	1,080	6,892.00
Miscellaneous	539	6,969.40
Claimants	74	685.00
Agreement	42	1,595.00
Elec Tran Fee to State Untransferred (May & June)		2,792.00
UCC 1 & Addendum	43	930.00
Copy Money-Quarterly		1,401.50
Vitals Stats State-Monthly		12,453.00
Vitals Stats County-Quarterly		9,221.00
Accts. Receivable Payment-Quarterly		5,608.20
Transfer to Checking Account		365.60
Previous Qtr. Acct. Receivable Balance		(3,702.00)
Bad Check Adjustment—Quarterly		0
Odd Size Documents	80	800.00
Overpayment Fee	57	253.00
Total	9,227	197,353.88

All of which is respectfully submitted.

Diane Swoboda Peterson

DIANE SWOBODA PETERSON Real Estate/Recorder Deputy

Subscribed and sworn to before me by DIANE SWOBODA PETERSON, Woodbury County Real Estate/Recorder Deputy this 17th **day of** July, 2014.

Patrick F. Gill

PATRICK F. GILL County Auditor

The 2014 County Showcase Video Program

CGI Communications, Inc.
130 East Main Street, 5th Floor
Rochester, NY 14604
800-398-3029 phone
866-429-8611 fax

Name: David Gleiser
Title: Economic Development Director
Address: 620 Douglas Street
County, State, Zip: Sioux City, IA 51101
Phone: (712) 279-6609
Email: dgleiser@sioux-city.org
Website: www.woodburyiowa.com

This agreement is between CGI Communications, Inc. and Woodbury County (the "County"). It shall remain in effect from the date it is signed by both parties until the third anniversary of the date that the completed and approved County Video Program is made available for viewing via a link on the www.woodburyiowa.com homepage, including any alternate versions of your homepage for viewer access on different devices.

CGI Communications, Inc. shall provide a County Video Showcase as follows:

- Website Welcome video from your County Manager or other civic leader
- Up to 5 additional videos to showcase various aspects of your County and/or organization, providing a total of six, 1 minute County highlight videos)
- One Community Organization chapter to promote charities, nonprofits and community development organizations
- Script writing and video content consultation
- A videographer will come to your location to film videos
- All aspects of video production and editing, from raw footage to final video including professional voiceovers and background music (CGI reserves the right to use still images and photos for video production)
- Final draft of County Video Showcase content subject to your approval (up to 3 sets of revisions allowed). Any request for approval any revision, including final draft, shall be deemed approved if no response is received by us within thirty (30) days of request
- Patented OneClick™ Technology and encoding of all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia® and QuickTime®
- Store and stream all videos on CGI's dedicated server
- Businesses will be allowed to purchase various digital media products and services from CGI Communications and its company affiliates
- Business logos shall be displayed around the perimeter the of video panels
- Duration of sponsor participation will be one to two years. CGI Communications is solely responsible for sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
- Viewer access of the "Video Tour" from your website shall be facilitated by CGI Communications providing HTML source code for graphic link to be prominently displayed on the www.woodburyiowa.com website homepage as follows: "Coming Soon" graphic link designed to coordinate with existing website color theme to be provided within 10 business days of execution of this agreement; "Video Tour" graphic link to be provided to replace the "Coming Soon" link upon completion and approval of videos
- CGI Communications will own copyrights of the master County Video Showcase
- The County will assume no cost or liability for this project. CGI will honor any request for termination of this agreement upon 30 day written notice to CGI. The county recognizes and acknowledges that any premature termination of this agreement may deny local businesses their paid sponsorships, so will use reasonable efforts to work with CGI to cure any issue or breach prior to termination.

Program Add-On:

- We will provide the GoCast recording app and up to three instant GoCast video widgets to be placed on the website, each with unlimited recording capabilities
- CGI will include multiple segments of aerial footage

The County shall:

- Provide a letter of introduction for the program on its letterhead
- Assist with the content and script for the County Video Showcase
- Grant CGI the right to use County's name in connection with the preparation, production, and marketing of the Program
- Display the "Coming Soon" graphic link prominently on the www.woodburyiowa.com -website homepage within 10 business days of receipt of HTML source code
- Display the "Video Tour" link, of no less than 150 by 400 pixels, prominently on its www.woodburyiowa.com -website homepage for the entire term of this agreement
- In the event contract signature changes, Woodbury County agreement shall remain valid until the agreed upon expiration date
- Grant full and exclusive streaming video rights for CGI and its subsidiaries, affiliates, successors and assigns to stream all video content created pursuant to the contract on County Video Program and all related CGI Programs, including but not limited to its "Community Video Network"
- Represent and warrant that any and all photographs, videos, and other content it submits to us for use in any video or other production does not infringe on any third party's copyrighted material, trademark or other intellectual privacy or publicity rights and shall defend and indemnify us from any such claim or action

This Agreement constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings and agreements, whether oral or written. No modification or claimed waiver of any provision shall be valid except by written amendment signed by the parties herein

We, the undersigned, have read and understand the above information and have full authority to sign this agreement.

The County of Woodbury, Iowa	**CGI Communications, Inc.**
Signature:	**Signature:** Nicole Rongo
Name (printed):	**Name (printed): Nicole Rongo**
Title:	**Title: Vice President of Marketing**
Date:	**Date: 7/17/2014**

DATE

Dear Valued Business Owner:

Woodbury County is excited to announce a partnership with CGI Communications, Inc. to produce a series of online videos highlighting all our community has to offer its residents, visitors, and businesses.

Technology has changed the world and businesses must adapt or risk falling behind. For many businesses, getting noticed online is a challenge, particularly when competing with big brands with large marketing departments and seemingly endless marketing budgets. But more and more local companies are finding success cutting through the clutter with online video.

Statistics show that **video improves online visibility** and **drives more action** online than plain images and text. According to the BIA Kelsey Group, viewers engage more after watching a video, with clicks for more information increasing by 30-40% and phone inquiries by 16-20%.

With an easily viewable interface on the official county website **(www.woodburyiowa.com)** their video program will encourage viewers to learn more about area attractions, economic development opportunities, quality of life, and so much more. Woodbury County is dedicated to highlighting the advantages of living and working in our community, and we feel that this program can do just that!

CGI will be contacting you to educate you further on their digital marketing tools and how to enhance your online presence. We encourage you to consider participating in this program as it provides an exciting new opportunity to showcase your business and our community. If you have questions about this advertising opportunity, please contact me at _____.

Best Regards,

Signatory
Title

Frequently Asked Questions

- **Who is CGI Communications, Inc.?**
  Formed in 1988, CGI Communications, Inc. is the leading provider of high-impact marketing solutions to counties nationwide. CGI is one of Upstate New York's top growth companies, receiving multiple Top 100 Awards in the Greater Rochester Area.

- **Are there any hidden costs?**
  No, there is never a point where our county participants ever see an invoice for any services we provide.

- **What if no businesses sign up for sponsorship?**
  Even if zero sponsors participate, your county will still receive the program at no cost. There is no threshold or minimum sponsorship requirement.

- **How long is the production time line?**
  The welcome video can be completed with in a few weeks. The entire video production is typically about 12 -14 weeks, but can vary depending on what time of year filming is preferred.

- **What is the relationship between CGI and the National Association of Counties?**
  CGI is a proud Premier Corporate Member of NACo and provide a myriad of digital marketing tools to showcase and promote many NACo members. Our County Showcase Program is an opportunity that both members and non-members can participate in.

- **Who fulfills the sponsorship element of the County Video Program?**
  CGI takes care of all sponsorship fulfillment, however if your county would like to recommend businesses to have first right of refusal, we encourage and welcome you to do so.

- **Do we have a choice of what season we are filmed in?**
  Absolutely! It is our goal to film counties in the season you feel best represents your county as a whole. In addition if you have existing video content you would like us to incorporate, feel free to submit the content to us.

- **Do we need an official representative in our Welcome video?**
  Absolutely not! It is your community's choice on whether or not you would like to have a civic leader represented in the welcome video.

- **Does our county have a choice in what type of establishments can participate in the sponsorship fulfillment?**
  Of course! Your county has a say in the types of businesses that are featured. We simply need to know prior to the beginning of the sponsorship fulfillment campaign. For further information, please request CGI's Sponsor Policy for your records.

- **What is relocate.org?**
  Relocate.org is the largest online community video network in the nation to assist those relocating. By partnering with CGI, your completed video program will be showcased on relocate.org at no cost to garner more exposure for the county and business sponsor participants.

- **Is there a special rate for non-profit organizations that want to get involved?**
  We provide a Community Organizations chapter that creates an opportunity for local non-profits to garner exposure on our program at no-cost.

Memorandum

To: Board of Supervisors

From: Patty Erickson-Puttmann

Date: 7-16-14

Re: Woodbury County/Sioux City Schools Safe Schools/Healthy Students

---

BACKGROUND

The Safe Schools/Healthy Students Initiative project began in 2001 with dollars awarded under a federal grant. The grant award specified select services to be provided through use of federal funds and included a number of local providers and programs.
Continuation of the program at the end of federal funding required local resources be accessed.
The overall Program was evaluated for effectiveness and programs having long term positive impact on youth are continued through the attached Memorandum of Understanding (MOU) with the Sioux City Community School District.
Programs were reviewed, prioritized and supported for continuation through the Mental Health Public Hearing process.

The Sioux City Community School District has provided $30,000 for the continuation of the program.

NECESSARY ACTION

Motion to approve continuation of program and authorization for Chairman and Woodbury County Social Services to sign the MOU.

MEMORANDUM OF UNDERSTANDING
MENTAL HEALTH COMPONENTS OF SAFE SCHOOLS/HEALTHY STUDENTS INITIATIVE

WOODBURY COUNTY SOCIAL SERVICES
and
SIOUX CITY COMMUNITY SCHOOL DISTRICT

This **Memorandum of Understanding** between the Woodbury County Social Services Office and the Sioux City Community School District shall serve to provide identification and clarification of specific responsibilities between the parties involved for performance and funding of programming related to activities identified as a continuation of the mental health components of the **Safe Schools/Healthy Students Initiative** undertaken by the Sioux City Community School District originating in 2001 with federal grant funds.

Under the terms and scope of this **Memorandum of Understanding**, the Sioux City Community School District agrees to serve as program administrator and fiscal agent for Woodbury County funds dedicated to and awarded under this effort.

