# *A G E N D A*

## WOODBURY COUNTY BOARD OF SUPERVISORS

## TUESDAY, JANUARY 13, 2015

### *ITEMS OF BUSINESS*

**10:00 a.m.** 1. Call Meeting to Order, Approval of Minutes of January 2, 2015, and January 6, 2015 Meetings

**10:01 a.m.** 2. Discussion and Approval of Claims

**10:02 a.m.** 3. Human Resources – Ed Gilliland
   a. Approval of Memorandum of Personnel Transactions
   b. Approval of Retiree Request to Remain on County Health and Dental Insurance Plans
   c. Employment Outside of Woodbury County, Discussion and Action.

**10:10 a.m.** 4. Approval of Resolution Thanking and Commending Employee for Years of Service

**10:11 a.m.** 5. Approval of Appointments to Boards & Commission
   a. Siouxland District Board of Health
   b. Commission to Assess Damages
   c. Judicial Magistrate Nomination Commission

**10:15 a.m.** 6. Planning and Zoning - John Pylelo
   a. Approval of Appointment to the Zoning Commission
   b. Approval of Appointment to the Board of Adjustment
   c. Public Hearing and Second Reading for an Amendment to Woodbury County Zoning Ordinance Mapping Regarding the Re-zoning of GIS Parcel #894632100011 for Ronald and Linda Clausen

**10:20 a.m.** 7. Secondary Roads – Mark Nahra
   a. Consider Approval of Reconstruction Agreement No. 2015-C-159 with the Iowa Department of Transportation.
   b. Consider Approval of Agreement for Professional Services with Veenstra & Kimm, Inc. of Sergeant Bluff for the Design and Construction Inspection

**10:25 a.m.** 8. Board Administration – Karen James
   Re: Approval of Lifting Tax Suspension for G. W.

**10:26 a.m.** 9. County Treasurer – Michael Clayton
   Re: Receive Semi-Annual Report of Funds in the Hands of the County Treasurer at Close of Business December 31, 2014

**10:27 a.m.** 10. Discussion and Action of a New Format for the Board Agenda – Monson
   This Item is a Follow-up from 1-6-15. Information Attached Again

**10:35 a.m.** 11. Discussion and Action of:
   This Item is a Follow-up from 1-6-15. Information Attached Again
   a. Equipment (Estimate) Needed to Move the Meetings
   b. New Meeting Place and Starting Date
   c. Time for Board Meetings and Starting Dates
   d. Joint Meetings with Cities and Towns

*A G E N D A*

## WOODBURY COUNTY BOARD OF SUPERVISORS

## TUESDAY, JANUARY 13, 2015

**10:40 a.m.** 12. Discussion and Action of Tributes and Recognition of Service – Taylor
This Item is a Follow-up from 1-6-15. Information Attached Again

**10:45 a.m.** 13. Discussion and Action on By-Laws and Governing Parliamentary Procedure
This item is a follow-up in that the Auditor's Office is tasked with bringing in to draft form rules and bylaws for review. The Auditor shall work with the County Attorney concurrently in order to make sure such parliamentary procedures and items follow Iowa Code. Part of the recommendation should be corrective and include items previously listed in the instruction to the Auditor regarding the makeup by bylaws and rules.

**10:50 a.m.** 14. Discussion: Veterans Affairs Report – Taylor

**10:55 a.m.** 15. Discussion and Action on the Usage of the County Building at 1211 Tri View – Taylor
This item will cover the procedures for scheduling time, storage space, locks and accessibility.

16. Discussion and Action on a Policy Regarding Contractors and Substantial Work - Taylor
Does the County have a Policy regarding who is responsible for any work done by contractors from outside the County? If not a recommendation for action will be put forward

**10:50 a.m.** 17. Information: Damage at Prairie Hills from Wind – Mike Headid, Building Services
Recent wind damage and remedy will be presented to the Board

**10:55 a.m.** 18. Hearing of any Individual/Group to Make a Presentation of Items(s) Not On the Agenda And Supervisors' Concerns

**5 Minute Break**

**11:05 a.m.** 19. **Budget Discussion for FY 2015**

a. **Conservation** – General Basic

| | |
|---|---|
| Administration | 88-89 |
| Parks | 90-92 |
| Naturalist | 93-94 |
| Nature Center | 95 |
| **Non-Tax Funds** | |
| 257 – Nature Center | 1-3 |
| 266 - REAP | 1-4 |
| 667 – Conservation Reserve | 1-15/16-31 |

**11:20 a.m.** b. **Communication Center** – General Basic 134

**11:30 a.m.** c. **Veteran Affairs** – General Basic

| | |
|---|---|
| Administration | 78-79 |
| IDVA Grant | 80 |
| Assistance | 81 |

**11:35 a.m.** d. **District Court Operation** – General Supplemental 11

*A G E N D A*

## WOODBURY COUNTY BOARD OF SUPERVISORS

## TUESDAY, JANUARY 13, 2015

# ADJOURNMENT

*Subject to Additions/Deletions*

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### CALENDAR OF EVENTS

| | | |
|---|---|---|
| **TUESDAY, JANUARY 13** | **10:00 a.m.** | Senior Center Board of Directors Meeting, 313 Cook Street |
| **WEDNESDAY, JANUARY 14** | **8:05 a.m.** | Woodbury County Information Communication Commission, Board of Supervisors' Chambers |
| | **6:30 p.m.** | 911 Service Board Meeting, Public Safety Center, Climbing Hill |
| | **8:00 p.m.** | County's Mayor Association Meeting, Public Safety Center, Climbing Hill |
| **TUESDAY, JANUARY 19** | **4:30 p.m.** | Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue |
| **WEDNESDAY, JANUARY 20** | **2:00 noon** | Siouxland Economic Development Corporation Meeting, Marina Inn |
| **THURSDAY, JANUARY 21** | **11:00 a.m.** | Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St. |
| **MONDAY, JANUARY 26** | **6:00 p.m.** | Zoning Commission Meeting, Board of Supervisors' Chambers |
| **MONDAY, JANUARY 26** | **7:30 p.m.** | Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville, Iowa. |
| **TUESDAY, JANUARY 27** | **2:00 p.m.** | Decat Board Meeting, Western Hills AEA, Room F |
| **MONDAY, FEBRUARY 2** | **6:00 p.m.** | Board of Adjustment meeting, Board of Supervisors' Chambers |
| **TUESDAY, FEBRUARY 3** | **4:00 p.m.** | Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave. |
| **WEDNESDAY, FEBRUARY 4** | **12:00 noon** | District Board of Health Meeting, 1014 Nebraska St. |
| **THURSDAY, FEBRUARY 5** | **5:00 p.m.** | Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park |

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

**JANUARY 2, 2015 — FIRST MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Friday, January 2, 2015 at 10:00 a.m. Board members present Clausen, Monson, Smith, Taylor, and Ung. Staff members present were Heather Satterwhite, Public Bidder, Joshua Widman, Assistant County Attorney, Dennis Butler, Budget/Tax Analyst and Patrick F. Gill, Auditor/Clerk to the Board.

1a. The Oath of Office was administered to Elected Official Jeremy Taylor, Board of Supervisors, by Chief District Court Judge Duane Hoffmeyer.

1b. The Oath of Office was administered to Elected Official PJ Jennings, County Attorney, by Chief District Court Judge Duane Hoffmeyer.

1c. The Oath of Office was administered to Elected Official Michael Clayton, County Treasurer, by Chief District Court Judge Duane Hoffmeyer.

2. The meeting was called to order.

Motion by Ung to nominate Supervisor Monson as Temporary Chairperson.
There were no other nominations and Supervisor Monson assumed the Temporary Chair position by consent.

Motion by Clausen to nominate Supervisor Smith as Permanent Chair for 2015.

Motion by Taylor to nominate Supervisor Monson as Permanent Chair for 2015.

There was a discussion and nominees answered questions posed by members of the Board.

Temporary Chair Monson asked for a roll call vote.

The votes for Supervisor Smith were Clausen and Smith, those opposed were Ung, Taylor and Monson.

The votes for Supervisor Monson were Ung, Taylor, Monson and Smith; Clausen was opposed.

Supervisor Ung nominated Taylor for Vice Chair.

Taylor was elected Vice Chair on voice vote 3-2; Clausen and Smith were opposed.

3a. Motion by Smith second by Taylor to approve the appointment of County Engineer, Mark Nahra. Carried 5-0.

3b. Motion by Clausen second by Smith to approve the appointment of County Medical Examiner, Dr. Thomas Carroll. Carried 5-0.

3c. Motion by Ung second by Taylor to approve the appointment of Supervisor Monson as County Representative to the Third Judicial District, Department of Correctional Services. Carried 5-0.

3d. Motion by Clausen second by Taylor to approve the appointment of Jered Jepsen as County Weed Commissioner. Carried 5-0.

3e. Motion by Smith second by Taylor to approve the appointment of Supervisor Monson to the Loess Hills Development and Conservation Authority Board of Directors. Carried 5-0.

3f. Motion by Smith second by Ung to select The Sioux City Journal, The Sergeant Bluff Advocate, and The Moville Record as the County's official newspapers. Carried 5-0.

4a. Motion by Clausen second by Taylor to approve and receive for signatures, a Resolution authorizing the County Engineer to execute the certification of the completion of work and final acceptance for Farm to Market and Federal Aid construction projects. Carried 5-0.

**RESOLUTION NO. 12,116**
**RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO EXECUTE CERTIFICATION OF COMPLETION OF WORK ON FEDERAL AID, STATE AID, AND FARM TO MARKET CONSTRUCTION DURING 2015**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that Mark J. Nahra, the County Engineer of Woodbury County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

4b. Motion by Clausen second by Smith to approve and receive for signatures, a Resolution authorizing the County Engineer to close any secondary road for the purpose of construction, routine maintenance, or emergencies during 2015. Carried 5-0.

**RESOLUTION NO. 12,117**
**RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION, ROUTINE MAINTENANCE, OR EMERGENCIES DURING 2015**

WHEREAS, the Woodbury County Board of Supervisors is concerned about traffic safety involved during construction and maintenance work or during natural or traffic emergencies on the secondary road system, and

WHEREAS, they are further interested in making appropriate traffic accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations, and

WHEREAS, the Board of Supervisors under section 306.41 of the Code of Iowa can delegate the authority to temporarily closure of roads to the County Engineer,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors give Mark J. Nahra, Woodbury County Engineer the authority to temporarily close sections of highway in Woodbury County's road system when necessary because of construction, maintenance, or natural disaster.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

5. The Chairperson asked if there were any individuals or groups wishing to make a presentation of items not on the agenda, or Supervisors concerns.

The Board adjourned the regular meeting until January 6, 2015.

**JANUARY 6, 2015 — SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, January 6, 2015 at 10:00 a.m. Board members present Clausen, Monson, Smith, Taylor, and Ung. Staff members present were Karen James, Board Administrative Coordinator, Joshua Widman, Assistant County Attorney, Dennis Butler, Budget/Tax Analyst and Patrick F. Gill, Auditor/Clerk to the Board.

1. The meeting was called to order.

   Motion by Smith second by Taylor to approve the minutes of the 12/23/2014 Board meeting. Carried 3-0; Clausen and Taylor abstained. Copy filed.

2. Motion by Taylor second by Smith to approve the county's claims totaling $1,147,422.86. Carried 5-0. Copy filed.

3. Motion by Ung second by Taylor to approve the appointment of Jason Byers, Temporary Equipment Operator, Secondary Roads Dept., effective 01/07/2015 $20.17/hour. Carried 5-0. Copy filed.

   The Board discussed appointments for terms expiring on various boards and commissions.

4a. Motion by Clausen second by Smith to appoint Mark Taylor, 3718 Briar Path, Sioux City, Iowa, to the Conservation Board. Carried 5-0.

4b. Motion by Clausen second by Ung postpone appointments to the Siouxland District Board of Health, the Commission to Assess Damages, Category A – Owner/operators of agricultural property, the Commission to Assess Damages, Category B – Owners of City property, the Commission to Assess Damages, Category C – Licensed real estate salesman or real estate broker, the Commission to Assess Damages, Category D – Persons having knowledge of property values in the County by reason of their occupation and the Judicial Magistrate Nomination Commission. Carried 5-0.

5. Motion by Clausen second by Smith to approve and authorize the Chairman to sign a Certificate of Substantial Completion for work performed at the Social Services Office, 1211 Tri View Avenue. Carried 5-0. Copy filed.

6a. A public hearing and first reading was held for an amendment to change the Woodbury County Zoning Ordinance, for the zoning district designation of parcel #894632100011, Ron and Linda Clausen.

   Motion by Smith second by Ung to close the public hearing. Carried 4-0; Clausen abstained.

   Motion by Smith second by Taylor to approve and receive for signatures, an Ordinance Resolution amending the current Zoning and Subdivision Ordinance. Carried 4-0; Clausen abstained.

WOODBURY COUNTY, IOWA
RESOLUTION #12,118

**Whereas** The Board of Supervisors of Woodbury County, Iowa, has enacted a Zoning and Subdivision Ordinance on August 01, 2008, by resolution No. 10,456, being recorded in the Office of the Woodbury County Recorder, and

**Whereas** the Woodbury County Board of Supervisors has received a report in respect to amending said Ordinance from the Woodbury County Zoning Commission which held hearing(s) on said amendment(s), all as by law provided; and which amendment(s) is/are attached hereto marked item(s) One (1), and hereby made a part hereof; and

**Whereas** the Woodbury County Board of Supervisors has received said report, studied and considered the same, and has held hearing(s) on said amendment(s), all as by law provided; and

**Whereas** the Woodbury County Board of Supervisors has concluded that the said this ordinance shall amend the aforesaid Zoning and Subdivision Ordinance;

**Now therefore, be it hereby resolved** by the Woodbury County Board of Supervisors, duly assembled, that the aforesaid Zoning and Subdivision Ordinance is amended as shown on said attached Item(s) One (1); and

**Now therefore, be it hereby resolved** by the Woodbury County Board of Supervisors, duly assembled, that the previous zoning district designation shall be repealed upon the effective date of this amendment.

**Dated this 6th day of January, 2015.**
Woodbury County Board of Supervisors
Copy filed.

7a. A public hearing was held at 10:15 a.m. for the sale of property parcel #008475 (aka 216 W. 2nd Street). The Chairman called on anyone wishing to be held.

Motion by Clausen second by Ung to close the public hearing. Carried 5-0.

Motion by Clausen second by Taylor to approve and authorize the Chairman to sign a Resolution for the sale of parcel #008475 (aka 216 W. 2nd Street) to Waltena Oliares, for $263.00, plus recording fees. Carried 5-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #12,119

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

**By Waltena Olivares** in the sum of **Two Hundred Sixty-Three Dollars & 00/100 ($263.00)**----------dollars.

For the following described real estate, To Wit:

**Parcel #008475**
**The East Forty-Eight and Twenty-Five Hundredths feet of the West Ninety-Six and Fifty hundredths feet of Lot One in Block Thirty-One Sioux City Addition, in the City of Sioux City, Woodbury County, Iowa (216 W. 2nd Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 6th Day of January, 2015.
Woodbury County Board of Supervisors
Copy filed.

6b. Motion by Taylor second by Smith to approve and authorize the Chairman to sign a Resolution approving the final platting of Clausen Acres Addition, a minor subdivision, GIS parcel #894632100011. Carried 4-0; Clausen abstained.

RESOLUTION ACCEPTING AND APPROVING THE PLAT OF CLAUSEN ACRES
ADDITION, A MINOR SUBDIVISION TO WOODBURY COUNTY, IOWA

BOARD OF SUPERVISORS
RESOLUTION #12,120

WHEREAS, THE OWNER AND PROPRIETOR DID ON}

{THE 11TH DAY OF NOVEMBER, 2014, FILE WITH
THE WOODBURY COUNTY ZONING COMMISSION A CERTAIN PLAT
DESIGNATED AS CLAUSEN ACRES ADDITION, A MINOR SUBDIVISION TO
WOODBURY COUNTY, IOWA; AND

WHEREAS, IT APPEARS THAT SAID PLAT CONFORMS WITH ALL OF THE
PROVISIONS OF THE CODE OF THE STATE OF IOWA AND ORDINANCES
OF WOODBURY COUNTY, IOWA, WITH REFERENCE TO THE FILING OF
SAME; AND

WHEREAS, THE ZONING COMMISSION OF WOODBURY COUNTY, IOWA HAS
RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT; AND

WHEREAS, THE COUNTY ENGINEER OF WOODBURY COUNTY, IOWA HAS
RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

NOW THEREFORE, BE, AND IT IS HEREBY RESOLVED BY THE WOODBURY
COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA,
THAT THE PLAT OF CLAUSEN ACRES ADDITION, A MINOR SUBDIVISION
TO WOODBURY COUNTY, IOWA BE, AND THE SAME IS HEREBY ACCEPTED
AND APPROVED, AND THE CHAIRMAN AND SECRETARY OF THE WOODBURY
COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA,
ARE HEREBY DIRECTED TO FURNISH TO THE OWNER AND PROPRIETOR A
CERTIFIED COPY OF THIS RESOLUTION AS REQUIRED BY LAW.

PASSED AND APPROVED THIS 6th DAY OF JANUARY, 2015
Woodbury County Board of Supervisors
Copy filed.

6c. Motion by Smith second by Clausen to approve and authorize the Chairman to sign a Construction Evaluation Resolution, covering the period of 02/01/2015 through 01/31/2016. Carried 5-0.

WOODBURY COUNTY, IOWA
RESOLUTION #12,121
CONSTRUCTION EVALUATION RESOLUTION
FOR PERIOD FEBRUARY 1, 2015 – JANUARY 31, 2016

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS,** only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS,** by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2015 and January 31, 2016 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS,** the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).
Woodbury County Board of Supervisors
Copy filed.

6d. The Board discussed appointments to the Woodbury County Board of Adjustment, for the 2015-2019 term and an appointment to the Woodbury County Zoning Commission, for the 2015-2019 term.

Motion by Clausen second by Smith to appoint Barb Parker to the Woodbury County Zoning Commission for the 2015-2019 term. Motion was ruled out of order by the chair.

Motion by Taylor second by Ung to postpone action to appoint to the Woodbury County Board of Adjustment for the 2015-2019 term and the Woodbury County Zoning Commission for the 2015-2019 term. Carried 3-2 with Clausen and Smith opposed.

7b. Motion by Clausen second by Ung to approve and authorize the Chairman to sign a Resolution setting the public hearing and sale date for parcel #079305. Carried 5-0.

RESOLUTION #12,122
NOTICE OF PROPERTY SALE

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Twenty-Two in Block Two, Boulevard Park Addition, City of Sioux City, Woodbury County, Iowa (1209 Hill Avenue)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **20th Day of January, 2015 at 10:15 o'clock a.m.** in the meeting room of the Board of Supervisors on the first floor of the Woodbury County Courthouse.

2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **20th Day of January, 2015,** immediately following the closing of the public hearing.

3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of $332.00** plus recording fees.

Dated this 6th Day of January, 2015.
Woodbury County Board of Supervisors
Copy filed.

8a. Motion by Smith second by Clausen to approve and authorize the Chairman to sign a Certificate of Completion for 2014 PCC patching at various locations in Woodbury County. Carried 5-0. Copy filed.

8b. Motion by Clausen second by Smith to approve and authorize the Chairman to sign a Certificate of Completion for 2014 HMA routing and sealing at various locations in Woodbury County. Carried 5-0. Copy filed.

8c. Motion by Smith second by Ung to approve and authorize the Chairman to sign a Certificate of Completion for project #ER-CO97(123)—58-97, roadway embankment slide repairs on D-12 and D-38. Carried 5-0. Copy filed.

8d. Motion by Clausen second by Smith to approve and receive for signatures, a Resolution setting a temporary speed limit on 210th Street in Bronson. Carried 5-0.

SPEED LIMIT RESOLUTION
210TH STREET-BRONSON
RESOLUTION #12,123

**WHEREAS:** The Board of Supervisors of Woodbury County is empowered under the authority of sections 321.255 and 321.285, subsection 4 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation conducted by the County Engineer that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit and,

WHEREAS: the road and bridge are under construction and the project corridor has been reopened to traffic with a temporary road surfacing, and

WHEREAS: Such investigation has been requested and completed and the county engineer has reached an opinion concerning the reasonable and proper speed for the road listed herein,

NOW, THEREFORE BE IT RESOLVED, by the Woodbury County Board of Supervisors that the following speed limit be established and appropriate signs erected at the locations described as follows:

1.) Beginning at the intersection of the Bronson Blacktop and 210th Street then proceeding southeast on 210th Street to the south corporate line of the city of Bronson, a speed limit of 30 miles per hour is established.

Speed limit shall be effective when appropriate signs giving notice for the speed limits are erected.

Passed and approved this 6th day of January, 2015.
Woodbury County Board of Supervisors
Copy filed.

9. The Board discussed County Supervisor assignments for various County departments/committees.

Motion by Taylor second by Ung to approve the following appointments:

County Buildings:

| | |
|---|---|
| Trosper-Hoyt Building – CIP | Jeremy Taylor |
| Law Enforcement Center/Eagles – CIP | Mark Monson |
| Prairie Hills – CIP | Jeremy Taylor |
| Courthouse – CIP | Mark Monson |
| Tri View Facility – CIP | Matthew Ung |
| Courthouse National Landmark Designation | Ed Gilliland |

Departments:

| | |
|---|---|
| Board Administration | Mark Monson |
| County Social Services (CPC) | Mark Monson and Matthew Ung |
| Human Resources | Mark Monson and Matthew Ung |
| Economic Development | Jeremy Taylor |

| | |
|---|---|
| Building Services | Mark Monson and Jeremy Taylor |
| WCICC-IT | Jaclyn Smith and Matthew Ung |
| Planning and Zoning | Jeremy Taylor |
| Juvenile Detention | Jeremy Taylor |
| Secondary Roads | Mark Monson and Matthew Ung |

County Social Services Committees:

| | |
|---|---|
| Sioux Rivers Region Mental Health and Disability Serv. | Mark Monson, Matthew Ung, Department Head |
| Citizens Advisory Board – Cherokee MHI | Mark Monson |
| Hospitalization Committee | Mark Monson, Matthew Ung, Department Head |
| Programs Committee | Mark Monson, Matthew Ung, Department Head |
| Criminal Justice Committee | Mark Monson, Matthew Ung, Department Head |
| Social Services Providers (new) | Mark Monson, Matthew Ung, Department Head |

Committees and Commissions:

| | |
|---|---|
| Conservation Board | Larry Clausen |
| Prevention Commission for Youth at Risk | Jaclyn Smith |
| Veteran's Affairs and Commission | Jeremy Taylor |
| Safety/Security Committee | Mark Monson and Jeremy Taylor |
| E911 Board | Matthew Ung |
| Area Solid Waste Board (Landfill) | Jaclyn Smith and Matthew Ung |
| Hazardous Materials Committee | Matthew Ung |
| District Health Board | Jeremy Taylor |
| Chief Elected Officials Board | Mark Monson and Jeremy Taylor |
| Security Institute | Matthew Ung |
| Emergency Management Commission | Matthew Ung |
| Department Meetings | Mark Monson and Matthew Ung |
| Health Committee | Jaclyn Smith |
| Responder Task Force | Matthew Ung |
| Workforce Investment Act (WIA) | Mark Monson and Jeremy Taylor |
| Grow Siouxland Committee | Mark Monson and Jeremy Taylor |

Other:

| | |
|---|---|
| Woodbury County Conference Board (Assessor) | All |
| Sioux City Conference Board (Assessor) | All |
| Department of Human Resources (DHS) | Jeremy Taylor |
| Court Administration | Mark Monson |
| Juvenile Court Services | Jeremy Taylor |
| County Courthouse Foundation | All |
| County Board Controlled Drainage Districts | All |
| Compensation Board | Mark Monson and Jeremy Taylor |

County Related Committees:

| | |
|---|---|
| Contract Negotiations/Union Relations | Mark Monson and Matthew Ung |
| Siouxland Regional Housing Authority | Jeremy Taylor |
| Third Judicial District Department of Corrections | Mark Monson |
| Simpco | Mark Monson |
| Loess Hills Development and Conservation Authority | Mark Monson |
| Hungry Canyons | Matthew Ung |
| Loess Hills Alliance | Mark Monson |

| | |
|---|---|
| Loess Hills Scenic Byway | Mark Monson |
| Highway 20 Association | Jeremy Taylor |
| Siouxland Economic Development Corp. (SEDC) | Matthew Ung, David Gleiser |
| Siouxland Human Investment Partnership (SHIP) | Mark Monson |
| DECAT (Decaterization) Board | Mark Monson |
| Siouxland Chamber of Commerce | Mark Monson and Jeremy Taylor |
| Transportation Committee | Mark Monson and Jeremy Taylor |
| Jail Committee | Mark Monson and Jeremy Taylor |
| Governmental Relations Committee | Mark Monson and Jeremy Taylor |
| The Siouxland Initiative | Mark Monson and Jeremy Taylor |
| Western Iowa Tourism | Matthew Ung |

Carried 3-2; Clausen and Smith opposed.

