



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (FEBRUARY 17, 2015) (WEEK 8 OF 2015)

Agenda and Minutes also available at
www.woodburycounty.com

Larry D. Clausen
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Mark A. Monson
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Jaclyn D. Smith
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Jeremy J. Taylor
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Matthew A. Ung
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 17, 2015 at 10:00 am in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, spell their name, and give their address and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item**.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

- 9:45 a.m.** 1. Closed Session General Relief Appeal Hearing for T. B. {Iowa Code Section 21.5(1) (a)} **Board Room, 1st Floor**
- 10:00 a.m.** 2. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence
- | | |
|----------------------------------------------------------------------------------------------------------------|-------------|
| 3. Citizen Concerns | Information |
| 4. Approval of the agenda (February 17, 2015) | Action |
| 5. Approval of the minutes of February 10, 2015 meeting | Action |
| 6. Discussion and approval of claims | Action |
| 7. Human Resource – Ed Gilliland | |
| a. Approval Memorandum of Personnel Transactions | Action |
| b. Access to the Courthouse, Discussion and Action | Action |
| 8. County Auditor – Patrick Gill | |
| Re: Approve and receive for signature a liquor license application for
The Anthon Golf Course, Anthon, Iowa | Action |

9. Rural Economic Development – David Gleiser
 - a. Organic Conversions Policy - Due to insufficient usage, staff requests the Board consider a motion to rescind the Organic Conversions Policy resolution and re-allocate the remaining balance of \$12,261 to the Investing in Woodbury County Loan Program for General Secured Business Loans and Unsecured Micro Loans. Action
 - b. Local Food Purchase Policy - Due to insufficient usage, staff requests the Board consider a motion to rescind the Local Food Purchase Policy resolution. Action
 - c. Investing in Woodbury County Loan Program - Due to the proposed Expo-Center project site no longer being located in Merville, Iowa, staff requests the Board consider a motion to amend the Investing in Woodbury County Loan Program resolution by rescinding the Secured Expo-Service Loans and re-allocate the pool of \$500,000 to support General Secured Business Loans and Unsecured Micro Loans. Action
 - d. Investing in Woodbury County Loan Program - Due to the lack of funding for the Investing in Woodbury County Loan Program, staff requests the Board consider a motion to fund the Investing In Woodbury County Loan Program for General Secured Business Loans and Unsecured Micro Loans in the amount of \$666,666 from Local Option Sales Tax. Action

10. Secondary Roads – Mark Nahra
 - a. Consider award of quotation for new Total Station/GPS Equipment County secondary roads budgeted for new survey equipment in FY 2015. The department received competitive quotations for the new equipment and seeks concurrence of the Board for award of the quotes. Action
 - b. Consider approval of a permit for underground utilities for Century Link - Board of Supervisors requires and approves permits for any work or alterations in the right of way under Section 318.8 of the Code of Iowa Action

11. Planning/Zoning – John Pylelo
 Referral of Rezoning Application and Zoning Ordinance Amendment Application to the Zoning Commission for Public Hearing and Recommendation Re: A 7.57 acre portion of GIS parcel #[884633200008](#) owned by James L. and Monica M. Young near the intersection of 210th St. and Eastland Ave. Action

12. Courthouse Security. Action

- Adjourn Board of Supervisors Meeting
 Begin Orton Slough Drainage District Meeting**

13. Consider approval of Work Authorization for I and S Group for Orton Slough Maintenance Project. Action

- Adjourn Orton Slough Drainage District Meeting
 Continue Board of Supervisors Meeting**

14. Board Administration – Dennis Butler
 - a. Discussion and action on the purchase of a lawn mower and related equipment to be used for maintenance of County owned property to be maintained by the Building Services Department Action
 - b. Update and Discussion on Finish Line Fleet and Quantity Purchasing Action

15. Reports on committee meetings Information

16. Citizen’s Concerns Information

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 17. Board Concerns and Comments | Information |
| 18. Budget Discussion for FY 2016 | |
| a. Update on Tax Askings, Tax Rate--Jeremy Taylor | Discussion |
| b. Equipment Replacement Fund – <u>Gaming Revenues</u> | |
| c. Discussion and action on funding all line items involving office equipment, motor vehicles and furniture in the General Basic Fund using Gaming Revenues as the funding source | Action |
| d. Gaming Revenues Fund – <u>Gaming Revenues</u> | |
| e. Discussion and action on Gang Prevention Services using Gaming Revenues | Action |
| f. Emergency Services Budget | Action |
| g. Emergency Services Allocation – <u>General Supplemental</u> | Action |
| h. County Capital Improvement Fund | Action |
| i. Local Option Sales Tax Fund | Action |
| j. Discussion and action on moving one uniform patrol deputy funding General Basic to Rural Basic | Action |
| k. Discussion and Action on Siouxland District Health Allocation for 2016 - Dennis Butler | Action |
| l. Discussion and action – Go through line items that have not been spent down To 50% knowing some line items are year-end purchases – Jeremy Taylor | Action |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

TUESDAY, FEBRUARY 17	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech
WEDNESDAY, FEBRUARY 18	12:00 noon	Siouxland Economic Development Corporation Meeting, Marina Inn
THURSDAY, FEBRUARY 19	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City
MONDAY, FEBRUARY 23	6:00 p.m.	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville, Iowa
TUESDAY, FEBRUARY 24	2:00 p.m.	Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4 th Ave S.E., Le Mars, Iowa
MONDAY, MARCH 2	6:00 p.m.	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, MARCH 3	4:00 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri- View Ave.
WEDNESDAY, MARCH 4	12:00 noon	District Board of Health Meeting, 1014 Nebraska St.
THURSDAY, MARCH 5	5:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
TUESDAY, MARCH 10	10:00 a.m.	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, MARCH 11	8:05 a.m.	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
	8:00 p.m.	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
THURSDAY, MARCH 12	7:00 p.m.	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City
TUESDAY, MARCH 17	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
WEDNESDAY, MARCH 18	12:00 noon	Siouxland Economic Development Corporation Meeting, Marina Inn
THURSDAY, MARCH 19	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

FEBRUARY 10, 2015 — SIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, February 10, 2015 at 10:00 a.m. Board members present were Clausen, Ung, Monson, Smith, and Taylor. Staff members present were Karen James, Board Administrator, Dennis Butler, Finance/Operations Controller, Joshua Widman, Assistant County Attorney, and Patrick F. Gill, Auditor/Clerk to the Board.

1. The meeting was called to order – Pledge of Allegiance to the Flag – Moment of Silence.
2. Citizen concerns.
3. Motion by Taylor second by Ung to approve the Agenda for February 10, 2015. Carried 5-0. Copy filed.
4. Motion by Taylor second by Smith to approve the minutes as amended during discussion of the minutes 02/3/2015 Board meeting. Carried Copy filed.
5. Motion by Clausen second by Ung to defer for one week action to approve the county's claims totaling \$755,575.26. Carried 5-0. Copy filed.
- 6a. Motion by Smith second by Ung to approve the reclassification of Shane Severeide, Civilian Jailer, County Sheriff Dept., effective 2/25/15, \$22.96/hour, 11%=\$2.38/hr. Per CWA Civilian Officers Contract agreement, from Senior Class to Master Class. Carried 5-0. Copy filed.
- 6b. Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign an "Authorization to Initiate Hiring Process" for Emergency Management Coordinator, Emergency Services Dept., Wage Plan: \$43,000-\$45,000/year and for District Foreman, Secondary Roads Dept., Wage Plan: \$56,029-\$63,756/year. Carried 5-0. Copy filed.
- 6c. Motion by Smith second by Taylor to approve the Secondary Roads Foreman and Wage Matrix to change the salary increase to six months, one year, two years, three years, four years, five years, and six years. Carried 5-0. Copy filed.
- 6d. Action to approve and authorize the Chairperson to sign a Resolution for Certificate of Substantial Completion for Contractors was previously settled.
7. Motion by Clausen second by Taylor to approve and receive for signatures a Resolution thanking and commending Steven Thomas for his years of services to Woodbury County. Carried 5-0.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,132
A RESOLUTION THANKING AND COMMENDING
STEVEN THOMAS
FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, Steven Thomas has capably served Woodbury County as an employee of the Woodbury County Secondary Roads for 36 years from July 3, 1979 to February 27, 2015; and

WHEREAS, the service given by Steven Thomas as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Steven Thomas for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Steven Thomas.

BE IT SO RESOLVED this 10th day of February 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

8. Motion by Clausen second by Ung to approve the lifting of tax suspension for Virginia Schmidt, 1907 W. 6th St., Sioux City, Parcel #894730231014. Carried 5-0. Copy filed.
9. Motion by Clausen second by Smith to receive Veteran Affairs Quarterly Report. Carried 5-0. Copy filed.
10. Motion by Ung second by Taylor to receive the appointment of David Dorale, 220 Royal Street, Oto, Iowa, as Trustee of Oto Township. Carried 5-0. Copy filed.
- 11a. A public hearing and third reading was held for an amendment to change the Woodbury County Flood Plain Management Ordinance, to rescind as an Official Flood Plain Zoning Map Panel #19193C0037D dated 09/29/2011, Map Panel 19193C0037E dated 03/02/2015, and Map Panel 19193CV000B dated 03/02/2015.

Motion by Clausen second by Taylor to close the public hearing. Carried 5-0.

Motion by Clausen second by Taylor to approve reading for the third time an amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance. Carried 5-0. Copy filed.

- 12a. Motion by Clausen second by Ung to approve and receive for signatures a Resolution supporting Surface Transportation Program for improvements to Port Neal Road south of 235th Street, per recommendation of the County Engineer. Carried 5-0.

**COMMITMENT OF FUNDS AND PROJECT MAINTENANCE
RESOLUTION
RESOLUTION #12,134**

WHEREAS: The Board of Supervisors is submitting application to the SIMPCO MPO Surface Transportation Program for the following project in FY 2019, and

**County Hwy K25 – Port Neal Road
PCC Pavement Replacement and Shoulder Widening Project**

NOW, THEREFORE, BE IT RESOLVED by the Woodbury County Board of Supervisors that County Engineer is directed to submit application for the above captioned project, that the Board of Supervisors will dedicate the local match funding for the project, and that Woodbury County will maintain the completed project for its intended public use for a minimum of 20 years following project completion.

Passed and approved this 10th day of February, 2015.
Woodbury County Board of Supervisors
Copy Filed.

- 12b. Motion by Taylor second by Ung to approve the Iowa DOT Budget Amendment #1 for the secondary roads department county budget. Carried 5-0.
- 13a. The chairman opened the floor to the public for input on the Gang Outreach Program funding for the current fiscal year. George Sayavong, Sioux City, Brad Lego, Sioux City, Kristy Swatter, Hinton, Robert Walker, Sioux City, Dick Owens, Sioux City, Jerry Hernandez, Sioux City, Julie Elbert, Sioux City, and Jim Rixner, Sioux City Spoke in support of the funding.

Motion by Smith second by Clausen to approve the development of a contract with the Sanford Center to provide services of up to \$78,000 for the Gang Outreach Program for the current fiscal year ending 06/30/2015. Carried 3-2 on a roll call vote; Taylor and Ung were opposed.

- 13b. The chairman opened the floor to the public for input on the Gang Outreach Program funding for the 2015-2016 from General Supplemental Funds. Trent Wright, Sioux City, spoke in opposition. Dick Owens, Sioux City, George Sayavong, Sioux City, Daniel Ford, Sioux City, Jim France, Sioux City, and Jim Rixner, Sioux City spoke in favor. Mr. Sayavong presented petitions to the Board in support of the Sanford Center's Gang Outreach Program funding.

Motion by Clausen second by Smith to approve funding for the Gang Outreach Program for the fiscal year 2015-2016 for \$186,925 from General Supplemental funds. Failed 2-3 on a roll call vote; Ung, Taylor and Monson.

Motion by Clausen second by Taylor to reconsider the motion to defer action to approve the county's claims totaling \$755,575.26. Carried 5-0.

Motion by Monson second by Taylor to approve the county's claims totaling \$755,575.26. Carried 5-0. Copy filed.

- 13c. Motion by Taylor second by Ung to approve funding for the Western Iowa Community Improvement Regional Housing Trust Fund, for \$15,000 from LOST funds. Carried 5-0.
- 13d. Motion by Taylor second by Ung to approve funding for the Senior Community Service Employment Program, for \$10,474 from LOST funds. Carried 5-0.
- 13e. Motion by Taylor second by Ung to approve funding for the Siouxland Regional Transit System, for \$33,320 from gaming revenues. Carried 5-0.
- 13f. Motion by Taylor second by Ung to approve funding for Meals on Wheels, for \$12,760 from gaming revenues. Carried 5-0.
- 13g. Motion by Smith second by Monson to approve funding for the Council on Sexual Assault and Domestic Violence, for \$5,586 from gaming revenues. Carried 3-2; Taylor and Ung were opposed.
- 13h. Motion by Monson second by Smith to approve funding for the Siouxland Center for Active Generations, for \$10,474. Failed 2-3; Monson, Ung and Taylor were opposed.
- 13i. Motion by Monson second by Taylor to approve funding for the Merville Senior Center, for \$2,000. Failed 2-3 on a roll call vote; Monson, Ung and Taylor were opposed.

Susan McGuire, The Center for Siouxland and Amanda Diorio, Disability Resource Center of Siouxland asked for the clarification of the agenda.

Motion by Taylor second by Ung to amend the agenda to consider all items that were to be considered through an application process for unused tax dollars be considered for funding from gaming revenues. Carried 5-0.

Harold Mettenbrink, Sioux City, spoke against funding charitable organizations with tax dollars.

Motion by Taylor second by Ung to consider all requests made through the application process for funding from gaming revenues as one item. Carried 3-2; Smith and Clausen were opposed.

Rocky Welker, Big Brothers and Sisters of Siouxland and Susan McGuire, The Center for Siouxland spoke in favor of the funding requests.

Motion by Taylor second by Ung to deny funding from county revenues for requests made by Big Brothers, Big Sisters of Siouxland, for \$10,000, the Boys Club of Sioux City, for \$15,000, the Buy Fresh, Buy Local (Farmers Market), for \$3,000, the Center for Siouxland, for \$10,000, the Crittenton Center, for \$33,076.00, the Disability Resource Center of Siouxland, for \$12,229, the Foodbank of Siouxland, for \$10,000, the Goodwill of the Great Plains, for \$10,600, Opportunities Unlimited, for \$20,000 and the Siouxland Human Investment Partnership, for \$8,000. Carried 3-2; Clausen and Smith were opposed.

14. An update and discussion to be held regarding Finish Line Fleet and quantity purchasing, with Dennis Butler was postponed until next week.

15. An update on Emergency Management Commission and their budget, which is due 02/28/2015, was provided by Supervisor Ung.
16. Reports on committee meetings were deferred until next week.
17. Citizen's concerns.
- Patty Erickson Puttmann, Mental Services Director, addressed the Board with concerns about employment conditions.
18. Board concerns and comments.
- Motion by Clausen second by Smith to place on the agenda for next week to approve funding for the Gang Outreach Program for the fiscal year 2015-2016 for \$186,925 from Gaming Revenues. Carried 3-2 on a roll call vote; Monson and Ung were opposed.
- 19a. Motion by Taylor second by Ung to ask the budget analyst to review budget line items that have not been spent below 50% in the general basic fund currently and contact departments for their review and recommendation. Carried 5-0.
- 19b. Motion by Taylor second by Ung to fund the budget request for the County Fair and the expense incurred by Secondary Roads on behalf of the County Fair from LOST funds. Carried 5-0.
- 19c.1. Motion by Ung second by Taylor Supervisor Ung suggested to fund the Rural Economic Development Department and the Planning and Zoning Department from LOST funds. Carried 5-0
- Motion by Ung second by Taylor to appoint John Winkel, Mayor, Sergeant Bluff, as an advisor to the board to meet with Gary Brown, Emergency Services Director, and bring a budget request back for emergency services. Carried 3-2; Smith and Clausen were opposed.
- 19d. Motion by Clausen second by Smith to receive the Emergency Services Allocation (General Supplemental) budget as submitted. Carried 4-1; Ung was opposed.
- Motion by Taylor second by Ung to receive the Emergency Management Allocation (General Supplemental) budget as submitted. Carried 4-1; Clausen opposed.
- Motion by Clausen second by Smith to receive the Starcom Allocation (General Supplemental) budget as submitted. Carried 5-0.
- Motion by Smith second by Clausen to receive the EMS Training (Non-Tax) budget as submitted. Carried 5-0.
- Motion by Smith second by Clausen to receive the EMS Loans (Non-Tax) budget as submitted. Carried 5-0.
- Motion by Clausen second by Smith to receive the Animal Control (Rural Basic) budget as submitted. Carried 5-0.
- 19e. Motion by Clausen second by Smith to receive the County Health Services (Mental Health) – County Services (MH) Case Management (Non-Tax) budgets as submitted. Carried 4-1; Taylor opposed.
- 19f. Motion by Smith second by Clausen to fund the third year of a matrix for wage plan employees. Carried 5-0.
- 19g. Action on the County CIP budget was deferred until next week.
- 19h. Motion by Smith second by Clausen to receive the Phoenix Program (General Supplemental) budget as submitted. Failed 2-3 on a roll call vote; Taylor, Monson and Ung opposed.

Motion by Ung second by Taylor to move \$52,500 of Emergency Services reserve funds to the Emergency Management fund. Carried 4-1; Clausen opposed.

- 19i. Consideration of the Equipment Replacement (Gaming Revenues) budget, the Gaming Revenues Fund budget and the Local Option Sales Tax Fund budget was deferred until next week.
- 19l. Motion by Clausen second by Smith to receive the Siouxland Paramedics (General Supplemental) budget as submitted. Carried 5-0.

The Board adjourned the regular meeting until February 17, 2015.

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Ed Gilliland, Human Resources Director
Gloria Mollet, Human Resources Assistant Director
g mollet

RE: Memorandum of Personnel Transactions

DATE: February 17, 2015

For the February 17, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Seven Sheriff Reserve Volunteer Appointments.
- 2) Civilian Jailer from Class 2 to Senior Class.
- 3) Building Services Custodian from Grade 1, Step 4 to Grade 1, Step 5.
- 4) Building Services Custodian from Grade 1, Step 2 to Grade 1, Step 3.