The period of performance for programming contained within this agreement shall be effective from July 1, 2014 through June 30, 2015. Funding continuation and levels of funding after expiration of the agreement shall be reviewed by the Sioux City Community School District and Woodbury County Social Services. Availability of funding and satisfactory performance by the School District and any/all subcontractors will be reviewed throughout the term of the agreement and taken into consideration for program continuation.

In accordance with the provisions of this funding agreement, the Sioux City Community School District agrees to the following:

- To dedicate $30,000 from Sioux City Community School District funds to support efforts;
- To continue mental health service components of the Safe Schools/Healthy Students Initiative as specified in the original grant application;
- To assure receipt of documentation filed on a monthly basis, necessary to support expenditures. No costs will be reimbursed outside the scope or timeframe of the grant, nor without the proper documentation.
- To provide Woodbury County Social Services with appropriate and timely documentation, statistics and other related program progress and evaluation reports as designated in the original grant conditions and contract. At a minimum, throughout the term of the grant, these requirements will be reported on a quarterly basis and will include program and financial quarterly information.

Funds awarded under this agreement through the Woodbury County Social Services Office are at the discretion/review of said office. Any questions regarding allowable expenditures shall be clarified and/or determined as eligible through the Woodbury County Social Services Office.

In the application and administration of the contract involved, ALL PARTIES FURTHER AGREE to mediation if matters of unresolved dispute arise. All parties agree to resolve their differences through a process of mediation with a mutually agreed upon mediator and process.

For Woodbury County Board of Supervisors

_____
Larry D. Clausen, Chairman, Pro Tem

_____
Date

For the Sioux City community School District

_____

_____
Date

For Woodbury County Social Services

_____
Patty Erickson-Puttmann
Service Coordinator

_____
Date

_____
Dennis Wright, Chairman
Sioux Rivers Region

Attachments to Memorandum of Understanding

1. Assurances
2. Policy and Procedures for reimbursement

ASSURANCES

A. PROCUREMENT OF EQUIPMENT

Any equipment purchase with Woodbury County/Sioux Rivers Region funds shall be the property of the Woodbury County/Sioux Rivers Region regardless of location or possession. If programs are continued beyond the grant period, the Woodbury County/Sioux Rivers Region shall review remaining equipment for determination of distribution and use.

The Woodbury County/Sioux Rivers Region expects that Subgrantees will follow competitive bid processes and procure such special equipment being purchased in whole or in part with funds by methods, which results in the lowest price of goods of the kinds or type required by that method, in accordance with County practices. Equipment is defined as costs that equal or exceeds $1,000 and has a durable, useful life greater than one year.

B. REPORTS

All Subgrantees shall submit quarterly financial reports and quarterly progress reports indicating activities undertaken, expenditures, and general progress of the project for which the Subgrant was awarded. In addition to the above reports, final annual reports will be required. This data will verify the impact, success or failure of the project and a statement as to the effectiveness of the project. These reports will be used to file federal and community reports.

C. AMENDMENTS TO THE AGREEMENT

The Woodbury County/Sioux Rivers Region reserves the right to modify this agreement at any time.
All modifications or amendments of the agreement shall be in writing and approved by the Woodbury County/Sioux Rivers Region and the Sioux City Community School District prior to implementation.

D. COST OF PROPOSAL

Woodbury County/Sioux Rivers Region is not responsible for any costs incurred by the Sioux City Community School District related to other activities carried out by a sub grantee or Sioux City Community School District personnel outside the scope and definition of the budgetary parameters specified within as Attachments.

E. PUBLIC RECORDS

All report information submitted by an applicant will be treated as a public record by the Sioux City Community School District and the Woodbury County Social Services Office unless the information may be treated as confidential pursuant to applicable laws. Public records will be copied as necessary to comply with Iowa's public record law. This does not apply to specific program evaluation requirements and rights of privacy.

F. CONFIDENTIALITY AND PARTICIPANT PROTECTION

Applicants and Subgrantees are expected to develop and implement appropriate procedures to address confidentiality and other ethical issues pertinent to the protection of participants in proposed projects. Treatment for mental illness must maintain confidentiality in accordance with professional standards of practice and applicable law.

If applicable, project staff must meet State and local licensure, and professional accreditation standards in addition to normal professional standards of care and practice. The Project Directors and Evaluators will have direct and continuing responsibility to ensure that participant protection is adequate.

Notwithstanding any of the above, the all Sub grantees agree to not disclose or otherwise release any personally identifying information, such as, but not limited to: names, social security number, or addresses of any individuals associated with services received pursuant to the grant and/or obtained while performing duties pursuant to the grant, to any third party without first obtaining the appropriate consent of the individual(s) concerned.

CERTIFICATION AND ASSURANCE

I CERTIFY that, to the best of my knowledge, the information contained in the above agreement is correct and complete and agree to comply with and uphold the above assurances.

Woodbury County Social Services

_____

Patty Erickson-Puttmann,
Woodbury County CPC

_____

Date

For the Sioux City Community School District

_____

_____

Date

OFFICE OF
Woodbury County Planning & Zoning Administrator
SIXTH FLOOR • SEVENTH AND DOUGLAS STREETS – SIOUX CITY, IA 51101
John Pylelo - Planning & Zoning Administrator • jpylelo@sioux-city.org
Peggy Napier - Clerk II • pnapier@sioux-city.org
Telephone (712) 279-6557
Fax (712) 279-6530

To: Board of Supervisors

From: John Pylelo – Planning and Zoning

Re: Board of Supervisors Meeting of Tuesday July 22, 2014

Date: July 11, 2014

Planning and Zoning – John Pylelo, Director

Consideration of Final Platting for Koch Addition Second Filing - a Minor Subdivision with referral to Zoning Commission for Public Hearing and Recommendation; GIS Parcel #874704200003.

Vonda M. Anfinson has filed a subdivision application and final platting to subdivide 5.00 acres into 2 lots for residential development. The applicant currently resides on Lot 2 of Koch's Addition and wishes to subdivide the lot to allow a family member to construct a single family dwelling within close proximity.

The parent parcel lies in rural Woodbury County approximately 1.5 miles east of Sergeant Bluff on the south side of 220th St. in the NE ¼ of Section 04 of Liberty Township. The city of Sergeant Bluff has the right to extraterritorial review and subdivision approval.

The parent parcel is zoned AE (Agricultural Estates); not within a special flood hazard area; lies within the Farmer's Drainage District and is serviced by a drive addressed 1488 220th St, Sergeant Bluff.

As the use of the parent parcel is residential development no CSR value for the parcel is available. CSR values in the area average 59-67. The areas range is slightly outside of policies allowing subdivision but as the proposed location is already within a subdivision and not currently in agricultural production the policy does not apply.

The existing AE (Agricultural Estates) zoning district designation permits the potential residential density.

This location will require the recording of a paving agreement pursuant to County paving policy.

Your Board is asked to consider the final platting referring to the Zoning Commission for public hearing and recommendation.

Consideration of Final Platting for Marsh Addition - a Minor Subdivision with Referral to Zoning Commission for Public Hearing and Recommendation RE: Marsh Addition - a Minor Subdivision; GIS Parcel #s 864332200001; 864332200003; 864332200005; 864332200006 and 864332200007.

Carla A. Marsh has filed a subdivision application and final platting to subdivide 63.53 acres into 3 lots. The 63.53 acres lie currently within a portion of five (5) independent parcels The applicant requests the subdivision in order the existing single family dwelling and outbuildings can be located on a lot independent from pasture and timber ground. The applicant also desires an independent frontage lot for potential residential development.

The parent parcels lie in rural Woodbury County approximately 2.5 miles east of Smithland on the south side of 330th St. in the NE ¼ of Section 32 in Oto Township.

The parent parcels are zoned AP (Agricultural Preservation); are not within any drainage district. Four (4) of the five (5) parent parcel have minor portions impacted by Zone A Special Flood Hazard Area (100 year floodplain). However, in each case the flood hazard areas are limited to the creek bed and embankment locations of Parnell Creek.

The existing single family dwelling is proposed to be located on Lot 1 which is currently serviced by a drive addressed 3776 330th St., Smithland. The parent parcels have CSR values averaging 30.90 to 43.39 and falling within County policies allowing subdivision.

The existing AE (Agricultural Estates) zoning district designation permits the existing Lot 1 and the potential residential density for Lot 2's development. Should a building permit application for dwelling construction be received for a third lot the zoning district designation for all lots would have to be re-zoned to AE (Agricultural Estates) before permitting could be approved upon the third lot unless the specific location on Lot 3 was in the far south quarter-quarter section.

This location will require the recording of a paving agreement pursuant to County paving policy.

