NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

(FEBRUARY 10, 2015) (WEEK 7 OF 2015)

Agenda and Minutes also available at
www.woodburycounty.com

Larry D. Clausen	Mark A. Monson	Jaclyn D. Smith	Jeremy J. Taylor	Matthew A. Ung
389-5329	204-1015	898-0477	259-7910	490-7852
lclausen1@me.com	mark@mudflap.com	jasmith435@cableone.net	jeremytaylor@cableone.net	matthewung@sioux-city.org

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 10, 2015 at 10:00 am in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, spell their name, and give their address and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item**.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

10:00	1. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence	
	2. Citizen Concerns	Information
	3. Approval of the agenda (February 10, 2015)	Action
	4. Approval of the minutes of February 3, 2015 meeting	Action
	5. Discussion and approval of claims	Action
	6. Human Resource – Ed Gilliland	
	a. Approval Memorandum of Personnel Transactions	Action
	b. Authorize Chairman to Sign Authorization to Initiate Hiring Process	Action
	c. Secondary Roads District Foreman, Wage Plan Matrix Steps, Discussion and Action	Action
	d. Building Services Certificate of Substantial Completion for Contractors Resolution, Discussion and Action.	Action
	7. Approval of Resolution Thanking and Commending Years of Service for a County Employee	Action
	8. Board Administration – Karen James Re: Approval of Lifting Tax Suspension for V. S.	Action

9. Veteran Affairs – Danielle Dempster
   Re: Receive Commission of Veteran Affairs Quarterly Report — Action

10. County Auditor – Patrick Gill — Action
    Re: Receive Oto Township Trustee Appointment

11. Planning/Zoning – John Pylelo — Action
    Public hearing, receive Zoning Commission Recommendation, Third Reading and Adoption of Ordinance 36 for:
    a.) The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Rescind as an Official Flood Plain Zoning Map Panel 19193C0037D dated Sept. 29, 2011.
    b.) The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Adopt as an Official Flood Plain Zoning Map Panel #19193C0037E dated March 2, 2015.
    c.) The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Adopt Woodbury County Flood Insurance Study 19193CV000B Dated March 2, 2015.

12. Secondary Roads – Mark Nahra
    a. Consider approval of resolution of support for Surface Transportation Program application for improvements to Port Neal Road south of 235th St. — Action
    b. Consider approval of Iowa DOT Budget Amendment 1 – This matches action by the Board of Supervisors to amend the secondary road department county budget in December 2014 — Action

13. ***<u>EACH REQUEST WILL BE AN ACTION ITEM</u>***
    a. Gang Outreach Program – Current fiscal year. Using funds allocated in current budget (up to $78,000) the Sanford Center would continue this year's services ending June 30, 2015. A contract would be developed to outline how the program will meet County guidelines. This would give the Sanford Center five months to secure funding from agencies, such as, Juvenile Court Services, Department of Human Services, Sioux City community Schools and/or fundraising. — Action

    b. Gang Outreach Program – Fiscal year 2015-2016 – Approval of this Item would fund the program next year at $186,925 using tax dollars. — Action

    c. Western Iowa Community Improvement Regional Housing Trust Fund. A five county region where each county contributes the same matching funds ($15,000) to draw down federal dollars. (Current year draw around $900,000) Tax dollars, Gaming or LOST funds? — Action

    d. Senior Community Service Employment Program. A Woodbury County program the County matches with $10,474. This program serves elderly and low-income unemployed seniors with barriers. The program draws down $340,386. Tax dollars, Gaming or LOST funds? — Action

    e. Siouxland Regional Transit System serves five counties and each participates based on population. SRTS provides transportation to the elderly and disabled. The County provides their share of match at $33,320 based on population. SRTS Draws down $2,500,000+ in State and Federal dollars. Tax dollars, Gaming or LOST funds? — Action

    f. Meals on Wheels is a federally funded program that provides meals to home bound elderly and senior centers in Woodbury County. Their program funding Is $329,969 and the County matches with $12,760. Tax dollars, Gaming or LOST funds? — Action

PROGRAMS FUNDED IN THE PAST

g. Council on Sexual Assault and Domestic Violence. This program serves the Obvious people. They have had funds cut from the State and their area increased dramatically. We have provided $5,586 in the past. Tax dollars, Gaming or LOST? — Action

h. Siouxland Center for Active Generations. This Center serves mainly the Sioux City Active Generation. The County has provided $10,474 last year. Tax dollars, Gaming or LOST? — Action

i. Moville Senior Center. This Center provides services primarily for folks in Moville. The County has provided $2,000 in the past. Tax dollars, Gaming or LOST? — Action

NONPROFITS THAT MADE APPLICATION FOR FUNDING USING UNUSED TAX DOLLARS NOT USED BY THE GANG PREVENTION PROGRAM

j. Big Brothers Big Sisters of Siouxland. Request $10,000 to mentor 60 children in Woodbury County. The focus would be on drug and alcohol prevention. — Action

k. Boys Club of Sioux City. Request $15,000 to create a space for male teens to work on homework, talk to mentors etc. — Action

l. Buy Fresh Buy Local (Farmers Market) Request $3,000 used to bring in an intern from Morningside College to survey vendors and patrons. — Action

m. Center for Siouxland. Request $10,000 to support tax preparation for low income, elderly and minority residents — Action

n. Crittenton Center. Request $33,076.00 to enhance outdoor activities for young learners at the Sanford child Development programs. — Action

o. Disability Resource Center of Siouxland. Requests $12,229 to provide monthly meeting for the disabled and keep up the 2-1-1 database. — Action

p. Foodbank of Siouxland. Request $10,000 to provide food for the BackPack program that provides food for low income kids on the weekend. — Action

q. Goodwill of the Great Plains. Request $10,600 to provide free employment-seeking services to 400 Siouxland job seekers. — Action

r. Opportunities Unlimited. Request $20,000 to fund the purchase of one of three vehicles. — Action

s. Siouxland Human Investment Partnership. Request $8,000 used to purchase incentives for the participants in the Adult Drug Courts. — Action

14. Update and discussion on Finish Line Fleet and quantity purchasing - Butler — Information

15. Update on Emergency Management Commission and their budget due Feb. 28. Matthew Ung — Information

16. Reports on committee meetings — Information

17. Citizen's Concerns — Information

18. Board Concerns and Comments — Information

19. **Budget Discussion for FY 2016**

a. Go through line items that have not been spent down to 50% knowing some lines are end-of-year purchases. - Jeremy Taylor — Action

b. Move Fair to LOST - Jeremy Taylor — Action
Fair costs for Secondary Roads

c. Local Option Sales Tax transfers - Matthew Ung — Action
1. Using Local Option Sales Tax fund 100% of Rural Economic Development department
2. Using Local Option Sales Tax fund 100% for Planning and Zoning. (Already in budget hearing)

This will shift approximately $31,000 and result in a dollar-value decrease for the Rural Basic fund by the same amount in FY2016—effectively reducing not only the tax rate but also the tax asking for rural property tax payers.

d. **Emergency Services**

Emergency Services Allocation - General Supplemental	9
Emergency Management Allocation – General Supplemental	
Starcom Allocation – General Supplemental	
EMS Training – Non-Tax	3
EMS Loans - Non-Tax	3
Animal Control – Rural Basic	11

e. **County Health Services (Mental Health)** – County Services (MH)
Case Management - Non-Tax — 5-11

f. **Discussion/Action of Wage Plan Salaries**

g. **County CIP**

h. **Phoenix Program** – General Supplemental — 25

i. **Equipment Replacement** – Gaming Revenues

j. **Gaming Revenues Fund** — 3-4

k. **Local Option Sales Tax Fund** — 3-4

l. **Siouxland Paramedics** – General Supplemental — 10

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

TUESDAY, FEBRUARY 10	**10:00 a.m.**	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, FEBRUARY 11	**8:05 a.m.**	Woodbury County Information Communication Commission Board of Supervisors Chambers
THURSDAY, FEBRUARY 12	**7:00 p.m.**	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City
TUESDAY, FEBRUARY 17	**4:30 p.m.**	Community Action Agency of Siouxland Board Meeting, 2700 Leech
WEDNESDAY, FEBRUARY 18	**12:00 noon**	Siouxland Economic Development Corporation Meeting, Marina Inn
THURSDAY, FEBRUARY 19	**11:00 a.m.**	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City
MONDAY, FEBRUARY 23	**6:00 p.m.**	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville, Iowa
TUESDAY, FEBRUARY 24	**2:00 p.m.**	Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave S.E., Le Mars, Iowa
MONDAY, MARCH 2	**6:00 p.m.**	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, MARCH 3	**4:00 p.m.**	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri- View Ave.
WEDNESDAY, MARCH 4	**12:00 noon**	District Board of Health Meeting, 1014 Nebraska St.
THURSDAY, MARCH 5	**5:00 p.m.**	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
TUESDAY, MARCH 10	**10:00 a.m.**	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, MARCH 11	**8:05 a.m.**	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
	8:00 p.m.	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
THURSDAY, MARCH 12	**7:00 p.m.**	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

FEBRUARY 3, 2015 — SIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, February 3, 2015 at 10:00 a.m. Board members present were Clausen, Ung, Monson, Smith, and Taylor. Staff members present were Karen James, Board Administrator, Dennis Butler, Finance/Operations Controller, Joshua Widman, Assistant County Attorney, and Patrick F. Gill, Auditor/Clerk to the Board.

1. The meeting was called to order – Pledge of Allegiance to the Flag – Moment of Silence.

2. Citizen concerns.

3. Motion by Taylor second by Ung to approve the Agenda for February 3, 2015. Carried 5-0. Copy filed.

4. Motion by Smith second by Clausen to approve the minutes of the 01/27/2015 Board meeting. Carried 5-0. Copy filed.

5. Motion by Taylor second by Ung to approve the county's claims totaling $558,519.37 with a claim retitled. Carried 5-0. Copy filed.

7a. Motion by Smith second by Taylor to approve the reclassification of Martin Pottebaum, Courthouse Safety & Security Supervisor, Courthouse Safety & Security Dept., effective 1/24/15, $39,140/year, 3%=$1,140/year. Per Wage Plan Matrix, 6 month Salary Increase.; the reclassification of Charles Collison, Civilian Jailer, County Sheriff Dept., effective 2/14/15, $22.96/hour, 11%=$2.38/hr. Per CWA Civilian Officers Contract agreement, from Senior Class to Master Class.; the reclassification of Lisa Robinson, Clerk II, Veteran Affairs Dept., effective 02/15/15, $17.33/hour, 5.4%=$.90/hr. Per Wage Plan comparability with AFSCME Courthouse Contract, from Grade 3/Step 3 to Grade 3/Step 4.; and the separation of Steven Thomas, District Foreman, Secondary Roads Dept., effective 02/27/15. Retirement. Carried 5-0. Copy filed.

7b. Motion by Ung second by Taylor to approve a Health Plan Premium Holiday for March. Carried 5-0. Copy filed.

7c. Motion by Taylor second by Ung to approve policy language defining the Building Services Department role in the completion and presentation of Certificate of Substantial Completion for Contractors. Carried 5-0. Copy filed.

8b. A public hearing was held at 10:15 a.m. for the sale of property parcel #651855 (308 Main St. W., Smithland).

The Chairperson called on anyone wishing to be heard.

Motion by Clausen second by Smith to close the public hearing. Carried 5-0.

Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to Holly Faber, P.O. Box 74, Smithland, for real estate parcel #651855 (308 Main St. W., Smithland) for $759.00 plus recording fees. Carried 5-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #12,131

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Holly Faber in the sum of **Seven Hundred Fifty-Nine Dollars & 00/100 ($759.00)**----------dollars.

For the following described real estate, To Wit:

Parcel #651855
Lot Three Block One Smiths 3rd Addition, City of Smithland, Woodbury County, Iowa
(308 Main Street W)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 3rd Day of February, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

6. Motion by Smith second by Clausen to receive the County Audit by Williams and Company. Carried 5-0. Copy filed.

8a. Motion by Clausen second by Smith to approve the lifting of tax suspension for Derrell Dow, 1115 W Highland, Sioux City, parcel #133935. Carried 5-0. Copy filed.

9. Motion by Clausen second by Taylor to close the public hearing for a proposed amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance. Carried 5-0.

Motion by Ung second by Smith to approve the reading for a second time, an amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance. Carried 5-0.

10a. Motion by Monson second by Smith to approve the purchase of new vehicles for the Rural Economic Development department and Planning & Zoning department from Woodhouse for $23,008 for Planning and Zoning and $23,745 for Economic Development as submitted. Carried 5-0. Copy filed.

10b. Motion by Clausen second by Smith to accept notification on grants awarded to Woodbury County. Carried 5-0. Copy filed.

Motion by Smith second by Taylor to approve a grant application to MidAmerican Energy for business development expenses. Carried 5-0. Copy filed.

11. Motion by Smith second by Taylor to approve expenditures from gaming revenues for the relocation of County employees to Courthouse basement for purposes of fine collections. Carried 5-0.

Motion by Clausen second by Taylor to approve the relocation of County employees to Courthouse basement for purposes of fine collections. Carried 5-0.

12. Motion by Taylor second by Ung to approve moving electronic monitoring to the Trosper-Hoyt building. Carried 5-0.

13. Action to approve Building Services Dept. as representative to the Board in all negotiations, contracts, specifications, and design was settled in action previously taken.

14. There was a discussion on implementation of process for employee recognition for customer service and citizen service to the community.

15. A discussion on County philosophy and policy for funding various programs was held.
Dr. Richard Owens Fitzgerald Grant, Sioux City, George Sayavong, Sioux City and Courtney Boykin, Sioux City spoke in favor of funding prevention services.

16. A discussion on employees holding full time employment in addition to full time employment with the County was held.

Motion by Taylor second by Ung to approve the use of three forms submitted by the Department of Human Resources to facilitate the process of reporting secondary employment policy. Carried 5-0.

17. There was an update on tax asking and tax rate implications as it relates to the budget process.

18. Citizen's concerns.

19. Board concerns and comments.

The Board of Supervisors Meeting was recessed for an Orton Slough Drainage District Meeting.

The Board of Supervisor's meeting was called back to order.

21a. Motion by Smith second by Monson to receive the County Fair (General Basic) budget as submitted. A motion to amend the motion to amend the motion to reduce the submitted budget to last year's level died for a lack of a second. Motion failed 2-3; Ung, Taylor and Clausen were opposed.

Motion by Clausen second by Taylor to receive the County Fair (General Basic) budget reduced to $23,628. Carried 5-0.

21b. Motion by Clausen second by Smith to receive the Soil Conservation (Rural Basic) budget as submitted. Carried 5-0.

21c. Motion by Clausen second by Smith to receive the District Health (General Basic) budget as submitted. Carried 5-0.

21d. Motion by Ung second by Smith to receive the Juvenile Detention Facility (General Supplemental) budget reduced by $6,000. Carried 5-0.

Motion by Smith second by Clausen to receive the Juvenile Detention Mental Health Court (General Supplemental) budget as submitted. Carried 5-0.

Motion by Smith second by Clausen to receive the Juvenile Detention Teen Court (General Supplemental) budget as submitted. Carried 5-0.

Motion by Smith second by Clausen to receive the Juvenile Detention GPS Tracker (General Supplemental) budget reduced by $1,000. Carried 5-0.

21e. Motion by Smith second by Clausen to receive the Secondary Roads (Secondary Roads) budget as submitted. Carried 5-0.

21f. Motion by Clausen second by Taylor to receive the Roadside Management (Rural Basic) budget as submitted. Carried 5-0.

The Board adjourned the regular meeting until February 10, 2015.

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: **Board of Supervisors and the Taxpayers of Woodbury County**

FROM: **Ed Gilliland, Human Resources Director**
Gloria Mollet, Human Resources Assistant Director
Gmollet

RE: **Memorandum of Personnel Transactions**

DATE: **February 10, 2015**

For the February 10, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1) Civilian Jailer from Senior Class to Master Class.

Thank you.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: **February 10, 2015**

*** PERSONNEL ACTION CODE:**

A- Appointment
T - Transfer
P - Promotion
D - Demotion
R-Reclassification
E- End of Probation
S - Separation
O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Severeide, Shane	County Sheriff	2-28-15	Civilian Jailer	$22.96/hour	11%=$2.38/hr	R	Per CWA Civilian Officers Contract agreement, from Senior Class to Master Class.

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. DIRECTOR: Gloria Mollet

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: FEBRUARY 10, 2015

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Emergency Services	Emergency Management Coordinator	Wage Plan: $43,000-$45,000/year		
Secondary Roads	District Foreman	Wage Plan: $56,029-$63,756/year		
	*Please see attached memos.			

Chairman, Board of Supervisors

(AUTHFORM.doc/FORMS)

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: **Board of Supervisors**

FROM: **Ed Gilliland, Director of Human Resources**
Gloria Mollet, Assistant Director of Human Resources
gmallet

RE: **Authorization to Hire**

DATE: **February 5, 2015**

Woodbury County Human Resources is asking to go for Authorization to Hire for the Department of Emergency Services for the Emergency Management Coordinator position. This position will be posted after approval.

The County Emergency Management Coordinator is responsible and accountable for effectively and efficiently coordinating human, physical, and monetary resources in the administration of the Emergency Operations Center and Disaster Services; including development and maintenance of disaster plans, training personnel to execute said plans and the accomplishment of other areas of responsibility in accordance with Federal and State regulations as well as County goals. This position is under direct authority of the Woodbury County Board of Supervisors

Thank you.

Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

To: Board of Supervisors
Human Resources Department

From: Mark Nahra, Woodbury County Engineer

Date: February 5, 2015

Subject: Moville District Maintenance Foreman Position

Steve Thomas, District 2 (Moville) Maintenance Foreman, has announced his intention to retire effective February 27, 2015. I am requesting that the Board immediately authorize the position to be advertised for a new hire to allow me to replace Steve.

Since this is not a union position, there is no internal posting requirement and the position can be immediately advertised. Applicants from inside and outside our department can be considered for this position.