Thank you.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: February 17, 2015

*** PERSONNEL ACTION CODE:**

A- Appointment	R-Reclassification
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Brooks, Amanda	County Sheriff	2-10-15	Sheriff Reserve Volunteer	\$1.00/year		A	Per Iowa Code 80D.11.
Dewitt, Rocky	County Sheriff	2-10-15	Sheriff Reserve Volunteer	\$1.00/year		A	Per Iowa Code 80D.11.
Grover, Timothy	County Sheriff	2-10-15	Sheriff Reserve Volunteer	\$1.00/year		A	Per Iowa Code 80D.11.
Murad, Jonathan	County Sheriff	2-10-15	Sheriff Reserve Volunteer	\$1.00/year		A	Per Iowa Code 80D.11.
Pierson, Jerome	County Sheriff	2-10-15	Sheriff Reserve Volunteer	\$1.00/year		A	Per Iowa Code 80D.11.
Rodriguez, Edgardo	County Sheriff	2-10-15	Sheriff Reserve Volunteer	\$1.00/year		A	Per Iowa Code 80D.11.
Timmer, Amanda	County Sheriff	2-10-15	Sheriff Reserve Volunteer	\$1.00/year		A	Per Iowa Code 80D.11.
Thomas, Marie	County Sheriff	2-28-15	Civilian Jailer	\$20.58/year	15%=\$2.75/hr	R	Per CWA Civilian Officers Contract agreement, from Class 2 to Senior Class due to 4 years employment and Bachelor's Degree.
Chytka, Ryan	Building Services	3-05-15	Custodian	\$17.02/hour	8%=\$1.29/hr.	R	Per AFSCME Courthouse Contract agreement, from Grade 1/Step 4 to Grade 1/Step 5.
Lacy, David	Building Services	3-05-15	Custodian	\$14.80/hour	5%=\$.71/hr.	R	Per AFSCME Courthouse Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.

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APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. HR DIRECTOR *Gloria Mollet*

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors

FROM: Ed Gilliland, Director of Human Resources
Gloria Mollet, Assistant Director of Human Resources
Gmollet

RE: Fob Policy

DATE: February 12, 2015

Woodbury County Human Resources is asking for discussion and action on the Fob Policy which includes the hours of operation and states that the policy is for anyone working for the County and anyone working with the County.

Thank you.

WOODBURY COUNTY

Policy: Fobs for Entrance to the Woodbury County Courthouse

Date: February 17, 2015

Purpose:

Woodbury County hourly employees will have access to the Courthouse from 7:00 am through 5:00 pm. There may be exceptions for scheduled meetings, events, etc. as needed and with prior approval.

Guidelines:

- Fobs for hourly employees will provide employees access to the Courthouse from 7:00 am until 5:00 pm.
- Fobs will only give access through the north doors of the Courthouse. All employees will enter and exit only through the north doors.
- If you have need for access to the building in another manner and that need is job critical, then an exception to these hours may be granted with approval from your department head and review by Human Resources.

**Office Of The
AUDITOR/RECORDER
Of Woodbury County**

PATRICK F. GILL
Auditor/Recorder



**Court House – Rooms 103
620 Douglas
Sioux City, Iowa 51101**

**Phone (712) 279-6702
Fax (712) 279-6629**

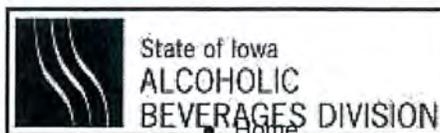
To: Board of Supervisors

From: Patrick F. Gill, Auditor & Recorder

Date: February 12, 2015

Subject: Liquor License Application for the Anthon Golf Course, Anthon, Iowa.

Please approve and receive for signature, an applicaton for a 12-month, Class C Liquor License (LC) (Commercial), with Outdoor Service and Sunday sales privileges, for the Anthon Golf Course, Anthon, Iowa. The license would be effective 04/01/15 through 03/31/16.



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- > Criminal History
- > Premises
- > General Premises
- > Applicant Signature
- > Dram Cert
- > Local Endorse
- > History

Applicant License LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

LENGTH OF LICENSE REQUESTED:
(Choose one of the following):

12 month

8 month

6 month

14 day

5 day

License Status: Submitted to Local Authority

Original issue date of MM/DD/YYYY

license: Issue date of current license: MM/DD/YYYY

License effective date: MM/DD/YYYY

License expiration date: MM/DD/YYYY

Number of days notice:

70 day notice:

Cancel date: MM/DD/YYYY

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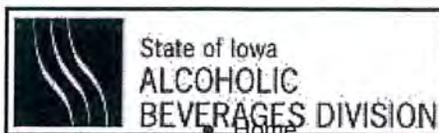
Contact Us

Iowa Alcoholic Beverages Division

1918 SE Hulsizer Road, Ankeny, IA 50021
Toll Free 866.IowaABD (866.469.2223)
Local 515.281.7400

- Terms and Conditions
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- > License
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- > Applicant
- > Status Of Business
- > Ownership
- > Criminal History
- > Premises
- > General Premises
- > Applicant Signature
- > Dram Cert
- > Local Endorse
- > History

Privileges LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Select one or more of the privileges you wish to have for your Class C Liquor License (LC) (Commercial). If no privileges are applicable please leave all boxes unchecked and hit the next button.

PRIVILEGES:

<input type="checkbox"/>	Brew Pub
<input type="checkbox"/>	Catering Privilege
<input type="checkbox"/>	Class B Native Wine Permit
<input type="checkbox"/>	Class B Wine Permit (Carryout Wine - Includes Native Wine)
<input type="checkbox"/>	High Proof Brew Pub
<input type="checkbox"/>	Living Quarters
<input checked="" type="checkbox"/>	Outdoor Service
<input checked="" type="checkbox"/>	Sunday Sales

[← Prev](#)

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Iowa Alcoholic Beverages Division

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Local 515.281.7400

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- > Local Endorse

Applicant LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor Name/Partnership Name(s): (Sole Proprietorship, Partnership, Corporation, etc.)
 Name of Business (D/B/A):
 Address of Premise:
 Address Line 2:
 City:
 County:
 Zip:
 Business Phone: Cell / Home Phone:
 Same Address
 Mailing Address:
 Mailing Address Line 2:
 City: State:
 Zip:
 Contact Name:
 Phone: Email Address:

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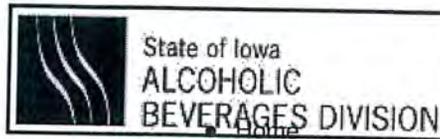


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Status of Business LC0037482, Anthon Golf Course, Anthon

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Indicate how the business will be operated (Choose one of the following):

<input type="radio"/> Sole Proprietorship	<input type="radio"/> Publicly Traded Corporation
<input type="radio"/> General Partnership	<input type="radio"/> Limited Liability Company
<input type="radio"/> Limited Partnership	<input type="radio"/> Municipality
<input checked="" type="radio"/> Privately-Held Corporation	<input type="radio"/> Non-Profit Association

Corporate ID Number: Federal Employer ID#:

Federal Employer ID Applied For:

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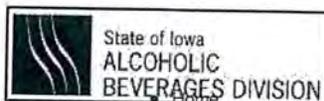


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Ownership LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
The navigation links on the top may also be used to move around the application.

Corporate applicant's, list all shareholders having 10% or more interest in the corporation and all officers and directors of the corporation regardless of ownership interest. Sole Proprietors shall also include their spouse even if the spouse owns 0% interest. Non-profit corporations or associations need to list officers. Partnerships and Committees not registered with the Secretary of State office will need a trade name filing from their county recorder's office.

If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

Owners:

Name	Address	Percentage	
KEVIN CLAUSEN	430 S 1ST AVENUE, ANTHON, IA, 51004	0.00 %	View
ROSS BALDWIN	3956 240TH STREET, ANTHON, IA, 51004	0.00 %	View
DEBORAH CARMAN	3318 230TH STREET, ANTHON, IA, 51004	0.00 %	View

1

First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Address:	<input type="text"/>		
Address Line 2:	<input type="text"/>		
City:	<input type="text"/>	State:	<input type="text" value="Please Select"/>
Zip:	<input type="text"/>		
Position:	<input type="text"/>	SS#:	<input type="text"/>
Date of Birth:	<input type="text" value="MM/DD/YYYY"/>	% of Ownership:	<input type="text"/>
		U.S. Citizen:	<input type="text" value="Please Select"/>
<input type="button" value="Add"/>			

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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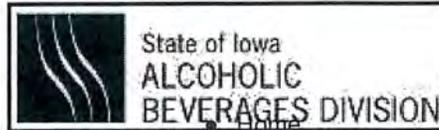


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Criminal History LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

<input type="button" value="No"/>	Since this license was last issued, has anyone listed in the ownership screen been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.
<input type="button" value="No"/>	Since the license was last issued, have any of the owners listed in the ownership screen been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.
<input type="button" value="None"/>	If no arrests, indictments, summons or convictions are applicable since the license was last issued, select 'NONE'.

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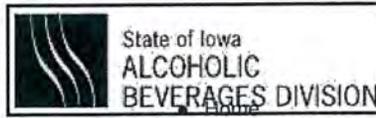
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Premises Information LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
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Has the premises configuration changed since last year?

Control of premises:

Own

Lease

Other explain:

Premises type:

Local Authority:

License City:

City Population: 565

License County: Woodbury

County Population: 102172

Dram Shop:

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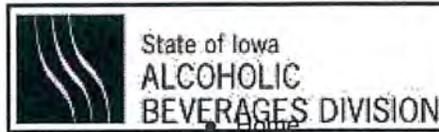


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General Premises Information LC0037482, Anthon Golf Course, Anthon

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

of Bathrooms:

of Floors:

Equipped with tables and seats to accommodate a minimum of 25?

Are other liquor, wine or beer businesses accessible from the interior of your premises?

Does your premises conform to all local and state health, fire and building laws and regulation?

Is the capacity of your establishment over 200?

Do you charge a cover charge?

If yes, how often?

Infusing [click here for more information](#)

I will be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage. I will mix, store, and dispense mixed drinks, cocktails or infusions which are not for immediate consumption in compliance with the requirements and restrictions provided in Iowa Code § 123.49(2)“d”(2) and 185 Iowa Administrative Code § 4.5. I understand that a failure to comply with applicable laws and rules will result in a fine, license suspension, and/or license revocation.

Agree Disagree

I will NOT be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage.

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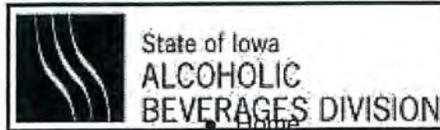


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Applicant Signature LC0037482, Anthon Golf Course, Anthon

Complete the information below and click Finish to complete the application
 Note that the license fees will only be withdrawn from accounts after the ABD approves the license.

This application must be completed by a person listed in the Ownership Section.

I hereby declare that all information contained in the Application is true and correct. I understand that misrepresentation of material facts in the Application is a crime and grounds for denial of the license or permit under Iowa law. I further understand that, as a condition of receiving a license, the licensed premises is subject to inspection during business hours by appropriate local, state and federal officials.

NOTE: The Applicant's Name must match one of the owner's names from the Ownership screen.

Owner's Signature:

Date: MM/DD/YYYY

Tentative effective date: MM/DD/YYYY

Funds will be pulled from your account 2 days after ABD approves the license.

Please print a copy of this page for your records before clicking the "FINISH" button.

If you are not taken to a confirmation screen after clicking on "Finish", please see the notes at the top of the applicant signature screen to find out why the application was not submitted.

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Dram Shop Liability Certificate of Insurance LC0037482, Anthon Golf Course, Anthon

Complete the information below and click SUBMIT to endorse this Renewal application.

POLICY INFORMATION	
Reason for re-submittal:	This is to certify: <i>Scottsdale Insurance Company</i>
Policy Number:	<input type="text" value="CPS2018171"/>
Assured:	<input type="text" value="Anthon Golf Club Inc."/>
DBA:	<input type="text" value="Anthon Golf Course"/>
Address:	<input type="text" value="2236 hwy 31 South"/>
Address Line 2:	<input type="text"/>
City:	<input type="text" value="Anthon"/>
State:	<input type="text" value="Iowa"/>
Zip:	<input type="text" value="51004"/>
Policy Effective Date:	<input type="text" value="04/01/2015"/> MM/DD/YYYY
To:	<input checked="" type="radio"/>
Thru:	<input type="radio"/>
Expiration Date:	<input type="text" value="04/01/2016"/> MM/DD/YYYY

CHECK LIST	
<input checked="" type="checkbox"/>	Outdoor Service Endorsement
<input checked="" type="checkbox"/>	Policy Information Verified (if incorrect please contact the licensee)
Does this policy contain an annual aggregate limit provision?	<input type="text" value="No"/>
If Yes, Annual aggregate limit is:	<input type="text" value="Please Select"/>

The above-mentioned policy of insurance (hereinafter policy) contains coverage to comply with the provisions of Iowa Code section 123.92 and all regulations of the Iowa Department of Commerce, Alcoholic Beverages Division.

The policy may be canceled by the Company of the Assured giving 30 days notice in writing.

Signature: Date: MM/DD/YYYY

Submit

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Local Authority Endorsement LC0037482, Anthon Golf Course, Anthon

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Complete the information below and click **SUBMIT** to endorse the Renewal.

LICENSE INFORMATION

Local Authority: County of Woodbury
 Daytime Phone for Local Authority: (712) 279-6465

License Approved
 License Denied Reason For Denial: _____
 License Timely Filed Reason For Timely Filing: _____
 Outdoor Service Area Approved
 Outdoor Service Area Denied

Effective Date: Expiration Date:

CHECK LIST

Fire inspection completed: Yes No

Health inspection completed: Yes No

Was a DCI background check run: Yes No

Fee Amount: \$936.00
Local Authority Share: \$390.00

COMMENTS

Signature: Date:

Submit

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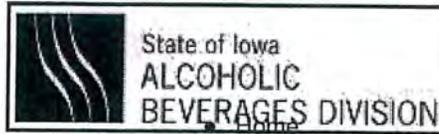


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License History **LC0037482, Anthon Golf Course, Anthon**

[View All History](#)

License Number	DBA	Comment	Comment Date	Last Updated By
LC0037482	Anthon Golf Course	Status changed to Submitted to Local Authority. Dram Shop approved Renewal	2/10/2015	Matt.Lynch
LC0037482	Anthon Golf Course	Renewal Application signed.	2/10/2015	tcollins

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Karen James - Agenda Items

From: David Gleiser
To: Karen James
Date: 2/11/2015 4:13 PM
Subject: Agenda Items

Karen, does this look ok?

Summary of Rural Economic Development Agenda Items 1-4

- 1.) Due to insufficient usage, staff recommends the Board to amend the Organic Conversions Policy resolution to terminate the policy and re-allocate the remaining balance of \$12,261 to the Investing in Woodbury County Loan Program for General Secured Business Loans and Unsecured Micro Loans.
 - 2.) Due to insufficient usage, staff recommends the Board to terminate the Local Food Purchase Policy resolution.
 - 3.) Due to the proposed Expo-Center project site no longer being located in Merville, Iowa, staff recommends the Board to amend the Investing in Woodbury County Loan Program resolution to terminate the Secured Expo-Service Loans and re-allocate the pool of \$500,000 to support General Secured Business Loans and Unsecured Micro Loans.
 - 4.) Due to the lack of funding for the Investing in Woodbury County Loan Program, staff recommends the Board to fund the Investing In Woodbury County Loan Program for General Secured Business Loans and Unsecured Micro Loans in the amount of \$666,666 from Local Option Sales Tax. According to the resolution, the Investing in Woodbury County Loan Program was to be funded up to \$1M for low-interest loans to start, expand or benefit a business in rural Woodbury County. The low interest loan may also be applied to advance or support economic development programs established by Woodbury County. In 2010, the program was allocated \$166,667 in Gaming Revenues and \$166,667 in Local Option Sales Tax.
-

Resolution

Woodbury County Policy for Rural Economic Revitalization "Organics Conversion Policy"

Preamble

It is the policy of Woodbury County to promote the economic vitality, and public health and safety, of its rural communities. The "Organics Conversion Policy" is intended to increase per capita income, provide incentives for job creation, attract economic investment, and promote the health and safety of its citizens and communities.

Summary

Woodbury County will grant up to \$50,000 each year in real property tax rebate incentives for farms that convert from "conventional" farming techniques that use pesticides to "organic" farming that complies with the USDA 'National Organic Program' Standards and Regulations. The "Organics Conversion Policy" provides tax relief in order to offset costs associated with the three-year conversion period and organic certification, and recognizes the possible reduction or elimination of federal farm subsidies by reason of a conversion.

Organics Conversion Policy

SECTION 1.0 GENERAL POLICY PROVISIONS

Section 1.1 Amount of Real Property Tax Rebates

Woodbury County will grant Woodbury County residents up to \$50,000 in real property tax rebates per year for farms that convert from "conventional" farming techniques that use pesticides to "organic" farming that complies with the USDA 'National Organic Program' Standards and Regulations.

Section 1.2 Tax Rebates on Land Only

The tax rebates shall be only applied to taxes levied on the value of unimproved real property zoned as agriculture; there shall be no rebate under this policy for real property taxes levied on the value of improvements (i.e., homes or other structures) to real property within Woodbury County.

Section 1.3 Organics Conversion

The tax rebates shall be applied to farming operations that have used conventional farming techniques and are converting to organic farm production. The tax rebates shall also be applied under this policy for land that has been dormant, or not actively used for farming operations, and converting said property to organic farm production.

Section 1.4 Tax Rebate Program Participation Period

A tax rebate under this policy shall be awarded to a successful applicant (herein called a "participant") each year for a period of five (5) years during which time that applicant must comply with the USDA National Organic Program Standards and Regulations. The land subject to the rebate must be actively farmed in accordance with said standards and regulations throughout that five (5) year period.

Section 1.5 Certification Required After Third Year Participation

A participant must be "certified organic" at the end of year three (3) of its program participation and maintain said certification for the remaining two (2) years of its program participation.