10. The Board discussed a new format for the Board Agenda, a new meeting place and time for Board meetings, by-laws and parliamentary procedures and tributes and recognitions of service.

14. The Chairperson asked if there were any individuals or groups wishing to make a presentation of items not on the agenda, or Supervisors concerns.

The Board adjourned the regular meeting until January 13, 2015.

# WOODBURY COUNTY
# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM

**TO:** **Board of Supervisors and the Taxpayers of Woodbury County**

**FROM:** **Ed Gilliland, Human Resources Director**
**Gloria Mollet, Human Resources Assistant Director** gmollet

**RE:** **Memorandum of Personnel Transactions**

**DATE:** **January 8, 2015**

For the January 13, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1) Change from Board of Supervisors member to Board Chairman
2) Change from Board of Supervisors member to Board Vice Chair
3) Resignation of a Courthouse Safety and Security Officer
4) Juvenile Detention Youth Worker from Grade 1, Step 1 to Grade 1, Step 2
5) Human Resources Safety/Risk Coordinator 6 month salary increase after the promotion
6) Building Services Custodian from Grade 1, Step 4 to Grade 1, Step 5

Thank you.

# HUMAN RESOURCES DEPARTMENT

# MEMORANDUM OF PERSONNEL TRANSACTIONS

**DATE: January 13, 2015**

*** PERSONNEL ACTION CODE:**

A- Appointment
T - Transfer
P - Promotion
D - Demotion
R-Reclassification
E- End of Probation
S - Separation
O – Other

## TO: WOODBURY COUNTY BOARD OF SUPERVISORS

| NAME | DEPARTMENT | EFFECTIVE DATE | JOB TITLE | SALARY REQUESTED | % INCREASE | * | REMARKS |
|---|---|---|---|---|---|---|---|
| Monson, Mark | Board of Supervisors | 1-02-15 | Board Chairman | $38,319/year | 19%=$6,134/ year | O | From Board Member to Board Chairman. |
| Taylor, Jeremy | Board of Supervisors | 1-02-15 | Board Vice Chair | | | O | From Board Member to Vice Chair. |
| Uken, Valerie | Courthouse Safety & Security | 1-02-15 | P/T Safety & Security Officer | | | S | Resignation. |
| Torres, Ranae | Juvenile Detention | 1-22-15 | P/T Youth Worker | $17.86/hour | 3.8%=$.67/hr. | R | Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 1 to Grade 1/Step 2. |
| Miller, Melissa | Human Resources | 1-23-15 | Safety/Risk Coordinator | $20.22/hour | 3%=$.60/hr. | R | Per Wage Plan Matrix, 6 month Salary Increase. |
| Flanders, Kimberly | Building Services | 1-25-15 | Custodian | $17.02/hour | 8%=$1.29/hr. | R | Per AFSCME Courthouse Contract agreement, from Grade 1/Step 4 to Grade 1/Step 5. |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

**APPROVED BY BOARD DATE:** _____

**GLORIA MOLLET, ASST. DIRECTOR:** Gloria Mollet

# WOODBURY COUNTY
# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM

**TO:** **Board of Supervisors**

**FROM:** **Ed Gilliland, Human Resources Director**
**Gloria Mollet, Asst. Human Resources Director** gm

**RE:** **Retiree Request to Remain on County Health & Dental Insurance Plans**

**DATE:** **January 13, 2015**

Attached please find a copy of a letter from Kathy Sands with the Woodbury County Assessor's Department. Ms. Sands is retiring effective January 30, 2015.
She is requesting Board Approval to remain on the County's Health & Dental Insurance Plans at her own expense.

Please contact me should you have any questions.

Attachment

OFFICE OF THE
**WOODBURY COUNTY ASSESSOR**
*Room 703 Courthouse*
*620 Douglas Street*
*Sioux City, Iowa 51101*
PHONE 712-279-6505 FAX 712-279-6896
E-Mail ksands@sioux-city.org

January 5, 2015

To: Woodbury County Board of Supervisors

From: Kathy Sands
Woodbury County Assessor

I would like to request remaining on the county health and dental plan after my retirement January 30, 2015. I am requesting the single plan rather than my current family plan.

It is my understanding that I would be eligible until my 65th birthday or when I become eligible for Medicare which should be January, 2016.

Thank you.

Kathy Sands

# January 13, 2015

**Topic: Outside Employment and its relevance for discussion and action**

**Issue:** It has been reported to us that we may have people in violation of our workplace rules involving Outside Employment.

**Discussion:** Clarification of the current rules relating to Outside Employment and other potential conflicts of interest. We wish to remind everyone of the information in the current employee handbook that all employees have signed off on.

**Action:** We would request that it be put forth that all Department Heads, Appointed Deputies, Assistant Department Heads, and any other employees who work with outside vendors or are involved with procurement of any kind should attest annually to that potential conflict by signing off on a disclosure statement. We will work with the County Attorney to come up with the disclosure form and bring the form back to be approved by board stating that they have no conflict involving vendors, outside employment, outside boards the employee may serve on, and/or other areas of potential conflict.

**Other Action and Public Notice:** The current policy regarding outside employment is posted below. We have received no notices of outside employment in HR since I have been here. We expect written notices from all employees who meet the requirements listed in the handbook regarding outside employment on Page 2 of Section IX to provide HR with that written notice by the end of January. We would ask for the Board's blessing or approval and validation of this follow through on existing policy.

OUTSIDE EMPLOYMENT AND CONFLICTS OF INTEREST

Employees shall not engage in any outside employment activity or enterprise that is inconsistent, incompatible with, or interferes with the employee's ability to effectively perform assigned duties for the County.
The County expects regular, full-time employees to consider County work their primary employment. Any other employment must be compatible, without conflict of interest, or schedule.
Employees may not engage in the following outside employment or self-employment activities, which are considered to be inconsistent with, incompatible with, and interfere with County employment:

1) Any employment activity that prevents an employee from being available for work beyond normal working hours, such as emergencies or peak work periods, when such availability is an expectation of the employee's job

2) Any employment activity or enterprise that involves the use of the County's time, facilities, equipment, or supplies, or the prestige and influence of a County office, or employment for private gain

3) Employment with a firm that has a contract with or does business with the County

4) Activities that involve the receipt or acceptance of money or other considerations by a County employee from anyone other than the County for the performance of activities that the employee is required or expected to provide in the course of the employee's employment with the County

5) Activities that involve so much of the employee's time that it impairs the employee's attendance or efficiency in the performance of duties assigned by the County

6) Activities that may reasonably be perceived by members of the public to constitute a conflict of interest or otherwise discredit public service.

Employees who engage in any outside employment or self employment must notify their department head and the Director of Human Resources in writing of such activities.

WOODBURY COUNTY, IOWA

RESOLUTION NO._____

A RESOLUTION THANKING AND COMMENDING

*Kathy Sands*

FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Kathy Sands has capably served Woodbury County as an employee of the Woodbury County Assessor's Office for 20 years from July 3, 1995 to January 31, 2015; and

WHEREAS, the service given by Kathy Sands as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Kathy Sands for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Kathy Sands.

BE IT SO RESOLVED this 13th day of January 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS

_____
Mark A. Monson, Chairman

_____
Jaclyn D. Smith, Member

_____
Larry D. Clausen, Member

_____
Jeremy J. Taylor, Member

_____
Matthew A. Ung, Member

Attest:

_____
Patrick F. Gill, Woodbury County Auditor

# WOODBURY COUNTY, IOWA
# BOARD ADMINISTRATION

## MEMORANDUM

**TO:** Board of Supervisors

**FROM:** Karen James, Board Administrative Coordinator

**RE:** Responses from Members of Boards/Commissions on Consideration of A Reappointment

**DATE:** January 8, 2015

Below are the responses of all the members of the various Boards/Commissions.

**SIOUXLAND DISTRICT BOARD OF HEALTH**

**NO** Bruce Kolbe, 1505 Choctaw Court, Sioux City, IA 51104
**YES** Judy Turner, 1511 Carline Ave., Sioux City, IA 51105
**NO** Erica DeLoan, 900 Jennings, Sioux City, IA 51105

**COMMISSION TO ASSESS DAMAGES**

**Category A - Owner/operators of Agricultural Property:**

**YES** Leo Jochum 1691 – 250$^{TH}$, Salix, IA 51052
**YES** Thomas Ullrich, 819 Brown Street, Sloan, Iowa 51055
**YES** Ronald Michener, 2575 Ida Ave., Anthon, Iowa, 51004
**YES** Debbie DeForrest, 1861 Buchanan Ave., Sioux City, Iowa 51106

**Category B - Owners of City Property:**

**YES** G.R. Batcheller, Jr., PO Box 3311, Sioux City, IA 51102
**YES** Peter Macfarlane, 17 Deer Haven Dr., Sioux City, Iowa 51104
**YES** Ruth A. Groth, 305 North Cauley Ave, Anthon, IA 51004
**YES** Kathleen F. Fenceroy, 323 Oakland, Sioux City, Iowa 51103
**YES** Susan Feathers – 2820 Jackson, Sioux City, IA 51104
**YES** Myrna Keitges, 4359 Lincoln Way, Apt. B., Sioux City, IA 51104

**Category C - Licensed Real Estate Salesman or Real Estate Broker:**

**YES** Colleen R. Baker, 3422 Jackson Street, Sioux City, Iowa 51104
**YES** Anita Small, 4629 – 46th Street, Sioux City, IA 51108
**YES** Nancy Henry CPS, P.O. Box 2484, Sioux City, IA 51102
**YES** Teresa Delfs, 205 W. 45th Street, Sioux City, IA 51104
**YES** Tori Jackson, 1114 Historic 4th St., Sioux City, IA 51101

**Category D - Persons Having Knowledge of Property Values in the County by Reason of their Occupation:**

**YES** Patrick Curry, 502 Huntington Court., Sergeant Bluff, Iowa 51054
**YES** Robert Huisenga, 4507 Lincoln Way, Sioux City, Iowa 51106
**YES** Leon Ortner, 2961 O'Brien Ave., Danbury, IA 51019
**YES** Linda Mathison, 5008 Ravine Park Lane, Sioux City, IA 51106
**YES** Doug Lehman, 3700 – 28th, Lot 509, Sioux City, IA 51105

**Judicial Magistrate Nomination Commission**

**YES** Rick Mullin, 3715 Cheyenne Blvd., Sioux City, IA 51104
**NO** Judy Stafford, #7-W. Gilman Terrace, Sioux City, IA 51103
**NO** Patricia A. Hammerstrom, 3817 Vine Ave., Sioux City, IA 51106

## In conclusion the Board needs appointments for:

Siouxland District Board of Health

Will need to appoint two (2) more persons to the Board.

Commission to Assess Damages

- Category A – Three persons
- Category B – One person
- Category C - Two person
- Category D – Two persons

Judicial Magistrate Nomination Commission

Attached is a copy of the application the Board Administration received for the Judicial Magistrate Nomination Commission. If the Board approves this person, the Board will need to fill one (1) more position.

**Lauren M. Jansen**
**2000 Outer Drive N. Apt. 622**
**Sioux City, IA 51104**
**712-253-1758 puuuuups@aol.com**

NOV 13 2014 PM4:21

November 10, 2014

Woodbury County Board of Supervisors
Room 104
Woodbury County Courthouse
620 Douglas St.
Sioux City, IA 51101

Supervisors:

I have noticed that per Iowa Code, section 602.6503, that the appointments of the current Magistrate Commission members are due to expire this December 31st. This is a commission on which I would be very interested to serve. If there is any other form of application I need to complete, please advise. I look forward to hearing from you, and interviewing for this position, or attending a Supervisors meeting in which this is to be discussed.

Thank you,

Lauren M. Jansen

Lauren M. Jansen

# APPLICATION FORM FOR WOODBURY COUNTY BOARD/COMMISSION

**Please Return To:**
**Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse, 620 Douglas St., Sioux City, Iowa 51101**
**Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: http://woodburyiowa.com**

**Application For:** Magistrate Appointing **(~~Board~~/Commission)**

**Date** November 10, 2014 **E-mail Address** puuuuupse@aol.com

**Name** Lauren Michelle Jansen

**Address** 2000 Outer Drive N. Apt. 622, Sioux City, IA 51104

**Phone Number** (712) 253-1758 **Fax Number** _____

**Business Phone** _____ **Cell Phone** (712) 253-1758

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

☒ **Female** ☒ **Male**

**Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):**

Western Iowa Tech Community College - Adjunct instructor for Paralegal program.
Volunteer with WIT paralegal students to conduct annual free legal clinic. Work as part-time tutor to help students understand legal theories.

**The following questions will assist the Board of Supervisors in its selection.**

■ **How much time will you be willing to devote in this position?**

As much as is needed

■ **Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.**

I have always been interested in the workings of local government. Feel serving on a county commission will be a way to give back to my community. This is a commission that is involved with the law, which fits my occupation - instructor for legal courses, and I desired to go to law school but could not.

■ **Contributions you feel you can make to the Board/Commission:**

Feel that my knowledge of the inner workings of the legal system gives me a good perspective as to what we would be looking for in a magistrate nominee. Before teaching, I worked in the private sector for many years, which gave me good insite to individuals personalities and work ethic.

■ **Direction/role you perceive of this Board/Commission:**

I see this commission as seeking impartial, non-partisan individuals to fill positions.

■ **In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?**

Although my teaching position has put me in contact with many attorneys, I have never worked for, or am friends with any practicing attorneys.

■ **Please provide two references who may be contacted on your qualifications for this position.**

| Name | Address | Phone number | Email address | Relationship |
|---|---|---|---|---|
| Mitzi Kiswin | 6161 Correctionville Rd, SC. | 712-204-5463 | mitzi.kiswin@witcc.edu | friend |
| Alesha Haafke | 2215 S. Magnolia St., S.C. | 712-279-6454 | abeiks@sioux-city.org | friend |

I certify that there is nothing that would prohibit me from serving on this board or commission.

**Signature** Lauren M. Jensen **Date** November 10, 2014

***YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR***
**THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND DISTRIBUTED FOR THE PUBLIC.**

OFFICE OF
**Woodbury County Planning & Zoning Administrator**
SIXTH FLOOR • SEVENTH AND DOUGLAS STREETS – SIOUX CITY, IA 51101
John Pylelo - Planning & Zoning Administrator • jpylelo@sioux-city.org
Peggy Napier - Clerk II • pnapier@sioux-city.org
Telephone (712) 279-6557
Fax (712) 279-6530

**To:** **Board of Supervisors**

**From:** **John Pylelo – Planning and Zoning**

**Re:** **Board of Supervisors Meeting of Tuesday January 13, 2015**

**Date:** **January 8, 2015**

**Planning and Zoning – John Pylelo, Director**

**Public Hearing and Second Reading for an Amendment to Woodbury County Zoning Ordinance Mapping Re: the Re-zoning of GIS Parcel #894632100011 for Ronald and Linda Clausen.**

Property owners Ronald and Linda Clausen have filed a re-zoning petition for a single 26.3 acre parcel. The re-zoning petition requests a change from the current AP (Agricultural Preservation) zoning district designation to AE (Agricultural Estates) for residential development purposes. The current AP zoning limits the residential density allowed. The requested re-zoning would provide for the residential density potential of the approved subdivision. The final platting for the subdivision was conditionally approved at your January 6, 2015 meeting.

Should the re-zoning petition be approved the applicants have a purchase agreement in place for one of the three lots; the applicants will continue to reside on one of the lots; with the third lot intended to remain in agricultural production.

The location is within 2,800 feet of Sioux City at the northeast corner of the intersection of paved Buchanan Ave. and graveled 155th St. The parcel is currently addressed 1543 155th St. and located within a portion of the SENW of Section 32 in Concord Township.

On November 18, 2014 your Board forwarded the matter to the Zoning Commission for public hearing and recommendation. On December 22, 2014 the Commission met, held the public hearing and voted 3-0 to recommend Supervisor approval of the requested re-zoning.

Staff Recommendation: The Office of Planning and Office supports the Commission's approval recommendation. Attached find the following for your review:

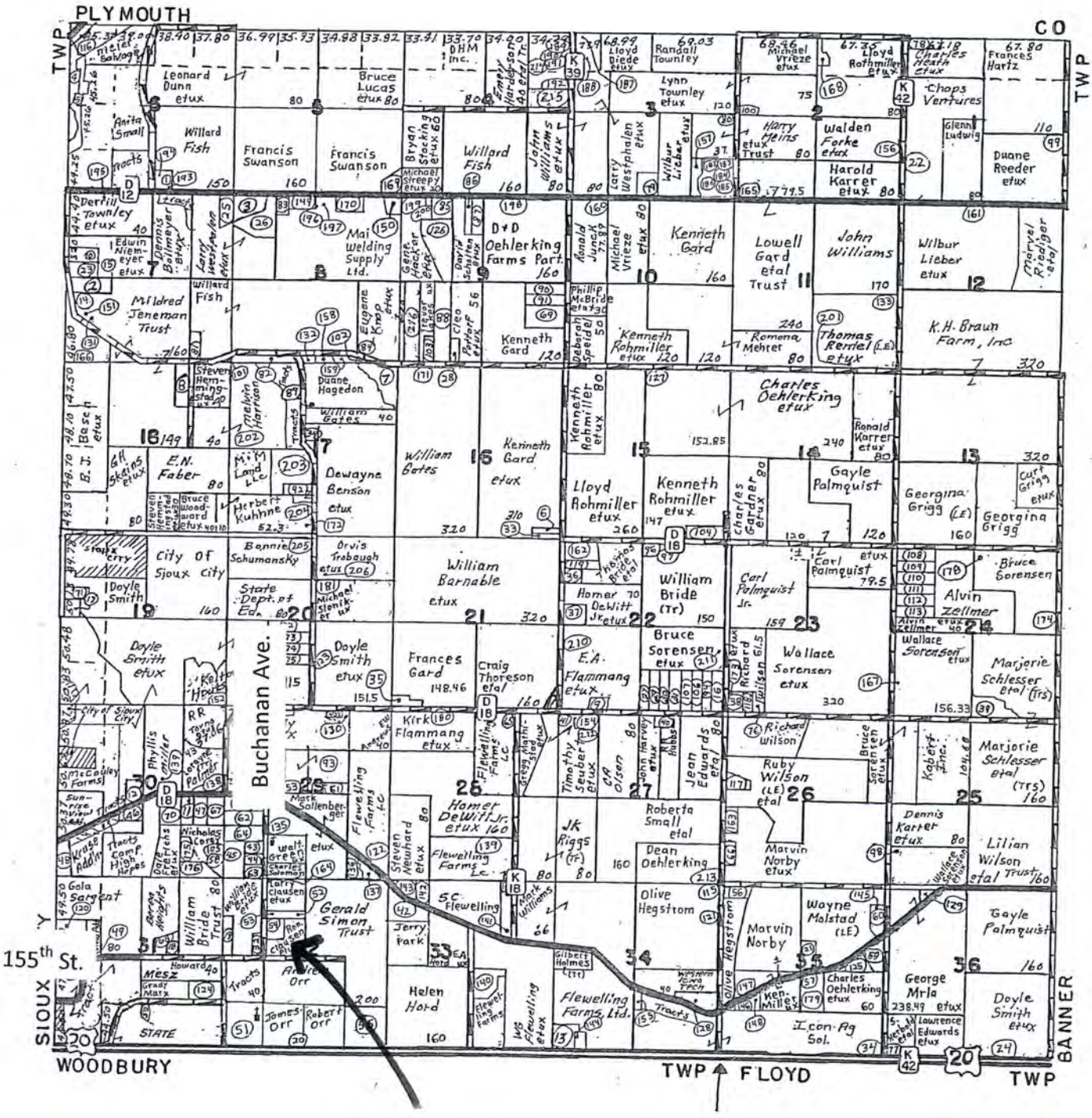
- Location and parcel Information
- Aerial mapping with overlay information
- A proposed ordinance resolution

**Your Board is asked to hold the required public hearing and second reading of the proposed ordinance for a change of the zoning district designation for parcel #894632100011 from the current AP (Agricultural Preservation) zoning district designation to the AE (Agricultural Estates) zoning district designation.**