Please contact me to discuss starting wages for the position so that we can get the hiring process moving. The district subforeman can keep the day to day operations moving for the district, but since we are already working at a reduced staffing level, diverting the subforeman from his normal duties leaves us ever more shorthanded for both normal and snow removal operations.

Thank you for your consideration.

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: **Board of Supervisors and the Taxpayers of Woodbury County**

FROM: **Ed Gilliland, Human Resources Director**
Gloria Mollet, Human Resources Assistant Director
gmollet

RE: **Wage Matrix for Secondary Roads Wage Plan Employees**

DATE: **February 5, 2015**

Human Resources, Ed Gilliland and Secondary Roads, Mark Nahra are asking for **discussion and action** for the Secondary Roads Foreman positions and Wage Matrix. Currently Wage Plan employees, employees that are not included within a union, are included in a Wage Matrix. The current Wage Matrix has employees such as the Foreman, using a six month step increase, a three year step increase, and a six year step increase. There has been discussion that a yearly increase might be more manageable. With a yearly Wage Matrix, employees could be hired in at any step within the first step, second step, third step, etc. This would give more flexibility for the County Engineer during the hiring process.

With the current Wage Matrix an employee would get a salary increase at six months, three years, and six years.

With the proposed Wage Matrix an employee would get a salary increase at six months, one year, two years, three years, four years, five years, and six years.

Thank you.

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: **Board of Supervisors**

FROM: **Ed Gilliland, Human Resources Director**
Gloria Mollet, Human Resources Assistant Director
gmollet

RE: **Woodbury County Resolution:**
Certificate of Substantial Completion for Contractors

DATE: **February 5, 2015**

We are before you asking for discussion and action on the Woodbury County Resolution: Certificate of Substantial Completion for Contractors with additional language included.

The language added is "When an architect is retained as project designer and manager a joint recommendation will be submitted to the Board covering their respective area."

The Certificate of Substantial Completion for Contractors under the direction of the Building Superintendent as a representative of the Board of Supervisors for Woodbury County. The Building Superintendent will be involved in understanding the scope of work, designing, directing, and interfacing with all outside contractors and submit for approval by the Board a recommendation when satisfied that personnel are trained on all equipment, warranties, and services.

We are asking for discussion and action on this item today.

Thank you

WOODBURY COUNTY RESOLUTION:

CERTIFICATE OF SUBSTANTIAL COMPLETION FOR CONTRACTORS

The success of Woodbury County government depends upon our efficient use of resources to produce a high quality product for the citizens of the County.

On all buildings owned by Woodbury County, the Building Services Department, under the direction of the Building Superintendent, shall be the representative to the Board of Supervisors in all negotiations, contracts, specifications, and designs. Furthermore, it shall be the policy that the Building Superintendent will be involved in understanding the scope of work, designing, directing, and interfacing with all outside contractors as the Board's representative. The Building Superintendent shall submit for approval to the Board, a recommendation regarding signature of certificate of substantial completion when satisfied that his or her personnel are properly trained on all equipment, manufacturers' warranties, service numbers, and service-related items. When an architect is retained as project designer and manager a joint recommendation will be submitted to the Board covering their respective areas.

The Woodbury County Board of Supervisors requires all contractors and sub-contractors working with Building Services to maintain compliance with all safety practices and training. Documentation and signature are required prior to the beginning any project.

As a contractor or sub-contractor, Woodbury County expects cooperation for compliance with OSHA, workers compensation, Title VI and with contracts, time frames, etc.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by his/her duly-authorized representatives on the _____ day of _____, ____.

_____ _____

Signature of Contractor or Sub-contractor Date

_____ _____

Signature of Woodbury County Representative Date

WOODBURY COUNTY, IOWA

RESOLUTION NO._____

A RESOLUTION THANKING AND COMMENDING

Steven Thomas

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Steven Thomas has capably served Woodbury County as an employee of the Woodbury County Secondary Roads for 36 years from July 3, 1979 to February 27, 2015; and

WHEREAS, the service given by Steven Thomas as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Steven Thomas for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Steven Thomas.

BE IT SO RESOLVED this 10th day of February 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS

_____
Mark A. Monson, Chairman

_____
Jaclyn D. Smith, Member

_____
Larry D. Clausen, Member

_____
Jeremy J. Taylor, Member

_____
Matthew A. Ung, Member

Attest:

_____
Patrick F. Gill, Woodbury County Auditor

WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM

TO: Board of Supervisors

FROM: Karen James, Administrative Coordinator

DATE: February 6, 2015

RE: Lifting of Tax Suspensions

Please lift the tax suspension for V. S. as this person is deceased.

Thank you.

Attachment

QUARTERLY REPORT
COMMISSION OF VETERAN AFFAIRS

STATE OF IOWA
WOODBURY COUNTY

We, the undersigned, members of the Commission of Veteran Affairs, hereby certify that the following is a correct statement of the initials and amounts of assistance given to persons entitled to relief under Chapter 35 of the Code of Iowa, and for the quarter ending December 31, 2014 – 2nd Quarter (October, November and December 2014).

Members of Veteran Affairs Commission

VETERAN	ASSISTANCE AMT
1	119.00
2	402.00
3	524.76
4	300.00
5	384.00
6	57.28
7	723.64
8	500.00
9	102.00
10	625.00
11	450.00
12	454.65

TOTAL ASSISTANCE FY 13-14 2nd QUARTER: $ 4,642.33

WOODBURY COUNTY
SIOUX CITY, IOWA 51101

Office of Commissioner of Elections

620 DOUGLAS ST., ROOM 103

Patrick F. Gill
Commissioner
Phone 712-279-6465
Fax 712-279-6629
Email pgill@sioux-city.org

Steve Hofmeyer
Deputy Commissioner
Phone 712-279-6465
Fax 712-279-6629
Email shofmeyer@sioux-city.org

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections

Date: February 4, 2015

Re: Oto Township Trustee Appointment

Please receive the appointment of David Dorale, 220 Royal Street, Oto, Iowa, as Trustee for Oto Township, to fill the office previously held by James Mullin, until the next regular election. The appointment was made on January 31, 2015.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: OTO School/City/Township/
Otto Township Clerk Joseph L. O'Connell Extension/Soil & Water Secretary/Clerk
1-31-15 Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Trustee

Name David Dorale

Address 220 Royal St.

City/Zip Otto, Ia 51044

This appointment is to fill the office previously held by:

James Mullen
(Name of previous official)

PATRICK F. GILL
WOODBURY COUNTY
2015 FEB 3 AM 9 30
AUDITOR RECORDER
COMM OF ELECTIONS

VacAppt.DOC

OFFICE OF
Woodbury County Planning & Zoning Administrator
SIXTH FLOOR • SEVENTH AND DOUGLAS STREETS – SIOUX CITY, IA 51101
John Pylelo - Planning & Zoning Administrator • jpylelo@sioux-city.org
Peggy Napier - Clerk II • pnapier@sioux-city.org
Telephone (712) 279-6557
Fax (712) 279-6530

To: **Board of Supervisors**

From: **John Pylelo – Planning and Zoning**

Re: **Board of Supervisors Meeting of Tuesday February 10, 2015**

Date: **February 5, 2015**

Planning and Zoning – John Pylelo

Public Hearing, Receive Zoning Commission Recommendation, Third Reading and Adoption of Ordinance #36 for:

a.) The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Rescind as an Official Flood Plain Zoning Map Panel 19193C0037D dated Sept. 29, 2011.
b.) The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Adopt as an Official Flood Plain Zoning Map Panel #19193C0037E dated March 2, 2015.
c.) The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Adopt Woodbury County Flood Insurance Study 19193CV000B Dated March 2, 2015.

The above actions are required as the Federal Emergency Management Agency (FEMA) has provided Woodbury County with an updated flood insurance rate mapping (FIRM) panel. Woodbury County wishes to continue participation in the National Flood Insurance Program (NFIP) and to qualify the County will be required to rescind an existing mapping panel; adopt the replacement mapping panel; and adopt a recent issued Flood Insurance Study. These actions must take place prior to March 2, 2015.

Failure to adopt the new mapping could have negative effects upon county residents and businesses who may have casualty loss exposure should a flood event occur. There is also the potential for loss of marketability of property and structures as no federally insured financial institution can loan funds without flood insurance being in place.

The Woodbury County Planning and Zoning Office; in coordination with Iowa Department of Natural Resources' personnel; has reviewed the County's Flood Plain management ordinances and is jointly recommending the text amendments and the study adoption.

Below is a copy of the proposed text changes within Section 5.03:2.B of Woodbury County Floodplain Management Ordinance. Language in **bold type** represents language addition. Language with a ~~strike through~~ represents language removal.

Amend Section 5.03:2.B of Woodbury County Floodplain Management ordinances to read:

> B. Establishment of Official Floodplain Zoning Map. The FEMA Flood Insurance Rate Maps ~~19193C0037D,~~ **19193C0037E**, 19193C0039D, 19193C0045D, 19193C0075D, 19193C0100D, 19193C0117D, 19193C0125D, 19193C0136D, 19193C0150D, 19193C0165D, 19193C0193D, 19193C0194D, 19193C0202, 19193C0204D; 19193C02011D through 19193C0214D; 19193C0225D; 19193C0227D, 19193C0230D, 19193C0231D, 19193C0235D, 19193C0240D, 19193C0245D, 19193C0252D, 19193C0256D, 19193C0275D, 19193C0300D, 19193C0306D, 19193C0307D, 19193C0313D, 19193C0325D, 19193C0333D, 19193C0350D, 19193C0360D, 19193C0400D, 19193C0425D, 19193C0450D, 19193C0467D, 19193C0469D, 19193C0475D, 19193C0500D, 19193C0525D, 19193C0550D, 19193C0575D through 19193C0577D, 19193C0600D, 9193C0602D, 9193C0606D, 9193C0625D, 9193C0650D through 9193C0652D and 9193C0675D for unincorporated areas of Woodbury County Iowa - Community Number 190536, dated September 29, 2011 **or March 2, 2015** are hereby adopted by reference and declared to be Woodbury County Iowa's Official Floodplain Zoning Maps.
>
> The flood profiles and all explanatory material contained within the Flood Insurance Study **19193CV000B** dated ~~**September 29, 2011**~~ **March 2, 2015** are also declared to be a part of this ordinance.

ZONING COMMISSION RECOMMENDATION: On December 16, 2014 your Board considered and then referred the proposed floodplain management ordinance amendments to the Zoning Commission for recommendation.

On December 22, 2014 the Commission held a public hearing on the matter; reviewed the proposed mapping change and the floodplain study. The Commission then voted to recommend text amendments be made to: rescind Map Panel 19193C0037D dated Sept. 29, 2011; adopt Map Panel 19193C0037E dated March 2, 2015; and adopt Woodbury County Floodplain Study 19193CV000B dated March 2, 2015.

STAFF RECOMMENDATION: Subject to public hearing testimony staff supports the Commission's recommendation.

Your Board is asked to:

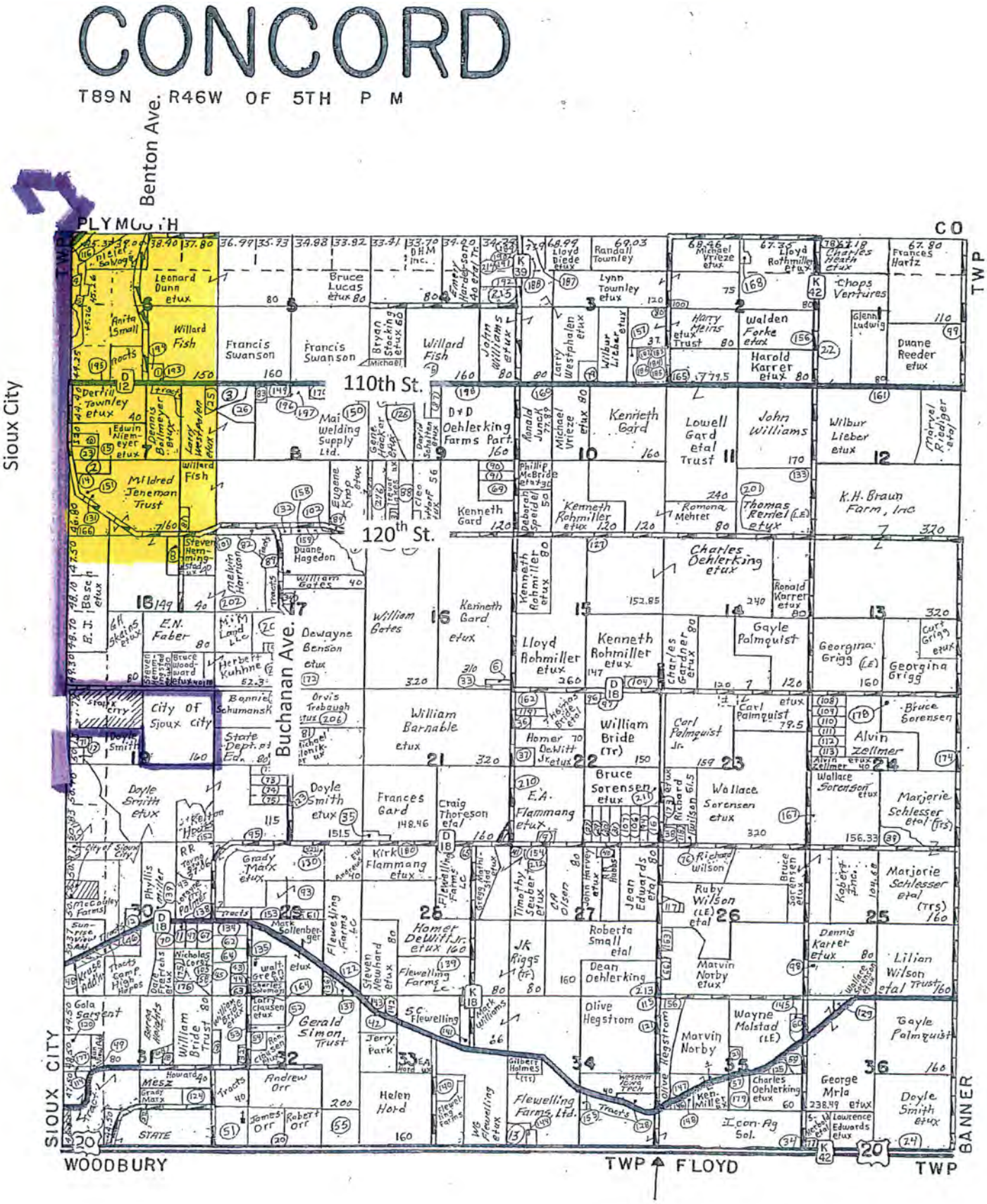
1. **Hold a public hearing for the above matter.**

2. **To then hold the third reading for the proposed Amendments of Section 5.03:2.B of Woodbury County's Floodplain Management Ordinance.**

3. **To then vote to adopt Ordinance #36 (see attached) approving the aforementioned language and changes. When adopted the effective date of the new mapping and the ordinance's text amendments will be March 2, 2015.**

Site of Rural Woodbury County Area located upon

Flood Insurance Rate Mapping Panel 19193C0037E



ORDINANCE NO. 36

WOODBURY COUNTY, IOWA

AN ORDINANCE AMENDING A PORTION OF SECTION 5.03 OF THE WOODBURY COUNTY, IOWA ZONING ORDINANCES ENTITLED "FLOODPLAIN MANAGEMENT ORDINANCE" BY UPDATING THE DESCRIPTION OF OFFICIAL FLOOD PLAIN ZONING MAP AND THE ADOPTION OF AN UPDATED FLOOD INSURANCE STUDY.

WHEREAS, the Federal Emergency Management Agency (FEMA) has completed an updated Flood Insurance Study and Flood Insurance Rate Map (FIRM) for the unincorporated area of Woodbury County, Iowa which will be in effect March 2, 2015; and

WHEREAS, the Woodbury County Board of Supervisors, in order to maintain eligibility for participation in the federal flood insurance programs, finds it necessary to adopt the updated FIRM as the Official Flood Plain Zoning Map for Woodbury County, Iowa.

NOW, THERFORE, BE IT ENACTED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA THAT THE BELOW FLOODPLAIN MANAGEMENT ORIDINANCE LANGUAGE AMENDMENT IS MADE:

Item 1:

Section 5.03:2.B *General Provisions* is amended to read as follows:

> B. Establishment of Official Floodplain Zoning Map. The FEMA Flood Insurance Rate Maps 19193C0037E, 19193C0039D, 19193C0045D, 19193C0075D, 19193C0100D, 19193C0117D, 19193C0125D, 19193C0136D, 19193C0150D, 19193C0165D, 19193C0193D, 19193C0194D, 19193C0202, 19193C0204D; 19193C02011D through 19193C0214D; 19193C0225D; 19193C0227D, 19193C0230D, 19193C0231D, 19193C0235D, 19193C0240D, 19193C0245D, 19193C0252D, 19193C0256D, 19193C0275D, 19193C0300D, 19193C0306D, 19193C0307D, 19193C0313D, 19193C0325D, 19193C0333D, 19193C0350D, 19193C0360D, 19193C0400D, 19193C0425D, 19193C0450D, 19193C0467D, 19193C0469D, 19193C0475D, 19193C0500D, 19193C0525D, 19193C0550D, 19193C0575D through 19193C0577D, 19193C0600D, 9193C0602D, 9193C0606D, 9193C0625D, 9193C0650D through 9193C0652D and 9193C0675D for unincorporated areas of Woodbury County Iowa - Community Number 190536, dated September 29, 2011 or March 2, 2015 are hereby adopted by reference and declared to be Woodbury County Iowa's Official Floodplain Zoning Maps.

The flood profiles and all explanatory material contained within the Flood Insurance Study 19193CV000B dated March 2, 2015 are also declared to be a part of this ordinance.

