NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(OCTOBER 6, 2015) (WEEK 41 OF 2015)

Agenda and Minutes also available at
www.woodburycountyiowa.gov

Larry D. Clausen	Mark A. Monson	Jaclyn D. Smith	Jeremy J. Taylor	Matthew A. Ung
389-5329	204-1015	898-0477	259-7910	490-7852
lclausen@woodburycountyiowa.gov	mark@mudflap.com	jasmith@woodburycountyiowa.gov	jtaylor@woodburycountyiowa.gov	matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held October 6, 2015 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, spell their name, and give their address and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item**.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m.

1. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence
2. Citizen Concern — Information
3. Approval of the agenda October 6, 2015 — Action
4. Approval of the minutes of the September 29, 2015 meeting — Action
5. Discussion and approval of claims
6. Board Administration – Karen James

4:35 p.m. (Set Time)

   a. Public Hearing and Sale of Property Parcel #110160 (3902 10th Street) — Action
   b. Approval of Resolution Thanking and Commending Employee for Years of Service — Action

7. Human Resources – Ed Gilliland
   a. Approval of Memorandum of Personnel Transactions — Action
   b. Authorize Chairman to sign Authorization to Initiate Hiring Process — Action

4:45 p.m. (Set Time)

8. RML Architects – Mike Neswick
   Public Hearing and Letting & Opening of Bids for the Modernization of Existing Elevators at the Woodbury County Courthouse — Action

4:50 p.m. (Set Time)

9. Baker Group – David Jorgenson
   Public Hearing on the LED Lighting Retrofit — Action

10. Board Administration – Jeremy Taylor
    Presentation of resolution thanking and commending Fred Reese for service to Woodbury County — Action

11. Commission of Veteran Affairs Meet and Greet

12. Baker Group – David Jorgenson
    Approval of Plans and Specifications on the LED Lighting Retrofit — Action

13. Approval of and Presentation of Proclamation for Domestic Violence Awareness — Action

14. Secondary Roads – Mark Nahra
    a. Preliminary review of County Policy for Repair Requests for Drainage Districts — Information
    b. Consideration of approval of the contract for Project L-C(N48)-73-97 — Action
    c. Consideration of payment source for Upper Wolf Creek Drainage District Work — Action

15. Board Administration – Jeremy Taylor
    Economic Development for Rural Communities from LOST funds — Action

16. Board Administration - Jackie Smith
    a. Information on need for a space study and public input on future building plans — Information
    b. Information on reasons to consider rescinding the decision to end the Invest in Woodbury County Loan Program — Information

Recess Board of Supervisors Meeting
Convene Orton Slough Drainage District Meeting

17. Approval of minutes of Orton Slough Trustees meeting of September 29, 2015 — Action

Adjourn Orton Slough Drainage District Meeting

Convene Upper Wolf Creek Drainage District Meeting

18. Approval of minutes of Upper Wolf Creek Trustees meeting of September 29, 2015 — Action

Adjourn Upper Wolf Creek Drainage District Meeting
Continue Board of Supervisors Meeting

19. Reports on committee meetings — Information

20. Citizen's Concerns — Information

21. Board Concerns and Comments — Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

TUESDAY, OCTOBER 6	**4:45 p.m.**	Veteran Affairs Meeting, Board of Supervisors Meeting Room, 601 Douglas Street, Room 104.
WEDNESDAY, OCTOBER 7	**12:00 noon**	District Board of Health Meeting, 1014 Nebraska St.
THURSDAY, OCTOBER 8	**7:00 p.m.**	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
WEDNESDAY, OCTOBER 14	**8:05 a.m.**	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
THURSDAY, OCTOBER 15	**11:00 a.m.**	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
TUESDAY, OCTOBER 20	**4:30 p.m.**	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
WEDNESDAY, OCTOBER 21	**12:00 noon**	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202, Sioux City, Iowa
	10:00 a.m.	Senior Center Board of Directors Meeting, 313 Cook Street
MONDAY, OCTOBER 26	**6:00 p.m.**	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville, Iowa.
TUESDAY, OCTOBER 27	**1:30 p.m.**	Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

#4

SEPTEMBER 29, 2015 — FORTIETH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVIS

The Board of Supervisors met on Tuesday, September 29, 2015 at 4:15 p.m. Board members pres
Monson, Ung, Taylor and Smith. Staff members present were Karen James, Board Administrator,
Finance/Operations Controller, Ed Gilliland, Human Resources Director, Gloria Mollet, Assistant Human Resources Director and Patrick Gill, Auditor/Clerk to the Board.

1. The meeting was called to order to canvass the Western Iowa Community College Election held in Woodbury County on September 8, 2015.

   Official Canvass results were as follows:

   For the office of **Western Iowa Tech Community College Board Member, Director District III – 1 Vacancy,** there were eight hundred, three (803) ballots cast as follows:

Bob Rasmus	received Seven hundred, ninety-three	793 votes
Scattered Write-In Votes	received One	10 votes

   We therefore declare **Bob Rasmus** duly elected to the office of **Western Iowa Tech Community College Board Member, Director District III**, for the term of **four (4) years**.

   For the office of **Western Iowa Tech Community College Board Member, Director District IV – 1 Vacancy,** there were one hundred, seventy-three (173) ballots cast as follows:

Bill Lyle	received One-hundred, sixty-seven	167 votes
Scattered Write-In Votes	received Six	6 votes

   We therefore declare **Bill Lyle** duly elected to the office of **Western Iowa Tech Community College Board Member, Director District IV**, for the term of **four (4) years**.

   For the office of **Western Iowa Tech Community College Board Member, Director District VI – 1 Vacancy,** there were thirty-four (34) ballots cast as follows:

Daniel Ford – Write-in	received Two	2 votes
Jeremy Ogle – Write-in	received Two	2 votes
Scattered Write-In Votes	received Thirty	30 votes

   We therefore declare Jeremy Ogle (drawn by lot) duly elected to the office of **Western Iowa Tech Community College Board Member, Director District VI**, for the term of **four (4) years**.

   For the office of **Western Iowa Tech Community College Board Member, Director District VII – 1 Vacancy,** there were one thousand, five hundred and three (1,503) ballots cast as follows:

Curt Grigg	received One thousand, four hundred, eighty	1,480 votes
Scattered Write-In Votes	received Twenty-three	23 votes

   We therefore declare **Curt Grigg** elected to the office of **Western Iowa Tech Community College Board Member, Director District VII**, for the term of **four (4) years**.

   Motion by Smith second by Taylor to approve and receive the Official Canvass results. Carried 5-0. Copy filed.

2. The meeting was called to order – Pledge of Allegiance to the Flag – Moment of Silence.

3. Citizen Concern.

4. Motion by Taylor second by Smith to approve the Agenda for September 29, 2015. Carried 4-1; Smith opposed. Copy filed.

5. Motion by Taylor second by Ung to approve the minutes of the September 22, 2015 Board meeting. Carried 5-0. Copy filed.

6. Motion by Ung second by Taylor to approve the claims totaling $314,991.39. Carried 5-0. Copy filed.

7. Presentation of annual report to Board by Iowa Drainage District Association. Copy filed.

8a. A public hearing was held at 4:45 p.m. to consider the closure and vacation of a portion of Woodbury-Ida County line road in Section 12 of Morgan Township.

Motion by Clausen second by Taylor to close the public hearing. Carried 5-0.

Motion by Clausen second by Taylor to receive for signatures a Resolution to close and vacate Woodbury-Ida County Line Road on the east side of section 12, T87N, R42W. Carried 5-0.

RESOLUTION #12,277
WOODBURY COUNTY, IOWA
A RESOLUTION CLOSING AND VACATING A ROAD RIGHT OF WAY

WHEREAS, the Woodbury County Board of Supervisors in accordance with Section 306.11, (Code of Iowa) 2015, as amended, on September 28, 2015 held a public hearing on the proposed vacation of Woodbury County Secondary Road Right-Of-Way described as follows:

Woodbury- Ida County Line Road beginning at the NE corner of Section 12 T87N R42W of the 5th P.M. thence south 1.0 miles to the SE corner of said section. Said right of way to be vacated is 66 feet in width and was dedicated to the county by easement

WHEREAS, no objections were received in either writing or by persons present.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

SO RESOLVED this 29th day of September 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

8b. Motion by Monson second by Clausen to authorize the Chairperson to sign a petition on behalf of Woodbury County to voluntary annexation of two Secondary Road department properties into the city of Moville. Carried 5-0. Copy filed.