# CONCORD

T89N - R46W OF 5TH P M

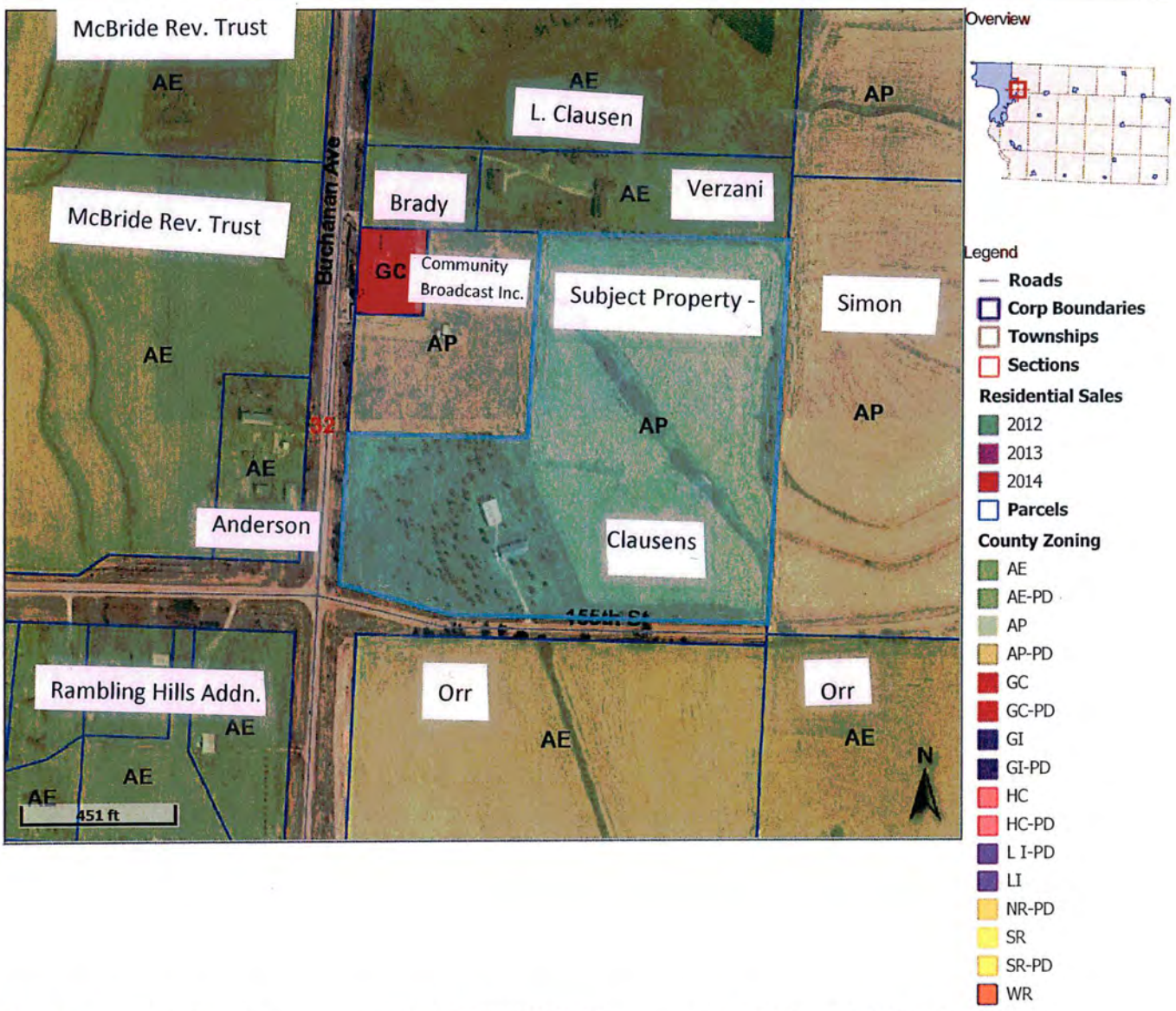
**Ronald & Linda M. Clausen**
**Clausen Acres Addition**
**Re-Zoning AP to AE and**
**Minor Subdivision**
**GIS Parcel #894632100011**
**Portion of SENW Section 32 Concord Twnshp**
**24.29 Net Acres**



# Woodbury County, IA / Sioux City

beacon™

Date Created: 11/18/2014




**Parcel ID** 894632100011
**Sec/Twp/Rng** 32-89-46
**Property Address** 1543 155TH ST
CONCORD

**Alternate ID** 000000000881550
**Class** A
**Acreage** 24.290

**Owner Address** CLAUSEN RONALD
CLAUSEN LINDA M
1543 155TH ST
SIOUX CITY, IA 51106-0000

**District** 025 CONCORD LAWTON BRONSON COMM

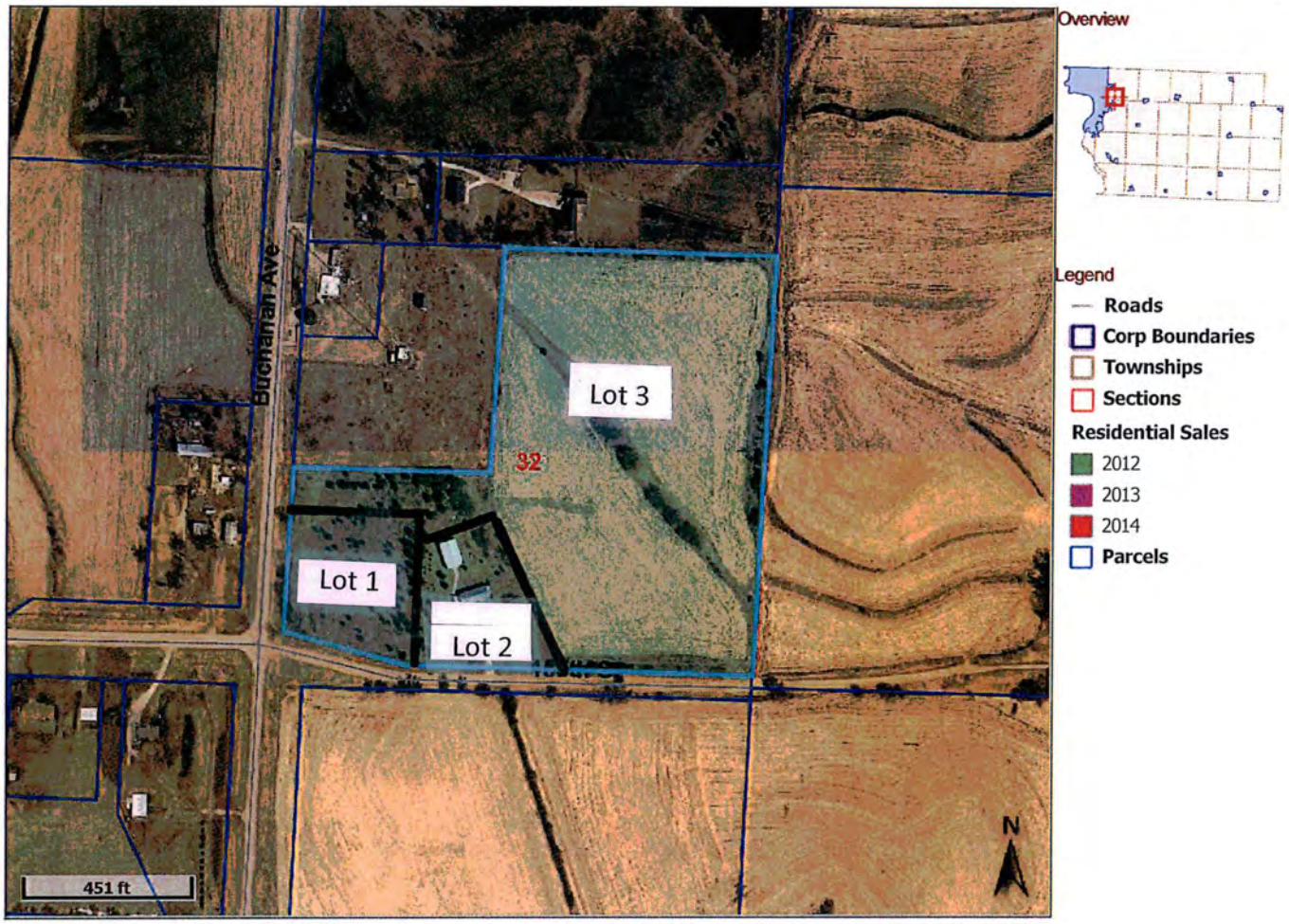
**Brief Tax Description** CONCORD TOWNSHIP
SE NW EX N 183 FT AN
D EX S 591.85 FT N 7
74.85 FT W 587.30 FT
32-89-46

(Note: Not to be used on legal documents)

# Woodbury County, IA / Sioux City

beacon™

Date Created: 11/7/2014




| | | | | | |
|---|---|---|---|---|---|
| **Parcel ID** | 894632100011 | **Alternate ID** | 000000000881550 | **Owner Address** | CLAUSEN RONALD<br>CLAUSEN LINDA M<br>1543 155TH ST<br>SIOUX CITY, IA 51106-0000 |
| **Sec/Twp/Rng** | 32-89-46 | **Class** | A | | |
| **Property Address** | 1543 155TH ST<br>CONCORD | **Acreage** | 24.290 | | |

**District** 025 CONCORD LAWTON BRONSON COMM

**Brief Tax Description** CONCORD TOWNSHIP
SE NW EX N 183 FT AN
D EX S 591.85 FT N 7
74.85 FT W 587.30 FT
32-89-46
(Note: Not to be used on legal documents)

Last Data Upload: 11/7/2014 1:24

**Ronald & Linda M. Clausen**
**Clausen Acres Addition**
**Re-Zoning AP to AE and**
**Minor Subdivision**
**GIS Parcel #894632100011**
**Portion of SENW Section 32 Concord Twnshp**
**24.29 Net Acres**

# Woodbury County, IA / Sioux City

beacon™

Date Created: 8/18/2014

## Summary

| | |
|---|---|
| **Parcel ID** | 894632100011 |
| **Alternate ID** | 881550 |
| **Property Address** | 1543 155th St<br>Concord |
| **Sec/Twp/Rng** | 32-89-46 |
| **Brief Legal Description** | CONCORD TOWNSHIP SE NW EX N 183 FT AN D EX S 591.85 FT N 7 74.85 FT W 587.30 FT 32-89-46<br>(Note: Not to be used on legal documents) |
| **Document(s)** | DED: 262-875 (5/11/1992) |
| **Gross Acres** | 24.29 |
| **Net Acres** | 24.29 |
| **Exempt Acres** | 0.00 |
| **CSR** | 868.4 |
| **Class** | A - Agriculture |
| **Tax District** | 025 CONCORD LAWTON BRONSON COMM |
| **School District** | LAWTON BRONSON |

Click to Enlarge

## Owner

| Primary Owner | Secondary Owner | Mailing Address |
|---|---|---|
| (Deed Holder)<br>Clausen Ronald<br>Clausen Linda M<br>1543 155th St<br>Sioux City, IA 51106-0000 | | |

## Land

| | |
|---|---|
| **Lot Area** | 24.29 Acres; 1,058,072 SF |

## Residential Dwellings

**Residential Dwelling**

| | |
|---|---|
| **Occupancy** | Single-Family / Owner Occupied |
| **Style** | 1 Story Frame |
| **Architectural Style** | Ranch |
| **Year Built** | 1992 |
| **Condition** | Normal |
| **Grade** what's this? | 3-5 |
| **Roof** | Mtl / Gable |
| **Flooring** | L/C |
| **Foundation** | C Blk |
| **Exterior Material** | Composite Siding |
| **Interior Material** | Drwl |
| **Brick or Stone Veneer** | 1/2 Story Brick; 19 linear ft. |
| **Total Gross Living Area** | 1,428 SF |
| **Attic Type** | None; |
| **Number of Rooms** | 4 above; 3 below |
| **Number of Bedrooms** | 2 above; 2 below |
| **Basement Area Type** | Full |
| **Basement Area** | 1,428 |
| **Basement Finished Area** | 1,285 SF - Standard Finish |
| **Plumbing** | 2 Base Plumbing (Full ; 1 Three Quarter Bath; |
| **Appliances** | 1 Range Unit; 1 Oven - Single; 1 Dishwasher; 1 Barbeque (N/A); |
| **Central Air** | Yes |

**Ronald & Linda M. Clausen**
**Clausen Acres Addition**
**Re-Zoning AP to AE and**
**Minor Subdivision**
**GIS Parcel #894632100011**
**Portion of SENW Section 32 Concord Twnshp**
**24.29 Net Acres**

| | |
|---|---|
| **Heat** | Yes |
| **Fireplaces** | 1 Prefab; |
| **Porches** | |
| **Decks** | Wood Deck-Med (378 SF); Wood Deck-Med (355 SF); |
| **Additions** | |
| **Garages** | 672 SF - Att Frame (Built 1992); |

Agricultural Buildings

| Plot # | Type | Description | Width | Length | Year Built | Building County |
|---|---|---|---|---|---|---|
| 0 | Steel Utility Building | | 44 | 70 | 1992 | 1 |

Valuation

| | | 2014 | 2013 | 2012 | 2011 | 2010 |
|---|---|---|---|---|---|---|
| + | Assessed Building Value | $12,710 | $12,710 | $9,910 | $9,910 | $10,440 |
| + | Assessed Dwelling Value | $164,600 | $164,600 | $164,600 | $164,600 | $165,580 |
| + | Assessed Land Value | $39,340 | $42,720 | $28,070 | $28,070 | $20,680 |
| + | Exempt Value | N/A | N/A | N/A | N/A | N/A |
| = | Gross Assessed Value | $216,650 | $220,030 | $202,580 | $202,580 | $196,700 |
| - | Exempt Value | N/A | N/A | N/A | N/A | N/A |
| = | Net Assessed Value | $216,650 | $220,030 | $202,580 | $202,580 | $196,700 |

Taxation

| | | 2013 | 2012 | 2011 | 2010 |
|---|---|---|---|---|---|
| + | Taxable Land Value | $18,540 | $16,823 | $16,152 | $14,272 |
| + | Taxable Building Value | $5,516 | $5,939 | $5,702 | $7,205 |
| + | Taxable Dwelling Value | $89,543 | $86,936 | $83,537 | $80,356 |
| = | Gross Taxable Value | $113,599 | $109,698 | $105,391 | $101,833 |
| - | Military Exemption | ($1,852) | ($1,852) | ($1,852) | ($1,852) |
| = | Net Taxable Value | $111,747 | $107,846 | $103,539 | $99,981 |
| x | Levy Rate (per $1000 of value) | 28.38805 | 28.26657 | 27.60132 | 27.97868 |
| = | Gross Taxes Due | $3,172.28 | $3,048.44 | $2,857.81 | $2,797.34 |
| - | Ag Land Credit | ($16.65) | ($21.69) | ($16.62) | ($11.79) |
| - | DSC Credit | $0.00 | $0.00 | $0.00 | $0.00 |
| - | Family Farm Credit | ($11.83) | ($15.41) | ($11.74) | ($11.05) |
| - | Homestead Credit | ($137.68) | ($137.09) | ($104.41) | ($85.49) |
| - | Business Property Credit | $0.00 | $0.00 | $0.00 | $0.00 |
| - | Prepaid Tax | $0.00 | $0.00 | $0.00 | $0.00 |
| = | Net Taxes Due | $3,006.00 | $2,874.00 | $2,726.00 | $2,690.00 |

Treasurer Link

Click here to view tax information for this parcel

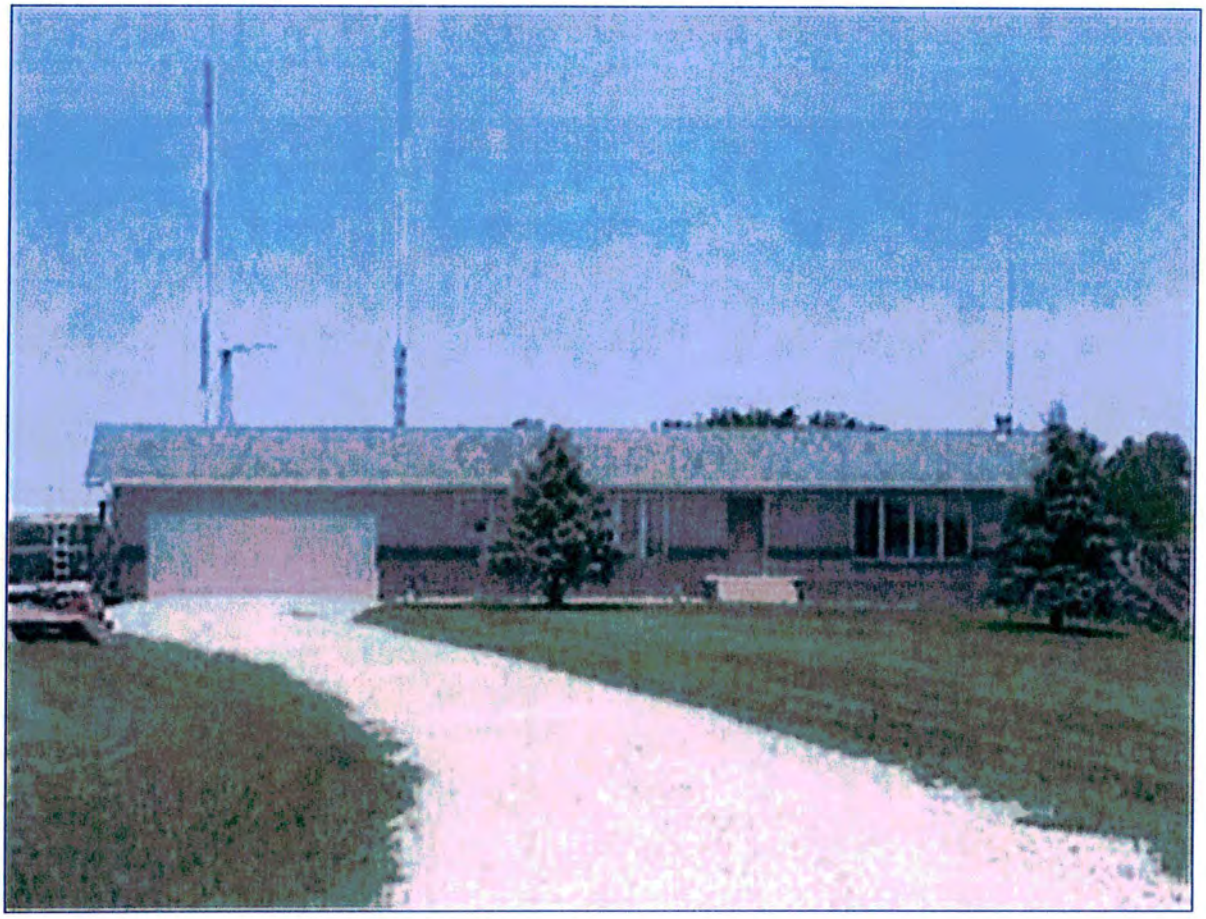
Tax History

| Year | Due Date | Amount | Paid | Date Paid | Receipt |
|---|---|---|---|---|---|
| 2013 | March 2015 | $1,503 | No | | 6888 |
| | September 2014 | $1,503 | No | | |
| 2012 | March 2014 | $1,437 | Yes | 1/8/2014 | 6901 |
| | September 2013 | $1,437 | Yes | 8/20/2013 | |
| 2011 | March 2013 | $1,363 | Yes | 3/5/2013 | 6899 |
| | September 2012 | $1,363 | Yes | 9/21/2012 | |
| 2010 | March 2012 | $1,345 | Yes | 3/20/2012 | 6902 |
| | September 2011 | $1,345 | Yes | 9/12/2011 | |

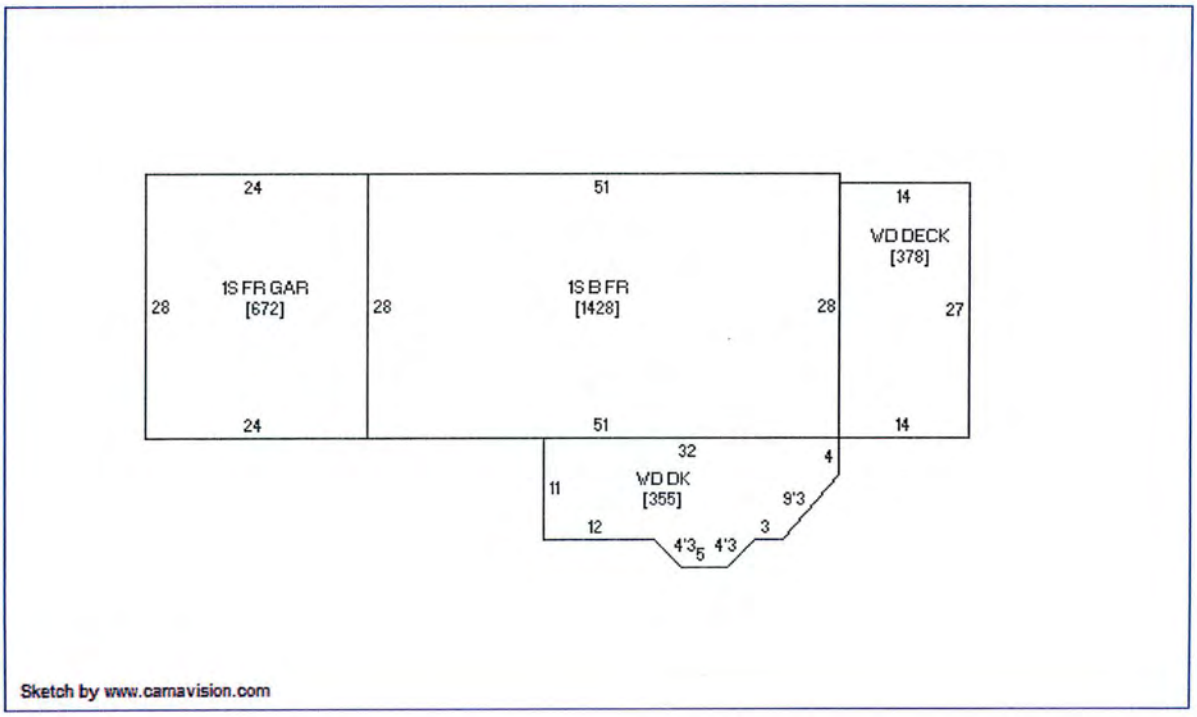
Iowa Land Records

***Data for Woodbury County between Beacon and Iowa Land Records is available on the Iowa Land Records site beginning in 1994. For records prior to 1994, contact the County Recorder or Customer Support at www.IowaLandRecords.org.***

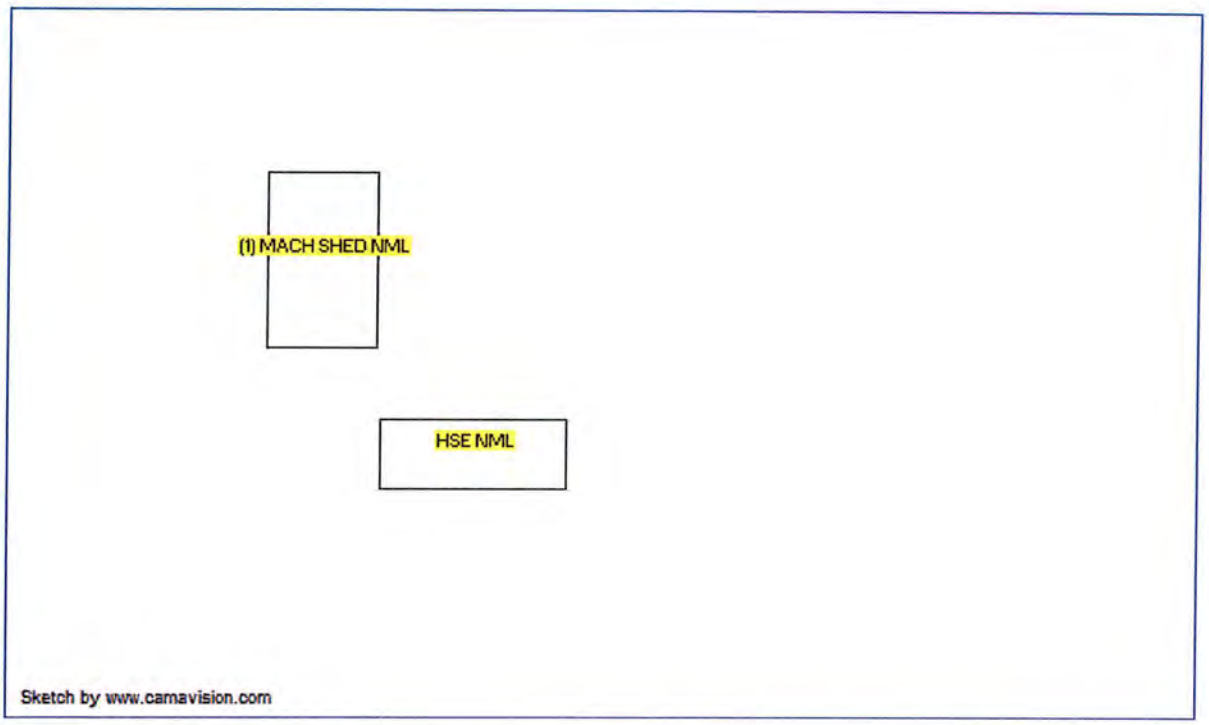
Photos



Sketches




Sketch by www.carnavision.com




**No data available for the following modules:** Commercial Buildings, Yard Extras, Sales, Permits, Valuation (Sioux City). Click here for help.