PASSED AND APPROVED : February 10, 2015

EFFECTIVE DATE: March 2, 2015

Dated this _____ day of February, 2015 by the Woodbury County Board of Supervisors

_____

Larry Clausen

_____

Mark Monson

_____

Jaclyn Smith

_____

Jeremy Taylor

_____

Matthew A. Ung

1st Reading January 27, 2015
2nd Reading February 3, 2015
3rd Reading and Adoption February 10, 2015
Effective Date March 2, 2015

Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

Date: February 5, 2015

TO: Board of Supervisors

FROM: Mark Nahra, County Engineer

RE: Tuesday, February 12, 2015 Meeting

I am requesting the following agenda items for the Board's consideration.

- Consider approval of resolution of support for Surface Transportation Program application for improvements to Port Neal Road south of 235th Street.

- Consider approval of Iowa DOT Budget Amendment 1 – This matches action by the Board of Supervisors to amend the secondary road department county budget in December 2014

COMMITMENT OF FUNDS AND PROJECT MAINTENANCE
RESOLUTION

RESOLUTION NO. _____

WHEREAS: The Board of Supervisors is submitting application to the SIMPCO MPO Surface Transportation Program for the following project in FY 2019, and

County Hwy K25 – Port Neal Road
PCC Pavement Replacement and Shoulder Widening Project

NOW, THEREFORE, BE IT RESOLVED by the Woodbury County Board of Supervisors that County Engineer is directed to submit application for the above captioned project, that the Board of Supervisors will dedicate the local match funding for the project, and that Woodbury County will maintain the completed project for its intended public use for a minimum of 20 years following project completion.

Passed and approved this 10th day of February, 2015.

_____
Mark Monson, Chairperson
Woodbury County Board of Supervisors

Attest:

_____
Patrick Gill
Woodbury County Auditor

Iowa Department of Transportation

	SECONDARY ROAD	**County:**	**Woodbury County**
	BUDGET	**Fiscal Year:**	**2015**
		Version:	**Amended #1**

COUNTY CERTIFICATION

This Secondary Road Budget was adopted by the Board of Supervisors on _____
Date

ATTESTED

_____ County Auditor — _____ Date

_____ County Engineer — _____ Date

_____ Chairperson, Board of Supervisors — _____ Date

IOWA DOT BUDGET APPROVALS

Recommended Approval: _____ OLS Reviewer — _____ Date

Approved: _____ Director, Office of Local Systems — _____ Date

Generated: 05-Feb-2015 11:01 AM

F. Y. **2015** SECONDARY ROAD BUDGET for **Woodbury County**
Amended #1

		Actual Receipts Prior Years		Estimated Receipts	
		2nd Prior	1st Prior	Actual	Next
		From: 01-Jul-2011	From: 01-Jul-2012	From: 01-Jul-2013	From: 01-Jul-2014
		To: 30-Jun-2012	To: 30-Jun-2013	To: 30-Jun-2014	To: 30-Jun-2015
1. County Auditor's Secondary Road Fund Beginning Balance		$1,631,396	$1,282,829	$2,126,740	$3,254,624
2. Receipts from Property Tax Levies	**0.00000** Dollars on all taxable property in county except on that within cities and towns. (Rural Basic levy rate) **0.00000** Dollars on all taxable property in (General Basic levy rate)	$795,000	$945,000	$2,328,000	$2,328,000
2A. Local Option Sales Tax		$1,774,688	$1,878,875	$2,002,092	$1,900,000
3. Regular Road Use Tax Received	(Don't include transfer of local R.U.T. to FM account for const. on FM routes)	$4,450,818	$3,920,415	$4,197,394	$3,991,947
3b. Amount for 306.4(a3)	(Senate File 451 - FM Ext. in City <=500)	$44,627	$277,003	$46,981	$45,854
3c. Time 21		$328,791	$521,127	$490,457	$474,109
4. RISE Funds		$0	$0	$0	$1,500,000
5. Bridge Replacement Funds		$319,171	$805,423	$269,873	$256,000
6. Proposed transfer of FM funds to Local Secondary Fund. *(Section 309.10 - Code of Iowa)*		$0	$0	$0	$0
7.Tax Refunds (-) and/or Credits (+). *(Section 309.10 - Code of Iowa)*		$4,662	$3,899	$4,195	$0
8. Miscellaneous Receipts	Misc Receipts	$130,651	$145,742	$105,714	$140,000
	State Grants	$0	- $5	$0	$260,000
Donations, sale of used materials, Special Assessments, etc.	Used Materials	$0	$0	$0	$30,000
	Permits	$0	$0	$0	$11,000
	Reimbursements	$0	$0	$0	$360,000
Itemize for Next Year		$0	$0	$0	$0
9. Total of Miscellaneous Receipts *(Sum of 7a through 7f)*		$130,651	$145,737	$105,714	$801,000
10. TOTAL RECEIPTS *(Add Lines 1, 2, 3, 4, 5, 6, & 8)*		**$9,479,804**	**$9,780,308**	**$11,571,446**	**$14,551,534**

11. Road Use Tax Funds transferred or to be transferred by State Treasurer, at county request, to FM fund for construction.	$0	$0	$0	$0

F. Y. **2015** SECONDARY ROAD BUDGET for **Woodbury County** COUNTY
Amended #1

Summary of Actual and Proposed Expenditures	Actual Expenditures Prior Years		Estimated Expenditures	
	2nd Prior	1st Prior	Actual	Next
	From: 01-Jul-2011	From: 01-Jul-2012	From: 01-Jul-2013	From: 01-Jul-2014
70X * Administration and Engineering	To: 30-Jun-2012	To: 30-Jun-2013	To: 30-Jun-2014	To: 30-Jun-2015
700 Administration Expenditures *(100)*	$225,895	$231,403	$246,959	$281,000
701 Engineering Expenditures *(100)*	$671,324	$684,400	$699,874	$834,000
TOTAL - ADMINISTRATION & ENGINEERING :	**$897,219**	**$915,803**	**$946,833**	**$1,115,000**
020 * Construction				
Adjusted Construction Program Expenditures *(300)* on FM and Local Sec. Roads *(With other than FM funds ---See Accomplishment Year projects)*	**$684,492**	**$702,707**	**$893,703**	**$4,700,000**
71X * Roadway Maintenance				
710 Bridges and Culverts *(420, 430)*	$210,615	$218,008	$172,456	$243,000
711 Roads *(4250, 460, 480)*	$2,954,201	$2,598,628	$2,872,303	$2,880,000
712 Snow and Ice Control *(520)*	$218,203	$232,262	$327,036	$394,000
713 Traffic Controls *(590)*	$285,685	$374,026	$245,860	$291,000
714 Road Clearing *(490)*	$255,258	$296,843	$267,226	$265,000
TOTAL - ROADWAY MAINTENANCE :	**$3,923,962**	**$3,719,767**	**$3,884,881**	**$4,073,000**
72X * General Roadway				
720 New Equipment *(610)*	$568,773	$440,124	$619,995	$680,000
721 Equipment Operations *(620, 630, 650)*	$1,733,420	$1,696,367	$1,761,209	$1,782,000
722 Tools, Materials and Supplies *(655, 660, 670, 680, 690)*	$137,463	$86,118	$168,377	$199,000
723 Real Estate and Buildings *(800)*	$251,646	$92,682	$41,824	$110,000
TOTAL - GENERAL ROADWAY :	**$2,691,302**	**$2,315,291**	**$2,591,405**	**$2,771,000**
TOTAL EXPENDITURES (70X + 020 + 71X + 72X)	**$8,196,975**	**$7,653,568**	**$8,316,822**	**$12,659,000**
County Auditor's Bal. of Sec. Road Fund at end of Fiscal Year	$1,282,829	$2,126,740	$3,254,624	$1,892,534
TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]	**$9,479,804**	**$9,780,308**	**$11,571,446**	**$14,551,534**

* Control items

County Purchasing of Gas or Diesel by County Departments

Administered by: Voyager

Program: Finish Line Fleet

Bank Processor: U. S. Bank

Following will be a presentation on a program to assist the county in relationship to the purchase of gas and diesel products for county vehicles. It can also be used for oil changes and maintenance of county vehicles.

Following is how the program works:

(1) Each department would sign-up for the program. Processing usually takes a week.
(2) Every county vehicle would have a credit card assigned to each vehicle.
(3) Each eligible driver (determined by the Elected Official or Department Head) of that vehicle would have a pin number assigned. Each individual pin number could work on one or more vehicles.
(4) Driver of the county vehicle would pull up to the gas pump, swipe the card, enter your pin number and the vehicle's odometer reading, pump your gas and then go about your county business.
(5) Almost every service station uses the Voyager program. It will show on the cash pump.

Advantages to the County:

(1) There is **no cost** to the County. The service stations pay a fee for having the opportunity to have this program available.
(2) There is total accountability. The invoice will show each county vehicle by department, who charged the gas or diesel, the odometer reading, miles per gallon consumed and the federal tax deduction on each purchase.
(3) When purchasing gas or diesel, the full price is recorded at the pump, but when the purchase is processed by Finish Line Fleet the federal Tax is deducted. State gas tax is not deductable. The Federal Gas Tax in Iowa is 18.3 cents per gallon and diesel is 24.3 cents per gallon. Attached is a sample monthly involve.
(4) This service is provided by over 316,000 service stations.
(5) If a card is lost or broken, Voyager is contacted and a new card will be sent within three days by overnight mail.
(6) Control of the pin numbers are at the control of the Elected Official or Department Head discretion.
(7) The card can also be used for oil changes and vehicle maintenance.

I would like to recommend that this program be considered by the Woodbury County Board of Supervisors at a future board meeting and adopted.

INVOICE

ACCOUNT NUMBER: 0805281
ACCOUNT NAME: Woodbury County Sheriff

INVOICE: CL20271

Driver	Site #	Date	Time	Odom	MPG	Prod	Quantity	Price	Amount	Fed Exempt	State Exempt	
VEHICLE#: 000904 2009 Ford Crown Vic				Continued . . .								
Troy Tadlock	510737	12/13/14	06:57P	145,365	10.83	Mid	11.260	2.166	26.45	2.06	0.00	24.39
Troy Tadlock	516317	12/17/14	04:37P	145,500	12.59	UB1	10.720	2.027	23.69	1.96	0.00	21.73
Don Groves	520349	12/18/14	04:25P	145,547	*****	Tir	1.000	125.300	125.30	0.00	0.00	125.30
Troy Tadlock	516317	12/19/14	09:38A	145,648	8.87	UB1	11.390	2.026	25.16	2.08	0.00	23.08
Troy Tadlock	516317	12/20/14	11:18A	145,790	13.59	UB1	10.450	2.027	23.09	1.91	0.00	21.18
Troy Tadlock	516317	12/20/14	06:07P	145,893	12.20	UB1	8.440	2.016	18.56	1.54	0.00	17.02
Troy Tadlock	516317	12/21/14	07:14P	146,085	14.63	UB1	13.120	2.017	28.86	2.40	0.00	26.46
Troy Tadlock	516317	12/22/14	04:55P	146,242	14.42	UB1	10.890	1.907	22.76	1.99	0.00	20.77
Troy Tadlock	509188	12/23/14	01:08P	146,349	13.82	Mid	7.740	1.906	16.17	1.42	0.00	14.75
Troy Tadlock	516317	12/24/14	11:23A	146,477	15.20	UB1	8.420	1.907	17.60	1.54	0.00	16.06
Troy Tadlock	516317	12/29/14	11:18A	146,630	11.61	UB1	13.180	1.887	27.28	2.41	0.00	24.87
Troy Tadlock	516317	12/30/14	11:06A	146,782	13.06	UB1	11.640	1.827	23.40	2.13	0.00	21.27
VEHICLE TOTALS:	2722 Miles @ 13.06 MPG and 0.16 Cost/Mile						209.42		604.58	38.12	0.00	566.46
VEHICLE#: 000905 08 Ford Expedition				137,278	- Beginning odometer							
Vince Dvorak	513557	12/01/14	08:41P	137,416	9.60	Mid	14.370	2.327	36.07	2.63	0.00	33.44
Vince Dvorak	514573	12/02/14	02:16A	137,523	11.48	UB1	9.320	2.328	23.40	1.71	0.00	21.69
Vince Dvorak	517998	12/03/14	02:22A	137,607	7.51	Mid	11.180	2.318	27.96	2.05	0.00	25.91
Vince Dvorak	509188	12/04/14	01:46A	137,733	9.84	Mid	12.810	2.406	33.17	2.34	0.00	30.83
Vince Dvorak	520923	12/05/14	02:46A	137,917	11.60	Mid	15.860	2.257	38.70	2.90	0.00	35.80
Vince Dvorak	514560	12/09/14	02:34A	138,019	8.69	Mid	11.740	2.228	28.30	2.15	0.00	26.15
Vince Dvorak	514573	12/11/14	11:05P	138,120	9.07	UB1	11.140	2.117	25.62	2.04	0.00	23.58
Vince Dvorak	512810	12/19/14	09:09P	138,242	8.73	Mid	13.970	2.066	31.42	2.56	0.00	28.86
Vince Dvorak	513557	12/20/14	11:31P	138,379	9.55	Mid	14.340	1.916	30.10	2.62	0.00	27.48
Vince Dvorak	518200	12/21/14	08:59P	138,492	8.63	UNL	13.090	2.048	29.20	2.40	0.00	26.80
Vince Dvorak	513557	12/22/14	10:36P	138,625	9.15	Mid	14.530	1.867	29.78	2.66	0.00	27.12
Vince Dvorak	509188	12/27/14	08:23P	138,742	8.59	Mid	13.620	1.887	28.20	2.49	0.00	25.71
Vince Dvorak	514560	12/28/14	02:54A	138,892	10.97	Mid	13.670	1.806	27.19	2.50	0.00	24.69
Vince Dvorak	514560	12/29/14	06:40P	139,044	9.09	Mid	16.730	1.787	32.96	3.06	0.00	29.90
Vince Dvorak	514560	12/30/14	06:24P	139,127	6.96	Mid	11.920	1.788	23.49	2.18	0.00	21.31
VEHICLE TOTALS:	1849 Miles @ 9.32 MPG and 0.22 Cost/Mile						198.29		445.56	36.29	0.00	409.27

Product		Total Quantity	Average Price	Total
IA	IOWA			
02	Mid Grade	2321.650	2.1147	4909.66
90	UB10	1416.480	2.0992	2973.52
01	UNLEADED	1611.370	2.1867	3523.59
04	Premium	117.550	2.2380	263.08
09	Oil	2.000	149.9750	299.95
45	Oil Change	12.000	27.5858	331.03
66	Ethanol	27.540	1.8043	49.69
20	Repairs	2.000	164.3500	328.70
34	Tax Sales	1.000	23.9500	23.95
57	5.7% Gas	104.760	1.9679	206.16

CONTINUED . . .

INVOICE

ACCOUNT NUMBER: 0805281
ACCOUNT NAME: Woodbury County Sheriff

INVOICE: CL20271

Driver	Site #	Date	Time	Odom	MPG	Prod	Quantity	Price	Amount	Fed Exempt	State Exempt

Product			Total Quantity	Average Price	Total
10		Accessory	1.000	278.9400	278.94
23		Tires	3.000	412.2267	1236.68
	NE	NEBRASKA			
57		5.7% Gas	8.850	2.4158	21.38
02		Mid Grade	20.540	1.9864	40.80
	SD	SOUTH DAKOTA			
01		UNLEADED	6.820	1.8050	12.31
	MN	MINNESOTA			
01		UNLEADED	18.600	2.3441	43.60
	IL	ILLINOIS			
01		UNLEADED	11.470	1.9965	22.90
			5686.630	** Total Purchases This Invoice:	14,565.94

BILL TO:
Woodbury County Sheriff
P.O. Box 3715
Sioux City, IA 51102

INVOICE:	CL20271
INVOICE DATE:	12/31/2014
PAGE:	1
ACCOUNT NO:	0805281
TOTAL CHARGES:	15.602.77
FED TAX EXEMPTED:	1,036.83
STATE TAX EXEMPTED:	
PAYMENT DUE BY:	01/15/2015

NET AMOUNT DUE: 14,565.94
Amount Enclosed: _____

** PLEASE RETURN THIS TOP PORTION WITH YOUR PAYMENT **

Account: 0805281 Invoice: CL20271 Date: 12/31/2014 Page: 1

PLEASE REMIT PAYMENT TO:
FINISH LINE FLEET DEPT 50
PO BOX 100
BIXBY, OK 74008

Thank you, we really appreciate your business.
Please send payment within 15 days of invoice date.