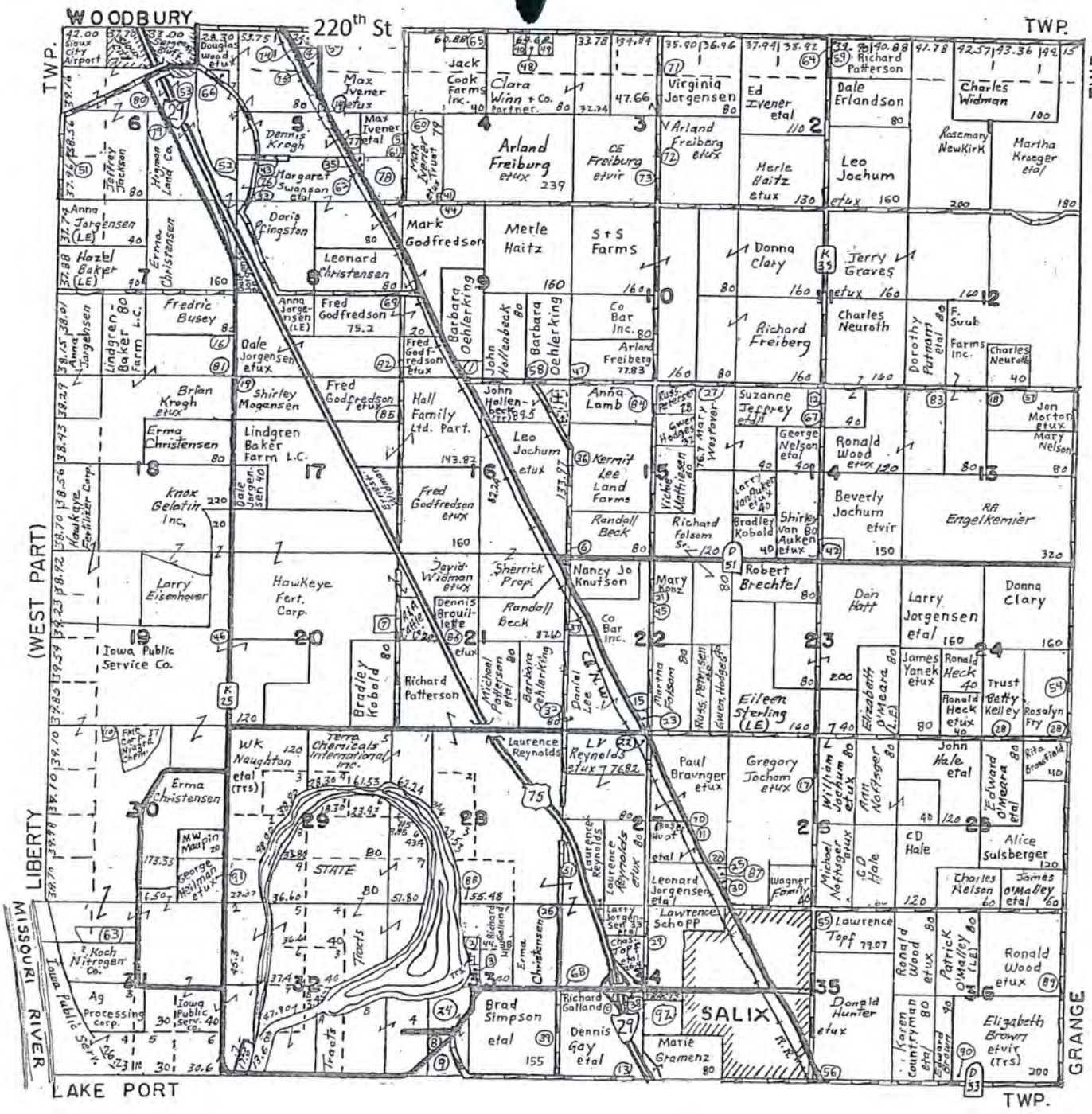
Your Board is asked to consider the final platting referring to the Zoning Commission for public hearing and recommendation.

Koch Addition Second Filing
Zoned AE (Agricultural Estates)
GIS # 874704200003
Lot 2 Koch Addition
NE ¼, Section 4, Liberty Twnshp

LIBERTY EAST PART

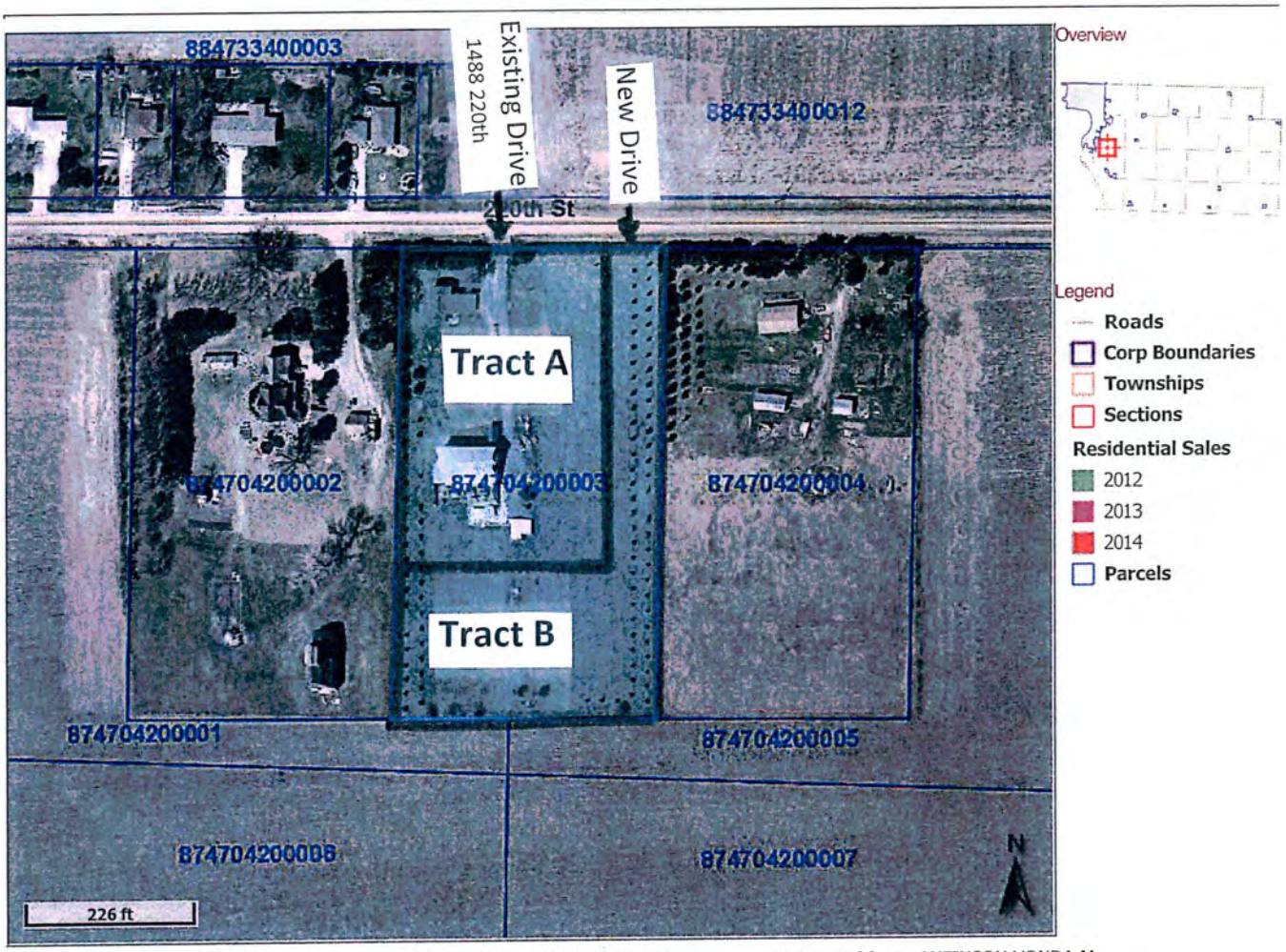
T-87N R-47W OF THE 5TH P.M.

SITE



Woodbury County, IA / Sioux City

Koch Addition Second Filing
Zoned AE (Agricultural Estates)
GIS # 874704200003
Lot 2 Koch Addition
NE ¼, Section 4, Liberty Twnshp



Parcel ID	874704200003	**Alternate ID**	000000000766931	**Owner Address**	ANFINSON VONDA M
Sec/Twp/Rng	4-87-47	**Class**	R		1488 220TH ST
Property Address	1488 220TH ST LIBERTY	**Acreage**	5.00		SERGEANT BLUFF, IA 51054

District 038 LIBERTY SGT BLUFF LUTON COMM

Brief Tax Description LIBERTY TOWNSHIP
LOT 2 KOCHS ADDN 4-8
7-47
(Note: Not to be used on legal documents)

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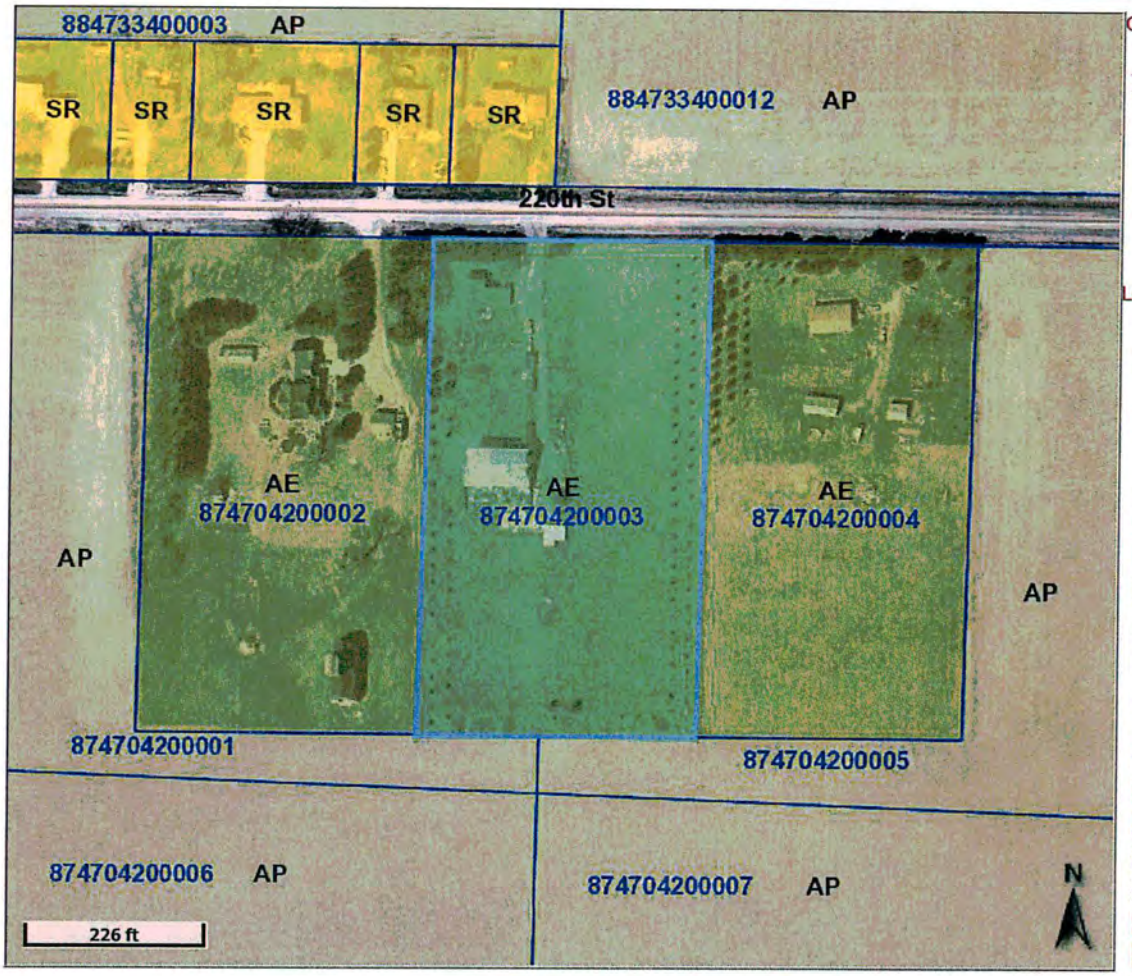
Woodbury County, IA / Sioux City

Koch Addition Second Filing
Zoned AE (Agricultural Estates)
GIS # 874704200003
Lot 2 Koch Addition
NE ¼, Section 4, Liberty Twnshp



Legend
- Roads
- Corp Boundaries
- Townships
- Sections

Residential Sales
- 2012
- 2013
- 2014
- Parcels

County Zoning
- AE
- AE-PD
- AP
- AP-PD
- GC
- GC-PD
- GI
- GI-PD
- HC
- HC-PD
- L I-PD
- LI
- NR-PD
- SR
- SR-PD
- WR

Parcel ID	874704200003	**Alternate ID**	000000000766931	**Owner Address**	ANFINSON VONDA M
Sec/Twp/Rng	4-87-47	**Class**	R		1488 220TH ST
Property Address	1488 220TH ST LIBERTY	**Acreage**	5.00		SERGEANT BLUFF, IA 51054

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GIS # 874704200003
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GIS # 874704200003
Lot 2 Koch Addition
NE ¼, Section 4, Liberty Twnshp

Marsh Addition – a Minor Subd.