**IMPORTANT NOTICE**

**All data posted is certified as of July 1, 2013**

The maps and data available for access at this website are provided "as is" without warranty or any representation of accuracy, timeliness, or completeness. There are no warranties, expressed or implied, as to the appropriate use of the maps and data or the fitness for a particular purpose.

The maps and associated data at this website do not represent a survey. No liability is assumed for the accuracy of the data delineated on any map, either expressed or implied.

Legal descriptions should be obtained from the County Auditor's office located at 620 Douglas, Sioux City, or by calling 712-279-6603. The legal descriptions shown on the property record card are merely abbreviated tax descriptions intended only to help identify the property.

Last Data Upload: 8/16/2014 1:16:50 AM

Schneider developed by The Schneider Corporation www.schneidercorp.com

**Summary**

| | |
|---|---|
| **Parcel ID** | 894632100011 |
| **Gross Acres** | 24.29 |
| **ROW Acres** | 0.00 |
| **Gross Taxable Acres** | 24.29 |
| **Exempt Acres** | 0.00 |
| **Net Taxable Acres** | 24.29 *(Gross Taxable Acres - Exempt Land)* |
| **Average CSR** | 39.43 *(957.66 CSR Points / 24.29 Gross Taxable Acres)* |

**Sub Parcel Summary**

| Description | Acres | CSR | Gross CSR Points | Assessed CSR Points |
|---|---|---|---|---|
| 100% Value | 17.02 | 37.99 | 646.56 | 646.56 |
| Non-Crop | 7.27 | 42.79 | 311.10 | 221.84 |
| Total | 24.29 | | 957.66 | 868.40 |

**Soil Summary**

| Description | SMS | Soil Name | CSR | Unadjusted Acres | Unadjusted CSR Points | Spot & Line Acres | Adjusted Acres | Non Crop CSRP Reduct | Adjusted CSR Points |
|---|---|---|---|---|---|---|---|---|---|
| 100% Value | 10C2 | MONONA SILT LOAM, 5 TO 9 PERCENT SLOPES, MODERATELY ERODED | 57.00 | 2.17 | 123.69 | 0.00 | 2.17 | 0.00 | 123.69 |
| 100% Value | 170E | NAPIER-CASTANA SILT LOAMS, 9 TO 20 PERCENT SLOPES | 34.00 | 3.46 | 117.64 | 0.00 | 3.46 | 0.00 | 117.64 |
| 100% Value | 1D3 | IDA SILT LOAM, 9 TO 14 PERCENT SLOPES, SEVERELY ERODED | 37.00 | 9.59 | 354.83 | 0.00 | 9.59 | 0.00 | 354.83 |
| 100% Value | 1E3 | IDA SILT LOAM, 14 TO 20 PERCENT SLOPES, SEVERELY ERODED | 28.00 | 1.80 | 50.40 | 0.00 | 1.80 | 0.00 | 50.40 |
| Non-Crop | 10C2 | MONONA SILT LOAM, 5 TO 9 PERCENT SLOPES, MODERATELY ERODED | 57.00 | 3.19 | 181.83 | 0.00 | 3.19 | 70.44 | 111.39 |
| Non-Crop | 12C | NAPIER SILT LOAM, 5 TO 9 PERCENT SLOPES | 58.00 | 0.05 | 2.90 | 0.00 | 0.05 | 1.14 | 1.76 |
| Non-Crop | 170E | NAPIER-CASTANA SILT LOAMS, 9 TO 20 PERCENT SLOPES | 34.00 | 0.56 | 19.04 | 0.00 | 0.56 | 3.48 | 15.56 |
| Non-Crop | 1D3 | IDA SILT LOAM, 9 TO 14 PERCENT SLOPES, SEVERELY ERODED | 37.00 | 1.13 | 41.81 | 0.00 | 1.13 | 9.36 | 32.45 |
| Non-Crop | 1E3 | IDA SILT LOAM, 14 TO 20 PERCENT SLOPES, SEVERELY ERODED | 28.00 | 2.34 | 65.52 | 0.00 | 2.34 | 4.84 | 60.68 |
| | | | | 24.29 | 957.66 | 0.00 | 24.29 | 89.26 | 868.40 |

IMPORTANT NOTICE

**All data posted is certified as of July 1, 2013**

The maps and data available for access at this website are provided "as is" without warranty or any representation of accuracy, timeliness, or completeness. There are no warranties, expressed or implied, as to the appropriate use of the maps and data or the fitness for a particular purpose.

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Last Data Upload: 11/7/2014 1:24:12 AM

**Ronald & Linda M. Clausen**
**Clausen Acres Addition**
**Re-Zoning AP to AE and**
**Minor Subdivision**
**GIS Parcel #894632100011**
**Portion of SENW Section 32 Concord Twnshp**
**24.29 Net Acres**

**WOODBURY COUNTY, IOWA**

**ORDINANCE NO. _____**

**Whereas** The Board of Supervisors of Woodbury County, Iowa, has enacted a Zoning and Subdivision Ordinance on August 01, 2008, by resolution No. 10,456, being recorded in the Office of the Woodbury County Recorder, and

**Whereas** the Woodbury County Board of Supervisors has received a report in respect to amending said Ordinance from the Woodbury County Zoning Commission which held hearing(s) on said amendment(s), all as by law provided; and which amendment(s) is/are attached hereto marked item(s) One (1), and hereby made a part hereof; and

**Whereas** the Woodbury County Board of Supervisors has received said report, studied and considered the same, and has held hearing(s) on said amendment(s), all as by law provided; and

**Whereas** the Woodbury County Board of Supervisors has concluded that the said this ordinance shall amend the aforesaid Zoning and Subdivision Ordinance;

**Now therefore, be it hereby resolved** by the Woodbury County Board of Supervisors, duly assembled, that the aforesaid Zoning and Subdivision Ordinance is amended as shown on said attached Item(s) One (1); and

**Now therefore, be it hereby resolved** by the Woodbury County Board of Supervisors, duly assembled, that the previous zoning district designation shall be repealed upon the effective date of this amendment.

**Dated this _____ day of January, 2015.**

**THE WOODBURY COUNTY, IOWA BOARD OF SUPERVISORS:**

**BY:** _____
**Larry Clausen**

**BY:** _____
**Mark Monson**

**BY:** _____
**Jaclyn Smith**

**BY:** _____
**Jeremy Taylor**

**BY:** _____
**Matthew A. Ung**

ITEM ONE (1)

Property Owner : Ronald N. Clausen and Linda N. Clausen, 1543 155th Street, Sioux City, IA 51106.

Petitioner: Ronald N. Clausen and Linda N. Clausen, 1543 155th Street, Sioux City, IA 51106.

Pursuant to Section 335 of the Code of Iowa, 2014, the Woodbury Count Board of Supervisors held a public hearing on January 6, 2015 to amend the Woodbury County Zoning and Subdivision Ordinance and/or Map for the unincorporated area of Woodbury County, Iowa, as follows:

An amendment to re-zone from the AP (Agricultural Preservation) to the AE (Agricultural Estates) Zoning District designation for:

All that part of the Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) of Section Thirty-two (32), Township Eighty-nine (89) North, Range Forty-six (46) West of the Fifth Principal Meridian, Woodbury County, Iowa, described as follows: Beginning at the Southeast corner of said Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) of said Section Thirty-two (32); thence South Ninety Degrees Zero Minutes Zero Seconds (S 90°00'00") West along the South line of said Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) for One Thousand Three Hundred Eleven and Ninety-three Hundredths Feet (1311.93') to the Southwest corner of said Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼); thence North Zero Degrees Thirty-eight Minutes Eight Seconds (N 00°38'08") East along the West line of said Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) for Five Hundred Thirty-nine and Seventy-two Hundredths Feet (539.72'); thence North Eighty-nine Degrees Thirty-six Minutes Eight Seconds (N 89°36'08") East for Five Hundred Eighty-seven and Thirty Hundredths Feet (587.30'); thence North Zero Degrees Thirty-eight Minutes Nineteen Seconds (N 00°38'19") East for Five Hundred Ninety-one and Eighty-five Hundredths Feet (591.85') to the South line of the North One Hundred Eighty-three Feet (183.00') of said Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼); thence North Eighty-nine Degrees Thirty-five Minutes Twenty-three Seconds (N 89°35'23") East along said South line for Seven Hundred Twenty-nine and Forty-six Hundredths Feet (729.46') to the East line of said Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼); thence South Zero Degrees Fifty-two Minutes Twenty-one Seconds (S 00°52'21") West along said East line for One Thousand One Hundred Forty and Ninety-four Hundredths Feet (1140.94') to the point of beginning. Said described parcel contains 26.300 acres, more or less, which includes 1.964 acres in roadway easement. Currently known as GIS Parcel #894632100011.

**Consideration of applicants and the appointment to fill one expiring term on the Woodbury County Board of Adjustment.**

**Note this item was table at the January 6, 2015 Supervisor meeting with the Board direction to place on this agenda.**

On December 31, 2014 Board of Adjustment member Corey Meister term on the Woodbury County Board of Adjustment expired. Mr. Meister has completed his second 5 year term on the Board and cannot be considered for reappointment in 2015.

Iowa code states Supervisors shall attempt to provide gender balance when making appointments. The code provides direction that the attempt be made toward two of the five Board of Adjustment members being female. The Planning and Zoning office attempts to solicit applications from both genders and in the past has had applications from both genders to submit to your Board. The current makeup of the Board is two (2) female and three (3) male. Accordingly the Board of Membership is and will remain compliant with Iowa Code no matter the sex of the 2015 appointed applicant.

Iowa Code states 60% or more of the Board of Adjustment's members must reside within the unincorporated area of Woodbury County. The 2014 residential makeup of the Board of Adjustment is 60% unincorporated; 40% incorporated. For the 2015 appointment to the Board of Adjustment the application pool your Board may consider can only include unincorporated residency applications.

On January 7, 2015 Mr. John (Jack) Burright communicated to Woodbury County his wish to no longer be considered for Board of Adjustment appointment. Accordingly Mr. Burright's name has been removed from the qualified applicant list. The following six (6) individuals have submitted Board of Adjustment applications and meet the residency test. Each applicant requests your consideration for Board of Adjustment appointment for the term January 1, 2015 through December 31, 2019.

**Qualified Board of Adjustment Applicants for 2015-2019 Appointment**
**In alphabetical order - A copy of each qualifying application is attached**

**Mr. Ken Gard**
1215 Carroll Avenue
Sioux City IA 51108 (an unincorporated area of Woodbury County - **eligible**)

**Mr. Charles Maio**
7572 Correctionville Rd.
Lawton, IA 51030 (an unincorporated area of Woodbury County - **eligible**)

**Grady Marx**
1461 158th St.
Sioux City, IA 51106 (an unincorporated area of Woodbury County - **eligible**)

**Mr. Gary Niles**
1081 Benton Avenue
Sioux City, IA 51108 (an unincorporated area of Woodbury County - **eligible**)

**Barbara Parker**
1 Bigelow Park Circle
Salix, IA 51052 (an unincorporated area of Woodbury County - **eligible**)

**Mr. Tom Theisen**
2225 150th St.
Lawton, IA 51030 (an unincorporated area of Woodbury County - **eligible**)

**Your Board is asked to appoint one of the applicants to a five year term (2015-2019) on the Woodbury County Board of Adjustment.**

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2005
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PLANNING AND ZONING DEPARTMENT

**WOODBURY COUNTY, IOWA**

**APPLICATION FOR APPOINTMENT TO A COUNTY BOARD OR COMMISSION**

DATE 12/29/05

NAME Kenneth Gard PH: RES. 239-2445

HOME ADDRESS & ZIP 1215 Carroll Ave Sioux City, Ia. 51108

EMPLOYER Self farmer PH: BUS. 239-2445

BUSINESS ADDRESS & ZIP 1215 Carroll Ave. Sioux City, Ia. 51108

POSITION APPLYING FOR: * [*] BOARD OF ADJUSTMENT [X] ZONING COMMISSION

1. Are you a qualified Elector in Woodbury County? [X] YES [ ] NO

2. Do you live within [X] rural Woodbury County? [ ] Corporate limits of a city/town of Woodbury County?

3. Are you familiar with the qualifications or duties as given by the Code of Iowa? yes

4. What additional knowledge/understanding of the Board/Commission do you have? I have worked with the Zoning regulations for many years.

5. What experiences/activities qualify you for this position? I Presently Serve on the Board of Adjustment. I have 1 year left.

6. Why do you want to serve on the Board/Commission? I think the new Zoning regulations need some rural input.

7. Have you served on other Boards or Commissions? ✓ If yes, please list:

Board of Adjustment

8. Personal References the Board of Supervisors may contact:

Name if need be, I would resign from Board of Adjustment Name

Address to serve on the Zoning Board Address

Phone Phone

9. I UNDERSTAND THE ROLE AND RESPONSIBILITIES OF MEMBERSHIP ON THIS BOARD OR COMMISSION AND AM WILLING TO SERVE. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE BOARD OF SUPERVISORS MAY MAKE INQUIRIES IN THE COUNTY PERTINENT TO MY APPOINTMENT.

(Signature) Kenneth Gard

Applications are destroyed after 18 months unless reactivated by you. A separate form must be completed for each Board/Commission on which you would consider serving. Use back side for additional information. File applications with the Board of Supervisors' Office, Room 104, Courthouse, 7th & Douglas Streets, Sioux City, Iowa 51101.

+TC WITH MR GARD 12/30/05 AM
CONSENTS TO CONSIDERATION
FOR BOARD OF ADJUSTMENT ALSO JP

WOODBURY COUNTY, IOWA

APPLICATION FOR APPOINTMENT TO A COUNTY BOARD OR COMMISSION

DATE 09/06/05

NAME Charles P. Maio PHONE-RES. 712-944-5561

HOME ADDRESS & ZIP 7572 Correctionville Rd., Lawton, IA 51030

EMPLOYER Retired PHONE-BUS. _____

BUSINESS ADDRESS & ZIP _____

BOARD/COMMISSION APPLYING FOR Zoning Commission/BOARD OF ADJUSTMENT

1. Are you a qualified Elector in Woodbury County? ☑ YES ☐ NO HTC 09/14/05

2. Do you live within ☑ rural Woodbury County? ☐ corporate limits of a city/town of Woodbury County?

3. Are you familiar with the qualifications or duties as given by the Code of Iowa?
Yes

4. What additional knowledge/understanding of the Board/Commission do you have?
See attachment paper

5. What experiences/activities qualify you for this position?
See attachment paper

6. Why do you want to serve on the Board or Commission?
See attachment paper

7. Have you served on other Boards or Commissions? ___ If yes, please list:
See attachment paper

8. Personal References the Board of Supervisors may contact:

| | |
|---|---|
| Name See attachment | Name |
| Address paper | Address |
| Phone | Phone |

9. I UNDERSTAND THE ROLE AND RESPONSIBILITIES OF MEMBERSHIP ON THIS BOARD OR COMMISSION AND AM WILLING TO SERVE. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE BOARD OF SUPERVISORS MAY MAKE INQUIRIES IN THE COUNTY PERTINENT TO MY APPOINTMENT.

Charles P. Maio
(Signature)

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PLANNING AND ZONING DEPARTMENT

* * * *

Applications are kept on file for 18 months unless reactivated by you. A separate form must be completed for each board/commission on which you would consider serving. Use back side for additional information. File applications with the Board of Supervisors' Office, Room 104, Courthouse, 7th & Douglas Streets, Sioux City, Iowa 51101.

Attachments Remarks To:

Item 4. While I am a new 3rd year resident in Woodbury County, in my retirement home, my appointments to various Boards and Task Force in Nebraska has given me a greater and deeper insight on the results of Planning and Zoning Regulations as adopted. These results become apparent many years later in the vitality of good and bad growth patterns. We learn by experiences, as I have. My appointment, if made, will provide a fresh and different concept beyond the usual mind-set in the thinking process that so often occurs locally.

Item 5. Appointments in Nebraska:

A. Douglas County Reorganization Task Force –2 terms (each 2 years).
B. Community Policing Board–2 terms (each 2 years), City of Omaha, Nebraska.
C. Elected to Douglas County Republican Central Committee–3 terms (each 2 years).
D. Elected to the Nebraska Republican State Central Committee–2 terms (each 2 years).
E. Elected to the Nebraska Taxpayers Association (Board Member- 8 years and served as Chairman of the Rducation Committee).
F. Active in the Knight of Columbus, (4th degree), and served in various committees.

Item 6. I believe that my past experiences will provide a fresh and different approach beyond the usual mind-set that so often occurs locally. Being a new 3rd year resident of Woodbury County, my retirement home, I hope to provide another view point.

Item 7. Only in Woodbury County, as a member of the Woodbury County Republican Central Committee.

Item 8. References:

A. Kyle Hutchings, Douglas County Commissioner
1415 North 130th Street
Omaha, Nebraska 68154
B. Hal Daub, former Mayor of Omaha
9615 Oak Circle
Omaha, Nebraska 68124
C. Senator Chuck Hagel
11301 Davenport
Omaha, Nebraska 68154
D. Congressman Lee Terry

CHARLES MAID

11640 Arbor Street
Omaha, Nebraska 68144

E. Barbara Vakulaskas–Chair person of Woodbury County Republican Central Committee.
4300 Club Blvd.
Sioux City, IA
712-239-1830

CHARLES MAIO

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WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT

# APPLICATION FORM FOR WOODBURY COUNTY BOARD/COMMISSION

**Please Return To:**
**Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse,**
**620 Douglas St., Sioux City, Iowa 51101**
**Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: http://woodburyiowa.com**

**Application For:** BOARD OF ADJUSTMENT **(Board/Commission)**

**Date** 12/17/14 **E-mail Address** GM@MARXDISTRIBUTION.COM

**Name** GRADY MARX

**Address** 1461 158TH

**Phone Number** 712-258-5884 **Fax Number** _____

**Business Phone** _____ **Cell Phone** _____

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

☐ **Female** ☒ **Male**

**Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):**

BUSINESS OWNER
COUNTY RESIDENT & FARM OPERATOR
AIRPORT BOARD
ZONING BOARD

**The following questions will assist the Board of Supervisors in its selection.**

■ **How much time will you be willing to devote in this position?**

WHATEVER NEEDED

■ **Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.**

10 YEARS IN P&Z AND WOULD LIKE
TO FOLLOW THROUGH WITH THE ZONING LAWS
I HELPED PUT IN PLACE

■ **Contributions you feel you can make to the Board/Commission:**

EXPERIENCE

■ **Direction/role you perceive of this Board/Commission:**

MAKING SURE COMMON SENSE IS APPLIED TO DECISIONS MADE BY ZONING

■ **In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?**

■ **Please provide two references who may be contacted on your qualifications for this position.**

| Name | Address | Phone number | Email address | Relationship |
|---|---|---|---|---|
| JOHN PYLELO | | | | |
| LARRY CLAUSEN | | | | |
| DAVID JOHNS | | 717-951-5525 | | |

I certify that there is nothing that would prohibit me from serving on this board or commission.

**Signature** _____ **Date** 12/17/14

***YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR***
**THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND DISTRIBUTED FOR THE PUBLIC.**

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WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT

**WOODBURY COUNTY, IOWA**

**APPLICATION FOR APPOINTMENT TO A COUNTY BOARD OR COMMISSION**

DATE 12/22/05

NAME GARY P. NILES PH: RES. 712-239-0387

HOME ADDRESS & ZIP 1081 BENTON AVE

EMPLOYER STATE OF IOWA PH: BUS. 712-279-6586 #19

BUSINESS ADDRESS & ZIP 822 DOUGLAS ST. SIOUX CITY, IA 51108

POSITION APPLYING FOR: ☒ BOARD OF ADJUSTMENT ☐ ZONING COMMISSION

1. Are you a qualified Elector in Woodbury County? ☒ YES ☐ NO

2. Do you live within ☒ rural Woodbury County? ☐ Corporate limits of a city/town of Woodbury County?

3. Are you familiar with the qualifications or duties as given by the Code of Iowa? YES

4. What additional knowledge/understanding of the Board/Commission do you have? WORKING KNOWLEDGE OF THE CODE OF IOWA, COUNTY ZONING AND HAVE EXTENSIVE BOARD EXPERIENCE

5. What experiences/activities qualify you for this position? DEVELOPED TWO SUB DIVISIONS; BUILT 120 HOMES AND BOUGHT/SOLD SEVERAL PROPERTIES

6. Why do you want to serve on the Board/Commission? TO ASSIST THE COUNTY IN THE DECISION PROCESS REGARDING APPEALS TO IT'S ORDINANCES

7. Have you served on other Boards or Commissions? X If yes, please list: WIC, SIOUXLAND CARES, SIOUXLAND HUMAN INVESTMENT PARTNERSHIP, DECAT BOARD, SEVERAL STATE LEVEL BOARDS

8. Personal References the Board of Supervisors may contact:

| | |
|---|---|
| Name MARTIN APPELT | Name JOHN ACKERMAN |
| Address 321 KINGS HWY SIOUX CITY, IA 51104 | Address SIOUX CITY |
| Phone 239-5820 | Phone 233-8956 (WORK) |

9. I UNDERSTAND THE ROLE AND RESPONSIBILITIES OF MEMBERSHIP ON THIS BOARD OR COMMISSION AND AM WILLING TO SERVE. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE BOARD OF SUPERVISORS MAY MAKE INQUIRIES IN THE COUNTY PERTINENT TO MY APPOINTMENT.

(Signature) G P Niles

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FROM WOODBURY CO PLANNING & ZONING (THU) DEC 22 2005 9:53/ST. 9:53/No. 6848394054 P 2

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NOV 21 2014
WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT

# APPLICATION FORM FOR WOODBURY COUNTY BOARD/COMMISSION

**Please Return To:**
**Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse, 620 Douglas St., Sioux City, Iowa 51101**
**Phone: (712) 279-6525 Fax: (712) 279-6577 Website: http://woodburyiowa.com**

**Application For:** Board of Adjustment OR ZONING COMMISSION (Board/Commission)

**Date** 11-19-2014 **E-mail Address** bparker@longlines.com

**Name** Barbara Parker 1 BIGELOW PARK CIRCLE

**Address** PO Box 23, Salix IA 51052-0023

**Phone Number** 712-574-3269 **Fax Number** 712 946 5646

**Business Phone** 712-946-5645 **Cell Phone** _____

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

☒Female ☐Male

**Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):**

City Clerk at Salix Iowa - 26 years
Realtor - 3 years
Property Manager - 8 years
Liberty Township Clerk - 30 years
Planning & Zoning Commissioner - Salix - 25 years

**The following questions will assist the Board of Supervisors in its selection.**

■ **How much time will you be willing to devote in this position?**

As needed.

■ **Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.**

I believe the BOA has a very serious duty to provide fair decision-making skills. I have a unique perspective from a Planning & Zoning background and as a Realtor, I am knowledgeable in regards to land valuations and transactions.

■ **Contributions you feel you can make to the Board/Commission:**

The ability to make fair and knowledgeable decisions in guarding the integrity of the zoning ordinances, as well as encouraging and promoting development of land and property.

■ **Direction/role you perceive of this Board/Commission:**

Adherence to County Ordinances, and, at same time provide common-sense decisions / options for land use and development.

■ **In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?**

■ **Please provide two references who may be contacted on your qualifications for this position.**

| Name | Address | Phone number | Email address | Relationship |
|---|---|---|---|---|
| Bob Bromillette | 1728 280th St Salix IA 51052 | 712-253-5565 | rebbl@html.com | friend |
| Linda Cox | 121 Hwy 75 Salix IA 51052 | 712-635-8738 | coxlinda12@gmail.com | Employer |

I certify that there is nothing that would prohibit me from serving on this board or commission.