Driver	Site #	Date	Time	Odom	MPG	Prod	Quantity	Price	Amount	Fed Exempt	State Exempt

515999 - 629 S DIVISION ST IA
514560 - 1373 PIERCE STREET IA
513587 - 2798 COMMERCE DR IA
514541 - 4301 STONE AVE IA
510351 - HIGHWAY 20 & 140 IA
513969 - 524 11TH ST IA
514292 - 4 S 1ST ST IA
512810 - 101 W MAIN ST IA
507078 - Conoco Phill - SERGEANT BLUFF, IA
510069 - 91 CEDAR ST IA
518200 - 503 HWY 175 IA
518070 - 4200 S YORK ST IA
510965 - 300 1ST ST STE E IA
514573 - 3051 FLOYD BLVD IA
509188 - I 29 EXIT 127 IA
518396 - 1002 5TH ST IA
513557 - 2053 S LAKEPORT ST IA
513970 - 1132 LEWIS BLVD IA
514272 - 111 GAUL DRIVE IA
520349 - 101 GAUL DR IA
510737 - 100 FIRST STREET IA
513864 - 4701 S HILLS DR IA
501308 - Conoco Phill - YORK, NE
518034 - 2420 DACE AVE IA
504469 - Conoco Phill - MISSOURI VALLEY, I
504540 - Shell - Equi - MISSOURI VALLEY, I
520923 - 2501 FLOYD BLVD IA
517975 - 800 HAMILTON BLVD IA
516317 - 104 BUCKLEY ST IA
513878 - 1000 RIVERSIDE BLVD IA
515695 - 1416 LAKESHORE DR IA
521571 - 2325 MARSHALL AVE IA

INVOICE

ACCOUNT NUMBER: 0805281
ACCOUNT NAME: Woodbury County Sheriff

INVOICE: CL20271

Driver	Site #	Date	Time	Odom	MPG	Prod	Quantity	Price	Amount	Fed Exempt	State Exempt

518846 - 3040 220TH STREET IA
520749 - 4004 FLOYD BLVD IA
512698 - 2801 HAMILTON BLVD IA
515601 - 2815 SINGING HILLS BLVD IA
521187 - 1203 TRI VIEW AVE IA
509159 - 3333 GORDON DR IA
518551 - 3601 SINGING HILLS BLVD IA
520240 - 3808 DAKOTA AVE NE
513666 - 4450 SERGEANT RD IA
522641 - 576 MAIN AVE N IA
505948 - Concord EFS - ELLSWORTH, IA
522727 - 23930 BOIES STREET IA
516342 - 2525 SINGING HILLS BLVD. IA
511196 - 121 N FLOYD AVE IA
522009 - 1313 RIVER DR SD
510410 - 1800 N US HIGHWAY 75 IA
516415 - 3420 SINGING HILLS BLVD. IA
504307 - Concord EFS - STORY CITY, IA
518065 - COMMUNITY OIL CO IA
513338 - 507 W 19TH ST IA
519920 - 2626 COURT STREET IA
522710 - 410 S MILL ST MN
514365 - 620 2ND AVE S MN
517068 - 2635 ADVENTURELAND D IA
500346 - Shell - Equi - EAST PEORIA, IL
517184 - 333 E EVANS IA
510044 - 2600 HOLIDAY RD IA
516445 - 2245 HIGHWAY 71 IA
518276 - 1727 CASSELMAN ST IA
519444 - 4103 FLOYD BLVD IA
514482 - 6417 NORTHGLENN DR IA
515625 - 3115 FLOYD BLVD. IA
522779 - 623 14TH ST IA
518284 - 3731 HAMILTON BLVD IA
517998 - 1401 COURT STREET IA

Proposed Budget Reviews
2/10/2015

Summary of Budgets to be Received onFebruary 3, 2015
The 2014 CPI is 1.6%

Fund / Department / Division	Category - Expense	Current FY 2015	Proposed FY 2016	Increase or Decrease Dollar	Increase or Decrease %
General Supplemental - Tax					
Emergency Services					
Emergency Services - Pages 2-3					
	Salaries & Benefits				
	Salaries	209,219	284,124	74,905	35.80%
	Benefits	107,077	136,783	29,706	27.74%
	Operating				
	Commodities	19,425	24,925	5,500	28.31%
	Other Services and Charges	110,903	70,623	(40,280)	-36.32%
	Capital & Equipment	122,125	97,125	(25,000)	0.00%
	Subtotal	568,749	613,580	44,831	7.88%

For FY 2015, Capital & Equipment were funded as follows: (1) 70,000 was Gaming Revenues, (2) 45,000 was CIP funds and (3) 7,125 from taxes.

*Additional Breakdown:	Emergency Services	453,749	613,580	159,831	35.22%
	Emergency Management - New	73,151	207,199	134,048	100.00%
	Starcom - Share of Starcom 23%	66,727	66,727	0	0.00%
	Subtotal	593,627	887,506	293,879	60.35%

Fund / Department / Division / Category - Expense	Current FY 2015	Proposed FY 2016	Increase or Decrease Dollar	Increase or Decrease %
Non Tax Funds - N.T.				
Emergency Services				
EMS Training - Page 3				
EMS Training	12,000	10,799	(1,201)	-10.01%
Emergency Services				
EMS Loan Fund - Page 3				
EMS Loans	166,923	170,923	4,000	2.40%
Rural Basic - Tax				
Emergency Services				
Animal Control - Page 11				
Operating				
Commodities	1,270	1,270	0	0.00%
Other Services and Charges	5,797	5,797	0	0.00%
Total	7,067	7,067	0	0.00%

County Services - Tax

I have included the FY 2016 budget for County Services approved by the Sioux Rivers Region Governance Board. Woodbury County's share of the Regions budget is $3,564,086. The Board of Supervisors can not make any changes to this budget. The result will have the County levy at $3,564,086 which is the maximum allowed by law for Woodbury County.

Fund / Department / Division	Category - Expense	Current FY 2015	Proposed FY 2016	Increase or Decrease Dollar	Increase or Decrease %
Case Management - Non Tax					
Case Management - Page 5-11					
	Salaries & Benefits				
	Salaries	735,023	746,787	11,764	1.60%
	Benefits	327,259	314,234	(13,025)	-3.98%
	Operating				
	Commodities	12,000	12,000	0	0.00%
	Human Resource Providers	126,500	126,500	0	0.00%
	Other Services and Charges	13,825	13,825	0	0.00%
	Capital & Equipment	3,350	3,350	0	0.00%
	Subtotal	1,217,957	1,216,696	(1,261)	-0.10%

Woodbury County Capital Improvement Projects - Tax thru Capital Loan.

Included is a five year capital improvements plan thru FY 2020. It lists by department and project requests. Also included are how the projects will be funded.

General Supplemental - Tax

Phoenix Program - Page 25					
	Operating				
	Other Services and Charges	130,903	76,550	(54,353)	-41.52%

Fund / Department / Division	Category - Expense	Current FY 2015	Proposed FY 2016	Increase or Decrease Dollar	%

Woodbury County Equipment Replacement Five FY Plan - Gaming Revenues

Included is a five year Equipment Replacement plan thru FY 2020. It lists by department and equipment requests. Also included are how the equipment purchase will be funded.

Gaming Revenue - Non Tax

There are two items that are budget for presently

(1) Transfers out - Page 3

The transfer out is for funding the equipment replacement fund

(2) Expenditures - Page 4 the discretion of the Board of Supervisors.

Expenditures at the discretion of the Board of Supervisors.

Local Option Sales Tax (Economic Development

There are two items that are budget for presently

(1) Transfers out - Page 3

Funds two Deparments: (1) Economic Development Department 200,720

(2) Planning and Zoning Department (partially), full funding 171,174 139,718

(2) Expenditures - Page 4

Expenditures at the discretion of the Board of Supervisors, but are limited to economic development.

General Supplemental - Tax

Siouxland Paramedics - Page 10

Operating

Other Services and Charges	30,000	48,152	18,152	60.51%

GM225U01

WOODBURY COUNTY
Budget Level Miscellaneous Information Entry

2/05/15
16:42:34

Budget level . . . . . : BOS-CHGS FY 15-16
Account number . . . . . : 2015 002 1211 412 48 15 OTHER SERVICES / TAX ALLO
Total budget amount . . . . : 887,506

Seq.#/ Priority	Freeform information	Amount
1.00	EMERGENCY SERVICES	613580
2.00	EMERGENCY MANAGEMENT	207199
3.00	STARCOM	66727
4.00		
5.00		
6.00		
7.00		
8.00		
9.00		
10.00		
11.00		
12.00		

+

F3=Exit F7=Update F9=Copy F12=Cancel

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
760-1211-412-1003	DEPARTMENT HEADS	0	0	0	0	84,287
760-1211-412-1004	WAGE PLAN EMP. PART TIME	22,149	32,343	46,186	15,318	31,886
760-1211-412-1010	WAGE PLAN EMPLOYEES	153,431	158,992	163,033	96,969	167,951
760-1211-412-1019	OVERTIME	3,321	4,439	0	3,564	0
760-1211-412-1020	LONGEVITY COMPENSATION	0	0	0	0	0
760-1211-412-1099	PROPOSED NEW EMPLOYEES	0	0	0	0	0
760-1211-412-1116	FICA - CNTY CONTRIBUTION	12,803	14,034	15,004	8,322	20,679
760-1211-412-1117	IPERS - CNTY CONTRIBUTION	17,758	19,340	20,636	11,461	27,584
760-1211-412-1118	EMPLOYEE HOSPITALIZATION	53,594	66,359	69,024	40,236	84,572
760-1211-412-1121	LIFE INSURANCE	115	132	144	84	173
760-1211-412-1123	DENTAL INSURANCE	1,410	1,618	1,763	1,028	2,115
760-1211-412-1126	LTD INSURANCE	482	495	506	308	1,660
760-1211-412-2320	CUSTODIAL SUPPLIES	440	635	750	112	750
760-1211-412-2501	GAS/OILS	13,515	20,066	11,540	10,141	13,540
760-1211-412-2601	OFFICE SUPPLIES	2,094	969	1,650	1,662	4,150
760-1211-412-2610	MAGAZINES & BOOKS	260	0	335	130	335
760-1211-412-2910	MEDICAL & LAB SUPPLIES	1,476	5,470	2,300	4,598	3,300
760-1211-412-2940	WEARING/SAFETY APPAREL	2,444	1,343	2,850	1,067	2,850
760-1211-412-4005	OFFICIAL PUBL. & LEGALS	0	82	95	8	95
760-1211-412-4020	TYPING, PRINTING & BINDIN	530	0	570	97	570
760-1211-412-4120	POSTAGE & MAILING	300	298	300	0	300
760-1211-412-4130	EMPLOYEE MILEAGE	0	0	0	0	0
760-1211-412-4132	TRAVEL EXPENSES	354	146	426	0	426
760-1211-412-4140	TELEPHONE EXPENSE	3,348	3,236	3,528	1,995	3,528

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
760-1211-412-4141	CELL PHONE EXPENSE	2,599	2,465	2,500	1,338	2,500
760-1211-412-4201	PROFFESSIONAL SERVICE	18,915	20,892	19,987	11,453	19,987
760-1211-412-4220	SCHOOL OF INSTRUCTION	367	723	347	20	347
760-1211-412-4301	NATURAL & LP GAS	950	14,228	10,500	6,559	10,500
760-1211-412-4302	WATER/GARBAGE	848	622	800	269	800
760-1211-412-4310	ELECTRIC LIGHT & POWER	4,613	4,340	5,000	2,722	5,000
760-1211-412-4410	BUILDINGS	10,862	14,582	10,000	3,637	12,000
760-1211-412-4420	EQUIPMENT MAINTENANCE	81	1,611	1,600	0	1,600
760-1211-412-4440	MOTOR VEHICLE EXPENSE	7,924	7,208	8,000	6,695	9,000
760-1211-412-4460	RADIO & RELATED EQUIPMENT	2,785	1,500	2,970	1,206	2,970
760-1211-412-4475	MAINTENANCE CONTRACTS	0	1,745	850	730	850
760-1211-412-4501	RENT BUILDINGS	28,274	3,047	37,000	26,405	0
760-1211-412-4801	DUES/MEMBERSHIPS	240	160	150	0	150
760-1211-412-4815	TAX ALLOTMENT	0	0	6,280	0	0
760-1211-412-6105	BUILDINGS	30,000	0	0	0	20,000
760-1211-412-6350	MOTOR VEHICLE	44,219	0	0	0	70,000
760-1211-412-6360	OFFICE EQUIPMENT & FURN.	18,909	0	0	0	0
760-1211-412-6365	SAFETY EQUIPMENT	6,898	3,700	7,125	4,169	7,125
*	EMERGENCY SERVICES	468,308	406,820	453,749	262,303	613,580
**	PUBLIC SAFETY	468,308	406,820	453,749	262,303	613,580
***	EMERGENCY SERVICES	468,308	406,820	453,749	262,303	613,580
****	EMERGENCY SERVICES	468,308	406,820	453,749	262,303	613,580
*****	EXPENDITURE	468,308	406,820	453,749	262,303	613,580
******	EMERGENCY SERVICES OPERAT	463,427	388,931	293,513	256,264	0

GM225U01

WOODBURY COUNTY
Budget Level Miscellaneous Information Entry

2/05/15
16:42:34

Budget level . . . . . : BOS-CHGS FY 15-16
Account number . . . . . : 2015 002 1211 412 48 15 OTHER SERVICES / TAX ALLO
Total budget amount . . . . : 887,506

Seq.#/ Priority	Freeform information	Amount
1.00	EMERGENCY SERVICES	613580
2.00	EMERGENCY MANAGEMENT	207199
3.00	STARCOM	66727
4.00		
5.00		
6.00		
7.00		
8.00		
9.00		
10.00		
11.00		
12.00		

+

F3=Exit F7=Update F9=Copy F12=Cancel

Proposed Emergency Management Budget
FY 2016

Account Number	Account Description	FY 2016 Dept Head Request	FY2016 EM Commission Request
761-1238-412-1099	Proposed New Employee	160,419	69,000
761-1238-412-2320	Custodial Supplies	500	500
761-1238-412-2501	Gas/Oils	0	5,500
761-1238-412-2601	Office Supplies	3,500	2,000
761-1238-412-2610	Magazines & Books	200	0
761-1238-412-4005	Official Publications & Legals	500	500
761-1238-412-4020	Typing, Printing & Binding	3,500	500
761-1238-412-4120	Postage & Mailing	300	300
761-1238-412-4130	Employee Mileage	6,000	0
761-1238-412-4140	Telephone Expense	2,000	2,000
761-1238-412-4141	Cell Phone Expense	1,680	0
761-1238-412-4220	School of Instruction	3,000	3,000
761-1238-412-4222	Planning	3,500	0
761-1238-412-4440	Motor Vehicle Expense	0	2,000
761-1238-412-4501	TSI Rent	42,000	39,000
761-1238-412-4620	Liability Insurance	5,000	0
761-1238-412-4801	Dues/Memberships	600	600
761-1238-412-6350	Motor Vehicle	0	22,000
761-1238-412-6360	Office Equipment & Furniture	11,500	0
Totals		244,199	146,900

If the 146,900 proposed budget is adopted by the commission following would be the impact on Woodbury County Board of Supervisors

Proposed FY 2016 Proposed Budget	146,900
Less the SLA State Grant	(39,000)
Total Tax Askings For Emegency Management	107,900

Woodbury County Information Only

Woodbury County Tax Asking for EM (FY 2016)	107,900
Possible Use of Gaming Revenues for Vehicle Purchase	(22,000)
Net Result Tax Asking	85,900
Original Proposal	207,199
New Proposed	(85,900)
Savings	121,299

GM225U01

WOODBURY COUNTY
Budget Level Miscellaneous Information Entry

2/05/15
16:42:34

Budget level . . . . . : BOS-CHGS FY 15-16
Account number . . . . . : 2015 002 1211 412 48 15 OTHER SERVICES / TAX ALLO
Total budget amount . . . . : 887,506

Seq.#/ Priority	Freeform information	Amount
1.00	EMERGENCY SERVICES	613580
2.00	EMERGENCY MANAGEMENT	207199
3.00	STARCOM	66727
4.00		
5.00		
6.00		
7.00		
8.00		
9.00		
10.00		
11.00		
12.00		

+

F3=Exit F7=Update F9=Copy F12=Cancel

76 new
3

Starcomm Budget
July 1st 2015 Thru June 30th 2016

763-1240-412-

Code		STARCOMM Budget 7-1-15 thru 6-30-16	Percentage of Population	By Percentage	
		Dakota County Law Enforcement Center	15%	$ 43,517.70	
		Union County	4%	$ 11,604.72	
		North Sioux City	2%	$ 5,802.36	
		Woodbury County	23%	$ 66,727.14	
		Sioux City	53%	$ 153,762.54	
		Sgt. Bluff	3%	$ 8,703.54	
		Total Population	100%		
		Revenue TOTAL		**$ 290,118.00**	
		AT&T Tower Rent		54,600.00	
		Schenkelberg Implement		4,620.00	
		Iowa Communication Network		3,000.00	
		Siouxlan Communications		16,500.00	
		King Stree Wireless		2,470.00	
		FiberCOM		6,000.00	
		Electronic Engineering		0.00	
			Other Revenue		
		REC-$4200 as CREDIT on monthly Invoice for AT&T and O'Brien Towers			
		Other Revenue Total		**$ 87,190.00**	
		H.T.E. Description	**FY13 Starting July 1st 2015**		
23-25		Household & Inst.Supplies/Tower Lights	$ 8,200.00		Tower Lights, Inspections, etc.
25-01		Motor Vehicle Supplies / Gas/Oils	$ 2,000.00		Starcomm Mobile Fuel
43-01		Public Utiliies Services / Natural & LP	$ 5,000.00		Propane
43-10		Public Utilities Services / Electric Lights	$ 28,000.00		Tower Site Electric
1-10		Repair & Maintenance Ser/Building	$ 11,118.00		Tower Site AC / Generator, Gravel, Misc, UPS
1-20		Repair & Maintenance Ser/Equipment Maint	$ 25,000.00		Spares for Radio System
44-40		Repair & Maintenance Ser/Motor Vehicle	$ 2,500.00		Starcomm Mobile Vehicle maintenance
44-60		Repair & Maintenance Ser/Radio	$ 227,717.00		Radio Maintenance Contract 12 months
44-75		Repair & Maintenance Ser/Maintenance	$ 5,000.00		Fiber Locates, Supplies and Splicing
46-48		Insurance Services/Insurance Premiums	$28,250.00		Bus, Tower Sites, Radio Equipment
					Deductible $50,000.00 divided by %
63-70		Machinery & Equipment / Communications Equip	$ 32,023.00		Microwave System Maintenance
63-85		Machinery & Equipment / Lease/Purchase	$ 2,500.00		Internet and wireless phone for Bus
		Utilities TOTAL	**$ 377,308.00**		
		Expenditures	$ 377,308.00		
		Other Revenue	$ 87,190.00		
		Total Less Other Revenue	$ 290,118.00		
		TOTAL Expenditures	**$ 290,118.00**		