Section 1.6 Program Withdrawal and Return of Tax Benefits

A participant who has taken advantage of a real property tax rebate under this policy, and who subsequently violates the USDA National Organic Program Standards and Regulations during any of the five (5) year participation period, or who has not received organic certification at the end of year three (3), shall immediately be liable for tax benefits received by reason of this policy, plus legal rate of interest from the date of conversion.

Section 1.7 Certification Authority

The recommended certifying agent for establishing compliance and organic certification is the Iowa Department of Agriculture and Land Stewardship (IDALS). However, a participant in this program may acquire organic certification from any USDA accredited organic certification authority. The initial organic certification and report, and any annual updates, will be the sole authority to determine compliance with the USDA National Organic Program Standards and Regulations under this policy.

Section 1.8 Initial & Last Year of Participation; Year of Rebate

The tax rebate shall be applied for unimproved real property, zoned as agriculture, in the initial calendar year of participation only if USDA National Organic Program Standards and Regulations have been complied with from January 1 of the first year of participation. A "Declaration of Compliance" shall be signed and verified by the participant prior to each rebate distribution for participation years prior to organic certification and following annual reports. The tax rebate shall be distributed for tax payments actually made in the year of participation and shall be distributed to the qualified participant on July 1 and December 15 of each year. The intent is to provide immediate incentive even though payments in the first year of participation are actually assessed for the previous tax year by the Woodbury County Assessor's Office.

Section 1.9 Source of Tax Rebate

The Woodbury County Rural Economic Development Department will be the agent for initiating the tax rebate to qualified participants. Successful applicants will be required to sign a contract incorporating the obligations in accordance with the terms of this policy in order to be a participant in this program.

SECTION 2.0 APPLICATION FOR TAX REBATE UNDER POLICY

Section 2.1 Application Process

The Woodbury County Rural Economic Development Department shall make an 'Application Form' available to the landowners within Woodbury County on January 15, 2006. Woodbury County Rural Economic Development Department will need to receive the completed application no later than February 15, 2006 for consideration. Applications must be signed and submitted by the resident landowner who is of record with the Woodbury County Assessor's Office.

Section 2.2 Organics Board

The Woodbury County Rural Economic Development Department shall establish an "Organics Board" who will review all timely submitted applications under this policy. The Organics Board shall consist of the Woodbury County Director of Rural Economic Development and four additional members from the rural Woodbury County farming and business community. The Organics Board, as recommended by the Rural Economic Development Department, must be approved by the Woodbury County Board of Supervisors prior to the review of applications under this policy.

Section 2.3 Organics Board Duties

The Organics Board shall review each application to determine potential increase in employment, proposed markets for the organic products, relationship with other organic farming operations in the region, type of crop or agricultural product to be produced, potential increase in income, and other information provided in the application. The Organics Board has the authority to deny any application that fails to respond to any question, fails to provide a viable business plan, or that discloses that non-residents will primarily benefit from the potential increase in profits derived from the conversion.

Section 2.4 Right of Appeal for Rejected Applications

If an application has been denied by the Organics Board, the unsuccessful applicant may appeal the ruling to the Woodbury County Board of Supervisors within fifteen (15) days from the mailing of said ruling. All hearings related to an unsuccessful application shall be public and upon sufficient notice as provided by law.

Section 2.5 Priority of Application Approval

The Organics Conversion Board shall allocate the total \$50,000 in real property tax rebates between multiple program applicants; with a maximum of twenty percent (20%) of said total available tax benefits going to any one applicant. Allocation of the total available tax rebates (\$50,000) shall be made by the Organics Conversion Board among all the applicants based upon review of all factors stated in Section 2.3; the best applicant proposals having priority in being awarded participation in the tax rebate program.

Approved by Board of Supervisors
June 28, 2005

Resolution

Woodbury County Policy for Rural Economic Revitalization "Local Food Purchase Policy"

Preamble

It is the policy of Woodbury County to promote the economic vitality, and public health and safety, of its rural communities. The "Local Food Purchase Policy" is intended to increase regional per capita income, provide incentives for job creation, attract economic investment, and promote the health and safety of its citizens and communities.

Summary

Woodbury County shall purchase, by or through its food service contractor, locally produced organic food when a department of Woodbury County serves food in the usual course of business. The Woodbury County Jail, Work Release Center, and Juvenile Detention facilities are presently serving food in their usual course of business. The contractor may cover for unavailable local organic supply through its current procurement practices with preference to be given local non-organic food products. An arbitration board shall be established to assure fair value to Woodbury County. A single-point-of-contact broker, located in Woodbury County, shall interact with food service contractor, for availability, price, quality, presentation and delivery terms of all locally produced organic food. The current food service contract shall be modified to carry out the intent of this policy. Purchases under this policy shall begin June 1, 2006.

Local Food Purchase Policy

SECTION 1.0 GENERAL POLICY TERMS DEFINED

Section 1.1 Locally Produced Food

'Locally produced food' is food that is grown and processed within a 100-mile radius of the Woodbury County courthouse, Sioux City, Iowa. The source of a grown food item, or of processing services, may be from beyond that 100-mile radius when sufficient supply, or service, is not available within that radius.

Section 1.2 Organic Food

'Organic food' is defined to include food that has been certified organic by an accredited certifying agency and compliant with the USDA's National Organic Program standards and guidelines. Food that is being produced by farmers who are converting from conventional to organic production practices, and who are seeking organic certification, is also approved for purchase (i.e., transitional).

Section 1.3 Food Service Contractor

'Food service contractor' is defined to include Woodbury County's existing food service contractor, CBM Food Services, and any assigns or successors.

Section 1.4 Single-Point-of-Contact Broker

'Single-Point-of-Contact Broker' is defined to be an incorporated farmer-run cooperative with its main business office located within Woodbury County, Iowa that primarily handles locally produced organic (or transitional) food products as defined hereunder. The only presently known broker to be formed is Woodbury Farm Foods Cooperative, with a business address of 1211 5th Street, Sioux City, Iowa.

SECTION 2.0 GENERAL POLICY PROVISIONS

Section 2.1 County Purchase of Locally Produced Food

Woodbury County shall purchase, by or through its food service contractor (hereinafter referred to as "Contractor"), locally produced organic food when a department of Woodbury County serves food in the usual course of business. The Woodbury County Jail, Work Release Center, and Juvenile Detention facilities are presently the only departments serving food in their usual course of business.

Section 2.2 Organic Food Supply and Non-Organic Cover

Subject to the price and quality provisions contained within this policy, it is mandatory that Contractor purchase available supply of locally produced organic (and transitional) food from the single-point-of-contact broker (hereinafter referred to as "Broker") in accordance with Contractor's historical food needs. Contractor may revise recipes to include more local food if deemed more healthful or cost-effective. If the available local organic (or transitional) food supply does not meet Contractor needs, Contractor may look to cover shortfalls through its regular purchasing procurement policies; however, it is desired that Contractor look to local non-organic producers for cover, when practicable.

Section 2.3 Purchase Procedures

Contractor shall work with Broker to establish a timely notification procedure with respect to Contractor periodic demands and Broker delivery guarantees. If Broker is unable to guarantee delivery of a specified item of Contractor demand, there should be sufficient time provided by the procedure for Contractor to exercise cover. Contractor demand shall specify quantity, quality, presentation, and delivery terms.

Section 2.4 Price Terms

Contractor and Broker shall negotiate prices that are fair to all parties concerned for each item traded, and with accountability to Woodbury County Board of Supervisors, as stated herein. It is preferred, but not mandatory, that the overall annual food cost to Woodbury County will not increase by reason of this policy. The price to be paid Broker for a particular food item, if cost is higher for locally produced organic food, shall be established by the following guidelines:

Section 2.4.1 Guidelines for Establishing Item Cost

- (a) The price for a particular food item shall reflect the fixed and variable costs of production, anticipating a reasonable profit to the local farmer, and include reasonable commission to Broker.
- (b) The price for a particular food item under this policy can be compared with the price a farmer (who supplies Broker) charged for the same item to other buyers over the previous 12-month period. Broker must justify any increase in price to the Contractor.
- (c) Contractor shall consider the cost of a particular item in view of the overall contract cost (i.e., another organic item may cost less, so the overall contract cost to the County is the same).
- (d) Fair market value for the food item may be established through comparable sales in comparable markets (i.e., local supermarket price, or the price charged for an item by other Midwest food brokers, wholesalers, and retailers).
- (e) Special attention shall be given if there is material increase in price over what Contractor would otherwise pay for a similar item.

Section 2.4.2 Guidelines for Woodbury County Policy Review

- (a) Woodbury County, through the Organics Board, shall review the costs of this policy in terms of food costs every 3 months to determine if costs to the County under this policy exceed existing contract price. A report to the Woodbury County Board of Supervisors will be provided on a quarterly basis.
- (b) If the overall food service contract cost increases as a result of this policy, the higher cost can never exceed the expected benefits of the policy to Woodbury County. In determining the value of the policy to Woodbury County, it is accepted as general principle that dollars expended locally will circulate within the regional economy.
- (c) Woodbury County will consider the impact of this policy on the reduction of health care costs related to inmates, behavioral changes of inmates, and other factors that may potentially reduce costs to Woodbury County.
- (d) If the policy results in job creation by Broker, expanded markets for local organic products, or results in increased organic food production within the county, Woodbury County will compare the increase in costs under this policy with comparable costs associated with other forms of economic development tools to determine reasonableness of the increased costs.
- (e) Allowances will be made for the learning curves of local producers and suppliers to meet county demand.
- (f) It may be acceptable for the county to endure higher costs in the short term if there is clear evidence that in so doing, economics of size are being built that will reduce costs in the long term.

Section 2.5 Arbitration Board, Non-Binding Arbitration

An Arbitration Board shall be established by Woodbury County to hear any disputes between Contractor, Contract-Broker, or Woodbury County in the operation of this policy. Dispute resolution shall be by "non-binding arbitration". Woodbury County directly, or by and through Contractor, reserves the right to reject a proposed purchase of locally produced organic food.

SECTION 3.0 SPECIFIC OBLIGATIONS OF PARTICIPANTS

Section 3.1 Special Obligations of Contractor

Section 3.1.1 Food Service Contract

Contractor has existing obligations to Woodbury County pursuant to the Food Service Contract. Except as to modifications mandated by this Local Food Purchase Policy, Contractor obligations shall remain in full force and effect under its existing Food Service Contract with Woodbury County. Woodbury County and Contractor shall review the existing food service contract and make such modifications as are necessary to implement this policy.

Section 3.1.2 Policy Initiation and Planning

The initial purchase of locally grown organic food shall begin on June 1, 2006. Contractor and Broker, from the time of the adoption of the policy to June 1, 2006, shall develop a reliable and efficient process that will facilitate the purposes of this policy. Woodbury County, Contractor, and Broker shall also work during this time to develop reporting schedules from which to judge the success of this policy, as further specified in Section 4.2 below.

Section 3.1.3 Recipes and Food Quality

It is encouraged that Contractor review recipes, and to increase the locally grown organic food content, when such modification would be more healthful and would reduce or not substantially increase the total contract costs.

Section 3.1.4 Reporting to Woodbury County of Food Costs

Contractor is required under this policy to report to the Woodbury County Rural Economic Development Department, on a quarterly basis, with its first report on September 1, 2006, any increase or decrease in price it has paid for locally produced organic food as compared with the cost of similar items that it would have had to purchase if Contractor followed its standard procurement practices.

Section 3.1.5 Contractor Notice or Rejection of Increased Price

Contractor may request of Broker a justification of price if materially higher than it would otherwise pay for the food item. Contractor reserves the right to reject the sale if price is materially higher, without justification, than it presently pays for similar items taking into account the factors set forth in Section 2.4.1.

Section 3.1.6 Local Non-Organic Food Purchase As Cover

Contractor is required under this policy to purchase locally grown organic (and transitional) food to the extent that supply is available. Contractor is encouraged to consider the purchase of locally grown non-organic food when the locally grown organic supply cannot fully meet Contractor demand for a particular food item.

Section 3.2 Special Obligations of Broker

Section 3.2.1 Broker Organization

Broker must be a cooperative, preferably an Iowa Code 501A organization, that maintains standard liability insurance and designates a single contact to Contractor through whom all communications shall be made. The Broker must consist of a Board of Directors with at least 50% of the Board of Directors being farmer-suppliers to the cooperative.

Section 3.2.2 Periodic Publications of Demand and Supply

Broker shall publish in a conspicuous place, at its main place of business, the Contractor listing of all food items purchased by Contractor over the previous 12-month period. Broker shall also publish in a conspicuous place, at its main place of business, and by email to farmer members (if farmer has such email service), a copy of Contractor periodic demand for food items; said notice shall be given within 18 hours of Broker receipt.

Section 3.2.3 Certification and Transitional Farm Products

Broker shall deliver only certified organic products, or products from farms that are transitioning to certified organic, in accordance with the USDA's National Organic Program standards and guidelines. Transitional farm products are those produced by farmers who currently employ organic practices in accordance with USDA standards, but cannot qualify for organic certification until a transitional period is completed. Broker shall verify farmer certification and verify transitional farm organic practices.

Section 3.3 Special Obligations of Woodbury County

Section 3.3.1 Maintain Listings of Organic and Non-Organic Farmers

Woodbury County Rural Economic Development shall compile contact information and production data for all farmers who supply food items to Broker. Woodbury County will also maintain a listing of non-organic farmers, located within the 100-mile local food radius, who want to make their crops available for purchase by Contractor as cover for unavailable organic supply.

Section 3.3.2 Additional Markets for Local Food Production

Woodbury County Rural Economic Development shall investigate markets, beyond that which is established by this policy, for local food producers and shall publish opportunities that become available and known to Woodbury County. One goal of this policy is to provide an example to local school districts, and other institutional consumers of food products, to consider establishing local food purchase policies that will promote health and improve the local farm economy.

SECTION 4.0 REPORTING PROVISIONS AND POLICY DURATION

Section 4.1 Monitoring Impacts of Policy and Reporting Schedule

Woodbury County shall monitor, on a quarterly basis, the impacts of this Local Food Purchase Policy to determine overall benefits and costs to Woodbury County taxpayers. Reporting from Contractor and Broker, as provided in Section 4.2 below, shall provide most of the information needed to accurately monitor the success of this policy.

Section 4.2 Producer and Product Purchase Reporting

In exchange for County efforts to promote local food sales, Contractor and Broker shall provide a joint report to Woodbury County Rural Economic Development Department, on a quarterly basis, that supplies the following information:

- (a) What are the costs of food purchased by Woodbury County that were sourced by local and non-local, organic and non-organic sources;
- (b) How much value-added food products did the Broker produce and how much of this used products from local producers;
- (c) What percentage of Broker's business is devoted to filling the Woodbury County food service contract;
- (d) Amount of production costs of producer-members that are spent locally;
- (e) Dividends returned to producer members;
- (f) Labor statistics to determine increase in jobs and wage information;
- (g) Farm and producer information that will disclose acreage devoted to organic production practices, type of product sold, value of organic sales per producer, and other information as requested by Woodbury County needed to determine success of this policy.

Section 4.3 Policy Duration

The Local Food Purchase Policy shall be in force until amended or revoked by Woodbury County. Woodbury County reserves the right to amend, or revoke, this policy for any reason.

WOODBURY COUNTY, IOWA

RESOLUTION # 10,910

RESOLUTION APPROVING THE REVISED INVESTING
IN WOODBURY COUNTY LOAN PROGRAM

05/22/12 Bos mtg

WHEREAS, in order to facilitate economic development in rural Woodbury County, and in order to offer local solutions to the national economic recession, it is determined that businesses located in rural Woodbury County should have access to low-cost capital;

WHEREAS, there is a need to establish a program to make low-cost loans available for the purpose of either starting or expanding a business in rural Woodbury County, or advancing an economic development program established by Woodbury County; and

WHEREAS, Woodbury County is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

WHEREAS, the Board of Supervisors is the duly elected governing body of Woodbury County, Iowa; and

WHEREAS, the Board of Supervisors desires to replace the "Investing in Woodbury County" Loan Program, Resolution No. 10778, adopted on May 31, 2011, and establish this revised "Investing in Woodbury County Loan Program" as specified below; and

WHEREAS, this "Investing in Woodbury County Loan Program", established by this Resolution, shall completely supersede and replace the program that was established pursuant to Resolution No. 10778, adopted on May 31, 2011, as follows:

IT IS HEREBY RESOLVED by the Board of Supervisors of Woodbury County, Iowa, as follows:

1. Woodbury County hereby establishes the "Investing in Woodbury County Loan Program" with the following general provisions.

2. Woodbury County will provide up to \$1M in low-interest loans to start, expand, or benefit a business in rural Woodbury County. ("rural Woodbury County" includes all areas of Woodbury County, except Sioux City). The low-interest loans may also be applied to advance or support economic development programs established by Woodbury County. The target interest rate of said loans will be two percent (2%).

3. There will be three different classes of loans made under the program:

a. A pool of \$500,000 is established for the following classification of loans:

I. "General Secured Business Loans" for up to the following amounts:

1. Loans up to \$100,000 each; or

2. Loans exceeding \$100,000 (max. \$200,000) each if, and only if, borrower matches the amount of the loan with at least the same amount of personal monetary contributions;

II. "Unsecured Micro-Loans" up to \$10,000 each;

b. A pool of \$500,000 is established for the following classification of loans:

i. Secured "Expo-Service Loans"

These loans are for businesses that service the up-coming Woodbury County Expo Center. The business must be located within a 10-mile radius of the Woodbury County Fairgrounds. Expo-Service Loans will not be available until construction begins on the Expo Center.

4. A loan under the Investing in Woodbury County Loan Program may be made after consideration of certain factors, including, but not limited to, the number of jobs created, the adequacy of security provided (when required), the amount of increased tax base from the project, or the extent to which the loan supports an economic development program established by Woodbury County.

5. The Stouland Economic Development Corporation (SEDC), or approved successor, will provide the administrative services of this loan program.