Zoned AP (Ag Preservation)

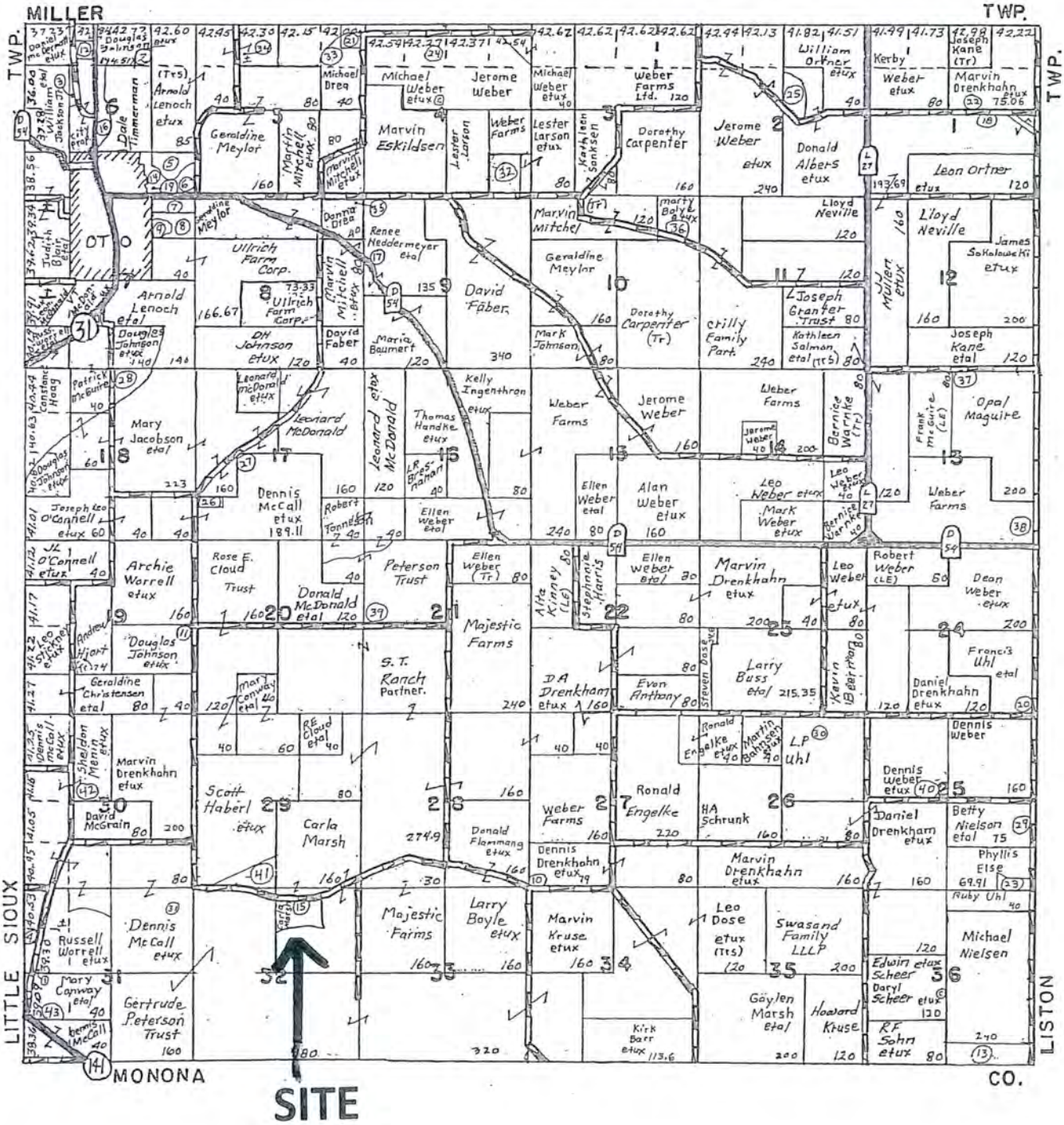
GIS #864332200001...003...005...006...007

NE ¼ Section 32 Oto Twnshp

OTO

T-86N R-43W OF THE 5TH P.M.

15. Sec.32 Glenn Marsh-2.85
16. Sec.6 Douglas Johnson,etux
17. Sec.9 Phyllis Rich-5
18. Sec.1 James Pierick,etux-6.31
19. Sec.6 Donald Johnson,etux-6.5
20. Sec.24 Jeffrey Kafton,etux-4.86
21. Sec.5 Michael Drea-6.71
22. Sec.1 Daniel Jepsen,etux-4.94
37. Sec.23 Erik Boyle-6.19
38. Sec.13 Woodbury County
39. Sec.21 Morepork LLC-12.11
40. Sec.25 Brett Weber-6.67
41. Sec.29 Michael Nixon,etux-32.5
42. Sec.30 Isaac Martindale,etal-10.61
43. Sec.31 Rodney Cassens,etux-9.92



Woodbury County, IA / Sioux City

Marsh Addition – a Minor Subd.
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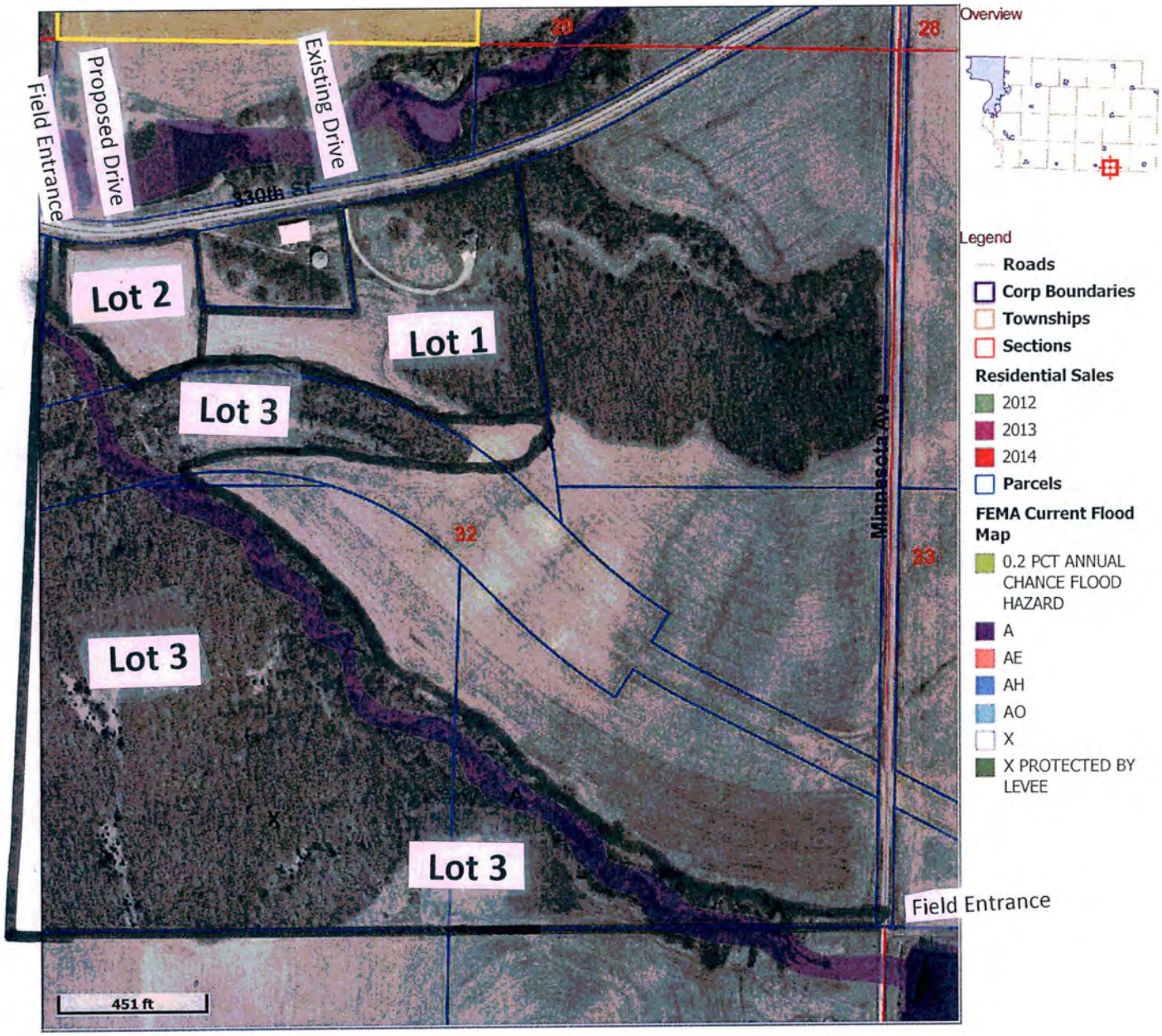