	Population %		Captial Improvements $350,000.00	FY16 Starcomm Budget $290,117.00	Total of BOTH Capital Improvements & FY16 Starcomm Budget
1243	15%	Dakota County Law Enforcement Center	$52,500.00	$43,517.55	$96,017.55
	4%	Union County	$14,000.00	$11,604.68	$25,604.68
	2%	North Sioux City	$7,000.00	$5,802.34	$12,802.34
	23%	Woodbury County	$80,500.00	$66,726.91	$147,226.91
	53%	Sioux City	$185,500.00	$153,762.01	$339,262.01
	3%	Sgt. Bluff	$10,500.00	$8,703.51	$19,203.51
	100%	Total Population			
		Revenue TOTAL	**$350,000.00**	**$290,117.00**	**$640,117.00**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
259-1211-412-4220	SCHOOL OF INSTRUCTION	6,421	11,416	12,000	9,192	10,799
259-1211-412-6365	SAFETY EQUIPMENT	0	0	0	0	0
*	EMERGENCY SERVICES	6,421	11,416	12,000	9,192	10,799
**	PUBLIC SAFETY	6,421	11,416	12,000	9,192	10,799
***	EMERGENCY SERVICES	6,421	11,416	12,000	9,192	10,799
****	EMERGENCY SERVICES	6,421	11,416	12,000	9,192	10,799
*****	EXPENDITURE	6,421	11,416	12,000	9,192	10,799
******	EMS TRAINING	0	193-	0	9,940-	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
229-1212-412-3520	AMBULANCE ASSISTANCE	36,500	0	166,923	0	170,923
*	EMERGENCY SERVICES	36,500	0	166,923	0	170,923
**	PUBLIC SAFETY	36,500	0	166,923	0	170,923
***	EMS LOANS	36,500	0	166,923	0	170,923
****	EMERGENCY SERVICES	36,500	0	166,923	0	170,923
*****	EXPENDITURE	36,500	0	166,923	0	170,923
******	EMS LOAN	26,500	19,627-	150,923	12,000-	164,923

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
111-6201-462-2301	FOOD	0	41	100	42	100
111-6201-462-2501	GAS & OIL	1,163	871	1,170	0	1,170
111-6201-462-4201	PROFESSIONAL SERVICES	1,425	2,550	2,322	225	2,322
111-6201-462-4410	BLDG/EQUIPMENT/MAIN	423	1,048	1,200	0	1,200
111-6201-462-4440	MOTOR VEHICL EXPENSE	2,978	1,626	2,275	0	2,275
*	ANIMAL CONTROL	5,989	6,136	7,067	267	7,067
**	COUNTY ENVIRONMENT	5,989	6,136	7,067	267	7,067
***	ANIMAL CONTROL	5,989	6,136	7,067	267	7,067
****	ANIMAL CONTROL	5,989	6,136	7,067	267	7,067

	SIOUX RIVERS DRAFT FY16 BUDGET	POOL FUND	PLYMOUTH	SIOUX	WOODBURY	TOTAL	PROGRAM DETAIL
0010-60-4004-000-37200	CONSULTATION & EDUCATION	$ -	$ 23,850	$ 36,000	$ 350,000	$ 409,850	SMH allocation/block grant
0010-60-4022-000-10000	SALARY - PART TIME HELP	$ -	$ -	$ -	$ -	$ -	
0010-60-4022-000-10000	SALARY - FULL TIME HELP	$ -	$ 26,492	$ 19,219	$ 123,860	$ 169,571	
0010-60-4022-000-11000	FICA COUNTY CONTRIBUTION	$ -	$ 2,027	$ 1,471	$ 8,972	$ 12,470	
0010-60-4022-000-11100	IPERS COUNTY CONTRIBUTION	$ -	$ 2,079	$ 1,717	$ 11,061	$ 14,857	
0010-60-4022-000-11210	EMPLOYEE LIFE INS	$ -	$ -	$ -	$ 67	$ 67	
0010-60-4022-000-11230	EMPLOYEE DENTAL	$ -	$ -	$ -	$ 827	$ 827	
0010-60-4022-000-11260	EMPLOYEE LTD	$ -	$ -	$ -	$ 328	$ 328	
0010-60-4022-000-11300	EMPLOYEE INS-CO CONTRIBUTION	$ -	$ 15,354	$ 5,907	$ 36,587	$ 57,848	
0010-60-4022-000-26000	STATIONERY/FORMS/OFC SUPPLIES	$ -	$ 100	$ 1,750	$ 1,500	$ 3,350	
0010-60-4022-000-40200	TYPING, PRINTING, BINDING	$ -	$ -	$ -	$ 1,200	$ 1,200	
0010-60-4022-000-41200	POSTAGE & MAILINGS	$ -	$ 50	$ -	$ -	$ 50	
0010-60-4022-000-41300	EMPLOYEE MILEAGE & SUBSISTENCE	$ -	$ 1,000	$ 3,500	$ -	$ 4,500	
0010-60-4022-000-41400	TELEPHONE & TELEGRAPH	$ -	$ 400	$ 500	$ -	$ 900	
0010-60-4022-000-42200	EDUCATION & TRAINING	$ -	$ 1,000	$ 700	$ 2,500	$ 4,200	
0010-60-4022-000-45000	DUES & MEMBERSHIPS	$ -	$ 1,000	$ 3,500	$ -	$ 4,500	
0010-60-4022-000-63600	OFFICE EQUIP AND FURNITURE	$ -	$ -	$ -	$ -	$ -	
0010-60-4032-000-32600	GUARDIAN & CONSERVATOR	$ -	$ -	$ -	$ 12,500	$ 12,500	The Center MI
0010-60-4032-000-32900	HOURLY SCL	$ -	$ 10,000	$ 33,407	$ -	$ 43,407	
0010-60-4041-000-30600	PRESCRIPTION MEDICATION	$ -	$ -	$ -	$ 15,000	$ 15,000	
0010-60-4041-000-39900	TREATMENT SERVICES/OTHER	$ -	$ 40,000	$ -	$ -	$ 40,000	
0010-60-4042-000-30500	OUTPATIENT	$ -	$ 4,000	$ 12,000	$ 150,000	$ 166,000	SMH Fee for Service
0010-60-4042-000-36600	PSYCHOTHER SOCIAL SUPPORT SERVICE	$ -	$ -	$ -	$ 150,000	$ 150,000	Friendship House
0010-60-4042-000-39600	COMMUNITY SUPPORT PROGRAM	$ -	$ -	$ -	$ 675,600	$ 675,600	Safe School/MH Court
0010-60-4042-000-39700	PSYCHIATRIC REHAB	$ -	$ -	$ 25,000	$ -	$ 25,000	
0010-60-4042-000-39900	TREATMENT SERVICES/OTHER	$ -	$ -	$ -	$ 15,000	$ 15,000	Rural School
0010-60-4044-000-30500	COMMUNITY BASED CRISIS INTERVENTION	$ 1,000,000	$ -	$ -		$ 1,000,000	
0010-60-4044-000-34600	EMERGENCY SERVICES	$ -	$ 72,000	$ 103,411	$ -	$ 175,411	
0010-60-4050-000-36000	VOCATIONAL SERVICES	$ -	$ -	$ 40,000	$ -	$ 40,000	
0010-60-4050-000-36400	JOB DEVELOPMENT	$ -	$ -	$ -	$ -	$ -	
0010-60-4050-000-36700	ADULT DAY CARE	$ -	$ -	$ -	$ -	$ -	
0010-60-4050-000-36800	SUPPORTED EMPLOYMENT	$ -	$ -	$ -	$ -	$ -	

0010-60-4063-000-31400	RESIDENTIAL CARE FACILITY 1-5 BED	$ -	$ -	$ -	$ 25,000	$ 25,000	Court Ordered	
0010-60-4064-000-31400	RESIDENTIAL CARE FACILITY	$ -	$ 150,000	$ 90,000	$ 750,000	$ 990,000	Court Ordered	
0010-60-4064-000-31600	RESIDENTIAL CARE FACILITY PMI	$ -	$ -	$ -	$ 90,000	$ 90,000	Court Ordered	
0010-60-4071-000-31900	STATE MENTAL HEALTH INSTITUE	$ -	$ 30,000	$ 50,000	$ 70,000	$ 150,000	Court Ordered	
0010-60-4074-000-30000	DIAGNOSTIC (COMMITMENT)	$ -	$ 3,000	$ 4,000	$ 70,000	$ 77,000	Court Ordered	
0010-60-4074-000-35300	SHERIFF TRANSPORTATION	$ -	$ 3,000	$ 2,500	$ 26,500	$ 32,000	Court Ordered	
0010-60-4074-000-39300	LEGAL REPRESENTATION	$ -	$ 2,000	$ 3,600	$ 60,000	$ 65,600	Court Ordered	
0010-60-4075-000-39500	MENTAL HEALTH ADVOCATES	$ -	$ 1,500	$ 500	$ 20,800	$ 22,800	Court Ordered	
0010-60-4075-000-11170	IPERS COUNTY CONTRIBUTION	$ -	$ -	$ -	$ 1,857	$ 1,857	Court Ordered	
0010-60-4075-000-41300	MENTAL HEALTH ADVOCATES MILEAGE	$ -	$ -	$ -	$ 2,000	$ 2,000	Court Ordered	
0010-60-4075-000-41360	MENTAL HEALTH ADVOCATES PARKING	$ -	$ -	$ -	$ 175	$ 175	Court Ordered	
0010-60-4222-000-10000	SALARY - PART TIME HELP	$ -	$ -	$ -	$ -	$ -		
0010-60-4222-000-10000	SALARY - FULL TIME HELP	$ -	$ 17,415	$ 19,219	$ 24,951	$ 61,585		
0010-60-4222-000-11000	FICA COUNTY CONTRIBUTION	$ -	$ 1,425	$ 1,471	$ 2,145	$ 5,041		
0010-60-4222-000-11100	IPERS COUNTY CONTRIBUTION	$ -	$ 1,560	$ 1,717	$ 2,569	$ 5,846		
0010-60-4222-000-11210	EMPLOYEE LIFE INS	$ -	$ -	$ -	$ 11	$ 11		
0010-60-4222-000-11230	EMPLOYEE DENTAL	$ -	$ -	$ -	$ 144	$ 144		
0010-60-4222-000-11260	EMPLOYEE LTD	$ -	$ -	$ -	$ 57	$ 57		
0010-60-4222-000-11300	EMPLOYEE INS-CO CONTRIBUTION	$ -	$ -	$ 5,907	$ 6,363	$ 12,270		
0010-60-4222-000-26000	STATIONERY/FORMS/OFC SUPPLIES	$ -	$ 200	$ 1,750	$ -	$ 1,950		
0010-60-4222-000-41200	POSTAGE & MAILINGS	$ -	$ -	$ -	$ -	$ -		
0010-60-4222-000-41300	EMPLOYEE MILEAGE & SUBSISTENCE	$ -	$ 100	$ 3,500	$ -	$ 3,600		
0010-60-4222-000-41400	TELEPHONE & TELEGRAPH	$ -	$ 200	$ 500	$ -	$ 700		
0010-60-4222-000-42200	EDUCATION & TRAINING	$ -	$ 200	$ 700	$ 1,000	$ 1,900		
0010-60-4222-000-45000	DUES & MEMBERSHIPS	$ -	$ 1,000	$ 3,500	$ -	$ 4,500		
0010-60-4222-000-63600	OFFICE EQUIP AND FURNITURE	$ -	$ -	$ -	$ -	$ -		
0010-60-4232-000-32600	GUARDIAN & CONSERVATOR	$ -	$ -	$ -	$ 12,500	$ 12,500	The Center ID	
0010-60-4232-000-32900	HOURLY SCL	$ -	$ -	$ 60,000	$ 20,000	$ 80,000		
0010-60-4242-000-36400	JOB DEVELOPMENT	$ -	$ -	$ -	$ -	$ -		
0010-60-4242-000-36600	SOCIAL SUPPORT SERVICES	$ -	$ -	$ -	$ 25,000	$ 25,000	ARC	
0010-60-4243-000-30010	ASSESSMENT & EVALUATION	$ -	$ -	$ -	$ -	$ -		
0010-60-4243-000-39300	LEGAL REPRESENTATION	$ -	$ -	$ -	$ -	$ -		
0010-60-4250-000-36000	VOCATIONAL SERVICES	$ -	$ 50,000	$ 400,000	$ -	$ 450,000		
0010-60-4250-000-36800	SUPPORTED EMPLOYMENT	$ 500,000	$ 17,464	$ 70,027	$ -	$ 587,491		

0010-60-4264-000-39900	OTHER (All SPP services)	$ -	$ -	$ -	$ -	$ -		
0010-60-4274-000-39300	LEGAL REPRESENTATION	$ -	$ -	$ -	$ -	$ -		
0010-60-4321-000-37400	CASE MANAGEMENT	$ -	$ -	$ -	$ -	$ -		
0010-60-4332-000-32500	RESPITE	$ -	$ -	$ -	$ 1,500	$ 1,500		
0010-60-4332-000-32900	HOURLY SCL	$ -	$ -	$ 10,000	$ -	$ 10,000		
0010-60-4350-000-36000	VOCATIONAL SERVICES	$ -	$ -	$ -	$ 5,700	$ 5,700		
0010-60-4350-000-36200	WORK ACTIVIT/PREVOC	$ -	$ -	$ -	$ 8,500	$ 8,500		
0010-60-4350-000-36700	ADULT DAY	$ -	$ -	$ -	$ -	$ -		
0010-60-4411-000-10000	SALARY - PART TIME HELP	$ -	$ -	$ -	$ -	$ -		
0010-60-4411-000-10000	SALARY - FULL TIME HELP	$ -	$ 7,277	$ 21,830	$ 78,691	$ 107,798		
0010-60-4411-000-11000	FICA COUNTY CONTRIBUTION	$ -	$ 557	$ 1,670	$ 6,513	$ 8,740		
0010-60-4411-000-11100	IPERS COUNTY CONTRIBUTION	$ -	$ 648	$ 1,944	$ 7,601	$ 10,193		
0010-60-4411-000-11210	EMPLOYEE LIFE INS	$ -	$ -	$ -	$ 36	$ 36		
0010-60-4411-000-11230	EMPLOYEE DENTAL	$ -	$ -	$ -	$ 413	$ 413		
0010-60-4411-000-11260	EMPLOYEE LTD	$ -	$ -	$ -	$ 160	$ 160		
0010-60-4411-000-11300	EMPLOYEE INS-CO CONTRIBUTION	$ -	$ -	$ -	$ 18,294	$ 18,294		
0010-60-4411-000-25010	FUEL	$ -	$ -	$ -	$ 600	$ 600		
0010-60-4411-000-26000	STATIONERY/FORMS/OFC SUPPLIES	$ -	$ 583	$ 1,750	$ 6,083	$ 8,416		
0010-60-4411-000-26100	MAGAZINES	$ -	$ -	$ -		$ -		
0010-60-4411-000-40050	PUBLICATIONS AND NOTICIES	$ -	$ -	$ -		$ -		
0010-60-4411-000-40200	TYPING, PRINTING, BINDING	$ -	$ -	$ -	$ 500	$ 500		
0010-60-4411-000-41200	POSTAGE & MAILINGS	$ -	$ -	$ -	$ 150	$ 150		
0010-60-4411-000-41300	EMPLOYEE MILEAGE & SUBSISTENCE	$ -	$ 1,000	$ 3,000	$ 5,000	$ 9,000		
0010-60-4411-000-41320	TRAVEL EXPENSES(HOTEL)	$ -	$ -	$ -	$ 3,500	$ 3,500		
0010-60-4411-000-41340	MEALS	$ -	$ -	$ -	$ 1,941	$ 1,941		
0010-60-4411-000-41360	PARKING	$ -	$ -	$ -	$ 2,400	$ 2,400		
0010-60-4411-000-41400	TELEPHONE & TELEGRAPH	$ -	$ 167	$ 500	$ 1,500	$ 2,167		
0010-60-4411-000-41410	CELL PHONE EXPENSES	$ -	$ -	$ -	$ 750	$ 750		
0010-60-4411-000-42010	PROFESSIONAL SERVICES				$ 5,000	$ 5,000		
0010-60-4411-000-42100	COMPUTER SERVICES	$ -	$ -	$ -		$ -		
0010-60-4411-000-42200	EDUCATION & TRAINING	$ -	$ 233	$ 700	$ 1,733	$ 2,666		
0010-60-4411-000-43100	ELECTRIC, WATER, SEWER	$ -	$ -	$ -	$ 7,000	$ 7,000		
0010-60-4411-000-44100	BUILDINGS - MAINTENANCE, REPAIR	$ -	$ -	$ -	$ 2,500	$ 2,500		
0010-60-4411-000-44400	VEHICLES REPAIR AND MAINTENANCE	$ -	$ -	$ -	$ 250	$ 250		