**Signature** Barbara Parker **Date** 11-19-2014

***YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR***
**THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND DISTRIBUTED FOR THE PUBLIC.**

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PLANNING AND ZONING DEPARTMENT

WOODBURY COUNTY, IOWA

APPLICATION FOR APPOINTMENT TO A COUNTY BOARD OR COMMISSION

DATE 12-14-06

NAME Tom Thiesen PH: RES.

HOME ADDRESS & ZIP 2225 - 150 Th St. Lawton Ia 51030

EMPLOYER Iowa Department of Agriculture PH: BUS. Cell 515-250-2380 (work out of home)

BUSINESS ADDRESS & ZIP Wallace Bldg-Des Moines 50319

POSITION APPLYING FOR: [X] BOARD OF ADJUSTMENT or [X] ZONING COMMISSION

1. Are you a qualified Elector in Woodbury County? [ ] YES [X] NO

2. Do you live within [X] rural Woodbury County? [ ] Corporate limits of a city/town of Woodbury County?

3. Are you familiar with the qualifications or duties as given by the Code of Iowa? Some

4. What additional knowledge/understanding of the Board/Commission do you have? have attended some rezoning & variance meetings.

5. What experiences/activities qualify you for this position? In my job as a pesticide ~~investigator~~ investigator I meet with farmers, acreage & home owners to resolve complaints regarding chemical drift, runoff etc.

6. Why do you want to serve on the Board/Commission? I believe my experience with dealing with Landowners & Iowa laws I can be an asset to the Board or Commission

7. Have you served on other Boards or Commissions? NO If yes, please list:

8. Personal References the Board of Supervisors may contact:

Name Mike Willer Name LeRoy Boggs

Address 2312 - 150th Street Address 1532 Garner Ave

Lawton Iowa 51030 Moville Ia 51039

Phone 712 944 5616 Phone 712 873 3654

9. I UNDERSTAND THE ROLE AND RESPONSIBILITIES OF MEMBERSHIP ON THIS BOARD OR COMMISSION AND AM WILLING TO SERVE. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE BOARD OF SUPERVISORS MAY MAKE INQUIRIES IN THE COUNTY PERTINENT TO MY APPOINTMENT.

(Signature) Tom Thiesen

Applications are destroyed after 18 months unless reactivated by you. A separate form must be completed for each Board/Commission on which you would consider serving. Use back side for additional information. File applications with the Board of Supervisors' Office, Room 104, Courthouse, 7th & Douglas Streets, Sioux City, Iowa 51101.

**Consideration of applicants and appointment to fill one expiring term on the Woodbury County Zoning Commission.**

**Note this item was table at the January 6, 2015 Supervisor meeting with the Board direction to place on this agenda.**

On December 31, 2014 Commission member Grady Marx's term on the Woodbury County Zoning Commission expired. Commissioner Marx has completed his second 5 year term on the Board and cannot be considered for reappointment in 2015.

Iowa code states Supervisors shall attempt to provide gender balance when making appointments. Under our county's set of facts this means two or three of the five Commission members are to be female. The 2014 makeup of the Commission was one (1) female and four (4) male. Should your Board wish the Zoning Commission to be gender balanced under attached Iowa Code Section 69.16A your 2015 Zoning Commission appointment must be female applicant unless one of the exceptions within section 69.16A2 applies. The sole Zoning Commission female applicant has stated her preference for Board of Adjustment appointment.

Iowa Code also states 60% or more of the Zoning Commission membership reside within the unincorporated area of Woodbury County. The current residential makeup of the Zoning Commission is 100% unincorporated; 00% incorporated. For 2015 appointment the Zoning Commission application pool your Board may consider can include unincorporated or incorporated residency applications.

On January 7, 2015 Mr. John (Jack) Burright communicated to Woodbury County his wish to no longer be considered for Zoning Commission appointment. Accordingly Mr. Burright's name has been removed from the attached qualified applicant list. The following seven (7) individuals have submitted Zoning Commission applications and meet the residency test. Each applicant requests your consideration for Zoning Commission appointment for the term January 1, 2015 through December 31, 2019.

**Qualified <u>Zoning Commission</u> Applicants for 2015-2019 Appointment**
**In alphabetical order - A copy of each qualifying application is attached**

**Mr. Ken Gard**
1215 Carroll
Sioux City, IA 51106 (an unincorporated area of Woodbury County - **eligible**)

**Mr. Roland L. Goodwin**
901 Buckley
Sloan IA 51055 (an incorporated area of Woodbury County - **eligible**)

**Mr. Charles Maio**
7572 Correctionville Rd.
Lawton, IA 51030 (an unincorporated area of Woodbury County - **eligible**)

**Barbara Parker**
1 Bigelow Park Circle
Salix, IA 51052 (an unincorporated area of Woodbury County - **eligible**

**Mr. Rick Patterson**
2711 Benton Ave
Salix, IA 51052 (an incorporated area of Woodbury County – **eligible)**

**Dwight M. Rorholm**
4431 Country Club Blvd.
Sioux City, IA 51104 (an incorporated area of Woodbury County – **eligible)**

**Mr. Tom Theisen**
2225 150th St.
Lawton, IA 51030 (an unincorporated area of Woodbury County - **eligible**)

**Your Board is asked to appoint one of the applicants to a five year term (2015-2019) on the Woodbury County Zoning Commission.**

## Iowa Code Section

**69.16A GENDER BALANCE.**

1. All appointive boards, commissions, committees, and councils of the state established by the Code, if not otherwise provided by law, shall be gender balanced. No person shall be appointed or reappointed to any board, commission, committee, or council established by the Code if that appointment or reappointment would cause the number of members of the board, commission, committee, or council of one gender to be greater than one-half the membership of the board, commission, committee, or council plus one if the board, commission, committee, or council is composed of an odd number of members. If the board, commission, committee, or council is composed of an even number of members, not more than one-half of the membership shall be of one gender. If there are multiple appointing authorities for a board, commission, committee, or council, they shall consult each other to avoid a violation of this section.

2. All appointive boards, commissions, committees, and councils of a political subdivision of the state that are established by the Code, if not otherwise provided by law, shall be gender balanced as provided by subsection 1 unless the political subdivision has made a good faith effort to appoint a qualified person to fill a vacancy on a board, commission, committee, or council in compliance with subsection 1 for a period of three months but has been unable to make a compliant appointment. In complying with the requirements of this subsection, political subdivisions shall utilize a fair and unbiased method of selecting the best qualified applicants. This subsection shall not prohibit an individual whose term expires prior to January 1, 2012, from being reappointed even though the reappointment continues an inequity in gender balance.

FROM WOODBURY CO PLANNING & ZONING
RECEIVED
2005
WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT

**WOODBURY COUNTY, IOWA**

**APPLICATION FOR APPOINTMENT TO A COUNTY BOARD OR COMMISSION**

DATE: 12/29/05

NAME Kenneth Gard PH: RES. 239-2445

HOME ADDRESS & ZIP 1215 Carroll Ave Sioux City, Ia. 51108

EMPLOYER Self Farmer PH: BUS. 239-2445

BUSINESS ADDRESS & ZIP 1215 Carroll Ave. Sioux City, Ia. 51108

POSITION APPLYING FOR: * [*] BOARD OF ADJUSTMENT [X] ZONING COMMISSION

1. Are you a qualified Elector in Woodbury County? [X] YES [ ] NO

2. Do you live within [X] rural Woodbury County? [ ] Corporate limits of a city/town of Woodbury County?

3. Are you familiar with the qualifications or duties as given by the Code of Iowa? yes

4. What additional knowledge/understanding of the Board/Commission do you have? I have worked with the Zoning regulations for many years.

5. What experiences/activities qualify you for this position? I Presently Serve on the Board of Adjustment. I have 1 year left.

6. Why do you want to serve on the Board/Commission? I think the new Zoning regulations need some rural input.

7. Have you served on other Boards or Commissions? ✓ If yes, please list:

Board of Adjustment

8. Personal References the Board of Supervisors may contact:

Name If need be, I would resign from Board of Adjustment Name

Address to serve on the zoning Board Address

Phone Phone

9. I UNDERSTAND THE ROLE AND RESPONSIBILITIES OF MEMBERSHIP ON THIS BOARD OR COMMISSION AND AM WILLING TO SERVE. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE BOARD OF SUPERVISORS MAY MAKE INQUIRIES IN THE COUNTY PERTINENT TO MY APPOINTMENT.

(Signature) Kenneth Gard

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+TC WITH MR GARD 12/30/05 AM
CONSENTS TO CONSIDERATION
FOR BOARD OF ADJUSTMENT ASAP

WOODBURY COUNTY, IOWA

APPLICATION FOR APPOINTMENT TO A COUNTY BOARD OR COMMISSION

DATE Oct 25/04

NAME Roland L. Goodwin PHONE-RES. 712-428-3934

HOME ADDRESS & ZIP 901 Buckley Sloan Iowa 51055

EMPLOYER Retired PHONE-BUS.

BUSINESS ADDRESS & ZIP 11/22/04

BOARD/COMMISSION APPLYING FOR Woodbury County Planning and Zoning + TC WISHES TO BE CONSD FOR ZONING COMM & BOARD OF ADJ

1. Are you a qualified Elector in Woodbury County? [x] YES [ ] NO

2. Do you live within [x] rural Woodbury County? [ ] corporate limits of a city/town of Woodbury County?

3. Are you familiar with the qualifications or duties as given by the Code of Iowa?
No but willing to find out

4. What additional knowledge/understanding of the Board/Commission do you have?
I know you have to work together, and have common sense

5. What experiences/activities qualify you for this position? I was on the Zoning Committee, Town Council 4 yrs

6. Why do you want to serve on the Board or Commission? I am interested in maybe Woodbury better place to live

7. Have you served on other Boards or Commissions? ___ If yes, please list:
Town council, church, ASC Township, Golf Board, Zoning in Sloan Library Board in Sloan

8. Personal References the Board of Supervisors may contact:

Name Kevin Hummel
Address
Sloan Ia
Phone 428-3325

Name Ruby Morey
Address
Sloan Ia
Phone 428-6218

9. I UNDERSTAND THE ROLE AND RESPONSIBILITIES OF MEMBERSHIP ON THIS BOARD OR COMMISSION AND AM WILLING TO SERVE. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE BOARD OF SUPERVISORS MAY MAKE INQUIRIES IN THE COUNTY PERTINENT TO MY APPOINTMENT.

Roland L Goodwin
(Signature)

RECEIVED
OCT 27 2004
WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT

* * * *

Applications are destroyed after 18 months unless reactivated by you. A separate form must be completed for each board/commission on which you would consider serving. Use back side for additional information. File applications with the Board of Supervisors' Office, Room 104, Courthouse, 7th & Douglas Streets, Sioux City, Iowa 51101.

WOODBURY COUNTY, IOWA

APPLICATION FOR APPOINTMENT TO A COUNTY BOARD OR COMMISSION

DATE 09/06/05

NAME Charles P. Maio PHONE-RES. 712-944-5561

HOME ADDRESS & ZIP 7572 Correctionville Rd., Lawton, IA 51030

EMPLOYER Retired PHONE-BUS. _____

BUSINESS ADDRESS & ZIP _____

BOARD/COMMISSION APPLYING FOR Zoning Commission/BOARD OF ADJUSTMENT

1. Are you a qualified Elector in Woodbury County? [✓] YES [ ] NO HTC 09/14/05

2. Do you live within [✓] rural Woodbury County? [ ] corporate limits of a city/town of Woodbury County?

3. Are you familiar with the qualifications or duties as given by the Code of Iowa?
Yes

4. What additional knowledge/understanding of the Board/Commission do you have?
See attachment paper

5. What experiences/activities qualify you for this position?
See attachment paper

6. Why do you want to serve on the Board or Commission?
See attachment paper

7. Have you served on other Boards or Commissions? ___ If yes, please list:
See attachment paper

8. Personal References the Board of Supervisors may contact:

Name See attachment Name _____

Address paper Address _____

Phone _____ Phone _____

9. I UNDERSTAND THE ROLE AND RESPONSIBILITIES OF MEMBERSHIP ON THIS BOARD OR COMMISSION AND AM WILLING TO SERVE. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE BOARD OF SUPERVISORS MAY MAKE INQUIRIES IN THE COUNTY PERTINENT TO MY APPOINTMENT.

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WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT

Charles P. Maio
(Signature)

* * * *

Applications are destroyed after 18 months unless reactivated by you. A separate form must be completed for each board/commission on which you would consider serving. Use back side for additional information. File applications with the Board of Supervisors' Office, Room 104, Courthouse, 7th & Douglas Streets, Sioux City, Iowa 51101.

Attachments Remarks To:

Item 4. While I am a new 3rd year resident in Woodbury County, in my retirement home, my appointments to various Boards and Task Force in Nebraska has given me a greater and deeper insight on the results of Planning and Zoning Regulations as adopted. These results become apparent many years later in the vitality of good and bad growth patterns. We learn by experiences, as I have. My appointment, if made, will provide a fresh and different concept beyond the usual mind-set in the thinking process that so often occurs locally.

Item 5. Appointments in Nebraska:

A. Douglas County Reorganization Task Force –2 terms (each 2 years).
B. Community Policing Board–2 terms (each 2 years), City of Omaha, Nebraska.
C. Elected to Douglas County Republican Central Committee–3 terms (each 2 years).
D. Elected to the Nebraska Republican State Central Committee–2 terms (each 2 years).
E. Elected to the Nebraska Taxpayers Association (Board Member- 8 years and served as Chairman of the Rducation Committee).
F. Active in the Knight of Columbus, (4th degree), and served in various committees.

Item 6. I believe that my past experiences will provide a fresh and different approach beyond the usual mind-set that so often occurs locally. Being a new 3rd year resident of Woodbury County, my retirement home, I hope to provide another view point.

Item 7. Only in Woodbury County, as a member of the Woodbury County Republican Central Committee.

Item 8. References:

A. Kyle Hutchings, Douglas County Commissioner
1415 North 130th Street
Omaha, Nebraska 68154
B. Hal Daub, former Mayor of Omaha
9615 Oak Circle
Omaha, Nebraska 68124
C. Senator Chuck Hagel
11301 Davenport
Omaha, Nebraska 68154
D. Congressman Lee Terry

CHARLES MAIO

11640 Arbor Street
Omaha, Nebraska 68144

E. Barbara Vakulaskas–Chair person of Woodbury County Republican Central Committee.
4300 Club Blvd.
Sioux City, IA
712-239-1830

CHARLES MAIO

RECEIVED
NOV 21 2014
WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT

NOV 21 2014 AM11:4E

# APPLICATION FORM FOR WOODBURY COUNTY BOARD/COMMISSION

**Please Return To:**
**Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse, 620 Douglas St., Sioux City, Iowa 51101**
**Phone: (712) 279-6525 Fax: (712) 279-6577 Website: http://woodburyiowa.com**

**Application For:** Board of Adjustment OR ZONING COMMISSION (Board/Commission)

**Date** 11-19-2014 **E-mail Address** bparker@longlines.com

**Name** Barbara Parker 1 BIGELOW PARK CIRCLE

**Address** PO Box 23, Salix IA 51052-0023

**Phone Number** 712-574-3269 **Fax Number** 712 946 5646

**Business Phone** 712-946-5645 **Cell Phone** _____

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

☒Female ☐Male

**Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):**

City Clerk at Salix Iowa - 26 years
Realtor - 3 years
Property Manager - 8 years
Liberty Township Clerk - 30 years
Planning & Zoning Commissioner - Salix - 25 years

**The following questions will assist the Board of Supervisors in its selection.**

■ **How much time will you be willing to devote in this position?**

As needed.

■ **Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.**

I believe the BOA has a very serious duty to provide fair decision-making skills. I have a unique perspective from a Planning & Zoning background and as a Realtor, I am knowledgeable in regards to land valuations and transactions.

■ **Contributions you feel you can make to the Board/Commission:**

The ability to make fair and knowledgeable decisions in guarding the integrity of the zoning ordinances, as well as encouraging and promoting development of land and property.

■ **Direction/role you perceive of this Board/Commission:**

Adherence to County Ordinances, and, at same time provide Common Sense decisions / options for land use and development.

■ **In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?**

■ **Please provide two references who may be contacted on your qualifications for this position.**

| Name | Address | Phone number | Email address | Relationship |
|---|---|---|---|---|
| Bob Bromillette | 1728 280th St Salix IA 51052 | 712-253-5565 | rebbl@html.com | friend |
| Linda Cox | 121 Hwy 75 Salix IA 51052 | 712-635-8938 | coxlinda12@gmail.com | Employer |

I certify that there is nothing that would prohibit me from serving on this board or commission.

**Signature** Barbara Parker **Date** 11-19-2014

***YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR***
**THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND DISTRIBUTED FOR THE PUBLIC.**

RECEIVED
NOV 21 2014
WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT

WOODBURY COUNTY, IOWA

RENEWED 12/08/06

APPLICATION FOR APPOINTMENT TO A COUNTY BOARD OR COMMISSION

DATE ~~12-3-04~~

NAME Rick Patterson PHONE-RES. 712-203-7300

HOME ADDRESS & ZIP 2711 Benton Ave, Salix, IA 51052

EMPLOYER Self-Employed PHONE-BUS. 712-428-6485

BUSINESS ADDRESS & ZIP

BOARD/COMMISSION APPLYING FOR Planning & Zoning Commission/Board of Adjustment per TC 12/6/04

1. Are you a qualified Elector in Woodbury County? ☒ YES ☐ NO
2. Do you live within ☐ rural Woodbury County? ☒ corporate limits of a city/town of Woodbury County?
3. Are you familiar with the qualifications or duties as given by the Code of Iowa?
   No, I am not.
4. What additional knowledge/understanding of the Board/Commission do you have?
   I have been in front of this board numerous times. Every time I have gained knowledge and experience about the process and challenges facing the board.
5. What experiences/activities qualify you for this position? I am a farmer by trade, and understand the effect zoning has on rural people. I also have diversified business interests that have helped me appreciate the balance needed to be a part of the zoning commission.
6. Why do you want to serve on the Board or Commission? Decisions made by this Board affect all citizens of Woodbury County. I would like to be part of the process that forms our future.
7. Have you served on other Boards or Commissions? No If yes, please list:
   This is the first Board that I have ever volunteered for. I want to be involved.
8. Personal References the Board of Supervisors may contact:

   Name Doug Gross
   Address 666 Grand Avenue, Suite 2000
   Des Moines, IA 50309-2510
   Phone 515-242-2400

   Name Eldon Schroder
   Address 220 S Westcott St
   Sioux City, IA 51106
   Phone 712-255-6161

9. I UNDERSTAND THE ROLE AND RESPONSIBILITIES OF MEMBERSHIP ON THIS BOARD OR COMMISSION AND AM WILLING TO SERVE. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE BOARD OF SUPERVISORS MAY MAKE INQUIRIES IN THE COUNTY PERTINENT TO MY APPOINTMENT.

Rick Patterson
(Signature)

* * * * * * *

Applications are destroyed after 18 months unless reactivated by you. A separate form must be completed for each board/commission on which you would consider serving. Use back side for additional information. File applications with the Board of Supervisors' Office, Room 104, Courthouse, 7th & Douglas Streets, Sioux City, Iowa 51101.

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DEC - 8 2006
WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT

WOODBURY COUNTY, IOWA

APPLICATION FOR APPOINTMENT TO A COUNTY BOARD OR COMMISSION

RECEIVED
JAN 25 2011
WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT
DATE

NAME Dwight M. Korholm PH: RES. 712-239-8066

HOME ADDRESS & ZIP 4431 Country Club Blvd, Sioux City IA 51104

EMPLOYER Retired from D.O.T. (Iowa) PH: BUS. NA

BUSINESS ADDRESS & ZIP NA

POSITION APPLYING FOR: [X] BOARD OF ADJUSTMENT [X] ZONING COMMISSION

1. Are you a qualified Elector in Woodbury County? [X] YES [ ] NO

2. Do you live within [ ] rural Woodbury County? [X] Corporate limits of a city/town of Woodbury County?

3. Are you familiar with the qualifications or duties as given by the Code of Iowa? YES

4. What additional knowledge/understanding of the Board/Commission do you have? SERVED ON Brd of Adj. 2/97 To 12/2004; P&Z Comm 1/1999 – 12/2008

5. What experiences/activities qualify you for this position? SERVED ON BofA & P&Z comm (see Q#4; Grad Civil Engr. dealt with public on TRANSportation matters during my employment with the DOT

6. Why do you want to serve on the Board/Commission? DESIRE to give something back to the community I live in.

7. Have you served on other Boards or Commissions? ~~No~~ yes If yes, please list:

ISAAC Walton League @ Ames, Ia.; Sheriffs reserve @ Story County

8. Personal References the Board of Supervisors may contact:

Name Tony LAZAROWICZ
Address 1405 VANDENberg CIR.
SGT. Bluff, IA 51054
Phone 712-943-4706

Name Todd Huju
Address 4430 Fillmore Str.
Sioux City, IA. 51108
Phone 712-239-6690

9. I UNDERSTAND THE ROLE AND RESPONSIBILITIES OF MEMBERSHIP ON THIS BOARD OR COMMISSION AND AM WILLING TO SERVE. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE BOARD OF SUPERVISORS MAY MAKE INQUIRIES IN THE COUNTY PERTINENT TO MY APPOINTMENT.

(Signature) Dwight M. Korholm

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DEC 14 2006
WOODBURY COUNTY
PLANNING AND ZONING DEPARTMENT

WOODBURY COUNTY, IOWA

APPLICATION FOR APPOINTMENT TO A COUNTY BOARD OR COMMISSION

DATE 12-14-06

NAME Tom Thiesen PH: RES. _____

HOME ADDRESS & ZIP 2225 - 150 Th St. Lawton Ia 51030

EMPLOYER Iowa Department of Agriculture PH: BUS. 515-250-2380 Cell (work out of home)

BUSINESS ADDRESS & ZIP Wallace Bldg - Des Moines 50319

POSITION APPLYING FOR: [X] BOARD OF ADJUSTMENT or [X] ZONING COMMISSION

1. Are you a qualified Elector in Woodbury County? [ ] YES [X] NO

2. Do you live within [X] rural Woodbury County? [ ] Corporate limits of a city/town of Woodbury County?

3. Are you familiar with the qualifications or duties as given by the Code of Iowa? Some

4. What additional knowledge/understanding of the Board/Commission do you have? have attended some rezoning & variance meetings.

5. What experiences/activities qualify you for this position? In my job as a pesticide ~~investigator~~ investigator I meet with farmers, acreage & home owners to resolve complaints regarding chemical drift, runoff etc.

6. Why do you want to serve on the Board/Commission? I believe my experience with dealing with Landowners & Town laws I can be an asset to the Board or Commission

7. Have you served on other Boards or Commissions? NO If yes, please list:

_____ _____

8. Personal References the Board of Supervisors may contact:

Name Mike Willer Name LeRoy Boggs

Address 2312 - 150th Street Address 1532 Garner Ave

Lawton Iowa 51030 Moville Ia 51039

Phone 712 944 5616 Phone 712 873 3654

9. I UNDERSTAND THE ROLE AND RESPONSIBILITIES OF MEMBERSHIP ON THIS BOARD OR COMMISSION AND AM WILLING TO SERVE. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE BOARD OF SUPERVISORS MAY MAKE INQUIRIES IN THE COUNTY PERTINENT TO MY APPOINTMENT.