6. Woodbury County Department of Rural Economic Development will make the initial judgment as to whether a specific application for loan meets the basic requirements of the program (i.e., adds jobs, adds to tax base, adequacy of loan security, credit risks, provides a sound business plan). If a specific application meets the general requirements, then Woodbury County will charge the applicant a fee for having SEDC further review the application and, if the loan is recommended, formalize the loan documents. SEDC will recommend to county only loans that SEDC believe to be viable.

7. The Woodbury County Board of Supervisors must approve each loan before the loan can be made to the citizen borrower.

8. The term of the loan to the citizen will be determined on a case-by-case basis.

9. The costs associated with administering the "Investing in Woodbury County Loan Program" will be covered from fees paid by loan applicant and fees added to loan amounts for general administration anticipated to service the loan, if any, once approved. The funding of loans under the program will be from the General Fund, or from a Loan Account Fund, established by the Board of Supervisors prior to September 1, 2010.

10. An applicant for a loan under the "Investing in Woodbury County Loan Program" need not be a resident of Woodbury County; however, the business either started or expanded must be located in rural Woodbury County.

11. The loan program will be considered to be in effect retroactive as of September 1, 2010. This specific application process, as well as objective criteria for making loans established under this resolution, will be posted on the www.woodburyiowa.com website on May 31, 2012.

SO RESOLVED this 22 day of May 2012.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Monson second by Boykin to approve making an Iowa Energy Bank Revolving Loan Pre-Application. Carried 5-0.

Motion by Tripp second by Monson to set June 19, 2012 for County Employee Appreciation Day. Carried 5-0.

The Chairperson asked if there were any individuals or groups wishing to make a presentation of items not on the agenda, or Supervisors concerns.

Motion by Tripp second by Boykin to postpone for one week for the Tour of Social Services: Courthouse Basement, 5th Floor of the Courthouse and the County Building on Tri-View Ave. Carried 5-0.

The Board adjourned the regular meeting until May 29, 2012.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039

Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

Date: February 11, 2015
TO: Board of Supervisors
FROM: Mark Nahra, County Engineer
RE: Tuesday, February 17, 2015 Meeting

I am requesting the following agenda items for the Board's consideration.

- Consider award of quotation for new Total Station/GPS Equipment
County secondary roads budgeted for new survey equipment in FY 2015. The department received competitive quotations for the new equipment and seeks concurrence of the Board for award of the quotes. (Action item)
- Consider approval of a permit for underground utilities for Century Link - Board of Supervisors requires and approves permits for any work or alterations in the right of way under Section 318.8 of the Code of Iowa (Action item)

Please place on the agenda an action item for the Board acting as trustees for the Orton Slough Drainage District.

- Consider approval of Work Authorization for I and S Group for Orton Slough Maintenance Project. (Action item)

TABLETION OF QUOTESheet:
ROBOTIC TOTAL STATION WITH GPS SURVEY EQUIPMENT

Transit Works Lincoln, Nebraska 68516			Transit Works Lincoln, Nebraska 68516			Iowa Transit Grimes, Iowa 50111		
Quantity	Description	Price	Quantity	Description	Price	Quantity	Description	Price
1	Topcon DS-205 AC Robotic Total Station (2 Year Warranty) (DEMO)	\$ 15,490.00	1	Sokkia DX-205 AC Robotic Total Station (2 Year Warranty)	\$ 15,490.00	1	Topcon DS-205 Robotic/Hybrid Package	\$ 23,302.65
1	DX/DS 100/200 AC Upgrade Kit	\$ 1,400.00	1	DX Robotic Accessory Kit w/AC Upgrade, 360 Prism & Pole	\$ 2,660.00	1	Topcon Tesla Standard w/Pole Bracket	\$ 2,627.08
1	Prism, 360 ATP1 Prism	\$ 1,428.00	1	Sokkia GRX2 Rover GD Digital UHFII 440-470	\$ 12,640.00	1	Magnet Field + Robotic + GPS + Hybrid Positioning (Software)	\$ 2,500.00
1	Rover Pole, 8' Alum	\$ 180.00	1	OAF, Upgrade GRX2 L1 + L2 Glonass	\$ 1,000.00	1	Onsite Training 4 Hours	\$ 500.00
1	Topcon HiPer SR Network Rover GGD 10 HZ (DEMO)	\$ 8,400.00	1	Panasonic Tough Pad 7" Display BT WLAN LTE	\$ 2,949.00	Option 1 Total		\$ 28,929.73
1	OAF, HiPer SR, Net Only RTK GGD 10 HZ	\$ 2,500.00	1	Cradle, Toughpad w/Pole Clamp	\$ 74.00	This system has a smaller screen.		
1	Panasonic Tough Pad 7" Display BT WLAN LTE	\$ 2,949.00	1	Adaptor, AT-P1 Hybrid Positioning	\$ 73.15	1	Topcon DS-205 Robotic/Hybrid Package	\$ 23,302.65
1	Magnet Field + Robotic + GPS + Hybrid Positioning (Software)	\$ 2,500.00	1	Magnet Field + Robotic + GPS + Hybrid Positioning (Software)	\$ 2,500.00	1	Magnet Field + Robotic + GPS + Hybrid Positioning (Software)	\$ 2,500.00
1	One Day Training	\$ 500.00	1	One Day Training	\$ 500.00	1	Topcon Tesla Geo w/Pole Bracket	\$ 3,038.82
Total		\$ 35,494.15	Total		\$ 37,886.15	1	Onsite Training 4 Hours	\$ 500.00
Discount		\$ 10,514.15	Discount		\$ 8,906.15	Option 2 Total		\$ 29,341.47
Transit Works Price		\$ 24,980.00	Transit Works Price		\$ 28,980.00	This system has a smaller screen.		
OPTIONAL:			OPTIONAL:			1	Topcon DS-205 Robotic/Hybrid Package	\$ 23,302.65
1	Battery, BDC70 Li-Ion 7.2V 5.2 Ah Additional	\$ 300.00	1	Battery, BDC70 Li-Ion 7.2V 5.2 Ah Additional	\$ 300.00	1	Magnet Field + Robotic + GPS + Hybrid Positioning (Software)	\$ 2,500.00
1	Panasonic Toughpad 7" Display BT WLAN 4G LTE	\$ 2,949.00	1	Panasonic Toughpad 7" Display BT WLAN 4G LTE	\$ 2,949.00	1	Topcon FC-500 Standard w/Pole Bracket	\$ 1,502.94
1	Cradle, Toughpad w/Pole Clamp	\$ 74.00	1	Cradle, Toughpad w/Pole Clamp	\$ 74.00	1	Onsite Training 4 Hours	\$ 500.00
1	Magnet Field + Robotic + GPS + Hybrid	\$ 2,500.00	1	Magnet Field + Robotic + GPS + Hybrid	\$ 2,500.00	Option 3 Total		\$ 27,805.59
Total		\$ 5,823.00	Total		\$ 5,823.00	System controller is not table style.		
Discount		\$ 827.00	Discount		\$ 827.00	1	Topcon DS-205 Robotic/Hybrid Package	\$ 23,302.65
Total Additional Controller		\$ 4,996.00	Total Additional Controller		\$ 4,996.00	1	Magnet Field + Robotic + GPS + Hybrid Positioning (Software)	\$ 2,500.00
This system allows us to survey two locations by utilizing the optional second controller. The total system is light-weight: GPS receiver weighs 1.87lbs Controller weighs 1.19lbs which reduces fatigue and risk of falls. This is a demo model with significant savings over new while maintaining a full warranty. We chose a tablet style collector for increased productivity through a wider view of survey area.			This system provides the same functionality with additional cost and added weight: GPS receiver weighs 2.20lbs			1	Topcon FC-500 GEO w/Pole Bracket	\$ 1,787.06
						1	Onsite Training 4 Hours	\$ 500.00
						Option 4 Total		\$ 28,089.71
						System controller is not table style.		
						1	Topcon DS-205 Robotic/Hybrid Package	\$ 23,302.65
						1	Magnet Field + Robotic + GPS + Hybrid Positioning (Software)	\$ 2,500.00
						1	Panasonic Toughpad 7" w/Pole Bracket	\$ 3,118.00
						1	Onsite Training 4 Hours	\$ 500.00
						Option 5 Total		\$ 29,420.65
						This system is nearly identical to the chosen system but is more costly. GPS receiver weighs 1.87lbs Controller weighs 1.19lbs		

TABULATION OF QUOTES
ROBOTIC TOTAL STATION WITH GPS SURVEY EQUIPMENT

Carlson Bellevue, Iowa			A & D Technical Supply Omaha, Nebraska 68127			A & D Technical Supply Omaha, Nebraska 68127		
Quantity	Description	Price	Quantity	Description	Price	Quantity	Description	Price
1	Robotic 5" Carlson CR5 w/ZRT81 BT Handle Package	\$ 15,500.00	1	TCRP+ R400	\$ 16,850.00	1	TCRP+ R400	\$ 16,850.00
1	Carlson Robot Accessory Kit Supervisor Cradle	\$ 1,275.00	2	GEB221 Battery	\$ 360.00	2	GEB221 Battery	\$ 360.00
1	ZBA400, Li-ion Battery 4.4 Ah, rechargeable	\$ 160.00	2	GKL211 Charger	\$ 220.00	2	GKL211 Charger	\$ 220.00
1	CTW100 Wooden Tripod	\$ 160.00	1	MCF256 256Mb Card	\$ 200.00	1	MCF256 256Mb Card	\$ 200.00
1	SurvPC Super "G" L1/L2 Supervisor + GPS Tablet Package	\$ 12,995.00	1	1RH16 Radio Handle	\$ 1,650.00	1	1RH16 Radio Handle	\$ 1,650.00
1	SurvPC Robotic 4.xx	\$ 400.00	1	GDF 121 Tribrach	\$ 385.00	1	GDF 121 Tribrach	\$ 385.00
1	On Site, Custom Training per day Plus Expenses	\$ 1,750.00	1	GRZ4 360 Prism	\$ 990.00	1	GRZ4 360 Prism	\$ 990.00
1	Shipping	\$ 50.00	1	GS14 3.75 G& UHF TX/RX Pro GNSS Smart Antenna. Geodetic 120 Channel GNSS receiver with integrated 2G GSM and UHF radio RTK Modems.	\$ 11,140.00	1	GS14 3.75 G& UHF TX/RX Pro GNSS Smart Antenna. Geodetic 120 Channel GNSS receiver with integrated 2G GSM and UHF radio RTK Modems.	\$ 11,140.00
	Total	\$ 32,290.00	2	GEB211 Lithium-ion Battery	\$ 260.00	2	GEB211 Lithium-ion Battery	\$ 260.00
	System similar to chosen but is more costly. Controller weighs 2.42lbs		2	GKL211 Charger	\$ 220.00	2	GKL211 Charger	\$ 220.00
1	Robotic 5" Carlson CR5 w/ZRT81 BT Handle Package	\$ 15,500.00	1	CS15 3.5G Field Controller, Ruggedized WinCE field controller with Full VGA touch display. 1GB NAND Flash Memory 512 MB SDRAM CF/SD card slot and 2 MP Camera	\$ 4,450.00	1	Leica CS25 Plus Long Range Blue Tooth. Ruggedized Win7 Tablet Computer Including 7" touch screen, 64 GB SSD hard Drive, 2 GB SDRN WLAN 802.11 b/g/n, integrated TS/CDMA module, Long Range Blue Tooth v2.0, stylus, integrated MediaTek GPS, and 2 MP camera with Flash	\$ 5,500.00
1	Carlson Robot Accessory Kit Surveyor2 Cradle	\$ 1,275.00	1	1SPF01 Anti-Glare display Foils	\$ 30.00	1	GHT72 Pole Holder	\$ 500.00
1	ZBA400, Li-ion Battery 4.4 Ah, rechargeable	\$ 160.00	1	SmartWorx Viva Software and DVD	\$ 50.00	1	GVP713 carrier bag for CS25 GNSS	\$ 45.00
1	CTW100 Wooden Tripod	\$ 160.00	1	SmartWorx Viva Software License Key	\$ 700.00	1	MicroSurvey Field Genius Premium Bundle	\$ 2,195.00
1	BRx5 Rover Only	\$ 7,200.00	1	GKL211 Charger	\$ 110.00		Total	\$ 40,515.00
1	Surveyor2 GEO/Camera (8010.804.029) w/ SurvCE Basic	\$ 3,300.00	2	GEB212, Lithium Ion Battery	\$ 260.00		Discount	\$ 5,297.35
1	SurvCE Robotic 4.xx	\$ 400.00	1	GTH62, GTH63 base plate and Clamp	\$ 160.00		Total	\$ 35,217.65
1	SurvCE GPS 4.xx	\$ 800.00	1	Reference Line, DTM Stake Out	\$ 500.00			
1	On Site, Custom Training per day Plus Expenses	\$ 1,750.00	1	GTR16 Comm Cap for CS15, GVP660 TPS Robotic Container	\$ 1,200.00			
1	Shipping	\$ 50.00		Total	\$ 39,735.00			
	Total	\$ 30,595.00		Discount	\$ 6,004.35			
	System controller is not table style. GPS receiver weighs 1.87lbs Controller weighs 2lbs			Total	\$ 33,730.65			
				System controller is not desired table style. GPS receiver weighs 2.05lbs Controller weighs 1.57lbs				

**PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY
FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION**

REQUEST BY APPLICANT:

Name Qwest d/b/a CenturyLink QC

Highway 20

Address 426 LAKE AVE

Township Union

STORM LAKE IOWA, 50588

City of Correctionville

Office Phone (712)732 8348

Local Phone (712)7328348

Section: 1/4 of 1/4 Sec 34 & 35

Type of Utility Installation TELEPHONE

T 89 N, R 43 W

Plans Prepared By JUSTIN D MELOHN

Copy Enclosed Yes No

Map Showing Location Enclosed Yes No

Utility Location is cross right-of-way

parallel to right-of-way

overhead

underground

Proposed Method of Installation

tunnel

suspend on poles

cased

Jack & bore

suspend on towers

trench

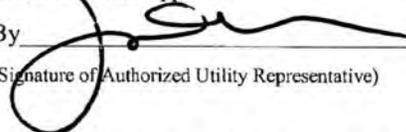
open cut

plow

Estimated Starting Date 03/15/2015

Estimated Restoration Date 04/30/2015

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, Room 502 Courthouse Sioux City, Iowa 51101. One executed copy will be returned to the Applicant.

By 
(Signature of Authorized Utility Representative)

Title ENGINEER II

Date FEBRUARY 11, 2015

PERMIT APPROVAL BY PERMITTING AUTHORITY

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By _____ Title _____

(Signature of Woodbury County Board Chairman)

Date _____

By _____ Title _____

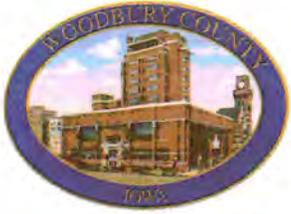
(Signature of Woodbury County Engineer)

Date _____

Other Special Provisions:

Permit Provisions and Conditions of Issuance

- The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way, that is likely to expose, cover up, or disturb any facilities belong to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice



OFFICE OF
Woodbury County Planning & Zoning Administrator

SIXTH FLOOR • SEVENTH AND DOUGLAS STREETS – SIOUX CITY, IA 51101

John Pylelo - Planning & Zoning Administrator • jpylelo@sioux-city.org

Peggy Napier - Clerk II • pnapier@sioux-city.org

Telephone (712) 279-6557

Fax (712) 279-6530

To: Board of Supervisors

From: John Pylelo – Planning and Zoning

**Re: Board of Supervisors Meeting
of Tuesday February 17, 2015**

Date: February 12, 2015

Planning and Zoning - John Pylelo, Director

**Referral of Rezoning Application and Zoning Ordinance Amendment
Application to the Zoning Commission for Public Hearing and
Recommendation Re: A 7.57 acre portion of GIS parcel #884633200008
owned by James L. and Monica M. Young near the intersection of 210th
St. and Eastland Ave.**

Property owners James L. and Monica M. Young have filed a rezoning application for the rezoning of a 7.57 gross acre portion of the 32.77 gross acre parcel they own. The re-zoning petition requests a change from the current AP (Agricultural Preservation) to a GC (General Commercial) zoning district designation.

The applicants have a purchase agreement in place with Henning Properties, LLC (Eric Henning, President) conditioned upon the successful re-zoning of the 7.57 gross acres requested. Mr. Henning previously appeared before your Board to explain his intentions and his desire to expand his business operations known as College Products.

The location is approximately 2,800 feet southeast of Bronson near the southeast corner of the intersection of paved 210th St. and graveled Eastland Ave. The parcel is abuts the south side of 210th St. and located within the NENE of Section 33 in Floyd Township.