8c. Motion by Monson second by Clausen to approve the contract for project #ER-CO97(124)—58-97, emergency repairs to federal aid routes, with Clark Construction for $364,636.40. Carried 5-0. Copy filed.

8d. Motion by Smith second by Ung to approve the contract for project #RC-CO97(119)—9A-97, PCC paving of CF Industries drive, with Steve Harris Construction for $737,045.35. Carried 5-0. Copy filed.

9a. Motion by Taylor second by Ung to postpone action to adopt the revised CIP for FY2016. Carried 5-0. Copy filed.

9b. Motion by Ung second by Taylor to adopt the CIP planning process to be used with our long term planning for FY2017 and beyond. Carried 5-0. Copy filed.

10a. Motion by Taylor second by Ung to approve the reclassification of Larry Iddings, P/T Courthouse Safety & Security Officer, County Sheriff Dept., effective 10-15-15, $17.68/hour, 5%=$.92/hour. Per Wage Comparability with AFSCME Courthouse Contract, from Grade 3/Step 3 to Grade 3/Step 4.; the reclassification of Gregory Shinkunas, P/T Courthouse Safety & Security Officer, County Sheriff Dept., effective 10-15-15, $17.68/hour, 5%=$.92/hr. Per Comparability with AFSCME Courthouse Contract, from Grade 3/Step 3 to Grade 3/Step 4.; and the separation of Steven Kotters, Maintenance Painter, Building Services Dept., effective 10-30-15. Retirement. Carried 5-0. Copy filed.

10b. Motion by Ung second by Taylor to authorize the Chairman to Sign the Authorization to initiate the hiring process for a Maintenance Technician, Building Services Dept., AFSCME Courthouse: $16.17-$18.17/hour and for a P/T Female Youth Worker, Juvenile Detention Dept., AFSCME Juvenile Detention: $17.53/hour. Carried 5-0. Copy filed.

10c. Motion by Ung second by Clausen to approve the De-Authorization of Maintenance Painter, Building Services Dept. Carried 5-0. Copy filed.

10d. Motion by Monson second by Smith to approve the Employee Health Fair and lunch. Carried 5-0. Copy filed.

10e. Discussion on Managed Care Organization.

10f. Discussion on Social Services Case Manager flexible work hours.

10g. Motion by Taylor second by Ung to receive for signatures a Resolution thanking and commending Fred Reese for his service to Woodbury County. Carried 5-0.

RESOLUTION #12,278
A RESOLUTION THANKING AND COMMENDING
FRED REESE
FOR YOUR SERVICE TO WOODBURY COUNTY

WHEREAS, Fred Reese of Bronson, Iowa, with selfless service and excellent carpentry skill built the holder that displays flags from the five military service branches in the Woodbury County Courthouse for Veterans Treatment Court; and

WHEREAS, Mr. Reese himself served this nation as an Army veteran of the Vietnam War; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thank and commend Fred Reese for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Fred Reese.

BE IT SO RESOLVED this 29th day of September, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

11a. Motion by Taylor second by Smith to approve that the Auditor (or other designee) represent the Board in order to receive bids on the following bid dates, Tuesday, October 20, and Monday, November 2, at 2:00 p.m. Carried 5-0. Copy filed.

11b. Motion by Taylor second by Ung to approve setting public hearing date for LED Lighting Retrofit for Tuesday, October 6 at 4:50 p.m. Carried 4-1; Clausen opposed. Copy filed.

12. Motion by Clausen second by Ung to approve and authorize the Chairperson to sign a Resolution for abatement of taxes for parcel #894733209901. Carried 5-0.

WOODBURY COUNTY, IOWA
RESOLUTION #12,279
RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Sioux City Riverboat Corp Inc. is the titleholder of a building on leased land Parcel #894733209901 located in Woodbury County, Iowa and legally described as follows:

Parcel #894733209901

SIOUX CITY EAST AUD 1943 PLAT PT GOV T LOTS 1-2 33-89-47

WHEREAS, the above-stated property has taxes payable Including special assessments and the parcel is owned by Sioux City Riverboat Corp Inc., and

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 29th day of September, 2015.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

13a. Motion by Clausen second by Smith to approve the 2014 Homestead and Military applications payable 2015/2016 approved by the County Assessor. Carried 5-0. Copy filed.

13b. Motion by Clausen second by Taylor to approve the 2014 Homestead and Military applications payable 2015/2016 approved by the City Assessor. Carried 5-0. Copy filed.

14. Motion by Taylor second by Clausen to approve to continue funding traffic control in the area north of CFI's plant. Carried 5-0. Copy filed.

15a. Motion by Taylor second by Ung to approve contracted services agreement with McGrath Training Systems for True-Speak Foundations Course. Carried 4-1; Clausen opposed. Copy filed.

15b. Motion by Taylor second by Ung to approve Multi-Year contract and Succeed with True-Speak Site License with McGrath Training Systems. Carried 3-2; Clausen and Smith opposed. Copy filed.

The Board recessed for a meeting of the Orton Slough Drainage District.

The meeting was called back to order.

The Board recessed for a meeting of the Upper Wolf Creek Drainage District Meeting.

The meeting was called back to order.

18. Motion by Smith second by Taylor to approve the Concept of Project for Comprehensive Planning in Rural Woodbury County. Carried 4-1; Clausen opposed. Copy filed.

19. Supervisor Taylor provided information on potential property tax relief for Woodbury County residents.

20. Supervisor Ung provided information on a county loan program that was terminated by the Board.

21. Supervisor Taylor provided information on economic development for rural communities from LOST funds.

22. Reports on committee meetings.

23. Citizen Concerns.

24. Board concerns and comments

The Board adjourned the regular meeting until October 6, 2015.

Meeting sign in sheet. Copy filed.

#16a

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #110160

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Eleven, Block 14, Cohen and Marks Addition, City of Sioux City, Woodbury County, Iowa
(3902 10th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **6th Day of October, 2015 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.

2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **6th Day of October, 2015**, immediately following the closing of the public hearing.

3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of $4.00** plus recording fees.

4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 22nd Day of September, 2015.

ATTEST:

Patrick F. Gill
Woodbury County Auditor
and Recorder

WOODBURY COUNTY BOARD OF SUPERVISORS

Mark A. Monson, Chairman

REQUEST FOR MINIMUM BID

Name: Dave Bertrand Date: 9/8/15

Address: 4000 10th Street Phone: 277-4382

Address or approximate address/location of property interested in:

3902 10th St.

GIS# 894726254001

*This portion to be completed by Board Administration *

Legal Description:

Lot 11, Block 14, Cohen and Marks Addition, City of Sioux City, Woodbury County, Iowa

Tax Sale #/Date: #148 3/8/35 Parcel # 110160

Tax Deeded to Woodbury County on: 12-12-41

Current Assessed Value: Land $600 Building $0 Total $600

Approximate Delinquent Real Estate Taxes: N/A

Approximate Delinquent Special Assessment Taxes: N/A

*Cost of Services: $3

Inspection to: Mark Monson Date: 9/9/15

Minimum Bid Set by Supervisor: $1,800

Date and Time Set for Auction:

* Includes: Abstractors costs; Sheriff's costs: publishing costs; and mailing costs.