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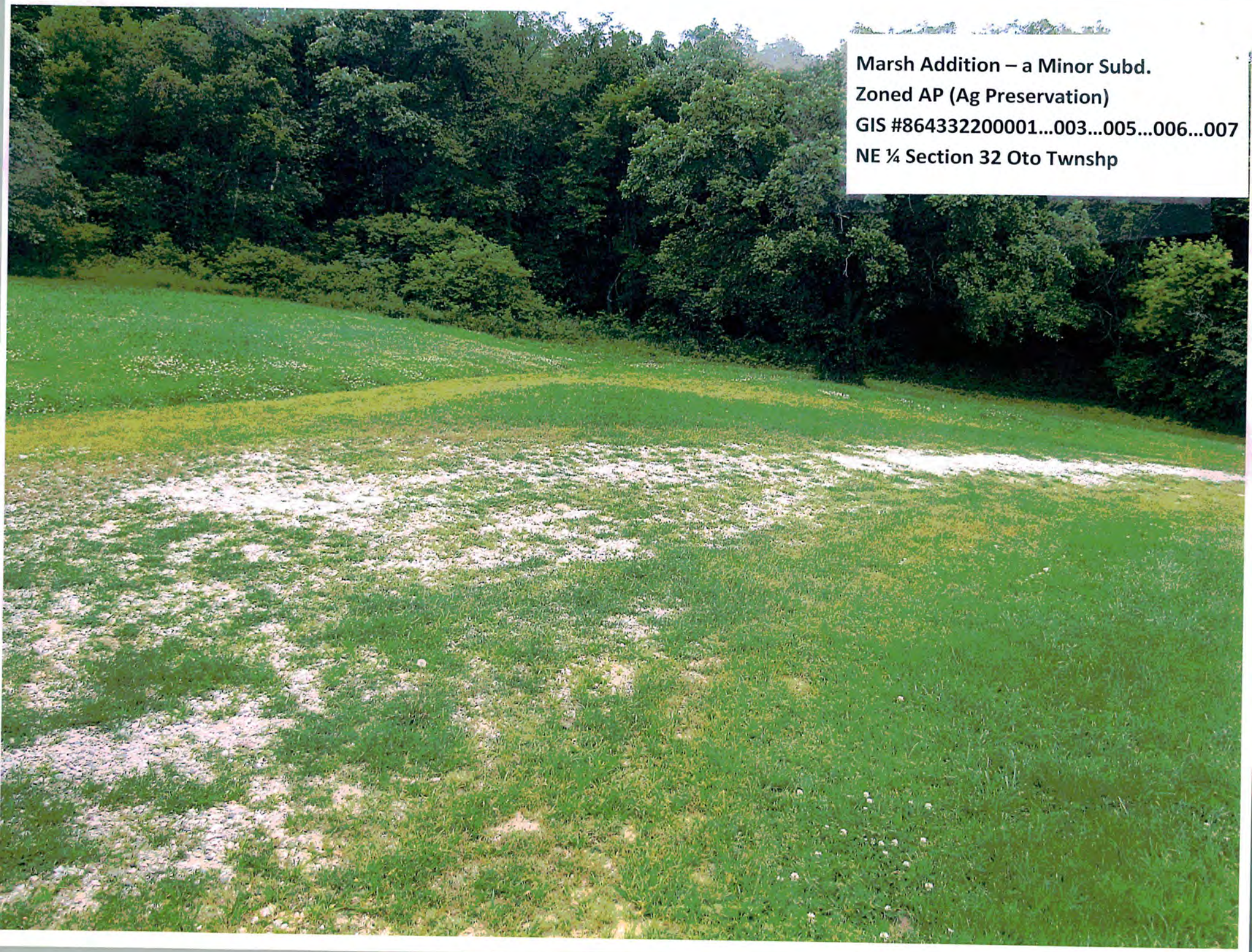
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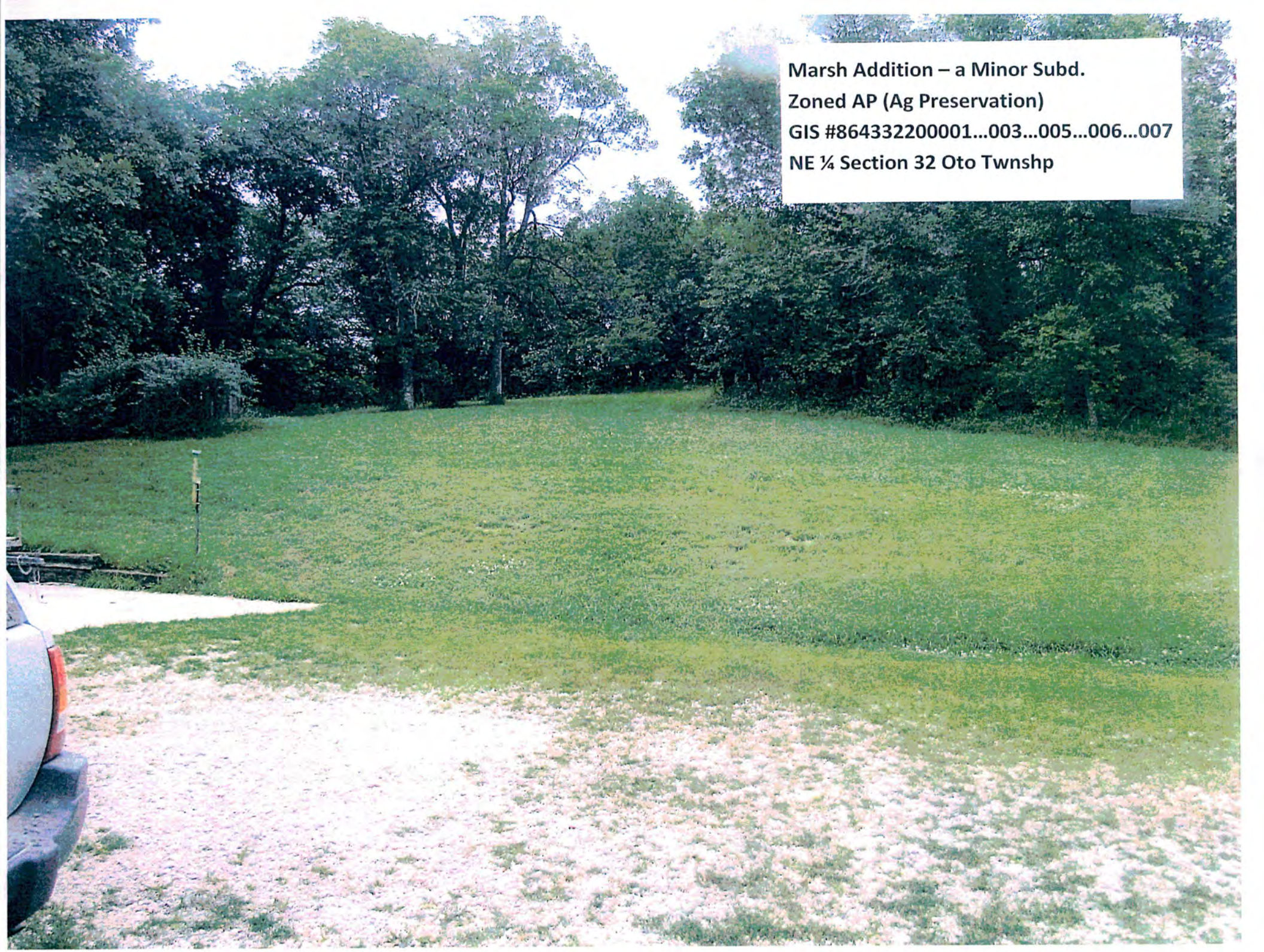
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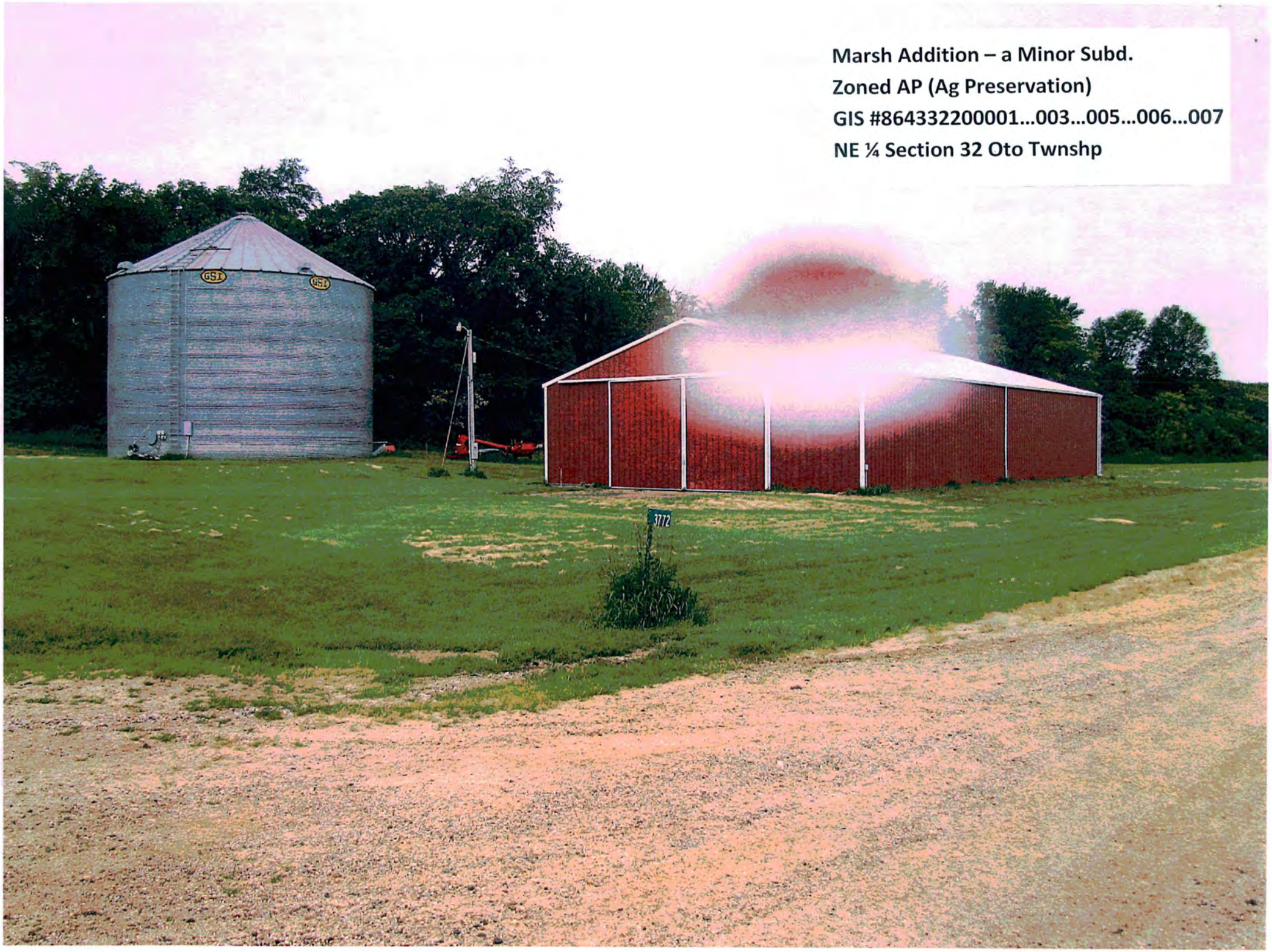
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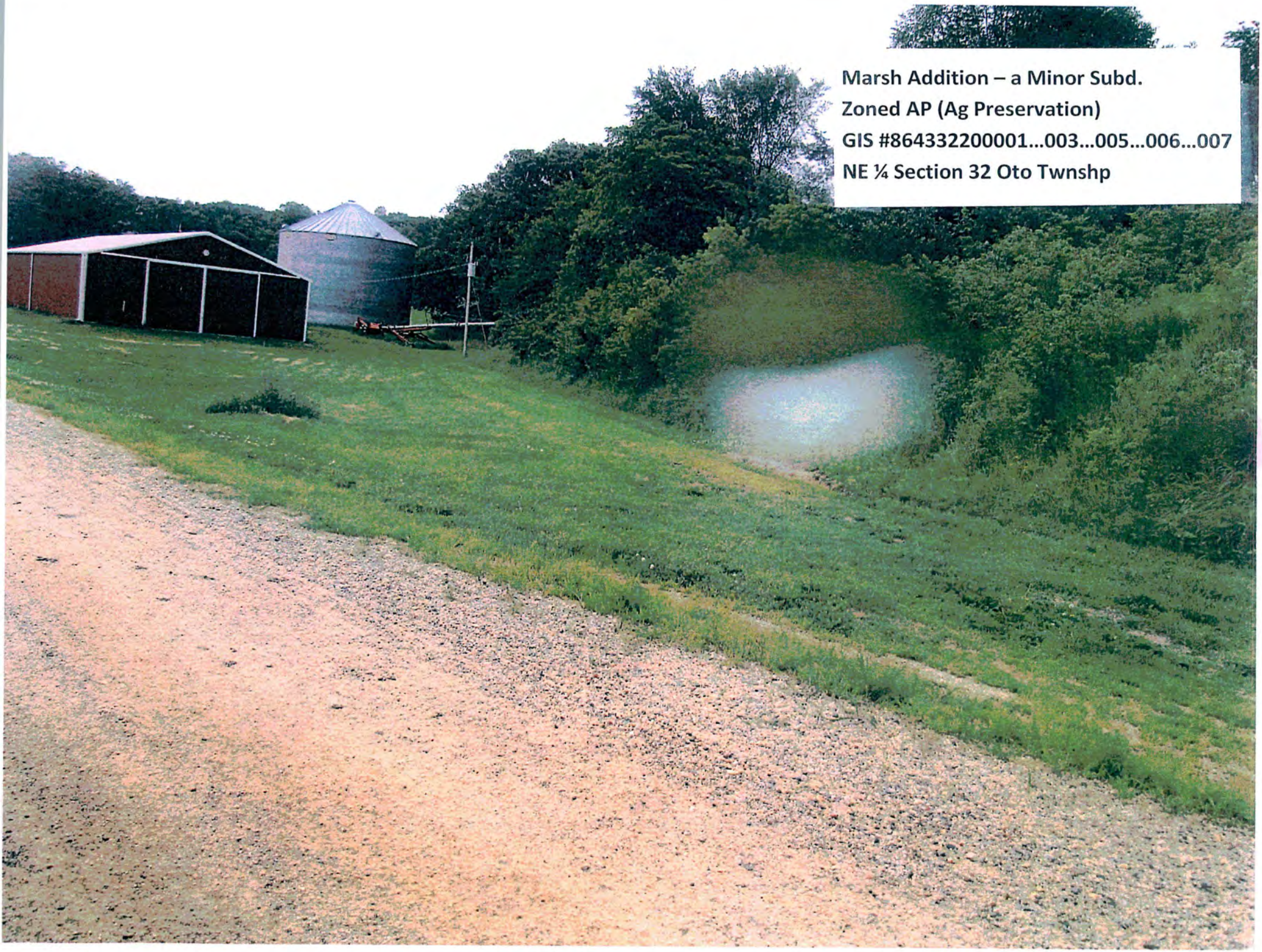