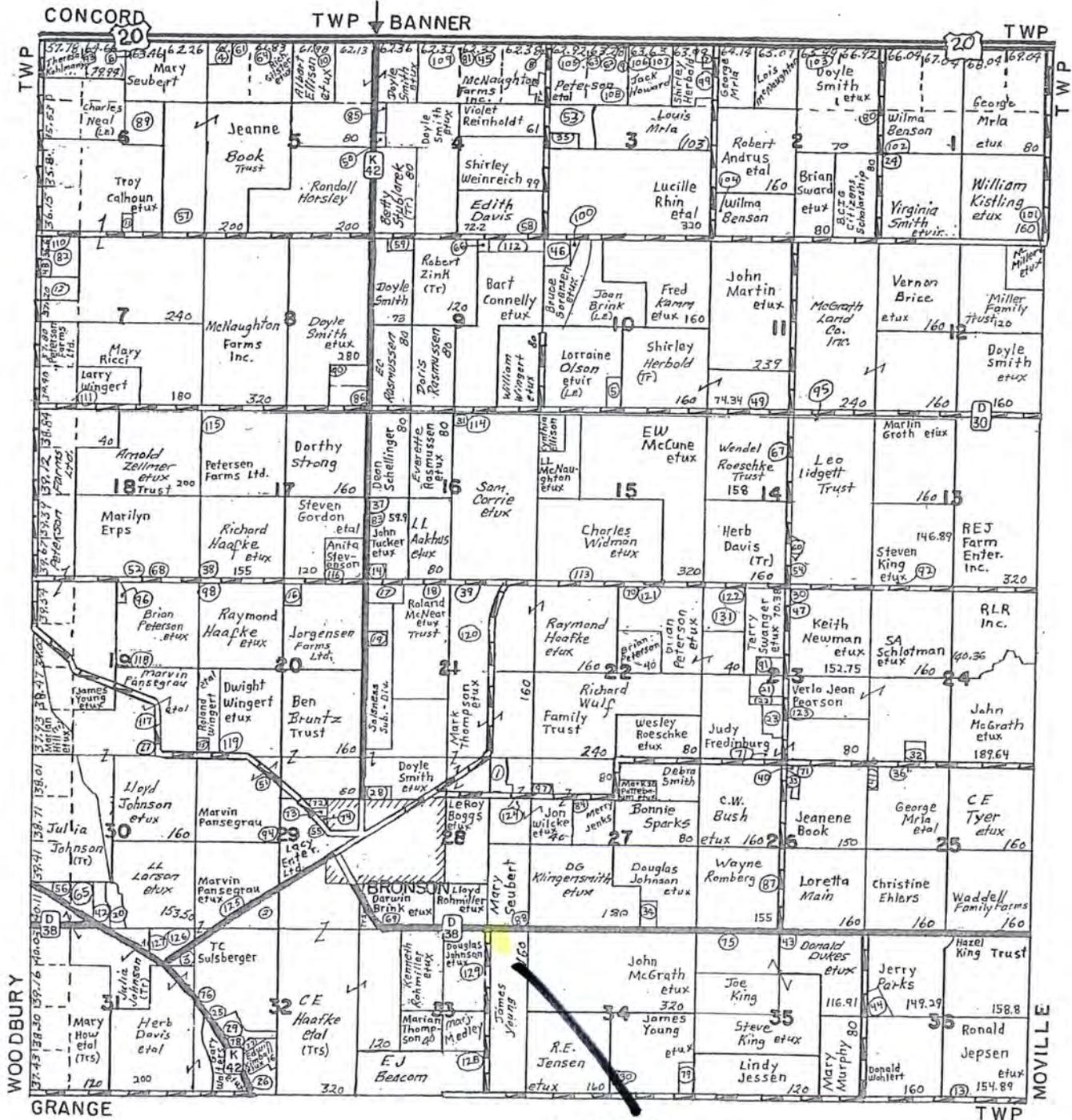
Find attached for you review:

- Location Mapping
- Plat of Survey dated January 29, 2015
- Proposed Post Expansion Site Plan
- A Parcel and Corn SuitabilityRating Report

Your Board is asked to refer the referred to application to the Zoning Commission for public hearing and recommendation.

FLOYD

T88N - R46W OF 5TH P M



SITE

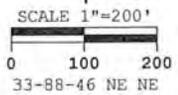
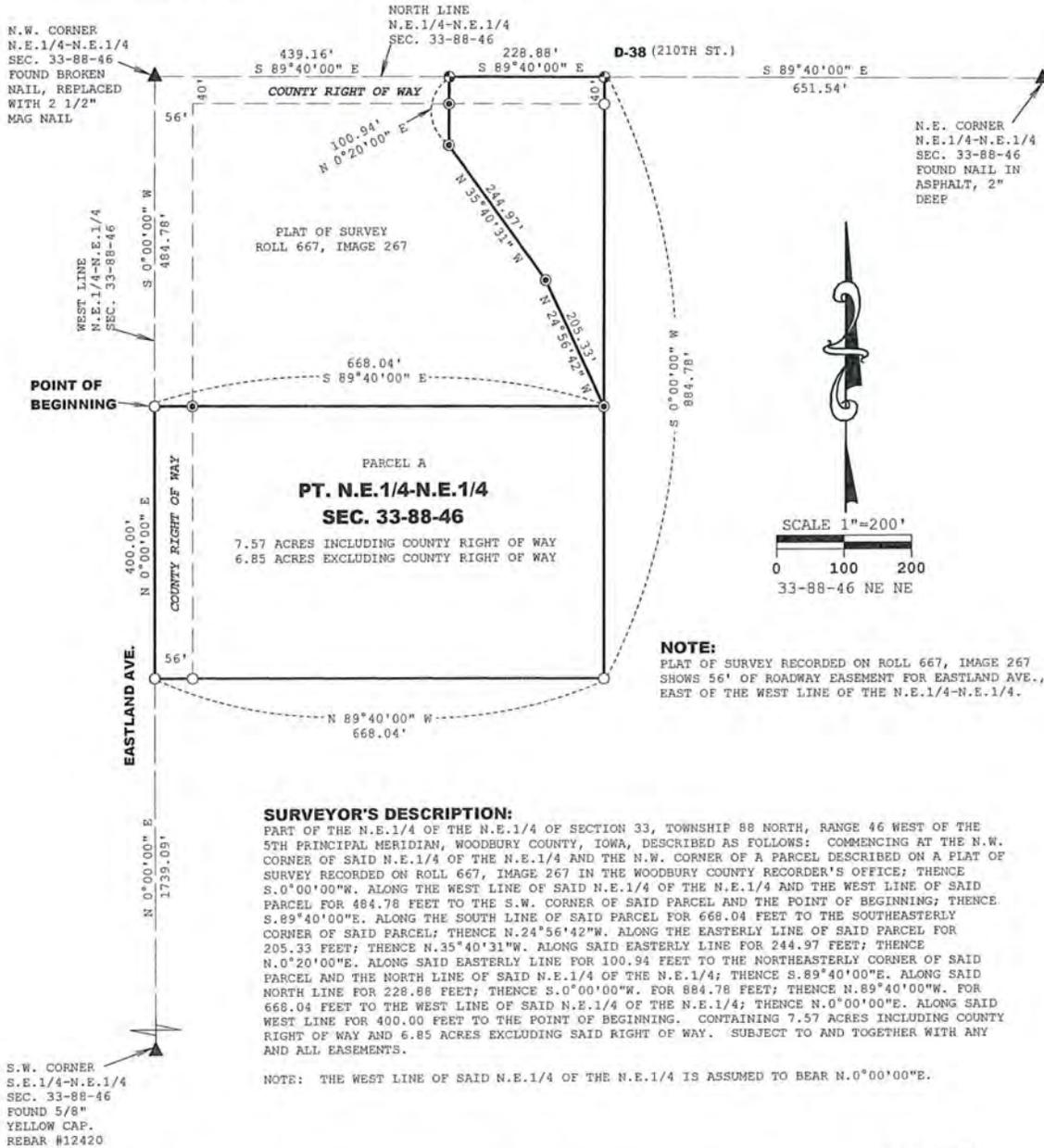
AL FAGAN LAND SURVEYING P.C.-P.O. BOX 858-MERRILL, IOWA 51038-PH. (712) 938-2228

PLAT OF SURVEY

PLAT OF SURVEY SHOWING PART OF THE N.E.1/4 OF THE N.E.1/4 OF SECTION 33, T.88N., R.46W. OF THE 5TH P.M., WOODBURY COUNTY, IOWA.

REQUESTED BY: HENNINGS PROPERTIES, L.L.C.

OWNER: JAMES L. YOUNG



NOTE:
 PLAT OF SURVEY RECORDED ON ROLL 667, IMAGE 267 SHOWS 56' OF ROADWAY EASEMENT FOR EASTLAND AVE., EAST OF THE WEST LINE OF THE N.E.1/4-N.E.1/4.

SURVEYOR'S DESCRIPTION:

PART OF THE N.E.1/4 OF THE N.E.1/4 OF SECTION 33, TOWNSHIP 88 NORTH, RANGE 46 WEST OF THE 5TH PRINCIPAL MERIDIAN, WOODBURY COUNTY, IOWA, DESCRIBED AS FOLLOWS: COMMENCING AT THE N.W. CORNER OF SAID N.E.1/4 OF THE N.E.1/4 AND THE N.W. CORNER OF A PARCEL DESCRIBED ON A PLAT OF SURVEY RECORDED ON ROLL 667, IMAGE 267 IN THE WOODBURY COUNTY RECORDER'S OFFICE; THENCE S.0°00'00\"/>

NOTE: THE WEST LINE OF SAID N.E.1/4 OF THE N.E.1/4 IS ASSUMED TO BEAR N.0°00'00\"/>

DATE OF SURVEY: JANUARY 29, 2015

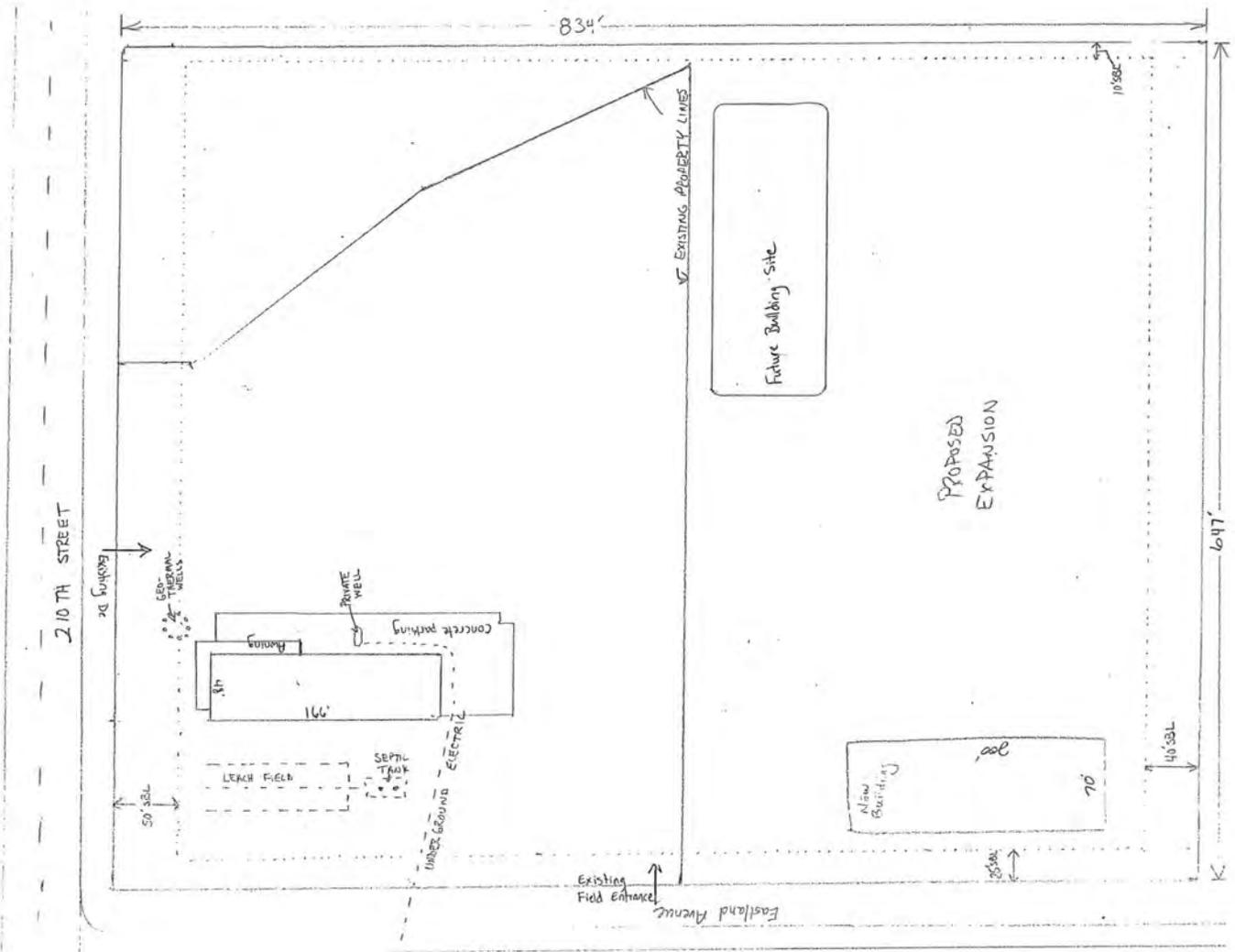
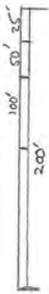
I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

ALAN L. FAGAN DATE _____

LICENSE NUMBER 15082
 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2015
 PAGES OR SHEETS COVERED BY THIS SEAL: ONE



- MONUMENTS**
- ⊙ = 1/2" YELLOW CAPPED REBAR #10570 FOUND
 - = 1/2" YELLOW CAPPED REBAR #15082 SET
 - ⊗ = 2 1/2" MAG NAIL SET IN ASPHALT



Date Created: 1/28/2015



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Sections
- Residential Sales
 - 2012
 - 2013
 - 2014
- Parcels

Last Data Upload: 1/28/2015 7:05:34 AM



Woodbury County, IA / Sioux City



Date Created: 1/28/201

Summary

Parcel ID 884633200008
Alternate ID 819811
Property Address Floyd
Sec/Twp/Rng 33-88-46
Brief Legal Description FLOYD TOWNSHIP NE NE (EX TCT COMM N W COR THEC E 439.16 FT, S 100.94 FT, SEL Y 244.97 FT, SEL Y 20 5.33 FT, W 668.04 FT, & N 484.78 FT) 33 -88-46
 (Note: Not to be used on legal documents)
Document(s) WD: 729-3782 (5/3/2013)
Gross Acres 32.77
Net Acres 32.77
Exempt Acres 0.00
CSR 1700.04
Class A - Agriculture
Tax District 026 FLOYD LAWTON BRONSON COMM
School District LAWTON BRONSON

Owner

Primary Owner	Secondary Owner	Mailing Address
(Deed Holder) Young James L Young Monica M 4523 Grayhawk Ridge Dr Sioux City, IA 51106		

Land

Lot Area 32.77 Acres; 1,427,461SF

Valuation

	2014	2013	2012	2011	2010
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Land Value	\$77,010	\$75,380	\$49,540	\$49,540	\$36,490
+ Exempt Value	N/A	N/A	N/A	N/A	N/A
= Gross Assessed Value	\$77,010	\$75,380	\$49,540	\$49,540	\$36,490
- Exempt Value	N/A	N/A	N/A	N/A	N/A
= Net Assessed Value	\$77,010	\$75,380	\$49,540	\$49,540	\$36,490

Taxation

	2013	2012	2011	2010
+ Taxable Land Value	\$32,715	\$29,691	\$28,506	\$25,184
+ Taxable Building Value	\$0	\$0	\$0	\$0
+ Taxable Dwelling Value	\$0	\$0	\$0	\$0
= Gross Taxable Value	\$32,715	\$29,691	\$28,506	\$25,184
- Military Exemption	\$0	\$0	\$0	\$0
= Net Taxable Value	\$32,715	\$29,691	\$28,506	\$25,184
x Levy Rate (per \$1000 of value)	28.51306	28.42445	27.71686	28.03410
= Gross Taxes Due	\$932.80	\$843.95	\$790.10	\$706.01
- Ag Land Credit	(\$29.38)	(\$38.27)	(\$29.33)	(\$20.81)
- DSC Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	(\$20.88)	(\$27.20)	(\$20.71)	(\$19.50)
- Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00	\$0.00	\$0.00

Woodbury County, IA / Sioux City



Date Created: 1/28/201

Summary

Parcel ID 884633200008
Gross Acres 32.77
ROW Acres 0.00
Gross Taxable Acres 32.77
Exempt Acres 0.00
Net Taxable Acres 32.77 (Gross Taxable Acres - Exempt Land)
Average CSR 51.88 (1700.04 CSR Points / 32.77 Gross Taxable Acres)

Item (2)(F)

Sub Parcel Summary

Description	Acres	CSR	Gross CSR Points	Assessed CSR Points
100% Value	32.77	51.88	1,700.04	1,700.04
Non-Crop	0.00	0.00	0.00	0.00
Total	32.77		1,700.04	1,700.04

Soil Summary

Description	SMS	Soil Name	CSR	Unadjusted Acres	Unadjusted CSR Points	Spot & Line Acres	Adjusted Acres	Non Crop CSRP Reduct	Adjusted CSR Points
100% Value	10B2	MONONA SILT LOAM, 2 TO 5 PERCENT SLOPES, MODERATELY ERODED	72.00	0.07	5.04	0.00	0.07	0.00	5.04
100% Value	10C2	MONONA SILT LOAM, 5 TO 9 PERCENT SLOPES, MODERATELY ERODED	57.00	8.12	462.84	0.00	8.12	0.00	462.84
100% Value	12B	NAPIER SILT LOAM, 2 TO 5 PERCENT SLOPES	72.00	8.57	617.04	0.00	8.57	0.00	617.04
100% Value	1D3	IDA SILT LOAM, 9 TO 14 PERCENT SLOPES, SEVERELY ERODED	37.00	15.36	568.32	0.00	15.36	0.00	568.32
100% Value	510B2	MONONA SILT LOAM, BENCH, 2 TO 5 PERCENT SLOPES, MODERATELY E	72.00	0.65	46.80	0.00	0.65	0.00	46.80
				32.77	1,700.04	0.00	32.77	0.00	1,700.04

IMPORTANT NOTICE

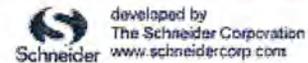
All data posted is certified as of July 1, 2013

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The maps and associated data at this website do not represent a survey. No liability is assumed for the accuracy of the data delineated on any map, either expressed or implied.

Legal descriptions should be obtained from the County Auditor's office located at 620 Douglas, Sioux City, or by calling 712-279-6603. The legal descriptions shown on the property record card are merely abbreviated tax descriptions intended only to help identify the property.

Last Data Upload: 1/28/2015 7:05:34 AM



PROPOSAL - WORK AUTHORIZATION FOR LIMITED PROFESSIONAL SERVICES



Mankato, MN
Faribault, MN
Storm Lake, IA
Algona, IA
Des Moines, IA
La Crosse, WI

Project Title : Orton Slough Drainage District Repairs
Client: Orton Slough Drainage District Trustees
Address: 759 E. Frontage Road
City: Merville, IA. 51039

Woodbury County, IA
Date: February 9, 2015
Project: Repairs to Drainage District
Location: Salix, IA.