(MinBidReq/MSWord)

Beacon™ Woodbury County, IA / Sioux City

Overview

Legend

- Roads
- Corp Boundaries
- Townships
- Sections

Residential Sales

- 2013
- 2014
- 2015
- Parcels

Parcel ID	894726254001	**Alternate ID**	110160	**Owner Address**	WOODBURY COUNTY
Sec/Twp/Rng	0-0-0	**Class**	R		620 DOUGLAS ST
Property Address	3902 10TH ST	**Acreage**	n/a		SIOUX CITY, IA 51101-0000
	SIOUX CITY				

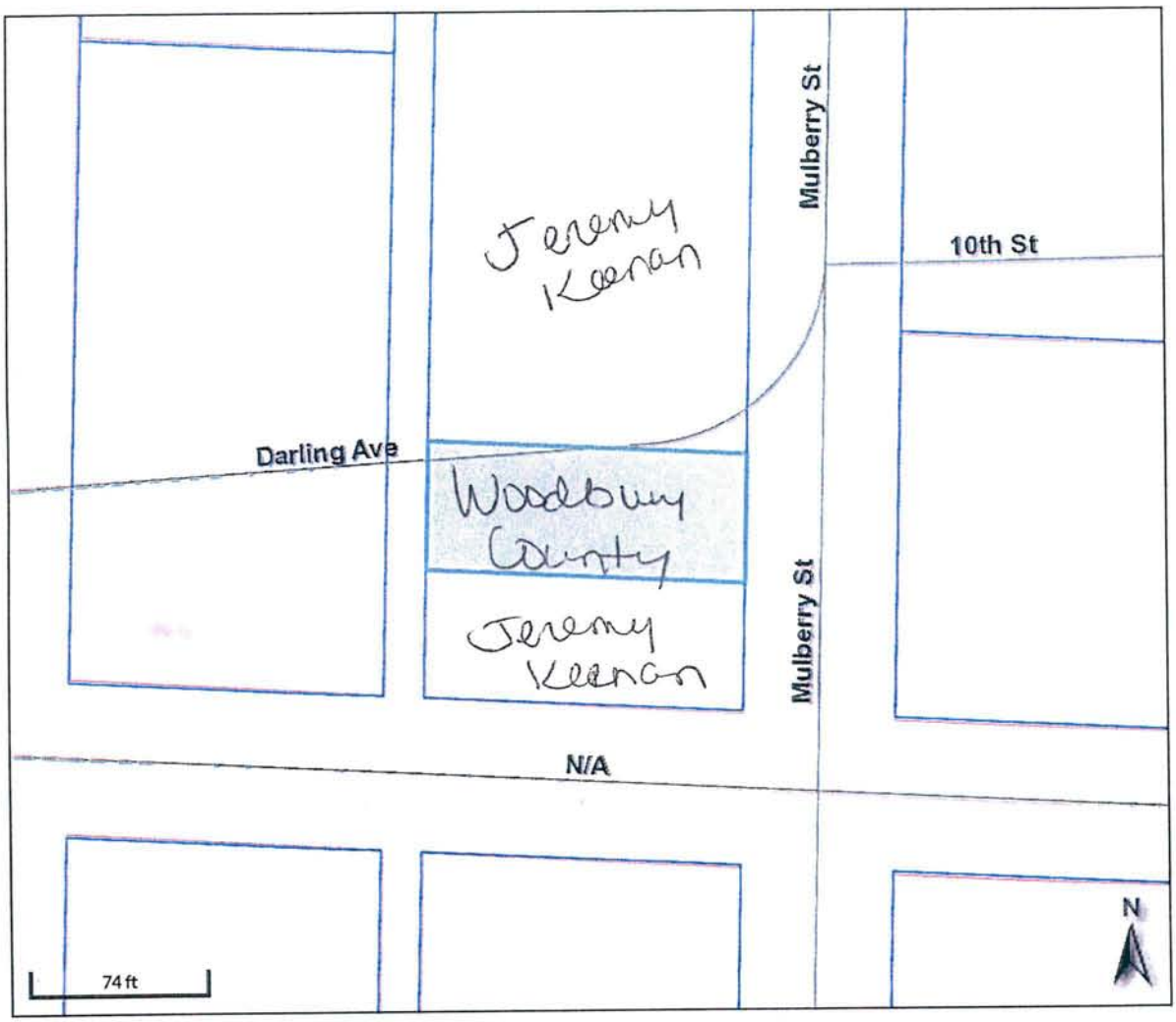
District 087 SC LL SIOUX CITY COMM

Brief Tax Description COHEN & MARKS
LOT 11 BLK 14
(Note: Not to be used on legal documents)

Date created: 9/9/2015
Last Data Upload: 9/8/2015 11:18:30 PM

Developed by
The Schneider Corporation

Beacon™ Woodbury County, IA / Sioux City



Overview

Legend

- Roads
- Corp Boundaries
- Townships
- Sections

Residential Sales

- 2013
- 2014
- 2015
- Parcels

Parcel ID	894726254001	**Alternate ID**	110160	**Owner Address**	WOODBURY COUNTY
Sec/Twp/Rng	0-0-0	**Class**	R		620 DOUGLAS ST
Property Address	3902 10TH ST	**Acreage**	n/a		SIOUX CITY, IA 51101-0000
	SIOUX CITY				
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	COHEN & MARKS				
	LOT 11 BLK 14				
	(Note: Not to be used on legal documents)				

Date created: 9/9/2015
Last Data Upload: 9/8/2015 11:18:30 PM

Developed by
The Schneider Corporation

#6b

WOODBURY COUNTY, IOWA

RESOLUTION NO._____

A RESOLUTION THANKING AND COMMENDING

Allen Robert Welte

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Allen Robert Welte has capably served Woodbury County as an employee of the Woodbury County Emergency Services Department for 20 years from May 17, 1995 to October 10, 2015; and

WHEREAS, the service given by Allen Robert Welte as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Allen Robert Welte for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Allen Robert Welte.

BE IT SO RESOLVED this 6th day of October, 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS

_____
Mark A. Monson, Chairman

_____
Jaclyn D. Smith, Member

_____
Larry D. Clausen, Member

_____
Jeremy J. Taylor, Member

_____
Matthew A. Ung, Member

Attest:

_____
Patrick F. Gill, Woodbury County Auditor

#7a

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RI

Date: 10-1-15

Weekly Agenda Date: 10-6-15

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Memorandum of Personnel Transactions

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒

WORDING FOR AGENDA ITEM: Approval of Memorandum of Personnel Transactions

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION: Motion to Approve the Memorandum of Personnel Transactions

WOODBURY COUNTY

HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Ed Gilliland, Human Resources Director
Gloria Mollet, Human Resources Assistant Director
gmollet

SUBJECT: Memorandum of Personnel Transactions

DATE: October 6, 2015

For the October 6, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1) County Sheriff (17) Reserve Officers, Appointments.
2) Emergency Services Operations Officer, Retirement.

Thank you

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: October 6, 2015

*** PERSONNEL ACTION CODE:**

A- Appointment
T - Transfer
P - Promotion
D - Demotion
R-Reclassification
E- End of Probation
S - Separation
O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Brown, Michael	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	Per Sheriff Drew, for designated events only.
Elliott, Richard	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Foster, Jared	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Haller, Miah	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Jacobsen, Brian	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Jensen, Brent	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Johnson, Zachary	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Moffatt, Tyler	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Petersen, Kyle	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Peterson, Chase	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Peterson, William	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Ponce, Hediberto	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Schaefer, Michael	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Schauer, Luke	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Towne, LeRoy	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.

Waagmeester, Alex	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Watts, Adam	County Sheriff	9-24-15	Sheriff Reserve Officer	$15.00/hour		A	For designated events only.
Welte, Allen Robert	Emergency Services	10-10-15	Emergency Operations Officer			S	Retirement.

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. HR DIRECTOR Gloria Mollet

#76

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S)

Date: 10-1-15

Weekly Agenda Date: 10-6-15

DEPARTMENT HEAD / CITIZEN: Ed Gilliland

SUBJECT: Authorization to Initiate Hiring Process

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒

WORDING FOR AGENDA ITEM: Authorize Chairman to Sign Authorization to Initiate Hiring Process

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION: Motion to Authorize Chairman to Sign Authorization to Initiate Hiring Process.

Approved by Board of Supervisors March 3, 2015.

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: October 6, 2015

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Emergency Services	F/T EOC Operations Officer	Wage Plan: $13.46- $14.87/hour		
	*Please see attached memo.			

_____

Chairman, Board of Supervisors

(AUTHFORM.doc/FORMS)

WOODBURY COUNTY
EMERGENCY SERVICES
121 Deer Run Trail/Climbing Hill, IA 51015/712-876-22126-2212

MEMO

Date: September 28, 2015

To: Woodbury County Board of Supervisors

From: Gary Brown, Director

Subject: Requesting the Board of Supervisors Authorization & Approval to Hire One Full-Time Operational Officer

Woodbury County Emergency Services is requesting the Woodbury County Board of Supervisor's authorization and approval to coordinate with the Woodbury County Human Resources Department to hire one Full-time Operational Officer to fill the position of current Full-time Operational Officer A. Robert Welte whom will be retiring from Woodbury County effective October 10, 2015.