(Signature) Tom Thiesen

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# Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org


January 8, 2015

TO: Board of Supervisors

FROM: Mark Nahra, County Engineer

RE: Tuesday, January 13, 2015 Meeting

I am requesting the following agenda item for the Board's consideration.

- Consider approval of Reconstruction Agreement No. 2015-C-159 with the Iowa Department of Transportation. Agreement is for the reconstruction of roadway L-36 and the entrance to Copeland Park in Correctionville in conjunction with the Hwy 20-replacement project.

- Consider approval of Agreement for Professional Services with Veenstra & Kimm, Inc. of Sgt Bluff for the design and construction inspection. Agreement covers the Port Neal Road reconstruction from Dogwood Trail to the I-29 bridge approach.

July 2014

**IOWA DEPARTMENT OF TRANSPORTATION**
**Preconstruction Agreement**
**For Primary Road Project**

| | |
|---|---|
| County | Woodbury |
| Project No. | NHSX-020-1(121)--3H-97<br>STPN-031-1(32)--2J-97 |
| Iowa DOT Agreement No. | 2015-C-159 |
| Staff Action No. | N/A |

This Agreement, is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT", and Woodbury County, Iowa, a Local Public Agency, hereafter designated the "LPA" in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4 as applicable;

The DOT proposes to establish or make improvements to U.S. 20 and Iowa 31 within Woodbury County, Iowa; and

The DOT and the LPA are willing to jointly participate in said project, in the manner hereinafter provided; and

The DOT and the LPA previously entered into the following agreement(s) for the above referenced project: Agreement No. 2013-1-091 for right of way acquisition was executed by the DOT and LPA on April 14, 2012 and April 4, 2012 respectively; Agreement 2014-TJ-003 for transfer of jurisdiction was executed by the DOT and the LPA on April 3, 2014 and April 1, 2014 respectively; and

This Agreement reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Therefore, it is agreed as follows:

**1. Project Information**

a. The DOT will design, let, and inspect construction of the following described project in accordance with the project plans and DOT standard specifications:

Portland Cement Concrete (PCC) grade and replace on U.S. 20 in Correctionville and PCC pavement grade and construct new Iowa 31 from southwest of Correctionville north to U.S. 20.

b. Upon completion of construction, the LPA agrees to accept ownership and jurisdiction of the following referenced improvements. The LPA shall also assume responsibility for all future maintenance operations associated therewith, all at no additional expense or obligation to the DOT:

i. County Road L36 will be PCC reconstructed from Sta. 2202+45.38 to Sta. 2204+12.75 (167.37 feet).

ii. The entrance to Copeland Park (gravel surfaced) will be relocated across from 5th Street on proposed Iowa 31 from Sta. 66+55.26 to Sta. 75+36.99 (881.73 feet).

**2. Project Costs**

a. The DOT will bear all costs except those allocated to the LPA under other terms of this Agreement.

**3. Traffic Control**

a. U.S. 20 through-traffic will be maintained during the construction.

b. The DOT will temporarily close the highway project area by formal action in accord with Iowa Code section 306.41. Iowa 31 through-traffic north of U.S. 20 will be detoured off of the project and onto Hackberry Street (city street) during Stage 2B of the project. The LPA will authorize the DOT to erect and maintain signs within its jurisdiction, consistent with Part 6 of the "Manual on Uniform Traffic Control Devices", as necessary to direct traffic to and along said detour route during the construction period. The DOT will also remove said signs when the detour is discontinued. Details will be shown on the traffic control sheet(s) within the project plans. A separate detour agreement will be negotiated and the LPA will be eligible for compensation for the detour in accordance with the DOT Detour Policy.

c. If it becomes necessary to temporarily close LPA side roads during construction, the DOT will furnish and install the required barricades and signing for the closure at project cost and shall remove same upon completion of the project also at no expense or obligation to the LPA. The DOT will work in close cooperation with the LPA and the contractor to accommodate emergency services and local access across the project during construction. Any detours which may be necessary for project related LPA road closures will be the responsibility of the LPA all at no expense or obligation to the DOT.

d. If this project causes the temporary closure of a road during construction, the DOT shall meet with the LPA to determine whether said closure(s) will cause increased traffic on other LPA roads. The DOT and the LPA shall determine a plan, and the costs thereof, for the LPA to perform dust control on said LPA roads with increased traffic, should dust control become necessary. In that event, the LPA shall inform the DOT prior to performing said dust control. The DOT shall reimburse the LPA for the cost of said dust control measures following the receipt of a bill for the agreed upon costs (see Iowa Code section 313.4 subsection 1.b.).

**4. Right of Way and Permits**

a. The DOT will be responsible for the coordination of utility facility adjustments for the primary road project.

**5. Construction & Maintenance**

a. Upon completion of the project, no changes in the physical features thereof will be undertaken or permitted without the prior written approval of the DOT.

b. Future maintenance of the primary highway within the project area will be carried out in accordance with the terms and conditions contained in Instructional Memorandum 2.110.

c. New lighting will be installed at the U.S. 20/Iowa 31 intersections at no cost to the LPA. The DOT will be responsible for all future maintenance and energy for said lighting.

d. If necessary, the DOT will relocate at project cost all existing LPA-owned destination lights, and signs which require adjustment as part of this project (if any). If the LPA chooses to perform relocation of the LPA-owned lighting and signing, the DOT will reimburse the LPA for said relocations upon receipt of a properly documented billing from the LPA. Any destination lights which require adjustment as part of this project which are owned by a utility company and rented to the LPA will be relocated by the utility company at no cost to the project.

**6. General Provisions**

a. If the LPA has completed a Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the FIS is modified, amended or revised in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the modification, amendment or revision to the DOT. If the LPA does not have a detailed Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the LPA does adopt an FIS in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the FIS to the DOT.

b. The LPA will comply with all provisions of the equal employment opportunity requirements prohibiting discrimination and requiring affirmative action to assure equal employment opportunity as required by Iowa Code Chapter 216. No person will, on the grounds of age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which State funds are used.

c. It is the intent of both (all) parties that no third party beneficiaries be created by this Agreement.

d. If any section, provision, or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Agreement cannot be fulfilled.

e. This Agreement may be executed in (two) counterparts, each of which so executed will be deemed to be an original.

f. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements will remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement will be in the form of a duly executed amendment to this document.

**IN WITNESS WHEREOF**, each of the parties hereto has executed Agreement No. 2015-C-159 as of the date shown opposite its signature below.

**BOARD OF SUPERVISORS OF WOODBURY COUNTY:**

By:_____ Date_____, 20___.
Chairperson

ATTEST:

By: _____
County Auditor

**IOWA DEPARTMENT OF TRANSPORTATION:**

By:_____ Date_____, 20___.
Tony Lazarowicz
District Engineer
District 3

**EXHIBIT A** (1 of 2)

**Project Location Maps**

## NHSX-020-1(121)--3H-97

**EXHIBIT A** (2 of 2)

**Project Location Maps**

## STPN-031-1(32)--2J-97

**AGREEMENT FOR PROFESSIONAL SERVICES**

**WOODBURY COUNTY, IOWA**
**PORT NEAL ROAD PCC OVERLAY**

**THIS AGREEMENT**, made and entered into this _____ day of ___ 20___, by and between **WOODBURY COUNTY**, hereinafter referred to as the **County**, party of the first part and **VEENSTRA & KIMM, INC**. a corporation organized under the laws of the State of Iowa, hereinafter referred to as the **Engineers**,

**WITNESSETH, THAT WHEREAS**, Woodbury County desires to mill and overlay with PCC a section of Port Neal road from the new Dogwood Trail to the I-29 bridge approach. Storm pipe, shouldering, slope reconstruction and ACC fillets onto Banner Avenue will be included in the re-construction.

**WHEREAS**, Woodbury County desires to retain the Engineers to perform design, bidding and construction engineering services on the Project.

**NOW, THEREFORE,** it is hereby agreed by and between the parties hereto that the County retains the Engineers to act for and represent it in engineering matters on the Project. Such contract shall be subject to the following terms, conditions and stipulations to wit:

1. **SCOPE OF SERVICES**. It is understood and agreed upon that the Project will include the design plans and specifications, bid letting, construction inspection, administration, and construction staking.

    a. Design – The engineer will prepare the plans consistent with Woodbury County's concrete overlay design standards. The plans will bid as one document and be incorporated by Division into the City of Sergeant Bluff's Dogwood Trail construction plans.

    b. Management and oversight of the inspection by a professional engineer registered in the State of Iowa.

    c. Construction staking will be managed and completed under the direct supervision of a professional land surveyor registered in the State of Iowa.

2. **COMPENSATION**. The County shall compensate the Engineers for services under this agreement as follows:

   a. The design fee for plans and specifications though bid letting shall be hourly rates not to exceed fees of Thirteen thousand three hundred and forty five dollars ($13,345).

   b. Construction Inspection and construction staking shall be hourly rates not to exceed fees of Six thousand one hundred sixty three dollars ($6,163).

3. **METHOD OF PAYMENT**. The Engineer shall submit monthly invoices for the actual cost for services provided. Invoices shall be due and payable upon receipt and shall be paid by the County within 30 days of the receipt of an approvable invoice.

4. **TERMINATION.** The County may terminate services under this agreement by providing the Engineers a written notice at least 2 working days before the termination date. In the event the County terminates the services under this Agreement the County shall compensate the Engineers for services completed through the effective date of the termination.

5. **ASSIGNABILITY.** The Engineers shall not assign any interest in this Agreement and shall not transfer any interest in the same without the prior written consent of the County.

6. **OWNERSHIP OF DOCUMENTS.** All notes developed under this Agreement shall become the property of the County upon completion or termination of the services by the Engineers. Upon request, the Engineer shall provide the County the original copy of all notes and documents. Nothing in this provision shall prohibit the Engineers from retaining a copy of all documents generated during the course of performance of services under this Agreement.

7. **INDEMNIFICATION**. The Engineers shall and hereby agree to hold and save the County harmless from any and all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, suit and court costs for personal injury, property damage, and/or deaths or damages arising out of the Engineers' or any of its agents' and servants' and employees' negligent acts, errors or omissions for services under this Agreement.

8. **INSURANCE.** The Engineers shall furnish the Owner with certificates of insurance by insurance companies licensed to do business in the State of Iowa, upon which the Owner is endorsed as an additional named insured, in the following limits. It must be disclosed on the face of the certificates the coverage is on an occurrence basis, unless otherwise noted.

| | |
|---|---|
| General Liability* | $1,000,000/2,000,000 |
| Automobile Liability | $1,000,000 |
| Excess Liability (Umbrella)* | $5,000,000/5,000,000 |
| Workers' Compensation, Statutory Benefits Coverage B | Statutory |
| Professional Liability*,** | $1,000,000/2,000,000 |

* Occurrence/Aggregate
** Claims Made Basis

9. **STATUTES, REGULATIONS AND CODES.** The Engineers agree all services provided under this Agreement shall be subject to all applicable Federal, State and County laws, regulations and code requirements, including the provisions of Section 479.29 of the Code of Iowa.

10. **OBLIGATIONS OF COUNTY.**

a. Provide all available information that would be mutually beneficial or prudent to the project.

b. Designate a liaison from the County who will serve at the primary point of contact with the Engineers and shall be responsible to coordinate the Engineers services and receive documents generated by the Engineer during the course of performance of services under this agreement.

11. **COMPLETENESS OF CONTRACT.** This document contains all terms and conditions of this Agreement. Any alterations shall be invalid unless made in writing, signed by both parties and incorporated as an amendment to this Agreement.

The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies

contingent upon or resulting from the execution of this Agreement, nor have any of the above been implied by or for any party to this Agreement.

**IN WITNESS WHEREOF**, the parties have hereunto subscribed their names on the date first written above.

**WOODBURY COUNTY**

By _____

Title: _____

**ATTEST:**

By _____

Title: _____

**VEENSTRA & KIMM, INC.**

By _____
Branch Manager

**ATTEST:**

By _____

# WOODBURY COUNTY, IOWA
# BOARD ADMINISTRATION
## MEMORANDUM

TO: Board of Supervisors

FROM: Karen James, Administrative Coordinator

DATE: January 9, 2015

RE: Lifting of Tax Suspensions

Please lift the tax suspension for G. W. as this property has been sold

Thank you.

Attachment

**Michael R. Clayton**
Treasurer of Woodbury County
620 Douglas St Ste 102
Sioux City IA 51101

SEMI-ANNUAL REPORT TO THE BOARD OF SUPERVISORS OF FUNDS
IN THE HANDS OF THE WOODBURY COUNTY TREASRUER AT CLOSE
OF BUSINESS DECEMBER 31, 2014

*FUNDS IN DEPOSITORIES:*

| | | | | |
|---|---|---|---|---|
| LIBERTY NATIONAL BANK | SIOUX CITY | ALL ACCOUNTS | $ | 9,524,664.95 |
| SECURITY NATIONAL BANK | SIOUX CITY | ALL ACCOUNTS | $ | 17,641,738.14 |
| HERITAGE BANK | ANTHON | CHECKING | $ | 62,988.48 |
| PIONEER BANK | SERGEANT BLUFF | CERTIFICATES | $ | 1,400,000.00 |
| UNITED BANK OF IOWA | MOVILLE | CERTIFICATES | $ | 695,000.00 |
| FIRST TRUST & SAVINGS BANK | MOVILLE | CERTIFICATES | $ | 250,000.00 |
| PRIME BANK | SIOUX CITY | CERTIFICATES | $ | 500,000.00 |
| TOTAL IN DEPOSITORIES | | | $ | 30,074,391.57 |

CASH IN OFFICE:

| | | | | |
|---|---|---|---|---|
| TAX DEPARTMENT | from cash ticket | | $ | 11,190.16 |
| MV WORKING CASH | | $ 2,800.00 | | |
| DNR WORKING CASH | | $ 150.00 | | |
| ANTHON WORKING CASH | | $ 500.00 | | |
| Total other offices | | | $ | 3,450.00 |
| SUB-TOTAL | | | $ | 14,640.16 |
| JURY WARRANTS | | | $ | 155.00 |
| RETURNED CHECKS | | | $ | 978.00 |
| TOTAL CASH ITEMS: | | | | $ 15,773.16 |
| | | SUB-TOTAL | $ | 30,090,164.73 |

DEDUCT CASH COUNTED ON 12-31-2014 FOR DEPOSIT AT BANK AT 01-02-2015
Tax Department $ (10,500.00)

| | | |
|---|---|---|
| FUNDS IN THE HANDS OF THE COUNTY TREASURER | 12/31/2014 | **$ 30,079,664.73** |
| COUNTY TREASURER'S GENERAL LEDGER BALANCE | 12/31/2014 | **$ 30,079,664.73** |

Michael R. Clayton, Woodbury County Treasurer
December 31 2014

**Renew yours tags on line:** www.getyourtags.com

Property tax – 712.279.6495 FAX 712.279.6497 mclayton@sioux-city.org
Motor Vehicle and DNR – 712.279.6500 FAX 712.279.6493 motorvehicle@sioux-city.org

## NEW BOARD AGENDA

**GOAL: The Board will develop ways to increase transparency, public understanding and public input.**

**Objective: The Board will approve a new agenda format on January 13, 2015. The agenda items will have more explanation describing the history, action requested and need for the action.**

==========

- This format was copied from the City of Sioux City Council meetings agenda with some variations.
- All items will be labeled Action, Discussion or information (Below items 7, 8, 9)
- Each person wanting an item on the agenda will submit an executive summary of two to three sentences that will describe the history, need and action needed for the item. The public will be able to understand what, why, etc. (Below items 7, 8, 9)
- Minutes and notes of each meeting attended during the week will be listed and attached. (Below Item 10)
- A listing of all meetings of Boards, Commissions and Committees for the past week will follow the agenda with accurate meeting dates, times and locations.
- Items shall have sufficient background information or will be scheduled at a later date with the appropriate documentation. (These are the more complete documents submitted and attached to the agenda. The executive summary would be an addition to this material and placed below the agenda item)
- Set times would be at the front of the agenda so everyone knows when they occur. If there are more than one they would be acted upon in order listed.
- Items are placed on the agenda by the Chair. If the Chair does not wish to place an item on the agenda a majority of the Board may override that decision.

**MEETING OF THE BOARD OF SUPERVISORS**
**(January 13,2015) (WEEK 3 OF 2015)**

Logo

# NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS- SIOUX CITY, IOWA

Agenda and minutes also available at www.woodburycounty.com

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 13, 2015 at 10:00 am in the Board Chambers, first floor of the Courthouse, 602 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, spell their name, and give their address and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item**.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

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**AGENDA**

10:00 1. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

2. Approval of the agenda (January 13,2015) — Action

3. Approval of the minutes of (January 6, 2015) — Action

5. Discussion and approval of claims (Week of 1/3 – 1/10) — Action

10:05 4. All items requiring a set time beginning at 10:05 — Action

Set Time a.

10:08 b.
Set Time

10:10 c.
Set Time

6. Human Resources – Ed Gilliland — Action

7. (Example) Sheriff's Department would like to demonstrate new equipment — information
   Officers will demonstrate the new BR 9000 ankle bracelet with GPS tracking.

8. (Example) Building Services is requesting input from the Board on how to proceed with repairs of the system in the LEC — Discussion
   Numerous leaks have occurred in the area below the jail. Should we Continue to patch and repair or would the Board by interested in looking at a more extensive updating. We will bring back pricing on one or both options.

9. (Example) Receive County Recorder's Report of Fees Collected — Action
   The Recorder has collected fees for (list) during the period of (state)

10. Receipt of Board, Commission and Committee agendas, Minutes and notes. — Action
    Listing of items for the past week

11. Citizens Concerns — Information

12. Board Concerns and comments — Information

13. Adjournment — Action

Woodbury County does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services or activities. Individuals who need auxiliary aids for effective communication in programs and services of Woodbury County are invited to make their needs and preferences known to the ADA Compliance officer, (Human Resources Department) Woodbury County Courthouse, 602 Douglas Street, (7th Floor) Sioux City, Iowa 51101 (Phone number) This notice is provided as required by Title 11 of the Americans with Disabilities Act of 1990.

Sample

# NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF SIOUX CITY, IOWA

City Council agendas are also available on the Internet at www.sioux-city.org.

You are hereby notified a meeting of the City Council of the City of Sioux City, Iowa, will be held October 20, 2014, 4:00 p.m., local time, in the City Council Chambers, 5th Floor, City Hall, 405 6th Street, Sioux City, Iowa, for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Council.

This is a formal meeting during which the Council may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Council for speakers:

1. Anyone may address the Council on any agenda item.
2. Speakers should approach the microphone one at a time and be recognized by the Mayor.
3. Speakers should give their name, spell their name, give their address, and then their statement.
4. Everyone should have an opportunity to speak. Therefore, please limit your remarks to ***three minutes on any one item***.
5. At the beginning of the discussion on any item, the Mayor may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under 'Citizen Concerns'.
7. For the benefit of all in attendance, please turn off all cellular phones and other communication devices while in the City Council Chambers.

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1. Call of the roll - Silent prayer and Pledge of Allegiance to the Flag - Proclamations

## PRESENTATION

2. 5th Street, 6th Street and Douglas Street Two-Way Conversion Project.

## CONSENT AGENDA

**Items 3 through 7E constitute a Consent Agenda. Items pass unanimously unless a separate roll call vote is requested by a Council Member.**

3. Reading of the City Council minutes of October 10 and 13, 2014.

4. FIRE DEPT - Resolution rescinding Resolution No. 2014-0727 and terminating Purchase Order No. 293804 issued to W. S. Darley & Co. of Itasca, Illinois, in the amount of $51,368 and awarding a purchase order to Heiman Inc. of Ashton, Iowa, in the amount of $52,427.12 for the purchase of eight (8) Bullard Thermal Imagers for the Fire Department. (Bid No. 218206)

5. ACTIONS RELATING TO PROPERTY

A. 11TH STREET - Resolution proposing to sell certain real property. (A portion of the vacated north/south alley abutting 3219 11th Street) (Petitioner: Larry G. Cole and Debra A. Cole) (Purchase Price: $452.64 plus costs)

B. SOUTH ROYCE - Resolution proposing to sell certain real property. (A portion of the vacated north/south alley abutting 2604 South Royce Street) (Petitioner: Robert D. Finnegan and Joann L. Finnegan) (Purchase Price: $502.20 plus costs)

C. SOUTH ROYCE - Resolution proposing to sell certain real property. (A portion of the vacated north/south alley abutting 2606 South Royce Street) (Petitioner: Alisa Piper) (Purchase Price: $251.10 plus costs)

D. SOUTH PATTERSON - Resolution proposing to sell certain real property. (A portion of the vacated north/south alley abutting 2601 and 2603 South Patterson Street) (Petitioner: Hubbs Properties) (Purchase Price: $753.30 plus costs)

E. 4TH AVENUE - Resolution proposing to sell certain real property. (A portion of the vacated northeast/southwest alley lying southeasterly of and adjacent to 3614 4th Avenue) (Petitioner: Federal Home Loan Mortgage Corporation) (Purchase Price: $3,107.69 plus costs)

F. SINGING HILLS - Resolution inviting proposals for the sale of land in the Donner Park Urban Renewal Area, announcing the intent to accept the proposal of River City Properties LLC, fixing the date for receipt of proposals, and for public hearing and providing for notice thereof. (A portion of vacated Singing Hills Boulevard abutting 3701 Singing Hills Boulevard)

6. APPLICATIONS FOR BEER AND LIQUOR LICENSES

A. CLASS "C" BEER PERMIT
   1. Charlie's Wine & Spirits, 507 West 19th Street (Renewal)
B. CLASS "C" LIQUOR LICENSE
   1. The Olive Garden Italian Restaurant, 4930 Sergeant Road (Renewal)
   2. The Diving Elk, 1101 4th Street (Renewal)
C. CLASS "E" LIQUOR LICENSE
   1. Charlie's Wine & Spirits, 507 West 19th Street (Renewal)
D. CLASS "B" WINE PERMIT
   1. Charlie's Wine & Spirits, 507 West 19th Street (Renewal)
E. CLASS "C" NATIVE WINE PERMIT
   1. Wine and Other Old Things, 611 5th Street
      (Permanent Transfer from 504 Nebraska Street)

7. RECEIPT OF BOARD, COMMISSION AND COMMITTEE MINUTES:

A. Cone Park Advisory Committee - September 3, 2014
B. Historic Preservation Commission - September 2, 2014
C. Parking and Skywalk System Board of Trustees - October 15, 2014
D. Parks and Recreation Advisory Board - September 3, 2014
E. Woodbury County Information and Communication Commission - September 10, 2014

*- End of Consent Agenda -*

## HEARINGS

8. Hearing and Resolution accepting the proposal of George Tsiobanos for the purchase of certain land and authorizing a Development Agreement. (Property adjacent to 501 West 8th Street)

9. Hearing and Resolution approving proposal to sell certain real property and authorizing a Development Agreement. (Property commonly known as 1735, 1816 and 1822 Harkin Place) (Petitioner: Siouxland Habitat for Humanity) (Purchase Price: $1 plus costs)

10. Hearing and Resolution adopting the Woodbury County Multi-Jurisdictional Local Hazard Mitigation Plan.

11. CITIZEN CONCERNS

12. COUNCIL CONCERNS

13. ADJOURNMENT

*City Council agendas are also available at www.sioux-city.org.*

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SAMPLE

# SIOUX COUNTY
## BOARD OF SUPERVISORS' MEETING

**BOARD OF SUPERVISORS' ROOM,**
**COURT HOUSE IN ORANGE CITY**

**TENTATIVE AGENDA** **JANUARY 8, 2015**

**Jan 8** **THURSDAY MEETING**

**1:00 p.m.** **Regular Board Meeting – County Board of Supervisors Room**
Canvass Special General Election – Iowa Representative District 4
Approve Minutes
Committee Reports