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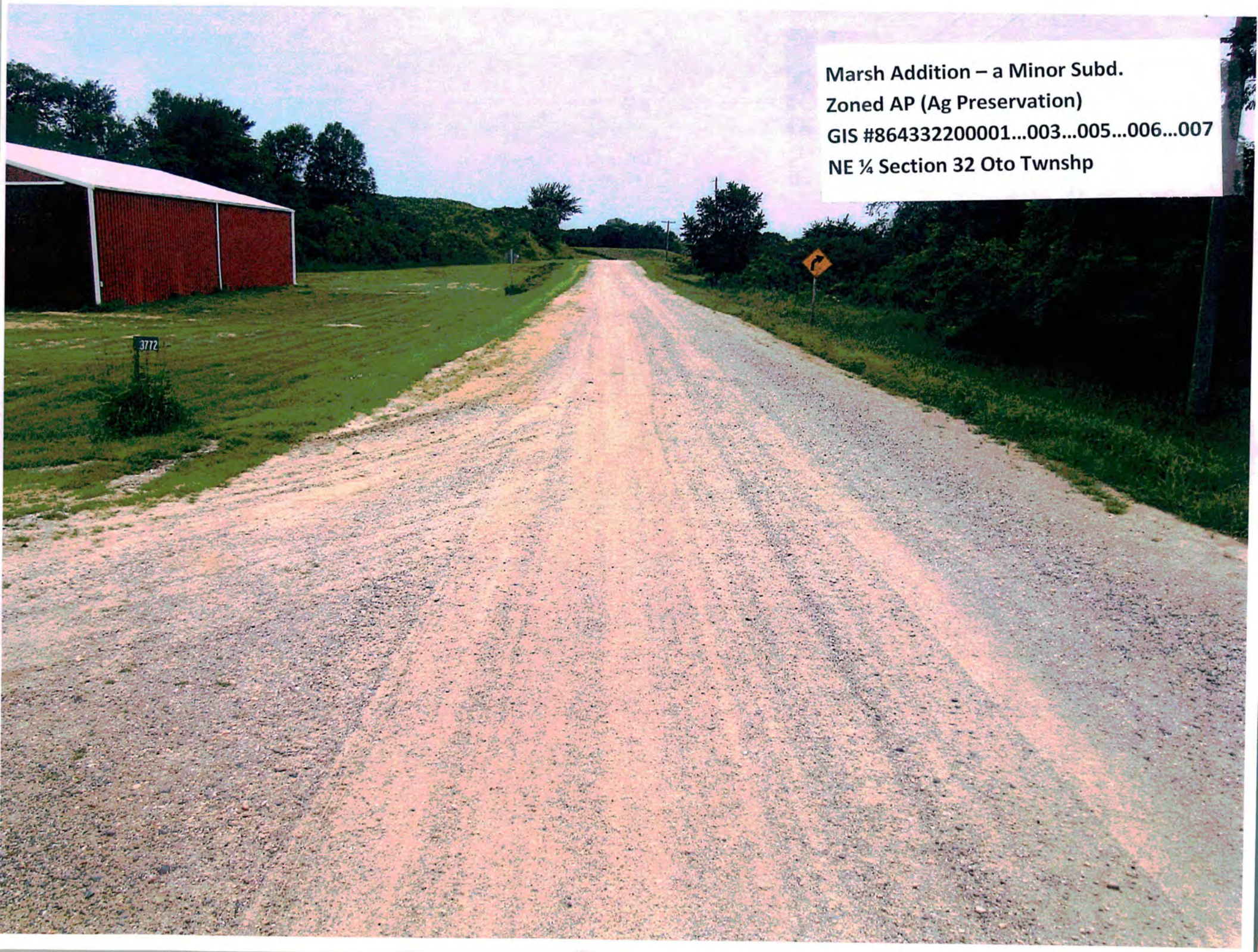
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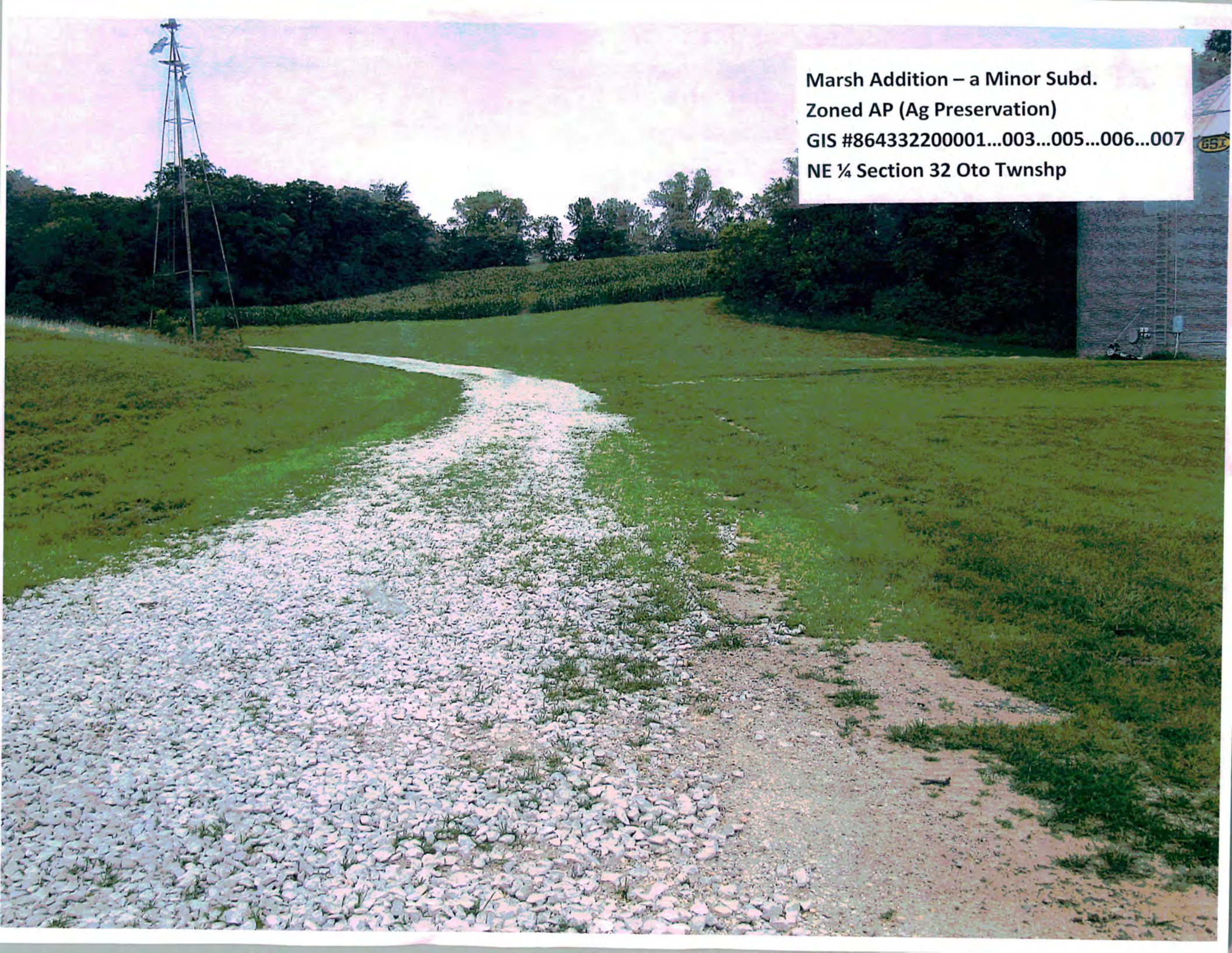
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Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