The new hire would need to have all the credentials to work within the State of Iowa as a Paramedic and successfully complete all of the hiring policies of Woodbury County.

Woodbury County Board of Supervisors
Mark Monson, Chairman

Date

#10

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S)

Date: __October 1, 2015_____

Weekly Agenda Date: _October 6, 2015__

DEPARTMENT HEAD / CITIZEN: _____Supervisor Jeremy Taylor_____

SUBJECT: **Resolution Honoring Fred Reese**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☐
Give Direction ☐	Other: Informational ☒	Attachments ☐

WORDING FOR AGENDA ITEM: Resolution Honoring Fred Reese Presentation

EXECUTIVE SUMMARY: Given that next week we are hosting our Veterans Affairs Commission and getting to know the new 5-member Board, it seems fitting to honor someone who has given back to our county veterans.

BACKGROUND: Please see the attached printed article from *The Sioux City Journal*

http://siouxcityjournal.com/news/local/military-flags-in-courtroom-aim-to-instill-pride-in-veterans/article_89d0842b-8919-5d75-8d4e-bab62ca440d3.html

FINANCIAL IMPACT: None

RECOMMENDATION: Present Resolution

ACTION REQUIRED: Present Resolution

WOODBURY COUNTY, IOWA

RESOLUTION NO. 12,278

A RESOLUTION THANKING AND COMMENDING

Fred Reese

FOR YOUR SERVICE TO WOODBURY COUNTY

WHEREAS, Fred Reese of Bronson, Iowa, with selfless service and excellent carpentry skill built the holder that displays flags from the five military service branches in the Woodbury County Courthouse for Veterans Treatment Court; and

WHEREAS, WHEREAS, Mr. Reese himself served this nation as an Army veteran of the Vietnam War; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thank and commend Fred Reese for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Fred Reese.

BE IT SO RESOLVED this 29th day of September, 2015

WOODBURY COUNTY BOARD OF SUPERVISORS

Mark A. Monson, Chairman

Jaclyn D. Smith, Member

Larry D. Clausen, Member

Jeremy J. Taylor, Member

Matthew A. Ung, Member

Attest: Patrick F. Gill, Woodbury County Auditor

#11

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: __October 1, 2015_____

Weekly Agenda Date: _October 6, 2015__

DEPARTMENT HEAD / CITIZEN: __Supervisor Jeremy Taylor / Danielle Dempster and Veterans Affairs Commission_____

SUBJECT: **Veterans Affair Commission Update and Information**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☐
Give Direction ☐	Other: Informational ☒	Attachments ☐

WORDING FOR AGENDA ITEM: Presentation by Veterans Affairs Commission

EXECUTIVE SUMMARY: This is an exciting opportunity to hear from our Veterans Affairs Commission and get to know all five members. We will have refreshments (all are welcomed), a presentation to a Veteran who assisted having the flags made for Veterans Court, and a short presentation from the Commission.

BACKGROUND: The Veterans Affairs Commission has three new members and exists to serve Woodbury County Veterans. They have some exciting updates and will share them with the Board.

FINANCIAL IMPACT: None

RECOMMENDATION: Receive information

ACTION REQUIRED: Gain awareness, raise the profile of this important group, and express appreciation.

What does the Woodbury County Commission of Veteran Affairs do?

The most important thing we do is to improve the lives of our Veterans by obtaining and maintaining Federal VA Benefits, including compensation, pension and medical benefits.

FY 2003: $24,201,000.00 paid to Woodbury County residents. (1st year of Directors employ)
FY 2011: $34,823,000.00 paid to Woodbury County residents. (1st year of Directorship)
FY 2014: $49,033,000.00 paid to Woodbury County residents. (Most recent data)

In the 13 years Director Dempster has been filing claims for Woodbury County Residents, VA dollars paid to our taxpayers have more than doubled. Since moving to the Triview location, business has tripled and held at the increased level. There is no way to sustain this growth without increased staff, which is impossible at our current location. Our current caseload is about 4000 clients with only 2 County Veteran Service Officers, Director Dempster and Kelly Hansen.

The following is a summary of some of the things we do on a daily basis:

Federal Programs

Service-Connected Compensation and Dependency and Indemnity Compensation (DIC)

- Apply for compensation following medical or mental injury during service; we have seen a significant increase in PTSD claims every year for at least the past 7 years
- A Veteran can file a claim for any condition any time after discharge. (We do claims for service-connection for WWII Veterans.)
- Some claims are denied and can involve multiple appeals that can span several years.
- As conditions worsen, we apply for increases in compensation.
- DIC is compensation for survivors of Veterans whose death was caused by a service-related condition

Non-Service Connected Disability Pension and Survivor's Pension

- Needs based pensions for war-era Veterans and their dependents
- For eligibility, we must determine total net worth, all income sources and out-of-pocket medical expenses
- If eligible, we must submit application and all supporting materials.
- Benefit must be maintained and may increase when claimant becomes homebound and/or enters a care facility

Healthcare – using the VA medical healthcare system

- Eligibility, enrollment, annual reporting, scheduling, transportation, billing, social work and more

Other Federal Work

- Funeral/death benefits, obtaining military discharges, personnel records, service medical records, adding/removing dependents, home loans, education, life insurance, funeral/death benefits, homeless programs, and other programs

Please contact our office with any questions (712)279-6605 or DDEMPSTER@woodburycountyiowa.gov

State Programs

- Property: Military Property Tax Exemption, Disabled Veterans Tax Credit and Homeownership
- Lifetime Hunting/Fishing License for service-connected Veterans/POWs through DNR
- Veteran License Plates (currently one at no charge)
- Iowa Trust Fund Applications – emergency financial assistance, submitted through our office
- Pre-applications for burial at the Iowa Veterans Cemetery, as well as arrangements
- Veterans status for Drivers License must be verified by our office
- Iowa Veterans Home – Applications submitted through our office; verify Iowa Veterans status
- Obtaining allocation to improve our service to Veterans and reporting usage back to the state of Iowa
- On a monthly basis, we obtain the names of new patients of each nursing home, assisted living or other facility, who may be eligible for pension benefits. We mail out information to the Veteran, dependent or point of contact. Upon contact, we screen for eligibility.
- Yellow ribbon events, employment programs, Home Base Iowa and other programs

County Programs

- Sponsor DAV van program to co-ordinate transportation to and from Sioux Falls VA Hospital, to include:
    - Recruitment and submittals to maintain volunteer drivers
    - Annual appreciation dinner for volunteer drivers
    - Set up monthly schedule, according to driver availability
    - Set departure time and passengers for 3 trips per week
- Annual Veterans Day Ceremony on November 11th at 11:00 a.m.
- Outreach events to educate about our office and Veteran benefits. These include benefit fairs, annual stand down, Woodbury County Fair, Clay County Fair and others
- Emergency assistance is a very small part of what we do, but does involve a significant amount of time for our clerk to receive applications, follow up, submit claims and associated paperwork, quarterly reports (all of which is virtually paperless at this point)

Staff also takes direction from the Commission on a variety of issues, especially emergency assistance.

Director Dempster is a member of the Veterans Treatment Court, which adds to the workload.

Constant updates to our database as Veterans/dependents move away or pass away.

CVSOs need constant education and research to stay updated on many changes to all programs. We must obtain Continuing Education Credits through the National Association of County Veteran Service Officers in order to continue accreditation. These schools are held at state (Des Moines) and national levels.

CVSOs maintain working relationships with federal, state and local agencies to provide all of the above.

In addition to all programs and related issues, when a Veteran visits our office, the CVSOs do their best to assist the Veteran with any issue they may have, including many things that have nothing to do with any of the above. So, in short, we try to be everything to every Veteran.