0010-60-4411-000-44700	EQUIPMENT MAINTENANCE	$ -	$ -	$ -	$ 250	$ 250		
0010-60-4411-000-45000	BUILDINGS RENT/UTILITIES	$ -	$ -	$ -	$ -	$ -		
0010-60-4411-000-47100	JANITORIAL	$ -	$ -	$ -	$ 2,400	$ 2,400		
0010-60-4411-000-47500	SANITARY AND DISPOSAL	$ -	$ -	$ -	$ 300	$ 300		
0010-60-4411-000-48000	DUES & MEMBERSHIPS	$ -	$ 1,000	$ 3,000	$ 16,230	$ 20,230		
0010-60-4411-000-63600	OFFICE EQUIP AND FURNITURE	$ -	$ -	$ -	$ 2,000	$ 2,000		
0010-60-4411-000-48100	CONTRIBUTIONS TO OTHER GOVERMENTS & C	$ -	$ 44,602	$ 480	$ 610,517	$ 655,599		
		$ 1,500,000	$ 534,483	$ 1,051,847	$ 3,564,086	$ 6,650,416		
Mental Illness	Levy	$ -	$ 363,800	$ 1,027,388	$ 3,564,086	$ 4,955,274		
Intelectual Disability	SPP	$ -	$ -	$ -		$ -		
Developmental Disability	Equalization	$ -	$ -	$ -	$ -	$ -		
Administrative	Carry Over	$ -	$ -	$ -	$ -	$ -		
	Administrative	$ -	$ -	$ 24,459	$ -	$ 24,459		
	Total	$ -	$ 363,800	$ 1,051,847	$ 3,564,086	$ 4,979,733		
	Difference	$ (1,500,000)	$ (170,683)	$ -	$ -	$ (1,670,683)		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
106-4121-441-3742	CASE MANAGE.-BRAIN INJURY	0	0	0	3,972	0
*	PURCHASED ADMINISTRATION	0	0	0	3,972	0
**	REHABILITATIVE TREATMENT	0	0	0	3,972	0
***	CMI CASE MANAGEMENT	0	0	0	3,972	0
****	CHRONIC MENTAL ILLNESS	0	0	0	3,972	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
106-4221-442-1003	DEPARTMENT HEADS	0	0	0	0	0
106-4221-442-1009	SUPERVISORY	0	0	0	0	0
106-4221-442-1010	WAGE PLAN EMPLOYEES	0	0	0	0	0
106-4221-442-1015	TEMPORARY EMPLOYEES	0	0	0	0	0
106-4221-442-1019	OVERTIME	0	0	0	0	0
106-4221-442-1116	MATCHING FICA	0	0	0	0	0
106-4221-442-1117	IPERS - CNTY CONTRIBUTION	0	0	0	0	0
106-4221-442-1118	EMPLOYEE HOSPITALIZATION	0	0	0	0	0
106-4221-442-1121	LIFE INSURANCE	0	0	0	0	0
106-4221-442-1123	DENTAL INSURANCE	0	0	0	0	0
106-4221-442-1126	LTD INSURANCE	0	0	0	0	0
106-4221-442-3740	CASE MANAGE. - MEDICAID M	0	0	0	0	0
106-4221-442-4140	TELEPHONE EXPENSE	0	0	0	0	0
*	MENTAL RETARDATION	0	0	0	0	0
**	REHABILITATIVE TREATMENT	0	0	0	0	0
***	MR CASE MANAGEMENT	0	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
106-4222-422-1009	SUPERVISORY	0	0	0	0	0
*	SERVICES MANAGEMENT	0	0	0	0	0
**	COURT SERVICES	0	0	0	0	0
***	SERVICES MANAGEMENT	0	0	0	0	0
****	MENTAL RETARDATION	0	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
106-4321-443-3740	CASE MANAGE. - MEDICAID M	0	0	69,200	5,544	69,200
*	DEVELOPMENTALLY DISABLED	0	0	69,200	5,544	69,200
**	REHABILITATIVE TREATMENT	0	0	69,200	5,544	69,200
***	DD CASE MANAGEMENT	0	0	69,200	5,544	69,200
****	DEVELOPMENTALLY DISABLED	0	0	69,200	5,544	69,200

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
106-4521-442-1003	DEPARTMENT HEADS	0	0	13,502	6,058	9,294
106-4521-442-1004	WAGE PLAN EMP. PART-TIME	0	0	0	0	0
106-4521-442-1009	SUPERVISORY	0	0	43,285	26,637	43,274
106-4521-442-1010	WAGE PLAN EMPLOYEES	0	0	678,236	364,988	694,219
106-4521-442-1015	TEMPORARY EMPLOYEES	0	0	0	0	0
106-4521-442-1019	OVERTIME	0	0	0	144	0
106-4521-442-1116	MATCHING FICA	0	0	53,947	29,010	54,573
106-4521-442-1117	IPERS - CNTY CONTRIBUTION	0	0	65,638	35,494	66,688
106-4521-442-1118	EMPLOYEE HOSPITALIZATION	0	0	199,607	109,800	184,969
106-4521-442-1121	LIFE INSURANCE	0	0	449	240	444
106-4521-442-1123	DENTAL INSURANCE	0	0	5,482	2,931	5,429
106-4521-442-1126	LTD INSURANCE	0	0	2,136	1,136	2,131
106-4521-442-2501	GAS/OILS	0	0	6,000	374	6,000
106-4521-442-2601	OFFICE SUPPLIES	0	0	6,000	682	6,000
106-4521-442-3700	CLIENT ADMINISTRATIVE SER	0	0	12,500	3,675	12,500
106-4521-442-3740	CASE MANAGE. - MEDICAID M	0	0	0	0	0
106-4521-442-4020	TYPING, PRINTING & BINDIN	0	0	1,200	0	1,200
106-4521-442-4120	POSTAGE & MAILING EXPENSE	0	0	100	0	100
106-4521-442-4130	EMPLOYEE MILEAGE	0	0	750	439	750
106-4521-442-4132	TRAVEL EXPENSES	0	0	2,000	457	2,000
106-4521-442-4134	MEAL EXPENSES	0	0	1,200	119	1,200
106-4521-442-4136	PARKING	0	0	2,400	1,200	2,400
106-4521-442-4140	TELEPHONE EXPENSE	0	0	1,600	0	1,600
106-4521-442-4210	COMPUTER SERVICES	0	0	1,500	270	1,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
106-4521-442-4220	SCHOOL OF INSTRUCTION	0	0	1,500	510	1,500
106-4521-442-4221	INDIRECT COSTS	0	0	0	0	0
106-4521-442-4440	MOTOR VEHICLE EXPENSE	0	0	1,000	4	1,000
106-4521-442-4470	EQUIPMENT MAINTENANCE	0	0	500	0	500
106-4521-442-4801	DUES/MEMBERSHIPS	0	0	75	120	75
106-4521-442-6360	OFFICE EQUIPMENT & FURN.	0	0	3,350	683	3,350
*	MENTAL RETARDATION	0	0	1,103,957	584,971	1,102,696
**	REHABILITATIVE TREATMENT	0	0	1,103,957	584,971	1,102,696
***	COUNTY PROVIDED CASE MANA	0	0	1,103,957	584,971	1,102,696
****	COUNTY PROVIDED CASE MANA	0	0	1,103,957	584,971	1,102,696

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
106-4721-447-3740	CASE MANAGE.-BRAIN INJURY	0	0	44,800	31,143	44,800
*	BRAIN INJURY	0	0	44,800	31,143	44,800
**	REHABILITATIVE TREATMENT	0	0	44,800	31,143	44,800
***	CASE MANAGEMENT	0	0	44,800	31,143	44,800
****	BRAIN INJURY	0	0	44,800	31,143	44,800
*****	EXPENDITURE	0	7,282	1,217,957	625,630	1,216,696
******	CASE MANAGEMENT	0	0	248,486-	272,123-	0

Woodbury County Capital Improvement Plan 2016-2020

Approved by the Board of Supervisors (Date)

Project Title	Location/Submitter	Project Cost	CIP - Annual	Funding Sources: Bonds	Cons. Reserve	Other
2016						
Updating WCICC Technology	Courthouse/WCIC Director	$190,000	190,000	190,000		
Replace wood chip surfacing material at Little Sioux playground with rubberized chips	Conservation	$40,000	40,000		40,000	
Correct drainage problems on Bigelow Park swim area	Conservation	$50,000	50,000		50,000	
Construct one new cabin at Southwood Area	Conservation	$50,000	50,000		50,000	
Install 30 amp electric service to tent camping sites at Southwood Conservation Area	Conservation	$10,000	10,000		10,000	
New Voting Machines	County Auditor	$750,000	750,000	750,000		
Purchase materials to complete concrete driveway	Emergency Services	$10,000	10,000	10,000		
Replace windows doors	Emergency Services	$15,000	15,000	15,000		
Capital Improvements	Starcom	$80,500	80,500	80,500		
Tower for Roof - Chiller	Bldg. Services - Crthouse	$35,000	35,000	35,000		
Replace Front Steps of LEC and Hand Rails	Bldg. Services - LEC	$110,000	110,000	110,000		
Replace All New Shut-offs for Water - Cold & Hot in Plumbing Tunnels	Bldg. Services - LEC	$18,000	18,000	18,000		
New Floors through Out Main Building	Bldg. Services - P/Hills	$25,000	25,000	25,000		
Lighting	Bldg. Services - P/Hills	$8,000	8,000	8,000		
Siding	Bldg. Services - P/Hills	$5,000	5,000	5,000		
Asphalt Needs Repaired and Coated	Bldg. Services - P/Hills	$12,000	12,000	12,000		
		2016 Total	**$1,408,500**	**$1,258,500**	**$150,000**	**$0**
2017						
Updating WCICC Technology	Courthouse/WCIC Director	$200,000	200,000	200,000		
Upgrading of computer equipment County wide - 5 yrs.	WCICC	$456,850	34,800	34,800		
Communication radio consoles 1 of 2	Comm. Center	$450,000	225,000	225,000		
Construc midsized enclosed structure at trailhead in Little Sioux Park	Conservation	$150,000	150,000		150,000	
Replace fishing/boating docks at Bigelow Park-Browns Lake	Conservation	$25,000	25,000		25,000	
Apply epoxy finish to floors and shower walls in two camper shower/restroom facilities at Little Sioux Park		$15,000	15,000		15,000	
Room 207 Carpet - Judges Area	Bldg. Services - Crthouse	$5,000	5,000	5,000		
2nd Floor Carpet - Back Half	Bldg. Services - T/Hoyt	$6,500	6,500	6,500		
Paint Interior of Building	Bldg. Services - T/Hoyt	$20,000	20,000	20,000		
3rd Floor - New Carpet DHS	Bldg. Services - T/Hoyt	$16,000	16,000	16,000		
Paint Interior of Building	Bldg. Services - P/Hills	$6,000	6,000	6,000		
		2017 Total	**$703,300**	**$513,300**	**$190,000**	**$0**

Project Title	Location/Submitter	Project Cost	CIP - Annual	Funding Sources: Bonds	Cons. Reserve	Other
2018						
Communication radio consoles 2 of 2	Comm. Center	$450,000	225,000	225,000		
Updating WCICC Technology	WCICC	$180,000	180,000	180,000		
Upgrading of computer equipment County wide - 5 yrs.	WCICC	$456,850	165,250	165,250		
Replace playground equipment near Little Sioux swimming beach	Conservation	$35,000	35,000		35,000	
Extend electric service to tent camping area on west of lake at Little Sioux Park.	Conservation	$10,000	10,000		10,000	
Resurface asphalt roads in Bigelow Park	Conservation	$100,000	100,000		100,000	
Replace stell roof on Fowler Forest open shelter	Conservation	$50,000	50,000		50,000	
Human Resource - New Carpet	Bldg. Services - Crthouse	$2,500	2,500	2,500		
CASA - New Carpet Except for Court Rooms	Bldg. Services - T/Hoyt	$16,000	16,000	16,000		
		2018 Total	**$783,750**	**$588,750**	**$195,000**	**$0**
2019						
Construct second small cabin unit at Southwood Conservation Area	Conservation	$50,000	50,000		50,000	
Provide some type of dust free or paved surfacing on the Southwood Conservation Area road	Conservation	$150,000	150,000		150,000	
Updating WCICC technology	WCICC	$195,000	195,000	195,000		
		2019 Total	**$395,000**	**$195,000**	**$200,000**	**$0**
2020						
Resurface asphalt roads in Little Sioux Park	Conservation	$250,000	250,000		250,000	
		2020 Total	**$250,000**	**$0**	**$250,000**	**$0**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
002-3501-435-2955	OTHER	76,745	119,982	130,903	43,728	76,550
*	OTHER SERVICES	76,745	119,982	130,903	43,728	76,550
**	PHYSICAL HEALTH & SOCIAL	76,745	119,982	130,903	43,728	76,550
***	PHOENIX PROGRAM - SHERIFF	76,745	119,982	130,903	43,728	76,550
****	PHOENIX PROGRAM - SHERIFF	76,745	119,982	130,903	43,728	76,550

JACKSON
RECOVERY CENTERS
Life Can Change. We Can Help.

DEC 22 2014 AM 11:57

Founders: Marienne and W. L. Jackson, M.D.

December 19, 2014

Karen James
Administrative Coordinator
Woodbury County Board of Supervisors
620 Douglas Street
Sioux City, Iowa 51101

RE: Phoenix Program Budget Proposal

Dear Ms. James:

I am writing to provide the latest information on the costs of the Phoenix Program to assist the County in budgeting for the next year.

I have attached a budget for next year which reduces the staffing and services in place for the County relative to the FY 2014-2015 budget. Specifically, we are seeking continued support for the therapy program at the Prairie Hills facility but propose to eliminate county funding for the outpatient component of the program. We do, however, believe that the outpatient programming will continue to be available on a low cost basis to most patients.

For County FY 2015-2016, Jackson is requesting a total of $76,550 or $6,379 per month, to operate the in-jail component of the Phoenix program. This amount represents a reduction of $54,353 from our current budget. While it is our goal to operate the program as efficiently as possible, any further reduction in funding would necessitate a complete closure of the program.

Jackson appreciates Woodbury County's ongoing support of this important program, and we pledge to keep you informed of any developments in the future. Please do not hesitate to contact me at 234-2349 if the Board has any questions or other issues I can address.

Sincerely,

JACKSON RECOVERY CENTERS, INC.

Clifford G. Millard, Ph.D.
Vice President and COO

CGM/p.

Jackson Recovery Centers • 800 5th Street, Suite 200 • Sioux City, Iowa 51101 • 712-234-2300 • 800-472-9018 • fax: 712-234-2349
www.jacksonrecovery.com
Formerly Gordon Recovery Centers

AB 12-22-14

WOODBURY COUNTY PHOENIX IN JAIL BUDGET PROPOSAL
County FY 15-16

	14-15 Program Budget For Full 12 Months		Proposed 15-16 Program Budget For Full 12 Months	
Personnel Cost	FTE	Expense	FTE	Expense
VP of Clinical Svcs	0.1	$8,414	0	$0
Clinical Supervisor	0.3	$13,640	0.2	$8,900
Therapist (Prairie Hills)	1	$28,413	1	$38,900
OP Therapist	1	$32,136	0	$0
Support Staff	0.2	$5,799	0.1	$3,000
Total Salary Cost		$88,402		$50,800
Benefits @ 25%		$22,101		$12,700
Total Personnel Cost		$110,503		$63,500
Supplies & Other				
Office Supplies		$200		$100
Non-Capital Equipment		$300		$0
Postage		$500		$250
Transportation/Parking		$2,000		$1,500
Phone & Telecommunications		$2,400		$1,200
Curriculum Materials		$2,000		$1,000
Counselor Training		$1,000		$1,000
		$8,400		$5,050
Management Fees		$12,000		$8,000
Total Expense (1)		$130,903		$76,550
Monthly expense		$10,909		$6,379
IDPH Monthly Grant Revenue (2)		$0		$0
Monthly County Support Requested		$10,909		$6,379

Annual Savings
$54,353

Assumptions:

(1) FY 15-16 Budget supports only the in-jail portion of the Phoenix Program
(2) IDPH funding is not expected to be available

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
003-0000-890-9090	AUDITORS TRANSFERS	269,322	193,394	272,730	84,667	179,250

LEVEL	TEXT	TEXT AMT
BCHG	FUNDING OF EQUIPMENT REPLACEMENT FUND	179,250
		179,250

*	DISBURSEMENTS	269,322	193,394	272,730	84,667	179,250
**	NONBUDGETED DISBURSEMENTS	269,322	193,394	272,730	84,667	179,250
***	GAMING REVENUES	269,322	193,394	272,730	84,667	179,250
****	GAMING REVENUES	269,322	193,394	272,730	84,667	179,250

Fund

Department / Division	Category - Expense	Current FY 2015	Proposed FY 2016	Increase or Decrease Dollar	%
General Supplemental - Tax					
Courthouse Security					
	Salaries & Benefits				
	Salaries	0	114,533	114,533	
	Benefits	0	34,966	34,966	
	Operating				
	Commodities	0	1,800	1,800	
	Other Services and Charges	0	1,350	1,350	
	Capital & Equipment	0	3,500	3,500	
	Other	250,000	3,500	(246,500)	
	Subtotal	250,000	159,649	(90,351)	-36.14%

Woodbury County Equipment Replacement Five FY Plan - Gaming Revenues

Included is a five year Equipment Replacement plan thru FY 2020. It lists by department and equipment requests. Also included are how the equipment purchase will be funded.

Gaming Revenue - Non Tax

There are two items that are budget for presently

(1) Transfers out - Page 3

The transfer out is for funding the equipment replacement fund

(2) Expenditures - Page 4t the discretion of the Board of Supervisors.

Expenditures at the discretion of the Board of Supervisors.