1:00 p.m. Thomas Kunstle, Sioux County Attorney - Public Hearing to Dispose of Property
1:15 p.m. Randy Jacobsma, Sioux County Treasurer - Sign Depository Resolution for 2015
1:25 p.m. Anita Van Bruggen, Sioux County Recorder – Quarterly Report – General Matters
1:30 a.m. Doug Julius, Sioux County Engineer – General Matters

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**Jan 13** **9:00 a.m. Regular Board Meeting – County Board of Supervisors Room**
Approve Minutes
Committee Reports
Approve Claims
*Certify list of Condemnation Commissioners for 2015*
*Appoint County Board of Adjustment Member (1) – John Miller*
Decision on Compensation Board Recommendation
9:00 a.m. Sheri Kastein, Director Family Crisis Center – Budget Request FY 2015/16
9:10 a.m. Thomas Kunstle, Sioux County Attorney – General Matters
9:15 a.m. Shane Walter – Zoning Director – General Matters Walt Vander Waal, Capel Township, Section 26, Approve Construction Permit Application.
-Approval of the 2015 MATRIX Resolution
9:45 a.m. Doug Julius, Sioux County Engineer – General Matters

**Jan 20** **9:00 a.m. Regular Board Meeting – County Board of Supervisors Room**
Approve Minutes
Committee Reports
9:15 a.m. Allan Reinders, Sioux County Sioux County Soil and Water Conservation – Budget Request FY 2015-16
9:30 a.m. Mike Hofman, Tourism Budget Request FY 2015-16
9:45 a.m. Derrick Postma, Sioux County Youth Fair
10:00 a.m. Aaron Haverdink, Sioux County Mental Health Director – General Matters
10:15 a.m. Doug Julius, Sioux County Engineer – General Matters
10:30 a.m. *Budget Discussion – Engineer*
11:00 a.m. *Budget Discussion – Sheriff (Dan Altena)*

**Jan 27** **9:00 a.m. Regular Board Meeting – County Board of Supervisors Room**
Approve Minutes
Committee Reports
Approve Claims

*Approve FY 2015/2016 Budget and Set Date & Time for Public Hearing*
10:00 a. m. Patrick Lynch, Blue Cross Blue Shield Insurance Renewal

## Feb 3, 2014 Special Election – Boyden-Hull School

**Feb 3** **9:00 a.m. Regular Board Meeting – County Board of Supervisors Room**
Approve Minutes
Committee Reports

**Feb 10** **9:00 a.m. Regular Board Meeting – County Board of Supervisors Room**
**Canvass Boyden-Hull Special Election**
Approve Minutes
Committee Reports
Approve Claims

**Feb 17** **9:00 a.m. Regular Board Meeting – County Board of Supervisors Room**
Approve Minutes
Committee Reports

**Feb 24** **9:00 a.m. Regular Board Meeting – County Board of Supervisors Room**
Approve Minutes
Committee Reports
Approve Claims

## Mar 3, 2014 Special Election – Hawarden City

**Mar 10** **9:00 a.m. Regular Board Meeting – County Board of Supervisors Room**
**Canvass Hawarden City Special Election**
Approve Minutes
Committee Reports
Approve Claims

**Mar 17** **9:00 a.m. Regular Board Meeting – County Board of Supervisors Room**
Approve Minutes
Committee Reports
Approve Claims

10:00 a.m. Lettings on TRANS OVA Road Project

SAMPLE

# AGENDA FOR THE REGULAR SESSION OF THE BLACK HAWK COUNTY BOARD OF SUPERVISORS, WATERLOO, IOWA; TO BE HELD AT 9:00 A.M. IN CONFERENCE ROOM 201 OF THE BLACK HAWK COUNTY COURTHOUSE

## December 23, 2014

### Black Hawk County – Governing for the Future

### 2028 Vision

Black Hawk County government is transforming itself with new capabilities for effective service to our citizens and greater-good decision making throughout the organization. We stay current with advances in technology and government to assure the best possible service to the public. We work in a culture of collaboration, learning from others' successes, and together, we anticipate and adapt to rapidly changing circumstances and demographics, both globally and locally. With others throughout our county and region, we form a safe, thriving community.

**Motivating Values - Black Hawk County is committed to being:**
Effective Responsible Collaborative Efficient Innovative Adaptable

**Vision Elements in a Rapidly Changing Future- Black Hawk County Government will strive to:**
Build Desirable Communities
Promote Economic Vitality
Achieve Environmental Sustainability
Apply Technology to Serve
Work Together

Revised by the Black Hawk County Board of Supervisors on November 26, 2013

### GENERAL RULES FOR PUBLIC PARTICIPATION

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on (1) one issue per meeting for a maximum of (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
5. Questions concerning these rules or any agenda item may be directed to the Board Office at 319-833-3003.
6. Please turn cell phones off during the board meeting.

EQUAL HOUSING OPPORTUNITY

**ROLL CALL**

**MOMENT OF SILENCE – To Reflect on Actions**

**PLEDGE OF ALLEGIANCE**

1. **AGENDA RECEIVED AS PROPOSED OR AS AMENDED**

2. **PUBLIC COMMENTS**

3. **CLAIMS AND PAYMENTS**

   A. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

   B. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the Country View Care Facility be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

4. **RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS**

5. **MINUTES APPROVED** – December 16, 2014

6. **HEARING** - 9:05 FY15 Budget Amendment (Time is approximate)

7. **CONSENT AGENDA**

The following items will be acted upon by voice vote on a single **RESOLUTION**, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

   1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

   2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

   3. The CERTIFICATE OF INSURANCE for Aspro, Inc., Bergan, Paulsen & Co. PC, Campbell Supply Co., Callaway Specialized, Ltd., Carl Schuler Masonry Construction Co., Cummings Central Power, LLC., David Zeien Excavating,

Diamond Transportation System, Inc., Dierks Tree Transplant, Inc., Etringer Electric LLC d/b/a Smith Electric, Fastenal Company, Grundy County Rec, Hul-Con Corporation, JB Holland Construction, Inc., Jackson Enterprises Corp. Cedar Valley Corp., LeFebvre & Sons, Inc., Matt Construction, Mathy Construction Company, Midwest Industrial Fuels, Inc., Mike Fereday Heating & Air Conditioning, Miller Mechanical Cont., North American Salt Company, Northern States Trucking, Inc., Personified, Inc., Pirc-Tobin Construction, Inc., Plunkett's Pest Control, Inc., Providigm, LLC, Ricoh American Holdings, Inc., Ricoh USA, Inc., Seeger's Truck Line, Inc., Southern Crane Service, Inc., Telephone and Data Systems, Inc., Untied States Cellular Corporation, Valuation Services, Inc., d/b/a Jones Appraisal, WBC Mechanical, Inc., White, Robert and Ziegler, Inc.

4. The Merchants Bonding Company Continuation Certificate with Spahn & Rose Lumber Company effective December 31, 2014 through December 31, 2015.

5. The General Contractors Bond with Kelly Klein, Jesup Iowa in the amount of $5,000 effective January 1, 2015 through December 31, 2015.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Andy Koob Facility ID# 59324 located in Fox Township, Section Twenty-four (24) in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

2. The UNDERGROUND WORK PERMIT for Cedar Falls Utilities, Cedar Falls, Iowa to install underground electric cable and communication fiber cable in conduits by directional boring under Ford Road from an existing pole located approximately 2,160 feet south of the West Bennington Road centerline as recommended by County Engineer, Catherine Nicholas.

3. Underground Work Permit for MidAmerican Energy, Waterloo, Iowa to install electric cable in conduit in the north and western right-of-way of Fenton Road to provide electrical service at 7855 Fenton Road as recommended by County Engineer, Catherine Nicholas.

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## 8. REPORTS

A. UPDATES- Brian Delagardelle d/b/a Urban Services, Inc. RE: Washburn Sanitary Sewer

## 9. CONTRACTS AND AGREEMENTS

A. Resolution-that the FIFTH AMENDMENT to the contract DCAT2-13-107 between Black Hawk County and the Iowa Department of Human Services for the purpose of providing transportation of Delinquent Youth for the First District Counties amending 1) that the Contact Manager be changed to Erin Casella, 1407 Independence Avenue, Waterloo, Iowa 2) that the maximum amount the Contract will be compensated is hereby amended to $142,000 for the entire term of the Contract and 3) the Contract payments are amended as follows July 1, 2014 through June 30, 2015 in the amount not to exceed $50,000 be approved and direct the Chair to sign for same as recommended by Diane Neebel Deerfield, Cedar Valley Promise Coordinator.

## 10. OTHER BUSINESS

A. Motion-that the APPOINTMENT of Jena Burch to the Country View Board of Directors to fill the unexpired term of Marcia Ehlers ending March 31, 2015 be approved.

B. Motion-that the REAPPOINTMENT of Terry Helinski, Cecilia Johnson and Shari King to the Country View Board of Directors with terms ending December 31, 2018 be approved.

C. Motion-that the RE-APPOINTMENT Dr. Brian Sankey as the Black Hawk County Assistant Medical Examiner and to reappoint David Butler and Meagan Shoff as Assistant Medical Investigators ending December 31, 2017 be approved as recommended by Dr. Mark Bickely, Medical Examiner.

D. Motion-that the APPOINTMENT of Debi Bunger, Human Resources (replacing Audra Heineman) to the Live Well Committee to be approved.

E. Motion-that the PERSONNEL REQUISITION for an Office Specialist (Regular Full-time) position in the Recorders Office (due to the appointment of Jane E. Hartley to Deputy Recorder) effective January 2, 2015 be approved and direct the Chair to sign for same.

F. Motion-that the PERSONNEL REQUISITION for an Office Specialist (Regular Full-time) position in the Recorders Office (due to the appointment of Garth M. Goodrich to Deputy Recorder) effective January 2, 2015 be approved and direct the Chair to sign for same.

G. Resolution-that the SUSPENSION requested by Karen K. Walker on taxes owed for 2014/2015 installments in the amount of $318 for Parcel #8812-06-227-002 be approved pursuant to §427.8 of the *Code of Iowa* and the Treasurer be authorized and directed to adjust her records accordingly.

H. 9:05 Hearing: FY15 Budget Amendment.
   1. Motion-to receive and place on file the proof of publication of notice of public hearing.
   2. Motion-to close the hearing after oral/written comments are received.
   3. Resolution-that the FY15 Budget be AMENDED by changing previous revenues and expenditures on file with the County Auditor.

I. Resolution-that the Finance Director be direct to INCREASE/DECREASE APPROPRIATIONS to various operating budgets for the FY2014/2015 for offices as submitted and as shown upon the records in the office of the County Finance Director with such changes being made in accordance with §331.434.6 of the *Code of Iowa.*

**11. ANY REPORTS OR INFORMATION FROM THE BOARD**

**12. RECESS**

**13. WORK SESSION**

A. Discussion-2015 Legislative Issues and Priorities.

**14. ADJOURNMENT**

**PLEASE NOTE BOARD OF SUPERVISORS AGENDA DEADLINE IS WEDNESDAY AT 4:00 P.M.**

FOR YOUR INFORMATION:

Board of Supervisors meeting can be seen on WGAT-channel 15 in Waterloo on Tuesday at 2:00 PM and 8:00 PM, Wednesday at 2:30 AM and 6:30 AM, Saturday at 9:00 AM and Sunday at 8:00 PM.

To contact a supervisor with your comments or concerns:

| | | |
|---|---|---|
| John Miller | 833-3074 | jmiller@co.black-hawk.ia.us |
| Tom Little | 833-3075 | tlittle@co.black-hawk.ia.us |
| Linda Laylin | 833-3076 | llaylin@co.black-hawk.ia.us |
| Frank Magsamen | 833-3077 | fmagsamen@co.black-hawk.ia.us |
| Craig White | 833-3078 | cwhite@co.black-hawk.ia.us |

**Our web site is: www.co.black-hawk.ia.us**

SAMPLE

# Black Hawk County Board of Supervisors


Linda L. Laylin 833-3076 | Tom Little 833-3075 | Frank Magsamen 833-3077 | John Miller 833-3074 | Craig White 833-3078

James W. Bronner, *Finance Director*

Marge Budensiek, *Administrative Aide*


**AGENDA FOR THE WORK SESSION OF THE BLACK HAWK COUNTY BOARD OF SUPERVISORS, WATERLOO, IOWA, TO BE HELD AT 9:00 A.M. IN CONFERENCES ROOM 201 OF THE COUNTY COURTHOUSE**

**JANUARY 8, 2015**

**ROLL CALL**

**MOMENT OF SILENCE-to Reflect on Actions**

**PLEDGE OF ALLEGIANCE**

1. **AGENDA RECEIVED AS PROPOSED OR AS AMENDED**
2. **PUBLIC COMMENTS**
3. **WORK SESSION**
   A. DISCUSSION/POSSIBLE BOARD ACTION – consideration of all aspects of the FY16 Black hawk County Budget.
4. **ADJOURNMENT**

Special meeting


316 E. 5th Street ▪ Room 203 ▪ Waterloo, Iowa 50703 ▪ Phone: 319-833-3003 ▪ Phone: 319-833-3070 ▪ Email supervisors@co.black-hawk.ia.us
www.co.black-hawk.ia.us

SAMPLE

**Board of Supervisors**
**Linn County, Iowa**

**Lu Barron** – District 1
**Linda Langston** – District 2
**Ben Rogers** – District 3
**Brent Oleson** – District 4
**John Harris** – District 5

935 Second Street Southwest
Cedar Rapids, Iowa 52404-2100

# AGENDA

## Wednesday, June 25, 2014
## 10:00 A.M.
### Formal Board Room
### Jean Oxley Public Service Center
### 935 Second Street SW, Cedar Rapids, Iowa

Motion to appoint Supervisor Ben Rogers as Chair Pro-Tem.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT: 5 Minute Limit**
This comment period is for the public to address topics on today's agenda.

## Consent Agenda

Authorize approval of request for staff reduction in Linn County Community Services Core Financial.

Authorize approval of Planning & Development's request to reallocate FY13 budget offer funding.

**REPORTS**

Receive and place on file Commission of Veteran Affairs Monthly Report for May, 2014.

**RESOLUTIONS**

FY 2015 Six-Month Appropriations Resolution.

Resolution Extending Resolution # 2013-6-108, extending recording date of Hagerman Road First Addition (Minor Boundary Change Case MBC-04-13) to December 26, 2014.

Resolution Extending Resolution # 2013-7-121, extending recording date of French Farm Third Addition (Minor Boundary Change Case MBC-12-12) to December 26, 2014.

Resolution approving French Farm First Addition, Residential Parcel Split Case PS-08-11.

Resolution approving French Farm Second Addition, Minor Boundary Change Case MBC-04-11.

Resolution authorizing Hurley Basset of the New Jerusalem Church of God and Christ permission to utilize the property of Linn County located at 1019 7th Street SE, for the purpose of holding a social event on June 27, 2014.

Resolution authorizing Scott Piquard of VenuWorks of Cedar Rapids permission to utilize the property of Linn County located at 42 7th Avenue SW, also known as the Mott Property, for the purpose of parking and staging vehicles in association with the BBQ Roundup from June 23, 2014 thru July 1, 2014.

**CONTRACTS AND AGREEMENTS**

Authorize Chair to sign purchase order # 5174 for $34,952.46 and purchase order # 5175 for $17,216 to IT Savvy for network disc expansion for IT.

Authorize John Brandt to sign agreement between Cedar Rapids Community School District (CRCSD) and Linn County Child Development Center (LCCDC) through which CRCSD will provide $28,300 to LCCDC to support Assistant Teacher time for children who have identified special needs.

Authorize John Brandt to sign agreement between Cedar Rapids Community School District (CRCSD) and Linn County Child & Youth Development Services through which CRCSD will provide $20,000 to Child & Youth Development to support the Linn County Peer Group Program.

Authorize John Brandt to sign agreement between Linn County Early Childhood Iowa Board (ECI) and Linn County Child Development Center (LCCDC) through which ECI will provide $56,000 to LCCDC to fund extended-hour wraparound child development services for 11 low-income children.

Authorize Chair to sign Amendment #18 to Iowa Economic Development Authority Community Development Block Grant Program Contract Number 08-DRH-005, amending the award amount from $6,335,866 to $6,342,041.

Authorize Chair to sign Special Assistant U.S. Attorney Cross-Designated Employment Agreement Pursuant to the Midwest HIDTA (High Intensity Drug Trafficking Areas) Program.

**LICENSES & PERMITS**

Approve Application for Fireworks Permit for Connie Gerhold & LaVern Silver to conduct a fireworks display at 4665 Boulder Cemetery Rd., Central City on July 3, 4 & 5, 2014.

Approve Application for Fireworks Permit for Joel Weber to conduct a display at A Touch of Class, 5977 Mt. Vernon Rd.SE on July 5, 2014.

Approve Application for Fireworks Permit for James & Donna Bland to conduct a display at 8506 Linn Johnson Rd., Fairfax on July 5, 2014.

Approve Liquor License Renewal Application for F.B. & Co. in Waubeek, noting all fees have been paid.

Approve Liquor License Application for Ced-Rel-Supper Club and Motel (Royce Tyler LLC), noting all fees have been paid.

## Regular Agenda

**APPROVE CONSENT AGENDA**

**APPROVE MINUTES**

Presentation by City of Cedar Rapids on selection of consulting firm for flood protection program development.

Discuss and decide on resolution abating property taxes on property purchased by Mount Mercy University.

Discuss and decide on total funding available for FY 2015 economic development.

Appropriation of FY 2015 budget by resolution.

**REPORTS -- LIAISON ASSIGNMENTS & COMMITTEE MEETINGS**

**LEGISLATIVE UPDATE**

**APPROVE CLAIMS**

**PUBLIC COMMENT: 5 Minute Limit**
This is an opportunity for the public to address the Board on any subject pertaining to Board business.

**CORRESPONDENCE**

**APPOINTMENTS**

**ADJOURNMENT**

SAMPLE

Board of Supervisors
Linn County, Iowa

**Lu Barron** – District 1
**Linda Langston** – District 2
**Ben Rogers** – District 3
**Brent Oleson** – District 4
**John Harris** – District 5

935 Second Street Southwest
Cedar Rapids, Iowa 52404-2100

# AGENDA
## Amended 10:45 a.m. 1-16-14 * & **

## Friday, January 17, 2014
## 8:00 A.M.

## Wickiup Hill Learning Center
## 10260 Morris Hills Road
## Toddville, Iowa

The Board will attend a workshop with TW Training.

## 1:30 P.M.

## 3rd Floor Board Conference Room
## Jean Oxley Public Service Center
## 935 Second Street SW, Cedar Rapids, Iowa

**PUBLIC COMMENT: 5 Minute Limit**
This comment period is for the public to address topics on today's agenda.

* Offer presentation for ADA Self-Evaluation and Transition Plan.

FY '15 budget review of Emergency Management Agency, Auditors Office, follow-up issues and other budget discussions if necessary.

Authorize Chair to sign Offer to purchase 71.36 acres of land adjacent to Morgan Creek Park from H.A.M. Investments, Inc. for $1,735,000.

** Resolution rescinding Warrant No. 70567569 payable to Berkley Assigned Risk Services in the amount of $8724.00 for Work Compensation Insurance and Deposit. The check was not received and is presumed lost.

**PUBLIC COMMENT: 5 Minute Limit**
This is an opportunity for the public to address the Board on any subject pertaining to Board business.

**ADJOURNMENT**

SAMPLE

**POTTAWATTAMIE COUNTY**
**BOARD OF SUPERVISORS**
**REGULAR SESSION AGENDA**
**TUESDAY, JANUARY 6, 2015**
**BOARD OF SUPERVISORS' HEARING ROOM**
**POTTAWATTAMIE COUNTY COURTHOUSE**
**227 SOUTH 6TH STREET**
**COUNCIL BLUFFS, IOWA 51501**

## APPOINTMENTS

1:30 Pledge of Allegiance
1:30 Budget Study Session – Medical Examiner
2:00 Budget Study Session – Recorder
2:30 Budget Study Session – Buildings & Grounds
3:00 David Bayer/Chief Information Officer – Discussion and/or decision on audio visual/streaming for BOS hearing room.
3:15 Committee reports and agenda items.