Please contact our office with any questions (712)279-6605 or DDEMPSTER@woodburycountyiowa.gov

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

#13

PROCLAMATION

WHEREAS, *domestic violence is a serious crime that affects people of all races, ages, income levels, lifestyles and sexes; and in fact is probably affecting someone you know; and*

WHEREAS, *one in three women will be a victim of violence in her lifetime; domestic violence violates an individual's human rights by destroying dignity, security, and self-worth due to the systematic use of physical, emotional, sexual, psychological, and economic control or abuse; and*

WHEREAS, *in Siouxland, the Council on Sexual Assault & Domestic Violence is available 24 hours a day and last year responded to 1,824 unduplicated victims, provided 12,745 nights of shelter to 303 women and 333 children fleeing domestic abuse and despite high census, no one in an unsafe situation was turned away.*

WHEREAS, *the impact of domestic violence affects all of the members of the community, and only a coordinated community response will put a stop to this atrocious crime and assure funding is continuously available to provide these life-saving services.*

NOW, THEREFORE, I, *Mark A. Monson, Chairman, on behalf of the Woodbury County Board of Supervisors, do hereby proclaim the month of October, 2015 as*

"DOMESTIC VIOLENCE AWARENESS MONTH"

in Woodbury County, Iowa and urge all citizens to actively participate in the scheduled events and programs and to think about the fact that it is someone you know

_____
Mark A. Monson, Chairman

_____
Larry D. Clausen, Member

_____
Jackie D. Smith, Member

_____
Matthew A. Ung, Member

_____
Jeremy J. Taylor, Member

#14a

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S)

Date: October 1, 2015

Weekly Agenda Date: October 6, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Review of Drainage District Policy for Maintenance Requests and Disaster Inspections**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☐
Give Direction ☒	Other: Informational ☒	Attachments ☐

Information only

WORDING FOR AGENDA ITEM: Preliminary review of County Policy for Repair Requests for Drainage Districts

EXECUTIVE SUMMARY: The attached policies are for board review and discussion. The attached policy is recommended by the county engineer to provide a framework for dealing with future drainage district repair and maintenance requests. The Board of Supervisors is charged by the Code of Iowa with responsibility for administering drainage districts within the county. In the past, maintenance requests have been handled by the secondary road department. In order to better keep the board informed of work within drainage districts, we are proposing to run all requests through the board. Additionally the policy proposes that the Board will conduct inspections upon the county receiving a federal disaster declaration to allow the Board to secure any funding assistance for repairs to drainage districts that result from extreme storm events.

BACKGROUND: The secondary road department is reviewing all operating policies in cooperation with the Board of Supervisors.

FINANCIAL IMPACT: These policies will affect future work within drainage districts and subsequent levies for such work. This work is outside the county budget process and does not affect the overall county budget.

RECOMMENDATION: No recommendation at this time. The policy is presented for discussion and questions only.

ACTION REQUIRED/PROPOSED MOTION: Information and discussion only.

DRAFT

Woodbury County Board of Supervisors

Drainage District Maintenance and Repair Policy

Date: October 20, 2015

The Woodbury County Board of Supervisors is responsible for eleven drainage districts for which the Board serves as trustees. These districts are as follows:

1) Anthon Central
2) Bennett-McDonald
3) Maple River
4) Orton Slough
5) Smithland
6) Smokey Hollow
7) Upper Wolf Creek
8) Weber Creek
9) Wolf Creek
10) Wolf Creek Pump District
    a) Wolf Creek Pump District subdistrict 2
    b) Wolf Creek Pump District subdistrict 3
11) Bennett McDonald Smithland Special Project

The attached policy provides procedures for addressing maintenance and repairs within drainage districts that will provide earlier notice of repair costs to landowners and the opportunity for more transparency, landowner input, and, if requested or required, hearings prior to undertaking maintenance work in the districts. The attached policy also has provisions to more quickly identify damage to drainage district improvements after severe weather events that result in a federal disaster declaration for the county to assure that any aid in repair of county drainage improvements can be identified and obtained on behalf of county drainage districts.

Drainage District Maintenance Requests:

1) Requests for maintenance work within drainage districts which are managed by the Woodbury County Board of Supervisors as trustees shall be filed on a form available at the Board of Supervisors office. The requests shall be signed by the complainant and contact information provided for setting up an appointment to view the maintenance issue. Requests for work will be considered at the next scheduled board agenda at which time the Board shall go into session as trustees of the drainage district in question.

2) The Board will assign either the county engineer, if the secondary road department work load allows, or a drainage engineering consultant to review the site with the complainant. The county engineer or drainage engineering consultant, either of which is hereinafter referred to as the drainage engineer, will contact the complainant and review the location that is the subject of the maintenance request. Photographs of the damage will be taken. A survey of the damage will be done if deemed necessary by the drainage engineer. A report with recommendations for repair work will be filed with the Board of Supervisors for their consideration. Costs for consulting engineers to perform the work of the drainage engineer will be billed to the drainage district in which the complaint is made as part of that districts annual assessment.

3) The Board, acting as trustees for the district, will review the drainage engineer's report. If the Board determines work is needed, the Board will instruct the drainage engineer to prepare a scope of work. The drainage engineer will develop a scope of work to restore the drainage ditch as required by 468.126.

4) The scope of work for the repair will be prepared in sufficient detail for contractors to review the site and prepare quotations for the repair. The repair work may be done on an hourly basis by the contractor, by a "not to exceed" cost quotation, or by a combination of payment and measurement methods as determined appropriate by the drainage engineer depending upon the type and nature of the needed repair work.

5) The drainage engineer will seek two to three quotations from qualified contractors for all work with an engineer's estimate of less than $50,000. The Board may publish a legal notice requesting bids or quotations if they choose to do so. Quotations will be due from contractors on a date to be set by the drainage project engineer. Quotations will be brought to the Board of Supervisors for approval. The board of supervisors, acting as trustees, may, at their option, schedule a hearing prior to awarding the quotations. The quote will be awarded and paid by the drainage district.

6) Work will be given general supervision by the appointed drainage engineer. Upon completion of the work, the drainage engineer shall present a certification of completion of work to the county engineer's office. The certification of completion shall specify pay items and payment due to the contractor. The county engineer's office will prepare a claim for board of supervisors' approval.

7) If the drainage engineer's estimate or the quotation for the work exceeds $50,000, the Board of Supervisors will schedule a hearing as provided in Section 468.126 of the Code of Iowa.

Severe Storm Events -Damage Inspections:

Drainage districts, like other county infrastructure, are subject to damage during extreme storm events. Like other public improvements, damaged drainage districts may be eligible for FEMA

assistance with cleanup and repair of storm damage and removal of debris within the improvement.

In the event that a severe storm event occurs resulting in a disaster declaration for the county, the Board of Supervisors will hire a consulting engineer to inspect all board managed drainage district improvements to determine whether damage has been incurred within any district. The cost of the consulting engineer will be distributed among the county board managed districts in proportion to their size. The consulting engineer will prepare a report that will be presented to the county emergency manager for submittal to FEMA and IHSEMD staff for consideration for disaster aid for completion of necessary repairs. The Board, at their option, may extend the services of the drainage engineering consultant as needed to coordinate with FEMA and IHSEMD for evaluation of the damage and needed repairs.

This policy has been reviewed and approved by the Woodbury County Board of Supervisors in session on the _____day of _____, 2015.

APPROVED:

_____

Chairman-Woodbury County Board of Supervisors

#14b

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: October 1, 2015

Weekly Agenda Date: October 6, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra P.E. Secondary Roads Dept Head

SUBJECT: **Consideration of approval of contract for project number L-C(N48)—73-97, Replacement of Structure number N48 with a precast concrete box culvert**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒
Consideration X		

WORDING FOR AGENDA ITEM: Consideration of approval of the contract for project L-C(N48)—73-97.

EXECUTIVE SUMMARY: Bids for the project were received on September 8, 2015. The county awarded the project to the low bidder, Midwest Contracting of Marshall MN on September 15, 2015.. The signed contracts have been returned with a bond and a certificate of insurance for the Board approval..

BACKGROUND: This project will replace a bridge with major structural defects with a precast concrete box culvert.

FINANCIAL IMPACT: This project is funded with the additional $0.10 fuel tax funding.

RECOMMENDATION: Recommend that the Board approve the contract with Midwest Contracting.

ACTION REQUIRED/MOTION PROPOSED: Motion to approve the contract for project number L-C(N48)—73-97 with Midwest Contracting for $72,769.00.

Approved by Board of Supervisors March 3, 2015.

