

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RECORD

#1/a

Date: 6/21/16

Weekly Agenda Date: 6/28/16

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, RED Director

WORDING FOR AGENDA ITEM:

Approval of Awarding Comprehensive Planning Project Bid to Simmering-Cory, Inc.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Woodbury County intends to hire a qualified consulting firm to develop comprehensive plans for 11 rural cities in Woodbury County. This item formalizes the award to the recommended firm for their bid submitted for the comprehensive planning project.

BACKGROUND:

Woodbury County worked with rural cities and identified the need for comprehensive planning services in 11 cities.

The County developed an RFP (request for proposal) for such services.

The County formed a committee to review the bids received and make a recommendation for an award to the Board of Supervisors.

The County received 5 bids for the project.

The RFP review committee analyzed the bids and identified the firm they recommend receive the award.

The RED Director checked the references provided in the proposal and conducted an interview with the firm being recommended.

The RED Director now presents the Board of Supervisors with the recommendation for an award.

FINANCIAL IMPACT:

\$112,530

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Award the Comprehensive Planning Project bid to Simmering-Cory, Inc. in the amount of \$112,530. The contract for services with Simmering-Cory, Inc. will be reviewed by the County Attorney's Office prior to coming back to the Board of Supervisors for a vote and formal approval.

ACTION REQUIRED / PROPOSED MOTION:

Motion to award the Comprehensive Planning Project bid to Simmering-Cory, Inc in the amount of \$112,530.