Date: July 17, 2014

TO: Board of Supervisors

FROM: Mark Nahra, County Engineer

RE: Tuesday, July 22, 2014 Meeting

I am requesting the following agenda items for the Board's consideration.

- Consider permit to work in the right of way for City of Cushing-Uncle Ben 5K
- Consider resolution to set a date for a hearing on vacation of rights of way in Morningside East Subdivision.

Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

RECEIVED
JUL 5 2014
COUNTY ENGINEER
WOODBURY COUNTY IOWA
BY_____

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT
PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Christi Carstens Phone No.: (712) 229-4412

Mailing Address: 1958 Alpine Ave. Cushing, IA

Township:_____ Section:_____

Woodbury County, State of Iowa, and Uncle Ben 5K/Run/Walk (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

TO run a 5K race starting at the Cushing Fire Station, 201 Main Street in Cushing and traveling East on 160th Street to the Woodbury/Eda Co. line. Anticipated time of closure 8AM-11AM

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. **The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.**

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

_____

_____

L. Woodbury County agrees to provide the following contribution toward completion of this project:

_____

_____

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the _____ day of _____, 2013.

Entered into this _____ day of _____, 2013.

_____
Signature of Property Owner or Authorized Representative

_____
Woodbury County Engineer

_____
Chair, Woodbury County Board of Supervisors

RESOLUTION NO. _____

WOODBURY COUNTY, IOWA

A RESOLUTION SETTING DATE FOR PUBLIC HEARING FOR VACATING ROAD RIGHT-OF -WAY

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 306.11, (Code of Iowa), as amended, seeks to set a date for public hearing to vacate platted roads and alleys, and

WHEREAS, described roads and alleys were platted and dedicated to the public but never used or developed by the county or city as roads and alleys,

NOW THEREFORE, BE IT RESOLVED by the Woodbury County Board of Supervisors that on Tuesday, August 25, 2014 at 10:20 A.M CDT, the County will hold a Public Hearing to vacate the right-of-way described as follows:

1) All of the 16 foot wide alley lying between lots 1-29 of Block 44 and lots 30-34 of Block 44 of Morningside Second Addition to Sioux City, Iowa, in Section 4 T88N, R47W, Woodbury Township of the 5th P.M. Woodbury County, Iowa.
2) All of Stoddard Avenue lying between blocks 34 and 35 the 16 foot wide alleys within blocks 34 and 35 of Morningside Second Addition to Sioux City, Iowa, in Section 4 T88N, R47W, Woodbury Township of the 5th P.M. Woodbury County, Iowa.
3) All of Morningside Avenue beginning at the east right of way line of Decatur Street as established by use by Woodbury County, thence east to the east line of Block 34 extended south to the platted south line of Morningside Avenue of Morningside Second Addition to Sioux City, Iowa, in Section 4 T88N, R47W, Woodbury Township of the 5th P.M. Woodbury County, Iowa.

SO RESOLVED this 22nd day of July 2014.

WOODBURY COUNTY BOARD OF SUPERVISORS

_____
George Boykin, Board Chair

_____
Larry D. Clausen, Member

ATTEST:

_____
Patrick F. Gill, Woodbury County Auditor

_____
Mark Monson, Member

_____
Jaclyn Smith, Member

_____
David Tripp, Member

OFFICE OF
Woodbury County Planning & Zoning Director
SIXTH FLOOR • SEVENTH AND DOUGLAS STREETS - SIOUX CITY, IA 51101
John Pylelo - Planning & Zoning Director • jpylelo@sioux-city.org
Peggy Napier - Clerk II • pnapier@sioux-city.org
Telephone (712) 279-6557
Fax (712) 278-6530
http://woodburyiowa.com/departments/planningandzoning/

Date: **July 11, 2014**

To: **Iowa Public Service Company n/k/a MidAmerican Energy Company; Woodbury County REC; Iowa Department of Natural Resources; Siouxland District Health Department; Woodbury County: Assessor, Board of Supervisors, Department of Emergency Services, Engineer, Recorder-Real Estate Dept.; Woodbury County Soil and Water Conservation Service Attn: Jerry Sindt; Farmers Drainage District Trustees: Gary Walters, Roger Rand and Fred Johnson; Renee Fangman, City Clerk Sergeant Bluff.**

From: **John Pylelo, Planning and Zoning Director - Woodbury County**

Re: **Request for Comment upon Final Platting for Koch Addition, Second Filing - a minor subdivision; GIS parcel #874704200003**

Vonda M. Anfinson has filed final platting to subdivide Lot 2 of Koch's Addition into 2 lots. The applicant's intent is to sell a portion of the Lot 2 for residential development.

The site lies in rural Woodbury County on the south side of 220th St. approximately 1.5 miles east of Sergeant Bluff within the NE ¼ of Section 04, Liberty Township. The closest intersection to the east at Buchanan Ave. The drive serving Lot 2 is addressed 1488 220th St., Lawton. A driveway has been constructed to serve the new lot.

This property is currently zoned AE (Agricultural Estates) with the proposed use and residential density permitted within this zoning district designation. The existing parcel is not within a special flood hazard area (100 year flood plain). The existing lot is within the Farmers Drainage District.

Please review the enclosed final plat and forward any written comments by 10:00 AM July 25th. Please do not respond directly to the developer.

A public hearing on this matter will held before the Woodbury County Zoning Commission at their meeting beginning at 6:00 PM on Monday evening July 28, 2014 in the Woodbury County Court House Board of Supervisor's Meeting Room, 620 Douglas St., Downtown Sioux City, IA. If attending the public hearing please use the 7th St. Entrance.

* Final Plat is available for review in the Board office.

OFFICE OF
Woodbury County Planning & Zoning Director
SIXTH FLOOR • SEVENTH AND DOUGLAS STREETS - SIOUX CITY, IA 51101
John Pylelo - Planning & Zoning Director • jpylelo@sioux-city.org
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Fax (712) 278-6530
http://woodburyiowa.com/departments/planningandzoning/

Date: **July 11, 2014**

To: **Woodbury County REC, Century Link; Iowa Department of Natural Resources; Siouxland District Health Department; Woodbury County: Assessor, Board of Supervisors, Department of Emergency Services, Engineer, Recorder-Real Estate Dept.; Northern Natural Gas Company; Woodbury County Soil and Water Conservation Service Attn: Jerry Sindt.**

From: **John Pylelo, Planning and Zoning Director - Woodbury County**

Re: **Request for Comment upon Final Platting for Marsh Addition - a minor subdivision; GIS parcels # 864332200001, 864332200003, 864332200005, 864332200006 and 864332200007**

Carla A. Marsh has filed final platting to subdivide five (5) parcels totaling 63.53 acres into three (3) lots. The applicant requests the subdivision in order the existing single family dwelling and outbuildings can be located on a lot independent from agricultural and timber ground. The applicant also desires an independent frontage lot for potential residential development.

The current parcels lie in rural Woodbury County approximately 2.5 miles east of Smithland on the south side of 330th St. in the NE ¼ of Section 32 in Oto Township. The existing parcels are zoned AP (Agricultural Preservation) and are not within any drainage district. The existing single family dwelling is proposed to be located on Lot 1 which is currently serviced by a drive addressed 3776 330th St., Smithland. The closest intersection to the location is to the .east at Minnesota Ave.

This property is currently zoned AP (Agricultural Preservation) with the proposed use and residential density, up to one additional residence, permitted within this zoning district designation.

Please review the enclosed final plat and forward any written comments by 10:00 AM July 25th. Please do not respond directly to the developer.

A public hearing on this matter will held before the Woodbury County Zoning Commission at their meeting beginning at 6:00 PM on Monday evening July 28, 2014 in the Woodbury County Court House Board of Supervisor's Meeting Room, 620 Douglas St., Downtown Sioux City, IA. If attending the public hearing please use the 7th St. Entrance.

Final plat is available for your review in the Board Administration office.

JUL 15 2014 AM9:38

NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE CITY OF SIOUX CITY, IOWA AND ALL AFFECTED TAXING ENTITIES CONCERNING THE PROPOSED AMENDMENT NO. 1 TO THE AMENDED AND RESTATED COMBINED CENTRAL SIOUX CITY –CBD URBAN RENEWAL PLAN FOR THE COMBINED CENTRAL SIOUX CITY –CBD URBAN RENEWAL AREA OF THE CITY OF SIOUX CITY, IOWA

The City of Sioux City, Iowa will hold a consultation with all affected taxing entities, as defined in Section 403.17(1) of the Code of Iowa, as amended, commencing at 3:30 P.M., July 22, 2014 in the 4th Floor Clock Tower Conference Room, Room 409, City Hall, 405 Sixth Street, Sioux City, Iowa concerning a proposed Amendment No. 1 to the Amended and Restated Combined Central Sioux City –CBD Urban Renewal Plan for the Combined Central Sioux City –CBD Urban Renewal Area, a copy of which is attached hereto.