WOODBURY COUNTY, IOWA
CONTRACT

Kind of Work 10' x 5' Precast Concrete Culvert

Project No. L-C(N48)--73-97 County Woodbury

THIS AGREEMENT made and entered by and between Woodbury County, Iowa, by its Board of Supervisors consisting of the following members: Mark Monson, Larry D. Clausen, Jaclyn Smith, Matthew Ung and Jeremy Taylor, Contracting Authority, and Midwest Contracting of Marshall, Minnesota , Contractor.

WITNESSETH: That the Contractor, for and in consideration of ---------- Seventy-two Thousand Seven Hundred Sixty-Nine and 00/100 ($72,769.00) payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Unit Price	Amount
	Project: L-C(N48)--73-97			
	Group 1			
1.	Clear and Grubbing	0.15 Acres	$ 6,000.00	$ 900.00
2.	Excavation Class 10 Roadway & Borrow	178.00 C.Y.	15.00	2,670.00
3.	Excavation Class 10 Channel	45.00 C.Y.	15.00	675.00
4.	Removal of Existing Bridge	1.00 L.S.	6,500.00	6,500.00
5.	Granular Backfill	12.00 C.Y.	65.00	780.00
6.	Excavation Class 20 For Roadway Box Culvert	140.00 C.Y.	15.00	2,100.00
7.	Precast Concrete Box Culvert 10' x 5'	30.00 L.F.	850.00	25,500.00
8.	Precast Concrete Box Culvert End Section	2.00 Each	9,500.00	19,000.00
9.	Revetment Class E	62.00 Ton	62.00	3,844.00
10.	Safety Closure	2.00 Each	100.00	200.00
11.	Traffic Control	1.00 L.S.	1,600.00	1,600.00
12.	Mobilization	1.00 L.S.	9,000.00	9,000.00

TOTAL BID **$72,769.00**

Said specifications and plans are hereby made part of and the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer under the date of September 17,2015.

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. L-C(N48)--73-97 in Woodbury County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties hereto.

That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

Approximate Starting Date	Specified Starting Date	Late Start Date	Number of Working Days
		November 2, 2015	12

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto.

It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine, and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as the 22nd day of September , 2015

Approved:

By Kim Boe
Contractor: Midwest Contracting

Date 9/22/15

By
Contracting Authority: Woodbury County Board Mark Monson

Date

Bond No. 190-030-427

Liberty Mutual.

Document A312™ – 2010

Conforms with The American Institute of Architects AIA Document 312

Payment Bond

CONTRACTOR:
(Name, legal status and address)

Midwest Contracting, LLC
2948 271st Avenue
Marshall, MN 56258

SURETY:
(Name, legal status and principal place of business)

Liberty Mutual Insurance Company
450 Plymouth Road, Suite 400
Plymouth Meeting, PA 19462
Mailing Address for Notices
Liberty Mutual Insurance Company
Attention: Surety Claims Department
1001 4th Avenue, Suite 1700
Seattle, WA 98154

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)

Woodbury County Secondary Roads Department
759 E. Frontage Road
Moville, IA 51039

CONSTRUCTION CONTRACT
Date: September 22, 2015

Amount: $ 72,769.00 Seventy Two Thousand Seven Hundred Sixty Nine Dollars and 00/100

Description:
(Name and location)

L-C(N48)--73-97 - 10' x 5' Precast Concrete Culvert - Woodbury County, Iowa

BOND
Date: September 22, 2015

(Not earlier than Construction Contract Date)

Amount: $ 72,769.00 Seventy Two Thousand Seven Hundred Sixty Nine Dollars and 00/100

Modifications to this Bond: [X] None [ ] See Section 18

CONTRACTOR AS PRINCIPAL
Company: *(Corporate Seal)*
Midwest Contracting, LLC

Signature: Kim Boe
Name and Title:

SURETY
Company: *(Corporate Seal)*
Liberty Mutual Insurance Company

Signature:
Name and Title: Barbara L. Raedeke, Attorney-in-Fact

LIBERTY MUTUAL INSURANCE COMPANY INCORPORATED 1912 MASSACHUSETTS

(Any additional signatures appear on the last page of this Payment Bond.)

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or **BROKER:**
Wells Fargo Insurance Services USA, Inc.
400 Hwy 169 South, 8th Floor
St Louis Park, MN 55426
952-242-3500

OWNER'S REPRESENTATIVE:
(Architect, Engineer or other party:)

_____ Date: _____
Woodbury County Board of Supervisors
Chairperson

#14c

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: October 1, 2015

Weekly Agenda Date: October 6, 2015

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, P.E., Secondary Roads Dept Head

SUBJECT: **Payment for Upper Wolf Creek Drainage District work**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☒

WORDING FOR AGENDA ITEM: Consideration of payment source for Upper Wolf Creek Drainage District Work

EXECUTIVE SUMMARY: Last week, in response to complaints of drainage district landowners and a report and recommendation from the county engineer and assistant county attorney, the Board rescinded the assessment against the Upper Wolf Creek Drainage District. The drainage warrants issued to the contractor still require payment of the face value plus earned interest.

BACKGROUND: The total value of the warrants plus interest will need to be calculated upon redemption, but is approximately $54,000. One board member during discussion suggested retiring the warrants with Gaming Funds.

FINANCIAL IMPACT: Funding for retiring the warrants must be drawn from a county fund.

RECOMMENDATION: One Board member suggested the warrants be paid using Gaming Funds. Other discussion suggested secondary road funds.

ACTION REQUIRED/PROPOSED MOTION: The Board will need to file a motion to retire the warrants using a fund of their choice..

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R

#15

Date: __October 1, 2015_____

Weekly Agenda Date: October 6, 2015

DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

SUBJECT: **Economic Development for Rural Areas**

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☒
Give Direction ☐	Other: Informational ☐	Attachments ☐

WORDING FOR AGENDA ITEM: Economic Development for Rural Communities from LOST funds

EXECUTIVE SUMMARY: Economic development in rural Woodbury County needs tools that can better be utilized by our communities. We have an obligation to give the very best tools to our communities because this funding mechanism was created by the Legislature to take sales tax revenue and further invest it in economic development.

BACKGROUND: As Woodbury County moves on to give communities the tools that they need to grow, the commitment on behalf of the Board is to economic development. Such funding proposals and mechanisms should have as a prerequisite a community plan that the county will ultimately pay for.

FINANCIAL IMPACT: To be determined

RECOMMENDATION: That a working group of 3 individuals from the County and 5 private citizens be compromised, the Chairman, Board of Supervisors liaison to Economic Development, and the Economic Development Director with a citizen group. This citizen group would comprise a representative from the Taxpayers' Research Conference, the Editor of The Record (the newspaper serving rural Woodbury County), the Editor of the Sergeant Bluff Advocate, the Mayor of Sergeant Bluff, and the Mayor of Moville. The goal would be to craft a proposal for the Board approval for truly making a difference out in rural Woodbury County. Such a program should be widespread, available to all communities, and take meetings of each rural community's input (per the prior or upcoming approved comprehensive plan) to ensure that dollars benefit entire communities. Part of the portfolio for such a plan could also include leveraging the Economic Development Department's ability to help procure grants (state and federal funding), nuisance abatement, feasibility of water/sewer and infrastructure needs as well as access to capital for startups or expansion.

Not only would this group help to re-energize and make a difference for sound, results-based economic development but also this group could help in a critical new process of recommendations for the RFP concerning entities that will conduct long-range planning for each community. Having gone through the process recently, both the Moville and the Sergeant Bluff mayor could provide very helpful input on what they feel may be a good process.

ACTION REQUIRED: I move that the working group of the aforesaid individuals begin meeting in order to make recommendations to the Board.

#16a

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R

Date: 2/17/2015

Weekly Agenda Date: 2/24/2015

DEPARTMENT HEAD / CITIZEN: Supervisor Smith

SUBJECT: Information on the need for a space study

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☐
Give Direction ☐	Other: Informational ☒	Attachments ☐

WORDING FOR AGENDA ITEM: Information on need for a space study and public input on future building plans.