DESCRIPTION OF WORK

This Proposal - Work Authorization constitutes the express authority given to I+S GROUP, INC. by the above named client to do the following described work:

Repairs to the Orton Slough Drainage District

The repairs are to involve the replacement of approximately 200 ft. of tile in approximately three locations, the installation of two surface intakes and the cleanout of approximately 3,500 ft. of existing open channel

1. ISG will perform visual field investigation utilizing existing field survey supplemented by LiDAR data to determine scope of the repairs.
2. Prepare the necessary plans and specifications for these repairs including quantities with measure of payment.
3. Assist the Board, acting as Trustees, with soliciting and receiving competitive quotes for the planned work.

Work Tentatively scheduled to begin Spring of 2015

The above named client agrees to pay I+S GROUP for the above described work, on the basis of compensation checked below: (Net 30 Days)

- Lump Sum (As scheduled on attached sheet)
- Hourly (Rates attached and made a part hereof.)
- Other as Described Above.

Project Fee - \$2,500

The terms and conditions on the last page of this form are a part of this Agreement.

Client: Orton Slough Drainage District Trustees

By: _____

Title: _____

Please sign and return one (1) copy of this Agreement to:

1725 N. Lake Ave., P. O. Box 458
Storm Lake, IA 50588
Phone 712.732.7745 or 866.732.7745

I+S GROUP

By: *Don D. Overlander*

Title: Principal

By: *Brian W. Blomme*

Title: Project Manager

TERMS AND CONDITIONS

I+S Group, Inc. shall perform the services outlined in this Proposal/Work Authorization for the stated fee arrangement.

Access to Site

Unless otherwise stated, I+S GROUP will have access to the site for activities necessary for the performance of the services. I+S GROUP will take precautions to minimize damage due to these activities, but have not included in the fee the cost of restoration of any resulting damage.

Information Responsibility

I+S GROUP shall indicate to the Client the information needed for rendering of services hereunder, and the Client shall provide to I+S GROUP such information as is available to the Client. The Client recognizes that it is impossible for I+S GROUP to assure the sufficiency of such information, either because it is impossible to do so, or because of errors or omissions which may have occurred in assembling the information.

Construction Review

The Client recognizes that it is neither practical nor customary for I+S GROUP to include all construction details in plans and specifications, creating a need for interpretation in the field by I+S GROUP or an individual who is under I+S GROUP supervision. The Client also recognizes that construction review permits I+S GROUP to identify and correct quickly and at comparatively low cost professional errors or omissions that are revealed through construction, or errors or omissions committed by others due to misinterpretation of design documents, or due to other causes. For the foregoing reasons, construction review is generally considered an essential element of a complete design professional service. Accordingly, if the Client directs I+S GROUP to not provide construction monitoring, I+S GROUP shall not be responsible for the consequences of any of I+S GROUP'S acts, errors or omissions, except for the consequences which, it reasonably could be concluded, I+S GROUP'S review services would not have prevented or mitigated.

Fee

The total fee, if stated, shall be understood to be an estimate, and shall not be exceeded without written approval of the Client. Where the fee arrangement is to be on an hourly (Time & Material) basis, the rates shall be those that prevail at the time services are rendered. Rates are included on the attached fee schedule.

Billings/Payments

Invoices for I+S GROUP'S services shall be submitted, at I+S GROUP'S option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, I+S GROUP may, without waiving any claim or right against

the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.

Late Payments:

Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% on the then unpaid balance (18.0% true annual rate), at the sole election of I+S GROUP. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

The Client shall indemnify and hold harmless I+S GROUP and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused in whole or in part by the negligent act, omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except I+S GROUP), or anyone for whose acts any of them may be liable.

Risk Allocation

In recognition of the relative risks and benefits of the project to both the Client and I+S GROUP, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of I+S GROUP and their subconsultants to the Client and for any and all claims, losses, costs, damages of any nature whatsoever or claim expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of I+S GROUP and their subconsultants to all those named shall not exceed \$50,000, I+S GROUP'S total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising unless otherwise prohibited by law.

Termination of Services

This agreement may be terminated by the Client or I+S GROUP should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay I+S GROUP for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.
other endeavor without the written consent I+S GROUP.

Applicable Laws

Unless otherwise specified, this agreement shall be governed by the laws of the State of Iowa.

County Purchasing of Gas or Diesel by County Departments

Administered by: Voyager

Program: Finish Line Fleet

Bank Processor: U. S. Bank

Following will be a presentation on a program to assist the county in relationship to the purchase of gas and diesel products for county vehicles. It can also be used for oil changes and maintenance of county vehicles.

Following is how the program works:

- (1) Each department would sign-up for the program. Processing usually takes a week.
- (2) Every county vehicle would have a credit card assigned to each vehicle.
- (3) Each eligible driver (determined by the Elected Official or Department Head) of that vehicle would have a pin number assigned. Each individual pin number could work on one or more vehicles.
- (4) Driver of the county vehicle would pull up to the gas pump, swipe the card, enter your pin number and the vehicle's odometer reading, pump your gas and then go about your county business.
- (5) Almost every service station uses the Voyager program. It will show on the cash pump.

Advantages to the County:

- (1) There is **no cost** to the County. The service stations pay a fee for having the opportunity to have this program available.
- (2) There is total accountability. The invoice will show each county vehicle by department, who charged the gas or diesel, the odometer reading, miles per gallon consumed and the federal tax deduction on each purchase.
- (3) When purchasing gas or diesel, the full price is recorded at the pump, but when the purchase is processed by Finish Line Fleet the federal Tax is deducted. State gas tax is not deductible. The Federal Gas Tax in Iowa is 18.3 cents per gallon and diesel is 24.3 cents per gallon. Attached is a sample monthly invoice.
- (4) This service is provided by over 316,000 service stations.
- (5) If a card is lost or broken, Voyager is contacted and a new card will be sent within three days by overnight mail.
- (6) Control of the pin numbers are at the control of the Elected Official or Department Head discretion.
- (7) The card can also be used for oil changes and vehicle maintenance.

I would like to recommend that this program be considered by the Woodbury County Board of Supervisors at a future board meeting and adopted.

INVOICE

ACCOUNT NUMBER: 0805281
 ACCOUNT NAME: Woodbury County Sheriff

PAGE: 13
 INVOICE: CL20271

Driver	Site #	Date	Time	Odom	MPG	Prod	Quantity	Price	Amount	Fed Exempt	State Exempt	
VEHICLE#: 000904 2009 Ford Crown Vic				Continued . . .								
Troy Tadlock	510737	12/13/14	06:57P	145,365	10.83	Mid	11.260	2.166	26.45	2.06	0.00	24.39
Troy Tadlock	516317	12/17/14	04:37P	145,500	12.59	UB1	10.720	2.027	23.69	1.96	0.00	21.73
Don Groves	520349	12/18/14	04:25P	145,547	*****	Tir	1.000	125.300	125.30	0.00	0.00	125.30
Troy Tadlock	516317	12/19/14	09:38A	145,648	8.87	UB1	11.390	2.026	25.16	2.08	0.00	23.08
Troy Tadlock	516317	12/20/14	11:18A	145,790	13.59	UB1	10.450	2.027	23.09	1.91	0.00	21.18
Troy Tadlock	516317	12/20/14	06:07P	145,893	12.20	UB1	8.440	2.016	18.56	1.54	0.00	17.02
Troy Tadlock	516317	12/21/14	07:14P	146,085	14.63	UB1	13.120	2.017	28.86	2.40	0.00	26.46
Troy Tadlock	516317	12/22/14	04:55P	146,242	14.42	UB1	10.890	1.907	22.76	1.99	0.00	20.77
Troy Tadlock	509188	12/23/14	01:08P	146,349	13.82	Mid	7.740	1.906	16.17	1.42	0.00	14.75
Troy Tadlock	516317	12/24/14	11:23A	146,477	15.20	UB1	8.420	1.907	17.60	1.54	0.00	16.06
Troy Tadlock	516317	12/29/14	11:18A	146,630	11.61	UB1	13.180	1.887	27.28	2.41	0.00	24.87
Troy Tadlock	516317	12/30/14	11:06A	146,782	13.06	UB1	11.640	1.827	23.40	2.13	0.00	21.27
VEHICLE TOTALS: 2722 Miles @ 13.06 MPG and 0.16 Cost/Mile							209.42		604.58	38.12	0.00	566.46

VEHICLE#: 000905 08 Ford Expedition				137,278 - Beginning odometer								
Vince Dvorak	513557	12/01/14	08:41P	137,416	9.60	Mid	14.370	2.327	36.07	2.63	0.00	33.44
Vince Dvorak	514573	12/02/14	02:16A	137,523	11.48	UB1	9.320	2.328	23.40	1.71	0.00	21.69
Vince Dvorak	517998	12/03/14	02:22A	137,607	7.51	Mid	11.180	2.318	27.96	2.05	0.00	25.91
Vince Dvorak	509188	12/04/14	01:46A	137,733	9.84	Mid	12.810	2.406	33.17	2.34	0.00	30.83
Vince Dvorak	520923	12/05/14	02:46A	137,917	11.60	Mid	15.860	2.257	38.70	2.90	0.00	35.80
Vince Dvorak	514560	12/09/14	02:34A	138,019	8.69	Mid	11.740	2.228	28.30	2.15	0.00	26.15
Vince Dvorak	514573	12/11/14	11:05P	138,120	9.07	UB1	11.140	2.117	25.62	2.04	0.00	23.58
Vince Dvorak	512810	12/19/14	09:09P	138,242	8.73	Mid	13.970	2.066	31.42	2.56	0.00	28.86
Vince Dvorak	513557	12/20/14	11:31P	138,379	9.55	Mid	14.340	1.916	30.10	2.62	0.00	27.48
Vince Dvorak	518200	12/21/14	08:59P	138,492	8.63	UNL	13.090	2.048	29.20	2.40	0.00	26.80
Vince Dvorak	513557	12/22/14	10:36P	138,625	9.15	Mid	14.530	1.867	29.78	2.66	0.00	27.12
Vince Dvorak	509188	12/27/14	08:23P	138,742	8.59	Mid	13.620	1.887	28.20	2.49	0.00	25.71
Vince Dvorak	514560	12/28/14	02:54A	138,892	10.97	Mid	13.670	1.806	27.19	2.50	0.00	24.69
Vince Dvorak	514560	12/29/14	06:40P	139,044	9.09	Mid	16.730	1.787	32.96	3.06	0.00	29.90
Vince Dvorak	514560	12/30/14	06:24P	139,127	8.96	Mid	11.920	1.788	23.49	2.18	0.00	21.31
VEHICLE TOTALS: 1849 Miles @ 9.32 MPG and 0.22 Cost/Mile							198.29		445.56	36.29	0.00	409.27

Product		Total Quantity	Average Price	Total
IA	IOWA			
02	Mid Grade	2321.650	2.1147	4909.66
90	UB10	1416.480	2.0992	2973.52
01	UNLEADED	1611.370	2.1867	3523.59
04	Premium	117.550	2.2380	263.08
09	Oil	2.000	149.9750	299.95
45	Oil Change	12.000	27.5858	331.03
66	Ethanol	27.540	1.8043	49.69
20	Repairs	2.000	164.3500	328.70
34	Tax Sales	1.000	23.9500	23.95
57	5.7% Gas	104.760	1.9679	206.16

CONTINUED . . .

INVOICE

ACCOUNT NUMBER: 0805281
 ACCOUNT NAME: Woodbury County Sheriff

PAGE: 14
 INVOICE: CL20271

Driver	Site #	Date	Time	Odom	MPG	Prod	Quantity	Price	Amount	Fed Exempt	State Exempt
							Total	Average			
							Quantity	Price			
10							Accessory		1.000		278.9400
23							Tires		3.000		412.2267
	NE						NEBRASKA				
57							5.7% Gas		8.850		2.4158
02							Mid Grade		20.540		1.9864
	SD						SOUTH DAKOTA				
01							UNLEADED		6.820		1.8050
	MN						MINNESOTA				
01							UNLEADED		18.600		2.3441
	IL						ILLINOIS				
01							UNLEADED		11.470		1.9965
									5686.630		
										** Total Purchases This Invoice:	14,565.94

**Running Tally Report for Tax Askings and Expenditures exceeding Revenues
Proposed FY 2016**

	Tax Askings					Total Tax Asking Increase or (Decrease)
	General Basic	General Supplemental	County Services (MH)	Debt Service	Rural Basic	
January 6, 2015 - Starting Position	203,237	(190,271)	309,392	(53,450)	0	268,908
Changes:						
January 13, 2015	0	0	0	0	0	0
January 20, 2015	0	0	0	0	0	0
January 27, 2015	0	0	0	0	0	0
February 3, 2015						
Insurance Holiday		(45,160)			(14,605)	
Increase in juvenile housing - other co.		(151,750)				
Juvenile Detention		(6,000)				
G.P.S. Tracker		(1,000)				
Subtotal - Increase or (Decrease)	203,237	(394,181)	309,392	(53,450)	(14,605)	50,393
February 10, 2015						
Increased Planning & Zoning Transfer					(31,456)	
Deleted Gang Prevention Program		(186,925)				
Reduced E.M. Tax Allocation		(121,299)				
Deleted Phoenix Program		(76,550)				
Subtotal - Increase or (Decrease)	203,237	(778,955)	309,392	(53,450)	(46,061)	(365,837)

Expenditures vs. (Revenues) Differential

	<u>General Basic</u>	<u>General Supplemental</u>	<u>County Services (MH)</u>	<u>Debt Service</u>	<u>Rural Basic</u>
January 6, 2015 - Starting Position	919,503	0	(74,086)	0	0
Changes:					
January 13, 2015	0	0	0	0	0
January 20, 2015					
Treasurer - Motor Vehicle	(2,500)				
DHS Administration	(2,775)				
Subtotal	914,228	0	(74,086)	0	0
January 27, 2015					
Public Bidder	(9,500)				
LEC Correctional Facility	(82,684)				
Subtotal	822,044	0	(74,086)	0	0
February 3, 2015					
Health Insurance Holiday	(259,783)	0	0	0	0
Fairground Aid	(1,482)				
Subtotal - Expenditures exceeding Revenues	560,779	0	(74,086)	0	0
February 10, 2015					
Move Fairground	(23,628)	0	0	0	0
Subtotal - Expenditures exceeding Revenues	537,151	0	(74,086)	0	0

Woodbury County Equipment Replacement Plan 2016-2020

Approved by the Board of Supervisors (Date)

Project Title	Location/Submitter	Project Cost	CIP - Annual	Funding Sources			
				Bonds	Fed. Grant	Cons. Reserve	Gaming Rev.
2016							
Washer & Dryer	Juvenile Detention	\$2,500	\$2,500				2,500
Replace 2010 and Two 2011 3/4 Ton 4x4 Pickup Trucks	Conservation	\$90,000	\$90,000				90,000
New Copy Machine	Bldg. Services - Crthouse	\$5,000	\$5,000				5,000
New Skid Loader	Bldg. Services - Crthouse	\$35,000	\$35,000				35,000
New Washer for Jail	Bldg. Services - LEC	\$17,000	\$17,000				17,000
Need Air compressor in #1 Air Handler Upright	Bldg. Services -T/Hoyt	\$2,000	\$2,000				2,000
Replace Auto Scrubber	Bldg. Services -P/Hills	\$4,500	\$4,500				4,500
Copier Juvenile Department	County Attorney	\$7,750	\$7,750				7,750
Copier 3rd Floor	County Attorney	\$7,750	\$7,750				7,750
Copier 4th Floor	County Attorney	\$7,750	\$7,750				7,750
		2016 Total	\$179,250	\$0	\$0	\$0	\$179,250
Replace 2007 Naturalist Van, 2011Toro Ground-master Mower, 1992 John Deere 2755 Tractor/Loader and 2010 1/2 Ton 4x4 Pickup Truck	Conservation	\$100,000	\$100,000			100,000	
Replace Air Conditioning Unit	Bldg. Services - LEC	\$2,500	\$2,500				2,500
Commercial Grade Dryer	Juvenile Detention	Unknown					
Copier	Board Administration	\$12,000	\$12,000				12,000
		2017 Total	\$114,500	\$0	\$0	\$100,000	\$14,500
2018							
1Replace 1998 John Deere 5210 Tractor/Loader	Conservation	\$100,000	\$100,000			100,000	
Replace 2002 Sterling 2.5 Ton Dump Truck							
Commercial Grade Dish Washer	Juvenile Detention	Unknown					
Copier	Board Administration	\$12,000	\$12,000				12,000
		2018 Total	\$112,000	\$0	\$0	\$100,000	\$12,000
2019							
Trade 2012 Administrative Vehicle	Conservation	\$120,000	\$120,000			120,000	
Trade/replace 1996 John Deere 6300 tractor/loader							
Trade 1997 Bobcat Skid Loader							
Portable Pressure Washer	Bldg. Services - Crthouse	\$1,000	\$1,000			1,000	
5th Year New Truck to Replace 2012 Truck	Bldg. Services - Crthouse	\$25,000	\$25,000			25,000	
		2019 Total	\$146,000	\$0	\$0	\$146,000	\$0

Project Title	Location/Submitter	Project Cost	CIP - Annual	Funding Sources			
				Bonds	Fed. Grant	State Grant	Other
2020							
Trade 2013 John Deere WAM Mower Unit	Conservation	\$120,000	\$120,000			120,000	
Trade 2015 3/4 Ton 4x4 Pickup Truck							
Trade 3 - UTV Units							
Trade 2 - trailers							
		2020 Total	\$120,000	\$0	\$0	\$120,000	\$0

**Proposed Equipment, Furniture & Vehicles
FY 2016**

Line Item Description	6105	Buildings
	6320	Data Processing
	6350	Motor Vehicle
	6360	Office Equipment & Furniture
	6381	Security Equipment
	6385	Lease/Purchase Agreement