Woodbury County Equipment Replacement Plan 2016-2020

Approved by the Board of Supervisors (Date)

Project Title	Location/Submitter	Project Cost	CIP - Annual	Funding Sources			
				Bonds	Fed. Grant	Cons. Reserve	Gaming Rev.
2016							
Washer & Dryer	Juvenile Detention	$2,500	$2,500				2,500
Replace 2010 and Two 2011 3/4 Ton 4x4 Pickup	Conservation	$90,000	$90,000				90,000
Trucks							
New Copy Machine	Bldg. Services - Crthouse	$5,000	$5,000				5,000
New Skid Loader	Bldg. Services - Crthouse	$35,000	$35,000				35,000
New Washer for Jail	Bldg. Services - LEC	$17,000	$17,000				17,000
Need Air compressor in #1 Air Handler Upright	Bldg. Services -T/Hoyt	$2,000	$2,000				2,000
Replace Auto Scrubber	Bldg. Services -P/Hills	$4,500	$4,500				4,500
Copier Juvenile Department	County Attorney	$7,750	$7,750				7,750
Copier 3rd Floor	County Attorney	$7,750	$7,750				7,750
Copier 4th Floor	County Attorney	$7,750	$7,750				7,750
		2016 Total	**$179,250**	**$0**	**$0**	**$0**	**$179,250**
Replace 2007 Naturalist Van, 2011Toro Ground-	Conservation	$100,000	$100,000			100,000	
master Mower, 1992 John Deere 2755 Tractor/							
Loader and 2010 1/2 Ton 4x4 Pickup Truck							
Replace Air Conditioning Unit	Bldg. Services - LEC	$2,500	$2,500				2,500
Commercial Grade Dryer	Juvenile Detention	Unknown					
Copier	Board Administration	$12,000	$12,000				12,000
		2017 Total	**$114,500**	**$0**	**$0**	**$100,000**	**$14,500**
2018							
1Replace 1998 John Deere 5210 Tractor/Loader	Conservation	**$100,000**	**$100,000**			100,000	
Replace 2002 Sterling 2.5 Ton Dump Truck							
Commercial Grade Dish Washer	Juvenile Detention	Unknown					
Copier	Board Administration	$12,000	$12,000				12,000
		2018 Total	**$112,000**	**$0**	**$0**	**$100,000**	**$12,000**
2019							
Trade 2012 Administrative Vehicle	Conservation	$120,000	$120,000			120,000	
Trade/replace 1996 John Deere 6300 tractor/loader							
Trade 1997 Bobcat Skid Loader							
Portable Pressure Washer	Bldg. Services - Crthouse	$1,000	$1,000			1,000	
5th Year New Truck to Replace 2012 Truck	Bldg. Services - Crthouse	$25,000	$25,000			25,000	
		2019 Total	**$146,000**	**$0**	**$0**	**$146,000**	**$0**

Project Title	Location/Submitter	Project Cost	CIP - Annual	Funding Sources			
				Bonds	Fed. Grant	State Grant	Other
2020							
Trade 2013 John Deere WAM Mower Unit	Conservation	$120,000	$120,000			120,000	
Trade 2015 3/4 Ton 4x4 Pickup Truck							
Trade 3 - UTV Units							
Trade 2 - trailors							
		2020 Total	**$120,000**	**$0**	**$0**	**$120,000**	**$0**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
003-0000-890-9090	AUDITORS TRANSFERS	269,322	193,394	272,730	84,667	179,250

LEVEL	TEXT	TEXT AMT
BCHG	FUNDING OF EQUIPMENT REPLACEMENT FUND	179,250
		179,250

*	DISBURSEMENTS	269,322	193,394	272,730	84,667	179,250
**	NONBUDGETED DISBURSEMENTS	269,322	193,394	272,730	84,667	179,250
***	GAMING REVENUES	269,322	193,394	272,730	84,667	179,250
****	GAMING REVENUES	269,322	193,394	272,730	84,667	179,250

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
003-0227-402-4810	CONTR./OTHER GOV. & ORGAN	39,828	57,316	49,700	27,989	491,732

LEVEL	TEXT	TEXT AMT
BCHG	GAMING REVENUES	360,000
	MRHD	75,000
	CARRYOVER	238,432
	TRANSFERS OUT	179,250-
	SNOWCAP	2,450-
		491,732

*	CAPITAL PROJECTS	39,828	57,316	49,700	27,989	491,732
**	NONPROGRAM EXPENDITURES	39,828	57,316	49,700	27,989	491,732
***	RIVERBOAT PROJECTS	39,828	57,316	49,700	27,989	491,732
****	CAPITAL PROJECTS	39,828	57,316	49,700	27,989	491,732
*****	EXPENDITURE	309,150	250,710	322,430	112,656	670,982
******	GAMING REVENUES	5,662	45,563	72,430	105,258-	235,982

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
231-0000-890-9090	AUDITORS TRANSFERS	303,639	308,018	276,386	84,667	340,438

LEVEL	TEXT	TEXT AMT
BCHG	FULL FUNDING OF ECONOMIC DEVELOPMENT DEPARTMENT	200,720
	PARTIAL FUNDING OF PALNNING & ZONING OFFICE	139,718
		340,438

*	DISBURSEMENTS	303,639	308,018	276,386	84,667	340,438
**	NONBUDGETED DISBURSEMENTS	303,639	308,018	276,386	84,667	340,438
***	INFRASTRUCTURE/ECON. DEV.	303,639	308,018	276,386	84,667	340,438
****	INFRASTRUCTURE/ECON. DEV.	303,639	308,018	276,386	84,667	340,438

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
231-0221-402-4810	CONTR./OTHER GOV. & ORGAN	54,952	162,233	591,614	35,213	743,613

LEVEL	TEXT	TEXT AMT
BCHG	ESTIMATED LOCAL OPTION SALES TAX REVENUE FY 2015	500,000
	LOAN REPAYMENT	32,667
	CASH CARRYOVER FROM FR 2014	551,384
	LESS TRANSFER TO GENERAL BASIC - ECONOMIC DEVELOPM	200,720-
	LESS TRANSFER TO RURAL BASIC - PLANNING & ZONING	139,718-
		743,613

*	CAPITAL PROJECTS	54,952	162,233	591,614	35,213	743,613
**	NONPROGRAM EXPENDITURES	54,952	162,233	591,614	35,213	743,613
***	OTHER CAPITAL PROJECTS	54,952	162,233	591,614	35,213	743,613
****	CAPITAL PROJECTS	54,952	162,233	591,614	35,213	743,613
*****	EXPENDITURE	358,591	470,251	868,000	119,880	1,084,051
******	INFRASTRUCTURE/ECON. DEV.	114,595-	135,574-	398,000	202,267-	551,384

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
002-1241-412-4810	CONTR./OTHER GOV. & ORGAN	0	0	0	0	48,152

LEVEL	TEXT	TEXT AMT
CHGS	THIS WILL BE THE COUNTY SHARE OF THE SIOUXLAND PARIMEDICS BUDGET FOR FY 2016 BASED ON POPULATION THIS IS THE MAXIMUM EXPOSURE FOR THE COUNTY. THE ACTUAL ESPENSE TO THE COUNTY WILL BE LESS IF OTHER COUNTIES PAY THEIR FAIR SHARE AND IF SPI CAN INCREASE THEIR INCOME.	48,152
		48,152

*	EMERGENCY SERVICES	0	0	0	0	48,152
**	PUBLIC SAFETY	0	0	0	0	48,152
***	AMBULANCE RISK ALLOCATION	0	0	0	0	48,152
****	EMERGENCY SERVICES	527,495	561,119	553,476	265,452	935,658

SPI - AMUBLANCE RISK ALLOCATION
FY2016

Population:

		% of Total
Sioux City	82,459	80.7393%
Woodbury	19,671	19.2607%
Total	102,130	100.00%

Expenses:

FY16 Budget		$ 250,000
City of Sioux City	80.7393%	$ 201,848.13
Woodbury County	19.2607%	48,151.87
Total Charge to SPI Contract		$ 250,000.00

To: Woodbury County Board of Supervisors

From: Michael Clayton

Date: February 2, 2015

Subject: County Credit Cards

Attached is a list of credit cards issued to the county. The list includes the individual credit limits with the total limit of $120,000.

Thank you for your time and consideration.

Michael R. Clayton
Woodbury County Treasurer

Woodbury County credit card holders and the credit limits assigned to each.						
	Acct # Last 4	**Last**	**First**	**MI**	**Department**	**Credit Limit**
1	2115	Gill	Patrick		Auditor	$ 15,000.00
2	2123	Peterson	Diane	S	Auditor	$ 2,500.00
3	6934	Jessen	Jean		Auditor	$ 5,000.00
4	7213	Hofmeyer	Steven		Auditor	$ 5,000.00
5	3758	Butler	Dennis		Board of Supervisors	$ 5,000.00
6	4897	James	Karen	M	Board of Supervisors	$ 2,500.00
8	4913	Clausen	Larry	D	Board of Supervisors	$ 2,500.00
9	4921	Monson	Mark	A	Board of Supervisors	$ 2,500.00
10	4939	Smith	Jaclyn	D	Board of Supervisors	$ 2,500.00
11	9771	Taylor	Jeremy		Board of Supervisors	$ 2,500.00
12	9789	Ung	Matthew		Board of Supervisors	$ 2,500.00
13	7676	Elgert	Mark		Building Services	$ 5,000.00
14	3535	Jordan	Alan		City Assessor	$ 2,500.00
15	3543	Thoreson	Constance		City Assessor	$ 2,500.00
16	3550	Parker	Daniel		City Assessor	$ 2,500.00
17	5027	Jennings	Patrick	A	County Attorney	$ 2,500.00
18	5035	Catherine	Derochie	J	County Attorney	$ 2,500.00
19	8070	Nahra	Mark		County Engineer	$ 5,000.00
20	9573	Kusler	Benjamin	T	County Engineer	$ 1,500.00
21	8559	Gleiser	David		Economic Development	$ 5,000.00
22	8708	Gilliland	Edward		Human Resources	$ 5,000.00
23	8419	Mollet	Gloria		Human Resources	$ 2,500.00
24	3972	Puttmann	Patty	E	Social Services	$ 15,000.00
25	4137	Jochum	Theresa	J	Social Services	$ 2,500.00
26	4145	Wilson	Lisa		Social Services	$ 2,500.00
27	4160	Zellers	Lucinda		Social Services	$ 2,500.00
28	9540	Anson	Tawnya		Social Services	$ 2,500.00
29	9532	Radloff	Dagmar		Social Services	$ 2,500.00
30	0888	Clayton	Michael	R	Treasurer	$ 5,000.00
31	6819	Hamann	Roxie		Treasurer	$ 1,000.00
32	7726	Dempster	Danielle		Veterns Affairs	$ 2,500.00
Total County Credit Limit						**$ 120,000.00**
County Credit Cards						
2/2/2015						

Sioux City Conference Board Meeting

2/10/15 Tuesday
3:30 PM
Woodbury County Court House
BOARD OF SUPERVISOR'S ROOM, 1ST FLOOR
620 Douglas Street
Sioux City, Iowa

Meeting called by: **Bob Scott, Chairman**

Type of meeting: **Budget Meeting**

Attendees:

- ☐ Rhonda Capron
- ☐ Pete Groetken
- ☐ Dan Moore
- ☐ Keith Radig
- ☐ Bob Scott
- ☐ Craig Anderson
- ☐ Larry Clausen
- ☐ Mark Monson
- ☐ Jackie Smith
- ☐ Jeremy Taylor
- ☐ Matthew Ung
- ☐ Perla Alarcon-Flory
- ☐ John Baker
- ☐ Paul Gorski
- ☐ Walt Johnson
- ☐ Shelley Junck
- ☐ Mike Krysl
- ☐ Mike McTaggart
- ☐ Paul Speidel
- ☐ Jackie Warnstadt
- ☐ Hinton

Agenda

1. Call of the roll
2. Reading of the minutes of 7/8/14
3. Wage contract negotiations ((Closed session 20.17)3)
4. Budget presentation
5. Any other business that may come before the Board
6. Adjournment

Additional Information

Observers:

Discussion:

January 23, 2015

The Board of Supervisors
Woodbury County Courthouse
620 Douglas Street
Sioux City, Iowa 51101

RE: Completed FY 2014 Cost Allocation Plan

Dear Board Members:

We have completed the Woodbury County cost allocation plan based on actual expenditures for the year ended June 30, 2014. One bound copy of the plan is enclosed for your files. Additional copies of the plan are being provided to the County Auditor. Also enclosed herein is a standard federal Certification Statement that is required where reimbursement is claimed from federal grant programs. The statement says that to the best of the County's knowledge, the cost allocation plan is correct and was prepared in accordance with the federal cost principles contained in OMB Circular A-87. Please have the Board Chairperson sign the statement, retain a copy on file and return the original to me. A copy of the plan will also be placed on file at the central office of the Iowa Department of Human Services (DHS).

The FY 2014 cost allocation plan will result in the following indirect cost recoveries during **FY 2016**:

DHS Local Administrative Expenses

This category relates to the indirect costs that the county incurs for the local DHS office. These indirect costs include expense items such as audit fees, liability and property insurance, un-billed building space costs, accounting services and legal services. The total indirect costs to be claimed on quarterly Local Administrative Expense (LAE) reports for FY 2016 is $765,751. This amount includes the required carry-forward adjustment to reconcile actual and projected costs for FY 2014 and is shown on Exhibit B near the beginning of the cost allocation plan. Your actual reimbursement will depend upon the FFP (Federal Financial Participation) rate that is in effect for each quarter. We estimate that about 34 percent of the total claims for the year will be reimbursed to the County from federal funds. Accordingly, the total reimbursement for the year should be about $260,355. We will track these payments each quarter and report the actual results to you after the close of the year. A copy of our correspondence to the local office of DHS which provides guidance for claiming these costs on the LAE reports is also enclosed herein for your reference.

CAS, Inc. P.O. Box 755 Johnston, IA 50131
Telephone: 515.254.1734 E-mail: casiowa@msn.com

Targeted Case Management

The cost allocation plan documents **$96,846** of indirect costs that the County incurred on behalf of the in-house Targeted Case Management program in FY 2014. This amount does not include an allocation of Workers Compensation insurance expenses. Due largely to limitations imposed in FY 2014 by Iowa DHS on the amount of total administrative expenses that can be charged to the program, no indirect costs were claimed by the county for that year. It is therefore no longer necessary for us to compute an indirect cost rate for this program. If this circumstance changes in the future, we will be happy to assist the county in re-implementing indirect cost recoveries for the program.

Sheriff Department Indirect Cost Rate

We have prepared an indirect cost rate proposal for the Sheriff's Department which may be used to recover indirect costs from eligible grant programs. A copy of the rate proposal is included with this letter for your reference. Please contact the Sheriff's office if you have any questions in this regard.

Please contact us if you have any questions relating to the cost allocation plan. We are pleased for the confidence that you have placed in us and look forward to being of continuing service to you.

Sincerely,
Cost Advisory Services, Inc.

Randall Handley

Randall Handley

Enclosures

Cc: Mr. Patrick Gill, County Auditor/Recorder

January 23, 2015

Ms. Shelly Dolphin
Woodbury County DHS Office
Trosper-Hoyt County Services Bldg.
822 Douglas Street
Sioux City, Iowa 51101-1024

RE: Woodbury County LAE Reports – FY 2016

Dear Shelly:

We have completed the Woodbury County Cost Allocation Plan based on actual costs for the year ended June 30, 2014. The results of this plan (shown on the enclosed Exhibit B) will be used in FY 2016 to claim indirect costs that the County incurred for Social Services administration. Copies of the plan are now being provided to the Board of Supervisors and the County Auditor. The plan will also be placed on file at the central office of DHS prior to September 30, 2015.

For the four quarters beginning with the quarter ending September 30, 2015, please include a line item on the County's Local Administrative Expense reports to claim one-fourth of the annual indirect cost amount, or $191,437.75 per quarter. If you wish, a copy of this letter can be attached to the report in support of this claim. We also ask that you provide us with a copy of all future LAE reports as they are submitted. If it is easier for you, the reports can be e-mailed to us. A signed copy is not required.

Please contact me anytime you have a question regarding indirect costs or if we can otherwise be of assistance to you.

Sincerely,
Cost Advisory Services, Inc.

Randall Handley

Randall Handley

Enclosure

Cc: Board of Supervisors
Mr. Patrick Gill, County Auditor/Recorder

CAS, Inc. P.O. Box 755 Johnston, IA 50131
Telephone: 515.254.1734 E-mail: casiowa@msn.com

EXHIBIT B

COST ADVISORY SERVICES, INC.
WOODBURY COUNTY, IOWA - FY 2014

COMPUTATIONS OF CARRY-FORWARD AND FIXED COSTS

DEPARTMENTS RECEIVING ALLOCATIONS	TOTAL ACTUAL COSTS ALLOCATED FOR CURRENT YEAR	TOTAL ESTIMATED COSTS FOR THE CURRENT YEAR	CARRY-FORWARD DIFFERENCE (ACTUAL LESS ESTIMATED)	ACTUAL COSTS FOR CURRENT YEAR PLUS CARRY-FORWARD	ADJUSTMENTS	FIXED ALLOCATIONS FOR SECOND YEAR AFTER CURRENT YEAR ACTUAL
Treasurer	$126,736			$126,736		$126,736
Sheriff	$189,669			$189,669		$189,669
Jail	$384,813			$384,813		$384,813
Emergency Mgmt	$22,252			$22,252		$22,252
Social Services	$689,277	$612,803	$76,474	$765,751		$765,751
General Relief	$965			$965		$965
Veterans Affairs	$7,472			$7,472		$7,472
Juvenile Detention	$51,408			$51,408		$51,408
Conservation	$60,945			$60,945		$60,945
Planning and Zoning	$4,833			$4,833		$4,833
Auditor / Recorder	$64,000			$64,000		$64,000
Board of Supervisors	$5,947			$5,947		$5,947
Civil Service	$125			$125		$125
Public Bidder	$464			$464		$464
Mail Services	$7,689			$7,689		$7,689
Economic Development	$2,728			$2,728		$2,728
Jury and Witness	$1,679			$1,679		$1,679
Juv Defense Attorney	$1,611			$1,611		$1,611
Youth Guidance Svcs	$3,856			$3,856		$3,856
Elections	$22,527			$22,527		$22,527
MH/DD Services	$43,290			$43,290		$43,290
Targeted Case Mgmt	$96,846			$96,846		$96,846
Roadside Management	$513			$513		$513
Secondary Roads	$126,191			$126,191		$126,191
District Health	$141,011			$141,011		$141,011
Drainage	$1,439			$1,439		$1,439
County Assessor	$55,672			$55,672		$55,672
City Assessor	$30,141			$30,141		$30,141
E-911	$5,136			$5,136		$5,136
District Court	$724,849			$724,849		$724,849
Clerk of Court	$46,892			$46,892		$46,892
County Library	$13,267			$13,267		$13,267
WCICC - Communications	$2,389			$2,389		$2,389
Sheriff - Court Security	$4,428			$4,428		$4,428
Sheriff - Phoenix Program	$711			$711		$711
Sanitary Landfill	$173			$173		$173
All Other	$1,546,472			$1,546,472		$1,546,472

© CAS, INC. 2004

January 23, 2015

Ms. Michelle Skaff
Woodbury County Sheriff's Dept.
Law Enforcement Center
407 7th Street
Sioux City, Iowa 51101

Dear Michelle:

Enclosed is the Woodbury County Sheriff's Department indirect cost rate proposal based on actual FY 2014 expenditures. The rate for non-jail programs is intended for use in recovering indirect costs from grant programs during FY 2016. The "Rate Summary and Methodology" section at the beginning of the proposal further explains the methodology used in preparing the proposal.

Please note that the Certification Statement that is included with the proposal should be signed and retained on file at the County. I will appreciate it if you will return a copy of only that one page to me.