EXECUTIVE SUMMARY: Is it time to put a citizen/stakeholder group together to establish a 5, 10 even 20 year plan for building use? Questions loom in the background

- What is the time line for Prairie Hills? What is the plan for creating space for jail population, if there is no Prairie Hills? In the past there have been strong feelings about the closure of Prairie Hills and placing those individuals within the general jail population. There has been a citizens group that has studied this issue and provided input. There has been an ongoing complaint from Jail staff that the jail is overcrowded. What is the overall long range plan and the cost?
- Is there interest in making the BOS meeting room more professional?
- Is storage of machines in office space the best use of offices?
- What can be reconfigured or redesigned to take us into the future. Nothing, Everything? Cost?
- The list goes on.....

It appears that information is being gathered, like the Baker Group, like the individuals working on a plan for Prairie Hills, like the recent building services move, like the parking study, but these efforts appear disjointed and lack full disclosure until the entire board is expected to hurry up and vote on the move, the relocation, the redesign. We are piloting a rating scale for CIP projects; will that help in the overall planning of space? Goals and benchmarks and costs should be developed and shared publically in a thoughtful, timely manner. One good

example of long range planning of space was the CIP project submitted by District Health. Because of the urgency of the LED lighting this project is in jeopardy.

BACKGROUND During last week's CIP agenda item there was information shared that Prairie Hills CIP was on hold. Some information was given that "individuals" were working on a plan. What is the timeline for Prairie Hills? There are also rumors flying around that offices are moving. In 2014 TRC and Supervisor Smith advocated for a space study. To date, the public or entire BOS have not been made aware of such a plan or who is working in small committees to redesign space use.

FINANCIAL IMPACT

RECOMMENDATION: Place this item on BOS agenda for discussion and action

ACTION REQUIRED:

Motion

Approved by Board of Supervisors March 3, 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R

#16b

Date: 10/01/2015

Weekly Agenda Date: 10/6/2015

DEPARTMENT HEAD / CITIZEN: Supervisor Smith

SUBJECT: Reasons to consider rescinding the decision to end the Invest in Woodbury County Loan Program

ACTION REQUIRED:

Approve Ordinance ☐	Approve Resolution ☐	Approve Motion ☐
Give Direction ☐	Other: Informational ☒	Attachments ☐

WORDING FOR AGENDA ITEM: Information on Reasons to consider rescinding the decision to end the Invest in Woodbury County Loan Program

EXECUTIVE SUMMARY. While there may be a philosophical difference of opinion as to the merits of the loan program, there are several glaring reasons as to why the decision to end the rural loan program needs to be rescinded.

A commitment to fund this program for $400,000 was made through resolution during the 2014-2015 budget cycle. Supervisors had ample opportunity to express concerns about this program during that process and NOT ONE concern was voiced by any supervisor. This is a tool that was placed in the toolbox of Woodbury County's Economic Development director and it is simply unfair to remove it midyear.

- The current Board made a verbal commitment to the citizens of Woodbury County to be transparent and to allow 1-2 board meetings to discuss an item prior to action. What happened to this commitment? Accusations of illegal deliberation have surfaced.
- There was not ample notice given to loan applicants that this program was to be gutted. Three applicants were in the preliminary stages and one applicant was near the end of the process. The applicants were not given time to craft an exit plan from the loan process and to develop other financing strategies/options. Possible litigation could result from the County's failure to uphold commitments.

- During the Cushing town hall meeting and the Board meeting on 9/29/2015 disparaging comments were made by some Board members about the individuals that voiced their opposition to end the loan program. No person should ever be publically chastised for exercising their right as a citizen to disagree with the leaders that have been elected to serve them. How customer friendly is that?
- Also alarming, are the accusations that loan promises have been made all over the county. Where is the evidence to support such a claim? Isn't the process that was set up (by a previous board) just being followed?
- This loan program is taking hold. While using the statistic of 4 loans in 5 years is true, it is also misleading. This loan program has been promoted and massaged for approximately 1 $\frac{1}{2}$ years.
- Since the abrupt end to the Investing in Woodbury County Loan program, the Board has received a letter signed by all but one of the rural mayors asking us to reinstate the loan program. TRC has asked us to revisit the issue and has taken issue with the manner in which this action occurred. I have received many inquiries and complaints about ending this program.
- In 1988 our rural citizens voted for local option sales tax. Our rural citizens have asked the BOS to restore this fund and are willing to work with the Supervisors to evaluate this program and look at different uses for LOST funds . It is a reasonable approach and should be honored.

BACKGROUND: This program was abruptly discontinued. Ample rural feedback indicates this is a program with widespread support. BOS has received a letter from rural mayors asking the Board to reinstate the loan program. The BOS has received an official statement from Tax Research that requests the Board reconsider termination of the Investing in Woodbury County loan program.

FINANCIAL IMPACT:

RECOMMENDATION: Consider discussion and action at the 10/13/15 Board meeting to rescind the decision to end the Invest in Woodbury County Loan Program. Develop a stakeholders committee to evaluate the loan program and investigate other options for LOST funds.

ACTION REQUIRED:

Approved by Board of Supervisors March 3, 2015.

#7

SEPTEMBER 29, 2015 — MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS AS DRAINAGE DISTRICTS IN WOODBURY COUNTY

The Board of Supervisors met on Tuesday, September 29, 2015 as Trustees for Drainage Districts in Woodbury County. Board members present were Clausen, Taylor, Monson, Ung and Smith. Staff members present were Karen James, Board Administrative Coordinator, Joshua Widman, Assistant County Attorney, Mark Nahra, County Engineer's Office, Dennis Butler, Finance/Operations Controller and Patrick Gill, Auditor/Clerk to the Board.

The Board called to order a Drainage District Trustee meeting.

Motion by Ung second by Taylor to approve the Orton Slough Ditch tax assessment installment payments.

The Drainage District meeting was adjourned.

#18

SEPTEMBER 29, 2015 — MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS AS DRAINAGE DISTRICTS IN WOODBURY COUNTY

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The Board called to order a Drainage District Trustee meeting.

A. Motion Smith second by Taylor to approval minutes of Upper Wolf Creek Trustees meeting of September 22, 2015. Carried 5-0. Copy filed.

B. Motion Smith by Clausen second by to approve Upper Wolf Creek Drainage ditch tax assessment report. Carried 5-0. Copy filed.

C. Upper Wolf Creek Drainage tax assessment installment payments was nulled. Copy filed.

The Drainage District meeting was adjourned.

WOODBURY COUNTY

COMMISSION OF VETERAN AFFAIRS

Agenda

October 6, 2015

4:45 PM in Board of Supervisors Chambers

Meet Supervisor

Open Meeting

Approve September 1, 2015 Meeting Minutes as e-mailed.

Approve 1st Quarter Quarterly Report.

Approve October Claims. Total Presented for approval today: $840.43.

OLD BUSINESS:
Korean War Veteran Appreciation Dinner - Update

Website Bio

NEW BUSINESS:
FY17 Budget

GOOD & WELFARE:
Commissioner Moreno and Director Dempster will attend Fall School in Des Moines, October 21-23.

DAV Driver's Dinner

Next Meeting – November 3, 2015 at 4:45.

Adjourn

SEP 29 2015 AM9:01

Mary J. Treglia
COMMUNITY HOUSE
Established 1921

United Way

Board of Directors

Heidi Oligmueller
PRESIDENT

Melissa Moody
VICE PRESIDENT
FINANCE

Patrick Blaine
VICE PRESIDENT
PROGRAM DEVELOPMENT

Christine McAvoy
VICE PRESIDENT
PUBLIC RELATIONS &
FUNDRAISING

Rose Gilman

Jesus Pena

Mark Osborne

Lillian López

Lori McKinlay

Pastor Andy Nelson

John Stoos

Tami Bailey

Nesrin Abu Ata

Tracy Larson

Robbie Rohlena

Deb Lemmon

September 20, 2015

Dear Community,

My name is Wes Bell and I am the new Executive Director at the Mary J. Treglia Community House. We do a lot of different things here, some of which are specifically designed for low-income families and immigrants. One of our biggest programs is Camp Imagination, where we help over 200 kids strengthen their academic skills every summer. Our fundraiser for this camp, Wine on a Dime, is coming up on October 23, 2015 and we would love for you to attend this event. This is also a great sponsorship opportunity, it will get your business recognized across the Tri-State area. Please help a child soar and help us continue to empower families here in Siouxland as we create new Americans!