<u>Department</u>	<u>Division</u>	<u>Expenditure Code</u>	<u>Amount</u>
County Sheriff	LEC Facility		
		001-1051-410-6360	1,000
	Administration		
		001-1061-410-6350	140,000
		001-1061-410-6360	6,000
Co. Attorney	Administration		
		001-1101-411-6360	2,500
	Juvenile Attorney		
		001-1104-411-6360	750
DHS - State	Administration		
		001-3101-431-6360	13,000
Veteran Affairs	Administration		
		001-3201-432-6105	2,500
		001-3201-432-6360	500
Conservation Administration	Administration		
		001-6101-461-6360	2,000
		001-6101-461-6385	4,900
	Parks		
		001-6111-461-6360	4,000
	Naturalist		
		001-6113-461-6360	550
County Treasurer	Motor Vehicle		
		001-8101-481-6360	1,200
	Tax		
		001-9021-490-6360	2,000
County Auditor	Recorder		
		001-8111-481-6320	175
		001-8111-481-6360	200
	Administration		
		001-9011-490-6360	500
Building Services	Courthouse		
		001-9101-491-6360	1,000
		001-9101-491-6381	3,000
Grand Total Proposed to be Funded by Gaming Funds FY 2016			<u>185,775</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
003-0227-321-2150	HARD ROCK GAMING FEES	303,488-	205,147-	250,000-	217,914-	435,000-
	LEVEL TEXT			TEXT AMT		
	BCHG			360,000		
	MRHD			75,000		
				435,000		
*	STATE GRANTS & REIMBURSE.	303,488-	205,147-	250,000-	217,914-	435,000-
**	INTERGOVERNMENTAL REVENUE	303,488-	205,147-	250,000-	217,914-	435,000-
***	RIVERBOAT PROJECTS	303,488-	205,147-	250,000-	217,914-	435,000-
****	CAPITAL PROJECTS	303,488-	205,147-	250,000-	217,914-	435,000-
*****	REVENUE	303,488-	205,147-	250,000-	217,914-	435,000-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
003-0000-890-9090	AUDITORS TRANSFERS	269,322	193,394	272,730	84,667	179,250

LEVEL	TEXT	TEXT AMT				
BCHG	FUNDING OF EQUIPMENT REPLACEMENT FUND			179,250		
				179,250		
*	DISBURSEMENTS	269,322	193,394	272,730	84,667	179,250
**	NONBUDGETED DISBURSEMENTS	269,322	193,394	272,730	84,667	179,250
***	GAMING REVENUES	269,322	193,394	272,730	84,667	179,250
****	GAMING REVENUES	269,322	193,394	272,730	84,667	179,250

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
003-0227-402-4810	CONTR./OTHER GOV. & ORGAN	39,828	57,316	49,700	27,989	469,182

LEVEL	TEXT	TEXT AMT
BCHG	UNOBLIGATED GAMING FUNDS	393,066
	SNOWCAP	2,450
	EMERGENCY MANAGEMENT VEHICLE	22,000
	SIOUXLAND REGIONAL TRANSIT SYSTEM	33,320
	MEALS ON WHEELS	12,760
	COUNCIL ON SEXUAL ASSAULT AND DOMESTIC VIOLENCE	5,586
		469,182

*	CAPITAL PROJECTS	39,828	57,316	49,700	27,989	469,182
**	NONPROGRAM EXPENDITURES	39,828	57,316	49,700	27,989	469,182
***	RIVERBOAT PROJECTS	39,828	57,316	49,700	27,989	469,182
****	CAPITAL PROJECTS	39,828	57,316	49,700	27,989	469,182
*****	EXPENDITURE	309,150	250,710	322,430	112,656	648,432
*****	GAMING REVENUES	5,662	45,563	72,430	105,258	213,432

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
760-1211-412-1003	DEPARTMENT HEADS	0	0	0	0	84,287
760-1211-412-1004	WAGE PLAN EMP. PART TIME	22,149	32,343	46,186	15,318	31,886
760-1211-412-1010	WAGE PLAN EMPLOYEES	153,431	158,992	163,033	96,969	167,951
760-1211-412-1019	OVERTIME	3,321	4,439	0	3,564	0
760-1211-412-1020	LONGEVITY COMPENSATION	0	0	0	0	0
760-1211-412-1099	PROPOSED NEW EMPLOYEES	0	0	0	0	0
760-1211-412-1116	FICA - CNTY CONTRIBUTION	12,803	14,034	15,004	8,322	20,679
760-1211-412-1117	IPERS - CNTY CONTRIBUTION	17,758	19,340	20,636	11,461	27,584
760-1211-412-1118	EMPLOYEE HOSPITALIZATION	53,594	66,359	69,024	40,236	84,572
760-1211-412-1121	LIFE INSURANCE	115	132	144	84	173
760-1211-412-1123	DENTAL INSURANCE	1,410	1,618	1,763	1,028	2,115
760-1211-412-1126	LTD INSURANCE	482	495	506	308	1,660
760-1211-412-2320	CUSTODIAL SUPPLIES	440	635	750	112	750
760-1211-412-2501	GAS/OILS	13,515	20,066	11,540	10,141	13,540
760-1211-412-2601	OFFICE SUPPLIES	2,094	969	1,650	1,662	4,150
760-1211-412-2610	MAGAZINES & BOOKS	260	0	335	130	335
760-1211-412-2910	MEDICAL & LAB SUPPLIES	1,476	5,470	2,300	4,598	3,300
760-1211-412-2940	WEARING/SAFETY APPAREL	2,444	1,343	2,850	1,067	2,850
760-1211-412-4005	OFFICIAL PUBL. & LEGALS	0	82	95	8	95
760-1211-412-4020	TYPING, PRINTING & BINDIN	530	0	570	97	570
760-1211-412-4120	POSTAGE & MAILING	300	298	300	0	300
760-1211-412-4130	EMPLOYEE MILEAGE	0	0	0	0	0
760-1211-412-4132	TRAVEL EXPENSES	354	146	426	0	426
760-1211-412-4140	TELEPHONE EXPENSE	3,348	3,236	3,528	1,995	3,528

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
760-1211-412-4141	CELL PHONE EXPENSE	2,599	2,465	2,500	1,338	2,500
760-1211-412-4201	PROFESSIONAL SERVICE	18,915	20,892	19,987	11,453	19,987
760-1211-412-4220	SCHOOL OF INSTRUCTION	367	723	347	20	347
760-1211-412-4301	NATURAL & LP GAS	950	14,228	10,500	6,559	10,500
760-1211-412-4302	WATER/GARBAGE	848	622	800	269	800
760-1211-412-4310	ELECTRIC LIGHT & POWER	4,613	4,340	5,000	2,722	5,000
760-1211-412-4410	BUILDINGS	10,862	14,582	10,000	3,637	12,000
760-1211-412-4420	EQUIPMENT MAINTENANCE	81	1,611	1,600	0	1,600
760-1211-412-4440	MOTOR VEHICLE EXPENSE	7,924	7,208	8,000	6,695	9,000
760-1211-412-4460	RADIO & RELATED EQUIPMENT	2,785	1,500	2,970	1,206	2,970
760-1211-412-4475	MAINTENANCE CONTRACTS	0	1,745	850	730	850
760-1211-412-4501	RENT BUILDINGS	28,274	3,047	37,000	26,405	0
760-1211-412-4801	DUES/MEMBERSHIPS	240	160	150	0	150
760-1211-412-4815	TAX ALLOTMENT	0	0	6,280	0	0
760-1211-412-6105	BUILDINGS	30,000	0	0	0	20,000
760-1211-412-6350	MOTOR VEHICLE	44,219	0	0	0	70,000
760-1211-412-6360	OFFICE EQUIPMENT & FURN.	18,909	0	0	0	0
760-1211-412-6365	SAFETY EQUIPMENT	6,898	3,700	7,125	4,169	7,125
*	EMERGENCY SERVICES	468,308	406,820	453,749	262,303	613,580
**	PUBLIC SAFETY	468,308	406,820	453,749	262,303	613,580
***	EMERGENCY SERVICES	468,308	406,820	453,749	262,303	613,580
****	EMERGENCY SERVICES	468,308	406,820	453,749	262,303	613,580
*****	EXPENDITURE	468,308	406,820	453,749	262,303	613,580
*****	EMERGENCY SERVICES OPERAT	463,427	388,931	293,513	256,264	0

Possible use of carryover for tax reduction

Emergency Services FY2016 Budget Proposal and Recommendations

Feb. 17, 2015

From: Matthew Ung To: Board of Supervisors

Because there was obvious confusion at the last meeting, and the Board decided to delay accepting an EMS budget until this week, I recommend the following for the Board's approval, having weighed input from Gary Brown, EMS director, and the mayors. Prefaces are necessary to understand my proposal.

→Preface on rollover: EMS operates on allotment, which has given them ability to roll over unspent funds which now is \$73,500. **For at least 10 years, this has never been needed**, and for the last several years, has been added to. This fact that over-budgeting has consistently occurred only solidifies my recommendations for cuts to follow. This is not typical to other departments, and the only reason this happened is the EMS account acted previously as the funding source for the Management Commission (separate), which is statutorily required to retain all unspent funds. This was legally improper and has been corrected with the Commission's recent formation. I recommend that:

- 1) Our finance director change this from allotment to actual reimbursement, meaning rollovers will no longer occur and unspent funds will revert to the county in the future.
- 2) **\$60,000 of \$73,500** be returned to the taxpayer by using it for the FY16 EMS budget.
- 3) The final **\$13,500 be retained by EMS** (but not added to) as a true emergency fund for EMS, which still requires Board approval. **This more than offsets my proposed cuts to follow.**

→Preface on line items 6105 (Buildings-CIP budget) and 6350 (Motor Vehicle-gaming): On Feb. 10, the Board appointed Jon Winkel advisor to the Board on how this \$20,000 and \$77,125 be spent, respectively, and subject to Board approval. Given his input, I recommend:

- 1) The \$20,000 be spent on infrastructure improvements to the Climbing Hill facility designed to lower the extraordinary heating costs of the old building.
- 2) The \$77,125 be spent on two defibrillator-monitors for two vehicles (see below). This allotment will be more than sufficient by any estimation, but the final cost depends on possible grants. The leftovers should be spent on further cost-saving modernization to Climbing Hill.

→Preface on vehicles: Brown has spent FY15 gaming funds on a pickup which is almost twice as fuel-efficient as the previous vehicle, and still has about \$17,298 unspent. I recommend that:

- 1) Because two single-axle trucks are old, rising in maintenance costs, and terribly fuel-inefficient, trucks 204 and 206 should be put up for bid. Our rural fire departments have already signaled their interest in buying. Proceeds estimated to be at least \$20,000.
- 2) Brown is currently the only EMS employee who drives a company vehicle, which I no longer believe is necessary. I recommend this Suburban be housed at the Climbing Hill facility as a county EMS vehicle, and be used for the "second person on duty" the rural mayors want. This vehicle is already outfitted with sophisticated communication systems. This will result in two newer county vehicles which are both twice as fuel-efficient, with decreased maintenance costs.

Note: Truck 208 will be retained. Therefore, vehicles is decreased from 5 to 3.

LINE ITEMS:

2501, GAS/OILS: \$3,540 cut resulting in \$10,000

2601, OFFICE SUPPLIES: \$2,000 cut resulting in \$2,150

4020, TYPING, PRINTING & BINDING: \$100 cut resulting in \$370

4120, POSTAGE & MAILING: \$100 cut resulting in \$200

4301, NATURAL & LP GAS: \$1,000 cut resulting in \$9,500

4410, BUILDINGS: \$3,000 cut resulting in \$9,000.

4440, MOTOR VEHICLE EXPENSE: \$3,500 cut resulting in \$5,500

TOTAL CUTS: \$13,240

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGET	FY15 ACTUAL Y-T-D	FY16 DENNIS CHGS
002-9008-490-1004	WAGE PLAN EMP. PART TIME	0	0	0	504	21,706
002-9008-490-1008	ORGANIZED EMPLOYEES P/T	0	0	0	19,210	52,106
002-9008-490-1009	SUPERVISORY	0	0	0	15,635	40,721
002-9008-490-1019	OVERTIME	0	0	0	74	0
002-9008-490-1116	FICA - CNTY CONTRIBUTION	0	0	0	2,668	8,634
002-9008-490-1117	IPERS - CNTY CONTRIBUTION	0	0	0	3,163	10,228
002-9008-490-1118	EMPLOYEE HOSPITALIZATION	0	0	0	5,199	15,596
002-9008-490-1121	LIFE INSURANCE	0	0	0	10	29
002-9008-490-1123	DENTAL INSURANCE	0	0	0	117	353
002-9008-490-1126	LTD INSURANCE	0	0	0	36	126
002-9008-490-2601	OFFICE SUPPLIES	0	0	0	497	0
002-9008-490-2935	ARMS/AMMUNITION	0	0	0	175	0
002-9008-490-2940	WEARING/SAFETY APPAREL	0	0	0	2,709	1,800
002-9008-490-2955	UNSPECIFIED	0	0	250,000	0	0
002-9008-490-4130	EMPLOYEE MILEAGE	0	0	0	237	400
002-9008-490-4132	TRAVEL EXPENSES	0	0	0	237	400
002-9008-490-4134	MEAL EXPENSES	0	0	0	6	150
002-9008-490-4140	TELEPHONE EXPENSE	0	0	0	0	0
002-9008-490-4141	CELL PHONE EXPENSE	0	0	0	197	400
002-9008-490-6360	OFFICE EQUIPMENT & FURN.	0	0	0	63,010	3,500
002-9008-490-6381	SECURITY EQUIPMENT	0	0	0	1,454	0
*	POLICY & ADMINISTRATION	0	0	250,000	115,138	156,149
**	INTERPROGRAM SERVICES	0	0	250,000	115,138	156,149
***	CTHSE SAFETY & SECURITY	0	0	250,000	115,138	156,149
****	POLICY & ADMINISTRATION	85,181	77,441	344,776	137,220	191,645

149,499 Salaries & Benefits

6,650 operating



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@sioux-city.org
FAX: 712.279.6522

Court House Security Proposal #1

1 – Sworn Deputy Sergeant

Wage & Benefits \$97,738.56

2 – Civilian Court Security Officers

Wages & Benefits \$86,040.24

Sub-Total \$183,778.80

Less Two Jail Training Days FY16 \$43,400.00

Total \$140,378.80

Jail budget would give up \$43,400.00 from the FY16 request for the cost of two training days.

Court House Security Proposal #2

1 – Correctional Officer

Wages & Benefits \$50,182.34

2 – Civilian Court Security Officers

Wages & Benefits \$86,040.24

Total \$136,222.58

Explanation: The Correctional Officer position is for the purpose of back filling the C.O. that would make the lateral move from the Jail to the Court Security/Transportation Division to free up Sgt. Mary Feiler and allow her to supervise Court Room Security/Transportation, Court House Security, and Electronic Monitoring. This proposal would also allow the Jail budget to retain the fourth training day requested for FY16.

Woodbury County Capital Improvement Plan 2016-2020

Approved by the Board of Supervisors (Date)

Project Title	Location/Submitter	Project Cost	CIP - Annual	Funding Sources		
				Bonds	Cons. Reserve	Other
2016						
Updating WCICC Technology	Courthouse/WCIC Director	\$190,000	190,000	190,000		
Replace wood chip surfacing material at Little Sioux playground with rubberized chips	Conservation	\$40,000	40,000		40,000	
Correct drainage problems on Bigelow Park swim area	Conservation	\$50,000	50,000		50,000	
Construct one new cabin at Southwood Area	Conservation	\$50,000	50,000		50,000	
Install 30 amp electric service to tent camping sites at Southwood Conservation Area	Conservation	\$10,000	10,000		10,000	
New Voting Machines	County Auditor	\$750,000	750,000	750,000		
Purchase materials to complete concrete driveway	Emergency Services	\$10,000	10,000	10,000		
Replace windows doors	Emergency Services	\$15,000	15,000	15,000		
Capital Improvements	Starcom	\$80,500	80,500	80,500		
Tower for Roof - Chiller	Bldg. Services - Crthouse	\$35,000	35,000	35,000		
Replace Front Steps of LEC and Hand Rails	Bldg. Services - LEC	\$110,000	110,000	110,000		
Replace All New Shut-offs for Water - Cold & Hot in Plumbing Tunnels	Bldg. Services - LEC	\$18,000	18,000	18,000		
New Floors through Out Main Building	Bldg. Services - P/Hills	\$25,000	25,000	25,000		
Lighting	Bldg. Services - P/Hills	\$8,000	8,000	8,000		
Siding	Bldg. Services - P/Hills	\$5,000	5,000	5,000		
Asphalt Needs Repaired and Coated	Bldg. Services - P/Hills	\$12,000	12,000	12,000		
2016 Total			\$1,408,500	\$1,258,500	\$150,000	\$0
2017						
Updating WCICC Technology	Courthouse/WCIC Director	\$200,000	200,000	200,000		
Upgrading of computer equipment County wide - 5 yrs.	WCICC	\$456,850	34,800	34,800		
Communication radio consoles 1 of 2	Comm. Center	\$450,000	225,000	225,000		
Construc mid sized enclosed structure at trailhead in Little Sioux Park	Conservation	\$150,000	150,000		150,000	
Replace fishing/boating docks at Bigelow Park- Browns Lake	Conservation	\$25,000	25,000		25,000	
Apply epoxy finish to floors and shower walls in two camper shower/restroom facilities at Little Sioux Park		\$15,000	15,000		15,000	
Room 207 Carpet - Judges Area	Bldg. Services - Crthouse	\$5,000	5,000	5,000		
2nd Floor Carpet - Back Half	Bldg. Services - T/Hoyt	\$6,500	6,500	6,500		
Paint Interior of Building	Bldg. Services - T/Hoyt	\$20,000	20,000	20,000		
3rd Floor - New Carpet DHS	Bldg. Services - T/Hoyt	\$16,000	16,000	16,000		
Paint Interior of Building	Bldg. Services - P/Hills	\$6,000	6,000	6,000		
2017 Total			\$703,300	\$513,300	\$190,000	\$0