Please contact us if you have any questions in this regard. We are pleased to provide this additional service to Woodbury County.

Sincerely,
Cost Advisory Services, Inc.

Randall Handley

Randall Handley

Enclosure

Cc: Board of Supervisors
Mr. Patrick Gill, County Auditor/Recorder

CAS, Inc. P.O. Box 755 Johnston, IA 50131
Telephone: 515.254.1734 E-mail: casiowa@msn.com

WOODBURY COUNTY, IOWA

SHERIFF'S DEPARTMENT

INDIRECT COST RATE PROPOSAL

BASED ON ACTUAL FY 2014 EXPENDITURES

RATE SUMMARY AND METHODOLOGY

Cost Advisory Services, Inc. (CASI) has prepared an indirect cost rate proposal for the Woodbury County Sheriff's Department. The proposal has been developed as a component of CASI's contract to provide cost allocation services to the County. The proposal incorporates two levels of indirect costs: (1) County central services as documented in the Woodbury County cost allocation plan (see proposal schedule No. 2) and (2) Sheriff's Department Administration (see proposal schedule No. 3). Both levels of indirect costs conform to the Federal cost principles contained in OMB Circular A-87. This proposal is based on actual expenditures for the year ended June 30, 2014, and is intended for use in FY 2016, and until subsequently amended.

The Woodbury County jail facilities generate significantly higher levels of indirect costs compared to other Sheriff Department operating divisions and programs. Accordingly, it was necessary to compute a separate indirect cost rate for jail operations. The rate computations are shown on Schedule 1 of the proposal and result in the following rates:

Jail	-	**34.81% of direct salaries**
Non-Jail Divisions	-	**24.42% of direct salaries**

The rates are based on direct salaries and wages, excluding all employee benefits, and should be applied on a "provisional–final" basis to the same base. For each fiscal year in which indirect costs are recovered through use of a rate, an indirect cost rate proposal based on actual costs will be required after the close of the year. Retroactive adjustments to the indirect cost claims will be required to adjust the claims to actual

costs incurred. If a higher final rate results compared to the provisional rate for a given year, there is no guarantee that additional grant funds will be available for that year.

The proposal includes a standard Certification Statement that is required by the Federal government. That statement should be signed by the County Sheriff or his designee and should be retained on file at the County.

Where indirect costs are reimbursable from Federal or state programs, a budget line item should be included to request reimbursement of those costs. The entire rate proposal, including the Certification Statement, should also be submitted to any awarding agency that requests it. CASI will be happy to explain and defend the rate proposal to awarding agencies and other parties and can be contacted at:

Cost Advisory Services, Inc.
P.O. Box 755
Johnston, Iowa 50131
Telephone: 515-254-1734
E-mail: casiowa@msn.com

****

CERTIFICATION OF INDIRECT COSTS

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal based on actual costs for the year ended June 30, 2014, to establish a provisional billing rate for FY 2016 until amended, are allowable in accordance with the requirements of the Federal award(s) to which they apply and OMB Circular A-87, "Cost Principles for State, Local, and Indian Tribal Governments." Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the indirect cost rate.

I declare the foregoing is true and correct.

Government Unit: **Woodbury County Sheriff's Department**

Signature: _____

Printed Name: _____

Title: _____

Date of Execution: _____

WOODBURY COUNTY, IOWA
SHERIFF'S DEPARMENT
COMPUTATION OF INDIRECT COST RATES
BASED ON ACTUAL FY 2014 EXPENDITURES

				Non-Jail Divisions / Programs			Jail Divisions / Programs		
	References	Total	Unallowable & Unallocable	Indirect Costs	Direct Sal & Wages	Other Dir. Expenses	Indirect Costs	Direct Sal & Wages	Other Dir. Expenses
Central Service Allocations:	Schedule 2								
Jail Facilities		$ 445,884					$ 445,884		
Non-Jail Divisions / Programs		128,598		128,598					
Sheriff Administration - 1061	Schedule 3	1,176,742	248,993	394,080			533,669		
Operating Divsions / Programs:									
Jail Facility	1051	5,028,451	10,046					2,814,022	2,204,383
Prairie Hill Center	1052	154,233						-	154,233
Uniform Patrol	1001	1,122,472			783,744	338,728			
Uniform Patrol - City 28E	1002	741,936			512,951	228,985			
JAG Program	1004	149,880	19,025		-	130,855			
JAG Program	1010	7,331			-	7,331			
Investigations	1011	508,231			348,880	159,351			
HIDTA - Fed Reimb	1012	22,453	1,853		17,233	3,367			
US Marshall - Fed Reimb	1013	14,970			11,961	3,009			
Drug Task Force	1014	20,394			17,252	3,142			
EMW-2011-SS	1021	55,169	23,348		4,521	27,300			
EMW-2011-SS	1022	71,075	7,282		32,062	31,731			
EMW-2012-SS	1023	113,553	2,356		54,443	56,754			
Civil Division	1063	411,612			279,578	132,034			
Highway Safety	1064	22,242	125		15,349	6,768			
Crime Prevention	1065	86,888			60,192	26,696			
State & Fed Forfeiture	1066	10,203			-	10,203			
Restricted Donations	1067	558			-	558			
DARE Grant	1068	9,590			2,346	7,244			
Sheriff's Reserve	1072	7,877			0	7,877			
Anti-Gang Proj Safe Neighb	1073	171			0	171			
SCAAP Grant	1074	(14,957)	(14,957)		0	-			
						-			
						-			
Total Expenditures		$10,295,556	$ 298,071	$ 522,678	$ 2,140,512	$ 1,182,104	$ 979,553	$ 2,814,022	$ 2,358,616
				(A)	(B)		(C)	(D)	

Indirect Cost Rates:

Non-Jail Divisions /Programs (A / B) = $522,678 / $2,140,512 = **24.42%**

Jail Divisions (C / D) = $979,553 / $2,814,022 = **34.81%**

PREPARED BY CASI
1/23/2015

WOODBURY COUNTY, IOWA
SHERIFF'S DEPARMENT
COMPUTATION OF INDIRECT COST RATES
BASED ON ACTUAL FY 2014 EXPENDITURES

County Central Service Allocations - FY 2014
(From A-87 Cost Allocation Plan)

	Jail	Non-Jail	Total
Law Enforcement Center Depreciation	$ 113,298	$ 23,212	
Other Policy & Administration - Audit Fees			
Audit Fees	3,885	3,402	
Cost Plan Fees		726	
Risk Management - Genl Liability	23,007	20,147	
Building Services:			
LEC Mntc & Operation	107,718	22,069	
Utilities	127,831	7,795	
Human Resources		81,483	
County Auditor:			
Payroll		24,690	
Accounting	9,074	6,145	
Total Allocations	$ 384,813	$ 189,669	$ 574,482
Adjustments:			
Human Resources - Jail @ 57.52%	46,869	(46,869)	
Co. Auditor - Payroll - Jail @ 57.52%	14,202	(14,202)	
Adjusted Cental Service Allocations	$ 445,884	$ 128,598	$ 574,482

NOTE: Adjustments are based on Jail ratio of total direct salaries from Schedule 4.

WOODBURY COUNTY, IOWA
SHERIFF'S DEPARMENT
COMPUTATION OF INDIRECT COST RATES
BASED ON ACTUAL FY 2014 EXPENDITURES

ALLOCATON OF SHERIFF ADMINISTRATION - DIVISION 1061

	Totals	Unallowable	Unallocable	Allocable
Sheriff Administration Expenses:				
Salaries & Wages	$ 425,317			$ 425,317
Employee Benefits	180,686			$ 180,686
Gas / Oils	200,913			$ 200,913
Office Supplies	23,012			$ 23,012
Magazines & Books	450			$ 450
Arms / Ammunition	34,389		34,389	$ -
Wearing / Safety Apparel	14,603		14,603	$ -
K-9 Dog Costs	11,730		11,730	$ -
Advertising & Printing	761			$ 761
Travel	5,293		5,293	$ -
Meals	2,747		2,747	$ -
Telephone	4,453			$ 4,453
Cell Phones	14,119			$ 14,119
Professional Svcs	20,162			$ 20,162
Schools of Instruction	26,740			$ 26,740
Equipment Mntc	1,530			$ 1,530
Motor Vehicle Expense	70,636		70,636	$ -
Radio Eqpt Mntc	6,860		6,860	$ -
Mntc Contracts	12,206			$ 12,206
R&M Contractual Svcs	16,457			$ 16,457
Dues & Memberships	943			$ 943
Eqpt/Vehicle Purchases	102,735	102,735		$ -
Totals	$ 1,176,742	$ 102,735	$ 146,258	$ 927,749

Allocate Allocable Expenses Based on Ratios of Salaries & Wages:

	% of Salaries	Allocation
Jail Facilities	57.52%	$ 533,669
Non-Jail Divisions / Programs	42.48%	394,080
Totals	100.00%	$ 927,749

COMPUTATION OF INDIRECT COST RATES
BASED ON ACTUAL FY 2014 EXPENDITURES

SCHEDULE OF DIVISION / PROGRAM SALARIES AND WAGES
(EXCLUDING SHERIFF ADMINISTRATION - 1061)

Fund	Division Number	Name	Salaries & Wages	Total	Percent of Total
001	1001	Uniform Patrol	$ 783,744		
111	1002	Uniform Patrol - City 28E	512,951		
29X	1004	JAG Program	0		
296	1010	JAG Program	0		
001	1011	Investigations	348,880		
001	1012	HIDTA - Fed Reimb	17,233		
001	1013	US Marshall - Fed Reimb	11,961		
001	1014	Drug Task Force	17,252		
001	1021	EMW-2011-SS	4,521		
001	1022	EMW-2011-SS	32,062		
001	1023	EMW-2012-SS	54,443		
001	1063	Civil Division	279,578		
001	1064	Highway Safety	15,349		
001	1065	Crime Prevention	60,192		
278	1066	State & Fed Forfeiture	0		
282	1067	Restricted Donations	0		
001	1068	DARE Grant	2,346		
281	1072	Sheriff's Reserve	0		
001	1073	Anti-Gang Proj Safe Neighb	0		
286	1074	SCAAP Grant	0		
		Subtotal - Non-Jail		$ 2,077,974	42.48%
001	1051	Jail Facility	$ 2,814,022		
001	1052	Prairie Hill Center	0		
		Subtotal - Jail		$ 2,814,022	57.52%
		Total Salaries & Wages Excl. Sheriff Administration		$ 4,891,996	100.00%

Woodbury County Teen Court

In 2008, Woodbury County Teen Court was created under the direction of The Woodbury County Board of Supervisors as a pro-active approach to decrease the number of teens and minority students in detention. This program merged into a subsidiary of the Dakota County Teen Court and over the course of 2 years, 48 students total were presented from both Counties (with approximately 10 students from Woodbury County seen in 2 years). A 79% success rate was stated statistically for both counties. Attached is the original overview of this program and job duties.

In late 2013, this dual-county program was disbanded due to a number of factors including the low impact on Woodbury County children, the emphasis on punitive consequences for the defendant and a classroom style civics lesson for the teen court participants. Some positive aspects of the program were retained, and some of the measured negative aspects of the program were discarded to better serve the children of Woodbury County. The Teen Court Coordinator, in consultation with The Woodbury County Juvenile Detention Director, a Woodbury County Board member, 3rd Judicial District Chief and Juvenile Court representatives began a focus on providing a Restorative Justice Teen Court using a peer panel model with emphasis on building accountability, skill development and community connection. The program goals focus *exclusively on the children and families of Woodbury County* allowing for them to be the sole beneficiaries of the Woodbury County tax dollars. To this end, the program broke with Dakota County, Nebraska, moving all services into Woodbury County.

The position of Teen Court Coordinator is a departmental position, and as such, the coordinator is also responsible for the caseload of the Mental Health Coordinator during their absence. In early 2014, the Mental Health Coordinator was absent for many weeks from work and this position became reactive to the urgent mental health needs of children, setting aside the proactive and preventive measures of Teen Court. During his absence, the Teen Court Coordinator was responsible for over 30 mental health commitments, hearings and follow-up services. In total, 10 weeks of coverage out of fifty work weeks were provided by the Teen Court coordinator (22% of the total mental health committals for the year of 2014.) During this time, The Teen court coordinator continued to build the program, meeting with law enforcement, 3rd Judicial District representatives including a Woodbury County Board member, school officials, court administrators and Judges.

Many of the *on-going* duties were begun such as interviewing and choosing panelists, meeting with parents and prospective defendants for their suitability for the program. Court rooms, locations and available times were coordinated with the Court Administrator and Judges to work around the children's, parents and Court's schedules. Court security was also set up with Sheriff Dave Drew.

The program is now set for every two weeks as opposed to one time per month. This increases the number of students seen and still allows for this expanded program to actively ensure the implementation and follow-through by the families and defendant, a service not previously offered in a Dakota County program.

To date, there are currently 24 teen panelists involved in the program. There are currently 6 students and families receiving on going supervision and services. Four new delinquent referrals are scheduled for interviews in the next week. In total 14 clients have successfully completed the program with a 100% non-recidivism rate.

Additional Services offered in addition to original job duties (see attached)–

- Community Based skill building enrichment programs
- 24 hour access to Coordinator to assist struggling families
- Problem-solving school meetings
- Peer mentoring
- Family Mediation services by Teen Court Coordinator
- Community Service for Woodbury County residents
- School attendance checks
- Drug testing
- In-Home evaluations

Teen Court Coordinator / Mental Health Backup

Teen Court Coordinator

- Receive referrals from the Sioux City and Woodbury County School Districts
- Review referrals for appropriateness
- Make initial contact with youth and parents/guardians to schedule initial interviews
- Thoroughly explain the Teen Court program to youth and parents/guardians
- Obtain and document voluntary participation in the Teen Court program
- Reschedule cancellations
- Interview youth and their parents/guardians
- Prepare Teen Court documents
- Assign Teen Court roles to volunteers
- Conduct Teen Court hearing sessions
- Ensure and document compliance with Teen Court contract requirements
- Notify referring agency of Teen Court contract progress
- Maintain a working relationship with schools and the community
- Notify volunteers of Teen Court hearings and trainings
- Support, encourage, and nurture volunteers
- Recruit and train volunteers
- Prepare training materials
- Organize and schedule Teen Court training sessions
- Compile data for reports
- Prepare powerpoint presentation
- Conduct presentations to interested community organizations

Mental Health Backup

- Meet with families to explain the commitment process
- Complete commitment paperwork
- Present the paperwork to the Judge for signature
- File paperwork with the Clerk of Court
- Maintain a strong working relationship with hospitals
- Obtain information and reports from the hospital regarding the child's progress
- Obtain the doctor's report and recommendations for the Court
- Distribute copies of the report to attorneys and parents prior to the review hearing
- Make arrangements for the child to be available telephonically
- Attend the review hearing
- Work with the family to obtain follow-up services after release from the hospital

2.23.15

SIOUXLAND CHAMBER

BUSINESS AFTER HOURS @ BRIAR CLIFF UNIVERSITY

ENTREPALOOZA

See and buy creations from Sioux City youth at the Innovation Grow Market.

Hear Brad Feld, a Startup Communities Guru, talk about entrepreneurship.

Get excited about Entrepalooza and entrepreneurship in Siouxland.

ENTREPALOOZA @ THE CLIFF

Monday, February 23

Heelan Hall Atrium • Briar Cliff University

4:30 - 5:30 pm	Innovation Grow Market
4:30 - 6:30 pm	Chamber Business After Hours
6:30 pm	Video Conference with Brad Feld Startup Communities Guru St. Francis Center, Stark Student Center *First 150 attendees will receive a copy of his book*

enactus.

Siouxland Chamber of Commerce

CONTACT: Judy Thompson @ 712 279-5549 or judy.thompson@briarcliff.edu

BRIAR CLIFF

3303 Rebecca Street
Sioux City, Iowa 51104

NON-PROFIT ORG.
U.S. POSTAGE
PAID
PERMIT NO. 722
SIOUX CITY, IA

1*1**********SCH 5-DIGIT 51101
Woodbury County Board Of Supervisors
Mr. Mark Monson
620 Douglas St Rm 104
Sioux City IA 51101-1248

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

	6:00 a.m.	6:00 p.m.
January 2015		
January 26, 2015		**20**
January 27, 2015	**20**	**17**
January 28, 2015	**17**	**19**
January 29, 2015	**20**	**18**
January 30, 2015	**18**	**18**
January 31, 2015	**19**	**20**
February, 2015		
February 1, 2015	**20**	**20**
February, 2, 2015	**20**	

The Center averaged 19.1 residents per day during the 6:00 a.m. head count and 18.9 during the 6:00 p.m check for a weekly average of 19 residents per day during the 6:00 p.m. count

As of 6:00 a.m. on February 2, 2015 the Center is currently holding eight identified gang members or forty percent of the population. Of the eight, six or seventy five percent are identified as hard-core members.

We are currently detaining six juveniles that are being tried as adults and facing prison sentencing. The center is also detaining three juveniles from the BIA, three from Dakota County and one from Plymouth County.

Mark Olsen

Director
WCJDC
February 2, 2015

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

DATE	Day	DAILY TOTAL	LEC	ELECTRONIC MONITORING	PRAIRIE HILLS	FEDERAL PRISONERS
1/24/15	Saturday	234	204	15	15	15
1/25/15	Sunday	233	203	15	15	15
1/26/15	Monday	220	196	13	11	15
1/27/15	Tuesday	228	200	15	13	16
1/28/15	Wednesday	226	196	14	16	16
1/29/15	Thursday	224	193	16	15	18
1/30/15	Friday	219	188	17	14	16
		1584	1380	105	99	111

24 HOUR DAILY COUNT

DATE	TOTAL	MALE	FEMALE
1/24/15	260	215	45
1/25/15	250	206	44
1/26/15	247	198	49
1/27/15	254	207	47
1/28/15	250	204	46
1/29/15	249	204	45
1/30/15	214	164	50
	1724	1398	326

*Highest population count each day