Camp Imagination offers a perfect mix of challenging academics, enriching experiences, and summer fun to keep elementary children active and progressing during the lazy days of summer. The program was designed in conjunction with Johns Hopkins University to address the problem of summer learning loss, but without the feel of summer school. Campers spend mornings with qualified teachers improving reading and math skills through challenging learning games and experiential activities. Afternoons include language and culture lessons, drama, music, field trips, and other enriching activities. These opportunities are the ones that our low-income neighborhood would not normally have. As such, no one person pays the almost $1,000 cost per student. Fees are heavily subsidized by grants, the United Way, and donations from generous community friends like you.

The true cost of Camp Imagination is just too much for many families, especially since about 85% of our families are in the low or moderate income bracket. So we are asking for your support. Whatever it is you can provide, anything will help provide for a less fortunate child to attend our camp.

Your tax-deductible donation will provide scholarships to low income families to ensure that more children spend the summer reading, writing, and developing critical thinking skills.

Sincerely,

Wes

Wes Bell

Wesley Bell
EXECUTIVE DIRECTOR
900 JENNINGS STREET
SIOUX CITY, IOWA 51105
PHONE: (712) 258-5137
FAX: (712) 234-1843
wes@marytreglia.org
www.marytreglia.org

Educating, Empowering, and Advocating for Siouxland's children and families since 1921.

Wine ON A DIME

Presented by: Mary J. Treglia Community House

Camp imagination

Who knew learning could be so much fun!

Donation Form

Wine on a Dime is an event, on October 23rd, at the Marina Inn Hotel & Conference Center, hosted by the Mary J. Treglia Community House. This event aims to raise money for Camp Imagination, our summer program for kids that prevents summer learning loss. Last year Wine on a Dime donors helped us provide over **$65,000** in scholarships for 200 Siouxland children who attended Camp Imagination.

Organization Name: _____

Contact Name: _____ **Phone:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

E-mail: _____

Donations are greatly appreciated, and tax deductible! We ask that items donated for auction at Wine on a Dime be ***of alteast a $100 Value.*** Items can be dropped off at our office, ***900 Jennings Street Sioux City, IA 51105, by October 19th or arranged to be picked up by us!***

If you can't bring us an item or basket that can be auctioned off, we would take any amount you would be willing to donate. ***It all goes towards the kids!***

☐ **Item Donation:** _____

Or

☐ **Monetary Amount:** _____

☐ **I authorize you to charge the following card.**

Cardholder Name: _____

Card Number: _____

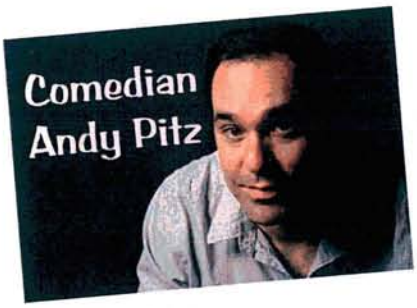
Exp. Date: _____ Security Code: _____

Mary J. Treglia COMMUNITY HOUSE

Wine on a Dime

Presented by: Mary J. Treglia Community House

Eat, Drink, Laugh, Empower Families Educate Children



Be a sponsor today!

October 23, 2015 | 6:00pm

Marina Inn Hotel & Conference Center

"Last year's *Wine on a Dime* donors helped Mary J. Treglia Community House provide over $65,000 in scholarships for 200 Siouxland children who attended Camp Imagination, a program that prevents summer learning loss. It also provides kids a fun, safe, and enriching learning environment."

Be the one who helps a child soar!!!! Become a sponsor today!!!

Burgundy Corporate Sponsor

Price: $1,000

Includes a table of 8 and quarter page ad in the event program guide.

Premier Cru Sponsor

Price: $1,500

Includes a table of 8 and a bottle of wine at the event for your guests, as well as a half page ad in the program guide.

Grand Cru Sponsor

Price: $2,500

Includes premier seating for 8 at the event, two bottles of wine for your guests, a full page ad in the program guide, and inclusion in pre-event promotion.

RESERVATION FORM

Reservations will be made upon receipt of payment. Cancelations must be made 48 hours prior to the event for a full refund.

Contact Name _____

Company _____

Phone _____ **Email** _____

Method of payment:

❑ *Check is enclosed* ❑ *Visa* ❑ *MasterCard*

Name on Card _____

Card Number _____

Exp. Date _____ **V-code** *(on back of card)* _____

Card holder Signature _____

☑ **I would like to be a sponsor**

- ❑ Burgundy Corporate Sponsor $1,000
- ❑ Premier Cru Sponsor $1,500
- ❑ Grand Cru Sponsor $2,500

Sign up for:	**Price**
❑ **Single Event Ticket x** ____	**$75.00**
❑ **Table of Eight**	**$600.00**
TOTAL	==========

Fax to 712-258-5137 or mail to Mary J. Treglia Community House, 900 Jennings Street, Sioux City, IA 51105 or make your reservations online marytreglia.org/wine-on-a-dime or call Wes on (712) 258-5137

Wine ON A DIME

PRESENTED BY: MARY J. TREGLIA COMMUNITY HOUSE

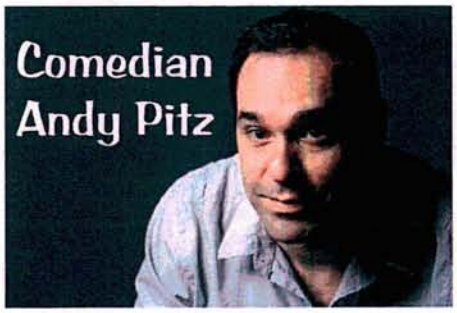
Eat, Drink, Laugh, Empower Families Educate Children

October 23, 2015 | 6:00pm

Marina Inn Hotel & Conference Center

Join the Mary J. Treglia Community House as we welcome comedian *Andy Pitz* to Siouxland.

Sip unique wines, beers and spirits while you support the families and children that are educated and empowered by our programs.



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Card holder Signature _____

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WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

	6:00 a.m.	6:00 p.m.
September, 2015		
September 14, 2015		**16**
September 15, 2015	**16**	**16**
September 16, 2015	**16**	**16**
September 17, 2015	**16**	**18**
September 18, 2015	**16**	**16**
September 19, 2015	**16**	**16**
September 20, 2015	**15**	**15**
September 21, 2015	**15**	

The Center averaged 15.7 residents per day during the 6:00 a.m. head count and 16.4 during the 6:00 p.m. check for a weekly averaged of 16.1 residents per day during the above week.

Of the fifteen residents detained on September 21, 2015 six were identified gang members or forty percent. Of the six, zero were considered hard-core mebers.

We currently detained five juveniles from the BIA and one from Dakota County.

Mark Olsen
Director
WCJDC
September 21, 2015

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

	6:00 a.m.	6:00 p.m.
September, 2015		
September 21, 2015		**15**
September 22, 2015	**15**	**15**
September 23, 2015	**15**	**15**
September 24, 2015	**15**	**14**
September 25, 2015	**14**	**14**
September 26, 2015	**14**	**14**
September 27, 2015	**14**	**12**
September 28, 2015	**12**	

The Center averaged 14.1 during the 6:00 p.m. check and 14.1 during the 6:00 p.m. check for a weekly average of 14.1 residents per day during the above week.

Of the twelve residents detained on September 28, 2015 five were from the BIA and one from Dakota County.

Mark Olsen
Director
WCJDC
September 21, 2015

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.

DATE	Day	DAILY TOTAL	LEC	ELECTRONIC MONITORING	PRAIRIE HILLS	FEDERAL PRISONERS
9/26/15	Saturday	206	190	16	0	14
9/27/15	Sunday	215	199	16	0	14
9/28/15	Monday	202	186	16	0	14
9/29/15	Tuesday	199	183	16	0	15
9/30/15	Wednesday	200	185	15	0	16
10/1/15	Thursday	204	190	14	0	19
10/2/15	Friday	204	188	16	0	20
		1430	1321	109	0	112

24 HOUR DAILY COUNT

DATE	TOTAL	MALE	FEMALE
9/26/15	234	201	33
9/27/15	234	198	36
9/28/15	225	191	34
9/29/15	217	184	33
9/30/15	219	181	38
10/1/15	218	184	34
10/2/15	221	186	35
	1568	1325	243

*Highest population count each day