## OTHER BUSINESS/NEW

1. County Recorder monthly report for December 2014.

## BUDGET STUDY SESSION - WEDNESDAY, JANUARY 7, 2015

10:00 Budget Study Session – Treasurer
10:30 Budget Study Session – County Attorney
11:00 Budget Study Session – Juvenile Probation
11:30 Budget Study Session – District Court

## THURSDAY, JANUARY 8, 2015

7:00 A.M. – WIDA Annual Meeting – 1911 N. LaVista Heights Road, Avoca, Iowa

SAMPLE

NOTICE OF MEETING
DUBUQUE COUNTY BOARD OF SUPERVISORS

Date: **Monday, January 13 , 2014 Time: 9:00 a.m.**
Place: Board Chambers, 4th Floor, Courthouse

**********

AGENDA

1. PROCLAMATIONS

2. APPROVAL OF MINUTES OF JANUARY 2, 2014

3. CONSENT ITEMS

   A. Quarterly report of the Recorder
   B. Quarterly report of the Auditor
   C. Quarterly report of the Sheriff

4. PUBLIC HEARINGS

   A. Proof of Publication - Public Hearing
   B. Public Hearing - Amendment to Chapter 1 - Zoning - Dubuque County Code of Ordinances - Agriculture Exemption
   C. Public Hearing - Amendment to Zoning Ordinance - ZC#12-29-13 - Michael Biedermann/Edwina M. Manders Estates - A-1 to A-2

5. PROCUREMENT PROCEDURES

   A. Proof of Publication - Procurement Procedures

6. APPROVAL OF PLATS

7. ACTION ITEMS

   A. Resolution - appointment of deputies, assistants and clerks
   B. Resolution - approve necessary documents with Skyline Construction, Inc. of Decorah, Iowa for Project FM-C031(53)–55-31, grading of Farley Road (Y13) from the City of Farley to the City of Cascade
   C. Resolution - request for payment #47 for Jumpstart Federal Housing Rehabilitation Payment Program #08-DRH-004
   D. Resolution - amending resolution #13-153 adding deputy
   E. Resolution - approve amended Sharepoint User Agreement with Iowa Department of Public Health to change Board of Supervisors Chairperson for 2014

8. COMMUNICATIONS

A. Proof of publication - Zoning Cases
B. From the City of Holy Cross regarding annexation of property for the Wastewater Treatment Lagoon
C. Dubuque County Compensation Board Minutes from the December 9, 2013 meeting

9. APPOINTMENTS

A. Equal Opportunity Committee -twelve 3-year terms, 5/6 women, 5/6 men
B. MH-DD Stakeholders Committee - five 3-year terms ending June 30, 2016 ( three - advocacy group, consumer/family; two - providers); four unexpired 3-year terms ending June 30, 2015 ( advocacy group, consumer/family); two unexpired 3-year terms ending June 30, 2014 (advocacy group, consumer/family)
C. Airport Zoning Commission - one 6-year term ending December 31, 2014
D. Historic Preservation Commission - one 3 year term ending December 31, 2016 (man or woman); one unexpired 3-year term ending December 31, 2014 ( woman)
E. Eastern Iowa Regional Housing Authority Board - one 2-year term ending August 14, 2015
F. Airport Board of Adjustment - two 5 year terms ending February 15, 2016 ( man and woman)
G. Board of Health - one 3 year term ending December 31, 2016 (woman); one 3 year term ending December 31, 2015 ( man or woman)
H. Peru Township Clerk- one unexpired 4 year term ending December 31, 2014; Dubuque Township Trustee-one 4 year term ending December 31, 2016
I. Eminent Domain Compensation Commission - one year term ending June 30, 2014 -one Banker, Auctioneer, Appraiser, Property Manager
J. Dubuque Area Convention & Visitors Bureau Advisory Committee - one (Board appointed) - one year term ending July 1, 2014
K. EMS Advisory Committee - two 4 year terms ending December 31, 2017 (man and woman)
L. Investment Policy Committee - one 2 year term ending January 31, 2016 (man)

10. PERSONNEL REQUISITIONS

A. Direct Care Staff at Sunnycrest Manor
B. PPT Correctional Officer (male) at the Sheriff's Office

11. TABLED AND PENDING ITEMS

12. PUBLIC COMMENTS- **At this time, anyone may address the Board on matters of which are of concern to that person and which are not agenda items. Please go to the podium, state your name and home address. Make your comments; however, no formal action on your comments may be taken at this time because of the notice requirements**

13. EXECUTIVE SESSION

A. Residency determination of Clients
B. Admissions to Community-Based Facilities

8:00 a.m. Worksession with County Engineer, Assistant County Engineer and Maintenance Superintendent

A. Mailbox claims
   1. Robert Rehfeldt
   2. Ted Boyle
   3. Deer Shack
   4. Josh Bockenstedt
   5. Dale Dieters
B. Bridge repair projects
C. Discuss ISAC RUTF Resolution
D. Discuss request from Joe Wessels (walk from Dubuque to Garryowen Road)
E. Project update - Mud Lake Road
F. Correspondence from Manatts, Inc.
G. General road department discussion

9:45 a.m. Worksession with County Zoning Administrator

A. Entrance Permit Appeal Betty Fishnick/Brian Hefel
B. Zoning violation discussion

10:30 a.m. FY15 Dubuque County Budget Presentation and discussion

A. County Valuations presented by City and County Assessor
B. Overview of Budget Process by Budget Director
C. Discussion of Compensation Board recommendation
D. Discussion of Health Insurance expenses
E. General budget discussion

1:00 p.m. Departmental proposed budget presentation

A. Veterans Affairs/General Assistance
B. Stormwater/ Erosion
C. Board of Supervisors
D. Personnel
E. Budget Director
F. General budget discussion

**If you require the assistance of auxiliary aids or services to participate in this meeting because of a disability, immediately call the County Auditor's Office at 589-4499 or the County Personnel Office at 589-4445. If you are hearing impaired, call Relay Iowa TTY at 1-800-735-2942.**

SAMPLE

NOTICE OF MEETING
DUBUQUE COUNTY BOARD OF SUPERVISORS

Date: **Monday, May 5, 2014 Time: 9:00 a.m.**
Place: Board Chambers, 4th Floor, Courthouse

**********

AGENDA

1. PROCLAMATIONS

2. APPROVAL OF MINUTES OF APRIL 21 AND 28, 2014

3. CONSENT ITEMS

   A. County receipt of IDNR Manure Management Plan/Update from Jason Wolfe
   B. Fireworks Permit - Jason Wall
   C. Renewal of Class BB beer permit - Epworth Sportsmens Gun Club - Change of Ownership
   D. Renewal of Class BB beer permit - Epworth Sportsmens Gun Club
   E. Renewal of Class WCN native wine permit - Park Farm Winery
   F. County receipt of IDNR Manure Management Plan/Update from Ronald Miller

4. PUBLIC HEARINGS

   A. Proof of Publication - Public Hearing
   B. Public Hearing - HMA resurfacing project on Swiss Valley Road, Project LFM-(14SWVA)–7X-31
   C. Notice of Public Hearing - FY14 Budget Amendment #3
   D. Notice of Public Hearing - FY14 decrease in departmental appropriations

5. PROCUREMENT PROCEDURES

   A. Proof of Publication - Procurement Procedures
   B. Receipt and Recommendation of Proposals - furnish and apply pavement marking paint for the Dubuque County Highway Department
   C. Notice to Bidders - HMA resurfacing project on Swiss Valley Road, Project LFM-(14SWVA)-7X-31

6. APPROVAL OF PLATS

A. Resolution - final plat of Volkens Addition - Sec 4 - Dodge Township

7. ACTION ITEMS

A. Resolution - appointment of deputies, assistants and clerks
B. Resolution - request for payment #5 for CDBG program #13-OT-001
C. Resolution - request for payment # 52 for Jumpstart Federal Housing Rehabilitation Payment Program 08-DRH-004
D. Resolution - request for payment #60 for Jumpstart Federal Housing Rehabilitation Payment Program #08-DRH-204
E. Resolution - approve Amendment #15 for Iowa Economic Development Authority Contract Number 08-DRH-204
F. Resolution - approve Substance Abuse Prevention Grant Application with the Iowa Department of Public Health
G. Resolution - approve 3rd quarter D.A.R.E. expenses for FY14
H. Resolution - approve plans and specifications for HMA resurfacing project on Swiss Valley Road, Project LFM-(14SWVA)–7X-31
I. Resolution - approve Supplemental Agreement #1 to the proposal for professional services with WHKS & Co. For the Hales Mill Road roadway and bridge project
J. Resolution - approve contractor and necessary documents to furnish and apply pavement marking paint for the Dubuque County Highway Department
K. Resolution - approve FY15 Collective Bargaining Unit Agreement with the Dubuque County Deputy Sheriff's Association
L. Resolution - approve Treasurer's request to refund property taxes for two eligible parcels

8. COMMUNICATIONS

A. Proof of publication - Zoning Cases
B. From County residents requesting county support to raise the minimum wage in Iowa

9. APPOINTMENTS

A. Equal Opportunity Committee -twelve 3-year terms, 5/6 women, 5/6 men
B. MH-DD Stakeholders Committee - five 3-year terms ending June 30, 2016 ( three - advocacy group, consumer/family; two - providers); four unexpired 3-year terms ending June 30, 2015 ( advocacy group, consumer/family); two unexpired 3-year terms ending June 30, 2014 (advocacy group, consumer/family)
C. Airport Zoning Commission - one 6-year term ending December 31, 2014
D. Historic Preservation Commission - one 3 year term ending December 31, 2016 (man or woman); one unexpired 3-year term ending December 31, 2014 ( woman)
E. Eastern Iowa Regional Housing Authority Board - one 2-year term ending August 14, 2015
F. Airport Board of Adjustment - two 5 year terms ending February 15, 2016

( man and woman)

G. Board of Health - one 3 year term ending December 31, 2016 (man or woman)
H. Dubuque Township Trustee - one 4 year term ending December 31, 2016
I. Eminent Domain Compensation Commission - one year term ending June 30, 2014 -one Banker, Auctioneer, Appraiser, Property Manager
J. EMS Advisory Committee - two 4 year terms ending December 31, 2017 (man and woman)

10. PERSONNEL REQUISITIONS

A. Direct Care Staff at Sunnycrest Manor
B. TPT Urban Youth Corps Crew Leader at Dubuque County Conservation
C. TPT Urban Youth Corps Crew Members at Dubuque County Conservation - 4 positions
D. PPT Correctional Officer (male) at the Dubuque County Sheriff's Office
E. PPT Nutrition Worker at Sunnycrest Manor- 4 positions

11. TABLED AND PENDING ITEMS

12. PUBLIC COMMENTS- **At this time, anyone may address the Board on matters of which are of concern to that person and which are not agenda items. Please go to the podium, state your name and home address. Make your comments; however, no formal action on your comments may be taken at this time because of the notice requirements**

13. EXECUTIVE SESSION

A. Residency determination of Clients
B. Admissions to Community-Based Facilities

8:00 a.m. Worksession with County Engineer

A. Entrance Maintenance Policy
B. Cycling event - Potter Hill Road
C. School entrance culvert - Bernard Road
D. City View Drive facility
E. Project updates
F. General Road Department discussion

10:00 a.m. Worksession with County Zoning Administrator

A. Entrance Permit Appeals
1. Edith McLees Family Trust
2. Melvin and Rosalind Henneberry
B. Ellen Pfohl zoning violation update

11:00 a.m. Worksession with Budget Director regarding FY14 county departmental budget amendment requests

11:30 a.m. Worksession with Dubuque County Conservation Board regarding FY14/FY15 project budgets.

12:00 p.m Worksession with County Auditor
A. Phone System Project Update
B. Discussion regarding alternative method for county claim processing

12:30 p.m. Worksession with Veterans Affairs regarding perpetual care for veterans graves

1:00 p.m. GENERAL RELIEF HEARINGS

3:00 p.m. Worksession with ECIA regarding County Revolving Loan request from Farley Fire/EMS

**If you require the assistance of auxiliary aids or services to participate in this meeting because of a disability, immediately call the County Auditor's Office at 589-4499 or the County Personnel Office at 589-4445. If you are hearing impaired, call Relay Iowa TTY at 1-800-735-2942.**

#11

## TIME AND PLACE OF MEETINGS

**GOAL: The Board will develop ways to increase transparency and increase public understanding and input.**

**Objective: The Board will approve a new meeting time and place for weekly meetings by January 13, 2015. (Recommendation: Meetings to be held in the basement of the Courthouse. Time: 5:30 p.m. on Tuesdays.**

**Objective: The Board will approve monthly joint meetings with City and town Councils in their location by February 2015. For 2015 the goal would be 10 community visits.**

**Objective: The Board will purchase audio, visual equipment and other items from gaming funds to be able to function as they do in the current Board Chambers. If approved the cost for the equipment would be brought back to the Board for approval by January 13, 2015.**

1. Meetings need to be more accessible to all citizens. Moving to the basement would be more accessible and holds more people. Current Chambers holds 20 people and the remaining stand. The room is not wheelchair accessible.

2. Late afternoon will allow more people to attend.

3. By going out to communities for meetings the Board will have better communication, transparency, and input from the rural areas.

4. To conduct meetings in the basement and in rural areas there needs to be the necessary equipment to record the meetings and display materials. This will include a computer, large computer screen/TV, recording equipment, microphones, cameras, etc. The equipment should be the same as the Board Chambers so transitioning is easy. This equipment will need to be portable. Estimates would come back to the Board for Approval.

5. Equipment currently in the Board Chambers needs to remain for closed sessions and hearings not open to the public.

**A Program of Honors and Tribute to Volunteerism and Woodbury County Employees**

**Goal/Objective**: To honor a volunteer or individual in Woodbury County who has had a significant impact through meritorious actions and improved quality of life as well as Woodbury County Employees who have been faithful or excellent in service.

**Background:** Legislative bodies and deliberative bodies such as Boards have a public platform. In a bi-partisan, common goal fashion, the Board can champion those who work in order to improve our community and uphold our desire to recognize the vital impact that volunteerism has. Such individuals can be invited to the Board meeting with their families in order to be recognized.

The Volunteer Resolution may range from those who have demonstrated exemplary military service, contributed significantly to those less fortunate, or were heroes during periods of emergency or natural disaster. Doing so on a bi-monthly basis would allow the Board of Supervisors through public recognition to highlight those who selflessly serve this community and honor them by Resolution. The designation could rotate through each Supervisor. Therefore, , done on the 2nd and 4th Tuesday of every month, a Supervisor could each choose an individual to honor at least 4 times a year. The Chairperson would be responsible for designating and noticing each Supervisor early in the year so as to give preparatory time to complete this function.

Additionally, honoring Employees of Woodbury County who reach certain milestones regarding quantity in terms of longevity of service (a 15 year, 25 year, or 35 year employee) will make employees know the appreciation that we have of fidelity to the County as a place of employment. This can be done on an annual basis perhaps at the final meeting of the year. Finally, it is important to have an Employee of the Month nominee submitted by Department Heads to the Director of Human Resources to be chosen among applicants by an *ad hoc* committee under the Director of Human Resources.

**Action**

I would like to move on Tuesday, January 13, that the Board's secretary craft a resolution format by which the Board can highlight those who are dedicated to public service. Submissions would be made to the Board and have ultimate approval at least one week in advance of the meeting by the Chairperson in order to make sure that the nominee fit into a category such as military service, contributions to those less fortunate, and heroes during emergency or natural disaster. Additionally, the Chairperson will help ensure Supervisors avoid individuals whose primary contributions are governmental, political, or otherwise partisan so as to keep the focus clearly on the selfless service we desire to highlight.

I would like to move on Tuesday, January 13, that the Director of Human Resources craft a program with an application process, format, certificate, and plan by which we can honor both employees for longevity and excellence in customer service.

## Rules and By-Laws for Woodbury County

**Goal/Objective**: To comply with Iowa Code, uphold recognized parliamentary procedures, and ensure smooth and effective deliberations which are clearly established both in bylaws and in rules for the Woodbury County Board of Supervisors.

**Background:** The Iowa Code states, "The board of supervisors shall substantially comply with a procedure established by state law for exercising a county power and is authorized to adopt rules of procedure to govern the conduct of its meetings" (Iowa Code Sec. 331.301 (5)]. The attorney general has held that in the absence of such adopted rules, the board is assumed to operate under recognized rules of order and parliamentary procedure.

**Key Points of Support**

1. The Woodbury County Board of Supervisors does not have established adopted rules or bylaws. While the above reference in Code is enabling language, codifying a more formal procedure would help meetings run smoothly and harmoniously with the following objectives:

    a) Taking up business one item at a time

    b) Promoting courtesy, justice, impartiality, and equality

    c) Upholding majority rule while protecting the rights of individual, minority, or absent members

    d) Clearly establishing rules and rights of each individual member

2. Auditor Pat Gill in a recent e-mail suggested that "the County and the Board would be well-served if formal procedures rules, similar to those adopted by Macomb County [MI], were adopted" when the question was posed as to who would assume temporary Chair during the first meeting.

The St. Croix, WI Board of Supervisors has clearly delineated rules which can be found here and gives an excellent example.

http://www.co.saint-croix.wi.us/index.asp?Type=B_LIST&SEC=%7B6D44B48B-DA86-4361-A250-90281AF34884%7D

The Auditor, who statutorily serves as clerk of the board, is the most logical to serve as official parliamentarian of the proceedings. Therefore, the Auditor's role would be advisory in terms of creation of rules and bylaws. Additionally, the Auditor would be advisory to the Chairperson in meetings as the Chairperson would ultimately rule if such adopted rules and bylaws are in accordance with accepted parliamentary procedure. ("The parliamentarian, who should be seated next to the presiding officer, has a role that is purely advisory. Only the chair, not the parliamentarian, can rule on the proper application of the rules..." *RONR In Brief*, p. 95).

3. The Auditor would take the following into account as parameters in crafting a proposed draft of the Rules and Bylaws.

a) Iowa Code

b) *Roberts Rules of Order, 11th Edition Newly Revised*, pages 565-99.

1) Stipulations should be made in which the rules refer to the following: "All situations not covered by the foregoing rules shall be determined by the **latest** edition of Roberts Rules of Orders."

2) Key parts that would be corrective in nature at the discretion of the Auditor may be presented. For example:

**Calling the Question**. *Roberts Rules of Order Newly Revised (In Brief)* describes a frequent but mistaken practice of a chairperson halting debate whenever any member shouts, "I call the question." This is out of order and violates rules for ending debate because a member must seek and get recognition to "move the previous question" in order to end debate.

**Usage of "Same Sign."** The practice of calling for negative votes by using the same sign "Aye" is both outdated and not in accordance with standard parliamentary procedure. Negative votes should be voiced and recorded as a "No."

**Absence of the Statement of the Question in Precise Form Before Voting.** By repeating the exact language of the motion, the Chairperson helps everyone to hear it clearly, and calls everyone's attention to the fact that a new proposal is ready to be considered.

**Recognition of Speakers and a Framework for Debate.** Parameters include addressing the Chairperson, addressing one another, and how to limit or close debate. Heightening the formality of debate is not necessarily the goal but the general goals are sticking to the subject, avoiding personality, and having general order.

4. The following parameters should be addressed in rules and bylaws:

1) Organization, Election of Officers, and Quorum

*This would address the frequency by which the Chair is chosen, role of the Vice-Chair, annual adoption of rules, the presiding by the previous Chair over the next year until a new Chairperson is chosen, and what happens at the beginning of a year in which a sitting Chair is unable to continue in such a role as to temporarily preside until the election of a new Chairperson.*

2) Officers and Duties

*This would delineate the roles of Chairperson, Vice-Chair, and Parliamentarian.*

3) Duties of Supervisors

*This would include presence, conflict of interest, attendance, conduct, voting, and parameters for debate of Supervisors.*

4) Order of Business

*This would include a typical, general agenda (Call to Order, Pledge of Allegiance, Adoption of Agenda, Approval of Minutes, Reports from Committees, New Business (labelled as discussion or action items), and Public Participation or Supervisor Concerns.*

5) Change or Suspension of Rules

*This would constitute how rules could be changed or suspended.*

6) Notice of Meetings

*This would include how the agenda will be disseminated, how long before a meeting an agenda shall be received, and parameters for complying with Iowa Law.*

7) Minutes and Resolutions

*This would include minutes preparation, responsibilities, and postings.*

8) Committee Meeting Assignments

*This would include the Chairperson's selection of current assignments subject to approval by a majority of the Board and the reporting mechanisms wherein each Board member will state his or her attendance at such assigned meetings and an Executive Summary during the Committee Reports portion of the agenda.*

**Action**

At next week's meeting, I will seek to move that the Auditor's Office bring in draft form to the County Attorney by January 27 rules and bylaws for review. I will then ask that the County Attorney distribute by Friday, January 30, an actionable item for Tuesday, February 3.

The Auditor would present the rules and be able to take questions before voting on final passage and adoption if it is the pleasure of the Board.

# Woodbury County Conservation Board

**4500 Sioux River Road Sioux City, IA 51109-1657**

**Phone: 712/258-0838**
**Fax: 712/258-1261**

Board Members:
Cindy Bennett
Suzan Boden
Don Dixon
Mark Taylor, D.O.
Christine Zellmer-Zant

Rick D. Schneider, Director
Mark Peterson, Deputy Director
Dawn Snyder, Education Director


TO: Woodbury County Board of Supervisors
FROM: Rick Schneider, Conservation Director
DATE: January 8, 2015
SUBJECT: FY 16 Budget Proposal

Woodbury County Conservation Board would like to thank you for the opportunity to submit a budget proposal for Fiscal Year 2016 based on what we believe our needs will be for department operating expenses. Our budget proposal represents an increase of 2.9% in operating expenses ($8,950). This increase is due to rising costs for electricity as well as increased costs for supplies and repairs to operate and maintain parks and facilities. We anticipate our proposed budget will still be short $10,000 for electricity in our parks activity area but did not want to request that large an increase. It is our goal to work with you each year to develop a budget from limited revenues that will allow us to maintain quality facilities. We would like to provide you with some facts and concerns about the Conservation Department as you consider our budget request:

- Manage 5,525 acres and accommodate 750,000 visitors each year.
- Maintain $30 million in facility and equipment assets.
- Economic Impact of $11.8 million to the County each year based on 467,000 visitors.*
- Employ 13 full time and several part time/seasonal employees.
- Operations budget has remained flat for the past six fiscal years (about $300,000).
- Electrical costs have increased over 20% during the past six fiscal years ($13,000+).
- Lean, efficient department provides a great return on investment for the County.

*Based on 2012 ISU Study on Economic Value of Outdoor Recreation Activities in Iowa

Like many departments, we find it a continual challenge to provide quality services with limited resources. While it has been a great advantage for us to use our park revenues for capital improvements in our parks through the Conservation Reserve Fund by leveraging those revenues with other grant sources, we have had to use a growing portion of those funds for maintenance projects on our roads and facilities over the past several years. We are halfway completed with bond repayment of the Snyder Bend cabins and road paving project which requires half our revenues each year. As more of our remaining capital funds are used to maintain our facilities, the end result is fewer dollars available for new improvements or matching grant funds.

We consistently look for ways to control expenses and are currently considering solar applications in our parks to reduce cost for electricity. My Board would welcome a joint discussion with the Board of Supervisors on this topic.

Thank you for letting us tell our story, and for your past support. We strongly believe we have one of the best county conservation systems in the state, and plan to work hard to maintain that level of service. We look forward to working with you in the future.

**MONONA COUNTY DRAINAGE OFFICE**
**%COURTHOUSE – 610 IOWA AVENUE**
**ONAWA, IOWA 51040**
**(712) 433-2630**

JAN 7 2015 PM1:51

January 6, 2015

Woodbury County Board of Supervisors
%Woodbury County Courthouse
620 Douglas Street
Sioux City IA 51101

Dear Supervisors:

The Monona County Board of Supervisors will be canvassing the votes cast on January 17, 2015 for trustees on the following drainage districts: Little Sioux Intercounty Drainage District; Sandhill-Lakeport Drainage District; and McCandless Intercounty Drainage District.

They have set Tuesday, January 20, 2015 at 10:00 a.m. as the time to canvass same, and would like to invite you to attend.

Please notify the Monona County Drainage Office at (712) 433-2630 whether you plan on attending or not.

Thank you.

Sincerely,

Jill Hogancamp,
Drainage Clerk

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

| | 6:00 a.m. | 6:00 p.m. |
|---|---|---|
| **December, 2014** | | |
| December 29, 2014 | | 19 |
| December 30, 2014 | 18 | 19 |
| December 31, 2014 | 19 | 19 |
| **January 2015** | | |
| January 1, 2015 | 19 | 19 |
| January 2, 2015 | 20 | 20 |
| January 3, 2015 | 20 | 20 |
| January 4, 2015 | 20 | 20 |
| January 5, 2015 | 20 | |

**The Center averaged 19.4 residents per day during the 6:00 a.m. head count and 19.4 during the 6:00 p.m. check for a weekly average of 19.4 residents per day during the above week.**

**Of the twenty residents detained on January 5, 2015, eight or forty percent are identified gang members. Of the eight, five or sixty three percent are identified as hard-core members.**

**We are currently detaining seven juveniles from the BIA, one from Plymouth Couny. Five juveniles are currently being detained and will be tried as adult offenders.**

**Mark Olsen**
**Director**
**WCJDC**
**January 5, 2015**

## WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

| DATE | Day | DAILY TOTAL | LEC | ELECTRONIC MONITORING | PRAIRIE HILLS | FEDERAL PRISONERS |
|---|---|---|---|---|---|---|
| 1/3/15 | Saturday | 189 | 173 | 3 | 13 | 11 |
| 1/4/15 | Sunday | 186 | 170 | 3 | 13 | 11 |
| 1/5/15 | Monday | 194 | 178 | 3 | 13 | 11 |
| 1/6/15 | Tuesday | 208 | 186 | 5 | 17 | 12 |
| 1/7/15 | Wednesday | 212 | 189 | 7 | 16 | 12 |
| 1/8/15 | Thursday | 209 | 184 | 8 | 17 | 13 |
| 1/9/15 | Friday | 212 | 186 | 9 | 17 | 12 |
| | | 1410 | 1266 | 38 | 106 | 82 |

### 24 HOUR DAILY COUNT

| DATE | TOTAL | MALE | FEMALE |
|---|---|---|---|
| 1/3/15 | 204 | 159 | 45 |
| 1/4/15 | 199 | 157 | 42 |
| 1/5/15 | 202 | 159 | 43 |
| 1/6/15 | 219 | 171 | 48 |
| 1/7/15 | 229 | 181 | 48 |
| 1/8/15 | 225 | 175 | 50 |
| 1/9/15 | 224 | 176 | 48 |
| | 1502 | 1178 | 324 |

*Highest population count each day