Each affected taxing entity may appoint a representative to attend the consultation. The consultation may include a discussion of the estimated growth in valuation of taxable property included in the Urban Renewal Area, the fiscal impact of the division of revenue on the affected taxing entities, the estimated impact on the provision of services by each of the affected taxing entities in the Urban Renewal Area, and the duration of any bond issuance included in said Amended Plan.

The designated representative of any affected taxing entity may make written recommendations for modifications to the proposed division of revenue no later than seven days following the date of the consultation. The City Manager (or his designee) as the designated representative of the City of Sioux City, shall submit a written response to the affected taxing entity, no later than seven days prior to the public hearing on the proposed Amendment No. 1 to the Amended Plan, addressing any recommendations made by that entity for modification to the proposed division of revenue.

This notice is given by order of the City Council of the City of Sioux City, Iowa, as provided by Section 403.5 of the Code of Iowa, as amended.

Dated this 14th day of July, 2014

Lisa L. McCardle, City Clerk
City of Sioux City, Iowa

(END OF NOTICE)

NOTICE OF PUBLIC HEARING TO CONSIDER APPROVAL OF THE PROPOSED AMENDMENT NO. 1 TO THE AMENDED AND RESTATED COMBINED CENTRAL SIOUX CITY –CBD URBAN RENEWAL PLAN FOR THE COMBINED CENTRAL SIOUX CITY –CBD URBAN RENEWAL AREA OF THE CITY OF SIOUX CITY, IOWA

The City Council of the City of Sioux City, Iowa, will hold a public hearing before itself at its meeting which commences at 4:00 P.M. on August 18, 2014 in the Council Chambers, City Hall, Sioux City, Iowa to consider adoption of the proposed Amendment No. 1 to the Amended and Restated Combined Central Sioux City –CBD Urban Renewal Plan (the "Amended Plan") for the existing Combined Central Sioux City –CBD Urban Renewal Area ("Project Area").

A copy of Amendment No. 1 to the Amended Plan is on file for public inspection in the office of the City Clerk, City Hall, Sioux City, Iowa.

The purpose of the Amendment No. 1 to the Amended Plan is to further update certain provisions of the Amended Plan to conform to current City objectives, planning initiatives and program activities for the Project Area.

The general scope of the urban renewal activities under consideration in the Amended Plan is to convey land and enter into development agreements for new development and the redevelopment of existing commercial buildings and land for commercial residential and mixed use purposes in order to encourage investment and strengthen the area economy. This activity may involve grants, rebates, loans or other incentives funded by tax increment financing. Specifically, the amendment addresses a proposed urban renewal project for the purchase and renovation of a downtown office building for Hirschbach Motor Lines, Inc., located at 306 Virginia Street, Sioux City, Iowa.

Any person or organization desiring to be heard shall be afforded an opportunity to be heard at such hearing.

This Notice is given by order of the City Council of Sioux City, Iowa, as provided by Section 403.5 of the Code of Iowa, as amended.

Dated this 14th day of July, 2014.

Lisa L. McCardle, City Clerk, Sioux City, Iowa

Publish in the Sioux City Journal August 9, 2014.

(END OF NOTICE)

AMENDMENT NO. 1

TO THE
AMENDED AND RESTATED COMBINED
CENTRAL SIOUX CITY - CBD
URBAN RENEWAL PLAN

FOR THE
COMBINED CENTRAL SIOUX CITY –CBD
URBAN RENEWAL AREA

CITY OF SIOUX CITY, IOWA

AMENDMENT NO. 1

AMENDED AND RESTATED
COMBINED CENTRAL SIOUX CITY –CBD URBAN RENEWAL PLAN
CITY OF SIOUX CITY, IOWA

The Amended and Restated Combined Central Sioux City -CBD Urban Renewal Plan ("Plan") for the Combined Central Sioux City –CBD Urban Renewal Area ("Area" or "Urban Renewal Area"), originally adopted in 1967 and restated and amended as set out in **Exhibit A** attached hereto and incorporated by this reference, is being further amended to add and/or confirm a proposed project to be undertaken within the Urban Renewal Area ("Amendment"). No land is being added to the Area by this Amendment.

Except as modified by this Amendment, the provisions of the Amended and Restated Combined Central Sioux-City –CBD Urban Renewal Plan, as previously amended, are hereby ratified, confirmed, and approved and shall remain in full force and effect as provided herein. In case of any conflict or uncertainty, the terms of this Amendment shall control.

PROPOSED URBAN RENEWAL PROJECTS

The following new subsection (e) to Section G (2) is added to the Plan:

G. Proposed Urban Renewal Projects

2. Development Agreements

(f) Downtown Development – Downtown Office Building Renovation

The City is considering entering into a Development Agreement with a private developer, by which the City would, subject to the terms and conditions of a negotiated Development Agreement, provide certain property tax rebates to assist with the renovation of an office facility located at 306 Virginia Street and the creation of new high quality jobs. It is expected that the aggregate economic development grants and other assistance will not exceed $50,000.

DEBT

1.	July 1, 2014 constitutional debt limit:	$193,629,706
2.	Outstanding general obligation debt:	$113,890,000
3.	Proposed amount of indebtedness to be incurred: It is estimated that the cost of the economic development grant will be approximately:	$0

PROPERTY ACQUISITION/DISPOSITION

The City will follow any applicable requirements for the acquisition and disposition of property.

URBAN RENEWAL PLAN AMENDMENTS

The Plan may be amended from time to time for a variety of reasons, including but not limited to, adding or deleting land, adding urban renewal projects, or to modify goals or types of renewal activities. The City Council may amend this Plan in accordance with applicable state law.

EFFECTIVE DATE

This Urban Renewal Plan Amendment No. 1 will become effective upon its adoption by the City Council. Notwithstanding anything to the contrary in the Urban Renewal Plan, any prior amendment, resolution or document, the Urban Renewal Plan shall remain in effect until terminated by the City Council, and the use of incremental property tax revenues, or the "division of revenue," as those words are used in Chapter 403 of the Code of Iowa, will be consistent with Chapter 403 of the Iowa Code.

REPEALER

Any parts of the previous Plan, as previously amended, in conflict with this Amendment are hereby repealed.

SEVERABILITY CLAUSE

If any part of the Amendment is determined to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity of the previously adopted Plan as a whole or the previous amendments to the Plan, or any part of the Plan not determined to be invalid or unconstitutional.

EXHIBIT A

AMENDED AND RESTATED COMBINED CENTRAL SIOUX CITY – CBD URBAN RENEWAL PLAN HISTORY

By virtue of Resolution No. 2014-0424, passed and approved on the 23rd day of June, 2014 the City Council of the City of Sioux City, Iowa, approved and adopted the Amended and Restated Combined Central Sioux City –CBD Urban Renewal Plan.

Previous resolutions pertaining to the Combined Central Sioux City –CBD Urban Renewal Plan:

Resolution No. S-8780 passed and approved April 5, 1967
Resolution No. S-21905 passed and approved March 28, 1973
Resolution No. 83/T-1933 passed and approved July 25, 1983
Resolution No. 85/T-3660 passed and approved April 8, 1985
Resolution No. 85/T-4097 passed and approved October 7, 1985
Resolution No. 87/T-5714 passed and approved August 10, 1987
Resolution No. 90/T-8636 passed and approved June 4, 1990
Resolution No. 90/T-9422 passed and approved December 17, 1990
Resolution No. 92/U-0189 passed and approved June 1, 1992
Resolution No. 2003-0599 passed and approved July 7, 2003
Resolution No. 2011-0825 passed and approved November 21, 2011
Resolution No. 2012-0648 passed and approved September 17, 2012
Resolution No. 2013-0378 passed and approved May 13, 2013
Resolution No. 2013-0879 passed and approved November 25, 2013
Resolution No. 2014-0011 passed and approved January 6, 2014
Resolution No. 2014-0274 passed and approved May 5, 2014

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT

DATE	Day	DAILY TOTAL	LEC	ELECTRONIC MONITORING	PRAIRIE HILLS	FEDERAL PRISONERS
7/12/14	Saturday	189	173	7	9	22
7/13/14	Sunday	191	177	7	7	22
7/14/14	Monday	190	176	7	7	22
7/15/14	Tuesday	185	170	8	7	23
7/16/14	Wednesday	192	178	7	7	23
7/17/14	Thursday	203	188	8	7	24
7/18/14	Friday	210	195	8	7	20
		1360	1257	52	51	156

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

	6:00 a.m.	6:00 p.m.
July, 2014		
July 7, 2014		**17**
July 8, 2014	**17**	**17**
July 9, 2014	**17**	**17**
July 10, 2014	**17**	**15**
July 11, 2014	**15**	**17**
July 12, 2014	**17**	**17**
July 13, 2014	**17**	**17**
July 14, 2014	**17**	

The Center averaged 16.7 residents per day during the 6:00 a.m. head count and 16.7 during the 6:00 p.m. count for a weekly average of 16.7 residents per day during the above week.

As of 6:00 a.m. on July 14, 2014 of the seventeen residents detained eight or forty seven percent were identified gang members. Of the eight, three or thirty eight percent were identified as highly active.

We are currently detaining five juveniles from Dakota County and six from the BIA.

Mark Olsen
Director
WCJDC
July 14, 2014

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

	6:00 a.m.	6:00 p.m.
June 2014		
June, 2014		15
July, 2014		
July 1, 2014	16	18
July 2, 2014	18	16
July 3, 2014	16	19
July 4, 2014	20	20
July 5, 2014	20	20
July 6, 2014	20	20
July 7, 2014	17	

The Center averaged 18.1 residents per day during the 6:00 a.m. head count and 18.3 during the 6:00 p.m. count for a weekly average of 18.2 residents day during the above week.

As of July 7, 2014 seven out of the seventeen residents detained were identified gang members or forty one percent. Of the seven, three or forty three percent were identified as highly active members.

We are currently detaining five juveniles from the BIA and five from Dakota County.

Mark Olsen
Director
WCJDC
July 7, 2014