Project Title	Location/Submitter	Project Cost	CIP - Annual	Funding Sources		
				Bonds	Cons. Reserve	Other
2018						
Communication radio consoles 2 of 2	Comm. Center	\$450,000	225,000	225,000		
Updating WCICC Technology	WCICC	\$180,000	180,000	180,000		
Upgrading of computer equipment County wide - 5 yrs.	WCICC	\$456,850	165,250	165,250		
Replace playground equipment near Little Sioux swimming beach	Conservation	\$35,000	35,000		35,000	
Extend electric service to tent camping area on west of lake at Little Sioux Park.	Conservation	\$10,000	10,000		10,000	
Resurface asphalt roads in Bigelow Park	Conservation	\$100,000	100,000		100,000	
Replace stell roof on Fowler Forest open shelter	Conservation	\$50,000	50,000		50,000	
Human Resource - New Carpet	Bldg. Services - Crthouse	\$2,500	2,500	2,500		
CASA - New Carpet Except for Court Rooms	Bldg. Services - T/Hoyt	\$16,000	16,000	16,000		
		2018 Total	\$783,750	\$588,750	\$195,000	\$0
2019						
Construct second small cabin unit at Southwood Conservation Area	Conservation	\$50,000	50,000		50,000	
Provide some type of dust free or paved surfacing on the Southwood Conservation Area road	Conservation	\$150,000	150,000		150,000	
Updating WCICC technology	WCICC	\$195,000	195,000	195,000		
		2019 Total	\$395,000	\$195,000	\$200,000	\$0
2020						
Resurface asphalt roads in Little Sioux Park	Conservation	\$250,000	250,000		250,000	
		2020 Total	\$250,000	\$0	\$250,000	\$0

BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
231-9002-313-1301	LOCAL OPTION SALES TAX	469,719-	500,523-	470,000-	359,563-	500,000-
*	LOCAL OPTION TAXES	469,719-	500,523-	470,000-	359,563-	500,000-
**	TAXES	469,719-	500,523-	470,000-	359,563-	500,000-
231-9002-327-2724	LOAN REPAYMENTS	3,467-	2,133-	0	0	32,667-
*	CONTR. & REIM./OTHER GOV.	3,467-	2,133-	0	0	32,667-
**	INTERGOVERNMENTAL REVENUE	3,467-	2,133-	0	0	32,667-
231-9002-385-8505	MISCELLANEOUS	0	0	0	2,804-	0
*	MISC. RECEIPTS & REIMB.	0	0	0	2,804-	0
**	MISCELLANEOUS REVENUES	0	0	0	2,804-	0
***	BOARD ADMINISTRATION	473,186-	502,656-	470,000-	362,367-	532,667-
****	POLICY & ADMINISTRATION	473,186-	502,656-	470,000-	362,367-	532,667-
*****	REVENUE	473,186-	605,825-	470,000-	362,367-	532,667-

BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
231-0000-890-9090	AUDITORS TRANSFERS	303,639	308,018	276,386	84,667	371,894
	LEVEL			TEXT AMT		
	BCHG			200,720		
				171,174		
				371,894		
*	DISBURSEMENTS	303,639	308,018	276,386	84,667	371,894
**	NONBUDGETED DISBURSEMENTS	303,639	308,018	276,386	84,667	371,894
***	INFRASTRUCTURE/ECON. DEV.	303,639	308,018	276,386	84,667	371,894
****	INFRASTRUCTURE/ECON. DEV.	303,639	308,018	276,386	84,667	371,894

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY13 ACTUALS	FY14 ACTUALS	FY15 ORIG/AMENDED BUDGETED	FY15 ACTUAL Y-T-D	FY16 BOS CHGS
231-0221-402-4810	CONTR./OTHER GOV. & ORGAN	54,952	162,233	591,614	35,213	664,557

LEVEL	TEXT	TEXT AMT
BCHG	UNOBLGATED LOST FUNDS	615,455
	LESS PAYMENT TO COUNTY FAIR	23,628
	LESS PAYMENT FOR WIT IMPROVEMENT REGIONAL HOUSING TRUST FUND	15,000
	SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM	10,474
		664,557

*	CAPITAL PROJECTS	54,952	162,233	591,614	35,213	664,557
**	NONPROGRAM EXPENDITURES	54,952	162,233	591,614	35,213	664,557
***	OTHER CAPITAL PROJECTS	54,952	162,233	591,614	35,213	664,557
****	CAPITAL PROJECTS	54,952	162,233	591,614	35,213	664,557
*****	EXPENDITURE	358,591	470,251	868,000	119,880	1,036,451
*****	INFRASTRUCTURE/ECON. DEV.	114,595-	135,574-	398,000	242,487-	503,784

Payroll Projection Report
7/01/15 to 6/28/16

Program : PR815L
Dp/Dv/Act: 1001-410 SHERIFF UNIFORM PATROL

Position Employee	Seq	Start Rate	Review Amount	General Amount	End Rate	Starting Grd/Step	End Step	Description	Amount
SHR DEPUTY ROEPKE, KENT W	2	28.7400	.0000 0/00/00	.0000 7/01/15	28.7400	DD 4	4	BEN-DENTAL EMP ONLY-CNTY BEN-FAM MED-A, B, D, M, Q BEN-IPERS SHERIFF BEN-LIFE COUNTY BEN-LONG TERM DISABILITY BEN-MEDICARE BEN-SOCIAL SECURITY Total benefits Total expense	352.56 15,708.42 5,951.66 28.86 139.50 820.04 3,506.62 26,507.66 * 86,746.80 **

Percent 100.000 Project Account 001-1001-410.10-14 ✓

SHR DEPUTY SGTS HINRICHSEN, PATRICK E	2	30.8100	.0000 0/00/00	.0000 7/01/15	30.8100	DS 5	5	REGULAR PAY Total wages BEN-DENTAL EMP ONLY-CNTY BEN-FAM MED-A, B, D, M, Q BEN-IPERS SHERIFF BEN-LIFE COUNTY BEN-LONG TERM DISABILITY BEN-MEDICARE BEN-SOCIAL SECURITY Total benefits Total expense	64,577.76 64,577.76 * 352.56 15,708.42 6,380.40 28.86 139.50 900.90 3,851.90 27,362.54 * 91,940.30 **
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Percent 100.000 Project Account 001-1001-410.10-16 ✓

UN-DEPUTY FTO UN-DEPUTY FTO, SHERIFF	2	.9880	.0000 0/00/00	.0000 7/01/15	.9880	WP1 1	1	REGULAR PAY Total wages BEN-IPERS SHERIFF BEN-MEDICARE BEN-SOCIAL SECURITY Total benefits Total expense	2,055.04 2,055.04 * 203.06 29.90 127.40 360.36 * 2,415.40 **
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Percent 100.000 Project Account 001-1001-410.10-27

UN-DEPUTY INSTRUCTOR UN-DPUTY INSTRUC PAY, SHERIFF	2	.1923	.0000 0/00/00	.0000 7/01/15	.1923	WP1 1	1	REGULAR PAY Total wages BEN-IPERS SHERIFF BEN-MEDICARE BEN-SOCIAL SECURITY Total benefits Total expense	399.88 399.88 * 39.52 5.72 24.70 69.94 * 469.82 **
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Percent 100.000 Project Account 001-1001-410.10-28 ✓

Program : PR815L -
 Dp/Dv/Act: 1001-410 SHERIFF UNIFORM PATROL

Payroll Projection Report
 7/01/15 to 6/28/16

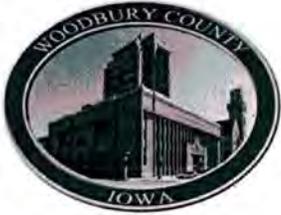
Position Employee	Seq	Start Rate	Review Amount	General Amount	End Rate	Starting Grd/Step	End Step	Description	Amount

Percent 100.000	Project	Account 001-1001-410.10-14 ✓							
SHR DEPUTY PETERSON, TODD C	2	28.7400	.0000 0/00/00	.0000 7/01/15	28.7400	DD 4	4	REGULAR PAY	60,239.14
								Total wages	60,239.14 *
								BEN-DENTAL EMP ONLY-CNTY	352.56
								BEN-FAM MED-A,B,D,M,Q	15,708.42
								BEN-IPERS SHERIFF	5,951.66
								BEN-LIFE COUNTY	28.86
								BEN-LONG TERM DISABILITY	139.50
								BEN-MEDICARE	837.98
								BEN-SOCIAL SECURITY	3,582.80
								Total benefits	26,601.78 *
								Total expense	86,840.92 **

Percent 100.000	Project	Account 001-1001-410.10-14 ✓							
SHR DEPUTY BROWN, BENJAMIN L	2	24.5400	.0000 0/00/00	.0000 7/01/15	24.5400	DD 2	2	REGULAR PAY	51,435.80
								Total wages	51,435.80 *
								BEN-DENTAL EMP ONLY-CNTY	352.56
								BEN-FAM MED-C,E,H,I,J,N,O	15,595.58
								BEN-IPERS SHERIFF	5,081.96
								BEN-LIFE COUNTY	28.86
								BEN-LONG TERM DISABILITY	139.50
								BEN-MEDICARE	719.42
								BEN-SOCIAL SECURITY	3,076.58
								Total benefits	24,994.46 *
								Total expense	76,430.26 **

Percent 100.000	Project	Account 001-1001-410.10-14 ✓							
SHR DEPUTY MILTON, TYLER J	2	24.5400	.0000 0/00/00	.0000 7/01/15	24.5400	DD 2	2	REGULAR PAY	51,435.80
								Total wages	51,435.80 *
								BEN-DENTAL EMP ONLY-CNTY	352.56
								BEN-FAM MED-A,B,D,M,Q	15,708.42
								BEN-IPERS SHERIFF	5,081.96
								BEN-LIFE COUNTY	28.86
								BEN-LONG TERM DISABILITY	139.50
								BEN-MEDICARE	723.84
								BEN-SOCIAL SECURITY	3,095.04
								Total benefits	25,130.18 *
								Total expense	76,565.98 **

Percent 100.000	Project	Account 001-1001-410.10-14 ✓							
SHR DEPUTY ROEPKE, KENT W	2	28.7400	.0000 0/00/00	.0000 7/01/15	28.7400	DD 4	4	REGULAR PAY	60,239.14
								Total wages	60,239.14 *



OFFICE OF
WOODBURY COUNTY BOARD OF SUPERVISORS

Courthouse · Room 104
620 Douglas Street – Sioux City, Iowa 51101
Telephone (712) 279-6525 · Fax (712) 279-6577

MEMBERS

LARRY D. CLAUSEN
SIOUX CITY

MARK A. MONSON
SERGEANT BLUFF

JACLYN D. SMITH
SIOUX CITY

MATTHEW UNG
SIOUX CITY

JEREMY TAYLOR
SIOUX CITY

BOARD ADMINISTRATIVE COORDINATOR
KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER
HEATHER SATTERWHITE

TO: Elected Officials and Department Heads
FROM: Jeremy Taylor, Woodbury County Board of Supervisors
DATE: February 11, 2015
RE: Line Items

Enclosed is a list of line items by department/division that as of December 31, 2014, were expended 50% or less for the current FY15. As you may know, the Board discussed the enclosed document as a way to help further the goal of responsible budgeting. Part of this budget was the task of reducing over \$919,000 in General Basic expenditures over and above revenue. The reductions proposed are for the **new** FY 16 budget and are listed for your review.

Budgeting is often based upon projections. One way to view this is to mark key items that were not spent halfway through the year with an understanding that three-year historical spending, end-of-year purchases, or other anomalies may help the Board understand further reasons for each budget request. If you feel the reductions cannot be made at the suggested amount, please respond to the Board by appearing before them at the Board of Supervisors meeting. We do not want to limit review of items that you may feel upon further review may be reduced.

You do incredible work on behalf of the county and we look forward to working as a team to provide the best possible service to our residents. This includes balancing the tax asking with the services we can provide. Rest assured that your efforts, the ensuing conversations, and your due diligence are greatly appreciated.

Line Items Spent under 50% in General BasicFund

		<u>FY 2015</u>	<u>6 month</u>	<u>FY 2016</u>	<u>Proposed</u>	
		<u>Budget</u>	<u>Expended</u>	<u>Budget</u>	<u>Reductions</u>	
					<u>FY 2016</u>	
<u>Sheriff:</u>						
	LEC Correctional Facility					
	4460 Radio & Related Equipment	9,000	1,013	9,000	4,000	
	4475 Maintenance Contracts	25,000	2,113	25,000	10,000	
	4478 Contractual Services	36,000	15,599	36,000	6,000	
	Administration					
	2935 Arms & Ammunition	32,000	6,415	32,000	5,000	
	2965 K-9 Dog Costs	4,500	0	4,500		
	4020 Typing, Printing and Binding	3,000	233	2,000		
	4420 Equipment Maintenance	2,000	0	2,000		
	4460 Radio & Related Equipment	14,170	132	22,000		
<u>County Attorney</u>						<u>Proposed</u>
	Administration					<u>By C. A.</u>
	2601 Office Supplies	14,500	5,006	14,500	1,500	
	2610 Magazines & Books					1,000
	4020 Typing, Printing and Binding	750	0	750	400	
	4120 Postage & Mailing	200	0	200	100	
	4140 Telephone Expense	1,375	173	1,375	500	
	4210 Computer Software					3,000
	4257 Notices/Subpoenas	1,000	179	1,000	400	
	4920 Investigations	700	88	700	400	
	6360 Office Equipment & Furniture	5,000	90	3,500	2,500	1,000
	Juvenile Attorneys					
	2601 Office Supplies	5,065	1,633	5,065		
	4005 Official Publications & Legals	2,350	925	2,350	750	
	4020 Typing, Printing and Binding	730	0	730	400	
	4130 Mileage	2,000	602	2,000	1,000	
	4132 Travel Expenses	2,100	1,122	2,400	400	
	4201 Professional Services	400	0	400	300	
	4220 School of Instruction	1,410	100	1,500	500	
	4257 Notices/Subpoenas	1,000	267	1,000	500	
	4420 Equipment Maintenance	385	0	385	385	
	4475 Maintenance Contracts	2,150	162	2,150	1,200	
	6360 Office Equipment & Furniture	3,000	0	2,250	2,000	1,500
<u>Medical Examiner</u>	4285 Medical Services	133,347	13,750	142,050	12,050	
<u>Human Services Adm</u>	4478 Contractual Services	3,775	1,920	9,775	3,000	
	4120 Postage and Mailing	30,000	6,794	30,000	7,000	
<u>Veterans Affairs</u>						
	Administration					

2601 Office Supplies	2,000	849	2,000	
4140 Telephone Expense	1,100	371	1,100	300
4302 Water/Garbage	600	119	600	200
4420 Equipment Maintenance	1,500	0	1,500	500
6105 Buildings	2,500	0	2,500	2,000
6360 Office Equipment	500	0	500	250

Veterans Assistance

2915 Health Services Assistance	4,000	880	4,000	500
3320 Provisions Assistance	6,000	249	6,000	1,000
3401 Rent Payments Assistance	24,500	5,759	24,500	5,000
3410 Utilities Assistance	6,000	410	6,000	1,000
3540 Transportation	1,500	0	1,500	1,000
3901 Funeral Services	8,000	0	8,000	1,500

Treasurer

Motor Vehicle

4201 Professional Services	200	0	200	200
6360 Office Equipment & Furniture	950	0	1,200	500

Tax

2610 Magazines & Books	500	328	500	100
4020 Typing, Printing & Binding	5,000	0	3,000	2,000
4201 Professional Services	200	0	200	200
4215 Data Processing Services	750	0	750	500
4420 Equipment Maintenance	840	315	1,000	160
4478 Contractual Services	1,000	0	1,000	500

Auditor

Recorder

4140 Telephone Expense	1,400	250	1,400	400
4420 Equipment Maintenance	500	0	500	300

Supervisors

Board Administration

4420 Equipment Maintenance	3,000	793	3,000	1,000
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Building Services

Courthouse

2940 Wearing/Safety Apparel	600	94	4,000	600
4301+4310 Natural Gas & Electric Light	132,000	40,186	171,000	32,252
4420 Equipment Maintenance	5,000	1,870	7,500	1,000
4455 HVAC Systems	23,400	7,891	36,000	6,000

LEC Facility

2320 Custodial Supplies	20,000	7,166	20,000	3,000
2325 Light Bulbs	3,000	0	3,000	
4410 Buildings	10,000	1,688	11,000	3,000

Trosper Hoyt

2320 Custodial Supplies	8,000	2,735	7,700	1,700
4301+4310 Natural Gas & Electric Light	89,000	34,997	98,000	20,000

Eagles Club

2325 Light Bulbs	100	0	100	50
4140 Telephone Expense	250	0	250	250
4302 Water/Sewer	600	192	600	100
4410 Buildings	5,000	330	5,000	4,000
4450 Plumbing	900	0	900	700
4455 HVAC Systems	750	0	750	500
4475 Maintenance Contracts	400	150	400	200
6381 Security Equipment	600	0	600	600
Grand Total General Basic	709,047	165,938	794,330	153,347

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
2/7/15	Saturday	208	180	11	17	9
2/8/15	Sunday	209	181	11	17	9
2/9/15	Monday	210	183	11	16	9
2/10/15	Tuesday	204	177	12	15	9
2/11/15	Wednesday	210	183	12	15	11
2/12/15	Thursday	205	179	11	15	11
2/13/15	Friday	206	182	10	14	12
		1452	1265	78	109	70
<u>24 HOUR DAILY COUNT</u>						
<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>			
2/7/15	238	190	48			
2/8/15	221	181	40			
2/9/15	225	183	42			
2/10/15	232	180	52			
2/11/15	224	182	42			
2/12/15	224	183	41			
2/13/15	225	183	42			
	1589	1282	307			
*Highest population count each day						

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

6:00 a.m.

6:00 p.m.

February, 2015

February 2, 2015		21
February 3, 2015	21 (1-Holding)	19
February 4, 2015	20	21 (2-Holding)
February 5, 2015	21 (2-Holding)	21
February 6, 2015	21	21 (1-Holding)
February 7, 2015	21 (1-Holding)	21
February 8, 2015	21	21
February 9, 2015	21	

The Center averaged 21 residents per day during the 6:00 a.m. head count and 21 during the 6:00 p.m. count for a weekly average of 21 residents per day during the above week. This is not counting the number of juveniles that were temporarily detaining in our Receiving Center pending movement of juveniles.

As of 6:00 a.m. we were detaining thirteen identified gang members or sixty two percent of our population. Of the thirteen, six or forty six percent were identified as active hard-core members.

We are currently detaining three juveniles from Dakota County, one juvenile from the BIA and one juvenile from Plymouth County.

Mark Olsen

Director
WCJDC

February 9, 2015